



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
NOVEMBER 20, 2014 – 5:30 P.M.**

MAYOR: Tim Geraghty
COUNCIL: Tom Ingemann
Bill Sumner
Tracy Rahm
Steven Gallagher

City Administrator: Deb Hill
Supt. of Public Works: Bruce Hanson
Chief of Police: Curt Montgomery
Fire Chief: Mark Mailand
Executive Analyst: Renee Eisenbeisz

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes of the November 6, 2014 Regular City Council Meeting
 - B. Minutes of the November 12, 2014 Canvass Board Meeting
 - C. List of Bills in the Amount of \$153,122.41
 - D. Agreement between the City of Newport and Washington County for Subsurface Sewage Treatment System Inspection Services
 - E. **Resolution No. 2014-52** - Accepting Donations for the Period of October 10 - November 17, 2014
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
 - A. **Resolution No. 2014-53** - Approving a Minor Subdivision Requested by Patrick Schille for Property Located at 1631 3rd Avenue
 - B. **Ordinance No. 2014-16** - Approving a Zoning Amendment to Section 1350 Non-Residential Districts
 - C. Discussion Regarding Park Dedication Fees
 - D. **Resolution No. 2014-48** - Establishing Water and Sewer Rates for 2015 (Will be handed out at the meeting)
 - E. **Public Hearing** - To consider, and possibly adopt, amendments to Chapter 4, Licensing, Chapter 8, Nuisances, and possibly approve the Solid Waste Management Standards

Agenda for 11-20-14

1. **Ordinance No. 2014-17** - Amending Chapter 4, Licensing, and Chapter 8, Nuisances, and Adopting the Solid Waste Management Standards

10. ATTORNEY'S REPORT

11. POLICE CHIEF'S REPORT

12. FIRE CHIEF'S REPORT

13. ENGINEER'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- | | | |
|--------------------------------------------|----------------------|-----------|
| 1. City Offices Closed due to Thanksgiving | November 27-28, 2014 | |
| 2. City Council Meeting | December 4, 2014 | 5:30 p.m. |
| 3. Planning Commission Meeting | December 11, 2014 | 6:00 p.m. |
| 4. City Council Meeting | December 18, 2014 | 5:30 p.m. |



**City of Newport
City Council Minutes
November 6, 2014**

1. CALL TO ORDER

Mayor Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty; Tom Ingemann; Bill Sumner; Tracy Rahm; Steven Gallagher

Council Absent –

Staff Present – Deb Hill, City Administrator; Curt Montgomery, Police Chief; Renee Eisenbeisz, Executive Analyst; Fritz Knaak, City Attorney; Jon Herdegen, City Engineer;

Staff Absent – Bruce Hanson, Supt. of Public Works; Mark Mailand, Fire Chief;

4. ADOPT AGENDA

Motion by Ingemann seconded by Rahm, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.

5. ADOPT CONSENT AGENDA

Councilman Gallagher - I'd like to pull the October 23, 2014 Minutes.

Motion by Sumner, seconded by Ingemann, to approve the Consent Agenda as amended which includes the following items:

- A. Minutes of the October 16, 2014 Regular City Council Meeting
- B. Minutes of the October 16, 2014 City Council Workshop Meeting
- D. List of Bills in the Amount of \$401,449.34
- E. Gambling Permits for Cottage Grove Ducks Unlimited
- F. Farm Animal Permit for 1675 Kolff Street

With 5 Ayes, 0 Nays, the motion carried.

C. Minutes of the October 23, 2014 Special City Council Meeting

Councilman Gallagher - Could we amend the following sentence "The Council determined that further discipline may be warranted in all three instances and referred the matter for further action by the City Administrator and staff" to " The Council determined that further discipline may be warranted in all three instances and action was taken to refer the matter for further action by the City Administrator and staff ."

Councilman Rahm - You're saying to switch that around?

Councilman Gallagher - To say that action was taken.

Mayor Geraghty - Isn't that implied with "determined?"

Attorney Knaak - "Refer" says that something was done. I think he wants to actually say that some decision or action was taken at the Council meeting.

Councilman Gallagher - That's correct.

Attorney Knaak - That's fine and appropriate.

Councilman Gallagher - We could say "voted on" if you would like.

Attorney Knaak - My problem with that is voting is not inappropriate. My concern is getting to specific as to what occurred in a closed meeting.

Councilman Gallagher - How about "formal action was taken?"

Attorney Knaak - You could say that although it does beg the question.

Councilman Gallagher - We took a vote and closed our meeting, that should be noted in the minutes.

Mayor Geraghty - I'm fine with how they are.

Attorney Knaak - I'm trying to be sensitive to Councilman Gallagher's concerns. I want to state that it is not inappropriate to take a vote in a closed meeting.

Councilman Gallagher - So let's add that.

Councilman Rahm - If it's not inappropriate let's add that.

Attorney Knaak - It's not inappropriate but by adding that a specific action was taken we're talking about what happened at a closed meeting and that's what I was trying to avoid.

Councilman Rahm - Councilman Gallagher wants it amended because he doesn't think it's clear and has recommended some things and we need to say whether or not we agree with that. What will the phraseology be?

Mayor Geraghty - This is a true statement as to what happened.

Councilman Rahm - He's just asking for some clarification.

Motion by Geraghty, seconded by Ingemann, to approve the Minutes of the October 23, 2014 Special City Council Meeting as presented. With 3 Ayes, Rahm and Gallagher voting Nay, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

John Jacobson, 1820 Kolff Street - Not paying attention to the local politics, I don't know where we decided to have four deer kills this year versus the two. I have no more deer in my yard. How was that decided and will there be a published result?

Mayor Geraghty - We decided last year on it.

Councilman Gallagher - We don't state the number of deer to be called, we contract with MN Bowhunters Association who hunts two weekends.

Admin. Hill - It's four weekends.

Mr. Jacobson - There are some people who want to see some deer in the neighborhood. I've counted zero deer and 12

turkeys in the last few days. How do we find out how effective it was so we can approach you next year to say it was too much?

Councilman Ingemann - We do an aerial survey. I did one last winter and we presented the results to the DNR and they said that we're over populated with deer.

Councilman Rahm - We do the survey every other year.

Admin. Hill - They have taken 6 deer in the last two weekends.

Councilman Ingemann - Can they bow and hunt turkeys?

Councilman Gallagher - Yes they can but it's difficult.

7. MAYOR'S REPORT –

Mayor Geraghty - I wanted to do a summary report for the October 16 and 23 meetings. On October 16, the City Council held a workshop and went in to a closed session at 6:23 p.m. The City Council reviewed and discussed investigative data related to three pending complaints against City Police Officers Muellner, McArdell, and Crist. No formal action was taken. These complaints remain pending without resolution. On October 23, the City Council went in to a closed session at 5:31 p.m. and the City Council considered the investigative data regarding the pending complaints against Officers Muellner, McArdell, and Crist and their performances, specifically as to the factual matters related to and alleged in the complaints. The Council determined that further discipline may be warranted in all three instances and referred the matter for further action by the City Administrator and staff. None of the three officers involved requested the hearing be open. In addition, we had a very successful Buckthorn Day, we had over 100 people. I also want to announce that next Wednesday, November 12 at 5:15 p.m., the City Council will meet to canvass the election results.

8. COUNCIL REPORTS –

Councilman Gallagher - Congratulations to Tracy, Dan Lund, Karla Bigham, and Dan Schoen on the elections.

Councilman Sumner - I attended Buckthorn Days, it was another beautiful morning. As we get more people, we are able to remove more amounts but it keeps coming back. It is a good way for us to get involved.

Councilman Ingemann - Nothing to report.

Councilman Rahm - I also attended Buckthorn Day with my children.

9. ADMINISTRATOR'S REPORT –

Admin. Hill - Before we start, I'd like to say that the last day for compost is this Saturday.

A. Resolution No. 2014-48 - Establishing Water and Sewer Rates for 2015

Jason Aarsvold, Ehlers, presented on this item as outlined in the attached.

Councilman Rahm - We just recently got the bill from the Met Council right? This reflects that bill?

Admin. Hill - Yes.

Councilman Rahm - We just raised our rates didn't we?

Admin. Hill - That was a couple years ago.

Mayor Geraghty - How much did you estimate in total bonding?

Mr. Aarsvold - In the water fund, we're talking about \$541,000 in 2016 and \$315,000 in 2020. In the sewer fund, we're talking about \$585,000 in 2015, \$553,500 in 2017, and \$332,700 in 2020. It's to meet some of those capital needs and mandates.

Councilman Sumner - I want it restated that these increases are driven by unanticipated costs from Met Council correct?

Admin. Hill - A large portion and also the street work and water tower painting.

Councilman Rahm - That was in the budget though. It's the \$800,000 that weren't in the budget. Are we going to appeal it?

Admin. Hill - I don't think there's an appeal process.

Councilman Rahm - Can we get our representatives involved in it because that's a lot for a city this size.

Admin. Hill - We have to fix our own system as well because one day in June our own system was over capacity.

Councilman Sumner - That's with the I & I? That's part of what we're addressing with the street work?

Admin. Hill - Yes.

Councilman Rahm - I think we should try to talk with our local officials and see if we can get some support.

Mayor Geraghty - We should check with the League too.

Councilman Sumner - Do you know of any city where they've been able to appeal?

Attorney Knaak - I don't think anything is absolute, I think you have some strategies that you've mapped out. There's a lot of conversations going around about pushback.

Councilman Sumner - What percentage of cities have seen this increases?

Admin. Hill - There are 41 cities. I attended a meeting and they spoke about strategies for cities to combat the I & I issue. One was a point of sale issue where they have to televise their lines before selling the house.

Councilman Sumner - What percent has been televised?

Engineer Herdegen - After this year, all of the main line will have been televised. The laterals is probably 10-15%. There are areas that have more groundwater migration but it's likely that most of the sewer is in similar conditions.

Councilman Sumner - That has to be fixed by a removal, it can't be lined?

Engineer Herdegen - No it can be lined. You have to seal up every hole.

Councilman Sumner - As we continue to explore sewer lines, will we find more problems and have to increase the rates more?

Admin. Hill - When we did the study in 2012, it was decided to revisit it in 2 years. It all depends.

Councilman Sumner - I just want people to understand that these rates may not stay through 2019, there might be changes.

Admin. Hill - It could get better too but this is the way it is now.

Mayor Geraghty - The amount for I & I is a limited amount of work isn't it?

Engineer Herdegen - I don't know if that's been determined yet.

Councilman Gallagher - The work we did 2 years ago, did that decrease the I & I at all?

Engineer Herdegen - It's difficult to say because we can't monitor it. The work we did was strictly mainline lining. We're seeing I & I at the cut-in locations for the laterals.

Councilman Gallagher - You televised the lining right?

Engineer Herdegen - They were re-televised in 2013 and the lining was holding up as expected but we're concerned with the service taps.

Councilman Gallagher - Have we had those replaced during the street projects?

Engineer Herdegen - No we didn't do any 2 years ago.

Councilman Gallagher - Is that because there has been no road construction in those areas?

Engineer Herdegen - Yes but typically a repair to a liner would not be an excavation. There is a technology where you can go in and send the liner up the service line.

Councilman Gallagher - Do you see us asking residents to pay for that?

Engineer Herdegen - I think it would be addressing the same issue where we had residents pay for under the 2013 and 2014 projects.

Councilman Sumner - That would be in lieu of opening up the ground?

Engineer Herdegen - Yes.

Councilman Sumner - How far does the lining go up to the house?

Engineer Herdegen - They can line the entire length. We're seeing the majority of the issues at the first joint.

Councilman Sumner - When would we look at that project?

Admin. Hill - Next year or 2016.

Councilman Gallagher - We have to spend that \$800,000 per Met Council? Could we use that to line the residents' lines?

Engineer Herdegen - That would be a policy issue. We are applying for some of the costs from the 2014 project to reduce that surcharge. I think a lining project on the service laterals would provide tremendous benefits to reducing I & I.

Councilman Gallagher - If we're already being fined that and have this increase, if we could use that to help the residents in the worst areas would make economical sense.

Engineer Herdegen - Met Council said that we need to spend this money on an I & I issue and we don't know if that plan will be approved by Met Council. It's our plan to line those service lines.

Mayor Geraghty - We just need to identify the priority areas.

Engineer Herdegen - I think the areas where we lined the mainline are the worse for the I & I so the service lines in those areas would be the first on the list.

Councilman Rahm - Will we be able to measure this?

Engineer Herdegen - We have the one meter leaving town. I think the most effective way would be to televise.

Councilman Gallagher - I think we should take a look at the ROI to see where we can reduce the most I & I.

Engineer Herdegen - That would take place at a strategic planning level.

Councilman Rahm - I feel like this is an endless project. How do we plan this out and make sure that the investments are reducing the I & I.

Councilman Gallagher - You were applying for a grant to reduce the \$800,000, has that been looked at for these rates?

Engineer Herdegen - I don't believe so. We haven't received word from Met Council yet.

Admin. Hill - If things change, we can revisit the numbers.

Councilman Gallagher - Do you think you'd hear by mid- December?

Engineer Herdegen - I'll contact them and hope to have it by November 20.

Councilman Gallagher - I'd motion that we table it until November 20 if Jon has heard from Met Council by then.

Motion by Gallagher, seconded by Geraghty, to table Resolution No. 2014-48 until November 20, 2014. With 5 Ayes, 0 Nays, the motion carried.

B. Resolution No. 2014-49 - Establishing the City of Newport's Contribution for Employee Health and Dental Insurance Coverage

Admin. Hill - Our health coverage went down 4.6% and our dental coverage has a 0% change. The change that we're recommending is for the City to pay 91.5% for family coverage instead of 93%.

Councilman Sumner - How were you able to reduce the costs?

Admin. Hill - We had a healthy year and also removed a benefit called the 4th Quarter Carryover that wasn't being used by anyone.

Motion by Sumner, seconded by Ingemann, to approve Resolution No. 2014-49 as amended. With 5 Ayes, 0 Nays, the motion carried.

C. Agreement between the City of Newport and State of Minnesota for Property Acquisition

Admin. Hill presented on this item as outlined in the November 6, 2014 City Council packet.

Mayor Geraghty - It's being amended to increase by \$126,000 right? That's the amount they spend but it's giving us more buying power. Do you know how much buying power this gives us?

Admin. Hill - Not entirely. In speaking with the DNR, they said they would search.

Motion by Sumner, seconded by Ingemann, to approve the agreement between the City of Newport and State of Minnesota for Property Acquisition. With 5 Ayes, 0 Nays, the motion carried.

10. ATTORNEY'S REPORT -

Attorney Knaak - The Quade matter will be heard tomorrow morning. We should have a determination within a couple months.

Councilman Gallagher - Could St. Paul Park and us do a joint hearing?

Attorney Knaak - They have a different legal position than us. Their half of the street is registered land and we have testimony from Bruce Hanson saying that our half is not registered land.

11. POLICE CHIEF'S REPORT - Nothing to report

12. FIRE CHIEF'S REPORT - Nothing to report

13. ENGINEER'S REPORT -

A. 2014 Street Improvement Project

Jon Herdegen, City Engineer, presented on this item as outlined in the November 6, 2014 City Council packet.

Councilman Gallagher - How long is the warranty? I noticed they were doing some paving in the cold mornings.

Engineer Herdegen - Two years. MNDot specs is 32 degrees and rising. We take the temperature of the mix coming out of the trucks and ground. The ground temperature is significantly higher than 32 degrees this time of the year. We're comfortable with what they did.

Motion by Sumner, seconded by Geraghty, to approve Partial Payment #5 in the amount of \$952,508.36 and the Certificate of Substantial Completion. With 5 Ayes, 0 Nays, the motion carried.

Engineer Herdegen - You have an amended resolution before you because we received waivers for the additional sewer repairs today.

Motion by Ingemann, seconded by Geraghty, to approve Resolution No. 2014-50 adopting the final assessment and certification to the County and authorizing the City Engineer to amend the final cost from \$708,122.72 to \$709,945.75 if a waiver of hearing and assessment appeal for a property is submitted to the City by November 13, 2014. With 5 Ayes, 0 Nays, the motion carried.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT - Nothing to report

15. NEW/OLD BUSINESS

Councilman Gallagher - I'd like to bring up us having a workshop to evaluate how we handled the previous issues or we could have an employee performance evaluations for all of the Department Heads.

Mayor Geraghty - The Administrator does the Department Heads' evaluations. Our evaluations have been limited to the Administrator.

Councilman Gallagher - How can we evaluate the processes?

Mayor Geraghty - I would prefer to wait until January when we have a new Council member and get his input.

Admin. Hill - The process isn't done yet.

Councilman Gallagher- He won't be up to speed.

Councilman Rahm - We've all been involved in it and can talk about it intelligently. This has drug on for a little bit and puts closure to it. I don't see anything wrong with it.

Mayor Geraghty - It's not done yet.

Councilman Rahm - Do we know when it'll be done.

Councilman Ingemann - I think Steve wants to talk about how this got stretched out way too long.

Mayor Geraghty - But there are appeals going on and I think it's best to wait until it's completed.

Attorney Knaak - You're correct that there is pending litigation. In the context of discussing strategy and pending litigation and reflection, it could be argued that this would be an appropriate exercise in attorney-client privilege in the context of a pending litigation. It might limit you strictly to those items.

Mayor Geraghty - You're saying it could be done in closed session?

Attorney Knaak - Yes because of the possible prejudice of the ongoing cases you don't want to have too frank of a conversation to allow a potential opponent some leverage. I can explore it a little more to see what we can do.

Councilman Gallagher - So you'll look into that some more?

Attorney Knaak - Let me explore that option and I'll communicate that with the Council.

Councilman Gallagher - Sooner than later would be better.

Attorney Knaak - In the next few days.

Mayor Geraghty - I think we should review it but not while we're in the middle of it.

Attorney Knaak - There's nothing that would preclude a former Council member from attending a meeting on it.

16. ADJOURNMENT

Motion by Geraghty, seconded by Rahm, to adjourn the regular Council Meeting at 6:38 P.M. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz
Executive Analyst



City of Newport Utility Rate Analysis Update Water and Sanitary Sewer

November, 2014




Recap of Water and Sewer Funds

- Current Challenges in the Enterprise Funds
 - Future Capital Needs
 - Future Operating Needs
 - Insufficient Cash Balances
 - Metropolitan Council Environmental Services (MCES) Mandates

2




Water Fund-What Are The Challenges?

- Capital Needs
 - Significant work was done on street projects in 2014
 - Repaid through user rates
 - Future capital work includes SCADA, water tower painting and street projects
 - Total \$880,000 to be spent from 2014-2020
 - Operating revenues have not been sufficient to pay for operating costs and debt

3




Sewer Fund-What Are The Challenges?

- Capital Needs
 - SCADA, I&I, sewer lateral lining, and street projects between 2014-2020 equal \$1,440,000
- Cash Balances, healthier than the Water Fund...
 - HOWEVER-Future capital and higher operating costs will place greater pressure on cash balances

4




Recommended Water Rates

- The 2014 rate study recommended a proposed 2015 rate increase of 6.75%
- Utility rate update recommends a rate increase of 8.5%
- Why the change?

5




Recommended Water Rates

- Change is due to increased capital and operating expenses.
 - Several street projects were accelerated in 2014.
 - \$150,000 of street projects were planned for 2015 but \$300,000 was actually constructed in 2014
 - Overall capital costs have increased by \$142,000 (2015-2021)
 - Overall operating costs and debt has increased slightly by about \$95,000 combined
 - Future bond projections anticipate higher interest costs
 - Need to increase cash balance to meet cash target

6



Recommended Sewer Rates

- The 2014 rate study recommended a proposed 2015 rate increase of 6%.
- Utility rate update recommends a rate increase of 10%
- Why the change?

7

Recommended Sewer Rates

- Change is due to increased capital and operating expenses.
 - Several street projects were accelerated in 2014-spurring the need for rates and charges to cover accelerated debt service
 - \$500,000 spent in 2014 versus \$241,000 planned for 2015
 - Overall capital costs have increased by \$521,000 (2015-2022)
 - Mostly driven by mandated I&I
 - Overall operating costs have increased by \$158,000
 - Overall existing and projected debt has increased by \$343,000, due to higher projected capital costs

8

Impact on Users

Impact Analysis on Rate Payers						
	Actual 2014	2015	2016	2017	2018	2019
Residential Property (Senior)						
Water (8,000 gallons)	\$ 12.21	\$ 13.25	\$ 14.37	\$ 15.60	\$ 16.92	\$ 18.36
Sewer (8,000 gallons)	31.95	35.15	38.66	42.53	46.78	51.46
Total Quarterly Utility Bill	\$ 44.16	\$ 48.39	\$ 53.03	\$ 58.12	\$ 63.70	\$ 69.82
\$ Increase/(Decrease)	2.57	4.23	4.64	5.09	5.58	6.12
Residential Property (Low User)						
Water (8,000 gallons)	\$ 26.95	\$ 29.25	\$ 31.73	\$ 34.43	\$ 37.35	\$ 40.53
Sewer (8,000 gallons)	42.60	45.85	51.54	56.69	62.36	68.60
Total Quarterly Utility Bill	\$ 69.55	\$ 75.10	\$ 83.27	\$ 91.12	\$ 99.72	\$ 109.13
\$ Increase/(Decrease)	4.10	6.58	7.17	7.85	8.60	9.41
Residential Property (Median User)						
Water (16,000 gallons)	\$ 40.30	\$ 43.72	\$ 47.44	\$ 51.47	\$ 55.85	\$ 60.59
Sewer (16,000 gallons)	71.41	78.59	86.41	95.05	104.55	115.01
Total Quarterly Utility Bill	\$ 111.71	\$ 122.27	\$ 133.85	\$ 146.52	\$ 160.40	\$ 175.60
\$ Increase/(Decrease)	6.56	10.57	11.57	12.67	13.88	15.20
Residential Property (High User)						
Water (45,000 gallons)	\$ 105.35	\$ 114.30	\$ 124.02	\$ 134.56	\$ 146.00	\$ 158.41
Sewer (45,000 gallons)	175.86	193.45	212.80	234.08	257.48	283.23
Total Quarterly Utility Bill	\$ 281.21	\$ 307.75	\$ 336.82	\$ 368.64	\$ 403.48	\$ 441.64
\$ Increase/(Decrease)	16.53	26.54	29.06	31.82	34.85	38.16

9

Proposed Rates-Water

	Proposed Rates				
	2015	2016	2017	2018	2019
Percentage Increase	8.50%	8.50%	8.50%	8.50%	8.50%
Flat Rates					
Residential	17.66	19.16	20.79	22.56	24.48
Senior	13.25	14.37	15.60	16.92	18.36
Multi Family, per unit	13.25	14.37	15.60	16.92	18.36
Commercial	23.98	31.42	34.09	36.99	40.13
Usage Rates					
Residential, Multi Family					
0 - 8,000 gallons	1.45	1.57	1.70	1.85	2.01
8,001 - 20,000 gallons	1.81	1.96	2.13	2.31	2.51
Over 20,000 gallons	2.53	2.75	2.98	3.24	3.51
Senior					
0-8,000 gallons	0.00	0.00	0.00	0.00	0.00
8,001-20,000 gallons	1.81	1.96	2.13	2.31	2.51
Over 20,000 gallons	2.53	2.75	2.98	3.24	3.51
Commercial					
0 - 30,000 gallons	1.45	1.57	1.70	1.85	2.01
30,001 - 70,000 gallons	1.81	1.96	2.13	2.31	2.51
Over 70,000 gallons	2.44	2.65	2.88	3.12	3.39

10

Proposed Rates-Sewer

	Proposed Rates				
	2015	2016	2017	2018	2019
Percentage Increase	10.00%	10.00%	10.00%	10.00%	10.00%
Flat Rates					
Residential	15.16	16.67	18.34	20.18	22.19
Senior	11.37	12.51	13.76	15.14	16.65
Multi Family, per unit	11.37	12.51	13.76	15.14	16.65
Commercial	16.71	18.38	20.22	22.24	24.46
Usage Rates (City and MCES)					
Sewer Only					
Residential, Multi Family, Commercial	3.96	4.36	4.79	5.27	5.80
Senior	2.97	3.27	3.60	3.96	4.35

11



**City of Newport
Canvass Board Meeting Minutes
November 12, 2014**

1. CALL TO ORDER

Mayor Geraghty called the meeting to order at 5:15 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty, Bill Sumner, Tom Ingemann, Steven Gallagher

Council Absent – Tracy Rahm

Staff Present – Deb Hill, City Administrator; Renee Eisenbeisz, Executive Analyst;

Staff Absent – Bruce Hanson, Supt. of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Fritz Knaak, City Attorney;

3. RESOLUTION NO. 2014-51 – ADOPTING THE RESULTS OF THE CITY OF NEWPORT CANVASSING OF THE MUNICIPAL ELECTION OF NOVEMBER 4th, 2014

Motion by Ingemann, seconded by Gallagher, to approve Resolution No. 2014-51. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

4. ADJOURNMENT

Motion by Ingemann, seconded by Gallagher, to adjourn the Canvass Board Meeting at 5:16 P.M. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst

Non-Recurring

Paid Chk# 016908	ASTLEFORD INTERNATIONAL TRUCKS	11/20/2014	\$214.24	Bracket
Paid Chk# 016909	ATOMIC-COLO, LLC	11/20/2014	\$194.11	Extra IT
Paid Chk# 016910	BUFFLEHEAD WEB DESIGN	11/20/2014	\$145.20	Website hosting and update
Paid Chk# 016911	Cardmember Services	11/20/2014	\$1,434.85	Credit card
Paid Chk# 016912	CLEANLITES RECYCLING	11/20/2014	\$864.46	
Paid Chk# 016913	FERGUSON WATERWORKS #2516	11/20/2014	\$451.71	
Paid Chk# 016914	FLEET PRIDE	11/20/2014	\$38.58	
Paid Chk# 016915	FRONTIER AG & TURF	11/20/2014	\$218.31	
Paid Chk# 016916	G & K SERVICES	11/20/2014	\$177.40	Uniform cleaning
Paid Chk# 016917	GLOBE PRINTING & OFFICE SUPPLY	11/20/2014	\$110.70	Envelopes
Paid Chk# 016918	GOPHER STATE ONE-CALL	11/20/2014	\$324.90	
Paid Chk# 016919	HOMELAND HEALTH SPECIALISTS	11/20/2014	\$50.00	Flu shots
Paid Chk# 016920	INSTRUMENTAL RESEARCH, INC.	11/20/2014	\$36.00	Coliform Bacteria
Paid Chk# 016921	INT ASSOC. OF CHIEFS OF POLICE	11/20/2014	\$59.50	Association dues
Paid Chk# 016922	KFD TRAINING AND CONSULTATION	11/20/2014	\$725.00	Training
Paid Chk# 016923	KREMER SERVICES, LLC	11/20/2014	\$554.25	
Paid Chk# 016924	LIBERTY NAPA OF NEWPORT	11/20/2014	\$209.06	
Paid Chk# 016925	MENARDS - COTTAGE GROVE	11/20/2014	\$285.75	
Paid Chk# 016926	OXYGEN SERVICE CO.	11/20/2014	\$39.68	Oxygen
Paid Chk# 016927	RIES ELECTRIC	11/20/2014	\$1,850.00	Loveland park
Paid Chk# 016928	RIVERTOWN MULTIMEDIA	11/20/2014	\$969.05	Ordinances, amendments and ele
Paid Chk# 016929	SAMS CLUB/SYNCHRONY BANK	11/20/2014	\$3.63	Interest
Paid Chk# 016930	SOUTH SUBURBAN RENTAL, INC.	11/20/2014	\$74.00	
Paid Chk# 016931	STREICHERS	11/20/2014	\$517.90	Uniforms
Paid Chk# 016932	TKDA	11/20/2014	\$4,199.96	City planning
Paid Chk# 016933	WASHINGTON CTY ASSMNT & TAX	11/20/2014	\$3,154.68	Property taxes on Johnson prop
Paid Chk# 016934	ZARNOTH BRUSH WORKS, INC.	11/20/2014	\$438.00	Cable wrap
Paid Chk# 016935	ZEE MEDICAL SERVICE	11/20/2014	\$210.15	First aid supplies

Recurring

Paid Chk# 000369E	DELTA DENTAL OF MN	11/5/2014	\$2,268.73	Dental insurance
Paid Chk# 000370E	PSN	11/5/2014	\$138.53	Electronic payment fees
Paid Chk# 000371E	FEDERAL TAXES	11/13/2014	\$9,518.81	SS, Med, and Federal
Paid Chk# 000372E	ING LIFE INSURANCE & ANNUITY	11/13/2014	\$2,982.23	MSRS, HCSP & Vol. Retirement
Paid Chk# 000373E	MN REVENUE	11/13/2014	\$2,036.40	State taxes
Paid Chk# 000374E	PAY.GOV	11/13/2014	\$1,890.00	ACA Transitional Reinsurance A
Paid Chk# 000375E	SELECTACCOUNT	11/13/2014	\$758.16	HSPA
Paid Chk# 016876	EVERETT ACKER	11/5/2014	\$78.03	Election judge
Paid Chk# 016877	ATOMIC-COLO, LLC	11/5/2014	\$2,502.15	IT support and phones
Paid Chk# 016878	CAROLINE CLAUSEN	11/5/2014	\$81.00	Election judge
Paid Chk# 016879	COMCAST	11/5/2014	\$306.14	
Paid Chk# 016880	PENNY DUFF	11/5/2014	\$170.00	Election judge
Paid Chk# 016881	GERALD EHLERS	11/5/2014	\$72.00	Election judge
Paid Chk# 016882	RENEE EISENBEISZ	11/5/2014	\$47.15	Mileage reimbursement
Paid Chk# 016883	TIM FINLEY	11/5/2014	\$81.00	Election judge
Paid Chk# 016884	SANDRA GROCHOW	11/5/2014	\$81.00	Election judge
Paid Chk# 016885	Holstad & Knaak, PLC	11/5/2014	\$5,307.00	Legal fees
Paid Chk# 016886	JANICE KOBE	11/5/2014	\$153.00	Election judge
Paid Chk# 016887	ANTHONY MAHMOOD	11/5/2014	\$72.00	Election judge
Paid Chk# 016888	DONNA MAHMOOD	11/5/2014	\$81.00	Election judge
Paid Chk# 016889	MCNAMARA CONTRACTOR	11/5/2014	\$25,317.81	2013 Street Project
Paid Chk# 016890	PASKI PASKARADEVAN	11/5/2014	\$153.00	Election judge
Paid Chk# 016891	CAROL PETERSEN	11/5/2014	\$78.03	Election judge
Paid Chk# 016892	SW/WC SERVICES COOPERATIVES	11/5/2014	\$15,808.00	
Paid Chk# 016893	TENNIS SANITATION LLC	11/5/2014	\$20.80	Garbage city hall and pw garag
Paid Chk# 016894	LAURA VERBOUT	11/5/2014	\$72.00	Election judge
Paid Chk# 016895	BARBARA WILCZIEK	11/5/2014	\$81.00	Election judge

Paid Chk# 016896	WINDSOR, JOHN	11/5/2014	\$101.25	Election judge
Paid Chk# 016899	CENTURY LINK	11/13/2014	\$261.77	Phones
Paid Chk# 016900	ING LIFE INSURANCE & ANNUITY	11/13/2014	\$150.00	
Paid Chk# 016901	INTERNATIONAL UNION OF OP. ENG	11/13/2014	\$132.00	
Paid Chk# 016902	Metropolitan Council	11/13/2014	\$15,754.64	
Paid Chk# 016903	NEOPOST	11/13/2014	\$673.53	Postage supplies and postage
Paid Chk# 016904	ON SITE SANITATION	11/13/2014	\$415.00	Port o Potty
Paid Chk# 016905	PERA	11/13/2014	\$8,743.37	
Paid Chk# 016906	VERIZON	11/13/2014	\$157.09	Air cards
Paid Chk# 016907	XCEL ENERGY	11/13/2014	\$8,686.44	Natural gas and electricity
	STAFF		\$30,341.28	
			153,122.41	

Cardmember Services

NOV-14

Hanson	Crescent Electric	Tax refunded	\$ (42.64)	yes
Neska	Hose Conveyors	Well house supplies	\$ 18.08	yes
	Ace Supply Co.	New heater for warming house	\$ 591.25	yes
	Labor Law Posters	Labor posters for PW	\$ 62.90	yes
	Sherwin Williams	Paint for Fire Hall #1	\$ 228.35	yes
Mailand	Batteries Plus	Batteries	\$ 26.22	yes
	Office Max	Envelopes	\$ 52.47	yes
Montgomery	Office Max	Office supplies-Ink and batteries	\$ 165.94	yes
	Holiday Stnstore	Tobacco and Alcohol check gift cards	\$ 70.00	yes
Eisenbeisz	Faronics Technologies	Library computer protection licenses	\$ 216.00	yes
	Target	Office and Library supplies	\$ 40.98	yes
	Comcast	Monthly virus at Library	\$ 5.30	yes



City of Newport, MN

Financial Status Report

Period ended October 31, 2014

(Un-Audited)

Prepared by:
Administration Department



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Section 1 – Cash & Investment

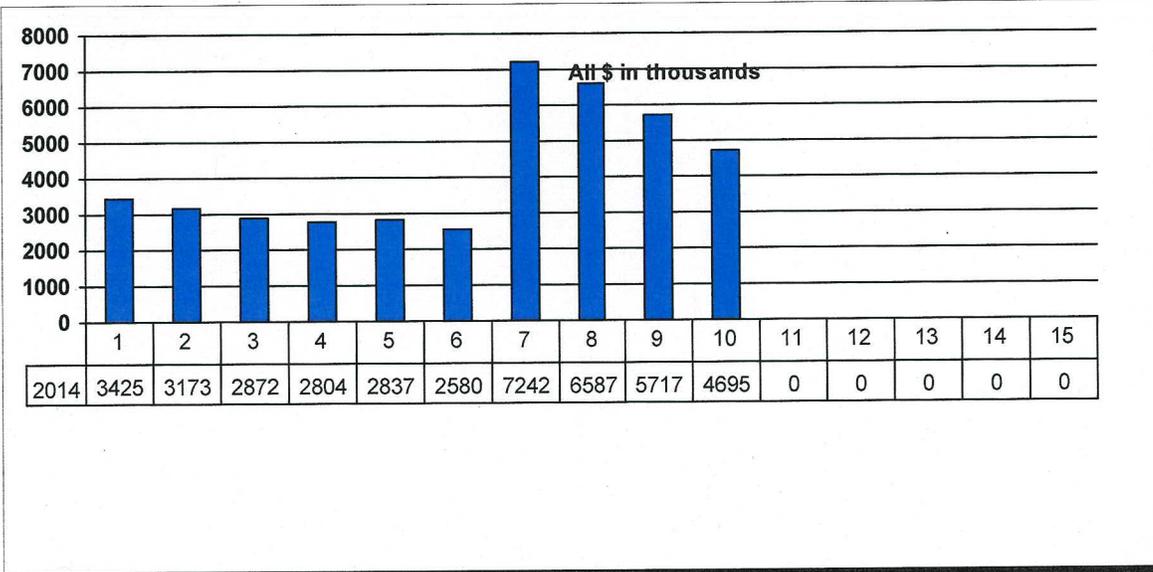
Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.



CITY OF NEWPORT
***Check Reconciliation©**

Central Bank
10100 CASH
October 2014



Account Summary

Beginning Balance on 10/1/2014	\$5,653,906.52	Cleared	\$4,708,200.92
+ Receipts/Deposits	\$254,812.77	Statement	\$4,708,200.92
- Payments (Checks and Withdrawals)	\$1,200,518.37	Difference	\$0.00
Ending Balance as of 10/28/2014	\$4,708,200.92		

Check Book Balance

Active	G 101-10100	GENERAL FUND	\$191,301.27
Active	G 201-10100	PARKS SPECIAL FUND	\$43,008.58
Active	G 204-10100	HERITAGE PRESERVATIO	\$1,482.97
Active	G 205-10100	RECYCLING	\$31,787.21
Active	G 206-10100	FIRE ENGINE	\$0.00
Active	G 208-10100	BUY FORFEITURE	\$1,305.18
Active	G 225-10100	PIONEER DAY	\$19,964.17
Active	G 270-10100	EDA	\$612,334.23
Active	G 301-10100	2010A G.O. CAPITAL IMP.	-\$112,404.28
Active	G 303-10100	2012 STREET NORTH RAV	\$1,622.80
Active	G 305-10100	2013 STREET ASSESSME	\$55,326.84
Active	G 306-10100	2014 STREET ASSESSME	\$263,365.21
Active	G 307-10100	GO TIF 1994B	\$0.00
Active	G 308-10100	CERIFICATES OF INDEBT	\$0.00
Active	G 313-10100	2000B GO IMP BOND	\$0.00
Active	G 315-10100	2002A \$690,000 BOND	-\$90,024.88
Active	G 316-10100	PFA/TRLF REVENUE NOT	\$187,204.37
Active	G 321-10100	2006A EQUIP CERTIFICAT	\$0.00
Active	G 322-10100	2011A GO BONDS	-\$4,265.84

Active	G 401-10100	EQUIPMENT REVOLVING	\$258,317.47
Active	G 402-10100	TAX INC DIST 1	-\$0.23
Active	G 405-10100	T.H. HWY 61	\$148,906.03
Active	G 409-10100	2013 STREET RECON.	\$444,968.52
Active	G 410-10100	2014 STREET RECON.	\$1,233,833.54
Active	G 411-10100	BUILDING FUND	\$110,095.26
Active	G 416-10100	4TH AVENUE RAVINE	\$12,767.76
Active	G 417-10100	NORTH RAVINE	\$53,731.68
Active	G 422-10100	2011A UTILITY CAPITAL	\$0.00
Active	G 423-10100	2011A EQUIPMENT CAPIT	\$0.00
Active	G 601-10100	WATER FUND	\$473,783.08
Active	G 602-10100	SEWER FUND	\$717,205.65
Active	G 603-10100	STREET LIGHT FUND	\$29,811.26
Active	G 604-10100	STORM WATER FUND	\$9,740.60
		Cash Balance	\$4,695,168.45

Beginng Balance	\$5,653,906.52	
+ Total Deposits	\$255,002.58	
- Checks Written	\$1,213,740.65	
		Check Book Balance
		\$4,695,168.45
		Difference
		\$0.00

City of Newport
INVESTMENTS
Oct-14

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Value</u>	
MORGAN STANLEY							
BMW CD	6/28/2013	6/29/2015	728	120,000	0.75%	120,070.80	
AMEX Cent.	7/5/2013	7/5/2016	1,092	120,000	1.10%	120,175.20	
BMW CD	6/28/2013	6/28/2017	1,456	125,000	1.30%	124,923.75	
AMEX Cent.	7/5/2013	7/5/2018	1,820	125,000	1.71%	123,763.75	
SALLIE MAE BANK	11/5/2014	11/5/2018	1,456	129,000	1.85%	129,000.00	
BARCLAYS BANK	7/6/2014	7/23/2019	1,820	125,000	2.11%	124,238.75	
Wells Fargo BK	4/8/2014	4/16/2021	2,548	120,000	1.29%	120,386.40	
Accrued Interest	all CDs above						3,310.95
sub total						865,869.60	
NORTHLAND							
MNY MKT	Govmt security money market class B					0.00	
GO BOND	10/6/2010	3/1/2015	365	240,000.00	1.85%	241,629.60	
GO BOND	10/6/2010	3/1/2015	365	100,000.00	1.75%	100,236.80	
Accrued Interest							
subtotal						341,866.40	
Sub-total Investments GASB 40						1,207,736.00	
CENTRAL BANK							
305-2013 Street Assessment							
Central Bank	10/17/2013	1/17/2015	547	60,000.00	0.40%	60,000.00	
Checking						4,708,198.92	
Total Cash, Investments and CD's						5,915,934.92	

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



CITY OF NEWPORT

*Budget Control Summary

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Varianc	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$3,078,688.00	\$1,978,036.92	\$1,100,651.08	35.75%	\$0.00	\$3,078,688.00	-\$3,078,688.00	0.65	0.30
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$0.00	\$361.76	-\$361.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$3,078,688.00	\$1,978,398.68	\$1,100,289.32	35.74%	\$0.00	\$3,078,688.00	-\$3,078,688.00	0.62	0.29
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$605,700.00	\$608,734.42	-\$3,034.42	-0.50%	\$0.00	\$605,700.00	-\$605,700.00	0.50	0.00
DEPT 41000 Administration (GENERAL)	\$283,550.75	\$203,826.73	\$79,724.02	28.12%	\$0.00	\$283,550.75	-\$283,550.75	0.53	-0.28
DEPT 41110 Mayor and Council	\$22,714.00	\$18,511.21	\$4,202.79	18.50%	\$0.00	\$22,714.00	-\$22,714.00	0.55	-0.09
DEPT 41410 Elections	\$5,050.00	\$2,027.29	\$3,022.71	59.86%	\$0.00	\$5,050.00	-\$5,050.00	0.34	-0.66
DEPT 41600 Professional Services	\$294,000.00	\$243,405.27	\$50,594.73	17.21%	\$0.00	\$294,000.00	-\$294,000.00	0.66	-0.14
DEPT 41910 Planning and Zoning	\$34,388.00	\$31,061.29	\$3,326.71	9.67%	\$0.00	\$34,388.00	-\$34,388.00	0.09	-0.25
DEPT 41940 City Hall Bldg	\$18,600.00	\$7,935.74	\$10,664.26	57.33%	\$0.00	\$18,600.00	-\$18,600.00	0.59	-0.41
DEPT 42000 Police Department(GENERAL)	\$839,417.00	\$730,701.78	\$108,715.22	12.95%	\$0.00	\$839,417.00	-\$839,417.00	0.71	-0.12
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$185,800.00	\$56,282.03	\$129,517.97	69.71%	\$0.00	\$185,800.00	-\$185,800.00	0.35	-0.46
DEPT 42280 Fire Stations No. 1	\$10,500.00	\$8,165.18	\$2,334.82	22.24%	\$0.00	\$10,500.00	-\$10,500.00	0.48	-0.52
DEPT 42290 Fire Station No. 2	\$2,300.00	\$2,119.88	\$180.12	7.83%	\$0.00	\$2,300.00	-\$2,300.00	0.30	-0.21
DEPT 43000 PW Street (GENERAL)	\$368,823.00	\$320,154.97	\$48,668.03	13.20%	\$0.00	\$368,823.00	-\$368,823.00	0.58	-0.22
DEPT 43100 Public Works Garage	\$17,000.00	\$19,619.65	-\$2,619.65	-15.41%	\$0.00	\$17,000.00	-\$17,000.00	1.08	0.08
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,150.00	\$8,145.39	-\$2,995.39	-58.16%	\$0.00	\$5,150.00	-\$5,150.00	1.33	0.77
DEPT 45000 Parks (GENERAL)	\$331,065.00	\$255,198.19	\$75,866.81	22.92%	\$0.00	\$331,065.00	-\$331,065.00	0.56	-0.23
DEPT 45100 Recreation (GENERAL)	\$3,200.00	\$2,797.83	\$402.17	12.57%	\$0.00	\$3,200.00	-\$3,200.00	0.16	-0.06
DEPT 45206 Parks Bldgs. & Warming Houses	\$14,075.00	\$15,505.38	-\$1,430.38	-10.16%	\$0.00	\$14,075.00	-\$14,075.00	1.07	0.21
DEPT 45501 Library Bldg	\$24,395.00	\$18,479.15	\$5,915.85	24.25%	\$0.00	\$24,395.00	-\$24,395.00	0.71	-0.29
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$1,100.00	\$277.27	\$822.73	74.79%	\$0.00	\$1,100.00	-\$1,100.00	0.14	-0.61
DEPT 49985 Special Contributions	\$2,000.00	\$308.86	\$1,691.14	84.56%	\$0.00	\$2,000.00	-\$2,000.00	0.15	-0.85
DEPT 49995 Miscellaneous Contingency	\$10,000.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$10,000.00	-\$10,000.00	0.00	-0.50
Total Expenditure Accounts	\$3,078,827.75	\$2,553,257.51	-\$525,570.24	17.07%	\$0.00	\$3,078,827.75	-\$3,078,827.75	0.53	-0.19
Total FUND 101 GENERAL FUND	-\$139.75	-\$574,858.83	\$574,719.08	-	\$0.00	-\$139.75	\$139.75		

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CITY OF NEWPORT

*Budget Control Summary

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Variance	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,596.54	-\$4,596.54	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$4,596.54	\$4,596.54	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	\$7,681.61	-\$7,681.61	0.00%	\$0.00	\$0.00	\$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.02	-\$1.02	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.02	-\$1.02	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$1.02	-\$1.02	0.00%	\$0.00	\$0.00	\$0.00		
FUND 225 PIONEER DAY									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5,728.82	-\$5,728.82	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$5,728.82	-\$5,728.82	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5,474.28	-\$5,474.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$5,474.28	\$5,474.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAY	\$0.00	\$254.54	-\$254.54	0.00%	\$0.00	\$0.00	\$0.00		



CITY OF NEWPORT

*Budget Control Summary

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Variance	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$143,364.71	-\$143,364.71	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$143,364.71	-\$143,364.71	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$29,140.31	-\$29,140.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$29,140.31	\$29,140.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 2013 STREET ASSESSMENT	\$0.00	\$114,224.40	-\$114,224.40	0.00%	\$0.00	\$0.00	\$0.00		
FUND 306 2014 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$263,365.21	-\$263,365.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$263,365.21	-\$263,365.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 306 2014 STREET ASSESSMENT	\$0.00	\$263,365.21	-\$263,365.21	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Varianc	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 2000B GO IMP BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 2002A \$690,000 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2,067.50	-\$2,067.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2,067.50	-\$2,067.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$92,092.50	-\$92,092.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$92,092.50	\$92,092.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 2002A \$690,000 BOND	\$0.00	-\$90,025.00	\$90,025.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$21,965.48	-\$21,965.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Varianc	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
Total Revenue Accounts	\$0.00	\$21,965.48	-\$21,965.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$124,716.60	-\$124,716.60	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$124,716.60	\$124,716.60	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$102,751.12	\$102,751.12	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 2006A EQUIP CERTIFICATE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 2011A GO BONDS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$86,995.00	-\$86,995.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$86,995.00	\$86,995.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 2011A GO BONDS	\$0.00	-\$86,995.00	\$86,995.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$278,152.93	-\$278,152.93	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT
***Budget Control Summary**

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Varianc	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
Total Revenue Accounts	\$0.00	\$278,152.93	-\$278,152.93	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$107,629.19	-\$107,629.19	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$107,629.19	\$107,629.19	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	\$0.00	\$170,523.74	-\$170,523.74	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$153.44	-\$153.44	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$153.44	-\$153.44	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$85,244.34	-\$85,244.34	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$85,244.34	\$85,244.34	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	\$0.00	-\$85,090.90	\$85,090.90	0.00%	\$0.00	\$0.00	\$0.00		
FUND 409 2013 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	-\$94,938.04	\$94,938.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Varianc	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
Total Revenue Accounts	\$0.00	-\$94,938.04	\$94,938.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$246,876.28	-\$246,876.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$246,876.28	\$246,876.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 409 2013 STREET RECON.	\$0.00	-\$341,814.32	\$341,814.32	0.00%	\$0.00	\$0.00	\$0.00		
FUND 410 2014 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3,302,657.00	\$3,302,657.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$3,302,657.00	- \$3,302,657.0	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2,068,823.46	\$2,068,823.46	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$2,068,823.46	\$2,068,823.4 6	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 410 2014 STREET RECON.	\$0.00	\$1,233,833.54	- \$1,233,833.5	0.00%	\$0.00	\$0.00	\$0.00		
FUND 411 BUILDING FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$70,085.69	-\$70,085.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$70,085.69	-\$70,085.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	\$0.00	\$70,085.69	-\$70,085.69	0.00%	\$0.00	\$0.00	\$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$9.94	-\$9.94	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Variance	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
Total Revenue Accounts	\$0.00	\$9.94	-\$9.94	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$9.94	-\$9.94	0.00%	\$0.00	\$0.00	\$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$29.43	-\$29.43	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$29.43	-\$29.43	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$21.00	-\$21.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$21.00	\$21.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	\$8.43	-\$8.43	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 2011A UTILITY CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: October 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Varianc	2014 Adopted Budget	2014 Forecast	Variance at Completion	2014 YTD Perf	2014 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$16.47	-\$16.47	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$83,454.00	\$54,651.08	\$28,802.92	34.51%	\$0.00	\$83,454.00	-\$83,454.00	0.16	-0.09
Total Revenue Accounts	\$83,454.00	\$54,667.55	\$28,786.45	34.49%	\$0.00	\$83,454.00	-\$83,454.00	0.09	-0.05
Expenditure Accounts									
DEPT 43160 Street Lighting	\$0.00	\$18,863.31	-\$18,863.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$8,435.72	\$21,802.53	-\$13,366.81	-158.45%	\$0.00	\$8,435.72	-\$8,435.72	0.60	-0.11
Total Expenditure Accounts	\$8,435.72	\$40,665.84	\$32,230.12	-382.07%	\$0.00	\$8,435.72	-\$8,435.72	0.53	-0.10
Total FUND 603 STREET LIGHT FUND	\$75,018.28	\$14,001.71	\$61,016.57	81.34%	\$0.00	\$75,018.28	-\$75,018.28		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$11.14	-\$11.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$40,000.00	\$32,395.12	\$7,604.88	19.01%	\$0.00	\$40,000.00	-\$40,000.00	0.17	-0.03
Total Revenue Accounts	\$40,000.00	\$32,406.26	\$7,593.74	18.98%	\$0.00	\$40,000.00	-\$40,000.00	0.12	-0.02
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$40,000.00	-\$40,000.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$11,935.72	\$14,521.64	-\$2,585.92	-21.67%	\$0.00	\$11,935.72	-\$11,935.72	0.69	-0.06
Total Expenditure Accounts	\$11,935.72	\$54,521.64	\$42,585.92	-356.79%	\$0.00	\$11,935.72	-\$11,935.72	0.61	-0.06
Total FUND 604 STORM WATER FUND	\$28,064.28	-\$22,115.38	\$50,179.66	178.80%	\$0.00	\$28,064.28	-\$28,064.28		
	-\$14,318.19	\$464,474.61	-\$478,792.80	3343.95%	\$0.00	-\$14,318.19	\$14,318.19		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.



CITY OF NEWPORT
***Cash Balances**

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Current Period October 2014

Fund	2014 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entry			
10100 Central Bank								
101 GENERAL FUND	\$769,680.95	\$2,141,558.81	\$1,605,531.53	\$0.00	(\$576,936.94)	(\$537,470.02)	\$191,301.27	In Bal
201 PARKS SPECIAL F	\$11,408.36	\$821.87	\$2,783.13	\$0.00	\$33,561.48	\$0.00	\$43,008.58	In Bal
204 HERITAGE PRESE	\$8,416.73	\$4.24	\$14,138.00	\$0.00	\$7,200.00	\$0.00	\$1,482.97	In Bal
205 RECYCLING	\$24,105.60	\$12,278.15	\$4,596.54	\$0.00	\$0.00	\$0.00	\$31,787.21	In Bal
206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
208 BUY FORFEITURE	\$1,304.16	\$1.02	\$0.00	\$0.00	\$0.00	\$0.00	\$1,305.18	In Bal
225 PIONEER DAY	\$19,709.63	\$5,728.82	\$5,474.28	\$0.00	\$0.00	\$0.00	\$19,964.17	In Bal
270 EDA	\$596,699.69	\$28,162.98	\$231,028.44	\$0.00	\$218,500.00	\$0.00	\$612,334.23	In Bal
301 2010A G.O. CAPIT	\$10,335.78	\$2.44	\$122,742.50	\$0.00	\$0.00	\$0.00	(\$112,404.28)	In Bal
303 2012 STREET NO	\$0.00	\$1,622.80	\$0.00	\$0.00	\$0.00	\$0.00	\$1,622.80	In Bal
305 2013 STREET ASS	(\$83,929.75)	\$58,217.90	\$29,140.31	\$0.00	\$110,179.00	\$0.00	\$55,326.84	In Bal
306 2014 STREET ASS	\$0.00	\$101,150.34	\$0.00	\$0.00	\$162,214.87	\$0.00	\$263,365.21	In Bal
307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
308 CERIFICATES OF I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
313 2000B GO IMP BO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
315 2002A \$690,000 B	\$0.12	\$2,067.50	\$92,092.50	\$0.00	\$0.00	\$0.00	(\$90,024.88)	In Bal
316 PFA/TRLF REVEN	\$289,955.49	\$21,965.48	\$124,716.60	\$0.00	\$0.00	\$0.00	\$187,204.37	In Bal
321 2006A EQUIP CER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 2011A GO BONDS	\$82,729.16	\$0.00	\$86,995.00	\$0.00	\$0.00	\$0.00	(\$4,265.84)	In Bal
401 EQUIPMENT REV	\$87,793.73	\$152.93	\$107,629.19	\$0.00	\$278,000.00	\$0.00	\$258,317.47	In Bal
402 TAX INC DIST 1	(\$0.23)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.23)	In Bal
405 T.H. HWY 61	\$233,996.93	\$153.44	\$85,244.34	\$0.00	\$0.00	\$0.00	\$148,906.03	In Bal
409 2013 STREET REC	\$295,869.29	\$491,222.51	\$236,793.16	\$0.00	(\$105,330.12)	\$0.00	\$444,968.52	In Bal
410 2014 STREET REC	\$0.00	\$3,464,871.87	\$2,068,823.46	\$0.00	(\$162,214.87)	\$0.00	\$1,233,833.54	In Bal
411 BUILDING FUND	\$40,009.57	\$85.69	\$0.00	\$0.00	\$70,000.00	\$0.00	\$110,095.26	In Bal
416 4TH AVENUE RAV	\$12,757.82	\$9.94	\$0.00	\$0.00	\$0.00	\$0.00	\$12,767.76	In Bal
417 NORTH RAVINE	\$53,723.25	\$29.43	\$21.00	\$0.00	\$0.00	\$0.00	\$53,731.68	In Bal
422 2011A UTILITY CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
423 2011A EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 WATER FUND	\$498,642.48	\$210,537.25	\$146,319.88	\$0.00	(\$12,868.71)	(\$76,208.06)	\$473,783.08	In Bal
602 SEWER FUND	\$737,163.99	\$328,296.19	\$252,186.29	\$0.00	(\$19,401.71)	(\$76,666.53)	\$717,205.65	In Bal
603 STREET LIGHT FU	\$15,809.55	\$54,667.55	\$34,558.55	\$0.00	\$0.00	(\$6,107.29)	\$29,811.26	In Bal
604 STORM WATER F	\$31,855.98	\$35,334.76	\$48,439.85	\$0.00	(\$2,903.00)	(\$6,107.29)	\$9,740.60	In Bal
	\$3,738,038.28	\$6,958,943.91	\$5,299,254.55	\$0.00	\$0.00	(\$702,559.19)	\$4,695,168.45	

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.



CITY OF NEWPORT

*Revenue Summary

FUND	Description	2014 YTD Budget	October 2014 Amt	2014 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	\$3,078,688.00	\$32,475.80	\$1,978,398.68	\$1,100,289.32	64.26%
201	PARKS SPECIAL FUND	\$0.00	\$2,003.86	\$34,383.35	-\$34,383.35	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.13	\$7,204.24	-\$7,204.24	0.00%
205	RECYCLING	\$0.00	\$2.86	\$12,278.15	-\$12,278.15	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.12	\$1.02	-\$1.02	0.00%
225	PIONEER DAY	\$0.00	\$1.79	\$5,728.82	-\$5,728.82	0.00%
270	EDA	\$0.00	\$1,591.50	\$246,662.98	-\$246,662.98	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$2.44	-\$2.44	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.15	\$1,622.80	-\$1,622.80	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$4.97	\$143,364.71	-\$143,364.71	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$11,998.12	\$263,365.21	-\$263,365.21	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$2,067.50	-\$2,067.50	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$16.82	\$21,965.48	-\$21,965.48	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$23.21	\$278,152.93	-\$278,152.93	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$13.38	\$153.44	-\$153.44	0.00%
409	2013 STREET RECON.	\$0.00	\$39.98	-\$94,938.04	\$94,938.04	0.00%
410	2014 STREET RECON.	\$0.00	\$110.86	\$3,302,657.00	-\$3,302,657.00	0.00%
411	BUILDING FUND	\$0.00	\$9.89	\$70,085.69	-\$70,085.69	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$1.15	\$9.94	-\$9.94	0.00%
417	NORTH RAVINE	\$0.00	\$4.83	\$29.43	-\$29.43	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$234,750.00	\$39,668.11	\$206,454.04	\$28,295.96	87.95%
602	SEWER FUND	\$392,784.00	\$63,256.39	\$319,015.19	\$73,768.81	81.22%
603	STREET LIGHT FUND	\$83,454.00	\$9,974.24	\$54,667.55	\$28,786.45	65.51%
604	STORM WATER FUND	\$40,000.00	\$5,624.84	\$32,406.26	\$7,593.74	81.02%
		\$3,829,676.00	\$166,823.00	\$6,885,738.81	-\$3,056,062.81	179.80%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



CITY OF NEWPORT

*Expenditure Summary

FUND	Description	2014 YTD Budget	October 2014 Amt	2014 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$3,078,827.75	\$283,490.05	\$2,553,257.51	\$0.00	\$525,570.24	82.93%
201	PARKS SPECIAL FUND	\$34,500.00	\$81.25	\$2,783.13	\$0.00	\$31,716.87	8.07%
204	HERITAGE PRESERVATION C	\$9,000.00	\$1,950.00	\$14,138.00	\$0.00	-\$5,138.00	157.09%
205	RECYCLING	\$0.00	\$0.00	\$4,596.54	\$0.00	-\$4,596.54	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$0.00	\$5,474.28	\$0.00	-\$5,474.28	0.00%
270	EDA	\$0.00	\$49,741.58	\$231,028.44	\$0.00	-\$231,028.44	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$122,742.50	\$0.00	-\$122,742.50	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$0.00	\$29,140.31	\$0.00	-\$29,140.31	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$92,092.50	\$0.00	-\$92,092.50	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$124,716.60	\$0.00	-\$124,716.60	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$0.00	\$86,995.00	\$0.00	-\$86,995.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$0.00	\$107,629.19	\$0.00	-\$107,629.19	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$85,244.34	\$0.00	-\$85,244.34	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$246,876.28	\$0.00	-\$246,876.28	0.00%
410	2014 STREET RECON.	\$0.00	\$777,321.93	\$2,068,823.46	\$0.00	-\$2,068,823.46	0.00%
411	BUILDING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$21.00	\$0.00	-\$21.00	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$293,430.00	\$21,396.27	\$222,744.11	\$0.00	\$70,685.89	75.91%
602	SEWER FUND	\$407,865.00	\$29,867.93	\$327,773.53	\$0.00	\$80,091.47	80.36%
603	STREET LIGHT FUND	\$8,435.72	\$4,536.68	\$40,665.84	\$0.00	-\$32,230.12	482.07%
604	STORM WATER FUND	\$11,935.72	\$20,919.73	\$54,521.64	\$0.00	-\$42,585.92	456.79%
		\$3,843,994.19	\$1,189,305.42	\$6,421,264.20	\$0.00	-\$2,577,270.01	167.05%

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



CITY OF NEWPORT

GL Yearly

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Current Period: October 2014

FUND 101 GENERAL FUND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 101-10100 Cash	\$769,680.95	\$123,910.49	\$375,141.48	\$2,503,781.54	\$3,082,161.22	\$191,301.27
G 101-10200 Petty Cash	\$74.73	\$0.00	\$0.00	\$20,241.42	\$20,241.42	\$74.73
G 101-10300 Bond Street Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10400 Investments	(\$0.48)	\$0.00	\$0.00	\$360,000.00	\$360,000.00	(\$0.48)
G 101-10401 Northland Securities	\$343,660.26	\$0.00	\$0.00	\$0.00	\$0.00	\$343,660.26
G 101-10402 CDARS/Central Bank	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 101-10406 Smith Barney	\$848,204.27	\$0.00	\$0.00	\$0.00	\$0.00	\$848,204.27
G 101-10410 Smith Barney MM	\$1,806.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,806.17
G 101-10450 Interest Receivable	\$5,493.04	\$0.00	\$0.00	\$300.63	\$480.14	\$5,313.53
G 101-10500 Taxes Receivable-Current	\$32,165.41	\$0.00	\$0.00	\$0.00	\$0.00	\$32,165.41
G 101-10700 Taxes Receivable-Delinquent	\$102,021.12	\$0.00	\$0.00	\$0.00	\$0.00	\$102,021.12
G 101-12300 Special Assess Rec-Deferred	\$622.00	\$0.00	\$0.00	\$0.00	\$0.00	\$622.00
G 101-13100 Due From Other Funds	(\$1.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.25)
G 101-13200 Due From Other Government	\$3,768.76	\$0.00	\$0.00	\$0.00	\$0.00	\$3,768.76
G 101-15500 Prepaid Items	\$16,866.42	\$0.00	\$0.00	\$0.00	\$0.00	\$16,866.42
Total Asset	\$2,124,361.47	\$123,910.49	\$375,141.48	\$2,884,323.59	\$3,462,882.78	\$1,545,802.28
Liability						
G 101-20200 Accounts Payable	(\$71,115.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$71,115.25)
G 101-20800 Due to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries P	(\$27,389.21)	\$0.00	\$0.00	\$0.00	\$0.00	(\$27,389.21)
G 101-21701 Federal W/H Payable	\$0.30	\$13,519.72	\$13,519.72	\$104,523.29	\$106,043.30	(\$1,519.71)
G 101-21702 State Withholding Payable	\$0.44	\$5,788.32	\$5,788.32	\$44,846.02	\$44,833.91	\$12.55
G 101-21703 FICA Tax Withholding	(\$908.48)	\$9,432.04	\$9,432.04	\$78,994.54	\$77,474.53	\$611.53
G 101-21704 PERA	(\$2,818.99)	\$25,350.71	\$25,350.71	\$188,026.13	\$188,026.02	(\$2,818.88)
G 101-21705 Medica payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 101-21707 Union Dues	\$0.13	\$402.00	\$402.00	\$3,891.00	\$4,243.46	(\$352.33)
G 101-21708 United Way	(\$0.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.45)
G 101-21709 Medicare	(\$397.48)	\$3,939.54	\$3,939.54	\$30,796.55	\$30,861.80	(\$462.73)
G 101-21710 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21711 NPERS - Life	\$0.38	\$464.99	\$48.00	\$2,781.31	\$496.00	\$2,285.69
G 101-21712 HSA Employee	\$0.22	\$2,174.48	\$2,174.48	\$19,573.70	\$15,057.04	\$4,516.88
G 101-21713 Dental Family	\$0.43	\$266.40	\$272.44	\$2,611.48	\$2,925.19	(\$313.28)
G 101-21714 LTD Employee	(\$0.21)	\$721.78	\$360.94	\$4,768.52	\$4,011.76	\$756.55
G 101-21715 MSRS Employee	\$0.25	\$1,267.44	\$1,267.44	\$9,681.89	\$9,671.90	\$10.24
G 101-21716 Health Insurance	\$0.11	\$860.00	\$1,032.20	\$6,020.00	\$5,994.70	\$25.41
G 101-21717 MNBA Life Ins.	(\$0.39)	\$0.00	\$231.22	\$0.00	\$1,887.75	(\$1,888.14)
G 101-21719 ING Employee	\$0.42	\$4,785.00	\$4,785.00	\$31,666.86	\$31,666.86	\$0.42
G 101-21720 Online fee payable	\$0.00	\$0.00	\$0.00	\$179.40	\$0.00	\$179.40
G 101-21721 Child Support	\$0.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.43
G 101-21722 Cobra Payment	\$0.20	\$1,043.50	\$1,039.70	\$13,445.30	\$14,009.36	(\$563.86)
G 101-21723 Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21724 Roth Vol. Ret.-Employee	\$0.00	\$3,268.80	\$3,268.80	\$11,596.00	\$11,596.00	\$0.00
G 101-22100 Escrow	\$199.64	\$3,425.65	\$3,561.48	\$12,904.76	\$13,454.64	(\$350.24)
G 101-22101 Library Sales	\$0.00	\$54.40	\$74.00	\$3,764.50	\$4,116.67	(\$352.17)
G 101-22200 Deferred Revenues	(\$102,643.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$102,643.13)
Total Liability	(\$205,070.24)	\$76,764.77	\$76,548.03	\$570,071.25	\$566,370.89	(\$201,369.88)
Equity						
G 101-25300 Unreserved Fund Balance	(\$1,919,291.23)	\$370,249.56	\$119,235.31	\$2,723,328.26	\$2,148,469.43	(\$1,344,432.40)



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Current Period: October 2014

FUND 101 GENERAL FUND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Total Equity	(\$1,919,291.23)	\$370,249.56	\$119,235.31	\$2,723,328.26	\$2,148,469.43	(\$1,344,432.40)
Total 101 GENERAL FUND	\$0.00	\$570,924.82	\$570,924.82	\$6,177,723.10	\$6,177,723.10	\$0.00



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FUND 201 PARKS SPECIAL FUND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 201-10100 Cash	\$11,408.36	\$3,565.34	\$1,642.73	\$35,944.83	\$4,344.61	\$43,008.58
Total Asset	\$11,408.36	\$3,565.34	\$1,642.73	\$35,944.83	\$4,344.61	\$43,008.58
Equity						
G 201-25300 Unreserved Fund Balance	(\$11,408.36)	\$1,642.73	\$3,565.34	\$4,344.61	\$35,944.83	(\$43,008.58)
Total Equity	(\$11,408.36)	\$1,642.73	\$3,565.34	\$4,344.61	\$35,944.83	(\$43,008.58)
Total 201 PARKS SPECIAL FUND	\$0.00	\$5,208.07	\$5,208.07	\$40,289.44	\$40,289.44	\$0.00



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FUND 204	HERITAGE PRESERVATION COMM	October 2014					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 204-10100 Cash	\$8,416.73	\$0.13	\$1,950.00	\$7,204.24	\$14,138.00	\$1,482.97
	Total Asset	\$8,416.73	\$0.13	\$1,950.00	\$7,204.24	\$14,138.00	\$1,482.97
Equity							
	G 204-25300 Unreserved Fund Balance	(\$8,416.73)	\$1,950.00	\$0.13	\$14,138.00	\$7,204.24	(\$1,482.97)
	Total Equity	(\$8,416.73)	\$1,950.00	\$0.13	\$14,138.00	\$7,204.24	(\$1,482.97)
Total 204 HERITAGE PRESERVATION COMM		\$0.00	\$1,950.13	\$1,950.13	\$21,342.24	\$21,342.24	\$0.00



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FUND 205 RECYCLING

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 205-10100 Cash	\$24,105.60	\$2.86	\$0.00	\$12,278.15	\$4,596.54	\$31,787.21
Total Asset	\$24,105.60	\$2.86	\$0.00	\$12,278.15	\$4,596.54	\$31,787.21
Equity						
G 205-25300 Unreserved Fund Balance	(\$24,105.60)	\$0.00	\$2.86	\$4,596.54	\$12,278.15	(\$31,787.21)
Total Equity	(\$24,105.60)	\$0.00	\$2.86	\$4,596.54	\$12,278.15	(\$31,787.21)
Total 205 RECYCLING	\$0.00	\$2.86	\$2.86	\$16,874.69	\$16,874.69	\$0.00



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Current Period: October 2014

FUND 208 BUY FORFEITURE

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 208-10100 Cash	\$1,304.16	\$0.12	\$0.00	\$1.02	\$0.00	\$1,305.18
Total Asset	\$1,304.16	\$0.12	\$0.00	\$1.02	\$0.00	\$1,305.18
Equity						
G 208-25300 Unreserved Fund Balance	(\$1,304.16)	\$0.00	\$0.12	\$0.00	\$1.02	(\$1,305.18)
Total Equity	(\$1,304.16)	\$0.00	\$0.12	\$0.00	\$1.02	(\$1,305.18)
Total 208 BUY FORFEITURE	\$0.00	\$0.12	\$0.12	\$1.02	\$1.02	\$0.00



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Current Period: October 2014

FUND 225 PIONEER DAY

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 225-10100 Cash	\$19,709.63	\$1.79	\$0.00	\$5,728.82	\$5,474.28	\$19,964.17
Total Asset	\$19,709.63	\$1.79	\$0.00	\$5,728.82	\$5,474.28	\$19,964.17
Liability						
G 225-20200 Accounts Payable	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
Total Liability	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
Equity						
G 225-25300 Unreserved Fund Balance	(\$19,709.66)	\$0.00	\$1.79	\$5,474.28	\$5,728.82	(\$19,964.20)
Total Equity	(\$19,709.66)	\$0.00	\$1.79	\$5,474.28	\$5,728.82	(\$19,964.20)
Total 225 PIONEER DAY	\$0.00	\$1.79	\$1.79	\$11,203.10	\$11,203.10	\$0.00



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Current Period: October 2014

FUND 270 EDA

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 270-10100 Cash	\$596,699.69	\$1,591.50	\$49,741.58	\$361,662.98	\$346,028.44	\$612,334.23
G 270-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$596,699.69	\$1,591.50	\$49,741.58	\$361,662.98	\$346,028.44	\$612,334.23
Liability						
G 270-20200 Accounts Payable	(\$609.93)	\$0.00	\$0.00	\$0.00	\$0.00	(\$609.93)
Total Liability	(\$609.93)	\$0.00	\$0.00	\$0.00	\$0.00	(\$609.93)
Equity						
G 270-25300 Unreserved Fund Balance	(\$596,089.76)	\$49,741.58	\$1,591.50	\$346,028.44	\$361,662.98	(\$611,724.30)
Total Equity	(\$596,089.76)	\$49,741.58	\$1,591.50	\$346,028.44	\$361,662.98	(\$611,724.30)
Total 270 EDA	\$0.00	\$51,333.08	\$51,333.08	\$707,691.42	\$707,691.42	\$0.00



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FUND 301 2010A G.O. CAPITAL IMP. PLAN	October 2014					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 301-10100 Cash	\$10,335.78	\$0.00	\$0.00	\$2.44	\$122,742.50	(\$112,404.28)
G 301-10500 Taxes Receivable-Current	\$1,806.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,806.00
Total Asset	\$12,141.78	\$0.00	\$0.00	\$2.44	\$122,742.50	(\$110,598.28)
Equity						
G 301-25300 Unreserved Fund Balance	(\$12,141.78)	\$0.00	\$0.00	\$122,742.50	\$2.44	\$110,598.28
Total Equity	(\$12,141.78)	\$0.00	\$0.00	\$122,742.50	\$2.44	\$110,598.28
Total 301 2010A G.O. CAPITAL IMP. PLAN	\$0.00	\$0.00	\$0.00	\$122,744.94	\$122,744.94	\$0.00



CITY OF NEWPORT
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Current Period: October 2014

FUND 303 2012 STREET NORTH RAVINE

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 303-10100 Cash	\$0.00	\$0.15	\$0.00	\$1,622.80	\$0.00	\$1,622.80
G 303-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 303-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$0.00	\$0.15	\$0.00	\$1,622.80	\$0.00	\$1,622.80
Equity						
G 303-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.15	\$0.00	\$1,622.80	(\$1,622.80)
Total Equity	\$0.00	\$0.00	\$0.15	\$0.00	\$1,622.80	(\$1,622.80)
Total 303 2012 STREET NORTH RAVINE	\$0.00	\$0.15	\$0.15	\$1,622.80	\$1,622.80	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 305 2013 STREET ASSESSMENT

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 305-10100 Cash	(\$83,929.75)	\$4.97	\$0.00	\$1,211,466.58	\$1,072,209.99	\$55,326.84
G 305-10400 Investments	\$85,000.00	\$0.00	\$0.00	\$735,000.00	\$760,000.00	\$60,000.00
G 305-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$1,399.52	\$1,431.71	(\$32.19)
Total Asset	\$1,070.25	\$4.97	\$0.00	\$1,947,866.10	\$1,833,641.70	\$115,294.65
Liability						
G 305-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity						
G 305-25300 Unreserved Fund Balance	(\$1,070.25)	\$0.00	\$4.97	\$335,810.47	\$450,034.87	(\$115,294.65)
Total Equity	(\$1,070.25)	\$0.00	\$4.97	\$335,810.47	\$450,034.87	(\$115,294.65)
Total 305 2013 STREET ASSESSMENT	\$0.00	\$4.97	\$4.97	\$2,283,676.57	\$2,283,676.57	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 306 2014 STREET ASSESSMENT

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 306-10100 Cash	\$0.00	\$11,998.12	\$0.00	\$263,365.21	\$0.00	\$263,365.21
G 306-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 306-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$0.00	\$11,998.12	\$0.00	\$263,365.21	\$0.00	\$263,365.21
Liability						
G 306-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity						
G 306-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$11,998.12	\$0.00	\$263,365.21	(\$263,365.21)
Total Equity	\$0.00	\$0.00	\$11,998.12	\$0.00	\$263,365.21	(\$263,365.21)
Total 306 2014 STREET ASSESSMENT	\$0.00	\$11,998.12	\$11,998.12	\$263,365.21	\$263,365.21	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: October 2014

FUND 315 2002A \$690,000 BOND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 315-10100 Cash	\$0.12	\$0.00	\$0.00	\$2,067.50	\$92,092.50	(\$90,024.88)
Total Asset	\$0.12	\$0.00	\$0.00	\$2,067.50	\$92,092.50	(\$90,024.88)
Equity						
G 315-25300 Unreserved Fund Balance	(\$0.12)	\$0.00	\$0.00	\$92,092.50	\$2,067.50	\$90,024.88
Total Equity	(\$0.12)	\$0.00	\$0.00	\$92,092.50	\$2,067.50	\$90,024.88
Total 315 2002A \$690,000 BOND	\$0.00	\$0.00	\$0.00	\$94,160.00	\$94,160.00	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 316 PFA/TRLF REVENUE NOTE

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 316-10100 Cash	\$289,955.49	\$16.82	\$0.00	\$21,965.48	\$124,716.60	\$187,204.37
G 316-12100 SA Recievable -Current	\$4,420.28	\$0.00	\$0.00	\$0.00	\$0.00	\$4,420.28
G 316-12200 Special Assess Rec-Delinque	\$11,812.12	\$0.00	\$0.00	\$0.00	\$0.00	\$11,812.12
G 316-12300 Special Assess Rec-Deferred	\$52,937.68	\$0.00	\$0.00	\$0.00	\$0.00	\$52,937.68
Total Asset	\$359,125.57	\$16.82	\$0.00	\$21,965.48	\$124,716.60	\$256,374.45
Liability						
G 316-22200 Deferred Revenues	(\$64,749.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$64,749.80)
Total Liability	(\$64,749.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$64,749.80)
Equity						
G 316-25300 Unreserved Fund Balance	(\$294,375.77)	\$0.00	\$16.82	\$124,716.60	\$21,965.48	(\$191,624.65)
Total Equity	(\$294,375.77)	\$0.00	\$16.82	\$124,716.60	\$21,965.48	(\$191,624.65)
Total 316 PFA/TRLF REVENUE NOTE	\$0.00	\$16.82	\$16.82	\$146,682.08	\$146,682.08	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: October 2014

FUND 321 2006A EQUIP CERTIFICATE

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 321-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: October 2014

FUND 322 2011A GO BONDS

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 322-10100 Cash	\$82,729.16	\$0.00	\$0.00	\$38,185.00	\$125,180.00	(\$4,265.84)
G 322-10500 Taxes Receivable-Current	\$1,274.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,274.00
Total Asset	\$84,003.16	\$0.00	\$0.00	\$38,185.00	\$125,180.00	(\$2,991.84)
Equity						
G 322-25300 Unreserved Fund Balance	(\$84,003.16)	\$0.00	\$0.00	\$125,180.00	\$38,185.00	\$2,991.84
Total Equity	(\$84,003.16)	\$0.00	\$0.00	\$125,180.00	\$38,185.00	\$2,991.84
Total 322 2011A GO BONDS	\$0.00	\$0.00	\$0.00	\$163,365.00	\$163,365.00	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 401 EQUIPMENT REVOLVING

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 401-10100 Cash	\$87,793.73	\$23.21	\$0.00	\$278,152.93	\$107,629.19	\$258,317.47
Total Asset	\$87,793.73	\$23.21	\$0.00	\$278,152.93	\$107,629.19	\$258,317.47
Equity						
G 401-25300 Unreserved Fund Balance	(\$87,793.73)	\$0.00	\$23.21	\$107,629.19	\$278,152.93	(\$258,317.47)
Total Equity	(\$87,793.73)	\$0.00	\$23.21	\$107,629.19	\$278,152.93	(\$258,317.47)
Total 401 EQUIPMENT REVOLVING	\$0.00	\$23.21	\$23.21	\$385,782.12	\$385,782.12	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 405 T.H. HWY 61

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 405-10100 Cash	\$233,996.93	\$13.38	\$0.00	\$153.44	\$85,244.34	\$148,906.03
G 405-13200 Due From Other Government	(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)
Total Asset	\$233,996.75	\$13.38	\$0.00	\$153.44	\$85,244.34	\$148,905.85
Equity						
G 405-25300 Unreserved Fund Balance	(\$233,996.75)	\$0.00	\$13.38	\$85,244.34	\$153.44	(\$148,905.85)
Total Equity	(\$233,996.75)	\$0.00	\$13.38	\$85,244.34	\$153.44	(\$148,905.85)
Total 405 T.H. HWY 61	\$0.00	\$13.38	\$13.38	\$85,397.78	\$85,397.78	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 409 2013 STREET RECON.

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 409-10100 Cash	\$295,869.29	\$39.98	\$0.00	\$491,222.51	\$342,123.28	\$444,968.52
G 409-10400 Investments	\$490,000.00	\$0.00	\$0.00	\$0.00	\$490,000.00	\$0.00
G 409-10406 Smith Barney	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$913.55	(\$913.55)
G 409-12300 Special Assess Rec-Deferred	\$276,830.00	\$0.00	\$0.00	\$0.00	\$0.00	\$276,830.00
Total Asset	\$1,062,699.29	\$39.98	\$0.00	\$491,222.51	\$833,036.83	\$720,884.97
Liability						
G 409-20200 Accounts Payable	(\$57,561.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$57,561.00)
G 409-22200 Deferred Revenues	(\$276,830.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$276,830.00)
Total Liability	(\$334,391.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$334,391.00)
Equity						
G 409-25300 Unreserved Fund Balance	(\$728,308.29)	\$0.00	\$39.98	\$342,123.28	\$308.96	(\$386,493.97)
Total Equity	(\$728,308.29)	\$0.00	\$39.98	\$342,123.28	\$308.96	(\$386,493.97)
Total 409 2013 STREET RECON.	\$0.00	\$39.98	\$39.98	\$833,345.79	\$833,345.79	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: October 2014

FUND 410 2014 STREET RECON.

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 410-10100 Cash	\$0.00	\$110.86	\$777,321.93	\$3,468,420.75	\$2,234,587.21	\$1,233,833.54
G 410-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 410-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$0.00	\$110.86	\$777,321.93	\$3,468,420.75	\$2,234,587.21	\$1,233,833.54
Liability						
G 410-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity						
G 410-25300 Unreserved Fund Balance	\$0.00	\$777,321.93	\$110.86	\$2,234,587.21	\$3,468,420.75	(\$1,233,833.54)
Total Equity	\$0.00	\$777,321.93	\$110.86	\$2,234,587.21	\$3,468,420.75	(\$1,233,833.54)
Total 410 2014 STREET RECON.	\$0.00	\$777,432.79	\$777,432.79	\$5,703,007.96	\$5,703,007.96	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 411 BUILDING FUND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 411-10100 Cash	\$40,009.57	\$9.89	\$0.00	\$70,085.69	\$0.00	\$110,095.26
Total Asset	\$40,009.57	\$9.89	\$0.00	\$70,085.69	\$0.00	\$110,095.26
Equity						
G 411-25300 Unreserved Fund Balance	(\$40,009.57)	\$0.00	\$9.89	\$0.00	\$70,085.69	(\$110,095.26)
Total Equity	(\$40,009.57)	\$0.00	\$9.89	\$0.00	\$70,085.69	(\$110,095.26)
Total 411 BUILDING FUND	\$0.00	\$9.89	\$9.89	\$70,085.69	\$70,085.69	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 416 4TH AVENUE RAVINE

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 416-10100 Cash	\$12,757.82	\$1.15	\$0.00	\$9.94	\$0.00	\$12,767.76
G 416-13200 Due From Other Government	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
Total Asset	\$12,758.29	\$1.15	\$0.00	\$9.94	\$0.00	\$12,768.23
Liability						
G 416-20700 Due to Other Funds	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Total Liability	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Equity						
G 416-25300 Unreserved Fund Balance	(\$12,758.54)	\$0.00	\$1.15	\$0.00	\$9.94	(\$12,768.48)
Total Equity	(\$12,758.54)	\$0.00	\$1.15	\$0.00	\$9.94	(\$12,768.48)
Total 416 4TH AVENUE RAVINE	\$0.00	\$1.15	\$1.15	\$9.94	\$9.94	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: October 2014

FUND 417 NORTH RAVINE

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 417-10100 Cash	\$53,723.25	\$4.83	\$0.00	\$29.43	\$21.00	\$53,731.68
G 417-12300 Special Assess Rec-Deferred	\$21,107.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,107.00
G 417-13200 Due From Other Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$74,830.25	\$4.83	\$0.00	\$29.43	\$21.00	\$74,838.68
Liability						
G 417-20200 Accounts Payable	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
G 417-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-22200 Deferred Revenues	(\$21,107.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$21,107.00)
Total Liability	(\$21,106.82)	\$0.00	\$0.00	\$0.00	\$0.00	(\$21,106.82)
Equity						
G 417-24400 Fund Balance For Encumbra	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 417-25300 Unreserved Fund Balance	(\$53,723.68)	\$0.00	\$4.83	\$21.00	\$29.43	(\$53,732.11)
Total Equity	(\$53,723.43)	\$0.00	\$4.83	\$21.00	\$29.43	(\$53,731.86)
Total 417 NORTH RAVINE	\$0.00	\$4.83	\$4.83	\$50.43	\$50.43	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 423 2011A EQUIPMENT CAPITAL

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 423-10100 Cash	\$0.00	\$0.00	\$0.00	\$14,368.37	\$14,368.37	\$0.00
Total Asset	\$0.00	\$0.00	\$0.00	\$14,368.37	\$14,368.37	\$0.00
Equity						
G 423-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$14,368.37	\$14,368.37	\$0.00
Total Equity	\$0.00	\$0.00	\$0.00	\$14,368.37	\$14,368.37	\$0.00
Total 423 2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$28,736.74	\$28,736.74	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: October 2014

FUND 601 WATER FUND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 601-10100 Cash	\$498,642.48	\$40,510.27	\$21,743.04	\$232,336.75	\$257,196.15	\$473,783.08
G 601-11500 Accounts Receivable	\$47,268.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,268.00
G 601-12300 Special Assess Rec-Deferred	\$11,950.38	\$0.00	\$0.00	\$0.00	\$0.00	\$11,950.38
G 601-15500 Prepaid Items	\$646.13	\$0.00	\$0.00	\$0.00	\$0.00	\$646.13
G 601-16100 Land	(\$0.50)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.50)
G 601-16200 Building and Improvements	\$123,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,291.00
G 601-16300 Improvements other building	\$2,962,267.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,962,267.40
G 601-16400 Equipment	\$294,264.08	\$0.00	\$0.00	\$0.00	\$0.00	\$294,264.08
G 601-16410 Accumulated dep. Equip.	(\$1,798,636.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,798,636.19)
G 601-21720 Online fee payable	(\$52.83)	\$41.86	\$104.65	\$609.96	\$819.86	(\$262.73)
G 601-26100 Contributions From City	(\$0.15)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.15)
Total Asset	\$2,139,639.80	\$40,552.13	\$21,847.69	\$232,946.71	\$258,016.01	\$2,114,570.50
Liability						
G 601-20200 Accounts Payable	(\$8,135.33)	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,135.33)
G 601-21500 Accrued Interest Payable	(\$3,389.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,389.00)
G 601-21600 Accrued Wages & Salaries P	(\$11,141.09)	\$0.00	\$0.00	\$0.00	\$0.00	(\$11,141.09)
G 601-21701 Federal W/H Payable	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
G 601-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding	(\$111.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$111.28)
G 601-21704 PERA	(\$129.92)	\$0.00	\$0.00	\$0.00	\$0.00	(\$129.92)
G 601-21707 Union Dues	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17)
G 601-21708 United Way	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare	(\$25.78)	\$0.00	\$0.00	\$0.00	\$0.00	(\$25.78)
G 601-21711 NPERS - Life	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 601-21712 HSA Employee	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)
G 601-21714 LTD Employee	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 601-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 601-21718 Water sales tax payable	(\$970.12)	\$0.00	\$0.00	\$668.00	\$0.00	(\$302.12)
G 601-22510 General Obligation Bonds Pa	(\$229,400.00)	\$0.00	\$0.00	\$8,800.00	\$0.00	(\$220,600.00)
G 601-99999 Utility Overpayments	(\$0.43)	\$81.61	\$514.21	\$6,830.49	\$7,519.26	(\$689.20)
Total Liability	(\$253,303.58)	\$81.61	\$514.21	\$16,298.49	\$7,519.26	(\$244,524.35)
Equity						
G 601-25300 Unreserved Fund Balance	(\$1,886,336.22)	\$21,619.57	\$39,891.41	\$240,287.70	\$223,997.63	(\$1,870,046.15)
Total Equity	(\$1,886,336.22)	\$21,619.57	\$39,891.41	\$240,287.70	\$223,997.63	(\$1,870,046.15)
Total 601 WATER FUND	\$0.00	\$62,253.31	\$62,253.31	\$489,532.90	\$489,532.90	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: October 2014

FUND 602 SEWER FUND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 602-10100 Cash	\$737,163.99	\$63,586.39	\$30,197.93	\$370,837.76	\$390,796.10	\$717,205.65
G 602-11500 Accounts Receivable	\$73,682.40	\$0.00	\$0.00	\$0.00	\$0.00	\$73,682.40
G 602-12300 Special Assess Rec-Deferred	\$11,950.30	\$0.00	\$0.00	\$0.00	\$0.00	\$11,950.30
G 602-13100 Due From Other Funds	\$0.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.29
G 602-15500 Prepaid Items	\$733.13	\$0.00	\$0.00	\$0.00	\$0.00	\$733.13
G 602-16100 Land	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.50
G 602-16200 Building and Improvements	\$417,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$417,170.00
G 602-16300 Improvements other building	\$1,950,830.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950,830.15
G 602-16400 Equipment	\$56,342.75	\$0.00	\$0.00	\$0.00	\$0.00	\$56,342.75
G 602-16410 Accumulated dep. Equip.	(\$1,170,913.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,170,913.22)
G 602-16500 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-26100 Contributions From City	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)
Total Asset	\$2,076,959.93	\$63,586.39	\$30,197.93	\$370,837.76	\$390,796.10	\$2,057,001.59
Liability						
G 602-20200 Accounts Payable	(\$608.70)	\$0.00	\$0.00	\$0.00	\$0.00	(\$608.70)
G 602-21500 Accrued Interest Payable	(\$4,313.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,313.00)
G 602-21600 Accrued Wages & Salaries P	(\$11,141.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$11,141.24)
G 602-21701 Federal W/H Payable	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 602-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703 FICA Tax Withholding	(\$111.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$111.28)
G 602-21704 PERA	(\$130.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$130.00)
G 602-21707 Union Dues	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21709 Medicare	(\$25.75)	\$0.00	\$0.00	\$0.00	\$0.00	(\$25.75)
G 602-21711 NPERS - Life	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21712 HSA Employee	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 602-21714 LTD Employee	(\$0.35)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.35)
G 602-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 602-22510 General Obligation Bonds Pa	(\$295,600.00)	\$0.00	\$0.00	\$11,200.00	\$0.00	(\$284,400.00)
Total Liability	(\$311,929.88)	\$0.00	\$0.00	\$11,200.00	\$0.00	(\$300,729.88)
Equity						
G 602-25300 Unreserved Fund Balance	(\$1,765,030.05)	\$30,197.93	\$63,586.39	\$379,596.10	\$370,837.76	(\$1,756,271.71)
Total Equity	(\$1,765,030.05)	\$30,197.93	\$63,586.39	\$379,596.10	\$370,837.76	(\$1,756,271.71)
Total 602 SEWER FUND	\$0.00	\$93,784.32	\$93,784.32	\$761,633.86	\$761,633.86	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 603 STREET LIGHT FUND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 603-10100 Cash	\$15,809.55	\$10,016.96	\$4,579.40	\$57,896.19	\$43,894.48	\$29,811.26
G 603-11500 Accounts Receivable	\$11,309.47	\$0.00	\$0.00	\$0.00	\$0.00	\$11,309.47
G 603-12200 Special Assess Rec-Delinque	(\$0.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.24)
Total Asset	\$27,118.78	\$10,016.96	\$4,579.40	\$57,896.19	\$43,894.48	\$41,120.49
Liability						
G 603-20200 Accounts Payable	(\$1,497.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,497.24)
G 603-20700 Due to Other Funds	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
Total Liability	(\$1,497.72)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,497.72)
Equity						
G 603-25300 Unreserved Fund Balance	(\$25,621.06)	\$4,579.40	\$10,016.96	\$43,894.48	\$57,896.19	(\$39,622.77)
Total Equity	(\$25,621.06)	\$4,579.40	\$10,016.96	\$43,894.48	\$57,896.19	(\$39,622.77)
Total 603 STREET LIGHT FUND	\$0.00	\$14,596.36	\$14,596.36	\$101,790.67	\$101,790.67	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: October 2014

FUND 604 STORM WATER FUND

October 2014

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 604-10100 Cash	\$31,855.98	\$5,647.31	\$20,942.20	\$35,409.40	\$57,524.78	\$9,740.60
G 604-11500 Accounts Receivable	\$3,038.80	\$0.00	\$0.00	\$0.00	\$0.00	\$3,038.80
G 604-12100 SA Recievable -Current	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque	\$1,912.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,912.00
Total Asset	\$36,806.71	\$5,647.31	\$20,942.20	\$35,409.40	\$57,524.78	\$14,691.33
Liability						
G 604-20200 Accounts Payable	(\$20,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)
G 604-20700 Due to Other Funds	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
Total Liability	(\$19,999.81)	\$0.00	\$0.00	\$0.00	\$0.00	(\$19,999.81)
Equity						
G 604-25300 Unreserved Fund Balance	(\$16,806.90)	\$20,942.20	\$5,647.31	\$57,524.78	\$35,409.40	\$5,308.48
Total Equity	(\$16,806.90)	\$20,942.20	\$5,647.31	\$57,524.78	\$35,409.40	\$5,308.48
Total 604 STORM WATER FUND	\$0.00	\$26,589.51	\$26,589.51	\$92,934.18	\$92,934.18	\$0.00
Report Total	\$0.00	\$1,616,189.66	\$1,616,189.66	\$18,603,049.67	\$18,603,049.67	\$0.00



Department of Public Health and Environment

Lowell Johnson
Director

Sue Hedlund
Deputy Director

November 6, 2014

City of Newport
Deb Hill
596 7th Ave
Newport, MN 55055-9798

Washington County, through its Department of Public Health and Environment (Department), has historically provided, and it is the county's desire to continue to provide, septic system permitting and inspection services for the City of Newport.

The most recent Agreement between the city and the county will expire on December 31, 2014. Please be assured there will be no interruption of service to the city while we work jointly to execute a new Agreement.

The changes to the Agreement include:

- **TERMS AND EFFECTIVE DATE** – Dates changed to reflect effective date of January 1, 2015 and termination date of December 31, 2016.

Please review the enclosed Agreement, and, if the language is satisfactory, return the signed original Agreement to the **attention of Stephanie Holt**. We will send a fully executed copy of the Agreement to the city as soon as it is signed by the County Board Chair and County Administrator. If, however, there are paragraphs in the Agreement you would like to discuss, please contact our Department at your earliest convenience.

We would also like to use this opportunity to remind you that the Department is currently in the process of revising our Subsurface Sewage Treatment System Ordinance. If there are any questions regarding this process, please let us know.

We look forward to continued service to your community. If you have any questions or if we can be of further assistance, please contact me at 651-430-6768 or via email at girard.goder@co.washington.mn.us or Stephanie Holt at 651-430-6678 or via email at stephanie.holt@co.washington.mn.us.

Sincerely,

Girard Goder
Environmental Program Supervisor

Enclosure: Agreement

Agreement for Subsurface Sewage Treatment System Inspection Services

This agreement is made and entered into, by and between the County of Washington (hereinafter referred to as the County) and City of Newport (hereinafter referred to as the City).

I. WITNESSETH

WHEREAS, the City wishes to contract with the County to perform subsurface sewage treatment system (SSTS) inspection services within the City's boundaries; and

WHEREAS, the City adopted the County's Subsurface Sewage Treatment System Regulations Ordinance #179 (Washington County Development Code Chapter 4), hereinafter SSTSRO, regulating subsurface sewage treatment systems, which applies to all areas of the City; and

WHEREAS, the County agrees to provide subsurface sewage treatment system inspection services under the terms and conditions hereinafter set forth; and

WHEREAS, this contract is authorized under Section 471.59 of the Minnesota Statutes.

NOW THEREFORE, it is mutually agreed between the County and City as follows:

II. SCOPE OF SERVICES

County's Responsibilities

1. The County agrees to provide, through its Department of Public Health and Environment, subsurface sewage treatment system inspection services for the City. The County shall provide a Qualified Employee(s), as described in Minn. Rule 7083.1010 and 7083.0020 subp 17.
2. The standards of performance, method of providing subsurface sewage treatment system inspection services, and other matters incident to the performance of services under this Agreement, including personnel to be employed, shall be determined by the County. The City shall be notified in advance of any proposed changes in standards of performance or methods of providing services.
3. The County shall provide the necessary SSTS application review and sewage system plan approval as required by laws, regulations and ordinances, provide all job site inspections of projects under permit, and conduct special inspections as deemed necessary to ensure compliance with the SSTSRO. Services shall include clerical support incidental to the performance of this agreement.

4. The County shall provide and issue all sewage permits as required by the SSTSRO, existing laws or regulations and shall maintain records of all such permits. If the City requests a copy of a granted permit, the County shall provide a copy to the City within 5 (five) working days.
5. The County shall send a copy of the County's issuance of a certificate of compliance of the sewage system's completion to the City within 10 (ten) working days of the County granting the certificate.
6. In the event of a violation or threatened violation of the SSTSRO or sewage permit the County may pursue the administrative issuance of stop work orders on the installation of the septic system, and/or issue corrective orders, and/or issue notices of non-compliance.
7. The County shall advise the City if a misdemeanor citation is warranted for any violation of a sewage permit or SSTSRO.
8. The County may request appropriate actions or proceedings be brought by the City, to prevent, restrain, correct or abate violations or threatened violations of a sewage permit or SSTSRO.
9. The County will cooperate with the City's officials and/or employees in fulfilling its obligations under this Agreement.

City's Responsibilities:

1. In areas not served by municipal sewer, the City shall not issue a building permit for new dwelling construction and/or for the addition of bedrooms until the County has issued a sewage permit for the new construction and/or addition of bedrooms.
2. The City shall act on all applications for special permits and SSTSRO variance requests.
3. Upon request from the County the City shall issue a stop work order on projects commencing construction prior to the issuance of a sewage permit.
4. The City is responsible for commencing appropriate actions or proceedings to prevent, restrain, correct or abate violations or threatened violations of a sewage permit or SSTSRO and shall represent the County during appeals of the administrative remedies issued by the County.
5. The City may issue misdemeanor citations for violations of the SSTSRO or sewage permit.
6. The City shall not issue a certificate of occupancy for new construction or the addition of bedrooms prior to receipt of the County's certificate of compliance.

7. The City, and its agents and employees, will cooperate and assist the County in the performance of this Agreement.
8. In the event of County SSTS Ordinance revision, the City may adopt a revised SSTS Ordinance which is consistent with or more restrictive than the County's revised SSTS Ordinance no more than 12 (twelve) months after the County revised SSTS Ordinance has been adopted.

III. SCHEDULE OF FEES AND CHARGES

1. The County shall establish the schedule of fees for its subsurface sewage treatment system inspection services. The septic permit application and installation fees shall be in accordance with the fee schedule adopted annually by the Washington County Board of Commissioners. The County shall collect, receipt for, disburse, and maintain records for all fees and charges collected incident to the administration of subsurface sewage treatment system inspection and permit services contained herein.
 1. Fees and charges shall be due and payable by the applicant upon issuance of the permit and will be collected by the County from the applicant for said permit.
 2. The City agrees that in payment for the subsurface sewage treatment system inspection and permit services provided by the County that the County shall retain, out of the fees and charges collected incident to this service, an amount equal to one hundred percent (100%) of all SSTS permit fees.
 3. The City shall not assume any liability for the direct payment of any salary, wage, or other compensation to any County employee performing subsurface sewage treatment system inspection services pursuant to this agreement.

IV. GENERAL TERMS AND CONDITIONS

Data Privacy

1. All data collected, created, received, maintained or disseminated for any purposes by the activities of the County because of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such Act now in force or as adopted, as well as Federal Regulations on data privacy, including but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) where it applies. The City and County agree to abide by these statutes, rules and regulations and as they may be amended.

Indemnity Clause

2. The City agrees that it will indemnify and hold harmless the County, its officers and employees, against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the City's negligent performance or failure to adequately perform its obligations pursuant to this Agreement.

The County agrees that it will indemnify and hold harmless the City, its officers and employees, against any and all liability, loss, costs, damages and expenses which the City, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the County's negligent performance or failure to adequately perform its obligations pursuant to this Agreement.

Insurance

3. The City further agrees that in order to protect itself, as well as the County, under the indemnifications provisions set forth above that it shall at all times during the terms of this Agreement, provide maximum tort liability limits as set forth in Minnesota Statute, Sections 3.736 and 466.04. This provision shall be set as a condition subsequent; failure to abide by this provision shall be deemed a substantial breach of contract.

The County further agrees that in order to protect itself, as well as the City, under the indemnifications provisions set forth above that it shall at all times during the terms of this Agreement, provide maximum tort liability limits as set forth in Minnesota Statute, Section 466.04. This provision shall be set as a condition subsequent; failure to abide by this provision shall be deemed a substantial breach of contract.

Records – Availability and Retention

4. Pursuant to Minnesota Statute 16C.05, Subd 5., the County/City agrees that the County/City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures of the County/City and involve transactions relating to this agreement. The County/City agrees to maintain these records for a period of six years from the date of termination of this Agreement and make available as requested.

Nondiscrimination

4. The provisions of Minn. Stat. 181.59 and of any applicable ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein, and

shall be part of any Agreement entered into by the parties with any contractor, subcontractor, or material suppliers.

Merger and Modification

6. It is understood and agreed that the entire Agreement between the parties is contained here and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter.

Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

Severability

7. Every section, provision or part of this Agreement is declared severable from every other section, provision or part thereof to the extent that if any sections, provision or part of this Agreement shall be held invalid by a court of competent jurisdiction, it shall not invalidate any other section, provision or part thereof.

V. TERM AND EFFECTIVE DATE

1. The effective date of this agreement shall be January 1, 2015, notwithstanding the date of the signatures below.
2. This agreement shall run until December 31, 2016, at which time it will automatically terminate unless it is renewed by official action of both the City and the County prior to the termination date. Notice of either the City's intent or the County's intent not to renew the agreement should be given to the other party ninety (90) days in advance of the December 31, 2016, termination date.

IN WITNESS WHEREOF, the City has caused this agreement to be signed by its Mayor and attested to by its Clerk, and the County of Washington, by order of its Board of County Commissioners, has caused this Agreement to be signed by its Board Chair and attested to by its County Administrator.

City of Newport, Minnesota

Washington County, Minnesota

By: _____
Mayor

By: _____
Chair, Board of Commissioners

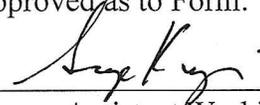
Date: _____

Date: _____

By: _____
City Clerk

By: _____
County Administrator

Approved as to Form:



Assistant Washington County Attorney

RESOLUTION NO. 2014-52

A RESOLUTION ACCEPTING DONATIONS FOR THE PERIOD OF OCTOBER 10 - NOVEMBER 17, 2014

WHEREAS, The City of Newport, Minnesota is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the items set forth below to the City:

Individual/Business	Donated Item	Donated Amount	Donated Date
Cottage Grove Athletic Association	10% for September 2014	\$444.21	10/22/2014
Tom Ingemann	Toxirae Pro Monitor for Toxic Gases and Oxygen	\$400.00	11/03/2014
Mary Hoffer	Books for the Library and	Estimated - \$50.00	11/08/2014
St. Paul Park-Newport Lions Club	10% for October 2014	\$166.42	11/12/2014

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council hereby accepts the above donations and directs staff to write a letter of appreciation to each donor.

Adopted by this council this 20th day of November, 2014 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:

Geraghty	_____
Ingemann	_____
Sumner	_____
Gallagher	_____
Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 10/22/14

Donor Information

Donor's Full Name: Cottage Grove Athletic Assoc. Telephone: _____

Donor's Address: PO Box 337

City/State/Zip: Cottage Grove, MN

Donation Information

Donated Item: \$444.21

Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): _____

If Applicable:

For: 10% for September 2014 - General Donation

In Honor Of: _____

Location or Placement of Donation: _____

Estimated Lifespan of Material Donation: _____

Is the Donation Restricted: Yes No

If Yes, Terms of Donation Restriction: _____

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: _____ Signature: _____

For Office Use

Received By: Renee Eisenbeisz

Date Received: 10/22/14

Approved By: _____ Date of Approval: _____

Reasons for Denial: _____

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 11/03/14

Donor Information

Donor's Full Name: Tom Ingemann Telephone: [Redacted]
Donor's Address: 955 Ford Rd
City/State/Zip: NEWPORT, MINN 55055

Donation Information

Donated Item: Toxirze P10 Personal Monitor for Toxic Gases & Oxygen
Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): \$400
If Applicable:
For:
In Honor Of:
Location or Placement of Donation:
Estimated Lifespan of Material Donation:
Is the Donation Restricted: X Yes No
If Yes, Terms of Donation Restriction: For Fire Department

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.
Applicant/Agent Printed Name: Tom Ingemann Signature: Tom Ingemann

For Office Use .

Received By: Renee Eisenbeisz
Date Received: 11/03/14
Approved By: Date of Approval:
Reasons for Denial:

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 11-8-2014

Donor Information

Donor's Full Name: Mary Hoffer Telephone: [REDACTED]
Donor's Address: _____
City/State/Zip: _____

Donation Information

Donated Item: 112 Books (1 grocery bag)
For: _____
In Honor Of: _____
Location or Placement of Donation: _____
Estimated Lifespan of Material Donation: _____
Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): \$50.00
Is the Donation Restricted: Yes No
If Yes, Terms of Donation Restriction: _____

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: Mary Hoffer Signature: Mary Hoffer

For Office Use

Received By: Michael P
Date Received: 11-8-14
Approved By: _____ Date of Approval: _____
Reasons for Denial: _____

Donation from Mary Hoffer November 8, 2014

Add to Collection:

If Dogs Could Talk: Tongues Unleashed! – Joel Zadak

The Doll People – Ann Martin & Laura Godwin

Massage: Simple Solutions for Everyday Stresses – Monica Roseberry

Discovering Home with Laurie Smith – Laurie Smith

Healthy Homestyle Cooking: Family Favorites You'll Make Again and Again – Evelyn

Tribole

Booksale:

Rock This! – Chris Rock (dated)

Life as a Daymaker (dated)

Recycle:

Exploring the 50 States (old, ratty)

SeinLanguage – Jerry Seinfeld (dated)

Smart Guide to Making Wise Investments (dated)

Smart Guide to Managing Personal Finance (dated)

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 11/12/14

Donor Information

Donor's Full Name: St. Paul Park-Newport Lions Telephone:
Donor's Address: PO Box 262
City/State/Zip: Newport, MN 55055

Donation Information

Donated Item: \$166.42
Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers):
If Applicable:
For: 10% for October 2014
In Honor Of:
Location or Placement of Donation:
Estimated Lifespan of Material Donation:
Is the Donation Restricted: [] Yes [] No
If Yes, Terms of Donation Restriction:

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: St. Paul Park Newport Signature:
Lions

For Office Use

Received By: Renee Eisenbeisz
Date Received: 11/12/14
Approved By: Date of Approval:
Reasons for Denial:



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

Memorandum

To:	<u>Newport City Council</u>	Reference:	<u>Schille Minor Subdivision</u>
Copies To:	<u>Deb Hill, City Administrator</u>		
	<u>Renee Eisenbeisz</u>		
	<u>Patrick Schille, applicant</u>	Project No.:	<u>15481.008</u>
From:	<u>Sherri Buss, RLA, AICP, Planner</u>	Routing:	
Date:	<u>November 17, 2014</u>		

SUBJECT: Schille Minor Subdivision

MEETING DATE: November 20, 2014

LOCATION: 1631 3rd Avenue
Newport, MN

APPLICANT: Patrick Schille

ZONING: Low-Density Single-Family Residential (R-1) District

60-DAY PERIOD: December 6, 2014

ITEMS REVIEWED: Application and Survey received October 7, 2014; record of previous City approval, September 7, 2006

BRIEF DESCRIPTION OF THE REQUEST:

The applicant is proposing to subdivide an existing 22,610-square foot parcel to create two lots. The lots are proposed to be 11,668 and 10,942 square feet in area. The subject property is located in the Low-Density Single-Family Residential (R-1) District.

The existing residence on the smaller parcel will remain. Parcel B is proposed for future single-family residential use.

The City approved the proposed subdivision previously, in 2006. However, the property owner failed to record the subdivision at Washington County within one year, as the conditions of approval and the Subdivision Ordinance require. Subdivision ordinances require recording within a limited time period because lot sizes and other requirements can change, and subdivisions that are not recorded in a timely way may no longer meet Zoning and Subdivision requirements.

DETAILED EVALUATION OF THE REQUEST:

The Subdivision Ordinance requires that subdivisions and the subdivision process meet the following standards:

- That the proposed subdivision conform to the Comprehensive Plan
- That subdivisions are consistent with applicable plans, laws and regulations
- To provide for the orderly subdivision of land and ensure proper legal descriptions
- To ensure that adequate public infrastructure, facilities and services are available concurrent with development
- To require that subdividers furnish land, install infrastructure, pay fees, and install measures needed to ensure that development provides its fair share of capital facilities
- To ensure that new subdivisions contribute toward an attractive, orderly, stable, livable and safe community through adequate design and construction
- To encourage wise use and management of land, water, and natural resources and secure the rights of the public with respect to public lands and waters
- To provide a means to provide adequate recreation areas, school sites, and other public facilities

The sections that follow review the proposed subdivision based on the ordinance requirements.

Comprehensive Plan

The Comprehensive Plan says that the intent of the Low-Density Single Family Residential (R-1) District is to permit single-family residential development on urban lots. The plan encourages in-fill development on existing lots or by subdivision of larger lots in the R-1 District. The proposed residential use is consistent with the Comprehensive Plan recommendations for uses in the R-1 District.

Dimensional Requirements

The Zoning Ordinance requires that lots be a minimum 9,100 square feet in size in the R-1 District. Lots must be at least 130 feet deep and 70 feet wide (90 feet for corner lots).

The setback requirements include the following:

- Front yard: 30 feet
- Side yard: 10 feet for homes, 5 feet for garages or accessory structures
- Rear yard: 30 feet

The proposed lots are 80 and 75.2 feet wide, 145.85 feet long, and 11,668 and 10,942 feet in area. The existing structures on the smaller parcel meet the front, side and rear setback requirements. Any new buildings proposed on the larger parcel will need to meet the setback requirements in the ordinance. The proposed lots and existing structures meet the dimensional requirements.

Access and Right-of-Way Requirements

Both parcels have existing driveway access to 3rd Avenue. No additional access is needed to serve the parcels.



Maximum Lot Coverage

The maximum allowed lot coverage in the R-1 District is 35%. The Planner calculated the lot coverage based on the survey submitted for the subdivision and aerial photos. The impervious coverage on the larger parcel (existing driveway) will be approximately 9.5% after subdivision. The existing coverage on the smaller parcel will be approximately 25%. The existing parcels meet the ordinance requirement, and future development proposed on the larger parcel will be required to meet the ordinance requirement for lot coverage.

Accessory Structures

The ordinance limits the number of accessory structures on parcels in residential districts to 2 structures. The smaller parcel has an existing garage and shed structure, and therefore has the maximum number permitted. Structures on the new parcel will need to meet the ordinance requirement. The existing lot meets the ordinance requirements.

Building Height

No new buildings are proposed on the parcels.

Water and Wastewater Systems

The existing home is connected to the City's sanitary sewer and public water systems, but the new parcel does not have connections to those systems. The parcel owner will need to obtain connections for sewer and water service in order to be developed for residential use, and will need to pay the required fees. The Planner has included a condition that the owner obtains connections to the City's sewer and water systems prior to development, and pay the required connection fees.

Grading

No construction or grading is proposed with subdivision.

Stormwater and Wetlands

The City Engineer and Public Works Director reviewed the proposed subdivision, and provided the following comment: "Bruce and I visited the property at 1631 3rd Ave this afternoon and did not find any drainage or other engineering related concerns with the proposed subdivision." Development on the larger parcel will need to meet City and Watershed District requirements for stormwater management.

There are no wetlands on the parcels.

Park Dedication

The City requires that all subdivisions dedicate land, or cash in lieu of land, to the public as parks, playgrounds, trails or open space to serve the demand for park facilities created by new



development. If the City determines that land is not needed in the area of the proposed subdivision, the subdivider may pay the cash in lieu fee.

When the Schille subdivision was reviewed in 2006, the conditions included a requirement that "A Park Land Dedication fee of \$2,000.00 shall be paid to the City upon approval of the Minor Subdivision." City staff reviewed the records for the subdivision, and found that the fee was not paid at that time.

The Planner reviewed the City's future park and trail map to determine if future parks or trails are planned in or near the proposed subdivision. No future parks or trails are proposed within the subdivision.

The City's current park dedication fee for new single-family lots is \$3,400. The fee was established in 2011, and is currently under review by the Planning Commission. Other communities in Washington County typically have cash in lieu fees between \$2,000 and \$2,500 per single-family residential unit.

The City recently reviewed the Dalluhn subdivision, and the Council recommended a park dedication fee of \$2,000 for the new lot in that subdivision, while the review of the park dedication fee is in process.

Staff recommend that park dedication for this subdivision be satisfied with a cash in lieu fee, and recommend that the fee for this subdivision be \$2,000.00, consistent with the Dalluhn subdivision fee, since a new park dedication fee has not been adopted by the City.

PLANNING COMMISSION DISCUSSION AND RECOMMENDATION

The Planning Commission held a public hearing on the Schille subdivision request at their meeting on November 13. The Commission received no written or verbal comments on the request. The Commission discussed the park dedication fee, and agreed to recommend that the City require a \$2,000 cash in lieu fee payment for the new parcel. The recommended fee is consistent with the fee required for the Dalluhn subdivision. The Commission recommended that the Council approve the minor subdivision.

The applicants attended the hearing, and requested information about the procedures and timing for obtaining hook-ups to City sewer and water services for the new parcel.

ACTION REQUESTED:

The City Council may take the following actions:

1. Approval
2. Approval with conditions
3. Denial with findings
4. Table the request



PLANNING COMMISSION RECOMMENDATIONS:

The Planning Commission recommends that the City Council approve the proposed minor subdivision located at 1631 3rd Avenue, to create two parcels approximately 11,668 and 10,942 square feet in size, with the following conditions:

1. The Final Plat shall be substantially in conformance with the Final Plat drawing submitted by the applicant and dated September 2006.
2. All future development on the parcels shall meet the requirements of the City's Ordinances.
3. The parcel owner shall obtain connections to the City's sanitary sewer and public water systems, and shall pay the required connection fees.
4. The parcel owner(s) shall obtain building permits and any required stormwater approvals or permits for development on the parcels .
5. The applicant shall satisfy the City's park dedication requirement prior to filing the plat at Washington County.
6. The applicants shall pay all fees and escrow associated with this application.



City of NEWPORT Planning Request Application

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Application Date: 10/6/14 Public Hearing Date November 13, 2014

Applicant Information

Name: PATRICK C. SCHILZE Telephone: 651 212 0719
Mailing Address: 1631 3RD AV. Telephone: _____
City/State/Zip: NEWPORT MN 55055

Property Owner Information

Name: _____ Telephone: _____
Mailing Address: SAME Telephone: _____
City/State/Zip: _____

Project Information

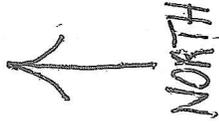
Location of Property: _____

Legal Description of Property (Must match description on the Deed) and P.I.D. #: _____

- Zoning District: _____ Flood Plain: **AE 0.2% Annual Chance Flood Hazard**
- | | |
|----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Comprehensive Plan Amendment | \$500 or Actual Cost plus \$50 for Additional Staff Hours (10 Hr Min) |
| <input type="checkbox"/> Rezoning | \$500 plus Escrow |
| <input type="checkbox"/> Zoning Amendment | \$500 |
| <input type="checkbox"/> Variance | \$300 plus Escrow |
| <input type="checkbox"/> Conditional Use Permit | |
| <input type="checkbox"/> Residential | \$300 plus Escrow |
| <input type="checkbox"/> Commercial | \$450 plus Escrow |
| <input type="checkbox"/> Subdivision Approval | |
| <input checked="" type="checkbox"/> Minor Subdivision | \$300 plus Escrow and Parkland Dedication Fee <i>ESCROW is \$2,000</i> |
| <input type="checkbox"/> Major Subdivision | \$500 plus Escrow, \$50 per Lot, \$200 for Final Plat, and 10% of land value or fee for Parkland Dedication Fee |
| <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Applicable Zoning Code Chapter: _____ | |
| <input type="checkbox"/> Review by Engineer Cost: _____ | |
| <input type="checkbox"/> Total Cost: _____ | |

3RD AV.

CONFIGURATION OF
PROPERTY AS OF
SEPTEMBER 2006



BOULEVARD
12' →

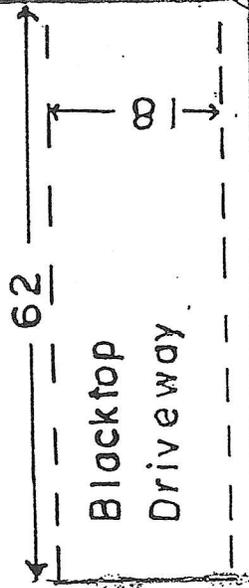
718.5
90° 03' 05"

80.00

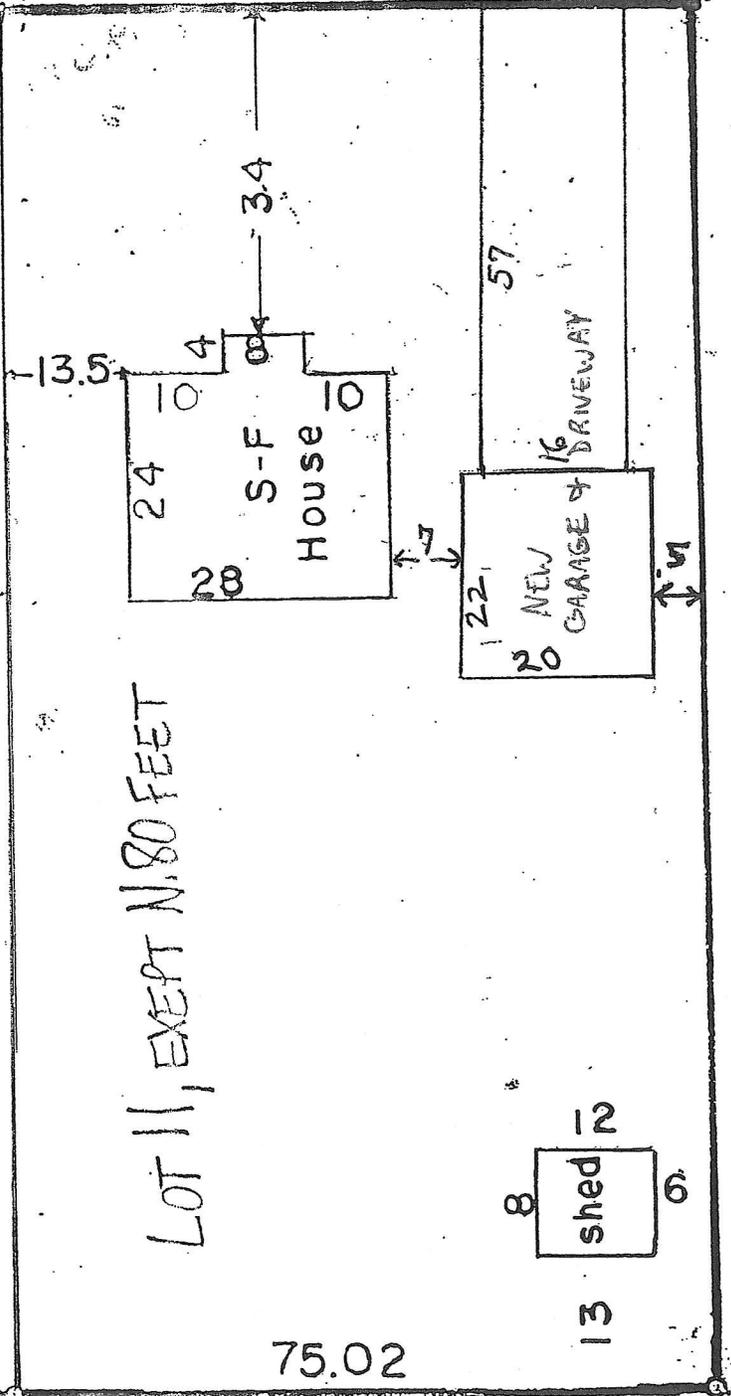
145.85

N. 80 feet Lot II

PROPOSED BUILDING LOT



LOT II, EXCEPT N. 80 FEET

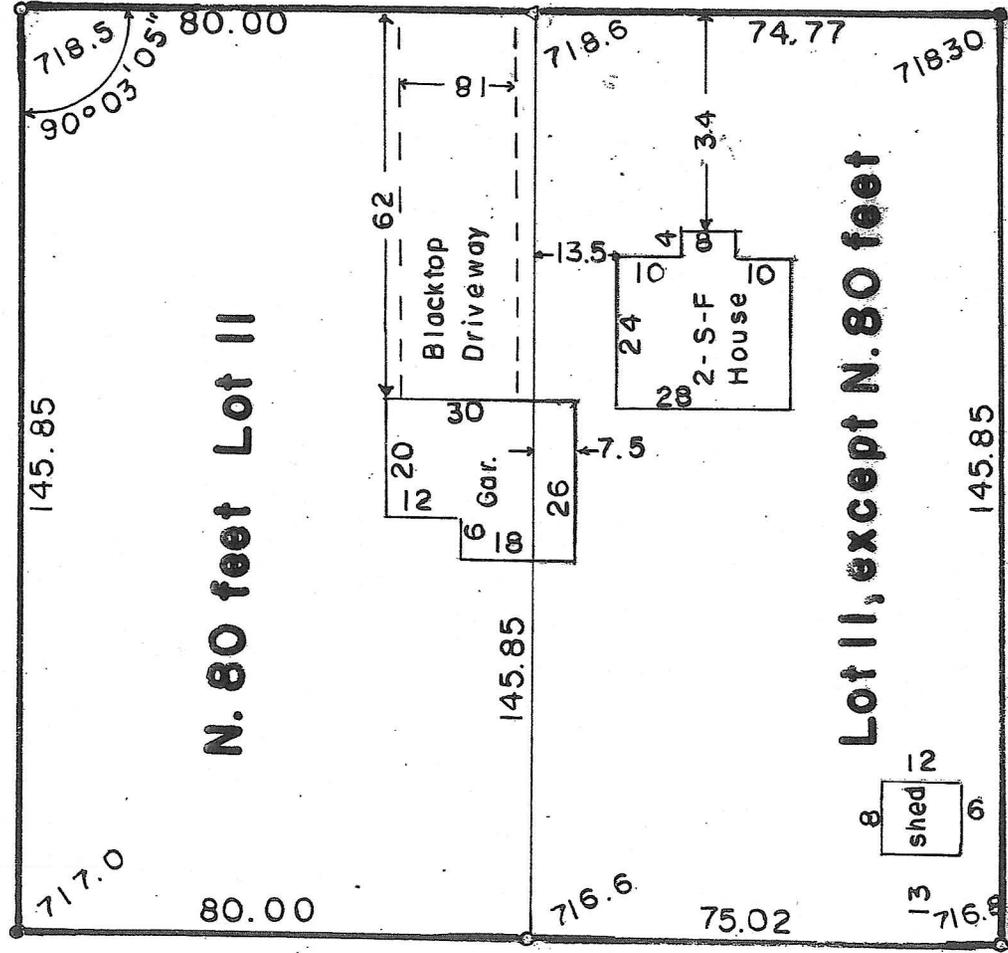


717.0

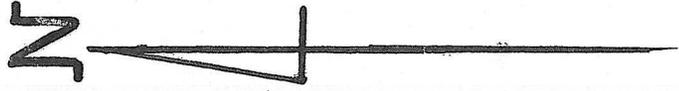
80.00

13

Certificate of Survey for: Patrick Schille



50
THIRD AVENUE
 O top MH 724.00



N. 80 feet Lot 11

Lot 11, except N. 80 feet

This is the layout of the property as purchased in 2005, showing the proposed division.

April 7, 2006

Scale 1 inch = 30 feet

o - Denotes 1/2 inch iron pipe set with Minnesota Registration No. 10460

● - Denotes iron pin found in place Δ - Denotes concrete nail set.

DESCRIPTIONS

The east 145.85 feet of the north 80.00 feet of Lot 11, Riverwood Acres No. 3, all division distances measured along the lot or division lines, City of Newport, Washington County, Minnesota.

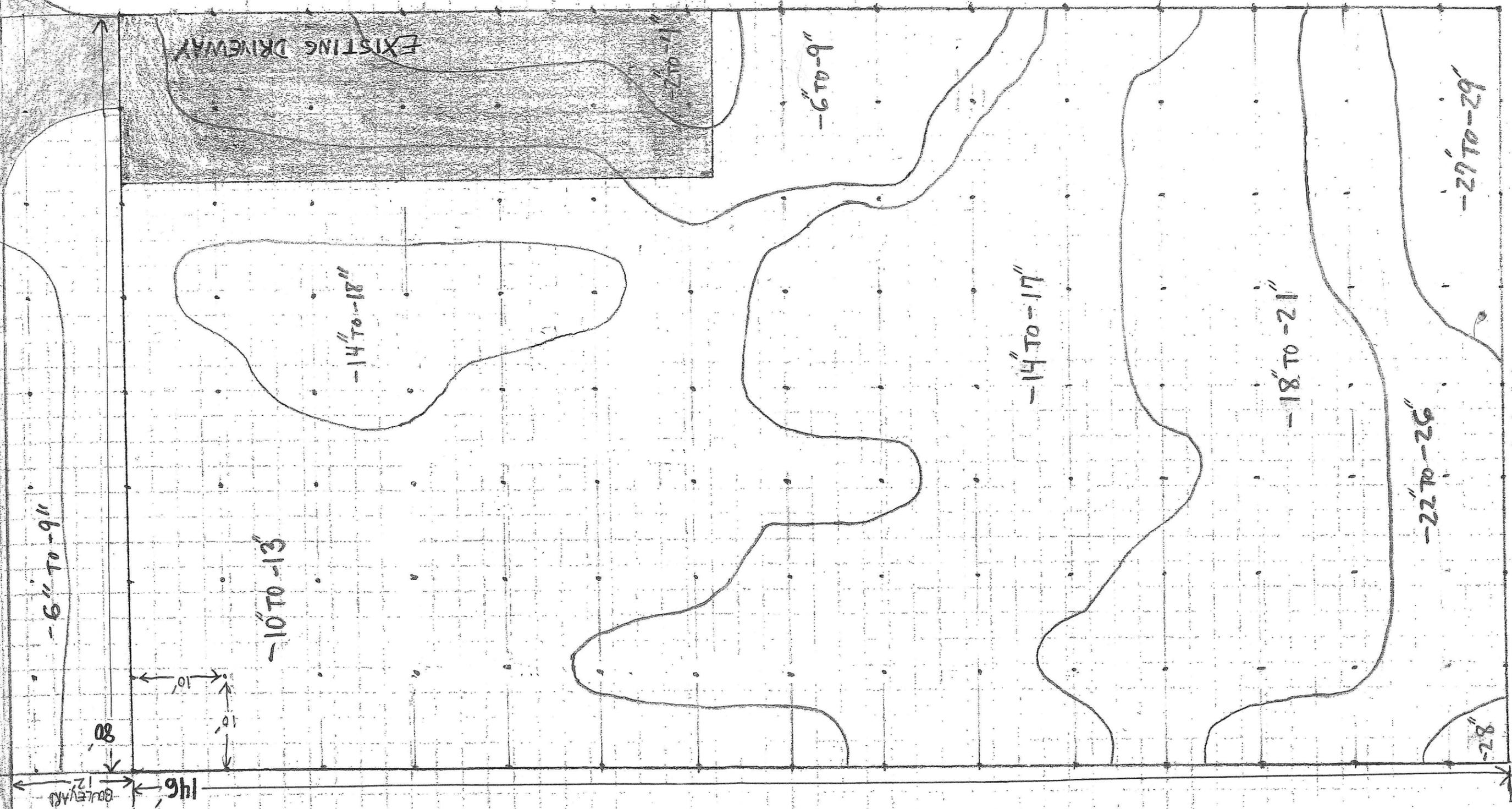
The east 145.85 feet, except the north 80.00 feet of Lot 11, Riverwood Acres No. 3, all division distances measured along the lot or division lines, City of Newport, Washington County, Minnesota.

POINT
NORTH
3/32 SCALE

0" TO 2"

CR
STRIPE

3" TO 5"



TOPOGRAPHY
MAP

Escrow Fees

The City of Newport requires that any developer or every person, company, or corporation that is seeking a planning request must first submit detailed plans to the City. The person submitting the planning request must also submit prepayment to the City to cover any expenses that the City incurs by investing extensive amounts of time reviewing these plans. All unused escrow fees will be returned to the applicant upon completion of the request. Additionally, if actual costs are above the paid escrow, the applicant will be required to pay the additional amount. The fees are as follows:

Planning Request	Escrow Fee
Rezoning	\$500
Street/Alley Vacation	\$1,000
Residential Variance	\$500
Commercial Variance	\$1,000
Residential Conditional Use/Interim Use Permit	\$750
Commercial Conditional Use/Interim Use Permit	\$1,000
Preliminary Plat Under 10 Acres	\$3,500
Preliminary Plat Over 10 Acres	\$6,500
Residential Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
8 Units or Less	\$2,000
9 to 40 Units	\$3,200
41 Units or More	\$4,500
Commercial Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
0 to 5,000 Square Foot Building	\$2,000
5,001 to 10,000 Square Foot Building	\$3,000
10,001 to 50,000 Square Foot Building	\$3,750
50,000 Plus Square Foot Building	\$4,500

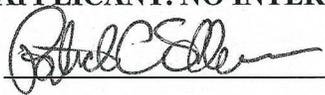
Typical escrow costs include reviewing the application to ensure that State Statutes and the City Codes are followed, preparing the staff report, findings, and recommended conditions for both the Planning Commission and City Council, and communicating with the applicant as needed to complete the staff report. The average fee is \$100 per hour for the Planner and \$70 per hour for the Engineer.

Present Use of Property: RESIDENCE

State Reason for Planning Request: POSSIBLE FUTURE HOME SITE

ALL MATERIALS/DOCUMENTATION, INCLUDING A SITE-PLAN, MUST BE SUBMITTED WITH APPLICATION THAT IS APPLICABLE TO PLANNING REQUEST.

I HEREBY APPLY FOR CONSIDERATION OF THE ABOVE DESCRIBED REQUEST AND DECLARE THAT THE INFORMATION AND MATERIALS SUBMITTED WITH THE APPLICATION ARE COMPLETE AND ACCURATE. I UNDERSTAND THAT APPLICANTS ARE REQUIRED TO REIMBURSE THE CITY FOR ALL OUT-OF-POCKET COSTS INCURRED FOR PROCESSING, REVIEWING, AND HEARING THE APPLICATION. THESE COSTS SHALL INCLUDE, BUT ARE NOT LIMITED TO: PUBLICATION AND MAILING OF NOTICES, REVIEW BY THE CITY'S ENGINEERING, PLANNING AND OTHER CONSULTANTS; LEGALS COSTS, AND RECORDING FEES. AN ESCROW DEPOSIT TO COVER THESE COSTS WILL BE COLLECTED BY THE CITY AT THE TIME OF APPLICATION. ANY BALANCE REMAINING AFTER REVIEW IS COMPLETE WILL BE REFUNDED TO THE APPLICANT. NO INTEREST IS PAID ON ESCROW DEPOSITS

SIGNATURE OF APPLICANT: 

SIGNATURE OF OWNER (IF APPLICABLE): _____

For Office Use

Fee: \$2,300 Date Paid: 10/07/14 Receipt #: 2763

Publication of Notice Date: _____

Public Hearing Date: November 13, 2014

P.C. Resolution #: _____

Council Action Date: _____

Council Resolution #: _____

~~PLANNING COMMISSION MEETING~~ November 13 - Need everything by
 December 11 - Need everything by Nov. 13
 Oct 16



Subdivision Preliminary Plat Application Checklist

This is a simplified list of the requirements for a Preliminary Plat for a subdivision in Newport. developers should consult "chapter 12—subdivisions" of the zoning ordinance for detailed information on each of the required site plan submittals. Subdividers must provide a sketch plan and meet with the zoning administrator prior to submitting the preliminary plat.

GENERAL REQUIREMENTS:

INCLUDED IN SUBMITTAL

- | | | | | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|-----------------------------------------|-----------------------------|-----------------------------------------|-----------------------------|-----------------------------------------|-----------------------------|-----------------------------------------|-----------------------------|-----------------------------------------|-----------------------------|
| <ol style="list-style-type: none"> 1. Application Form, including location, address (if assigned), legal description, PID number of all parcels included in the proposed plat; name, plat name, address, contact information and signature of the subdivider and all persons currently having an ownership interest in the parcels comprising the proposed plat. 2. Fees 3. Escrow 4. A description of the request (either on the application form or in a letter), including at least the number of lots, development type, anticipated completion date, and written verification that all commonly-owned contiguous land is included in the plat. 5. A map, aerial photo or plan showing the parcel in question, boundaries of the proposed plat, and all property and ownership within five hundred (500) feet of the parcel boundaries. 6. Site Plan <ul style="list-style-type: none"> • One (1) 11"x17" hard copy, one (1) electronic copy, and three (3) 22"x34" or 24"x36" full-size plan sets. | <table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input checked="" type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input checked="" type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input checked="" type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input checked="" type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input checked="" type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> </table> | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | | | | | | |

Plan Sheet Requirements:

- Title block
- Name, address, phone number for owner, developer, surveyor, engineer
- Signature of the person that prepared the site plan drawings
- Date of preparation and revision dates
- North Arrow
- Graphic scale not less than 1:50 using an Engineer's Scale

**SITE PLAN REQUIREMENTS: PRELIMINARY PLAT
EXISTING AND PROPOSED:**

INCLUDED IN SUBMITTAL

- | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|------------------------------|-----------------------------|------------------------------|-----------------------------|
| <ol style="list-style-type: none"> 1. An accurate certified survey of the proposed plat, current within one year, showing existing conditions and providing the current legal descriptions of all parcels within the proposed plat. 2. Gross acreage of the proposed plat, property lines, proposed dimensions and lot size for all lots and outlots. 3. Location, width and name of all existing streets, public roadways, and trails, parks and other public lands (including all permanent structures), railroads, utility rights-of-way, corporate lines, and easements within the proposed plat, | <table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> </table> | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | |

and to a distance of 100 feet beyond the boundary lines of the proposed plat. Layout of all proposed streets, sidewalks, trails, and fire lanes, including those required by the City's Comprehensive Plan, to meet the requirements of the City's Ordinance and Engineering Standards.

4. Location and size of all existing buildings and proposed buildings. YES NO
5. Minimum building setback lines. YES NO
6. Topography in 2-foot contours intervals within the proposed plat, and to a distance of 100 feet beyond the boundary of the plat. YES NO
7. Existing and proposed driveways. YES NO
8. Location and size of all existing sewers, water mains, culverts, fire hydrants, and other underground facilities (public and private) within the proposed plat, and to a distance of 100 feet beyond the boundary liens of such plat, and preliminary utility plan. YES NO
9. Soil borings and percolation tests, if required by the City Engineer or Building Official YES NO
10. A drainage report prepared by a Professional Engineer showing existing drainage areas contributing to the preliminary plat and a calculation of the existing runoff and proposed runoff, identification of proposed stormwater facilities, and related information to meet the requirements of the City's ordinance and Watershed District requirements, and a preliminary grading and erosion control plan. YES NO
11. Vegetation and landscaping, including a tree inventory and Tree Preservation Plan as described in the Subdivision Ordinance YES NO
12. Wetland delineation report completed by a Certified Wetland Scientist YES NO
13. Shoreland and Floodplain district boundaries and classifications: including waterbodies, watercourses, Ordinary High Water Level, and 100 year flood elevation. YES NO
14. Bluffs, wooded areas, rock outcrops, power transmission poles lines, and other significant features within the proposed plat, and to a distance of 100 feet beyond the boundary lines of the plat. YES NO
15. An environmental assessment worksheet (EAW) or other environmental review, when required, and subject to the provisions of Minnesota Statutes. YES NO
16. Additional information relevant to the request, including proposed plan for future platting, if applicable. YES NO



CITY OF NEWPORT

596 7th Avenue
Newport, Minnesota 55055
(651) 459-5677
Fax: (651) 459-9883

September 11, 2006

Mr. Patrick Schille
1631 3rd Avenue
Newport, MN. 55055

RE: Minor Subdivision

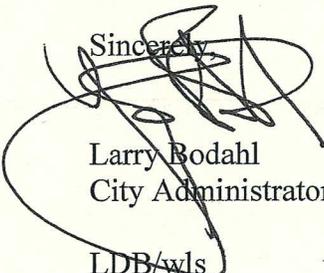
Dear Patrick:

Enclosed is a copy of Resolution No. 2006-31 adopted by the Newport City Council at their regular meeting on Thursday, September 7th, 2006. This Resolution grants a Minor Subdivision to divide one existing lot into two to property located at 1631 3rd Avenue, Newport, MN.

This Resolution, along with the survey, must be recorded at Washington County. Just a reminder, prior to this recording at the County, you need to submit a check to the City of Newport in the amount of \$2,000.00 for Park Land Dedication.

If you have any questions, please call me at 459-5677.

Sincerely,


Larry Bodahl
City Administrator

LDB/wls

Enclosure

Cc: file



Printed on Recycled Paper
30% Post Consumer

RESOLUTION NO. 2006-31

A RESOLUTION BY THE NEWPORT CITY COUNCIL APPROVING A MINOR SUBDIVISION REQUEST BY MR. PATRICK SCHILLE, 1631 3rd AVENUE, NEWPORT, MN 55055 FOR PROPERTY LOCATED AT 1631 3RD AVENUE, NEWPORT, MN 55055

WHEREAS Mr. Patrick Schille, 1631 3rd Avenue, Newport, MN 55055 has submitted a request for a Minor Subdivision for property located at 1631 3rd Avenue, Newport, MN; and

WHEREAS, The property located at 1631 3rd Avenue, Newport, MN, is more fully legally described as follows:

RIVERWOOD ACRES # 3 Lot-011 PART OF LOT 11 -BEING THE EAST 145. 85 FEET RIVERWOOD ACRES NUMBER 3 NEWPORT CITY

Proposed said property legal description:

The east 145.85 feet of the north 80.00 feet of Lot 11, Riverwood Acres No. 3, all division distances measured along the lot or division lines, City of Newport, Washington County, Minnesota.

and

The east 145.85 feet, except the north 80.00 feet of Lot 11, Riverwood Acres No. 3, all division distances measured along the lot or division lines, City of Newport, Washington County, Minnesota.

; and

WHEREAS, The described property is zoned Residential-Single Family (R-1); and

WHEREAS, Chapter 12, Section 9, Subsection 905. Minor Subdivisions Paragraph 905.01 of the Code of Ordinances states; *"In the case of a subdivision resulting in three (3) or less parcels, situated in a locality where conditions are well defined, the City Council may exempt the subdivider from complying with some of the requirements of these regulations. In the case of a request to subdivide a lot which is a part of a recorded plat, or where the subdivision is to permit the adding of a parcel of land to an abutting lot or to create not more than three (3) new lots, and the newly created property lines will not cause any resulting lot to be in violation of these regulations or the Zoning Ordinance, the division may be approved by the City Council, after submission of a survey by a registered land surveyor showing the original lot and the proposed subdivision. Application for a minor subdivision resulting in three or less lots and which*

complies with the rest of this section, may be made to the Clerk-Administrator for waiver of the requirements of the Model Subdivision Regulation Code, and upon payment of the fee therein required, said application in triplicate may be submitted to the Clerk-Administrator for presentation to the Planning Commission and City Council.”
; and

WHEREAS, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on May 11, 2006.

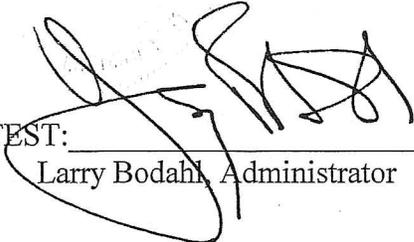
NOW, THEREFORE, BE IT RESOLVED That the Newport City Council **Hereby Grants Approval** for a Minor Subdivision of the described property to applicant Mr. Patrick Schille, 1631 3rd Avenue, Newport, MN 55055, for property located at 1631 3rd Avenue, Newport, MN 55055 with the following conditions:

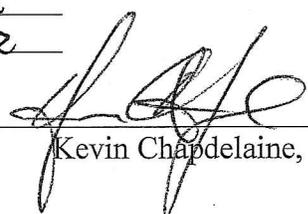
1. A Park Land Dedication fee of \$2000.00 shall be paid to the City upon approval of the Minor Subdivision.
2. The Minor Subdivision shall be in accordance to the survey received by the City on April 12, 2006, which divides one (1) legal lot into two (2) legal lots.
3. The existing garage, which sits astride the proposed property line, shall be removed before the survey received by the City on April 12, 2006, and dated April 7, 2006, is recorded at Washington County and any building permits are issued on new construction.
4. Said survey shall be placed on file at the Washington County Recorder's/Registrar's Office, Government Center, 14949 62nd Street North, Stillwater, MN 55082.

Adopted this 7th day of September 2006 by the Newport City Council.

Motion by: White, Seconded by: Schottmuller

VOTE:	Geraghty	<u>Aye</u>
	Schottmuller	<u>Aye</u>
	Chapdelaine	<u>Aye</u>
	White	<u>Aye</u>
	Wilcziek	<u>Aye</u>

ATTEST: 
Larry Bodahl, Administrator

Signed: 
Kevin Chapdelaine, Mayor

RESOLUTION NO. 2014-53

A RESOLUTION BY THE NEWPORT CITY COUNCIL APPROVING A MINOR SUBDIVISION REQUESTED BY PATRICK SCHILLE, 1631 3RD AVENUE, NEWPORT, MN 55055, FOR PROPERTY LOCATED AT 1631 3RD AVENUE, NEWPORT, MN 55055

WHEREAS, Patrick Schille, 1631 3rd Avenue, Newport, MN 55055, has submitted a request for a Minor Subdivision; and

WHEREAS, the property is located at 1631 3rd Avenue, Newport, MN 55055, and is more fully legally described as follows:

PID#35.028.22.11.0029 - The east 145.85 feet of the north 80.00 feet of Lot 11, Riverwood Acres No. 3, all division distances measured along the lot or division lines, City of Newport, Washington County, Minnesota.

The east 145.85 feet, except the north 80.00 feet of Lot 11, Riverwood Acres No. 3, all division distances measured along the lot or division lines, City of Newport, Washington County, Minnesota.; and

WHEREAS, The described property is zoned Low Density Single-Family Residential (R-1); and

WHEREAS, Chapter 12, Section 1200.03, of the Code of Ordinances states; *“The purpose and intent of this Chapter shall be to ensure that subdivisions are consistent with all applicable provisions of all applicable plans, laws, and regulations, and to provide for the orderly subdivision of land.”* And

WHEREAS, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on November 13, 2014.

WHEREAS, The Planning Commission recommended Council approval of the proposed minor subdivision, Resolution No. P.C. 2014-16; and

NOW, THEREFORE, BE IT FURTHER RESOLVED That the Newport City Council Approve a Minor Subdivision of the described property to applicant Patrick Schille, 1631 3rd Avenue Newport, MN 55055, with the following conditions:

1. The Final Plat shall be substantially in conformance with the Final Plat drawing submitted by the applicant and dated September 2006.
2. All future development on the parcels shall meet the requirements of the City’s Ordinances.
3. The parcel owner shall obtain connections to the City’s sanitary sewer and public water systems, and shall pay the required connection fees.
4. The parcel owner(s) shall obtain building permits and any required stormwater approvals or permits for development on the parcels .
5. The applicant shall satisfy the City’s park dedication requirement prior to filing the plat at Washington County.
6. The applicants shall pay all fees and escrow associated with this application.

Adopted this 20th day of November, 2014 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator



11 East Superior Street, Suite 340
 Duluth, MN 55802
 218.724.8578
 tkda.com

Memorandum

To:	Newport City Council	Reference:	Ordinance Updates and Overhead Utilities Regulation
Copies To:	_____ Deb Hill, City Administrator _____ Renee Eisenbeisz, Executive Analyst _____	Project No.:	15482.000
From:	_____ Sherri Buss, RLA, AICP, Planner _____	Routing:	_____
Date:	_____ November 17, 2014 _____		_____

Planning Commission Discussion and Recommendations on Ordinance Updates

The Planning Commission recently discussed some amendments to Section 1350 of the Zoning Ordinance – the regulations that govern Non-Residential Districts. The amendments respond to concerns expressed by residents and businesses in the district, including:

- Concerns that lot coverage for single-family units in MX districts should be similar to those for single-family units in the R-1 District, so that very large multifamily structures and high levels of impervious coverage that are not compatible with single-family uses be prohibited in the MX Districts.
- Concerns that more boulevard area may be required by the current ordinance than is needed in areas along Hastings Avenue where a boulevard already exists.

The Commission recommended that the Council approve the proposed amendments to Ordinance 1350.

The Commission also discussed potential requirements that overhead utilities be placed underground to improve the appearance of the City. Planning staff reviewed ordinances and outcomes in other communities. The discussion is summarized below. The Commission will hold a public hearing on ordinance updates related to undergrounding utilities at its December meeting.

Ordinance Updates for Section 1350

The Planning Commission held a public hearing at its November 13 meeting regarding the proposed amendments. The amendments include the following:

- Section 1350.14 (A) – the amendment updates the table to specify 35% maximum lot coverage by all impervious surfaces for Single-Family uses in the MX districts.

- Section 1350.18 (C) – updates the performance standards related to parking in the MX-1 and MX-4 districts. The update permits City-owned right-of-way areas on the east side of Hastings Avenue to be considered to meet all or part of the 20-foot wide boulevard requirement for parcels that are adjacent to the right-of-way.

The Commission discussed the parking requirements in the MX districts at the October meeting. Staff reviewed the parking requirements, noting that parking is allowed in the “front yard” (area between the street right of way and required front setback line for buildings) in the MX-1 and MX-4 districts, but not in the MX-2 and MX-3 districts. In those districts, new development will be required to locate parking to the side and rear of buildings. The standards in the MX-1 and MX-4 Districts are the same as those for parking in the B and I districts.

The Zoning Ordinance requires that the front setback area in the MX-1 and MX-4 districts shall include a 20-foot planted boulevard (typically over-story trees planted 50 feet on center, with grass understory). The Commission noted that the boulevard should be as consistent as possible to create a good visual appearance along Hastings Avenue, and that the existing right-of-way provides for the required boulevard area along much of the street. Requiring additional boulevard area from businesses along Hastings is not needed, and could result in a lack of unity along the street. The Commission directed staff to add the proposed language related to the right-of-way to the performance standards in Section 1350.18.

The Commission may discuss the requirements and standards for parking in the Mixed Use districts, and determine if it will recommend changes in the standards to the City Council.

Underground Utilities

The Planning Commission discussed concerns related to the appearance of overhead utilities in the City at the meeting in October, and requested that staff look for ways to require that utilities be placed underground.

Newport Ordinance and Attorney Comments

Newport’s Subdivision Ordinance requires that in new subdivisions, “When practicable and feasible, all utilities shall be placed underground. All groundwork shall be completed prior to street surfacing. All utility lines for telephone and electrical service shall be placed in rear line easements when carried on overhead poles.” (Chapter 12, Section 1200.13, Item K)

Newport’s Zoning Ordinance does not require that utilities in developed portions of the community be placed underground with infill development that does not require subdivision, or if redevelopment occurs. In practice, many residential developers currently chose to place the utility lines within private lots underground with infill or redevelopment, but it is not required. (Communication with John Anderson regarding recent development on infill lots in Newport.)

The Planner requested that the City Attorney provide an opinion on the following questions, based on the Planning Commission discussion in October:

1. Can the City add a requirement similar to the one in the subdivision ordinance to require utility undergrounding in existing neighborhood with redevelopment or infill?



2. Can the City require that existing overhead utilities along Hastings Avenue be placed below ground?

The Attorney provided the following responses:

- “The City can require underground placement for all new construction.
- “The best place to deal with existing overhead utility lines is in the City’s Franchise Agreement with the utility. We did have some discussion on this topic during the Highway 61 construction. My recollection is that the utilities will do it but will insist that the cost be borne by the City. You may recall a similar controversy in Minneapolis when the city wanted the utilities to move their lines to accommodate the light rail construction, and the utilities balked, insisting the City pick up the cost.”

Ordinances in Neighboring Communities

The Planner reviewed ordinances in the cities of Maplewood, Woodbury and Cottage Grove to identify how neighboring communities deal with the utilities issue. The findings included the following:

- Woodbury’s Subdivision Ordinance includes a requirement that is similar to Newport’s Subdivision Ordinance: “When practicable and feasible, all utilities shall be placed underground. All underground work shall be completed prior to street surfacing. All utility lines for telephone and electrical service shall be placed in rear line easements when carried on overhead poles.”
- Maplewood’s Zoning Ordinance includes a performance standard that applies to infill or new development in existing neighborhoods as well as to new subdivisions. It states, “Underground placement of utilities shall be required unless economic, technological or land characteristic factors make underground placement unfeasible. Economic considerations along shall not be the major determinant regarding feasibility.”
- Cottage Grove’s Zoning Ordinance includes an extensive section on Undergrounding (a copy is attached). It applies to existing neighborhoods and new subdivisions.
 - Like the Maplewood ordinance, Cottage Grove’s ordinance requires that new facilities be placed under ground, unless it is not technically or economically feasible.
 - Item D. also states that the City may require that replacement, relocation or reconstruction of facilities be located underground, and provides a process for replacement or retirement of overhead facilities, including notice to the utility companies and a public hearing.

The Planner discussed the implementation of the Cottage Grove ordinance with one of the senior planners at the City. He stated the following:

- While the ordinance says that the City may require that existing utilities that are proposed for replacement, relocation or reconstruction be placed underground if feasible, the City cannot require the utility companies to pay for the underground placement. The City would need to pay for placing the existing utilities underground.



- The Cottage Grove planner provided two recent examples of how the ordinance has been implemented:
 - A developer proposed a new senior housing development in Cottage Grove. The City felt that the existing above ground utilities that would serve the development were unsightly, and wanted to require the developer to place them underground. The developer objected, and the City Attorney determined that the City could not require the developer to underground the utilities, because the existing utilities were not part of the project. The City chose not to pay the high cost to place the utilities underground, so they remain above-ground.
 - As part of a recent roadway project on County Road 19, the City proposed that Xcel Energy place the existing utility lines underground along the roadway. The City could not require Xcel to pay the cost of undergrounding the existing utilities. Xcel provide a cost estimate to the City for the undergrounding—the cost was high (John thought between \$500,000 and \$1,000,000), and the City decided undergrounding would not be implemented.

Options for Discussion

The Planning Commission discussed the following options to amend the ordinance to require that new or existing utilities be placed underground:

- The City could add an item to its performance standards to require that new utilities associated with development or infill development in existing neighborhoods be placed underground. The item could be similar to the requirement in the City's Subdivision Ordinance, or the requirement in the Maplewood ordinance.

The item could be added to Sections 1330.05--Subdivision 3 performance standards for non-residential districts, and Subdivision 20, the performance standards for residential districts.

- The City could add a more extensive section such as the one that Cottage Grove has that requires the consideration of undergrounding of existing utilities with redevelopment. However, experience in Newport, Cottage Grove and other cities indicated that the City would need to pay for the undergrounding. Adoption of the ordinance requirement to consider undergrounding does not give the City the authority to require that utilities pay for the change in utility location.

Planning Commission Recommendation

The Commission recommended that the City amend its zoning ordinance to require that utilities within parcels approved for infill development in existing neighborhoods be placed underground when feasible. This is similar to the requirement that utilities for new subdivisions be placed underground. The Commission will hold a public hearing on the amendment at its meeting in December.



1350.14 Dimensional Requirements for lots and structures in non-residential districts

A. Non-residential district requirements

Requirements	MX-1	MX-2	MX-3	MX-4	B-1 and B-2	I-1	I-2	I-S
Minimum lot area in square feet	2,400	4,000	None	2,400	15,000	30,000	30,000	30,000
Minimum lot depth in feet	80	100	None	80	150	200	200	200
Minimum lot width in feet	30	40	30	30	100	100	100	100
Maximum lot coverage by all buildings (%) - Uses other than Single-Family Residential	80%	50%	None	80%	30%	40%	50%	50%
Maximum lot coverage by all impervious surfaces (%) - Single-Family Residential uses	35%	35%	35%	35%	N/A	N/A	N/A	N/A
<i>Structure setback standards***</i>								
Minimum front yard setback	0	10**	0	0	20	20	20	50
Minimum front yard if across collector or minor street from any residential district	10	10**	10	10	50	50	50	100
Minimum side yard	0	5	5	5	10	20	20	50
Minimum side yard if adjacent to any residential district	10	10	10	10	50	50	50	100
Minimum rear yard	20	20	20	20	20	20	20	50
Minimum rear yard if adjacent to any residential district	20	20	20	20	50	50	50	100
<i>Parking and driving aisle setback in feet</i>								
Minimum front yard	20	Not allowed	Not allowed	20	20	20	20	20
Minimum front yard if across collector or minor street from any R district	50	Not allowed	Not allowed	50	50	50	50	50
Minimum side yard	5	5	5	5	5	5	5	5
Minimum side yard for multifamily,	20	20	20	30	30	30	30	30

(5%) in an MX-3 District. If administrative approval is required for parking or an item normally approved by the Planning Commission and City Council, the City Administrator shall only grant approval after consultation with other city staff (public works, building inspections, fire chief, etc.)

On matters that do not involve quantitative measurements, the City Administrator may also make minor alterations if he/she determines that such changes would be an acceptable design approach to development and would be in keeping with the general intent of the MX-3 District. Any such approval shall meet the following criteria:

- a. Incorporates existing buildings, trees, topographic features, or other existing elements consistent with the intent of the MX-3 District; and
- b. Provides urban open space, seating, fountains, accent landscaping, or other similar urban pedestrian amenities consistent with the intent of the MX-3 District.

1350.18 Performance Standards for Non-residential Districts

- A. The Performance Standards included in Item 1330.05 of this Ordinance shall apply in the Non-residential districts, except as modified in this Section.
- B. All public rights-of-way within the MX, Business, and Industrial Districts shall be considered collector streets or arterials as defined in the City thoroughfare plan.
- C. MX District Parking standards.

1) Parking requirements in the MX Districts shall be governed by Section 1330.06 except for the following:

a. Surface Parking Lots in the MX-2 and MX-3 Districts shall be located at the side or rear of buildings and not in the front yard area. Surface parking lot or driveway access may not make up more than 25% of lot frontage.

a.b. The required front setback for surface parking lots in the MX-1 and MX-4 district shall include a planted boulevard that is a minimum of 20 feet in width and that meets the landscaping requirements of the ordinance. City-owned right-of-way areas on the east side of Hastings Avenue shall be considered to meet all or part of the 20-foot boulevard requirement for the parcels adjacent to the right-of-way.

1)2) In the MX-1 District, parking requirements shall be 1 space for every 350 square feet of office or retail gross floor area. On-street parking spaces that are adjacent to the parcel that the parking is being calculated for may be included in the calculation. The maximum number of off-street parking spaces permitted shall not exceed 1 space per 250 square feet of office or retail uses, except in the case of restaurants which shall be allowed one space per 200 square feet if shared parking facilities are not available.

2)3) Parking standards for the MX-3 District are included in Section 1350.19.

3)4) Additional reductions in parking requirements in the MX-1 and MX-2 Districts shall be permitted with demonstrations of proof of parking or a parking management strategy acceptable to the Zoning Administrator.

- D. Building Standards. Every primary and accessory building in a Commercial, Industrial, or Mixed Use District shall be uniform in design and materials on all sides of a structure facing a public street, having

**CITY OF NEWPORT
ORDINANCE 2014-16**

**AN ORDINANCE OF THE CITY OF NEWPORT, MINNESOTA, APPROVING A ZONING
AMENDMENT TO SECTION 1350 NON-RESIDENTIAL DISTRICTS**

THE CITY COUNCIL OF THE CITY OF NEWPORT, MINNESOTA, HEREBY ORDAINS THAT:

Section 1350 - Non-residential Districts

1350.14 Dimensional Requirements for lots and structures in non-residential districts

A. Non-residential district requirements

Requirements	MX-1	MX-2	MX-3	MX-4	B-1 and B-2	I-1	I-2	I-S
Minimum lot area in square feet	2,400	4,000	None	2,400	15,000	30,000	30,000	30,000
Minimum lot depth in feet	80	100	None	80	150	200	200	200
Minimum lot width in feet	30	40	30	30	100	100	100	100
Maximum lot coverage by all buildings (%) - Uses other than Single-Family Residential	80%	50%	None	80%	30%	40%	50%	50%
Maximum lot coverage by all impervious surfaces (%) - Single-Family Residential uses	35%	35%	35%	35%	N/A	N/A	N/A	N/A

1350.18 Performance Standards for Non-residential Districts

- A. The Performance Standards included in Item 1330.05 of this Ordinance shall apply in the Non-residential districts, except as modified in this Section.
- B. All public rights-of-way within the MX, Business, and Industrial Districts shall be considered collector streets or arterials as defined in the City thoroughfare plan.
- C. MX District Parking standards.
 - 1) Parking requirements in the MX Districts shall be governed by Section 1330.06 except for the following:
 - a. Surface Parking Lots in the MX-2 and MX-3 Districts shall be located at the side or rear of buildings and not in the front yard area. Surface parking lot or driveway access may not make up more than 25% of lot frontage.

- b. The required front setback for surface parking lots in the MX-1 and MX-4 district shall include a planted boulevard that is a minimum of 20 feet in width and that meets the landscaping requirements of the ordinance. City-owned right-of-way areas on the east side of Hastings Avenue shall be considered to meet all or part of the 20-foot boulevard requirement for the parcels adjacent to the right-of-way.

The foregoing Ordinance was moved by Councilmember _____ and seconded by Councilmember _____.

The following Councilmembers voted in the affirmative:

The following Councilmembers voted in the negative:

Effective Date

This Ordinance becomes effective upon its passage and publication according to law.

Adopted by the City Council of the City of Newport, Minnesota on the 20th day of November, 2014.

Signed: _____
Tim Geraghty, Mayor

Attest: _____
Deb Hill, City Administrator



11 East Superior Street, Suite 340
 Duluth, MN 55802
 218.724.8578
 tkda.com

Memorandum

To:	Newport City Council	Reference:	Park Dedication Requirements Analysis and Recommendations
Copies To:	Deb Hill, City Administrator		
	Renee Eisenbeisz, Executive Analyst		
From:	Sherri Buss, RLA, AICP, Planner	Project No.:	15482.000
Date:	November 17, 2014	Routing:	

BACKGROUND

The City has recently reviewed some minor subdivision applications. The City’s subdivision ordinance requires that new subdivisions dedicate land for park and trail uses, or that applicants pay a cash-in-lieu fee if land dedication is not needed in the area where the subdivision is located. The City’s current land dedication requirement is 10% of the subdivision area, or a cash-in-lieu fee of \$3,400 per unit. The dedication requirements have not been reviewed for several years, and land values have declined since the current fee was established. Most communities in Washington County have current cash-in-lieu fees between \$2,000 and \$2,500 per unit, and many use a sliding fee scale based on density. Park dedication requirements for commercial and industrial subdivisions are typically lower than residential subdivisions. While employees may use some park and trail facilities, use by commercial and industrial developments is typically lower than residential uses.

The City Council requested that the Planning Commission review the current park dedication requirements, and make a recommendation to the Council regarding future fees.

PLANNING COMMISSION RECOMMENDATION TO THE CITY COUNCIL

The Planning Commission reviewed the City’s current Park Dedication requirements (10% land dedication and a cash in lieu fee of \$3,400 per unit) in light of current park needs and land costs. The Commission recommends that the Council modify the fee based on the analysis included in this memo.

The Commission recommends that the City adopt the following land dedication requirement for new subdivision:

- 10% land dedication for single-family residential uses
- 13% land dedication for multifamily residential densities between 5-9 units per acre
- 15% land dedication for multifamily residential densities between 10-19 units per acre
- 18% land dedication for multifamily residential densities 20 units per acre and higher

- 5% for new commercial and industrial subdivisions

The Commission recommends a cash in lieu fee as follows:

- \$2,000 for each single-family residential unit
- \$1,500 for each multi-family residential unit

This memo reviews the statutory requirements regarding Park Dedication, and includes the analysis completed to determine the park dedication requirements in Newport, based on the required nexus (connection) between the City's park fee and the need for parks, trails and open space to meet the needs of new development in Newport. This memo should be filed so that the City may have its rationale available to potential subdividers.

Basis and Calculation of Park Land Dedication Required with Subdivisions

The Planning Commission reviewed statutory requirements related to park dedication with new subdivisions at its meeting in October. Minnesota Statutes require that the fee must be proportional to the need for parks and open space that is created by the proposed development.

The statute requires the following:

- The local government must establish the park fee by ordinance or resolution.
- The local government must have an adopted capital improvements budget and an adopted parks and open space plan.
- The portion of land to be dedicated must be calculated based solely upon the "buildable" land in the subdivision as defined by the local ordinance
- The local government must reasonably determine that it will need to acquire that portion of land for park and trail purposes as a result of the approval of the subdivision. There must be an essential nexus (nexus means a "substantial connection") between the fees or dedication required and the municipal purpose. "The fee or dedication must bear a rough proportionality to the need created by the proposed subdivision or development."

1. Park Land Dedication Requirement calculation—need for parks, trails and open space, and potential development

In order to determine the need for parks, trails and open space that will be created by each new subdivision, the community must have an adopted park system plan that substantiates the community's need for new parks and trails, and the proportion of the need that will be generated by each new development. Newport's current plan was adopted with its 2030 Comprehensive Plan. Based on the plan, the analysis of need for dedication of land is as follows:

- 1) Total area needed for new parks, trails, and open space through 2030, as identified in the Parks Chapter of the Comprehensive Plan. This includes land needed to create the proposed Levee Park, and land or easements needed to complete the proposed city-wide trail system.
- 2) Estimated development through 2030, based on Comp Plan and Metro Council household and population forecasts:
 - 13 acres in MX-3 District
 - 50 acres in R and MX Districts, infill and redevelopment
 - 167 acres in RE District
 - 230 acres



230 acres total estimated new development area ÷ 22 acres needed for parks & open space = approximately 10% of land needed for park dedication.

2. Cash in lieu fee calculation

If no parks, trails or open space are planned in the area where the new subdivision is located, the Statute allows local governments to accept an equivalent value of money, known as a cash in lieu fee or “park dedication fee.” The fee must be based on the fair market value of the unplatted land for which park fees have not already been paid.

The cash in lieu fee for each subdivision may be determined based on the actual value of the land in the subdivision, as determined by an appraisal. However, many developers or land owners subdividing only one or two lots prefer to know the park dedication fee up-front, rather than to pay appraisal costs. Therefore, most cities establish a per unit cash in lieu fee for park dedication that may be applied to all subdivisions in the community. The fee is based on current land values, and may be updated as values change.

Cash payments received must be placed in a special fund to be used only for the acquisition and development or improvement of parks, recreational facilities, playgrounds, trails, wetlands or open space based on the approved park systems plan. Cash payments may not be used for ongoing operation or maintenance of parks, recreational facilities, playgrounds, trails, wetlands or open space.

- a. The Planner used information on typical land values in Newport and development densities to calculate proposed cash in lieu fees for single-family and multi-family developments in Newport, if the cash in lieu fee is based on applying the 10% land dedication requirement at all densities:

Newport land costs (2014), based on recent sales and information from Washington County:

- Developed area, with sewer and water available - \$100,000 per acre for single-family development
- Developed area, with sewer and water available, - \$170,000 per acre for multi-family development and commercial/industrial development
- Residential Estates area, no sewer available, \$25,000 to 50,000 per acre

Based on those land values, some typical development examples would generate the following fees, if cash in lieu that is the equivalent of 10% of the land area were required, regardless of density:

- 1) R-1 District, 1 acre site developed with 4 lots, at land cost of \$100,000 per acre:
 $1 \text{ acre} \times \$100,000 \times .10 \div 4 = \text{park fee of } \$2,500 \text{ park fee per unit}$
- 2) MX-3 District, 1.4-acre site developed with 42 housing units at land cost of \$170,000/acre
 $1.4 \text{ acres} \times \$170,000 \times .10 \div 42 = \$570 \text{ park fee per unit}$
- 3) RE District, 2-acre parcel developed with 1 single-family unit at land cost of \$30,000 per acre



$$2 \text{ acres} \times \$30,000 \times .10 \div 1 = \$6,000 \text{ park fee per unit}$$

The example illustrates that using a straight .10 land dedication requirement, the fees for each housing unit vary widely, from \$570 for an apartment or condo developed in the MX-3 District to a \$6,000 for a single-family home developed in the RE District. However, typical demands for parks, trails, and open space are unlikely to be 10 times greater for a household in the RE District than a household in the MX-3 district. By statute, Park dedication fees need to be related to the potential demand for parks, trails and open space that will be generated by the new development.

Therefore, many communities use a graduated dedication requirement based on development density as a more equitable fee basis, since land costs typically vary by the density of development permitted.

- Typically communities set one fee for single-family residential units, regardless of lot size, under the assumptions that most single-family households will use a similar level of park and trail services. (In the example above, if the fee for large-lot development in the RE district is the same as for typical lots in the R-1 district, the land dedication requirement in the example shown above is about 4% of the subdivision in the RE District.)
- Fees for multi-family developments are determined based on density. Per unit fees for multifamily units are typically lower on a per-unit basis, because multifamily households are typically smaller; but on a per-acre basis multi-family development generates a much higher fee than single-family development, because the development will generate more demand for parks and trails per acre.

Recommendation: Since households in the RE District are likely to generate similar demands for parks and trails as those in the R-1 District, the City could set the fee for all single-family residential units at \$2,500 per unit.

Using some typical values that other Metro Area communities use to calculate multifamily per unit fees based on density to account for higher land values, as follows:

Townhome densities (5-9 units per acre): 13% land dedication

Multifamily densities (10-20 units per acre): 15% land dedication

Multifamily densities (greater than 20 units per acre): 18% land dedication

Calculation:

Townhouse development: 24 units on 3 acres, valued at \$125,000 per acre
 $3 \text{ acres} \times \$125,000/\text{acre} \times .13 = \$48,750 \div 24 = \$2,031 \text{ per unit}$

Multifamily development, 30 units on 2 acres, valued at \$150,000 per acre
 $2 \text{ acres} \times \$150,000/\text{acre} \times .15 = \$45,000 \div 30 = \$1,500 \text{ per unit}$

Multifamily development, 60 units on 2 acres, valued at \$170,000 per acre
 $2 \text{ acres} \times \$170,000/\text{acre} \times .18 = \$61,200 \div 60 = \$1,020 \text{ per unit}$



If developers did not want to use the adopted cash in lieu fee, they would have the option to seek an appraisal of the land value to base the park dedication on the required land dedication.

Ordinance and Fee Update

The Planning Commission reviewed the analysis, and determine the land dedication requirement and cash in lieu fee to recommend to the City Council. The Commission recommended that the land dedication requirement be based on the density of the subdivision, and that the cash in lieu fee be set at \$2,000 for single-family units and \$1,500 for multifamily units. The multifamily amount per unit is lower, because these units typically have fewer people per household, and therefore may have a lower demand for park and trail facilities than the average single-family unit. However, multifamily units will generate more park land or cash dedication per acre than single-family units, reflecting park demand for these subdivision types.

Next steps could include:

- If the Commission recommends changing the flat 10% land dedication requirement to a scale based on density and the Council agrees, the City should amend the subdivision ordinance to indicate the change in requirement.
- The City Council should adopt the land dedication requirement and cash in lieu fee by resolution.





MEMO

TO: Mayor and City Council
Deb Hill, City Administrator

FROM: Renee Eisenbeisz, Executive Analyst

DATE: November 13, 2014

SUBJECT: Amendments to Chapter 4, Licensing, and Chapter 8, General Regulations and Offenses

BACKGROUND

The City Council discussed several amendments to Chapter 4, Licensing, and Chapter 8, General Regulations and Offenses at its October 16, 2014 Workshop. Below is a summary of the discussion:

Chapter 4

- The City Council directed staff to move forward with the proposed language for the following sections:
 - **Section 440.02, Definitions** - Several definitions are being added and amended to comply with current State laws and Washington County's Master Plan.
 - **Section 440.03, Disposal Regulations** - This section is being amended to comply with current State laws and County rules. Some of the major amendments for this section are below:
 - **Subd. 3, Burning or Burying Prohibited** - This language prohibits anyone from burning or burying their garbage, solid waste, recyclables, or other waste.
 - **Subd. 4, Item C** - This language has been moved to Section 440.09, Yard Waste,
 - **Subd. 4, Item E** - This language prohibits licensed haulers from burning or burying solid waste, garbage, recyclables, white goods, or yard waste
 - **Subd. 4, Item H** - This language regulates the disposal and processing of recyclables.
 - **Section 440.07, Subd. 2, Item B** - This language is being amended to comply with State law that requires solid waste services to be billed on a volume basis. Additionally, the language is being amended to protect residents from unreasonable fee increases by nullifying any increases that are not reported to the City in advance.
 - **Section 440.07, Subd. 2, Item D** - This language is being added to require licensees to provide proof that they performed background checks on each employee that will be working within the City of Newport.
 - **Section 440.07, Subd. 3, Reporting Requirements** - This language is being amended to allow the City to comply with State and County reporting requirements.
 - **Section 440.08, Subd. 3, Clean and Safe Collection** - This language is being added to provide for clean and safe collection practices.
 - **Section 440.09, Yard Waste** - This section is being added to provide regulations for yard waste disposal.
 - **Section 440.10, Penalties** - The proposed amendments are similar to the penalties for liquor and tobacco licenses. Staff recommends having the penalty be an administrative fine instead of a suspension because a suspension would penalize the residents as well as the licensees.
- **Section 440.06, Subd. 1, License Required** - The City Council discussed the proposed language and directed staff to moved forward with the proposed language that states that the number residential licenses will be capped at the number that is in place at the time that this amendment is approved and that the number will reduce over time to maximum of three licenses. Furthermore, the City Council directed staff to add language that requires residential licensees to have at least 50 active accounts in order to renew. This language is being recommended to gradually reduce the number of vehicles collecting waste and recyclables in the City to a level that will reduce undue street wear while maintaining competition.

- **Section 440.08, Subd. 1, Hours and Collection** - The City Council directed staff to bring back language that differentiates hours of collection for residential and commercial collection. The hours for residential collection will remain as is. The proposed hours of collection for commercial collection is 6:00 a.m. - 6:00 p.m. Monday - Saturday. Staff contacted the restaurants in town and none have Sunday collection.

Chapter 8 - The City Council directed staff to move forward with the proposed language for Chapter 8. Language throughout this Chapter is being amended to reflect current definitions and compliance with State and County requirements. One major change is removing the definition for household hazardous waste. Per State law, household hazardous waste includes items such as cleaners, paint, motor oil, etc., not waste generated from a clandestine drug lab.

Solid Waste Management Standards - The City Council directed staff to move forward with the Standards as presented.

DISCUSSION

Please find attached a red-lined version of Chapter 4, Licensing, and Chapter 8, General Regulations and Offenses, as well as the proposed Solid Waste Management Standards. Please note that the changes that occurred since the workshop are in red. Also attached is Ordinance No. 2014-17 Amending Chapter 4, Chapter 8, and adopting the Solid Waste Management Standards.

The City Council will need to hold a public hearing for the ordinance amendments at its November 20, 2014 meeting. Please note that all of the businesses that have a current license were notified of the public hearing. After the public hearing, the City Council can approve the Ordinance as presented, as amended, or not at all.

RECOMMENDATION

It is recommended that the City Council approve Ordinances No. 2014-17.

CHAPTER 4. LICENSING

Section 400 - General

400.01 Business Licenses.

Subd. 1 License or permit required. No person, partnership, corporation, or association shall engage in or operate any of the following businesses without having obtained a license or permit therefore:

- A. Kennel
- B. Tobacco Sales
- C. Games of Skill
- D. House Sewer Contractors
- E. Gas Installation
- F. Christmas Tree Sales
- G. Pawn Shops
- H. ~~Rubbish~~ Solid Waste and Recyclables Collection or Hauling Hauling
- I. Bingo
- J. Gambling
- K. Peddler, Solicitors, and Transient Merchant
- L. Seasonal Fireworks Sales
- M. Incidental Fireworks Sales

Subd. 1a. For purposes of this subdivision, “seasonal fireworks sales” shall mean sales of lawful fireworks within the City limits by a business operating primarily for that purpose for a period less than 12 months in any given year. “Primarily for that purpose” shall mean that at least 50% of the volume of sales of that business are lawful fireworks sales. For purposes of this subdivision, “incidental fireworks sales” shall mean sales of lawful fireworks with the City limits by a business operating for more than 12 continuous months within the City limits and for which said sales consist of less than 50% of the sales volume in that year.

Subd. 2 Scope. The provisions of this Section shall apply to all license or permits issued under this Chapter.

400.02 Applications. Every application for a license or permit to engage in any of the business listed in this Section shall be made to the Clerk-Administrator on forms supplied by the City, and shall state the applicant's name and address, the name of the business, the address of the premises on or from which the business is to be operated, the name of any other business operated from or on the same premises, date of birth when license is restricted to persons of at least a certain age, social security number, and such other information as may be required by this Code or by the Council. All applications shall be accompanied by payment in full of the license or permit fee. The license or permit fee shall be refunded if the license or permit is denied, unless otherwise specifically provided in this Chapter. All license or permits may be issued by the Clerk-Administrator. A license or permit shall only be suspended or revoked by the Council.

400.03 Terms and Fees. The fee, term, and expiration date for license or permits issued under this Chapter shall be as follows:

<u>Type of License or permit</u>	<u>Term</u>	<u>Expiration Date</u>
Kennel	One year	December 31
Tobacco Sales	One year	December 31

- C. Has at least one year of experience in responsible charge of gas piping installation and related gas servicing and/or repairs.
- D. Agrees to comply with Building Code Regulations and performance standards for gas work; and in securing permits and inspections.

425.03 Renewals. Any license may be renewed on or before the expiration date upon payment of the annual fee.

425.04 Transferability. Gas Contractor's Licenses shall not be transferable. No licensee shall allow his or her name to be used by any other person for the purpose of doing gas work.

425.05 Revocation. Any Gas Contractor's License, which is revoked pursuant to this Section, shall not be reinstated for a period of six months.

425.06 Exceptions. No person shall be required to obtain a license in order to perform gas work on his or her own property; provided that any person exempted from licensing by this Section, shall comply with all statutes, ordinances, regulation, and rules regulating the manner and quality of workmanship for gas installation, servicing or repair work, including securing gas permits.

Section 430 - Christmas Tree Sales

430.01 Definition - Christmas Tree. "Christmas tree" shall mean any cut evergreen, fir, spruce, or other tree of like kind, generally known and described as a Christmas tree.

430.02 Application Date. No application for a Christmas tree sales license shall be accepted or acted upon unless it is received before December 15 of the year in which the sales are to be made.

430.03 Eligibility. No Christmas tree sales license shall be issued unless the premises are first approved by the Fire Department, and the applicant has complied with recommendations, conditions and requests made by the Fire Chief, as well as the requirements of this Section.

430.04 Conditions.

Subd. 1 Premises. The premises for which a Christmas tree sales license is issued shall be maintained in a neat and clean manner, and shall not be permitted to become a nuisance or hazard to the health, safety, or welfare of the residents or property within the City.

Subd. 2 Clean-up. All trees, tree parts and other materials shall be removed from the premises and properly disposed of no later than December 31 of the year of the sales.

Section 440 - ~~Garbage~~ Solid Waste and Recyclables Collection or Hauling

440.01 Intent. It shall be the intent of the City Council, to establish a system for the orderly and regular collection of solid waste, garbage, ~~other refuse, white goods~~ bulky waste, appliances, recyclables and yard wastes in the City; to insure that the disposal of the material shall be accomplished in a sanitary manner; that the health of the residents of the City shall be properly safeguarded, and to further insure that the City shall be in compliance with all laws relating to the disposition of recyclables and other wastes.

The eCity aAdministrator or their designee shall have the authority to develop Solid Waste Management

Standards concerning days of collection, type and location of waste containers and other matters as they deem necessary to provide for the safe, orderly and cost-efficient preparation, storage, collection and disposal of all waste materials covered in this ordinance. These standards shall not be contrary to this ordinance.

440.02 Definitions. As used in this Section, the following words, terms and phrases shall have the following meanings, except where the context clearly indicates otherwise:

Subd. 1 Appliances. Appliances shall include washers, dryers, refrigerators, freezers, air conditioners, dehumidifiers, humidifiers, stoves, ranges, hot water heaters, water softeners and other, similar large household items that require electricity and/or special processing under Minnesota laws.

Subd. 2 Bulky waste. Bulky wastes shall have the meaning set forth in the County Master Plan and is a subset of Municipal Solid Waste; household items and other discarded materials that, due to their dimensions and weight, are typically not collected as part of the regular trash and recycling or for which there is a separate fee, such as furniture, carpeting, and mattresses and excludes appliances.

Subd. 13 City. "City" shall mean the City of Newport, Washington County, Minnesota.

Subd. 24 City Council. "City Council" shall mean the City Council of the City of Newport, Washington County, Minnesota.

Subd. 35 Commercial Establishment. "Commercial Establishment" shall mean any premises upon which a commercial or industrial enterprise of any kind is carried on, including restaurants, clubs, and churches.

Subd. 46 County. "County" shall mean County of Washington, Minnesota.

Subd. 57 Daily Hauling Districts. "Daily Hauling Districts" shall mean a residential area in which garbage, other refuse, recyclables and yard wastes are collected in the same day.

Subd. 68 Garbage. "Garbage" shall mean all putrescible wastes, excluding animal offal, carcasses of dead animals, human excreta, sewage and other water-carried wastes.

Subd. 9 Mixed municipal solid waste. "Mixed municipal solid waste" has the meaning set forth in Minnesota Statutes and means garbage, refuse, and other solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection, except auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams

Subd. 10 Multiple Residential Dwelling. "Multiple Residential Dwelling" shall mean any building consisting of more than two residential dwelling units, with individual kitchen facilities.

Subd. 8 Other Refuse ~~"Other Refuse" shall mean ashes, non-recyclable glass, crockery, cans, paper, boxes, rags and similar non-putrescible wastes, excluding sand, earth, brick, stone, concrete, trees, tree branches, stumps and wood.~~

Subd. 11 Recycling. Recycling shall have the definition in Minnesota Statutes, and shall mean the process of collecting and preparing recyclable materials and reusing the materials in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.

Subd. 912 Recyclables. "Recyclables" shall have the meaning set forth in Minnesota statutes and means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, and source-separated compostable materials and all ~~other~~ material hereafter designated as recyclable ~~by City Council Resolution~~ in the City of Newport Solid Waste Standards.

Subd. 13 Residential Dwelling. "Residential Dwelling" shall mean any single building consisting of not more than two residential dwelling units, having individual kitchen facilities for each unit.

Subd.14 Solid Waste. "Solid waste" has the meaning set forth in Minnesota Statutes, section 116.06, but is further defined for purposes of this ordinance to include garbage, recyclables, appliances, bulky waste, yard waste, litter and household hazardous waste.

Subd. 15 Special Pick-up. "Special Pick-up" shall mean any collection of material other than garbage, other refuse, other recyclables or yard waste, including white goods, furniture, oversized materials and construction debris.

~~**Subd. 1 White Goods.** "White Goods" shall mean large appliances, furniture, oversized materials, construction materials, sand, earth, brick, stone, crockery, trees, tree branches, stumps, and all other materials collected, processed and disposed of as separate waste.~~

Subd. 16 Yard Waste. "Yard Waste" shall mean garden wastes, leaves, lawn cuttings, weeds, shrubs, and tree waste and prunings,

440.03 Disposal Regulations.

Subd. 1 Collection Required. Every business and residential household, including multi-residential dwellings, shall make adequate provisions for the sanitary disposal of solid waste, garbage, ~~other refuse,~~ ~~white goods~~ appliances, bulky waste, recyclables and yard wastes by means of a licensed private collector, unless they have otherwise provided for adequate means of disposal which meet the approval of the City Council and which comply with all ordinances and laws of the City, County and State of Minnesota.

Subd. 2 Unlawful Accumulation. No person shall allow solid waste, garbage, appliances, bulky waste ~~other refuse, white goods,~~ recyclables or yard wastes to accumulate upon property owned or occupied by any such person; or fail to dispose thereof in a manner meeting the provisions of this Section.

Subd. 3. Burning or burying prohibited. No person shall burn or bury any garbage, solid waste, recyclable materials, or other waste materials within the eCity since regularly scheduled pick-up of solid waste is available in the eCity

Subd. 43 Unlawful Disposal. No person shall dispose of ~~yard~~ solid waste except in one of the following manners:

- A. By contracting with a licensed private collector to haul said ~~yard~~ solid waste to a county-approved compost-processing or disposal site.
- B. By the person transporting said ~~yard waste~~ solid waste to a county-approved processing or disposal site. ~~City, County or private compost site,~~
- ~~C. By composting the yard waste on said persons property under the following conditions:~~

- ~~1. The compost pile shall be screened from public view.~~
- ~~2. The compost pile shall be fenced or enclosed on three (3) sides to prevent the scattering of yard waste.~~
- ~~3. The compost pile shall be managed in a way that prevents odor, harborage of animals, and stockpiling of material which does not readily decompose within a calendar year.~~
- ~~4. Only that yard waste which is produced on the premises can be composted on that premises.~~

~~D.C.~~ No person shall permit solid waste, garbage, appliances, bulky waste, recyclables, and yard wastes, to be moved from property owned or occupied by the person, by any unauthorized or unlicensed collector.

~~E.~~ No licensed collector shall dispose of yard waste except by depositing the same in a City, County or private compost site.

D. No licensed collector shall dispose of solid waste, garbage, ~~other refuse~~, recyclables, white goods or yard wastes in any manner except as provided in this Section.

~~F.E.~~ No burning or burying of solid waste, garbage, white goods or recyclables shall occur on any property in the City that is not expressly licensed for that activity.

~~G.F.~~ All residents of residential dwelling units, including multiple residential dwellings, shall separate recyclables for pick-up.

G. No licensed private collector shall pick-up solid waste or garbage ~~or other refuse~~ containing recyclables which have not been separated therefrom.

H. All separated recyclables must be transported to a licensed recycling facility or delivered to an end market for sale or reuse, or brought to an intermediate collection center for later delivery to a licensed processing center or end market for recycling. facility where they shall be processed and marketed for recycling or re-use. It is unlawful for any person to transport for disposal or to dispose of designated recyclables in a mixed municipal solid waste disposal facility. No separated recyclables may be incinerated or landfilled or composted or made into fuel pellets.

440.04 Littering. No person shall discharge or dispose of solid waste, garbage, ~~other refuse, appliances, bulky waste~~, recyclables, yard wastes, or hazardous wastes ~~or white goods~~ in any street, alley, drive, park, playground or other public place, or upon privately owned property.

440.05 Scavenging Prohibited. No person shall scavenge or otherwise collect solid waste, garbage, appliances, bulky waste, ~~other refuse~~, recyclables, ~~white goods~~ or yard wastes from recyclable containers or from public or private property, unless licensed therefore by the City or unless permission of the owner of any such materials has been given.

440.06 Waste Hauling.

Subd. 1 License Required. ~~No person shall contract to haul garbage, other refuse, recyclables, yard wastes or white goods within the City, without a license therefore issued by the City; and no unlicensed~~

~~person shall haul garbage, other refuse, recyclables or yard wastes from property owned or occupied by any person in the City, except as provided in this Section. No person, firm or corporation, except eCity employees, shall collect mixed municipal solid waste, appliances, bulky waste, recyclable materials, or yard waste belonging to another in the eCity without a license from the eCity. The number of residential licenses under this section shall be capped at the number in place on ~~October 21~~November 20, 2014; any decrease in the number of licenses that occurs due to attrition will decrease the number of available licenses to that extent, save that at least three licensed haulers shall be allowed in the City. In order to renew a residential license, the licensee must submit to the City a list of all active accounts. The residential licensee must have at least 50 active residential accounts to renew.~~

Subd. 2 Exception. Nothing set forth in this Section shall prevent persons from hauling solid waste, garbage, appliances, bulky waste, ~~other refuse~~, recyclables, ~~white goods~~ or yard wastes from residential or business properties owned or occupied by them, providing the following rules shall be observed:

- A. All garbage shall be hauled only in containers that are water-tight on all sides and bottom, and which have tight-fitting covers.
- B. All other refuse-solid waste and recyclables shall be completely covered or enclosed by canvas or other means so as to completely eliminate the loss of cargo in transit; and shall be hauled only in vehicles with leak-proof bodies.
- C. All garbage, mixed municipal solid waste and ~~other refuse-solid waste~~ shall be dumped or unloaded only at a County designated disposal facility.
- D. All recyclables shall be disposed of only at a licensed recycling facility; through an organized recyclable drive; or through a licensed recyclable hauler. No separated recyclables shall be disposed of with garbage, mixed municipal solid waste or other solid waste.
- E. Yard waste shall be disposed of only in the manner set forth in ~~Subd. 4~~(Section 440.09) hereof.

440.07 Collector License Requirements.

Subd. 1 Classification. The following licenses shall be issued by the City Council:

- A. Commercial License. A commercial license shall allow collection of solid waste, garbage, ~~other refuse~~, white goods, and all recyclables, at any industry, business or multiple residential dwelling within the City.
- B. Residential License. A residential ~~dwelling~~ license shall allow collection of all solid waste, garbage, ~~other refuse~~, white goods and recyclables from any residential dwelling within the City.

Subd. 2 Application. Any person desiring a collector license from the City shall file an application therefore on forms to be provided by the City. The application shall include the following information:

- A. A list of current equipment to be utilized by the collector.
- B. A schedule of rates to be charged during the license period, which in the case of an application for a residential dwelling license, shall include rates for approximately 30 gallon service, approximately 60 gallon service, approximately 90 gallon service and white goods disposal. Differences between rates charged for the various container sizes shall be sufficient to encourage recycling and waste reduction in accordance with Minnesota Statutes and the City of Newport

Solid Waste Standards. Every license shall provide not less than two weeks prior notification, to the City and all customers, of any change in the rates to be implemented during the license period. Any increase in rates for which notification is not provided to the City shall be null and void, and shall be cause for license suspension.

C. The application for license shall be accompanied by a certificate of insurance evidencing that the proposed licensee has liability insurance covering all vehicles to be used by licensee, in the minimum amount of \$2,600,000 bodily injury (each occurrence and in the aggregate); property damage in the amount \$250,000 (each occurrence and in the aggregate). All such certificates shall name the City as certificate holder and shall provide for a minimum of 15 days notice to the City prior to cancellation of the insurance before the expiration date thereof.

D. The application for license shall be accompanied by certification that each of the employees of the hauler that will be performing work in the City shall have been found free of offenses of felony, gross misdemeanor or misdemeanor punishable by jail. The Certification shall be approved by the Police Department.

E. All licensees shall display the issued license, or a copy thereof, in a prominent position on all vehicles used by licensees. Licensees shall provide information to all customers that may be required by city, county, metropolitan, state, or federal governments.

Subd. 3. Reporting Requirements

A. All licensees shall ~~submit quarterly, or as otherwise required,~~ submit semi-annual and reports annual reports to the City and/or County, giving any information as may be required in the City of Newport Solid Waste Standards, on forms to be provided for this purpose. All reports shall be submitted as required in the Solid Waste Standards, before the 15th day of the month following the close of each quarter during the license period. Failure to submit the reports shall be cause for license suspension.

B. Each hauler shall document and retain dated market weight receipts of recyclable materials sold for the last three years, which upon request will be made available to the City for review. In addition to the above requirements, the hauler shall participate with the City in tests to confirm the methodology and accuracy of the estimated weight of waste and recyclable materials.

C. Upon demand of the City, licensees shall produce any records, which the City may require to verify that all solid waste, garbage, recyclables, white goods Appliances, Bulky and waste and other refuse yard waste have been disposed of in a lawful manner. Copies of these records may be required in the semi-annual and annual reports specified in the City of Newport Solid Waste Standards.

D. Each hauler shall provide to the eCity during normal business hours, access to books, documents, papers, and other records of the Licensee that are directly pertinent to the issuance and monitoring of the Licensee and required reports.

440.08 Collection.

Subd. 1 Hours and Collection. No collection of residential garbage, other refuse, recyclable, white goods or yard wastes shall be made except between the hours of 6:00 a.m. and 6:00 p.m. from the east side of Trunk Highway 61 residential hauling area on Mondays only, and between the hours of 6:00 a.m. and 6:00 p.m. from the west side of Trunk Highway 61 residential hauling area on Fridays only. No collection

of commercial garbage, other refuse, recyclable, white goods, or yard wastes shall be made except between the hours of 6:00 a.m. and 6:00 p.m. Monday - Saturday. Exception to these days shall occur when a regular collection day occurs on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day or Christmas Day, when collection shall be delayed by one calendar day.

Subd. 2 Container Placement. All residential areas of the City shall have garbage, ~~refuse,~~ yard wastes, white goods and recyclable containers placed curbside on the day of collection. Except on days of collection, all containers shall be removed from the curbside and stored behind the front building line of the property.

Subd. 3 Clean and safe collection. It shall be the duty of every solid waste, ~~garbage, recyclables, bulky material and yard waste hauler, contractor, subcontractor, and person, including their agents and employees, who is licensed to remove any solid waste, garbage, or any other waste material or who is engaged in the removal, loading or unloading of any such substance in the eCity to do such with dispatch, in a clean manner and with as little danger and prejudice to life and health as possible.~~

- A. All persons engaged in the business of hauling solid waste, garbage, recyclables and/or yard waste in the eCity shall transport the materials in enclosed vehicles, carts, dumpsters, bins, or other secure containers so as to prevent any loss of these materials and to prevent litter. Care shall be taken to ensure no blowing or escape of garbage, litter, yard waste or liquids from truck operations occurs during the collection and transportation of garbage, designated recyclables, bulky waste, yard wastes or source-separated compostable materials.
- B. Upon resident request, the licensed hauler must collect and properly dispose of appliances or other bulky waste.
- C. Each licensed hauler shall comply with all city, county, state and national laws and rules, including weight restrictions, DOT driver licensing and vehicle inspections, and disposal requirements.

Subd. ~~3~~4 Containers Approval. Residential solid waste and recycling containers shall be provided by the City. All owners and/or managers of multiple residential dwellings are required to ensure that tenants are provided containers in which to deposit their recyclables for collection by a licensed hauler.

Subd. 4 Additional Charges. All collection charges shall be paid to the licensee by the owner, agent, occupant or tenant of the premises served and all fees collected shall be full compensation for the licensee's services.

Subd. 5. Preparation and Ownership of Recyclables. All licensees may specify to customers, the preparation of targeted recyclables for collection and the collection site. The licensee shall be deemed the owner of all recyclables collected but nothing shall be construed to prevent the licensee from offering curbside collection for other recyclable materials in addition to recyclables defined in this Section

440.09 Yard waste. No person shall dispose of solid waste except in one of the following manners:

Subd. 1 By contracting with a licensed private collector to haul said yard waste to a county-approved compost site.

Subd. 2 By the person transporting said yard waste to a City, County or private compost site.

Subd. 3. By composting the yard waste on said persons property under the following conditions:

A. The compost pile shall be screened from public view.

B. The compost pile shall be fenced or enclosed on four (4) sides to prevent the scattering of yard waste and shall have a cover to minimize entrance of rain to the container.

C. The compost pile shall be managed in a way that prevents odor, harborage of animals, and stockpiling of material which does not readily decompose within a calendar year.

Subd. 4. Only that yard waste which is produced on the premises can be composted on that premises.

440.109 ~~Suspension or Revocation of License~~Penalties. The City Council may ~~suspend or impose an administrative fine~~ revoke the license of any person found in violation of any applicable statute, regulation, provision of this Section, or the City of Newport Solid Waste Standards. Any proposed revocation ~~or suspension~~ shall be preceded by a public hearing, conducted before the City Council, and preceded by at least 15 days notice of the hearing given to the licensee. The notice, in addition to setting forth the time and place of the hearing, shall state the nature of the charges for which revocation ~~or suspension~~ shall be considered. No person granted a license hereunder shall acquire any vested rights, and the City reserves the right to establish other means of collection of materials for which a license may be issued under this Section.

Subd. 1 The following are minimum penalties which shall be imposed by the City Council for violations of any applicable statute, regulation, provision of this chapter, or the City of Newport Solid Waste Standards

A. For the first violation, at least a \$75 administrative fine.

B. For the second violation within any four (4) year period, at least a \$200 administrative fine.

C. For a third violation within any four (4) year period, the license shall be revoked.

Section 445 - Bingo

445.01 Purpose. The purpose of this Section shall be to closely regulate and control the conduct of bingo and to prohibit commercialization of bingo.

445.02 Adoption by Reference. The provisions of Minn. Stat. 349.11 - 349.23 are adopted by reference and made a part of this Section as if set out here in full.

445.03 Licensing.

Subd. 1 License Required. No bingo occasion shall be conducted except by an organization, which has been issued a bingo, license by the State, or if exempt from State licensing, by a permit issued by the City.

Subd. 2 Term. A bingo permit shall be valid for one year from the date of issuance.

Subd. 3 Fee. The annual bingo permit fee shall be established from time to time by the City Fee Schedule.

Subd. 4 Exception. A permit shall not be required for the conduct of bingo in connection with a county

CHAPTER 8. NUISANCES

Section 800 - General Nuisances

800.01 Public Nuisance Defined. Whoever by his or her act or failure to perform a legal duty does any of the following shall be guilty of maintaining a public nuisance, which is a misdemeanor:

- A. Maintains or permits a condition which unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public; or
- B. Interferes with, obstructs, or renders dangerous for passage, any public highway or right-of-way, or waters used by the public; or
- C. Is guilty of any other act or omission declared by law or this Code to be a public nuisance and for which no sentence is specifically provided.

800.02 Public Nuisance Affecting Health. The following shall be declared to be nuisances affecting health:

- A. Exposed accumulation of decayed or unwholesome food or vegetable matter;
- B. All diseased animals running at large;
- C. Pools of stagnant water;
- D. Carcasses of animals not buried or destroyed within 24 hours after death;
- E. Accumulation of manure, tin cans, bottles, trash, ashes, solid waste, garbage, appliances, bulky waste, recyclables and yard wastes ~~solid waste~~ refuse or debris of any nature or description;
- F. Privy vaults and garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;
- G. The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste, or other substances;
- H. All noxious weeds including all weeds defined by the State Commissioner of Agriculture to be injurious to public health, roads, crops, livestock and other property;
- I. Dense smoke, noxious fumes or odors, gas and soot, or cinders, in unreasonable quantities;
- J. All public exposure of persons having a contagious disease;
- K. The placing of the contents of any cesspools septic tank, privy vault, or garbage can upon the surface of public or private property;
- L. Any offensive trade or business as defined by statute not licensed by the City;
- M. The placing of ~~any trash, garbage, or other waste material~~ solid waste, garbage, other refuse, white goods, appliances, bulky waste, recyclables and yard wastes in the front yard of any property for a period longer than 24 hours prior to a scheduled commercial pickup of the trash.

- D. **Enforcement Officer** means a person designated by the City Administrator to administer and enforce this code, or his or her designee.
- E. **Garbage** means putrescible animal and vegetable wastes, including those resulting from the handling, preparation, cooking, and consumption of food.
- F. **Habitable** means fit to be lived in.
- G. **Nuisance** means:
 1. A public nuisance known as such under common law or in equity or recognized by Minnesota Statutes or the City Code.
 2. A public nuisance which may prove detrimental to children whether in a building, on the premises of a building, or upon an unoccupied lot. This included, but is not limited to, any abandoned wells, shafts, basements, or excavations, abandoned refrigerators in a hazardous condition; unlicensed or inoperable motor vehicles; or any structurally unsound fences or structures; or any lumber, garbage, rubbish, fences, or debris which may become a hazard for inquisitive minors.
 3. Overcrowding a room with occupants.
 4. Insufficient ventilation or illumination.
 5. Inadequate or unsanitary sewage or plumbing facilities.
 6. Uncleanliness.
 7. Any situation or activity, which renders air, food, or drink unwholesome or detrimental to the health of human beings.
 8. Any conditions, which are offensive or has a blighting influence on the community.
 9. Any other activity or situation that is dangerous to human life or is detrimental to health.
- H. **Occupancy** means taking or possessing of something.
- I. **Owner** means a person who, alone, jointly, or severally with others, shall be in actual possession of, or have charge, care, or control of, any dwelling or dwelling unit within the City as owner, employee, or agent of the owner, or as trustee or guardian of the estate of person of the title holder. A person representing the actual owner must comply with the provisions of this code to the same extent as the owner.
- J. **Public Area** means those areas, which are normally open to the general public or the occupants of more than one dwelling unit of a multiple family dwelling.

~~K. **Refuse** means putrescible and nonputrescible solids including garbage and rubbish.~~

~~L.~~K. **Residence** means a place of habitat.

~~M.L.~~ **Responsible Party** means a party who is one or more of the following:

1. Agent;
2. Designee or collector of rents;
3. Holder of a contract for deed;
4. Receiver, executor, or trustee;
5. Lessee;
6. Other person, firm, or corporation exercising control over a party.

M. Rodent or Vermin Harborage means a place where rodents or vermin are liable to live, nest, or seek shelter.

N. Solid Waste has the meaning set forth in Minnesota Statutes, section 116.06, subdivision 22(1)(9) but is further defined for purposes of this ordinance to include garbage, recyclables, appliances, bulky waste, yard waste, and household hazardous waste items.

~~**O. Rubbish** means nonputrescible solid wastes consisting of, but not limited to, both combustible and noncombustible wastes, such as paper, cardboard, tin cans, grass and shrubbery clippings, tires, batteries, wood, glass, brick, plaster, bedding, crockery, cement, and similar materials.~~

~~P.O.~~ **Structure** means anything erected, the use of which requires more or less permanent location on the ground; or attached to something having a permanent location on the ground. Whenever the word “structure” is used in this code, it shall be construed as though it was followed by the words “or any part thereof”.

~~Q.P.~~ **Yard** means all ground, lawn, court, walk, driveway, or other space constituting part of the same premises.

811.06 Responsibility of Owners and Occupants: The owner of a dwelling is responsible for the maintenance of structures and for meeting the provisions of this code, unless otherwise noted.

A. Joint Responsibility of Occupants and Owner

1. An owner, agent or occupant of a dwelling may not allow the accumulation of dirt or filth on the premises occupied or controlled in a manner that could create a health hazard to the dwelling occupants or the general public.
2. An owner, agent or occupant of a dwelling may not allow the accumulation of ~~rubbish~~ **solid waste** or garbage on the premises occupied or controlled in a manner that could create a health hazard to the dwelling occupants or the general public. The area of ~~rubbish~~ **solid waste** control and disposal is covered in the Newport City Code, section 440.01 through 440.09140, it requires that garbage be collected at least once a week from residences and it also requires that all solid waste be stored in containers between times of pickup.
3. An owner, agent or occupant may not allow formation of rodent harborage in or about the premises occupied or controlled.

public, may be declared unfit for human habitation. Whenever any building has been declared unfit for human habitation, the enforcement officer shall order same vacated within a reasonable time and shall post a placard on the property which shall (1) be in writing, (2) include a description of the property sufficient for identification, (3) include a statement of a reason or reasons why it is being issued, (4) include a description of the repairs and improvements required to bring the dwelling into compliance with the provisions of this ordinance, and (5) include a statement of time allowed to correct the violations.

C. Maintains or permits garbage or refuse to be place or stored in yards.

1. To enhance the safety of residents, no ~~garbage, junk or debris~~ solid waste, garbage, refuse, appliances, bulky waste, recyclables and yard wastes shall be placed in yards or properties in the City. Woodpiles, and/or lumber may be stored and stacked in an orderly manner not visible from the street.

D. Special Provision – Lawn Maintenance

1. **Preamble:** There are a variety of landscapes in the City, which diversify and add a richness to the quality of life. Certain areas in the City have been left, or allowed to go, unmaintained. They have been accepted by the vast majority of the city residents as appropriate and as part of the unique quality of life in this community. There are community expectations, however, that once an area has been disturbed, landscaped, or otherwise maintained, that area will continue to be maintained in a consistent manner. When vegetation in that area is not continually maintained, it becomes aesthetically unpleasing and violates community standards. Property, which appears neglected, may decrease the value of adjacent properties. In addition, if vegetation is not properly maintained, there may be the following adverse impacts on public health, safety, and welfare:
 - a. Undesirable vegetation such is common buckthorn, quackgrass, and other weeds may invade and threaten to supplant other more desirable vegetation.
 - b. Vegetation which causes allergic reactions, such as ragweed, may develop.
 - c. Tall vegetation along driveways and public roads may impair visibility when entering or exiting public roads.
2. **Definitions:** For the purpose of this section the following words shall have the meanings specified below:
 - a. **Meadow Vegetation** is grasses and flowering and broad leaf plants which are native to, or adapted to, the State of Minnesota, which are commonly found in meadow and prairie plan communities, except weeds.
 - b. **Noxious Weeds** shall be those plants which are determined from time to time to be noxious weeds pursuant to Minnesota Statute 18.171, subdivision 5.
 - c. **Regularly Cut** means mowing or otherwise cutting the vegetation so that it does not exceed eight (8) inches.
 - d. **Turf Grasses** are grasses commonly used in regularly cut lawn areas, such as bluegrass, fescue, and rye grass blends, and non-woody vegetation interspersed with them.

drug lab site or associated dumpsite may exist. The City Council finds that such sites may contain suspected chemicals and residues that place people, particularly children or adults of child bearing age, at risk when exposed through inhabiting or visiting the site, now and in the future.

Subd. 2 Interpretation and Application. In their interpretation and application, the provisions of this Article shall be construed to protect the public health, safety and welfare.

Where the conditions imposed by any provision of this Article are either more or less restrictive than comparable provisions imposed by any other law, ordinance, statute, or regulation of any kind, the regulations which are more restrictive or which impose higher standards or requirements shall prevail.

Should any court of competent jurisdiction declare any section or subpart of this Article to be invalid, such decision shall not affect the validity of the Article as a whole or any part thereof, other than the provision declared invalid.

Subd. 3 Fees. Fees for the administration of this Article may be established and amended periodically by resolution of the City Council.

Subd. 4 Definitions. For the purposes of this Article, the following terms or words shall be interpreted as follows:

- a. **Child** shall mean any person less than 18 years of age.
- b. **Chemical dumpsite** shall mean any place or area where chemicals or other waste materials used in a clandestine drug lab have been located.
- c. **Clandestine drug lab** shall mean the unlawful manufacture or attempt to manufacture controlled substances.
- d. **Clandestine drug lab site** shall mean any place or area where law enforcement has determined that conditions associated with the operation of an unlawful clandestine drug lab exist. A clandestine drug lab site may include dwellings, accessory buildings, accessory structures, a chemical dumpsite or any land.
- e. **Controlled substance** shall mean a drug, substance or immediate precursor in Schedules I through V of M.S.S. 152.02. The term shall not include distilled spirits, wine, malt beverages, intoxicating liquors or tobacco.
- ~~f. **Household hazardous wastes** shall mean waste generated from a clandestine drug lab. Such wastes shall be treated, stored, transported or disposed of in a manner consistent with Minnesota Department of Health, Minnesota Pollution Control, and Washington County Health Department rules and regulations.~~
- ~~g.f.~~ **Manufacture**, in places other than a pharmacy, shall mean and include the production, cultivation, quality control, and standardization, by mechanical, physical, chemical or pharmaceutical means, packing, re-packing, tableting, encapsulating, labeling, re-labeling, filling, or by other process, of drugs.
- ~~h.g.~~ **Owner** shall mean any person, firm or corporation who owns, in whole or in part, the land, buildings or structures associated with a clandestine drug lab site or chemical dumpsite.

i.h. Public health nuisance. All dwellings, accessory structures and buildings or adjacent property associated with a clandestine drug lab site are potentially unsafe due to health hazards and are considered a public health nuisance.

Section 820.02 Administration.

Subd. 1 Law Enforcement Notice to Other Authorities. Law enforcement authorities that identify conditions associated with a clandestine drug lab site or chemical dump site that places neighbors, visiting public, or present and future occupants of the dwelling at risk for exposure to harmful contaminants and other associated conditions must promptly notify the appropriate municipal, child protection, and public health authorities of the property location, property owner if known, and conditions found.

Subd. 2 Declaration of Property as a Public Health Nuisance. If law enforcement determines the existence of a clandestine drug lab site or chemical dumpsite, the property shall be declared a public health nuisance.

Subd. 3 Notice of Public Health Nuisance to Concerned Parties. Upon notification by law enforcement authorities, the City Building Official shall promptly issue a Declaration of Public Health Notice for the affected property and post a copy of the Declaration at the probable entrance to the dwelling or property. The Building Official shall also notify the owner of the property by mail and notify the following parties:

- a. Occupants of the property;
- b. Neighbors at probable risk;
- c. The City of Newport Police Department; and
- d. Other state and local authorities, such as Minnesota Pollution Control Agency and Minnesota Department of Health, which are known to have public and environmental protection responsibilities that are applicable to the situation.

Subd. 4 Property Owner's Responsibility to Act. The Building Official shall also issue an order to abate the public health nuisance, including the following:

- a. *Immediately* vacate those portions of the property, including building or structure interiors, which may place the occupants or visitors at risk.
- b. Promptly contract with appropriate environmental testing and cleaning firms to conduct an on-site assessment, complete clean-up and re-remediation testing and follow-up testing, and determine that the property risks are sufficiently reduced to allow safe human occupancy of the dwelling. *The property owner shall notify the City of actions taken and reach agreement with the City on the clean-up schedule. The City shall consider practical limitations and the availability of contractors in approving the schedule for cleanup.*
- c. Provide written documentation of the clean-up process, including a signed, written statement that the property is safe for human occupancy *and that the clean-up was conducted in accordance with Minnesota Department of Health guidelines.*

Subd. 5 Property Owner's Responsibility for Costs. The property owner shall be responsible for all costs of vacation or clean-up of the site, including contractor's fees and public costs for services that were performed in association with a clandestine drug lab site or chemical dump site clean-up. Public costs may include, but are not limited to:

- a. Posting of the site;
- b. Notification of affected parties;
- c. Expenses related to the recovery of costs, including the assessment process;
- d. Laboratory fees;
- e. Clean-up and disposal services;
- f. Administrative fees; and
- g. Other associated costs.

Subd. 6 Recovery of Public Costs.

- a. If, after service of notice of the Declaration of Public Health Nuisance, the property owner fails to arrange appropriate assessment and clean-up, the city Building Official is authorized to proceed in a prompt manner to initiate the on-site assessment and clean-up.
- b. *If the City is unable to locate the property owner within ten days of the Declaration of Public Health Nuisance, the City is authorized to proceed in a prompt manner to initiate the on-site assessment and clean-up.*
- c. The City may abate the nuisance by removing the hazardous structure or building, or otherwise, according to Minnesota Statutes Chapter 463.
- d. If the City abates the public health nuisance, in addition to any other legal remedy, the City shall be entitled to recover all costs plus an additional 25% of the costs for administration. The City may recover costs by civil action against the person or persons who own the property or by assessing such costs as a special tax against the property in the manner as taxes and special assessments are certified and collected pursuant to M.S.S. 429.101.

Subd. 7 Authority to Modify or Remove Declaration of Public Health Nuisance.

- a. The Building Official is authorized to modify the Declaration conditions or remove the Declaration of Public Health Nuisance.
- b. Such modifications or removal of the Declaration shall only occur after documentation from a qualified environmental or cleaning firm stating that the health and safety risks, including those to neighbors and potential dwelling occupants, are sufficiently abated or corrected to allow safe occupancy of the dwelling.

820.03 Violations and Penalties. Any person violating any provision of this Article is guilty of a misdemeanor and upon conviction shall be subject to the penalties set forth in M.S.S. 609.02, Subd. 3.

City of Newport Solid Waste Management Standards *

*** As Authorized by the 2014 Amendments to the
City Licensing Ordinance (Chapter 4)**

November 20, 2014

City of Newport
596 7th Avenue
Newport, MN 55055



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Introduction

The City of Newport has developed these standards as specific requirements for the storage, collection transportation and disposal of residential solid waste. The goals of these standards are to:

- Achieve a reduction in waste generated.
- Encourage the separation and recovery of materials and energy from waste.
- Ensure the protection of public health and safety and promote city cleanliness and livability.
- Be consistent with the requirements of the State statutes, State rules and Washington County ordinances, and with State and Washington County solid waste plans.
- Implement the city's Licensing Ordinance (SWMO), Chapter 4 of the city's code of ordinances through detailed instructions.

To accomplish the above goals, it is important for the city to have specific and consistent instructions for residents and licensed haulers to follow as part of the solid waste collection system. These standards do not replace or supersede city ordinances. The city administrator's authority for adopting or amending these standards comes from the city's Licensing Ordinance Chapter 4, section 400.

These standards address:

- Eligible items to be included in the garbage;
- Resident's garbage storage requirements;
- Recycling programs;
- Bulky waste, yard waste and other waste collection and disposal requirements;
- Other collection system details that are part of the city's solid waste licensing and collection system.

Section 1. Definitions

- Appliances** include washers, dryers, refrigerators, freezers, air conditioners, dehumidifiers, humidifiers, stoves, ranges, hot water heaters, water softeners and other, similar large household items that require electricity and/or special processing under Minnesota laws.
- Bulky wastes** shall have the meaning set forth in the County Master Plan and is a subset of Municipal Solid Waste; household items and other discarded materials that, due to their dimensions and weight, are typically not collected as part of the regular trash and recycling or for which there is a separate fee, such as furniture, carpeting, and mattresses and excludes appliances
- Collection** means the aggregation and transportation of solid waste from the place at which it is generated and includes all activities up to the time when it is delivered to a designated disposal facility.
- Collection service** is the process of collection and transportation of garbage, yard waste, recyclables, bulky waste or source-separated organic materials by a licensed hauler.
- Composting** has the meaning set forth in Minnesota Statutes, section 115A.03, and means the controlled microbial degradation of organic waste to yield a humus-like product.
- Construction debris** means building materials, packaging, and rubble resulting from construction, remodeling, repair, and demolition of buildings, roads or other facilities.
- Designated recyclables** shall mean those materials designated as recyclables in the city recycling program in the Section 2.2 of these Standards.
- Garbage** shall mean all putrescible wastes, excluding animal offal, carcasses of dead animals, human excreta, sewage and other water-carried wastes.
- Household garbage** means garbage from residential properties.
- Mixed Municipal Solid Waste** has the meaning set forth in Minnesota Statutes, section 115A.03,

subdivision 21, mixed municipal solid waste, and means solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection, but does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural waste, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams.

- K. **Multiple-family dwelling or unit** for purposes of this ordinance means a building or a portion thereof containing more than two (2) residential dwelling units.
- L. **Recyclable materials (recyclables)** means materials that are separated from garbage for the purpose of recycling, including items such as paper, glass, plastics, metals, textiles, automobile oil, batteries, and other recyclable items as designated in the City of Newport Solid Waste Management Standards.
- M. **Residential dwelling unit** is a separate dwelling place with a kitchen in buildings with two (2) or fewer units per structure.
- N. **Single-Stream Recycling** (Also referred to as “single-sort recycling.”) The recycling system whereby residents set out recyclables in one container without further sorting and the materials are later processed at a central materials recovery facility, including sorting into their individual marketable commodities.
- O. **Solid waste** has the meaning set forth in Minnesota Statutes, section 116.06, subdivision 22(1)(9) but is further defined for purposes of this ordinance to include garbage, recyclables, appliances, bulky waste, yard waste, and household hazardous waste items.
- P. **Source-separated compostable materials** has the meaning set forth in Minnesota Statutes, section 115A.03, subdivision 32(a) and means materials that: (1) are separated at the source by waste generators for the purpose of preparing them for use as compost; (2) are collected separately from mixed municipal solid waste; and (3) are comprised of food waste, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable.
- Q. **Vectors of disease** are animals including, but not limited, to insects, mice, rats, squirrels, crows, flies and other vermin that are capable of carrying, transmitting and/or infecting humans with disease.
- R. **Yard waste** shall mean garden wastes, leaves, lawn cuttings, weeds, shrubs, and tree waste and prunings,

Section 2. Residential Recycling Program

- A. All residents are required to separate and recycle all designated recyclable materials. If set out for curbside or alleyside collection, recyclable materials are to be placed in the appropriate container(s) for recycling.
- B. Recyclable materials included as part of the city’s single sort recycling system are established through guidelines released under the authority of the City Administrator which are consistent with the Washington County Standard List of Recyclables. The current list of recyclables includes at minimum:
 - 1. PAPER
 - a. Boxboard including corrugated cardboard (OCC)
 - b. Envelopes- window and metal clasps acceptable
 - c. Magazines and catalogs
 - d. Mail, office and school papers
 - e. Newspaper and inserts
 - f. Phone books
 - g. Shredded paper in closed paper bag

2. CARTONS
 - a. Milk and broth cartons
 - b. Juice boxes
3. METAL
 - a. Food and beverage aluminum/tin/bimetal cans
4. GLASS
 - a. Food and beverage bottles and jars
5. PLASTICS
 - a. PET (#1)
 1. water, soda and juice bottles
 2. ketchup and salad dressing bottles
 - b. HDPE (#2)
 1. Milk and juice jugs
 2. Dish soap bottles and detergent jugs
 3. Shampoo, soap and lotion bottles
 - c. PP (#5)
 1. Yogurt, pudding and fruit cups
 2. Margarine, cottage cheese and other tubs
 - d. Other materials: Items that from time to time are designated as recyclable by the City.
- C. Recyclable materials are to be as clean and dry as practicable between use by the resident and collection by the hauler.
- D. The resident is responsible for the appropriate use and safety of the recycling containers, including both the interior and exterior of the containers. The resident shall rinse or wash the interior of the container as needed, and shall keep the containers free of odor or graffiti.
- E. Recyclables may be placed at the curb or alley line for collection. Recyclables may be set out for collection no earlier than twenty four (24) hours before collection. Recyclables collection will occur between 6 a.m. and 6 p.m. Recyclables containers must be removed to their storage location no later than 6 a.m. on the day after collection.

Section 3. Residential Garbage Collection and Storage of Containers

- A. Garbage collection shall occur once per week, on days and in areas designated by the city. Slight schedule changes may be made, with sufficient advance notice by the garbage hauler for major holidays, or for adverse weather conditions.
- B. Garbage containers may be set out for collection no earlier than twenty four (24) hours before the collection.
- C. Garbage containers must be returned to their storage location no later than 6:00 a.m. on the day after the collection day.
- D. Garbage containers shall be located in the garage or behind the front line of the dwelling, fully screened from view from the street, and at least ten feet from any abutting dwelling or sufficiently distant so as not to be a nuisance to those properties, unless other provisions are allowed by the city due to special site conditions.

Section 4. Collection and Composting of Tree and Shrub Waste, Other Yard Waste, and Source Separated Compostable Materials

- A. Yard waste shall be properly disposed of by:
 - 1. Backyard composting or in-place mulching (as by “mulching mowers”).
 - 2. Collected by a licensed hauler separate from the garbage.
 - 3. Collected by an independent lawn service.
 - 4. Taken by the resident or property owner to an approved county or private yard waste drop-off or transfer facility.
 - 5. Including yard waste in a source-separated organics collection program, if available.
- B. Home lawn, garden waste, and kitchen food scraps may be composted in small quantities on a residential lot as long as the compost pile does not create a nuisance for neighbors due to objectionable odor, vectors of disease or unsightliness.
 - 1. Backyard composting must be done in a structure that prohibits the entry or nesting of rodents and vermin. Composting of meats or fats that attract rodents and vermin is prohibited in backyard composting.
 - 2. Compost structures must be placed at least five feet from rear- and side-yard property lines and shall not be placed in a front yard. Compost structures shall be properly maintained and shall not be unsightly.
 - 3. Residents must follow composting operation guidelines as published by the University of Minnesota Extension Service or other reputable gardening experts.
- C. Yard waste not collected by a garbage hauler or not composted by the resident, or tree limbs, stumps and roots greater than six (6) inches in diameter must be transported to a properly permitted and licensed yard waste transfer or composting facility. Exceptions to this requirement are allowed if a tree service provides for on-site chipping to produce a suitable mulch product. Such on-site chipping and mulch depositing must be prior approved by the resident or property owner.
- D. Reserved for Source Separated Organics program.
- E. Reserved for standards relating to separation and collection of source separated organic waste at multiple-family dwelling properties.

Section 5. Bulky Waste and Appliances

- A. All bulky waste appliances and similar items not included in the garbage or recycling service shall be properly disposed of. No such items may be disposed of in streams, ponds, waterways or roadside ditches or on vacant or public land, or on property whether owned or not owned by the waste generator.
- B. Upon customer request, all licensed city-contracted garbage haulers must collect and properly dispose of appliances or bulky waste within two (2) business days of a customer’s request. An additional fee may be charged by the hauler for this service; the fee, if any, for such service is the responsibility of the generator of the appliances or bulky waste if known, or the property owner on whose property the item is on, and must be paid in full.
- C. Electronic waste must be properly disposed of, either through special arrangements with the garbage hauler, hauling of electronic waste by the resident to a legitimate electronic waste drop off facility, take back service at a retailer, or other approved disposal method. An additional fee may be charged by the hauler for this service; the fee, if any, for such service is the responsibility of the generator of the electronic waste or the property owner on whose property the item is on and must be paid in full.

Section 6. Required Reports

Semi-annual reports and annual reports for garbage and recycling will be submitted by each licensed hauler to the City in a format prescribed by the city that is consistent with reporting requirements of Washington County. Semi-annual reports are due on the 15th of July. Annual reports are due by February 15 of the year following collection. At a minimum, the reports shall include the following information:

A. Semi-Annual Garbage Reports

1. Total number of residential customers.
2. Total tons of solid waste collected from residential customers in the City of Newport.
3. Processing/Disposal facility to which solid waste collected from residential customers in the City of Newport was taken.
4. Copies of weight tickets for all solid waste collected from residential customers in the City of Newport.

B. Semi-Annual Recycling Reports

1. Total number of recycling stops collected, total number of possible stops (set out numbers).
2. Weight of materials collected, by recyclable material (in tons).
3. The processor generally used for the sale of recyclables during that month.
4. List of addresses at which education tags were left that month.
5. Customer information collected on routes:
 - a. Number of set-outs per collection/route.
 - b. Residents that do not participate in the recycling program.
6. The number of complaints for the period.
7. A list of residential customers by address. This information will be kept confidential by the City in accordance with State Law relating to privileged and proprietary information.

C. Annual Reports

1. Recap/summary of the semi-annual reports.
2. Total tons of solid waste and recyclables collected from residential customers in the City of Newport.
3. Suggestions to improve the City of Newport solid waste and recycling programs.
4. Education Materials:
 - a. One copy of each of the educational materials distributed to City customers.
 - b. Method of Distribution:
 - c. Dates these materials were distributed: _____ .
 - d. Number of people materials were distributed to: _____.
5. Tons of bulky waste collected from residential customers in the City of Newport.
6. Tons of yard waste from residential customers in the City of Newport.

**CITY OF NEWPORT
ORDINANCE 2014-17**

**AN ORDINANCE OF THE CITY OF NEWPORT, MINNESOTA, AMENDING CHAPTER 4,
LICENSING, AMENDING CHAPTER 8, NUISANCES, AND APPROVING THE SOLID WASTE
MANAGEMENT STANDARDS**

THE CITY COUNCIL OF THE CITY OF NEWPORT, MINNESOTA, HEREBY ORDAINS THAT:

SECTION 1.

That Chapter 4 of the Newport City Code entitled "Licensing" shall hereby be amended as follows:

Chapter 4 - Licensing

Section 400 - General

400.01 Business Licenses.

Subd. 1 License or permit required. No person, partnership, corporation, or association shall engage in or operate any of the following businesses without having obtained a license or permit therefore:

- A. Kennel
- B. Tobacco Sales
- C. Games of Skill
- D. House Sewer Contractors
- E. Gas Installation
- F. Christmas Tree Sales
- G. Pawn Shops
- H. Solid Waste and Recyclables Collection
- I. Bingo
- J. Gambling
- K. Peddler, Solicitors, and Transient Merchant
- L. Seasonal Fireworks Sales
- M. Incidental Fireworks Sales

Section 440 - Solid Waste and Recyclables Collection

440.01 Intent. It shall be the intent of the City Council, to establish a system for the orderly and regular collection of solid waste, garbage, bulky waste, appliances, recyclables and yard wastes in the City; to insure that the disposal of the material shall be accomplished in a sanitary manner; that the health of the residents of the City shall be properly safeguarded, and to further insure that the City shall be in compliance with all laws relating to the disposition of recyclables and other wastes.

The City Administrator or their designee shall have the authority to develop Solid Waste Management Standards concerning days of collection, type and location of waste containers and other matters as they deem necessary to provide for the safe, orderly and cost-efficient preparation, storage, collection and disposal of all waste materials covered in this ordinance. These standards shall not be contrary to this ordinance.

440.02 Definitions. As used in this Section, the following words, terms and phrases shall have the following meanings, except where the context clearly indicates otherwise:

Subd.1 Appliances. Appliances shall include washers, dryers, refrigerators, freezers, air conditioners, dehumidifiers, humidifiers, stoves, ranges, hot water heaters, water softeners and other, similar large household items that require electricity and/or special processing under Minnesota laws.

Subd. 2. Bulky waste. Bulky wastes shall have the meaning set forth in the County Master Plan and is a subset of Municipal Solid Waste; household items and other discarded materials that, due to their dimensions and weight, are typically not collected as part of the regular trash and recycling or for which there is a separate fee, such as furniture, carpeting, and mattresses and excludes appliances.

Subd. 3 City.

Subd. 4 City Council.

Subd. 5 Commercial Establishment.

Subd. 6 County.

Subd. 7 Daily Hauling Districts.

Subd. 8 Garbage.

Subd. 9 Mixed municipal solid waste. "Mixed municipal solid waste" has the meaning set forth in Minnesota Statutes and means garbage, refuse, and other solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection, except auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams

Subd. 10 Multiple Residential Dwelling.

Subd. 11 Recycling. Recycling shall have the definition in Minnesota Statutes, and shall mean the process of collecting and preparing recyclable materials and reusing the materials in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.

Subd. 12 Recyclables. "Recyclables" shall have the meaning set forth in Minnesota statutes and means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, and source-separated compostable materials and all material hereafter designated as recyclable in in the City of Newport Solid Waste Standards.

Subd. 13 Residential Dwelling.

Subd.14 Solid Waste. "Solid waste" has the meaning set forth in Minnesota Statutes, section 116.06, but is further defined for purposes of this ordinance to include garbage, recyclables, appliances, bulky waste, yard waste, litter and household hazardous waste.

Subd. 15 Special Pick-up.

Subd. 16 Yard Waste. "Yard Waste" shall mean garden wastes, leaves, lawn cuttings, weeds, shrubs, and tree waste and prunings,

440.03 Disposal Regulations.

Subd. 1 Collection Required. Every business and residential household, including multi-residential dwellings, shall make adequate provisions for the sanitary disposal of solid waste, garbage,, appliances, bulky waste, recyclables and yard wastes by means of a licensed private collector, unless they have otherwise provided for adequate means of disposal which meet the approval of the City Council and which comply with all ordinances and laws of the City, County and State of Minnesota.

Subd. 2 Unlawful Accumulation. No person shall allow solid waste, garbage, appliances, bulky waste, recyclables or yard wastes to accumulate upon property owned or occupied by any such person; or fail to dispose thereof in a manner meeting the provisions of this Section.

Subd. 3. Burning or burying prohibited. No person shall burn or bury any garbage, solid waste, recyclable materials, or other waste materials within the City since regularly scheduled pick-up of solid waste is available in the City

Subd. 4 Unlawful Disposal. No person shall dispose of solid waste except in one of the following manners:

- A. By contracting with a licensed private collector to haul said solid waste to a county-approved processing or disposal site.
- B. By the person transporting said solid waste to a county-approved processing or disposal site.
- C. No person shall permit solid waste, garbage, appliances, bulky waste, recyclables, and yard wastes, to be moved from property owned or occupied by the person, by any unauthorized or unlicensed collector.
- D. No licensed collector shall dispose of solid waste, garbage, recyclables, white goods or yard wastes in any manner except as provided in this Section.
- E. No burning or burying of solid waste, garbage, white goods or recyclables shall occur on any property in the City that is not expressly licensed for that activity.
- F. All residents of residential dwelling units, including multiple residential dwellings, shall separate recyclables for pick-up.
- G. No licensed private collector shall pick-up solid waste or garbage containing recyclables which have not been separated therefrom.
- H. All separated recycles must be transported to a licensed recycling facility or delivered to an end market for sale or reuse, or brought to an intermediate collection center for later delivery to a licensed processing center or end market for recycling. It is unlawful for any person to transport for disposal or to dispose of designated recyclables in a mixed municipal solid waste disposal facility. No separated recyclables may be incinerated or landfilled or composted or made into fuel pellets.

440.04 Littering. No person shall discharge or dispose of solid waste, garbage, appliances, bulky waste, recyclables, yard wastes, or hazardous wastes in any street, alley, drive, park, playground or other public place, or upon privately owned property.

440.05 Scavenging Prohibited. No person shall scavenge or otherwise collect solid waste, garbage, appliances, bulky waste, recyclables, or yard wastes from recyclable containers or from public or private property, unless licensed therefore by the City or unless permission of the owner of any such materials has been given.

440.06 Waste Hauling.

Subd. 1 License Required. . No person, firm or corporation, except City employees, shall collect mixed municipal solid waste, appliances, bulky waste, recyclable materials, or yard waste belonging to another in the City without a license from the City. The number of residential licenses under this section shall be capped at the number in place on November 20, 2014; any decrease in the number of licenses that occurs due to attrition will decrease the number of available licenses to that extent, save that at least three licensed haulers shall be

allowed in the City. In order to renew a residential license, the licensee must submit to the City a list of all active accounts. The residential licensee must have at least 50 active residential accounts to renew.

Subd. 2 Exception. Nothing set forth in this Section shall prevent persons from hauling solid waste, garbage, appliances, bulky waste, recyclables, or yard wastes from residential or business properties owned or occupied by them, providing the following rules shall be observed:

- A. All garbage shall be hauled only in containers that are water-tight on all sides and bottom, and which have tight-fitting covers.
- B. All other solid waste and recyclables shall be completely covered or enclosed by canvas or other means so as to completely eliminate the loss of cargo in transit; and shall be hauled only in vehicles with leak-proof bodies.
- C. All garbage, mixed municipal solid waste and solid waste shall be dumped or unloaded only at a County designated disposal facility.
- D. All recyclables shall be disposed of only at a licensed recycling facility; through an organized recyclable drive; or through a licensed recyclable hauler. No separated recyclables shall be disposed of with garbage, mixed municipal solid waste or other solid waste.
- E. Yard waste shall be disposed of only in the manner set forth in Section 440.09 hereof.

440.07 Collector License Requirements.

Subd. 1 Classification. The following licenses shall be issued by the City Council:

- A. Commercial License. A commercial license shall allow collection of solid waste, garbage, white goods, and all recyclables at any industry, business or multiple residential dwelling within the City.
- B. Residential License. A residential license shall allow collection of all solid waste, garbage, white goods and recyclables from any residential dwelling within the City.

Subd. 2 Application. Any person desiring a collector license from the City shall file an application therefore on forms to be provided by the City. The application shall include the following information:

- A. A list of current equipment to be utilized by the collector.
- B. A schedule of rates to be charged during the license period, which in the case of an application for a residential dwelling license, shall include rates for approximately 30 gallon service, approximately 60 gallon service, approximately 90 gallon service and white goods disposal. Differences between rates charged for the various container sizes shall be sufficient to encourage recycling and waste reduction in accordance with Minnesota Statutes and the City of Newport Solid Waste Standards. Every license shall provide not less than two weeks prior notification, to the City and all customers, of any change in the rates to be implemented during the license period. Any increase in rates for which notification is not provided to the City shall be null and void, and shall be cause for license suspension.
- C. The application for license shall be accompanied by a certificate of insurance evidencing that the proposed licensee has liability insurance covering all vehicles to be used by licensee, in the minimum amount of \$2,000,000 bodily injury (each occurrence and in the aggregate); property damage in the amount \$500,000 (each occurrence and in the aggregate). All such certificates shall name the City as certificate holder and shall provide for a minimum of 15 days notice to the City prior to cancellation

of the insurance before the expiration date thereof.

- D. The application for license shall be accompanied by certification that each of the employees of the hauler that will be performing work in the City shall have been found free of offenses of felony, gross misdemeanor or misdemeanor punishable by jail. The Certification shall be approved by the Police Department.
- E. All licensees shall display the issued license, or a copy thereof, in a prominent position on all vehicles used by licensees. Licensees shall provide information to all customers that may be required by city, county, metropolitan, state, or federal governments.

Subd. 3. Reporting Requirements

- A. All licensees shall submit semi-annual and annual reports to the City and/or County, giving any information as may be required in the City of Newport Solid Waste Standards. All reports shall be submitted as required in the Solid Waste Standards. Failure to submit the reports shall be cause for license suspension.
- B. Each hauler shall document and retain dated market weight receipts of recyclable materials sold for the last three years, which upon request will be made available to the City for review. In addition to the above requirements, the hauler shall participate with the City in tests to confirm the methodology and accuracy of the estimated weight of waste and recyclable materials.
- C. Upon demand of the City, licensees shall produce any records, which the City may require to verify that all solid waste, garbage, recyclables, Appliances, Bulky waste and yard waste have been disposed of in a lawful manner. Copies of these records may be required in the semi-annual and annual reports specified in the City of Newport Solid Waste Standards.
- D. Each hauler shall provide to the City during normal business hours, access to books, documents, papers, and other records of the Licensee that are directly pertinent to the issuance and monitoring of the Licensee and required reports.

440.08 Collection.

Subd. 1 Hours and Collection. No collection of residential garbage, other refuse, recyclable, white goods or yard wastes shall be made except between the hours of 6:00 a.m. and 6:00 p.m. from the east side of Trunk Highway 61 residential hauling area on Mondays only, and between the hours of 6:00 a.m. and 6:00 p.m. from the west side of Trunk Highway 61 residential hauling area on Fridays only. No collection of commercial garbage, other refuse, recyclable, white goods, or yard wastes shall be made except between the hours of 6:00 a.m. and 6:00 p.m. Monday - Saturday. Exception to these days shall occur when a regular collection day occurs on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day or Christmas Day, when collection shall be delayed by one calendar day.

Subd. 2 Container Placement. All residential areas of the City shall have garbage, yard wastes, white goods and recyclable containers placed curbside on the day of collection. Except on days of collection, all containers shall be removed from the curbside and stored behind the front building line of the property.

Subd. 3 Clean and safe collection. It shall be the duty of every solid waste, garbage, recyclables, bulky material and yard waste hauler, contractor, subcontractor, and person, including their agents and employees, who is licensed to remove any solid waste, garbage, or any other waste material or who is engaged in the removal, loading or unloading of any such substance in the City to do such with dispatch, in a clean manner and with as little danger and prejudice to life and health as possible.

- A. All persons engaged in the business of hauling solid waste, garbage, recyclables and/or yard waste in the City shall transport the materials in enclosed vehicles, carts, dumpsters, bins, or other secure containers so as to prevent any loss of these materials and to prevent litter. Care shall be taken to ensure no blowing or escape of garbage, litter, yard waste or liquids from truck operations occurs during the collection and transportation of garbage, designated recyclables, bulky waste, yard wastes or source-separated compostable materials.
- B. Upon resident request, the licensed hauler must collect and properly dispose of appliances or other bulky waste.
- C. Each licensed hauler shall comply with all city, county, state and national laws and rules, including weight restrictions, DOT driver licensing and vehicle inspections, and disposal requirements.

Subd. 4 Containers. Residential solid waste and recycling containers shall be provided by the City. All owners and/or managers of multiple residential dwellings are required to ensure that tenants are provided containers in which to deposit their recyclables for collection by a licensed hauler.

Subd. 4 Additional Charges.

Subd. 5. Preparation and Ownership of Recyclables. All licensees may specify to customers, the preparation of targeted recyclables for collection and the collection site. The licensee shall be deemed the owner of all recyclables collected but nothing shall be construed to prevent the licensee from offering curbside collection for other recyclable materials in addition to recyclables defined in this Section

440.09 Yard waste. No person shall dispose of solid waste except in one of the following manners:

Subd. 1 By contracting with a licensed private collector to haul said yard waste to a county-approved compost site.

Subd. 2 By the person transporting said yard waste to a City, County or private compost site,

Subd. 3. By composting the yard waste on said persons property under the following conditions:

- A. The compost pile shall be screened from public view.
- B. The compost pile shall be fenced or enclosed on four (4) sides to prevent the scattering of yard waste and shall have a cover to minimize entrance of rain to the container.
- C. The compost pile shall be managed in a way that prevents odor, harborage of animals, and stockpiling of material which does not readily decompose within a calendar year.

Subd. 4. Only that yard waste which is produced on the premises can be composted on that premises.

440.10 Penalties. The City Council may impose an administrative fine revoke the license of any person found in violation of any applicable statute, regulation, provision of this Section, or the City of Newport Solid Waste Standards. Any proposed revocation shall be preceded by a public hearing, conducted before the City Council, and preceded by at least 15 days notice of the hearing given to the licensee. The notice, in addition to setting forth the time and place of the hearing, shall state the nature of the charges for which revocation shall be considered. No person granted a license hereunder shall acquire any vested rights, and the City reserves the right to establish other means of collection of materials for which a license may be issued under this Section.

Subd. 1 The following are minimum penalties which shall be imposed by the City Council for violations of any applicable statute, regulation, provision of this chapter, or the City of Newport Solid Waste Standards

- A. For the first violation, at least a \$75 administrative fine.
- B. For the second violation within any four (4) year period, at least a \$200 administrative fine.
- C. For a third violation within any four (4) year period, the license shall be revoked.

SECTION 2.

That Chapter 8 of the Newport City Code entitled "Nuisances" shall hereby be amended as follows:

Section 800 - General Nuisances

800.02 Public Nuisance Affecting Health. The following shall be declared to be nuisances affecting health:

- E. Accumulation of manure, tin cans, bottles, trash, ashes, solid waste, garbage, appliances, bulky waste, recyclables and yard wastes or debris of any nature or description;
- M. The placing of solid waste, garbage, other refuse, white goods, appliances, bulky waste, recyclables and yard wastes in the front yard of any property for a period longer than 24 hours prior to a scheduled commercial pickup of the trash.

Section 811 – Building and Property Maintenance

811.05 Definition: For the purpose of this code, the terms defined in this section have the meanings given to them.

- A. **Building**
- B. **Dwelling**
- C. **Dwelling Unit**
- D. **Enforcement Officer**
- E. **Garbage**
- F. **Habitable**
- G. **Nuisance**
- H. **Occupancy**
- I. **Owner**
- J. **Public Area**
- K. **Residence**
- L. **Responsible Party**
- M. **Rodent or Vermin Harborage**
- N. **Solid Waste** has the meaning set forth in Minnesota Statutes, section 116.06, subdivision 22(1)(9) but is further defined for purposes of this ordinance to include garbage, recyclables, appliances, bulky waste, yard waste, and household hazardous waste items.
- O. **Structure**
- P. **Yard**

811.06 Responsibility of Owners and Occupants: The owner of a dwelling is responsible for the maintenance of structures and for meeting the provisions of this code, unless otherwise noted.

A. Joint Responsibility of Occupants and Owner

1. An owner, agent or occupant of a dwelling may not allow the accumulation of dirt or filth on the premises occupied or controlled in a manner that could create a health hazard to the dwelling occupants or the general public.
2. An owner, agent or occupant of a dwelling may not allow the accumulation of solid waste or garbage on the premises occupied or controlled in a manner that could create a health hazard to the dwelling occupants or the general public. The area of solid waste control and disposal is covered in the Newport City Code, section 440.01 through 440.10, it requires that garbage be collected at least once a week from residences and it also requires that all solid waste be stored in containers between times of pickup.

811.07 Public Nuisance Defined: Whoever by an act or failure to perform a legal duty intentionally does any of the following is guilty of violating this ordinance.

- A. Maintains or permits an unfavorable building appearance or level of maintenance.**
- B. Maintains or permits buildings or structures which endanger public safety, health or property within the City.**
- C. Maintains or permits garbage or refuse to be placed or stored in yards.**
 1. To enhance the safety of residents, no solid waste, garbage, refuse, appliances, bulky waste, recyclables and yard wastes shall be placed in yards or properties in the City. Woodpiles, and/or lumber may be stored and stacked in an orderly manner not visible from the street.

SECTION 820 – Clandestine Drug Lab Sites and Chemical Dump Sites

820.01 General Provisions.

Subd. 4 Definitions. For the purposes of this Article, the following terms or words shall be interpreted as follows:

- a. **Child**
- b. **Chemical dumpsite**
- c. **Clandestine drug lab**
- d. **Clandestine drug lab site**
- e. **Controlled substance**
- f. **Manufacture,**
- g. **Owner**
- h. **Public health nuisance.**

Section 820.02 Administration.

Subd. 5 Property Owner's Responsibility for Costs. The property owner shall be responsible for all costs of vacation or clean-up of the site, including contractor's fees and public costs for services that were performed in association with a clandestine drug lab site or chemical dump site clean-up. Public costs may include, but are not limited to:

- a. Posting of the site;
- b. Notification of affected parties;

- c. Expenses related to the recovery of costs, including the assessment process;
- d. Laboratory fees;
- e. Clean-up and disposal services;
- f. Administrative fees; and
- g. Other associated costs.

SECTION 3.

That the City Council shall hereby adopt the Solid Waste Management Standards dated November 20, 2014 and give the City Administrator or their designee the authority to develop the Standards as needed.

The foregoing Ordinance was moved by Councilmember _____ and seconded by Councilmember _____.

The following Councilmembers voted in the affirmative:

The following Councilmembers voted in the negative:

Effective Date

This Ordinance becomes effective upon its passage and publication according to law.

Adopted by the City Council of the City of Newport, Minnesota on the 20th day of November, 2014.

Signed: _____
Tim Geraghty, Mayor

Attest: _____
Deb Hill, City Administrator