



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
DECEMBER 6, 2012 – 5:30 P.M.**

MAYOR: Tim Geraghty
COUNCIL: Tom Ingemann
Bill Sumner
Tracy Rahm
Steven Gallagher

City Administrator: Brian Anderson
Supt. of Public Works: Bruce Hanson
Chief of Police: Curt Montgomery
Fire Chief: Mark Mailand
Executive Analyst: Renee Helm

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes of the November 15, 2012 Regular City Council Meeting
 - B. Minutes of the November 15, 2012 Canvas Board Meeting
 - C. List of Bills in the Amount of \$183,047.39
 - D. **Resolution No. 2012-43** – Supporting the Development of the Mississippi River Trail
 - E. Gambling Permits
 1. Capital City Strutters – January 21, 2013
 2. Church of St. Thomas Aquinas – January 27, 2013
 3. Capital City Strutters – April 3, 2013
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
 - A. Eagle Scout Presentation
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
 - A. Employee Recognition
 - B. Agreement with Robert Vogel, Preservation Planner for Consulting Services for January 1, 2013 – December 31, 2014
 - C. **Resolution No. 2012-44** – Approving a Variance for 1125 2nd Avenue
 - D. 2013 Budget Proposal
 1. Truth in Taxation Public Hearing



**City of Newport
City Council Minutes
November 15, 2012**

1. CALL TO ORDER

Mayor Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm, Steven Gallagher

Council Absent –

Staff Present – Brian Anderson, City Administrator; Bruce Hanson, Supt. of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney; John Stewart, City Engineer;

Staff Absent –

4. ADOPT AGENDA

Motion by Ingemann, seconded by Sumner, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.

5. ADOPT CONSENT AGENDA

Motion by Sumner, seconded by Rahm, to approve the Consent Agenda as presented, which includes the following items:

- A. Minutes of the November 1, 2012 Regular City Council Meeting
- B. Minutes of the November 1, 2012 City Council Workshop Meeting
- C. List of Bills in the Amount of \$167,584.49

**D. Resolution No. 2012-37 – Approving the Application for Community Development Block Grant Funds
With 5 Ayes, 0 Nays, the motion carried.**

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

7. MAYOR'S REPORT –

Mayor Geraghty – Nothing to report

8. COUNCIL REPORTS –

Councilman Rahm – In regards to the polling place consolidation for the elections, I spoke to several election judges on Election Day to see how the consolidation is going. We had a heavy turnout for the election and I was told this did put some strain on the Election judges. I think we might need some more judges there in the future. Secondly, I would like to talk about the November 1st workshop report that I had submitted. Over the last couple months local residents have expressed concerns and questions to me regarding certain City credit card transactions that have occurred over the last few years. The purpose of the November 1st workshop was to review information regarding the subject and investigate the concerns in an open forum. I reviewed the information

provided to me by residents and staff and produced a report containing my questions, analysis, findings, and recommendations. I conducted this investigation to the best of my ability in a non-biased manner. I submitted this report to Mr. Anderson on the morning of November 6, 2012 and am officially submitting it as part of my report tonight.

Councilman Rahm presented on his report as outlined in the November 15, 2012 City Council minutes.

Councilman Ingemann – Nothing to report

Councilman Sumner – Would you care to share how many citizens and who have asked for these documents?

Councilman Rahm – I would need to go back through my notes but can name a few of them.

Councilman Sumner – I'm withdrawing that request, I'm just asking for a number.

Councilman Rahm – It's been about half a dozen.

Councilman Sumner – And in summary you found that there was nothing that could be construed as a mishandling?

Councilman Rahm – It is unclear to me with previous policy whether or not credit card receipts were required because of a spending threshold level.

Councilman Sumner – Ok. I would also like to add to the record at this time that a request was made of the Superintendent of Public Works and the Chief of Police for them to state the fact that they did review the purchases made with their credit cards so some of the claims made earlier that there was no oversight were not accurate.

Councilman Rahm – I do state that in my report.

Councilman Sumner – I do have one clarification that needs to be made. In a report made by Mr. Avise for the Bulletin, I stated that I had two married daughters and he changed it to me being married. I am not married. I would also like to thank all of those who came out to vote, particularly those who came out to vote for me. I'm glad the voting went the way it did. I think it turned out well and I'm looking forward to doing good work for Newport.

Councilman Gallagher – Nothing to report

Mayor Geraghty – The only thing I would like to add to your report, and we talked about this at the workshop, that it was unfortunate that there was a perception out there that staff and City Council had been doing something wrong because they weren't.

Councilman Rahm – I do have a question for the Attorney. I've submitted my report as part of the record, is there anything else such as an adoption or finding of fact?

Mayor Geraghty – The record's clear, it's your opinion and the Council will need to decide where it goes in the future.

Attorney Knaak – Given the fact that Councilman Rahm made this report to you, the Council may want to make a formal action to receive it.

Mayor Geraghty – Well we'll acknowledge his report has part of the minutes.

9. ADMINISTRATOR'S REPORT –

A. Transit Station

Sherri Buss, TKDA Planner, presented on this item as outlined in the November 15, 2012 City Council packet. There are two outstanding issues that still need to be addressed. The first issue is that there needs to be some temporary access control to the Chicago Milwaukee Saint Paul Railway tracks after the existing fencing is removed. A condition has been added to address this issue. The second issue is in regards to the west wall of the original site plan. The west wall is the first wall that individuals will see when they enter the site and is blank, which conflicts with the City Code. There has been an ongoing conversation with the applicants in regards to how this issue can be resolved. It is recommended that a condition be added to Resolution No. 2012-39 to require the applicant to continue to work with the City to revise the design for the Transit Station building and site to address the zoning ordinance requirement that the façade of the building along all streets include clear class windows and doors to create pedestrian interest and so that the interior of the building is visible from the street.

Mayor Geraghty – I would like to inform the public of the timing of the whole project so if Andy could speak to that.

Andy Gitzlaff, Washington County – If we get approval tonight, we will start preparing the bid packages right away, we hope to start demolition in the spring, construction in the summer, and a grand opening in the fall.

Councilman Ingemann – Dan would you be available to be on the committee that Sherri recommended?

Dan Lund, Planning Commission Member – Yes

Councilman Sumner – Does the roof have a hard surface on it? Also, will the canopy extend over the buses?

Admin. Anderson – The canopy does not go over the buses.

Stuart Krahn, Stantec – At this point it does not extend over the buses. There is about six (6) feet between the canopy and buses. There are not a lot of buildings where a canopy extends to the buses. There is a complete rain cover on the top.

Councilman Sumner – What is the life expectancy on the roof? I saw somewhere that it was five years.

Andrew Dull, Julie Snow Architects – The warranty is for non-yellowing but the material will last longer.

Councilman Sumner – If it does need to be replaced is that something the County will be responsible for?

Mr. Gitzlaff – Yes, it's a County facility.

Councilman Rahm – Have you looked at things like using natural lighting in the roof or is it completely solid?

Mr. Krahn – It is a see-through roof.

Motion by Ingemann, seconded by Sumner to approve Resolution No. 2012-38. With 5 Ayes, 0 Nays, the motion carried.

Motion by Ingemann, seconded by Sumner to approve Resolution No. 2012-39 as amended. With 5 Ayes, 0 Nays, the motion carried.

Motion by Rahm, seconded by Gallagher to approve Resolution No. 2012-40. With 5 Ayes, 0 Nays, the motion carried.

Motion by Gallagher, seconded by Sumner to approve Resolution No. 2012-41. With 5 Ayes, 0 Nays, the motion carried.

B. City-wide Safety Program

Admin. Anderson presented on this item as outlined in the November 15, 2012 City Council packet.

Councilman Gallagher – When you have the accident review meeting, does anything come to the City Council?

Admin. Anderson – We can provide minutes of the meeting. The accidents that we've gone through so far are truly accidental things.

Councilman Gallagher – Do you take minutes?

Executive Analyst Helm – They have in the past.

Councilman Sumner – Is this something that's been in place?

Admin. Anderson – The City-wide program was implemented in April 2011 but the Police, Fire and Public Works have always had safety programs in place. The City-wide program was recommended by the League.

Motion by Gallagher, seconded by Rahm to approve the City-wide Safety Program. With 5 Ayes, 0 Nays, the motion carried.

C. City of Newport's Emergency Operations Plan

Admin. Anderson presented on this item as outlined in the November 15, 2012 City Council packet.

Councilman Gallagher – Northern States Power, isn't that the same thing as Xcel Energy?

Councilman Ingemann – Xcel owns Northern States Power.

Councilman Gallagher – We have both Northern States Power and Xcel Energy under utilities so I would think we only need one of those.

Councilman Rahm – If we have a disaster, do we have a City resumption plan? How would we get back online if this building were to go away?

Admin. Anderson – Atomic Data Center would be able to provide the backup for us. We would need to buy new computers and a new server so it would take a few days.

Councilman Ingemann – What about the paper records?

Admin. Anderson – Renee has been scanning documents since she started.

Executive Analyst Helm – I haven't gone back and scanned every paper copy just documents since I've been here.

Mayor Geraghty – We might want to look into that in the future.

Admin. Anderson – I know our HPC consultant has been looking for grants to get us going on that.

Motion by Geraghty, seconded by Sumner to approve the City's Emergency Operations Plan. With 5 Ayes,

D. Resolution No. 2012-42 – Adopting the Washington County All-Hazard Mitigation Plan

Admin. Anderson presented on this item as outlined in the November 15, 2012 City Council packet.

Councilman Rahm – I can see why some of the things are sensitive but I think it's nice for the public to understand that we have plans and what they entail.

Councilman Ingemann – Well you don't want to provide information to your enemies.

Councilman Rahm – I understand that but we also want to be transparent.

Mayor Geraghty – If someone put in a public data request for this would the County be able to tell them no?

Attorney Knaak – Yes.

Motion by Ingemann, seconded by Sumner to approve Resolution No. 2012-42 adopting Washington County's All-Hazard Mitigation Plan. With 5 Ayes, 0 Nays, the motion carried.

E. Ordinance No. 2012-13 – Amending Chapter 4, Licensing

Executive Analyst Helm presented on this item as outlined in the November 15, 2012 City Council packet.

Councilman Sumner – So all peddlers will be viewed as one unit?

Executive Analyst Helm – Yes

Councilman Sumner – Do we have a lot of problems with people coming in?

Admin. Anderson – You'll typically get this after a hail storm.

Councilman Gallagher – Do we have a lot of people coming in for permits?

Executive Analyst Helm – Since I've started, I've issued about six (6).

Councilman Sumner – What are the penalties for not?

Councilman Gallagher - \$700. What about girl scouts?

Executive Analyst Helm – We do not have anything in the Code so they would be allowed. We can add language exempting girl scouts, boy scouts, any non-profits such as that. I would add language to Section 455.02.

Councilman Rahm – Are they required to carry anything with them?

Executive Analyst Helm – Yes, they get a certificate that they are required to carry.

Councilman Rahm – What about farm stands?

Executive Analyst Helm – They are exempt from registering per Section 455.04.

Motion by Sumner, seconded by Gallagher to approve Ordinance No. 2012-13 as amended. With 5 Ayes, 0 Nays, the motion carried.

10. ATTORNEY'S REPORT –

Attorney Knaak – I have been asked to address the open meeting law. I would like to suggest that I provide a quick lesson on it at the next workshop meeting. I want to remind you that wherever any three of you do meet you need to be very wary of that fact because if and when you start discussing City business you run a very serious risk of violating the open meeting law.

Councilman Ingemann – That pertains to members of boards as well correct?

Attorney Knaak – Correct. I would suggest you post a notice if three or more of you will be at an event.

11. POLICE CHIEF'S REPORT – Nothing to report

12. FIRE CHIEF'S REPORT – Nothing to report

13. ENGINEER'S REPORT – Nothing to report

14. SUPERINTENDENT OF PUBLIC WORKS REPORT –

Councilman Sumner – How's the salt supply?

Superintendent Hanson – We have an ample supply of salt this year.

15. NEW/OLD BUSINESS

Mayor Geraghty – I just want to say that I'm looking forward to working with everyone for the next two years. I think we all have a good indicator of the issues and I think it would be a good idea to revisit the strategic plan in January.

16. ADJOURNMENT

Motion by Geraghty, seconded by Sumner, to adjourn the regular Council Meeting at 6:35 P.M. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst



**City of Newport
Canvass Board Meeting Minutes
November 15, 2012**

1. CALL TO ORDER

Mayor Geraghty called the meeting to order at 5:15 P.M.

2. ROLL CALL -

Council Present – Tim Geraghty, Bill Sumner, Tom Ingemann, Steven Gallagher

Council Absent – Tracy Rahm

Staff Present – Brian Anderson, City Administrator; Curt Montgomery, Police Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney; John Stewart, City Engineer

Staff Absent – Bruce Hanson, Supt. of Public Works; Mark Mailand, Fire Chief;

3. RESOLUTION NO. 2012-36 – ADOPTING THE RESULTS OF THE CITY OF NEWPORT CANVASSING OF THE MUNICIPAL ELECTION OF NOVEMBER 6TH, 2012

Motion by Gallagher, seconded by Sumner, to approve Resolution No. 2012-36. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

4. ADJOURNMENT

Motion by Gallagher, seconded by Geraghty, to adjourn the Canvass Board Meeting at 5:17 P.M. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst



MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: November 29, 2012

SUBJECT: List of Bills for December 6, 2012

Please note that the list of bills includes the following:

Check Register	\$173,047.39
<u>Fire Hoses</u>	<u>10,000.00</u>
Total	\$183,047.39

Text25	Text26	Text28	Comments
Paid Chk# 000112E	FEDERAL TAXES	8,189.93	withholding, fica, medicare
Paid Chk# 000113E	MN REVENUE	1,933.79	state withholding
Paid Chk# 000114E	ING LIFE INSURANCE & ANNUITY	413.25	msrs
Paid Chk# 000115E	MN REVENUE	1,968.55	state withholding
Paid Chk# 000116E	FEDERAL TAXES	8,231.05	withholding, fica, medicare
Paid Chk# 000117E	ING LIFE INSURANCE & ANNUITY	413.25	msrs
Paid Chk# 014297	BUFFLEHEAD WEB DESIGN	190.70	web site hosting
Paid Chk# 014298	Cardmember Services	2,109.11	visa
Paid Chk# 014299	DAKOTA COUNTY TECH. COLLEGE	0.00	training - crist
Paid Chk# 014300	EHLERS	8,677.50	w&s rate study
Paid Chk# 014301	FERGUSON WATERWORKS #2516	277.51	lift station repair
Paid Chk# 014302	G & K SERVICES	217.00	uniform cleaning
Paid Chk# 014303	GLOBE PRINTING & OFFICE SUPPL	96.78	bus cards, crist, freemyer
Paid Chk# 014304	ING LIFE INSURANCE & ANNUITY	884.62	
Paid Chk# 014305	JOHN BARTL HARDWARE	458.69	supplies
Paid Chk# 014306	LAW ENFORCEMENT LABOR SERVI	225.00	
Paid Chk# 014307	MN CHILD SUPPORT PAYMENT CNT	400.00	child support
Paid Chk# 014308	MPCA	62.50	knauff site plan
Paid Chk# 014309	PERA	7,985.47	
Paid Chk# 014310	PIPE SEVICES CORPORATION	7,109.50	sewer line cleaning
Paid Chk# 014311	PITTNEY BOWES POSTAGE BY PHC	516.64	postage, ink
Paid Chk# 014312	ROSENBAUER MINNESOTA, LLC.	71.40	fd repair
Paid Chk# 014313	SELECTACCOUNT	584.00	
Paid Chk# 014314	SOUTH EAST TOWING, INC.	101.53	vehicle towing - lexus
Paid Chk# 014315	ST. PAUL PARK REFINING CO. LLC	1,784.42	
Paid Chk# 014316	UNIFORMS UNLIMITED, INC.	2,036.56	uniforms, equipment
Paid Chk# 014317	VERIZON	78.12	cards
Paid Chk# 014318	XCEL ENERGY	9,600.78	electricity, heat
Paid Chk# 014319	FLEET ONE LLC	2,025.36	fuel
Paid Chk# 014320	ARAMARK REFRESHMENT SERV.	122.20	
Paid Chk# 014321	BECKER FIRE AND SAFETY SERVIC	370.01	fire ext. service
Paid Chk# 014322	COTTAGE GROVE AREA CHAMBER	48.00	chamber breakfast
Paid Chk# 014323	FIRST IMPRESSION GROUP	1,042.32	winter newsletter
Paid Chk# 014324	GALLS, LLC	9.90	flashlight battery
Paid Chk# 014325	GERRYS FIRE & SAFETY, INC.	796.32	extinguisher inspection
Paid Chk# 014326	INTERNATIONAL UNION OF OP. EN	162.50	
Paid Chk# 014327	LEAF	686.22	
Paid Chk# 014328	MED COMPASS	100.00	medical exam
Paid Chk# 014329	MINNESOTA BENEFIT ASSOC.	61.43	neska
Paid Chk# 014330	MSA PROFESSIONAL SERVICES, IN	4,388.34	engineering
Paid Chk# 014331	ON SITE SANITATION	18.70	compost site sanitation
Paid Chk# 014332	PROFESSIONAL WIRELESS COM.	4,187.42	pw radios
Paid Chk# 014333	WINZER	324.66	nuts and bolts
Paid Chk# 014334	XCEL ENERGY	1,556.19	electricity
Paid Chk# 014336	GERLACH OUTDOOR POWER EQUI	19,092.07	mower

Paid Chk# 014337	HAWKINS	10.00 chlorine
Paid Chk# 014338	ING LIFE INSURANCE & ANNUITY	884.62
Paid Chk# 014339	MENARDS - COTTAGE GROVE	32.62 rr building
Paid Chk# 014340	MINNESOTA DEPARTMENT OF HEA	1,508.00 connection fees
Paid Chk# 014341	MN CHILD SUPPORT PAYMENT CNT	400.00 child support
Paid Chk# 014342	MN NCPERS LIFE INSURANCE	64.00 life insurance
Paid Chk# 014343	NEEDELS SUPPLY INC.	101.42 building supplies
Paid Chk# 014344	NEWPORT POST OFFICE	338.56
Paid Chk# 014345	SELECTACCOUNT	594.00
Paid Chk# 014346	STANDARD INSURANCE CO.	484.35 ltd, add, life
Paid Chk# 014347	UPS	9.64 parts del
Paid Chk# 014348	XCEL ENERGY	7.44 electricity
Paid Chk# 014349	PERA	8,137.03
Paid Chk# 014350	VERIZON	381.83 cell phones
	wages	60,484.59
		173,047.39

Cardmember Services Bill

November

				receipt?
neska	twin city area labor	schooling	\$ 65.00	yes
	interstate power syst.	dump truck repair	\$ 917.98	yes
	streicher's	flashlight repair	\$ 105.99	yes
mailand	wal mart	vacuum, batteries	\$ 252.80	yes
	office max	paper	\$ 13.39	yes
montgomery	amazon mktplace	inv. Printer, office sup	\$ 162.99	yes
	office max	ink	\$ 198.16	yes
	galls intern	uniforms	\$ 51.00	yes
	galls intern	uniforms	\$ 178.92	yes
	intoximeters	mouthpieces	\$ 212.68	yes



FIRE SAFETY USA, INC

3253 19TH STREET NW
 ROCHESTER, MN 55901
 507-529-8444: PHONE
 507-529-8111: FAX

Quote

Date	Quote #
11/14/2012	92891

Name / Address	
NEWPORT FIRE DEPARTMENT ATTN: DEREK MARSON 596 SEVENTH AVENUE NEWPORT, MN 55055-1345	
Customer Phone	651-459-9390
Customer Fax	651-459-0699

Rep
KIM

Qty	Item	Description	Cost	Total
6	JAFLITEHD-175X...	JAFLITE HD DOUBLE JACKET FIRE HOSE, 1.75" X 50', COUPLED NST, GREEN	105.00	630.00T
17	JAFLITEHD-175X...	JAFLITE HD DOUBLE JACKET FIRE HOSE, 1.75" X 50', COUPLED NST, WHITE	105.00	1,785.00T
9	JAFLITEHD-175X...	JAFLITE HD DOUBLE JACKET FIRE HOSE, 1.75" X 50', COUPLED NST, BLUE	105.00	945.00T
9	JAFLITEHD-175X...	JAFLITE HD DOUBLE JACKET FIRE HOSE, 1.75" X 50', COUPLED NST, RED	105.00	945.00T
2	JAFLITEHD-175X...	JAFLITE HD DOUBLE JACKET FIRE HOSE, 1.75" X 50', COUPLED NST, ORANGE	105.00	210.00T
16	JAFLITEHD-25X5...	JAFLITE HD DOUBLE JACKET FIRE HOSE, 2.5" X 50', COUPLED NH, YELLOW	140.00	2,240.00T
11	JAFRIB-4X50YEL...	JAFRIB RUBBER FIRE HOSE, 4.0" X 50', YELLOW, COUPLED STORZ	295.00	3,245.00T
		FREE FREIGHT!		
		10-YEAR WARRANTY ON HOSE		
		Sales Tax	0.00%	0.00

			Total	\$10,000.00
--	--	--	--------------	-------------

Phone #	Fax #	E-mail	Web Site
507-529-8444	507-529-8111	carol@firesafetyusa.com	www.firesafetyUSA.com



City of Newport, MN

Financial Status Report

Period ended October 31, 2012

(Un-Audited)

Prepared by:
Administration Department



Table of Contents

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

Section 1 – Cash & Investment

Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

City of Newport
INVESTMENTS
 Oct-12

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Value</u>
SB						
FHL	6/12/2003	6/12/2013	365	98,124	4.00%	103,855.44
CD	2/4/2009	2/6/2012	365	96,000	3.00%	-
MF						531,496.68
sub total						<u>635,352.12</u>
NORTHLAND						
MNY MKT	Govmt security money market class B					11,034.17
GO BOND	10/6/2010	3/1/2015	365	240,000.00	1.85%	241,924.80
GO BOND	10/6/2010	3/1/2015	365	100,000.00	1.75%	102,902.00
subtotal						<u>355,860.97</u>
Sub-total Investments GASB 40						<u>991,213.09</u>
Central Bank						
CD	8/19/2012	7/19/2013		312,635.63	0.85%	312,320.74
		12/13/2012		62,083.37	0.50%	62,083.37
sub total						<u>374,404.11</u>
Checking						<u>2,419,366.14</u>
Total Investments and CD's						<u>3,784,983.34</u>



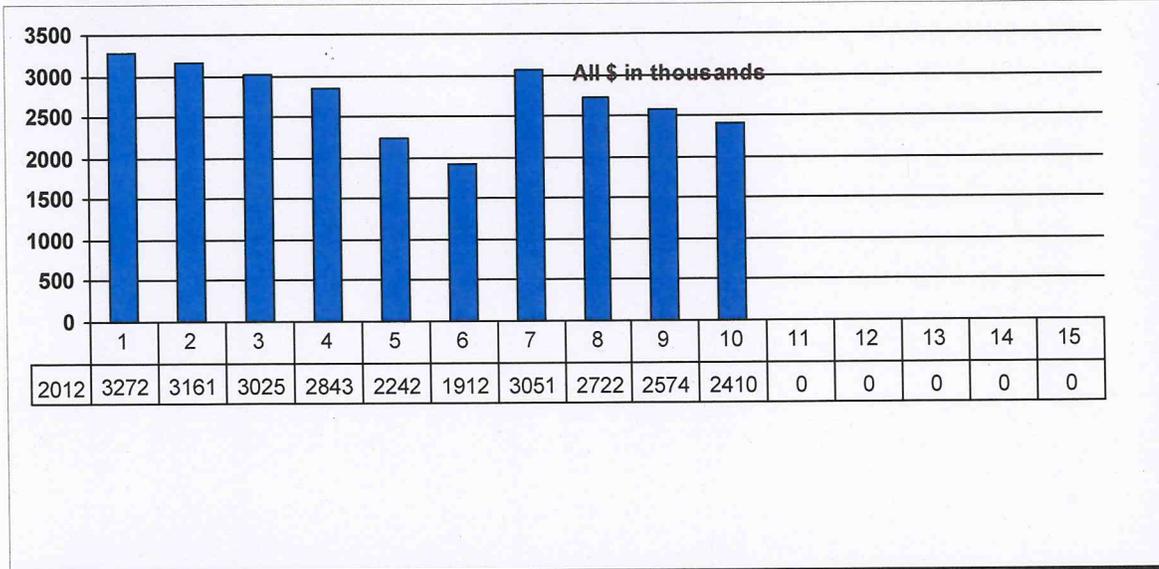
NEWPORT, MN

***Check Reconciliation©**

Central Bank

10100 CASH

October 2012



Account Summary

Beginning Balance on	10/1/2012	\$2,559,149.16	Cleared	\$2,419,366.14
+ Receipts/Deposits		\$185,411.03	Statement	\$2,419,366.14
- Payments (Checks and Withdrawals)		\$325,194.05	Difference	\$0.00
Ending Balance as of	10/30/2012	\$2,419,366.14		

Check Book Balance

Active	G 101-10100	GENERAL FUND	-\$513,553.36
Active	G 201-10100	PARKS SPECIAL FUND	\$27,700.88
Active	G 204-10100	HERITAGE PRESERVATIO	\$11,331.09
Active	G 205-10100	RECYCLING	\$25,454.32
Active	G 206-10100	FIRE ENGINE	\$0.14
Active	G 208-10100	BUY FORFEITURE	\$1,298.74
Active	G 225-10100	PIONEER DAYS	\$18,244.06
Active	G 270-10100	EDA	\$551,925.61
Active	G 301-10100	G.O. CAPITAL IMP. PLAN 2	-\$119,972.42
Active	G 305-10100	GO TIF 1991/1999 BOND	\$0.48
Active	G 307-10100	GO TIF 1994B	-\$0.30
Active	G 308-10100	CERIFICATES OF INDEBT	\$0.53
Active	G 313-10100	GO IMP BOND 2000B	\$0.00
Active	G 315-10100	\$690,000 BOND 2002A	-\$67,865.11
Active	G 316-10100	PFA/TRLF REVENUE NOT	\$250,880.40
Active	G 321-10100	EQUIP CERTIFICATE 2006	\$0.00
Active	G 322-10100	GO BONDS OF 2011A	-\$28,626.06
Active	G 401-10100	GENERAL CAPITAL PROJ	\$208,969.68
Active	G 402-10100	TAX INC DIST 1	\$4.75

Active	G 405-10100	T.H. HWY 61	\$242,400.89
Active	G 409-10100	STREET RECONSTRUCTI	\$40,803.41
Active	G 411-10100	CERT. OF INDEBTEDNESS	-\$80,194.73
Active	G 416-10100	4TH AVENUE RAVINE	\$12,704.93
Active	G 417-10100	NORTH RAVINE	-\$8,912.75
Active	G 422-10100	2011A UTILITY CAPITAL	-\$0.44
Active	G 423-10100	2011A EQUIPMENT CAPIT	\$592,926.64
Active	G 601-10100	WATER FUND	\$470,051.31
Active	G 602-10100	SEWER FUND	\$728,347.62
Active	G 603-10100	STREET LIGHT FUND	\$12,878.74
Active	G 604-10100	STORM WATER FUND	\$32,751.00
Cash Balance			\$2,409,550.05

Beginng Balance	\$2,559,149.16	
+ Total Deposits	\$186,170.68	
- Checks Written	\$335,769.79	
Check Book Balance	\$2,409,550.05	
Difference	\$0.00	

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



NEWPORT, MN

*Budget Control Summary

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$2,978,785.00	\$1,993,929.37	\$984,855.63	33.06%	\$0.00	\$2,978,785.00	-\$2,978,785.00	0.43	0.06
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$2,000.00	\$4,025.96	-\$2,025.96	-101.30%	\$0.00	\$2,000.00	-\$2,000.00	1.01	0.51
Total Revenue Accounts	\$2,980,785.00	\$1,997,955.33	\$982,829.67	32.97%	\$0.00	\$2,980,785.00	-\$2,980,785.00	0.44	0.08
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$220,397.20	-\$220,397.20	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 41000 Administration (GENERAL)	\$326,277.00	\$254,321.30	\$71,955.70	22.05%	\$0.00	\$326,277.00	-\$326,277.00	1.12	0.36
DEPT 41110 Mayor and Council	\$24,081.00	\$18,516.08	\$5,564.92	23.11%	\$0.00	\$24,081.00	-\$24,081.00	0.49	-0.14
DEPT 41410 Elections	\$7,000.00	\$2,806.40	\$4,193.60	59.91%	\$0.00	\$7,000.00	-\$7,000.00	0.51	-0.49
DEPT 41600 Professional Services	\$297,000.00	\$269,020.61	\$27,979.39	9.42%	\$0.00	\$297,000.00	-\$297,000.00	0.76	-0.04
DEPT 41910 Planning and Zoning	\$39,067.00	\$60,656.68	-\$21,589.68	-55.26%	\$0.00	\$39,067.00	-\$39,067.00	0.70	0.20
DEPT 41940 City Hall Bldg	\$18,542.00	\$11,401.44	\$7,140.56	38.51%	\$0.00	\$18,542.00	-\$18,542.00	1.04	0.04
DEPT 42000 Police Department(GENERAL)	\$845,095.00	\$646,951.09	\$198,143.91	23.45%	\$0.00	\$845,095.00	-\$845,095.00	0.42	-0.28
DEPT 42100 Civil Defense	\$0.00	\$4,622.35	-\$4,622.35	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$180,068.00	\$131,205.50	\$48,862.50	27.14%	\$0.00	\$180,068.00	-\$180,068.00	0.51	-0.22
DEPT 42280 Fire Stations No. 1	\$14,246.00	\$5,433.26	\$8,812.74	61.86%	\$0.00	\$14,246.00	-\$14,246.00	0.17	-0.84
DEPT 42290 Fire Station No. 2	\$3,818.00	\$1,558.73	\$2,259.27	59.17%	\$0.00	\$3,818.00	-\$3,818.00	0.12	-0.38
DEPT 43000 PW Street (GENERAL)	\$439,283.00	\$407,905.13	\$31,377.87	7.14%	\$0.00	\$439,283.00	-\$439,283.00	0.38	-0.14
DEPT 43100 Public Works Garage	\$17,759.00	\$10,891.25	\$6,867.75	38.67%	\$0.00	\$17,759.00	-\$17,759.00	0.68	-0.32
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,000.00	\$4,958.99	\$41.01	0.82%	\$0.00	\$5,000.00	-\$5,000.00	0.31	0.08
DEPT 45000 Parks (GENERAL)	\$251,284.00	\$231,934.60	\$19,349.40	7.70%	\$0.00	\$251,284.00	-\$251,284.00	1.41	0.85
DEPT 45100 Recreation (GENERAL)	\$3,500.00	\$2,453.55	\$1,046.45	29.90%	\$0.00	\$3,500.00	-\$3,500.00	0.17	-0.16
DEPT 45206 Parks Bldgs. & Warming Houses	\$5,500.00	\$2,963.52	\$2,536.48	46.12%	\$0.00	\$5,500.00	-\$5,500.00	0.15	-0.35
DEPT 45501 Library Bldg	\$24,753.00	\$25,070.54	-\$317.54	-1.28%	\$0.00	\$24,753.00	-\$24,753.00	0.39	-0.05
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$1,182.00	\$472.30	\$709.70	60.04%	\$0.00	\$1,182.00	-\$1,182.00	0.81	0.06
DEPT 49985 Special Contributions	\$5,000.00	\$2,912.91	\$2,087.09	41.74%	\$0.00	\$5,000.00	-\$5,000.00	0.58	-0.42
DEPT 49995 Miscellaneous Contingency	\$10,000.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$10,000.00	-\$10,000.00	0.00	-0.50
Total Expenditure Accounts	\$2,518,455.00	\$2,316,453.43	-\$202,001.57	8.02%	\$0.00	\$2,518,455.00	-\$2,518,455.00	0.60	0.00
Total FUND 101 GENERAL FUND	\$462,330.00	-\$318,498.10	\$780,828.10	168.89%	\$0.00	\$462,330.00	-\$462,330.00		

FUND 201 PARKS SPECIAL FUND



NEWPORT, MN

***Budget Control Summary**

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$12,514.87	-\$12,514.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$12,514.87	-\$12,514.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$58,807.25	-\$58,807.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$58,807.25	\$58,807.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	\$0.00	-\$46,292.38	\$46,292.38	0.00%	\$0.00	\$0.00	\$0.00		
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts									
DEPT 42000 Police Department(GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$7,204.75	-\$7,204.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$7,204.75	-\$7,204.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$655.65	-\$655.65	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$655.65	\$655.65	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	\$0.00	\$6,549.10	-\$6,549.10	0.00%	\$0.00	\$0.00	\$0.00		
FUND 205 RECYCLING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,712.05	-\$4,712.05	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$4,712.05	-\$4,712.05	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,389.82	-\$4,389.82	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

*Budget Control Summary

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$471,150.09	-\$471,150.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$471,150.09	-\$471,150.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$151,317.54	-\$151,317.54	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$151,317.54	\$151,317.54	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 270 EDA	\$0.00	\$319,832.55	-\$319,832.55	0.00%	\$0.00	\$0.00	\$0.00		
FUND 301 G.O. CAPITAL IMP. PLAN 2010A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$120,822.16	-\$120,822.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$120,822.16	\$120,822.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 G.O. CAPITAL IMP. PLAN 2010A	\$0.00	-\$120,822.04	\$120,822.04	0.00%	\$0.00	\$0.00	\$0.00		
FUND 305 GO TIF 1991/1999 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

*Budget Control Summary

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 GO IMP BOND 2000B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 \$690,000 BOND 2002A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$22,398.14	-\$22,398.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$22,398.14	-\$22,398.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$90,263.75	-\$90,263.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$90,263.75	\$90,263.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 \$690,000 BOND 2002A	\$0.00	-\$67,865.61	\$67,865.61	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$90,903.79	-\$90,903.79	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$90,903.79	-\$90,903.79	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$124,703.90	-\$124,703.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$124,703.90	\$124,703.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$33,800.11	\$33,800.11	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 EQUIP CERTIFICATE 2006A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 GO BONDS OF 2011A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.19	-\$0.19	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.19	-\$0.19	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$29,138.75	-\$29,138.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

*Budget Control Summary

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Expenditure Accounts	\$0.00	\$29,138.75	\$29,138.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 GO BONDS OF 2011A	\$0.00	-\$29,138.56	\$29,138.56	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 GENERAL CAPITAL PROJECTS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$50,153.31	-\$50,153.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$50,153.31	-\$50,153.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$59,985.88	-\$59,985.88	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$59,985.88	\$59,985.88	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 GENERAL CAPITAL PROJECTS	\$0.00	-\$9,832.57	\$9,832.57	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5.01	-\$5.01	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$5.01	-\$5.01	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$10,308.00	-\$10,308.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$10,308.00	\$10,308.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	-\$10,302.99	\$10,302.99	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$169.28	-\$169.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$169.28	-\$169.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

*Budget Control Summary

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$717,754.04	-\$717,754.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$717,754.04	\$717,754.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	-\$8,912.91	\$8,912.91	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 2011A UTILITY CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$414.05	-\$414.05	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$414.05	-\$414.05	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 423 2011A EQUIPMENT CAPITAL	\$0.00	\$414.05	-\$414.05	0.00%	\$0.00	\$0.00	\$0.00		
FUND 601 WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$78.15	-\$78.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49400 Water Utilities (GENERAL)	\$159,095.00	\$206,078.82	-\$46,983.82	-29.53%	\$0.00	\$159,095.00	-\$159,095.00	0.07	-0.10
Total Revenue Accounts	\$159,095.00	\$206,156.97	-\$47,061.97	-29.58%	\$0.00	\$159,095.00	-\$159,095.00	0.05	-0.07
Expenditure Accounts									
DEPT 49400 Water Utilities (GENERAL)	\$193,905.00	\$78,458.57	\$115,446.43	59.54%	\$0.00	\$193,905.00	-\$193,905.00	0.09	-0.11



NEWPORT, MN

*Budget Control Summary

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Expenditure Accounts	\$193,905.00	\$78,458.57	-\$115,446.43	59.54%	\$0.00	\$193,905.00	-\$193,905.00	0.09	-0.11
Total FUND 601 WATER FUND	-\$34,810.00	\$127,698.40	-\$162,508.40	466.84%	\$0.00	-\$34,810.00	\$34,810.00		
FUND 602 SEWER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2,584.12	-\$2,584.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$260,000.00	\$498,619.52	-\$238,619.52	-91.78%	\$0.00	\$260,000.00	-\$260,000.00	0.12	0.02
Total Revenue Accounts	\$260,000.00	\$501,203.64	-\$241,203.64	-92.77%	\$0.00	\$260,000.00	-\$260,000.00	0.08	0.02
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$549,419.00	-\$549,419.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$309,172.00	\$250,979.26	\$58,192.74	18.82%	\$0.00	\$309,172.00	-\$309,172.00	0.11	-0.12
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$309,172.00	\$800,398.26	\$491,226.26	-158.88%	\$0.00	\$309,172.00	-\$309,172.00	0.10	-0.11
Total FUND 602 SEWER FUND	-\$49,172.00	-\$299,194.62	\$250,022.62	-508.47%	\$0.00	-\$49,172.00	\$49,172.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.27	-\$0.27	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$43,657.00	\$47,094.54	-\$3,437.54	-7.87%	\$0.00	\$43,657.00	-\$43,657.00	0.26	0.01
Total Revenue Accounts	\$43,657.00	\$47,094.81	-\$3,437.81	-7.87%	\$0.00	\$43,657.00	-\$43,657.00	0.15	0.01
Expenditure Accounts									
DEPT 43160 Street Lighting	\$42,803.00	\$36,131.47	\$6,671.53	15.59%	\$0.00	\$42,803.00	-\$42,803.00	0.84	-0.16
DEPT 49470 Street Lights	\$0.00	\$28.96	-\$28.96	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$42,803.00	\$36,160.43	-\$6,642.57	15.52%	\$0.00	\$42,803.00	-\$42,803.00	0.28	-0.05
Total FUND 603 STREET LIGHT FUND	\$854.00	\$10,934.38	-\$10,080.38	-1180.37%	\$0.00	\$854.00	-\$854.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3.37	-\$3.37	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$19,881.69	-\$19,881.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: October 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Revenue Accounts	\$0.00	\$19,885.06	-\$19,885.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 49460 Storm Water	\$293.00	\$2,241.09	-\$1,948.09	-664.88%	\$0.00	\$293.00	-\$293.00	3.66	3.16
Total Expenditure Accounts	\$293.00	\$2,241.09	\$1,948.09	-664.88%	\$0.00	\$293.00	-\$293.00	3.66	3.16
Total FUND 604 STORM WATER FUND	-\$293.00	\$17,643.97	-\$17,936.97	6121.83%	\$0.00	-\$293.00	\$293.00		
	\$378,909.00	-\$538,030.10	\$916,939.10	241.99%	\$0.00	\$378,909.00	-\$378,909.00		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.



NEWPORT, MN
***Cash Balances**

11/07/12 4:45 PM

Page 1

Current Period October 2012

Fund	2012 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entry			
10100 Central Bank								
101 GENERAL FUND	(\$126,960.52)	\$1,985,168.96	\$1,518,521.89	\$31,740.76	(\$253,203.75)	(\$631,776.92)	(\$513,553.36)	In Bal
201 PARKS SPECIAL F	\$73,993.26	\$714.87	\$58,807.25	\$0.00	\$11,800.00	\$0.00	\$27,700.88	In Bal
204 HERITAGE PRESE	\$4,781.99	\$4.75	\$655.65	\$0.00	\$7,200.00	\$0.00	\$11,331.09	In Bal
205 RECYCLING	\$25,132.09	\$4,712.05	\$4,389.82	\$0.00	\$0.00	\$0.00	\$25,454.32	In Bal
206 FIRE ENGINE	\$0.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.14	In Bal
208 BUY FORFEITURE	\$1,297.84	\$0.90	\$0.00	\$0.00	\$0.00	\$0.00	\$1,298.74	In Bal
225 PIONEER DAYS	\$18,080.37	\$5,047.68	\$4,883.99	\$0.00	\$0.00	\$0.00	\$18,244.06	In Bal
270 EDA	\$232,093.06	\$321,150.09	\$132,567.54	\$0.00	\$131,250.00	\$0.00	\$551,925.61	In Bal
301 G.O. CAPITAL IMP	\$849.62	\$0.12	\$120,822.16	\$0.00	\$0.00	\$0.00	(\$119,972.42)	In Bal
305 GO TIF 1991/1999	\$0.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.48	In Bal
307 GO TIF 1994B	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)	In Bal
308 CERIFICATES OF I	\$0.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.53	In Bal
313 GO IMP BOND 200	(\$1,498.24)	\$0.00	\$0.00	\$0.00	\$1,498.24	\$0.00	\$0.00	In Bal
315 \$690,000 BOND 20	\$0.50	\$22,398.14	\$90,263.75	\$0.00	\$0.00	\$0.00	(\$67,865.11)	In Bal
316 PFA/TRLF REVEN	\$284,680.51	\$90,903.79	\$124,703.90	\$0.00	\$0.00	\$0.00	\$250,880.40	In Bal
321 EQUIP CERTIFICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 GO BONDS OF 20	\$512.50	\$0.19	\$29,138.75	\$0.00	\$0.00	\$0.00	(\$28,626.06)	In Bal
401 GENERAL CAPITA	\$218,802.25	\$153.31	\$59,985.88	\$0.00	\$50,000.00	\$0.00	\$208,969.68	In Bal
402 TAX INC DIST 1	\$10,307.74	\$5.01	\$10,308.00	\$0.00	\$0.00	\$0.00	\$4.75	In Bal
405 T.H. HWY 61	\$242,231.61	\$169.28	\$0.00	\$0.00	\$0.00	\$0.00	\$242,400.89	In Bal
409 STREET RECONS	\$37,716.31	\$3,087.10	\$0.00	\$0.00	\$0.00	\$0.00	\$40,803.41	In Bal
411 CERT. OF INDEBT	\$0.00	\$0.00	\$80,194.73	\$0.00	\$0.00	\$0.00	(\$80,194.73)	In Bal
416 4TH AVENUE RAV	\$12,696.06	\$8.87	\$0.00	\$0.00	\$0.00	\$0.00	\$12,704.93	In Bal
417 NORTH RAVINE	\$0.16	\$690,091.13	\$717,754.04	\$0.00	\$18,750.00	\$0.00	(\$8,912.75)	In Bal
422 2011A UTILITY CA	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)	In Bal
423 2011A EQUIPMEN	\$592,512.59	\$414.05	\$0.00	\$0.00	\$0.00	\$0.00	\$592,926.64	In Bal
601 WATER FUND	\$346,575.69	\$203,663.71	\$55,352.32	\$0.00	\$0.00	(\$24,835.77)	\$470,051.31	In Bal
602 SEWER FUND	\$1,027,542.24	\$501,203.64	\$775,562.64	\$0.00	\$0.00	(\$24,835.62)	\$728,347.62	In Bal
603 STREET LIGHT FU	\$1,944.36	\$47,094.81	\$36,160.43	\$0.00	\$0.00	\$0.00	\$12,878.74	In Bal
604 STORM WATER F	\$15,107.03	\$19,885.06	\$2,241.09	\$0.00	\$0.00	\$0.00	\$32,751.00	In Bal
	\$3,018,399.43	\$3,895,877.51	\$3,822,313.83	\$31,740.76	(\$32,705.51)	(\$681,448.31)	\$2,409,550.05	

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



NEWPORT, MN

*Revenue Summary

FUND	Description	2012 YTD Budget	October 2012 Amt	2012 YTD Amt	YTD Balance	% of Budget
101	GENERAL FUND	\$2,980,785.00	\$44,221.13	\$1,997,955.33	\$982,829.67	67.03%
201	PARKS SPECIAL FUND	\$0.00	\$1.95	\$12,514.87	-\$12,514.87	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.80	\$7,204.75	-\$7,204.75	0.00%
205	RECYCLING	\$0.00	\$1.80	\$4,712.05	-\$4,712.05	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.09	\$0.90	-\$0.90	0.00%
225	PIONEER DAYS	\$0.00	\$1.29	\$5,047.68	-\$5,047.68	0.00%
270	EDA	\$0.00	\$1,408.71	\$471,150.09	-\$471,150.09	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.00	\$0.12	-\$0.12	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$0.00	\$22,398.14	-\$22,398.14	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$17.70	\$90,903.79	-\$90,903.79	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	GO BONDS OF 2011A	\$0.00	\$0.00	\$0.19	-\$0.19	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$14.74	\$50,153.31	-\$50,153.31	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$5.01	-\$5.01	0.00%
405	T.H. HWY 61	\$0.00	\$17.10	\$169.28	-\$169.28	0.00%
409	STREET RECONSTRUCTION	\$0.00	\$3,063.42	\$3,087.10	-\$3,087.10	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.90	\$8.87	-\$8.87	0.00%
417	NORTH RAVINE	\$0.00	\$18,750.00	\$708,841.13	-\$708,841.13	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$41.83	\$414.05	-\$414.05	0.00%
601	WATER FUND	\$159,095.00	\$27,117.93	\$206,156.97	-\$47,061.97	129.58%
602	SEWER FUND	\$260,000.00	\$45,534.98	\$501,203.64	-\$241,203.64	192.77%
603	STREET LIGHT FUND	\$43,657.00	\$4,960.34	\$47,094.81	-\$3,437.81	107.87%
604	STORM WATER FUND	\$0.00	\$1,399.34	\$19,885.06	-\$19,885.06	0.00%
		\$3,443,537.00	\$146,554.05	\$4,148,907.14	-\$705,370.14	120.48%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



NEWPORT, MN

*Expenditure Summary

FUND	Description	2012 YTD Budget	October 2012 Amt	2012 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$2,518,455.00	\$241,740.08	\$2,316,453.43	\$0.00	\$202,001.57	91.98%
201	PARKS SPECIAL FUND	\$0.00	\$2,264.66	\$58,807.25	\$0.00	-\$58,807.25	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.00	\$655.65	\$0.00	-\$655.65	0.00%
205	RECYCLING	\$0.00	\$0.00	\$4,389.82	\$0.00	-\$4,389.82	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAYS	\$0.00	\$0.00	\$4,883.99	\$0.00	-\$4,883.99	0.00%
270	EDA	\$0.00	\$37,751.50	\$151,317.54	\$0.00	-\$151,317.54	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.00	\$120,822.16	\$0.00	-\$120,822.16	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$0.00	\$90,263.75	\$0.00	-\$90,263.75	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$124,703.90	\$0.00	-\$124,703.90	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	GO BONDS OF 2011A	\$0.00	\$0.00	\$29,138.75	\$0.00	-\$29,138.75	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$0.00	\$59,985.88	\$0.00	-\$59,985.88	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$10,308.00	\$0.00	-\$10,308.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411	CERT. OF INDEBTEDNESS	\$0.00	\$0.00	\$80,194.73	\$0.00	-\$80,194.73	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$2,803.59	\$717,754.04	\$0.00	-\$717,754.04	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$193,905.00	\$5,610.26	\$78,458.57	\$0.00	\$115,446.43	40.46%
602	SEWER FUND	\$309,172.00	\$20,991.22	\$800,398.26	\$0.00	-\$491,226.26	258.88%
603	STREET LIGHT FUND	\$42,803.00	\$896.58	\$36,160.43	\$0.00	\$6,642.57	84.48%
604	STORM WATER FUND	\$293.00	\$0.00	\$2,241.09	\$0.00	-\$1,948.09	764.88%
		\$3,064,628.00	\$312,057.89	\$4,686,937.24	\$0.00	-\$1,622,309.24	152.94%

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



NEWPORT, MN

11/07/12 4:48 PM

Page 1

GL Yearly

Current Period: October 2012

October 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 101	GENERAL FUND						
Asset							
G 101-10100 Cash		(\$126,960.52)	\$44,788.31	\$241,774.57	\$2,109,102.64	\$2,495,695.48	(\$513,553.36)
G 101-10200 Petty Cash		\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$62,055.00	\$0.00	\$62,055.00
G 101-10400 Investments		(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)
G 101-10401 Northland Securities		\$346,572.69	\$0.00	\$0.00	\$0.00	\$0.00	\$346,572.69
G 101-10402 CDARS/Central Bank		\$311,699.33	\$0.00	\$0.00	\$0.00	\$0.00	\$311,699.33
G 101-10406 Smith Barney		\$201,472.16	\$0.00	\$0.00	\$0.00	\$0.00	\$201,472.16
G 101-10410 Smith Barney MM		\$431,990.14	\$0.00	\$0.00	\$0.00	\$0.00	\$431,990.14
G 101-10450 Interest Receivable		\$3,590.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,590.25
G 101-10500 Taxes Receivable-Current		\$42,866.41	\$0.00	\$0.00	\$0.00	\$0.00	\$42,866.41
G 101-10700 Taxes Receivable-Delinquent		\$108,942.12	\$0.00	\$0.00	\$0.00	\$0.00	\$108,942.12
G 101-13100 Due From Other Funds		\$4,233.75	\$0.00	\$0.00	\$0.00	\$0.00	\$4,233.75
G 101-15500 Prepaid Items		\$28,144.42	\$0.00	\$0.00	\$0.00	\$0.00	\$28,144.42
G 101-21705 Medica payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment		\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 101-21721 Child Support		\$0.00	\$800.00	\$800.00	\$3,185.80	\$3,185.80	\$0.00
G 101-22100 Escrow		\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	(\$5,500.00)
	Total Asset	\$1,352,625.44	\$45,588.31	\$242,574.57	\$2,174,343.44	\$2,504,381.28	\$1,022,587.60
Liability							
G 101-20200 Accounts Payable		(\$58,999.87)	\$0.00	\$0.00	\$0.00	\$0.00	(\$58,999.87)
G 101-20800 Due to Other Governments		(\$3,318.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,318.00)
G 101-21600 Accrued Wages & Salaries P		(\$17,878.33)	\$0.00	\$0.00	\$0.00	\$0.00	(\$17,878.33)
G 101-21701 Federal W/H Payable		(\$0.18)	\$8,721.20	\$8,721.20	\$93,224.90	\$93,224.90	(\$0.18)
G 101-21702 State Withholding Payable		\$0.00	\$3,841.53	\$3,840.86	\$53,583.25	\$40,983.64	\$12,599.61
G 101-21703 FICA Tax Withholding		(\$803.77)	\$5,371.13	\$5,371.13	\$59,405.63	\$59,405.63	(\$803.77)
G 101-21704 PERA		(\$2,257.33)	\$15,670.67	\$15,670.67	\$162,206.52	\$162,206.52	(\$2,257.33)
G 101-21707 Union Dues		(\$0.25)	\$550.00	\$387.50	\$5,397.00	\$4,112.00	\$1,284.75
G 101-21708 United Way		(\$0.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.45)
G 101-21709 Medicare		(\$325.88)	\$2,576.40	\$2,576.40	\$27,809.46	\$27,809.46	(\$325.88)
G 101-21710 Other Deductions		\$0.00	\$0.00	\$0.00	\$8,350.00	\$8,350.00	\$0.00
G 101-21711 NPERs - Life		\$0.09	\$0.00	\$80.00	\$1,002.86	\$1,024.00	(\$21.05)
G 101-21712 HSA Employee		\$0.22	\$1,088.00	\$1,088.00	\$11,803.00	\$11,803.00	\$0.22
G 101-21713 Dental Family		(\$0.05)	\$0.00	\$150.00	\$0.00	\$1,275.00	(\$1,275.05)
G 101-21714 LTD Employee		(\$0.50)	\$509.59	\$418.24	\$4,820.38	\$3,588.16	\$1,231.72
G 101-21715 MSRS Employee		\$0.33	\$805.35	\$805.35	\$6,588.03	\$8,678.35	(\$2,089.99)
G 101-21716 Health Insurance		\$0.00	\$0.00	\$557.20	\$4,637.63	\$5,771.00	(\$1,133.37)
G 101-21717 MNBA Life Ins.		(\$0.45)	\$61.43	\$61.44	\$491.44	\$614.40	(\$123.41)
G 101-21719 ING Employee		(\$0.10)	\$1,769.24	\$1,769.24	\$22,022.72	\$20,957.02	\$1,065.60
G 101-22200 Deferred Revenues		(\$108,942.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$108,942.13)
	Total Liability	(\$192,526.65)	\$40,964.54	\$41,497.23	\$461,342.82	\$449,803.08	(\$180,986.91)
Equity							
G 101-25300 Unreserved Fund Balance		(\$1,160,098.79)	\$242,307.26	\$44,788.31	\$2,378,523.02	\$2,060,024.92	(\$841,600.69)
	Total Equity	(\$1,160,098.79)	\$242,307.26	\$44,788.31	\$2,378,523.02	\$2,060,024.92	(\$841,600.69)
Total 101 GENERAL FUND		\$0.00	\$328,860.11	\$328,860.11	\$5,014,209.28	\$5,014,209.28	\$0.00

FUND 201 PARKS SPECIAL FUND

Asset							
G 201-10100 Cash		\$73,993.26	\$1.95	\$2,264.66	\$12,514.87	\$58,807.25	\$27,700.88
	Total Asset	\$73,993.26	\$1.95	\$2,264.66	\$12,514.87	\$58,807.25	\$27,700.88



NEWPORT, MN

11/07/12 4:48 PM

Page 2

GL Yearly

Current Period: October 2012

October 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 201	PARKS SPECIAL FUND						
Equity							
G 201-25300	Unreserved Fund Balance	(\$73,993.26)	\$2,264.66	\$1.95	\$58,807.25	\$12,514.87	(\$27,700.88)
	Total Equity	(\$73,993.26)	\$2,264.66	\$1.95	\$58,807.25	\$12,514.87	(\$27,700.88)
Total 201 PARKS SPECIAL FUND		\$0.00	\$2,266.61	\$2,266.61	\$71,322.12	\$71,322.12	\$0.00
FUND 204	HERITAGE PRESERVATION COMM						
Asset							
G 204-10100	Cash	\$4,781.99	\$0.80	\$0.00	\$7,204.75	\$655.65	\$11,331.09
	Total Asset	\$4,781.99	\$0.80	\$0.00	\$7,204.75	\$655.65	\$11,331.09
Equity							
G 204-25300	Unreserved Fund Balance	(\$4,781.99)	\$0.00	\$0.80	\$655.65	\$7,204.75	(\$11,331.09)
	Total Equity	(\$4,781.99)	\$0.00	\$0.80	\$655.65	\$7,204.75	(\$11,331.09)
Total 204 HERITAGE PRESERVATION COMM		\$0.00	\$0.80	\$0.80	\$7,860.40	\$7,860.40	\$0.00
FUND 205	RECYCLING						
Asset							
G 205-10100	Cash	\$25,132.09	\$1.80	\$0.00	\$4,712.05	\$4,389.82	\$25,454.32
	Total Asset	\$25,132.09	\$1.80	\$0.00	\$4,712.05	\$4,389.82	\$25,454.32
Equity							
G 205-25300	Unreserved Fund Balance	(\$25,132.09)	\$0.00	\$1.80	\$4,389.82	\$4,712.05	(\$25,454.32)
	Total Equity	(\$25,132.09)	\$0.00	\$1.80	\$4,389.82	\$4,712.05	(\$25,454.32)
Total 205 RECYCLING		\$0.00	\$1.80	\$1.80	\$9,101.87	\$9,101.87	\$0.00
FUND 206	FIRE ENGINE						
Asset							
G 206-10100	Cash	\$0.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.14
	Total Asset	\$0.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.14
Equity							
G 206-25300	Unreserved Fund Balance	(\$0.14)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.14)
	Total Equity	(\$0.14)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.14)
Total 206 FIRE ENGINE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 208	BUY FORFEITURE						
Asset							
G 208-10100	Cash	\$1,297.84	\$0.09	\$0.00	\$0.90	\$0.00	\$1,298.74
	Total Asset	\$1,297.84	\$0.09	\$0.00	\$0.90	\$0.00	\$1,298.74
Equity							
G 208-25300	Unreserved Fund Balance	(\$1,297.84)	\$0.00	\$0.09	\$0.00	\$0.90	(\$1,298.74)
	Total Equity	(\$1,297.84)	\$0.00	\$0.09	\$0.00	\$0.90	(\$1,298.74)
Total 208 BUY FORFEITURE		\$0.00	\$0.09	\$0.09	\$0.90	\$0.90	\$0.00
FUND 225	PIONEER DAYS						
Asset							
G 225-10100	Cash	\$18,080.37	\$1.29	\$0.00	\$5,047.68	\$4,883.99	\$18,244.06
	Total Asset	\$18,080.37	\$1.29	\$0.00	\$5,047.68	\$4,883.99	\$18,244.06
Liability							
G 225-20200	Accounts Payable	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
	Total Liability	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03



NEWPORT, MN

11/07/12 4:48 PM

Page 3

GL Yearly

Current Period: October 2012

October 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 225	PIONEER DAYS						
Equity							
G 225-25300	Unreserved Fund Balance	(\$18,080.40)	\$0.00	\$1.29	\$4,883.99	\$5,047.68	(\$18,244.09)
	Total Equity	(\$18,080.40)	\$0.00	\$1.29	\$4,883.99	\$5,047.68	(\$18,244.09)
Total 225 PIONEER DAYS		\$0.00	\$1.29	\$1.29	\$9,931.67	\$9,931.67	\$0.00
FUND 270	EDA						
Asset							
G 270-10100	Cash	\$232,093.06	\$1,408.71	\$37,751.50	\$471,224.09	\$151,391.54	\$551,925.61
G 270-10500	Taxes Receivable-Current	\$305,806.00	\$0.00	\$0.00	\$0.00	\$0.00	\$305,806.00
	Total Asset	\$537,899.06	\$1,408.71	\$37,751.50	\$471,224.09	\$151,391.54	\$857,731.61
Liability							
G 270-20200	Accounts Payable	(\$750.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$750.00)
	Total Liability	(\$750.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$750.00)
Equity							
G 270-25300	Unreserved Fund Balance	(\$537,149.06)	\$37,751.50	\$1,408.71	\$151,391.54	\$471,224.09	(\$856,981.61)
	Total Equity	(\$537,149.06)	\$37,751.50	\$1,408.71	\$151,391.54	\$471,224.09	(\$856,981.61)
Total 270 EDA		\$0.00	\$39,160.21	\$39,160.21	\$622,615.63	\$622,615.63	\$0.00
FUND 301	G.O. CAPITAL IMP. PLAN 2010A						
Asset							
G 301-10100	Cash	\$849.62	\$0.00	\$0.00	\$0.12	\$120,822.16	(\$119,972.42)
	Total Asset	\$849.62	\$0.00	\$0.00	\$0.12	\$120,822.16	(\$119,972.42)
Equity							
G 301-25300	Unreserved Fund Balance	(\$849.62)	\$0.00	\$0.00	\$120,822.16	\$0.12	\$119,972.42
	Total Equity	(\$849.62)	\$0.00	\$0.00	\$120,822.16	\$0.12	\$119,972.42
Total 301 G.O. CAPITAL IMP. PLAN 2010A		\$0.00	\$0.00	\$0.00	\$120,822.28	\$120,822.28	\$0.00
FUND 305	GO TIF 1991/1999 BOND						
Asset							
G 305-10100	Cash	\$0.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.48
	Total Asset	\$0.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.48
Equity							
G 305-25300	Unreserved Fund Balance	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
	Total Equity	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
Total 305 GO TIF 1991/1999 BOND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 307	GO TIF 1994B						
Asset							
G 307-10100	Cash	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
	Total Asset	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
Equity							
G 307-25300	Unreserved Fund Balance	\$0.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30
	Total Equity	\$0.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30
Total 307 GO TIF 1994B		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 308	CERIFICATES OF INDEBTEDNESS						
Asset							
G 308-10100	Cash	\$0.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.53



NEWPORT, MN

11/07/12 4:48 PM

Page 4

GL Yearly

Current Period: October 2012

October 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 308 CERIFICATES OF INDEBTEDNESS						
G 308-10500 Taxes Receivable-Current	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
G 308-10700 Taxes Receivable-Delinquent	\$0.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30
Total Asset	\$0.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.86
Liability						
G 308-22200 Deferred Revenues	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
Total Liability	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
Equity						
G 308-25300 Unreserved Fund Balance	(\$0.56)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.56)
Total Equity	(\$0.56)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.56)
Total 308 CERIFICATES OF INDEBTEDNESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 313 GO IMP BOND 2000B						
Asset						
G 313-10100 Cash	(\$1,498.24)	\$0.00	\$0.00	\$1,498.24	\$0.00	\$0.00
G 313-12200 Special Assess Rec-Delinque	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
Total Asset	(\$1,498.31)	\$0.00	\$0.00	\$1,498.24	\$0.00	(\$0.07)
Liability						
G 313-22200 Deferred Revenues	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
Total Liability	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
Equity						
G 313-25300 Unreserved Fund Balance	\$1,498.24	\$0.00	\$0.00	\$0.00	\$1,498.24	\$0.00
Total Equity	\$1,498.24	\$0.00	\$0.00	\$0.00	\$1,498.24	\$0.00
Total 313 GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$1,498.24	\$1,498.24	\$0.00
FUND 315 \$690,000 BOND 2002A						
Asset						
G 315-10100 Cash	\$0.50	\$0.00	\$0.00	\$22,398.14	\$90,263.75	(\$67,865.11)
Total Asset	\$0.50	\$0.00	\$0.00	\$22,398.14	\$90,263.75	(\$67,865.11)
Equity						
G 315-25300 Unreserved Fund Balance	(\$0.50)	\$0.00	\$0.00	\$90,263.75	\$22,398.14	\$67,865.11
Total Equity	(\$0.50)	\$0.00	\$0.00	\$90,263.75	\$22,398.14	\$67,865.11
Total 315 \$690,000 BOND 2002A	\$0.00	\$0.00	\$0.00	\$112,661.89	\$112,661.89	\$0.00
FUND 316 PFA/TRLF REVENUE NOTE						
Asset						
G 316-10100 Cash	\$284,680.51	\$17.70	\$0.00	\$90,903.79	\$124,703.90	\$250,880.40
G 316-12100 SA Recievable -Current	\$11,472.28	\$0.00	\$0.00	\$0.00	\$0.00	\$11,472.28
G 316-12200 Special Assess Rec-Delinque	\$18,061.12	\$0.00	\$0.00	\$0.00	\$0.00	\$18,061.12
G 316-12300 Special Assess Rec-Deferred	\$446,334.68	\$0.00	\$0.00	\$0.00	\$0.00	\$446,334.68
Total Asset	\$760,548.59	\$17.70	\$0.00	\$90,903.79	\$124,703.90	\$726,748.48
Liability						
G 316-22200 Deferred Revenues	(\$464,395.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$464,395.80)
Total Liability	(\$464,395.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$464,395.80)
Equity						
G 316-25300 Unreserved Fund Balance	(\$296,152.79)	\$0.00	\$17.70	\$124,703.90	\$90,903.79	(\$262,352.68)
Total Equity	(\$296,152.79)	\$0.00	\$17.70	\$124,703.90	\$90,903.79	(\$262,352.68)
Total 316 PFA/TRLF REVENUE NOTE	\$0.00	\$17.70	\$17.70	\$215,607.69	\$215,607.69	\$0.00



NEWPORT, MN

11/07/12 4:48 PM

Page 5

GL Yearly

Current Period: October 2012

October 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 321	EQUIP CERTIFICATE 2006A						
Asset							
G 321-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 321 EQUIP CERTIFICATE 2006A		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 322	GO BONDS OF 2011A						
Asset							
G 322-10100 Cash		\$512.50	\$0.00	\$0.00	\$0.19	\$29,138.75	(\$28,626.06)
	Total Asset	\$512.50	\$0.00	\$0.00	\$0.19	\$29,138.75	(\$28,626.06)
Equity							
G 322-25300 Unreserved Fund Balance		(\$512.50)	\$0.00	\$0.00	\$29,138.75	\$0.19	\$28,626.06
	Total Equity	(\$512.50)	\$0.00	\$0.00	\$29,138.75	\$0.19	\$28,626.06
Total 322 GO BONDS OF 2011A		\$0.00	\$0.00	\$0.00	\$29,138.94	\$29,138.94	\$0.00
FUND 401	GENERAL CAPITAL PROJECTS						
Asset							
G 401-10100 Cash		\$218,802.25	\$14.74	\$0.00	\$50,153.31	\$59,985.88	\$208,969.68
	Total Asset	\$218,802.25	\$14.74	\$0.00	\$50,153.31	\$59,985.88	\$208,969.68
Equity							
G 401-25300 Unreserved Fund Balance		(\$218,802.25)	\$0.00	\$14.74	\$59,985.88	\$50,153.31	(\$208,969.68)
	Total Equity	(\$218,802.25)	\$0.00	\$14.74	\$59,985.88	\$50,153.31	(\$208,969.68)
Total 401 GENERAL CAPITAL PROJECTS		\$0.00	\$14.74	\$14.74	\$110,139.19	\$110,139.19	\$0.00
FUND 402	TAX INC DIST 1						
Asset							
G 402-10100 Cash		\$10,307.74	\$0.00	\$0.00	\$5.01	\$10,308.00	\$4.75
G 402-10500 Taxes Receivable-Current		\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44
G 402-10700 Taxes Receivable-Delinquent		\$0.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.02
G 402-12100 SA Recievable -Current		\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 402-12200 Special Assess Rec-Delinque		\$0.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.06
	Total Asset	\$10,308.33	\$0.00	\$0.00	\$5.01	\$10,308.00	\$5.34
Liability							
G 402-22200 Deferred Revenues		(\$0.02)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.02)
	Total Liability	(\$0.02)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.02)
Equity							
G 402-25300 Unreserved Fund Balance		(\$10,308.31)	\$0.00	\$0.00	\$10,308.00	\$5.01	(\$5.32)
	Total Equity	(\$10,308.31)	\$0.00	\$0.00	\$10,308.00	\$5.01	(\$5.32)
Total 402 TAX INC DIST 1		\$0.00	\$0.00	\$0.00	\$10,313.01	\$10,313.01	\$0.00
FUND 405	T.H. HWY 61						
Asset							
G 405-10100 Cash		\$242,231.61	\$17.10	\$0.00	\$169.28	\$0.00	\$242,400.89
G 405-13200 Due From Other Government		(\$62,221.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$62,221.18)
	Total Asset	\$180,010.43	\$17.10	\$0.00	\$169.28	\$0.00	\$180,179.71
Equity							
G 405-25300 Unreserved Fund Balance		(\$180,010.43)	\$0.00	\$17.10	\$0.00	\$169.28	(\$180,179.71)
	Total Equity	(\$180,010.43)	\$0.00	\$17.10	\$0.00	\$169.28	(\$180,179.71)



NEWPORT, MN

11/07/12 4:48 PM

Page 6

GL Yearly

Current Period: October 2012

October 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 405	T.H. HWY 61						
Total 405 T.H. HWY 61		\$0.00	\$17.10	\$17.10	\$169.28	\$169.28	\$0.00
FUND 409	STREET RECONSTRUCTION						
Asset							
G 409-10100 Cash		\$37,716.31	\$3,063.42	\$0.00	\$3,087.10	\$0.00	\$40,803.41
Total Asset		\$37,716.31	\$3,063.42	\$0.00	\$3,087.10	\$0.00	\$40,803.41
Equity							
G 409-25300 Unreserved Fund Balance		(\$37,716.31)	\$0.00	\$3,063.42	\$0.00	\$3,087.10	(\$40,803.41)
Total Equity		(\$37,716.31)	\$0.00	\$3,063.42	\$0.00	\$3,087.10	(\$40,803.41)
Total 409 STREET RECONSTRUCTION		\$0.00	\$3,063.42	\$3,063.42	\$3,087.10	\$3,087.10	\$0.00
FUND 411	CERT. OF INDEBTEDNESS						
Asset							
G 411-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$80,194.73	(\$80,194.73)
Total Asset		\$0.00	\$0.00	\$0.00	\$0.00	\$80,194.73	(\$80,194.73)
Equity							
G 411-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$80,194.73	\$0.00	\$80,194.73
Total Equity		\$0.00	\$0.00	\$0.00	\$80,194.73	\$0.00	\$80,194.73
Total 411 CERT. OF INDEBTEDNESS		\$0.00	\$0.00	\$0.00	\$80,194.73	\$80,194.73	\$0.00
FUND 416	4TH AVENUE RAVINE						
Asset							
G 416-10100 Cash		\$12,696.06	\$0.90	\$0.00	\$8.87	\$0.00	\$12,704.93
G 416-13200 Due From Other Government		\$12,776.47	\$0.00	\$0.00	\$0.00	\$0.00	\$12,776.47
Total Asset		\$25,472.53	\$0.90	\$0.00	\$8.87	\$0.00	\$25,481.40
Liability							
G 416-20700 Due to Other Funds		\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Total Liability		\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Equity							
G 416-25300 Unreserved Fund Balance		(\$25,472.78)	\$0.00	\$0.90	\$0.00	\$8.87	(\$25,481.65)
Total Equity		(\$25,472.78)	\$0.00	\$0.90	\$0.00	\$8.87	(\$25,481.65)
Total 416 4TH AVENUE RAVINE		\$0.00	\$0.90	\$0.90	\$8.87	\$8.87	\$0.00
FUND 417	NORTH RAVINE						
Asset							
G 417-10100 Cash		\$0.16	\$18,750.00	\$2,803.59	\$727,049.48	\$735,962.39	(\$8,912.75)
G 417-13200 Due From Other Government		\$61,176.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,176.00
Total Asset		\$61,176.16	\$18,750.00	\$2,803.59	\$727,049.48	\$735,962.39	\$52,263.25
Liability							
G 417-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-20700 Due to Other Funds		(\$4,235.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,235.00)
Total Liability		(\$4,235.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,235.00)
Equity							
G 417-24400 Fund Balance For Encumbra		\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 417-25300 Unreserved Fund Balance		(\$56,941.41)	\$2,803.59	\$18,750.00	\$735,962.39	\$727,049.48	(\$48,028.50)
Total Equity		(\$56,941.16)	\$2,803.59	\$18,750.00	\$735,962.39	\$727,049.48	(\$48,028.25)
Total 417 NORTH RAVINE		\$0.00	\$21,553.59	\$21,553.59	\$1,463,011.87	\$1,463,011.87	\$0.00



NEWPORT, MN

11/07/12 4:48 PM

Page 7

GL Yearly

Current Period: October 2012

October 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 422 2011A UTILITY CAPITAL						
Asset						
G 422-10100 Cash	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)
Total Asset	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)
Equity						
G 422-25300 Unreserved Fund Balance	\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44
Total Equity	\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44
Total 422 2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 423 2011A EQUIPMENT CAPITAL						
Asset						
G 423-10100 Cash	\$592,512.59	\$41.83	\$0.00	\$414.05	\$0.00	\$592,926.64
Total Asset	\$592,512.59	\$41.83	\$0.00	\$414.05	\$0.00	\$592,926.64
Equity						
G 423-25300 Unreserved Fund Balance	(\$592,512.59)	\$0.00	\$41.83	\$0.00	\$414.05	(\$592,926.64)
Total Equity	(\$592,512.59)	\$0.00	\$41.83	\$0.00	\$414.05	(\$592,926.64)
Total 423 2011A EQUIPMENT CAPITAL	\$0.00	\$41.83	\$41.83	\$414.05	\$414.05	\$0.00
FUND 601 WATER FUND						
Asset						
G 601-10100 Cash	\$346,575.69	\$27,611.46	\$5,769.06	\$212,212.36	\$88,736.74	\$470,051.31
G 601-11500 Accounts Receivable	\$40,599.57	\$0.00	\$0.00	\$0.00	\$0.00	\$40,599.57
G 601-12300 Special Assess Rec-Deferred	\$2,780.81	\$0.00	\$0.00	\$0.00	\$0.00	\$2,780.81
G 601-15500 Prepaid Items	\$823.63	\$0.00	\$0.00	\$0.00	\$0.00	\$823.63
G 601-16100 Land	(\$0.50)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.50)
G 601-16200 Building and Improvements	\$123,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,291.00
G 601-16300 Improvements other building	\$2,942,727.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,942,727.40
G 601-16400 Equipment	\$294,264.08	\$0.00	\$0.00	\$0.00	\$0.00	\$294,264.08
G 601-16410 Accumulated dep. Equip.	(\$1,648,638.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,648,638.19)
G 601-21720 Online fees payable	\$0.00	\$71.76	\$86.71	\$401.65	\$463.45	(\$61.80)
G 601-26100 Contributions From City	(\$858,692.15)	\$0.00	\$0.00	\$0.00	\$0.00	(\$858,692.15)
Total Asset	\$1,243,731.34	\$27,683.22	\$5,855.77	\$212,614.01	\$89,200.19	\$1,367,145.16
Liability						
G 601-20200 Accounts Payable	(\$6,290.53)	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,290.53)
G 601-21500 Accrued Interest Payable	(\$3,829.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,829.00)
G 601-21600 Accrued Wages & Salaries P	(\$7,137.21)	\$0.00	\$0.00	\$0.00	\$0.00	(\$7,137.21)
G 601-21701 Federal W/H Payable	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
G 601-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 601-21704 PERA	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 601-21707 Union Dues	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17)
G 601-21708 United Way	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare	\$0.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22
G 601-21711 NPERS - Life	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 601-21712 HSA Employee	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)
G 601-21714 LTD Employee	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 601-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 601-21718 Water sales tax payable	(\$237,124.12)	\$0.00	\$0.00	\$685.00	\$0.00	(\$236,439.12)
G 601-99999 Utility Overpayments	\$12,779.21	\$15.00	\$334.78	\$7,638.77	\$4,039.19	\$16,378.79
Total Liability	(\$241,602.26)	\$15.00	\$334.78	\$8,323.77	\$4,039.19	(\$237,317.68)



NEWPORT, MN

11/07/12 4:48 PM

Page 8

GL Yearly

Current Period: October 2012

October 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 601	WATER FUND						
Equity							
G 601-25300	Unreserved Fund Balance	(\$1,002,129.08)	\$5,682.30	\$27,189.97	\$80,011.32	\$207,709.72	(\$1,129,827.48)
	Total Equity	(\$1,002,129.08)	\$5,682.30	\$27,189.97	\$80,011.32	\$207,709.72	(\$1,129,827.48)
Total 601 WATER FUND		\$0.00	\$33,380.52	\$33,380.52	\$300,949.10	\$300,949.10	\$0.00

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 602	SEWER FUND						
Asset							
G 602-10100	Cash	\$1,027,542.24	\$45,654.44	\$21,110.68	\$509,140.64	\$808,335.26	\$728,347.62
G 602-11500	Accounts Receivable	\$56,995.89	\$0.00	\$0.00	\$0.00	\$0.00	\$56,995.89
G 602-12300	Special Assess Rec-Deferred	\$2,780.81	\$0.00	\$0.00	\$0.00	\$0.00	\$2,780.81
G 602-13100	Due From Other Funds	\$523.29	\$0.00	\$0.00	\$0.00	\$0.00	\$523.29
G 602-15500	Prepaid Items	\$823.63	\$0.00	\$0.00	\$0.00	\$0.00	\$823.63
G 602-16100	Land	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.50
G 602-16200	Building and Improvements	\$360,863.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360,863.00
G 602-16300	Improvements other building	\$1,365,822.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,365,822.15
G 602-16400	Equipment	\$56,342.75	\$0.00	\$0.00	\$0.00	\$0.00	\$56,342.75
G 602-16410	Accumulated dep. Equip.	(\$1,104,888.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,104,888.22)
G 602-16500	Construction in Progress	\$15,083.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,083.00
G 602-26100	Contributions From City	(\$632,448.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$632,448.36)
	Total Asset	\$1,149,440.68	\$45,654.44	\$21,110.68	\$509,140.64	\$808,335.26	\$850,246.06
Liability							
G 602-20200	Accounts Payable	(\$5,388.51)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,388.51)
G 602-21500	Accrued Interest Payable	(\$2,552.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,552.00)
G 602-21600	Accrued Wages & Salaries P	(\$3,297.64)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,297.64)
G 602-21701	Federal W/H Payable	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 602-21702	State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703	FICA Tax Withholding	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21704	PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21707	Union Dues	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21709	Medicare	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21711	NPERS - Life	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21712	HSA Employee	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 602-21714	LTD Employee	(\$0.35)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.35)
G 602-21715	MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 602-22510	General Obligation Bonds Pa	(\$304,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$304,000.00)
	Total Liability	(\$315,238.09)	\$0.00	\$0.00	\$0.00	\$0.00	(\$315,238.09)
Equity							
G 602-25300	Unreserved Fund Balance	(\$834,202.59)	\$21,110.68	\$45,654.44	\$808,335.26	\$509,140.64	(\$535,007.97)
	Total Equity	(\$834,202.59)	\$21,110.68	\$45,654.44	\$808,335.26	\$509,140.64	(\$535,007.97)
Total 602 SEWER FUND		\$0.00	\$66,765.12	\$66,765.12	\$1,317,475.90	\$1,317,475.90	\$0.00

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 603	STREET LIGHT FUND						
Asset							
G 603-10100	Cash	\$1,944.36	\$4,966.09	\$902.33	\$47,238.07	\$36,303.69	\$12,878.74
G 603-11500	Accounts Receivable	\$3,315.03	\$0.00	\$0.00	\$0.00	\$0.00	\$3,315.03
G 603-12200	Special Assess Rec-Delinque	\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.20
	Total Asset	\$5,259.59	\$4,966.09	\$902.33	\$47,238.07	\$36,303.69	\$16,193.97
Liability							
G 603-20200	Accounts Payable	(\$4,539.99)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,539.99)
G 603-20700	Due to Other Funds	(\$523.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$523.48)



NEWPORT, MN
GL Yearly

Current Period: October 2012

October 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
FUND 603 STREET LIGHT FUND						
Total Liability	(\$5,063.47)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,063.47)
Equity						
G 603-25300 Unreserved Fund Balance	(\$196.12)	\$902.33	\$4,966.09	\$36,303.69	\$47,238.07	(\$11,130.50)
Total Equity	(\$196.12)	\$902.33	\$4,966.09	\$36,303.69	\$47,238.07	(\$11,130.50)
Total 603 STREET LIGHT FUND	\$0.00	\$5,868.42	\$5,868.42	\$83,541.76	\$83,541.76	\$0.00
FUND 604 STORM WATER FUND						
Asset						
G 604-10100 Cash	\$15,107.03	\$1,402.09	\$2.75	\$19,894.40	\$2,250.43	\$32,751.00
G 604-11500 Accounts Receivable	(\$648.20)	\$0.00	\$0.00	\$0.00	\$0.00	(\$648.20)
G 604-12100 SA Recievable -Current	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque	\$378.00	\$0.00	\$0.00	\$0.00	\$0.00	\$378.00
Total Asset	\$14,836.76	\$1,402.09	\$2.75	\$19,894.40	\$2,250.43	\$32,480.73
Liability						
G 604-20200 Accounts Payable	(\$1,512.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,512.00)
G 604-20700 Due to Other Funds	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
Total Liability	(\$1,511.81)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,511.81)
Equity						
G 604-25300 Unreserved Fund Balance	(\$13,324.95)	\$2.75	\$1,402.09	\$2,250.43	\$19,894.40	(\$30,968.92)
Total Equity	(\$13,324.95)	\$2.75	\$1,402.09	\$2,250.43	\$19,894.40	(\$30,968.92)
Total 604 STORM WATER FUND	\$0.00	\$1,404.84	\$1,404.84	\$22,144.83	\$22,144.83	\$0.00
Report Total	\$0.00	\$502,419.09	\$502,419.09	\$9,606,220.60	\$9,606,220.60	\$0.00



MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: November 28, 2012

SUBJECT: Supporting the Development of the Mississippi River Trail

BACKGROUND

The Minnesota Department of Transportation (MnDOT) has been working to designate the Mississippi River Trail (MRT) as a United States Bicycle Route (USBR) since May 2012. The first MRT section is in southeast MN and was designated in May 2012. The second MRT section is between the Mississippi Headwaters in Itasca and Elk River. This section was submitted to the American Association of State Highway and Transportation Officials for consideration in October 2012. The third and final MRT section is between Elk River and Hastings, which includes Newport.

DISCUSSION

In order to move the USBR application forward all MRT road and trail authorities need to show support of the designation. Resolution No. 2012-43 supports the development of the Mississippi River Trail (USBR 45). It is anticipated that this section will be designated in January 2013.

RECOMMENDATION

It is recommended that the City Council approve Resolution No. 2012-43.

RESOLUTION NO. 2012-43

A RESOLUTION SUPPORTING THE DEVELOPMENT OF THE MISSISSIPPI RIVER TRAIL (U.S. BICYCLE ROUTE 45)

WHEREAS, bicycle tourism is a growing industry in North America, presently contributing approximately \$47 billion dollars a year nationally to the economies of communities that provide facilities for said tourism; and

WHEREAS, the American Association of State Highway and Transportation Officials (AASHTO) has designated a corridor along the Mississippi River to be developed as United States Bike Route 45; and

WHEREAS, the Minnesota Department of Transportation has convened several public meetings during the previous eighteen months locally and throughout the river's corridor to gather Information, review route alternatives and to provide assistance; and

WHEREAS, the Minnesota Department of Transportation in cooperation with road and trail authorities have proposed a specific route to be designated as the Mississippi River Trail (USBR 45), a map of which is herein incorporated into this resolution by reference; and

WHEREAS, the proposed Mississippi River Trail (USBR 45) traverses through the City of Newport and is expected to provide a benefit to local residents and businesses; and

WHEREAS, the Minnesota Department of Transportation will continue to maintain statewide mapping and information regarding Mississippi River Trail (USBR 45), convene meetings and facilitate the resolution of issues and future alignment revisions within the State,

WHEREAS, the City of Newport has duly considered said proposed route and determined it to be a suitable route through Newport and desires that the route be formally designated so that it can be appropriately mapped and signed, thereby promoting bicycle tourism locally and throughout Minnesota along the Mississippi River.

NOW THEREFORE IT IS HEREBY RESOLVED that the Newport City Council hereby expresses its approval and support for the development of the Mississippi River Trail (USBR 45) and requests that the appropriate government officials take action to officially designate the route accordingly as soon as possible.

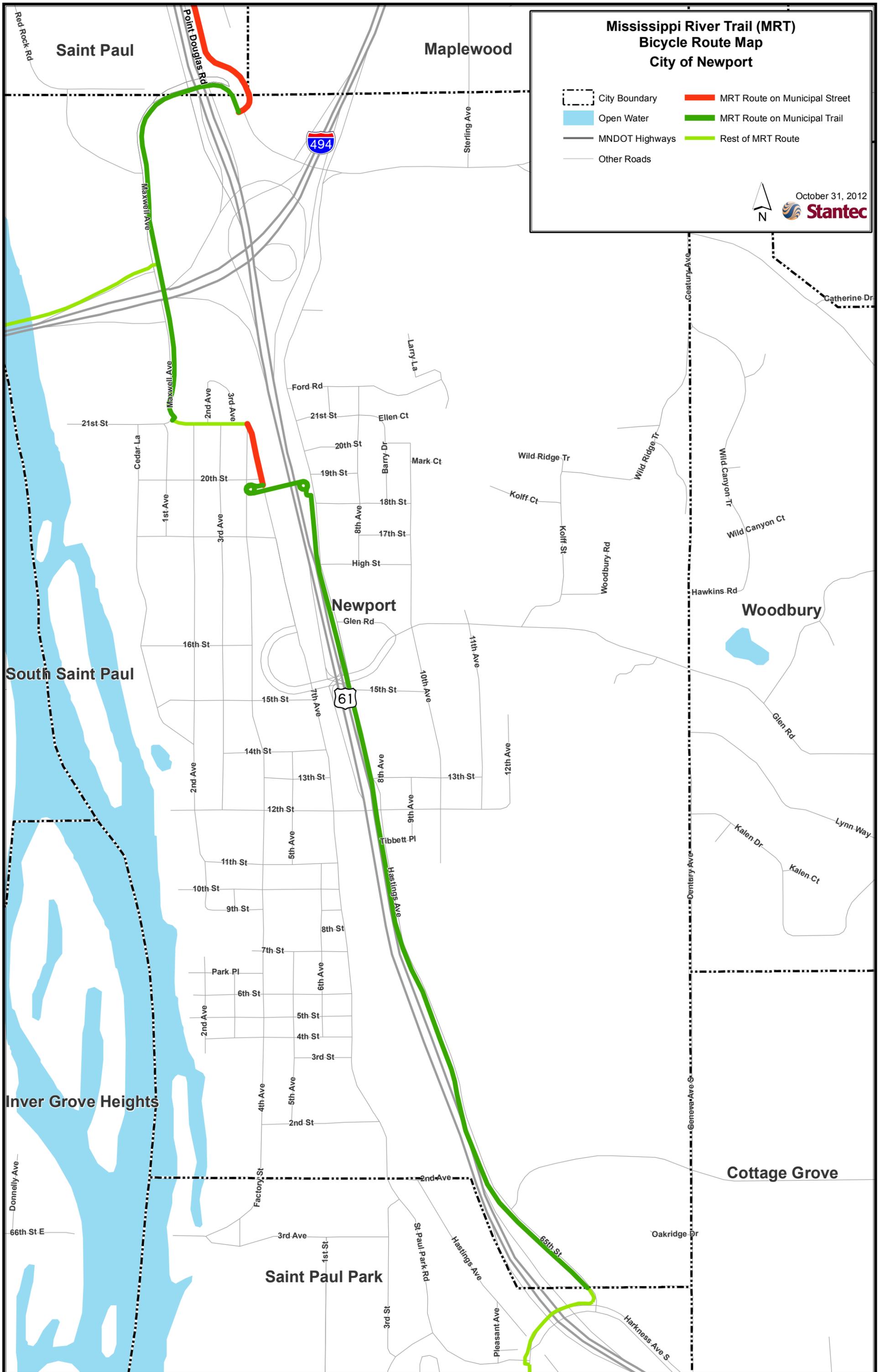
Adopted this 6th day of December, 2012 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Brian Anderson, City Administrator



**Mississippi River Trail (MRT)
Bicycle Route Map
City of Newport**

-  City Boundary
-  Open Water
-  MNDOT Highways
-  Other Roads
-  MRT Route on Municipal Street
-  MRT Route on Municipal Trail
-  Rest of MRT Route



October 31, 2012
Stantec

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that: - conducts lawful gambling on five or fewer days, and - awards less than \$50,000 in prizes during a calendar year. If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.	Application fee	
	<u>If application posted or received:</u>	
	less than 30 days before the event \$100	more than 30 days before the event \$50

ORGANIZATION INFORMATION

Organization name: NWTF CAPITAL CITY STROTTERS CHAPTER Previous gambling permit number: X-04925

Minnesota tax ID number, if any: _____ Federal employer ID number (FEIN), if any: _____

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address: 6532 81ST ST. SO. City: COTTAGE GROVE State: MN Zip code: 55016 County: WASHINGTON

Name of chief executive officer [CEO]: SIM PEIFFER Daytime phone number: 651-459-5772 E-mail address: _____

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status. * ON FILE *

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
TINOCCIS RESTAURANT

Address [do not use PO box]: 396 21ST ST. City or township: NEWPORT Zip code: 55055 County: WASHINGTON

Date[s] of activity. For raffles, indicate the date of the drawing.
1-21-13 SAME 1-21-13

Check each type of gambling activity that your organization will conduct.
 Bingo* Raffle Paddlewheels* Pull-tabs* Tipboards*

*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

___The application is acknowledged with no waiting period.
 ___The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
 ___The application is denied.

Print city name _____
 Signature of city personnel _____
 Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

___The application is acknowledged with no waiting period.
 ___The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
 ___The application is denied.

Print county name _____
 Signature of county personnel _____
 Title _____ Date _____

TOWNSHIP -If required by county. On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.
 [A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]
 Print township name _____
 Signature of township officer _____
 Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature *Jim Peiffer* Date 11-28-12
 Print name Jim PEIFFER

Print form and have CEO sign

REQUIREMENTS **Reset form**

<p>Complete a separate application for: - all gambling conducted on two or more consecutive days, or - all gambling conducted on one day. Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Send application with: ___ a copy of your proof of nonprofit status, and ___ application fee. Make check payable to "State of Minnesota."</p> <p>To: Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p>	<p>Financial report and recordkeeping required A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.</p> <p>Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-639-4000.</p> <p>This form will be made available in alternative format (i.e. large print, Braille) upon request.</p>
--	--

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.</p>	<p>All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney</p>	<p>General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
--	--	--

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name Church of St Thomas Aquinas Previous gambling permit number X-82018

Type of nonprofit organization. Check one.

- Fraternal
 Religious
 Veterans
 Other nonprofit organization

Mailing address City State Zip Code County
920 Helley Ave St Paul Park MN 55071 Washington

Name of chief executive officer (CEO) Daytime phone number Email address
Fr. J. Tony Andrade 459-2131 frandrade@aol.com

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803
- IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.
- IRS - proof previously submitted to Gambling Control Board
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Tinuccis Restaurant

Address (do not use PO box) City Zip Code County
392 21st St. Newport 55055 Washington

Date(s) of activity (for raffles, indicate the date of the drawing)

January 27, 2013

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

- Bingo*
 Raffles
 Paddlewheels*
 Pull-Tabs*
 Tipboards*

* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
Page 2 of this form.

Fill-in & Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name _____
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Title _____ Date ____ / ____ / ____

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.
A township official is not required to sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application

Title _____ Date ____ / ____ / ____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application

Title _____ Date ____ / ____ / ____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Fr. Joseph Andrew Archuleta Date 11/15/2012

- Complete a separate application for each gambling activity:**
- one day of gambling activity,
 - two or more consecutive days of gambling activity,
 - each day a raffle drawing is held

- Send application with:**
- a copy of your proof of nonprofit status, and
 - application fee for each event.
- Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Fill-in & Print Form

Reset Form

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested,

the Board will be able to process your application. Your name and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

#2

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee	
If application posted or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Organization name: NWTF CAPITAL CITY STRUTTERS CHAPTER Previous gambling permit number: X-04925

Minnesota tax ID number, if any: _____ Federal employer ID number (FEIN), if any: _____

Type of nonprofit organization. Check one.

Fraternal
 Religious
 Veterans
 Other nonprofit organization

Mailing address: 6532 81ST ST. SO City: COTTAGE GROVE State: MN Zip code: 55016 County: WASHINGTON

Name of chief executive officer [CEO]: J.M. REIFFER Daytime phone number: _____ E-mail address: _____

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status. ** ON FILE **

- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
Phone: 651-296-2803
- IRS income tax exemption [501(c)] letter in your organization's name.**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]**
If your organization falls under a parent organization, attach copies of both of the following:
 - IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 - the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
TINUCCI'S RESTAURANT

Address [do not use PO box]: 396 21ST ST. City or township: NEW PORT Zip code: 55055 County: WASHINGTON

Date[s] of activity. For raffles, indicate the date of the drawing.
4-3-13 SAME 4-8-13

Check each type of gambling activity that your organization will conduct.

Bingo*
 Raffle
 Paddlewheels*
 Pull-tabs*
 Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP -If required by county. On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature _____

Date 11-28-12

Print name Jim Deiffer

Print form and have CEO sign

REQUIREMENTS

Reset form

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

- a copy of your proof of nonprofit status, and
- application fee. Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: November 27, 2012

SUBJECT: Employee Recognition

The following employees are being recognized at the December 6, 2012 City Council meeting for their years in service to the City of Newport:

- Fire Department
 - Jim Jacobs: 5 Years
 - Jon Anderson: 5 Years
 - Shane Haverkamp: 5 Years
 - Derek Marson: 10 Years
 - Nick Kowalenko: 15 Years
 - Todd Tokar: 15 Years
 - Steve Cozad: 15 Years

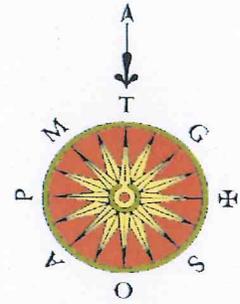
- Police Department:
 - Scott Freemyer: 15 Years

- Public Works Department:
 - Bruce Hanson: 35 Years
 - Chuck Johnson: 35 Years

Pathfinder CRM, LLC

Cultural Resource Management & Heritage Preservation Consultants

118 E Main Street
PO Box 503
Spring Grove, Minnesota 55974-0503
507-498-3810 800-206-8704 (toll free)
www.pathfindercrm.com



TO: Brian Anderson, Newport City Administrator
FROM: Robert Vogel, Preservation Planner
DATE: October 11, 2012
RE: Proposal for Consultant Service 2013-2014

I am pleased to submit this proposal to provide the City of Newport with historic preservation consultant services in 2013-2014. The current two-year contract expires on December 31, 2012. The services I propose for 2013-2014 would encompass the same basic scope of services as previous years. The fee schedule (which has been unchanged for several years) has been increased slightly to bring it in line with the retainer fees paid to my firm by the cities of Chatfield, Farmington, and Edina for similar services.

Specifically, I propose to perform the following tasks on an as-needed basis, working as an independent private contractor under the supervision of the City Administrator:

1. Advise the City on all matters relating to historic preservation, including heritage landmark designation, heritage resource identification and evaluation, design review, certificates of appropriateness, preservation planning, and public education.
2. Attend a minimum of six (6) regular meetings of the Heritage Preservation Commission per year.
3. Attend meetings of the Planning Commission and City Council as needed.
4. Prepare reports of heritage resource surveys, determinations of heritage landmark eligibility, and preservation planning issues.
5. Provide City officials with information, education, and training in historic preservation.

6. Apply for grants-in-aid for preservation activities as authorized by the City Administrator.
7. Assist the City in reviewing applications for Certificates of Appropriateness and preparing staff reports on development project and permit review matters.
8. Provide public education/outreach events in conjunction with Preservation Month (May) and Pioneer Day (August).
9. Perform such other tasks as authorized by the City Administrator.

Compensation for the services outlined in items #1 through #8 would be in the form of an annual retainer fee of eight thousand dollars (\$8000), to be paid in lump sum each January. I will bill the City on an hourly basis for all work under item #9 (for example, work done as part of a federal or state grant funded project) at the rate of eighty-five dollars (\$85) per hour.

I have had a two-year contract with the City since the mid-1990s. The proposed agreement would be in effect from January 1, 2013 to December 31, 2014.

I would be pleased to meet with you and members of the City Council to answer questions regarding this proposal and to further discuss the scope of services and fees. Thank you for giving my firm the opportunity to assist the City of Newport with its heritage preservation program.



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

Memorandum

To: Newport City Council **Reference:** Lutzwick Variance Request

Copies To: Brian Anderson, City _____
Administrator _____
Renee Helm, Executive **Project No.:** 15140.003
Assistant _____

From: Sherri Buss, RLA, AICP, **Routing:** _____
Planner _____

Date: November 21, 2012 _____

SUBJECT: Steven Lutzwick Variance request

MEETING DATE: December 6, 2012

LOCATION: 1125 2nd Avenue, Newport MN

APPLICANT: Steven Lutzwick
1125 2nd Avenue
Newport, MN 55055

ZONING: River Residential District (R-1A), Shoreland Overlay District, Floodplain Overlay District, and Mississippi River Critical Area.

ITEMS REVIEWED: Application Form and narrative, letters of support from neighbors, and letter from applicant's attorney

BRIEF DESCRIPTION OF THE REQUEST

The Applicant, Steven Lutzwick, is requesting a variance to allow for a single family home with an opening elevation that is below the floodplain elevation. The property is located at 1125 2nd Avenue, in the River Residential (R1-A) District, Shoreland Overlay District, Floodplain Overlay District, and Mississippi River Critical Area. The lot is approximately .98 acres.

BACKGROUND

The property is in the floodplain and the FEMA base elevation is 703 feet. The Applicant bought the property with an existing single family home on it. The opening elevation of that house was 700.5 feet. The Applicant removed the existing home and replaced it with a new single family home last year. The Applicant indicates that he consulted with neighbors about the design of the house and that he wanted the house to be consistent in architectural character and elevation

with those in the surrounding area. In order to build a house of similar height to others in the area, the opening elevation of the lower level of the new house is at 701.21 feet. This elevation is lower than that allowed by the Zoning Ordinance, and therefore the applicant requests a variance. The application includes eight letters of support from neighboring property owners.

PLANNING COMMISSION PUBLIC HEARING AND RECOMMENDATION

The Planning Commission held a public hearing and considered the application at its regular meeting on November 8, 2012. The Commission heard that an immediate neighbor to the Lutzwick property, Cathy Bloom of 1109 2nd Avenue, is concerned about drainage from the property due to the changes in grade that resulted when the new home was built. The City Administrator has been working with her and Mr. Lutzwick to resolve this issue. Staff recommended that a condition be included that requires Mr. Lutzwick to successfully resolve this issue with the neighbor. City staff will continue to assist with this issue.

The Planning Commission recommended approval of the variance request.

EVALUATION OF THE REQUEST

Floodplain Overlay District

Section 1370.05 of the City's Zoning ordinance addresses floodplains. It states that the basement floor must be at or above the Regulatory Flood Protection Elevation [Subdivision 15(B)(1)]. The home with a basement elevation of 701.21 feet does not meet this standard and so a variance is requested.

The application describes the following flood proofing completed at the basement elevation:

- "Watch Dog" exterior foundation waterproofing
- Two-inch thick foundation insulation and waterproofing
- Drain tile loop around the exterior perimeter with sump basin
- Below floor drain tile loop around the interior perimeter with sump pump and sump basin
- Interior foundation waterproofing
- Sealant applied to all penetrations through lower level floor and walls
- All vulnerable mechanical equipment, electrical devices, outlets and wiring are above the floodplain elevation.

The Applicant's attorney has prepared an Indemnity Agreement that would hold the City harmless from any claims for flood damages, which would be executed if the City grants the variance.

Variance Request

MN Statute (Statute 394.27, Subdivision 7) regarding variances was amended in 2011, replacing the "Hardship" standards with criteria for evaluating the "Practical Difficulties" that are the basis for the variance request and approval. The Practical Difficulty standards are printed below in italics, with the Planner's findings following each standard.

Section 1310.11 of the the City's zoning ordinance regarding variances has not yet been updated to include the "Practical Difficulties" standard, but it is advisable to use the state standard, until the City's standard is updated.



Evaluation and Findings

- *Variances shall only be permitted when they are in harmony with the general purposes and intent of the official control and when the variances are consistent with the comprehensive plan.*

The purpose of the River Residential District is to preserve, create and enhance areas for low density single-family development. For this area, the Comprehensive Plan calls for the scale and design of infill housing to be complimentary to the existing neighborhood. The request is in harmony with the zoning district and the comprehensive plan because the lower elevation of the single-family home resulted from the Applicant's intent to build a house complimentary to the existing neighborhood.

- *The variance request should be reasonable under the development code.*

The request is reasonable because a single family home is an allowed use under the development code.

- *The request is due to circumstances that are unique to the property, and were not created by the landowner.*

The difficulties are not created by the applicant, but are unique to the elevation and architectural character of homes in the surrounding area, and the floodplain elevation. The home that was previously on the property was at an elevation lower than the new home.

- *The variance, if granted, will not alter the essential character of the area.*

The Applicant consulted the neighbors concerning the architecture and the elevation of the home before it was built, in an effort to preserve the character of the neighborhood. Granting of the variance would not alter the essential character of the area.

- *Economic considerations alone do not constitute practical difficulties.*

The variance request is based on considerations of community character, not economic considerations.

- *The proposed variance will not impair an adequate supply of light and air to adjacent properties, substantially increase the congestion of public streets, increase the danger of fire or endanger public safety, or substantially diminish or impair property values within the neighborhood.*

The house will not impair the supply of light or air to adjacent properties, increase street congestion, increase the danger of fire or endanger public safety, or impair property values within the neighborhood.



- *The requested variance should be the minimum action required to eliminate the practical difficulty.*

The elevation of the home is closer to the required minimum elevation than the elevation of the previous home on the property. A higher elevation would have raised the overall height of the structure and would not have been as compatible with the style of area houses.

- *Practical difficulties include, but are not limited to inadequate access to direct sunlight for solar energy systems.*

Granting the variance request will not affect access to direct sunlight for solar energy systems.

The findings support granting the variance. The Planning Commission should discuss the Findings and make its recommendation to the Council regarding the variance request.

ACTION REQUESTED

The City Council may act on the variance request as follows:

1. Approve
2. Approve with conditions
3. Deny with findings
4. Table the request, if additional information is needed to make a decision

PLANNING STAFF AND COMMISSION FINDINGS AND RECOMMENDATIONS

The Planning Commission recommends that the City Council approve the request of Steven Lutzwick for a variance to allow the house located at 1125 2nd Ave, Newport MN to have the opening elevation of the lower level at 701.21 feet.

The Planning Commission finds the following:

1. The single-family home with a ground floor opening at 701.21 feet is consistent with the Comprehensive Plan's land use policies that the scale and design of infill single-family housing be complimentary to the existing neighborhood.
2. The request is reasonable because a single-family home is an allowed use under the development code in the R-1A District.
3. The practical difficulties are unique to the elevation and architectural character of homes in the surrounding area, and the floodplain elevation. The home that was previously on the property was at an elevation lower than the new home.
4. The low elevation of the home was established through the Applicant's effort to preserve the essential character of the area, by building a home that was not significantly taller than the surrounding homes.



The Planning Commission recommends the following conditions:

1. The Applicant shall sign the Indemnity Agreement that the Applicant's attorney prepared, holding the City harmless from any claims for damages to the property by reason of any flooding that might occur because the elevation of the basement is not at or above 703 feet.
2. The Applicant shall work with his neighbor, Cathy Bloom at 1109 2nd Avenue, and with City staff to resolve the drainage issue between their properties to the satisfaction of both parties.
3. The applicant shall pay all fees and escrow associated with this application.



JACK W. CLINTON, P.A.
ATTORNEY AT LAW

JACK W. CLINTON*
MARY K. KUEHLWEIN
PAKOU L. YANG
- LEGAL ASSISTANTS

539 BIELENBERG DRIVE
SUITE 200
WOODBURY, MN 55125

TELEPHONE: 651-389-9923
FAX: 651-389-9924
JWCLINTON@USINTERNET.COM

October 8, 2012

Brian J. Anderson, City Administrator
City of Newport
596 Seventh Avenue
Newport, MN 55055

Re: Our Client: Steven H. Lutzwick
Our File No: 72313-0001

Dear Mr. Anderson:

I represent Mr. Lutzwick concerning his property at 1125 – 2nd Avenue, Newport.

I am submitting with this letter the following:

1. The variance application, including the attachment of the explanation for the request and how it meets the statutory criteria to entitle the property to a variance.
2. The application fee of \$300.00.
3. Eight letters of concurrence from the surrounding property owners.

Dr. Lutzwick purchased the property on 2nd Avenue. The elevation of the existing house was 700.5 feet. As you are aware, the floodplain and FEMA based elevation map is 703 feet.

Dr. Lutzwick wanted to reconstruct a new home on the property. Before doing so, he consulted with his neighbors concerning the architectural style and elevation of the house. His purpose in doing that was to see that the new home would keep with the elevations of the surrounding homes and be consistent with the architecture. In doing that, he wanted to have the house be consistent with the surrounding area. In order to do that, and not have the house at a higher elevation than surrounding homes, the opening elevation of the lower level is at 701.21. This elevation is higher than the old home, but the home does not stand out in a negative way compared to the surrounding homes.

The efforts that Dr. Lutzwick made to construct the home consistent with the surrounding neighborhood are keeping with the purpose and intent of the variance requirements under Minn. Stat. 462.357, Subd. 6. Those purposes are

1. That the owner be allowed to use the property in a reasonable manner, but one which is not allowed by the city's zoning ordinance, in this case, not at a minimum elevation of 703.
2. The owner's situation is due to the unique condition of the property. The elevation of the property has been in its current state since the original home was constructed. The surrounding homes follow the existing elevation and topography.
3. The third criteria is that if the variance is granted, it will not change the character of the locality. Consistent with that, the neighbors were consulted concerning the architecture of the home and its elevation. The home as reconstructed is not out of scale, out of place or otherwise inconsistent with the elevation of surrounding homes of their type of construction.

In short, we believe that the request is well supported and meets the three statutory criteria. Dr. Lutzwick has worked with the surrounding homeowners to see that his construction would meet with their approval. The concurrence letters that accompany the application reflect their approval and support of the construction.

The building permit and inspections you have on your file in your records. All inspections required were conducted by the City's designated building inspector. The construction passed all of the inspections, and the home meets all building code requirements. There have been a number of steps taken concerning flood-proofing which are articulated in the attachment to the application, numbers 1 – 7, that I will not repeat in this letter. In addition, if the flood elevation is exceeded, the mechanical equipment, electrical devices and outlets are all installed above the 100 year flood plain. Therefore, those additional steps have been taken to protect the home and the operation of all of the fixtures and mechanical equipment that could be impacted.

On behalf of Dr. Lutzwick, I am respectfully requesting that the City consider the variance and act favorably upon the request. Should you require any further information, please let me know and I will arrange to provide it.

Very truly yours,

JACK W. CLINTON, P.A.

Jack W. Clinton
JWC:mkk

Enclosures

cc: Dr. Steven H. Lutzwick (via e-mail)

CITY OF NEWPORT

APPLICATION FOR CONSIDERATION OF PLANNING REQUEST

PUBLIC HEARING/DATE _____ DATE OF APPLICATION 04/ /2012

APPLICANT NAME STEVEN H. LUTZWICK PHONE 612-801-5128

ADDRESS 1125 - 2ND AVENUE , NEWPORT, MN 55055
Street City State Zip

OWNER NAME STEVEN H. LUTZWICK PHONE 612-801-5128

ADDRESS 1125 - 2ND AVENUE, NEWPORT, MN 55025
Street City State Zip

ADDRESS / LOCATION OF PROPERTY: 1125 - 2ND AVENUE, NEWPORT, MN

LEGAL DESCRIPTION OF PROPERTY & P.I.D. #

LOT 16, RIVERWOOD ACRES

35.028.22.41.0027

PLANNING REQUEST

APPLICATION FEE

- Comprehensive Plan Amendment \$500 or Actual Cost Plus \$50 for Additional Staff Hours (10 Hour Minimum)
Rezoning \$500
Zoning Amendment \$500
Variance \$300
Conditional Use Permit \$300 - Residential \$450 - Commercial
Subdivision Approval \$300 - Minor Subdivision -\$2,000 Parkland Dedication Fee
\$500 - Major Subdivision (Plus \$50 Per Lot) -Parkland Dedication Fee is 10% of land value or a fee per lot as established by City Council

Other (Specify) _____

APPLICABLE ZONING CODE CHAPTER: _____ SECTION: _____

SUB-SEC: _____

ALL MATERIALS/DOCUMENTATION, INCLUDING A SITE-PLAN, MUST BE SUBMITTED WITH APPLICATION THAT IS APPLICABLE TO PLANNING REQUEST.

I HEREBY DECLARE THAT ALL STATEMENTS MADE ON THIS REQUEST AND ON THE ADDITIONAL MATERIAL ARE TRUE.


SIGNATURE OF APPLICANT


SIGNATURE OF OWNER
(IF APPLICABLE)

DATE

RECEIVED BY

OFFICE USE ONLY	
FEE \$	_____
RECEIPT #	_____
PUBLICATION OF NOTICE DATE	_____
PUBLIC HEARING DATE	_____
P.C. RES. #	_____
COUNCIL ACTION DATE	_____
	COUNCIL RES. # _____

The City of Newport requires that any developer or every person, company, or corporation that is seeking to commence construction or major alterations of a structure, and land subdivisions or lot combinations must first submit detailed site plans to the City. The person submitting site plans must also submit prepayment to the City to cover any expenses that the City incurs by investing extensive amounts of time reviewing these plans. Any funds in excess of those actually reimbursing the City for its expenses will be returned to the applicant upon completion of the project. The fees are as follows:

SITE PLAN REVIEW – RESIDENTIAL:

8 units and under	\$2,000
9-40 units	\$3,200
41 units and greater	\$4,500

SITE PLAN REVIEW – COMMERCIAL:

0-5,000 sq. ft. bldg.	\$2,000
5,001-10,000 sq. ft. bldg.	\$3,000
10,001-50,000 sq. ft. bldg.	\$3,750
50,001 sq. ft. + bldg.	\$4,500

PRELIMINARY PLAT:

Under 10 acres	\$3,500
10 acres and greater	\$6,500

Applicant Name	Steven H. Lutzwick
Address	1125 - 2nd Avenue
	Newport, MN 55055
Phone	612-801-5128 (cell)
Date of Application	

<u>OFFICE USE ONLY</u>	
FEE \$	_____
RECEIPT #	_____

APPLICANT/OWNER:
P.I.D.:

STEVEN H. LUTZWICK
35.028.22.41.0027

CITY OF NEWPORT
APPLICATION FOR CONSIDERATION OF PLANNING REQUEST

Applicant purchased the property at 1125 2nd Avenue, Newport, MN. The property had an existing home on the site at elevation 700.5.

The property is in the floodplain and the FEMA base elevation is 703 feet.

Applicant planned to construct a new home on the site. Surrounding neighbors were contacted concerning what would fit from an architectural and elevation perspective that would be compatible with the adjacent and surrounding homes. An elevation above 701.21 would raise the house above surrounding homes and not be in character. The surrounding property owners were contacted and consulted and did not want the house at a higher elevation. The surrounding owners have signed a letter concurring with the variance request. The letters accompany the application.

In order to keep the home elevation in character with the neighborhood, the basement floor elevation was raised to 701.21. That elevation is field verified.

Concerning the improvements on the basement elevation, we have done the following for flood proofing:

1. The new basement floor elevation is approximately 12 inches higher than the previous basement floor elevation of the existing structure on the property.
2. "Watch Dog" exterior foundation waterproofing has been applied to the entire perimeter of the block foundation.
3. A two inch (2") thick continuous foundation insulation and waterproofing protectant has been applied to the exterior foundation.
4. A continuous drain tile loop is installed around the exterior perimeter of the foundation base and is fed to an exterior sump basin completely isolated from the interior of the home.
5. A continuous below floor drain tile loop is installed around the interior perimeter of entire house foundation and fed to an interior sealed sump basin with and automatic sump pump discharging to high ground of the exterior.
6. Two coats of Williams sanded interior foundation waterproofing has been applied to perimeter of interior block foundation.

7. Sealant is applied to all penetrations through lower level concrete floor and walls.

In the event the FEMA 100 year flood plain elevation is exceeded:

1. All vulnerable mechanical equipment is elevated above the FEMA 100 year flood plain elevation.
2. All electric devices ,outlets, and wiring are installed above the FEMA 100 year flood plain elevation.

I am also willing to sign in recordable form an Indemnity Agreement that would hold the City harmless from any claims for damages to the property by reason of any flooding that might occur because the elevation of the basement is not at or above 703 feet. My attorney has drafted a proposed Indemnity Agreement which accompanies the application. I will sign the Indemnity Agreement upon approval of the variance.

The three criteria to support the variance request by statute and how this property meets the criteria are:

1. The property owner proposes to use the property in a reasonable manner, but on one that is not allowed by the City's zoning ordinance. The property meets this because the use is consistent with the zoning ordinance (residential), and that is allowed only if the elevation is at 703. The prior home could have remained at the lower elevation of 700.5 without modification. The new home elevation is raised to 701.21 with flood proofing on the lower level. The elevation and architecture are consistent with the surrounding homes. The neighbors concur with the structure as built.
2. The landowner situation is due to circumstances unique to the property not caused by the landowner. Uniqueness generally relates to the physical characteristics of the particular piece of property and economic considerations alone "do not constitute practical difficulties."

The circumstances are unique to the property and not based on economic hardship. We worked with the neighbors and the existing elevations of their homes to see that the new home would fit in with the surrounding homes.

3. The variance, if granted, will not alter the essential character of the locality. This factor generally contemplates whether the resulting structure will be out of scale, out of place, or otherwise inconsistent with the surrounding area.

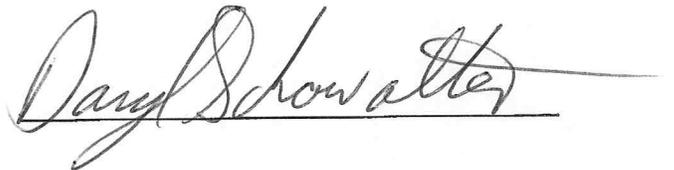
The new home keeps the character of the neighborhood. The ability of work with the neighbors and not raise the home elevation to the code minimum keeps the home to be consistent with the scale of the neighbors so the new home does not look out of place or out of character with the neighboring homes.

RE: REQUEST FOR VARIANCE
PROPERTY ADDRESS: 1125 - 2ND AVENUE, NEWPORT, MN 55055
HOMEOWNER: STEVEN H. LUTZWICK

TO WHOM IT MAY CONCERN:

We are the owners of property located at 1142 2nd Ave. We are aware of the variance request made by Steven H. Lutzwick. We gave input to him concerning the elevation of the reconstructed home, and we agree with the variance request.

Dated: 8/19/12



RE: REQUEST FOR VARIANCE
PROPERTY ADDRESS: 1125 - 2ND AVENUE, NEWPORT, MN 55055
HOMEOWNER: STEVEN H. LUTZWICK

TO WHOM IT MAY CONCERN:

We are the owners of property located at 1109 2nd Ave ^I We are aware of the variance request made by Steven H. Lutzwick. We gave input to him concerning the elevation of the reconstructed home, and we agree with the variance request.

Dated: 8-19-2012

Cathy S. Bloom

RE: REQUEST FOR VARIANCE
PROPERTY ADDRESS: 1125 - 2ND AVENUE, NEWPORT, MN 55055
HOMEOWNER: STEVEN H. LUTZWICK

TO WHOM IT MAY CONCERN:

We are the owners of property located at 1141 2ND AVE. We are aware of the variance request made by Steven H. Lutzwick. We gave input to him concerning the elevation of the reconstructed home, and we agree with the variance request.

Dated: AUG 15, 2012



DANIEL T. LUND

RE: REQUEST FOR VARIANCE
PROPERTY ADDRESS: 1125 - 2ND AVENUE, NEWPORT, MN 55055
HOMEOWNER: STEVEN H. LUTZWICK

TO WHOM IT MAY CONCERN:

We are the owners of property located at 1142 2nd Ave. We are aware of the variance request made by Steven H. Lutzwick. We gave input to him concerning the elevation of the reconstructed home, and we agree with the variance request.

Dated: 8-17-12

Jay Carlson

RE: REQUEST FOR VARIANCE
PROPERTY ADDRESS: 1125 - 2ND AVENUE, NEWPORT, MN 55055
HOMEOWNER: STEVEN H. LUTZWICK

TO WHOM IT MAY CONCERN:

We are the owners of property located at 1132 2ND AVE. We are aware of the variance request made by Steven H. Lutzwick. We gave input to him concerning the elevation of the reconstructed home, and we agree with the variance request.

Dated: 8-17-12

Lawrence W. Ruppel

RE: REQUEST FOR VARIANCE
PROPERTY ADDRESS: 1125 - 2ND AVENUE, NEWPORT, MN 55055
HOMEOWNER: STEVEN H. LUTZWICK

TO WHOM IT MAY CONCERN:

We are the owners of property located at 1097 2ND AVE. We are aware of the variance request made by Steven H. Lutzwick. We gave input to him concerning the elevation of the reconstructed home, and we agree with the variance request.

Dated: 8/17/12

Polly Gardner

RE: REQUEST FOR VARIANCE
PROPERTY ADDRESS: 1125 - 2ND AVENUE, NEWPORT, MN 55055
HOMEOWNER: STEVEN H. LUTZWICK

TO WHOM IT MAY CONCERN:

We are the owners of property located at 1110 2nd ave. We are aware of the variance request made by Steven H. Lutzwick. We gave input to him concerning the elevation of the reconstructed home, and we agree with the variance request.

Dated: 08/17/2012

Rita Koubele

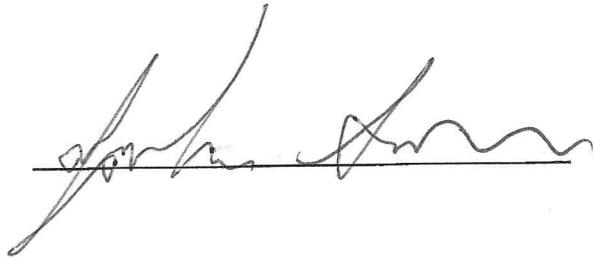
Rita Koubele

RE: REQUEST FOR VARIANCE
PROPERTY ADDRESS: 1125 - 2ND AVENUE, NEWPORT, MN 55055
HOMEOWNER: STEVEN H. LUTZWICK

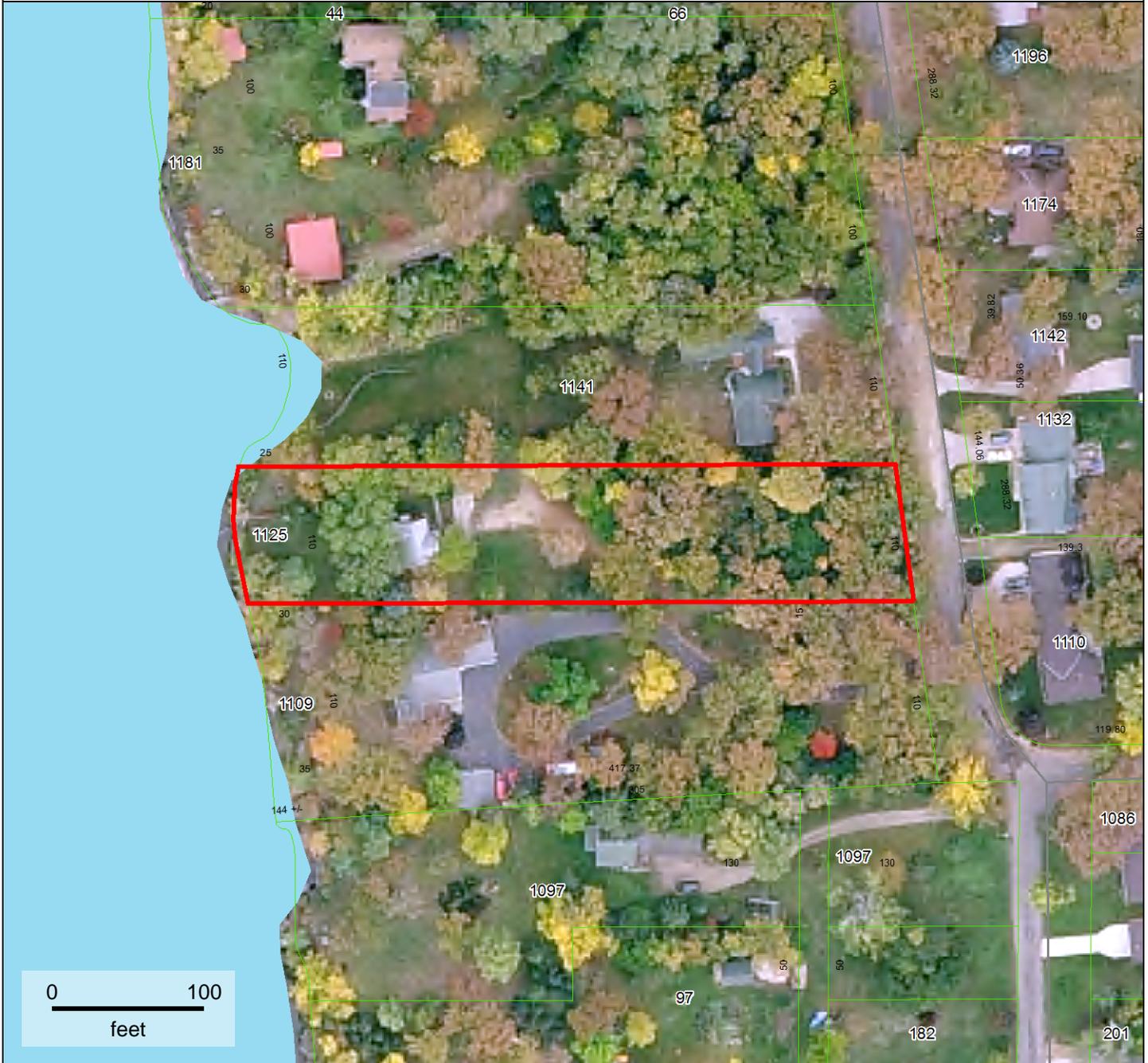
TO WHOM IT MAY CONCERN:

We are the owners of property located at 1181 2nd ave Newport. We are aware of the variance request made by Steven H. Lutzwick. We gave input to him concerning the elevation of the reconstructed home, and we agree with the variance request.

Dated: 8/17/12

A handwritten signature in black ink, appearing to be "John Lutzwick", written over a horizontal line. Below this line is another horizontal line, which is currently blank.

Washington County, MN



Property Information

Property ID 3502822410027
Location 1125 2ND AVE



MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

This drawing is a result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.



RESOLUTION NO. 2012-44

A RESOLUTION BY THE NEWPORT CITY COUNCIL APPROVING A VARIANCE REQUESTED BY STEVEN LUTZWICK, 1125 2ND AVENUE, NEWPORT, MN 55055 FOR PROPERTY LOCATED AT 1125 2ND AVENUE, NEWPORT, MN 55055

WHEREAS, Steven Lutzwick, 1125 2nd Avenue, Newport, MN 55055, has submitted a request for a Variance; and

WHEREAS, the property is located at 1125 2nd Avenue, Newport, MN 55055, and is more fully legally described as follows:

PID #35.028.22.41.0027 - PT OF LOT 16 EXC THAT PT LYING WITHIN 15 FT OF THE SLY LINE OF LOT 16 SubdivisionName RIVERWOOD ACRES Lot 16 SubdivisionCd 55345

WHEREAS, The described property is zoned River Residential District (R1-A); and

WHEREAS, **Minnesota Statutes 394.27 states** that the criteria for granting a variance include that variances are permitted when they are in harmony with the general purpose and intent of the official control and are consistent with the comprehensive plan; that the request shall be reasonable under the development code; the need for the variance is due to circumstances that are unique to the property and were not created by the landowner; the variance, if granted, will not alter the essential character of the area; economic considerations alone do not constitute practical difficulties; the proposed variance will not impair an adequate supply of light and air to adjacent properties, substantially increase the congestion of public streets, increase the danger of fire or endanger public safety, or substantially diminish or impair property values within the neighborhood; the requested variance should be the minimum action required to eliminate the practical difficulties; and practical difficulties include, but are not limited to inadequate access to direct sunlight for solar energy systems; and

WHEREAS, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on November 8, 2012.

WHEREAS, the Planning Commission's findings related to the request for approval of a Variance include the following:

1. The single-family home with a ground floor opening at 701.21 feet is consistent with the Comprehensive Plan's land use policies that the scale and design of infill single-family housing be complimentary to the existing neighborhood.
2. The request is reasonable because a single-family home is an allowed use under the development code in the R-1A District.
3. The practical difficulties are unique to the elevation and architectural character of homes in the surrounding area, and the floodplain elevation. The home that was previously on the property was at an elevation lower than the new home.
4. The low elevation of the home was established through the Applicant's effort to preserve the essential character of the area, by building a home that was not significantly taller than the surrounding homes.

WHEREAS, The Planning Commission recommended Council approval of the proposed variance Resolution No. P.C. 2012-11.

NOW, THEREFORE, BE IT FURTHER RESOLVED That the Newport City Council Approve a Variance with the following conditions:

1. The Applicant shall sign the Indemnity Agreement that the Applicant's attorney prepared and the City's attorney reviewed and approved, holding the City harmless from any claims for damages to the property by reason of any flooding that might occur because the elevation of the basement is not at or above 703 feet.
2. The Applicant shall work with his neighbor, Cathy Bloom at 1109 2nd Avenue, and with City staff to resolve the drainage issue between their properties to the satisfaction of both parties.
3. The applicant shall pay all fees and escrow associated with this application.

Adopted this 6th day of December, 2012 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Brian Anderson, City Administrator



MEMO

TO: Newport City Council

FROM: Brian J. Anderson, City Administrator

DATE: November 29, 2012

SUBJECT: Total Proposed Levy Certification and Budget Approval for 2013

At its August 16th and October 29th Budget Workshops, staff presented to Council the PROPOSED 2013 General Fund Budget and Financial Management Plan. From the discussions it was clear to staff that Council was interested in holding taxes flat so that the median home's homeowner of \$145,100 would not see an increase in 2013. Therefore, staff has revised the General Fund and Financial Management Plan to reflect a no tax increase to the median home price for the next five years. In fact, with the proposed Levy amount of \$2,361,620 the median residential home is projected to receive a \$4.78 decrease in the City portion of their taxes payable 2013.

One goal staff had for 2012 was to create a five year Financial Management Plan that incorporates all of the City's CIP's, debt service levies, special levies, and other pertinent information. Therefore, staff, along with assistance of Ehlers and Assoc., has prepared a Proposed 2013 General Fund Budget and placed it in a larger context of a five year Financial Management Plan. The proposed budget includes a number of long-term financial goals for the City while keeping the taxes on the median homeowner flat for the next five years. The financial model includes all of the following long-term goals for the City:

- Holds Expenses relatively steady over the next five years
- Funds the \$3.08m Pavement Management CIP that addresses the City's major street reconstruction projects through 2017. In addition, the City will continue its routine crack fill and sealcoat street maintenance.
- Funds the EDA fund over the next five years to assist in redevelopment.
- Funds the Parks Fund CIP that addresses major park improvements including:
 - A 45' gazebo up at Bailey School Forest.
 - New Sport Court for one tennis court and one full basketball court up at Loveland Park.
 - Repair warming house, lighting for skating, fencing for backstops, among other items up at Loveland Park.
 - Allows for additional funds to be used for the development of the Mississippi access points.
- Funds the Equipment Fund CIP which addresses all of the City's equipment needs.
- Funds the Building Fund CIP which addresses all of the City's building needs.
- Puts in a "visionary" place holder of \$2.7m that can be used for redevelopment along Hastings Ave. or some other public improvement.
- Accounts for development projects that were previously discussed in the City.

- Improves the Fund Balance to Expenditure Ratio to 49.3% for 2013 and sets it on a path to remain there for the next five years, which improves the City's chances of increasing its bond rating.

Safeguards to the financial plan include:

- Revenues on non-property tax revenues are projected to increase only 1% while expenditures are projected to increase 2%.
- The market value in the proposal does not show an increase so when the market value does increase it will reduce the amount owed by each homeowner and business.
- The amount of funds being transferred from the General Fund into the EDA Fund can be reduced.
- The LGA is slated to decrease in the budget but if it doesn't, then additional funds will remain in the budget.

Please find attached a copy of the Financial Management Plan, Proposed 2013 General Fund Budget, Proposed 2013 Enterprise Funds, Proposed Economic Development Authority Budget, and Proposed CIP's and Resolution No. 2012-45. Please feel free to contact me with questions.

**CITY OF NEWPORT
FINANCIAL MANAGEMENT PLAN SUMMARY
2013 - 2017**

	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Actual	Actual	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
GENERAL FUND									
REVENUE									
Taxes	1,360,380	1,525,679	1,704,318	1,780,021	1,851,948	1,819,054	1,819,829	1,549,934	1,670,563
Fiscal Disparities	261,111	244,626	310,234	318,838	287,572	290,448	293,352	296,286	299,249
Licenses and Permits	58,189	95,967	83,258	61,500	76,300	76,300	77,063	77,834	78,612
Intergovernmental	190,379	92,922	125,473	77,000	86,150	86,150	87,012	87,882	88,760
LGA/HACA	770,105	588,838	589,007	588,876	588,876	588,876	559,400	531,400	504,800
Charges for Services	77,659	65,760	79,732	88,050	93,350	93,350	94,284	95,226	96,179
Fines and Fees	44,362	52,659	70,006	48,000	48,000	48,000	48,480	48,965	49,454
Miscellaneous	17,000	20,689	118,470	16,000	22,000	22,000	22,220	22,442	22,667
Transfer in									
to Calendar Fund	1,119								
to DARE Fund	11,605								
to Buy Forfeiture Fund	3,042								
Proceeds from sale of assets	312,756								
Interest on Investments	2,105	8,348	8,401	2,500	8,000	8,000	8,000	8,000	8,000
TOTAL REVENUE	3,109,812	2,695,488	3,088,899	2,980,785	3,062,196	3,032,178	3,009,640	2,717,968	2,818,284
EXPENSES									
General Government	897,309	740,836	815,523	737,899	681,079	663,452	676,721	690,255	704,061
Public Safety	831,028	769,254	774,614	845,095	807,733	804,078	820,160	836,563	853,294
Fire	141,472	203,473	229,662	198,132	211,005	205,014	209,114	213,297	217,562
Public Works	400,331	399,078	449,533	462,043	405,738	401,377	409,405	417,593	425,944
Culture & Recreation	280,417	286,875	342,171	265,284	350,128	334,157	340,840	347,657	354,610
Capital Outlay	215,215				-	-	-	-	-
Other				10,000	10,000	10,000	10,200	10,404	10,612
Transfer out									
to Economic Development Authority			70,000	250,000	280,000	218,500	361,000	25,000	75,000
to Heritage Preservation Fund	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200
to Lease Revenue Bonds of 2001	140,000	153,457							
to Pioneer Days Fund	5,000								
to Street Reconstruction Fund	10,000								
to Economic Recovery Fund	93								
to Fire Engine Fund	3,150	64,032	64,032						
to City Hall Complex Fund	225,487								
to Parks Fund			11,800	11,800	57,000	40,000	40,000	50,000	50,000
to Streetlight Enterprise Fund			12,000						
to Equipment Fund				50,000	75,000	278,400	50,000	50,000	50,000
to Building Fund					40,000	70,000	85,000	70,000	70,000
to Buy Forfeiture Fund		2,784	288						
New Employees - Positions Added									
TOTAL EXPENSES	3,156,702	2,626,989	2,776,823	2,837,453	2,924,883	3,032,178	3,009,640	2,717,968	2,818,284
REVENUE OVER (UNDER) EXPENSES	(46,890)	68,499	312,076	143,332	137,313	-	-	-	-
Ending Fund Balance	779,527	848,026	1,160,102	1,303,434	1,440,747	1,440,747	1,440,747	1,440,747	1,440,747
Fund Balance as a Percent of Annual Expenses	25%	32%	42%	46%	49%	48%	48%	53%	51%
GENERAL FUND OPERATING TAX LEVY			1,704,318	2,098,859	2,139,520	2,109,502	2,113,182	1,846,220	1,969,812
ANNUAL INCREASE				23.1%	1.9%	-1.4%	0.2%	-12.6%	6.7%
DEBT SERVICE LEVIES									
EXISTING									
Equipment Cert portion of 2011A GO Bonds				85,833	91,928	89,723	87,518	85,313	88,358
CIP Refunding Bonds of 2010A				126,308	130,172	128,361	126,127	128,962	
FUTURE									
Redevelopment Options					0	0	0	165,270	165,270
Pavement Management					0	54,075	54,075	144,245	144,245
Equipment					0	0	0	0	0
TOTAL SPECIAL LEVIES	0	0	0	212,141	222,100	272,158	267,719	523,789	397,872
TOTAL TAX LEVIES-Based on Tax Capacity	0	0	1,704,318	2,311,000	2,361,620	2,381,660	2,380,901	2,370,009	2,367,684
Adjustment for Fiscal Disparities Distribution				(311,804)	(287,572)	(290,448)	(293,352)	(296,286)	(299,249)
NET LEVY TO TAXPAYERS	0	0	1,704,318	1,999,196	2,074,048	2,091,212	2,087,549	2,073,724	2,068,436
EXISTING TAX CAPACITY (TAX BASE)	3,460,483	3,196,738	3,272,713	3,091,764	2,914,360	2,826,929	2,826,929	2,911,737	2,940,854
TAX INCREMENT CAPTURED TAX CAPACITY	0	0	0	0	0	0	0	0	0
NEW REDEVELOPMENT TAX CAPACITY	0	0	0	0	0	0	0	0	0
TOTAL TAX CAPACITY	3,460,483	3,196,738	3,272,713	3,091,764	2,914,360	2,826,929	2,826,929	2,911,737	2,940,854
TAX RATE ON TAX CAPACITY	44.046%	53.643%	60.261%	64.662%	71.166%	73.975%	73.845%	71.219%	70.335%
TAX RATE % CHANGE		21.79%	12.34%	7.30%	10.06%	3.95%	-0.18%	-3.56%	-1.24%
Market Value	156,900	156,900	156,900	156,900	145,133	140,779	140,779	145,002	146,452
Tax Capacity	1,338	1,338	1,338	1,338	1,209	1,162	1,162	1,208	1,224
City Taxes after MVHC or Exclusion				\$865	\$861	\$859	\$858	\$860	\$861
% tax increase on average home				7.30%	-0.53%	-0.14%	-0.18%	0.28%	0.02%

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2013 PROPOSED BUDGET**

REVENUE	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 PROPOSED BUDGET
Property Taxes				
Current ad valorem	\$ 1,437,249	\$ 1,634,410	\$ 1,715,821	\$ 1,786,948
Fiscal disparities	244,626	310,234	318,838	287,572
Delinquent	22,670	4,908	0	0
Fire relief	65,760	65,000	64,200	65,000
Special Assessments	0	0	0	0
Total Property Taxes	1,770,305	2,014,552	2,098,859	2,139,520
Intergovernmental Revenue				
Local governmental aid	588,876	588,876	588,876	588,876
Market Value & other tax credits	(38)	131	0	0
Police town aid	51,292	46,565	50,000	50,000
Police training reimbursement	2,151	2,651	3,000	2,650
State fire relief aid	14,530	13,091	14,000	13,500
Other/miscellaneous grants	24,949	63,166	10,000	20,000
Total Intergovernmental Revenue	681,760	714,480	665,876	675,026
Licenses and Permits				
Conditional use permits	0	0	600	0
Licenses and permits	4,384	1,740	4,500	4,500
Liquor licenses	8,360	8,330	8,300	8,300
Cigarette licenses	500	800	100	500
Building permit fees	79,848	66,218	45,000	60,000
Animal licenses/citations	1,975	1,970	2,000	2,000
Recycling/sanitation	900	4,200	1,000	1,000
Total Licenses and Permits	95,967	83,258	61,500	76,300
Charges for Services				
Planning and zoning	6,431	1,050	5,500	1,000
Special assessment search	0	0	200	0
Accident reports	107	206	100	100
Antenna franchise fees	59,150	69,132	82,000	92,000
Miscellaneous	72	9,344	250	250
Total Charges for Services	65,760	79,732	88,050	93,350
Other Revenue				
Fines and forfeits	52,659	70,006	48,000	48,000
Interest earned on investments	8,348	8,401	2,500	8,000
Rent or sale of property	644	2,477	0	0
Donations	6,995	52,055	2,000	8,000
Other	13,050	63,938	14,000	14,000
Total Other Revenue	81,696	196,877	66,500	78,000
TOTAL REVENUE	2,695,488	3,088,899	2,980,785	3,062,196

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2013 PROPOSED BUDGET**

<u>EXPENDITURES: GENERAL GOVERNMENT</u>	2010 <u>ACTUAL</u>	2011 <u>ACTUAL</u>	2012 <u>APPROVED BUDGET</u>	2013 <u>PROPOSED BUDGET</u>
Mayor and Council				
Personnel services	\$ 20,413	\$ 23,545	\$ 19,550	\$ 19,550
PERA	598	0	598	598
FICA/Medicare	1,496	0	1,496	1,496
Workers Comp	37	0	37	46
Travel/conferences	0	0	300	300
Memberships	20	0	100	100
Education	365	80	2,000	2,000
Miscellaneous	63	133	0	0
Total Mayor and Council	<u>22,991</u>	<u>23,758</u>	<u>24,080</u>	<u>24,089</u>
Administration				
Personnel services	240,070	280,207	176,423	148,470
PERA	0	0	9,745	10,764
FICA/Medicare	0	0	12,425	10,353
Health Insurance	40,403	66,112	51,253	30,511
Workers Comp	0	0	1,138	1,389
Office supplies	13,129	6,153	13,523	12,500
Computer and phone services	4,329	949	1,600	2,600
Equipment repairs and maintenance	13,565	24,978	13,972	14,391
Travel & mileage	2,501	486	2,576	500
Printing and publishing	5,316	5,626	5,476	5,640
Postage	2,943	3,341	3,031	3,441
Dues and subscriptions	6,772	6,464	6,975	6,658
Education	4,315	2,149	2,500	4,200
Contractual services	15,671	14,194	16,141	14,620
Capital outlay	338	1,686	3,000	1,737
Miscellaneous	1,362	5,082	6,500	5,234
Total Administration	<u>350,714</u>	<u>417,427</u>	<u>326,278</u>	<u>273,008</u>
Elections				
Temporary employees	4,539	732	4,000	1,000
Operating supplies	107	0	1,600	100
Travel and conferences	0	0	400	0
Printing and publishing	0	0	500	0
Miscellaneous	1,066	940	500	500
Total Elections	<u>5,712</u>	<u>1,672</u>	<u>7,000</u>	<u>1,600</u>

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2013 PROPOSED BUDGET**

	2010	2011	2012	2013
<u>EXPENDITURES: GENERAL GOVERNMENT</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>PROPOSED BUDGET</u>
Professional services				
Accounting/audit	34,765	42,930	35,000	44,218
Engineering	10,880	26,390	25,000	27,182
Legal	72,640	72,670	72,000	74,850
IT, phone support and hardware	30,100	26,253	30,000	32,960
Financial/Assessment services	25,596	33,498	22,000	34,503
Building inspection	39,047	17,929	40,000	20,000
Insurance	53,976	50,152	63,000	51,657
Miscellaneous contracted services	416	5,608	10,000	5,776
Total Professional Services	<u>267,420</u>	<u>275,430</u>	<u>297,000</u>	<u>291,146</u>
Planning and Zoning				
Personnel services	30,831	2,086	23,473	25,493
PERA	0	0	1,408	1,848
FICA/Medicare	0	0	1,796	1,808
Health Insurance	0	0	4,062	3,794
Workers Comp	0	0	228	277
Planning commission	0	0	3,000	3,000
Operating supplies	0	0	100	100
Professional services	15,444	61,930	4,500	10,000
Travel and conferences	0	0	500	1,000
Printing and publishing	0	0	0	0
Education	0	0	0	750
Dues and subscriptions	0	0	0	0
Capital outlay	0	0	0	0
Miscellaneous	16,987	4,020	0	0
Total Planning and Zoning	<u>63,262</u>	<u>68,036</u>	<u>39,066</u>	<u>48,070</u>
Government Buildings				
City Hall				
Operating supplies	1,192	676	100	100
Repairs and maintenance	3,247	1,409	6,500	6,500
Utilities	7,957	9,478	8,442	8,695
Capital outlay	358	4,737	3,500	3,500
Total City Hall	<u>12,754</u>	<u>16,300</u>	<u>18,542</u>	<u>18,795</u>
Library				
Personnel	0	0	12,500	12,500
Repairs and maintenance	0	455	750	750
Utilities	3,773	3,009	4,003	3,500
Capital outlay	0	0	7,500	6,500
Total Library	<u>3,773</u>	<u>3,464</u>	<u>24,753</u>	<u>23,250</u>
Railroad Tower				
Operating supplies	0	0	0	0
Repairs and maintenance	0	0	750	300
Phone	0	0	300	300
Utilities	124	489	132	520
Total Railroad Tower	<u>124</u>	<u>489</u>	<u>1,182</u>	<u>1,120</u>
Total Government Buildings	<u>16,651</u>	<u>20,253</u>	<u>44,477</u>	<u>43,165</u>
Total General Government	726,750	806,576	737,901	681,079

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2013 PROPOSED BUDGET**

EXPENDITURES: PUBLIC SAFETY	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 PROPOSED BUDGET
Police Department				
Personnel services (7)	569,885	596,916	514,723	479,683
PERA	0	0	68,670	69,075
FICA/Medicare	0	0	37,257	5,953
Workers' Compensation	0	0	21,410	18,115
Health insurance	95,265	86,682	86,048	84,692
Overtime	0	0	0	15,000
CSO	0	0	0	12,000
Animal control	0	0	4,500	3,000
Office supplies	4,263	2,025	4,391	4,300
Cell phones and pagers	3,416	1,717	3,518	3,200
Vehicle supplies	8,427	3,721	8,680	8,500
Tools and equipment	804	433	828	800
Fuel	22,642	27,219	26,000	28,325
Uniforms	9,018	6,111	9,289	8,500
Departmental services	9,274	8,351	5,000	8,602
Memberships and conferences	450	242	470	350
Education	4,026	3,916	4,147	4,100
Vehicle repair and maintenance	3,351	470	3,452	3,500
Dispatch	28,745	19,811	29,607	27,000
MDC lease – Washington County	3,500	9,085	3,605	9,358
Radios 800 MHz - 15 radios @ \$400/yr	0	0	6,000	6,180
Capital outlay	5,860	7,892	7,500	7,500
Total Police Department	768,926	774,591	845,095	807,733
Animal Control/CSO				
Personnel services / CSO	66	0	0	0
FICA/Medicare	0	0	0	0
Animal impound	166	0	0	0
Uniforms	0	0	0	0
Miscellaneous	0	0	0	0
Total Animal Control/CSO	232	0	0	0

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2013 PROPOSED BUDGET**

EXPENDITURES: PUBLIC SAFETY	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 PROPOSED BUDGET
Fire Protection				
Personnel services (28)	28,236	27,059	29,700	37,000
Workers' compensation insurance	1,890	4,421	3,253	4,067
Office supplies	6,689	7,210	6,000	6,000
Vehicle supplies	11,652	6,728	4,000	4,000
Tools and equipment	0	172	4,000	4,000
Fuel	1,902	3,130	2,018	3,321
Uniforms	6,756	54,351	1,000	1,000
Computers and phones (1-cell)	2,421	1,449	2,568	1,537
Radios - 800 MHz (27) * \$400/yr	0	0	11,124	11,458
Travel and conferences	617	1,093	655	1,160
Memberships and subscriptions	505	3,318	536	3,520
Education	6,536	9,278	6,934	9,843
Repairs and maintenance	264	759	280	805
Contractual	4,604	8,904	6,500	6,500
Fire Relief	66,660	71,816	64,200	65,000
State Fire Relief Aid	13,630	13,091	14,000	13,500
Fire Marshall	0	23	3,000	3,000
Civil Defence	96	678	300	300
Capital outlay	2,424	6,200	20,000	15,000
Total Fire Protection	<u>154,882</u>	<u>219,680</u>	<u>180,068</u>	<u>191,011</u>
Fire Station No. 1				
Operating supplies	241		500	500
Repairs and maintenance	342	444	1,000	1,000
Utilities	10,600	6,602	11,246	9,222
Capital outlay	34,201	817	1,500	6,500
Total Fire Station No. 1	<u>45,384</u>	<u>7,863</u>	<u>14,246</u>	<u>17,222</u>
Fire Station No. 2				
Operating supplies	0	0	500	500
Repairs and maintenance	175	0	0	0
Utilities	3,128	2,142	3,318	2,272
Capital outlay	0	0	0	0
Total Fire Station No. 2	<u>3,303</u>	<u>2,142</u>	<u>3,818</u>	<u>2,772</u>
Total Public Safety	<u>972,727</u>	<u>1,004,276</u>	<u>1,043,227</u>	<u>1,018,738</u>

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2013 PROPOSED BUDGET**

	2010	2011	2012	2013
<u>EXPENDITURES: OPERATIONS & MAINTENANCE</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>PROPOSED BUDGET</u>
Streets				
Personnel services	242,135	197,906	200,432	107,855
PERA	0	0	12,026	7,820
FICA/Medicare	0	0	15,333	7,574
Workers' compensation	0	0	14,094	13,158
Health insurance	47,253	37,338	28,643	29,519
Full-time overtime	0	0	0	10,000
Part-time personnel	0	0	6,000	6,000
Operations and supplies	39,550	68,063	40,737	70,105
Vehicle supplies	5,173	17,779	5,328	18,312
Small tools and equipment	537	280	553	288
Fuel	17,844	16,909	18,379	17,416
Uniforms	4,572	3,817	4,709	3,932
Computer (2) and phone (5) services	3,720	5,966	3,832	6,145
Street maintenance	11,861	61,056	80,000	62,888
Repairs and maintenance	5,778	3,956	5,951	4,075
Miscellaneous	3,171	19,321	3,266	19,901
Total Streets	381,594	432,391	439,283	384,988
Composting				
Personnel services	5,311	0	4,500	4,500
Operating supplies	14	210	500	500
Capital outlay	0	0	0	0
Miscellaneous contractual	0	500	0	0
Total Composting	5,325	710	5,000	5,000
Public Works Garage				
Operating supplies	527	125	500	500
Repairs and maintenance	2,810	5,595	750	750
Utilities	14,147	11,422	15,009	12,500
Capital outlay	0	0	1,500	2,000
Total Public Works Garage	17,484	17,142	17,759	15,750
Total Public Works	404,403	450,243	462,042	405,738

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2013 PROPOSED BUDGET**

	2010	2011	2012	2013
<u>EXPENDITURES: OPERATIONS & MAINTENANCE</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>PROPOSED BUDGET</u>
Parks				
Personnel services (3)	205,570	256,856	164,971	213,657
PERA	0	0	9,898	15,490
FICA/Medicare	0	0	12,620	15,081
Health insurance	49,941	46,157	31,368	33,523
Workers' compensation	0	0	3,562	7,928
Part-time personnel services	0	0	4,700	4,841
Operating supplies	8,232	10,555	8,479	10,872
Vehicle supplies	3,179	2,733	3,274	2,815
Tools and minor equipment	870	138	896	142
Fuels	697	71	718	73
Uniforms	351	1,397	362	1,439
Rental	0	554	0	571
Quest phone lines - warming houses (2)	890	1,258	0	1,296
Miscellaneous contractual	7,180	10,853	7,500	7,500
Capital outlay	2,850	3,783	2,936	21,000
Miscellaneous	0	388	0	400
Total Parks	279,760	334,743	251,284	336,628
Recreation				
Personnel services	1,759	2,241	2,500	2,500
Supplies	284	256	500	500
Capital outlay	0	0	500	0
Total Recreation	2,043	2,497	3,500	3,000
Parks Buildings - Warming Houses				
Operating supplies	286	0	0	0
Repairs and maintenance	0	432	500	500
Utilities	4,786	2,684	5,000	5,000
Capital outlay	0	1,815	0	0
Total Parks Buildings	5,072	4,931	5,500	5,500
Special Contributions				
Athletic Association	100	7,237	5,000	5,000
Total Special Projects	100	7,237	5,000	5,000
Total Parks and Recreation	286,975	349,408	265,284	350,128
Capital outlay				
Property Purchase	0	0	0	0
Miscellaneous				
Contingency	8,661	1,000	10,000	10,000
TOTAL EXPENDITURES	2,399,516	2,611,503	2,518,454	2,465,683

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2013 PROPOSED BUDGET**

	2010	2011	2012	2013
<u>EXPENDITURES: OPERATIONS & MAINTENANCE</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>PROPOSED BUDGET</u>
Excess (Deficiency) of Revenue over Expenditures	295,972	477,396	462,331	596,513
Other Financing Sources (uses) net				
Economic Development Authority	0	(70,000)	(250,000)	(280,000)
Heritage Preservation Fund	(7,200)	(7,200)	(7,200)	(7,200)
Parks Fund	0	(11,800)	(11,800)	(57,000)
Public Works Building Fund	(153,457)	0	0	0
Buy Forfeiture Fund	(2,784)	(288)	0	0
Fire Engine Fund	(64,032)	(64,032)	0	0
Equipment Fund	0	0	(50,000)	(75,000)
Buildings Fund	0	0	0	(40,000)
Streetlight Enterprise Fund	0	(12,000)	0	0
Total Other Financing Sources	<u>(227,473)</u>	<u>(165,320)</u>	<u>(319,000)</u>	<u>(459,200)</u>
Other Financing Sources (uses) net	(227,473)	(165,320)	(319,000)	(459,200)
Net change in fund balance	68,499	312,076	143,331	137,313
Fund Balance: Beginning of Year	779,527	848,026	1,160,102	1,303,433
Fund Balance: End of Year	<u>\$ 848,026</u>	<u>\$ 1,160,102</u>	<u>\$ 1,303,433</u>	<u>\$ 1,440,746</u>
Ratio: Fund balance to expenditures	35.3%	41.8%	45.9%	49.3%

CITY OF NEWPORT, MINNESOTA

**WATER ENTERPRISE FUND
2013 PROPOSED BUDGET**

	2011 ACTUAL	2012 REVISED BUDGET	2013 PROPOSED BUDGET	2014 PROPOSED BUDGET	2015 PROPOSED BUDGET	2016 PROPOSED BUDGET	2017 PROPOSED BUDGET
Operating revenue	15%	15%	0%				
Water sales	\$ 183,372	\$ 190,000	\$ 190,000	\$ 209,000	\$ 219,450	\$ 230,423	\$ 241,944
Trunk connection fees	0	120	120	120	120	120	120
Permits and licenses	3,420	100	100	100	100	100	100
Total operating revenue	186,792	190,220	190,220	209,220	219,670	230,643	242,164
Operating expenses							
Personnel	50,167	28,634	66,673	67,843	69,878	71,975	74,134
Employee benefits	8,551	3,811	20,298	20,466	21,080	21,712	22,364
Insurance	6,373	3,811	6,761	6,964	7,173	7,388	7,610
Supplies	22,462	18,116	23,830	24,545	25,281	26,040	26,821
Utilities	25,985	38,633	27,567	28,394	29,246	30,123	31,027
Depreciation	74,699	70,000	70,000	70,000	70,001	70,002	70,003
Other	28,821	30,000	30,000	30,000	30,900	31,827	32,782
Total operating expenses	217,058	193,005	245,129	248,212	253,559	259,067	264,740
Operating income (loss)	(30,266)	(2,785)	(54,909)	(38,992)	(33,889)	(28,424)	(22,576)
Cash flows							
Operating income (loss)	(30,266)	(2,785)	(54,909)	(38,992)	(33,889)	(28,424)	(22,576)
Depreciation	74,699	70,000	70,000	70,000	70,001	70,002	70,003
Change in assets and liabilities	(12,465)	(6,673)	(6,672)	(6,671)	(6,671)	(6,671)	(6,671)
Acquisition of capital assets	116,610	0	0	0	0	0	0
Net cash provided (used) by noncapital financing activities							
Water meter changout	0	(16,673)	(16,673)	(16,673)	(16,673)	(16,673)	(16,673)
Telemetry controls	0	0	0	(12,500)	(12,500)	(12,500)	(12,500)
Interest received	2,921	2,000	2,000	2,000	300	300	300
Well #1 rehab	0	(50,000)	0	0	0	0	0
250,000 Tower Inspection/Maint	0	0	(20,000)	0	0	0	0
500,000 Tower Inspection/Maint	0	0	0	(20,000)	0	0	0
Net change in cash and cash equivalents	151,499	(4,131)	(26,254)	(22,836)	568	6,034	11,883
Cash and cash equivalents							
Beginning of year	204,421	355,920	351,789	325,535	302,699	303,267	309,301
End of year	\$ 355,920	\$ 351,789	\$ 325,535	\$ 302,699	\$ 303,267	\$ 309,301	\$ 321,184

CITY OF NEWPORT, MINNESOTA

SEWER ENTERPRISE FUND
2013 PROPOSED BUDGET

	2011 ACTUAL	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	2014 PROPOSED BUDGET	2015 PROPOSED BUDGET	2016 PROPOSED BUDGET	2017 PROPOSED BUDGET
Operating revenue	3%	3%					
Sewer charges	\$ 330,254	\$ 330,254	\$ 340,162	\$ 350,366	\$ 360,877	\$ 371,704	\$ 382,855
Trunk connection fees	0	0	0	0	0	0	0
Permits and licenses	21,965	0	0	0	0	0	0
Total operating revenue	352,219	330,254	340,162	350,366	360,877	371,704	382,855
Operating expenses							
Salaries	47,382	48,803	66,674	67,844	69,879	71,976	74,135
Employee benefits	8,161	8,406	21,367	21,535	22,181	22,846	23,532
MCES sewer charges	171,392	187,364	150,000	140,000	140,000	140,000	140,000
Insurance	6,313	6,502	6,697	6,898	7,105	7,318	7,538
Supplies	9,562	9,849	10,144	10,448	10,762	11,085	11,417
Utilities	5,749	5,921	6,099	6,282	6,470	6,665	6,864
Depreciation	31,134	40,000	40,000	40,000	40,000	40,000	40,000
Other	9,228	9,505	9,790	10,084	10,386	10,698	11,019
Total operating expenses	288,921	316,351	310,771	303,091	306,784	310,587	314,505
Operating income (loss)	63,298	13,903	29,391	47,276	54,094	61,117	68,350
Cash flows							
Operating income (loss)	63,298	13,903	29,391	47,276	54,094	61,117	68,350
Depreciation	31,134	40,000	40,000	40,000	40,000	40,000	40,000
Change in assets and liabilities	(19,287)	2,000	2,000	2,000	2,001	2,002	2,003
Cash flows from noncapital financing activities							
I/I project financing	9,573	(24,064)	(24,064)	(24,064)	(24,064)	(24,064)	(24,064)
I/I project	276,903	(195,000)	0	0	0	0	0
Interest received	4,643	1,123	3,538	3,734	4,005	4,310	4,650
Telemetry System financing	0	0	0	(12,500)	(12,500)	(12,500)	(12,500)
Lift station rehab	0	(54,000)	0	0	0	0	0
Vehicle purchase	0	0	0	0	0	0	0
Net change in cash and cash equivalents	366,264	(216,038)	(26,855)	56,446	63,536	70,865	78,439
Cash and cash equivalents							
Beginning of year	654,534	1,020,798	804,760	777,905	834,351	897,886	968,751
End of year	\$ 1,020,798	\$ 804,760	\$ 777,905	\$ 834,351	\$ 897,886	\$ 968,751	\$ 1,047,190

CITY OF NEWPORT, MINNESOTA

**STORM SEWER ENTERPRISE FUND
2013 PROPOSED BUDGET**

	2011 ACTUAL	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	2014 PROPOSED BUDGET	2015 PROPOSED BUDGET	2016 PROPOSED BUDGET	2017 PROPOSED BUDGET
Operating revenue							
Sewer charges	\$ 12,123	\$ 21,053	\$ 30,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Total operating revenue	12,123	21,053	30,000	40,000	40,000	40,000	40,000
Operating expenses							
Salaries	0	0	0	6,485	6,680	6,880	7,086
Employee benefits	0	0	0	2,693	2,774	2,857	2,943
Insurance	0	0	0	0	0	0	0
Supplies	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0
Depreciation	0	0	0	0	0	1	2
Other/Street Sweeping	284	293	301	3,500	3,605	3,713	3,825
Total operating expenses	284	293	301	12,678	13,058	13,451	13,856
Operating income (loss)	11,839	20,760	29,699	27,322	26,942	26,549	26,144
Cash flows							
Operating income (loss)	11,839	20,760	29,699	27,322	26,942	26,549	26,144
Depreciation	0	0	0	0	0	0	0
Change in assets and liabilities	0	0	0	0	0	0	0
Interest received	12	14	16	18	20	22	24
North Ravine Debt Service 2012-2031	0	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Net change in cash and cash equivalents	11,851	774	9,715	7,340	6,962	6,571	6,168
Cash and cash equivalents							
Beginning of year	4,736	16,587	17,361	27,076	34,416	41,378	47,949
End of year	\$ 16,587	\$ 17,361	\$ 27,076	\$ 34,416	\$ 41,378	\$ 47,949	\$ 54,117

CITY OF NEWPORT, MINNESOTA

**STREET LIGHT ENTERPRISE FUND
2013 PROPOSED BUDGET**

	2011 ACTUAL	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	2014 PROPOSED BUDGET	2015 PROPOSED BUDGET	2016 PROPOSED BUDGET	2017 PROPOSED BUDGET
Operating revenue							
Street light charges	42,386	43,658	48,460	53,791	56,211	57,897	59,634
Total operating revenue	42,386	43,658	48,460	53,791	56,211	57,897	59,634
Operating expenses							
Salaries	0	0	0	6,485	6,680	6,485	6,680
Employee benefits	0	0	0	2,693	2,774	2,693	2,774
Insurance	0	0	0	0	0	0	0
Supplies	0	0	0	0	0	0	0
Utilities	41,556	42,803	44,087	45,409	46,772	48,175	49,620
Depreciation	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
Total operating expenses	41,556	42,803	44,087	54,587	56,225	57,353	59,073
Operating income (loss)	830	855	4,373	(797)	(14)	545	561
Cash flows							
Operating income (loss)	830	855	4,373	(797)	(14)	545	561
Depreciation	0	0	0	0	0	0	0
Change in assets and liabilities	12,000	0	0	0	0	0	0
Interest received	0	0	0	0	0	0	0
Net change in cash and cash equivalents	12,830	855	4,373	(797)	(14)	545	561
Cash and cash equivalents							
Beginning of year	(12,698)	132	987	5,360	4,563	4,549	5,094
End of year	\$ 132	\$ 987	\$ 5,360	\$ 4,563	\$ 4,549	\$ 5,094	\$ 5,655

CITY OF NEWPORT, MINNESOTA

PARKS CAPITAL IMPROVEMENT PLAN
2013 - 2017 PROPOSED BUDGET

EXPENDITURES	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	2014 PROPOSED BUDGET	2015 PROPOSED BUDGET	2016 PROPOSED BUDGET	2017 PROPOSED BUDGET
Bailey School Forest						
Install 45' gazebo	12,000	-	-	-	-	-
Parkinglot and trail maintenance	-	-	-	-	-	-
Busy Beaver Park						
Build shelter with table	-	-	-	-	-	15,000
Lions Park						
Install fence for dog park	-	-	8,500	-	-	-
Install new play structure	-	-	-	-	-	50,000
Repair ice rink	-	-	-	-	-	-
New lighting for skating	-	-	-	-	-	-
Asphalt hockey rink	-	-	-	-	-	-
Install mobile skate park	-	-	-	-	-	-
Parkinglot overlay	-	-	-	-	-	-
Loveland Park						
Parkinglot overlay	32,500	-	-	-	-	-
Finish tennis/basketball court	-	60,000	-	-	-	-
Repair warming house	-	-	5,000	-	-	-
Install new backstops	-	-	-	16,000	-	-
Lighting of the skating rink	-	-	-	-	30,000	-
Replace two ADA drinking fountains	-	-	-	-	-	-
Springler system on ball fields	-	-	-	-	-	-
Pioneer Park						
Complete War Memorial	-	15,000	-	-	-	-
Upgrade park lighting	-	-	8,500	-	-	-
Run water to large pavilion	-	-	5,000	-	-	-
Install parking area bituminous	-	-	-	-	-	8,500
Install ADA swing and hard surface	-	-	-	-	-	-
River Access Improvements						
-	-	-	-	-	-	-
TOTAL	44,500	75,000	27,000	16,000	30,000	73,500
Inflated	44,500	77,250	28,644	17,484	33,765	85,207
Bond repayment	-	-	-	-	-	-
Total Expenditures	44,500	77,250	28,644	17,484	33,765	85,207
REVENUES						
Interest	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-
Transfer In						
from General	11,800	57,000	40,000	40,000	50,000	50,000
Debt levy	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Total Revenues	11,800	57,000	40,000	40,000	50,000	50,000
Beginning Cash	73,994	41,294	21,044	32,400	54,916	71,151
Ending Cash	41,294	21,044	32,400	54,916	71,151	35,944

CITY OF NEWPORT, MINNESOTA

EQUIPMENT CAPITAL IMPROVEMENT PLAN
2013 - 2017 PROPOSED BUDGET

EXPENDITURES	2012 APPROVED BUDGET	2013 PROPOSED BUDGET	2014 PROPOSED BUDGET	2015 PROPOSED BUDGET	2016 PROPOSED BUDGET	2017 PROPOSED BUDGET
Police Department						
11 Ford Crossover	42,500	-	-	-	-	-
98 Ford CV replaced	-	-	-	-	-	-
09 Ford CV	-	-	-	43,000	-	-
09 Ford CV	-	-	-	-	43,500	-
09 Ford Explorer	-	-	-	-	-	-
03 Chevy Tahoe 4x4	-	-	43,000	-	-	-
TOTAL POLICE CAPITAL EQUIPMENT	\$42,500.00	\$0.00	\$43,000.00	\$43,000.00	\$43,500.00	\$0.00
Fire Department						
70 F-1 Grass Rig	-	-	-	-	-	-
82 F-2 Tanker/Tender	-	-	-	-	-	-
86 F-1 Rescue	450,000	'11 bonds	-	-	-	-
88 F-2 Pumper	-	replace w/'86	-	-	-	-
88 F-1 Grass Rig	-	-	-	-	40,000	-
04 F-1 Pumper	-	-	-	-	-	-
05 F-1 Chief's Vehicle	-	-	-	-	-	-
67 F-1 10kw Generator	-	-	-	-	-	70,000
TOTAL FIRE CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$70,000.00
Public Works						
02 S-10 Pickup	20,000	-	-	-	-	-
00 One-ton	-	-	-	-	-	-
03 Utility Truck	-	-	-	-	-	100,000
99 S-10 Pickup (parks)	-	-	-	-	-	-
99 3/4 ton (parks)	-	-	-	-	-	-
05 3/4 ton	-	-	-	-	-	-
82 Ford Backhoe	-	-	-	-	-	-
68 Motor Grader	-	-	-	-	-	-
81 Sweeper	-	-	50,000	-	-	-
98 Loader - John Deere	-	-	-	-	-	-
66 Paver	-	-	-	-	-	26,000
91 Chipper	-	-	-	-	-	26,523
96 Skid Steer	32,000	-	-	-	-	-
13 Tool Cat	-	50,000	-	-	-	-
01 Mower -Farris	19,000	-	-	-	-	-
03 Mower - Farris Mower	-	-	-	-	-	-
06 Mower - John Deere	-	-	-	-	-	-
87 Dump Truck - Ford	-	171,000	-	-	-	-
90 Dump Truck - Ford	-	-	-	-	-	-
03 Dump Truck - Sterling	-	-	-	-	-	-
TOTAL PUBLIC WORKS CAPITAL EQUIPMENT	71,000	221,000	50,000	-	-	152,523
Total	113,500	221,000	93,000	43,000	83,500	222,523
Inflated Capital Costs	113,500	227,630	98,664	46,987	93,980	257,965
Bond Repayment	-	-	-	-	-	-
Total Expenditures	113,500	227,630	98,664	46,987	93,980	257,965
REVENUES						
Interest	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	175,000
Transfer In from General	50,000	75,000	278,400	50,000	50,000	50,000
Debt levy	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Total Revenues	50,000	75,000	278,400	50,000	50,000	225,000
Beginning Cash	218,803	155,303	2,673	182,409	185,422	141,442
Ending Cash	155,303	2,673	182,409	185,422	141,442	108,477

CITY OF NEWPORT, MINNESOTA

BUILDINGS CAPITAL IMPROVEMENT PLAN
2013 - 2017 PROPOSED BUDGET

EXPENDITURES	2013 PROPOSED BUDGET	2014 PROPOSED BUDGET	2015 PROPOSED BUDGET	2016 PROPOSED BUDGET	2017 PROPOSED BUDGET
Police Department	-	-	-	-	-
TOTAL POLICE BUILDING IMPROVEMENTS	-	-	-	-	-
Fire Halls					
Fire Hall No. 1					
Replace HVAC throughout building	-	-	30,000	-	-
Tuck point all brick on building	-	-	-	-	20,000
Paint exterior of building	-	-	-	7,500	-
Paint interior of building	-	-	-	4,000	-
Upgrade lighting throughout building	-	-	-	5,500	-
Upgrade signage	-	-	-	-	-
Reconstruct all driving surfaces	-	-	-	-	-
Upgrade garage doors & openers	-	-	-	-	-
Concrete work for aprons and sidewalk	-	-	-	-	-
Replace roof on east site	-	-	-	-	-
Replace roof on west side	-	-	-	-	-
Fire Hall No. 3					
Renovate exterior of building	-	-	-	-	12,000
Replace HVAC throughout building	-	-	-	-	7,000
Upgrade lighting throughout building	-	-	-	-	6,000
Reconstruct all driving surfaces	-	-	-	-	-
Upgrade garage doors & openers	-	-	-	-	-
TOTAL FIRE STATIONS	-	-	30,000	17,000	45,000
Public Works Building					
Paint interior of maint. Shop and exterior	-	-	-	16,500	-
Tiling of floor repair	-	-	-	5,000	-
Security system	-	-	-	6,000	-
Upgrade garage doors & openers	-	-	-	-	-
New floor hoists for heavy equipment	-	-	-	-	-
Reroof building	-	-	-	-	-
Update HVAC for office area	-	-	-	-	-
Upgrade garage HVAC to radiant heat	-	-	-	-	-
Reconstruct all asphalt driving surfaces	-	-	-	-	-
TOTAL PUBLIC WORKS BUILDING	-	-	-	27,500	-
Library and Community Center					
Upgrade entry doors	-	12,000	-	-	-
Foundation repair	-	-	-	8,000	-
Install new roof	-	-	-	15,000	-
Paint exterior	-	-	-	4,750	-
Upgrade lighting	-	-	-	-	-
Exterior handrail replacement on ramp	-	-	-	-	-
Carpeting	-	-	-	-	-
TOTAL LIBRARY-COMMUNITY CENTER	-	12,000	-	27,750	-
Railroad Club					
Exterior upgrades to siding	-	-	-	-	-
Install new roof	-	-	-	12,000	-
Upgrade windows and doors	-	-	-	-	-
Upgrade electrical system & lighting	-	-	-	-	6,000
Upgrade HVAC	-	-	-	-	-
TOTAL RAILROAD CLUB	-	-	-	12,000	6,000
City Hall					
Upgrade HVAC in Police Department	-	-	-	7,500	-
Carpet Council Chambers	-	-	-	-	-
Paint interior and exterior	-	-	-	-	5,000
Replace roof	-	-	-	-	-
Reconstruct parking lot	-	-	-	-	-
TOTAL CITY HALL	-	-	-	7,500	5,000
Redevelopment Options					
TOTAL REDEVELOPMENT	-	0	-	2,700,000	0
Total	-	12,000	30,000	2,791,750	56,000
Inflated	-	12,360	31,827	3,050,621	63,028
Bond repayment	-	-	-	-	157,400
Total Expenditures	-	12,360	31,827	3,050,621	220,429
REVENUES					
Interest	-	-	-	-	-
Bond Proceeds	-	-	-	2,900,000	-
Transfer In					
from General	40,000	70,000	85,000	70,000	70,000
Debt levy	-	-	-	-	165,270
Intergovernmental	-	-	-	-	-
Total Revenues	40,000	70,000	85,000	2,970,000	235,270
Beginning Cash	-	40,000	97,640	150,813	70,192
Ending Cash	40,000	97,640	150,813	70,192	85,034

CITY OF NEWPORT, MINNESOTA

STREET IMPROVEMENTS CAPITAL IMPROVEMENT PLAN

EXPENDITURES	2012 PROPOSED BUDGET	2013 PROPOSED BUDGET	2014 PROPOSED BUDGET	2015 PROPOSED BUDGET	2016 PROPOSED BUDGET	2017 PROPOSED BUDGET
STREET IMPROVEMENTS						
2012 Projects	-	-	-	-	-	-
2013 Projects	-	814,460	-	-	-	-
2014 Projects	-	-	-	-	-	-
2015 Projects	-	-	-	1,191,013	-	-
Raceway to Fun Site	-	-	-	79,300	-	-
2016 Projects	-	-	-	-	-	-
2017 Projects	-	-	-	-	-	1,082,601
2020 Projects	-	-	-	-	-	-
Century Drive Area	-	-	-	-	-	-
TOTAL STREET IMPROVEMENTS	-	814,460	-	1,270,313	-	1,082,601
Total	-	814,460	-	1,270,313	-	1,082,601
Inflated	-	838,894	-	1,388,106	-	1,255,031
Bond Repayment	-	-	65,373	65,373	178,446	178,446
Total Expenditures	-	838,894	65,373	1,453,479	178,446	1,433,478
REVENUES						
Interest	-	-	-	-	-	-
Bond Proceeds	-	840,000	-	1,400,000	-	1,400,000
Transfer In from General from Utility Funds	-	-	-	-	-	-
Debt levy	-	-	54,075	54,075	144,245	144,245
Special assessments	-	-	14,567	14,567	43,124	43,124
Total Revenues	-	840,000	68,642	1,468,642	187,369	1,587,369
Beginning Cash	-	-	1,106	4,375	19,538	28,460
Ending Cash	-	1,106	4,375	19,538	28,460	182,351

CITY OF NEWPORT, MINNESOTA

NEWPORT ECONOMIC DEVELOPMENT AUTHORITY
2013 PROPOSED BUDGET

	2009	2010	2011	2012	2013
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED BUDGET
Revenue					
Intergovernmental	\$ -	\$ -	\$ 305,806	\$ -	\$ -
Investment earnings	79	1,000	1,119	1,500	1,000
Lodging Tax	0	0	0	5,500	6,840
Miscellaneous	0	0	0	0	0
Total Revenue	79	1,000	306,925	7,000	7,840
Expenditures					
General Government	0	17,642	750	0	0
Professional consulting services	0	0	0	0	0
Special projects					
Red Rock Gateway properties	0	0	0	0	0
Business Incentive Program	0	0	0	0	100,000
Façade Improvement Program	0	0	0	20,000	25,000
Matching Grant for Cleanup	0	0	0	25,000	25,000
Property purchase behind City Hall	0	0	0	0	50,000
Property purchases on the Levee	0	0	0	25,000	50,000
Property purchases by Mill Pond	0	0	0	0	75,000
Internship	0	0	0	0	10,400
Miscellaneous costs	0	0	0	0	5,000
Total Expenditures	0	17,642	750	70,000	340,400
Excess (deficiency) of revenue over expenditures	79	(16,642)	306,175	(63,000)	(332,560)
Other financing sources					
Transfers in	19,937	108,393	70,000	250,000	280,000
Transfers out	0	0	0	0	0
Net change in fund balances	20,016	91,751	376,175	187,000	(52,560)
Fund balances (deficit)					
Beginning of year	49,207	69,223	160,974	537,149	724,149
End of year	\$ 69,223	\$ 160,974	\$ 537,149	\$ 724,149	\$ 671,589

RESOLUTION NO. 2012-45

A RESOLUTION APPROVING LEVY CERTIFICATION FOR LEVY YEAR 2012, PAYABLE 2013, AND ADOPTING THE 2013 GENERAL FUND OPERATING BUDGET, THE 2013 WATER, SEWER, STORM WATER, AND STREETLIGHT ENTERPRISE FUNDS, THE 2013 ECONOMIC DEVELOPMENT AUTHORITY BUDGET, AND THE 2013-2017 CIP.

WHEREAS, The City Council of Newport annually establishes and adopts a General Fund Operating Budget; and

WHEREAS, The City Council of Newport did certify a proposed Preliminary Tax Levy to Washington County on September 6, 2012 in the amount of \$2,361,620 for levy year 2012; and

WHEREAS, The median residential property value fell 7.5% from 2012 to 2013 or from \$156,900 to \$145,100; and

WHEREAS, The median residential property is projected to receive a \$4.78 decrease in the City portion of their taxes payable 2013 under the Total Proposed Levy Certification Levy amount; and

WHEREAS, The City Council of Newport did hold a "Truth In Taxation" Hearing on Thursday, December 6, 2012; and

WHEREAS, The City Council of Newport did present the 2013 Proposed Final Levy, 2013 Proposed General Fund Operating Budget, 2013 Water, Sewer, Storm Water, and Streetlight Enterprise Funds, the 2013 Economic Development Authority Budget, and the 2013-2017 CIP at the December 6, 2012 City Council meeting; and

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council, County of Washington, Minnesota hereby certifies the following sums of money be levied for Payable 2013 Final Levy Certification upon the taxable property in the City of Newport:

General Fund:	\$2,139,520
(Ad valorem, fiscal disparities, fire relief)	
Equipment Certificate of Indebtedness:	91,928
(Issued in 2011 for plow and fire truck)	
Bonded Indebtedness:	<u>130,172</u>
(Issued in 2011 for I&I Project and water meters)	
TOTAL PROPOSED LEVY CERTIFICATION:	\$2,361,620

NOW, THEREFORE, BE IT FURTHER RESOLVED, That the City Clerk/Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor, Washington County, Minnesota.

Adopted this 6th day of December, 2012 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:

Geraghty	_____
Ingemann	_____
Sumner	_____
Gallagher	_____
Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Brian Anderson, City Administrator



MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: November 28, 2012

SUBJECT: 2013 Fee Schedule

DISCUSSION

The City Council approves an annual fee schedule each year. Attached for your review is a draft 2013 Fee Schedule. The draft outlines any revisions in red. Below is a summary of the revisions per section.

Liquor

- Staff is recommending that off-sale liquor licenses be increased to \$200. The maximum fee that a city can charge for an off-sale liquor license is \$240 for Newport's population and \$100 of that is refundable if the business conducts training for its employees, agrees to post a policy requiring ID checks, or provides an incentive program for employees to catch underage drinkers. As such, staff is recommending to increase the fee from \$100 to \$200 for 2013 and then increase from \$200 to \$240 for 2014.

Animal Control

- As approved at the August 2, 2012 City Council, chicken permits have been added to the fee schedule at \$25.

Building Permit

- Storage Sheds: Currently, building permits for a storage shed over 120 square feet is a flat fee of \$75. In several cases where the storage shed is over 120 square feet Cottage Grove staff has had to review the plans for it and as such the \$75 is not adequate to cover staff time. Therefore, staff is recommending that the fee be split into two categories, over and less than 120 square feet. The flat fee of \$75 would be for sheds under 120 square feet, where the cost for sheds over 120 square feet would be based on the value.
- Commercial Permits: Cottage Grove does not need to review certain commercial permits, including reroofing, residing, and window replacement. As such, staff is recommending that the fees for these permits be based on the value minus the plan review costs which is 65% of the building permit.
- Window Permits: Currently, window replacements for both residential and commercial properties are based on the value. Staff is recommending that the fee for residential window replacement be \$50, which is the same for residential reroofing and residing, and the fee for commercial window replacement be based on the value minus the plan review. Furthermore, staff is recommending that new windows for both residential and commercial be based on the value because in these cases Cottage Grove will need to review the plans.
- Bituminous Paving: This fee is not currently on the fee schedule even though the City charges it. Staff is recommending that it be added to the fee schedule.

Mechanical Permits:

- Furnace: This fee is not currently on the fee schedule even though the City charges it. Staff is recommending that it be added to the fee schedule.
- Commercial Permits: Cottage Grove does not need to review commercial mechanical permits. As such, staff is recommending that the fees for these permits be based on the value minus the plan review costs which is 65% of the building permit.

Plumbing Permits:

- Water Softener, Replacement or New: This fee is not currently on the fee schedule even though the City charges it. Staff is recommending that it be added to the fee schedule.

Utilities:

- Sewer and water rates increased per Resolution No. 2009-18.
- Water On/Off Fees for After Hours: Staff is recommending that this fee be increased to \$120 to account for language in the agreement with the local union stating that staff be paid a minimum of three hours if they are called into work after hours.
- Water Sales Tax: The City has been charging 7.125% for several years, however it was never reflected on the fee schedule.

Administration:

- Public Data Requests: Staff is recommending that public data requests be based on the cost of staff's time.

Police Department:

- DVD's and CD's: These fees are not currently on the fee schedule even though the City charges for them. Staff is recommending that it be added to the fee schedule.

RECOMMENDATION

It is recommended that the City Council approve Resolution No. 2012-46 approving the 2013 Fee Schedule with the above changes.

RESOLUTION NO. 2012-46

A RESOLUTION ADOPTING THE 2013 ANNUAL FEE SCHEDULE

WHEREAS, the City Council of Newport annually establishes and approves a fee schedule for services rendered by the City Attorney, City Engineer, City Planner and other City personnel; and

WHEREAS, the 2013 Fee Schedule includes changes to the following fees: off-sale liquor licenses, building permits, mechanical permits, plumbing permits, utilities, public data requests, and police department fees; and

WHEREAS, fees for the Chicken Permit are being added to the 2013 Fee Schedule; and

WHEREAS, the City Council did present the 2013 Fee Schedule at the December 6, 2012 City Council meeting; and

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council hereby approves the 2013 Fee Schedule.

Adopted this 6th day of December, 2012 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Brian Anderson, City Administrator

**CITY OF NEWPORT
2013 FEE SCHEDULE**

	FEE AMOUNT 2012	FEE AMOUNT 2013
1. LIQUOR		
On-sale	\$ 2,500.00	2,500.00
Off-sale	100.00	200.00
Sunday on-sale	200.00	200.00
On-sale wine	1,250.00	1,250.00
3.2 On-sale	100.00	100.00
3.2 One Day	25.00	25.00
3.2 Off-sale	30.00	30.00
Park Permit (Non-intoxicating)	50.00	50.00
Park Maintenance Deposit	100.00	100.00
Liquor Entertainment	400.00 /yr.	400.00 /yr.
1 - 4 Day Temporary On-sale	200.00	200.00
2. BUSINESS		
Rubbish Haulers	\$ 300.00	300.00
Commercial Contractors - not licensed with the State	50.00	50.00
Seasonal		
Farmer's Market	75.00	75.00
Christmas Trees	75.00	75.00
Fireworks	350.00	350.00
Incidental Fireworks	50.00	50.00
Billboard	100.00	100.00
Cigarettes	250.00	250.00
Games of Skill	50.00 /game	50.00 /game
Solicitors (per day)	50.00	50.00
Solicitors (per year)	300.00	300.00
Transient Merchant (per day)	100.00	100.00
Transient Merchant (per year)	300.00	300.00
Peddler / Hawker (per day)	50.00	50.00
Peddler / Hawker (per year)	250.00	250.00
Investigation Fee for Solicitors, Transient Merchants, Peddlers, Hawkers, and Massage Therapists	50.00	50.00
Whether or not permit is issued, this fee is not refundable.		
Pawnbroker Permit	1,500.00	1,500.00
Investigation Fee for Pawnbroker	1,500.00	1,500.00
\$500 will be refunded if total investigation is within MN.		
Message Therapy Businesses		
Application Fee	300.00	300.00
Investigation Fee	300.00	300.00
Additional Owner/New Officer	300.00	300.00
Change in On-Site Manager	100.00	100.00
Amendment to License	75.00	75.00
Massage Therapists		
New Application Fee	100.00	100.00
Renewal Application Fee	75.00	75.00
3. ANIMAL CONTROL		
Dog License	\$ 10.00	\$ 10.00
Dog License after Jan. 31st	20.00	20.00
Domestic Impound		
2nd Occurrence	50.00	50.00
3rd Occurrence	75.00	75.00
4th Occurrence	100.00	100.00
Chicken Permit		25.00
Farm Animal Permit	25.00	25.00
Kennel Permit (4 or more dogs / cats)	50.00	50.00
Domestic Boarding	actual cost	actual cost
Domestic Disposal	actual cost	actual cost
Farm Animal Impound	actual cost	actual cost
Farm Animal Boarding	actual cost	actual cost
Farm Animal Disposal	actual cost	actual cost
4. BUILDING PERMIT		
Business Sign (Temporary Banner, etc.)	\$ 10.00 /sign request	\$ 10.00 /sign request
Business Sign (Permanent)	based on value	based on value
Fireplace (Wood Burning)	based on value	based on value
Fireplace (Gas)	50.00	50.00
Swimming Pool	based on value	based on value
Storage Shed Under 120 Square Feet	75.00	75.00
Storage Shed Over 120 Square Feet		based on value
Residing (Residential)	50.00	50.00
Reroofing (Residential)	50.00	50.00
Commercial Fencing	based on value	based on value
Commercial Slab	based on value	based on value
Demolition (Residential)	100.00	100.00
Demolition (Commercial)	150.00	150.00

Commercial Roofing	based on value		based on value minus the plan review
Commercial Siding			based on value minus the plan review
Retaining Wall Over 4' (Residential)	based on value		based on value
Retaining Wall Over 4' (Commercial)	based on value		based on value
Replacing Windows (Residential)			50.00
Replacing Windows (Commercial)	based on value		based on value minus the plan review
New Windows (Residential and Commercial)			based on value
Moving House / Building	300.00		300.00
Bituminous Paving / Parking Lot Repair			based on value
Building Without Permit	double fee		double fee
Fire Inspection Permit	50.00		50.00
Rental Inspections	50.00 /unit		50.00 /unit
Each additional unit	12.00 /unit		12.00 /unit
Certificate of Occupancy	50.00		50.00
Vacant Building Registration			
Residential - First Year	1,000.00		1,000.00
Residential - Second Year	2,000.00		2,000.00
Commercial - First Year	1,500.00		1,500.00
Commercial - Second Year	3,000.00		3,000.00
5. MECHANICAL			
Air to Air Exchanger	\$ 75.00	\$	75.00
Air Conditioner	75.00		75.00
Furnace			75.00
Residential:			
Up to 400,000 BTU's	75.00		75.00
Each additional 100,000 BTU's	15.00		15.00
Commercial:			
Per Heating Unit	based on value		based on value minus the plan review
Ceiling Unit	based on value		based on value minus the plan review
Extra Piping Inspection Per Foot	based on value		based on value minus the plan review
6. PLUMBING			
Residential:			
Permit	\$ 50.00	\$	50.00
Per Opening	15.00		15.00
Commercial:			
Minimum or as set by City Administrator	based on value		based on value
Per Opening	based on value		based on value
Water Heater Replacement or New	15.00		15.00
Water Softener Replacement or New	15.00		15.00
Sprinkling System	UBC		UBC
Must be reviewed by State Fire Marshal			
7. ELECTRICAL - SEE ATTACHED FEE SCHEDULE FOR RATES			
8. UTILITY - SEE ATTACHED FEE SCHEDULE FOR RATES			
Sewer Fund			
Base Rate Minimum Charge	\$ 37.47	\$	38.59
Senior Citizen Minimum	18.74		19.29
Water Fund			
Minimum	23.82		25.01
Senior Citizen Minimum	11.91		12.50
Penalty After 30 Days	0.10		0.10
Combined Minimum	61.28		63.60
Senior Citizen Combined minimum	30.64		31.79
Note: Senior citizen discount is only applied to individually metered household accounts.			
Certification of Delinquent Utilities Fee	25.00 plus 18% interest		25.00 plus 18% interest
Normal Working Hours			
Water On	\$ 50.00	\$	50.00
Water Off	50.00		50.00
After Normal Working Hours (OT)			
Water On	75.00		120.00
Water Off	75.00		120.00
Final Meter Read	25.00		25.00
Fire Flow Test	100.00		100.00
9. WATER PERMIT			
Hook-Up	\$ 100.00	\$	100.00
Water Disconnect	100.00		100.00
10. WATER TAPPING			

1" - 1 1/2" line	\$	400.00	\$	400.00
2" line and over		time & material		time & material
11. SEWER PERMIT				
4" line hook-up	\$	100.00	\$	100.00
Sewer Disconnect		100.00		100.00
12. HYDRANT USE / HOOK-UP	\$	50.00	\$	50.00
Plus water usage at \$.01 / gal				
13. WATER METER TESTING				
2" or less	\$	75.00	\$	75.00
2" or more		75.00		75.00
14. WATER METER RENTAL PER DAY	\$	10.00	\$	10.00
1" with hydrant adapter (deposit)		350.00		350.00
1 1/2" with hydrant adapter (deposit)		550.00		550.00
15. WATER SALES TAX		6.8500 %		7.1250 %
16. SEWER AND WATER MAIN TRUNK	\$	3,000.00	\$	3,000.00
17. CITY ACCESS FEE (WAC)	\$	750.00	\$	750.00
18. CITY SEWER ACCESS FEE (SAC)	\$	750.00	\$	750.00
19. UTILITY SERVICE AGREEMENT	\$	300.00	\$	300.00
For I & I inspections (refundable upon successful inspection of all items)				
20. PUBLIC WORKS MAINTENANCE DEPARTMENT				
Truck use per hour (pick-up)	\$	40.00	\$	40.00
Other vehicle use per hour		75.00		75.00
Single axle dump truck		150.00		150.00
Tandem axle dump truck		200.00		200.00
Front end loader		150.00		150.00
Back hoe		150.00		150.00
Materials used		125%		125%
Labor		150%		150%
21. ADMINISTRATION				
Election Filing	\$	2.00	\$	2.00
Assessment Search		25.00		25.00
Searches may be requested in writing or oral. A fee is established 336A.09 MN Statutes 2008				
Comprehensive Land Use Plan		50.00		50.00
City Code of Ordinances		100.00		100.00
Zoning Ordinance		50.00		50.00
Large Zoning Map		5.00		5.00
Ortho Photomap	City cost at 125%		City cost at 125%	
Copies per page		0.25		0.25
Public Data Requests			Based on cost of staff's time	
Fax Transmissions		3.00		3.00
Each additional page		1.00		1.00
Compost brush per cubic yard		5.00		5.00
Leaves and grass clippings per load		5.00		5.00
Rental of Railroad Building per day		1.00		1.00
Non-Sufficient Funds (NSF) Checks		30.00		30.00
22. USE OF CITY HALL (capacity of 75)				
Commercial	\$	150.00	\$	150.00
Special Council Meeting		200.00		200.00
23. POLICE DEPARTMENT				
Accident Report	\$	10.00	\$	10.00
Driver's License Record		5.00		5.00
Police Report		0.25 /page		0.25 /page
Permit to carry a firearm		10.00		10.00
Photographs		actual cost		actual cost
DVD's				actual cost
CD's				actual cost
Vehicle Towing		actual cost		actual cost
Vehicle Impounding		actual cost		actual cost
Commercial lot per day		actual cost		actual cost
24. PLANNING & ZONING				
Rezoning	\$	500.00 plus escrow	\$	500.00 plus escrow
Street / Alley Vacation		350.00 plus escrow		350.00 plus escrow
Variance		300.00 plus escrow		300.00 plus escrow
Conditional Use Permit				
Residential		300.00 plus escrow		300.00 plus escrow
Commercial		450.00 plus escrow		450.00 plus escrow
Special Meeting		200.00 plus escrow		200.00 plus escrow
Certificate of Compliance (Home Occupation)		150.00		150.00

Home Occupation annual renewal	25.00		25.00
Comprehensive Guide Plan	500.00	plus escrow	500.00 plus escrow
Minor Subdivision	300.00	plus escrow	300.00 plus escrow
Major Subdivision Preliminary Plat	500.00	plus escrow	500.00 plus escrow
Plus per lot	50.00		50.00
Final Plat	200.00		200.00
Park Dedication Fees			
Residential - Land Dedication	9% of land		9% of land
Residential Single Family (in lieu of land dedication)	3,400.00	per dwelling unit	3,400.00 per dwelling unit
Residential Multi-Family (in lieu of land dedication)	3,000.00	per dwelling unit	3,000.00 per dwelling unit
Commercial / Industrial (in lieu of land dedication)	5% of land		5% of land

**CITY OF NEWPORT
2013 UTILITY FEE SCHEDULE**

Utility	Tier	Amount	Usage in gallons	
			From	To
Water	1	\$ 25.01	Base rate minimum charge	
	1	\$ 12.50	Senior base rate minimum charge	
	2	0.0020032	10,001	20,000
	3	0.0020338	20,001	30,000
	4	0.0020645	30,001	40,000
	5	0.0020849	40,001	50,000
	6	0.0021054	50,001	999,999
Sewer	1	\$ 14.76	Base rate minimum charge	
	1	\$ 7.37	Senior base rate minimum charge	
	2	0.0011815	10,001	20,000
	3	0.0011996	20,001	30,000
	4	0.0012177	30,001	40,000
	5	0.0012298	40,001	50,000
	6	0.0012418	50,001	999,999
MWCC	1	\$ 23.83	Base rate minimum charge	
	1	\$ 11.92	Senior base rate minimum charge	
	2	0.0019086	10,001	20,000
	3	0.0019378	20,001	30,000
	4	0.0019671	30,001	40,000
	5	0.0019865	40,001	50,000
	6	0.0020060	50,001	999,999
Storm Water				
	1	\$ 2.18	per REU per quarter	
Resident Street Light				
	1	\$ 4.17	per quarter	
Multiplex Street Light				
	1	\$ 50.07	per quarter	
Commercial Street Light				
	1	\$ 83.40	per quarter	

**CITY OF NEWPORT
2013 ELECTRICAL PERMIT FEE SCHEDULE**

Residential	Fee Amount
Minimum Fee	\$ 38.50
Single Family Dwelling and Multi Family Dwelling with Individual Service	148.50
Multi-Family Dwelling with Common Service	77.00 each
Swimming Pool, Spa, Fountain	84.00
Finish Basement, Rough-In- and Final Inspection	77.00
Amperes Service, Generators, and Other Power Supplies and Feeders to Separate Structures	
0-400 Amperes	38.50
401-800 Amperes	66.00
> 800 Amperes	110.00
Circuits	
0-200 Amperes	6.60
> 200 Amperes	16.50
Street, Parking, and Outdoor Lighting Standard	5.50
Traffic Signals	5.50
Transformers for Light, Heat, and Power (0-10 KVA)	16.50
Transformers for Light, Heat, and Power (> 10 KVA)	33.00
Transformers for Electronic Power Supplies, Signs, and Outline Lighting	5.50
Alarm Communication, Remote Control and Signal Circuits less than 50 Volts	0.83 each
Electrical Reinspection Fee	38.50
Investigation Fee for Electrical Work Started Without a Permit	Permit Fee
Residential Service Change Fuses to Breakers	75.00
 Commercial	
Minimum Commercial Electric Fee	\$ 77.00
Electrical Reinspection Fee	38.50
Services	
0-400 Amperes	38.50 each
401-800 Amperes	66.00 each
> 800 Amperes	110.00 each
Circuits and Feeders	
0-200 Amperes	6.60 each
> 200 Amperes	16.50 each
Street, Parking and Outdoor Lighting Standards	5.50 each
Traffic Signals	5.50 each
Transformers for Light, Heat, and Power (0-10 KVA)	16.50 each
Transformers for Light, Heat, and Power (> 10 KVA)	33.00 each
Transformers for Electronic Power Supplies, Signs and Outline	5.50 each

**CITY OF NEWPORT
2013 Based on Value Fees**

Permit Cost

Project Valuation	Fee Amount
\$1-\$500	\$25
\$501-\$2,000	\$25 + \$3.25/each additional \$100
\$2,001 - \$25,000	\$73.50 + 14.75/additional \$1,000
\$25,001 - \$50,000	\$415.75 + \$10.75/additional \$1,000
\$50,001 - \$100,000	\$682.50 + \$7.50/additional \$1,000
\$100,001 - \$500,000	\$1,053.50 + \$6/additional \$1,000
\$500,001 - \$1,000,000	\$3,427.75 + \$5/additional \$1,000
\$1,000,001 and up	\$5,945.25 + \$4/additional \$1,000

Plan Review Cost

65% of Permit Cost

State Surcharge Cost

Project Valuation	Fee Amount
Minimum Cost	\$5
\$1,000,000 or less	\$0 + 0.0005 x Project Valuation
\$1,000,001 - 2,000,000	\$500 + 0.0004 x Project Valuation - \$1,000,000
\$2,000,001 - 3,000,000	\$900 + 0.0003 x Project Valuation - \$2,000,000
\$3,000,001 - 4,000,000	\$1,200 + 0.0002 x Project Valuation - \$3,000,000
\$4,000,001 - 5,000,000	\$1,400 + 0.0001 x Project Valuation - \$4,000,000
\$5,000,001 and up	\$1,500 + 0.00005 x Project Valuation - \$5,000,000

RESOLUTION NO. 2012-47

A RESOLUTION DIRECTING CITY ADMINISTRATOR TO CERTIFY UNPAID WATER, SANITARY SEWER, STORM SEWER, AND STREET LIGHTING CHARGES TO THE COUNTY TREASURER/AUDITOR TO BE COLLECTED WITH OTHER TAXES ON SAID PROPERTY IN THE CITY OF NEWPORT, COUNTY OF WASHINGTON, MN

WHEREAS, the City of Newport ordinances establishes rules, rates and charges for water, sanitary sewer, storm sewer, and street lighting services, and

WHEREAS, Minnesota Statutes, Section 444.075, Subd. 3, provides that all delinquent water, sanitary sewer, storm sewer and street lighting charges not paid may be certified to the County Treasurer/Auditor with the taxes on such property; and

WHEREAS, the City Council of the City of Newport has determined that all delinquent Utility Charges shall be certified to the County Treasurer/Auditor with the taxes on such property; and

WHEREAS, an Assessment Roll has been prepared specifying the property and delinquent amount including all penalties to be certified against each particular property; and

WHEREAS, the City Council has elected to charge a service charge of \$25, \$5 of which goes to the County, and an annual interest rate charge of 18% to all delinquent accounts.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Newport, Minnesota hereby ordains:

1. Assessment No. 2012-01 in the amount of \$33,795.80 relating to the certification of delinquent utility bills is calculated as follows:

Sewer and Water Amount Delinquent	\$32,335.44
<u>Storm Water Amount Delinquent</u>	<u>\$ 1,460.36</u>
Total Certified	\$33,795.80

A copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute a special assessment against the lands named therein.

Adopted this 6th day of December, 2012 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Brian Anderson, City Administrator

STATE OF MINNESOTA
COUNTY OF WASHINGTON

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City of Newport at a duly authorized meeting thereof held on the ____ day of _____, 2012, as shown by the minutes of said meeting in my possession.

City Administrator

Notary Public
My Commission expires:

October 2012

Newport Police Department
Activity Report

		Monthly Total	Yearly Total
ACCIDENTS		4	61
ADMINISTRATIVE		54	759
ALARMS		13	86
ANIMAL CALLS		9	104
ARRESTS	Felony	4	20
	Misdemeanor	8	50
	Gross Misd.	4	22
ASSAULTS	Aggravated		
	Simple	1	20
ASSIST OTHER DEPT/OFFICER		48	591
ASSIST PUBLIC		182	1435
AUTO THEFT		1	9
	Attempted	2	4
BURGLARY		1	18
	Attempted		2
CHILD ABUSE/NEGLECT		1	9
CIVIL DISPUTES		3	66
CRIMINAL SEXUAL CONDUCT			2
CURFEW		1	1
DAMAGE TO PROPERTY		1	50
DEATH INV.			3
DISORDER CONDUCT			25
DOMESTICS		6	106
DRIVING COMPLAINT		9	90
DRUGS/PARAPHERNALIA			2
DRUNKS/DETOX		2	22
D.W.I.		8	30
FIRECALLS		9	74
FORGERY			3
FOUND PROPERTY		2	19
HAR/COMM		2	21
HANG UPS (911)		2	34
JUVENILE PETTY CITATIONS		4	19
JUVENILE PROBLEMS		5	52
LOCK-OUTS		3	34
MEDICAL CALLS		13	195
MISSING PERSONS			2
ORDINANCE VIOLATIONS		7	184
ORDINANCE WINTER PARK			27
PROWLERS			1
ROBBERY			
	Attempted		
RUN-AWAY			1
STOLEN AUTOS RECOVERED		3	12
SUSPICIOUS ACTIVITY		21	286
THEFT		15	152
	Attempted		
CITATIONS		112	963
TRAFFIC WARNINGS		99	786
		Monthly Total	Yearly Total
Overall Grand Total All Events		659	6452