



**City of Newport
City Council Workshop Meeting Minutes
August 18, 2016**

1. ROLL CALL -

Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm, Dan Lund

Council Absent –

Staff Present – Deb Hill, City Administrator; Bruce Hanson, Superintendent of Public Works; Renee Eisenbeisz, Assistant to the City Administrator; Fritz Knaak, City Attorney;

Staff Absent - Steve Wiley, Fire Chief;

2. DISCUSSION REGARDING NEW BACKGROUND POLICY FOR EMPLOYEES AND VOLUNTEERS

Admin. Hill presented on this item. Earlier this year, the Washington County Sheriff's Office recommended that all employees and volunteers that work with youth undergo another background check that would involve taking their fingerprints so that the County can check nationwide. The City required the Summer Rec and Library and Community Center staff to get their fingerprints taken for the new background check and sent an email to the volunteers at the Library and Community Center stating that they needed to do so as well. Two volunteers have stated that they will not undergo this new background check and three volunteers have already gone to the County to get this done. Every volunteer had a basic background check done when they first started and that just looked at the State of MN.

Councilman Rahm noted that the school district does not require fingerprinting for their volunteers and just do a background check with their driver's license. Attorney Knaak noted that the City would be liable if something were to happen with a volunteer and recommends going with the full background check through the Sheriff's Office as long as it doesn't cost more. Councilman Lund is comfortable with following the school district's lead and only doing the basic background check.

The Council directed staff to bring this forward at the September 15, 2016 City Council regular meeting for a final decision.

3. DOCK DONATION FROM THE REFINERY

Admin. Hill presented on this item. The refinery is willing to donate a dock to the City from a house that they purchased recently. The City would need to pay for the removal of the dock this year. The Council directed staff to move forward with getting quotes for the removal of the dock.

Mayor Geraghty noted that he would like to pursue donations from the refinery. Staff recently met with employees from the refinery about possible donations for a fence around the cemetery, lighting around the rink at Lions Park, and two pavilions at Busy Beaver Park.

4. ADJOURNMENT

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz
Assistant to the City Administrator