

City of Newport Solid Waste Management Standards *

*** As Authorized by the 2014 Amendments to the
City Licensing Ordinance (Chapter 4)**

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City of Newport
596 7th Avenue
Newport, MN 55055



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Introduction

The City of Newport has developed these standards as specific requirements for the storage, collection transportation and disposal of residential solid waste. The goals of these standards are to:

- Achieve a reduction in waste generated.
- Encourage the separation and recovery of materials and energy from waste.
- Ensure the protection of public health and safety and promote city cleanliness and livability.
- Be consistent with the requirements of the State statutes, State rules and Washington County ordinances, and with State and Washington County solid waste plans.
- Implement the city's Licensing Ordinance (SWMO), Chapter 4 of the city's code of ordinances through detailed instructions.

To accomplish the above goals, it is important for the city to have specific and consistent instructions for residents and licensed haulers to follow as part of the solid waste collection system. These standards do not replace or supersede city ordinances. The city administrator's authority for adopting or amending these standards comes from the city's Licensing Ordinance Chapter 4, section 400.

These standards address:

- Eligible items to be included in the garbage;
- Resident's garbage storage requirements;
- Recycling programs;
- Bulky waste, yard waste and other waste collection and disposal requirements;
- Other collection system details that are part of the city's solid waste licensing and collection system.

Section 1. Definitions

- Appliances** include washers, dryers, refrigerators, freezers, air conditioners, dehumidifiers, humidifiers, stoves, ranges, hot water heaters, water softeners and other, similar large household items that require electricity and/or special processing under Minnesota laws.
- Bulky wastes** shall have the meaning set forth in the County Master Plan and is a subset of Municipal Solid Waste; household items and other discarded materials that, due to their dimensions and weight, are typically not collected as part of the regular trash and recycling or for which there is a separate fee, such as furniture, carpeting, and mattresses and excludes appliances
- Collection** means the aggregation and transportation of solid waste from the place at which it is generated and includes all activities up to the time when it is delivered to a designated disposal facility.
- Collection service** is the process of collection and transportation of garbage, yard waste, recyclables, bulky waste or source-separated organic materials by a licensed hauler.
- Composting** has the meaning set forth in Minnesota Statutes, section 115A.03, and means the controlled microbial degradation of organic waste to yield a humus-like product.
- Construction debris** means building materials, packaging, and rubble resulting from construction, remodeling, repair, and demolition of buildings, roads or other facilities.
- Designated recyclables** shall mean those materials designated as recyclables in the city recycling program in the Section 2.2 of these Standards.
- Garbage** shall mean all putrescible wastes, excluding animal offal, carcasses of dead animals, human excreta, sewage and other water-carried wastes.
- Household garbage** means garbage from residential properties.
- Mixed Municipal Solid Waste** has the meaning set forth in Minnesota Statutes, section 115A.03,

subdivision 21, mixed municipal solid waste, and means solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection, but does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural waste, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams.

- K. **Multiple-family dwelling or unit** for purposes of this ordinance means a building or a portion thereof containing more than two (2) residential dwelling units.
- L. **Recyclable materials (recyclables)** means materials that are separated from garbage for the purpose of recycling, including items such as paper, glass, plastics, metals, textiles, automobile oil, batteries, and other recyclable items as designated in the City of Newport Solid Waste Management Standards.
- M. **Residential dwelling unit** is a separate dwelling place with a kitchen in buildings with two (2) or fewer units per structure.
- N. **Single-Stream Recycling** (Also referred to as “single-sort recycling.”) The recycling system whereby residents set out recyclables in one container without further sorting and the materials are later processed at a central materials recovery facility, including sorting into their individual marketable commodities.
- O. **Solid waste** has the meaning set forth in Minnesota Statutes, section 116.06, subdivision 22(1)(9) but is further defined for purposes of this ordinance to include garbage, recyclables, appliances, bulky waste, yard waste, and household hazardous waste items.
- P. **Source-separated compostable materials** has the meaning set forth in Minnesota Statutes, section 115A.03, subdivision 32(a) and means materials that: (1) are separated at the source by waste generators for the purpose of preparing them for use as compost; (2) are collected separately from mixed municipal solid waste; and (3) are comprised of food waste, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable.
- Q. **Vectors of disease** are animals including, but not limited, to insects, mice, rats, squirrels, crows, flies and other vermin that are capable of carrying, transmitting and/or infecting humans with disease.
- R. **Yard waste** shall mean garden wastes, leaves, lawn cuttings, weeds, shrubs, and tree waste and prunings,

Section 2. Residential Recycling Program

- A. All residents are required to separate and recycle all designated recyclable materials. If set out for curbside or alleyside collection, recyclable materials are to be placed in the appropriate container(s) for recycling.
- B. Recyclable materials included as part of the city’s single sort recycling system are established through guidelines released under the authority of the City Administrator which are consistent with the Washington County Standard List of Recyclables. The current list of recyclables includes at minimum:
 - 1. PAPER
 - a. Boxboard including corrugated cardboard (OCC)
 - b. Envelopes- window and metal clasps acceptable
 - c. Magazines and catalogs
 - d. Mail, office and school papers
 - e. Newspaper and inserts
 - f. Phone books
 - g. Shredded paper in closed paper bag

2. CARTONS
 - a. Milk and broth cartons
 - b. Juice boxes
3. METAL
 - a. Food and beverage aluminum/tin/bimetal cans
4. GLASS
 - a. Food and beverage bottles and jars
5. PLASTICS
 - a. PET (#1)
 1. water, soda and juice bottles
 2. ketchup and salad dressing bottles
 - b. HDPE (#2)
 1. Milk and juice jugs
 2. Dish soap bottles and detergent jugs
 3. Shampoo, soap and lotion bottles
 - c. PP (#5)
 1. Yogurt, pudding and fruit cups
 2. Margarine, cottage cheese and other tubs
 - d. Other materials: Items that from time to time are designated as recyclable by the City.
- C. Recyclable materials are to be as clean and dry as practicable between use by the resident and collection by the hauler.
- D. The resident is responsible for the appropriate use and safety of the recycling containers, including both the interior and exterior of the containers. The resident shall rinse or wash the interior of the container as needed, and shall keep the containers free of odor or graffiti.
- E. Recyclables may be placed at the curb or alley line for collection. Recyclables may be set out for collection no earlier than twenty four (24) hours before collection. Recyclables collection will occur between 6 a.m. and 6 p.m. Recyclables containers must be removed to their storage location no later than 6 a.m. on the day after collection.

Section 3. Residential Garbage Collection and Storage of Containers

- A. Garbage collection shall occur once per week, on days and in areas designated by the city. Slight schedule changes may be made, with sufficient advance notice by the garbage hauler for major holidays, or for adverse weather conditions.
- B. Garbage containers may be set out for collection no earlier than twenty four (24) hours before the collection.
- C. Garbage containers must be returned to their storage location no later than 6:00 a.m. on the day after the collection day.
- D. Garbage containers shall be located in the garage or behind the front line of the dwelling, fully screened from view from the street, and at least ten feet from any abutting dwelling or sufficiently distant so as not to be a nuisance to those properties, unless other provisions are allowed by the city due to special site conditions.

Section 4. Collection and Composting of Tree and Shrub Waste, Other Yard Waste, and Source Separated Compostable Materials

- A. Yard waste shall be properly disposed of by:
 - 1. Backyard composting or in-place mulching (as by “mulching mowers”).
 - 2. Collected by a licensed hauler separate from the garbage.
 - 3. Collected by an independent lawn service.
 - 4. Taken by the resident or property owner to an approved county or private yard waste drop-off or transfer facility.
 - 5. Including yard waste in a source-separated organics collection program, if available.
- B. Home lawn, garden waste, and kitchen food scraps may be composted in small quantities on a residential lot as long as the compost pile does not create a nuisance for neighbors due to objectionable odor, vectors of disease or unsightliness.
 - 1. Backyard composting must be done in a structure that prohibits the entry or nesting of rodents and vermin. Composting of meats or fats that attract rodents and vermin is prohibited in backyard composting.
 - 2. Compost structures must be placed at least five feet from rear- and side-yard property lines and shall not be placed in a front yard. Compost structures shall be properly maintained and shall not be unsightly.
 - 3. Residents must follow composting operation guidelines as published by the University of Minnesota Extension Service or other reputable gardening experts.
- C. Yard waste not collected by a garbage hauler or not composted by the resident, or tree limbs, stumps and roots greater than six (6) inches in diameter must be transported to a properly permitted and licensed yard waste transfer or composting facility. Exceptions to this requirement are allowed if a tree service provides for on-site chipping to produce a suitable mulch product. Such on-site chipping and mulch depositing must be prior approved by the resident or property owner.
- D. Reserved for Source Separated Organics program.
- E. Reserved for standards relating to separation and collection of source separated organic waste at multiple-family dwelling properties.

Section 5. Bulky Waste and Appliances

- A. All bulky waste appliances and similar items not included in the garbage or recycling service shall be properly disposed of. No such items may be disposed of in streams, ponds, waterways or roadside ditches or on vacant or public land, or on property whether owned or not owned by the waste generator.
- B. Upon customer request, all licensed city-contracted garbage haulers must collect and properly dispose of appliances or bulky waste within two (2) business days of a customer’s request. An additional fee may be charged by the hauler for this service; the fee, if any, for such service is the responsibility of the generator of the appliances or bulky waste if known, or the property owner on whose property the item is on, and must be paid in full.
- C. Electronic waste must be properly disposed of, either through special arrangements with the garbage hauler, hauling of electronic waste by the resident to a legitimate electronic waste drop off facility, take back service at a retailer, or other approved disposal method. An additional fee may be charged by the hauler for this service; the fee, if any, for such service is the responsibility of the generator of the electronic waste or the property owner on whose property the item is on and must be paid in full.

Section 6. Required Reports

Semi-annual reports and annual reports for garbage and recycling will be submitted by each licensed hauler to the City in a format prescribed by the city that is consistent with reporting requirements of Washington County. Semi-annual reports are due on the 15th of July. Annual reports are due by February 15 of the year following collection. At a minimum, the reports shall include the following information:

A. Semi-Annual Garbage Reports

1. Total number of residential customers.
2. Total tons of solid waste collected from residential customers in the City of Newport.
3. Processing/Disposal facility to which solid waste collected from residential customers in the City of Newport was taken.

B. Semi-Annual Recycling Reports

1. Total number of recycling stops collected, total number of possible stops (set out numbers).
2. Weight of materials collected, by recyclable material (in tons).
3. The processor generally used for the sale of recyclables during that month.
4. List of addresses at which education tags were left that month.
5. Customer information collected on routes:
 - a. Number of set-outs per collection/route.
 - b. Residents that do not participate in the recycling program.
6. The number of complaints for the period.
7. A list of residential customers by address. This information will be kept confidential by the City in accordance with State Law relating to privileged and proprietary information.

C. Annual Reports

1. Recap/summary of the semi-annual reports.
2. Total tons of solid waste and recyclables collected from residential customers in the City of Newport.
3. Suggestions to improve the City of Newport solid waste and recycling programs.
4. Education Materials:
 - a. One copy of each of the educational materials distributed to City customers.
 - b. Method of Distribution:
 - c. Number of people materials were distributed to: _____.
5. Tons of bulky waste collected from residential customers in the City of Newport.
6. Tons of yard waste from residential customers in the City of Newport.