



**CITY OF NEWPORT  
REGULAR COUNCIL MEETING  
NEWPORT CITY HALL  
NOVEMBER 17, 2016 – 5:30 P.M.**

MAYOR: Tim Geraghty  
COUNCIL: Tom Ingemann  
Bill Sumner  
Tracy Rahm  
Dan Lund

City Administrator: Deb Hill  
Supt. of Public Works: Bruce Hanson  
Fire Chief: Steven Wiley  
Asst. to the City Admin: Renee Eisenbeisz

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
  - A. Minutes of the November 3, 2016 Regular City Council Meeting
  - B. Minutes of the November 3, 2016 City Council Workshop Meeting
  - C. List of Bills in the Amount of \$110,815.13
  - D. Gambling Permit
  - E. **Resolution No. 2016-47** - Accepting Donations for the Period of July 19 - November 14, 2016
  - F. Summary of Ordinance No. 2016-9
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ENGINEER'S REPORT
  - A. 2017 Street Improvements
    1. **Resolution No. 2016-48** - Providing for the Sale of \$1,365,000 General Obligation Improvement Bond Series 2016A
    2. 11th Street Design
10. ADMINISTRATOR'S REPORT
  - A. **Public Hearing** - To consider an extension to a moratorium on development
    1. **Ordinance No. 2016-10** - Extending the Moratorium for 120 days
  - B. St. Paul Park Refining Co. Zoning Requests
    1. **Resolution No. 2016-49** - Approving a Rezoning of 101 7th Avenue
    2. **Ordinance No. 2016-11** - Amending Section 1350.16

Agenda for 11-17-16

C. Discussion Regarding 2017 Appointments and City Council Vacancy

11. ATTORNEY'S REPORT

12. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT

13. FIRE CHIEF'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- |                                       |                      |           |
|---------------------------------------|----------------------|-----------|
| 1. City Offices Closed - Thanksgiving | November 24-25, 2016 |           |
| 2. City Council Meeting               | December 1, 2016     | 5:30 p.m. |
| 3. Planning Commission Meeting        | December 8, 2016     | 5:30 p.m. |
| 4. City Council Meeting               | December 15, 2016    | 5:30 p.m. |



**City of Newport  
City Council Minutes  
November 3, 2016**

**1. CALL TO ORDER**

Mayor Geraghty called the meeting to order at 5:30 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Council Present** – Tim Geraghty; Tom Ingemann; Bill Sumner; Tracy Rahm (via telephone); Dan Lund

**Council Absent** –

**Staff Present** – Deb Hill, City Administrator; Bruce Hanson, Supt. of Public Works; Renee Eisenbeisz, Assistant to the City Administrator; Fritz Knaak, City Attorney; Jon Herdegen, City Engineer; Sherri Buss, TKDA Planner

**Staff Absent** - Steve Wiley, Fire Chief; Larry Osterman, Sergeant;

**4. ADOPT AGENDA**

**Motion by Sumner, seconded by Rahm, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.**

**5. ADOPT CONSENT AGENDA**

**Motion by Sumner, seconded by Rahm, to approve the Consent Agenda as presented, which includes the following items:**

- A. Minutes of the October 20, 2016 Regular City Council Meeting
- B. List of Bills in the Amount of \$181,945.48
- C. Gambling Permit

**With 5 Ayes, 0 Nays, the motion carried.**

**6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE**

**Pauline Schottmuller, 97 10th Street** - I watched the County public hearing on November 1st on the TIF district. Councilman Rahm was there and spoke and Councilman Lund was there and spoke. They were there as representatives of Newport, as council members of my city. Councilman Rahm conducted himself in a gentleman fashion and I appreciate that. Not so much with Councilman Lund, when he spoke at the podium, he was confrontational and hostile and bludgeoned the Commissioners with his comments. Towards the end of the meeting, from the back of the room, he yelled at them and had to be gavelled. There are people from all over Washington County watching this. How many black eyes are we going to allow Newport to get because of his behavior? I'm asking the Council to censure Councilman Lund for his impolite and embarrassing behavior.

**Paul Hansen, 1925 10th Avenue** - First of all, I want to say bologna to the censure. Secondly, I know everyone in this room is aware of the campaign finance reports that we have to do. This is available on the City's website and it's most interesting. The most interesting one is from Mr. Chapdelaine, \$4,000 to get a \$3,800 / year job. This doesn't make sense and what makes less sense is where this money came from. We've got plumbers, engineers, pipefitters, painters, electrical workers, teamsters, carpenters, sheetmetal workers. What do they have to do with Newport? Are there future contracts involved?

**7. MAYOR'S REPORT -**

**Mayor Geraghty** - I have been working with the CDA and the joint powers agreement amendment.

**8. COUNCIL REPORTS**

**Councilman Lund** - I attended the November 1st meeting. I had a positive conversation with the Commissioners and they delayed their vote until November 8th.

**Councilman Sumner** - Nothing to report.

**Councilman Ingemann** - Nothing to report.

**Councilman Rahm** - I also attended the November 1st meeting and the Red Rock Corridor meeting open house. I thought that went very well and think it's a very good thing for Newport to have a transit station here.

## **9. ADMINISTRATOR'S REPORT**

### **A. Ordinance No. 2016-9 - Amending Sections 1330 and 1350 and Amending the Zoning Map**

Sherri Buss, TKDA Planner, presented on this item as outlined in the November 3, 2016 City Council packet.

**Councilman Rahm** - I was looking through the uses, are tank farms allowed?

**Ms. Buss** - No, they're only allowed in the industrial storage district.

**Councilman Rahm** - But they're not listed as not allowed.

**Ms. Buss** - If it's not listed, they're not allowed.

**Councilman Rahm** - I'm concerned that over time, they'll try to put storage tanks there.

**Ms. Buss** - They would need to request a rezoning for I-S.

**Councilman Rahm** - How much has this impacted our finances?

**Admin. Hill** - About \$40,000.

**Councilman Rahm** - Can we establish the tax rates?

**Admin. Hill** - No the County does.

**Ms. Buss** - The rate for commercial is 3-4 times more.

**Admin. Hill** - The difference will be about \$16,000 per year. It's a step in the right direction.

**Councilman Sumner** - Is there any likelihood that they can change the zoning again?

**Ms. Buss** - Yes.

**Councilman Sumner** - And the Refinery has been involved in this discussion?

**Ms. Buss** - Yes.

**Councilman Lund** - We have that surface parking is not permitted as a primary use but it is as an accessory use. Does that require the primary use to be on the parcel?

**Ms. Buss** - Yes.

**Councilman Lund** - Also, parking as an accessory use requires a conditional use permit in the other districts but it's just permitted here.

**Ms. Buss** - That should be a conditional use permit as well. That was a typo.

**Motion by Sumner, seconded by Ingemann, to approve Ordinance No. 2016-9 as amended. With 5 Ayes, 0 Nays, the motion carried.**

**10. ATTORNEY'S REPORT** - Nothing to report.

**11. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT** – Nothing to report.

**12. FIRE CHIEF'S REPORT** - Nothing to report.

### **13. ENGINEER'S REPORT**

**Engineer Herdegen** - The City of Cottage Grove is closing in on their final design for the improvements around the new middle school. The proposed round-a-bout went away. They are doing improvements on Century Avenue and they are looking for the City to participate in the cost for improvements between Oakridge Drive and the Newport border. We'll be bringing a cost-share agreement at the first meeting in December.

**Councilman Rahm** - It'll show what they're proposing to do? There's a steep ravine there where they removed a bunch of trees that acted as guardrails. You'll need some guardrails.

**Councilman Lund** - That's a county road.

**Engineer Herdegen** - Secondly, we've started our design on the 2017 street improvements and the right-of-way on 11th Street is very narrow and the homes are fairly close which limits us to put in our typical road widths. We're not sure if we can get two-way traffic. I'd like to see direction from the Council on if we should make it a one-way.

**Supt. Hanson** - The existing pavement uses up all of the right-of-way.

**Councilman Sumner** - Are there any downsides?

**Supt. Hanson** - We're looking at that right now.

**Councilman Sumner** - That's the only option?

**Engineer Herdegen** - Unless you want to buy property and even then it would be very close to the houses. Once we have the design about 60% done, we'd have a neighborhood meeting.

### **14. SUPERINTENDENT OF PUBLIC WORKS REPORT –**

**Supt. Hanson** - I attended the crowning of the flood markers at the end of the 10th Street Overlook. Newport on the Move constructed them. They are great and have information on the past floods and will serve as a gauge for future floods.

### **15. NEW / OLD BUSINESS**

#### **A. Amendment to the Joint Powers Agreement between the City of Newport and Washington County CDA**

**Mayor Geraghty** - At our last meeting we reconsidered Resolution No. 2016-43 and I suggested we re-open the joint powers agreement. I believe it gives us more authority for approving developments, we'll also get financial reports and meet at least once per year. The CDA approved this already.

**Councilman Lund** - I handed out a sheet. I think it's important for us to step back and consider what we're giving up by having the Washington County CDA control the TIF vs. Newport controlling the TIF. I know there are a lot of concerns

about the expenditures that been racked up so far. It'll be paid back with our TIF money. The initial expenditures are currently being funded by the CDA's levy so we would have to bond for that cost up front if we were to take over. We have no control over the ongoing expense of administrative cost. They have a high monthly burn rate. Another major point is that we have a significant amount of staff time ourselves and at a minimum we should be asking for an opportunity to be reimbursed for that. I think we have tens of thousands of dollars already. We should have an opportunity to get that back. Another advantage that is constantly held out for the Washington County CDA to run the TIF is that they hold the risk of unfunded TIF expenses. It's very common for municipalities to have unsecured bonds. It's possible for us to issue bonds for the initial investment. The bond holders would be the ones holding the risk and we would pay a premium rate for that. We don't have to put the general fund at risk. All these things put together, we have to talk about them. We're giving away a lot of what it means to be a city, a lot of local control. I don't think we get the benefit of what we're paying for by giving them the control. I would urge you at a very minimum to put into this agreement the eligibility for us to get reimbursed.

**Mayor Geraghty** - Can we be reimbursed for that?

**Jason Aarsvold, Ehlers** - The admin costs would go to the CDA. You could make an arrangement with them.

**Mayor Geraghty** - Would it be a legitimate item to come out of the TIF?

**Mr. Aarsvold** - They'll need to control the admin and I think the only way to be reimbursed is to come up with an agreement with them.

**Councilman Lund** - They can allocate their time towards those costs.

**Mr. Aarsvold** - Yes but they'll have to document that they have spent staff time or have consulting costs.

**Councilman Lund** - Would you say our staff have spent time on this?

**Mr. Aarsvold** - Yes they have. You can reimburse yourself if you pass an interfund loan resolution and anything after that can be reimbursed.

**Councilman Lund** - But Washington County is administering the TIF. We're an agent working on their behalf.

**Mr. Aarsvold** - You wouldn't have access to those funds.

**Councilman Lund** - Can we bill the CDA?

**Mr. Aarsvold** - That's an arrangement you'd have to work out with the CDA.

**Councilman Lund** - Is that legal?

**Mr. Aarsvold** - I'm not sure, you'd have to consult with your TIF attorney on that.

**Mayor Geraghty** - The CDA would have to agree to that.

**Melissa Taphorn, Washington County CDA** - I don't know what expenses the City has incurred in the administration of this TIF district. We would need to look at those. The increment is going to be used to repay the redevelopment expenses. Any administration of the TIF district going forward is done by the CDA.

**Councilman Lund** - We pay our financial advisors but it's staff time.

**Ms. Taphorn** - About 60% of that is related to the acquisition of properties. Those administrative expenses are legal, financial advisor, and acquisition consultant. Staff time is probably less than 10% over five years.

**Councilman Rahm** - We'd have to get an estimate for what our time would be.

**Councilman Lund** - The staff are going to meetings and need to prepare for those meetings.

**Councilman Ingemann** - If we're in charge of our own TIF then there would be no point in going forward with this one. You would deem Newport difficult to work with and we'd probably get no help from the County. We've spent five years working with the County to get this thing going and development in there. You want to get rid of this, no one will want to come in here because we're difficult to work with.

**Councilman Lund** - The land hasn't been available since the County purchased it. I don't want to turn over control of \$26 million. Once they establish the TIF, they can extend it, grow the project area, and it can keep going.

**Mayor Geraghty** - They would have to come back to us to do that.

**Councilman Ingemann** - You're assuming a lot.

**Councilman Lund** - The \$26 million can be used for additional areas but we wouldn't have control over that.

**Councilman Ingemann** - Once it's paid off, it ends.

**Councilman Lund** - Can they expand the district?

**Mr. Aarsvold** - There are some natural safeguards in the district. After four years, if there hasn't been any movement on a parcel, it gets knocked out. After five years, you can't enter into any new obligations. Right now, we have one obligation, once that's paid, the district would need to be shut down. There can be new districts in that five year period. There are some natural endpoints that would occur along the way.

**Mayor Geraghty** - I'm going to support this because we've been working with the County and developed a relationship with them. I'm assuming they're working in good faith for the City and will work with us. That's why I required the financial reporting. At this stage, it's not fair to pull the rug out now. The money will be spent in Newport. We can have a discussion with potential reimbursement moving forward. The money will be used in the City. We'll have some staff time but the burden is on them to do the heavy lifting.

**Councilman Sumner** - Does this allow them to hold the entire project area or just this district?

**Mayor Geraghty** - The project area is bigger than this district. The project area allows them to expend money in that area. I'm not sure it's bad to have it broader.

**Attorney Knaak** - That's correct. This is some additional restrictions and clarifying the City's role.

**Councilman Lund** - We have no right to control the expansion of the area or the creation of a new area.

**Mayor Geraghty** - Yes we do.

**Attorney Knaak** - I believe under any circumstances, you do. You will have a veto to any project that is going in.

**Mayor Geraghty** - I asked specifically that they cannot create another TIF without our approval and they can't.

**Councilman Lund** - Why didn't we write that down then?

**Mayor Geraghty** - It's law.

**Councilman Lund** - The law is very unclear because usually the City is creating the TIF.

**Attorney Knaak** - For all intensive purposes, this is the City's TIF. You're asking for help.

**Councilman Sumner** - Because we have another applicant for a TIF district, what are the standoffs in a situation like this? The project area overlaps.

**Councilman Lund** - The current proposal is for the entire city to be a project area.

**Mr. Aarsvold** - That's allowed and fine.

**Motion by Geraghty, seconded by Rahm, to approve the amendment to the Joint Powers Agreement. With 3 Ayes, Sumner and Lund voting Nay, the motion carried.**

**B. Resolution No. 2016-43 - Supporting a Proposed Redevelopment Tax Increment Financing District by the Washington County Community Development Agency**

**Motion by Ingemann, seconded by Rahm, to approve Resolution No. 2016-43. With 3 Ayes, Sumner and Lund voting Nay, the motion carried.**

**C. Discussion Regarding Proposed Tax Increment Financing District**

Jason Aarsvold, Ehlers, presented on this item as outlined in the attached PowerPoint. M & M LandCO LLC submitted the attached application for a TIF District.

**Councilman Lund** - Is the particular financing mechanism required in order to move forward with the creation?

**Mr. Aarsvold** - You can leave that open, you don't need to specify to set up the plan.

**Councilman Lund** - At this point, we just have a site plan, we're far from knowing what will happen. Do you think we could leave that until we have more concrete numbers?

**Mr. Aarsvold** - Yes you could but you want to think about that before you spend money to do all of that planning.

**Councilman Ingemann** - In the packet that was sent to us. They have architectural and engineering fees, it sounds like that's for the whole project, why would we pay for that? Also, why would we pay for the acquisition of the land? He originally asked for assistance in building the ramp. I don't think the City should be on the hook for designing this project.

**Councilman Lund** - We're being asked to make a \$15,000 commitment to establish the TIF district. We're not agreeing to spend any money. There's a lot more information that needs to be found on their end.

**Councilman Ingemann** - I just don't want it to end up like the 11th Avenue trainwreck.

**Councilman Rahm** - Why do we need to move so fast?

**Councilman Lund** - I don't think spending \$15,000 is a big risk if we're concerned about being easy to work with.

**Councilman Ingemann** - We're just looking at it now.

**Councilman Lund** - I don't disagree. I'm willing to commit the \$15,000. The developer has a purchase agreement and will move forward with it if we commit to establishing the TIF district.

**Mayor Geraghty** - If we set the hearing for December 29th, could it be continued?

**Mr. Aarsvold** - Yes.

**Mayor Geraghty** - So it wouldn't hurt to set it for the 29th and then just continue it if we don't have everything?

**Mr. Aarsvold** - You may not have a document for individuals to respond to. They usually get a completed TIF plan. It'll be a broad document and will leave a lot of flexibility.

**Councilman Lund** - That plan could assume the combination of the parcels?

**Mr. Aarsvold** - No, I think that will need to be done before you finalize the plan.

**Councilman Lund** - I think we need to take a step back and have a broader discussion. One of the biggest inhibitions to the development is our zoning that requires very high density, densities that aren't required in Cottage Grove and Woodbury. Higher density is more expensive. As much as we want it to be a transit oriented district, it's not, people drive and need places to park. This proposal is representative of what fits in our zoning code. We can reduce the density requirement, support development through TIF, have no development soon, or have development like low income housing. I think it's important for us to talk about this honestly. Just because we put things in our zoning code doesn't mean Newport land is worth the price of 50th and France. Something has to give.

**Councilman Ingemann** - If you want less density you'll need to change the zoning.

**Councilman Lund** - I don't think anything will get built as long as we have this density requirement that's not supported by the free market. We have minimums. We couldn't have a strip mall on this property.

**Councilman Rahm** - We're doing redevelopment where you build up. We increased our densities to allow for that build up.

**Councilman Lund** - It's gotten us nothing in 10 years.

**Councilman Rahm** - I don't know if that's the true cause because you have to look at other factors.

**Mayor Geraghty** - If he can develop what he's proposing, that's a good thing.

**Councilman Lund** - I just want to throw it out there that a project like this won't happen because the free market won't support the density that is required.

**Councilman Rahm** - I think another big issue is the upfront financing.

**Mayor Geraghty** - I'm not sure we can meet this aggressive schedule. Do you want to start the process?

**Councilman Rahm** - Yes.

**Councilman Ingemann** - Yes.

**Mayor Geraghty** - When do you want to set the public hearing? We have a resolution before us.

**Mr. Aarsvold** - You don't need to set it at all tonight, we can bring a resolution back to you and set it for a date where we believe everything can be done.

**Michial Mularoni, M & M LandCo** - I'm proposing a private-public partnership and I want everyone to have their glass half full, not half empty. I was asked for this application and we got it to you within 48 hours and I didn't have all of the information needed. I'd like it by the end of the year, that was being driven by the purchase agreement. However, when I went through this application, the \$11.4 is based on the general Performa, which is lacking. My initial thought and request is \$8-\$10 million for the public parking garage. We want to work with you. I propose we take the December 29th timeframe off the table so we can work on this. I think if we made a goal for the hearing to be in January or February, that would be good. I have a purchase agreement ready to go and have way more in this than the City. Let's be partners and set

a time frame. We need to get the parcels passed. I'm confident it will. I wasn't privy to the staff report. There was no phone call or conversation so I'm totally in the dark. I'd like to get copies of that. There was no phone call regarding the finances. I propose we make the target to set this hearing. I'd like my people to talk with your people and then we shoot for a Council workshop.

**Mayor Geraghty** - You said we don't have to act tonight, can you come up with another schedule?

**Mr. Aarsvold** - Yes, let's see how long it will take to replat it and then go from there.

**Councilman Lund** - Should we ask them to continue the process to certify it?

**Mr. Aarsvold** - I think that makes sense.

**Councilman Rahm** - Can we do that by next meeting?

**Mr. Aarsvold** - I think so.

**Councilman Rahm** - Let's try to shoot for it the first meeting in February.

**Councilman Ingemann** - I'm like to make a motion to reconsider Ordinance No. 2016-8 amending the Mayor and Council salaries. I recently took the amount of money I receive and the amount of time I spend, I'm paid on average \$2.50 per hour. I believe my time is worth something. The vote you took at the last meeting was political in nature. The vote you take will go to the next Council members and Mayor. I'm hoping you come to your senses and reconsider.

**Councilman Rahm** - I'll second it.

**Councilman Ingemann** - According to the minutes, everyone thinks they're doing it voluntarily and for free. If that's the case, state it again. I think my time is worth something.

**Councilman Lund** - I don't disagree with what you're saying but I'm not going to vote for this. I care more about the privilege of serving than the money.

**Councilman Rahm** - Dan and I agree on this point.

**Steve Gallagher, 405 13th Street** - How about creating a citizen commission to look at this and advise the Council on raising the rate or not. With the amount of time you're putting in, I think it should be much more. Some cities have created a commission to look at this.

**Motion by Ingemann, seconded by Rahm, to reconsider Ordinance No. 2016-8. With 1 Aye, Geraghty, Sumner, Rahm and Lund voting Nay, the motion failed.**

## 16. ADJOURNMENT

**Motion by Geraghty, seconded by Rahm, to adjourn the regular City Council meeting at 7:07 p.m. With 5 Ayes, 0 Nays, the motion carried.**

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz  
Assistant to the City Administrator

	<b><u>WCCDA TIF</u></b>	<b><u>Newport TIF</u></b>
<b>Admin Expenditures</b>	Controlled by WCCDA, no reimbursement for Newport's costs (high monthly burn rate)	Controlled by Newport, reimbursement for Newport's costs
<b>Admin Costs</b>	Paid for with Newport's TIF \$	Paid for with Newport's TIF \$
<b>Qualified TIF expenses</b>	Paid for with Newport's TIF \$	Paid for with Newport's TIF \$
<b>Initial funding money</b>	Paid for with WCCDA levy, repaid with Newport's TIF \$	Paid for with bonding, repaid with Newport's TIF \$
<b>Current expenditures of about \$640k</b>	repaid with Newport's TIF \$	repaid with Newport's TIF \$
<b>Interest</b>	4% charge, pure profit for WCCDA	Market charge, current rates are 2-3%
<b>Risk of unfunded TIF expenses</b>	Held by WCCDA, backed by WCCDA levy	Depends on bond terms, could be unsecured bond, where risk is on bondholders, or general obligation bond, where risk is on Newport
<b>Allocation of Costs</b>	Newport pays all costs through Newport's TIF \$, WCCDA profits from interest and charging admin expenses at will	Newport pays all costs through Newport's TIF \$, Newport controls interest and admin expenses paid for with Newport's TIF \$



**EHLERS**  
LEADERS IN PUBLIC FINANCE

Red Rock Village TIF Application  
City of Newport

November 3, 2016

Overview

- Tax increment financing district schedule
- TIF application
- Estimated TIF
- TIF district qualifications
- Timing and cost considerations



Tax Increment Financing Schedule

- A schedule is prepared that provides for creation of redevelopment TIF district by the end of 2016
- First step is to call for the public hearing on creation of the district
- Resolution calling for the public hearing presented for Council consideration this evening
  - Call for hearing on December 29, 2016 (special mtg.) – OR
  - Call for hearing on January 5, 2017



TIF Application for Red Rock Village

- Proposed development includes:
  - 64-96 market rate rental units (96 used for estimates)
  - 30 for sale townhouse units
  - 29,500 square foot grocery store
  - 4,800 square foot restaurant
  - 99,600 square feet of retail/office
- Developer requests \$11,400,000 in assistance



TIF Application for Red Rock Village

- Request is that assistance is provided **UP-FRONT**
  - Would require the City to issue general obligation bonds
  - Debt service would require tax levy if TIF is less than projected
  - Generally not recommended for projects of this nature
- Pay-as-you-go TIF financing is the preferred option for these projects – **City policy**
  - Developer secures financing for the project
  - City provides TIF to the developer as it is captured
  - City's pays only if TIF is available – other City funds not at risk



TIF Application for Red Rock Village

- Some information missing from the application to establish the “but-for” test
  - Developer pro forma with income and expenses
  - Financing assumptions



### Estimated TIF

Estimated assessed valuation of proposed project – per discussions with assessor

New Use	Estimated	Taxable	Total	Total Taxable
	Market Value Per Sq. Ft./Unit	Market Value Per Sq. Ft./Unit		Market Value
Apartment	120,000	120,000	96	11,520,000
Townhouses	225,000	208,010	30	6,240,300
Grocery	90	90	29,500	2,655,000
Retail	175	175	20,300	3,552,500
Retail	175	175	20,300	3,552,500
Retail	175	175	27,000	4,725,000
Retail	175	175	32,000	5,600,000
Restaurant	200	200	4,800	959,000
<b>TOTAL</b>				<b>38,805,300</b>
Subtotal Residential			126	17,760,300
Subtotal Commercial			133,900	21,045,000

### Estimated TIF

#### Estimated Tax Collections

New Use	TAX CALCULATIONS			Market Value	Total Taxes
	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes		
Apartment	193,475	0	0	39,603	233,078
Townhouses	83,843	0	0	21,453	105,296
Grocery	46,977	27,251	25,828	9,127	109,184
Retail	62,857	36,463	34,559	12,213	146,092
Retail	62,857	36,463	34,559	12,213	146,092
Retail	83,683	46,498	45,966	16,243	194,310
Retail	89,085	57,479	54,478	19,251	230,294
Restaurant	16,986	9,854	9,339	3,300	36,479
<b>TOTAL</b>	<b>649,684</b>	<b>216,008</b>	<b>204,730</b>	<b>133,402</b>	<b>1,203,825</b>

### Estimated TIF

#### Projected Annual Gross TIF at Full Build-Out

WHAT IS EXCLUDED FROM TIF?	
Total Property Taxes	1,203,825
less State-wide Taxes	(204,730)
less Fiscal Disp. Adj.	(216,008)
less Market Value Taxes	(133,402)
less Base Value Taxes	(19,500)
<b>Annual Gross TIF</b>	<b>630,184</b>

### Estimated TIF

#### Total Estimated TIF

Red Rock Village	Total Tax Increment			
	10 Years	15 Years	20 Years	26 Years
Total TIF	\$4,931,063	\$7,756,682	\$10,582,302	\$13,973,045
<b>Present Value TIF*</b>	<b>\$3,629,191</b>	<b>\$5,101,581</b>	<b>\$6,251,810</b>	<b>\$7,304,955</b>

\*Assumes financing rate of 5%

### Estimated TIF

#### Total Bond Proceeds Using Estimated Annual TIF Revenue

Sources	G.O. TIF Bond Potential	
	15 Years	20 Years
Par Amount of Bonds	\$6,110,000	\$7,680,000
<b>Uses</b>		
Underwriter's Discount	\$61,100	\$76,800
Cost of Issuance	\$57,000	\$61,000
Capitalized Interest	\$293,208	\$426,428
<b>Deposit to Project Fund</b>	<b>\$5,698,692</b>	<b>\$7,115,719</b>
Total	\$6,110,000	\$7,679,947

- ### TIF District Qualifications
- Redevelopment TIF District (26 years)
    - Parcels consisting of 70% of area must be improved
      - "Improved" means - buildings, streets, utilities, paved or gravel parking lots
      - Improved area equals 15% area of parcel
    - More than 50% of buildings must be substandard
    - 90% of TIF used to correct redevelopment issues
    - Reasonable distribution of conditions

### TIF District Qualifications

- **Renewal and Renovation TIF District (16 years)**
  - Parcels consisting of 70% of area improved
  - 20% of buildings are structurally substandard
  - 30% of other buildings require substantial renovation or clearance
- **Determination made by an independent third party**
  - Formal report documenting conditions prepared



### TIF District Qualifications



- **Substandard Buildings**
  - Two buildings within district
  - Assume both would qualify as substandard, but need to verify
- **Site Coverage**
  - 16 parcels
  - Not all have “improved area”
  - May be able to re-plat



### TIF District Qualifications

Parcel #	PID #	Land Use	Sq/Ft of Parcel	Sq/Ft Covered	Coverage Percent of Improvements	Sq. Footage Included for Coverage Test	No. of Buildings
1	36.028.22.22.0046	Parking	96,144	70,200	73%	96,144	
2	36.028.22.22.0040	Vacant	22,000	0	0%	0	
3	36.028.22.22.0020	Single Family	22,350	3,800	17%	22,350	1
4	36.028.22.22.0024	Vacant	21,054	0	0%	0	
5	36.028.22.22.0025	Vacant	20,035	0	0%	0	
6	36.028.22.22.0028	Driveway	19,056	2,000	10%	0	
7	36.028.22.22.0027	Driveway	18,867	5,000	27%	18,867	
8	36.028.22.22.0026	Parking	18,867	500	2%	0	
9	36.028.22.22.0029	Office/Professional	18,866	7,800	41%	18,866	1
10	36.028.22.22.0030	Parking	18,858	15,700	83%	18,858	
11	36.028.22.22.0031	Parking	18,858	16,500	88%	18,858	
12	36.028.22.22.0032	Parking	18,858	16,500	88%	18,858	
13	36.028.22.22.0033	Parking	18,855	16,500	88%	18,855	
14	36.028.22.22.0043	Parking	18,472	11,000	60%	18,472	
15	36.028.22.22.0044	Vacant	11,845	0	0%	0	
16	36.028.22.22.0045	Vacant	4,027	0	0%	0	
<b>TOTAL</b>	<b>N/A</b>	<b>N/A</b>	<b>947,858</b>	<b>N/A</b>	<b>N/A</b>	<b>250,127</b>	<b>2</b>
			<b>Coverage %</b>		<b>68%</b>		

Less than 70%



### Timing and Cost Considerations

- **Still several unknowns and some unresolved questions**
  - Developer pro forma and “but-for” test
  - Sufficient TIF for project feasibility?
  - PAYGO vs. bonds
  - Site coverage – re-platting?
- **May proceed now, but would incur cost before resolving outstanding issues**
- **Cost would be \$20,000 - \$25,000**
  - Blight and TIF district qualifications Study
  - TIF District Creation
  - Pro forma analysis and negotiation
  - Development agreement



### Timing and Cost Considerations

- **Council may proceed with current schedule**
  - LHB, Inc. can complete qualification report by 12-29-16
  - Ehlers can provide a TIF plan for approval by 12-29-16
  - If property needs to be re-platted, this could take longer
- **Council may choose to delay until it is clear there is a path to a successful project**
  - Would minimize the developer’s costs
  - Will not delay the project



### Discussion



# **EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM**

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1. Provide a brief project description and the following information:

This mixed use development will consist of distinctive retail, office, professional and residences combined with an eloquent and robust Market Square-all located in a Village setting close to convenient highway access. The Village will be a special place to live, work and play. Classic architectural design wrapped in functional spaces integrated into a park-like landscape that will include fountains, green spaces, outdoor lighting and special events year around. The Village will be a place where people who live and work nearby meet friends to shop, eat and entertain.

The construction will include Retail Flex-Space, 2nd Floor Office and Professional Spaces, Garden Roof Top Decks, 2nd-4th Floor Multi-Family Units, Underground Parking and 30 T.H./Row Houses making the Village a unique and fun place to live, work and play.

The City of Newport has long awaited such a development and the project expects to receive Tax Increment Financing and other incentives amounting to 20-25% of the total development costs of about \$50 million

Building square footage: 237,500 SF

Size of property: 8.41 Acres or 366,339.60 SF +/-

Description of building: Mixed-Use Development with Public Parking Garage

Materials and other additional relevant building information:

Commercial materials are precast concrete, steel framing and masonry. Residential construction shall be wood frame over precast concrete with exterior composite siding, pre-finish metal and masonry. See Attachment No. 1 for additional building information.

2. Provide a brief description of your business and the following information:

Business Name: M&M LandCo, LLC  
Address: 6191 Crackleberry Trail, Woodbury, MN 55129  
Telephone: 651-308-2088  
Contact Name: Michial G. Mularoni

3. Provide information on the present ownership of the site:

Name: Trucking Properties  
Address: 1680 4<sup>th</sup> Avenue, Newport, MN 55055  
Phone Number: 763-360-5145  
Contact Name: Michael Smithers  
PID #s: 36.028.22.22.0024; 0025; 0026; 0027; 0028; 0029;  
0030; 0031; 0032; 0033; 0042; 0043; 0044; 0045;  
0046.

## EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM

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Name: Michael C. & Pamela J. Keapproth  
Address: 1696 4<sup>th</sup> Avenue, Newport, MN 55055  
Phone Number: 651-458-5397  
PID #s: 36.028.22.22.0022.

### 4. Estimated Project Costs

a. Land acquisition	<u>\$1,025,000</u>
b. Site development	<u>\$1,732,700</u>
c. Building cost	<u>\$40,155,300</u>
d. Equipment	<u>- 0 -</u>
e. Architectural/engineering fee	<u>\$1,560,000</u>
f. Legal fees	<u>\$45,000</u>
g. Off-site development costs	<u>\$ TBD</u>
TOTAL ESTIMATED COSTS	<u>\$44,518,000 +</u>

### 5. Estimated Project Funding

a. Private financing institution	<u>\$33,118,000</u>
b. Tax increment/abatement funds	<u>\$11,400,000</u>
c. Other public funds	<u>- 0 -</u>
d. Developer equity	<u>\$5,782,000</u>
TOTAL ESTIMATED SOURCES	<u>\$50,300,000</u>

(should equal Total Estimated Costs)

### 6. Describe amount and purpose for which TIF or Tax Abatement is required:

Public Parking Garage	<u>\$8,000,000</u>
Site Acquisition	<u>\$1,025,000</u>
Site Development and Related Fees	<u>\$2,375,000</u>

## **EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM**

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7. State specific reasons why TIF or Tax Abatement is necessary for the project (“but for” test).

This project would not support the parking structure and related site development costs to create the mixed-use development consistent with Comprehensive Plan goals for this development site.

8. List project costs that may be eligible for assistance.

See Attachment No. 2

9. Provide market value information.

Current market value (from County Assessor):	<u>\$1,044,300</u>
Proposed market value at completion:	<u>\$43,000,000</u>

10. Provide real estate property tax information.

Existing real estate taxes of property:	<u>\$41,612.37</u>
Estimated real estate taxes of property upon completion:	<u>\$1,187,670.00</u>

11. Provide name and address of architect, engineer, and general contractor for the project.

Architect:	Michial G. Mularoni, AIA MULARONI+CO 6191 Crackleberry Trail Woodbury, MN 55129
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Civil Engineer:	Paul Cherne Pioneer Engineering 2422 Enterprise Drive Mendota Heights, MN 55120
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Soils Engineer:	Paul Haugo Haugo Geotechnical Services, LLC 13570 Grove Drive #278 Maple Grove, MN 55311
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## EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM

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Structural Engineer: Henry Voth  
Larson Engineering  
3524 Labore Road  
White Bear Lake, MN 55110

General Contractor: TBD

12. Provide project construction schedule.

Estimated construction start date: September 2017

Estimated construction completion date: September 2019

If phased project: \_\_\_\_\_ Year \_\_\_\_\_ % Complete

\_\_\_\_\_ Year \_\_\_\_\_ % Complete

13. Provides names of any other municipalities wherein the applicant, or other corporations the applicant has been involved with, has completed developments within the last five years

Lakeville, Minneapolis, West Saint Paul

14. Provide the following required supplemental information:

- Project Pro Formas (one showing with assistance and one without assistance)

Attachment No. 3

- Legal description of the property

Attachment No. 4

- Application fee of \$10,000 payable to the City of Newport
- Site plan and building rendering

In addition to the required information from above (items 1-14), the following information is requested and will be considered as part of the application approval process:

- Provide number of years in business

42 Years

- Provide number of years located in the City of Newport (if applicable)

## **EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM**

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- Describe potential for business growth or future development

Forest Lake, MN – Senior Campus and Commercial

Newport, MN – Multi-Family, Single Family and Commercial

- Explain whether the building will be owner-occupied (Yes/No)

30 Row Houses – owner occupied

Grocery Store – owner occupied

- If rental space, provide the targeted retail rates

Flex Retail - \$11 psf NNN

Multi-Family - \$1.35 psf

- Provide land costs per acre or square foot

\$122,024 per acre

\$2.80 per square foot

- Provide the projected building cost per square foot

See Attachment No. 3

- Additional comments

Demographics	3 Miles	5 Miles	10 Miles	5 Minutes
Population	48,733	134,984	525,705	2,917
Avg HH Income	\$78,614	\$69,209	\$58,906	\$53,651
Median Age	36.2	36.6	34.4	35.5

Traffic Counts	
US-61	79,000
Hastings Ave	5,000

1. The Glen Road Exit Site is considered the best real estate development parcel currently available in the City of Newport.
2. No re-zoning is necessary -- Currently zoned MX-3 Transit-Oriented Design District. City Zoning Code Section 1350 states that MX-3 District is “intended to provide for commercial (retail), office, and service uses and support a mix of residential uses” – “This District is primarily intended to integrate residential uses with pedestrian-oriented commercial uses such as specialty retail (stores), professional and financial services, offices, sit-down restaurants, coffee shops, and entertainment activities..... inclusion of high density housing over commercial uses and public transit services.”
3. Approximately 50% of the land is vacant (no re-zoning required).

## **EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM**

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4. It appears there are no major environmental concerns based on documentation around previous sale of R.O.W. land acquisition at the time of the Glen Road interchange and 7<sup>th</sup> Avenue improvements.
5. Tax Increment Financing (T.I.F.) to provide infrastructure or modifications to existing infrastructure to the development site. i.e. Pay for re-routing electrical lines and power poles and/or bury new electrical services.
6. There is no current competition in the City of Newport (or the entire HWY 61/10 Corridor) for mixed use developments. There are two development projects currently underway: one east of HWY 61/10 for office/warehouse/trucking uses and a low income multi-family rental project proposed by WCHRA four blocks from the subject property.
7. Developer has lived in the area for 32 years.
8. Professional architectural, planning and development business office located in the area since 1983.
9. Developer was the Newport City Planner during 1979 – 1989 (nine years of services).
10. Completed multiple real estate development projects in the area – Newport, Cottage Grove, Oakdale, and Woodbury.
11. The Developer has long standing relationships with team members (civil engineering, surveyor, environmental and soils consultants) – this developer/architect collaboration with these consultants will lead to a more efficient and lower cost pursuit phase.
12. The site has been under the same owner-operator since 1964 and the same use since the 1920's.
13. This real estate development property has been underutilized and underperforming with little creative thought since its positioning with the construction of the Glen Road slip ramp exit and the HWY 61/10 and 7<sup>th</sup> Avenue improvement projects.
14. There are over 79,000 vehicles per day on HWY 61/10 that drive by this site with 100% visibility – this supports “opportunity”.
15. Site demographics – over 50,000 population in a 3 mile radius, average household income is \$78,614, and median age is 36.2. In a 5 mile radius over 135,000 population and in a 10 mile radius over 525,000 population.
16. Most retail stores look for the population in a core area of trade to be at least 25,000 to 35,000 based on a core trade area of approximately 5 miles.
17. Based on a 2015 WCHRA housing needs study, there is currently greater rental housing demand due to a general shift from home ownership to rental. WCHRA report this is especially true for Millennials (later this decade) and senior population (ages 55-74 downsizing to rental).
18. There are currently no active senior housing units in Newport – rental occupancy rates for all apartments in the area are close to 100%.
19. We can anticipate little or no neighborhood opposition to this real estate development site zoned for our intended uses.

# **EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM**

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## **Attachment No. 1**

3 or 4 STORY BUILDING(S) - Are apartments over retail flex-space: 500 X 64 = 32,000 SF Retail and 64,000 sf Residential (on two floors – 64 Units) or (96,000 sf on three floors – 96 Units).

TWO STORY BUILDING(S) - Are office over retail flex-space: Office Level will be 40 feet centered in 64 foot width and pull back 12 feet on the ends to accommodate roof-deck gardens.

ONE STORE BUILDING – Retail/Restaurant: Freestanding 4,500 sf structure.

7th Avenue Retail (2) at 200 X 64 = 12,800 sf each

7th Avenue Office footprint of 176 X 40 = 7,040 sf each with Roof Garden Decks in 12 foot areas.

Glen Road Retail 220 X 64 = 14,080 sf

Glen Road Office 196 X 40 = 7,840 sf with Roof Garden Decks in 12 foot

TOTAL OFFICE AREA - 21,920 sf (3 -Two Story Buildings)

TOTAL RETAIL AREA - 76,180 sf (All buildings)

TOTAL GROCERY STORE AREA – 29,500 sf

PARKING STRUCTURES – 142,000 sf (400 stalls)

TOWNHOUSES/ROW HOUSES – 30 Dwelling Units Total Construction Area 35,840 sf over parking garage.



# **EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM**

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## **REQUIRED PARKING Per MX-3**

T.H. Parking for 30 units = 50 spaces --  $30 \times 1.5 + 10\%$  for guests

RETAIL Parking for 76,180 SF @ 400 sf/space = 191 spaces

OFFICE Parking for 21,920 SF @ 400 sf/space = 55 spaces.

GROCERY Parking for 27,100 SF @ 300 sf/space = 90 spaces

APARTMENT Parking for 96 units = 158 spaces -  $96 \times 1.5 + 10\%$  for guests

***TOTAL 544 SPACES Required - Also, note (4) Drive-Through Windows.***

## **PARKING PROPOSED**

Off-Street Parking Spaces                      182 spaces

Public Parking Garage                              400 spaces

***TOTAL PARKING PROVIDED                      582 Spaces***

Note: Additional parking for sit-down restaurants may be required by MX-3 Parking Provisions (Requirements for sit-down restaurants call for 5 cars/1000 SF as opposed to off 2.5 cars/1000 SF for Retail).

# EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM

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## Attachment No. 2

### ELIGIBLE COSTS

Subd. 5.01. The Authority shall consider the use of tax increment financing to cover project costs as allowed for under Minnesota Statutes. The types of project costs that are eligible for tax increment financing (under current state law) are as follows:

Project Cost	Amount
TIF application deposit	\$10,000
Architectural and engineering fees	\$440,000
Earthwork/excavation	\$570,000
Building demolition & clearance	\$150,000
Landscaping	\$175,000
Streets and roads	N/A
Streetscape	\$100,000
Street/parking lot lighting	\$80,000
Sidewalks & Trails	\$66,000
Special assessments	N/A
Soils test and environmental studies	\$12,500
Site related permits	N/A
Soils correction	N/A
Environmental remediation	N/A
Utilities (sanitary sewer, storm sewer, and water)	\$192,500
Street/parking lot paving	\$375,200
Parking facilities	\$8,000,000
Curb and gutter	\$160,000
Land acquisition	\$1,025,000
Legal (acquisition, financing, and closing fees)	\$30,000
Surveys	\$7,500
Title insurance	\$15,000
<b>Total</b>	<b>\$11,408,700</b>

# EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM

## Attachment No. 3

<b>Red Rock Village</b> <b>NEWPORT, MN. 8.41a. Mixed Use Development</b> <b>REPLACEMENT COST APPROACH SUMMARY</b>	
<b>CONSTRUCTION COST OF BUILDINGS:</b>	
Retail Flex-Space @ \$110.00 X 76,180 SF =	\$ 8,379,800
2 <sup>nd</sup> Floor Office @ \$90.00/X 21,920 SF =	\$ 1,972,800
Garden Roof Decks @ \$25.00/SF x 6,000 SF =	\$ 150,000
2 <sup>nd</sup> -4 <sup>th</sup> Floor Multi-Family Units @ \$95.00 X 96,000 SF (96) Units =	\$ 9,120,000
Garage Parking - 400 spaces @ \$20,000/Space	\$ 8,000,000
Grocery Store @ \$145.00 X 29,500 SF (no FF&E) =	\$ 4,277,500
T.H./Row Houses @ \$155.00/SF x 35,840 SF =	\$ 5,555,200
<b>Total Base Construction Cost of Buildings</b>	<b>\$37,455,300</b>
<b>SITE IMPROVEMENT COSTS:</b>	
Demolition/ Clearing	\$ 150,000
Excavation/Site Grading / Corrections (95,000CY)	\$ 570,000
Sanitary Sewer	\$ 45,400
Water Main	\$ 55,700
Storm Sewer	\$ 91,400
Pavement and Curbing; Site Concrete, Striping	\$ 535,200
Rain Gardens/Plaza (25,000SF)	\$ 125,000
Landscaping and Irrigation	\$ 50,000
Site/Architectural Lighting	\$ 80,000
Signage, Misc. Site Imp.	\$ 30,000
<b>Total Site Improvement Costs</b>	<b>\$ 1,732,700</b>
<b>INDIRECT COSTS:</b>	
Land Planning, Feasibility Analysis, Environmental Reports	\$ 50,000
Appraisals	\$ 6,000
Market Study	\$ 9,000
Property Taxes	\$ 45,000
City of Newport WAC, SAC, Utility Connection	
Costs, PAC, and Other City Fees	\$ 750,000
Title & Recording Fees Closing	\$ 15,000
Legal and Organizational Fees	\$ 30,000
Architectural and Engineering/Surveying 4%	\$ 1,560,000
Construction Period Interest	\$ 2,535,000
Pre-Completion Marketing Fees (\$5,000/Unit x 166)	\$ 830,000
Contingency Reserve @ 5% X \$39M	\$ 1,950,000
<b>Total Indirect Costs</b>	<b>\$ 7,780,000</b>
<b>SUBTOTAL OF IMPROVEMENT COSTS:</b>	<b>\$ 46,968,000</b>
<b>SITE VALUE BY SALES COMPARISON \$10,000/unit X 96 units + \$4 psf Land Cost:</b>	<b>\$ 3,300,000</b>
<b>TOTAL DEVELOPMENT COSTS</b>	<b>\$ 50,268,000</b>
<b>TOTAL REPLACEMENT VALUE</b>	<b>\$ 50,300,000</b>

Note: Financing fees and construction interest are included in Marshall Valuation figures used to estimate the majority of direct costs. 10-31-2016

# EXHIBIT A REQUEST FOR FINANCIAL ASSISTANCE FORM

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## Attachment No. 4

### LEGAL DESCRIPTION OF RED ROCK VILLAGE

### RENEWAL & RENOVATION TIF DISTRICT

#### **PARCEL 1 (TRUCKING PROPERTIES):**

Lot 2,3,4,5,6,7,8,9,10,11,12,13,14,15, and 16 Riverwood Acres No.5, according to the recorded plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota including that portion of vacated 5<sup>th</sup> Avenue according thereto by reason of the vacation thereof:

EXCEPT that part which lies easterly of Line 1 described below:

Line 1.

Beginning at the southwest corner of Block 1, Riverwood Acres 4; thence northerly on an azimuth of 00 degrees 10 minutes 11 seconds along the west line thereof for 186.005 meters (610.05 feet), thence on an azimuth of 359 degrees 09 minutes 15 seconds for 15.242 meters (50.01 feet) to the southwest corner of Lot 15 said Riverwood Acres No 5; thence on an azimuth of 49 degrees 14 minutes 05 seconds for 80.579 meters (264.37 feet), thence on an azimuth of 70 degrees 43 minutes 08 seconds for 76.509 meters (251.01 feet) to a point hereinafter referred to as "Point A"; thence on an azimuth of 346 degrees 39 minutes 04 seconds for 325.484 meters (1067.86 feet) and there terminating.

**Property Address: 1680 4<sup>th</sup> Avenue PID#36.028.22.22.0042 through 36.028.22.22.0046; and 36.028.22.22.0024 through 36.028.22.22.0033.**

#### **PARCEL 2 (Michael C. and Pamela J. Keapproth):**

Lot 1 Riverwood Acres No.5, according to the recorded plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota including that portion of vacated 5<sup>th</sup> Avenue according thereto by reason of the vacation thereof:

**Property Address: 1696 4<sup>th</sup> Avenue PID#36.028.22.22.0022.**



1 Site  
A101 SC.

1" = 50'-0"



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Project No. 1603.14  
Date: 10-31-2016  
Architect: Mularoni + Co.  
Drawn By: MWC  
Reg. No. 15261

Sheet Title: SITE PLAN

Project: Red Rock Village  
Newport, Minnesota 55055

Developer/Owner:

No.	Description	Date

# RED ROCK VILLAGE



CITY OF NEWPORT, MN

MULARONI+CO

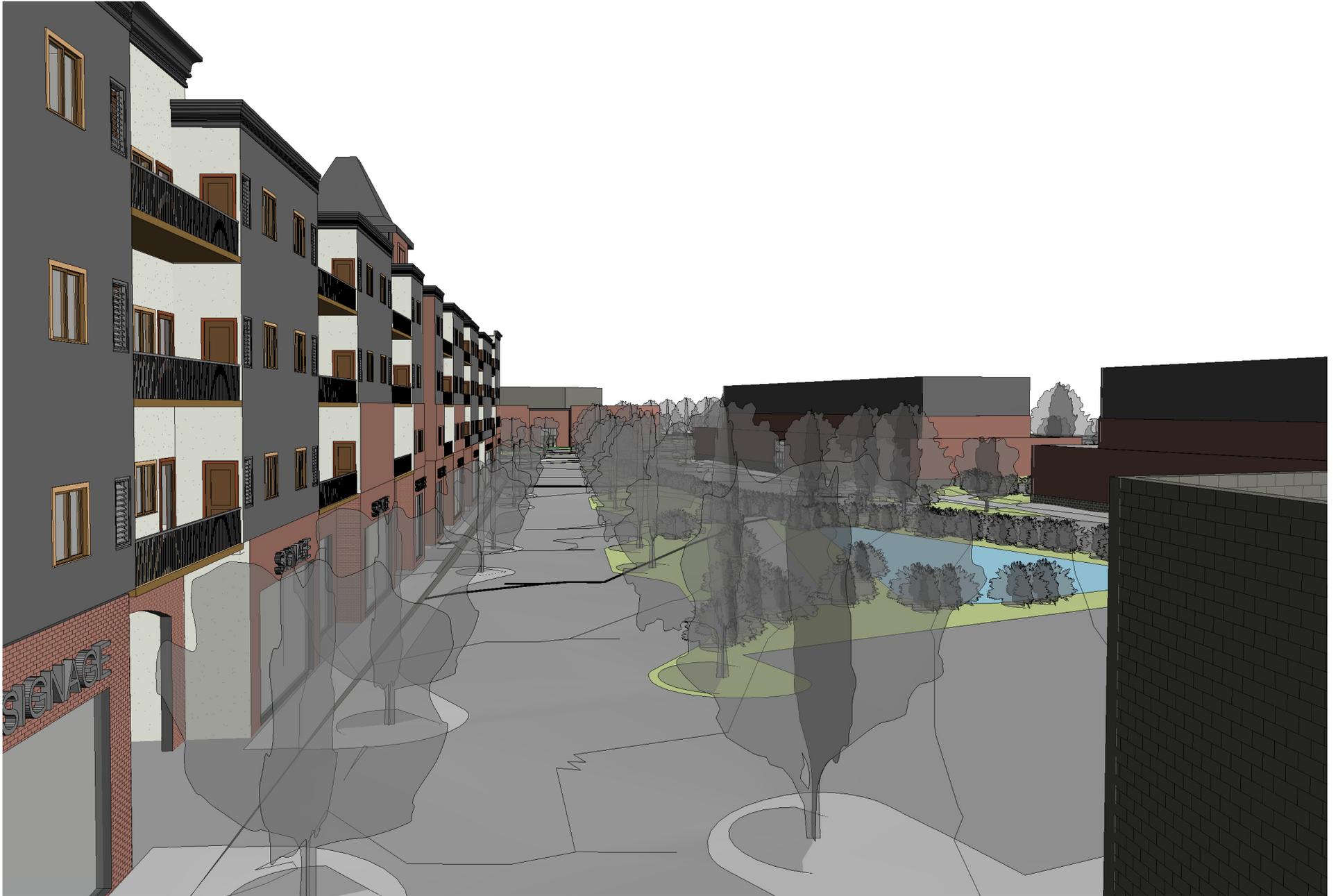
# RED ROCK VILLAGE



CITY OF NEWPORT, MN

MULARONI+CO

# RED ROCK VILLAGE



CITY OF NEWPORT, MN

MULARONI+CO

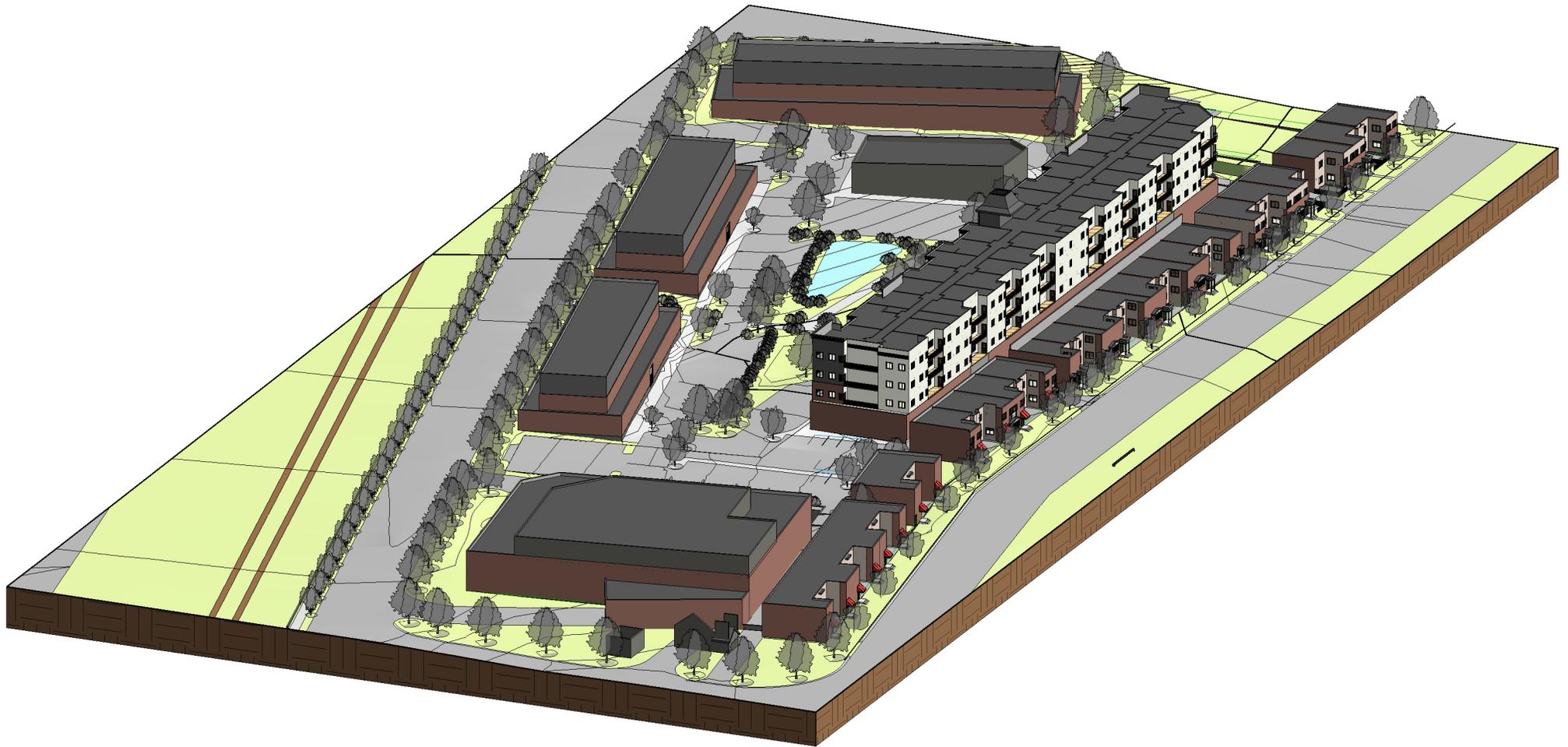
# RED ROCK VILLAGE



CITY OF NEWPORT, MN

MULARONI+CO

# RED ROCK VILLAGE

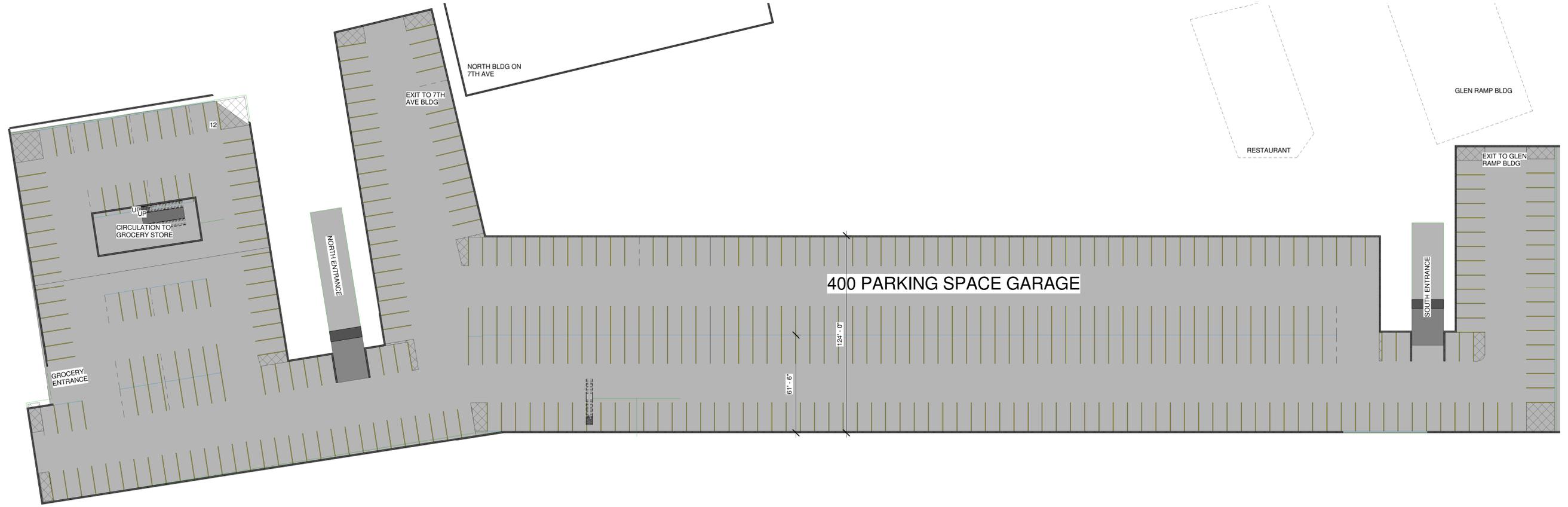


# RED ROCK VILLAGE



CITY OF NEWPORT, MN

MULARONI+CO



**1 UNDERGROUND**  
 A102 SC. 1/32" = 1'-0"



I hereby certify that the plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.	
Project No.	1603.14
Architect	Architect
Date	10-31-2016
Drawn By	MVC
Reg. No.	15261

No.	Description	Date



**City of Newport  
City Council Workshop Meeting Minutes  
November 3, 2016**

**1. ROLL CALL -**

**Council Present** – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm, Dan Lund

**Council Absent** –

**Staff Present** – Deb Hill, City Administrator; Bruce Hanson, Superintendent of Public Works; Renee Eisenbeisz, Assistant to the City Administrator; Fritz Knaak, City Attorney;

**Staff Absent** - Steve Wiley, Fire Chief; Larry Osterman, Sergeant; Jon Herdegen, City Engineer; Sherri Buss, TKDA Planner

**2. BUDGET DISCUSSION**

Admin. Hill presented on this item as outlined in the November 3, 2016 City Council workshop packet. The Council directed staff to increase the comp plan expenses by \$3,000 and to keep the levy at a 2% increase for the December 1, 2016 truth in taxation hearing.

**3. DISCUSSION REGARDING PROPOSED CODE AMENDMENTS**

Assistant to the City Administrator Eisenbeisz presented on this item as outlined in the November 3, 2016 City Council workshop packet. The Council directed staff to do the following:

**Chapter 10, Businesses**

- **Games of Skill** - Remove this section of the ordinance and no longer require a games of skill license.
- **House Sewer Contractors and Gas Contractor's License** - Remove these two sections and replace them with a section regarding contractor's licenses.
- **Bingo**
  - Section 445.04 - Change this requirement to 1/3 of the members to reside in the immediate trade area and be in existence for at least one year.
  - Section 445.06, Subd. 3 - Keep this as is.
- **Massage Therapy Business and Massage Therapist Licenses**
  - Section 475.04, Subd. 1 - Change this section to include persons or entities that have any financial interest.
  - Foreign Corporations - Keep this as is.
- **Tobacco**
  - Section 750.12, Subd. 2 - Staff will work with Attorney Knaak to create language that does not allow minors to request a hearing before the City Council.

**Chapter 14, Fire Prevention**

- **Section 720.10, Item 2** - Change the language to be: "Recreational fires shall be attended to at all times and extinguished completely before being left unattended."

**Chapter 18, Nuisances**

- Section 800.03(D) - Add a timeframe of 10:00 p.m. to 7:00 a.m.

**Chapter 24, Solid Waste**

- Section 440.09, Subd. 4, states that only yard waste can be composted. Councilman Sumner is wondering if the Council would like to allow other materials to be composted such as food.

**Chapter 26, Streets, Sidewalks, and Other Public Places**

- **Section 310.04** - Remove this section.

**4. ADJOURNMENT**

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz  
Assistant to the City Administrator

**Recurring**

Paid Chk# 000714E	FEDERAL TAXES	11/9/2016	\$7,278.61	SS, Federal and medicare
Paid Chk# 000715E	MN REVENUE	11/9/2016	\$1,060.00	State taxes
Paid Chk# 000716E	MSRS	11/9/2016	\$2,656.61	HCSP & voluntary retirement
Paid Chk# 000717E	PSN	11/9/2016	\$240.19	Monthly electronic payment fee
Paid Chk# 000718E	SELECTACCOUNT	11/9/2016	\$692.07	HSPA
Paid Chk# 000719E	SELECTACCOUNT	11/9/2016	\$21.10	Monthly fees
Paid Chk# 019069	ATOMIC DATA, LLC	11/10/2016	\$919.51	
Paid Chk# 019070	COLONIAL LIFE	11/10/2016	\$53.74	Life insurance
Paid Chk# 019071	COMCAST	11/10/2016	\$465.84	Telephone charges
Paid Chk# 019072	RENEE EISENBEISZ	11/10/2016	\$45.47	Mileage reimbursement
Paid Chk# 019073	DEBORA HILL	11/10/2016	\$103.46	Mileage reimbursement
Paid Chk# 019074	INTERNATIONAL UNION OF OP. ENG	11/10/2016	\$170.00	PW union dues
Paid Chk# 019075	Metropolitan Council	11/10/2016	\$17,320.31	
Paid Chk# 019076	ON SITE SANITATION	11/10/2016	\$36.00	Port o Potty
Paid Chk# 019077	PERA	11/10/2016	\$3,750.30	Retirement
Paid Chk# 019078	CINDY STAHNKE	11/10/2016	\$21.60	Library background mileage rei
Paid Chk# 019079	SW/WC SERVICES COOPERATIVES	11/10/2016	\$11,153.00	Health insurnace
Paid Chk# 019080	TENNIS SANITATION LLC	11/10/2016	\$49.40	City hall & PW garage garbage
	Staff		\$16,708.91	

**Non-recurring**

Paid Chk# 019081	MATT YOKIEL	11/10/2016	\$189.99	Uniform reimbursement
Paid Chk# 019082	EVERETT ACKER	11/17/2016	\$110.00	Election judge
Paid Chk# 019083	BANYON DATA SYSTEMS, INC.	11/17/2016	\$795.00	Annual support fee
Paid Chk# 019084	BUFFLEHEAD WEB DESIGN	11/17/2016	\$107.70	Web hosting
Paid Chk# 019085	Cardmember Services	11/17/2016	\$360.08	Credit card purchases
Paid Chk# 019086	CENTURY COLLEGE	11/17/2016	\$937.50	Training
Paid Chk# 019087	CAROLINE CLAUSEN	11/17/2016	\$80.00	Election judge
Paid Chk# 019088	COMPASS MINERALS AMERICA	11/17/2016	\$9,795.01	Road salt
Paid Chk# 019089	SONIA CORDERO CABAN	11/17/2016	\$43.30	Election judge
Paid Chk# 019090	PENNY DUFF	11/17/2016	\$181.13	Election judge
Paid Chk# 019091	GERALD EHLERS	11/17/2016	\$80.00	Election judge
Paid Chk# 019092	EMERGENCY SERVICES MARKETING	11/17/2016	\$355.00	Annual fee
Paid Chk# 019093	FAIR OFFICE WORLD	11/17/2016	\$398.86	Office supplies
Paid Chk# 019094	DORENE FINCEL	11/17/2016	\$102.50	Election judge
Paid Chk# 019095	TIM FINLEY	11/17/2016	\$102.50	Election judge
Paid Chk# 019096	FIRE SAFETY USA, INC.	11/17/2016	\$1,350.00	Repair 5135
Paid Chk# 019097	FLEET ONE LLC	11/17/2016	\$1,202.44	Petrol
Paid Chk# 019098	FRIENDS IN NEED FOOD SHEL	11/17/2016	\$200.00	Holiday train donation
Paid Chk# 019099	G & K SERVICES	11/17/2016	\$308.00	Uniform cleaning
Paid Chk# 019100	GENERATOR SPECIALTY CO. INC	11/17/2016	\$354.50	Alternator repair
Paid Chk# 019101	GOPHER STATE ONE-CALL	11/17/2016	\$133.65	Dig marking
Paid Chk# 019102	SANDRA GROCHOW	11/17/2016	\$82.50	Election judge
Paid Chk# 019103	HARDRIVES, INC.	11/17/2016	\$166.75	Coliiform bacteria
Paid Chk# 019104	INSTRUMENTAL RESEARCH, INC.	11/17/2016	\$36.00	Coliform bacteria
Paid Chk# 019105	JANICE KOBE	11/17/2016	\$157.50	Election judge
Paid Chk# 019106	KREMER SERVICES, LLC	11/17/2016	\$87.95	DOT inspection street vehicle
Paid Chk# 019107	LIBERTY NAPA OF NEWPORT	11/17/2016	\$371.21	Supplies
Paid Chk# 019108	MINNESOTA MAYORS ASSOC.	11/17/2016	\$30.00	Mayor membership dues
Paid Chk# 019109	MN STATE FIRE DEPT. ASSOC.	11/17/2016	\$187.00	Membership dues
Paid Chk# 019110	MUNICODE CORPORATION	11/17/2016	\$2,115.00	Proofread
Paid Chk# 019111	OXYGEN SERVICE CO.	11/17/2016	\$45.88	Oxygen supplies
Paid Chk# 019112	PASKI PASKARADEVAN	11/17/2016	\$182.50	Election judge
Paid Chk# 019113	PATHFINDER CRM, LLC	11/17/2016	\$600.00	Historic pres. Con. Ser. Comp
Paid Chk# 019114	CAROL PETERSEN	11/17/2016	\$80.00	Election judge
Paid Chk# 019115	RIVERTOWN MULTIMEDIA	11/17/2016	\$1,095.68	Notices

Paid Chk# 019116	RUMPCA COMPANIES INC.	11/17/2016	\$53.56	Mulch
Paid Chk# 019117	SOUTH WASHINGTON WATERSHED DIS	11/17/2016	\$20,000.00	North ravine project payment
Paid Chk# 019118	ANGELA TERRY	11/17/2016	\$77.50	Election judge
Paid Chk# 019119	TKDA	11/17/2016	\$4,797.22	City planning
Paid Chk# 019120	LAURA VERBOUT	11/17/2016	\$80.00	Election judge
Paid Chk# 019121	WASHINGTON CONSERVATION DIST.	11/17/2016	\$162.50	Shared educator-3rd quarter bi
Paid Chk# 019122	WASHINGTON CTY PROPERTY RECORD	11/17/2016	\$46.00	Recording
Paid Chk# 019123	BARBARA WILCZIEK	11/17/2016	\$77.50	Election judge
Paid Chk# 019124	CATHERINE WRIGHT	11/17/2016	\$102.50	Election judge
Paid Chk# 019125	ZEE MEDICAL SERVICE	11/17/2016	\$247.10	First aid supplies
			<b>\$110,815.13</b>	

## Cardmember Services

**NOV-16**

Hanson	PartsWarehouse.com	Part	\$ 7.11	yes
	HomeDepot.com	Single dispenser	\$ 18.89	yes
	Lowes	Supplies	\$ 76.81	yes
Eisenbeisz	Michaels	Craft supplies	\$ 5.86	yes
	OfficeMax	Supplies	\$ 26.57	yes
	J P Cooke Co.	Dog tags	\$ 63.60	yes
	Target	Office supplies	\$ 28.48	yes
	Comcast	Norton antivirus	\$ 5.30	yes
	Target	Supplies and health insurance meeting	\$ 19.75	yes
	Subway	Health insurance meeting	\$ 54.63	yes
Hill	Minnesota Govt. Finance	Meeting due	\$ 15.00	yes
Yokiel	SwingSetMall	Credit for last purchase	\$ (5.00)	yes
	Trin Cities Wrecker	Strap and hook	\$ 43.08	yes



# City of Newport, MN

## Financial Status Report

Period ended October 31, 2016

(Un-Audited)

Prepared by:  
Administration Department



## **Table of Contents**

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# Section 1 – Cash & Investment

**Purpose:**

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

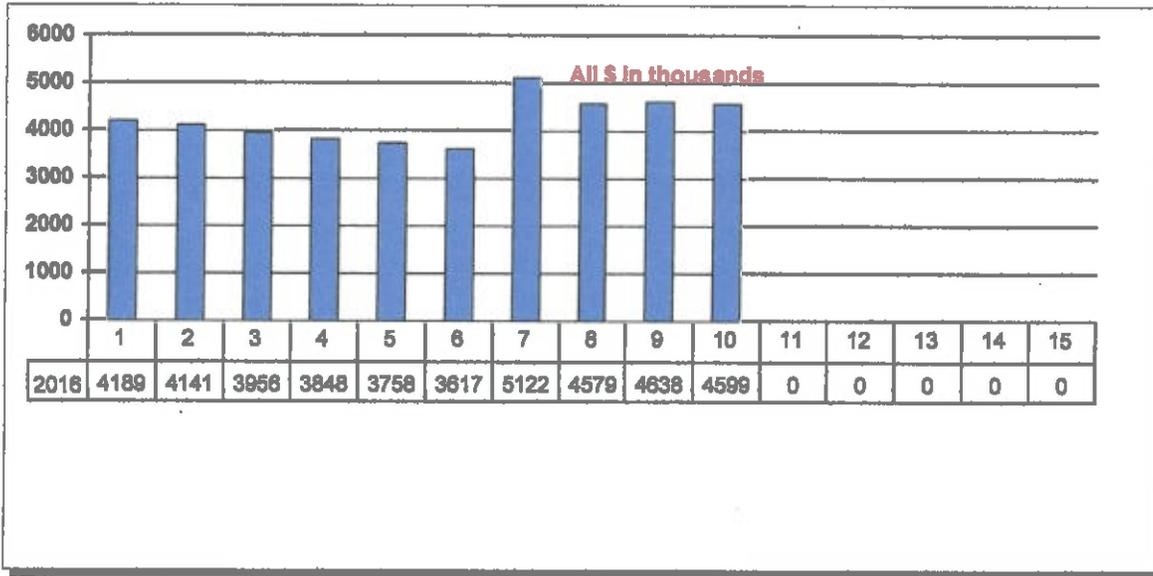
**NEWPORT, MN**

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**\*Check Reconciliation©**

**Central Bank  
10100 CASH  
October 2016**



**Account Summary**

Beginning Balance on	10/1/2016	\$4,646,448.14	Cleared	\$4,667,680.38
+ Receipts/Deposits		\$178,523.54	Statement	\$4,667,680.38
- Payments (Checks and Withdrawals)		\$157,291.30	Difference	\$0.00
Ending Balance as of	10/30/2016	\$4,667,680.38		

**Check Book Balance**

Active	G 101-10100	GENERAL FUND	\$375,466.49
Active	G 201-10100	PARKS SPECIAL FUND	\$62,938.96
Active	G 204-10100	HERITAGE PRESERVATIO	-\$317.17
Active	G 205-10100	RECYCLING	\$31,778.73
Active	G 206-10100	FIRE ENGINE	\$0.00
Active	G 208-10100	BUY FORFEITURE	\$1,309.85
Active	G 225-10100	PIONEER DAY	\$25,256.13
Active	G 270-10100	EDA	\$1,067,323.74
Active	G 301-10100	2010A G.O. CAPITAL IMP.	\$28,718.26
Active	G 303-10100	2012 STREET NORTH RAV	\$7,879.40
Active	G 305-10100	2013 STREET ASSESSME	\$193,031.05
Active	G 306-10100	2014 STREET ASSESSME	\$685,524.13
Active	G 307-10100	2017 STREET ASSESSME	\$0.00
Active	G 308-10100	CERIFICATES OF INDEBT	\$0.00
Active	G 313-10100	2000B GO IMP BOND	\$0.00
Active	G 315-10100	2002A \$690,000 BOND	\$728.42
Active	G 316-10100	PFA/TRLF REVENUE NOT	\$6,738.13
Active	G 321-10100	2006A EQUIP CERTIFICAT	\$0.00
Active	G 322-10100	2011A GO BONDS	\$141,194.65

Active	G 401-10100	EQUIPMENT REVOLVING	\$275,859.88
Active	G 402-10100	TAX INC DIST 1	\$0.00
Active	G 405-10100	T.H. HWY 61	\$88,233.27
Active	G 408-10100	2017 STREET CONSTRUC	-\$11,701.50
Active	G 409-10100	2013 STREET RECON.	\$95,003.85
Active	G 410-10100	2014 STREET RECON.	\$77,502.40
Active	G 411-10100	BUILDING FUND	\$166,701.56
Active	G 416-10100	4TH AVENUE RAVINE	\$12,797.40
Active	G 417-10100	NORTH RAVINE	\$53,881.70
Active	G 422-10100	FEMA-17TH STREET & CE	\$10,784.33
Active	G 423-10100	2011A EQUIPMENT CAPIT	\$0.00
Active	G 601-10100	WATER FUND	\$427,143.58
Active	G 602-10100	SEWER FUND	\$617,895.65
Active	G 603-10100	STREET LIGHT FUND	\$77,060.15
Active	G 604-10100	STORM WATER FUND	\$80,612.29
Cash Balance			\$4,599,145.33

Beginng Balance	\$4,646,448.14	
+ Total Deposits	\$194,792.07	
- Checks Written	\$242,094.88	
		\$4,599,145.33
Check Book Balance		\$4,599,145.33
Difference		\$0.00

**City of Newport**  
**INVESTMENTS**  
**Oct-16**

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Val.</u>
<b>MORGAN STANLEY</b>						
ORIENTAL B&T	6/30/2015	12/30/2016	546	95,000	0.80%	95,041.80
GOLDMAN SACHS	3/18/2015	3/20/2017	730	90,000	0.95%	90,151.20
BMW CD	6/28/2013	6/28/2017	1,456	125,000	1.30%	125,528.75
CAPITAL ONE	7/1/2015	1/2/2018	860	95,000	1.35%	95,544.35
GOLDMAN SACHS	3/18/2015	3/19/2018	1,093	90,000	1.30%	90,716.40
AMEX Cent.	7/5/2013	7/5/2018	1,820	125,000	1.71%	126,041.25
SALLIE MAE BANK	11/5/2014	11/5/2018	1,456	129,000	1.85%	130,804.71
BARCLAYS BANK	7/6/2014	7/23/2019	1,820	125,000	2.11%	128,062.50
Bank of India	12/15/2015	12/16/2019	1,820	100,000	2.10%	102,638.00
Wells Fargo BK	4/8/2014	4/16/2021	2,548	120,000	1.29%	120,403.20
HSBC BANK	6/28/2016	6/28/2024	2,912	120,000	1.50%	120,505.20
Accrued Interest	all CDs above					21,071.59
Sub-total Investments GASB 40						<u><u>1,246,508.95</u></u>
<b>CENTRAL BANK</b>						
Checking						<u><u>4,667,680.38</u></u>
Total Cash, Investments and CD's						<u><u>5,914,189.33</u></u>

## Section 2 – Budget Control Summary

**Purpose:**

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.

NEWPORT, MN

\*Budget Control Summary

Current Period: October 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,260,813.84	\$1,260,813.84	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1,260,813.84	- \$1,260,813.8	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$276,009.92	-\$276,009.92	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 41000 Administration (GENERAL)	\$298,097.00	\$221,128.81	\$76,968.19	25.82%	\$0.00	\$298,097.00	-\$298,097.00	0.53	-0.28
DEPT 41110 Mayor and Council	\$22,822.00	\$18,173.27	\$4,648.73	20.37%	\$0.00	\$22,822.00	-\$22,822.00	0.56	-0.17
DEPT 41410 Elections	\$5,300.00	\$1,261.51	\$4,038.49	76.20%	\$0.00	\$5,300.00	-\$5,300.00	0.08	-0.92
DEPT 41600 Professional Services	\$293,485.00	\$215,552.88	\$77,932.12	26.55%	\$0.00	\$293,485.00	-\$293,485.00	0.55	-0.26
DEPT 41910 Planning and Zoning	\$41,438.00	\$25,096.93	\$16,341.07	39.43%	\$0.00	\$41,438.00	-\$41,438.00	0.11	-0.22
DEPT 41940 City Hall Bldg	\$17,700.00	\$8,547.81	\$9,152.19	51.71%	\$0.00	\$17,700.00	-\$17,700.00	0.64	-0.36
DEPT 41950 Rental Inspection	\$0.00	\$916.74	-\$916.74	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42000 Police Department(GENERAL)	\$763,522.00	\$358,439.82	\$405,082.18	53.05%	\$0.00	\$763,522.00	-\$763,522.00	0.03	-0.04
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$199,404.00	\$164,451.44	\$34,952.56	17.53%	\$0.00	\$199,404.00	-\$199,404.00	0.60	-0.13
DEPT 42280 Fire Stations No. 1	\$10,200.00	\$4,509.11	\$5,690.89	55.79%	\$0.00	\$10,200.00	-\$10,200.00	0.15	-0.85
DEPT 42290 Fire Station No. 2	\$3,000.00	\$1,031.74	\$1,968.26	65.61%	\$0.00	\$3,000.00	-\$3,000.00	0.10	-0.40
DEPT 43000 PW Street (GENERAL)	\$393,790.00	\$178,022.83	\$215,767.17	54.79%	\$0.00	\$393,790.00	-\$393,790.00	0.34	-0.46
DEPT 43100 Public Works Garage	\$17,500.00	\$13,466.97	\$4,033.03	23.05%	\$0.00	\$17,500.00	-\$17,500.00	0.70	-0.30
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,620.00	\$5,438.67	\$181.33	3.23%	\$0.00	\$5,620.00	-\$5,620.00	0.95	0.28
DEPT 45000 Parks (GENERAL)	\$333,080.00	\$265,009.52	\$68,070.48	20.44%	\$0.00	\$333,080.00	-\$333,080.00	0.46	-0.26
DEPT 45100 Recreation (GENERAL)	\$3,200.00	\$2,183.11	\$1,016.89	31.78%	\$0.00	\$3,200.00	-\$3,200.00	0.28	-0.16
DEPT 45206 Parks Bldgs. & Warming Houses	\$14,280.00	\$8,096.80	\$6,183.20	43.30%	\$0.00	\$14,280.00	-\$14,280.00	0.34	-0.54
DEPT 45501 Library Bldg	\$24,752.00	\$15,607.03	\$9,144.97	36.95%	\$0.00	\$24,752.00	-\$24,752.00	0.62	-0.38
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$800.00	\$260.48	\$539.52	67.44%	\$0.00	\$800.00	-\$800.00	0.11	-0.39
DEPT 49985 Special Contributions	\$750.00	\$0.00	\$750.00	100.00%	\$0.00	\$750.00	-\$750.00	0.00	-1.00
DEPT 49995 Miscellaneous Contingency	\$22,500.00	\$121,700.14	-\$99,200.14	-440.89%	\$0.00	\$22,500.00	-\$22,500.00	2.62	2.12
Total Expenditure Accounts	\$2,471,240.00	\$1,904,905.53	-\$566,334.47	22.92%	\$0.00	\$2,471,240.00	-\$2,471,240.00	0.39	-0.23

NEWPORT, MN

**\*Budget Control Summary**

Current Period: October 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total FUND 101 GENERAL FUND	-\$2,471,240.00	-\$644,091.69	-	73.94%	\$0.00	-	\$2,471,240.00		
			\$1,827,148.3			\$2,471,240.00			
FUND 201 PARKS SPECIAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$20,071.07	-\$20,071.07	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$20,071.07	-\$20,071.07	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,248.00	-\$4,248.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$4,248.00	\$4,248.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	\$0.00	\$15,823.07	-\$15,823.07	0.00%	\$0.00	\$0.00	\$0.00		
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts									
DEPT 42000 Police Department(GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$9,115.00	-\$9,115.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$9,115.00	\$9,115.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	\$0.00	-\$9,115.00	\$9,115.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 205 RECYCLING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$7,824.87	-\$7,824.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

\*Budget Control Summary

Current Period: October 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Revenue Accounts	\$0.00	\$7,824.87	-\$7,824.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3,745.00	-\$3,745.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$3,745.00	\$3,745.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	\$4,079.87	-\$4,079.87	0.00%	\$0.00	\$0.00	\$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.65	-\$1.65	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.65	-\$1.65	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$1.65	-\$1.65	0.00%	\$0.00	\$0.00	\$0.00		
FUND 225 PIONEER DAY									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$8,086.36	-\$8,086.36	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$8,086.36	-\$8,086.36	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,703.33	-\$4,703.33	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

**\*Budget Control Summary**

Current Period: October 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	\$0.00	\$4,703.33	\$4,703.33	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAY	\$0.00	\$3,383.03	-\$3,383.03	0.00%	\$0.00	\$0.00	\$0.00		
FUND 270 EDA									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$309,955.12	-\$309,955.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$309,955.12	-\$309,955.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$32,332.12	-\$32,332.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$32,332.12	\$32,332.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 270 EDA	\$0.00	\$277,623.00	-\$277,623.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 301 2010A G.O. CAPITAL IMP. PLAN									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$129,896.79	-\$129,896.79	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$129,896.79	-\$129,896.79	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$122,820.00	-\$122,820.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$122,820.00	\$122,820.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 2010A G.O. CAPITAL IMP. PLAN	\$0.00	\$7,076.79	-\$7,076.79	0.00%	\$0.00	\$0.00	\$0.00		
FUND 303 2012 STREET NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,510.95	-\$1,510.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1,510.95	-\$1,510.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

\*Budget Control Summary

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 303 2012 STREET NORTH RAVINE	\$0.00	\$1,510.95	-\$1,510.95	0.00%	\$0.00	\$0.00	\$0.00		
FUND 305 2013 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$195,669.67	-\$195,669.67	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$195,669.67	-\$195,669.67	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$111,139.70	-\$111,139.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$111,139.70	\$111,139.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 2013 STREET ASSESSMENT	\$0.00	\$84,529.97	-\$84,529.97	0.00%	\$0.00	\$0.00	\$0.00		
FUND 306 2014 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$354,276.28	-\$354,276.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$354,276.28	-\$354,276.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$127,509.30	-\$127,509.30	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$127,509.30	\$127,509.30	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 306 2014 STREET ASSESSMENT	\$0.00	\$226,766.98	-\$226,766.98	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 2017 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

**\*Budget Control Summary**

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 2017 STREET ASSESSMENT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 2000B GO IMP BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 2002A \$690,000 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.90	-\$0.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.90	-\$0.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

\*Budget Control Summary

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 2002A \$690,000 BOND	\$0.00	\$0.90	-\$0.90	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	-\$3,899.71	\$3,899.71	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	-\$3,899.71	\$3,899.71	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$3,899.71	\$3,899.71	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 2006A EQUIP CERTIFICATE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 2011A GO BONDS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$86,082.14	-\$86,082.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$86,082.14	-\$86,082.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$120,215.00	-\$120,215.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

\*Budget Control Summary

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	\$0.00	\$120,215.00	\$120,215.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 2011A GO BONDS	\$0.00	-\$34,132.86	\$34,132.86	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$42,824.72	-\$42,824.72	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$42,824.72	-\$42,824.72	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$8,452.84	-\$8,452.84	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$8,452.84	\$8,452.84	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	\$0.00	\$34,371.88	-\$34,371.88	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$139.05	-\$139.05	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$139.05	-\$139.05	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$44,743.00	-\$44,743.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$32,688.63	-\$32,688.63	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$32,688.63	-\$32,688.63	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	\$0.00	\$32,688.63	-\$32,688.63	0.00%	\$0.00	\$0.00	\$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$16.02	-\$16.02	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$16.02	-\$16.02	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$16.02	-\$16.02	0.00%	\$0.00	\$0.00	\$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$67.48	-\$67.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$67.48	-\$67.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	\$67.48	-\$67.48	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 FEMA-17TH STREET & CEDAR LANE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$125,341.04	-\$125,341.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Revenue Accounts	\$0.00	\$125,341.04	-\$125,341.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$29,291.95	-\$29,291.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$29,291.95	\$29,291.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 FEMA-17TH STREET & CEDAR L	\$0.00	\$96,049.09	-\$96,049.09	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 423 2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 601 WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$489.95	-\$489.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49400 Water Utilities (GENERAL)	\$0.00	\$259,426.36	-\$259,426.36	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$259,916.31	-\$259,916.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 49400 Water Utilities (GENERAL)	\$308,806.00	\$203,167.21	\$105,638.79	34.21%	\$0.00	\$308,806.00	-\$308,806.00	0.40	-0.30
Total Expenditure Accounts	\$308,806.00	\$203,167.21	-\$105,638.79	34.21%	\$0.00	\$308,806.00	-\$308,806.00	0.40	-0.30
Total FUND 601 WATER FUND	-\$308,806.00	\$56,749.10	-\$365,555.10	118.38%	\$0.00	-\$308,806.00	\$308,806.00		
FUND 602 SEWER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$723.68	-\$723.68	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$0.00	\$375,541.46	-\$375,541.46	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Revenue Accounts	\$0.00	\$376,265.14	-\$376,265.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$444,083.00	\$406,215.73	\$37,867.27	8.53%	\$0.00	\$444,083.00	-\$444,083.00	0.64	0.05
DEPT 49460 Storm Water	\$1,500.00	\$0.00	\$1,500.00	100.00%	\$0.00	\$1,500.00	-\$1,500.00	0.00	-0.25
Total Expenditure Accounts	\$445,583.00	\$406,215.73	-\$39,367.27	8.84%	\$0.00	\$445,583.00	-\$445,583.00	0.56	0.02
Total FUND 602 SEWER FUND	-\$445,583.00	-\$29,950.59	-\$415,632.41	93.28%	\$0.00	-\$445,583.00	\$445,583.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$77.09	-\$77.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$70,284.61	-\$70,284.61	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$70,361.70	-\$70,361.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$58,449.00	\$38,624.41	\$19,824.59	33.92%	\$0.00	\$58,449.00	-\$58,449.00	0.69	-0.17
Total Expenditure Accounts	\$58,449.00	\$38,624.41	-\$19,824.59	33.92%	\$0.00	\$58,449.00	-\$58,449.00	0.60	-0.15
Total FUND 603 STREET LIGHT FUND	-\$58,449.00	\$31,737.29	-\$90,186.29	154.30%	\$0.00	-\$58,449.00	\$58,449.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$58.70	-\$58.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$69,736.52	-\$69,736.52	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$69,795.22	-\$69,795.22	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$19,475.00	\$31,762.84	-\$12,287.84	-63.10%	\$0.00	\$19,475.00	-\$19,475.00	0.33	-0.21
Total Expenditure Accounts	\$19,475.00	\$31,762.84	\$12,287.84	-63.10%	\$0.00	\$19,475.00	-\$19,475.00	0.30	-0.20

**\*Budget Control Summary**

Current Period: October 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total FUND 604 STORM WATER FUND	-\$19,475.00	\$38,032.38	-\$57,507.38	295.29%	\$0.00	-\$19,475.00	\$19,475.00		
	-\$3,303,553.00	\$132,578.77	-\$3,436,131.7	104.01%	\$0.00	-	\$3,303,553.00		

FILTER: None

## Section 3 – Cash Balances

**Purpose:**

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.

NEWPORT, MN

\*Cash Balances

Current Period October 2016

Fund	2016 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entry			
<b>10100 Central Bank</b>								
101 GENERAL FUND	\$1,262,187.74	\$1,335,288.77	\$1,716,075.16	\$0.00	(\$280,324.38)	(\$225,610.48)	\$375,466.49	In Bal
201 PARKS SPECIAL F	\$47,115.89	\$71.07	\$4,248.00	\$0.00	\$20,000.00	\$0.00	\$62,938.96	In Bal
204 HERITAGE PRESE	\$8,797.83	\$0.00	\$9,115.00	\$0.00	\$0.00	\$0.00	(\$317.17)	In Bal
205 RECYCLING	\$27,698.86	\$7,824.87	\$3,745.00	\$0.00	\$0.00	\$0.00	\$31,778.73	In Bal
206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
208 BUY FORFEITURE	\$1,308.20	\$1.65	\$0.00	\$0.00	\$0.00	\$0.00	\$1,309.85	In Bal
225 PIONEER DAY	\$21,873.10	\$7,036.36	\$4,703.33	\$0.00	\$1,050.00	\$0.00	\$25,256.13	In Bal
270 EDA	\$791,103.74	\$129,501.12	\$33,781.12	\$0.00	\$180,500.00	\$0.00	\$1,067,323.74	In Bal
301 2010A G.O. CAPIT	\$20,651.47	\$128,991.79	\$122,820.00	\$0.00	\$1,895.00	\$0.00	\$28,718.26	In Bal
303 2012 STREET NO	\$6,368.45	\$1,510.95	\$0.00	\$0.00	\$0.00	\$0.00	\$7,879.40	In Bal
305 2013 STREET ASS	\$107,485.08	\$195,646.67	\$111,139.70	\$0.00	\$1,039.00	\$0.00	\$193,031.05	In Bal
306 2014 STREET ASS	\$457,763.15	\$354,769.28	\$127,509.30	\$0.00	\$501.00	\$0.00	\$685,524.13	In Bal
307 2017 STREET ASS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
308 CERIFICATES OF I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
313 2000B GO IMP BO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
315 2002A \$690,000 B	\$727.52	\$0.90	\$0.00	\$0.00	\$0.00	\$0.00	\$728.42	In Bal
316 PFA/TRLF REVEN	\$7,334.84	\$356.29	\$0.00	\$0.00	(\$953.00)	\$0.00	\$6,738.13	In Bal
321 2006A EQUIP CER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 2011A GO BONDS	\$174,657.51	\$85,437.14	\$120,215.00	\$0.00	\$1,315.00	\$0.00	\$141,194.65	In Bal
401 EQUIPMENT REV	\$241,488.00	\$324.72	\$8,452.84	\$0.00	\$42,500.00	\$0.00	\$275,859.88	In Bal
402 TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
405 T.H. HWY 61	\$132,837.22	\$139.05	\$44,743.00	\$0.00	\$0.00	\$0.00	\$88,233.27	In Bal
408 2017 STREET CO	\$0.00	\$0.00	\$11,701.50	\$0.00	\$0.00	\$0.00	(\$11,701.50)	In Bal
409 2013 STREET REC	\$94,884.87	\$118.98	\$0.00	\$0.00	\$0.00	\$0.00	\$95,003.85	In Bal
410 2014 STREET REC	\$78,165.39	\$67.13	\$730.12	\$0.00	\$0.00	\$0.00	\$77,502.40	In Bal
411 BUILDING FUND	\$134,012.93	\$188.63	\$0.00	\$0.00	\$32,500.00	\$0.00	\$166,701.56	In Bal
416 4TH AVENUE RAV	\$12,781.38	\$16.02	\$0.00	\$0.00	\$0.00	\$0.00	\$12,797.40	In Bal
417 NORTH RAVINE	\$53,814.22	\$67.48	\$0.00	\$0.00	\$0.00	\$0.00	\$53,881.70	In Bal
422 FEMA-17TH STRE	(\$85,264.76)	\$125,341.04	\$29,291.95	\$0.00	\$0.00	\$0.00	\$10,784.33	In Bal
423 2011A EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 WATER FUND	\$402,964.43	\$245,152.29	\$135,379.05	\$0.00	(\$22.62)	(\$85,571.47)	\$427,143.58	In Bal
602 SEWER FUND	\$637,894.24	\$386,718.14	\$322,708.18	\$0.00	\$0.00	(\$84,208.55)	\$617,695.65	In Bal
603 STREET LIGHT FU	\$48,145.86	\$71,213.70	\$35,341.17	\$0.00	\$0.00	(\$6,958.24)	\$77,060.15	In Bal
604 STORM WATER F	\$33,819.91	\$79,031.22	\$21,941.44	\$0.00	\$0.00	(\$10,297.40)	\$80,612.29	In Bal
	\$4,720,617.07	\$3,154,815.26	\$2,863,640.86	\$0.00	\$0.00	(\$412,646.14)	\$4,599,145.33	

## Section 4 – Revenue Summary

**Purpose:**

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

**NEWPORT, MN**  
**\*Revenue Summary**

FUND	Description	2016 YTD Budget	October 2016 Amt	2016 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	\$0.00	\$38,508.18	\$1,260,813.84	-\$1,260,813.84	0.00%
201	PARKS SPECIAL FUND	\$0.00	\$8.08	\$20,071.07	-\$20,071.07	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
205	RECYCLING	\$0.00	\$4.08	\$7,824.87	-\$7,824.87	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.17	\$1.65	-\$1.65	0.00%
225	PIONEER DAY	\$0.00	\$3.24	\$8,086.36	-\$8,086.36	0.00%
270	EDA	\$0.00	\$137.01	\$309,955.12	-\$309,955.12	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$3.69	\$129,896.79	-\$129,896.79	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$1.01	\$1,510.95	-\$1,510.95	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$24.78	\$195,669.67	-\$195,669.67	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$88.00	\$354,276.28	-\$354,276.28	0.00%
307	2017 STREET ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.09	\$0.90	-\$0.90	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.86	-\$3,899.71	\$3,899.71	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$18.12	\$86,082.14	-\$86,082.14	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$35.41	\$42,824.72	-\$42,824.72	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$11.33	\$139.05	-\$139.05	0.00%
409	2013 STREET RECON.	\$0.00	\$12.20	\$118.98	-\$118.98	0.00%
410	2014 STREET RECON.	\$0.00	\$9.95	\$67.13	-\$67.13	0.00%
411	BUILDING FUND	\$0.00	\$21.40	\$32,688.63	-\$32,688.63	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$1.64	\$16.02	-\$16.02	0.00%
417	NORTH RAVINE	\$0.00	\$6.92	\$67.48	-\$67.48	0.00%
422	FEMA-17TH STREET & CEDAR	\$0.00	\$1.38	\$125,341.04	-\$125,341.04	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$0.00	\$47,112.82	\$259,916.31	-\$259,916.31	0.00%
602	SEWER FUND	\$0.00	\$74,704.54	\$376,265.14	-\$376,265.14	0.00%
603	STREET LIGHT FUND	\$0.00	\$11,636.48	\$70,361.70	-\$70,361.70	0.00%
604	STORM WATER FUND	\$0.00	\$12,408.18	\$69,795.22	-\$69,795.22	0.00%
		\$0.00	\$184,759.56	\$3,347,891.35	-\$3,347,891.35	0.00%

FILTER: None

## Section 5 – Expenditure Summary

**Purpose:**

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

**NEWPORT, MN**  
**\*Expenditure Summary**

FUND	Description	2016 YTD Budget	October 2016 Amt	2016 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$2,471,240.00	\$158,757.21	\$1,904,905.53	\$0.00	\$566,334.47	77.08%
201	PARKS SPECIAL FUND	\$0.00	\$3,190.00	\$4,248.00	\$0.00	-\$4,248.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.00	\$9,115.00	\$0.00	-\$9,115.00	0.00%
205	RECYCLING	\$0.00	\$0.00	\$3,745.00	\$0.00	-\$3,745.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$0.00	\$4,703.33	\$0.00	-\$4,703.33	0.00%
270	EDA	\$0.00	\$810.00	\$32,332.12	\$0.00	-\$32,332.12	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$122,820.00	\$0.00	-\$122,820.00	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$0.00	\$111,139.70	\$0.00	-\$111,139.70	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$0.00	\$127,509.30	\$0.00	-\$127,509.30	0.00%
307	2017 STREET ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$0.00	\$120,215.00	\$0.00	-\$120,215.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$0.00	\$8,452.84	\$0.00	-\$8,452.84	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$44,743.00	\$0.00	-\$44,743.00	0.00%
408	2017 STREET CONSTRUCTIO	\$0.00	\$11,701.50	\$11,701.50	\$0.00	-\$11,701.50	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410	2014 STREET RECON.	\$0.00	\$0.00	\$620.12	\$0.00	-\$620.12	0.00%
411	BUILDING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
422	FEMA-17TH STREET & CEDAR	\$0.00	\$473.75	\$29,291.95	\$0.00	-\$29,291.95	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$308,806.00	\$13,654.31	\$203,167.21	\$0.00	\$105,638.79	65.79%
602	SEWER FUND	\$445,583.00	\$30,369.21	\$406,215.73	\$0.00	\$39,367.27	91.17%
603	STREET LIGHT FUND	\$58,449.00	\$4,245.72	\$38,624.41	\$0.00	\$19,824.59	66.08%
604	STORM WATER FUND	\$19,475.00	\$1,115.31	\$31,762.84	\$0.00	-\$12,287.84	163.10%
		\$3,303,553.00	\$224,317.01	\$3,215,312.58	\$0.00	\$88,240.42	97.33%

FILTER: None

## Section 6 – Balance Sheets

**Purpose:**

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$

# NEWPORT, MN

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## GL Yearly

Current Period: October 2016

FUND 101 GENERAL FUND	October 2016					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 101-10100 Cash	\$1,262,187.74	\$47,148.92	\$167,770.90	\$3,300,645.11	\$4,187,366.36	\$375,466.49
G 101-10200 Petty Cash	\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10400 Investments	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
G 101-10401 Northland Securities	\$0.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.26
G 101-10402 CDARS/Central Bank	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 101-10406 Smith Barney	\$1,210,966.27	\$0.00	\$0.00	\$0.00	\$0.00	\$1,210,966.27
G 101-10410 Smith Barney MM	\$815.17	\$0.00	\$0.00	\$0.00	\$0.00	\$815.17
G 101-10450 Interest Receivable	\$4,837.28	\$0.00	\$0.00	\$0.00	\$0.00	\$4,837.28
G 101-10500 Taxes Receivable-Current	\$31,568.41	\$0.00	\$0.00	\$0.00	\$18,170.00	\$13,398.41
G 101-10700 Taxes Receivable-Delinquent	\$52,631.12	\$0.00	\$0.00	\$32,644.00	\$0.00	\$85,275.12
G 101-12300 Special Assess Rec-Deferred	\$0.00	\$0.00	\$0.00	\$622.00	\$0.00	\$622.00
G 101-13100 Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Government	\$2,541.76	\$0.00	\$0.00	\$0.00	\$0.00	\$2,541.76
G 101-15500 Prepaid Items	\$12,100.42	\$0.00	\$0.00	\$0.00	\$12,100.00	\$0.42
<b>Total Asset</b>	<b>\$2,577,722.75</b>	<b>\$47,148.92</b>	<b>\$167,770.90</b>	<b>\$3,333,911.11</b>	<b>\$4,217,636.36</b>	<b>\$1,693,997.50</b>
<b>Liability</b>						
G 101-20200 Accounts Payable	(\$60,277.25)	\$0.00	\$0.00	\$246,806.00	\$186,494.00	\$34.75
G 101-20800 Due to Other Governments	(\$186,459.00)	\$0.00	\$0.00	\$186,459.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries P	(\$16,523.21)	\$0.00	\$0.00	\$16,523.00	\$0.00	(\$0.21)
G 101-21701 Federal W/H Payable	(\$4,242.23)	\$4,805.98	\$4,805.98	\$59,252.66	\$56,498.78	(\$1,488.35)
G 101-21702 State Withholding Payable	(\$1,202.21)	\$2,009.91	\$2,009.91	\$25,081.77	\$23,880.01	(\$0.45)
G 101-21703 FICA Tax Withholding	(\$1,113.76)	\$6,834.08	\$6,834.08	\$84,007.00	\$81,947.72	\$945.52
G 101-21704 PERA	(\$4,916.00)	\$7,424.10	\$7,424.09	\$94,545.91	\$89,629.91	\$0.00
G 101-21705 Medica payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 101-21707 Union Dues	(\$179.63)	\$170.00	\$170.00	\$1,685.00	\$1,685.00	(\$179.63)
G 101-21708 United Way	(\$0.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.45)
G 101-21709 Medicare	(\$1,057.00)	\$1,598.28	\$1,598.28	\$21,040.24	\$20,030.07	(\$46.83)
G 101-21710 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21711 NPERS - Life	(\$0.12)	\$128.61	\$116.08	\$1,024.90	\$1,095.59	(\$70.81)
G 101-21712 HSA Employee	(\$0.13)	\$1,384.14	\$1,384.14	\$16,438.71	\$16,017.61	\$420.97
G 101-21713 Dental Family	(\$226.90)	\$160.74	\$160.80	\$1,768.14	\$1,768.58	(\$227.34)
G 101-21714 LTD Employee	(\$114.73)	\$0.00	\$223.94	\$2,455.87	\$2,455.24	(\$114.10)
G 101-21715 MSRS Employee	(\$127.17)	\$503.98	\$503.98	\$6,151.98	\$6,024.57	\$0.24
G 101-21716 Health Insurance	\$0.47	\$649.43	\$599.52	\$8,082.98	\$7,244.16	\$839.29
G 101-21717 MNBA Insurance	(\$85.77)	\$148.97	\$148.98	\$1,494.35	\$1,494.42	(\$85.84)
G 101-21719 Trad. Vol. Ret.-Employee	(\$277.58)	\$2,988.62	\$2,988.62	\$38,368.24	\$38,193.24	(\$102.58)
G 101-21720 Online fee payable	\$0.00	\$0.00	\$0.00	\$179.40	\$0.00	\$179.40
G 101-21721 Child Support	\$0.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.43
G 101-21722 Cobra Payment	\$0.44	\$2,027.50	\$1,946.00	\$26,793.30	\$24,052.60	\$2,741.14
G 101-21723 Insurance Recovery	(\$8,014.79)	\$0.00	\$0.00	\$0.00	\$444.64	(\$8,459.43)
G 101-21724 Roth Vol. Ret.-Employee	\$0.00	\$1,544.00	\$1,544.00	\$18,681.00	\$18,478.00	\$203.00
G 101-22100 Escrow	\$0.24	\$966.00	\$500.00	\$9,851.13	\$7,345.84	\$2,505.53
G 101-22101 Library Sales	(\$372.90)	\$48.47	\$61.46	\$156.12	\$467.16	(\$683.94)
G 101-22102 Water Conservation Rebate	\$0.00	\$0.00	\$0.00	\$400.00	\$9,100.00	(\$8,700.00)
G 101-22200 Deferred Revenues	(\$52,631.13)	\$0.00	\$0.00	\$0.00	\$33,266.00	(\$85,897.13)
<b>Total Liability</b>	<b>(\$337,819.98)</b>	<b>\$33,392.81</b>	<b>\$33,019.86</b>	<b>\$867,246.70</b>	<b>\$627,613.14</b>	<b>(\$98,186.42)</b>
<b>Equity</b>						

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## GL Yearly

Current Period: October 2016

FUND 101	GENERAL FUND	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
	G 101-25300 Unreserved Fund Balance	(\$2,239,902.77)	\$164,922.49	\$44,673.46	\$4,202,029.77	\$3,557,938.08	(\$1,595,811.08)
	<b>Total Equity</b>	(\$2,239,902.77)	\$164,922.49	\$44,673.46	\$4,202,029.77	\$3,557,938.08	(\$1,595,811.08)
<b>Total 101 GENERAL FUND</b>		\$0.00	\$245,464.22	\$245,464.22	\$8,403,187.58	\$8,403,187.58	\$0.00

**NEWPORT, MN**  
**GL Yearly**

Current Period: October 2016

FUND 201	PARKS SPECIAL FUND	October 2016					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
	G 201-10100 Cash	\$47,115.89	\$8.08	\$3,190.00	\$20,071.07	\$4,248.00	\$62,938.96
	<b>Total Asset</b>	\$47,115.89	\$8.08	\$3,190.00	\$20,071.07	\$4,248.00	\$62,938.96
<b>Liability</b>							
	G 201-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
	G 201-25300 Unreserved Fund Balance	(\$47,115.89)	\$3,190.00	\$8.08	\$4,248.00	\$20,071.07	(\$62,938.96)
	<b>Total Equity</b>	(\$47,115.89)	\$3,190.00	\$8.08	\$4,248.00	\$20,071.07	(\$62,938.96)
<b>Total 201 PARKS SPECIAL FUND</b>		\$0.00	\$3,198.08	\$3,198.08	\$24,319.07	\$24,319.07	\$0.00

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## GL Yearly

Current Period: October 2016

FUND 204	HERITAGE PRESERVATION COMM	October 2016					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
	G 204-10100 Cash	\$8,797.83	\$0.00	\$0.00	\$0.00	\$9,115.00	(\$317.17)
	<b>Total Asset</b>	\$8,797.83	\$0.00	\$0.00	\$0.00	\$9,115.00	(\$317.17)
<b>Equity</b>							
	G 204-25300 Unreserved Fund Balance	(\$8,797.83)	\$0.00	\$0.00	\$9,115.00	\$0.00	\$317.17
	<b>Total Equity</b>	(\$8,797.83)	\$0.00	\$0.00	\$9,115.00	\$0.00	\$317.17
<b>Total 204 HERITAGE PRESERVATION COMM</b>		\$0.00	\$0.00	\$0.00	\$9,115.00	\$9,115.00	\$0.00

**NEWPORT, MN**

**GL Yearly**

Current Period: October 2016

FUND 205	RECYCLING	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 205-10100 Cash	\$27,698.86	\$4.08	\$0.00	\$7,825.87	\$3,746.00	\$31,778.73
	<b>Total Asset</b>	\$27,698.86	\$4.08	\$0.00	\$7,825.87	\$3,746.00	\$31,778.73
<b>Equity</b>							
	G 205-25300 Unreserved Fund Balance	(\$27,698.86)	\$0.00	\$4.08	\$3,746.00	\$7,825.87	(\$31,778.73)
	<b>Total Equity</b>	(\$27,698.86)	\$0.00	\$4.08	\$3,746.00	\$7,825.87	(\$31,778.73)
<b>Total 205 RECYCLING</b>		\$0.00	\$4.08	\$4.08	\$11,571.87	\$11,571.87	\$0.00



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## GL Yearly

Current Period: October 2016

FUND 208	BUY FORFEITURE	October 2016					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
	G 208-10100 Cash	\$1,308.20	\$0.17	\$0.00	\$1.65	\$0.00	\$1,309.85
	<b>Total Asset</b>	\$1,308.20	\$0.17	\$0.00	\$1.65	\$0.00	\$1,309.85
<b>Equity</b>							
	G 208-25300 Unreserved Fund Balance	(\$1,308.20)	\$0.00	\$0.17	\$0.00	\$1.65	(\$1,309.85)
	<b>Total Equity</b>	(\$1,308.20)	\$0.00	\$0.17	\$0.00	\$1.65	(\$1,309.85)
<b>Total 208 BUY FORFEITURE</b>		\$0.00	\$0.17	\$0.17	\$1.65	\$1.65	\$0.00

**NEWPORT, MN**  
**GL Yearly**

Current Period: October 2016

FUND 225	PIONEER DAY	October 2016					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
	G 225-10100 Cash	\$21,873.10	\$3.24	\$0.00	\$8,086.36	\$4,703.33	\$25,256.13
	<b>Total Asset</b>	\$21,873.10	\$3.24	\$0.00	\$8,086.36	\$4,703.33	\$25,256.13
<b>Liability</b>							
	G 225-20200 Accounts Payable	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
	<b>Total Liability</b>	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
<b>Equity</b>							
	G 225-25300 Unreserved Fund Balance	(\$21,873.13)	\$0.00	\$3.24	\$4,703.33	\$8,086.36	(\$25,256.16)
	<b>Total Equity</b>	(\$21,873.13)	\$0.00	\$3.24	\$4,703.33	\$8,086.36	(\$25,256.16)
<b>Total 225 PIONEER DAY</b>		\$0.00	\$3.24	\$3.24	\$12,789.69	\$12,789.69	\$0.00

NEWPORT, MN

GL Yearly

Current Period: October 2016

FUND 270	EDA	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 270-10100 Cash	\$791,103.74	\$137.01	\$810.00	\$320,078.21	\$43,858.21	\$1,067,323.74
	G 270-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Asset</b>	\$791,103.74	\$137.01	\$810.00	\$320,078.21	\$43,858.21	\$1,067,323.74
<b>Liability</b>							
	G 270-20200 Accounts Payable	(\$1,402.93)	\$0.00	\$0.00	\$1,403.00	\$0.00	\$0.07
	<b>Total Liability</b>	(\$1,402.93)	\$0.00	\$0.00	\$1,403.00	\$0.00	\$0.07
<b>Equity</b>							
	G 270-25300 Unreserved Fund Balance	(\$789,700.81)	\$810.00	\$137.01	\$43,858.21	\$321,481.21	(\$1,067,323.81)
	<b>Total Equity</b>	(\$789,700.81)	\$810.00	\$137.01	\$43,858.21	\$321,481.21	(\$1,067,323.81)
<b>Total 270 EDA</b>		\$0.00	\$947.01	\$947.01	\$365,339.42	\$365,339.42	\$0.00

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## GL Yearly

Current Period: October 2016

FUND 301	2010A G.O. CAPITAL IMP. PLAN	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 301-10100 Cash	\$20,651.47	\$3.69	\$0.00	\$130,887.79	\$122,821.00	\$28,718.26
	G 301-10500 Taxes Receivable-Current	\$1,854.00	\$0.00	\$0.00	\$0.00	\$990.00	\$864.00
	<b>Total Asset</b>	\$22,505.47	\$3.69	\$0.00	\$130,887.79	\$123,811.00	\$29,582.26
<b>Equity</b>							
	G 301-25300 Unreserved Fund Balance	(\$22,505.47)	\$0.00	\$3.69	\$123,811.00	\$130,887.79	(\$29,582.26)
	<b>Total Equity</b>	(\$22,505.47)	\$0.00	\$3.69	\$123,811.00	\$130,887.79	(\$29,582.26)
<b>Total 301 2010A G.O. CAPITAL IMP. PLAN</b>		\$0.00	\$3.69	\$3.69	\$254,698.79	\$254,698.79	\$0.00

NEWPORT, MN

GL Yearly

Current Period: October 2016

FUND 303	2012 STREET NORTH RAVINE	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 303-10100 Cash	\$6,368.45	\$1.01	\$0.00	\$3,013.16	\$1,502.21	\$7,879.40
	G 303-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 303-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 303-12300 Special Assess Rec-Deferred	\$16,416.00	\$0.00	\$0.00	\$0.00	\$16,416.00	\$0.00
	<b>Total Asset</b>	\$22,784.45	\$1.01	\$0.00	\$3,013.16	\$17,918.21	\$7,879.40
<b>Liability</b>							
	G 303-22200 Deferred Revenues	(\$16,416.00)	\$0.00	\$0.00	\$16,416.00	\$0.00	\$0.00
	<b>Total Liability</b>	(\$16,416.00)	\$0.00	\$0.00	\$16,416.00	\$0.00	\$0.00
<b>Equity</b>							
	G 303-25300 Unreserved Fund Balance	(\$6,368.45)	\$0.00	\$1.01	\$1,502.21	\$3,013.16	(\$7,879.40)
	<b>Total Equity</b>	(\$6,368.45)	\$0.00	\$1.01	\$1,502.21	\$3,013.16	(\$7,879.40)
<b>Total 303 2012 STREET NORTH RAVINE</b>		\$0.00	\$1.01	\$1.01	\$20,931.37	\$20,931.37	\$0.00

NEWPORT, MN

GL Yearly

Current Period: October 2016

FUND 305	2013 STREET ASSESSMENT	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 305-10100 Cash	\$107,485.08	\$24.78	\$0.00	\$283,552.53	\$198,006.56	\$193,031.05
	G 305-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 305-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 305-10500 Taxes Receivable-Current	\$1,016.00	\$0.00	\$0.00	\$0.00	\$1,016.00	\$0.00
	G 305-12200 Special Assess Rec-Delinque	\$16.00	\$0.00	\$0.00	\$0.00	\$16.00	\$0.00
	G 305-12300 Special Assess Rec-Deferred	\$219,551.00	\$0.00	\$0.00	\$0.00	\$219,551.00	\$0.00
	<b>Total Asset</b>	\$328,068.08	\$24.78	\$0.00	\$283,552.53	\$418,589.56	\$193,031.05
<b>Liability</b>							
	G 305-22200 Deferred Revenues	(\$219,567.00)	\$0.00	\$0.00	\$219,567.00	\$0.00	\$0.00
	<b>Total Liability</b>	(\$219,567.00)	\$0.00	\$0.00	\$219,567.00	\$0.00	\$0.00
<b>Equity</b>							
	G 305-25300 Unreserved Fund Balance	(\$108,501.08)	\$0.00	\$24.78	\$199,022.56	\$283,552.53	(\$193,031.05)
	<b>Total Equity</b>	(\$108,501.08)	\$0.00	\$24.78	\$199,022.56	\$283,552.53	(\$193,031.05)
<b>Total 305 2013 STREET ASSESSMENT</b>		\$0.00	\$24.78	\$24.78	\$702,142.09	\$702,142.09	\$0.00

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## GL Yearly

Current Period: October 2016

FUND 306	2014 STREET ASSESSMENT	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 306-10100 Cash	\$457,763.15	\$88.00	\$0.00	\$693,518.31	\$465,757.33	\$685,524.13
	G 306-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 306-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 306-10500 Taxes Receivable-Current	\$490.00	\$0.00	\$0.00	\$0.00	\$994.00	(\$504.00)
	G 306-12200 Special Assess Rec-Delinque	\$3,663.00	\$0.00	\$0.00	\$0.00	\$3,663.00	\$0.00
	G 306-12300 Special Assess Rec-Deferred	\$616,836.00	\$0.00	\$0.00	\$82,787.00	\$0.00	\$699,623.00
	<b>Total Asset</b>	\$1,078,752.15	\$88.00	\$0.00	\$776,305.31	\$470,414.33	\$1,384,643.13
<b>Liability</b>							
	G 306-22200 Deferred Revenues	(\$620,499.00)	\$0.00	\$0.00	\$0.00	\$79,124.00	(\$699,623.00)
	<b>Total Liability</b>	(\$620,499.00)	\$0.00	\$0.00	\$0.00	\$79,124.00	(\$699,623.00)
<b>Equity</b>							
	G 306-25300 Unreserved Fund Balance	(\$458,253.15)	\$0.00	\$88.00	\$466,751.33	\$693,518.31	(\$685,020.13)
	<b>Total Equity</b>	(\$458,253.15)	\$0.00	\$88.00	\$466,751.33	\$693,518.31	(\$685,020.13)
<b>Total 306 2014 STREET ASSESSMENT</b>		\$0.00	\$88.00	\$88.00	\$1,243,056.64	\$1,243,056.64	\$0.00







NEWPORT, MN

GL Yearly

Current Period: October 2016

FUND 315	2002A \$690,000 BOND	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 315-10100 Cash	\$727.52	\$0.09	\$0.00	\$1.90	\$1.00	\$728.42
	G 315-12200 Special Assess Rec-Delinque	\$1,105.00	\$0.00	\$0.00	\$0.00	\$1,105.00	\$0.00
	<b>Total Asset</b>	\$1,832.52	\$0.09	\$0.00	\$1.90	\$1,106.00	\$728.42
<b>Liability</b>							
	G 315-22200 Deferred Revenues	(\$1,105.00)	\$0.00	\$0.00	\$1,105.00	\$0.00	\$0.00
	<b>Total Liability</b>	(\$1,105.00)	\$0.00	\$0.00	\$1,105.00	\$0.00	\$0.00
<b>Equity</b>							
	G 315-25300 Unreserved Fund Balance	(\$727.52)	\$0.00	\$0.09	\$1.00	\$1.90	(\$728.42)
	<b>Total Equity</b>	(\$727.52)	\$0.00	\$0.09	\$1.00	\$1.90	(\$728.42)
<b>Total 315 2002A \$690,000 BOND</b>		\$0.00	\$0.09	\$0.09	\$1,107.90	\$1,107.90	\$0.00

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## GL Yearly

Current Period: October 2016

FUND 316	PFA/TRLF REVENUE NOTE	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 316-10100 Cash	\$7,334.84	\$0.86	\$0.00	\$704.41	\$1,301.12	\$6,738.13
	G 316-12100 SA Recievable -Current	\$3,885.28	\$0.00	\$0.00	\$0.00	\$3,303.00	\$582.28
	G 316-12200 Special Assess Rec-Delinque	\$717.12	\$0.00	\$0.00	\$11,095.00	\$0.00	\$11,812.12
	G 316-12300 Special Assess Rec-Deferred	\$8,999.68	\$0.00	\$0.00	\$9,060.00	\$0.00	\$18,059.68
	<b>Total Asset</b>	\$20,936.92	\$0.86	\$0.00	\$20,859.41	\$4,604.12	\$37,192.21
<b>Liability</b>							
	G 316-22200 Deferred Revenues	(\$9,716.80)	\$0.00	\$0.00	\$0.00	\$20,155.00	(\$29,871.80)
	<b>Total Liability</b>	(\$9,716.80)	\$0.00	\$0.00	\$0.00	\$20,155.00	(\$29,871.80)
<b>Equity</b>							
	G 316-25300 Unreserved Fund Balance	(\$11,220.12)	\$0.00	\$0.86	\$4,604.12	\$704.41	(\$7,320.41)
	<b>Total Equity</b>	(\$11,220.12)	\$0.00	\$0.86	\$4,604.12	\$704.41	(\$7,320.41)
<b>Total 316 PFA/TRLF REVENUE NOTE</b>		\$0.00	\$0.86	\$0.86	\$25,463.53	\$25,463.53	\$0.00

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## GL Yearly

Current Period: October 2016

FUND 321	2006A EQUIP CERTIFICATE	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 321-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Asset</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 321</b>	<b>2006A EQUIP CERTIFICATE</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

GL Yearly

Current Period: October 2016

FUND 322	2011A GO BONDS	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 322-10100 Cash	\$174,657.51	\$18.12	\$0.00	\$172,065.14	\$205,528.00	\$141,194.65
	G 322-10500 Taxes Receivable-Current	\$1,286.00	\$0.00	\$0.00	\$0.00	\$670.00	\$616.00
	<b>Total Asset</b>	\$175,943.51	\$18.12	\$0.00	\$172,065.14	\$206,198.00	\$141,810.65
<b>Equity</b>							
	G 322-25300 Unreserved Fund Balance	(\$175,943.51)	\$0.00	\$18.12	\$206,198.00	\$172,065.14	(\$141,810.65)
	<b>Total Equity</b>	(\$175,943.51)	\$0.00	\$18.12	\$206,198.00	\$172,065.14	(\$141,810.65)
<b>Total 322 2011A GO BONDS</b>		\$0.00	\$18.12	\$18.12	\$378,263.14	\$378,263.14	\$0.00

**NEWPORT, MN**  
**GL Yearly**

Current Period: October 2016

FUND 401	EQUIPMENT REVOLVING	October 2016					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
	G 401-10100 Cash	\$241,488.00	\$35.41	\$0.00	\$42,825.72	\$8,453.84	\$275,859.88
	<b>Total Asset</b>	\$241,488.00	\$35.41	\$0.00	\$42,825.72	\$8,453.84	\$275,859.88
<b>Equity</b>							
	G 401-25300 Unreserved Fund Balance	(\$241,488.00)	\$0.00	\$35.41	\$8,453.84	\$42,825.72	(\$275,859.88)
	<b>Total Equity</b>	(\$241,488.00)	\$0.00	\$35.41	\$8,453.84	\$42,825.72	(\$275,859.88)
<b>Total 401 EQUIPMENT REVOLVING</b>		\$0.00	\$35.41	\$35.41	\$51,279.56	\$51,279.56	\$0.00



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GL Yearly

Current Period: October 2016

FUND 405	T.H. HWY 61	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 405-10100 Cash	\$132,837.22	\$11.33	\$0.00	\$139.05	\$44,743.00	\$88,233.27
	G 405-13200 Due From Other Government	(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)
	<b>Total Asset</b>	\$132,837.04	\$11.33	\$0.00	\$139.05	\$44,743.00	\$88,233.09
<b>Equity</b>							
	G 405-25300 Unreserved Fund Balance	(\$132,837.04)	\$0.00	\$11.33	\$44,743.00	\$139.05	(\$88,233.09)
	<b>Total Equity</b>	(\$132,837.04)	\$0.00	\$11.33	\$44,743.00	\$139.05	(\$88,233.09)
<b>Total 405 T.H. HWY 61</b>		\$0.00	\$11.33	\$11.33	\$44,882.05	\$44,882.05	\$0.00

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FUND 408	2017 STREET CONSTRUCTION	October 2016					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
	G 408-10100 Cash	\$0.00	\$0.00	\$11,701.50	\$0.00	\$11,701.50	(\$11,701.50)
	G 408-10200 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Asset</b>	\$0.00	\$0.00	\$11,701.50	\$0.00	\$11,701.50	(\$11,701.50)
<b>Liability</b>							
	G 408-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
	G 408-25300 Unreserved Fund Balance	\$0.00	\$11,701.50	\$0.00	\$11,701.50	\$0.00	\$11,701.50
	<b>Total Equity</b>	\$0.00	\$11,701.50	\$0.00	\$11,701.50	\$0.00	\$11,701.50
<b>Total 408 2017 STREET CONSTRUCTION</b>		\$0.00	\$11,701.50	\$11,701.50	\$11,701.50	\$11,701.50	\$0.00

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Current Period: October 2016

FUND 409	2013 STREET RECON.	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 409-10100 Cash	\$94,884.87	\$12.20	\$0.00	\$118.98	\$0.00	\$95,003.85
	G 409-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 409-10406 Smith Barney	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 409-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 409-12300 Special Assess Rec-Deferred	\$0.00	\$0.00	\$0.00	\$249,717.00	\$0.00	\$249,717.00
	<b>Total Asset</b>	\$94,884.87	\$12.20	\$0.00	\$249,835.98	\$0.00	\$344,720.85
<b>Liability</b>							
	G 409-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 409-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$249,717.00	(\$249,717.00)
	<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$249,717.00	(\$249,717.00)
<b>Equity</b>							
	G 409-25300 Unreserved Fund Balance	(\$94,884.87)	\$0.00	\$12.20	\$0.00	\$118.98	(\$95,003.85)
	<b>Total Equity</b>	(\$94,884.87)	\$0.00	\$12.20	\$0.00	\$118.98	(\$95,003.85)
<b>Total 409 2013 STREET RECON.</b>		\$0.00	\$12.20	\$12.20	\$249,835.98	\$249,835.98	\$0.00

NEWPORT, MN

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Current Period: October 2016

FUND 410	2014 STREET RECON.	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 410-10100 Cash	\$78,165.39	\$9.95	\$0.00	\$177.13	\$840.12	\$77,502.40
	G 410-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 410-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Asset</b>	\$78,165.39	\$9.95	\$0.00	\$177.13	\$840.12	\$77,502.40
<b>Liability</b>							
	G 410-20200 Accounts Payable	(\$110.00)	\$0.00	\$0.00	\$110.00	\$0.00	\$0.00
	<b>Total Liability</b>	(\$110.00)	\$0.00	\$0.00	\$110.00	\$0.00	\$0.00
<b>Equity</b>							
	G 410-25300 Unreserved Fund Balance	(\$78,055.39)	\$0.00	\$9.95	\$840.12	\$287.13	(\$77,502.40)
	<b>Total Equity</b>	(\$78,055.39)	\$0.00	\$9.95	\$840.12	\$287.13	(\$77,502.40)
<b>Total 410 2014 STREET RECON.</b>		\$0.00	\$9.95	\$9.95	\$1,127.25	\$1,127.25	\$0.00

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Current Period: October 2016

FUND 411	BUILDING FUND	October 2016					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
	G 411-10100 Cash	\$134,012.93	\$21.40	\$0.00	\$32,689.63	\$1.00	\$166,701.56
	<b>Total Asset</b>	\$134,012.93	\$21.40	\$0.00	\$32,689.63	\$1.00	\$166,701.56
<b>Liability</b>							
	G 411-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
	G 411-25300 Unreserved Fund Balance	(\$134,012.93)	\$0.00	\$21.40	\$1.00	\$32,689.63	(\$166,701.56)
	<b>Total Equity</b>	(\$134,012.93)	\$0.00	\$21.40	\$1.00	\$32,689.63	(\$166,701.56)
<b>Total 411 BUILDING FUND</b>		\$0.00	\$21.40	\$21.40	\$32,690.63	\$32,690.63	\$0.00

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Current Period: October 2016

FUND 416	4TH AVENUE RAVINE	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 416-10100 Cash	\$12,781.38	\$1.64	\$0.00	\$17.02	\$1.00	\$12,797.40
	G 416-13200 Due From Other Government	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
	<b>Total Asset</b>	\$12,781.85	\$1.64	\$0.00	\$17.02	\$1.00	\$12,797.87
<b>Liability</b>							
	G 416-20700 Due to Other Funds	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
	<b>Total Liability</b>	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
<b>Equity</b>							
	G 416-25300 Unreserved Fund Balance	(\$12,782.10)	\$0.00	\$1.64	\$1.00	\$17.02	(\$12,798.12)
	<b>Total Equity</b>	(\$12,782.10)	\$0.00	\$1.64	\$1.00	\$17.02	(\$12,798.12)
<b>Total 416 4TH AVENUE RAVINE</b>		\$0.00	\$1.64	\$1.64	\$18.02	\$18.02	\$0.00

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Current Period: October 2016

FUND 417	NORTH RAVINE	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 417-10100 Cash	\$53,814.22	\$6.92	\$0.00	\$67.48	\$0.00	\$53,881.70
	G 417-12300 Special Assess Rec-Deferred	\$0.00	\$0.00	\$0.00	\$18,762.00	\$0.00	\$18,762.00
	G 417-13200 Due From Other Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Asset</b>	\$53,814.22	\$6.92	\$0.00	\$18,829.48	\$0.00	\$72,643.70
<b>Liability</b>							
	G 417-20200 Accounts Payable	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
	G 417-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 417-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$18,762.00	(\$18,762.00)
	<b>Total Liability</b>	\$0.18	\$0.00	\$0.00	\$0.00	\$18,762.00	(\$18,761.82)
<b>Equity</b>							
	G 417-24400 Fund Balance For Encumbra	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
	G 417-25300 Unreserved Fund Balance	(\$53,814.65)	\$0.00	\$6.92	\$0.00	\$67.48	(\$53,882.13)
	<b>Total Equity</b>	(\$53,814.40)	\$0.00	\$6.92	\$0.00	\$67.48	(\$53,881.88)
<b>Total 417 NORTH RAVINE</b>		\$0.00	\$6.92	\$6.92	\$18,829.48	\$18,829.48	\$0.00

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FUND 422	FEMA-17TH STREET & CEDAR LAN	October 2016					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 422-10100 Cash	(\$85,264.76)	\$1.38	\$473.75	\$125,341.04	\$29,291.95	\$10,784.33
	<b>Total Asset</b>	(\$85,264.76)	\$1.38	\$473.75	\$125,341.04	\$29,291.95	\$10,784.33
<b>Equity</b>							
	G 422-25300 Unreserved Fund Balance	\$85,264.76	\$473.75	\$1.38	\$29,291.95	\$125,341.04	(\$10,784.33)
	<b>Total Equity</b>	\$85,264.76	\$473.75	\$1.38	\$29,291.95	\$125,341.04	(\$10,784.33)
<b>Total 422 FEMA-17TH STREET &amp; CEDAR LANE</b>		\$0.00	\$475.13	\$475.13	\$154,632.99	\$154,632.99	\$0.00



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Current Period: October 2016

FUND 601 WATER FUND	October 2016					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 601-10100 Cash	\$402,964.43	\$48,504.59	\$13,726.07	\$275,733.25	\$251,554.10	\$427,143.58
G 601-11500 Accounts Receivable	\$57,948.00	\$0.00	\$0.00	\$62,006.00	\$30,898.00	\$89,056.00
G 601-12300 Special Assess Rec-Deferred	\$11,587.38	\$0.00	\$0.00	\$0.00	\$10,719.00	\$868.38
G 601-15500 Prepaid Items	\$818.13	\$0.00	\$0.00	\$0.00	\$818.00	\$0.13
G 601-16100 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16200 Building and Improvements	\$123,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,291.00
G 601-16300 Improvements other building	\$2,962,267.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,962,267.40
G 601-16400 Equipment	\$608,916.08	\$0.00	\$0.00	\$0.00	\$0.00	\$608,916.08
G 601-16410 Accumulated dep. Equip.	(\$1,934,795.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,934,795.19)
G 601-16500 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21720 Online fee payable	\$0.24	\$71.76	\$218.27	\$1,471.13	\$1,738.85	(\$267.48)
G 601-26100 Contributions From City	(\$0.15)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.15)
<b>Total Asset</b>	\$2,232,997.32	\$48,576.35	\$13,944.34	\$339,210.38	\$295,727.95	\$2,276,479.75
<b>Liability</b>						
G 601-20200 Accounts Payable	(\$11,745.33)	\$0.00	\$0.00	\$11,745.00	\$447.00	(\$447.33)
G 601-21500 Accrued Interest Payable	(\$6,611.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,611.00)
G 601-21600 Accrued Wages & Salaries P	(\$16,401.09)	\$0.00	\$0.00	\$5,625.00	\$3,003.00	(\$13,779.09)
G 601-21701 Federal W/H Payable	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
G 601-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding	(\$182.28)	\$0.00	\$0.00	\$182.00	\$0.00	(\$0.28)
G 601-21704 PERA	(\$220.92)	\$0.00	\$0.00	\$221.00	\$0.00	\$0.08
G 601-21707 Union Dues	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17)
G 601-21708 United Way	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare	(\$42.78)	\$0.00	\$0.00	\$43.00	\$0.00	\$0.22
G 601-21711 NPERS - Life	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 601-21712 HSA Employee	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)
G 601-21714 LTD Employee	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 601-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 601-21718 Water sales tax payable	\$0.00	\$0.00	\$0.00	\$0.00	\$302.12	(\$302.12)
G 601-22510 General Obligation Bonds Pa	(\$488,805.00)	\$0.00	\$0.00	\$9,117.00	\$9,117.00	(\$488,805.00)
G 601-22550 Premium on Bonds Payable	(\$14,393.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$14,393.00)
G 601-99999 Utility Overpayments	\$0.02	\$0.00	\$1,173.50	\$15,880.36	\$16,677.57	(\$797.19)
<b>Total Liability</b>	(\$538,402.01)	\$0.00	\$1,173.50	\$42,813.36	\$29,546.69	(\$525,135.34)
<b>Equity</b>						
G 601-25300 Unreserved Fund Balance	(\$1,694,595.31)	\$13,654.31	\$47,112.82	\$265,082.73	\$321,831.83	(\$1,751,344.41)
<b>Total Equity</b>	(\$1,694,595.31)	\$13,654.31	\$47,112.82	\$265,082.73	\$321,831.83	(\$1,751,344.41)
<b>Total 601 WATER FUND</b>	\$0.00	\$62,230.66	\$62,230.66	\$647,106.47	\$647,106.47	\$0.00

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FUND 602 SEWER FUND	October 2016					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 602-10100 Cash	\$637,894.24	\$74,704.54	\$30,369.21	\$402,361.50	\$422,560.09	\$617,695.65
G 602-11500 Accounts Receivable	\$92,690.40	\$0.00	\$0.00	\$266.00	\$0.00	\$92,956.40
G 602-12300 Special Assess Rec-Deferred	\$11,587.30	\$0.00	\$0.00	\$0.00	\$10,719.00	\$868.30
G 602-13100 Due From Other Funds	\$0.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.29
G 602-15500 Prepaid Items	\$18,138.13	\$0.00	\$0.00	\$0.00	\$18,138.00	\$0.13
G 602-16100 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-16200 Building and Improvements	\$417,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$417,170.00
G 602-16300 Improvements other building	\$1,950,830.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950,830.15
G 602-16400 Equipment	\$770,269.75	\$0.00	\$0.00	\$0.00	\$0.00	\$770,269.75
G 602-16410 Accumulated dep. Equip.	(\$1,311,552.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,311,552.22)
G 602-16500 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-26100 Contributions From City	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)
<b>Total Asset</b>	\$2,587,027.68	\$74,704.54	\$30,369.21	\$402,627.50	\$451,417.09	\$2,538,238.09
<b>Liability</b>						
G 602-20200 Accounts Payable	(\$11,696.70)	\$0.00	\$0.00	\$11,697.00	\$562.00	(\$561.70)
G 602-21500 Accrued Interest Payable	(\$10,150.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,150.00)
G 602-21600 Accrued Wages & Salaries P	(\$16,401.24)	\$0.00	\$0.00	\$9,210.00	\$1,952.00	(\$9,143.24)
G 602-21701 Federal W/H Payable	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 602-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703 FICA Tax Withholding	(\$182.28)	\$0.00	\$0.00	\$182.00	\$0.00	(\$0.28)
G 602-21704 PERA	(\$221.00)	\$0.00	\$0.00	\$221.00	\$0.00	\$0.00
G 602-21707 Union Dues	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21709 Medicare	(\$42.75)	\$0.00	\$0.00	\$43.00	\$0.00	\$0.25
G 602-21711 NPERS - Life	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21712 HSA Employee	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 602-21714 LTD Employee	(\$0.35)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.35)
G 602-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 602-22510 General Obligation Bonds Pa	(\$748,195.00)	\$0.00	\$0.00	\$21,234.00	\$21,234.00	(\$748,195.00)
G 602-22550 Premium on Bonds Payable	(\$13,871.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,871.00)
<b>Total Liability</b>	(\$800,759.88)	\$0.00	\$0.00	\$42,587.00	\$23,748.00	(\$781,920.88)
<b>Equity</b>						
G 602-25300 Unreserved Fund Balance	(\$1,786,267.80)	\$30,369.21	\$74,704.54	\$471,261.09	\$441,310.50	(\$1,756,317.21)
<b>Total Equity</b>	(\$1,786,267.80)	\$30,369.21	\$74,704.54	\$471,261.09	\$441,310.50	(\$1,756,317.21)
<b>Total 602 SEWER FUND</b>	\$0.00	\$105,073.75	\$105,073.75	\$916,475.59	\$916,475.59	\$0.00

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FUND 603 STREET LIGHT FUND	October 2016					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 603-10100 Cash	\$48,145.86	\$11,636.48	\$4,245.72	\$77,552.35	\$48,638.06	\$77,060.15
G 603-10401 Northland Securities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-10406 Smith Barney	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-11500 Accounts Receivable	\$16,432.47	\$0.00	\$0.00	\$0.00	\$852.00	\$15,580.47
G 603-12200 Special Assess Rec-Delinque	(\$0.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.24)
G 603-15500 Prepaid Items	\$87.00	\$0.00	\$0.00	\$0.00	\$87.00	\$0.00
<b>Total Asset</b>	\$64,665.09	\$11,636.48	\$4,245.72	\$77,552.35	\$49,577.06	\$92,640.38
<b>Liability</b>						
G 603-20200 Accounts Payable	(\$3,480.24)	\$0.00	\$0.00	\$3,480.00	\$0.00	(\$0.24)
G 603-20700 Due to Other Funds	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
G 603-21600 Accrued Wages & Salaries P	(\$245.00)	\$0.00	\$0.00	\$245.00	\$0.00	\$0.00
G 603-21703 FICA Tax Withholding	(\$15.00)	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00
G 603-21704 PERA	(\$18.00)	\$0.00	\$0.00	\$18.00	\$0.00	\$0.00
G 603-21709 Medicare	(\$4.00)	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00
<b>Total Liability</b>	(\$3,762.72)	\$0.00	\$0.00	\$3,762.00	\$0.00	(\$0.72)
<b>Equity</b>						
G 603-25300 Unreserved Fund Balance	(\$60,902.37)	\$4,245.72	\$11,636.48	\$49,577.06	\$81,314.35	(\$92,639.66)
<b>Total Equity</b>	(\$60,902.37)	\$4,245.72	\$11,636.48	\$49,577.06	\$81,314.35	(\$92,639.66)
<b>Total 603 STREET LIGHT FUND</b>	\$0.00	\$15,882.20	\$15,882.20	\$130,891.41	\$130,891.41	\$0.00

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FUND 604 STORM WATER FUND	October 2016					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 604-10100 Cash	\$33,819.91	\$12,408.18	\$1,115.31	\$82,088.80	\$35,296.42	\$80,612.29
G 604-10401 Northland Securities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-10402 CDARS/Central Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-11500 Accounts Receivable	\$12,996.80	\$0.00	\$0.00	\$0.00	\$4,284.00	\$8,712.80
G 604-12100 SA Recievable -Current	\$1,623.93	\$0.00	\$0.00	\$31,448.00	\$64,520.00	(\$31,448.07)
G 604-12200 Special Assess Rec-Delinque	\$3,328.00	\$0.00	\$0.00	\$28,120.00	\$0.00	\$31,448.00
G 604-12300 Special Assess Rec-Deferred	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-15500 Prepaid Items	\$160.00	\$0.00	\$0.00	\$0.00	\$160.00	\$0.00
G 604-16400 Equipment	\$191,491.00	\$0.00	\$0.00	\$0.00	\$0.00	\$191,491.00
G 604-16410 Accumulated dep. Equip.	(\$1,596.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,596.00)
G 604-16500 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	\$241,823.64	\$12,408.18	\$1,115.31	\$141,656.80	\$104,260.42	\$279,220.02
<b>Liability</b>						
G 604-20200 Accounts Payable	(\$220.00)	\$0.00	\$0.00	\$220.00	\$0.00	\$0.00
G 604-20700 Due to Other Funds	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
G 604-21500 Accrued Interest Payable	(\$2,389.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,389.00)
G 604-21600 Accrued Wages & Salaries P	(\$362.00)	\$0.00	\$0.00	\$362.00	\$0.00	\$0.00
G 604-21703 FICA Tax Withholding	(\$22.00)	\$0.00	\$0.00	\$22.00	\$0.00	\$0.00
G 604-21704 PERA	(\$27.00)	\$0.00	\$0.00	\$27.00	\$0.00	\$0.00
G 604-21709 Medicare	(\$5.00)	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00
G 604-22510 General Obligation Bonds Pa	(\$188,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$188,000.00)
G 604-22550 Premium on Bonds Payable	(\$7,067.00)	\$0.00	\$0.00	\$7,590.00	\$7,590.00	(\$7,067.00)
<b>Total Liability</b>	(\$198,091.81)	\$0.00	\$0.00	\$8,226.00	\$7,590.00	(\$197,455.81)
<b>Equity</b>						
G 604-25300 Unreserved Fund Balance	(\$43,731.83)	\$1,115.31	\$12,408.18	\$83,730.42	\$121,762.80	(\$81,764.21)
<b>Total Equity</b>	(\$43,731.83)	\$1,115.31	\$12,408.18	\$83,730.42	\$121,762.80	(\$81,764.21)
<b>Total 604 STORM WATER FUND</b>	\$0.00	\$13,523.49	\$13,523.49	\$233,613.22	\$233,613.22	\$0.00
<b>Report Total</b>	\$0.00	\$458,738.93	\$458,738.93	\$13,945,071.89	\$13,945,071.89	\$0.00

**MINNESOTA LAWFUL GAMBLING**  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**  
 Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.  
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: CAPITAL CITY STRUTTERS - NWTTF Previous Gambling Permit Number: X-04925

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 6532 81st St S

City: COTTAGE GROVE State: MN Zip: 55016 County: WASHINGTON

Name of Chief Executive Officer (CEO): JAMES PEIFFER

Daytime Phone: 651-459-5772 Email: JCAPE@MSTL.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767  
*ON FILE*

IRS income tax exemption (501(c)) letter in your organization's name  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): TINDOC'S RESTAURANT

Address (do not use P.O. box): 396 21st St

City or Township: NEWPORT Zip: 55055 County: WASHINGTON

Date(s) of activity (for raffles, indicate the date of the drawing): 1-17-17

Check each type of gambling activity that your organization will conduct:

Bingo\*  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

Raffle (total value of raffle prizes awarded for the calendar year: \$0 - FOR 2017)

\* Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on Distributors under List of Licenses, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: James Peiffer Date: \_\_\_\_\_  
(Signature must be CEO's signature, designee may not sign)

Print Name: JAMES PEIFFER

**REQUIREMENTS**

- Complete a separate application for:
- all gambling conducted on two or more consecutive days, or
  - all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status, and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**RESOLUTION NO. 2016-47**

**A RESOLUTION ACCEPTING DONATIONS FOR THE PERIOD OF JULY 19 - NOVEMBER 14, 2016**

**WHEREAS**, The City of Newport, Minnesota is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

**WHEREAS**, The following persons and entities have offered to contribute the items set forth below to the City:

<b>Individual/Business</b>	<b>Donated Item</b>	<b>Donated Amount</b>	<b>Donated Date</b>
Northern Tier Energy	Monetary - Pioneer Day	\$1,065	08/17/2016
South Suburban Rental	Monetary - Pioneer Day	\$500	08/22/2016
Amy Kelley	Books for the Library and Community Center	Estimated - \$150	10/30/2016

**WHEREAS**, The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED**, That the Newport City Council hereby accepts the above donations and directs staff to write a letter of appreciation to each donor.

Adopted this 17th day of November, 2016, by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:

Geraghty	_____
Ingemann	_____
Sumner	_____
Rahm	_____
Lund	_____

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Deb Hill, City Administrator

**CITY OF NEWPORT  
SUMMARY OF AMENDMENTS TO ZONING ORDINANCE**

**THIS SUMMARY HAS BEEN PREPARED FOR  
PUBLICATION PURSUANT TO M.S. §412.191, Subd. 4**

**TITLE**

AN ORDINANCE AMENDING SECTIONS 1330 (GENERAL DISTRICT REGULATIONS) AND 1350 (NON-RESIDENTIAL DISTRICTS) OF THE ZONING ORDINANCE OF THE CITY OF NEWPORT

**SUMMARY**

This ordinance amends Section 1330 (General District Regulations) of the City's Zoning Ordinance as adopted by Ordinance on June 6, 2002 and subsequently amended, which contains the following sections:

1330.01DISTRICT CLASSIFICATION  
1330.02ZONING MAP  
1330.03BOUNDARY LINES  
1330.04USES  
1330.05PERFORMANCE STANDARDS  
1330.06OFF-STREET PARKING AND DRIVEWAYS; and

This ordinance amends Section 1350 (Non-residential Districts) of the City's Zoning Ordinance as adopted by Ordinance on June 6, 2002 and subsequently amended, which contains the following sections:

1350.01SCOPE  
1350.02-.14 SPECIFIC INTENT OF ZONING DISTRICTS  
1350.15DIMENSIONAL REQUIREMENTS  
1350.16USES IN THE NON-RESIDENTIAL DISTRICTS  
1350.17-.18 ADMINISTRATIVE PROCEDURES  
1350.19PERFORMANCE STANDARDS IN NON-RESIDENTIAL DISTRICTS  
1350.20ADDITIONAL PERFORMANCE STANDARDS FOR THE MX-3 DISTRICT

**PURPOSE AND INTENT**

The ordinance is adopted for the following purposes:

1. Create a new MX-5 (Mixed-Use Buffer) District;
2. Amend the Zoning Map to include the MX-5 District;
3. Adopt dimensional standards and performance standards for the MX-5 District; and
4. Identify the uses permitted and not permitted in the MX-5 District.

**COMPLIANCE AND ENFORCEMENT**

No land shall be altered, divided, used, developed or redeveloped in a manner that does not comply with the provisions of the amended Zoning Ordinance. If any alteration, division, use, development or redevelopment occurs in violation of the Zoning Ordinance, the Zoning Administrator may, in addition to other remedies, institute any proper criminal action or proceedings in the name of the City of Newport, and hereby shall have the powers of a police officer to prevent such unlawful alteration, division, use, development or redevelopment; to restrain or correct such violations; to prevent occupancy of said property; or to prevent any illegal act, conduct business or use in or about said premises. Any person who violates a provision of the Zoning Ordinance is guilty of a misdemeanor and, upon conviction thereof, shall be fined or penalized not more than the maximum levels established by the State of Minnesota for misdemeanor offenses.

**AVAILABILITY OF FULL TEXT**

A printed copy of the entire ordinance and the ordinance amendments is available for inspection by any person during the City's regular office hours. The Zoning Ordinance is also available on the City of Newport web site, [www.ci.newport.mn.us](http://www.ci.newport.mn.us).

Ordinance adopted and summary approved for publication by the City Council of the City of Newport, this 3rd day of November, 2016.

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Tim Gerarghty, Mayor

ATTEST:

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Deb Hill, Administrator/Clerk



**EHLERS**  
LEADERS IN PUBLIC FINANCE

November 17, 2016

## Pre-Sale Report for

City of Newport, Minnesota

\$1,365,000 General Obligation Improvement Bonds  
Series 2016A



**Prepared by:**

Jason Aarsvold, CIPMA  
Municipal Advisor

And

Stacie Kvilvang, CIPMA  
Senior Municipal Advisor/Director



## Executive Summary of Proposed Debt

Proposed Issue:	\$1,365,000 General Obligation Improvement Bonds Series 2016A
Purposes:	<p>The proposed issue includes financing for the 2017 road and utility reconstruction projects in the City.</p> <p>It is the intent of the City to levy approximately \$285,450 in special assessments against benefitting property owners in 2016 for collection in years 2017 through 2031, at 1.5% above the True Interest Cost (TIC) of the Bonds. The City anticipates receiving approximately \$42,818 (15%) in prepayments on the special assessments from the project this year.</p> <p>The improvement portion of the Bonds has been reduced by the aforementioned prepayment amounts. The utility portion of the projects debt service will be paid from the Sanitary Sewer fund (29%), Water Fund (22%) and Storm Sewer Fund (11%). Remaining debt service will be paid from a tax levy. Attached to this report is a schedule of annual debt service costs and the specific revenues available in each fiscal year to pay the debt.</p>
Authority:	<p>The Bonds are being issued pursuant to Minnesota Statutes, Chapter(s):</p> <ul style="list-style-type: none"> <li>• 429</li> <li>• 475</li> </ul> <p>Because the City is assessing at least 20% of the project costs, the Bonds can be a general obligation without a referendum and will not count against the City's debt limit.</p> <p>The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.</p>
Term/Call Feature:	<p>The Bonds are being issued for a 16-year term. Principal on the Bonds will be due on February 1 in the years 2018 through 2032. Interest is payable every six months beginning August 1, 2017.</p> <p>The Bonds maturing on and after February 1, 2027 will be subject to prepayment at the discretion of the City on February 1, 2026 or any date thereafter.</p>
Bank Qualification:	<p>Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.</p>



<p>Rating:</p>	<p>The City's most recent bond issues were rated AA by Standard &amp; Poor's. The City will request a new rating for the Bonds.</p> <p>If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.</p>
<p>Basis for Recommendation:</p>	<p>Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of tax-exempt general obligation bonds as a suitable financing option for the following reasons:</p> <ul style="list-style-type: none"> <li>- The issuance is a viable option available to finance these types of projects under State law and federal regulations.</li> <li>- The issuance is in accordance with the City's past practices to finance these types of projects with this type of debt issue.</li> <li>- This option is the most overall cost effective debt option that still maintains future flexibility for the repayment of debt.</li> </ul>
<p>Method of Sale/Placement:</p>	<p>In order to obtain the lowest interest cost to the City, we will competitively bid the purchase of the Bonds from local and national underwriters/banks.</p> <p>We have included an allowance for discount bidding equal to 1.20000% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.</p> <p>If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount.</p> <p><b>Premium Bids:</b> Under current market conditions, most investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium."</p> <p>The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a \$2,000,000 offering may receive bids that result in proceeds of \$2,040,000 to \$2,200,000.</p> <p>For this issue of Bonds we have been directed to use the premium to reduce the size of the issue. The adjustments may slightly change the true interest cost of the original bid, either up or down.</p> <p>You have the choice to limit the amount of premium in the bid specifications. This may result in fewer bids, but it may also eliminate large adjustments on the day of sale and other uncertainties.</p>



Review of Existing Debt:	<p>We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.</p>
Continuing Disclosure:	<p>Because the City has less than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide its Audited Financial Statements annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.</p>
Arbitrage Monitoring:	<p>Because the Bonds are tax-exempt obligations/tax credit obligations, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Nonarbitrage Certificate prepared by your Bond Attorney and provided at closing. You have retained Ehlers to assist you with compliance with these rules.</p>
Risk Factors:	<p><b>Special Assessments:</b> We have assumed 15% in pre-paid special assessments and we have assumed that the remaining assessments will be levied as projected. If the City receives a significant amount of pre-paid assessments above this amount, it may need to increase the levy portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.</p>
Other Service Providers:	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p><b>Bond Attorney:</b> Briggs and Morgan, Professional Association</p> <p><b>Paying Agent:</b> Bond Trust Services Corporation</p>



	<b>Rating Agency:</b> Standard & Poor's Global Ratings (S&P)
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This presale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.



## Proposed Debt Issuance Schedule

Pre-Sale Review by City Council:	November 17, 2016
Distribute Official Statement:	Week of November 28, 2016
Conference with Rating Agency:	Week of December 5, 2016
City Council Meeting to Award Sale of the Bonds:	December 15, 2016
Estimated Closing Date:	December 29, 2016

### Attachments

Sources and Uses of Funds

Proposed Debt Service Schedule

Resolution Authorizing Ehlers to Proceed With Bond Sale

### Ehlers Contacts

Municipal Advisors:	Jason Aarsvold	(651) 697-8512
	Stacie Kvilvang	(651) 697-8506
Disclosure Coordinator:	Meghan Lindblom	(651) 697-8549
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the City Council at their home address or e-mailed for review prior to the sale date.



# City of Newport, Minnesota

\$1,365,000 General Obligation Improvement Bonds, Series 2016A

Issue Summary

Assumes BQ "AA" rates plus 15bps

## Total Issue Sources And Uses

Dated 12/30/2016 | Delivered 12/30/2016

	Streets	Sanitary Sewer	Watermain	Stormsewer	Issue Summary
<b>Sources Of Funds</b>					
Par Amount of Bonds	\$495,000.00	\$415,000.00	\$305,000.00	\$150,000.00	\$1,365,000.00
Prepaid Assessments	42,817.50	-	-	-	42,817.50
<b>Total Sources</b>	<b>\$537,817.50</b>	<b>\$415,000.00</b>	<b>\$305,000.00</b>	<b>\$150,000.00</b>	<b>\$1,407,817.50</b>
<b>Uses Of Funds</b>					
Total Underwriter's Discount (1.200%)	5,940.00	4,980.00	3,660.00	1,800.00	16,380.00
Costs of Issuance	13,780.21	11,553.12	8,490.84	4,175.83	38,000.00
Deposit to Project Construction Fund	513,500.00	398,385.00	293,800.00	145,600.00	1,351,285.00
Rounding Amount	4,597.29	81.88	(950.84)	(1,575.83)	2,152.50
<b>Total Uses</b>	<b>\$537,817.50</b>	<b>\$415,000.00</b>	<b>\$305,000.00</b>	<b>\$150,000.00</b>	<b>\$1,407,817.50</b>



# City of Newport, Minnesota

## \$1,365,000 General Obligation Improvement Bonds, Series 2016A

### Issue Summary

Assumes BQ "AA" rates plus 15bps

### Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+	Fiscal Total
12/30/2016	-	-	-	-	-
08/01/2017	-	-	13,484.95	13,484.95	-
02/01/2018	95,000.00	1.050%	11,503.75	106,503.75	119,988.70
08/01/2018	-	-	11,005.00	11,005.00	-
02/01/2019	95,000.00	1.150%	11,005.00	106,005.00	117,010.00
08/01/2019	-	-	10,458.75	10,458.75	-
02/01/2020	95,000.00	1.250%	10,458.75	105,458.75	115,917.50
08/01/2020	-	-	9,865.00	9,865.00	-
02/01/2021	95,000.00	1.300%	9,865.00	104,865.00	114,730.00
08/01/2021	-	-	9,247.50	9,247.50	-
02/01/2022	95,000.00	1.400%	9,247.50	104,247.50	113,495.00
08/01/2022	-	-	8,582.50	8,582.50	-
02/01/2023	95,000.00	1.500%	8,582.50	103,582.50	112,165.00
08/01/2023	-	-	7,870.00	7,870.00	-
02/01/2024	95,000.00	1.600%	7,870.00	102,870.00	110,740.00
08/01/2024	-	-	7,110.00	7,110.00	-
02/01/2025	100,000.00	1.700%	7,110.00	107,110.00	114,220.00
08/01/2025	-	-	6,260.00	6,260.00	-
02/01/2026	100,000.00	1.800%	6,260.00	106,260.00	112,520.00
08/01/2026	-	-	5,360.00	5,360.00	-
02/01/2027	100,000.00	1.900%	5,360.00	105,360.00	110,720.00
08/01/2027	-	-	4,410.00	4,410.00	-
02/01/2028	75,000.00	2.000%	4,410.00	79,410.00	83,820.00
08/01/2028	-	-	3,660.00	3,660.00	-
02/01/2029	80,000.00	2.100%	3,660.00	83,660.00	87,320.00
08/01/2029	-	-	2,820.00	2,820.00	-
02/01/2030	80,000.00	2.200%	2,820.00	82,820.00	85,640.00
08/01/2030	-	-	1,940.00	1,940.00	-
02/01/2031	80,000.00	2.300%	1,940.00	81,940.00	83,880.00
08/01/2031	-	-	1,020.00	1,020.00	-
02/01/2032	85,000.00	2.400%	1,020.00	86,020.00	87,040.00
<b>Total</b>	<b>\$1,365,000.00</b>	<b>-</b>	<b>\$204,206.20</b>	<b>\$1,569,206.20</b>	<b>-</b>

### Yield Statistics

Bond Year Dollars	\$10,697.54
Average Life	7.837 Years
Average Coupon	1.9089077%
Net Interest Cost (NIC)	2.0620270%
True Interest Cost (TIC)	2.0657612%
Bond Yield for Arbitrage Purposes	1.8964793%
All Inclusive Cost (AIC)	2.4699255%

### IRS Form 8038

Net Interest Cost	1.9089077%
Weighted Average Maturity	7.837 Years



# City of Newport, Minnesota

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\$1,365,000 General Obligation Improvement Bonds, Series 2016A

Issue Summary

Assumes BQ "AA" rates plus 15bps

## Detail Costs Of Issuance

---

Dated 12/30/2016 | Delivered 12/30/2016

### COSTS OF ISSUANCE DETAIL

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Municipal Advisor	\$19,000.00
Bond Counsel	\$8,500.00
Rating Agency Fee (S&P)	\$9,500.00
Miscellaneous	\$1,000.00
<b>TOTAL</b>	<b>\$38,000.00</b>

# City of Newport, Minnesota

\$1,365,000 General Obligation Improvement Bonds, Series 2016A

Issue Summary

Assumes BQ "AA" rates plus 15bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Assessments	Sanitary Sewer Revenue	Watermain Revenue	Stormsewer Revenue	Levy/(Surplus)
02/01/2017	-	-	-	-	-	-	-	-	-	-
02/01/2018	95,000.00	1.050%	24,988.70	119,988.70	125,988.14	32,755.39	34,498.07	26,987.18	13,425.17	18,322.32
02/01/2019	95,000.00	1.150%	22,010.00	117,010.00	122,860.50	31,906.17	33,568.50	26,292.00	13,083.00	18,010.83
02/01/2020	95,000.00	1.250%	20,917.50	115,917.50	121,713.38	31,056.97	33,266.63	26,050.50	12,962.25	18,377.03
02/01/2021	95,000.00	1.300%	19,730.00	114,730.00	120,466.50	30,207.75	32,938.50	25,788.00	12,831.00	18,701.25
02/01/2022	95,000.00	1.400%	18,495.00	113,495.00	119,169.75	29,358.53	32,597.25	25,515.00	12,694.50	19,004.47
02/01/2023	95,000.00	1.500%	17,165.00	112,165.00	117,773.25	28,509.31	32,229.75	25,221.00	12,547.50	19,265.69
02/01/2024	95,000.00	1.600%	15,740.00	110,740.00	116,277.00	27,660.11	31,836.00	24,906.00	12,390.00	19,484.89
02/01/2025	100,000.00	1.700%	14,220.00	114,220.00	119,931.00	26,810.89	36,666.00	24,570.00	12,222.00	19,662.11
02/01/2026	100,000.00	1.800%	12,520.00	112,520.00	118,146.00	25,961.67	36,130.50	24,213.00	12,043.50	19,797.33
02/01/2027	100,000.00	1.900%	10,720.00	110,720.00	116,256.00	25,112.47	35,563.50	23,835.00	11,854.50	19,890.53
02/01/2028	75,000.00	2.000%	8,820.00	83,820.00	88,011.00	-	34,965.00	23,436.00	11,655.00	17,955.00
02/01/2029	80,000.00	2.100%	7,320.00	87,320.00	91,686.00	-	34,335.00	23,016.00	11,445.00	22,890.00
02/01/2030	80,000.00	2.200%	5,640.00	85,640.00	89,922.00	-	33,673.50	22,575.00	11,224.50	22,449.00
02/01/2031	80,000.00	2.300%	3,880.00	83,880.00	88,074.00	-	32,980.50	22,113.00	10,993.50	21,987.00
02/01/2032	85,000.00	2.400%	2,040.00	87,040.00	91,392.00	-	32,256.00	26,880.00	10,752.00	21,504.00
<b>Total</b>	<b>\$1,365,000.00</b>	<b>-</b>	<b>\$204,206.20</b>	<b>\$1,569,206.20</b>	<b>\$1,647,666.51</b>	<b>\$289,339.26</b>	<b>\$507,504.69</b>	<b>\$371,397.68</b>	<b>\$182,123.42</b>	<b>\$297,301.45</b>

## Significant Dates

Dated	12/30/2016
First Coupon Date	8/01/2017

## Yield Statistics

Bond Year Dollars	\$10,697.54
Average Life	7.837 Years
Average Coupon	1.9089077%
Net Interest Cost (NIC)	2.0620270%
True Interest Cost (TIC)	2.0657612%
Bond Yield for Arbitrage Purposes	1.8964793%
All Inclusive Cost (AIC)	2.4699255%

**RESOLUTION NO. 2016-48**

**Resolution Providing for the Sale of \$1,365,000 General Obligation Improvement Bonds Series 2016A**

**WHEREAS**, the City Council of the City of Newport, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$1,365,000 General Obligation Improvement Bonds Series 2016A (the "Bonds"), to finance the 2017 street improvement projects in the City; and

**WHEREAS**, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Newport, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 5:30 p.m. on December 15, 2016, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Adopted this 17th day of November, 2016, by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Deb Hill, City Administrator



# Memo

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**To:** Honorable Mayor and City Council Member  
Ms. Deb Hill, City Administrator

**From:** Jon Herdegen, P.E. – City Engineer

**Subject:** Engineer's Report

**Date:** November 11, 2016 – For the November 17<sup>th</sup> Council Meeting

---

## 2017 Street Improvements

At the Nov. 3<sup>rd</sup> Council Meeting, we discussed some design constraints regarding the reconstruction of 11<sup>th</sup> St. between 5<sup>th</sup> Ave. and 7<sup>th</sup> Ave. Enclosed for Council reference is a preliminary design layout for 11<sup>th</sup> St. for reference and discussion. As discussed, the right-of-way width on 11<sup>th</sup> St. varies from 25 feet to less than 22 feet in some areas. The width of the standard City street section is 32 feet (face of curb to face of curb). Unless the City wishes to acquire additional right-of-way, the typical road section cannot be implemented at this location. The layout shown illustrates a one-way street section with a 12-foot driving lane and 8-foot shoulder/parking lane totaling 20 feet. A 40-foot cul-de-sac has been added to the intersection of 5<sup>th</sup> Avenue to allow for vehicles to turn around. The construction of this cul-de-sac will require the use of a portion of the City-owned lot at the northeast corner of the intersection.

Before we continue with our design, we would like to get Council concurrence that this design alternative is acceptable. The direction of the one-way has not been determined at this time nor will it have a large affect to the design moving forward. We will work with Public Works to ensure that the ultimate design works from a maintenance perspective.

## Fishing Pier

It was our intention to provide a preliminary plan for Council review and consideration for the meeting this evening. Unfortunately, we are still working to balance the accessibility of the pier, with the necessary grading improvements to 6<sup>th</sup> Avenue. We have been working with some pier manufacturers and installers in an effort to find a cost-effective balance. We plan to have a few design concepts prepared by next week to review with Councilmember Lund and City Staff. We sincerely apologize for the delay.

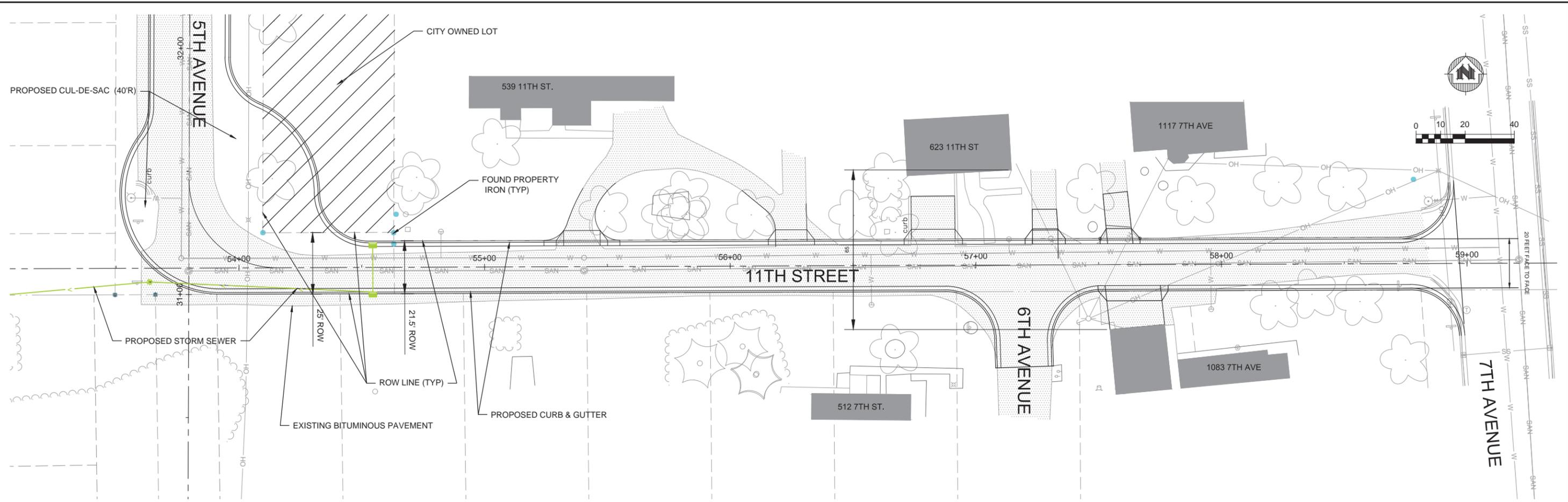
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### Offices in Illinois, Iowa, Minnesota, and Wisconsin

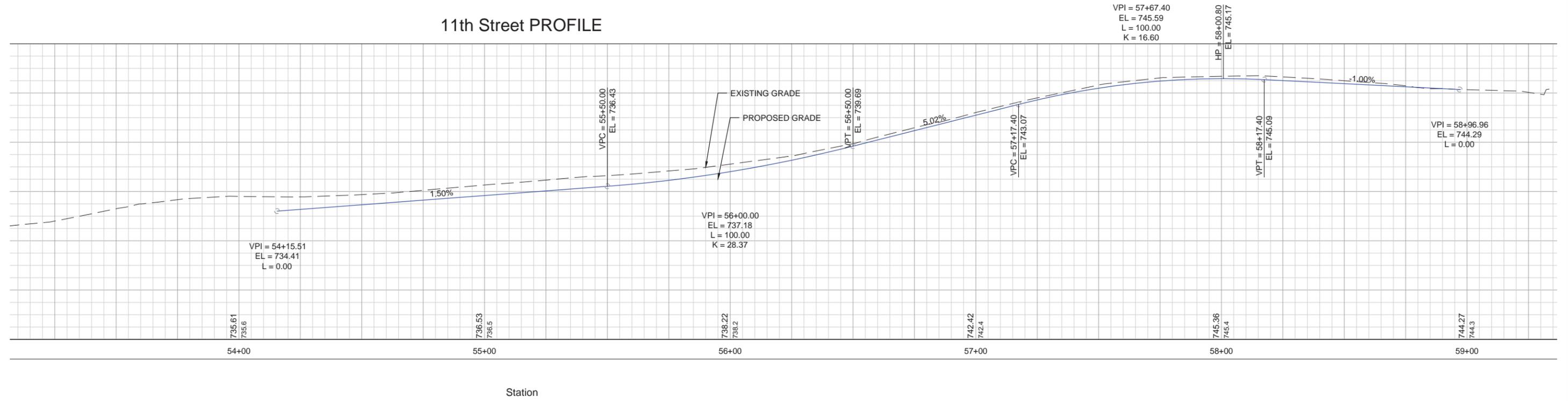
60 Plato Blvd. East, Suite 140, St. Paul, MN 55107-1835  
(612) 548-3132 (866) 452-9454

FAX: (763) 786-4574 WEB ADDRESS: [www.msa-ps.com](http://www.msa-ps.com)

Page 1 of 1



11th Street PROFILE



PROJECT NO.:	PROJECT NO.	SCALE: AS SHOWN	NO.	DATE	REVISION	BY	I HEREBY CERTIFY THAT THIS PLAN, REPORT, OR SPECIFICATION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.	DATE	REGNO	PROJECT NAME CLIENT NAME LOCATION	ANSI D MN	FILE NO.
PROJECT DATE:	DRAWN BY:	INIT						Date	License No.			PROJECT NO.
F.B.:	CHECKED BY:	INIT						ENGINEER				SHEET



444 Cedar Street, Suite 1500  
Saint Paul, MN 55101  
651.292.4400  
tkda.com

## Memorandum

<b>To:</b>	Newport City Council	<b>Reference:</b>	Extension of Development Moratorium—Ordinance Adoption
<b>Copies To:</b>	Deb Hill, City Administrator		
	Renee Eisenbeisz, Assistant to the City Administrator		
	Bruce Hanson, Public Works Director		
	Jon Herdegen, City Engineer		
<b>From:</b>	Sherri Buss, RLA AICP, City Planner	<b>Project No.:</b>	16021.000
<b>Date:</b>	November 14, 2016	<b>Routing:</b>	

The City Council placed a one-year moratorium on subdivision approval and rezoning over the 160-acre Proposed Utility Service Area near Catherine Drive on December 17, 2015. The moratorium provided time for the City to complete planning for extending sewer and water services to the area, discussions with the City of Woodbury, and financial analysis of the utilities extension.

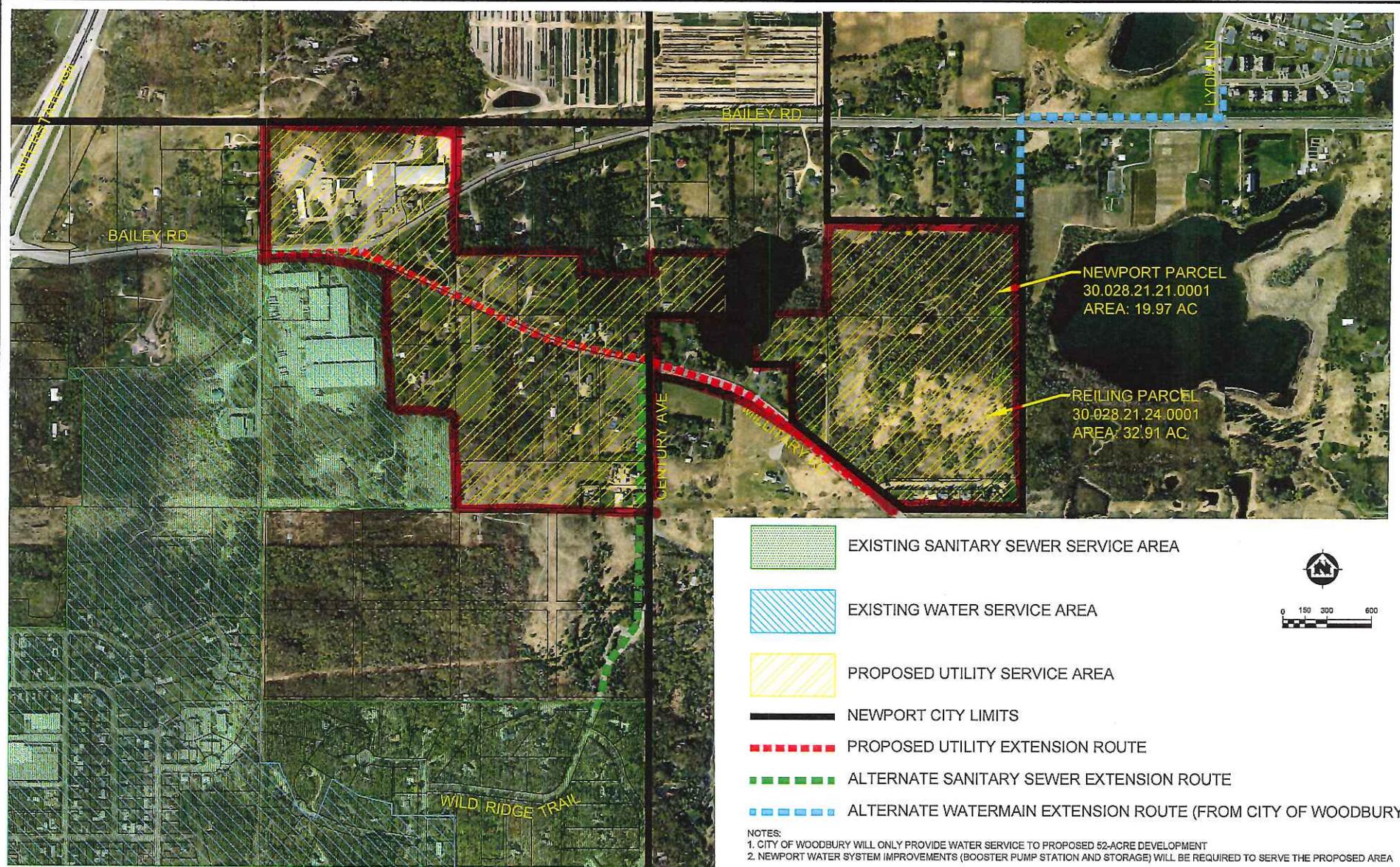
The Council has decided to move forward with extending municipal services to the Proposed Utility Service Area. The City needs to extend the moratorium to permit the following:

- Determination of proposed zoning districts and standards for the area
- Metro Council approval of a Comprehensive Plan Amendment for the extension of services and rezoning of the area
- Continuing work with the City of Woodbury on utility service for the area.

The maximum extension permitted by statute is 120 days. The City will need to work quickly to complete the tasks identified within that time frame.

### Request for Council Action

Staff request that the Council approve the attached ordinance that would extend the development moratorium in the Proposed Utility Service Area for 120 days, to April 17, 2017.



PROJECT NO.:	SCALE: AS SHOWN	NO.:	DATE:	REVISION:	BY:
PROJECT DATE:	DRAWN BY:				
P.R.:	CHECKED BY:				
PLOT DATE: 1/26/12, P:\103026\1031\0410\1010318000 - General\Utility\Alternatives.dwg					

I HEREBY CERTIFY THAT THIS PLAN, REPORT, OR SPECIFICATION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Date: \_\_\_\_\_ License No. \_\_\_\_\_

**MSA**  
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UTILITY EXTENSION  
CATHERINE DRIVE  
NEWPORT, MN

UTILITY SERVICE AREAS

**CITY OF NEWPORT  
ORDINANCE 2016-10**

**AN ORDINANCE EXTENDING AN INTERIM ORDINANCE PROHIBITING PRELIMINARY OR FINAL APPROVALS OF SUBDIVISIONS, ZONING (CUP/VARIANCE) APPROVALS, OR PUD APPROVALS WITHIN A PORTION OF THE CITY'S RESIDENTIAL ESTATES (RE) ZONING DISTRICT.**

THE CITY COUNCIL OF THE CITY OF NEWPORT, MINNESOTA, HEREBY ORDAINS THAT:

**SECTION 1. Statement of Policy, Findings, and Purpose.** In December, 2015, the City Council adopted an Interim Ordinance to establish a moratorium on development in a portion of the City's Residential Estates (RE) Zoning District called the Proposed Utility Service Area, shown on the attached map and on file in the City offices. The moratorium was authorized for a period of one (1) year beginning on December 17, 2015.

The moratorium permitted the City Engineer to study the potential options and costs to extend municipal sewer and water services into the Proposed Utility Services Area, hold meetings with the City of Woodbury to discuss options for extension of municipal services from and through that City, and to allow the City to consider options for zoning changes in the area to be consistent with the extension of sewer and water services. The extension of municipal services could provide benefits to landowners for new development of properties in the Area, and services to parcels that currently rely on on-site septic systems and wells to address environmental concerns.

The City Council has reviewed the Engineer's findings, and has determined that it will extend sewer and water services to serve the Proposed Utility Services Area. However, the City has not yet adopted the new zoning districts and standards for the area, completed work with the City of Woodbury needed for sewer and water service extension, and needs to apply for and obtain Metropolitan Council approval of a Comprehensive Plan Amendment for the new zoning and municipal services for the Proposed Utility Service Area.

**SECTION 2. Extension of Moratorium.** Because the City has not completed the rezoning of the Proposed Utility Services Area, the necessary work with the City of Woodbury to plan for the sewer extension, and obtained Metropolitan Council approval for a Comprehensive Plan Amendment for rezoning and extension of municipal services, the City hereby extends the moratorium established in Section 1372.01 for the Residential Estates (RE) District for one hundred and twenty (120) days to April 17, 2017.

**SECTION 3. Publication.** The Ordinance shall be published in the South Washington County Bulletin and shall be effective immediately upon publication.

The foregoing Ordinance was moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_.

The following Councilmembers voted in the affirmative:

The following Councilmembers voted in the negative:

**Effective Date**

This Ordinance becomes effective upon its passage and publication according to law.

Adopted by the City Council of the City of Newport, Minnesota on the 17th day of November, 2016.

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Attest: \_\_\_\_\_  
Deb Hill, City Administrator



444 Cedar Street, Suite 1500  
Saint Paul, MN 55101  
651.292.4400  
tkda.com

## Memorandum

<b>To:</b>	Newport City Council	<b>Reference:</b>	St. Paul Park Refining Rezoning Request and Ordinance Amendment
<hr/>		<hr/>	
<b>Copies To:</b>	Deb Hill, City Administrator	<b>Project No.:</b>	16020.007
<hr/>		<hr/>	
Renee Eisenbeiz, Assistant to the City Administrator			
<hr/>			
Jason Akey, St. Paul Park Refining Co. LLC			
<hr/>			
<b>From:</b>	Sherri Buss, RLA, AICP, Planner	<b>Routing:</b>	
<hr/>		<hr/>	
<b>Date:</b>	November 14, 2016	<hr/>	
<hr/>		<hr/>	

**SUBJECT:** St. Paul Park Refining Co. Request for Ordinance Amendment to include Offices as a permitted use in the I-1 Zoning District and for Rezoning a Parcel from from I-S to I-1

**MEETING DATE:** November 17, 2016

**LOCATION:** 101 7<sup>th</sup> Avenue

**APPLICANT:** St. Paul Park Refining Co. LLC  
c/o Jason Akey  
301 St. Paul Park Road  
St. Paul Park, MN 55071

**CURRENT ZONING:** I-S (Industrial Storage)

**60-DAY PERIOD:** December 15, 2016

**ITEMS REVIEWED:** Application form and attachments received October 17, 2016

### BRIEF DESCRIPTION OF THE REQUEST

The applicant is requesting a rezoning of one parcel from I-S (Industrial Storage) to I-1 (Light Industrial). St. Paul Park Refining has purchased this property, and wants to convert the future use of the building to Warehousing and Office uses. These uses are not permitted in the I-S

District. The Warehouse use is permitted in the I-1 District, and Offices uses are currently occurring as accessory uses in the I-1 District.

## **BACKGROUND**

The subject property includes one parcel that is 1.75 acres in size. The parcel is located on 7<sup>th</sup> Avenue at the City's southern boundary with St. Paul Park. The Refinery recently purchased the property, and plans to convert the existing building to office and warehouse uses in the future.

Office and warehouse uses are not permitted in the I-S District. Warehouse uses are permitted in the I-1 District and in Business Districts in Newport. Office uses currently exist in some of the businesses in the I-1 District as accessory uses. These office uses were established prior to adoption of the current Zoning Ordinance.

The applicant has requested that the City amend the uses permitted in the I-1 district to permit Office uses, and then rezone the property at 101 7<sup>th</sup> Avenue to I-1 so that Warehouse and Office uses will be permitted on the parcel..

The parcel proposed for rezoning is between an existing I-1 District to the east and the I-S District to the west. Adjacent parcels to the south in St. Paul Park are zoned I-2 General Industrial. The building on the parcel in Newport extends onto an adjacent parcel in St. Paul Park, as noted on the attached aerial photo.

## **EVALUATION OF THE REQUEST**

### **Zoning Ordinance Amendment**

The applicant is requesting that the City amend the I-1 District use list to permit Office uses in that district. The proposed amendment is attached. Office uses are currently occurring in this district (for example, at Newport Cold Storage). Office uses are generally compatible with the other uses in the district, and are often a part of a Warehouse use.

Office uses are consistent with the purposes of the I-1 District as described in the Zoning Ordinance: "such uses are non-polluting, not excessively noise or dirty, limited traffic producers, and do not produce hazardous wastes as by-products."

The Planner has provided a draft ordinance amendment to include Office uses as permitted uses in the I-1 District. The Planning Commission should discuss whether the office use should be permitted as a primary or accessory use, and if any performance standards are needed for this use. The Planner suggests that the existing setback, lot coverage, building height and General Performance Standards in Section 1330 seem sufficient to regulate Office uses in the I-1 District.

### **Rezoning Request**

Rezoning requests are evaluated based on the following criteria:

- Existing and proposed land uses on and around the site



- How the proposed zoning would fit in with the general zoning pattern of the neighborhood and city
- The conservation of property values
- Advantages to the entire City
- No change shall be recommended unless it is in the interest of public health, safety and welfare, and is compatible with the comprehensive plan.

The next sections include the staff evaluation of the proposed rezoning based on the criteria in the ordinance listed above. A draft map showing the proposed zoning change and adjacent districts is attached.

#### Existing and proposed land uses on and around the site

The existing uses on the site include industrial storage. The uses on adjacent parcels are industrial uses, and the adjacent parcels are zoning for industrial use in both Newport and St. Paul Park.

The applicant proposes that future uses on the site will be warehousing and offices uses for the St. Paul Park Refinery. The proposed uses are more consistent with the purposes and uses in the I-1 District than the I-S District. The Zoning Ordinance describes I-1 uses as “non-polluting, not excessively noisy or dirty, limited traffic producers, and do not produce hazardous waste as by-products,” while the I-S District provides areas for “storage of petroleum products and other similar storage uses.”

#### Fit with the City’s General Zoning Pattern

A change to I-1 zoning will be compatible with the general zoning patterns of the City. The area surrounding the site is zoned for industrial uses. The parcel is adjacent to the I-1 District to the east, surrounded by parcels zoned for industrial use in Newport and St. Paul Park.

#### Conservation of Property Values

The change from I-S to I-1 zoning is unlikely to affect property values, since the parcel will still be classified as Industrial for property tax purposes.

#### Advantages for the Whole City

The change in classification may have advantages for the whole city in that the addition of new uses could provide additional jobs and increase the property’s value in the long-term.

#### Public Health, Safety, and Welfare

The Planner asked the applicant to identify any changes in traffic or infrastructure that may occur with the proposed change in use and zoning for the parcel. The applicant stated that the change in use will not change traffic levels or patterns, and will not require any change in city services to the property. The proposed warehouse and office uses will not have negative impacts on public health, safety, welfare, or public services.



### Compatibility with the Comprehensive Plan

The Comprehensive Plan update adopted in 2010 supports the continuing Industrial zoning for the area around the St. Paul Park Refinery that is currently zoned Industrial. The proposed rezoning is consistent with the goals in the Comprehensive Plan.

The findings support granting the rezoning request.

### **PLANNING COMMISSION PUBLIC HEARING AND RECOMMENDATIONS**

The Planning Commission held a public hearing on the rezoning and ordinance amendment requests at their meeting on November 10. The Commission received comments from the Jason Akey, representing the St. Paul Park Refinery. Mr. Akey provided the following additional information in support of the request:

- Rezoning to allow for the Warehouse and Office use of the property will allow the Refinery to move many materials currently stored outside to the inside of the building, improving the appearance of the property
- Rezoning to allow for the Office use will permit the refinery to remove temporary trailers that are currently being used as offices at the Refinery property, and put its workers into office space within the building at 101 7<sup>th</sup> Avenue.

The Commission discussed the request, and noted that the proposed change in zoning is consistent with the adjacent existing uses and proposed uses and meets the criteria for rezoning. A member asked if the Office use could be added to the I-S district so that the district would not need to change, but staff responded that the Warehouse use is not permitted in the I-S district. The Commission recommended approval of the rezoning request and amending the zoning ordinance to permit the Office use in the I-1 zoning district.

### **ACTION REQUESTED**

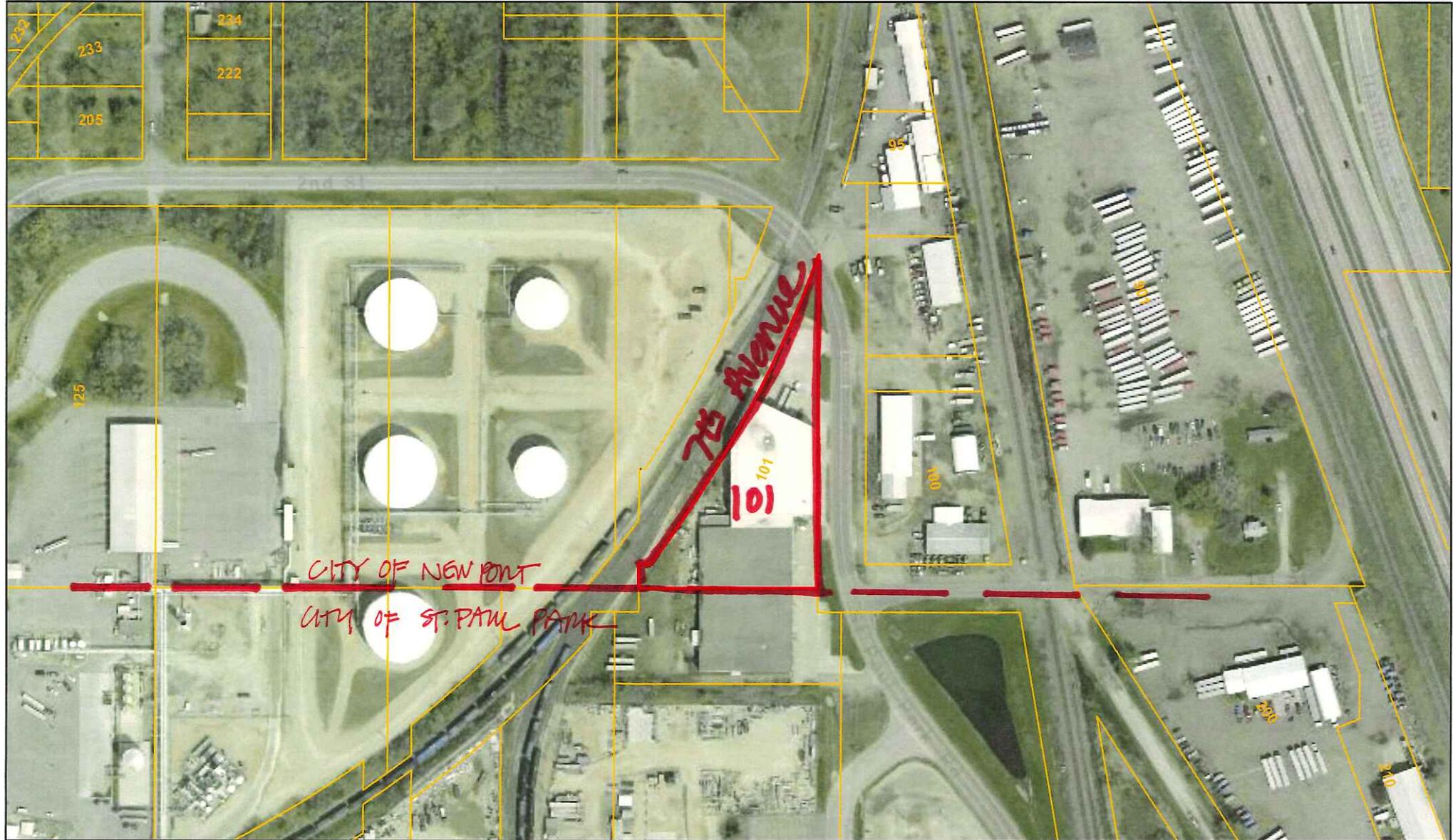
The City Council can recommend:

1. Approval of the ordinance amendment and rezoning
2. Approval with conditions
3. Denial with findings
4. Table the request, if additional information is needed to make a decision

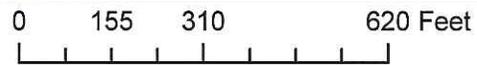
### **PLANNING COMMISSION FINDINGS AND RECOMMENDATIONS**

The Planning Commission recommends that the City Council approve the St. Paul Park Refinery request for an amendment to the Zoning Ordinance to permit Office uses in the I-1 Zoning District, and to rezone the parcel at 101 7<sup>th</sup> Avenue from I-S to I-1.





Parcel ID: 0102722240019

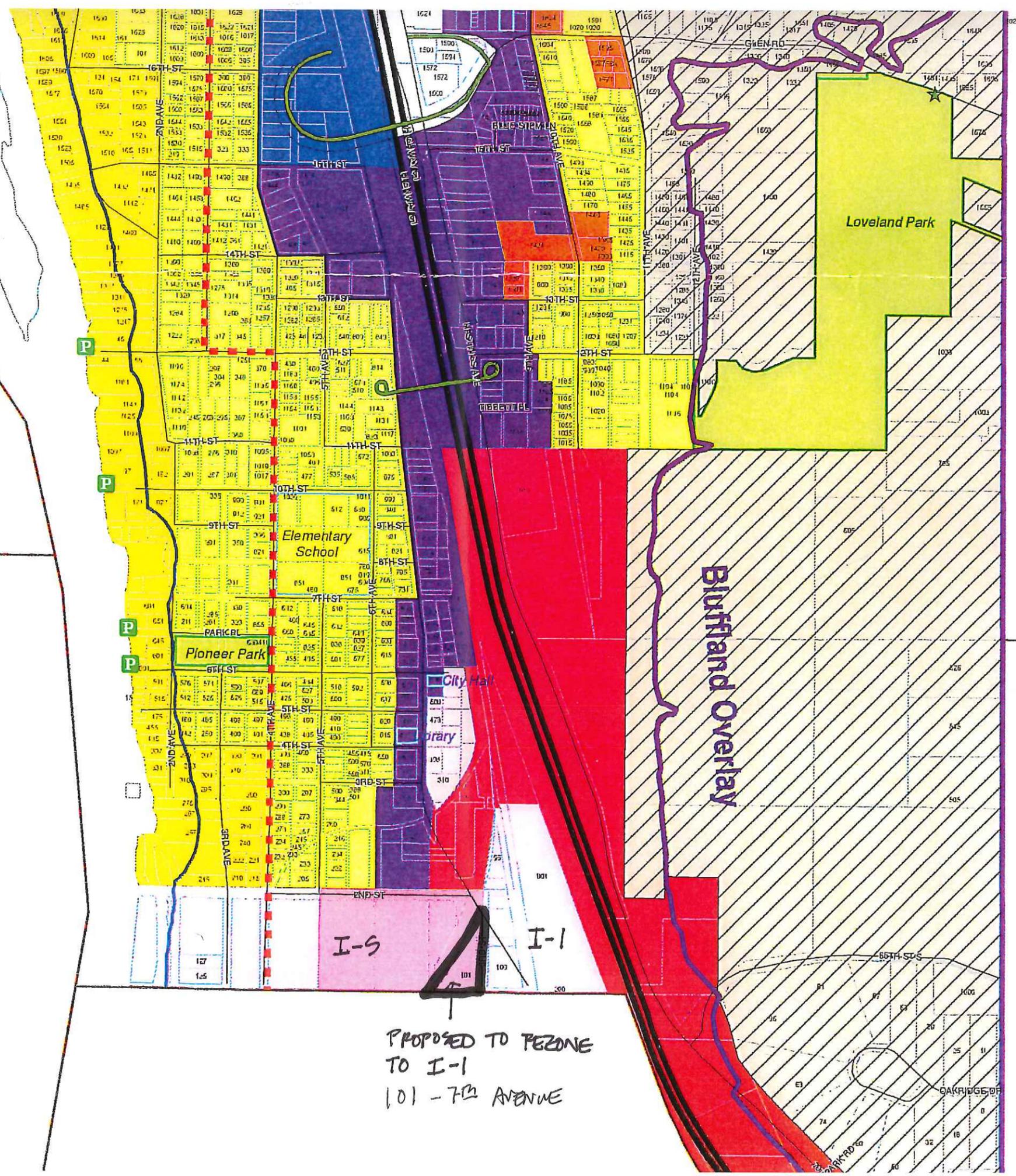


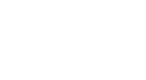
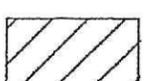
MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT

Parcel Address:  
101 7TH AVE, CITY OF NEWPORT

Created on 10/31/2016

This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.



-  MX-3 Tr
-  MX-4 Ge
-  B-1 Bus
-  B-2 Gen
-  I-S Indus
-  I-1 Light
-  I-2 Gene
-  Open Sp
- Overlay Distri**
-  Bluffland
-  Shoreland
-  Conserv
-  River De
-  Mississ
-  Floodplain Ov
-  FEMA floodpl
- \*\* Estimated bou

B. Business and Industrial District Uses

P=Permitted Use; C=Permitted with a Conditional Use Permit; N=Not Permitted, sf=square feet

Use	B-1	B-2	I-1	I-2	I-S
<b>Civic and Public Uses</b>					
Airports	N	N	C	C	N
Cemetery and/or crematorium	C	N	N	N	N
Day care centers	C	C	C	C	C
Day care centers in a mixed-use building	P	P	C	C	C
Essential services/public utilities	P	P	P	P	P
Funeral Home	P	P	N	N	N
Hospitals	C	C	N	N	N
Medical Clinics	P	P	N	N	N
Military reserve, national guard centers	C	C	N	N	N
Park and public recreation facilities	P	P	P	P	P
Parking Garage (as a principal use)	C	C	N	N	N
Parking Lot, Surface (as a principal use)	N	C	P	P	P
Penal/correctional facilities	N	N	C	C	N
Place of worship and associated facilities, except schools	P	P	N	N	N
Post Office	P	P	N	N	N
Public Facilities including government offices, emergency services facilities, public works facilities, schools, libraries, museums, and other municipally owned or operated facilities	C	C	C	C	C
Sanitary landfill	N	N	C	C	N
Schools-trade, college, vocational, and associated facilities	P	P	C	N	N
Schools for business, trade, dancing, music	C	C	C	N	N
Social, Fraternal clubs and lodges, union halls	P	P	N	N	N
Transit stations and related parking facilities	C	C	N	N	N
<b>Commercial Uses</b>					
Adult uses (bookstore, theater, nightclub, nude or partially nude dancing)	N	N	N	C	C
Animal boarding, grooming, retail sales	N	C	N	N	N
Auto painting and body work	N	N	C	N	N
Auto storage	N	C	C	P	C
Bakery, wholesale	N	C	N	N	N
Biotechnology businesses	C	C	N	N	N
Brewery, craft	P	P	P	N	N
Building materials and services	N	C	N	N	N
Commercial greenhouse operations	C	C	P	N	N
Convenience stores	P	P	N	N	N
Data centers	N	C	N	N	N
Distillery, craft	P	P	P	N	N
Fabrication of apparel, leather products and products from prepared products	N	P	N	N	N
Fabrication of office and computer equipment	N	P	N	N	N

City of Newport

Section 1350 Non-Residential Districts

Use	B-1	B-2	I-1	I-2	I-S
Gas, diesel or other motor fuel retail sales	P	P	N	N	N
Hotels, motels	P	P	N	N	N
Industrial Buffer	N	N	P	P	P
Medical, dental or veterinary clinics and laboratories	N	C	N	N	N
<u>Offices</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>N</u>
Printing, publishing, bookbinding, blueprinting	N	C	N	N	N
Processing and packaging of drugs, pharmaceuticals, perfumes and cosmetics	N	C	N	N	N
Restaurants, traditional or liquor served; bar and grill	P	P	N	N	N
Salvage yards (auto or scrap iron)	N	N	N	P	N
Small brewery or winery as an accessory use to a bar or restaurant	P	P	P	N	N
Storage, mini-storage, cold-storage	N	N	N	N	P
Vehicle Sales, display and Service	N	C	N	N	N
Vehicle Storage Lot	N	C	N	N	N
Veterinary clinic, animal hospital	C	C	P	N	N
Wholesale sales	P	P	N	N	N
Winery, craft	P	P	P	N	N
<b>Warehouse and Industrial Uses</b>					
Manufacturing	C	C	P	P	N
Micro- and regional brewery	N	P	P	N	N
Retail sale, installation and remanufacturing of vehicle parts and accessories	N	N	P	N	N
Storage and distribution of bulk petroleum products, oil and gasoline	N	N	N	N	C
Storage, mini-storage, cold storage	N	N	N	N	P
Warehousing	C	C	P	P	N
<b>Accessory Uses</b>					
<b>Outdoor sales, in conjunction with a permitted use</b>	N	C	N	N	N
<b>Renewable energy system</b>	P	P	P	P	P
<b>Parking lot, as an accessory use</b>	P	P	P	P	P

## City of NEWPORT Planning Request Application

Newport City Hall ♦ 596 7<sup>th</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Application Date: October 17, 2016                      Public Hearing Date \_\_\_\_\_

### Applicant Information

Name: St. Paul Park Refining Co. LLC c/o Jason Akey                      Telephone: 651-458-2785  
Mailing Address: 301 St. Paul Park Rd.                      Telephone: 651-459-9771  
City/State/Zip: St. Paul Park, MN 55071

### Property Owner Information

Name: St. Paul Park Refining Co. LLC                      Telephone: 651-459-9771  
Mailing Address: 301 St. Paul Park Rd.                      Telephone: 855-468-6972  
City/State/Zip: St. Paul Park, MN 55071

### Project Information

Location of Property: 101 7th Ave, Newport

Legal Description of Property (Must match description on the Deed) and P.I.D. #: 01-027-22-24-0019

(See attached Exhibit A)

- Zoning District:** Industrial Storage                      **Flood Plain:**    AE      **0.2% Annual Chance Flood Hazard**
- |  |   |
|--|---|
| <input type="checkbox"/> Comprehensive Plan Amendment          | \$500 or Actual Cost plus \$50 for Additional Staff Hours (10 Hr Min)   |
| <input checked="" type="checkbox"/> Rezoning                   | \$500 plus Escrow   |
| <input type="checkbox"/> Zoning Amendment                      | \$500   |
| <input type="checkbox"/> Variance                              | \$300 plus Escrow   |
| <input type="checkbox"/> Conditional Use Permit                |   |
| <input type="checkbox"/> Residential                           | \$300 plus Escrow   |
| <input type="checkbox"/> Commercial                            | \$450 plus Escrow   |
| <input type="checkbox"/> Subdivision Approval                  |   |
| <input type="checkbox"/> Minor Subdivision                     | \$300 plus Escrow and Parkland Dedication Fee   |
| <input type="checkbox"/> Major Subdivision                     | \$500 plus Escrow, \$50 per Lot, \$200 for Final Plat, and 10% of land value or fee for Parkland Dedication Fee |
| <input type="checkbox"/> Other: _____                          |   |
| <input type="checkbox"/> Applicable Zoning Code Chapter: _____ |   |
| <input type="checkbox"/> Review by Engineer Cost: _____        |   |
| <input type="checkbox"/> Total Cost: _____                     |   |

## Escrow Fees

The City of Newport requires that any developer or every person, company, or corporation that is seeking a planning request must first submit detailed plans to the City. The person submitting the planning request must also submit prepayment to the City to cover any expenses that the City incurs by investing extensive amounts of time reviewing these plans. All unused escrow fees will be returned to the applicant upon completion of the request. Additionally, if actual costs are above the paid escrow, the applicant will be required to pay the additional amount. The fees are as follows:

Planning Request	Escrow Fee
Rezoning	\$500
Street/Alley Vacation	\$1,000
Residential Variance	\$500
Commercial Variance	\$1,000
Residential Conditional Use/Interim Use Permit	\$750
Commercial Conditional Use/Interim Use Permit	\$1,000
Preliminary Plat Under 10 Acres	\$3,500
Preliminary Plat Over 10 Acres	\$6,500
Residential Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
8 Units or Less	\$2,000
9 to 40 Units	\$3,200
41 Units or More	\$4,500
Commercial Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
0 to 5,000 Square Foot Building	\$2,000
5,001 to 10,000 Square Foot Building	\$3,000
10,001 to 50,000 Square Foot Building	\$3,750
50,000 Plus Square Foot Building	\$4,500

Typical escrow costs include reviewing the application to ensure that State Statutes and the City Codes are followed, preparing the staff report, findings, and recommended conditions for both the Planning Commission and City Council, and communicating with the applicant as needed to complete the staff report. The average fee is \$100 per hour for the Planner and \$70 per hour for the Engineer.

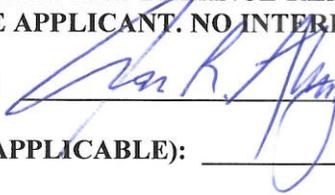
**Present Use of Property:** Diversified Manufacturing Corp (DMC) is a light manufacturing business that does custom packaging and private label label filling of liquid and dry products for a variety of industries. Building  
currently has office administration, manufacturing, production and shipping capabilities.

**State Reason for Planning Request:** St. Paul Park Refining Co. LLC has purchased the property from DMC and desires to enhance the building to have primary uses of Warehousing and Office space. The current zoning of Industrial Storage is not inclusive of both of these uses. The property is adjacent to I-1 Industrial property to the east. This request includes (1) rezoning the properties to I-1 Industrial and adding the use of "office space" to the I-1 zoning as a permissible use. This rezoning fits the general zoning pattern because the parcels to the east are zoned I-1, and consist of manufacturing offices with warehousing.

ALL MATERIALS/DOCUMENTATION, INCLUDING A SITE-PLAN, MUST BE SUBMITTED WITH APPLICATION THAT IS APPLICABLE TO PLANNING REQUEST.

I HEREBY APPLY FOR CONSIDERATION OF THE ABOVE DESCRIBED REQUEST AND DECLARE THAT THE INFORMATION AND MATERIALS SUBMITTED WITH THE APPLICATION ARE COMPLETE AND ACCURATE. I UNDERSTAND THAT APPLICANTS ARE REQUIRED TO REIMBURSE THE CITY FOR ALL OUT-OF-POCKET COSTS INCURRED FOR PROCESSING, REVIEWING, AND HEARING THE APPLICATION. THESE COSTS SHALL INCLUDE, BUT ARE NOT LIMITED TO: PUBLICATION AND MAILING OF NOTICES, REVIEW BY THE CITY'S ENGINEERING, PLANNING AND OTHER CONSULTANTS; LEGALS COSTS, AND RECORDING FEES. AN ESCROW DEPOSIT TO COVER THESE COSTS WILL BE COLLECTED BY THE CITY AT THE TIME OF APPLICATION. ANY BALANCE REMAINING AFTER REVIEW IS COMPLETE WILL BE REFUNDED TO THE APPLICANT. NO INTEREST IS PAID ON ESCROW DEPOSITS

SIGNATURE OF APPLICANT:

 for SPRC

SIGNATURE OF OWNER (IF APPLICABLE):

\_\_\_\_\_

**For Office Use**

Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Publication of Notice Date: \_\_\_\_\_

Public Hearing Date: \_\_\_\_\_

P.C. Resolution #: \_\_\_\_\_

Council Action Date: \_\_\_\_\_

Council Resolution #: \_\_\_\_\_

## EXHIBIT A

### REZONING APPLICATION - 101 7<sup>th</sup> Avenue, Newport

Parcel ID: 01-027-22-24-0019

Legal Description (from Deed):

Lots 1 through 10, East of railroad, Block 13, Division No. 1 of St. Paul Park together with that part of vacated alley which accrued to Lot 10 by reason of vacation thereof; Lots 11 through 15, Block 13, Division No. 1 of St. Paul Park; Lots 16 through 26 East of railroad, Block 13, Division No. 1 of St. Paul Park; together with that part of vacated 1st Street which accrued to Lots 15 and 16, Block 13, Division No. 1 of St. Paul Park and that part of vacated 2nd Avenue East of the railroad which accrued to Lots 1 and 30, Block 16, Division No. 1, of St. Paul Park, and together with that part of vacated alley which accrued to Lots 11 through 20, Block 13 by reason of vacation thereof, and together with that part of vacated Second Street which accrued to Lots 28, 29 and 30, Block 16, Division No. 1 of St. Paul Park, and together with that part of vacated Third Street which accrued to Lots 1, 2 and 3, Block 16, Division No. 1 of St. Paul Park.

Abstract

Area proposed for rezoning: 1.75 acres (76,230 sq ft)

Building location: See Exhibit B (survey)

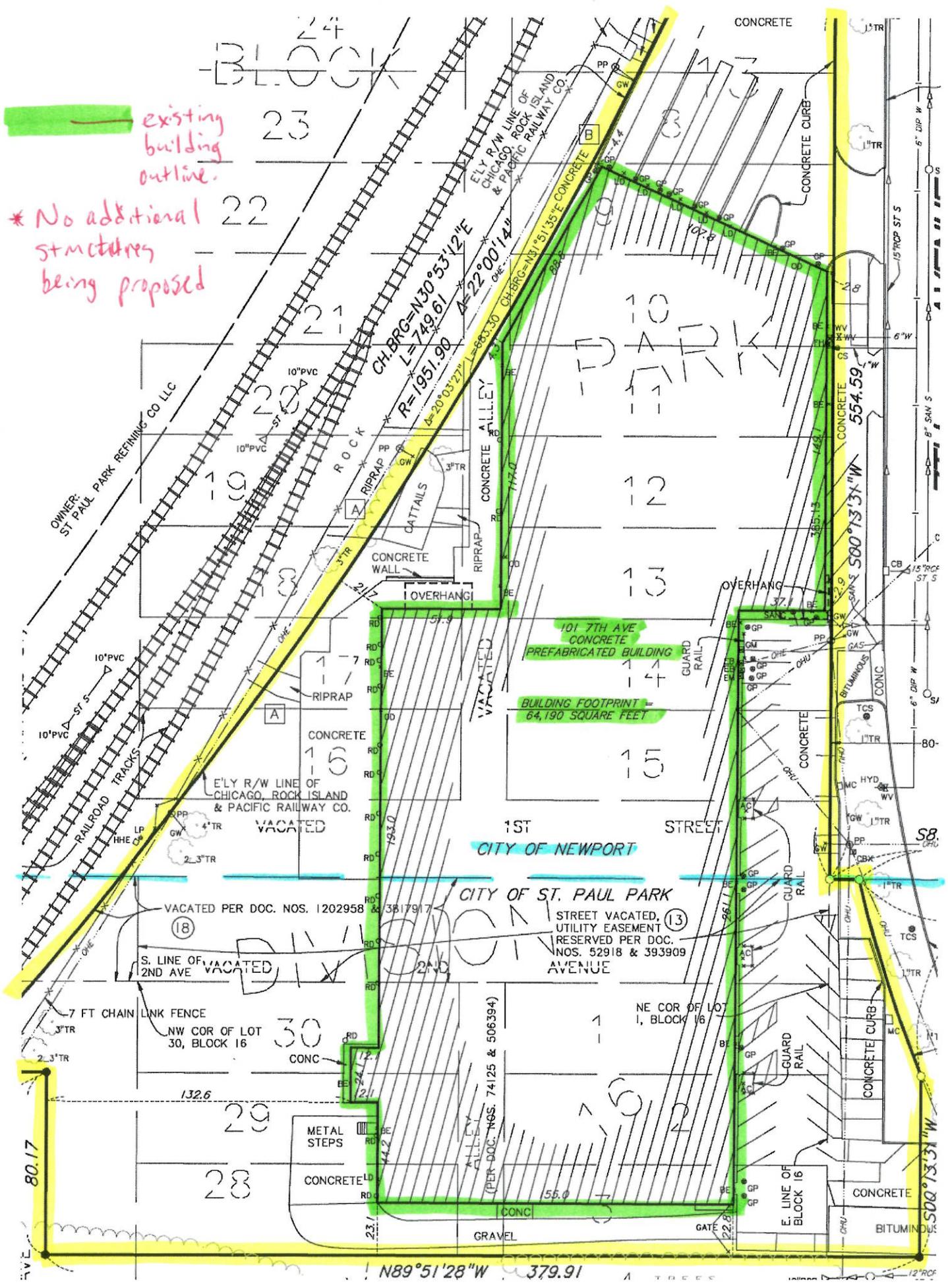
Building dimensions: See Exhibit B (footprint 64,190 sq ft)

No additional structures or modifications to the existing building footprint are being proposed for this parcel.

BLOCK 24  
23  
22

existing building outline.

\* No additional structures being proposed



CITY OF NEWPORT

CITY OF ST. PAUL PARK

STREET VACATED, (13)  
UTILITY EASEMENT  
RESERVED PER DOC.  
NOS. 52918 & 393909  
AVENUE

S. LINE OF 2ND AVE VACATED

CONCRETE ALLEY  
(PER DOC. NOS. 74125 & 506394)

NE COR OF LOT 1, BLOCK 16

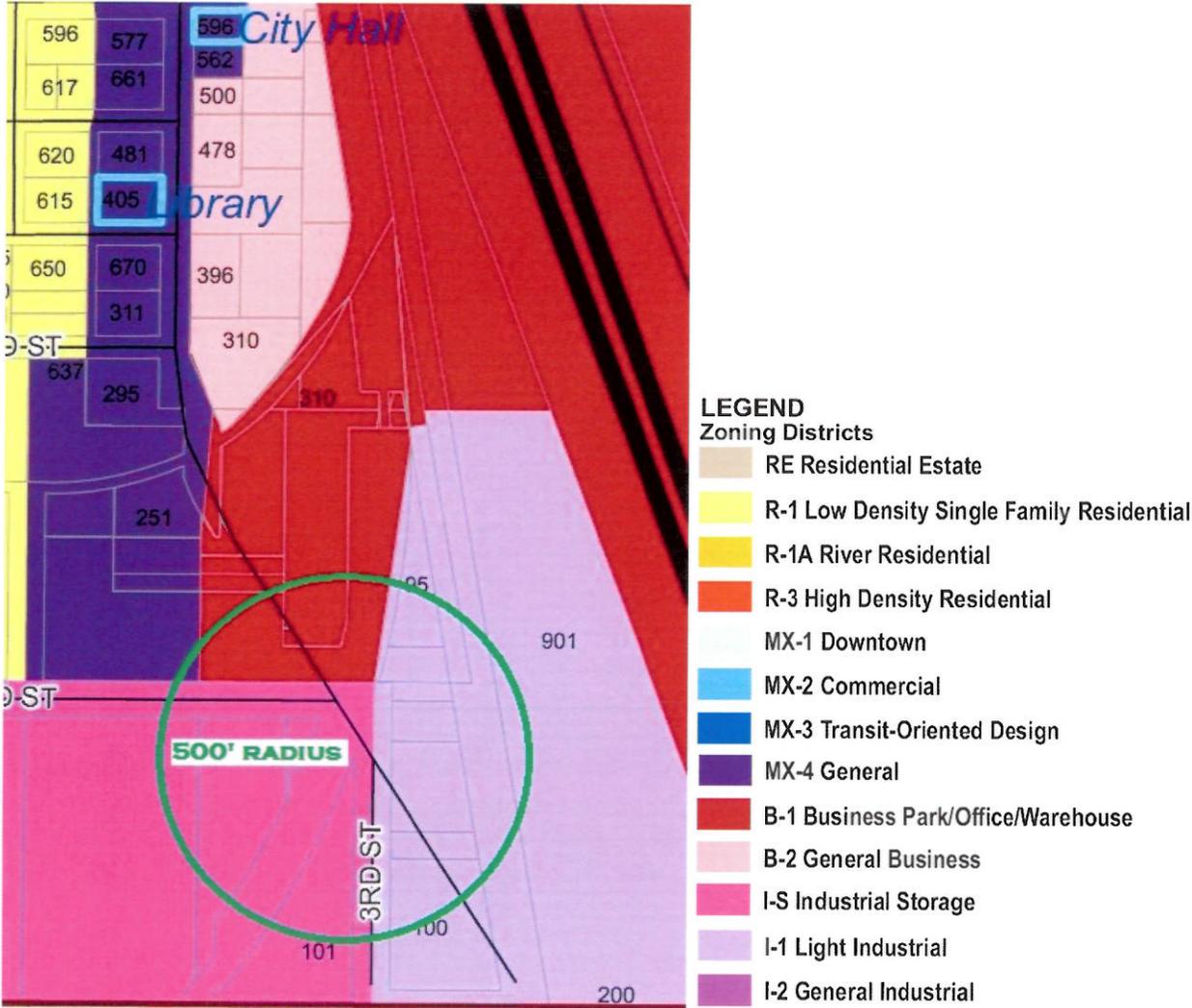
E LINE OF BLOCK 16

CONCRETE  
BITUMINOUS

$N89^{\circ}51'28''W$  379.91

12"TR

**Present Zoning within 500 feet**



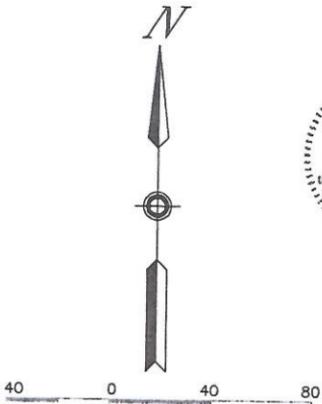
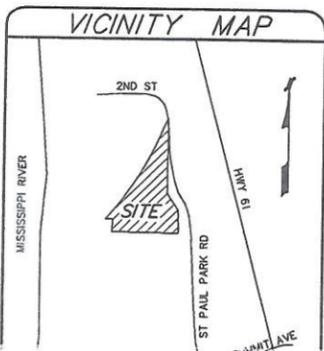
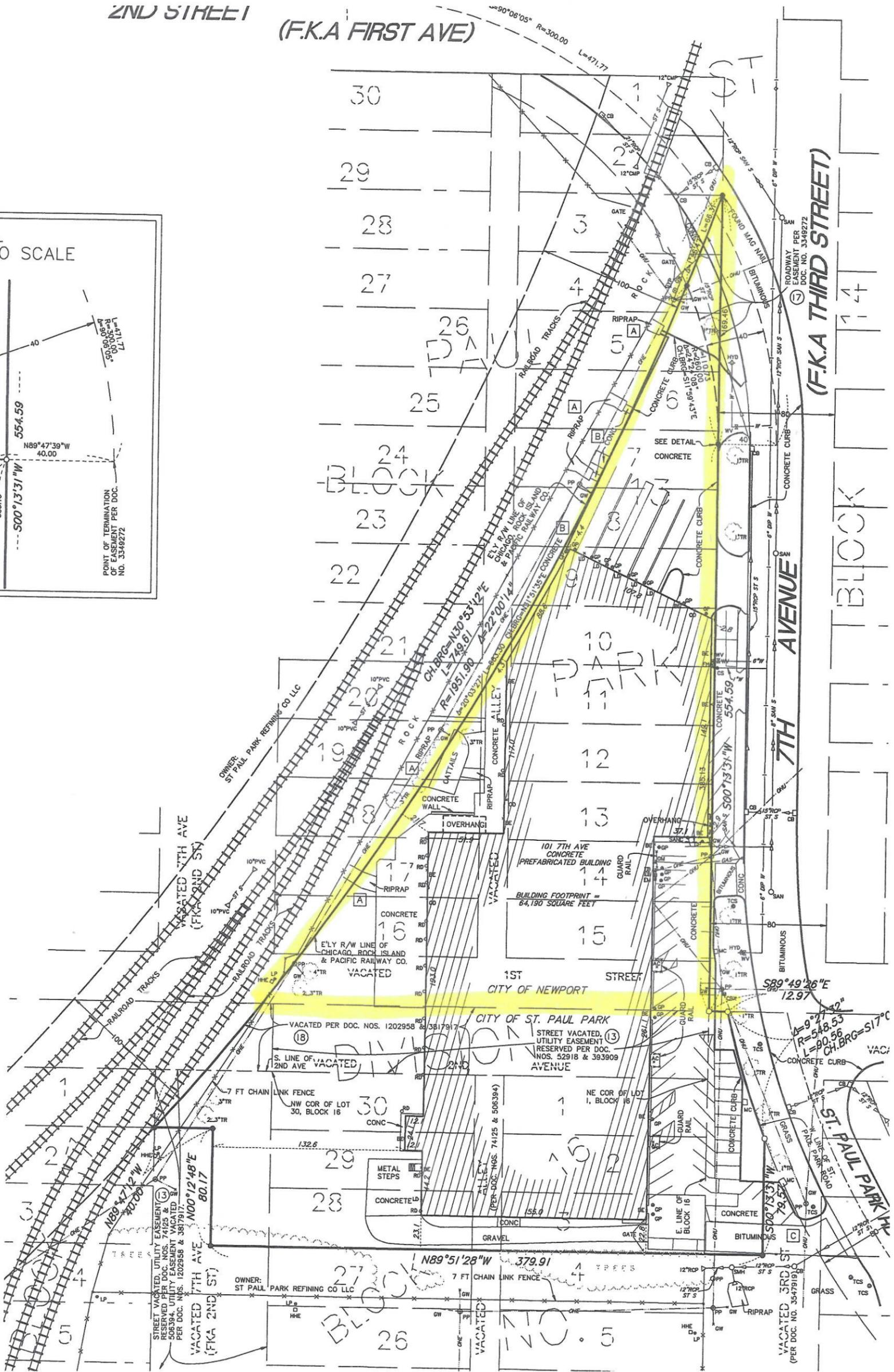
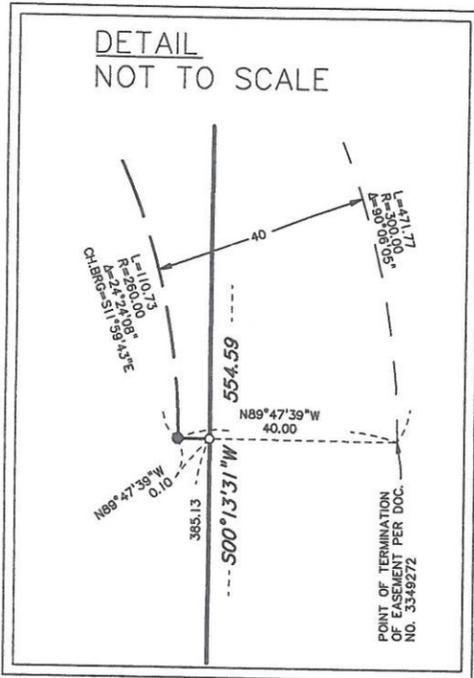
- Parcel is currently zoned I-S
- Adjacent to I-1 Light Industrial to the East
- Within 500 feet of MX-4 General and B-1 Business Park

- Topographical Contours at 2-foot intervals



2ND STREET

(F.K.A FIRST AVE)



**SURVEYOR'S CERTIFICATION**

To Markid Properties II, LLC, a Minnesota limited liability company; St. Paul Park Refining Co., LLC, a Delaware limited liability company; Stewart Title Guaranty Company and Land Title, Inc.:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 7(a), 7(b)(1), 8, 9, 11 and 13 of Table A thereof. The fieldwork was completed on September 15, 2016.

Dated this 26th day of September, 2016.

SUNDE LAND SURVEYING, LLC.

By: *Mark S. Hanson*

Revision

Drawing Title:  
**ALTA / NSPS LAND TITLE  
NORTHERN T1  
101 7TH  
Newport, M.**

**SUNDE** LAND SURVEYING  
9001 E  
92  
www.sunde.com

## **RESOLUTION NO. 2016-49**

### **A RESOLUTION APPROVING A REZONING REQUESTED BY ST. PAUL PARK REFINING CO. LLC, 301 ST. PAUL PARK ROAD, ST. PAUL PARK, MN 55071, FOR PROPERTY LOCATED AT 101 7TH AVENUE, NEWPORT, MN 55055**

**WHEREAS**, St. Paul Park Refining Co. LLC, 301 St. Paul Park Road, St. Paul Park, MN 55071, has submitted a request for a rezoning; and

**WHEREAS**, The proposed rezoning is for property located at 101 7th Avenue, Newport, MN 55055, and is more fully legally described as follows:

**PID#01.027.22.24.0019** - Lots 1 through 10, East of railroad, Block 13, Division No. 1 of St. Paul Park together with that part of vacated alley which accrued to Lot 10 by reason of vacation thereof; Lots 11 through 15, Block 13, Division No. 1 of St. Paul Park; Lots 16 through 26 East of railroad, Block 13, Division No. 1 of St. Paul Park; together with that part of vacated 1st Street which accrued to Lots 15 and 16, Block 13, Division No. 1 of St. Paul Park and that part of vacated 2nd Avenue East of the railroad which accrued to Lots 1 and 30, Block 16, Division No. 1, of St. Paul Park, and together with that part of vacated alley which accrued to Lots 11 through 20, Block 13 by reason of vacation thereof, and together with that part of vacated Second Street which accrued to Lots 28, 29 and 30, Block 16, Division No. 1 of St. Paul Park, and together with that part of vacated Third Street which accrued to Lots 1, 2 and 3, Block 16, Division No. 1 of St. Paul Park.

**WHEREAS**, The described property is zoned Industrial Storage (I-S); and

**WHEREAS**, The request is to rezone the property to Light Industrial (I-1); and

**WHEREAS**, Chapter 13, Section 1310.02, Subdivision 3, of the Code of Ordinance states; "Proceedings for amendment, which are initiated by the petition of the owner or owners of the property, shall be filed with the Zoning Administrator. All applications shall be accompanied by an administrative fee as prescribed in Subsection 1310.01 and shall include the following information:

- A. The name and address of the applicant or applicants;
- B. A description of the area proposed to be rezoned; the names and addresses of all owners of property lying within such area and a description of the property owned by each;
- C. The present zone classification of the area and the proposed zone classification;
- D. A description of the present use of each separately owned tract within the area, and the intended use of any tract of land therein;
- E. A site plan showing the location and extent of the proposed building, parking, loading, access drives, landscaping and any other improvements;
- F. A statement of how the rezoning would fit in with the general zoning pattern of the neighborhood, and the zoning plan of the entire City;
- G. A map showing the property to be rezoned, and the present zoning of the surrounding area for at least a distance of five hundred (500) feet, including the street pattern of such area, together with the names and addresses of the owners of the lands in each area; and

**WHEREAS**, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on November 10, 2016.

**WHEREAS**, The Planning Commission recommended Council approval of the proposed rezoning, Resolution No. P.C. 2016-12.

**NOW, THEREFORE, BE IT RESOLVED That the Newport City Council Approves** a Rezoning of the described property from I-S to I-1 to applicant St. Paul Park Refining Co. LLC, 301 St. Paul Park Road, St. Paul Park, MN 55071.

Adopted this 17th day of November, 2016, by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Deb Hill, City Administrator

**CITY OF NEWPORT  
ORDINANCE 2016-11**

**AN ORDINANCE OF THE CITY OF NEWPORT, MINNESOTA, AMENDING THE ZONING CODE,  
SECTIONS 1350 NONRESIDENTIAL DISTRICTS**

THE CITY COUNCIL OF THE CITY OF NEWPORT, MINNESOTA, HEREBY ORDAINS THAT:

**Section 1350 Nonresidential Districts**

**1350.16 Uses in the Non-Residential Districts**

B. Business and Industrial District Uses

P=Permitted Use; C=Permitted with a Conditional Use Permit; N=Not Permitted, sf=square feet

Use	B-1	B-2	I-1	I-2	I-S
<b>Civic and Public Uses</b>					
Airports	N	N	C	C	N
Cemetery and/or crematorium	C	N	N	N	N
Day care centers	C	C	C	C	C
Day care centers in a mixed-use building	P	P	C	C	C
Essential services/public utilities	P	P	P	P	P
Funeral Home	P	P	N	N	N
Hospitals	C	C	N	N	N
Medical Clinics	P	P	N	N	N
Military reserve, national guard centers	C	C	N	N	N
Park and public recreation facilities	P	P	P	P	P
Parking Garage (as a principal use)	C	C	N	N	N
Parking Lot, Surface (as a principal use)	N	C	P	P	P
Penal/correctional facilities	N	N	C	C	N
Place of worship and associated facilities, except schools	P	P	N	N	N
Post Office	P	P	N	N	N
Public Facilities including government offices, emergency services facilities, public works facilities, schools, libraries, museums, and other municipally owned or operated facilities	C	C	C	C	C
Sanitary landfill	N	N	C	C	N
Schools-trade, college, vocational, and associated facilities	P	P	C	N	N
Schools for business, trade, dancing, music	C	C	C	N	N
Social, Fraternal clubs and lodges, union halls	P	P	N	N	N
Transit stations and related parking facilities	C	C	N	N	N
<b>Commercial Uses</b>					
Adult uses (bookstore, theater, nightclub, nude or partially nude dancing)	N	N	N	C	C
Animal boarding, grooming, retail sales	N	C	N	N	N
Auto painting and body work	N	N	C	N	N
Auto storage	N	C	C	P	C
Bakery, wholesale	N	C	N	N	N
Biotechnology businesses	C	C	N	N	N
Brewery, craft	P	P	P	N	N
Building materials and services	N	C	N	N	N
Commercial greenhouse operations	C	C	P	N	N
Convenience stores	P	P	N	N	N
Data centers	N	C	N	N	N
Distillery, craft	P	P	P	N	N
Fabrication of apparel, leather products and products from	N	P	N	N	N

Use	B-1	B-2	I-1	I-2	I-S
prepared products					
Fabrication of office and computer equipment	N	P	N	N	N
Gas, diesel or other motor fuel retail sales	P	P	N	N	N
Hotels, motels	P	P	N	N	N
Industrial Buffer	N	N	P	P	P
Medical, dental or veterinary clinics and laboratories	N	C	N	N	N
Offices	P	P	P	P	N
Printing, publishing, bookbinding, blueprinting	N	C	N	N	N
Processing and packaging of drugs, pharmaceuticals, perfumes and cosmetics	N	C	N	N	N
Restaurants, traditional or liquor served; bar and grill	P	P	N	N	N
Salvage yards (auto or scrap iron)	N	N	N	P	N
Small brewery or winery as an accessory use to a bar or restaurant	P	P	P	N	N
Storage, mini-storage, cold-storage	N	N	N	N	P
Vehicle Sales, display and Service	N	C	N	N	N
Vehicle Storage Lot	N	C	N	N	N
Veterinary clinic, animal hospital	C	C	P	N	N
Wholesale sales	P	P	N	N	N
Winery, craft	P	P	P	N	N
<b>Warehouse and Industrial Uses</b>					
Manufacturing	C	C	P	P	N
Micro- and regional brewery	N	P	P	N	N
Retail sale, installation and remanufacturing of vehicle parts and accessories	N	N	P	N	N
Storage and distribution of bulk petroleum products, oil and gasoline	N	N	N	N	C
Storage, mini-storage, cold storage	N	N	N	N	P
Warehousing	C	C	P	P	N
<b>Accessory Uses</b>					
<b>Outdoor sales, in conjunction with a permitted use</b>	N	C	N	N	N
<b>Renewable energy system</b>	P	P	P	P	P
<b>Parking lot, as an accessory use</b>	P	P	P	P	P

The foregoing Ordinance was moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_.

The following Councilmembers voted in the affirmative:

The following Councilmembers voted in the negative:

**Effective Date**

This Ordinance becomes effective upon its passage and publication according to law.

**Adopted** by the City Council of the City of Newport, Minnesota on the 17th day of November, 2016.

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Attest: \_\_\_\_\_  
Deb Hill, City Administrator



# MEMO

TO: Mayor and City Council  
Deb Hill, City Administrator

FROM: Renee Eisenbeisz, Assistant to the City Administrator

DATE: November 9, 2016

SUBJECT: 2017 Annual Appointments for Advisory Boards and City Council Appointment

---

## BACKGROUND

Each year the City Council revises its annual appointments for items such as official newspaper, inspectors, Council Advisory Boards, and Council Appointed Committees. A draft of the 2017 Annual Appointments is attached for your review.

Additionally, due to the election of Councilman Lund to Mayor, his seat needs to be filled through an appointment since there will be less than two years on his term.

## DISCUSSION

The City Council will need to discuss the 2017 Annual Appointments and the City Council appointment at their November 17, 2016 meeting so staff can begin the process of advertising for letters of interest.

**Council Advisory Board and Council Appointed Committees** - Staff contacted the following members whose terms expire December 31, 2016:

- Planning Commission
  - Kevin Haley
  - Anthony Mahmood
- Park Board
  - Paul Hansen
- Library Advisory Committee
  - Jo Bailey
  - Beverly Bartl
  - Nancy Wetsel
- Heritage Preservation Commission
  - Fred Leimbek
  - Linda Michie
- South Washington County Cable Commission
  - Virginia Keenan
  - Barb Wilcziek (Alternate)

Anthony Mahmood, Kevin Haley, Paul Hansen, Jo Bailey, Beverly Bartl, Nancy Wetsel, Fred Leimbek, and Virginia Keenan have all requested reappointment to their seats. Barb Wilcziek has stated that she would be happy to be reappointed but if someone else applies, she would give her seat to them. Linda Michie is not seeking reappointment to the Heritage Preservation Commission. Additionally, Mary Ann Newman, Heritage Preservation Commission, has submitted a letter of resignation as well due to timing conflicts.

The City Council will need to discuss if they would like to reappoint those individuals seeking reappointment and advertise for letters of interest for the open seats or advertise for letters of interest of all seats.

**City Council Appointment** - The City Council will need to discuss how it would like to appoint someone to the vacant seat left by Councilman Lund's election to Mayor. In the past, the City Council has accepted letters of interest and then conducted interviews at the first meeting of the year. If the Council would like to do this again, staff will advertise for letters of interest in the Winter Newsletter and send an article to the South Washington County Bulletin.

**RECOMMENDATION**

It is recommended that the City Council provide direction on the 2017 Annual Appointments at the November 17th meeting so that staff can place an article in the Winter Newsletter that will be going to the printer the week of November 21st.



## CITY OF NEWPORT 2017 ANNUAL APPOINTMENTS

- |  |                                  |
|--|----------------------------------|
| 1) MAYOR PRO TEM (Until 12/31/2017):   | Tom Ingemann                     |
| 2) OFFICIAL NEWSPAPER:   | South Washington County Bulletin |
| 3) OFFICIAL DEPOSITORIES:  | Central Bank                     |
| 4) CITY ADMINISTRATOR / CLERK / TREASURER:   | Debora Hill                      |
| 5) CITY ATTORNEY:  | Holstad & Knaak PLC              |
| 6) CITY AUDITOR:   | Jim Eichten (MMKR)               |
| 7) CITY ENGINEER:  | MSA                              |
| 8) CITY HERITAGE PRESERVATION CONSULTANT:  | Robert Vogel                     |
| 9) CITY PLANNING PROFESSIONAL:   | Sherri Buss (TKDA)               |
| 10) BUILDING INSPECTOR:  | City of Cottage Grove            |
| 11) PLUMBING/HEATING INSPECTOR:  | City of Cottage Grove            |
| 12) ELECTRICAL INSPECTOR:  | William Dietrich                 |
| 13) FIRE MARSHAL:  | Steven Wiley                     |
| 14) WEED INSPECTOR:  | Tim Geraghty                     |
| 15) ASST. WEED INSPECTOR:  | Bruce Hanson                     |
| 16) CIVIL DEFENSE DIRECTOR:  | Steven Wiley                     |
| 17) RESPONSIBLE AUTHORITY TO ADMINISTER<br>REQUIREMENTS FOR COLLECTION, STORAGE,<br>USE, AND DISSEMINATION OF DATA | Renee Eisenbeisz                 |

**COUNCIL ADVISORY BOARDS (3-Year Terms)**

18) PLANNING COMMISSION:

Expiration Date:

- |  |            |
|--|------------|
| a. Anthony Mahmood                       | 12-31-2016 |
| b. Kevin Haley                           | 12-31-2016 |
| c. Saengmany Ratsabout                   | 12-31-2017 |
| d. Marvin Taylor                         | 12-31-2017 |
| e. David Tweeten                         | 12-31-2017 |
| f. <u>Tom Ingemann (Council Liaison)</u> | 12-31-2016 |

19) PARK BOARD:

Expiration Date:

- |                                      |            |
|--------------------------------------|------------|
| a. Anita Perkins                     | 12-31-2018 |
| b. Emily White                       | 12-31-2018 |
| c. Heidi Tweeten                     | 12-31-2017 |
| d. Paul Hansen                       | 12-31-2016 |
| e. John Graber                       | 12-31-2018 |
| f. <u>Dan Lund (Council Liaison)</u> | 12-31-2016 |

20) LIBRARY ADVISORY COMMITTEE:

Expiration Date:

- |                                      |            |
|--------------------------------------|------------|
| a. Nancy Wetsel                      | 12-31-2016 |
| b. Jo Bailey                         | 12-31-2016 |
| c. Beverly Bartl                     | 12-31-2016 |
| d. Pam Geraghty                      | 12-31-2017 |
| e. Corb Hopkins                      | 12-31-2017 |
| f. <u>Dan Lund (Council Liaison)</u> | 12-31-2016 |

21) HERITAGE PRESERVATION COMMISSION:

Expiration Date:

- |   |            |
|---|------------|
| a. Linda Michie                         | 12-31-2016 |
| b. Fred Leimbek                         | 12-31-2016 |
| c. Beverly Bartl                        | 12-31-2017 |
| d. Jo Bailey                            | 12-31-2017 |
| e. Mary Ann Newman                      | 12-31-2017 |
| f. <u>Bill Sumner (Council Liaison)</u> | 12-31-2016 |

## COUNCIL APPOINTED COMMITTEES

22) NEWPORT / BAILEY SCHOOL FOREST GOVERNANCE COMMITTEE:	Expiration Date:
a. Tim Geraghty	Indefinite
b. Matt Yokiell	Indefinite
c. Laura Duffey	Indefinite
d. Marge Meconis	Indefinite
23) RAMSEY/WASHINGTON RECYCLING AND ENERGY BOARD (1-Year Term):	Expiration Date:
a. Tom Ingemann (Ex-Officio Member)	12-31-2016
24) SOUTH WASHINGTON COUNTY CABLE COMMISSION (1-Year Term):	Expiration Date:
a. Virginia Keenan	12-31-2016
b. Barb Wilcziek (Alternate)	12-31-2016
c. <u>Tracy Rahm (Council Liaison)</u>	12-31-2016
25) RED ROCK CORRIDOR COMMISSION: (1-Year Term)	Expiration Date:
a. <u>Tracy Rahm (Council Liaison)</u>	12-31-2016
b. <u>Dan Lund (Council Liaison Alternate)</u>	12-31-2016
26) NEWPORT FIRE RELIEF ASSOCIATION (EX-OFFICIO MEMBERS)	
a. Tom Ingemann	12-31-2016
b. Deb Hill	12-31-2016
27) WASHINGTON COUNTY SHERIFF'S OFFICE LIAISON	
1. Tim Geraghty	12-31-2017
2. Deb Hill	12-31-2017
28) CITY APPROVED SOCIAL MEDIA OUTLETS	
a. Facebook	Indefinite
b. Twitter	Indefinite
c. You Tube	Indefinite