



**City of Newport
City Council Workshop Meeting Minutes
August 15, 2013**

1. ROLL CALL -

Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Steven Gallagher, Tracy Rahm

Council Absent –

Staff Present – Deb Hill, City Administrator; Bruce Hanson, Superintendent of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Deb McDonald, Accountant

Staff Absent - John Stewart, City Engineer; Fritz Knaak, City Attorney;

2. DISCUSS THE 2014 DRAFT BUDGET AND PRELIMINARY PROPERTY TAX LEVY

Admin. Hill presented on this item as outlined in the August 15, 2013 City Council Workshop packet and as attached. The proposed plan increases the General Fund levy by 2.9%.

Mayor Geraghty – We'll do the preliminary at the first meeting in September and it's at 2.9%? We don't typically end up at that in December. We'll review other options at our next workshop.

Councilman Gallagher – Bring something back at a 0% increase too.

Admin. Hill – We'll also have the street improvement debt service at the September meeting. Right now, it's about an extra \$100,000 per year which accounts to 4.67%. A couple of the bonds will be coming off in a couple years.

Mayor Geraghty – By shifting John and Bruce to the water and sewer funds, what's the impact?

Admin. Hill – The enterprise funds will be discussed at a later date because I don't have all of the numbers.

Tom Aguilar-Downing, Chair of Park Board – The Park Board is thinking about doing a photo contest and one of the prizes would be a \$50 prize, is that in the budget? Secondly, the table display we have for Pioneer Days is getting old so it would be nice to get a new one. I think we could use it throughout the year.

Councilman Gallagher – Do you remember the Youth Services Bureau coming in to request donations, how much was that?

Councilman Ingemann – It was like \$300.

Mayor Geraghty – Didn't someone come from Washington County as well?

Executive Analyst Helm – I can take a look in the minutes for both of those.

Mr. Aguilar-Downing – Also, I think it would be beneficial to do the survey for the deer this year since we're

having the controlled hunts in the fall. Finally, in regards to buckthorn removal, I've talked about having citizens remove buckthorn from their properties and then having Public Works go out to pick up the buckthorn to dispose of after Buckthorn Day.

Mayor Geraghty – It would depend on the workload of the Public Works guys.

Superintendent Hanson – In theory, it would work but I worry about it getting out of control.

Mayor Geraghty – We could offer to have them bring it up to the compost for free.

Councilman Gallagher – Where do the park dedication fees go?

Admin. Hill – I don't believe we've collected any for quite some time.

Councilman Gallagher – Also, has anything happened with the Bancor Development?

Executive Analyst Helm – I believe it expired because they never came back with a final plat.

Councilman Rahm – At one time, we had thought about building a new City Hall. I wanted to know what the Council's opinion was. Is this a viable location through 2018? If not, are we going to think about doing something to it? I'm not thrilled about building a new City Hall but I look at the Fritz property and unless we make something out of it, it's going to sit there forever.

Executive Analyst Helm – They rent it out and it's full with a couple companies.

Councilman Rahm – I just think we could renovate something like that versus building new. In looking at peer cities like Cottage Grove, Woodbury and St. Paul Park and if I'm going to try to attract economic development and I bring them here, this is what we got. I go to Cottage Grove, Woodbury and St. Paul Park and they have nicer facilities. We need to think about our buildings and what type of image we want to have.

Councilman Ingemann – I don't mind putting a bond out there and explaining to the people that we're looking at a new City Hall and we'd like to have a new image.

Mayor Geraghty – We did buy some property next to Fire Hall #2.

Councilman Rahm – At one time we had a plan and I don't see anything or a placeholder.

Mayor Geraghty – I think that would be a workshop to explore all options. I do think we need a bigger parking lot if we're ever going to sell this property and we should still look at the two lots back here

Councilman Rahm - That goes with the vision and plan. If we're going to sell the building then I don't think we need things like HVAC systems. I'd rather put the money into something else. If it's something that's not going to happen until 2018 or after than I'm not going to worry about it.

Superintendent Hanson – Even if we sell the property we need to replace the air conditioning unit for the Police Department.

Councilman Rahm – I just want people to think about these things.

Admin. Hill – To wrap it up, we'll keep the General Fund Levy at 2.9% and we do still have the street improvement projects to add at 4.67%, which will be on top of the 2.9%.

Councilman Rahm – Did you have a certain target or did it just come out to 2.9% when you put the budget

Admin. Hill – When I originally did it, I put in for a 2.5% increase but Tim suggested increasing it to 2.9% because you can always go down. It would be pretty hard to go to 0%.

3. ADJOURNMENT

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst

CITY OF NEWPORT, MINNESOTA

GENERAL FUND
2014 DRAFT BUDGET

REVENUE	2010 ACTUAL BUDGET	2011 ACTUAL BUDGET	2012 APPROVED BUDGET	2012 ACTUAL BUDGET	2013 APPROVED BUDGET	2014 DRAFT BUDGET	DIFFERENCE BETWEEN 2013 APPROVED AND 2014 DRAFT
Property Taxes							
Current ad valorem	\$ 1,437,249	\$ 1,634,410	\$ 1,715,821	\$ 1,825,793	\$ 1,776,328	\$ 1,815,404	39,076
Fiscal disparities	244,626	310,234	318,838	286,461	287,572	310,234	22,662
Delinquent	22,670	4,908	0	0	0	0	0
Fire relief	65,760	65,000	64,200	1,000	65,000	65,000	0
Special Assessments/debt service	0	0	0	0	0	0	0
Total Property Taxes	1,770,305	2,014,552	2,098,859	2,113,254	2,128,900	2,190,638	61,738
Intergovernmental Revenue							
Local governmental aid	588,876	588,876	588,876	589,106	588,876	627,338	38,462
Market Value & other tax credits	(38)	131	0	0	0	0	0
Police town aid	51,292	46,565	50,000	45,308	50,000	45,000	(5,000)
Police training reimbursement	2,151	2,651	3,000	2,325	2,650	2,300	(350)
State fire relief aid	14,530	13,091	14,000	12,577	13,500	12,500	(1,000)
Other/miscellaneous grants	24,949	63,166	10,000	42,820	20,000	30,000	10,000
Total Intergovernmental Revenue	681,760	714,480	665,876	692,136	675,026	717,138	42,112
Licenses and Permits							
Conditional use permits	0	0	600	2,100	0	0	0
Licenses and permits	4,384	1,740	4,500	1,180	4,500	4,500	0
Liquor licenses	8,360	8,330	8,300	8,430	8,300	8,300	0
Cigarette licenses	500	800	100	250	500	500	0
Building permit fees	79,848	66,218	45,000	58,387	60,000	50,000	(10,000)
Animal licenses/citations	1,975	1,970	2,000	2,305	2,000	2,000	0
Recycling/sanitation	900	4,200	1,000	3,000	1,000	1,000	0
Total Licenses and Permits	95,967	83,258	61,500	75,652	76,300	66,300	(10,000)
Charges for Services							
Planning and zoning	6,431	1,050	5,500	0	1,000	1,000	0
Special assessment search	0	0	200	0	0	0	0
Accident reports	107	206	100	153	100	100	0
Antenna franchise fees	59,150	69,132	82,000	80,591	92,000	83,000	(9,000)
Miscellaneous	72	9,344	250	12,595	250	250	0
Total Charges for Services	65,760	79,732	88,050	93,339	93,350	84,350	(9,000)
Other Revenue							
Fines and forfeits	52,659	70,006	48,000	58,204	48,000	52,000	4,000
Interest earned on investments	8,348	8,401	2,500	7,937	8,000	8,000	0
Rent or sale of property	644	2,477	0	2,138	0	0	0
Donations	6,995	52,055	2,000	48,884	8,000	8,000	0
Other	13,050	63,938	14,000	135,116	14,000	14,000	0
Total Other Revenue	81,696	196,877	66,500	252,279	78,000	82,000	4,000
TOTAL REVENUE	2,695,488	3,088,899	2,980,785	3,226,660	3,051,576	3,140,426	88,850

CITY OF NEWPORT, MINNESOTA

GENERAL FUND
2014 DRAFT BUDGET

EXPENDITURES: GENERAL GOVERNMENT	2010 ACTUAL BUDGET	2011 ACTUAL BUDGET	2012 APPROVED BUDGET	2012 ACTUAL BUDGET	2013 APPROVED BUDGET	2014 DRAFT BUDGET	DIFFERENCE BETWEEN 2013 APPROVED AND 2014 DRAFT
Mayor and Council							
Personnel services	\$ 20,413	\$ 23,545	\$ 19,550	\$ 20,481	\$ 19,550	\$ 19,550	(0)
PERA	598	0	598	228	598	218	(380)
FICA/Medicare	1,496	0	1,496	1,567	1,496	1,496	0
Workers Comp	37	0	37	42	46	50	4
Travel/conferences	0	0	300	492	300	300	0
Memberships	20	0	100	65	100	100	0
Education	365	80	2,000	194	2,000	1,000	(1,000)
Miscellaneous	63	133	0	0	0	0	0
Total Mayor and Council	22,991	23,758	24,080	23,069	24,089	22,714	(1,375)
Administration							
Personnel services	240,070	280,207	176,423	170,150	148,470	163,317	14,847
PERA	0	0	9,745	10,312	10,764	11,841	1,077
FICA/Medicare	0	0	12,425	11,970	10,353	12,494	2,141
Health Insurance	40,403	66,112	51,253	52,235	30,511	27,499	(3,012)
Workers Comp	0	0	1,138	1,443	1,389	1,900	511
Office supplies	13,129	6,153	13,523	4,655	12,500	7,500	(5,000)
Computer and phone services	4,329	949	1,600	761	2,600	2,000	(600)
Equipment repairs and maintenance	13,565	24,978	13,972	0	14,391	14,000	(391)
Travel & mileage	2,501	486	2,576	1,344	500	1,500	1,000
Printing and publishing	5,316	5,626	5,476	9,176	5,640	9,000	3,360
Postage	2,943	3,341	3,031	4,309	3,441	4,400	959
Dues and subscriptions	6,772	6,464	6,975	6,597	6,658	6,600	(58)
Education	4,315	2,149	2,500	2,791	4,200	5,000	800
Contractual services	15,671	14,194	16,141	3,368	14,620	12,000	(2,620)
Capital outlay	338	1,686	3,000	5,239	1,737	3,000	1,263
Miscellaneous	1,362	5,082	6,500	9,063	5,234	5,000	(234)
Total Administration	350,714	417,427	326,278	293,413	273,008	287,051	14,043
Elections							
Temporary employees	4,539	732	4,000	2,884	1,000	3,000	2,000
Operating supplies	107	0	1,600	612	100	800	700
Travel and conferences	0	0	400	0	0	250	250
Printing and publishing	0	0	500	0	0	500	500
Miscellaneous	1,066	940	500	1,045	500	500	0
Total Elections	5,712	1,672	7,000	4,541	1,600	5,050	3,450

CITY OF NEWPORT, MINNESOTA

GENERAL FUND
2014 DRAFT BUDGET

EXPENDITURES: GENERAL GOVERNMENT	2010 ACTUAL BUDGET	2011 ACTUAL BUDGET	2012 APPROVED BUDGET	2012 ACTUAL BUDGET	2013 APPROVED BUDGET	2014 DRAFT BUDGET	DIFFERENCE BETWEEN 2013 APPROVED AND 2014 DRAFT
Professional services							
Accounting/audit	34,765	42,930	35,000	67,165	44,218	35,000	(9,218)
Engineering	10,880	26,390	25,000	19,959	27,182	32,000	4,818
Legal	72,640	72,670	72,000	62,626	74,850	72,000	(2,850)
IT, phone support and hardware	30,100	26,253	30,000	44,949	32,960	45,000	12,040
Financial/Assessment services	25,596	33,498	22,000	0	34,503	25,000	(9,503)
Building inspection	39,047	17,929	40,000	12,315	20,000	15,000	(5,000)
Insurance	53,976	50,152	63,000	62,956	51,657	64,000	12,343
Miscellaneous contracted services	416	5,608	10,000	12,663	5,776	10,000	4,224
Total Professional Services	267,420	275,430	297,000	282,633	291,146	298,000	6,854
Planning and Zoning							
Personnel services	30,831	2,086	23,473	25,257	25,493	0	(25,493)
Part time - planning commission						1,800	1,800
PERA	0	0	1,408	1,805	1,848	0	(1,848)
FICA/Medicare	0	0	1,796	1,967	1,808	138	(1,670)
Health Insurance	0	0	4,062	4,017	3,794	0	(3,794)
Workers Comp	0	0	228	139	277	0	(277)
Planning commission	0	0	3,000	0	3,000	0	(3,000)
Operating supplies	0	0	100	659	100	700	600
Professional services	15,444	61,930	4,500	30,906	10,000	30,000	20,000
Travel and conferences	0	0	500	0	1,000	1,000	0
Printing and publishing	0	0	0	0	0	0	0
Education	0	0	0	0	750	750	0
Dues and subscriptions	0	0	0	0	0	0	0
Capital outlay	0	0	0	1,178	0	0	0
Miscellaneous	16,987	4,020	0	925	0	0	0
Total Planning and Zoning	63,262	68,036	39,066	66,853	48,070	34,388	(13,682)
Government Buildings							
City Hall							
Operating supplies	1,192	676	100	0	100	100	0
Repairs and maintenance	3,247	1,409	6,500	1,491	6,500	6,500	0
Utilities	7,957	9,478	8,442	6,987	8,695	8,000	(695)
Capital outlay	358	4,737	3,500	4,161	3,500	4,000	500
Total City Hall	12,754	16,300	18,542	12,639	18,795	18,600	(195)
Library							
Personnel	0	0	12,500	13,253	12,500	13,145	645
Supplies						500	500
Repairs and maintenance	0	455	750	727	750	750	0
Utilities	3,773	3,009	4,003	3,425	3,500	3,500	0
Capital outlay	0	0	7,500	11,378	6,500	6,500	0
Total Library	3,773	3,464	24,753	28,783	23,250	24,395	1,145
Railroad Tower							
Operating supplies	0	0	0	0	0	0	0
Repairs and maintenance	0	0	750	0	300	300	0
Phone	0	0	300	0	300	300	0
Utilities	124	489	132	0	520	500	(20)
Total Railroad Tower	124	489	1,182	0	1,120	1,100	(20)
Total Government Buildings	16,651	20,253	44,477	41,422	43,165	44,095	930
Total General Government	726,750	806,576	737,901	711,931	681,079	691,298	10,219

CITY OF NEWPORT, MINNESOTA

GENERAL FUND
2014 DRAFT BUDGET

EXPENDITURES: PUBLIC SAFETY	2010 ACTUAL BUDGET	2011 ACTUAL BUDGET	2012 APPROVED BUDGET	2012 ACTUAL BUDGET	2013 APPROVED BUDGET	2014 DRAFT BUDGET	DIFFERENCE BETWEEN 2013 APPROVED AND 2014 DRAFT
Police Department							
Personnel services (7)	569,885	596,916	514,723	516,562	479,683	485,565	5,882
PERA	0	0	68,670	71,139	69,075	80,816	11,741
FICA/Medicare	0	0	37,257	7,782	5,953	8,438	2,485
Workers' Compensation	0	0	21,410	15,927	18,115	20,500	2,385
Health insurance	95,265	86,682	86,048	94,173	84,692	86,448	1,756
Overtime	0	0	0	0	15,000	30,000	15,000
CSO	0	0	0	0	12,000	11,200	(800)
Animal control	0	0	4,500	0	3,000	1,000	(2,000)
Office supplies	4,263	2,025	4,391	4,141	4,300	3,300	(1,000)
Cell phones and pagers	3,416	1,717	3,518	3,387	3,200	3,000	(200)
Vehicle supplies	8,427	3,721	8,680	1,864	8,500	6,000	(2,500)
Tools and equipment	804	433	828	820	800	1,000	200
Fuel (8000 gal. per year)	22,642	27,219	26,000	26,738	28,325	27,500	(825)
Uniforms	9,018	6,111	9,289	6,060	8,500	8,500	0
Travel				30			0
Departmental services	9,274	8,351	5,000	258	8,602	7,500	(1,102)
Memberships and conferences	450	242	470	445	350	450	100
Education	4,026	3,916	4,147	2,621	4,100	5,500	1,400
Vehicle repair and maintenance	3,351	470	3,452	2,142	3,500	4,000	500
Dispatch	28,745	19,811	29,607	38,720	27,000	29,000	2,000
MDC lease - Washington County	3,500	9,085	3,605	3,375	9,358	6,000	(3,358)
Radios 800 MHz - 15 radios @ \$400/yr	0	0	6,000	0	6,180	6,200	20
Capital outlay	5,860	7,892	7,500	0	7,500	7,500	0
Total Police Department	768,926	774,591	845,095	796,184	807,733	839,417	31,684
Animal Control/CSO							
Personnel services / CSO	66	0	0	0	0	0	0
FICA/Medicare	0	0	0	0	0	0	0
Animal impound	166	0	0	0	0	0	0
Uniforms	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0
Total Animal Control/CSO	232	0	0	0	0	0	0

CITY OF NEWPORT, MINNESOTA

GENERAL FUND
2014 DRAFT BUDGET

EXPENDITURES: PUBLIC SAFETY	2010 ACTUAL BUDGET	2011 ACTUAL BUDGET	2012 APPROVED BUDGET	2012 ACTUAL BUDGET	2013 APPROVED BUDGET	2014 DRAFT BUDGET	DIFFERENCE BETWEEN 2013 APPROVED AND 2014 DRAFT
Fire Protection							
Personnel services (28)	28,236	27,059	29,700	36,393	37,000	37,000	0
Fica/Medicare						2,600	2,600
Workers' compensation insurance	1,890	4,421	3,253	3,693	4,067	6,300	2,233
Office supplies	6,689	7,210	6,000	1,739	6,000	2,500	(3,500)
Vehicle supplies	11,652	6,728	4,000	8,499	4,000	4,000	0
Tools and equipment	0	172	4,000	4,055	4,000	4,000	0
Fuel	1,902	3,130	2,018	1,722	3,321	2,300	(1,021)
Uniforms	6,756	54,351	1,000	1,026	1,000	1,000	0
Computers and phones (1-cell)	2,421	1,449	2,568	1,524	1,537	1,550	13
Radios - 800 MHz (27) * \$400/yr	0	0	11,124	0	11,458	11,800	342
Travel and conferences	617	1,093	655	758	1,160	800	(360)
Memberships and subscriptions	505	3,318	536	753	3,520	800	(2,720)
Education	6,536	9,278	6,934	5,262	9,843	8,000	(1,843)
Repairs and maintenance	264	759	280	265	805	850	45
Contractual	4,604	8,904	6,500	11,425	6,500	6,500	0
Fire Relief	66,660	71,816	64,200	65,438	65,000	64,500	(500)
State Fire Relief Aid	13,630	13,091	14,000	12,577	13,500	12,500	(1,000)
Fire Marshall	0	23	3,000	0	3,000	3,000	0
Civil Defence	96	678	300	4,622	300	300	0
Capital outlay	2,424	6,200	20,000	10,000	15,000	15,000	0
Total Fire Protection	154,882	219,680	180,068	169,751	191,011	185,300	(5,711)
Fire Station No. 1							
Operating supplies	241		500	0	500	500	0
Repairs and maintenance	342	444	1,000	187	1,000	1,000	0
Utilities	10,600	6,602	11,246	6,359	9,222	7,500	(1,722)
Capital outlay	34,201	817	1,500	0	6,500	1,500	(5,000)
Total Fire Station No. 1	45,384	7,863	14,246	6,546	17,222	10,500	(6,722)
Fire Station No. 2							
Operating supplies	0	0	500	0	500	500	0
Repairs and maintenance	175	0	0	0	0	0	0
Utilities	3,128	2,142	3,318	1,946	2,272	1,800	(472)
Capital outlay	0	0	0	0	0	0	0
Total Fire Station No. 2	3,303	2,142	3,818	1,946	2,772	2,300	(472)
Total Public Safety	972,727	1,004,276	1,043,227	974,427	1,018,738	1,037,517	18,779

CITY OF NEWPORT, MINNESOTA

GENERAL FUND
2014 DRAFT BUDGET

EXPENDITURES: OPERATIONS & MAINTENANCE	2010 ACTUAL BUDGET	2011 ACTUAL BUDGET	2012 APPROVED BUDGET	2012 ACTUAL BUDGET	2013 APPROVED BUDGET	2014 DRAFT BUDGET	DIFFERENCE BETWEEN 2013 APPROVED AND 2014 DRAFT
Streets							
Personnel services	242,135	197,906	200,432	245,250	107,855	105,631	(2,224)
PERA	0	0	12,026	17,933	7,820	7,965	145
FICA/Medicare	0	0	15,333	18,841	7,574	8,405	831
Workers' compensation	0	0	14,094	18,880	13,158	5,421	(7,737)
Health insurance	47,253	37,338	28,643	31,962	29,519	31,821	2,302
Full-time overtime	0	0	0	0	10,000	4,180	(5,820)
Part-time personnel	0	0	6,000	0	6,000	6,000	0
Education						500	500
Operations and supplies	39,550	68,063	40,737	26,980	70,105	50,000	(20,105)
Vehicle supplies	5,173	17,779	5,328	14,094	18,312	15,000	(3,312)
Small tools and equipment	537	280	553	459	288	2,000	1,712
Fuel	17,844	16,909	18,379	14,547	17,416	17,000	(416)
Uniforms	4,572	3,817	4,709	2,414	3,932	4,000	68
Computer (2) and phone (5) services	3,720	5,966	3,832	4,861	6,145	9,000	2,855
Cell phones (3)				0			0
Travel and mileage						500	500
Street maintenance	11,861	61,056	80,000	80,818	62,888	80,000	17,112
Repairs and maintenance-vehicles	5,778	3,956	5,951	3,734	4,075	5,000	925
Rentals						3,000	3,000
Dues and Subscriptions						400	400
Contracted services						10,000	10,000
Capital Outlay				202		2,000	2,000
Miscellaneous	3,171	19,321	3,266	9,399	19,901	3,000	(16,901)
Total Streets	381,594	432,391	439,283	490,374	384,988	370,823	(14,165)
Composting							
Personnel services	5,311	0	4,500	4,528	4,500	4,500	0
Operating supplies	14	210	500	685	500	500	0
Capital outlay	0	0	0	0	0	0	0
Miscellaneous contractual	0	500	0	513	0	0	0
Total Composting	5,325	710	5,000	5,726	5,000	5,000	0
Public Works Garage							
Operating supplies	527	125	500	374	500	1,000	500
Repairs and maintenance	2,810	5,595	750	1,930	750	1,500	750
Utilities	14,147	11,422	15,009	10,578	12,500	12,500	0
Capital outlay	0	0	1,500	636	2,000	2,000	0
Total Public Works Garage	17,484	17,142	17,759	13,518	15,750	17,000	1,250
Total Public Works	404,403	450,243	462,042	509,618	405,738	392,823	(12,915)

CITY OF NEWPORT, MINNESOTA

GENERAL FUND
2014 DRAFT BUDGET

EXPENDITURES: OPERATIONS & MAINTENANCE	2010 ACTUAL BUDGET	2011 ACTUAL BUDGET	2012 APPROVED BUDGET	2012 ACTUAL BUDGET	2013 APPROVED BUDGET	2014 DRAFT BUDGET	DIFFERENCE BETWEEN 2013 APPROVED AND 2014 DRAFT
Parks							
Personnel services (3)	205,570	256,856	164,971	144,470	213,657	180,795	(32,862)
Overtime						2,035	2,035
PERA	0	0	9,898	10,247	15,490	13,255	(2,235)
FICA/Medicare	0	0	12,620	12,114	15,081	15,440	359
Health insurance	49,941	46,157	31,368	33,357	33,523	35,112	1,589
Workers' compensation	0	0	3,562	11,027	7,928	7,928	0
Part-time personnel services	0	0	4,700	10,695	4,841	19,000	14,159
Operating supplies	8,232	10,555	8,479	7,968	10,872	10,000	(872)
Vehicle supplies	3,179	2,733	3,274	2,925	2,815	5,000	2,185
Tools and minor equipment	870	138	896	1,880	142	3,000	2,858
Fuels	697	71	718	8,601	73	8,500	8,427
Uniforms	351	1,397	362	1,231	1,439	1,500	61
Rental	0	554	0	34	571	1,500	929
Quest phone lines - warming houses (2)	890	1,258	0	1,370	1,296	1,500	204
Miscellaneous contractual	7,180	10,853	7,500	8,199	7,500	10,000	2,500
Capital outlay	2,850	3,783	2,936	15,167	21,000	20,000	(1,000)
Miscellaneous	0	388	0	0	400	500	100
Total Parks	279,760	334,743	251,284	269,285	336,628	335,065	(1,563)
Recreation							
Personnel services	1,759	2,241	2,500	2,062	2,500	2,700	200
Supplies	284	256	500	392	500	500	0
Capital outlay	0	0	500	0	0	0	0
Total Recreation	2,043	2,497	3,500	2,454	3,000	3,200	200
Parks Buildings - Warming Houses							
Part time employees						7,500	7,500
Fica						465	465
Medicare						110	110
Operating supplies	286	0	0	0	0	500	500
Repairs and maintenance	0	432	500	0	500	500	0
Utilities	4,786	2,684	5,000	3,542	5,000	5,000	0
Capital outlay	0	1,815	0	0	0	0	0
Total Parks Buildings	5,072	4,931	5,500	3,542	5,500	14,075	8,575
Special Contributions							
Athletic Association	100	7,237	5,000	2,913	5,000	2,000	(3,000)
Total Special Projects	100	7,237	5,000	2,913	5,000	2,000	(3,000)
Total Parks and Recreation	286,975	349,408	265,284	278,194	350,128	354,340	4,212
Capital outlay							
Property Purchase	0	0	0	0	0	0	0
Miscellaneous							
Contingency	8,661	1,000	10,000	0	10,000	10,000	0
TOTAL EXPENDITURES	2,399,516	2,611,503	2,518,454	2,474,170	2,465,683	2,485,978	20,295

CITY OF NEWPORT, MINNESOTA

GENERAL FUND
2014 DRAFT BUDGET

EXPENDITURES: OPERATIONS & MAINTENANCE	2010 ACTUAL BUDGET	2011 ACTUAL BUDGET	2012 APPROVED BUDGET	2012 ACTUAL BUDGET	2013 APPROVED BUDGET	2014 DRAFT BUDGET	DIFFERENCE BETWEEN 2013 APPROVED AND 2014 DRAFT
Excess (Deficiency) of Revenue over Expenditures	295,972	477,396	462,331		585,893	654,448	68,555
Other Financing Sources (uses) net							
Economic Development Authority	0	(70,000)	(250,000)	(151,698)	(270,000)	(218,500)	51,500
Heritage Preservation Fund	(7,200)	(7,200)	(7,200)	(7,200)	(7,200)	(7,200)	0
Parks Fund	0	(11,800)	(11,800)	(11,800)	(57,000)	(40,000)	17,000
Public Works Building Fund	(153,457)	0	0		0	0	0
Buy Forfeiture Fund	(2,784)	(288)	0		0	0	0
Fire Engine Fund	(64,032)	(64,032)	0		0	0	0
Equipment Fund	0	0	(50,000)	(50,000)	(75,000)	(278,000)	(203,000)
Buildings Fund	0	0	0		(40,000)	(70,000)	(30,000)
Streetlight Enterprise Fund	0	(12,000)	0		0	0	0
Total Other Financing Sources	(227,473)	(165,320)	(319,000)		(449,200)	(613,700)	(164,500)
Other Financing Sources (uses) net	(227,473)	(165,320)	(319,000)		(449,200)	(613,700)	(164,500)
Net change in fund balance	68,499	312,076	143,331		136,693	40,748	(95,945)
Fund Balance: Beginning of Year	779,527	848,026	1,160,102		1,303,433	1,440,126	136,693
Fund Balance: End of Year	\$ 848,026	\$ 1,160,102	\$ 1,303,433		\$ 1,440,126	\$ 1,480,874	40,748
Ratio: Fund balance to expenditures	35.3%	41.8%	45.9%		49.4%	47.8%	

CITY OF NEWPORT, MINNESOTA

EQUIPMENT CIP
2014 DRAFT BUDGET

Fund 401

REVENUE	2012	2013	2014	2015	2016	2017	2018	2019
Transfer from General Fund	\$ 50,000	\$ 75,000	\$ 278,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000
Investment Earnings	\$ 841							
TOTAL REVENUE	\$ 50,841	\$ 75,000	\$ 278,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000
EXPENDITURES								
Public Works								
02 S-10 Pickup	18,702							
00 One-ton				45,000				
03 Utility Truck water and sewer							100,000	
99 S-10 Pickup (parks)								
99 3/4 ton (parks)								
05 3/4 ton								
82 Ford Backhoe								
68 Motor Grader								
98 Front End Loader								
81 Sweeper			65,000					
98 Loader - John Deere								
66 Paver						26,000		
91 Chipper						26,523		
96 Skid Steer		31,562						
01 Mower -Farris		19,000						
03 Mower - Farris Mower							35,000	
06 Mower - John Deere								
87 Dump Truck - Ford		150,000						
90 Dump Truck - Ford								
03 Dump Truck - Sterling								
Police Department								
13 Ford Explorer	41,284							
09 Ford CV								43,000
09 Ford CV					43,500			
09 Ford Explorer Investigator								
00 Ford CV			43,000					
03 Chevy Tahoe 4x4						43,000		
Portable Radios								
Fire Department								
70 F-1 Grass Rig								
82 F-2 Tanker/Tender								150,000
86 F-1 Rescue				450,000 bonds				
88 F-2 Pumper				Replace with '86				
88 F-1 Grass Rig					40,000			
04 F-1 Pumper								
05 F-1 Chief's Vehicle								
67 F-1 10kw Generator							Replace with Tahoe 70,000	
TOTAL EXPENDITURES	\$ 59,986	\$ 200,562	\$ 108,000	\$ 45,000	\$ 83,500	\$ 165,523	\$ 135,000	\$ 193,000
Excess (Deficiency) of Revenue over Expenditures	\$ (9,145)	\$ (125,562)	\$ 170,000	\$ 5,000	\$ (33,500)	\$ (115,523)	\$ (35,000)	\$ (93,000)
Fund Balance: Beginning of Year	218,803	209,658	84,096	254,096	259,096	225,596	110,074	75,074
Fund Balance: End of Year	\$ 209,658	\$ 84,096	\$ 254,096	\$ 259,096	\$ 225,596	\$ 110,074	\$ 75,074	\$ (17,927)

CITY OF NEWPORT, MINNESOTA

PARKS CIP
2014 DRAFT BUDGET

REVENUE	2012	2013	2014	2015	2016	2017	2018	2019
Transfer from General Fund	\$ 11,800	\$ 57,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Investments	\$ 170							
Donations	\$ 1,212							
TOTAL REVENUE	\$ 13,182	\$ 57,000	\$ 40,000					
EXPENDITURES								
Bailey School Forest								
Install 45' gazebo	25,697							
Parkinglot and trail maintenance								
Busy Beaver Park								
Build shelter with table						15,000		
Lions Park								
New lighting for skating								30,000
Asphalt hockey rink								
Parkinglot overlay								
Rink Repair							20,000	
Install new play structure						50,000		
Loveland Park								
Repair warming house			5,000					
Lighting of the skating rink					30,000			
Finish tennis courts		64,800						
Parkinglot overlay	33,144							
Replace 2 ADA drinking fountains							7,500	
New fencing for backstops				16,000				
Springler system on ball fields								15,000
Pioneer Park								
War Memorial			15,000					
Install class five parking area with bituminous						8,500		
Install ADA swing and hard surface							5,000	
Upgrade park lighting			8,500					
Run water to large pavilion					5,000			
TOTAL EXPENDITURES	\$ 58,841	\$ 64,800	\$ 28,500	\$ 16,000	\$ 35,000	\$ 73,500	\$ 32,500	\$ 45,000
Excess (Deficiency) of Revenue over Expenditures	\$ (45,659)	\$ (7,800)	\$ 11,500	\$ 24,000	\$ 5,000	\$ (33,500)	\$ 7,500	\$ (5,000)
Fund Balance: Beginning of Year	73,994	28,335	20,535	32,035	56,035	61,035	27,535	35,035
Fund Balance: End of Year	\$ 28,335	\$ 20,535	\$ 32,035	\$ 56,035	\$ 61,035	\$ 27,535	\$ 35,035	\$ 30,035

CITY OF NEWPORT, MINNESOTA

BUILDINGS CIP
2014 DRAFT BUDGET

REVENUE	2013	2014	2015	2016	2017	2018	2019
Transfer from General Fund	\$ 40,000	\$ 70,000	\$ 50,000	\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000
TOTAL REVENUE	\$ 40,000	\$ 70,000	\$ 50,000	\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000
EXPENDITURES							
City Hall							
Upgrade HVAC in Police Department		-	7,500	-	-	-	-
Carpet Council Chambers					20,000		
Paint interior and exterior				5,000			
Replace roof					30,000		
Reconstruct parking lot							
Fire Hall No.1							
Replace HVAC throughout building		30,000	-	-			-
Tuck point all brick on building				20,000			
Paint exterior of building			7,500				
Paint interior of building			4,000				
Upgrade lighting throughout building			5,500				
Reconstruct all driving surfaces						30,000	
Upgrade garage doors & openers							
Concrete work for aprons and sidewalk							
Replace roof on east site							
Replace roof on west side							
Fire Hall No.2							
Renovate exterior of building		-	-	12,000	-	-	-
Replace HVAC throughout building	-		-	done	-	-	-
Upgrade lighting & garage doors	-		-	6,000	-	-	-
Upgrade insulation, interior, and roof						11,000	
Reconstruct all driving surfaces							16,000
Library & Community Center							
Upgrade entry doors	12,000						
Foundation repair			8,000				
Install new roof			15,000				
Paint exterior			5,000				
Upgrade lighting					5,000		
Carpeting					5,000		
Public Works							
Paint interior of maint. Shop and exterior			16,500				
Tiling of floor repair			5,000				
Security system			6,000				
Upgrade garage doors & openers							
New floor hoists for heavy equipment							
Reroof building							
Update HVAC for office area							
Upgrade garage HVAC to radiant heat							
Reconstruct all asphalt driving surfaces							
Railroad Club							
Exterior upgrades to siding							
Install new roof			12,000				
Upgrade windows and doors							-
Upgrade electrical system & lighting				6,000			
Upgrade HVAC							
Railroad Tower							
TOTAL EXPENDITURES	\$ 12,000	\$ 30,000	\$ 92,000	\$ 49,000	\$ 60,000	\$ 41,000	\$ 16,000
Excess (Deficiency) of Revenue over Expenditures	\$ 28,000	\$ 40,000	\$ (42,000)	\$ 6,000	\$ -	\$ 24,000	\$ 54,000
Fund Balance: Beginning of Year	-	28,000	68,000	26,000	32,000	32,000	56,000
Fund Balance: End of Year	\$ 28,000	\$ 68,000	\$ 26,000	\$ 32,000	\$ 32,000	\$ 56,000	\$ 110,000