



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
DECEMBER 17, 2015 – 5:30 P.M.**

MAYOR: Tim Geraghty
COUNCIL: Tom Ingemann
Bill Sumner
Tracy Rahm
Dan Lund

City Administrator: Deb Hill
Supt. of Public Works: Bruce Hanson
Interim Chief of Police: Sheriff Hutton
Fire Chief: Steven Wiley
Executive Analyst: Renee Eisenbeisz

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes of the December 3, 2015 Regular City Council Meeting
 - B. List of Bills in the Amount of \$131,078.23
 - C. Kennel Permit
 - D. Farm Animal Permit
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
 - A. **Public Hearing** - To Review Charges Against Troje's Trash and Recycling from the MN Department of Revenue for a debt owed
 1. **Resolution No. 2015-49** - Waiving a Requirement in Section 440.06, Subd. 1 for Republic Services dba Allied Waste
 - B. **Public Hearing** - To Consider an Interim Ordinance Establishing a Moratorium on Development in Portions of the Residential Estates Zoning District
 1. **Ordinance No. 2015-9** - Amending the City Code by Adding Section 1372, Interim Ordinances
 2. Summary of Ordinance No. 2015-9 for Publication
 - C. Law Enforcement Services
 1. **Resolution No. 2015-XX** - Directing Staff to Seek Candidates for the Position of Chief of Police for the Purpose of Hiring an Individual to Promptly Fill the Current Vacancy
 2. **Resolution No. 2015-XX** - Authorizing and Contracting for Police Services for the City from the Washington County Sheriff

Agenda for 12-17-15

3. Amendment #1 of Contract #9850 - Extending the Interim Agreement with Washington County for Law Enforcement Services to March 31, 2016.

D. **Resolution No. 2015-44** - Approving Levy Certification for Levy Year 2015, Payable 2016, and Adopting the 2016 General Fund Operating Budget, the 2016 Water, Sewer, Storm Water, and Street Light Enterprise Funds, the 2016 NEDA Budget, and the 2016-2020 CIP

E. Title Change for Executive Analyst

F. Annual Appointments

10. ATTORNEY'S REPORT

11. POLICE CHIEF'S REPORT

12. FIRE CHIEF'S REPORT

13. ENGINEER'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- | | | |
|---------------------------------------|--------------------------|-----------|
| 1. City Offices Closed for Christmas | December 24 and 25, 2015 | |
| 2. City Offices Closed for New Year's | January 1, 2016 | |
| 3. City Council Meeting | January 7, 2016 | 5:30 p.m. |
| 4. Planning Commission Meeting | January 14, 2016 | 6:00 p.m. |



**City of Newport
City Council Minutes
December 3, 2015**

1. CALL TO ORDER

Mayor Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty; Tom Ingemann; Bill Sumner; Tracy Rahm; Dan Lund

Council Absent –

Staff Present – Deb Hill, City Administrator; Bruce Hanson, Supt. of Public Works; Steve Wiley, Fire Chief; Renee Eisenbeisz, Executive Analyst; Jon Herdegen, City Engineer; Fritz Knaak, City Attorney;

Staff Absent –

4. ADOPT AGENDA

Motion by Ingemann, seconded by Sumner, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.

5. ADOPT CONSENT AGENDA

Motion by Sumner, seconded by Rahm, to approve the Consent Agenda as presented, which includes the following items:

- A. Minutes of the November 19, 2015 Regular City Council Meeting
- B. Minutes of the November 19, 2015 City Council Workshop Meeting
- C. List of Bills in the Amount of \$114,546.67
- D. Gambling Permits
- E. Kennel Permit

With 5 Ayes, 0 Nays, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

Kurk Lee, 1600 Cedar Lane - It was brought to my attention earlier this year that you applied for a grant to purchase homes in the area of 16th to 17th on Cedar Lane. My concern is that I never received any notice or invitation to be involved in any information that was given out. Then I find out that with the grant, you'll be taking the levee out. I don't have a problem with that but in the same token, when it comes to my place, and I've argued this with many people through email, that 90% of the homes in that flood plain that are being bought out are because they're in the flood plain. My house sits on the same flood plain. The difference is that my home sits at 703, which is the peak. My house still has the same risk as all the other homes in that flood plain. What was the purpose and the narrative to get these funds and why we're doing it and how the decision was made not to include me in the process? One of the problems I have is resale. The City made a comment that they'll embank Cedar Lane when the water gets high. That's hard to say when I want to sell my home. That the City will run a barricade down Cedar Lane every spring. My resale will be terrible. Insurance wise, they don't pay the insurance I do because I'm in tier 1. I pay the highest premium right now. They do that to get homes out of those areas. All I'm

asking for is some sort of written documentation that shows where the agreements came, how it came up to not include me, asking why I wasn't included. I have a few emails that state that the risk didn't equal out. I want to see that. A lot of things have changed since this levee thing came up. They changed the flood zone in 2011. With the levee out, the water will come out farther and that gives more ground pressure and will pull water out of the ground and my yard will be flooded. I've lived in Newport all my life, there for 13 years, the house was flooded 2 years before I bought it and that's the only house that still floods. All I'm asking for is some answers in writing instead of telling me this is how. There has to be some research that was done. That's my concern and not being involved in it. There was never a letter sent to me. It's all heresay, it doesn't mean anything with people talking. I'm not trying to be stubborn, I just don't want to get involved any deeper in a legality perspective. I'm just hoping the City can give me some information.

Councilman Lund - I'm a little frustrated because I feel like I tried to answer your questions very directly through email. What would you say has changed since you bought the property because you knew it flooded when you bought it and now you're coming to us to ask us to buy you out. Why should the other residents in the City pay to buy you out?

Mr. Lee - If you look at the houses in the flood plain, 90% of the houses are bought out. There's a reason for that. When you're going to make a wetland, if you look at FEMA when you ask for grants, they're specific on flood plains. If you're going to fix an area, you fix the whole area, not just parts. I've written more than a dozen FEMA grants. I don't know what the objectives were when they wrote this. If it was to buy out the homes to put a park in, I should have been addressed.

Councilman Lund - Your property is above the levee.

Mr. Lee - The levee won't be there. The lowest point when you take it out is 685 feet. When you take it out, that pond will expand to twice as big. The low part of Cedar Lane is at 700 feet, that water would have been in my back yard if that levee wasn't there. It's that the City took the initiative to get a grant to buy out 90% of the homes and that's what I don't understand. Come flood time, the only house that will be barricaded will be mine. I don't think you'll shut down all of Cedar Lane to protect my home. I can't bank on the City coming down there to protect my home. Right now, as bad as that levee is, it protects my home.

Councilman Lund - Even though you're at 703 and the levee is at 700?

Mr. Lee - It keeps the groundwater from being pushed up. This is all talk, I haven't seen anything that came to that conclusion.

Mayor Geraghty - The reason for not sandbagging is because it was a liability issue of going onto the levee. If the levee isn't there, I wouldn't say that we wouldn't help you out in the future. We can change that. Are you the only house that we should be buying out?

Mr. Lee - The only other house is the one north on Cedar Lane on the east side.

Mayor Geraghty - So we should be buying out two homes?

Admin. Hill - When I applied for the grant, the CORP of Engineers did a study in 2003/2004 on the failing levee and we were supposed to take that out in the 60's. The plan is that the City would have a passive park and it was those houses that were most affected by the levee. The City had no intention of buying out all the houses because we have a lot of properties in the flood plain. It was just that area. Any land across the street is of little to no value for the City to have.

Mr. Lee - That's my whole point, a lot has changed since then. FEMA and the CORP of Engineers have rezoned that area. Did we do enough research when we put in for this grant instead of using old data. A lot of new development, a lot of new runoff, and rezoning.

Mrs. Lee - We are not in the fringe area.

Admin. Hill - Your property has both.

Councilman Ingemann - He's looking for documentation.

Mayor Geraghty - We'll get you something in writing. It was my thinking that it would be continuous and not across Cedar Lane.

Admin. Hill - The homes we selected are less than 700 feet. I think the pond stays at the same level of the River.

Supt. Hanson - Yes and it will after you remove the levee.

Attorney Knaak - This is the nature of a data practices request and it would be appropriate for the City to give the citizen whatever information it has.

Councilman Lund - We should at least give the FEMA grant application. I would still like to ask FEMA one more time, pointing out his arguments about removing the levee and how it will affect his property.

Mayor Geraghty - I don't know if we can throw that into the hopper.

Councilman Lund - But if they're responsible for removing the levee.

Admin. Hill - We are.

Attorney Knaak - We're getting into the weeds here. There's no formal obligation to remove anything. It's not actually the City's levee, FEMA wanted to make it your levee. FEMA is going through this process up and down the River. Whatever correspondence there is is public information and these folks are entitled to it.

Councilman Lund - I would still like to ask FEMA and get a definitive answer.

Mr. Lee - The last flood was in 2002 and if you look at the numbers that I gave, that water has hit that quite a few times. It does flood on my side of the road.

7. MAYOR'S REPORT – Nothing to report.

8. COUNCIL REPORTS –

Councilman Rahm - I attended a Red Rock Corridor Commission meeting yesterday. The only thing to report is that there has been an updated plan for bus rapid transit. They'll have a public meeting on January 13th at St. Paul Park City Hall from 5:00 - 7:00 p.m.

Councilman Ingemann - The Fire Department will be taking collections for toys at the shopping center on Sunday between 10 and 1. There are barrels at the Cloverleaf and North Pole for toys and food. The last pick up day is December 21st.

Councilman Sumner - Robert Vogel, consultant for HPC, will be giving a talk at the Library on December 29th at 6:30. His topic will be wintery mix, how early settlers reacted to climate change.

Councilman Lund - I spoke with Senator Sieben about bonding and I&I. I appreciate her continued efforts and recognition of the problem. I'm also trying to get on Commissioner Bigham's schedule to meet and mend fences. I understand they are frustrated with our lack of purchase of those two parcels and I have some lingering concerns

about that whole redevelopment. Hopefully we can create a project that is beneficial to the City and HRA. I think the City needs to be careful with what type of deal we end up with.

9. ADMINISTRATOR'S REPORT –

A. Employee Recognition

Mayor Geraghty recognized the following employees for their years in service to the City of Newport:

- Fire Department
 - Jeremy Brodin - 5 Years
 - Jason Joa - 10 Years
- Police Department
 - Tyler Martin - 5 Years
- Public Works Department
 - Jeff Luedke - 10 Years

B. Resolution No. 2015-43 - Directing the City Administrator to Certify Unpaid Water, Sanitary Sewer, Storm Sewer, and Street Lighting Charges to the County to be Collected with Other Taxes

Councilman Ingemann - When do we certify?

Executive Analyst Eisenbeisz - I believe the 18th.

Councilman Sumner - We'll still recognize the payments right?

Executive Analyst Eisenbeisz - If they pay after we certify, it'll be a credit.

Councilman Sumner - So it'll go on their taxes? Are we sure they understand that?

Admin. Hill - They've been sent several letters.

Councilman Rahm - Is that increasing?

Admin. Hill - It usually ends up being about \$25,000. People have been coming in. I'm sure this will go down considerably.

Motion by Sumner, seconded by Ingemann, to approve Resolution No. 2015-43 as presented. With 5 Ayes, 0 Nays, the motion carried.

D. Police Update

Admin. Hill discussed the investigation that the Council directed staff to begin for the property room. Admin. Hill asked Sheriff Hutton for advice on the parameters. There are two types, one being a functional and one being criminal. It was asked if the BCA could conduct this and they won't. Attorney Knaak stated that it is too early to start a criminal investigation. It's possible there would be a finding of some wrongdoing as a result of the investigation. Attorney Knaak recommended contacting a law enforcement agency across the River to see if they would be able to conduct a civil investigation. If there is a criminal investigation that needs to be done, the same department could conduct that.

The City Council directed staff to solicit proposals for a civil investigation and to look at the bigger items, not the procedures since the Sheriff's Office is doing that.

Mayor Geraghty - I'm going to ask to place two resolutions on the next agenda. One would be to authorize the

City to move forward to hire a Chief and one would authorize the City to contract with the County for two years. I don't want to drag this on, I think we need to make a decision and move on. I don't know how it'll end up but I think we need to move on and make a decision. I'm also asking for two resolutions for the tax levy. One would be as presented tonight and one would be to drop \$100,000 if we contracted with the County.

C. 2016 Budget Proposal

The Truth in Taxation Public Hearing opened at 6:02 p.m.

Admin. Hill presented on this item as outlined in the December 3, 2015 City Council packet.

Councilman Rahm - Our fund balance is the highest it's ever been. I think a 60% range is a good target. That's my opinion.

Admin. Hill - Yes, this is not our goal, we want to go back to the 60's.

Councilman Sumner - I would like to ask for an analysis for each percent that we drop and the affect it would have on our bond rating.

Admin. Hill - I can ask Stacie how that works. We do get a good discount when we bond.

Councilman Rahm - I don't think that rating will change much.

Admin. Hill - Deb and I have been talking with Ehler's of the possibility of rolling in excess funds to our capital improvement fund after we're audited.

Councilman Ingemann - The building fund is for a future city hall correct?

Admin. Hill - No, it pays for items like a new roof or furnace. We need a new roof for this building and it's about \$100,000.

Councilman Rahm - As we collect more tax when our tax rate increases, we'll reduce our levy.

The Truth in Taxation Public Hearing opened at 6:12 p.m.

Motion by Geraghty, seconded by Lund, to table Resolution No. 2015-44 to the December 17, 2015 City Council meeting. With 5 Ayes, 0 Nays, the motion carried.

E. Resolution No. 2015-45 - Adopting the 2016 Annual Fee Schedule

Executive Analyst Eisenbeisz presented on this item as outlined in the December 3, 2015 City Council packet.

Councilman Sumner - What are right-of-way permits for?

Engineer Herdegen - Any utility has the right to put their utility in the right-of-way. The City can charge for review times to make sure that they aren't in conflict with the City's utilities. The issues we were running into is that we were charging the same for different types of work. If they wanted to do just a telephone pole, it was the same cost as running 1,000 feet underground. We wanted to provide some sort of delineation between projects. Our time is to review the application and make sure it's not in conflict with our utilities

Councilman Sumner - So this would be charged to the utility and not the homeowners?

Engineer Herdegen - Yes.

Councilman Sumner - Does this cost accurately reflect your costs?

Engineer Herdegen - Yes.

Councilman Sumner - Is someone from Public Works down there the entire time?

Supt. Hanson - No.

Councilman Sumner - The engineering fees for certificate of survey review, what's the chain of events?

Engineer Herdegen - Top of block would be first. Let me run through it. When someone applies for a building permit, we provide them with a checklist for the certificate of survey. The information we've been receiving has been lacking some of that information and we send it back multiple times. We would like to establish something, we've updated our checklist and put together a sample survey. Once they get an approved certificate of survey, the building permit is issued and we have a plan. However, if we don't get out there during construction, there's not much we can do once the house is built. So the top of block is to get out there with a field instrument to locate the top of block elevation to see if it's changed from their original plan. If it has, we'll take a look to see if it'll still work. If the builder knows we're going to come out there it'll give them more motivation to make sure the site is kept tidy. Just so we have some kind of scheduled presence on site. When they're all done, we were requiring them to submit an as-built, if we have a good quality certificate of survey and can check off that what they built matches it, that should be sufficient. Then someone from the City will be checking the site and not just relying on the as-built and assuming that's how it's been built. We've ran into problems with that and have had to go multiple times and that gets charged to a general engineering fee. If we tell them that this is the fee and they'll be charged for failing, the builder will be billed that and it won't be the City's cost.

Councilman Lund - Is that process the same for storage sheds or am I missing something?

Engineer Herdegen - This is only for new homes.

Councilman Lund - What does the storage shed fee go towards?

Executive Analyst Eisenbeisz - Staff time to ensure that it's in compliance with zoning requirements. If they're over 200 square feet, they need to be reviewed by Cottage Grove. We just require a diagram. With larger accessory structures, we would require a survey. We had required one for a large pole barn.

Councilman Lund - How long does it take to review an application?

Executive Analyst Eisenbeisz - About half an hour to review and process if it's a good submittal.

Councilman Lund - I would like to lower that.

Executive Analyst Eisenbeisz - Most of our flat fees for residential items are \$50.

Councilman Ingemann - The inspector does go out.

Executive Analyst Eisenbeisz - Yes, to do a final.

Councilman Lund - I don't think many people get a permit for a storage shed.

Executive Analyst Eisenbeisz - We have to check lot coverage, setbacks, and to make sure they only have two.

Councilman Rahm - Do the temporary ones count as accessory structures?

Executive Analyst Eisenbeisz - We consider those temporary so as long as they're up for six months or less we don't require them to get a permit.

Councilman Sumner - So if we have Renee's time and need to pay the building inspector, that \$75 barely covers it.

Councilman Lund - I still think people ignore it so if we lowered it...

Mayor Geraghty - I don't think that'll change their mind.

Councilman Sumner - So we're looking at multiple things, the storage shed size, engineering fees that have never been charged, right-of-way permits, those weren't being charged either?

Engineer Herdegen - No we were, it's a reduction.

Councilman Sumner - How many times do we see these?

Executive Analyst Eisenbeisz - We've issued maybe 10 this year and most of them are to Xcel, which are waived per our franchise agreement with them.

Councilman Sumner - So it's just putting it on the fee schedule?

Engineer Herdegen - Yes and to ensure the restoration is done.

Councilman Lund - If I'm building a house after this is passed, how much more would it be?

Executive Analyst Eisenbeisz - We would just be adding the \$600 for the engineering fee.

Councilman Lund - I don't think we want to do that, we want people to build here.

Councilman Ingemann - They're paying for the engineer's time.

Councilman Lund - I know but we've already built out the infrastructure. We don't have to charge it. I agree it's a cost that the public is bearing but we want more houses to be built.

Engineer Herdegen - With the elimination of the as-built survey, the builder would not have to hire a surveyor to go out and create an as-built so that would be a savings to the builder. What we're proposing, we'll be verifying that the certificate of survey matches what they built.

Councilman Lund - So there are two separate issues, one is if we want to approve the process and two if we do approve the process, where should that cost be allocated?

Councilman Sumner - They're going to pay for an as-built anyway and that could be more or less than \$600 and there's no verification. This gives verification.

Councilman Lund - We don't have to charge for it. We want people to build houses.

Mayor Geraghty - Is that at the front-end? How much time does it take you to review it?

Engineer Herdegen - Yes, our time to review the survey is 30 minutes to 1 hour. The top of block is the first \$300 and that's for our inspector to be on site for about 30 minutes to set up, shoot the top of block, and inspect the site. The same cost is for the grading plan. The top of block is probably a little less than \$300 and the grading

is probably a little more. The reinspection is if they fail either one of those two. It's not our intent to fail people but we need some leverage to get them to change items.

Councilman Lund - Do we do an inspection right now?

Engineer Herdegen - No.

Councilman Lund - Do we need that?

Engineer Herdegen - The top of block would take place after the foundation is built.

Mayor Geraghty - That's just part of the fee right? What are some of the houses spending with the sewer and water?

Executive Analyst Eisenbeisz - It's about \$7,000 with the SAC, WAC, and trunk fees. The building permits are about \$1,200 - \$1,500.

Councilman Rahm - It's not going to stop you from building a house.

Mayor Geraghty - How much have we subsidized?

Engineer Herdegen - We've always reviewed the certificate of survey and as-built multiple times.

Supt. Hanson - The issues we're running into is that they aren't built to the plans and we have no teeth to make them build them according to the original survey.

Councilman Ingemann - Leave it in.

Councilman Rahm - Dan, you want to take it out?

Councilman Lund - If Hastings is the only one, we don't need to do it. Every house that comes in is a benefit to the City.

Councilman Ingemann - It's not going to stop people from building.

Councilman Sumner - Are we losing a way to ensure compliance?

Councilman Rahm - I think so.

Councilman Sumner - Is it adding inspections to ensure compliance and charging for your time?

Engineer Herdegen - I think there are two issues like Councilman Lund said, one is changing the process and charging for it and two does the City want to subsidize that cost. Some change in the process is warranted, this is what we've done in the past and it's worked well. I don't know if this is the appropriate time to discuss the procedure. I can put together a more concise summary at a future meeting.

Councilman Lund - If we're hearing it's important enough to do the procedure that's fine, but another \$600 when we're trying to foster development... I'd be comfortable with us paying for that time.

Mayor Geraghty - What about the reinspection fee?

Councilman Lund - Yes, we can leave that.

Mayor Geraghty - I'm willing to look at it more but I'd like to know more about the actual cost.

Engineer Herdegen - I think it'd be at that \$600.

Councilman Lund - How many do we get in a year.

Executive Analyst Eisenbeisz - We've issued 2 this year and last year we issued 4 or 5. It does stall the certificate of occupancy. We just issued one that was done in November 2014 because the as-built wasn't correct.

Mayor Geraghty - What about the rebuild for the house that burned.

Executive Analyst Eisenbeisz - Yes, three then.

Councilman Lund - I propose there's no fee but we charge the reinspection fee.

Councilman Ingemann - So they'll go out?

Engineer Herdegen - Let me put something together.

Mayor Geraghty - We can take out the \$600 and approve the fees as presented.

Councilman Rahm - What's our senior discount?

Mayor Geraghty - The first 8,000 gallons.

Councilman Rahm - And the logic behind it?

Mayor Geraghty - We've debated it before and never got rid of it.

Councilman Rahm - It just seems like we're favoring a certain class.

Councilman Lund - They're property taxes are helping your kids go to school.

Motion by Geraghty, seconded by Ingemann, to approve Resolution No. 2015-45 Adopting the 2016 Annual Fee Schedule removing the Engineering Fee for Survey Review. With 5 Ayes, 0 Nays, the motion carried.

F. Personnel Policy Amendments

Executive Analyst Eisenbeisz presented on this item as outlined in the December 3, 2015 City Council packet.

Mayor Geraghty - With the maximum for vacation, do they have to be down by a certain time of the year?

Executive Analyst Eisenbeisz - We don't specify that. Once they hit that maximum, they don't accrue. It's similar to our sick leave.

Mayor Geraghty - Do we have anyone over the maximums now?

Executive Analyst Eisenbeisz - We may.

Mayor Geraghty - So once they hit the maximum, they need to constantly take off?

Executive Analyst Eisenbeisz - Yes and that's similar in other organizations.

Councilman Lund - So we're going to switch and people have been getting lump sums on their anniversary and were planning to use it. Now we're going to give them a smaller one.

Executive Analyst Eisenbeisz - It won't take effect until their anniversary date in 2016. It only covers non-union employees that are covered by the personnel policy.

Admin. Hill - We consider it fair because you could load someone up on their anniversary date and they could leave 2 months later and get paid for 10 months worth of vacation.

Councilman Ingemann - Under seasonal employee it says that a student needs to be enrolled in a non-profit or public institution, students going to for-profit schools should be included.

Executive Analyst Eisenbeisz - I'll check with Ms. Abrhams on that, I know there are some State Statutes regarding seasonal employees so I'll see if she pulled this directly from the Statutes.

Councilman Ingemann - And then with the Whistleblower thing, you have half a page, just state that the City follows MN Statute 181.932.

Councilman Lund - I agree given recent developments. I'd like employees to be aware of that policy.

Councilman Ingemann - With those changes, I'll make a motion.

Motion by Ingemann, seconded by Lund, to approve the Personnel Policy as presented but directing staff to check on the definition of seasonal employees and change the Whistleblower Policy to reference MN Statute 181.932. With 5 Ayes, 0 Nays, the motion carried.

G. Resolution No. 2015-46 - Accepting Donations for the Period of November 16 - November 30, 2015

Executive Analyst Eisenbeisz presented on this item as outlined in the December 3, 2015 City Council packet.

Councilman Sumner - Who will write the checks for the items bought by the Fire Department? Does the Fire Department typically pay for its own purchases? Also, does Northern Tier specifically state that it is for the Fire Department?

Councilman Ingemann - Yes, same with the Lions. We told the Lions what we needed and how much they'll cost.

Chief Wiley - Yes. My recommendation would be that the equipment that the Lions donated money for be purchased and taken out of the donation's fund. For the Northern Tier donation, I recommend leaving it in the Relief Association Fund. We'll report back to the Council on the purchases.

Mayor Geraghty - I don't know that we've ever asked to see the expenditures out of the Relief Fund, are those records open to us to see how it's being spent?

Councilman Rahm - I think it's good practice.

Chief Wiley - Yes. We're looking at pagers, they're no longer supported by Motorola.

Mayor Geraghty - I don't have a problem with it staying in the Relief Fund, but we should be approving them. If we're going to keep track of the expenditures, I don't know if they come to the City and then we pay it out or you make your expenditures public every year.

Councilman Ingemann - There are quite a few things that the Relief Association has bought.

Attorney Knaak - Mr. Mayor, you need to accept the donation, the Relief Association can't. You are ultimately responsible for what gets spent. You are clearly entitled to look at whatever records you want to. When you get a donation like this, they can't accept it, you have to.

Mayor Geraghty - Even if it's specifically for the Relief Fund?

Attorney Knaak - The Council has to accept it and if you choose to accept those conditions, that is where it goes. If someone gives a grant to the Fire Department for that purpose and the City says thank you but we're not going to use it for that purpose, they could rescind the grant. It's your call and your responsibility.

Councilman Lund - I think we should give it to the Fire Department.

Mayor Geraghty - It will but I just want to make sure we're properly following the expenditures procedure.

Councilman Lund - It's your plan to report back to Northern Tier on where the money was spent?

Chief Wiley - Yes.

Councilman Lund - I think we would like to see that too.

Motion by Geraghty, seconded by Rahm, to approve Resolution No. 2015-46 as presented. With 5 Ayes, 0 Nays, the motion carried.

Admin. Hill - Just one thing, we did receive the FEMA grant. FEMA pays for 75% and the DNR will be paying for half of our 25% so we're paying for 12.5%. We should save about \$285,000.

Councilman Sumner - Thank you for all the work that went into that.

Councilman Lund - I expect that whatever elevation the line is drawn at, the next person in line will be upset. The houses that have been bought up to this point were significantly lower in elevation than the remaining properties.

10. ATTORNEY'S REPORT -

A. Public Hearing - To consider, and possibly approve, a Street Vacation for 1st Street Between the BNSF and CP Rail Right-of-Ways

The Public Hearing opened at 6:59 p.m.

Attorney Knaak - You may recall that a few months ago we reached a resolution on the dispute between the City and Mr. Quade and part of that was the vacation of 1st Street. That was originally set for last month but the newspaper didn't publish it even though it was sent to them. So this public hearing is to vacate 1st Street as agreed upon in the resolution. Upon passage of this and the filing of the necessary paperwork, the City will receive an easement per the agreement.

Mayor Geraghty - The stipulation agreement remains unchanged?

Attorney Knaak - Yes.

The Public Hearing closed at 7:01 p.m.

Motion by Lund, seconded by Sumner, to approve Resolution No. 2015-47 as presented. With 5 Ayes, 0 Nays, the motion carried.

Attorney Knaak - You have our report for the month, the volume was down. My staff indicates that it was because there were a couple conferences. I'm also curious to see if the reduced number of officers is having an effect on it.

Mayor Geraghty - I thought I read something about a public hearing for Troje's.

Executive Analyst Eisenbeisz - Yes, a public hearing has been set for the 17th.

Mayor Geraghty - We didn't need to take action to set it?

Executive Analyst Eisenbeisz - We received a letter from the Department of Revenue giving us 30 days to act. I spoke with Attorney Knaak and we needed to set it immediately.

Mayor Geraghty - So we're ok?

Attorney Knaak - Yes.

Councilman Lund - And you spoke with Allied?

Executive Analyst Eisenbeisz - Yes and I did get a certificate of clearance from the Department of Revenue today saying that the debt has been paid. It'll still be on the agenda.

Councilman Lund - It's in relation to Allied?

Executive Analyst Eisenbeisz - No, Troje's.

Councilman Lund - Do we need a resolution for Allied?

Executive Analyst Eisenbeisz - I'll have two before you, one for Troje's and one for Allied. We did give Allied Waste until January 30th to notify their customers depending on what the Council decides on the 17th.

Councilman Lund - I think we should give them another year.

11. POLICE CHIEF'S REPORT - Nothing to report.

12. FIRE CHIEF'S REPORT - Nothing to report.

13. ENGINEER'S REPORT -

A. Resolution No. 2015-48 - Ordering Preparation of a Facility Plan for the 2016 I-I Reduction Project

Engineer Herdegen presented on this item as outlined in the December 3, 2015 City Council packet.

Councilman Rahm - Do we have to do this?

Mayor Geraghty - If we want to get money.

Engineer Herdegen - We're in the Met Council's surcharge program so we're obligated to spend \$500,000 over the next three years. We're already attributed about \$330,000. We'll eventually have to spend \$500,000. In order to get the bonding bill or revolving loan, we have to complete this.

Councilman Lund - Will we have this done in time for bonding?

Engineer Herdegen - Our application is already in the bonding bill. There will also be efforts to contact Katie Sieben and Dan Schoen. We'll need bills in the House and Senate.

Mayor Geraghty - How long do we have to pay?

Councilman Lund - The annual expenditure is capped at around \$50,000.

Engineer Herdegen - Yes, they have a provision that you have to spend the annual expenditure for sewer.

Councilman Lund - So instead of having to spend \$800,000 in four years, we have 16 years. They only fine you for your highest event so the new events only count if they exceed the highest. I don't think we want to hurry up and finish.

Mayor Geraghty - Unless we get the money from the bonding bill.

Motion by Ingemann, seconded by Geraghty, to approve Resolution No. 2015-48 as presented. With 5 Ayes, 0 Nays, the motion carried.

B. Cedar and 15th Street Storm Sewer Work

Engineer Herdegen presented on this item as outlined in the December 3, 2015 City Council packet.

Mayor Geraghty - So \$28,000 would take care of it?

Engineer Herdegen - It would provide a point of relief for that low area. I hesitate to say it'll fix the problem because we're not putting in the size of pipe that will be able to collect a 100 year storm. We're putting in a relief so that water can get out of this low point before it comes across his property. It crosses his side yard. He has sandbags in place right now to direct that water away from the garage.

Councilman Sumner - We would be constructing a catch basin?

Engineer Herdegen - Yes, in the right-of-way.

Councilman Lund - Is the real problem his driveway? This is a lot of money. A catch basin and culvert underneath his driveway and a little money for a drainage easement could get us a reasonable solution for a lot less.

Engineer Herdegen - There are enough trees to make a drainage swale difficult to construct. It's possible the erosion has gotten worse since the street project.

Dan Richardson, 1485 Cedar Lane - It's a lot worse.

Engineer Herdegen - The street used to be 24 to 26 feet wide and now it's 32 feet with curb. Now, any water that gets to the edge, goes down 15th to Cedar. The water that's east of this area is collected more efficiently because we have catch basins in the curb.

Mr. Richardson - I've been at that property for 7 years and have always had some type of erosion. Since the street improvements went in, we get rain in much more quantity and force. I've spent about \$1,000 to pay to fix the erosion by my barn and I have tree roots that are starting to be eroded. My driveway is starting to break away. I have improvements into my yard that I don't want to start. My barn's floor is being flooded. I understand that I live near the River but I think the street improvements have caused new problems which is why I called Jon to see if there's anything that can be done to help alleviate the problems from a normal rain storm.

Mayor Geraghty - Would this help any other properties?

Engineer Herdegen - I think the neighbor to the north, more for standing water.

Supt. Hanson - My one concern is that the pipe that this will be hooked to is an original pipe and won't take the heavy rains. Any time we get a major rainfall, this won't help.

Mr. Richardson - I did offer an easement across my property to alleviate it but Jon said that would be more expensive. I would just like to see it fixed.

Councilman Lund - How much more would it be to have a separate pipe?

Engineer Herdegen - The distance from his driveway and the area that's flooding is about 225 feet and the cost to put in that separate pipe, I don't know how much it would be but I expect it being significantly more plus we would lose most of the trees along that route.

Mayor Geraghty - How long are the bids good for?

Engineer Herdegen - The intent was to try and get it done this year. We can talk with the contractor because we have a couple other projects for him to do. I'm happy to confirm that he'll hold his price.

Mayor Geraghty - So we don't have to make a decision tonight, maybe a site visit is required.

Councilman Lund - I'm happy to move forward with this.

Mayor Geraghty - Would it make sense to rebid it with the other projects.

Engineer Herdegen - I don't think it would affect the price that much. We don't have frozen ground yet.

Mayor Geraghty - I'm worried about doing this for one property and then someone else has another issue.

Engineer Herdegen - I think it can be shown that this was aggravated by the street improvement project. We wouldn't be able to do the street restoration this year but we could get the structures and pipe in the ground this year.

Mr. Richardson - I don't need to see it done this fall, I just want to know that you'll proceed with it.

Councilman Sumner - Bruce do you think this will solve it?

Supt. Hanson - I'm concerned that the pipe will fill to capacity and it becomes an outlet for it.

Councilman Lund - Is there a chance the valve isn't as good as we're hoping?

Engineer Herdegen - It's open to anything that'll flow down the street. We put a secondary valve on there so you can turn it and isolate it.

Councilman Sumner - It doesn't sound like the solution is much of a solution.

Engineer Herdegen - The issue is the pipe that goes to the River. It's 6 to 7 feet deep at Cedar and then by the time it drops to the River, it's about 15 feet deep.

Councilman Lund - Can we re-grade things?

Supt. Hanson - It's pretty much downhill to his place so it'd be tough and putting in a new pipe, we'd have to comply with new standards.

Engineer Herdegen - I think your only option would be to improve Cedar Lane but that's probably similar to what we did at 17th and Cedar and that cost about \$150,000.

Councilman Rahm - I can't envision what's going on with the aerial, I think I need to go there. I can't decide what's the best solution. I think we should keep it on our radar and look at it in the spring.

Councilman Sumner - I hate to throw this money at it and not be a good solution.

Councilman Rahm - Do we have a valve like that anywhere else?

Supt. Hanson - Yes, it's a 36 inch on Ford Road. We haven't had any problems with it so far.

Councilman Sumner - We don't want to put you in an even worse position. If we could take some more time to look at it.

Councilman Ingemann - Want to bring it back at the next meeting?

Councilman Lund - Let's bring it back in January.

Mayor Geraghty - I would encourage you to go look at it.

Engineer Herdegen - I do have pictures as well that I can send you.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT -

Supt. Hanson - I have a few things. Our winter parking ordinance is in effect. Also, it's illegal to blow snow into the street. I have also seen tracks on the ponds, I want to stress that they are not safe yet. The City of Newport and St. Paul Park are joining up with the University of MN Forest Resource Department to offer a volunteer small tree pruning class in January. It's \$25 per person. I think it'll be a good program. Part of this will be citizens pruning the trees on the boulevards. There will be a link on our website to it. We're looking forward to trying it.

Councilman Sumner - Is this feet on the ground?

Supt. Hanson - Yes. The instructor has it down pretty well.

Councilman Sumner - If someone takes this and volunteers, I would propose that we reimburse them on the cost.

Supt. Hanson - That was discussed. The cost is there to make sure they show up.

Councilman Sumner - Are there any liabilities?

Supt. Hanson - She suggests a certain amount of safety gear. It's about an 8 hour course.

15. NEW/OLD BUSINESS

16. ADJOURNMENT

Motion by Geraghty, seconded by Ingemann, to adjourn the regular Council Meeting at 7:37 P.M. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz
Executive Analyst

Recurring

Paid Chk# 000550 DELTA DENTAL OF MN	12/1/2015	\$1,197.16	Dental insurance
Paid Chk# 000553 FEDERAL TAXES	12/3/2015	\$1,256.19	SS, Medicare & Federal
Paid Chk# 000554 MN REVENUE	12/3/2015	\$97.82	State taxes
Paid Chk# 000556 PSN	12/8/2015	\$230.52	Fee for electronic payment
Paid Chk# 000557 SELECTACCOUNT	12/10/2015	\$31.65	Monthly Fee
Paid Chk# 000558 SELECTACCOUNT	12/10/2015	\$1,177.40	HSA
Paid Chk# 000559 MSRS	12/10/2015	\$3,267.64	HCSP and Vol Retirement
Paid Chk# 000560 MN REVENUE	12/10/2015	\$1,668.55	State Taxes
Paid Chk# 000561 FEDERAL TAXES	12/10/2015	\$7,952.26	SS, Medicare, and Federal
Paid Chk# 018090 Holstad & Knaak, PLC	12/1/2015	\$5,200.00	Legal fees
Paid Chk# 018092 COMCAST	12/3/2015	\$138.03	Telephone, internet and tv Library
Paid Chk# 018093 Metropolitan Council	12/3/2015	\$17,320.31	Wastewater
Paid Chk# 018094 PERA	12/3/2015	\$99.58	Retirement
Paid Chk# 018095 DEB SCHULZ	12/3/2015	\$38.35	Mileage reimbursement & police
Paid Chk# 018096 ST. PAUL PARK REFINING CO. L	12/3/2015	\$1,148.85	Police petrol
Paid Chk# 018097 SW/WC SERVICES COOPERATI	12/3/2015	\$17,724.00	Health insurance
Paid Chk# 018099 TENNIS SANITATION LLC	12/3/2015	\$49.40	City Hall & Public Works garbage
Paid Chk# 018100 ATOMIC DATA, LLC	12/10/2015	\$2,137.15	
Paid Chk# 018101 CENTURY LINK	12/10/2015	\$113.25	Telephone Service
Paid Chk# 018102 COMCAST	12/10/2015	\$213.16	
Paid Chk# 018103 ING LIFE INSURANCE & ANNUI	12/10/2015	\$100.00	
Paid Chk# 018104 INTERNATIONAL UNION OF OP	12/10/2015	\$167.50	
Paid Chk# 018105 PERA	12/10/2015	\$8,502.37	
Paid Chk# 018106 DEAN SWEARINGEN	12/10/2015	\$42.15	Reimbursement for Petrol for C
Paid Chk# 018107 UNUM	12/10/2015	\$327.33	Life Insurance and LTD
Paid Chk# 018108 VERIZON	12/10/2015	\$135.20	
Paid Chk# 018109 XCEL ENERGY	12/10/2015	\$2,244.78	
Staff		\$33,529.80	

Non-recurring

Paid Chk# 018110 ABRAMS & SCHMIDT	12/17/2015	\$1,192.50	Legal fees
Paid Chk# 018111 ATOMIC DATA, LLC	12/17/2015	\$125.00	Additional IT support
Paid Chk# 018112 BECKER FIRE AND SAFETY SERV	12/17/2015	\$556.00	Fire extinguisher annual servi
Paid Chk# 018113 BOYER TRUCKS	12/17/2015	\$236.15	0124 Repair
Paid Chk# 018114 BUSINESS FORMS AND ACCOU	12/17/2015	\$104.00	W2 forms & envelopes
Paid Chk# 018115 Cardmember Services	12/17/2015	\$882.95	Visa bill
Paid Chk# 018116 CENTURY COLLEGE	12/17/2015	\$365.00	EMT refresher
Paid Chk# 018117 DAKOTA COUNTY TECH. COLLE	12/17/2015	\$200.00	Defensive driving
Paid Chk# 018118 DIVERSIFIED INSPECTIONS	12/17/2015	\$300.00	NFPA Ladder Testing
Paid Chk# 018119 DONALD SALVERDA & ASSOC.	12/17/2015	\$198.65	Leadership
Paid Chk# 018120 EDS TROPHIES INC	12/17/2015	\$140.00	Service Awards
Paid Chk# 018121 FAIR OFFICE WORLD	12/17/2015	\$295.69	Office supplies
Paid Chk# 018122 FLEET ONE LLC	12/17/2015	\$173.79	Petrol
Paid Chk# 018123 FRONTIER AG & TURF	12/17/2015	\$24.53	Equipment repair
Paid Chk# 018124 G & K SERVICES	12/17/2015	\$303.20	Uniforms
Paid Chk# 018125 GERLACH SERVICE, INC	12/17/2015	\$10.25	Saw repair
Paid Chk# 018126 GOPHER STATE ONE-CALL	12/17/2015	\$92.30	Digging marking
Paid Chk# 018127 HAWKINS	12/17/2015	\$10.00	Chlorine Cylinder

Paid Chk# 018128	HENRICKSEN PSG	12/17/2015	\$545.40	Library table
Paid Chk# 018129	INSTRUMENTAL RESEARCH, IN	12/17/2015	\$36.00	Coliform bacteria
Paid Chk# 018130	KISS-S	12/17/2015	\$1,767.50	Police car repair
Paid Chk# 018131	KREMERS SERVICES, LLC	12/17/2015	\$87.95	DOT Inspection
Paid Chk# 018132	LIBERTY NAPA OF NEWPORT	12/17/2015	\$229.73	Uniforms
Paid Chk# 018133	MACQUEEN	12/17/2015	\$268.80	#27 Repair
Paid Chk# 018134	MERIT CHEVROLET	12/17/2015	\$80.79	09 Repair
Paid Chk# 018135	MINNCOR INDUSTRIES	12/17/2015	\$471.00	Hub bore
Paid Chk# 018136	OAKDALE PRECISION, INC	12/17/2015	\$200.00	Hub bore
Paid Chk# 018137	OXYGEN SERVICE CO.	12/17/2015	\$42.00	Oxygen supplies
Paid Chk# 018138	PETERSEN MANUFACTURING C	12/17/2015	\$5,436.00	Concrete tables
Paid Chk# 018139	POWER PLAN OIB	12/17/2015	\$195.68	Chipper repair
Paid Chk# 018140	RIVERTOWN MULTIMEDIA	12/17/2015	\$162.64	Posting notice & ordinance
Paid Chk# 018141	SO ST PAUL PARK ANIMAL HOS	12/17/2015	\$119.06	Animal disposal fee
Paid Chk# 018142	TINUCCIS RESTAURANT	12/17/2015	\$880.00	Volunteer Appreciation Banquet
Paid Chk# 018143	TKDA	12/17/2015	\$1,917.16	City Planning
Paid Chk# 018144	TRI-STATE BOBCAT	12/17/2015	\$1,665.00	Auger drive unit
Paid Chk# 018145	UNIFORMS UNLIMITED, INC.	12/17/2015	\$65.98	Uniforms
Paid Chk# 018146	ZARNOTH BRUSH WORKS, INC.	12/17/2015	\$912.00	#27 Repair
Paid Chk# 018147	Menards	12/17/2016	\$390.03	Supplies
Paid Chk# 018148	MSA	12/17/2017	\$2,614.00	City Engineering GIS
Paid Chk# 018149	Safe-Fast	12/17/2018	\$561.85	PW uniforms
Paid Chk# 018150	Chiron Training	12/17/2018	\$425.00	Police training
Paid Chk# 018151	Neopost	12/17/2018	\$684.25	Postage
			\$	131,078.23

Cardmember Services

DEC-15

Eisenbeisz	Starbucks	Election refreshments	\$ 16.02	yes
	OfficeMax	Office supplies and shredder	\$ 158.95	yes
	Comcast	Norton antivirus	\$ 5.30	yes
	Target	Lunch room and office supplies	\$ 33.79	yes
	Subway	Insurance lunch	\$ 85.70	yes
	JoAnn Etc.	Library craft program	\$ 17.94	yes
	Funky Chunky	Volunteer gifts	\$ 143.98	yes
	Best Name Badges	Name badge for retired staff	\$ 9.40	yes
	Secretary of State	Notary	\$ 120.00	yes
Hill	Cottage Grove Chamber	Holiday breakfast	\$ 30.00	yes
Wiley	Emergency Medical Prod.	Nitrile gloves	\$ 179.90	yes
Yokiel	Wheelco	Supplies	\$ 81.97	yes



City of Newport, MN

Financial Status Report

Period ended November 30, 2015

(Un-Audited)

Prepared by:
Administration Department



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Section 1 – Cash & Investment

Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.



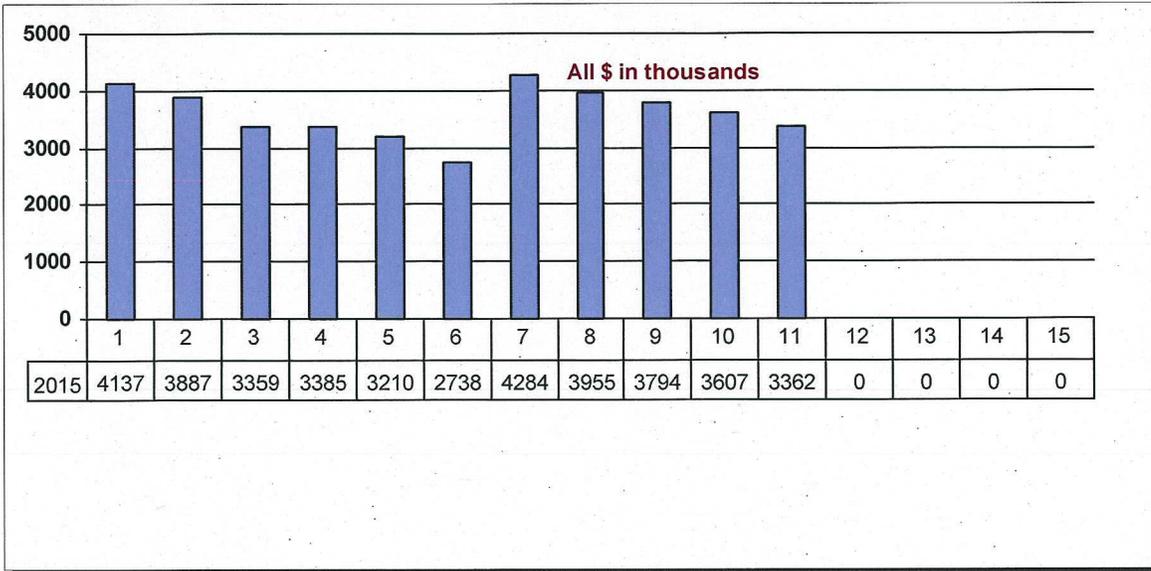
NEWPORT, MN

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***Check Reconciliation©**

**Central Bank
10100 CASH
November 2015**



Account Summary

Beginning Balance on	11/1/2015	\$3,696,379.94	Cleared	\$3,466,984.32
+ Receipts/Deposits		\$128,222.42	Statement	\$3,466,984.32
- Payments (Checks and Withdrawals)		\$357,618.04	Difference	\$0.00
Ending Balance as of	11/28/2015	\$3,466,984.32		

Check Book Balance

Active	G 101-10100	GENERAL FUND	-\$44,665.74
Active	G 201-10100	PARKS SPECIAL FUND	\$47,112.10
Active	G 204-10100	HERITAGE PRESERVATIO	\$8,797.12
Active	G 205-10100	RECYCLING	\$19,310.36
Active	G 206-10100	FIRE ENGINE	\$0.00
Active	G 208-10100	BUY FORFEITURE	\$1,308.09
Active	G 225-10100	PIONEER DAY	\$21,871.34
Active	G 270-10100	EDA	\$791,182.95
Active	G 301-10100	2010A G.O. CAPITAL IMP.	\$22,543.65
Active	G 303-10100	2012 STREET NORTH RAV	\$4,798.04
Active	G 305-10100	2013 STREET ASSESSME	\$112,711.06
Active	G 306-10100	2014 STREET ASSESSME	\$437,706.59
Active	G 307-10100	GO TIF 1994B	\$0.00
Active	G 308-10100	CERIFICATES OF INDEBT	\$0.00
Active	G 313-10100	2000B GO IMP BOND	\$0.00
Active	G 315-10100	2002A \$690,000 BOND	\$728.46
Active	G 316-10100	PFA/TRLF REVENUE NOT	-\$6,134.57
Active	G 321-10100	2006A EQUIP CERTIFICAT	\$0.00
Active	G 322-10100	2011A GO BONDS	\$175,958.34

Active	G 401-10100	EQUIPMENT REVOLVING	\$241,469.56
Active	G 402-10100	TAX INC DIST 1	\$0.00
Active	G 405-10100	T.H. HWY 61	\$149,064.52
Active	G 409-10100	2013 STREET RECON.	\$94,877.23
Active	G 410-10100	2014 STREET RECON.	\$16,126.11
Active	G 411-10100	BUILDING FUND	\$134,003.14
Active	G 416-10100	4TH AVENUE RAVINE	\$12,781.35
Active	G 417-10100	NORTH RAVINE	\$53,809.89
Active	G 422-10100	FEMA-17TH STREET & CE	-\$83,101.96
Active	G 423-10100	2011A EQUIPMENT CAPIT	\$0.00
Active	G 601-10100	WATER FUND	\$420,561.84
Active	G 602-10100	SEWER FUND	\$647,953.36
Active	G 603-10100	STREET LIGHT FUND	\$47,878.89
Active	G 604-10100	STORM WATER FUND	\$33,781.10
		Cash Balance	\$3,362,432.82

Beginng Balance	\$3,696,379.94	
+ Total Deposits	\$131,330.66	
- Checks Written	\$465,277.78	
		Check Book Balance
		\$3,362,432.82
		Difference
		\$0.00

City of Newport
INVESTMENTS
Nov-15

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Value</u>
MORGAN STANLEY						
FIRST BANK	12/9/2014	12/11/2015	366	100,000	0.55%	100,008.00
ORIENTAL B&T	6/30/2015	12/30/2016	546	95,000	80.00%	95,100.70
AMEX Cent.	7/5/2013	7/5/2016	1,092	120,000	1.10%	120,446.40
GOLDMAN SACHS	3/18/2015	3/20/2017	730	90,000	0.95%	90,216.90
BMW CD	6/28/2013	6/28/2017	1,456	125,000	1.30%	125,568.75
CAPITAL ONE	7/1/2015	1/2/2018	860	95,000	1.35%	95,066.50
GOLDMAN SACHS	3/18/2015	3/19/2018	1,093	90,000	1.30%	90,121.50
AMEX Cent.	7/5/2013	7/5/2018	1,820	125,000	1.71%	124,690.00
SALLIE MAE BANK	11/5/2014	11/5/2018	1,456	129,000	1.85%	129,135.45
BARCLAYS BANK	7/6/2014	7/23/2019	1,820	125,000	2.11%	125,421.25
Wells Fargo BK	4/8/2014	4/16/2021	2,548	120,000	1.29%	120,700.80
Accrued Interest	all CDs above					9,324.38
Sub-total Investments GASB 40						<u><u>1,225,800.63</u></u>
CENTRAL BANK						
Checking						<u><u>3,466,984.32</u></u>
Total Cash, Investments and CD's						<u><u>4,692,784.95</u></u>

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



NEWPORT, MN

*Budget Control Summary

Current Period: November 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$2,344,147.00	\$1,919,223.26	\$424,923.74	18.13%	\$0.00	\$2,344,147.00	-\$2,344,147.00	0.70	0.45
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$0.00	\$392.78	-\$392.78	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$2,344,147.00	\$1,919,616.04	\$424,530.96	18.11%	\$0.00	\$2,344,147.00	-\$2,344,147.00	0.67	0.43
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$560,000.00	\$441,751.98	\$118,248.02	21.12%	\$0.00	\$560,000.00	-\$560,000.00	0.40	-0.11
DEPT 41000 Administration (GENERAL)	\$269,730.00	\$225,948.84	\$43,781.16	16.23%	\$0.00	\$269,730.00	-\$269,730.00	0.53	-0.24
DEPT 41110 Mayor and Council	\$22,822.00	\$21,989.33	\$832.67	3.65%	\$0.00	\$22,822.00	-\$22,822.00	0.88	0.15
DEPT 41410 Elections	\$1,750.00	\$1,244.00	\$506.00	28.91%	\$0.00	\$1,750.00	-\$1,750.00	0.28	-0.32
DEPT 41600 Professional Services	\$315,500.00	\$274,499.89	\$41,000.11	13.00%	\$0.00	\$315,500.00	-\$315,500.00	0.67	-0.14
DEPT 41910 Planning and Zoning	\$35,438.00	\$30,545.31	\$4,892.69	13.81%	\$0.00	\$35,438.00	-\$35,438.00	0.12	-0.21
DEPT 41940 City Hall Bldg	\$17,350.00	\$15,431.98	\$1,918.02	11.05%	\$0.00	\$17,350.00	-\$17,350.00	1.04	0.04
DEPT 41950 Rental Inspection	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42000 Police Department(GENERAL)	\$856,400.00	\$736,156.02	\$120,243.98	14.04%	\$0.00	\$856,400.00	-\$856,400.00	0.62	-0.20
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$180,936.00	\$169,935.32	\$11,000.68	6.08%	\$0.00	\$180,936.00	-\$180,936.00	0.60	-0.13
DEPT 42280 Fire Stations No. 1	\$10,200.00	\$6,605.27	\$3,594.73	35.24%	\$0.00	\$10,200.00	-\$10,200.00	0.54	-0.46
DEPT 42290 Fire Station No. 2	\$3,000.00	\$1,536.69	\$1,463.31	48.78%	\$0.00	\$3,000.00	-\$3,000.00	0.15	-0.60
DEPT 43000 PW Street (GENERAL)	\$380,395.00	\$312,148.69	\$68,246.31	17.94%	\$0.00	\$380,395.00	-\$380,395.00	0.41	-0.33
DEPT 43100 Public Works Garage	\$17,200.00	\$15,389.88	\$1,810.12	10.52%	\$0.00	\$17,200.00	-\$17,200.00	0.85	-0.15
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,620.00	\$5,754.83	-\$134.83	-2.40%	\$0.00	\$5,620.00	-\$5,620.00	0.64	-0.03
DEPT 45000 Parks (GENERAL)	\$332,800.00	\$306,503.61	\$26,296.39	7.90%	\$0.00	\$332,800.00	-\$332,800.00	0.49	-0.19
DEPT 45100 Recreation (GENERAL)	\$3,200.00	\$2,249.87	\$950.13	29.69%	\$0.00	\$3,200.00	-\$3,200.00	0.30	-0.14
DEPT 45206 Parks Bldgs. & Warming Houses	\$14,280.00	\$10,389.87	\$3,890.13	27.24%	\$0.00	\$14,280.00	-\$14,280.00	0.48	-0.40
DEPT 45501 Library Bldg	\$24,200.00	\$13,386.67	\$10,813.33	44.68%	\$0.00	\$24,200.00	-\$24,200.00	0.54	-0.46
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$800.00	\$297.16	\$502.84	62.86%	\$0.00	\$800.00	-\$800.00	0.13	-0.38
DEPT 49985 Special Contributions	\$750.00	\$152.50	\$597.50	79.67%	\$0.00	\$750.00	-\$750.00	0.20	-0.80
DEPT 49995 Miscellaneous Contingency	\$10,000.00	\$7,713.01	\$2,286.99	22.87%	\$0.00	\$10,000.00	-\$10,000.00	0.39	-0.12
Total Expenditure Accounts	\$3,062,371.00	\$2,599,630.72	-\$462,740.28	15.11%	\$0.00	\$3,062,371.00	-\$3,062,371.00	0.48	-0.21



NEWPORT, MN

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Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total FUND 101 GENERAL FUND	-\$718,224.00	-\$680,014.68	-\$38,209.32	5.32%	\$0.00	-\$718,224.00	\$718,224.00		
FUND 201 PARKS SPECIAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$20,722.53	-\$20,722.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$20,722.53	-\$20,722.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$15,965.21	-\$15,965.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$15,965.21	\$15,965.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	\$0.00	\$4,757.32	-\$4,757.32	0.00%	\$0.00	\$0.00	\$0.00		
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts									
DEPT 42000 Police Department(GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$15,902.48	-\$15,902.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$15,902.48	-\$15,902.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$13,688.99	-\$13,688.99	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$13,688.99	\$13,688.99	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	\$0.00	\$2,213.49	-\$2,213.49	0.00%	\$0.00	\$0.00	\$0.00		
FUND 205 RECYCLING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	-\$1,228.59	\$1,228.59	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



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Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	-\$1,228.59	\$1,228.59	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,518.00	-\$4,518.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$4,518.00	\$4,518.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	-\$5,746.59	\$5,746.59	0.00%	\$0.00	\$0.00	\$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2.69	-\$2.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2.69	-\$2.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$2.69	-\$2.69	0.00%	\$0.00	\$0.00	\$0.00		
FUND 225 PIONEER DAY									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$6,275.53	-\$6,275.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$6,275.53	-\$6,275.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,871.92	-\$4,871.92	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



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Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Expenditure Accounts	\$0.00	\$4,871.92	\$4,871.92	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAY	\$0.00	\$1,403.61	-\$1,403.61	0.00%	\$0.00	\$0.00	\$0.00		
FUND 270 EDA									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$389,793.56	-\$389,793.56	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$389,793.56	-\$389,793.56	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$54,592.27	-\$54,592.27	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$54,592.27	\$54,592.27	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 270 EDA	\$0.00	\$335,201.29	-\$335,201.29	0.00%	\$0.00	\$0.00	\$0.00		
FUND 301 2010A G.O. CAPITAL IMP. PLAN									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$126,149.93	-\$126,149.93	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$126,149.93	-\$126,149.93	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$120,615.00	-\$120,615.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$120,615.00	\$120,615.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 2010A G.O. CAPITAL IMP. PLAN	\$0.00	\$5,534.93	-\$5,534.93	0.00%	\$0.00	\$0.00	\$0.00		
FUND 303 2012 STREET NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,594.84	-\$1,594.84	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1,594.84	-\$1,594.84	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$21.00	-\$21.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

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Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Expenditure Accounts	\$0.00	\$21.00	\$21.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 303 2012 STREET NORTH RAVINE	\$0.00	\$1,573.84	-\$1,573.84	0.00%	\$0.00	\$0.00	\$0.00		
FUND 305 2013 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$159,577.59	-\$159,577.59	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$159,577.59	-\$159,577.59	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$86,854.45	-\$86,854.45	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$86,854.45	\$86,854.45	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 2013 STREET ASSESSMENT	\$0.00	\$72,723.14	-\$72,723.14	0.00%	\$0.00	\$0.00	\$0.00		
FUND 306 2014 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$99,417.74	-\$99,417.74	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$99,417.74	-\$99,417.74	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$50,172.25	-\$50,172.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$50,172.25	\$50,172.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 306 2014 STREET ASSESSMENT	\$0.00	\$49,245.49	-\$49,245.49	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



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Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 2000B GO IMP BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 2002A \$690,000 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$728.46	-\$728.46	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$728.46	-\$728.46	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.49	-\$0.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



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Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.49	\$0.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 2002A \$690,000 BOND	\$0.00	\$727.97	-\$727.97	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$13,578.00	-\$13,578.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$13,578.00	-\$13,578.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$125,009.70	-\$125,009.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$125,009.70	\$125,009.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$111,431.70	\$111,431.70	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 2006A EQUIP CERTIFICATE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 2011A GO BONDS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$175,136.18	-\$175,136.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$175,136.18	-\$175,136.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$85,330.00	-\$85,330.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



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Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Expenditure Accounts	\$0.00	\$85,330.00	\$85,330.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 2011A GO BONDS	\$0.00	\$89,806.18	-\$89,806.18	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$42,736.04	-\$42,736.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$42,736.04	-\$42,736.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$59,628.88	-\$59,628.88	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$59,628.88	\$59,628.88	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	\$0.00	-\$16,892.84	\$16,892.84	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	-\$0.23	\$0.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	-\$0.23	-\$0.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	\$0.23	-\$0.23	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$132.59	-\$132.59	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$132.59	-\$132.59	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: November 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	\$0.00	\$132.59	-\$132.59	0.00%	\$0.00	\$0.00	\$0.00		
FUND 409 2013 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$63.23	-\$63.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$63.23	-\$63.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$55.00	-\$55.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$55.00	\$55.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 409 2013 STREET RECON.	\$0.00	\$8.23	-\$8.23	0.00%	\$0.00	\$0.00	\$0.00		
FUND 410 2014 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$21,652.85	-\$21,652.85	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$21,652.85	-\$21,652.85	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$155,035.49	-\$155,035.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$155,035.49	\$155,035.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 410 2014 STREET RECON.	\$0.00	-\$133,382.64	\$133,382.64	0.00%	\$0.00	\$0.00	\$0.00		
FUND 411 BUILDING FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$32,617.49	-\$32,617.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$32,617.49	-\$32,617.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,098.76	-\$4,098.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: November 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Expenditure Accounts	\$0.00	\$4,098.76	\$4,098.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	\$0.00	\$28,518.73	-\$28,518.73	0.00%	\$0.00	\$0.00	\$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$11.37	-\$11.37	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$11.37	-\$11.37	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$11.37	-\$11.37	0.00%	\$0.00	\$0.00	\$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$47.86	-\$47.86	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$47.86	-\$47.86	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	\$47.86	-\$47.86	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 FEMA-17TH STREET & CEDAR LANE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$83,101.96	-\$83,101.96	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: November 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Expenditure Accounts	\$0.00	\$83,101.96	\$83,101.96	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 FEMA-17TH STREET & CEDAR L	\$0.00	-\$83,101.96	\$83,101.96	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 423 2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 601 WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,381.95	-\$4,381.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49400 Water Utilities (GENERAL)	\$250,385.00	\$287,837.68	-\$37,452.68	-14.96%	\$0.00	\$250,385.00	-\$250,385.00	2.15	1.98
Total Revenue Accounts	\$250,385.00	\$292,219.63	-\$41,834.63	-16.71%	\$0.00	\$250,385.00	-\$250,385.00	1.55	1.43
Expenditure Accounts									
DEPT 49400 Water Utilities (GENERAL)	\$299,717.00	\$331,885.91	-\$32,168.91	-10.73%	\$0.00	\$299,717.00	-\$299,717.00	0.76	0.06
Total Expenditure Accounts	\$299,717.00	\$331,885.91	\$32,168.91	-10.73%	\$0.00	\$299,717.00	-\$299,717.00	0.76	0.06
Total FUND 601 WATER FUND	-\$49,332.00	-\$39,666.28	-\$9,665.72	19.59%	\$0.00	-\$49,332.00	\$49,332.00		
FUND 602 SEWER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$17,021.95	-\$17,021.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$404,478.00	\$451,735.12	-\$47,257.12	-11.68%	\$0.00	\$404,478.00	-\$404,478.00	0.11	-0.09
Total Revenue Accounts	\$404,478.00	\$468,757.07	-\$64,279.07	-15.89%	\$0.00	\$404,478.00	-\$404,478.00	0.06	-0.05
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

*Budget Control Summary

Current Period: November 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
DEPT 49450 Sewer (GENERAL)	\$439,314.00	\$491,878.54	-\$52,564.54	-11.97%	\$0.00	\$439,314.00	-\$439,314.00	0.44	-0.25
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$439,314.00	\$491,878.54	\$52,564.54	-11.97%	\$0.00	\$439,314.00	-\$439,314.00	0.39	-0.22
Total FUND 602 SEWER FUND	-\$34,836.00	-\$23,121.47	-\$11,714.53	33.63%	\$0.00	-\$34,836.00	\$34,836.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$33.53	-\$33.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$72,765.00	\$67,470.68	\$5,294.32	7.28%	\$0.00	\$72,765.00	-\$72,765.00	0.30	-0.03
Total Revenue Accounts	\$72,765.00	\$67,504.21	\$5,260.79	7.23%	\$0.00	\$72,765.00	-\$72,765.00	0.08	-0.01
Expenditure Accounts									
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$56,452.00	\$43,296.09	\$13,155.91	23.30%	\$0.00	\$56,452.00	-\$56,452.00	0.77	-0.09
Total Expenditure Accounts	\$56,452.00	\$43,296.09	-\$13,155.91	23.30%	\$0.00	\$56,452.00	-\$56,452.00	0.67	-0.08
Total FUND 603 STREET LIGHT FUND	\$16,313.00	\$24,208.12	-\$7,895.12	-48.40%	\$0.00	\$16,313.00	-\$16,313.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$26.32	-\$26.32	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$62,175.00	\$58,922.36	\$3,252.64	5.23%	\$0.00	\$62,175.00	-\$62,175.00	0.19	-0.01
Total Revenue Accounts	\$62,175.00	\$58,948.68	\$3,226.32	5.19%	\$0.00	\$62,175.00	-\$62,175.00	0.12	-0.01
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$20,000.00	-\$20,000.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$20,642.00	\$20,352.92	\$289.08	1.40%	\$0.00	\$20,642.00	-\$20,642.00	0.40	-0.26
Total Expenditure Accounts	\$20,642.00	\$40,352.92	\$19,710.92	-95.49%	\$0.00	\$20,642.00	-\$20,642.00	0.37	-0.24
Total FUND 604 STORM WATER FUND	\$41,533.00	\$18,595.76	\$22,937.24	55.23%	\$0.00	\$41,533.00	-\$41,533.00		



NEWPORT, MN

***Budget Control Summary**

Current Period: November 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
	-\$744,546.00	-\$458,645.32	-\$285,900.68	38.40%	\$0.00	-\$744,546.00	\$744,546.00		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.



NEWPORT, MN
***Cash Balances**

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Current Period November 2015

Fund	2015 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entry			
10100 Central Bank								
101 GENERAL FUND	\$948,686.08	\$2,275,786.42	\$1,975,910.53	\$0.00	(\$743,846.13)	(\$549,381.58)	(\$44,665.74)	In Bal
201 PARKS SPECIAL F	\$42,456.78	\$722.53	\$16,067.21	\$0.00	\$20,000.00	\$0.00	\$47,112.10	In Bal
204 HERITAGE PRESE	\$6,583.63	\$6,902.48	\$13,688.99	\$0.00	\$9,000.00	\$0.00	\$8,797.12	In Bal
205 RECYCLING	\$25,056.95	\$9,810.77	\$4,518.00	\$0.00	(\$11,039.36)	\$0.00	\$19,310.36	In Bal
206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
208 BUY FORFEITURE	\$1,305.40	\$2.69	\$0.00	\$0.00	\$0.00	\$0.00	\$1,308.09	In Bal
225 PIONEER DAY	\$20,467.73	\$6,275.53	\$4,871.92	\$0.00	\$0.00	\$0.00	\$21,871.34	In Bal
270 EDA	\$457,092.66	\$209,689.64	\$56,099.35	\$0.00	\$180,500.00	\$0.00	\$791,182.95	In Bal
301 2010A G.O. CAPIT	\$17,008.72	\$22.93	\$120,615.00	\$0.00	\$126,127.00	\$0.00	\$22,543.65	In Bal
303 2012 STREET NO	\$3,224.20	\$1,594.84	\$21.00	\$0.00	\$0.00	\$0.00	\$4,798.04	In Bal
305 2013 STREET ASS	(\$20,316.12)	\$82,023.38	\$86,854.45	\$0.00	\$137,858.25	\$0.00	\$112,711.06	In Bal
306 2014 STREET ASS	\$388,461.10	\$66,094.85	\$87,441.51	\$0.00	\$70,592.15	\$0.00	\$437,706.59	In Bal
307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
308 CERIFICATES OF I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
313 2000B GO IMP BO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
315 2002A \$690,000 B	\$0.49	\$728.46	\$0.00	\$0.00	(\$0.49)	\$0.00	\$728.46	In Bal
316 PFA/TRLF REVEN	\$105,297.13	\$13,578.00	\$125,009.70	\$0.00	\$0.00	\$0.00	(\$6,134.57)	In Bal
321 2006A EQUIP CER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 2011A GO BONDS	\$86,152.16	\$101.18	\$85,330.00	\$0.00	\$175,035.00	\$0.00	\$175,958.34	In Bal
401 EQUIPMENT REV	\$258,362.40	\$236.04	\$59,628.88	\$0.00	\$42,500.00	\$0.00	\$241,469.56	In Bal
402 TAX INC DIST 1	(\$0.23)	\$0.00	\$0.00	\$0.00	\$0.23	\$0.00	\$0.00	In Bal
405 T.H. HWY 61	\$148,931.93	\$132.59	\$0.00	\$0.00	\$0.00	\$0.00	\$149,064.52	In Bal
409 2013 STREET REC	\$95,247.00	\$63.23	\$433.00	\$0.00	\$0.00	\$0.00	\$94,877.23	In Bal
410 2014 STREET REC	\$249,521.75	\$21,652.85	\$217,779.23	\$0.00	(\$37,269.26)	\$0.00	\$16,126.11	In Bal
411 BUILDING FUND	\$110,114.41	\$117.49	\$8,728.76	\$0.00	\$32,500.00	\$0.00	\$134,003.14	In Bal
416 4TH AVENUE RAV	\$12,769.98	\$11.37	\$0.00	\$0.00	\$0.00	\$0.00	\$12,781.35	In Bal
417 NORTH RAVINE	\$53,762.03	\$47.86	\$0.00	\$0.00	\$0.00	\$0.00	\$53,809.89	In Bal
422 FEMA-17TH STRE	\$0.00	\$0.00	\$83,101.96	\$0.00	\$0.00	\$0.00	(\$83,101.96)	In Bal
423 2011A EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 WATER FUND	\$473,464.74	\$297,092.61	\$259,986.02	\$0.00	\$0.00	(\$90,009.49)	\$420,561.84	In Bal
602 SEWER FUND	\$712,740.83	\$469,127.07	\$444,147.52	\$0.00	\$0.00	(\$89,767.02)	\$647,953.36	In Bal
603 STREET LIGHT FU	\$27,562.77	\$67,504.21	\$40,054.06	\$0.00	\$0.00	(\$7,134.03)	\$47,878.89	In Bal
604 STORM WATER F	\$15,042.34	\$58,948.68	\$29,475.62	\$0.00	(\$1,957.50)	(\$8,776.80)	\$33,781.10	In Bal
	\$4,238,996.86	\$3,588,267.70	\$3,719,762.71	\$0.00	(\$0.11)	(\$745,068.92)	\$3,362,432.82	

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.



NEWPORT, MN
***Revenue Summary**

FUND	Description	2015 YTD Budget	November 2015 Amt	2015 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	\$2,344,147.00	\$36,957.87	\$1,919,616.04	\$424,530.96	81.89%
201	PARKS SPECIAL FUND	\$0.00	\$4.10	\$20,722.53	-\$20,722.53	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$6,900.77	\$15,902.48	-\$15,902.48	0.00%
205	RECYCLING	\$0.00	\$1.68	-\$1,228.59	\$1,228.59	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.11	\$2.69	-\$2.69	0.00%
225	PIONEER DAY	\$0.00	\$1.90	\$6,275.53	-\$6,275.53	0.00%
270	EDA	\$0.00	\$1,568.87	\$389,793.56	-\$389,793.56	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$1.96	\$126,149.93	-\$126,149.93	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.42	\$1,594.84	-\$1,594.84	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$9.81	\$159,577.59	-\$159,577.59	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$38.10	\$99,417.74	-\$99,417.74	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.06	\$728.46	-\$728.46	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$13,578.00	-\$13,578.00	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$15.32	\$175,136.18	-\$175,136.18	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$21.02	\$42,736.04	-\$42,736.04	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$12.98	\$132.59	-\$132.59	0.00%
409	2013 STREET RECON.	\$0.00	\$8.26	\$63.23	-\$63.23	0.00%
410	2014 STREET RECON.	\$0.00	\$1.40	\$21,652.85	-\$21,652.85	0.00%
411	BUILDING FUND	\$0.00	\$11.66	\$32,617.49	-\$32,617.49	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$1.11	\$11.37	-\$11.37	0.00%
417	NORTH RAVINE	\$0.00	\$4.68	\$47.86	-\$47.86	0.00%
422	FEMA-17TH STREET & CEDAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$250,385.00	\$26,606.69	\$292,219.63	-\$41,834.63	116.71%
602	SEWER FUND	\$404,478.00	\$43,180.38	\$468,757.07	-\$64,279.07	115.89%
603	STREET LIGHT FUND	\$72,765.00	\$7,112.23	\$67,504.21	\$5,260.79	92.77%
604	STORM WATER FUND	\$62,175.00	\$4,313.19	\$58,948.68	\$3,226.32	94.81%
		\$3,133,950.00	\$126,774.57	\$3,911,958.00	-\$778,008.00	124.83%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



NEWPORT, MN

*Expenditure Summary

FUND	Description	2015 YTD Budget	November 2015 Amt	2015 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$3,062,371.00	\$213,964.33	\$2,599,630.72	\$0.00	\$462,740.28	84.89%
201	PARKS SPECIAL FUND	\$0.00	\$144.00	\$15,965.21	\$0.00	-\$15,965.21	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.00	\$13,688.99	\$0.00	-\$13,688.99	0.00%
205	RECYCLING	\$0.00	\$0.00	\$4,518.00	\$0.00	-\$4,518.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$0.00	\$4,871.92	\$0.00	-\$4,871.92	0.00%
270	EDA	\$0.00	\$1,494.37	\$54,592.27	\$0.00	-\$54,592.27	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$120,615.00	\$0.00	-\$120,615.00	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.00	\$21.00	\$0.00	-\$21.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$0.00	\$86,854.45	\$0.00	-\$86,854.45	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$0.00	\$50,172.25	\$0.00	-\$50,172.25	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$0.49	\$0.00	-\$0.49	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$125,009.70	\$0.00	-\$125,009.70	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$0.00	\$85,330.00	\$0.00	-\$85,330.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$17,036.93	\$59,628.88	\$0.00	-\$59,628.88	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	-\$0.23	\$0.00	\$0.23	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$55.00	\$0.00	-\$55.00	0.00%
410	2014 STREET RECON.	\$0.00	\$3,187.00	\$155,035.49	\$0.00	-\$155,035.49	0.00%
411	BUILDING FUND	\$0.00	\$0.00	\$4,098.76	\$0.00	-\$4,098.76	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
422	FEMA-17TH STREET & CEDAR	\$0.00	\$73,557.95	\$83,101.96	\$0.00	-\$83,101.96	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$299,717.00	\$11,439.03	\$331,885.91	\$0.00	-\$32,168.91	110.73%
602	SEWER FUND	\$439,314.00	\$26,180.89	\$491,878.54	\$0.00	-\$52,564.54	111.97%
603	STREET LIGHT FUND	\$56,452.00	\$4,291.23	\$43,296.09	\$0.00	\$13,155.91	76.70%
604	STORM WATER FUND	\$20,642.00	\$21,039.75	\$40,352.92	\$0.00	-\$19,710.92	195.49%
		\$3,878,496.00	\$372,335.48	\$4,370,603.32	\$0.00	-\$492,107.32	112.69%

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



NEWPORT, MN

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GL Yearly

Current Period: November 2015

FUND 101 GENERAL FUND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 101-10100 Cash	\$948,686.08	\$45,246.26	\$222,442.36	\$2,315,203.64	\$3,308,555.46	(\$44,665.74)
G 101-10200 Petty Cash	\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10400 Investments	(\$0.48)	\$0.00	\$0.00	\$240,000.00	\$0.00	\$239,999.52
G 101-10401 Northland Securities	\$240,660.26	\$0.00	\$0.00	\$0.00	\$0.00	\$240,660.26
G 101-10402 CDARS/Central Bank	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 101-10406 Smith Barney	\$958,241.27	\$0.00	\$0.00	\$0.00	\$0.00	\$958,241.27
G 101-10410 Smith Barney MM	\$1,833.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,833.17
G 101-10450 Interest Receivable	\$5,312.28	\$0.00	\$0.00	\$0.00	\$0.00	\$5,312.28
G 101-10500 Taxes Receivable-Current	\$13,398.41	\$0.00	\$0.00	\$0.00	\$0.00	\$13,398.41
G 101-10700 Taxes Receivable-Delinquent	\$85,275.12	\$0.00	\$0.00	\$0.00	\$0.00	\$85,275.12
G 101-12300 Special Assess Rec-Deferred	\$622.00	\$0.00	\$0.00	\$0.00	\$0.00	\$622.00
G 101-13100 Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Government	\$3,033.76	\$0.00	\$0.00	\$0.00	\$0.00	\$3,033.76
G 101-15500 Prepaid Items	\$14,769.42	\$0.00	\$0.00	\$0.00	\$14,769.00	\$0.42
Total Asset	\$2,271,906.09	\$45,246.26	\$222,442.36	\$2,555,203.64	\$3,323,324.46	\$1,503,785.27
Liability						
G 101-20200 Accounts Payable	(\$57,350.25)	\$0.00	\$0.00	\$64,812.00	\$7,462.00	(\$0.25)
G 101-20800 Due to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries P	(\$29,642.21)	\$0.00	\$0.00	\$29,642.00	\$0.00	(\$0.21)
G 101-21701 Federal W/H Payable	(\$1,519.71)	\$6,493.76	\$6,493.76	\$105,475.70	\$105,444.34	(\$1,488.35)
G 101-21702 State Withholding Payable	(\$0.45)	\$2,838.81	\$2,838.81	\$43,499.61	\$43,499.61	(\$0.45)
G 101-21703 FICA Tax Withholding	(\$0.47)	\$6,869.50	\$6,869.50	\$87,695.13	\$86,749.14	\$945.52
G 101-21704 PERA	(\$3,323.88)	\$14,720.52	\$14,720.52	\$212,522.62	\$209,198.58	\$0.16
G 101-21705 Medica payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 101-21707 Union Dues	(\$418.33)	\$402.50	\$402.50	\$4,909.70	\$4,671.00	(\$179.63)
G 101-21708 United Way	(\$0.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.45)
G 101-21709 Medicare	(\$428.48)	\$2,395.40	\$2,395.40	\$33,700.55	\$33,318.90	(\$46.83)
G 101-21710 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21711 NPERS - Life	(\$0.50)	\$196.10	\$148.10	\$2,003.17	\$1,881.69	\$120.98
G 101-21712 HSA Employee	(\$0.12)	\$2,520.33	\$2,520.33	\$30,883.69	\$30,483.70	\$399.87
G 101-21713 Dental Family	(\$301.12)	\$231.68	\$231.68	\$3,066.06	\$2,991.84	(\$226.90)
G 101-21714 LTD Employee	\$0.02	\$329.23	\$329.26	\$4,079.47	\$3,865.29	\$214.20
G 101-21715 MSRS Employee	\$0.24	\$741.28	\$741.28	\$9,848.05	\$9,848.05	\$0.24
G 101-21716 Health Insurance	(\$0.03)	\$697.94	\$644.28	\$8,654.09	\$7,559.95	\$1,094.11
G 101-21717 MNBA Life Ins.	\$0.42	\$0.00	\$0.00	\$344.76	\$430.95	(\$85.77)
G 101-21719 ING Employee	\$0.42	\$4,550.00	\$4,550.00	\$37,320.41	\$37,423.41	(\$102.58)
G 101-21720 Online fee payable	\$179.40	\$0.00	\$0.00	\$0.00	\$0.00	\$179.40
G 101-21721 Child Support	\$0.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.43
G 101-21722 Cobra Payment	\$0.34	\$3,502.64	\$3,502.64	\$35,856.04	\$33,439.08	\$2,417.30
G 101-21723 Insurance Recovery	\$0.00	\$0.00	\$0.00	\$1,820.84	\$9,835.63	(\$8,014.79)
G 101-21724 Roth Vol. Ret.-Employee	\$0.00	\$1,444.00	\$1,444.00	\$28,471.00	\$28,268.00	\$203.00
G 101-22100 Escrow	(\$0.47)	\$0.00	\$0.00	\$6,566.97	\$6,567.26	(\$0.76)
G 101-22101 Library Sales	(\$353.23)	\$91.26	\$3.25	\$254.20	\$381.50	(\$480.53)
G 101-22200 Deferred Revenues	(\$85,897.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$85,897.13)
Total Liability	(\$179,055.16)	\$48,024.95	\$47,835.31	\$751,426.06	\$663,319.92	(\$90,949.02)
Equity						
G 101-25300 Unreserved Fund Balance	(\$2,092,850.93)	\$218,746.83	\$41,740.37	\$3,042,709.85	\$2,362,695.17	(\$1,412,836.25)



NEWPORT, MN

GL Yearly

Current Period: November 2015

FUND 101 GENERAL FUND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Total Equity	(\$2,092,850.93)	\$218,746.83	\$41,740.37	\$3,042,709.85	\$2,362,695.17	(\$1,412,836.25)
Total 101 GENERAL FUND	\$0.00	\$312,018.04	\$312,018.04	\$6,349,339.55	\$6,349,339.55	\$0.00



NEWPORT, MN
GL Yearly

Current Period: November 2015

FUND 201 PARKS SPECIAL FUND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 201-10100 Cash	\$42,456.78	\$4.10	\$144.00	\$20,722.53	\$16,067.21	\$47,112.10
Total Asset	\$42,456.78	\$4.10	\$144.00	\$20,722.53	\$16,067.21	\$47,112.10
Liability						
G 201-20200 Accounts Payable	(\$102.00)	\$0.00	\$0.00	\$102.00	\$0.00	\$0.00
Total Liability	(\$102.00)	\$0.00	\$0.00	\$102.00	\$0.00	\$0.00
Equity						
G 201-25300 Unreserved Fund Balance	(\$42,354.78)	\$144.00	\$4.10	\$16,067.21	\$20,824.53	(\$47,112.10)
Total Equity	(\$42,354.78)	\$144.00	\$4.10	\$16,067.21	\$20,824.53	(\$47,112.10)
Total 201 PARKS SPECIAL FUND	\$0.00	\$148.10	\$148.10	\$36,891.74	\$36,891.74	\$0.00



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FUND 204	HERITAGE PRESERVATION COMM	November 2015					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
Asset							
	G 204-10100 Cash	\$6,583.63	\$6,900.77	\$0.00	\$15,902.48	\$13,688.99	\$8,797.12
	Total Asset	\$6,583.63	\$6,900.77	\$0.00	\$15,902.48	\$13,688.99	\$8,797.12
Equity							
	G 204-25300 Unreserved Fund Balance	(\$6,583.63)	\$0.00	\$6,900.77	\$13,688.99	\$15,902.48	(\$8,797.12)
	Total Equity	(\$6,583.63)	\$0.00	\$6,900.77	\$13,688.99	\$15,902.48	(\$8,797.12)
Total 204 HERITAGE PRESERVATION COMM		\$0.00	\$6,900.77	\$6,900.77	\$29,591.47	\$29,591.47	\$0.00



NEWPORT, MN

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FUND 205 RECYCLING

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 205-10100 Cash	\$25,056.95	\$1.68	\$0.00	\$9,810.77	\$15,557.36	\$19,310.36
Total Asset	\$25,056.95	\$1.68	\$0.00	\$9,810.77	\$15,557.36	\$19,310.36
Equity						
G 205-25300 Unreserved Fund Balance	(\$25,056.95)	\$0.00	\$1.68	\$15,557.36	\$9,810.77	(\$19,310.36)
Total Equity	(\$25,056.95)	\$0.00	\$1.68	\$15,557.36	\$9,810.77	(\$19,310.36)
Total 205 RECYCLING	\$0.00	\$1.68	\$1.68	\$25,368.13	\$25,368.13	\$0.00



NEWPORT, MN
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Current Period: November 2015

FUND 208 BUY FORFEITURE

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 208-10100 Cash	\$1,305.40	\$0.11	\$0.00	\$2.69	\$0.00	\$1,308.09
Total Asset	\$1,305.40	\$0.11	\$0.00	\$2.69	\$0.00	\$1,308.09
Equity						
G 208-25300 Unreserved Fund Balance	(\$1,305.40)	\$0.00	\$0.11	\$0.00	\$2.69	(\$1,308.09)
Total Equity	(\$1,305.40)	\$0.00	\$0.11	\$0.00	\$2.69	(\$1,308.09)
Total 208 BUY FORFEITURE	\$0.00	\$0.11	\$0.11	\$2.69	\$2.69	\$0.00



NEWPORT, MN
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FUND 225 PIONEER DAY

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 225-10100 Cash	\$20,467.73	\$1.90	\$0.00	\$6,275.53	\$4,871.92	\$21,871.34
Total Asset	\$20,467.73	\$1.90	\$0.00	\$6,275.53	\$4,871.92	\$21,871.34
Liability						
G 225-20200 Accounts Payable	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
Total Liability	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
Equity						
G 225-25300 Unreserved Fund Balance	(\$20,467.76)	\$0.00	\$1.90	\$4,871.92	\$6,275.53	(\$21,871.37)
Total Equity	(\$20,467.76)	\$0.00	\$1.90	\$4,871.92	\$6,275.53	(\$21,871.37)
Total 225 PIONEER DAY	\$0.00	\$1.90	\$1.90	\$11,147.45	\$11,147.45	\$0.00



NEWPORT, MN

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Current Period: November 2015

FUND 270 EDA

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 270-10100 Cash	\$457,092.66	\$1,568.87	\$1,494.37	\$391,041.80	\$56,951.51	\$791,182.95
G 270-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$457,092.66	\$1,568.87	\$1,494.37	\$391,041.80	\$56,951.51	\$791,182.95
Liability						
G 270-20200 Accounts Payable	(\$1,110.93)	\$0.00	\$0.00	\$1,111.00	\$0.00	\$0.07
Total Liability	(\$1,110.93)	\$0.00	\$0.00	\$1,111.00	\$0.00	\$0.07
Equity						
G 270-25300 Unreserved Fund Balance	(\$455,981.73)	\$1,494.37	\$1,568.87	\$56,951.51	\$392,152.80	(\$791,183.02)
Total Equity	(\$455,981.73)	\$1,494.37	\$1,568.87	\$56,951.51	\$392,152.80	(\$791,183.02)
Total 270 EDA	\$0.00	\$3,063.24	\$3,063.24	\$449,104.31	\$449,104.31	\$0.00



NEWPORT, MN
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FUND 301 2010A G.O. CAPITAL IMP. PLAN

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 301-10100 Cash	\$17,008.72	\$1.96	\$0.00	\$126,149.93	\$120,615.00	\$22,543.65
G 301-10500 Taxes Receivable-Current	\$864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$864.00
Total Asset	\$17,872.72	\$1.96	\$0.00	\$126,149.93	\$120,615.00	\$23,407.65
Equity						
G 301-25300 Unreserved Fund Balance	(\$17,872.72)	\$0.00	\$1.96	\$120,615.00	\$126,149.93	(\$23,407.65)
Total Equity	(\$17,872.72)	\$0.00	\$1.96	\$120,615.00	\$126,149.93	(\$23,407.65)
Total 301 2010A G.O. CAPITAL IMP. PLAN	\$0.00	\$1.96	\$1.96	\$246,764.93	\$246,764.93	\$0.00



NEWPORT, MN
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Current Period: November 2015

FUND 303 2012 STREET NORTH RAVINE

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 303-10100 Cash	\$3,224.20	\$0.42	\$0.00	\$1,594.84	\$21.00	\$4,798.04
G 303-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 303-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$3,224.20	\$0.42	\$0.00	\$1,594.84	\$21.00	\$4,798.04
Equity						
G 303-25300 Unreserved Fund Balance	(\$3,224.20)	\$0.00	\$0.42	\$21.00	\$1,594.84	(\$4,798.04)
Total Equity	(\$3,224.20)	\$0.00	\$0.42	\$21.00	\$1,594.84	(\$4,798.04)
Total 303 2012 STREET NORTH RAVINE	\$0.00	\$0.42	\$0.42	\$1,615.84	\$1,615.84	\$0.00



NEWPORT, MN
GL Yearly

Current Period: November 2015

FUND 305 2013 STREET ASSESSMENT

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 305-10100 Cash	(\$20,316.12)	\$9.81	\$0.00	\$242,261.93	\$109,234.75	\$112,711.06
G 305-10400 Investments	\$60,240.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$240.00
G 305-10450 Interest Receivable	(\$0.19)	\$0.00	\$0.00	\$0.00	\$304.04	(\$304.23)
Total Asset	\$39,923.69	\$9.81	\$0.00	\$242,261.93	\$169,538.79	\$112,646.83
Liability						
G 305-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity						
G 305-25300 Unreserved Fund Balance	(\$39,923.69)	\$0.00	\$9.81	\$109,234.75	\$181,957.89	(\$112,646.83)
Total Equity	(\$39,923.69)	\$0.00	\$9.81	\$109,234.75	\$181,957.89	(\$112,646.83)
Total 305 2013 STREET ASSESSMENT	\$0.00	\$9.81	\$9.81	\$351,496.68	\$351,496.68	\$0.00



NEWPORT, MN
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Current Period: November 2015

FUND 306 2014 STREET ASSESSMENT

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 306-10100 Cash	\$388,461.10	\$38.10	\$0.00	\$239,526.42	\$190,280.93	\$437,706.59
G 306-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 306-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 306-10500 Taxes Receivable-Current	(\$504.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$504.00)
G 306-12300 Special Assess Rec-Deferred	\$699,623.00	\$0.00	\$0.00	\$0.00	\$0.00	\$699,623.00
Total Asset	\$1,087,580.10	\$38.10	\$0.00	\$239,526.42	\$190,280.93	\$1,136,825.59
Liability						
G 306-22200 Deferred Revenues	(\$699,623.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$699,623.00)
Total Liability	(\$699,623.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$699,623.00)
Equity						
G 306-25300 Unreserved Fund Balance	(\$387,957.10)	\$0.00	\$38.10	\$190,280.93	\$239,526.42	(\$437,202.59)
Total Equity	(\$387,957.10)	\$0.00	\$38.10	\$190,280.93	\$239,526.42	(\$437,202.59)
Total 306 2014 STREET ASSESSMENT	\$0.00	\$38.10	\$38.10	\$429,807.35	\$429,807.35	\$0.00



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FUND 315 2002A \$690,000 BOND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 315-10100 Cash	\$0.49	\$0.06	\$0.00	\$728.46	\$0.49	\$728.46
Total Asset	\$0.49	\$0.06	\$0.00	\$728.46	\$0.49	\$728.46
Equity						
G 315-25300 Unreserved Fund Balance	(\$0.49)	\$0.00	\$0.06	\$0.49	\$728.46	(\$728.46)
Total Equity	(\$0.49)	\$0.00	\$0.06	\$0.49	\$728.46	(\$728.46)
Total 315 2002A \$690,000 BOND	\$0.00	\$0.06	\$0.06	\$728.95	\$728.95	\$0.00



NEWPORT, MN
GL Yearly

Current Period: November 2015

FUND 316 PFA/TRLF REVENUE NOTE

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 316-10100 Cash	\$105,297.13	\$0.00	\$0.00	\$13,578.00	\$125,009.70	(\$6,134.57)
G 316-12100 SA Recievable -Current	\$582.28	\$0.00	\$0.00	\$0.00	\$0.00	\$582.28
G 316-12200 Special Assess Rec-Delinque	\$11,812.12	\$0.00	\$0.00	\$0.00	\$0.00	\$11,812.12
G 316-12300 Special Assess Rec-Deferred	\$18,059.68	\$0.00	\$0.00	\$0.00	\$0.00	\$18,059.68
Total Asset	\$135,751.21	\$0.00	\$0.00	\$13,578.00	\$125,009.70	\$24,319.51
Liability						
G 316-22200 Deferred Revenues	(\$29,871.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$29,871.80)
Total Liability	(\$29,871.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$29,871.80)
Equity						
G 316-25300 Unreserved Fund Balance	(\$105,879.41)	\$0.00	\$0.00	\$125,009.70	\$13,578.00	\$5,552.29
Total Equity	(\$105,879.41)	\$0.00	\$0.00	\$125,009.70	\$13,578.00	\$5,552.29
Total 316 PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$0.00	\$138,587.70	\$138,587.70	\$0.00



NEWPORT, MN
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Current Period: November 2015

FUND 322 2011A GO BONDS

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 322-10100 Cash	\$86,152.16	\$15.32	\$0.00	\$175,136.18	\$85,330.00	\$175,958.34
G 322-10500 Taxes Receivable-Current	\$616.00	\$0.00	\$0.00	\$0.00	\$0.00	\$616.00
Total Asset	\$86,768.16	\$15.32	\$0.00	\$175,136.18	\$85,330.00	\$176,574.34
Equity						
G 322-25300 Unreserved Fund Balance	(\$86,768.16)	\$0.00	\$15.32	\$85,330.00	\$175,136.18	(\$176,574.34)
Total Equity	(\$86,768.16)	\$0.00	\$15.32	\$85,330.00	\$175,136.18	(\$176,574.34)
Total 322 2011A GO BONDS	\$0.00	\$15.32	\$15.32	\$260,466.18	\$260,466.18	\$0.00



NEWPORT, MN
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Current Period: November 2015

FUND 401 EQUIPMENT REVOLVING

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 401-10100 Cash	\$258,362.40	\$21.02	\$17,036.93	\$42,736.04	\$59,628.88	\$241,469.56
Total Asset	\$258,362.40	\$21.02	\$17,036.93	\$42,736.04	\$59,628.88	\$241,469.56
Equity						
G 401-25300 Unreserved Fund Balance	(\$258,362.40)	\$17,036.93	\$21.02	\$59,628.88	\$42,736.04	(\$241,469.56)
Total Equity	(\$258,362.40)	\$17,036.93	\$21.02	\$59,628.88	\$42,736.04	(\$241,469.56)
Total 401 EQUIPMENT REVOLVING	\$0.00	\$17,057.95	\$17,057.95	\$102,364.92	\$102,364.92	\$0.00



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Current Period: November 2015

FUND 402 TAX INC DIST 1

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 402-10100 Cash	(\$0.23)	\$0.00	\$0.00	\$0.23	\$0.00	\$0.00
G 402-10500 Taxes Receivable-Current	\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44
G 402-10700 Taxes Receivable-Delinquent	\$0.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.02
G 402-12100 SA Recievable -Current	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 402-12200 Special Assess Rec-Delinque	\$0.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.06
Total Asset	\$0.36	\$0.00	\$0.00	\$0.23	\$0.00	\$0.59
Liability						
G 402-22200 Deferred Revenues	(\$0.02)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.02)
Total Liability	(\$0.02)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.02)
Equity						
G 402-25300 Unreserved Fund Balance	(\$0.34)	\$0.00	\$0.00	\$0.00	\$0.23	(\$0.57)
Total Equity	(\$0.34)	\$0.00	\$0.00	\$0.00	\$0.23	(\$0.57)
Total 402 TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.23	\$0.23	\$0.00



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Current Period: November 2015

FUND 405 T.H. HWY 61

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 405-10100 Cash	\$148,931.93	\$12.98	\$0.00	\$132.59	\$0.00	\$149,064.52
G 405-13200 Due From Other Government	(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)
Total Asset	\$148,931.75	\$12.98	\$0.00	\$132.59	\$0.00	\$149,064.34
Equity						
G 405-25300 Unreserved Fund Balance	(\$148,931.75)	\$0.00	\$12.98	\$0.00	\$132.59	(\$149,064.34)
Total Equity	(\$148,931.75)	\$0.00	\$12.98	\$0.00	\$132.59	(\$149,064.34)
Total 405 T.H. HWY 61	\$0.00	\$12.98	\$12.98	\$132.59	\$132.59	\$0.00



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Current Period: November 2015

FUND 409 2013 STREET RECON.

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 409-10100 Cash	\$95,247.00	\$8.26	\$0.00	\$63.23	\$433.00	\$94,877.23
G 409-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10406 Smith Barney	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10450 Interest Receivable	(\$913.55)	\$0.00	\$0.00	\$0.00	\$0.00	(\$913.55)
G 409-12300 Special Assess Rec-Deferred	\$249,717.00	\$0.00	\$0.00	\$0.00	\$0.00	\$249,717.00
Total Asset	\$344,050.45	\$8.26	\$0.00	\$63.23	\$433.00	\$343,680.68
Liability						
G 409-20200 Accounts Payable	(\$378.00)	\$0.00	\$0.00	\$378.00	\$0.00	\$0.00
G 409-22200 Deferred Revenues	(\$249,717.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$249,717.00)
Total Liability	(\$250,095.00)	\$0.00	\$0.00	\$378.00	\$0.00	(\$249,717.00)
Equity						
G 409-25300 Unreserved Fund Balance	(\$93,955.45)	\$0.00	\$8.26	\$433.00	\$441.23	(\$93,963.68)
Total Equity	(\$93,955.45)	\$0.00	\$8.26	\$433.00	\$441.23	(\$93,963.68)
Total 409 2013 STREET RECON.	\$0.00	\$8.26	\$8.26	\$874.23	\$874.23	\$0.00



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Current Period: November 2015

FUND 410 2014 STREET RECON.

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 410-10100 Cash	\$249,521.75	\$1.40	\$3,187.00	\$75,314.65	\$308,710.29	\$16,126.11
G 410-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 410-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$249,521.75	\$1.40	\$3,187.00	\$75,314.65	\$308,710.29	\$16,126.11
Liability						
G 410-20200 Accounts Payable	(\$100,013.00)	\$0.00	\$0.00	\$100,013.00	\$0.00	\$0.00
Total Liability	(\$100,013.00)	\$0.00	\$0.00	\$100,013.00	\$0.00	\$0.00
Equity						
G 410-25300 Unreserved Fund Balance	(\$149,508.75)	\$3,187.00	\$1.40	\$308,710.29	\$175,327.65	(\$16,126.11)
Total Equity	(\$149,508.75)	\$3,187.00	\$1.40	\$308,710.29	\$175,327.65	(\$16,126.11)
Total 410 2014 STREET RECON.	\$0.00	\$3,188.40	\$3,188.40	\$484,037.94	\$484,037.94	\$0.00



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Current Period: November 2015

FUND 411 BUILDING FUND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 411-10100 Cash	\$110,114.41	\$11.66	\$0.00	\$32,617.49	\$8,728.76	\$134,003.14
Total Asset	\$110,114.41	\$11.66	\$0.00	\$32,617.49	\$8,728.76	\$134,003.14
Liability						
G 411-20200 Accounts Payable	(\$4,630.00)	\$0.00	\$0.00	\$4,630.00	\$0.00	\$0.00
Total Liability	(\$4,630.00)	\$0.00	\$0.00	\$4,630.00	\$0.00	\$0.00
Equity						
G 411-25300 Unreserved Fund Balance	(\$105,484.41)	\$0.00	\$11.66	\$8,728.76	\$37,247.49	(\$134,003.14)
Total Equity	(\$105,484.41)	\$0.00	\$11.66	\$8,728.76	\$37,247.49	(\$134,003.14)
Total 411 BUILDING FUND	\$0.00	\$11.66	\$11.66	\$45,976.25	\$45,976.25	\$0.00



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Current Period: November 2015

FUND 416 4TH AVENUE RAVINE

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 416-10100 Cash	\$12,769.98	\$1.11	\$0.00	\$11.37	\$0.00	\$12,781.35
G 416-13200 Due From Other Government	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
Total Asset	\$12,770.45	\$1.11	\$0.00	\$11.37	\$0.00	\$12,781.82
Liability						
G 416-20700 Due to Other Funds	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Total Liability	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Equity						
G 416-25300 Unreserved Fund Balance	(\$12,770.70)	\$0.00	\$1.11	\$0.00	\$11.37	(\$12,782.07)
Total Equity	(\$12,770.70)	\$0.00	\$1.11	\$0.00	\$11.37	(\$12,782.07)
Total 416 4TH AVENUE RAVINE	\$0.00	\$1.11	\$1.11	\$11.37	\$11.37	\$0.00



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FUND 417 NORTH RAVINE

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 417-10100 Cash	\$53,762.03	\$4.68	\$0.00	\$47.86	\$0.00	\$53,809.89
G 417-12300 Special Assess Rec-Deferred	\$18,762.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,762.00
G 417-13200 Due From Other Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$72,524.03	\$4.68	\$0.00	\$47.86	\$0.00	\$72,571.89
Liability						
G 417-20200 Accounts Payable	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
G 417-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-22200 Deferred Revenues	(\$18,762.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$18,762.00)
Total Liability	(\$18,761.82)	\$0.00	\$0.00	\$0.00	\$0.00	(\$18,761.82)
Equity						
G 417-24400 Fund Balance For Encumbra	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 417-25300 Unreserved Fund Balance	(\$53,762.46)	\$0.00	\$4.68	\$0.00	\$47.86	(\$53,810.32)
Total Equity	(\$53,762.21)	\$0.00	\$4.68	\$0.00	\$47.86	(\$53,810.07)
Total 417 NORTH RAVINE	\$0.00	\$4.68	\$4.68	\$47.86	\$47.86	\$0.00



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FUND 422 FEMA-17TH STREET & CEDAR LAN		November 2015					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 422-10100 Cash		\$0.00	\$2,642.25	\$76,200.20	\$2,642.25	\$85,744.21	(\$83,101.96)
	Total Asset	\$0.00	\$2,642.25	\$76,200.20	\$2,642.25	\$85,744.21	(\$83,101.96)
Equity							
G 422-25300 Unreserved Fund Balance		\$0.00	\$76,200.20	\$2,642.25	\$85,744.21	\$2,642.25	\$83,101.96
	Total Equity	\$0.00	\$76,200.20	\$2,642.25	\$85,744.21	\$2,642.25	\$83,101.96
Total 422 FEMA-17TH STREET & CEDAR LANE		\$0.00	\$78,842.45	\$78,842.45	\$88,386.46	\$88,386.46	\$0.00



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FUND 423 2011A EQUIPMENT CAPITAL

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 423-10100 Cash	\$0.00	\$0.00	\$0.00	\$15,925.00	\$15,925.00	\$0.00
Total Asset	\$0.00	\$0.00	\$0.00	\$15,925.00	\$15,925.00	\$0.00
Equity						
G 423-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$15,925.00	\$15,925.00	\$0.00
Total Equity	\$0.00	\$0.00	\$0.00	\$15,925.00	\$15,925.00	\$0.00
Total 423 2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$31,850.00	\$31,850.00	\$0.00



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Current Period: November 2015

FUND 601 WATER FUND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 601-10100 Cash	\$473,464.74	\$27,656.12	\$11,751.40	\$312,656.49	\$365,559.39	\$420,561.84
G 601-11500 Accounts Receivable	\$58,158.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,158.00
G 601-12300 Special Assess Rec-Deferred	\$868.38	\$0.00	\$0.00	\$0.00	\$0.00	\$868.38
G 601-15500 Prepaid Items	\$774.13	\$0.00	\$0.00	\$0.00	\$774.00	\$0.13
G 601-16100 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16200 Building and Improvements	\$123,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,291.00
G 601-16300 Improvements other building	\$2,962,267.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,962,267.40
G 601-16400 Equipment	\$294,264.08	\$0.00	\$0.00	\$0.00	\$0.00	\$294,264.08
G 601-16410 Accumulated dep. Equip.	(\$1,864,487.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,864,487.19)
G 601-16500 Construction in Progress	\$282,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$282,000.00
G 601-21720 Online fee payable	(\$253.71)	\$179.40	\$140.53	\$1,345.50	\$1,372.44	(\$280.65)
G 601-26100 Contributions From City	(\$0.15)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.15)
Total Asset	\$2,330,346.68	\$27,835.52	\$11,891.93	\$314,001.99	\$367,705.83	\$2,276,642.84
Liability						
G 601-20200 Accounts Payable	(\$13,345.33)	\$0.00	\$0.00	\$13,345.00	\$0.00	(\$0.33)
G 601-21500 Accrued Interest Payable	(\$5,855.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,855.00)
G 601-21600 Accrued Wages & Salaries P	(\$13,902.09)	\$0.00	\$0.00	\$2,807.00	\$0.00	(\$11,095.09)
G 601-21701 Federal W/H Payable	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
G 601-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding	(\$204.28)	\$0.00	\$0.00	\$204.00	\$0.00	(\$0.28)
G 601-21704 PERA	(\$173.92)	\$0.00	\$0.00	\$174.00	\$0.00	\$0.08
G 601-21707 Union Dues	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17)
G 601-21708 United Way	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare	(\$40.78)	\$0.00	\$0.00	\$41.00	\$0.00	\$0.22
G 601-21711 NPERS - Life	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 601-21712 HSA Employee	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)
G 601-21714 LTD Employee	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 601-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 601-21718 Water sales tax payable	(\$302.12)	\$0.00	\$0.00	\$0.00	\$0.00	(\$302.12)
G 601-22510 General Obligation Bonds Pa	(\$502,600.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$502,600.00)
G 601-99999 Utility Overpayments	\$0.21	\$50.00	\$825.93	\$5,019.90	\$7,553.34	(\$2,533.23)
Total Liability	(\$536,423.94)	\$50.00	\$825.93	\$21,590.90	\$7,553.34	(\$522,386.38)
Equity						
G 601-25300 Unreserved Fund Balance	(\$1,793,922.74)	\$11,522.00	\$26,689.66	\$359,967.99	\$320,301.71	(\$1,754,256.46)
Total Equity	(\$1,793,922.74)	\$11,522.00	\$26,689.66	\$359,967.99	\$320,301.71	(\$1,754,256.46)
Total 601 WATER FUND	\$0.00	\$39,407.52	\$39,407.52	\$695,560.88	\$695,560.88	\$0.00



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FUND 602 SEWER FUND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 602-10100 Cash	\$712,740.83	\$43,285.36	\$26,285.87	\$486,996.01	\$551,783.48	\$647,953.36
G 602-11500 Accounts Receivable	\$92,956.40	\$0.00	\$0.00	\$0.00	\$0.00	\$92,956.40
G 602-12300 Special Assess Rec-Deferred	\$868.30	\$0.00	\$0.00	\$0.00	\$0.00	\$868.30
G 602-13100 Due From Other Funds	\$0.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.29
G 602-15500 Prepaid Items	\$774.13	\$0.00	\$0.00	\$0.00	\$774.00	\$0.13
G 602-16100 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-16200 Building and Improvements	\$417,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$417,170.00
G 602-16300 Improvements other building	\$1,950,830.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950,830.15
G 602-16400 Equipment	\$56,342.75	\$0.00	\$0.00	\$0.00	\$0.00	\$56,342.75
G 602-16410 Accumulated dep. Equip.	(\$1,266,438.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,266,438.22)
G 602-16500 Construction in Progress	\$470,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$470,000.00
G 602-26100 Contributions From City	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)
Total Asset	\$2,435,244.27	\$43,285.36	\$26,285.87	\$486,996.01	\$552,557.48	\$2,369,682.80
Liability						
G 602-20200 Accounts Payable	(\$39,092.70)	\$0.00	\$0.00	\$39,093.00	\$0.00	\$0.30
G 602-21500 Accrued Interest Payable	(\$8,467.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,467.00)
G 602-21600 Accrued Wages & Salaries P	(\$14,008.24)	\$0.00	\$0.00	\$2,913.00	\$0.00	(\$11,095.24)
G 602-21701 Federal W/H Payable	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 602-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703 FICA Tax Withholding	(\$181.28)	\$0.00	\$0.00	\$181.00	\$0.00	(\$0.28)
G 602-21704 PERA	(\$211.00)	\$0.00	\$0.00	\$211.00	\$0.00	\$0.00
G 602-21707 Union Dues	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21709 Medicare	(\$41.75)	\$0.00	\$0.00	\$42.00	\$0.00	\$0.25
G 602-21711 NPERS - Life	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21712 HSA Employee	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 602-21714 LTD Employee	(\$0.35)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.35)
G 602-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 602-22510 General Obligation Bonds Pa	(\$754,400.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$754,400.00)
Total Liability	(\$816,401.88)	\$0.00	\$0.00	\$42,440.00	\$0.00	(\$773,961.88)
Equity						
G 602-25300 Unreserved Fund Balance	(\$1,618,842.39)	\$26,285.87	\$43,285.36	\$552,557.48	\$529,436.01	(\$1,595,720.92)
Total Equity	(\$1,618,842.39)	\$26,285.87	\$43,285.36	\$552,557.48	\$529,436.01	(\$1,595,720.92)
Total 602 SEWER FUND	\$0.00	\$69,571.23	\$69,571.23	\$1,081,993.49	\$1,081,993.49	\$0.00



NEWPORT, MN
GL Yearly

Current Period: November 2015

FUND 603 STREET LIGHT FUND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 603-10100 Cash	\$27,562.77	\$7,219.32	\$4,398.32	\$69,492.92	\$49,176.80	\$47,878.89
G 603-11500 Accounts Receivable	\$15,580.47	\$0.00	\$0.00	\$0.00	\$0.00	\$15,580.47
G 603-12200 Special Assess Rec-Delinque	(\$0.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.24)
G 603-15500 Prepaid Items	\$77.00	\$0.00	\$0.00	\$0.00	\$77.00	\$0.00
Total Asset	\$43,220.00	\$7,219.32	\$4,398.32	\$69,492.92	\$49,253.80	\$63,459.12
Liability						
G 603-20200 Accounts Payable	(\$3,969.24)	\$0.00	\$0.00	\$3,969.00	\$0.00	(\$0.24)
G 603-20700 Due to Other Funds	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
Total Liability	(\$3,969.72)	\$0.00	\$0.00	\$3,969.00	\$0.00	(\$0.72)
Equity						
G 603-25300 Unreserved Fund Balance	(\$39,250.28)	\$4,398.32	\$7,219.32	\$49,253.80	\$73,461.92	(\$63,458.40)
Total Equity	(\$39,250.28)	\$4,398.32	\$7,219.32	\$49,253.80	\$73,461.92	(\$63,458.40)
Total 603 STREET LIGHT FUND	\$0.00	\$11,617.64	\$11,617.64	\$122,715.72	\$122,715.72	\$0.00



NEWPORT, MN

GL Yearly

Current Period: November 2015

FUND 604 STORM WATER FUND

November 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 604-10100 Cash	\$15,042.34	\$4,321.43	\$21,047.99	\$67,285.61	\$48,546.85	\$33,781.10
G 604-11500 Accounts Receivable	\$8,712.80	\$0.00	\$0.00	\$0.00	\$0.00	\$8,712.80
G 604-12100 SA Recievable -Current	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque	\$31,448.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,448.00
G 604-15500 Prepaid Items	\$143.00	\$0.00	\$0.00	\$0.00	\$143.00	\$0.00
G 604-16500 Construction in Progress	\$188,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188,000.00
Total Asset	\$243,346.07	\$4,321.43	\$21,047.99	\$67,285.61	\$48,689.85	\$261,941.83
Liability						
G 604-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-20700 Due to Other Funds	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
G 604-21500 Accrued Interest Payable	(\$1,717.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,717.00)
G 604-22510 General Obligation Bonds Pa	(\$188,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$188,000.00)
Total Liability	(\$189,716.81)	\$0.00	\$0.00	\$0.00	\$0.00	(\$189,716.81)
Equity						
G 604-25300 Unreserved Fund Balance	(\$53,629.26)	\$21,047.99	\$4,321.43	\$48,689.85	\$67,285.61	(\$72,225.02)
Total Equity	(\$53,629.26)	\$21,047.99	\$4,321.43	\$48,689.85	\$67,285.61	(\$72,225.02)
Total 604 STORM WATER FUND	\$0.00	\$25,369.42	\$25,369.42	\$115,975.46	\$115,975.46	\$0.00
Report Total	\$0.00	\$567,292.81	\$567,292.81	\$11,100,840.37	\$11,100,840.37	\$0.00



**City of Newport, Minnesota
ANNUAL KENNEL LICENSE**

Name: Debra Boughton

Address: 1000 Catherine

Phone: ~~XXXXXXXXXXXX~~

Total Lot Size (Sq Ft): 325 x 110

Size of Kennel (Sq Ft): 21 x 30

Type of Animal to be Keneled: dogs

Breed(s): Lab

Maximum Adult Animals to be Keneled: 3 (- will be getting puppy spring will make 4)

Applicants Signature: Debra Boughton

Fee: \$50

Receipt #: _____ Date: 12/10/15 Cash: _____ Check #:

Approved by the Newport City Council on the _____ day of _____, 20__.

This license is valid until December 31, 20__.

City Administrator

Mayor



City of Newport, Minnesota ANNUAL FARM ANIMAL PERMIT

Name of Applicant: Kim L Brown

Address: 11675 Kalf St Newport

Phone: [REDACTED]

Upon application made by the above name individual and approved by the Newport City Council at its regularly scheduled meeting of _____, and subject to the requirements of Newport City Code Section 600.21, _____ has been granted this permit for the farm animals identified below for property located at: _____

The applicant has also provided the following information to the City:

- Site Plan of Property, identifying property lines, location and size of pasturage area and shelters
- Kind and number of animals to be kept: Show Horses 6 horses
- If the applicant is keeping bees, a list of the property owners that were provided with written notification

Approved by the Newport City Council on the _____ day of _____, 20__.
This license is valid until December 31, 20__.

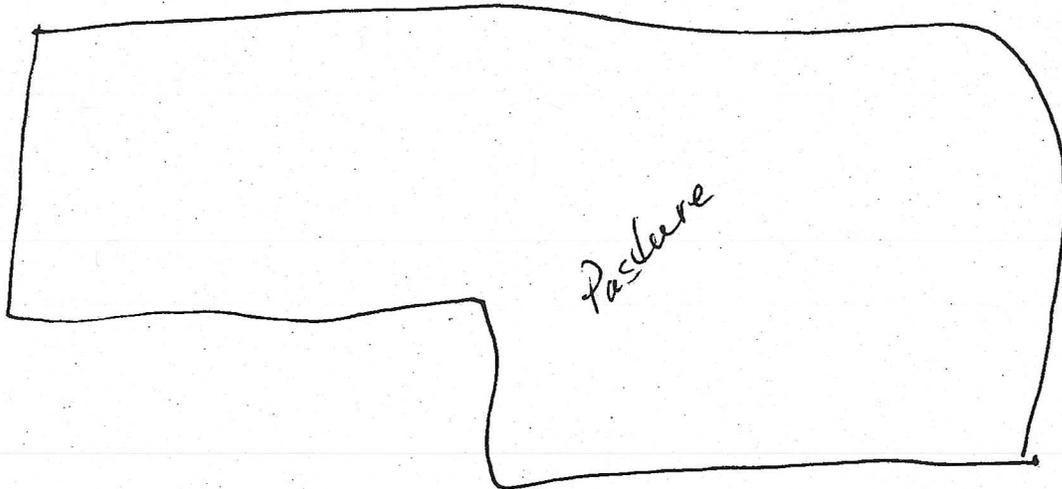
Applicant

City Administrator

Mayor

Fee: \$25

Receipt #: 3921 Date: 11/23/15 Cash: _____ Check #:





MEMO

TO: Mayor and City Council
Deb Hill, City Administrator

FROM: Renee Eisenbeisz, Executive Analyst

DATE: December 10, 2015

SUBJECT: Garbage Hauling Licenses for Troje's and Republic Services (dba Allied Waste)

BACKGROUND

The City received a letter from the Department of Revenue on November 23, 2015 requiring the City to revoke Troje's garbage hauling license due to a debt within 30 days of receiving the letter. Per Section 440.10, any proposed revocation shall be preceded by a public hearing. The only date to do this within that 30 days is the December 17, 2015 City Council meeting. As such, the City noticed the public hearing and notified Troje's. The City has received a clearance certificate from the Department of Revenue since noticing the public hearing and as such does not need to revoke its license.

In between the City receiving the two notifications from the Department of Revenue, staff contacted Republic Services (dba Allied Waste) to inform them of this public hearing due to the fact that Section 440.06, Subd. 1 states that the City will have at least three residential haulers. Additionally, Section 440.06, Subd. 1 states that a hauler can only renew in 2016 if they have at least 100 residential accounts and. If the City Council had to revoke Troje's license, it would not have met the requirement to have three haulers because Republic Services does not meet the 100 account requirement. As such, on Council direction, the City contacted Republic Services to let them know of the possibility of the City Council waiving that requirement if they ended up revoking Troje's license.

DISCUSSION

Since it was noticed, the City Council will need to hold a public hearing regarding Troje's license. However, since the Department of Revenue sent a clearance certificate, it does not need to revoke Troje's license. The City Council will need to discuss if it would still like to waive the minimum account requirement for Republic Services. A draft Resolution is attached for Republic Services. If the Resolution is not passed, Republic Services will have until January 30, 2016 to discontinue their residential accounts in the City.

RECOMMENDATION

It is recommended that the City Council either approve or deny Resolution No. 2015-49 for Republic Services and not revoke Troje's license since their debt has been paid.



MINNESOTA · REVENUE

November 16, 2015

ID: XX-XXX9177

Letter ID: L0329645120

#BWBBMRR
#0000 0032 9645 1200#
Newport, City of
ATTN LICENSING DEPARTMENT
596 - 7TH AVE
NEWPORT MN 55055-9798

Notice of License Revocation for debt

You must revoke the following license for the Minnesota Department of Revenue:

Debtor Name:	TROJE'S TRASH PICK UP INC
Debtor ID:	41-1239177
License Holder:	RES. & COMM. GARBAGE
License Expiration Date:	December 31, 2015
License Type:	Garbage Hauler
License Number:	TROJES TRASH

Within 10 days, you must notify the license holder by certified mail of the potential revocation. Include a copy of this notice. On page 2, we listed what the license holder must do to receive clearance.

Within 30 days, you must revoke the license unless you receive a clearance certificate from us.

Contact information:

If you have questions, please contact our Collection Division.

By email: mdor.collection@state.mn.us

By mail: Minnesota Revenue
PO Box 64651
St. Paul, MN 55164-0651

By phone: 651-556-3003
1-800-657-3909 (toll-free)

By fax: 651-556-5116

STATE OF MINNESOTA
Commissioner of Revenue

by: 

MINNESOTA REVENUE

December 3, 2015

ID: XX-XXX9177
Letter ID: L1462596160Newport, City of
ATTN LICENSING DEPARTMENT
596 - 7TH AVE
NEWPORT MN 55055-9798**Subject: Clearance certificate****This clearance certificate has been issued for the following license holder under the authority of Minnesota Statutes.**Debtor name: TROJE'S TRASH PICK UP INC
Debtor ID: 41-1239177License holder: RES. & COMM. GARBAGE
License expiration date: December 31, 2015
License type: Garbage Hauler
License number: TROJES TRASH**Contact information:****By email:** mdor.collection@state.mn.us
By mail: Minnesota Revenue
PO Box 64651
St. Paul, MN 55164-0651
By phone: 651-556-3003
1-800-657-3909 (toll-free)
By fax: 651-556-5116STATE OF MINNESOTA
Commissioner of Revenueby: 

RESOLUTION NO. 2015-49

A RESOLUTION OF THE CITY OF NEWPORT, MINNESOTA, WAIVING A REQUIREMENT IN SECTION 440.06, SUBD. 1 FOR REPUBLIC SERVICES DBA ALLIED WASTE

WHEREAS, Section 440.06, Subd. 1, of the City Code requires a residential garbage hauler to have at least 100 active residential accounts to renew their residential license for 2016; and

WHEREAS, Section 440.06, Subd. 1, also requires the City to have at least three residential haulers; and

WHEREAS, the City Council held a public hearing on December 17, 2015 to review charges against Troje's Trash and Recycling from the Minnesota Department of Revenue for a debt owed and was ordered to revoke Troje's license; and

WHEREAS, the City received a clearance certificate from the Minnesota Department of Revenue for Troje's and did not revoke their license; and

WHEREAS, the City notified Republic Services of the public hearing and the possibility of waiving the requirement to have at least 100 active residential accounts for 2016 if the City Council revoked Troje's license; and

WHEREAS, the City Council still wishes to waive the requirement to have at least 100 active residential accounts for 2016 for Republic Services given the timing of the public hearing.

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council hereby waives the requirement to have at least 100 active residential accounts for 2016 for Republic Services for 2016.

Adopted this 17th day of December, 2015 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

Memorandum

To:	Newport City Council	Reference:	Interim Ordinance for Moratorium in Municipal Services Study Area
Copies To:	Deb Hill, City Administrator		
	Renee Eisenbeisz, Executive Analyst		
	Bruce Hanson, Public Works Director		
	Jon Herdegen, City Engineer		
From:	Sherri Buss, RLA AICP, City Planner	Project No.:	15743.000
Date:	December 1, 2015	Routing:	

A proposed interim ordinance is attached that would place a moratorium on approval of subdivision and rezoning requests in portions of the RE District. The moratorium would last for one year while the City is studying options for the extension of municipal sewer and water services into the northern portions of the Residential Estates (RE) District. The moratorium would permit a comprehensive evaluation of options for the providing municipal services to the area. Without it, it would be difficult for the City to deny an application for development of parcels such as the Reiling parcel that met the current ordinance standards.

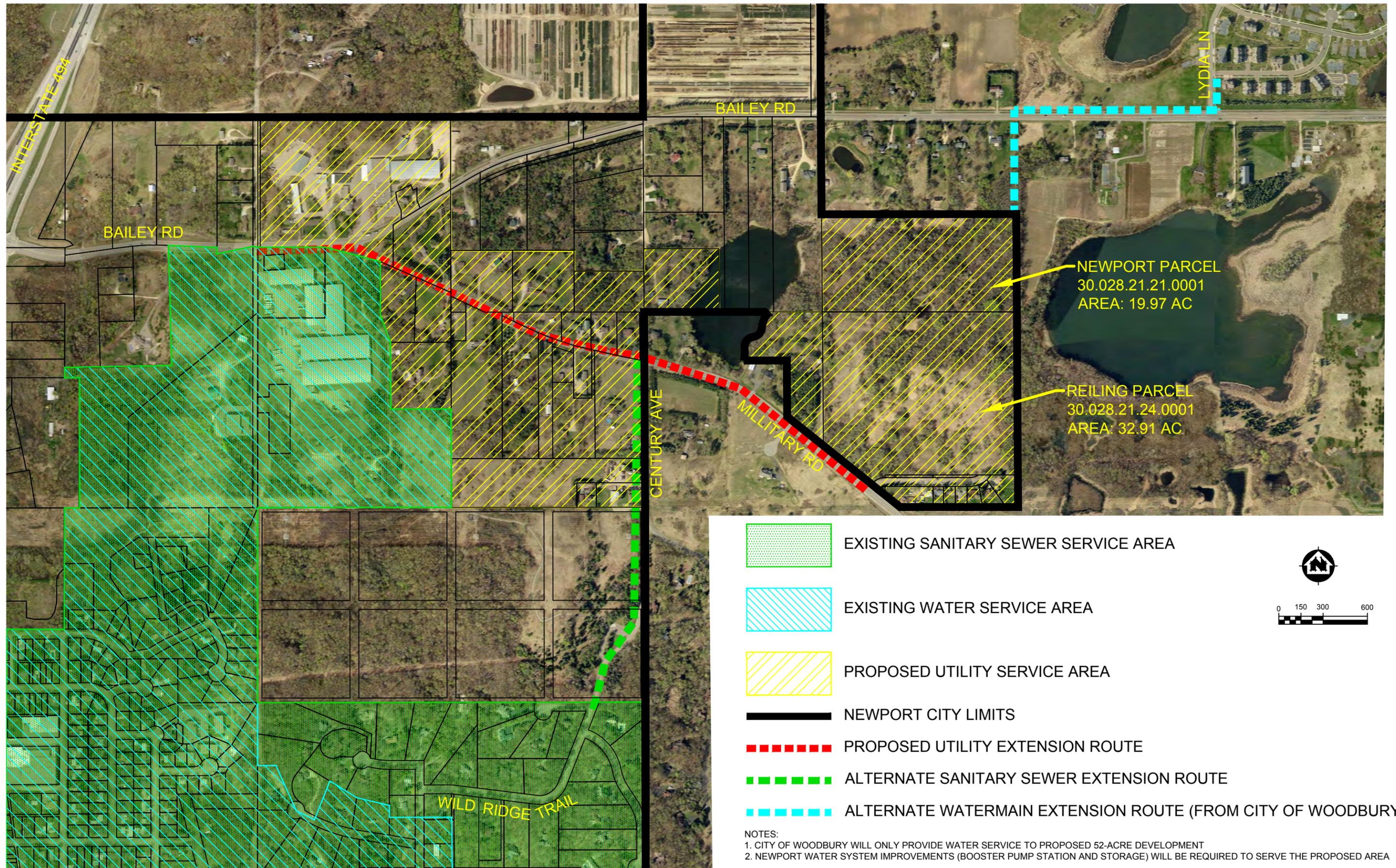
Minnesota Statutes 462.355, Subd 4 permits the City to establish an interim ordinance to regulate or restrict development within an area while the City is conducting studies that would lead to changes in the comprehensive plan, such as infrastructure expansion and changes in zoning.

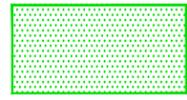
The City Engineer created a map showing the parcels that could be served by the extension of city sewer and water services (attached). This is the area that staff propose to include in the moratorium. The map notes the parcels that could receive water services from the City of Woodbury ("Newport Parcel" and "Reiling Parcel"). The Engineer noted that the parcels in the RE District along Bailey Road are not included in the study because an additional sewer service extension would be needed to serve those parcels.

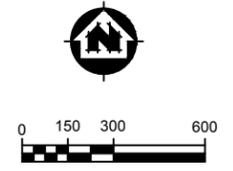
The ordinance draft suggests a one-year moratorium, with an option for an additional one-year extension. The statute permits a maximum extension up to eighteen months.

Request for Council Action

The City Council will hold a public hearing on the proposed Interim Ordinance at the December 17 meeting. The Council should consider comments and may adopt the interim ordinance.



-  EXISTING SANITARY SEWER SERVICE AREA
-  EXISTING WATER SERVICE AREA
-  PROPOSED UTILITY SERVICE AREA
-  NEWPORT CITY LIMITS
-  PROPOSED UTILITY EXTENSION ROUTE
-  ALTERNATE SANITARY SEWER EXTENSION ROUTE
-  ALTERNATE WATERMAIN EXTENSION ROUTE (FROM CITY OF WOODBURY)



NOTES:
 1. CITY OF WOODBURY WILL ONLY PROVIDE WATER SERVICE TO PROPOSED 52-ACRE DEVELOPMENT
 2. NEWPORT WATER SYSTEM IMPROVEMENTS (BOOSTER PUMP STATION AND STORAGE) WILL BE REQUIRED TO SERVE THE PROPOSED AREA

PROJECT NO.:	SCALE: AS SHOWN	NO.	DATE	REVISION	BY
PROJECT DATE:	DRAWN BY:				
F.B.:	CHECKED BY:				

I HEREBY CERTIFY THAT THIS PLAN, REPORT, OR SPECIFICATION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

 Date _____ License No. _____

MSA
 TRANSPORTATION • MUNICIPAL DEVELOPMENT • ENVIRONMENTAL
 60 Pilot Boulevard East, St. Paul, MN 55107
 612-548-3132 1-866-452-0454 Fax: 763-786-4574
 Web Address: www.msa-ps.com
 © MSA Professional Services, Inc.

UTILITY EXTENSION
 CATHERINE DRIVE
 NEWPORT, MN

UTILITY SERVICE AREAS

FILE NO.
 SHEET
 2

**CITY OF NEWPORT
ORDINANCE 2015-9**

**AN ORDINANCE OF THE CITY OF NEWPORT, MINNESOTA, AMENDING THE CITY CODE OF
ORDINANCES BY ADDING SECTION 1372, INTERIM ORDINANCES**

THE CITY COUNCIL OF THE CITY OF NEWPORT, MINNESOTA, HEREBY ORDAINS THAT:

Section 1372 –Interim Ordinances

1372.01 Moratoria

Subd. 1 Authority. The City of Newport is authorized under Minnesota Statutes Section 462.355, Subd. 4, to regulate, restrict or prohibit any use, development or subdivision within the jurisdiction or a portion thereof while the City is conducting studies, or has authorized a study to be conducted, or has scheduled a hearing to consider adoption or amendment of the Comprehensive Plan or official zoning controls. The city declares that the following moratoria are established pursuant to the aforementioned statute:

A. Residential Estates (RE) District Moratorium;

1. **Findings and Purpose.** In November, 2015, the City Council authorized the City Engineer to study the potential options and costs to extend municipal sewer and water services into the Residential Estate (RE) Zoning District. Parcels in the study area are currently served by on-site sewer services and wells. Many of the existing systems are aging, and some are on small parcels with insufficient area for new systems that meet current County requirements. The extension of municipal services could provide services to parcels that currently rely on on-site septic systems and wells to address environmental concerns, and may provide beneficial options to landowners in the study area for future development and use of their properties. The extension of municipal services may require a change in the RE District boundaries and zoning classifications and would require an amendment to the City's adopted 2030 Comprehensive Plan.

The RE District Municipal Services Study and updates to the Zoning Ordinance and Comprehensive Plan will examine multiple potential routes for infrastructure expansion, including the feasibility, costs and potential benefits to each route for the City and property owners. It will include coordination with the City of Woodbury, the South Washington Watershed District, and Washington County, and public hearings. During the course of the study and amendment process, it is critical that the City's planning process be protected so that unplanned development that may have negative impacts does not occur, so that the technical information can be developed and evaluated objectively, and so that all stakeholders may be informed and involved.

2. **Municipal Services and Zoning Study Area.** The northern portion of the City's Residential Estates (RE) Zoning District is the focus of the engineering and zoning study to evaluate the potential options to extend municipal services into the RE District, complete necessary changes to the boundaries and zoning classifications for the District, and complete updates to the City's adopted Comprehensive Plan. The study area is shown on the attached map, and on file in the City offices.
3. **Restrictions.** For a period of one (1) year from December 17, 2015, the effective date of this ordinance, no subdivision approval or rezoning for any use shall be approved or granted by the City within the identified study area. The City specifically reserves the right to extend this ordinance for such additional periods as are necessary to complete the engineering and zoning study, not exceeding a total additional period of one (1) year.
4. **Hardship.** In cases of hardship, any person having a legal or equitable interest in land and is aggrieved by the requirements of this Section may apply to the City Council for a waiver of all or a portion of the applicable restrictions. A waiver may be granted when the City Council finds substantial hardship caused by

the restrictions and finds that the waiver will not unduly affect the integrity of the planning process or the purposes for which this Section was enacted.

5. **Severability.** If any section, subsection, sentence, clause or phrase of this Section is for any reason held to be invalid or any action taken hereunder be held invalid, it shall not affect any other section, subsection, sentence, clause or phrase herein. Every section, subsection, sentence, clause and phrase herein is declared severable from every other section, subsection, sentence, clause or phrase.

The foregoing Ordinance was moved by Councilmember _____ and seconded by Councilmember _____.

The following Councilmembers voted in the affirmative:

The following Councilmembers voted in the negative:

Effective Date

This Ordinance becomes effective upon its passage and publication according to law.

Adopted by the City Council of the City of Newport, Minnesota on the 17th day of December, 2015.

Signed: _____
Tim Geraghty, Mayor

Attest: _____
Deb Hill, City Administrator

**CITY OF NEWPORT
SUMMARY OF AMENDMENTS TO ZONING ORDINANCE**

**THIS SUMMARY HAS BEEN PREPARED FOR
PUBLICATION PURSUANT TO M.S. §412.191, Subd. 4**

TITLE

AN ORDINANCE ADDING SECTION 1372 (INTERIM ORDINANCES) AND SECTION 1372.01 (MORATORIA—
RESIDENTIAL ESTATES DISTRICT MORATORIUM) TO THE ZONING ORDINANCE OF THE CITY OF
NEWPORT

SUMMARY

This ordinance adds Section 1372 (Interim Ordinances) to the City's Zoning Ordinance as adopted by Ordinance on June 6, 2002 and subsequently amended, which contains the following sections:

1372.01 MORATORIA

PURPOSE AND INTENT

The ordinance is adopted for the following purposes:

1. To provide a vehicle for the city to regulate, restrict, or prohibit any use, development or subdivision within the city or a portion thereof while the City is conducting studies, or has authorized a study, or has scheduled a hearing to consider adoption or amendment of the Comprehensive Plan or official zoning controls as authorized under Minnesota Statutes Section 462.355, Subd. 4;
2. To adopt the Residential Estates (RE) District Moratorium to permit the City to study the potential extension of municipal sewer and water services into that district, and complete necessary changes to the district boundaries, zoning classifications, and adopted 2030 Comprehensive Plan.

COMPLIANCE AND ENFORCEMENT

No land shall be altered, divided, used, developed or redeveloped in a manner that does not comply with the provisions of the amended Zoning Ordinance. If any alteration, division, use, development or redevelopment occurs in violation of the Zoning Ordinance, the Zoning Administrator may, in addition to other remedies, institute any proper criminal action or proceedings in the name of the City of Newport, and hereby shall have the powers of a police officer to prevent such unlawful alteration, division, use, development or redevelopment; to restrain or correct such violations; to prevent occupancy of said property; or to prevent any illegal act, conduct business or use in or about said premises. Any person who violates a provision of the Zoning Ordinance is guilty of a misdemeanor and, upon conviction thereof, shall be fined or penalized not more than the maximum levels established by the State of Minnesota for misdemeanor offenses.

AVAILABILITY OF FULL TEXT

A printed copy of the entire ordinance and the ordinance amendments is available for inspection by any person during the City's regular office hours. The Zoning Ordinance is also available on the City of Newport web site, www.ci.newport.mn.us.

Ordinance adopted and summary approved for publication by the City Council of the City of Newport, this 17th day of December, 2015.

Tim Geraghty, Mayor

ATTEST:

Deb Hill, Administrator/Clerk



MEMO

TO: Newport City Council

FROM: Deb Hill, City Administrator

DATE: December 17, 2015

SUBJECT: Hiring of New Police Chief/Contracted Services with Washington County

Background: The City of Newport has been short a Chief of Police and one patrol officer since October 1, 2015. Since then, the City has contracted with the Washington County Sheriff's office to provide CLEO, investigative and patrol services. As part of the interim contract, the County reviewed policies and procedures and found deficiencies in both areas. The interim contract expires on December 31, 2015. The City has asked for a possible extension of these services through March 31, 2016.

During this time, the County, Cottage Grove and St. Paul Park expressed interest in providing contracted services for the City of Newport. Written proposals for contracted services were received from Washington County and Cottage Grove. Cottage Grove and St. Paul Park also expressed interest in participating in a study to determine advantages/disadvantages in combining police departments.

Discussion: At the December 3, 2015, Newport City Council meeting, it was announced that at the December 17th meeting that the Council would decide whether to hire a new Police Chief or contract for police services with Washington County. Cottage Grove and St. Paul Park have decided not to move forward with a study or contracted services at this time.

Hiring a new Chief of Police

It would take three plus months to post, interview and hire a new Chief. Our former Chief made \$89,000 a year – it should be noted that sergeants in the area make more than our Chief did. The preliminary Springsted salary range for a Chief is \$79,769.08 - \$99,103.55. A new chief would likely want to be involved in the hiring of an additional officer as they would be looking for specific training or experience, this would take an additional 3 months. One aspect of the department that a new chief would likely explore is the need for a Sergeant for supervisory purposes – a cost that would be roughly \$100,000 per year including wages and benefits.

Contracting for Police Services with Washington County

The City has received a proposed two-year contract for police services. The contract includes police services for patrolling, traffic enforcement, investigative services, ordinance enforcement and various other functions such as special event patrolling and background checks. One function that is not provided is animal control. The County would be responsible for compensation, liability and insurance. The current five officers employed by Newport would become employees of the County.

The cost of the contract for five FTE deputies and one FTE Sergeant is \$696,498.34 for 2016 and \$710,594.36 for 2017. The increase is 2.02%. In this proposal, the City receives a \$26,666 credit per year for two squads.

Current Police Expenses

The current budget for police is \$866,935 plus \$51,500 in capital (vehicle and radios), \$4,476 for vehicle insurance and \$2,039 for IT support – a total of \$924,950. Credits from the state include: police, PERA and training aids (\$55,829, \$3267, and \$2,332 respectively) that total \$61,428. Total cost of police services for 2016 is \$863,522.

Recommendation: Staff is requesting direction from council whether to start the process of hiring a new Chief or proceed with the process of contracting with the County for law services.

RESOLUTION NO. 2015-XX

A RESOLUTION OF THE CITY OF NEWPORT DIRECTING STAFF TO SEEK CANDIDATES FOR THE POSITION OF CHIEF OF POLICE FOR THE PURPOSE OF HIRING AN INDIVIDUAL TO PROMPTLY FILL THE CURRENT VACANCY IN THAT POSITION.

WHEREAS, the City of Newport (hereinafter, "The City") is a statutory Minnesota City with the authority, among other matters, to provide for the public safety of its citizens by creating and maintaining its own police department for that purpose; and

WHEREAS, the City has, for the entirety of its history as a municipality, maintained its own Police Department; and

WHEREAS, many citizens have expressed their strong support for the continuation of the City's own, autonomous Police Department; and

WHEREAS, among the many reasons found by the City for the continuation of its own, autonomous Police Department, is a belief that such a Department results in a greater measure of control of the policing policies of the Department by the City and a greater focus on policing needs in the City proper; and

WHEREAS, the City's prior Chief of Police has resigned from his office for the purpose of retirement; and

WHEREAS, the City must, by law, have a Chief of Police in the Department; and

WHEREAS, in recent months, the City has had to deal with a number of personnel and police-policy related matters that have resulted in considerable negative publicity being directed at the Department and the City as a whole; and

WHEREAS, it would appear that a significant portion of the aforesaid matters could be viewed as a consequence of leadership within the Department and, specifically, the Chief's position itself; and

WHEREAS, as the result of the aforesaid matters, the City has taken a close look at alternatives to continuation with an autonomous police department, including contracting for those public safety services from other cities or the Washington County Sheriff; and

WHEREAS, the City through its elected City Council finds that the benefits of continuing to utilize its own, autonomous police department outweigh the other alternatives considered; and

WHEREAS, the aforesaid matters have left the City Police Department in need of prompt and firm management and direction from well-qualified and strong Chief; and

WHEREAS, the absence of an appointed Chief is a matter of great concern and importance to the City in the interest of the safety of its citizens.

NOW THEREFORE BE IT RESOLVED that the City of Newport, acting by and through its elected City Council, does hereby:

1. Immediately declare and publish the existence of a vacancy in its Chief of Police position;
2. Direct that the City Administrator shall immediately post and advertise the aforesaid vacancy in a manner that will notify the widest possible number of potential candidates for the Chief of Police position;
3. Direct the City Administrator to consider and review possible search consultants to assist the City in finding qualified candidates; and

4. Direct the City Administrator to establish a schedule for advertisement; receipt of applications; interviewing and hiring a candidate for Chief of Police that will provide for a hiring date no later than ___ months subsequent to the date of this Resolution.

Adopted this 17th day of December, 2015, by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE: Geraghty _____
 Ingemann _____
 Sumner _____
 Rahm _____
 Lund _____

Signed: _____
 Tim Geraghty, Mayor

ATTEST: _____
 Deb Hill, City Administrator

DRAFT

**CITY OF NEWPORT, MINNESOTA
JOB DESCRIPTION**



POSITION: Chief of Police
DEPARTMENT: Police
REVISED: November 2015
FLSA: Exempt

PRIMARY OBJECTIVE OF THE POSITION:

Performs complex advanced protective services work planning, organizing and directing police operations, ensuring that laws, regulations and procedures are followed, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the City Administrator. Departmental supervision is exercised over all personnel within the department.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL FUNCTIONS:

Organizes, directs and coordinates all Newport Police Department activities.

Prepares all long and short term Police Department planning. Enforces all federal, state, and local law and ordinances.

Maintains public relations within the Newport Police Department.

Maintains crime prevention, public order, safety and protection of lives and property within the City of Newport.

Develops Newport Police Policy in consultation with the City Administrator and the City Council.

Develops, maintains, and evaluates effective Police Department activities.

Makes recommendations to the City Administrator on the selection of new Police Department employees.

Ensures effective utilization of all individuals within the Department.

Maintains overall Department morale. Consults with the City Administrator on necessary disciplinary action.

Develops and implements standards and procedures to accomplish plans and goals of the Department.

Develops, implements and measures standards and regulations for all Police Department field and office work duties.

Manages all Police Department activities including scheduling, assignment of work duties, reviewing reports, and monitoring of follow-up activities.

Maintains effective Community public relations. Attends meetings of various City organizations, clubs and the School. Attends City Council meetings.

Continually measures the needs of public safety and ensures prompt and effective management of all complaints.

Prepares all Department Budget requests. Manages all Department expenditures against City policy and the City financial budget.

Manages all physical property under the control of the Department including maintenance of same.

Develops personnel and equipment needs and specifications within City Administrator guidelines and City Council policies. Supervises all Department purchases. Provides monthly reports to the City Administrator and the City Council regarding Department activities.

Conducts annual employee performance reviews. Responsible for the performance of all major investigative duties not performed under any joint powers agreements.

Responsible for cooperation with neighboring Cities under the Crime Stop Program including coordination of dispatching, transcription of dictated reports and police record functions.

Responsible for providing assistance to neighboring governmental entities along with requests for assistance.

Performs patrol duties including deterrence and detection of all unlawful activities, takes calls, monitors traffic, handles accidents, apprehensions and processing of suspects and enforcement of City Ordinances. Provides fill-in patrol time in order to keep overtime costs to a minimum.

Coordinates activities of the Department in coordination with other City Departments and handling correspondence.

Responsible for undertaking continuing education and attendance at workshops to maintain the City's high standards of police development.

Performs other duties as may be required.

KNOWLEDGE, SKILLS AND ABILITIES:

Comprehensive knowledge of laws, rules and court decisions relating to the administration of criminal justice and law enforcement; comprehensive knowledge of methods of crime detection, criminal identification and radio communication; comprehensive knowledge of controlling laws and ordinances; thorough knowledge of the geography of the City; demonstrated ability to lead and direct the activities of police officers; ability to evaluate the effectiveness of the police operation and to institute improvements; ability to prepare and review reports; resourcefulness and sound judgment in emergencies; demonstrated integrity; ability to establish and maintain effective working relationships with other City officials and with the general public.

EDUCATION AND EXPERIENCE:

Bachelor's degree with coursework in law enforcement, or related field and considerable experience in law enforcement administration and operations, or equivalent combination of education and experience.

PHYSICAL REQUIREMENTS:

This work requires the frequent exertion of up to 10 pounds of force and occasional exertion of up to 100 pounds of force; work frequently sitting, speaking or hearing, using hands to finger, handle or feel, reaching with hands and arms, lifting and repetitive motions and occasionally requires standing, walking, climbing or balancing, stooping, kneeling, crouching or crawling, tasting or smelling and pushing or pulling; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arms-length, operating machines, operating motor vehicles or

equipment and observing general surroundings and activities; work frequently requires exposure to outdoor weather conditions and exposure to vibration and occasionally requires working near moving mechanical parts, exposure to the risk of electrical shock, working with explosives, wearing a self-contained breathing apparatus and exposure to blood-borne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

SPECIAL REQUIREMENTS:

First Responder certification.

MN POST licensure.

Chief Law Enforcement Officer training.

Valid driver's license.

Data practices training

Investigative training

Media relations training

**AMENDMENT # 1 OF
CONTRACT # 9850
BETWEEN
WASHINGTON COUNTY
AND
CITY OF NEWPORT, MN**

This Amendment No.1 is entered into by and between WASHINGTON COUNTY, and CITY OF NEWPORT, in order to amend Contract #9850, hereby as follows:

- 1. The term of the contract period is extended to March 31, 2016.**
- 2. Either party may cancel this Agreement with or without cause at any time upon giving a 7 day notice to the other party of its intent to cancel.**

All other terms and conditions of this contract will remain in full force and effect.

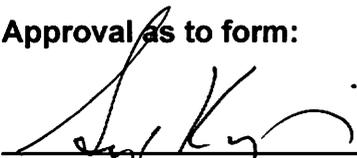
WASHINGTON COUNTY

CITY OF NEWPORT, MINNESOTA

By: _____ / _____
Date

By: _____ / _____
Date

Approval as to form:



Assistant County Attorney

RESOLUTION NO. 2015-XX

A RESOLUTION OF THE CITY OF NEWPORT AUTHORIZING AND CONTRACTING FOR POLICE SERVICES FOR THE CITY FROM THE WASHINGTON COUNTY SHERIFF

WHEREAS, the City of Newport (hereinafter, "The City") is a statutory Minnesota City with the authority, among other matters, to provide for the public safety of its citizens by creating and maintaining its own police department for that purpose; and

WHEREAS, the City has, for the entirety of its history as a municipality, maintained its own police department; and

WHEREAS, in recent months, the City has had to deal with a number of personnel and police-policy related matters that have resulted in considerable negative publicity being directed at the the Department and the City as a whole; and

WHEREAS, the City's Chief of Police resigned creating a vacancy for that position; and

WHEREAS, as the result of the aforesaid matters, the City has taken a close look at alternatives to continuation with an autonomous police department, including contracting for those public safety services from other cities or the Washington County Sheriff; and

WHEREAS, the City has, on an interim basis, contracted for certain services from the Washington County Sheriff's Department and has found the level of service to be satisfactory; and

WHEREAS, the City has determined that by hiring the Sheriff's Department to deal with all of the policing and law-enforcement needs of the City would result in a savings of \$334,048 for the first two years to the City; and

WHEREAS, the City has determined that the economies of scale provided by the Sheriff's Department could result in better services in some areas, for example investigations, than the City could expect to receive from its currently staffed, autonomous police department; and

WHEREAS, the City acting by and through its City Council finds that the interest of providing for the public safety of its citizens would be best served by contracting for and utilizing the services of the Washington County Sheriff's Department; and

WHEREAS, the City has negotiated terms with the Washington County Sheriff's Department that provide for a satisfactory level of service, as well as utilization of current personnel and capital equipment in a manner that will benefit the City and its former officers; and

WHEREAS, the terms negotiated between the City and the Washington County Sheriff's Department are expressly the basis for the decision of the City to contract for those services from the Washington County Sheriff's Department and are attached to this Resolution and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Mayor is authorized to execute on behalf of the City of Newport, the contract for services with the Washington County Sheriff's Department for police services within the City that is attached and incorporated into this Resolution above; and
2. That the City, through its Administrator and staff, shall take all steps necessary to effect the winding down of the Newport Police Department as a separate organization within the City, including any and all necessary discussions and communications with the union presently representing Newport police offers under the collective bargaining agreement currently governing their employment.

Adopted this 17th day of December, 2015, by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

DRAFT

**AGREEMENT FOR
LAW ENFORCEMENT SERVICES**

This agreement ("Agreement") is made and entered into this _____ day of _____, 2015 by and between the County of Washington ("County") and the City of Newport ("City") for the provision of Law Enforcement Services to the City by the County.

Whereas, the City is desirous of contracting for the performance by the County of the hereinafter described law enforcement functions for and within the political boundaries of the City through the Washington County Sheriff's Office; and

Whereas, the County is agreeable to rendering such services on the terms and conditions hereinafter set forth; and

Whereas, this Agreement is authorized and provided for by the provisions of Minnesota Statutes, Sections 412.221, subd 2., 471.59, and 436.05.

NOW, THEREFORE, pursuant to the terms of the aforementioned statutes and in consideration of the mutual promises contained herein, it is mutually agreed between the County and City as follows:

I. Purpose

1. The purpose of this Agreement is to authorize the joint exercise of police power pursuant to Minnesota Statutes, Section 471.59, Subd. 12, with the Washington County Sheriff's Office providing Law Enforcement Services to the City of Newport pursuant to the terms and conditions set forth below.

II. Scope of Services

1. The County, through the Washington County Sheriff's Office ("Sheriff's Office"), agrees to provide Law Enforcement Services within the corporate limits of the City, including but not limited to the following:
 - a. Patrol services with random patrolling of residential areas, businesses, parks, and other public property;
 - b. Enforcement of Minnesota State Statutes and the ordinances of the City;
 - c. Traffic enforcement, including the regular use of radar or laser as a speed deterrent;
 - d. Criminal investigative and crime lab services;
 - e. Responding to police, medical, fire, and other emergencies;

- f. Dispatching and other necessary communication services;
 - g. Driver's license inspections, background checks, and license enforcement services as required under applicable state law and city ordinances;
 - h. Special event traffic patrol and patrol services for community festivals or other public events;
 - i. Enforcement of the Juvenile Code of the State of Minnesota, as applicable;
 - j. Attendance at Public Safety or City Council meetings as requested by the City; and
 - k. Such other law enforcement functions and services as may be requested by the City and which encompass the duties and functions of the type customarily performed by a municipal police force except that the County shall not be required to provide an animal control officer to the City.
2. The County shall furnish and supply all necessary labor, supervision, equipment, communication facilities and dispatching, and supplies necessary to provide the services required by this Agreement. The City shall furnish a secure office for the employees to work.
 3. Violations of laws or ordinances for which an arrest is made shall be prosecuted in the appropriate court(s) of the County under the laws of the State of Minnesota or ordinances of the City, and fines, if any, will be remitted in accordance with the laws of the State of Minnesota.
 4. The County shall submit to the City a monthly activity report detailing the activities of the Sheriff's Office within the City. Said reports shall contain, at a minimum, the number of calls answered and the number of citations issued.

III. Assumption of Liability/Insurance

1. Except as otherwise provided herein, the City shall not assume any liability for the direct payment of any salaries, wages, or other compensation to any County personnel providing Law Enforcement Services to the City under this Agreement and the County hereby assumes said liabilities.
2. Except as otherwise provided herein, the City shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of their employment with the County and/or provision of Law Enforcement Services to the City, and the County agrees to indemnify and hold harmless the City against any such claims.

3. The City and its officers and employees shall not be deemed to assume any liability for the intentional or negligent acts of the County or the County's agents, officers, or employees performing services pursuant to this Agreement, and the County shall hold the City and its officers and employees harmless from and shall defend and indemnify the City, its officers, and employees, against any claim for damages arising out of the County's performance of this Agreement.
4. The County and its officers and employees shall not be deemed to assume any liability for the intentional or negligent acts of the City or of any of the officers, agents, or employees of the City, and the City shall hold the County and its officers and employees harmless from, and shall defend and indemnify the County and its officers and employees against any claim for damages arising out of the City's performance of this Agreement, up to the municipal tort limits found in Minnesota Statutes, Section 466.04.
5. The County agrees to maintain, during the term of this Agreement, automobile, general liability, workers' compensation, and professional liability insurance or self-insurance in amounts deemed appropriate by the County.
6. All deputy sheriffs, clerks, dispatchers, and all other County personnel performing duties pursuant to this Agreement shall at all times and for all purposes be considered employees of the County.

IV. Payment

1. The City agrees to pay to the County the actual Direct Costs and Expenses of providing the City with the Law Enforcement Services provided for by this Agreement, including the full-time services of five (5) full-time equivalent (FTE) officers and one (1) full-time equivalent (FTE) sergeant.
2. The City shall pay the total actual Direct Costs and Expenses of the County for the provision of Law Enforcement Services to the City.
3. "Direct Costs and Expenses" shall mean the salaries, employer's public employee retirement contributions, workers' compensation premiums, and vacation pay of the dedicated employees of the County who perform the law enforcement services to the City under this Agreement, as well as other related and customary costs incurred by the County as a direct result of providing the Law Enforcement Services to the City under this Agreement, including approximate mileage and approximate vehicle costs. Direct Costs and Expenses shall be those described in Exhibit A, and shall be calculated as provided therein. Costs in attached Exhibit A are estimated costs for 2016. Direct Costs and Expenses shall not include items of cost and expense attributable to services and facilities provided or available to the City which by state law the County must provide. Computation of actual costs hereunder shall be made by the Washington County Sheriff's Office, Budgeting and Accounting Division.

4. The County shall bill the City on a semi-annual basis for the provision of services under this Agreement in accordance with the cost allocations found in Exhibit A, and the City shall pay the amounts required of the City on a semi-annual basis by directing to the County a check or voucher payable to the County Treasurer. The invoice for costs incurred in the first half of the year will be directed to the City no later than July 31st of the current year, and the invoice for costs incurred in the second half of the year will be directed to the City no later than January 31st of the subsequent year.
5. An estimate of the City costs for the upcoming year shall be furnished by the County to the City no later than August 1st of each year.

V. Cooperation of Parties

1. To facilitate the County's performance pursuant to this Agreement, the City and County shall work together to achieve the objectives of this Agreement for the benefit of the residents of the City. Each party to this Agreement shall designate a liaison for the purposes stated above. Meetings of the liaisons can be called by any of the parties as requested.
2. The manner and standards of performance, the discipline of officers and employees, and other matters incident to the provision of services under this Agreement, and the control of personnel employed by the Washington County Sheriff's Office, shall be subject solely to the control of the County.
3. In the event the City, through its governing body or authorized agent, notifies the County that it is dissatisfied with the assignment of personnel for the performance of services under the Agreement and requests a change in assigned personnel, the County shall make a reasonable effort to effect a change in the assignment of personnel, provided that such a change does not jeopardize the ability of the County to provide services to other areas of Washington County in a timely and efficient manner.

VI. Additional Terms

1. It is understood that this Agreement contains the entire agreement between the parties, and that no statement, promises, or inducements made by any party hereto, or any officer, agent, or employee of any party hereto which is not contained in this written Agreement shall be valid and binding. This Agreement may not be modified except in writing, signed by all parties.
2. The effective date of this Agreement is January 1, 2016.
3. It is agreed by the parties that officers originally employed by the City shall become employees of the County upon execution of this Agreement.

4. This Agreement shall remain in effect for a period of two (2) years. This Agreement shall automatically renew for a period of one (1) year following the expiration of the initial two (2) year term and/or any renewal term.
5. This Agreement may not be terminated by any party within two (2) years from the effective date of the Agreement. This Agreement may be terminated at any time and without any financial penalty by any party after two (2) years from the effective date of the Agreement by giving the other party written notice one hundred and eighty (180) days prior to the termination date.
6. The parties agree that any amendment to this Agreement which decreases the number of officers provided to the City shall not be effective until one hundred and eighty (180) days after the amendment has been executed by the parties.
7. Notices shall be sent:
 - a. To the County:

Washington County
 Attention: County Administrator
 14949 62nd Street North
 P.O. Box 6
 Stillwater, Minnesota 55082
 - b. To the City of Newport:

City of Newport
 Attention: City Administrator
 596 7th Avenue
 Newport, Minnesota 55055
 - c. To the County:

Washington County Sheriff's Office
 Attention: Sheriff
 15015 62nd St N
 P.O. Box 3801
 Stillwater, MN 55082-3801
8. The parties agree that the County shall assume ownership of two squads belonging to the City upon execution of this Agreement. The County shall grant an annual credit of \$26,666 to the City to be applied to the annual contract cost for three (3) years, as described in Exhibit A. In the event this Agreement is terminated within three (3) years of the effective date of the Agreement, the squads shall remain the property of the County and the County shall continue to pay the City the annual installment until the squads are paid in full.
9. This Agreement may not be assigned without the written consent of all parties.
10. This Agreement shall be construed under the laws of the State of Minnesota.

11. If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the City has caused this Agreement to be signed by their Mayor and attested to by their City Administrator and/or City Clerk and the County has caused this Agreement to be signed by the Chairperson of its Board of County Commissioners and attested to by its County Administrator and the seal of the County and City affixed thereto.

Dated: _____

CITY OF NEWPORT, MINNESOTA

By: _____
Its Mayor

ATTEST:

By: _____
Its City Administrator

IN WITNESS WHEREOF, the City has caused this Agreement to be signed by their Mayor and attested to by their City Administrator and/or City Clerk and the County has caused this Agreement to be signed by the Chairperson of its Board of County Commissioners and attested to by its County Administrator and the seal of the County and City affixed thereto.

Dated: _____

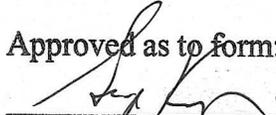
COUNTY OF WASHINGTON, MINNESOTA

By: _____
Its Chairperson of the Board

ATTEST:

By: _____
Its County Administrator

Approved as to form:



Assistant Washington County Attorney

EXHIBIT A
Table 1

City of Newport
2016 Estimated Budget
5.0 FTE Deputies & 1.0 FTE Sergeant

WAGES

Hours Worked Per <i>Assigned Deputies</i>	10,400	
x Hourly Wage	<u>\$33.35</u>	\$346,881.60
 Overtime Hours Worked Per <i>Assigned Deputies</i>	 200	
x Hourly Overtime Wage	 <u>\$50.03</u>	 \$10,006.20
 Hours Worked Per <i>Assigned Sergeant</i>	 2,080	
x Hourly Wage	 <u>\$42.25</u>	 \$87,876.67
 Overtime Hours Worked Per <i>Assigned Sergeant</i>	 40	
x Hourly Overtime Wage	 <u>\$63.37</u>	 \$2,534.90
 Total Regular and Overtime Wages		 <u>\$447,299.38</u>
 Holiday Pay		 \$18,393.62
Vacation Pay		\$28,217.48
Sick Pay		<u>\$9,405.83</u>
Total Annual Wages		<u>\$503,316.31</u>

BENEFITS

PERA	\$81,537.24	
Medicare	\$7,298.09	
Uniform Allowance	\$4,380.00	
Life Insurance	\$114.00	
Medical Insurance	\$41,472.00	
Long Term Disability	\$654.00	
Flex Credits	\$5,040.00	
Employer Liability	<u>\$38,020.45</u>	
Total Annual Benefits		<u>\$178,515.78</u>

CREDITS

Court Appearance Hours	30	(\$1,567.64)
State Aid Credit		<u>(\$81,537.24)</u>
Total Annual Credits		<u>(\$83,104.88)</u>

Total Adjusted Annual Wages and Benefits		<u>\$598,727.20</u>
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OTHER EXPENSES

Cost of Clerical Support per Assigned Deputies	\$33,877.09	
Cost of Supervision per Assigned Deputies	\$29,949.61	
Cell Phone Expense @ 50% Cost	\$1,080.00	
Total Annual Other Expenses		<u>\$64,906.69</u>

Total Annual Personnel Costs		<u><u>\$663,633.90</u></u>
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MILEAGE

Average Annual Mileage	103,531	\$59,530.44
Credit for 2 Squads (anticipated service life of 3 years, credit applicable 2016-2018)		<u>(\$26,666.00)</u>

Total Annual Contract Cost		<u><u>\$696,498.34</u></u>
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*Factors that may cause the actual amount billed to differ from this estimate include: Employees' choice of medical insurance plan, estimate is based on single coverage; bargaining unit settlements related to pay and county contribution to benefits package; actual hours worked and overtime incurred; changes in the federal mileage reimbursement rate.

EXHIBIT A
Table 2

City of Newport
2017 Estimated Budget
5.0 FTE Deputies & 1.0 FTE Sergeant

WAGES

Hours Worked Per <i>Assigned Deputies</i>	10,400	
x Hourly Wage	<u>\$34.02</u>	\$353,776.80
Overtime Hours Worked Per <i>Assigned Deputies</i>	200	
x Hourly Overtime Wage	<u>\$51.03</u>	\$10,205.10
Hours Worked Per <i>Assigned Sergeant</i>	2,080	
x Hourly Wage	<u>\$43.10</u>	\$89,637.60
Overtime Hours Worked Per <i>Assigned Sergeant</i>	40	
x Hourly Overtime Wage	<u>\$64.64</u>	\$2,585.70
Total Regular and Overtime Wages		<u>\$456,205.20</u>

Holiday Pay		\$18,759.84
Vacation Pay		\$28,779.30
Sick Pay		<u>\$9,593.10</u>
Total Annual Wages		<u>\$513,337.44</u>

BENEFITS

PERA	\$83,160.67	
Medicare	\$7,443.39	
Uniform Allowance	\$4,380.00	
Life Insurance	\$117.42	
Medical Insurance	\$43,545.60	
Long Term Disability	\$673.62	
Flex Credits	\$5,040.00	
Employer Liability	<u>\$38,777.44</u>	
Total Annual Benefits		<u>\$183,138.14</u>

CREDITS

Court Appearance Hours	30	(\$1,598.85)
State Aid Credit		<u>(\$83,160.67)</u>
Total Annual Credits		<u>(\$84,759.52)</u>

Total Adjusted Annual Wages and Benefits		<u>\$611,716.06</u>
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OTHER EXPENSES

Cost of Clerical Support per Assigned Deputies	\$34,385.25	
Cost of Supervision per Assigned Deputies	\$30,548.60	
Cell Phone Expense @ 50% Cost	\$1,080.00	
Total Annual Other Expenses		<u>\$66,013.85</u>

Total Annual Personnel Costs		<u>\$677,729.91</u>
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MILEAGE

Average Annual Mileage	103,531	\$59,530.44
Credit for 2 Squads (anticipated service life of 3 years, credit applicable 2016-2018)		<u>(\$26,666.00)</u>

Total Annual Contract Cost		<u>\$710,594.36</u>
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*Factors that may cause the actual amount billed to differ from this estimate include: Employees' choice of medical insurance plan, estimate is based on single coverage; bargaining unit settlements related to pay and county contribution to benefits package; actual hours worked and overtime incurred; changes in the federal mileage reimbursement rate.



MEMO

TO: Newport City Council
FROM: Deb Hill, City Administrator
DATE: December 17, 2015
SUBJECT: 2016 Proposed Budget(s)

Below are two proposed budgets – the first with the assumption that the City will be proceeding with the hiring of a Chief of Police and the second with the assumption that the City will be contracting with Washington County for Law Enforcement Services.

General Increases:

- 2.5% wage increase
- 15% health increase (city portion increases 7.2%)
- 4.25% dental increase

Revenue

- Ad valorem taxes down \$247,362
- LGA up \$1906
- Fire relief contribution - \$55,969
- Fiscal Disparities - \$358,965 – down \$4743
- **Total General Fund revenue down \$251,063**

Expenses

General Government

- Administration up \$14,367 – up \$10,000 (Renee's interim leave replacement)
- Elections up \$3550
- Professional Services down \$15,500
- Planning and Zoning up \$6000 (comp plan)
- Total Government up \$9319

Public Safety

- Police – up \$10,535
- Fire – up \$18,168
- Total Public Safety up \$28,703

Total PW up \$13,195

Total Park and Recreation – down \$1,220

Contingency – up \$12,500 (pay study, police investigations, study)

Total expenses up \$62,497

Transfers down \$317,000

Debt Service up – \$252,969

2015 Levy - \$2,430,416

Initial 2016 Levy - \$2,491,176 (Increase of \$60,760 – 2.5%)

Proposed 2016 Levy - \$2,430,416

Proposed 2016 Levy Increase - \$0

Proposed levy – 0.0%

Debt Service:

	2014	2015	2016	2017
2010A	\$128,361	\$126,127	\$128,962	\$ 0
2011A	\$ 89,723	\$ 87,518	\$ 85,313	\$ 88,358
2013A	\$ 68,707	\$ 69,151	\$ 68,364	\$ 72,616
2014A	\$ 0	\$ 33,323	\$286,449	\$148,795
Total	\$286,791	\$316,119	\$569,088	\$309,769

Market Value estimate up 6.1%

For an average home the estimated tax increase is \$21.51

General Increases:

- 2.5% wage increase
- 15% health increase (city portion increases 7.2%)
- 4.25% dental increase

Revenue

- Ad valorem taxes down \$347,362
- LGA up \$1906
- Fire relief contribution - \$55,969
- Fiscal Disparities - \$358,965 – down \$4743
- **Total General Fund revenue down \$398,363**

Expenses

General Government

- Administration up \$14,367 – up \$10,000 (Renee's replacement)
- Elections up \$3550
- Professional Services down \$22,015
- Planning and Zoning up \$6000 (comp plan)
- Total Government up \$2804

Public Safety

- Police – down \$92,878
- Fire – up \$18,168
- Total Public Safety down \$74,710

Total PW up \$13,195

Total Park and Recreation – down \$1,220

Contingency – up \$12,500 (pay study, police investigations, study)

Total expenses down \$47,431

Transfers down \$317,000

Debt Service up – \$252,969

2015 Levy - \$2,430,416

Initial 2016 Levy - \$2,491,176 (Increase of \$60,760 – 2.5%)

Proposed 2016 Levy - \$2,330,416

Proposed 2016 Levy Increase – Decrease of \$100,000

Proposed levy – decrease of 4.1%

Debt Service:

	2014	2015	2016	2017
2010A	\$128,361	\$126,127	\$128,962	\$ 0
2011A	\$ 89,723	\$ 87,518	\$ 85,313	\$ 88,358
2013A	\$ 68,707	\$ 69,151	\$ 68,364	\$ 72,616
2014A	\$ 0	\$ 33,323	\$286,449	\$148,795
Total	\$286,791	\$316,119	\$569,088	\$309,769

Market Value estimate up 6.1%

For an average home the estimated tax decrease is \$21.85

RESOLUTION NO. 2015-44

A RESOLUTION APPROVING LEVY CERTIFICATION FOR LEVY YEAR 2015, PAYABLE 2016, AND ADOPTING THE 2016 GENERAL FUND OPERATING BUDGET, THE 2016 WATER, SEWER, STORM WATER, AND STREETLIGHT ENTERPRISE FUNDS, THE 2016 ECONOMIC DEVELOPMENT AUTHORITY BUDGET, AND THE 2016-2020 CIP.

WHEREAS, The City Council of Newport annually establishes and adopts a General Fund Operating Budget; and

WHEREAS, The City Council of Newport did certify a proposed Preliminary Tax Levy to Washington County on September 3, 2015 in the amount of \$2,491,176 for levy year 2015; and

WHEREAS, The median residential property value increased 6.1% from 2015 to 2016 or from \$149,400 to \$158,500; and

WHEREAS, The median residential property is projected to increase \$21.51 in the City portion of their taxes payable 2016 under the Total Proposed Levy Certification Levy amount; and

WHEREAS, The City Council of Newport did hold a "Truth In Taxation" Hearing on Thursday, December 3, 2015; and

WHEREAS, The City Council of Newport did present the 2016 Proposed Final Levy, 2016 Proposed General Fund Operating Budget, 2016 Water, Sewer, Storm Water, and Streetlight Enterprise Funds, the 2016 Economic Development Authority Budget, and the 2016-2020 CIP at the December 3, 2015 City Council meeting.

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council, County of Washington, Minnesota hereby certifies the following sums of money be levied for Payable 2016 Final Levy Certification upon the taxable property in the City of Newport:

General Fund:	\$1,861,328
Equipment Certificate of Indebtedness:	85,313
Bonded Indebtedness:	128,962
2013 General Obligation Bond	68,364
<u>2014 General Obligation Bond</u>	<u>286,449</u>
Total Levy Certification:	\$2,430,416

NOW, THEREFORE, BE IT FURTHER RESOLVED, That the City Clerk/Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor, Washington County, Minnesota.

Adopted by this council this XX day of December, 2015 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:

Geraghty	_____
Ingemann	_____
Sumner	_____
Rahm	_____
Lund	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

Proposed Pay 2016 Property Tax Impact Worksheet

Taxing District:

1200 Newport

STEP 1 - Calculate the Taxing District's Tax Rate:

Item	Actual Pay 2015 (A)	Proposed Pay 2016 (B)	% Change (C)
1. Levy before reduction for state aids	\$2,430,416	\$2,430,416	0.0%
2. State Aids	\$0	\$0	0.0%
3. Certified Property Tax Levy	\$2,430,416	\$2,430,416	0.0%
4. Fiscal Disparity Portion of Levy	\$358,965	\$354,222	-1.3%
5. Local Portion of Levy	\$2,071,451	\$2,076,194	0.2%
6. Local Taxable Value 2016 is an ESTIMATE	2,960,345	3,124,517	5.5%
7. Local Tax Rate	69.973%	66.448%	-5.0%
8. Market Value Referenda Levy	\$0	\$0	0.0%
9. Fiscal Disparity Portion of Levy (SD only)	\$0	\$0	0.0%
10. Local Portion of Levy	\$0	\$0	0.0%
11. Referenda Market Value 2016 is an ESTIMATE	282,108,800	295,479,500	4.7%
12. Market Value Referenda Rate	0.00000%	0.00000%	0.0%

STEP 2 - Calculate the Impact of the Taxing District's Rate on Residential Homestead Taxes:

13. Assumes a 6.1% change in market value from 2015 to 2016, which is the city median change.

(D) Market Value Before Exclusion	(E) Homestead Market Value Exclusion	(F) Taxable Market Value	(G) Tax Capacity	(H) Taxing District Portion of Tax
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Actual Pay 2015				
Pay 2015 MV	76,000 @40% - rem @ 9%	(D) - (E)	500,000@1.0% rem @ 1.25%	(A7 x G) + (A12 X D)
14. 149,400	23,800	125,600	1,256	\$878.86
15. 94,300	28,800	65,500	655	\$458.32
16. 141,400	24,500	116,900	1,169	\$817.98
17. 235,600	16,000	219,600	2,196	\$1,536.61
18. 377,000	3,300	373,700	3,737	\$2,614.89

Proposed Pay 2016				
Pay 2016 MV X 1.061	76,000 @40% - rem @ 9%	(D) - (E)	500,000@1.0% rem @ 1.25%	(B7 x G) + (B12 x D)
19. 158,500	23,000	135,500	1,355	\$900.37
20. 100,000	28,200	71,800	718	\$477.10
21. 150,000	23,700	126,300	1,263	\$839.24
22. 250,000	14,700	235,300	2,353	\$1,563.52
23. 400,000	1,200	398,800	3,988	\$2,649.95

Percentage Change from 2015 to 2016				
24. 6.1%	-3.4%	7.9%	7.9%	2.4%
25. 6.0%	-2.1%	9.6%	9.6%	4.1%
26. 6.1%	-3.3%	8.0%	8.0%	2.6%
27. 6.1%	-8.1%	7.1%	7.1%	1.8%
28. 6.1%	-63.6%	6.7%	6.7%	1.3%

GENERAL FUND BUDGET
2016 DRAFT - 0% INCREASE

REVENUE	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Property Taxes							
Current ad valorem	\$ 1,634,410	\$ 1,825,793	1,798,043	\$ 1,780,332	1,698,499	1,451,137	1,580,200
Fiscal disparities	310,234	286,461	254,961	288,232	358,965	354,222	354,222
Delinquent	4,908	0	0				
Fire relief	65,000	1,000	65,000	63,897	56,833	55,969	56,000
Special Assessments/debt ser	0	0					
Total Property Taxes	<u>2,014,552</u>	<u>2,113,254</u>	<u>2,118,004</u>	<u>2,132,461</u>	<u>2,114,297</u>	<u>1,861,328</u>	<u>1,990,422</u>
Intergovernmental Revenue							
Local governmental aid	588,876	589,106	589,360	627,489	632,974	634,880	632,974
Market Value & other tax cred	131	0	0		0		
Police town aid	46,565	45,308	47,653	53,312	45,000	45,000	45,000
Police training reimbursement	2,651	2,325	2,771	2,314	2,300	2,300	2,300
State fire relief aid	13,091	12,577	13,776	17,656	12,500	12,500	12,500
Other/miscellaneous grants	63,166	42,820	21,262	18,625	30,000	30,000	30,000
Total Intergovernmental R	<u>714,480</u>	<u>692,136</u>	<u>674,822</u>	<u>719,396</u>	<u>722,774</u>	<u>724,680</u>	<u>722,774</u>
Licenses and Permits							
Conditional use permits	0	2,100	2,050	2,950	0	-	-
Licenses and permits	1,740	1,180	1,650	1,450	11,750	11,750	11,750
Liquor licenses	8,330	8,430	10,690	8,660	8,600	8,600	8,600
Cigarette licenses	800	250	1,250	500	500	500	500
Building permit fees	66,218	58,387	70,217	60,321	50,000	50,000	50,000
Animal licenses/citations	1,970	2,305	1,810	2,255	2,000	2,000	2,000
Recycling/sanitation	4,200	3,000	2,100	1,500	2,400	2,400	2,400
Total Licenses and Permit:	<u>83,258</u>	<u>75,652</u>	<u>89,767</u>	<u>77,636</u>	<u>75,250</u>	<u>75,250</u>	<u>75,250</u>
Charges for Services							
Planning and zoning	1,050	0	0	0	1,000	1,000	1,000
Special assessment search	0	0	0	0	0	-	-
Accident reports	206	153	150	197	100	100	100
Antenna franchise fees	69,132	80,591	81,904	80,869	83,000	83,000	83,000
Miscellaneous	9,344	12,595	16,875	11,839	250	250	250
Total Charges for Services	<u>79,732</u>	<u>93,339</u>	<u>98,929</u>	<u>92,905</u>	<u>84,350</u>	<u>84,350</u>	<u>84,350</u>
Other Revenue							
Fines and forfeits	70,006	58,234	68,193	66,381	52,000	52,000	52,000
Interest earned on investment	8,401	7,937	5,598	24,376	8,000	8,000	8,000
Rent or sale of property	2,477	2,138	5,279	5,611	0	-	-
Donations	52,055	48,884	6,045	4,757	8,000	8,000	8,000
Other	63,938	135,116	69,286	45,511	14,000	14,000	14,000
Total Other Revenue	<u>196,877</u>	<u>252,309</u>	<u>154,401</u>	<u>146,636</u>	<u>82,000</u>	<u>82,000</u>	<u>82,000</u>
TOTAL REVENUE	<u>3,088,899</u>	<u>3,226,690</u>	<u>3,135,923</u>	<u>3,169,034</u>	<u>3,078,671</u>	<u>2,827,608</u>	<u>2,954,796</u>

GENERAL FUND BUDGET
2016 DRAFT - 0% INCREASE

EXPENDITURES: GENERAL C	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Mayor and Council							
Personnel services	\$ 23,545	\$ 20,481	\$ 19,550	\$ 19,550	19,550	19,550	19,550
PERA	0	228	218	218	326	326	326
FICA/Medicare	0	1,567	1,495	1,508	1,496	1,496	1,496
Workers Comp	0	42	75	91	50	50	50
Travel/conferences	0	492	0	312	300	300	300
Memberships	0	65	15	75	100	100	100
Education	80	194	95	325	1,000	1,000	1,000
Miscellaneous	133	0	0	0	0	0	0
Total Mayor and Council	23,758	23,069	21,448	22,079	22,822	22,822	22,822
Administration							
Personnel services (2.3)	280,207	170,150	152,859	157,206	160,350	174,472	168,581
PERA	0	10,312	9,637	11,350	12,025	12,415	12,644
FICA/Medicare	0	11,970	11,815	12,701	12,270	13,415	12,897
Health Insurance	66,112	52,235	21,280 *	24,335	30,185	27,395	29,700
Workers Comp	0	1,443	2,449	2,113	2,400	2,400	2,400
Office supplies	6,153	4,655	6,247	4,933	7,500	8,000	8,000
Computer & phone services	949	761	2,394	1,167	2,000	2,500	2,500
Equipment repairs & mainten	24,978	0	0	0	14,000	14,000	14,000
Travel & mileage	486	1,344	1,281	2,297	2,000	3,000	2,000
Printing and publishing	5,626	9,176	6,200	7,657	9,000	9,000	9,000
Postage	3,341	4,309	4,795	3,648	4,400	4,400	4,400
Dues and subscriptions	6,464	6,597	7,619	6,988	6,600	6,600	6,600
Education	2,149	2,791	2,718	2,521	4,000	3,500	4,000
Contractual services	14,194	3,368	7,365	1,833	10,000	10,000	10,000
Capital outlay	1,686	9,474	0	0	2,000	2,000	2,000
Miscellaneous	5,082	9,063	12,055 *	7,209	5,000	5,000	5,000
Total Administration	417,427	297,648	248,714	245,958	283,730	298,097	293,722
Elections							
Temporary employees	732	2,884	960	2,774	1,150	3,250	1,210
Operating supplies	0	612	0	474	100	800	100
Travel and conferences	0	0	0	0	0	250	-
Printing and publishing	0	0	0	0	0	500	-
Miscellaneous	940	1,045	564	563	500	500	500
Total Elections	1,672	4,541	1,524	3,811	1,750	5,300	1,810

GENERAL FUND BUDGET
2016 DRAFT - 0% INCREASE

EXPENDITURES: GENERAL C	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2015 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Professional services							
Accounting/audit	42,930	40,925	40,721	33,377	33,000	33,000	33,000
Engineering	26,390	19,959	17,534	2,888	28,000	28,000	28,000
Legal	72,670	62,626	66,790	65,414	72,000	72,000	72,000
IT, phone support & hardware	26,253	44,949	34,349	34,710	40,000	40,000	40,000
Financial/Assessment service	33,498	26,240	23,533	28,183	28,000	28,000	28,000
Building inspection	17,929	12,315	27,352	19,254	15,500	16,000	16,000
Insurance	50,152	62,956	70,963	70,937	71,000	71,000	71,000
Misc. contracted services	5,608	12,663	12,973	11,722	28,000	12,000	12,000
Total Professional Service	275,430	282,633	294,215	266,485	315,500	300,000	300,000
Planning and Zoning							
Personnel services	2,086	25,257	26,165	(735)	0	0	0
Part time - planning com.			1,050	1,170	1,800	1,800	1,800
PERA	0	1,805	1,892	(53)	0	0	0
FICA/Medicare	0	1,967	2,114	33	138	138	138
Health Insurance	0	4,017	3,532	249	0	0	0
Workers Comp	0	139	278	0	0	0	0
Operating supplies	0	0	412	18	500	500	500
Professional services	61,930	30,906	21,133	37,447	32,000	38,000	43,000
Travel and conferences	0	0	0	0	1,000	1,000	1,000
Printing and publishing	0	0	0	0	0	0	0
Education	0	0	0	0	0	0	0
Miscellaneous	4,020	2,103	1,265	316	0	0	0
Total Planning & Zoning	68,036	66,194	57,841	38,445	35,438	41,438	46,438
Government Buildings							
City Hall							
Operating supplies	676	659	318	165	500	500	500
Repairs and maintenance	1,409	1,491	2,014	156	4,100	4,100	4,100
Utilities	9,478	6,987	8,269	8,333	8,750	9,100	9,100
Capital outlay	4,737	4,161	1,301	670	4,000	4,000	4,000
Total City Hall	16,300	13,298	11,902	9,324	17,350	17,700	17,700
Library							
Personnel	0	13,253	15,477	10,976	12,480	13,000	13,000
FICA				680	775	805	805
Medicare				159	210	190	190
PERA				630	935	957	957
Supplies			808	717	750	750	750
Computer and phones			1,374	1,619	1,600	1,600	1,600
Repairs and maintenance	455	727	903	26	750	750	750
Utilities	3,009	3,425	2,605	2,330	3,200	3,200	3,200
Capital outlay	0	11,378	4,051	519	3,500	3,500	3,500
Total Library	3,464	28,783	25,218	17,656	24,200	24,752	24,752
Railroad Tower							
Repairs and maintenance	0	33	0	0	200	200	200
Utilities	489	579	573	380	600	600	600
Total Railroad Tower	489	612	573	380	800	800	800
Total Government Building	20,253	42,693	37,693	27,360	42,350	43,252	43,252
Total General Government	806,576	716,778	661,435	604,138	701,590	710,909	708,044

GENERAL FUND BUDGET
2016 DRAFT - 0% INCREASE

EXPENDITURES: PUBLIC SAF	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Police Department							
Personnel services (7)	596,916	516,562	493,574	508,890	497,545	505,285	520,120
PERA	0	71,139	70,300	81,538	84,875	85,700	88,686
FICA/Medicare	0	7,782	3,189 *	8,244	8,330	8,450	8,660
Workers' Compensation	0	15,927	26,762	26,189	23,000	23,000	23,000
Health insurance	86,682	94,173	74,688 *	86,940	81,850	82,000	88,970
Overtime	0	0	13,033	22,325	28,000	29,000	29,000
CSO	0	0	12,020	11,055	11,200	11,200	11,200
Animal control	0	0	0	778	1,100	1,100	1,100
Office supplies	2,025	4,141	5,250	3,243	3,000	3,000	3,000
Cell phones and pagers	1,717	3,387	3,374	4,070	3,400	3,500	3,500
Vehicle supplies	3,721	1,864	5,876	3,040	6,000	6,000	6,000
Tools and equipment	433	820	807	941	1,000	1,000	1,000
Fuel (8000 gal. per year)	27,219	26,738	26,818	26,155	28,000	28,000	28,000
Uniforms	6,111	6,060	7,501	6,156	8,500	9,000	9,000
Travel		30	0	264	0	-	-
Departmental services	8,351	258	7,257	7,348	7,500	7,500	7,500
Memberships & conferences	242	445	207	275	400	400	400
Education	3,916	2,621	5,203	5,811	5,000	5,000	5,000
Vehicle repair and maintenance	470	2,142	5,080	2,976	4,000	4,000	4,000
Dispatch	19,811	38,720	32,042	32,640	34,000	34,000	34,000
MDC lease - Wash. Co.	9,085	3,375	5,625	6,000	6,000	6,000	6,000
Radios 800 MHz - 15 radios @	0	0	0	7,501	6,200	6,300	6,300
Capital outlay	7,892	0	0	7,598	7,500	7,500	7,500
Total Police Department	774,591	796,184	798,606	859,977	856,400	866,935	891,936

GENERAL FUND BUDGET
2016 DRAFT - 0% INCREASE

EXPENDITURES: PUBLIC SAF	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Fire Protection							
Personnel services (28)	27,059	36,393	30,461	28,597	37,000	58,275	61,200
Fica/Medicare			2,260	2,101	2,903	4,460	4,685
Workers' comp. insurance	4,421	3,693	8,309	8,068	7,000	7,000	7,000
Office supplies	7,210	1,739	826	173	2,500	2,000	2,000
Vehicle supplies	6,728	8,499	1,375	771	4,000	2,000	2,000
Tools and equipment	172	4,055	1,588	3,258	4,200	4,200	4,200
Fuel	3,130	1,722	5,656	3,236	3,000	3,000	3,000
Uniforms	54,351	1,026	0	195	1,200	2,000	2,100
Computers & phones (1-cell)	1,449	1,524	1,507	1,596	1,650	1,250	1,250
Radios - 800 MHz (27) * \$400	0	0	12,383	9,302	12,200	12,600	12,600
Travel and conferences	1,093	758	587	389	800	800	800
Memberships & subscriptions	3,318	753	809	534	800	800	800
Education	9,278	5,262	6,691	2,280	8,000	8,900	8,900
Repairs & maintenance	759	265	315	25	850	850	850
Contractual	8,904	11,425	2,869	8,060	7,000	7,000	7,000
Fire Relief	71,816	65,438	69,213	63,897	56,833	55,969	56,000
State Fire Relief Aid	13,091	12,577	19,687	20,656	13,000	13,000	13,000
Fire Marshall	23	0	0	0	3,000		
Civil Defence	678	4,622	0	0	300	300	300
Capital outlay	6,200	10,000	21,172	14,808	15,000	15,000	15,000
Total Fire Protection	219,680	169,751	185,708	167,946	181,236	199,404	202,685
Fire Station No. 1							
Operating supplies		0	0	0	500	500	500
Repairs and maintenance	444	187	1,251	971	1,000	1,000	1,000
Utilities	6,602	6,359	8,167	8,391	7,500	7,500	7,500
Capital outlay	817	0	6,539	0	1,200	1,200	1,200
Total Fire Station No. 1	7,863	6,546	15,957	9,362	10,200	10,200	10,200
Fire Station No. 2							
Operating supplies	0	0	63	0	100	500	500
Repairs and maintenance	0	0	0	0	400	0	0
Utilities	2,142	1,946	2,489	2,542	2,500	2500	2500
Capital outlay	0	0	0	185	0	0	0
Total Fire Station No. 2	2,142	1,946	2,552	2,727	3,000	3,000	3,000
 Total Public Safety	 1,004,276	 974,427	 1,002,823	 1,040,012	 1,050,836	 1,079,539	 1,107,821

GENERAL FUND BUDGET
2016 DRAFT - 0% INCREASE

EXPENDITURES: OPERATION	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Streets							
Personnel services (1.94)	197,906	245,250	113,612	113,405	107,325	112,140	114,650
PERA	0	17,933	8,585	8,371	8,400	9,200	9,400
FICA/Medicare	0	18,841	9,296	9,145	9,000	9,250	9,600
Workers' compensation	0	18,880	18,192	23,933	19,000	19,000	19,000
Health insurance	37,338	31,962	26,757 *	32,067	29,370	32,100	34,925
Full-time overtime	0	0	3,205	9,035	4,400	4,500	4,600
Part-time personnel	0	0	4,394	4,330	6,000	6,000	6,000
Education			1,074	836	500	500	500
Operations and supplies	68,063	26,980	52,545	46,904	50,000	50,000	50,000
Vehicle supplies	17,779	14,094	10,805	13,450	15,000	15,500	15,500
Small tools and equipment	280	459	1,114	2,752	2,000	2,000	2,000
Fuel	16,909	14,547	17,745	14,010	16,000	17,000	17,000
Uniforms	3,817	2,414	1,496	1,014	4,000	4,000	4,000
Computer (2) & phone (5) ser	5,966	4,861	1,385	1,551	6,000	6,000	6,000
Travel and milage			0	0	500	500	500
Street maintenance	61,056	80,818	96,731	79,379	80,000	82,000	82,000
Repairs & maint.-vehicles	3,956	3,734	231	3,942	5,000	5,200	5,200
Rentals			51	0	3,000	3,000	3,000
Dues & Subscriptions			297	0	400	400	400
Contracted services			6,213	9,233	10,000	10,000	10,000
Capital Outlay		202	11,060	0	2,000	2,000	2,000
Miscellaneous	19,321	9,399	1,672	19	3,000	3,500	3,500
Total Streets	<u>432,391</u>	<u>490,374</u>	<u>386,460</u>	<u>373,376</u>	<u>380,895</u>	<u>393,790</u>	<u>399,775</u>
Composting							
Personnel services	0	4,528	4,364	3,900	4,290	4,290	4,290
FICA				383	280	280	280
Medicare				90	75	75	75
PERA					325	325	325
Operating supplies	210	685	30	80	50	50	50
Contracted Services	0	0	0	0	600	600	600
Miscellaneous contractual	500	513	4,483	473	0	-	-
Total Composting	<u>710</u>	<u>5,726</u>	<u>8,877</u>	<u>4,926</u>	<u>5,620</u>	<u>5,620</u>	<u>5,620</u>
Public Works Garage							
Operating supplies	125	374	4,046	2,076	1,000	1,200	1,200
Repairs and maintenance	5,595	1,930	1,702	1,399	1,500	1,500	1,500
Utilities	11,422	10,578	19,140	18,475	12,700	12,800	12,800
Capital outlay	0	636	0	10,776	2,000	2,000	2,000
Total Public Works Garage	<u>17,142</u>	<u>13,518</u>	<u>24,888</u>	<u>32,726</u>	<u>17,200</u>	<u>17,500</u>	<u>17,500</u>
Total Public Works	450,243	509,618	420,225	411,028	403,715	416,910	422,895

GENERAL FUND BUDGET
2016 DRAFT - 0% INCREASE

EXPENDITURES: OPERATION	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Parks							
Personnel services (2.6)	256,856	144,470	226,392	179,060	187,370	181,900	187,205
Overtime			1,242	4,929	2,200	2,300	2,400
PERA	0	10,247	15,764	13,339	14,220	14,000	14,500
FICA/Medicare	0	12,114	30,814	15,094	16,000	15,600	16,000
Health insurance	46,157	33,357	31,104 *	30,203	33,510	30,580	33,160
Workers' compensation	0	11,027	13,474	12,208	11,000	11,000	11,000
Part-time personnel services	0	10,695	23,349 *	18,029	19,000	19,000	19,000
Education				1,253			
Operating supplies	10,555	7,968	4,415	5,454	10,000	10,000	10,000
Vehicle supplies	2,733	2,925	4,731	4,088	5,000	5,200	5,200
Tools and minor equipment	138	1,880	0	1,636	3,000	3,000	3,000
Fuels	71	8,601	5,586	7,906	8,000	8,500	8,500
Uniforms	1,397	1,231	2,690	1,205	1,500	1,500	1,500
Rental	554	34	0	0	1,500	1,500	1,500
Phones (2) - warming houses	1,258	1,370	743	572	1,500	1,500	1,500
Miscellaneous contractual	10,853	8,199	8,790	9,681	10,000	10,000	10,000
Capital outlay	3,783	15,167	8,018	3,609	10,000	17,000	17,000
Miscellaneous	388	0	1,525	464	500	500	500
Total Parks	334,743	269,285	378,637	308,730	334,300	333,080	341,965
Recreation							
Personnel services	2,241	2,062	2,733	2,486	2,700	2,700	2,700
Supplies	256	392	342	311	500	500	500
Capital outlay	0	0	0	0	0	0	0
Total Recreation	2,497	2,454	3,075	2,797	3,200	3,200	3,200
Parks Buildings - Warming Houses							
Part time employees			1,220	6,755	7,500	7,500	7,500
Fica			76	419	465	465	465
Medicare			18	98	110	110	110
PERA				0	205	205	205
Operating supplies	0	0	0	0	500	500	500
Repairs and maintenance	432	0	1,871	467	500	500	500
Utilities	2,684	3,542	4,963	5,636	5,000	5,000	5,000
Capital outlay	1,815	0	0	0	0	0	0
Total Parks Buildings	4,931	3,542	8,147	13,375	14,280	14,280	14,280
Special Contributions							
Athletic Association	7,237	2,913	1,621	309	750	750	750
Total Special Projects	7,237	2,913	1,621	309	750	750	750
Total Parks and Recreation	349,408	278,194	391,480	325,211	352,530	351,310	360,195
Miscellaneous							
Contingency	1,000	0	4,200	9,150	10,000	22,500	10,000
TOTAL EXPENDITURES	2,611,503	2,479,017	2,480,163	2,389,539	2,518,671	2,581,168	2,608,955

GENERAL FUND BUDGET
2016 DRAFT - 0% INCREASE

EXPENDITURES: OPERATIO	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2,013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Excess (Deficiency) of Revenue over Expenditures	477,396	747,673	655,760	779,495	560,000	246,440	345,841
Other Financing Sources (us							
Economic Dev. Authority	(70,000)	(150,000)	(246,250)	(218,500)	(361,000)	(25,000)	(75,000)
Heritage Preservation Fund	(7,200)	(7,200)	(7,200)	(7,200)	(9,000)	(9,000)	(9,000)
Parks Fund	(11,800)	(11,800)	(57,000)	(32,000)	(40,000)	(50,000)	(50,000)
Public Works Building Fund	0			0			
Buy Forfeiture Fund	(288)			0			
Fire Engine Fund	(64,032)			0			
Equipment Fund	0	(50,000)	(75,000)	(278,000)	(65,000)	(74,000)	(24,000)
Buildings Fund	0		(40,000)	(70,000)	(85,000)	(85,000)	(102,000)
Streetlight Enterprise Fund	(12,000)			0			
Total Other Financing Sou	<u>(165,320)</u>	<u>(219,000)</u>	<u>(425,450)</u>	<u>(605,700)</u>	<u>(560,000)</u>	<u>(243,000)</u>	<u>(260,000)</u>
Other Financing Sources (uses)	(165,320)	(219,000)	(425,450)	(605,700)	(560,000)	(243,000)	(260,000)
Net change in fund balance	312,076	528,673	230,310	173,795	0	3,440	85,841
Fund Balance: Beginning of Yea	848,026	1,160,102	1,688,775	1,919,091	2,092,886	2,092,886	2,096,326
Fund Balance: End of Year	<u>\$ 1,160,102</u>	<u>\$ 1,688,775</u>	<u>\$ 1,919,085</u>	<u>\$ 2,092,886</u>	<u>2,092,886</u>	<u>2,096,326</u>	<u>2,182,167</u>
Ratio: Fund balance to expendit	41.8%	62.6%	66.0%	69.9%	68.0%	74.2%	76.1%

CITY OF NEWPORT, MINNESOTA

**WATER ENTERPRISE FUND
2016 DRAFT BUDGET**

	2011	2012	2013	2014	2015	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	DRAFT BUDGET	DRAFT BUDGET	DRAFT BUDGET
Operating revenue	15%	15%					
Water sales	\$ 183,372	\$ 228,980	240,952	266,575	\$ 247,265	\$ 263,956	\$ 281,773
Trunk connection fees	0	0	4,500	0	120	120	120
Permits and licenses	3,420	0	1,620	315	3,000	3,000	3,000
Total operating revenue	186,792	228,980	247,072	266,890	250,385	267,076	284,893
Operating expenses							
Personnel	50,167	20,806	75,888	85,675	85,150	86,100	88,150
Overtime			1,271	5,904	2,266	2,300	2,350
PERA			4,916	6,513	6,560	6,460	6,615
FICA/Medicare			5,185	6,844	6,690	6,585	6,745
Employee benefits	8,551	5,651	9,663	11,970	11,565	12,125	13,100
Workers Comp			5,867	5,300	5,300	5,300	5,300
Education			706	861	1,500	1,500	1,500
Fuel			2,000	1,604	1,500	2,000	2,500
Insurance	6,373	7,032	2,933	2,570	2,570	2,647	2,727
Supplies	22,462	10,235	11,400	15,955	15,955	16,434	16,927
Vehicle supplies			386	3,352	3,000	3,000	3,000
Tools & minor equip.			1,641	4,711	2,000	2,000	2,000
Repair & maint. supply			2,402	3,491	3,000	3,000	3,000
Professional services			2,275	19,074	7,500	7,500	7,500
Engineering fees				337	2,500	2,500	2,500
Connection fee			6,107	6,032	6,000	6,000	6,000
Telephone			583	586	700	700	700
Postage			750	788	750	750	750
Utilities (Xcel)	25,985	27,967	32,684	29,032	29,032	29,903	30,800
Gopher State			627	680	1,000	1,000	1,000
Contracted services			22,643	14,759	25,000	25,000	25,000
Vehicle repair & maint.			3,485	15,870	5,000	5,000	5,000
Depreciation	74,699	74,999	74,999	65,851	70,001	70,002	70,003
Uniforms			695	777	1,000	1,000	1,000
Capital Expenses			8,821	7,987	10,000	10,000	10,000
Refunds & Reimbursements							
Other	28,821	26,051	1,474	11,868	11,868	12,224	12,591
Total operating expenses	217,058	172,741	279,401	328,391	317,407	321,030	326,757
Operating income (loss)	(30,266)	56,239	(32,329)	(61,501)	(67,022)	(53,954)	(41,864)
Cash flows							
Operating income (loss)	(30,266)	56,239	(32,329)	(61,501)	(67,022)	(53,954)	(41,864)
Depreciation	74,699	74,999	74,999	65,851	70,001	70,002	70,003
Change in assets and liabilities	(12,465)	(6,673)	727	(3,569)	(6,671)	(6,671)	(6,671)
Acquisition of capital assets	116,610	0	0	0	0	0	0
Net cash provided (used) by noncapital financing activities			0	0			
Water meter changout	0	(12,655)	(14,832)	(16,673)	(16,673)	(16,673)	(16,673)
Telemetry controls	0	0	0		(99,000)		
2013 Street			0	(2,748)	(2,748)	(2,748)	(2,748)
2014 Street Bond					(4,918)	(21,001)	(20,636)
Interest received	2,921	1,831	416	591	300	300	300

Well #1 rehab	0		0		0	0	0
250,000 Tower Inspection/M	0	0			0	0	0
500,000 Tower Inspecton/Maint							
Capital Equipment Replacer	0	0			0	0	0
Net change in net position	151,499	113,741	28,981	(25,177)	(126,731)	(30,745)	(18,289)
Cash and cash equivalents							
Beginning of year	204,421	355,920	469,661	498,642	473,465	346,734	315,989
End of year	<u>\$ 355,920</u>	<u>\$ 469,661</u>	<u>\$ 498,642</u>	<u>\$ 473,465</u>	<u>\$ 346,734</u>	<u>\$ 315,989</u>	<u>\$ 297,700</u>

CITY OF NEWPORT, MINNESOTA

**SEWER ENTERPRISE FUND
2016 DRAFT BUDGET**

	2011	2012	2013	2014	2015	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	DRAFT BUDGET	DRAFT BUDGET	DRAFT BUDGET
Operating revenue	3%	3%					
Sewer charges	\$ 330,254	\$ 367,409	376,223	\$ 375,115	\$ 401,478	\$ 413,522	\$ 425,928
Trunk connection fees	0	0	3,000		0	0	0
Permits and licenses	21,965	210	315	315	3,000	3,000	3,000
Total operating revenue	352,219	367,619	379,538	375,430	404,478	416,522	428,928
Operating expenses							
Salaries	47,382	24,667	75,694	85,508	85,150	86,100	88,150
Overtime			2,530	6,032	2,266	2,300	2,350
PERA			4,993	6,510	6,560	6,460	6,615
FICA/Medicare			5,267	6,807	6,690	6,585	6,745
Employee benefits	8,161	5,655	10,485	12,965	12,625	13,235	14,265
Work Comp			6,079	5,368	5,450	5,450	5,500
Education			621	418	1,500	1,500	1,500
Supplies	9,562	8,464	727	1,168	10,000	10,300	10,609
Fuel			2,000	1,604	1,500	2,000	2,500
Vehicle supplies			0	0	3,000	3,000	3,000
Repair & maint. supplies			120	3,178	5,000	5,000	5,000
Tools & minor equipment			0	655	1,500	1,500	1,500
Professional services			2,275	12,487	2,500	2,500	2,500
Engineering fee				670	2,500		
Telephone			1,208	1,250	1,500	1,500	1,500
Postage			724	775	750	750	750
Insurance	6,313	9,035	5,011	5,760	5,800	5,974	6,153
Utilities	5,749	8,248	9,017	11,004	11,004	11,334	11,674
Gopher State			627	680	750	750	750
MCES sewer charges/contract	171,392	221,122	155,795	247,014	206,103	207,845	209,000
Contractual services (jetting, lift repairs)			543	2,550	30,000	30,000	30,000
Uniforms			545	707	1,500	1,500	1,500
Dues and subscriptions			0		500	500	500
Depreciation	31,134	33,011	33,014	95,525	40,000	40,000	40,000
Capital Outlay			1,184				
Refunds & Reimbursements							
Other	9,228	4,737	0	90	90	93	95
Total operating expenses	288,921	314,939	318,459	508,725	444,238	446,176	452,157
Operating income (loss)	63,298	52,680	61,079	(133,295)	(39,760)	(29,654)	(23,229)
Cash flows							
Operating income (loss)	63,298	52,680	61,079	(133,295)	(39,760)	(29,654)	(23,229)
Depreciation	31,134	33,011	33,014	95,525	40,000	40,000	40,000
Change in assets and liabilities	(19,287)	2,000	(6,455)	53,949	2,001	2,002	2,003
Cash flows from noncapital financing activities							
I/I project financing	9,573	(24,064)	(18,878)	(24,064)	(24,064)	(24,064)	(24,064)
I/I project	276,903	(355,152)			0	0	0
2013 Street				(16,731)	(16,731)	(16,731)	(16,731)
2014 Street Bond				(8,169)	(8,169)	(35,002)	(34,393)
Interest received	4,643	(8,967)	598	911	3,210	2,377	2,084
State grant and aid			1,500	7,450			
Telemetry System financing	0	0			(99,000)		

Lift station rehab		(54,000)			(75,000)		
Capital Equipment Replace	0					0	0
Change in net position	366,264	(354,492)	70,858	(24,424)	(217,513)	(61,072)	(54,330)
Cash and cash equivalents							
Beginning of year	654,534	1,020,798	666,306	737,164	712,740	495,227	434,156
End of year/Cash	<u>\$ 1,020,798</u>	<u>\$ 666,306</u>	<u>\$ 737,164</u>	<u>\$ 712,740</u>	<u>\$ 495,227</u>	<u>\$ 434,156</u>	<u>\$ 379,826</u>

CITY OF NEWPORT, MINNESOTA

**STORM SEWER ENTERPRISE FUND
2016 DRAFT BUDGET**

	2011	2012	2013	2014	2015	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	DRAFT BUDGET	DRAFT BUDGET	DRAFT BUDGET
Operating revenue							
Storm sewer charges	\$ 12,123	\$ 26,949	\$ 22,547	\$ 41,739	\$ 62,175	\$ 82,000	\$ 101,900
Total operating revenue	12,123	26,949	22,547	41,739	62,175	82,000	101,900
Operating expenses							
Salaries	0	0		6,349	10,105	10,550	10,787
PERA				460	760	790	808
FICA/Medicar	0	0		484	775	805	823
Insurance	0	0		1,083	2,055	2,270	2,465
Vehicle Supplies	0	0			3,000	3,000	3,000
Utilities	0	0			0	0	0
Depreciation	0	0			0	1	2
Engineering fees				2,457			
Contracted Services					2,000		
Other/Street Sweeping	2,111	740	6,933	4,524	2,000	2,060	2,122
Total operating expenses	2,111	740	6,933	15,357	20,695	19,476	20,007
Operating income (loss)	10,012	26,209	15,614	26,382	41,480	62,524	81,893
Cash flows							
Operating income (loss)	10,012	26,209	15,614	26,382	41,480	62,524	81,893
Depreciation	0	0	0	0	0	0	0
Change in assets and liabilities	(337)	(6,123)	21,172	(20,325)	0	0	0
Interest received	41	177	18	32	20	22	24
2013 Street				(2,903)	(2,903)	(2,903)	(2,903)
2014 Street Bond					(3,279)	(14,001)	(13,757)
North Ravine Debt Service 20	0	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Change in net position	9,716	263	16,804	(16,814)	15,318	25,642	45,257
Cash and cash equivalents							
Beginning of year	4,736	14,789	15,052	31,856	15,042	30,360	56,002
End of year	\$ 14,452	\$ 15,052	\$ 31,856	\$ 15,042	\$ 30,360	\$ 56,002	\$ 101,259

CITY OF NEWPORT, MINNESOTA

**STREET LIGHT ENTERPRISE FUND
2016 DRAFT BUDGET**

	2011	2012	2013	2014	2015	2016	2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>DRAFT BUDGET</u>	<u>DRAFT BUDGET</u>	<u>DRAFT BUDGET</u>
Operating revenue							
Street light charges	46,267	50,655	57,468	65,440	72,765	76,402	80,224
Total operating revenue	<u>46,267</u>	<u>50,655</u>	<u>57,468</u>	<u>65,440</u>	<u>72,765</u>	<u>76,402</u>	<u>80,224</u>
Operating expenses							
Salaries	0	0	0	6,349	6,720	7,085	7,244
PERA	0	0	0	460	505	535	545
FICA/Medicare				484	515	545	555
Insurance	0	0	5	1,083	1,155	1,285	1,390
Supplies	0	0	0		0	0	0
Utilities	49,115	43,544	48,400	43,458	47,582	49,009	50,480
Depreciation	0	0	0		0	0	0
Other	0	0	0	16	0	0	0
Total operating expenses	<u>49,115</u>	<u>43,544</u>	<u>48,405</u>	<u>51,850</u>	<u>56,477</u>	<u>58,459</u>	<u>60,214</u>
Operating income (loss)	(2,848)	7,111	9,063	13,590	16,288	17,943	20,010
Cash flows							
Operating income (loss)	(2,848)	7,111	9,063	13,590	16,288	17,943	20,010
Depreciation	0	0	0		0	0	0
Change in assets & liabilities	12,000	(735)	(13,521)	2,570	0	0	0
Interest received	65	49	12	39	51	52	53
Net change in cash and cas	<u>9,217</u>	<u>6,425</u>	<u>(4,446)</u>	<u>16,199</u>	<u>16,339</u>	<u>17,995</u>	<u>20,062</u>
Cash and cash equivalents							
Beginning of year	<u>168</u>	<u>9,385</u>	<u>15,810</u>	<u>11,364</u>	<u>27,563</u>	<u>43,902</u>	<u>61,897</u>
End of year	<u>\$ 9,385</u>	<u>\$ 15,810</u>	<u>\$ 11,364</u>	<u>\$ 27,563</u>	<u>\$ 43,902</u>	<u>\$ 61,897</u>	<u>\$ 81,959</u>

CITY OF NEWPORT, MINNESOTA

NEWPORT ECONOMIC DEVELOPMENT AUTHORITY
2016 DRAFT BUDGET

	2009	2010	2011	2012	2013	2014	2015	2016
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	DRAFT BUDGET
Revenue								
Intergovernmental	\$ -	\$ -	\$ 305,806	\$ 24,405	\$ 109,590	\$ 23,858	\$ -	
Investment earnings	79	1,000	1,119	2,226	472	561	1,500	750
Land Sales								75,000
Lodging Tax	0	0	0	5,320	5,199	6,681	5,200	-
Miscellaneous	0	0	0	14,051	13,412	5,663	0	-
Total Revenue	79	1,000	306,925	46,002	128,673	36,763	6,700	75,750
Expenditures								
General Government	0	17,642	750	151,698	0		0	-
Professional consulting services	0	0	0	0	129,572	39,511		40,000
Special projects								
Red Rock Gateway properties	0	0	0	0	0		100,000	150,000
Business Incentive Program	0	0	0	0				
Façade Improvement Program	0	0	0	0			20,000	10,000
Lions Park extension								11,000
Matching Grant for Cleanup	0	0	0	0				
Property purchase behind City Hall	0	0	0	0			36,000	35,000
Property purchases on the Levee	0	0	0	0	211,964		100,000	100,000
Property purchases by Mill Pond	0	0	0	0		139,201		
Knauff clean-up						216,659	50,000	
Miscellaneous costs	0	0	0	0			15,000	15,000
Total Expenditures	0	17,642	750	151,698	341,536	395,371	321,000	361,000
Excess (deficiency) of revenue over expenditures	79	(16,642)	306,175	(105,696)	(212,863)	(358,608)	(314,300)	(285,250)
Other financing sources								
Transfers in	19,937	108,393	70,000	150,000	246,250	218,500	361,000	25,000
Transfers out	0	0	0	18,750	0		0	
Net change in fund balances	20,016	91,751	376,175	25,554	33,387	(140,108)	46,700	(260,250)
Fund balances (deficit)								
Beginning of year	49,207	69,223	160,974	537,149	562,703	596,090	455,982	455,982
End of year	\$ 69,223	\$ 160,974	\$ 537,149	\$ 562,703	\$ 596,090	\$ 455,982	\$ 502,682	195,732

**2014-2023 EQUIPMENT CIP
2016 DRAFT BUDGET**

Fund 401

REVENUE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Transfer from General Fund	\$ 278,000	\$ 65,000	\$ 74,000	\$ 24,000	\$ 23,000	\$ 32,000	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
Investment Earnings	\$ 197									
TOTAL REVENUE	\$ 278,197	\$ 65,000	\$ 74,000	\$ 24,000	\$ 23,000	\$ 32,000	\$ -	\$ 40,000	\$ 40,000	\$ 40,000

EXPENDITURES

General

11	I-Pad replacement			5,500						
	Administration computers	Life span		1,000	1500	750				

Public Works

12	GMC Canyon - Bruce	10								30,000
00	Wacker asphalt roller one-ton	20								25,000
03	Ford 550 Utility Truck w&s	15								
99	S-10 Chev Pickup (parks)	15			35,000					
99	Chev 2500 3/4 ton (parks)	15			35,000					
05	Chev 2500 3/4 ton	15					35,000			
09	Chev 2500 Pickup	15								
82	Ford 555 Backhoe	40								
68	Cat 12 Motor Grader	50								
98	John Deere Front End Loader	20								200,000
81	Elgin Pelican Sweeper	20	65,000							
66	Layton Pull Type Paver	30					26,000			
91	Vermeer Chipper	30						25,000		
13	Bob Cat Skid Steer	15								
13	Tool Cat 5600 Bobcat	15								
12	Mower -Farris	10								
04	Mower - Farris Mower	10		15,000						
07	Mower - John Deere	10				35,000				
08	JD 1565 Front Mount Mower	15					23,000			
80	Allis Chalmers Tractor	40								
71	Ford 2000 Tractor	50								
14	International Dump Truck	20								
11	International Dump Truck	20								
01	Dump Truck - Sterling	20								
00	Chev HD Dump Truck	15			45,000					
87	Sreco Sewer Rodder	40								
09	Towmaster tandem trailer	20								
95	24' Tandem Trailer	25								
90	Stepp asphalt trailer	30								
93	Leroi Diesel air compressor	30								

Police Department

13	Ford Explorer squad	5			44,500				44,500	
09	Ford CV squad	5		43,500						44,500
14	Ford Explorer squad	5	42,629				44,500			
09	Ford Explorer Investigator	5						44,500		
03	Chevey Tahoe					44,500				
15	Ford Explorer squad	5		43,000				44,500		
	Squad computers			8,000						
	Portable Radios							60,000		

Fire Department

70	F-1 GMC 4x4 Grass Rig									
82	F-2 Ford 8000 Tanker/Tender					150,000				
13	F- , Emax Typhoon Pumper									
88	F-2 Ford L9000 Pumper									
88	F-1 Ford Crew Grass Rig				40,000					
04	F-1 Sterling Pumper									
05	F-1 Crown VicChief's Vehicle									
67	F-1 10Kw Generator					30,000				
	Portable Radios	10						75,000		
	Structural Firefighting Gear	10		17,300	23000	4,000	10,000	22,000		

TOTAL EXPENDITURES **\$ 107,629 \$ 58,000 \$ 110,300 \$ 147,500 \$ 121,000 \$ 255,250 \$ 112,500 \$ 226,500 \$ 44,500 \$ 299,500**

Excess (Deficiency) of Revenue over Expenditures \$ 170,568 \$ 7,000 \$ (36,300) \$ (123,500) \$ (98,000) \$ (223,250) \$ (112,500) \$ (186,500) \$ (4,500) \$ (259,500)

Fund Balance: Beginning of Year 87,794 258,362 265,362 229,062 105,562 7,562 (215,688) (328,188) (514,688) (519,188)

Fund Balance: End of Year \$ 258,362 \$ 265,362 \$ 229,062 \$ 105,562 \$ 7,562 \$ (215,688) \$ (328,188) \$ (514,688) \$ (519,188) \$ (778,688)

CITY OF NEWPORT, MINNESOTA

2014-2023 PARKS CIP
2016 DRAFT BUDGET

REVENUE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Transfer from General Fund	\$ 32,000	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 23,300	\$ 21,300	\$ 24,000
Investments	\$ 41									
Donations	\$ 4,528									
TOTAL REVENUE	\$ 36,568	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 23,300	\$ 21,300	\$ 24,000
EXPENDITURES										
Bailey School Forest										
Install 45' gazebo										
Parkinglot and trail maintenance							5,000			
Busy Beaver Park										
Build shelter with table				15,000						
Fencing			6,000							
Lions Park										
New lighting for skating						30,000				
Asphalt hockey rink							30,000			
Parkinglot overlay							10,000			
Rink Repair					20,000					
Install new play structure							50,000			
Loveland Park										
Repair warming house	2,817									
Lighting of the skating rink			30,000							
Finish tennis courts										
Parkinglot overlay										
Replace 2 ADA drinking fountains					7,500					
New fencing for backstops		16,000								
Springler system on ball fields								15,000		
Pioneer Park										
Veteran's Memorial	2,702									
Install class 5 parking with bituminous				8,500						
Install ADA swing & hard surface					5,000					
Upgrade park lighting										
Run water to large pavilion				5,000						
TOTAL EXPENDITURES	\$ 5,519	\$ 16,000	\$ 36,000	\$ 28,500	\$ 32,500	\$ 30,000	\$ 95,000	\$ 15,000	\$ -	\$ -
Excess (Deficiency) of Revenue over Expenditures	\$ 31,049	\$ 24,000	\$ 14,000	\$ 21,500	\$ 17,500	\$ 20,000	\$ (95,000)	\$ 8,300	\$ 21,300	\$ 24,000
Fund Balance: Beginning of Year	11,408	42,457	66,457	80,457	101,957	119,457	139,457	44,457	52,757	74,057
Fund Balance: End of Year	\$ 42,457	\$ 66,457	\$ 80,457	\$ 101,957	\$ 119,457	\$ 139,457	\$ 44,457	\$ 52,757	\$ 74,057	\$ 98,057

CITY OF NEWPORT, MINNESOTA

2014-2023 BUILDINGS CIP
2016 DRAFT BUDGET

REVENUE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Transfer from General Fund	\$ 70,000	\$ 85,000	\$ 85,000	\$ 102,000	\$ 100,000	\$ 50,000	\$ 35,000	\$ 75,000	\$ 28,000	\$ -
Investment earnings										
TOTAL REVENUE	\$ 70,000	\$ 85,000	\$ 85,000	\$ 102,000	\$ 100,000	\$ 50,000	\$ 35,000	\$ 75,000	\$ 28,000	\$ -
EXPENDITURES										
City Hall										
Upgrade HVAC in Police Department			-	-	-	-	-	-	-	-
Carpet Council Chambers/Offices		17,000								
Paint interior and exterior			5,000							
Replace roof									100,000	
Reconstruct parking lot										23,000
Fire Hall No.1										
Replace HVAC throughout building		-	-			-	-	-	-	-
Tuck point all brick on building			20,000							
Paint exterior of building		7,500								
Paint interior of building		4,000								
Upgrade lighting throughout building		5,500								
Carpet upstairs level										
Reconstruct all driving surfaces						30,000				
Upgrade garage doors & openers							10,000			
Concrete work for aprons & sidewalk							15,000			
Replace roof on east site								50,000		
Replace roof on west side										
Fire Hall No.2										
Renovate exterior of building	-	-		-	12,000	-	-	-	-	-
Replace HVAC throughout building (2013)		-		-	-	-	-	-	-	-
Upgrade lighting & garage doors		-		-	6,000	-	-	-	-	-
Upgrade insulation, interior, and roof					11,000					
Reconstruct all driving surfaces						16,000				
Library & Community Center										
Upgrade entry doors										
Foundation repair		8,000								
Install new roof		7,000								
Paint exterior		5,000								
Upgrade lighting				5,000						
Carpeting				5,000						
Public Works										
Paint interior of maint. Shop & exterior						16,500				
Tiling of floor repair	4,630									
Security system				6,000						
Upgrade garage doors & openers								8,000		
New floor hoists for heavy equipment								55,000		
Reroof building									85,000	
Update HVAC for office area								10,000		
Upgrade garage HVAC to radiant heat								20,000		
Reconstruct all asphalt driving surfaces										
Railroad Club										
Exterior upgrades to siding										
Install new roof		7,000								
Upgrade windows and doors										
Upgrade electrical system & lighting			6,000							
Upgrade HVAC								8,000		
Railroad Tower - roof										
		4,000								
TOTAL EXPENDITURES	\$ 4,630	\$ 65,000	\$ 31,000	\$ 16,000	\$ 29,000	\$ 62,500	\$ 25,000	\$ 151,000	\$ 185,000	\$ 23,000
Excess (Deficiency) of Revenue over Expenditures	\$ 65,370	\$ 20,000	\$ 54,000	\$ 86,000	\$ 71,000	\$ (12,500)	\$ 10,000	\$ (76,000)	\$ (157,000)	\$ (23,000)
Fund Balance: Beginning of Year	40,010	105,380	125,380	179,380	265,380	336,380	323,880	333,880	257,880	100,880
Fund Balance: End of Year	\$ 105,380	\$ 125,380	\$ 179,380	\$ 265,380	\$ 336,380	\$ 323,880	\$ 333,880	\$ 257,880	\$ 100,880	\$ 77,880

RESOLUTION NO. 2015-44

A RESOLUTION APPROVING LEVY CERTIFICATION FOR LEVY YEAR 2015, PAYABLE 2016, AND ADOPTING THE 2016 GENERAL FUND OPERATING BUDGET, THE 2016 WATER, SEWER, STORM WATER, AND STREETLIGHT ENTERPRISE FUNDS, THE 2016 ECONOMIC DEVELOPMENT AUTHORITY BUDGET, AND THE 2016-2020 CIP.

WHEREAS, The City Council of Newport annually establishes and adopts a General Fund Operating Budget; and

WHEREAS, The City Council of Newport did certify a proposed Preliminary Tax Levy to Washington County on September 3, 2015 in the amount of \$2,491,176 for levy year 2015; and

WHEREAS, The median residential property value increased 6.1% from 2015 to 2016 or from \$149,400 to \$158,500; and

WHEREAS, The median residential property is projected to decrease \$21.85 in the City portion of their taxes payable 2016 under the Total Proposed Levy Certification Levy amount; and

WHEREAS, The City Council of Newport did hold a "Truth In Taxation" Hearing on Thursday, December 3, 2015; and

WHEREAS, The City Council of Newport did present the 2016 Proposed Final Levy, 2016 Proposed General Fund Operating Budget, 2016 Water, Sewer, Storm Water, and Streetlight Enterprise Funds, the 2016 Economic Development Authority Budget, and the 2016-2020 CIP at the December 3, 2015 City Council meeting.

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council, County of Washington, Minnesota hereby certifies the following sums of money be levied for Payable 2016 Final Levy Certification upon the taxable property in the City of Newport:

General Fund:	\$1,761,328
Equipment Certificate of Indebtedness:	85,313
Bonded Indebtedness:	128,962
2013 General Obligation Bond	68,364
<u>2014 General Obligation Bond</u>	<u>286,449</u>
Total Levy Certification:	\$2,330,416

NOW, THEREFORE, BE IT FURTHER RESOLVED, That the City Clerk/Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor, Washington County, Minnesota.

Adopted by this council this XX day of December, 2015 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE: Geraghty _____
Ingemann _____
Sumner _____
Rahm _____
Lund _____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

Proposed Pay 2016 Property Tax Impact Worksheet

Taxing District:

1200 Newport

STEP 1 - Calculate the Taxing District's Tax Rate:

Item	Actual Pay 2015 (A)	Proposed Pay 2016 (B)	% Change (C)
1. Levy before reduction for state aids	\$2,430,416	\$2,330,416	-4.1%
2. State Aids	\$0	\$0	0.0%
3. Certified Property Tax Levy	\$2,430,416	\$2,330,416	-4.1%
4. Fiscal Disparity Portion of Levy	\$358,965	\$354,222	-1.3%
5. Local Portion of Levy	\$2,071,451	\$1,976,194	-4.6%
6. Local Taxable Value 2016 is an ESTIMATE	2,960,345	3,124,517	5.5%
7. Local Tax Rate	69.973%	63.248%	-9.6%
8. Market Value Referenda Levy	\$0	\$0	0.0%
9. Fiscal Disparity Portion of Levy (SD only)	\$0	\$0	0.0%
10. Local Portion of Levy	\$0	\$0	0.0%
11. Referenda Market Value 2016 is an ESTIMATE	282,108,800	295,479,500	4.7%
12. Market Value Referenda Rate	0.00000%	0.00000%	0.0%

STEP 2 - Calculate the Impact of the Taxing District's Rate on Residential Homestead Taxes:

13. Assumes a 6.1% change in market value from 2015 to 2016, which is the city median change.

(D) Market Value Before Exclusion	(E) Homestead Market Value Exclusion	(F) Taxable Market Value	(G) Tax Capacity	(H) Taxing District Portion of Tax
--------------------------------------	---	-----------------------------	---------------------	---------------------------------------

Actual Pay 2015				
Pay 2015 MV	76,000 @40% - rem @ 9%	(D) - (E)	500,000@1.0% rem @ 1.25%	(A7 x G) + (A12 X D)
14. 149,400	23,800	125,600	1,256	\$878.86
15. 94,300	28,800	65,500	655	\$458.32
16. 141,400	24,500	116,900	1,169	\$817.98
17. 235,600	16,000	219,600	2,196	\$1,536.61
18. 377,000	3,300	373,700	3,737	\$2,614.89

Proposed Pay 2016				
Pay 2016 MV X 1.061	76,000 @40% - rem @ 9%	(D) - (E)	500,000@1.0% rem @ 1.25%	(B7 x G) + (B12 x D)
19. 158,500	23,000	135,500	1,355	\$857.01
20. 100,000	28,200	71,800	718	\$454.12
21. 150,000	23,700	126,300	1,263	\$798.82
22. 250,000	14,700	235,300	2,353	\$1,488.23
23. 400,000	1,200	398,800	3,988	\$2,522.33

Percentage Change from 2015 to 2016				
24. 6.1%	-3.4%	7.9%	7.9%	-2.5%
25. 6.0%	-2.1%	9.6%	9.6%	-0.9%
26. 6.1%	-3.3%	8.0%	8.0%	-2.3%
27. 6.1%	-8.1%	7.1%	7.1%	-3.1%
28. 6.1%	-63.6%	6.7%	6.7%	-3.5%

GENERAL FUND BUDGET
2016 DRAFT - \$100,000 LESS

REVENUE	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Property Taxes							
Current ad valorem	\$ 1,634,410	\$ 1,825,793	1,798,043	\$ 1,780,332	1,698,499	1,351,137	1,301,137
Fiscal disparities	310,234	286,461	254,961	288,232	358,965	354,222	354,222
Delinquent	4,908	0	0				
Fire relief	65,000	1,000	65,000	63,897	56,833	55,969	56,000
Special Assessments/debt service	0	0					
Total Property Taxes	<u>2,014,552</u>	<u>2,113,254</u>	<u>2,118,004</u>	<u>2,132,461</u>	<u>2,114,297</u>	<u>1,761,328</u>	<u>1,711,359</u>
Intergovernmental Revenue							
Local governmental aid	588,876	589,106	589,360	627,489	632,974	634,880	632,974
Market Value & other tax credits	131	0	0		0		
Police town aid	46,565	45,308	47,653	53,312	45,000		
Police training reimbursement	2,651	2,325	2,771	2,314	2,300		
State fire relief aid	13,091	12,577	13,776	17,656	12,500	12,500	12,500
Other/miscellaneous grants	63,166	42,820	21,262	18,625	30,000	30,000	30,000
Total Intergovernmental Revenue	<u>714,480</u>	<u>692,136</u>	<u>674,822</u>	<u>719,396</u>	<u>722,774</u>	<u>677,380</u>	<u>675,474</u>
Licenses and Permits							
Conditional use permits	0	2,100	2,050	2,950	0	-	-
Licenses and permits	1,740	1,180	1,650	1,450	11,750	11,750	11,750
Liquor licenses	8,330	8,430	10,690	8,660	8,600	8,600	8,600
Cigarette licenses	800	250	1,250	500	500	500	500
Building permit fees	66,218	58,387	70,217	60,321	50,000	50,000	50,000
Animal licenses/citations	1,970	2,305	1,810	2,255	2,000	2,000	2,000
Recycling/sanitation	4,200	3,000	2,100	1,500	2,400	2,400	2,400
Total Licenses and Permits	<u>83,258</u>	<u>75,652</u>	<u>89,767</u>	<u>77,636</u>	<u>75,250</u>	<u>75,250</u>	<u>75,250</u>
Charges for Services							
Planning and zoning	1,050	0	0	0	1,000	1,000	1,000
Special assessment search	0	0	0	0	0	-	-
Accident reports	206	153	150	197	100	100	100
Antenna franchise fees	69,132	80,591	81,904	80,869	83,000	83,000	83,000
Miscellaneous	9,344	12,595	16,875	11,839	250	250	250
Total Charges for Services	<u>79,732</u>	<u>93,339</u>	<u>98,929</u>	<u>92,905</u>	<u>84,350</u>	<u>84,350</u>	<u>84,350</u>
Other Revenue							
Fines and forfeits	70,006	58,234	68,193	66,381	52,000	52,000	52,000
Interest earned on investments	8,401	7,937	5,598	24,376	8,000	8,000	8,000
Rent or sale of property	2,477	2,138	5,279	5,611	0	-	-
Donations	52,055	48,884	6,045	4,757	8,000	8,000	8,000
Other	63,938	135,116	69,286	45,511	14,000	14,000	14,000
Total Other Revenue	<u>196,877</u>	<u>252,309</u>	<u>154,401</u>	<u>146,636</u>	<u>82,000</u>	<u>82,000</u>	<u>82,000</u>
TOTAL REVENUE	<u>3,088,899</u>	<u>3,226,690</u>	<u>3,135,923</u>	<u>3,169,034</u>	<u>3,078,671</u>	<u>2,680,308</u>	<u>2,628,433</u>

GENERAL FUND BUDGET
2016 DRAFT - \$100,000 LESS

EXPENDITURES: GENERAL GOVERNME	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Mayor and Council							
Personnel services	\$ 23,545	\$ 20,481	\$ 19,550	\$ 19,550	19,550	19,550	19,550
PERA	0	228	218	218	326	326	326
FICA/Medicare	0	1,567	1,495	1,508	1,496	1,496	1,496
Workers Comp	0	42	75	91	50	50	50
Travel/conferences	0	492	0	312	300	300	300
Memberships	0	65	15	75	100	100	100
Education	80	194	95	325	1,000	1,000	1,000
Miscellaneous	133	0	0	0	0	0	0
Total Mayor and Council	23,758	23,069	21,448	22,079	22,822	22,822	22,822
Administration							
Personnel services (2.3)	280,207	170,150	152,859	157,206	160,350	174,472	168,581
PERA	0	10,312	9,637	11,350	12,025	12,415	12,644
FICA/Medicare	0	11,970	11,815	12,701	12,270	13,415	12,897
Health Insurance	66,112	52,235	21,280 *	24,335	30,185	27,395	29,700
Workers Comp	0	1,443	2,449	2,113	2,400	2,400	2,400
Office supplies	6,153	4,655	6,247	4,933	7,500	8,000	8,000
Computer & phone services	949	761	2,394	1,167	2,000	2,500	2,500
Equipment repairs & maintenance	24,978	0	0	0	14,000	14,000	14,000
Travel & mileage	486	1,344	1,281	2,297	2,000	3,000	2,000
Printing and publishing	5,626	9,176	6,200	7,657	9,000	9,000	9,000
Postage	3,341	4,309	4,795	3,648	4,400	4,400	4,400
Dues and subscriptions	6,464	6,597	7,619	6,988	6,600	6,600	6,600
Education	2,149	2,791	2,718	2,521	4,000	3,500	4,000
Contractual services	14,194	3,368	7,365	1,833	10,000	10,000	10,000
Capital outlay	1,686	9,474	0	0	2,000	2,000	2,000
Miscellaneous	5,082	9,063	12,055 *	7,209	5,000	5,000	5,000
Total Administration	417,427	297,648	248,714	245,958	283,730	298,097	293,722
Elections							
Temporary employees	732	2,884	960	2,774	1,150	3,250	1,210
Operating supplies	0	612	0	474	100	800	100
Travel and conferences	0	0	0	0	0	250	-
Printing and publishing	0	0	0	0	0	500	-
Miscellaneous	940	1,045	564	563	500	500	500
Total Elections	1,672	4,541	1,524	3,811	1,750	5,300	1,810

GENERAL FUND BUDGET
2016 DRAFT - \$100,000 LESS

EXPENDITURES: GENERAL GOVERNME	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Professional services							
Accounting/audit	42,930	40,925	40,721	33,377	33,000	33,000	33,000
Engineering	26,390	19,959	17,534	2,888	28,000	28,000	28,000
Legal	72,670	62,626	66,790	65,414	72,000	72,000	72,000
IT, phone support & hardware	26,253	44,949	34,349	34,710	40,000	37,961	37,961
Financial/Assessment services	33,498	26,240	23,533	28,183	28,000	28,000	28,000
Building inspection	17,929	12,315	27,352	19,254	15,500	16,000	16,000
Insurance	50,152	62,956	70,963	70,937	71,000	66,524	66,524
Misc. contracted services	5,608	12,663	12,973	11,722	28,000	12,000	12,000
Total Professional Services	<u>275,430</u>	<u>282,633</u>	<u>294,215</u>	<u>266,485</u>	<u>315,500</u>	<u>293,485</u>	<u>293,485</u>
Planning and Zoning							
Personnel services	2,086	25,257	26,165	(735)	0	0	0
Part time - planning com.			1,050	1,170	1,800	1,800	1,800
PERA	0	1,805	1,892	(53)	0	0	0
FICA/Medicare	0	1,967	2,114	33	138	138	138
Health Insurance	0	4,017	3,532	249	0	0	0
Workers Comp	0	139	278	0	0	0	0
Operating supplies	0	0	412	18	500	500	500
Professional services	61,930	30,906	21,133	37,447	32,000	38,000	43,000
Travel and conferences	0	0	0	0	1,000	1,000	1,000
Printing and publishing	0	0	0	0	0	0	0
Education	0	0	0	0	0	0	0
Miscellaneous	4,020	2,103	1,265	316	0	0	0
Total Planning & Zoning	<u>68,036</u>	<u>66,194</u>	<u>57,841</u>	<u>38,445</u>	<u>35,438</u>	<u>41,438</u>	<u>46,438</u>
Government Buildings							
City Hall							
Operating supplies	676	659	318	165	500	500	500
Repairs and maintenance	1,409	1,491	2,014	156	4,100	4,100	4,100
Utilities	9,478	6,987	8,269	8,333	8,750	9,100	9,100
Capital outlay	4,737	4,161	1,301	670	4,000	4,000	4,000
Total City Hall	<u>16,300</u>	<u>13,298</u>	<u>11,902</u>	<u>9,324</u>	<u>17,350</u>	<u>17,700</u>	<u>17,700</u>
Library							
Personnel	0	13,253	15,477	10,976	12,480	13,000	13,000
FICA				680	775	805	805
Medicare				159	210	190	190
PERA				630	935	957	957
Supplies			808	717	750	750	750
Computer and phones			1,374	1,619	1,600	1,600	1,600
Repairs and maintenance	455	727	903	26	750	750	750
Utilities	3,009	3,425	2,605	2,330	3,200	3,200	3,200
Capital outlay	0	11,378	4,051	519	3,500	3,500	3,500
Total Library	<u>3,464</u>	<u>28,783</u>	<u>25,218</u>	<u>17,656</u>	<u>24,200</u>	<u>24,752</u>	<u>24,752</u>
Railroad Tower							
Repairs and maintenance	0	33	0	0	200	200	200
Utilities	489	579	573	380	600	600	600
Total Railroad Tower	<u>489</u>	<u>612</u>	<u>573</u>	<u>380</u>	<u>800</u>	<u>800</u>	<u>800</u>
Total Government Buildings	<u>20,253</u>	<u>42,693</u>	<u>37,693</u>	<u>27,360</u>	<u>42,350</u>	<u>43,252</u>	<u>43,252</u>
Total General Government	<u>806,576</u>	<u>716,778</u>	<u>661,435</u>	<u>604,138</u>	<u>701,590</u>	<u>704,394</u>	<u>701,529</u>

GENERAL FUND BUDGET
2016 DRAFT - \$100,000 LESS

EXPENDITURES: PUBLIC SAFETY	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Police Department							
Personnel services (7)	596,916	516,562	493,574	508,890	497,545	696,498	710,594
PERA	0	71,139	70,300	81,538	84,875		
FICA/Medicare	0	7,782	3,189 *	8,244	8,330		
Workers' Compensation	0	15,927	26,762	26,189	23,000		
Health insurance	86,682	94,173	74,688 *	86,940	81,850		
Overtime	0	0	13,033	22,325	28,000		
CSO	0	0	12,020	11,055	11,200		
Animal control	0	0	0	778	1,100		
Office supplies	2,025	4,141	5,250	3,243	3,000		
Cell phones and pagers	1,717	3,387	3,374	4,070	3,400		
Vehicle supplies	3,721	1,864	5,876	3,040	6,000		
Tools and equipment	433	820	807	941	1,000		
Fuel (8000 gal. per year)	27,219	26,738	26,818	26,155	28,000		
Uniforms	6,111	6,060	7,501	6,156	8,500		
Travel		30	0	264	0	-	-
Departmental services	8,351	258	7,257	7,348	7,500	67,024	10,000
Memberships & conferences	242	445	207	275	400		
Education	3,916	2,621	5,203	5,811	5,000		
Vehicle repair and maintenance	470	2,142	5,080	2,976	4,000		
Dispatch	19,811	38,720	32,042	32,640	34,000		
MDC lease – Wash. Co.	9,085	3,375	5,625	6,000	6,000		
Radios 800 MHz - 15 radios @ \$400/yr	0	0	0	7,501	6,200		
Capital outlay	7,892	0	0	7,598	7,500		
Total Police Department	774,591	796,184	798,606	859,977	856,400	763,522	720,594

GENERAL FUND BUDGET
2016 DRAFT - \$100,000 LESS

EXPENDITURES: PUBLIC SAFETY	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Fire Protection							
Personnel services (28)	27,059	36,393	30,461	28,597	37,000	58,275	61,200
Fica/Medicare			2,260	2,101	2,903	4,460	4,685
Workers' comp. insurance	4,421	3,693	8,309	8,068	7,000	7,000	7,000
Office supplies	7,210	1,739	826	173	2,500	2,000	2,000
Vehicle supplies	6,728	8,499	1,375	771	4,000	2,000	2,000
Tools and equipment	172	4,055	1,588	3,258	4,200	4,200	4,200
Fuel	3,130	1,722	5,656	3,236	3,000	3,000	3,000
Uniforms	54,351	1,026	0	195	1,200	2,000	2,100
Computers & phones (1-cell)	1,449	1,524	1,507	1,596	1,650	1,250	1,250
Radios - 800 MHz (27) * \$400/yr	0	0	12,383	9,302	12,200	12,600	12,600
Travel and conferences	1,093	758	587	389	800	800	800
Memberships & subscriptions	3,318	753	809	534	800	800	800
Education	9,278	5,262	6,691	2,280	8,000	8,900	8,900
Repairs & maintenance	759	265	315	25	850	850	850
Contractual	8,904	11,425	2,869	8,060	7,000	7,000	7,000
Fire Relief	71,816	65,438	69,213	63,897	56,833	55,969	56,000
State Fire Relief Aid	13,091	12,577	19,687	20,656	13,000	13,000	13,000
Fire Marshall	23	0	0	0	3,000		
Civil Defence	678	4,622	0	0	300	300	300
Capital outlay	6,200	10,000	21,172	14,808	15,000	15,000	15,000
Total Fire Protection	219,680	169,751	185,708	167,946	181,236	199,404	202,685
Fire Station No. 1							
Operating supplies		0	0	0	500	500	500
Repairs and maintenance	444	187	1,251	971	1,000	1,000	1,000
Utilities	6,602	6,359	8,167	8,391	7,500	7,500	7,500
Capital outlay	817	0	6,539	0	1,200	1,200	1,200
Total Fire Station No. 1	7,863	6,546	15,957	9,362	10,200	10,200	10,200
Fire Station No. 2							
Operating supplies	0	0	63	0	100	500	500
Repairs and maintenance	0	0	0	0	400	0	0
Utilities	2,142	1,946	2,489	2,542	2,500	2500	2500
Capital outlay	0	0	0	185	0	0	0
Total Fire Station No. 2	2,142	1,946	2,552	2,727	3,000	3,000	3,000
Total Public Safety	1,004,276	974,427	1,002,823	1,040,012	1,050,836	976,126	936,479

GENERAL FUND BUDGET
2016 DRAFT - \$100,000 LESS

EXPENDITURES: OPERATIONS & MAINT	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Streets							
Personnel services (1.94)	197,906	245,250	113,612	113,405	107,325	112,140	114,650
PERA	0	17,933	8,585	8,371	8,400	9,200	9,400
FICA/Medicare	0	18,841	9,296	9,145	9,000	9,250	9,600
Workers' compensation	0	18,880	18,192	23,933	19,000	19,000	19,000
Health insurance	37,338	31,962	26,757 *	32,067	29,370	32,100	34,925
Full-time overtime	0	0	3,205	9,035	4,400	4,500	4,600
Part-time personnel	0	0	4,394	4,330	6,000	6,000	6,000
Education			1,074	836	500	500	500
Operations and supplies	68,063	26,980	52,545	46,904	50,000	50,000	50,000
Vehicle supplies	17,779	14,094	10,805	13,450	15,000	15,500	15,500
Small tools and equipment	280	459	1,114	2,752	2,000	2,000	2,000
Fuel	16,909	14,547	17,745	14,010	16,000	17,000	17,000
Uniforms	3,817	2,414	1,496	1,014	4,000	4,000	4,000
Computer (2) & phone (5) services	5,966	4,861	1,385	1,551	6,000	6,000	6,000
Travel and milage			0	0	500	500	500
Street maintenance	61,056	80,818	96,731	79,379	80,000	82,000	82,000
Repairs & maint.-vehicles	3,956	3,734	231	3,942	5,000	5,200	5,200
Rentals			51	0	3,000	3,000	3,000
Dues & Subscriptions			297	0	400	400	400
Contracted services			6,213	9,233	10,000	10,000	10,000
Capital Outlay		202	11,060	0	2,000	2,000	2,000
Miscellaneous	19,321	9,399	1,672	19	3,000	3,500	3,500
Total Streets	432,391	490,374	386,460	373,376	380,895	393,790	399,775
Composting							
Personnel services	0	4,528	4,364	3,900	4,290	4,290	4,290
FICA				383	280	280	280
Medicare				90	75	75	75
PERA					325	325	325
Operating supplies	210	685	30	80	50	50	50
Contracted Services	0	0	0	0	600	600	600
Miscellaneous contractual	500	513	4,483	473	0	-	-
Total Composting	710	5,726	8,877	4,926	5,620	5,620	5,620
Public Works Garage							
Operating supplies	125	374	4,046	2,076	1,000	1,200	1,200
Repairs and maintenance	5,595	1,930	1,702	1,399	1,500	1,500	1,500
Utilities	11,422	10,578	19,140	18,475	12,700	12,800	12,800
Capital outlay	0	636	0	10,776	2,000	2,000	2,000
Total Public Works Garage	17,142	13,518	24,888	32,726	17,200	17,500	17,500
Total Public Works	450,243	509,618	420,225	411,028	403,715	416,910	422,895

GENERAL FUND BUDGET
2016 DRAFT - \$100,000 LESS

EXPENDITURES: OPERATIONS & MAINT	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Parks							
Personnel services (2.6)	256,856	144,470	226,392	179,060	187,370	181,900	187,205
Overtime			1,242	4,929	2,200	2,300	2,400
PERA	0	10,247	15,764	13,339	14,220	14,000	14,500
FICA/Medicare	0	12,114	30,814	15,094	16,000	15,600	16,000
Health insurance	46,157	33,357	31,104 *	30,203	33,510	30,580	33,160
Workers' compensation	0	11,027	13,474	12,208	11,000	11,000	11,000
Part-time personnel services	0	10,695	23,349 *	18,029	19,000	19,000	19,000
Education				1,253			
Operating supplies	10,555	7,968	4,415	5,454	10,000	10,000	10,000
Vehicle supplies	2,733	2,925	4,731	4,088	5,000	5,200	5,200
Tools and minor equipment	138	1,880	0	1,636	3,000	3,000	3,000
Fuels	71	8,601	5,586	7,906	8,000	8,500	8,500
Uniforms	1,397	1,231	2,690	1,205	1,500	1,500	1,500
Rental	554	34	0	0	1,500	1,500	1,500
Phones (2) - warming houses	1,258	1,370	743	572	1,500	1,500	1,500
Miscellaneous contractual	10,853	8,199	8,790	9,681	10,000	10,000	10,000
Capital outlay	3,783	15,167	8,018	3,609	10,000	17,000	17,000
Miscellaneous	388	0	1,525	464	500	500	500
Total Parks	334,743	269,285	378,637	308,730	334,300	333,080	341,965
Recreation							
Personnel services	2,241	2,062	2,733	2,486	2,700	2,700	2,700
Supplies	256	392	342	311	500	500	500
Capital outlay	0	0	0	0	0	0	0
Total Recreation	2,497	2,454	3,075	2,797	3,200	3,200	3,200
Parks Buildings - Warming Houses							
Part time employees			1,220	6,755	7,500	7,500	7,500
Fica			76	419	465	465	465
Medicare			18	98	110	110	110
PERA				0	205	205	205
Operating supplies	0	0	0	0	500	500	500
Repairs and maintenance	432	0	1,871	467	500	500	500
Utilities	2,684	3,542	4,963	5,636	5,000	5,000	5,000
Capital outlay	1,815	0	0	0	0	0	0
Total Parks Buildings	4,931	3,542	8,147	13,375	14,280	14,280	14,280
Special Contributions							
Athletic Association	7,237	2,913	1,621	309	750	750	750
Total Special Projects	7,237	2,913	1,621	309	750	750	750
Total Parks and Recreation	349,408	278,194	391,480	325,211	352,530	351,310	360,195
Miscellaneous							
Contingency	1,000	0	4,200	9,150	10,000	22,500	10,000
TOTAL EXPENDITURES	2,611,503	2,479,017	2,480,163	2,389,539	2,518,671	2,471,240	2,431,098

GENERAL FUND BUDGET
2016 DRAFT - \$100,000 LESS

EXPENDITURES: OPERATIONS & MAINT	2011 ACTUAL BUDGET	2012 ACTUAL BUDGET	2,013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 DRAFT BUDGET	2016 DRAFT BUDGET	2017 DRAFT BUDGET
Excess (Deficiency) of Revenue over Expenditures	477,396	747,673	655,760	779,495	560,000	209,068	197,335
Other Financing Sources (uses) net							
Economic Dev. Authority	(70,000)	(150,000)	(246,250)	(218,500)	(361,000)	(25,000)	(75,000)
Heritage Preservation Fund	(7,200)	(7,200)	(7,200)	(7,200)	(9,000)	(9,000)	(9,000)
Parks Fund	(11,800)	(11,800)	(57,000)	(32,000)	(40,000)	(50,000)	(50,000)
Public Works Building Fund	0			0			
Buy Forfeiture Fund	(288)			0			
Fire Engine Fund	(64,032)			0			
Equipment Fund	0	(50,000)	(75,000)	(278,000)	(65,000)	(74,000)	(24,000)
Buildings Fund	0		(40,000)	(70,000)	(85,000)	(85,000)	(102,000)
Streetlight Enterprise Fund	(12,000)			0			
Total Other Financing Sources	<u>(165,320)</u>	<u>(219,000)</u>	<u>(425,450)</u>	<u>(605,700)</u>	<u>(560,000)</u>	<u>(243,000)</u>	<u>(260,000)</u>
Other Financing Sources (uses) net	(165,320)	(219,000)	(425,450)	(605,700)	(560,000)	(243,000)	(260,000)
Net change in fund balance	312,076	528,673	230,310	173,795	0	(33,932)	(62,665)
Fund Balance: Beginning of Year	848,026	1,160,102	1,688,775	1,919,091	2,092,886	2,092,886	2,058,954
Fund Balance: End of Year	<u>\$ 1,160,102</u>	<u>\$ 1,688,775</u>	<u>\$ 1,919,085</u>	<u>\$ 2,092,886</u>	<u>2,092,886</u>	<u>2,058,954</u>	<u>1,996,288</u>
Ratio: Fund balance to expenditures	41.8%	62.6%	66.0%	69.9%	68.0%	75.9%	74.2%

CITY OF NEWPORT, MINNESOTA

**WATER ENTERPRISE FUND
2016 DRAFT BUDGET**

	2011	2012	2013	2014	2015	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	DRAFT BUDGET	DRAFT BUDGET	DRAFT BUDGET
Operating revenue	15%	15%					
Water sales	\$ 183,372	\$ 228,980	240,952	266,575	\$ 247,265	\$ 263,956	\$ 281,773
Trunk connection fees	0	0	4,500	0	120	120	120
Permits and licenses	3,420	0	1,620	315	3,000	3,000	3,000
Total operating revenue	186,792	228,980	247,072	266,890	250,385	267,076	284,893
Operating expenses							
Personnel	50,167	20,806	75,888	85,675	85,150	86,100	88,150
Overtime			1,271	5,904	2,266	2,300	2,350
PERA			4,916	6,513	6,560	6,460	6,615
FICA/Medicare			5,185	6,844	6,690	6,585	6,745
Employee benefits	8,551	5,651	9,663	11,970	11,565	12,125	13,100
Workers Comp			5,867	5,300	5,300	5,300	5,300
Education			706	861	1,500	1,500	1,500
Fuel			2,000	1,604	1,500	2,000	2,500
Insurance	6,373	7,032	2,933	2,570	2,570	2,647	2,727
Supplies	22,462	10,235	11,400	15,955	15,955	16,434	16,927
Vehicle supplies			386	3,352	3,000	3,000	3,000
Tools & minor equip.			1,641	4,711	2,000	2,000	2,000
Repair & maint. supply			2,402	3,491	3,000	3,000	3,000
Professional services			2,275	19,074	7,500	7,500	7,500
Engineering fees				337	2,500	2,500	2,500
Connection fee			6,107	6,032	6,000	6,000	6,000
Telephone			583	586	700	700	700
Postage			750	788	750	750	750
Utilities (Xcel)	25,985	27,967	32,684	29,032	29,032	29,903	30,800
Gopher State			627	680	1,000	1,000	1,000
Contracted services			22,643	14,759	25,000	25,000	25,000
Vehicle repair & maint.			3,485	15,870	5,000	5,000	5,000
Depreciation	74,699	74,999	74,999	65,851	70,001	70,002	70,003
Uniforms			695	777	1,000	1,000	1,000
Capital Expenses			8,821	7,987	10,000	10,000	10,000
Refunds & Reimbursements							
Other	28,821	26,051	1,474	11,868	11,868	12,224	12,591
Total operating expenses	217,058	172,741	279,401	328,391	317,407	321,030	326,757
Operating income (loss)	(30,266)	56,239	(32,329)	(61,501)	(67,022)	(53,954)	(41,864)
Cash flows							
Operating income (loss)	(30,266)	56,239	(32,329)	(61,501)	(67,022)	(53,954)	(41,864)
Depreciation	74,699	74,999	74,999	65,851	70,001	70,002	70,003
Change in assets and liabilities	(12,465)	(6,673)	727	(3,569)	(6,671)	(6,671)	(6,671)
Acquisition of capital assets	116,610	0	0	0	0	0	0
Net cash provided (used) by noncapital financing activities			0	0			
Water meter changout	0	(12,655)	(14,832)	(16,673)	(16,673)	(16,673)	(16,673)
Telemetry controls	0	0	0		(99,000)		
2013 Street			0	(2,748)	(2,748)	(2,748)	(2,748)
2014 Street Bond					(4,918)	(21,001)	(20,636)
Interest received	2,921	1,831	416	591	300	300	300

Well #1 rehab	0		0		0	0	0
250,000 Tower Inspection/M	0	0			0	0	0
500,000 Tower Inspecton/Maint							
Capital Equipment Replacer	0	0			0	0	0
Net change in net position	151,499	113,741	28,981	(25,177)	(126,731)	(30,745)	(18,289)
Cash and cash equivalents							
Beginning of year	204,421	355,920	469,661	498,642	473,465	346,734	315,989
End of year	<u>\$ 355,920</u>	<u>\$ 469,661</u>	<u>\$ 498,642</u>	<u>\$ 473,465</u>	<u>\$ 346,734</u>	<u>\$ 315,989</u>	<u>\$ 297,700</u>

CITY OF NEWPORT, MINNESOTA

**SEWER ENTERPRISE FUND
2016 DRAFT BUDGET**

	2011	2012	2013	2014	2015	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	DRAFT BUDGET	DRAFT BUDGET	DRAFT BUDGET
Operating revenue	3%	3%					
Sewer charges	\$ 330,254	\$ 367,409	376,223	\$ 375,115	\$ 401,478	\$ 413,522	\$ 425,928
Trunk connection fees	0	0	3,000		0	0	0
Permits and licenses	21,965	210	315	315	3,000	3,000	3,000
Total operating revenue	352,219	367,619	379,538	375,430	404,478	416,522	428,928
Operating expenses							
Salaries	47,382	24,667	75,694	85,508	85,150	86,100	88,150
Overtime			2,530	6,032	2,266	2,300	2,350
PERA			4,993	6,510	6,560	6,460	6,615
FICA/Medicare			5,267	6,807	6,690	6,585	6,745
Employee benefits	8,161	5,655	10,485	12,965	12,625	13,235	14,265
Work Comp			6,079	5,368	5,450	5,450	5,500
Education			621	418	1,500	1,500	1,500
Supplies	9,562	8,464	727	1,168	10,000	10,300	10,609
Fuel			2,000	1,604	1,500	2,000	2,500
Vehicle supplies			0	0	3,000	3,000	3,000
Repair & maint. supplies			120	3,178	5,000	5,000	5,000
Tools & minor equipment			0	655	1,500	1,500	1,500
Professional services			2,275	12,487	2,500	2,500	2,500
Engineering fee				670	2,500		
Telephone			1,208	1,250	1,500	1,500	1,500
Postage			724	775	750	750	750
Insurance	6,313	9,035	5,011	5,760	5,800	5,974	6,153
Utilities	5,749	8,248	9,017	11,004	11,004	11,334	11,674
Gopher State			627	680	750	750	750
MCES sewer charges/contract	171,392	221,122	155,795	247,014	206,103	207,845	209,000
Contractual services (jetting, lift repairs)			543	2,550	30,000	30,000	30,000
Uniforms			545	707	1,500	1,500	1,500
Dues and subscriptions			0		500	500	500
Depreciation	31,134	33,011	33,014	95,525	40,000	40,000	40,000
Capital Outlay			1,184				
Refunds & Reimbursements							
Other	9,228	4,737	0	90	90	93	95
Total operating expenses	288,921	314,939	318,459	508,725	444,238	446,176	452,157
Operating income (loss)	63,298	52,680	61,079	(133,295)	(39,760)	(29,654)	(23,229)
Cash flows							
Operating income (loss)	63,298	52,680	61,079	(133,295)	(39,760)	(29,654)	(23,229)
Depreciation	31,134	33,011	33,014	95,525	40,000	40,000	40,000
Change in assets and liabilities	(19,287)	2,000	(6,455)	53,949	2,001	2,002	2,003
Cash flows from noncapital financing activities							
I/I project financing	9,573	(24,064)	(18,878)	(24,064)	(24,064)	(24,064)	(24,064)
I/I project	276,903	(355,152)			0	0	0
2013 Street				(16,731)	(16,731)	(16,731)	(16,731)
2014 Street Bond				(8,169)	(8,169)	(35,002)	(34,393)
Interest received	4,643	(8,967)	598	911	3,210	2,377	2,084
State grant and aid			1,500	7,450			
Telemetry System financing	0	0			(99,000)		

Lift station rehab		(54,000)			(75,000)		
Capital Equipment Replace	0					0	0
Change in net position	366,264	(354,492)	70,858	(24,424)	(217,513)	(61,072)	(54,330)
Cash and cash equivalents							
Beginning of year	654,534	1,020,798	666,306	737,164	712,740	495,227	434,156
End of year/Cash	<u>\$ 1,020,798</u>	<u>\$ 666,306</u>	<u>\$ 737,164</u>	<u>\$ 712,740</u>	<u>\$ 495,227</u>	<u>\$ 434,156</u>	<u>\$ 379,826</u>

CITY OF NEWPORT, MINNESOTA

**STORM SEWER ENTERPRISE FUND
2016 DRAFT BUDGET**

	2011	2012	2013	2014	2015	2016	2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>DRAFT BUDGET</u>	<u>DRAFT BUDGET</u>	<u>DRAFT BUDGET</u>
Operating revenue							
Storm sewer charges	\$ 12,123	\$ 26,949	\$ 22,547	\$ 41,739	\$ 62,175	\$ 82,000	\$ 101,900
Total operating revenue	<u>12,123</u>	<u>26,949</u>	<u>22,547</u>	<u>41,739</u>	<u>62,175</u>	<u>82,000</u>	<u>101,900</u>
Operating expenses							
Salaries	0	0		6,349	10,105	10,550	10,787
PERA				460	760	790	808
FICA/Medicar	0	0		484	775	805	823
Insurance	0	0		1,083	2,055	2,270	2,465
Vehicle Supplies	0	0			3,000	3,000	3,000
Utilities	0	0			0	0	0
Depreciation	0	0			0	1	2
Engineering fees				2,457			
Contracted Services					2,000		
Other/Street Sweeping	2,111	740	6,933	4,524	2,000	2,060	2,122
Total operating expenses	<u>2,111</u>	<u>740</u>	<u>6,933</u>	<u>15,357</u>	<u>20,695</u>	<u>19,476</u>	<u>20,007</u>
Operating income (loss)	10,012	26,209	15,614	26,382	41,480	62,524	81,893
Cash flows							
Operating income (loss)	10,012	26,209	15,614	26,382	41,480	62,524	81,893
Depreciation	0	0	0	0	0	0	0
Change in assets and liabilities	(337)	(6,123)	21,172	(20,325)	0	0	0
Interest received	41	177	18	32	20	22	24
2013 Street				(2,903)	(2,903)	(2,903)	(2,903)
2014 Street Bond					(3,279)	(14,001)	(13,757)
North Ravine Debt Service 20	0	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Change in net position	9,716	263	16,804	(16,814)	15,318	25,642	45,257
Cash and cash equivalents							
Beginning of year	<u>4,736</u>	<u>14,789</u>	<u>15,052</u>	<u>31,856</u>	<u>15,042</u>	<u>30,360</u>	<u>56,002</u>
End of year	<u>\$ 14,452</u>	<u>\$ 15,052</u>	<u>\$ 31,856</u>	<u>\$ 15,042</u>	<u>\$ 30,360</u>	<u>\$ 56,002</u>	<u>\$ 101,259</u>

CITY OF NEWPORT, MINNESOTA

**STREET LIGHT ENTERPRISE FUND
2016 DRAFT BUDGET**

	2011	2012	2013	2014	2015	2016	2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>DRAFT BUDGET</u>	<u>DRAFT BUDGET</u>	<u>DRAFT BUDGET</u>
Operating revenue							
Street light charges	46,267	50,655	57,468	65,440	72,765	76,402	80,224
Total operating revenue	<u>46,267</u>	<u>50,655</u>	<u>57,468</u>	<u>65,440</u>	<u>72,765</u>	<u>76,402</u>	<u>80,224</u>
Operating expenses							
Salaries	0	0	0	6,349	6,720	7,085	7,244
PERA	0	0	0	460	505	535	545
FICA/Medicare				484	515	545	555
Insurance	0	0	5	1,083	1,155	1,285	1,390
Supplies	0	0	0		0	0	0
Utilities	49,115	43,544	48,400	43,458	47,582	49,009	50,480
Depreciation	0	0	0		0	0	0
Other	0	0	0	16	0	0	0
Total operating expenses	<u>49,115</u>	<u>43,544</u>	<u>48,405</u>	<u>51,850</u>	<u>56,477</u>	<u>58,459</u>	<u>60,214</u>
Operating income (loss)	(2,848)	7,111	9,063	13,590	16,288	17,943	20,010
Cash flows							
Operating income (loss)	(2,848)	7,111	9,063	13,590	16,288	17,943	20,010
Depreciation	0	0	0		0	0	0
Change in assets & liabilities	12,000	(735)	(13,521)	2,570	0	0	0
Interest received	65	49	12	39	51	52	53
Net change in cash and cas	<u>9,217</u>	<u>6,425</u>	<u>(4,446)</u>	<u>16,199</u>	<u>16,339</u>	<u>17,995</u>	<u>20,062</u>
Cash and cash equivalents							
Beginning of year	<u>168</u>	<u>9,385</u>	<u>15,810</u>	<u>11,364</u>	<u>27,563</u>	<u>43,902</u>	<u>61,897</u>
End of year	<u>\$ 9,385</u>	<u>\$ 15,810</u>	<u>\$ 11,364</u>	<u>\$ 27,563</u>	<u>\$ 43,902</u>	<u>\$ 61,897</u>	<u>\$ 81,959</u>

CITY OF NEWPORT, MINNESOTA

NEWPORT ECONOMIC DEVELOPMENT AUTHORITY
2016 DRAFT BUDGET

	2009	2010	2011	2012	2013	2014	2015	2016
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	DRAFT BUDGET
Revenue								
Intergovernmental	\$ -	\$ -	\$ 305,806	\$ 24,405	\$ 109,590	\$ 23,858	\$ -	
Investment earnings	79	1,000	1,119	2,226	472	561	1,500	750
Land Sales								75,000
Lodging Tax	0	0	0	5,320	5,199	6,681	5,200	-
Miscellaneous	0	0	0	14,051	13,412	5,663	0	-
Total Revenue	79	1,000	306,925	46,002	128,673	36,763	6,700	75,750
Expenditures								
General Government	0	17,642	750	151,698	0		0	-
Professional consulting services	0	0	0	0	129,572	39,511		40,000
Special projects								
Red Rock Gateway properties	0	0	0	0	0		100,000	150,000
Business Incentive Program	0	0	0	0				
Façade Improvement Program	0	0	0	0			20,000	10,000
Lions Park extension								11,000
Matching Grant for Cleanup	0	0	0	0				
Property purchase behind City Hall	0	0	0	0			36,000	35,000
Property purchases on the Levee	0	0	0	0	211,964		100,000	100,000
Property purchases by Mill Pond	0	0	0	0		139,201		
Knauff clean-up						216,659	50,000	
Miscellaneous costs	0	0	0	0			15,000	15,000
Total Expenditures	0	17,642	750	151,698	341,536	395,371	321,000	361,000
Excess (deficiency) of revenue over expenditures	79	(16,642)	306,175	(105,696)	(212,863)	(358,608)	(314,300)	(285,250)
Other financing sources								
Transfers in	19,937	108,393	70,000	150,000	246,250	218,500	361,000	25,000
Transfers out	0	0	0	18,750	0		0	
Net change in fund balances	20,016	91,751	376,175	25,554	33,387	(140,108)	46,700	(260,250)
Fund balances (deficit)								
Beginning of year	49,207	69,223	160,974	537,149	562,703	596,090	455,982	455,982
End of year	\$ 69,223	\$ 160,974	\$ 537,149	\$ 562,703	\$ 596,090	\$ 455,982	\$ 502,682	195,732

**2014-2023 EQUIPMENT CIP
2016 DRAFT BUDGET**

Fund 401

REVENUE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Transfer from General Fund	\$ 278,000	\$ 65,000	\$ 74,000	\$ 24,000	\$ 23,000	\$ 32,000	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
Investment Earnings	\$ 197									
TOTAL REVENUE	\$ 278,197	\$ 65,000	\$ 74,000	\$ 24,000	\$ 23,000	\$ 32,000	\$ -	\$ 40,000	\$ 40,000	\$ 40,000

EXPENDITURES

General

11	I-Pad replacement			5,500						
	Administration computers	Life span		1,000	1500	750				

Public Works

12	GMC Canyon - Bruce	10								30,000
00	Wacker asphalt roller one-ton	20								25,000
03	Ford 550 Utility Truck w&s	15								
99	S-10 Chev Pickup (parks)	15			35,000					
99	Chev 2500 3/4 ton (parks)	15		35,000						
05	Chev 2500 3/4 ton	15					35,000			
09	Chev 2500 Pickup	15								
82	Ford 555 Backhoe	40								
68	Cat 12 Motor Grader	50								
98	John Deere Front End Loader	20								200,000
81	Elgin Pelican Sweeper	20	65,000							
66	Layton Pull Type Paver	30				26,000				
91	Vermeer Chipper	30						25,000		
13	Bob Cat Skid Steer	15								
13	Tool Cat 5600 Bobcat	15								
12	Mower -Farris	10								
04	Mower - Farris Mower	10		15,000						
07	Mower - John Deere	10				35,000				
08	JD 1565 Front Mount Mower	15					23,000			
80	Allis Chalmers Tractor	40								
71	Ford 2000 Tractor	50								
14	International Dump Truck	20								
11	International Dump Truck	20								
01	Dump Truck - Sterling	20								
00	Chev HD Dump Truck	15			45,000					
87	Sreco Sewer Rodder	40								
09	Towmaster tandem trialer	20								
95	24' Tandem Trailer	25								
90	Stepp asphalt trailer	30								
93	Leroi Diesel air compressor	30								

Police Department

13	Ford Explorer squad	5								
09	Ford CV squad	5								
14	Ford Explorer squad	5	42,629							
09	Ford Explorer Investigator	5								
03	Chevey Tahoe									
15	Ford Explorer squad	5		43,000						
	Squad computers									
	Portable Radios									

Fire Department

70	F-1 GMC 4x4 Grass Rig									
82	F-2 Ford 8000 Tanker/Tender					150,000				
13	F- , Emax Typhoon Pumper									
88	F-2 Ford L9000 Pumper									
88	F-1 Ford Crew Grass Rig				40,000					
04	F-1 Sterling Pumper									
05	F-1 Crown VicChief's Vehicle									
67	F-1 10Kw Generator					30,000				
	Portable Radios	10						75,000		
	Structural Firefighting Gear	10		17,300	23000	4,000	10,000	22,000		

TOTAL EXPENDITURES

\$ 107,629	\$ 58,000	\$ 58,800	\$ 103,000	\$ 76,500	\$ 210,750	\$ 68,000	\$ 122,000	\$ -	\$ 255,000
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Excess (Deficiency) of Revenue over Expenditures

\$ 170,568	\$ 7,000	\$ 15,200	\$ (79,000)	\$ (53,500)	\$ (178,750)	\$ (68,000)	\$ (82,000)	\$ 40,000	\$ (215,000)
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Fund Balance: Beginning of Year
Fund Balance: End of Year

87,794	258,362	265,362	280,562	201,562	148,062	(30,688)	(98,688)	(180,688)	(140,688)	(140,688)
<u>\$ 258,362</u>	<u>\$ 265,362</u>	<u>\$ 280,562</u>	<u>\$ 201,562</u>	<u>\$ 148,062</u>	<u>\$ (30,688)</u>	<u>\$ (98,688)</u>	<u>\$ (180,688)</u>	<u>\$ (140,688)</u>	<u>\$ (355,688)</u>	

CITY OF NEWPORT, MINNESOTA

2014-2023 PARKS CIP
2016 DRAFT BUDGET

REVENUE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Transfer from General Fund	\$ 32,000	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 23,300	\$ 21,300	\$ 24,000
Investments	\$ 41									
Donations	\$ 4,528									
TOTAL REVENUE	\$ 36,568	\$ 40,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 23,300	\$ 21,300	\$ 24,000
EXPENDITURES										
Bailey School Forest										
Install 45' gazebo										
Parkinglot and trail maintenance							5,000			
Busy Beaver Park										
Build shelter with table				15,000						
Fencing			6,000							
Lions Park										
New lighting for skating						30,000				
Asphalt hockey rink							30,000			
Parkinglot overlay							10,000			
Rink Repair					20,000					
Install new play structure							50,000			
Loveland Park										
Repair warming house	2,817									
Lighting of the skating rink			30,000							
Finish tennis courts										
Parkinglot overlay										
Replace 2 ADA drinking fountains					7,500					
New fencing for backstops		16,000								
Springler system on ball fields								15,000		
Pioneer Park										
Veteran's Memorial	2,702									
Install class 5 parking with bituminous				8,500						
Install ADA swing & hard surface					5,000					
Upgrade park lighting										
Run water to large pavilion				5,000						
TOTAL EXPENDITURES	\$ 5,519	\$ 16,000	\$ 36,000	\$ 28,500	\$ 32,500	\$ 30,000	\$ 95,000	\$ 15,000	\$ -	\$ -
Excess (Deficiency) of Revenue over Expenditures	\$ 31,049	\$ 24,000	\$ 14,000	\$ 21,500	\$ 17,500	\$ 20,000	\$ (95,000)	\$ 8,300	\$ 21,300	\$ 24,000
Fund Balance: Beginning of Year	11,408	42,457	66,457	80,457	101,957	119,457	139,457	44,457	52,757	74,057
Fund Balance: End of Year	\$ 42,457	\$ 66,457	\$ 80,457	\$ 101,957	\$ 119,457	\$ 139,457	\$ 44,457	\$ 52,757	\$ 74,057	\$ 98,057

CITY OF NEWPORT, MINNESOTA

2014-2023 BUILDINGS CIP
2016 DRAFT BUDGET

REVENUE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Transfer from General Fund	\$ 70,000	\$ 85,000	\$ 85,000	\$ 102,000	\$ 100,000	\$ 50,000	\$ 35,000	\$ 75,000	\$ 28,000	\$ -
Investment earnings										
TOTAL REVENUE	\$ 70,000	\$ 85,000	\$ 85,000	\$ 102,000	\$ 100,000	\$ 50,000	\$ 35,000	\$ 75,000	\$ 28,000	\$ -
EXPENDITURES										
City Hall										
Upgrade HVAC in Police Department			-	-	-	-	-	-	-	-
Carpet Council Chambers/Offices		17,000								
Paint interior and exterior			5,000							
Replace roof									100,000	
Reconstruct parking lot										23,000
Fire Hall No.1										
Replace HVAC throughout building		-	-			-	-	-	-	-
Tuck point all brick on building			20,000							
Paint exterior of building		7,500								
Paint interior of building		4,000								
Upgrade lighting throughout building		5,500								
Carpet upstairs level										
Reconstruct all driving surfaces						30,000				
Upgrade garage doors & openers							10,000			
Concrete work for aprons & sidewalk							15,000			
Replace roof on east site								50,000		
Replace roof on west side										
Fire Hall No.2										
Renovate exterior of building	-	-		-	12,000	-	-	-	-	-
Replace HVAC throughout building (2013)		-		-	-	-	-	-	-	-
Upgrade lighting & garage doors		-		-	6,000	-	-	-	-	-
Upgrade insulation, interior, and roof					11,000					
Reconstruct all driving surfaces						16,000				
Library & Community Center										
Upgrade entry doors										
Foundation repair		8,000								
Install new roof		7,000								
Paint exterior		5,000								
Upgrade lighting				5,000						
Carpeting				5,000						
Public Works										
Paint interior of maint. Shop & exterior						16,500				
Tiling of floor repair	4,630									
Security system				6,000						
Upgrade garage doors & openers								8,000		
New floor hoists for heavy equipment								55,000		
Reroof building									85,000	
Update HVAC for office area								10,000		
Upgrade garage HVAC to radiant heat								20,000		
Reconstruct all asphalt driving surfaces										
Railroad Club										
Exterior upgrades to siding										
Install new roof		7,000								
Upgrade windows and doors										
Upgrade electrical system & lighting			6,000							
Upgrade HVAC								8,000		
Railroad Tower - roof										
		4,000								
TOTAL EXPENDITURES	\$ 4,630	\$ 65,000	\$ 31,000	\$ 16,000	\$ 29,000	\$ 62,500	\$ 25,000	\$ 151,000	\$ 185,000	\$ 23,000
Excess (Deficiency) of Revenue over Expenditures	\$ 65,370	\$ 20,000	\$ 54,000	\$ 86,000	\$ 71,000	\$ (12,500)	\$ 10,000	\$ (76,000)	\$ (157,000)	\$ (23,000)
Fund Balance: Beginning of Year	40,010	105,380	125,380	179,380	265,380	336,380	323,880	333,880	257,880	100,880
Fund Balance: End of Year	\$ 105,380	\$ 125,380	\$ 179,380	\$ 265,380	\$ 336,380	\$ 323,880	\$ 333,880	\$ 257,880	\$ 100,880	\$ 77,880



MEMO

TO: Mayor and City Council
Deb Hill, City Administrator

FROM: Renee Eisenbeisz, Executive Analyst

DATE: December 10, 2015

SUBJECT: Title Change for Executive Analyst

BACKGROUND

Earlier this year, the City Council approved Springsted conducting a Classification and Compensation Study for the City. Part of the study included reviewing and possibly amending the job descriptions for all full-time employees and a couple part-time employees. Part of the review involved the employee, supervisor and City Administrator reviewing the previous job descriptions to see what, if any, changes needed to be made. The majority of the job descriptions had revisions to them that Administrator Hill approved per the Personnel Policy.

My job description had a couple minor changes that Administrator Hill approved. However, staff is bringing forward one change for Council approval, my title.

DISCUSSION

Please find attached a proposed job description for my position. While looking at other cities that have similar positions, Springsted found that my current title, Executive Analyst, doesn't exist in any other organization and that what I do is best represented by the title Assistant to the City Administrator.

RECOMMENDATION

It is recommended that the City Council approve the title change for my position from Executive Analyst to Assistant to the City Administrator effective January 1, 2016.

**CITY OF NEWPORT, MINNESOTA
JOB DESCRIPTION**



POSITION: Assistant to the City Administrator
DEPARTMENT: Administration
REVISED: <Month, Year>
FLSA: Exempt

PRIMARY OBJECTIVE OF THE POSITION:

Performs difficult administrative work assisting the City Administrator in a variety of assignments relating to the planning, direction, control and evaluation of the operations and programs of the City government, and related work as apparent or assigned. Work is performed under the general direction of the City Administrator. Supervision is exercised over assigned staff.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL FUNCTIONS:

Partners with the City Planning staff to coordinate and oversee the City's building permit process; reviews permits and plans for compliance with City Ordinances; issues building, mechanical, plumbing, sewer and water, and fire permits, as well as required contractor's licenses; collects fees; creates permit application forms; maintains building records.

Supervises library and community center staff and seasonal summer staff; oversees the day-to-day operations of related programs.

Coordinates human resources for the City; creates job ads, job descriptions, personnel policies, and department policies; verifies references; performs administrative duties related to the hiring and training process; maintains personnel and confidential employee files; coordinates third party benefit services; chairs the Safety Committee.

Assists in the preparation of agendas, takes and transcribes minutes, and generates public hearing notices for the City Council, Planning Commission, Park Board, and Library Advisory Committee.

Gathers information, conducts research, prepares reports, and makes recommendations to the City Council and Planning Commission on items such as policies, ordinances, projects, etc.

Carries out City Council and Planning Commission decisions as directed by the City Administrator, and participates in discussions as necessary and appropriate.

Reviews and coordinates City licenses such as animal, garbage hauling, liquor, and tobacco; notifies license holders of expiration dates; assists in the preparation of applications; collects fees, insurance and bonds; issues licenses.

Organizes City and General Elections and trains Election Judges; oversees election-day activities.

Coordinates communications for the City including the quarterly newsletter as well as various publications and brochures; the website and social media pages, and cable commission announcements.

Coordinates the City's Rental Property Licensing Program; maintains all rental property records; communicates with property owners.

Receives and records sewer and water payments, deposits and receipts; answers related questions; provides assistance to callers and visitors; handles complaints; provides information and answers questions about general City actions as well as planning / zoning procedures.

Maintains City files and records, including but not limited to correspondences, minutes, ordinances, resolutions, planning requests, and property and building records; assists in the coordination of record retention and maintains records of destruction.

Provides administrative assistance to the City Administrator and City departments as requested.

Coordinates the annual festival (Pioneer Day); chairs the committee.

Remains cross-trained to perform payroll, assessment searches and utility billing in the Accountant's absence.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of municipal government operations and procedures; general knowledge of the principles, practices and techniques of public or business administration; general knowledge of City objectives, procedures and organization; general knowledge of standard office software and equipment; thorough knowledge of modern office practices and procedures; ability to devise detailed procedures and methodology; ability to communicate ideas effectively, both orally and in writing; ability to assess problems and situations, and be able to anticipate needs and evaluate alternatives; ability to concurrently coordinate and implement multiple programs, projects and activities; ability to conduct research, draw conclusions from data gathered and to prepare concise, detailed reports on a variety of subjects including planning, zoning, or administration; ability to act in a decisive manner, using good judgment; ability to maintain confidentiality; ability to establish and maintain effective working relationships with officials, consultants, employees, and the general public.

EDUCATION AND EXPERIENCE:

Bachelor's degree with coursework in public administration, planning, urban studies, or related field and moderate experience in local government, or equivalent combination of education and experience.

PHYSICAL REQUIREMENTS:

This work requires the frequent exertion of up to 10 pounds of force and occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel and repetitive motions, frequently requires standing, walking, reaching with hands and arms and lifting and occasionally requires climbing or balancing, stooping, kneeling, crouching or crawling and pushing or pulling; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires exposure to outdoor weather conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

SPECIAL REQUIREMENTS:

Valid driver's license.



MEMO

TO: Mayor and City Council
Deb Hill, City Administrator

FROM: Renee Eisenbeisz, Executive Analyst

DATE: December 10, 2015

SUBJECT: 2016 Annual Appointments and Personnel Item

BACKGROUND

Each year the City Council revises its annual appointments for items such as official newspaper, inspectors, Council Advisory Boards, and Council Appointed Committees. A draft of the 2016 Annual Appointments is attached for your review. The items that are up for renewal are in red and discussed below:

Council Advisory Board and Council Appointed Committees - Staff contacted the following members whose terms expire December 31, 2015:

- Park Board
 - Anita Perkins
 - Emily White
 - Marge Meconis
- South Washington County Cable Commission
 - Virginia Keenan
 - Barb Wilcziek (Alternate)

Anita Perkins and Emily White, Park Board, have both requested reappointment. Additionally, Virginia Keenan and Barb Wilcziek, South Washington County Cable Commission, have stated that they would be happy to be reappointed but if someone else applies they would give up their seat to them.

Marge Meconis, Park Board, is not seeking reappointment. Additionally, Tom Aguilar-Downing, Park Board, has informed the City that he will be moving in early 2016 and as such will not be able to continue his role on the Park Board and there is a vacancy on the Library Advisory Committee.

The City placed an advertisement for the vacancies on the website and Facebook page, in the Winter Newsletter, and also sent information to the South Washington County Bulletin in November 2015. To date, the City has not received any applications for the vacancies. The City will continue to advertise for the Park Board and Library Advisory Committee vacancies. Staff has spoken with Ms. Keenan and Ms. Wilcziek and they are willing to be reappointed since no one applied.

Ramsey/Washington Recycling and Energy Board - The City Council approved appointing Councilman Ingemann to this Board as an ex-officio member.

DISCUSSION

The City Council will need to discuss the 2016 Annual Appointments. Staff is recommending that the City Council re-appoint the following:

- Park Board
 - Anita Perkins
 - Emily White
- South Washington County Cable Commission
 - Virginia Keenan
 - Barb Wilcziek (Alternate)

Please note that the rates for the City Attorney, Auditor, Engineer, Building Inspector, Plumbing and Heating Inspector, and Electrical Inspector are expected to remain the same for 2016. Please note that the rates for the Planner are expected to increase 2% in 2016. TKDA has not increased their rates in several years.

RECOMMENDATION

It is recommended that the City Council provide direction on the 2016 Annual Appointments.



CITY OF NEWPORT 2016 ANNUAL APPOINTMENTS

- | | |
|--|----------------------------------|
| 1) MAYOR PRO TEM (Until 12/31/2016): | Tom Ingemann |
| 2) OFFICIAL NEWSPAPER: | South Washington County Bulletin |
| 3) OFFICIAL DEPOSITORIES: | Central Bank |
| 4) CITY ADMINISTRATOR / CLERK / TREASURER: | Debora Hill |
| 5) CITY ATTORNEY: | Holstad & Knaak PLC |
| 6) CITY AUDITOR: | Jim Eichten (MMKR) |
| 7) CITY ENGINEER: | MSA |
| 8) CITY HERITAGE PRESERVATION CONSULTANT: | Robert Vogel |
| 9) CITY PLANNING PROFESSIONAL: | Sherri Buss (TKDA) |
| 10) BUILDING INSPECTOR: | City of Cottage Grove |
| 11) PLUMBING/HEATING INSPECTOR: | City of Cottage Grove |
| 12) ELECTRICAL INSPECTOR: | William Dietrich |
| 13) FIRE MARSHAL: | Steven Wiley |
| 14) WEED INSPECTOR: | Tim Geraghty |
| 15) ASST. WEED INSPECTOR: | Bruce Hanson |
| 16) CIVIL DEFENSE DIRECTOR: | Steven Wiley |
| 17) RESPONSIBLE AUTHORITY TO ADMINISTER
REQUIREMENTS FOR COLLECTION, STORAGE,
USE, AND DISSEMINATION OF DATA | Scott Freemyer |

COUNCIL ADVISORY BOARDS (3-Year Terms)

18) PLANNING COMMISSION:

Expiration Date:

- | | |
|--|------------|
| a. Anthony Mahmood | 12-31-2016 |
| b. Kevin Haley | 12-31-2016 |
| c. Matt Prestegaard | 12-31-2017 |
| d. Marvin Taylor | 12-31-2017 |
| e. David Tweeten | 12-31-2017 |
| f. <u>Tom Ingemann (Council Liaison)</u> | 12-31-2016 |

19) PARK BOARD:

Expiration Date:

- | | |
|--|------------|
| a. Anita Perkins | 12-31-2018 |
| b. Emily White | 12-31-2018 |
| c. | 12-31-2018 |
| d. | 12-31-2016 |
| e. Heidi Tweeten | 12-31-2017 |
| f. <u>Tim Geraghty (Council Liaison)</u> | 12-31-2016 |

20) LIBRARY ADVISORY COMMITTEE:

Expiration Date:

- | | |
|--------------------------------------|------------|
| a. Nancy Wetsel | 12-31-2016 |
| b. Jo Bailey | 12-31-2016 |
| c. Beverly Bartl | 12-31-2016 |
| d. Pam Geraghty | 12-31-2017 |
| e. | 12-31-2017 |
| f. <u>Dan Lund (Council Liaison)</u> | 12-31-2016 |

21) HERITAGE PRESERVATION COMMISSION:

Expiration Date:

- | | |
|---|------------|
| a. Linda Michie | 12-31-2016 |
| b. Fred Leimbek | 12-31-2016 |
| c. Beverly Bartl | 12-31-2017 |
| d. Jo Bailey | 12-31-2017 |
| e. Mary Ann Newman | 12-31-2017 |
| f. <u>Bill Sumner (Council Liaison)</u> | 12-31-2016 |

COUNCIL APPOINTED COMMITTEES

22) NEWPORT / BAILEY SCHOOL FOREST GOVERNANCE COMMITTEE:

Expiration Date:

- | | |
|------------------|------------|
| a. Tim Geraghty | Indefinite |
| b. Matt Yokiel | Indefinite |
| c. Laura Duffey | Indefinite |
| d. Marge Meconis | Indefinite |

23) RAMSEY/WASHINGTON RECYCLING AND ENERGY BOARD (1-Year Term):

Expiration Date:

- | | |
|-------------------------------------|------------|
| a. Tom Ingemann (Ex-Officio Member) | 12-31-2016 |
|-------------------------------------|------------|

24) SOUTH WASHINGTON COUNTY CABLE COMMISSION (1-Year Term):

Expiration Date:

- | | |
|--|------------|
| a. Virginia Keenan | 12-31-2016 |
| b. Barb Wilcziek (Alternate) | 12-31-2016 |
| c. <u>Tracy Rahm (Council Liaison)</u> | 12-31-2016 |

25) RED ROCK CORRIDOR COMMISSION: (1-Year Term)

Expiration Date:

- | | |
|--|------------|
| a. <u>Tracy Rahm (Council Liaison)</u> | 12-31-2016 |
| b. <u>Dan Lund (Council Liaison Alternate)</u> | 12-31-2016 |

26) NEWPORT FIRE RELIEF ASSOCIATION (EX-OFFICIO MEMBERS)

- | | |
|-----------------|------------|
| a. Tim Geraghty | 12-31-2016 |
| b. Deb Hill | 12-31-2016 |

27) CITY APPROVED SOCIAL MEDIA OUTLETS

- | | |
|-------------|------------|
| a. Facebook | Indefinite |
| b. Twitter | Indefinite |
| c. You Tube | Indefinite |