

**CITY OF NEWPORT, MINNESOTA
JOB DESCRIPTION**



POSITION: Seasonal Park Maintenance Worker
DEPARTMENT: Public Works
REVISED: *November 2015*
FLSA: Non-Exempt

PRIMARY OBJECTIVE OF THE POSITION:

Performs manual work maintaining public parks, garden areas, open spaces, forested areas, trail systems and related work as apparent or assigned. Work is performed under the moderate supervision of the Assistant Superintendent - Public Works.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL FUNCTIONS:

Performs maintenance work, including mowing; edging; seeding; snow removal; ice rink maintenance; cultivating; fertilizing; sod laying and hedge trimming; sweeping; picking and raking of litter, and emptying of trash receptacles.

Cleans and maintains facilities including comfort stations.

Maintains picnic areas; weeds, irrigates, and prunes garden areas.

Performs minor repair work including painting, carpentry, vehicle and equipment repair.

Drives vehicles and operates motorized equipment and machinery including chain saws; pruners; weed eaters; hedge clippers; mowers; sprayers; push and riding mowers.

KNOWLEDGE, SKILLS AND ABILITIES:

General knowledge of the safe use, operation and preventive maintenance of the equipment to which assigned; skill in the use of equipment and hand tools to which assigned; ability to understand and follow specific oral instructions; ability to perform manual tasks for extended periods, often under unfavorable weather conditions; ability to read and write; ability to establish and maintain effective working relationships with associates and the general public.

EDUCATION AND EXPERIENCE:

Less than high school diploma or GED and minimal experience working with power tools, mowers and landscaping equipment, or equivalent combination of education and experience.

PHYSICAL REQUIREMENTS:

This work requires the regular exertion of up to 25 pounds of force, frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires standing, walking, sitting, speaking or hearing, using hands to finger, handle or feel, reaching with hands and arms, pushing or pulling, lifting and repetitive motions, frequently requires stooping, kneeling, crouching or crawling and occasionally requires climbing or balancing and tasting or smelling; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires working near moving mechanical parts, exposure to fumes or airborne particles, exposure to outdoor weather conditions and exposure to vibration and

occasionally requires working in high, precarious places, exposure to toxic or caustic chemicals and exposure to extreme heat (non-weather); work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

SPECIAL REQUIREMENTS:

Class D Driver's license upon hire.

Zero turn mower operation training.

Safety training in the use of power tools.