



**CITY OF NEWPORT  
REGULAR COUNCIL MEETING  
NEWPORT CITY HALL  
OCTOBER 18, 2012 – 5:30 P.M.**

MAYOR: Tim Geraghty  
COUNCIL: Tom Ingemann  
Bill Sumner  
Tracy Rahm  
Steven Gallagher

City Administrator: Brian Anderson  
Supt. of Public Works: Bruce Hanson  
Chief of Police: Curt Montgomery  
Fire Chief: Mark Mailand  
Executive Analyst: Renee Helm

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
  - A. Minutes of the October 4, 2012 Regular City Council Meeting
  - B. List of Bills in the Amount of \$210,349.66
  - C. North Ravine Final Payment
  - D. **Resolution No. 2012-32** – Approving Final Payment and Reimbursements to Close-Out MnDot Projects
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
  - A. **Resolution No. 2012-33** – Authorizing the Purchase of a 2012 eMax Rescue Pumper
10. ATTORNEY'S REPORT
11. POLICE CHIEF'S REPORT
12. FIRE CHIEF'S REPORT
13. ENGINEER'S REPORT
14. SUPERINTENDENT OF PUBLIC WORKS REPORT

Agenda for 10-18-2012

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- |                                |                  |                       |
|--------------------------------|------------------|-----------------------|
| 1. Buckthorn Removal Day       | October 27, 2012 | 9:00 a.m.             |
| 2. City Council Meeting        | November 1, 2012 | 5:30 p.m.             |
| 3. General Election            | November 6, 2012 | 7:00 a.m. – 8:00 p.m. |
| 4. Planning Commission Meeting | November 8, 2012 | 7:00 p.m.             |



**City of Newport  
City Council Minutes  
October 4, 2012**

**1. CALL TO ORDER**

Mayor Geraghty called the meeting to order at 5:30 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL -**

**Council Present** – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm, Steven Gallagher

**Council Absent** –

**Staff Present** – Brian Anderson, City Administrator; Bruce Hanson, Supt. of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney;

**Staff Absent** –

**4. ADOPT AGENDA**

**Mayor Geraghty** – I would like to add an item under new/old business, an email communication I received.

**Motion by Ingemann, seconded by Rahm, to adopt the Agenda as amended. With 5 Ayes, 0 Nays, the motion carried.**

**5. ADOPT CONSENT AGENDA**

**Councilman Rahm** – I would like to pull the list of bills from the consent agenda to discuss separately.

**Motion by Ingemann, seconded by Gallagher, to approve the Consent Agenda as amended, which includes the following items:**

A. Minutes of the September 20, 2012 Regular City Council Meeting

C. List of Bills in the Amount of \$252,228.31

**With 5 Ayes, 0 Nays, the motion carried.**

**B. List of Bills in the Amount of \$110,336.54**

**Councilman Rahm** – Every month we get the list of bills and approve them and I get questions from residents on certain things such as the card member services bill which is not actually itemized out. I've asked in the past to have those charges itemized so we can see what's there and sometimes we've gotten that statement and sometimes we haven't. I'd like to make that a consistent practice that we actually do itemize the card member bills on each list of bills so we can see what the purchases are.

**Admin. Anderson** – It's my confusion I thought you were asking specifically for that month because it was larger than others. I didn't know you wanted to be consistent on it.

**Councilman Rahm** – I did because others were asking me about it, I just think its good practice.

**Motion by Gallagher, seconded by Rahm to approve payment of the list of bills in the amount of \$110,336.54. With 5 Ayes, 0 Nays, the motion carried.**

## **6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE**

**Shane Theiss, Owner of Courtesy Car Rental** – Mr. Theiss was present to thank the Mayor, Council members and City Administrator for making Newport business friendly.

**Councilman Rahm** – How's business doing?

**Mr. Theiss** – It's doing well, it's picked back up from the recession.

**Councilman Ingemann** – I got an email from you wondering if the City could place something on their website for local businesses to post job openings, Brian is that possible?

**Admin. Anderson** – I have a call in to the League of Minnesota Cities about that.

## **7. MAYOR'S REPORT –**

**Mayor Geraghty** – I've been busy the last couple weeks. On September 22, I attended the recognition dinner for the Fire Department and thanked all of the firefighters for their service to the City. On September 25, I appeared before the Washington County Board to present the resolution recommending approval of the contract with RRT for the next three years. On September 27, I attended the Newport Parks Board meeting, the main discussion was Buckthorn Day and the dedication. I also attended a Metro Council Livable Communities Advisory Committee on September 27 to discuss our \$3 million grant application for the Red Rock Gateway area. The grant is very important to the City to set the foundation for the future development of that area. Hopefully we'll get some good news. Last Saturday I did preside over the dedication of the Michael Phillips Outdoor Learning Facility. I thanked all of the partners involved in the project. It was a great turnout on a beautiful day.

## **8. COUNCIL REPORTS –**

**Councilman Gallagher** – Nothing to report

**Councilman Sumner** – I also attended the recognition dinner for the Fire Department and was thrilled to see those people get some recognition. They provide a service to us that we are deeply indebted to them for providing. The fact that we can go to bed at night and know that if a fire breaks out in our home, in our neighbor's home, anywhere in Newport, these guys will pop out of bed in the middle of the night and go there to provide us some safety and service. They've been doing this for a very long time. They're also part of the response crew for a medical emergency. The fact that somebody would make comments about the City finally allocating them a slight pay raise is befuddling; it's a lack of appreciation for a very valuable service. They are probably short compensated for what they do and I felt that it was a very good decision that we made recently. On September 29, I attended the pavilion dedication up at the learning forest. That was an extremely beautiful day. I didn't know Mike personally but after hearing people speak about him and the type of person he was, I feel I do know him. I think it was a marvelous decision to put that pavilion in. On September 25, I attended a debate hosted by the League of Women Voters. We began an exchange of ideas with the candidates, an important part of the process of this upcoming period. It's going to give the people of this city a chance to see what's out there, to see what's available. Hopefully, we'll be able to help them learn the truth of what's available. On October 1, I attended a debate hosted by the South Washington County Bulletin. This exchange of ideas is going to continue over the next several weeks, let's make sure, as candidates, that we be forthright, let's make sure that the audience, the residents of Newport understand what's at stake in this upcoming election. Learn by asking questions; be aware of truths and untruths that are out there.

**Councilman Rahm** – I also attended the recognition dinner. It was very nice to see everyone and thank them for their service. I also attended a SWCTC meeting. I think I told you before that they were up for 12 national awards and they won several awards. I wanted to thank them and congratulate them for the work that they've done. I was not able to attend the dedication and I apologize, I had a previous commitment.

**Councilman Ingemann** – I also attended the recognition dinner. I was at the League of Women Voters and Bulletin debates as well. I received a letter from the NEWCO group which is having a Q & A session and I am not available to attend due to a prior commitment.

#### **9. ADMINISTRATOR’S REPORT –**

**Admin. Anderson** – We did make contact with 3M regarding the LED/Solar lights for the pavilion. A couple 3M staff are checking on this and will get back to me. I’d like to thank staff also for the assembly of the pavilion, rock and sign at Bailey School Forest. Also, the Planning Commission will be reviewing the preliminary and final plat for the transit station at the former Knox lumber site. That will come before the City Council for final approval.

#### **A. E-Mail Retention Policy**

Admin. Anderson presented on this item as outlined in the October 4, 2012 City Council packet.

**Motion by Ingemann, seconded by Rahm to approve the E-mail Retention Policy. With 5 Ayes, 0 Nays, the motion carried.**

#### **B. Internal Control Procedures Policy**

Admin. Anderson presented on this item as outlined in the October 4, 2012 City Council packet.

**Councilman Gallagher** – I would like to take a part out under number 4 where it says “Each card holder will be responsible for maintaining accurate and complete records. Use of city credit cards for personal purchases is strictly prohibited.” I would like to strike out the part where it says “If an employee makes a purchase using a city credit card or purchasing card, they will be held personally liable for the amount of the purchase.”

**Councilman Sumner** – Why?

**Councilman Gallagher** – Because you’re limiting yourself on what type of disciplinary action you can take if someone uses the card.

**Councilman Sumner** – Is that true attorney?

**Attorney Knaak** – I don’t know that that language is necessarily exclusive of other alternatives. If you are going to strike it I don’t think that’s a problem.

**Councilman Gallagher** – Or maybe we could put “additional disciplinary action may occur also.”

**Councilman Rahm** – I didn’t really know what that meant. When they’re using a City credit card they’re using it to purchase things that City related so why would you have that language in there.

**Councilman Ingemann** – I read it to say that if you don’t have a receipt then you would have to pay for it even though it’s for the City.

**Admin. Anderson** – This is a policy that we took from another city.

**Attorney Knaak** – The point that’s being raised is a good one because it isn’t clear. I think you’re better off striking the language.

**Councilman Rahm** – I would agree to striking the language. Also, in regards to the charge accounts, does each department have their own code for the charge accounts? Can we understand what individual is charging and track it down to that level?

**Admin. Anderson** – Yes

**Councilman Rahm** – How do we make sure that the item that was purchased is for City business?

**Admin. Anderson** – Well it would say what items were purchased and who signed for it so we can follow up that way.

**Councilman Sumner** – Back to the credit cards, it happens very often that purchases are made online and receipts aren't available so I think we should be careful with what language we put in the policy.

**Mayor Geraghty** – Most times, you can get something from the company.

**Attorney Knaak** – I would recommend placing “or other documentation” in the sentence “A receipt of each purchase must be retained and given to the Accountant.”

**Mayor Geraghty** – Do the cards have individual names on them?

**Supt. Hanson** – Yes

**Mayor Geraghty** – And are they all under one account number or separate account numbers?

**Supt. Hanson** – All one account number

**Mayor Geraghty** – So we can't distinguish between what you're buying and what Brian's buying?

**Supt. Hanson** – On the credit card you can. On charge accounts, I verify each purchase that was made.

**Councilman Rahm** – Are you satisfied with the controls currently in place?

**Supt. Hanson** – Yes, because I know everybody's signature and can verify the purchases.

**Chief Montgomery** – In regards to the Refinery charge account, we don't have separate codes for each officer but if you don't have a badge and a squad car then you're not getting in to fill up. Super America does have codes that we need to use when filling up there.

**Councilman Sumner** – It's my understanding that this is a new policy and there hasn't been a credit card policy in the past.

**Chief Montgomery** – Not that I know of.

**Councilman Sumner** – So, we may be hearing a lot of concern being raised about credit cards but past policy for many years, past administration, council members, mayors, did not require this level of receipt keeping and so forth.

**Chief Montgomery** – As far as I know.

**Supt. Hanson** – The policy wasn't there but we did keep pretty good track of the purchases.

**Councilman Sumner** – But we do have pretty good oversight from the department heads correct?

**Chief Montgomery** – If it's purchased with my credit card, it's purchased by me.

**Councilman Sumner** – So I think this concern that we're hearing may be a little excessive. I think it's fine to add a policy now but we can't go back and change what was happening before. I think we have adequate oversight from our department heads and I think we will increase the efficiency of oversight with this motion.

**Councilman Gallagher** – What stops us from having a City police department card, public works card and administration card?

**Supt. Hanson** – We do have that. The account is under my name but Curt and Brian have their own cards similar to how your wife would have her own card on your account.

**Councilman Gallagher** – Could we not get a card under the City's name?

**Supt. Hanson** – Somebody's name has to be on it. The City's name is not enough.

**Mayor Geraghty** – But the card numbers are different?

**Supt. Hanson** – Yes. Employees will use my card but I still approve the bill at the end of the day.

**Councilman Rahm** – I agree that there might not have been a policy in the past but that doesn't exclude us from making continuous improvements. Items like this are what I've put in the strategic plan to do periodically. I think also as we try to be more transparent in our finances, we're going to naturally get more questions, I think that's healthy, I think that's good. Improving controls will make sure that everything we spend and purchase for the City is done with perfect receipts and traceability. I think everything we're doing here is along those lines.

**Councilman Sumner** – But we haven't had a situation where the sky is falling because of the past policies.

**Admin. Anderson** – No, a lot of these are just findings that we had. We're working with the auditor to improve.

**Councilman Sumner** – So this Council has continued to make improvements over the last four years?

**Admin. Anderson** – The previous one and this one.

**Mayor Geraghty** – I think all Councils have tried to improve things. If there is misuse or abuse, could we put something in about action?

**Admin. Anderson** – There is an example of someone doing that in Albert Lea and I think there were criminal charges so that's already in place.

**Councilman Rahm** – We could add something that says any type of misuse would be followed up with disciplinary action.

**Councilman Gallagher** – Could we add that to the whole procedure, anyone violating the procedure can be subject to disciplinary action?

**Motion by Ingemann, seconded by Gallagher to modify the Internal Control Procedures Policy by adding a policy for credit cards and charge accounts as amended. With 5 Ayes, 0 Nays, the motion carried.**

## **10. ATTORNEY'S REPORT –**

**Attorney Knaak** – You do have before you the prosecution report. There's an influx in what's being handled by the hearing officer.

**Councilman Gallagher** – You said you were going to talk with the hearing officer, have you?

**Attorney Knaak** – We have, that's not reflected in this, she's just getting lucky or doing a better job.

## **11. POLICE CHIEF'S REPORT –**

**Chief Montgomery** – Officer Crist started his first shift on Monday. I attended a chief's meeting last Friday and the records management system is schedule for implementation in March 2013.

### **A. August 2012 Activity Report**

**Chief Montgomery** – I provided an activity report for you and will stand for any questions.

**Councilman Gallagher** – Domestic violence is at 20 for this month, is that a pretty large number?

**Chief Montgomery** – We've been very busy this whole month. The calls that come in as domestic violence may not always be domestic violence. I take the calls as raw data from Washington County.

**Councilman Gallagher** – How do the officers like the new car?

**Chief Montgomery** – They love it. We've had a lot of comments from other agencies.

**Councilman Sumner** – Right now during the campaign season there has been some vandalism and theft of campaign signs. Could you ask the officers to pay specific attention to that? Also, if anyone ends up with signs that they don't want they can bring them to City Hall, they can call me and I'll come get them, I'll be glad to participate in the respect part of it.

**12. FIRE CHIEF'S REPORT** – Chief Mailand reported on the number of calls in the past month, which include: false alarms, gas fires, illegal burns, mutual aid calls. Next week is fire prevention week. On October 12, we'll have an open house at Fire Hall #1 beginning at 6:00 p.m. Conditions are really dry and windy.

**Councilman Rahm** – Do we ever issue bans on outdoor fires?

**Chief Mailand** – The DNR is putting together a statement for tomorrow for a complete ban across the entire state due to the conditions.

**13. ENGINEER'S REPORT** – Nothing to Report

## **14. SUPERINTENDENT OF PUBLIC WORKS REPORT**

### **A. Resolution No. 2012-29 – Authorizing the Purchase of a 2012 Zero Turn Mower from the City's Equipment Capital Improvement Fund**

Supt. Hanson presented on this item as outlined in the October 4, 2012 City Council packet.

**Mayor Geraghty** – What's the life expectancy on these?

**Supt. Hanson** – We're expecting 7-10 years. Our mowing picked up with the trail system and we'll be picking up a little more with the North Ravine project.

**Councilman Sumner** – I would like to take this opportunity to allow anyone in the audience to make the type of comments that we're seeing on the internet, asking for justification for some of the purchases that are going on by the City. So if anyone thinks it's inappropriate to buy this, let them bring up their reasons right now, if not, I think we have part of our capital equipment program, which is long-term and looks at the financial purchases that the City makes. This was scheduled and is coming up. If someone has questions about the propriety of this, let's hear it now, if not, I have nothing more to say.

**Mayor Geraghty** – Typically, the discussion is between the Council and the staff unless we ask specifically, which I suppose you did.

**Motion by Geraghty, seconded by Ingemann, to approve Resolution No. 2012-29 authorizing the purchase of a 2012 zero turn mower from the City's Equipment Capital Improvement Fund. With 5 Ayes, 0 Nays, the motion carried.**

**B. Resolution No. 2012-30 – Authorizing the Purchase of a 2012 Bobcat S590 from the City's Equipment Capital Improvement Fund**

Supt. Hanson presented on this item as outlined in the October 4, 2012 City Council packet.

**Councilman Sumner** – Are we getting any trade-ins on the old stuff other than scrap price?

**Supt. Hanson** – Yes, we're getting \$6,500 for the trade-in.

**Councilman Sumner** – And this has got comparable power and life expectancy?

**Supt. Hanson** – It's actually one size larger. We're looking to improve on our snow removal on the trails.

**Mayor Geraghty** – Did the market drop their prices or did we have a high estimate?

**Supt. Hanson** – This estimate was a little high, I'm budgeting these five to ten years out. Our trade also came in higher than I expected for this.

**Councilman Rahm** – We use the State purchasing site because that's probably the lowest price that we can get correct?

**Supt. Hanson** – Yes. Occasionally, I can beat that and I do check that out.

**Motion by Ingemann, seconded by Sumner, to approve Resolution No. 2012-30 authorizing the purchase of a 2012 Bobcat S590 from the City's Equipment Capital Improvement Fund. With 5 Ayes, 0 Nays, the motion carried.**

**C. Resolution No. 2012-31 – Authorizing the Purchase of a 2013 Single Axle Chassis with Necessary Equipment from the City's Equipment Capital Improvement Fund**

Supt. Hanson presented on this item as outlined in the October 4, 2012 City Council packet.

**Councilman Sumner** – Again, I'll ask if there's anyone who would like to come forward to question whether or not this is a wise expenditure of City finances to do so.

**Corb Hopkins, 1790 1<sup>st</sup> Avenue** – Bruce, this is a 1987 truck?

**Supt. Hanson** – Yes

**Mr. Hopkins** – Was this the one two years ago that we were patching together because of rust?

**Supt. Hanson** – Actually, the tandem we got is the one that split.

**Mr. Hopkins** – You've been able to keep this truck going since 1987 in spite of the salt, rust and the beating that it takes?

**Supt. Hanson** – It's served us well, it's run its life expectancy though.

**Mr. Hopkins** – What is the mileage on this?

**Supt. Hanson** – It's probably at 60,000 – 70,000 miles, but all of the miles were spent plowing.

**Mr. Hopkins** – And the new plow is the front plow with the wing?

**Supt. Hanson** – Yes

**Mr. Hopkins** – I think it's a good idea. Well done.

**Councilman Rahm** – Again, when we have larger purchases, I think it's a good idea to look into the lease-buy options and whether or not it makes sense to do that. Just looking at it to make sure we're getting the best deal.

**Councilman Gallagher** – Do they lease dump trucks?

**Supt. Hanson** – They do, the State looked at it and tried it but it didn't work out that well. I did look at it for the skidster. I just feel it wasn't feasible for as long as we can keep them.

**Councilman Gallagher** – Bruce, why didn't we do this two months ago to have it ready for snow season?

**Supt. Hanson** – This is in the 2013 budget. My timing is so that it will be paid out in 2013. If we waited until 2013, we would have pushed it out until 2014. This is approving the order of it.

**Councilman Gallagher** – Was the dual-axle around the same cost?

**Supt. Hanson** – There was a \$10,000 difference.

**Motion by Sumner, seconded by Geraghty, to approve Resolution No. 2012-31 authorizing the purchase of a 2013 single axle chassis with necessary equipment from the City's Equipment Capital Improvement Fund. With 5 Ayes, 0 Nays, the motion carried.**

**Supt. Hanson** – We are hydrant flushing for the next couple weeks. Also, once we're done, we'll be doing flow testing on hydrants for fire flows.

**Councilman Sumner** – Remember last year when we had the fire hydrants opened during the winter and we put a \$500 award out there for information on who did that. Did anything ever come of that?

**Supt. Hanson** – No

**Councilman Sumner** – So maybe it's worth saying again.

## **15. NEW/OLD BUSINESS**

**Mayor Geraghty** – I added an e-mail communication I received under New/Old Business that I would like to talk about. I received a copy of an e-mail that was sent out by Mr. Flood, which I thought was misleading and contained some allegations which I would like to ask him some questions about. I don't know if you're willing to come up Dan and talk about it, I have some questions I'd like to ask. The e-mail was sent out and has his campaign sign on it and is regarding some of our fiscal policies and the workshop tonight so I have some questions. One of the things that was a surprise to me, you mentioned that the thrust of your e-mail was to get people here to talk about our finance committee issue at the workshop and I didn't really know that we were going to be talking specifically about the finance committee report. The Council acted back in April and tabled that item until 2013.

**Dan Flood, 1660 3<sup>rd</sup> Avenue** – Actually that is not the essence of the e-mail Mr. Mayor and if you read it I challenge you to show me where it actually says that, that the meeting after the Council meeting will talk about the financial committee.

**Mayor Geraghty** – Well about fiscal issues.

**Mr. Flood** – Yes, I was given that information by a Council member that it would possibly be on the agenda, fiscal issues and fiscal concerns to discuss.

**Mayor Geraghty** – But these items you talk about here are all related back to what the finance committee was, some of the issues they raised for setting up the committee.

**Mr. Flood** – No sir, they're not, just the one about the long-term options of the City. I'd prefer not to make our campaign issues a televised thing.

**Mayor Geraghty** – Well I think when you make these allegations about \$24,000 a year of missing receipts...

**Mr. Flood** – That's an average.

**Mayor Geraghty** – I guess I would like to have your documentation, I'm wondering where you got your information from.

**Mr. Flood** – I'd be more than happy to provide that information to you sir.

**Mayor Geraghty** – Who did you get your information from?

**Mr. Flood** – I won't release that.

**Mayor Geraghty** – Well, to my knowledge, the only person that has been in here on a regular basis over the last four to five months making copies is Pauline Schottmuller so I'm assuming it's being funneled through Pauline Schottmuller to Dave Engfer, Steve, to somebody, somehow it's getting to you.

**Mr. Flood** – Mr. Mayor, I ask the question, do we have the receipts?

**Mayor Geraghty** – I think it's only fair that the City have the information that you have so we can investigate.

**Mr. Flood** – I will discuss that on an off-line basis or at a closed meeting.

**Mayor Geraghty** – I would like to have it so we can look into it, it's a serious allegation.

**Councilman Gallagher** – How about this, why don't we just say this to get it done and over with? For the last 24 months how about we just ask for copies of the receipts for the credit cards, the credit card purchases, do we have them, yes or no, we'll get it out there? I'm asking for that from staff, the last 24 months, the receipts for the actual purchases.

**Mayor Geraghty** – Well, he made the accusation...

**Councilman Geraghty** – And this is a piece of a campaign literature...

**Mayor Geraghty** – Excuse me. He made the accusation; I want to see what he has. I mean Pauline has come in here time and time again and gotten stuff and I'm assuming it got to you somehow. She came in here several months ago on the fishing pier and accused us of being short \$2,000 and we dug into it and it came back to be

\$600 so I want to see how you're coming up with the number. I'm not going to have City staff do it, I want to see what you've got.

**Mr. Flood** – So you're not willing to have City staff produce the receipts?

**Mayor Geraghty** – I'll have them verify your information. I want to see what you've got.

**Mr. Flood** – I'll provide that to you, I was not prepared to do this tonight Mr. Mayor.

**Mayor Geraghty** – I'm not asking for it tonight, I didn't expect it tonight. I just want to see what you have and we want to investigate it and if there's something that needs to be corrected we'll correct it. A lot of what we corrected on the action we took tonight. I think Pauline comes in and gets stuff and sometimes she fabricates things, it's not always true what is said.

**Mr. Flood** – It's unfortunate that you keep throwing out names Mr. Mayor. This is between obviously you and I since you received a copy of the e-mail...

**Mayor Geraghty** – Well if you're unwilling to divulge the source, I'm assuming it's her.

**Mr. Flood** – Because I don't feel that's public information that I need to divulge. If one of the people that I sent the e-mail to wants to ask me I would be more than happy to discuss that but not in a public forum sir. And if we also want to speak about inaccuracies we can talk about Mr. Sumner's comment that we don't have any fiscal policies requiring receipts yet we do and I will e-mail that to you also after I get home tonight. It is already, currently in the City policy that credit card purchases require receipts to be turned in.

**Councilman Ingemann** – Now it is.

**Mr. Flood** – No, it was prior to that sir, I looked it up last week and I will e-mail you that also.

**Mayor Geraghty** – This is the part on your e-mail here, "The workshop might shed some light on why the City Council was so adamant against a financial review committee."

**Mr. Flood** – Yes, it could.

**Mayor Geraghty** – Well that wasn't the purpose of the workshop.

**Mr. Flood** – I was led to believe that.

**Mayor Geraghty** – No it's not, it's our strategic plan.

**Mr. Flood** – By a member sitting up by you sir.

**Mayor Geraghty** – By me, but not me. It's a strategic plan.

**Mr. Flood** – My understanding is that it was supposed to be on the agenda. Maybe Mr. Anderson can speak to this.

**Mayor Geraghty** – No, it was to discuss the strategic plan. So I don't know where you got the interpretation that it was going to be...

**Mr. Flood** – Once again, I'd be more than willing to talk with you off-line sir.

**Mayor Geraghty** – Well let's get it out here, let's be transparent.

**Councilman Rahm** – Mr. Mayor, if I may talk about this. Number one is that I did attend a NEWCO city meeting, which was attended by Mr. Sumner, Mr. Flood and Mr. Gallagher. During that meeting, there was a financial report that was put out by the meeting...

**Councilman Ingemann** – Hold it, excuse me, that's a quorum.

**Councilman Gallagher** – We didn't sit around each other.

**Mayor Geraghty** – Who was there?

**Councilman Rahm** – I was there, Mr. Sumner and Steve. We sat at different tables and didn't converse. And they gave a presentation and handed out a financial statement. I asked for a copy to be sent to me by them, which I forwarded on to Brian Anderson and he forwarded onto the entire Council. That is the information that I have and I sent it to people when I found out. The questions that I have been asking about controls for a while relate to questions that I've been asked by citizen groups. Do we have receipts for things, how is our....

**Mayor Geraghty** – I understand that, my point was the finance committee.

**Councilman Rahm** – I've also been talking to Mr. Anderson in the past about having a financial control review, and I was told that we were going to have that as part of the agenda tonight at our workshop and I was told that through both e-mail and a phone conversation so I thought that was going to be there. So when people ask me about whether or not we're having a review on this topic I said the last time I heard it would be tonight but when I received the agenda it was not on there and I also told people that. So again, I just want to make sure people understand, in transparency, what has transpired, what I know, what I've received and that Council has also been given that same information.

**Mayor Geraghty** – Right, but this is clearly...

**Councilman Rahm** – This is his campaign stuff, I have no knowledge about this.

**Mayor Geraghty** – It's misleading ok?

**Councilman Rahm** – It may be misleading and that's fine, that's separate. I'm talking about something you asked about how he knew about it. He knew about it because I thought it was going to be on there and people asked me about it and I said I think it's going to be on the Thursday meeting but it was not.

**Mayor Geraghty** – And did you give him the receipts or copies of the receipts?

**Councilman Rahm** – No I did not. I haven't given anyone any receipts. I have the same information that you have and the same information that the entire Council has been given.

**Mayor Geraghty** – Right, my whole point was that the City Council settled that issue in April. We said we'd table the finance committee issue until next year and I don't expect to discuss that issue.

**Councilman Rahm** – And that's fine but there are some other things in that report that I think warrant looking at.

**Mayor Geraghty** – Well he mentions a couple things that have been taken care of and that's misleading to throw that out there.

**Councilman Rahm** – And I agree on that.

**Mr. Flood** – At the time that that was sent out they were not taken care of.

**Mayor Geraghty** – Well why did you put it in your e-mail then?

**Mr. Flood** – They were not taken care of at that time.

**Mayor Geraghty** – It's misleading to the public is what I'm saying.

**Mr. Flood** – It's not because that's an actual fact from when that was sent out.

**Mayor Geraghty** – It implies that we're not balancing our bank statements, that's what people will perceive and read.

**Mr. Flood** – Can we produce any of the Council meeting minutes or packets from 2011 or spring 2012 that shows a balanced bank statement?

**Admin. Anderson** – The 2011 bank reconciliations were done by MMKR.

**Mr. Flood** – Were they provided on a monthly basis to the Council?

**Mayor Geraghty** – We didn't get them, they may have been done. I'm sure they were done because I asked a year ago when this issue was coming out. We were behind because we lost an accountant, hired a new one and she caught everything up because the previous one was behind. To my knowledge, ever since that date they've been done monthly within two weeks of the month end.

**Mr. Flood** – Mr. Mayor, if you'd like to discuss politics any further I would be happy to do it in a closed forum...

**Mayor Geraghty** – Well you're the one that threw this out there. I'm defending the City's position.

**Mr. Flood** – Sir, I did not send that out to this public forum of a Council meeting...

**Mayor Geraghty** – I don't care, it's out there publicly to the residents...

**Mr. Flood** – If you would like to come to any meeting whatsoever, I'm more than willing to debate you.

**Mayor Geraghty** – I've invited the public to come and ask the questions anytime, come to my house, call me.

**Mr. Flood** – You don't answer the e-mails that I send personally so that's why I don't bother.

**Mayor Geraghty** – That's because I didn't insult anybody.

**Mr. Flood** – Your Council did. If you can speak of any untruth in there please let me know.

**Mayor Geraghty** – I've said it's misleading and you've got accusations in there and I want proof.

**Mr. Flood** – And I can back them all up and I'll give them to you.

**Mayor Geraghty** – Then provide it to Mr. Anderson.

**Councilman Gallagher** – Now, can I say to get this out of the way, can Council have copies of the receipts for the last 24 months of credit card statements? Back up for the credit card statements. I'm asking for that, would you like to see that Tracy?

**Councilman Rahm** – Yes, I would. Are you making a motion for that?

**Councilman Gallagher** – I'm making a motion for that. It'll get it out of the way and be done with.

**Councilman Rahm** – Then I will second it.

**Mayor Geraghty** – Well I want to see their documentation too.

**Councilman Rahm** – A motion has already been made and seconded so we vote on it.

**Councilman Gallagher** – What's wrong with seeing them and getting it out in the open?

**Mayor Geraghty** – Nothing.

**Councilman Gallagher** – So let's do that and if we don't have them well then we don't have them. We'll let people know that we don't have them and we'll request copies from the vendors for them.

**Motion by Gallagher, seconded by Rahm to request staff provide the receipts for credit card statements for the last 24 months. With 5 Ayes, 0 Nays, the motion carried.**

**Mayor Geraghty** – This whole issue is being thrown out there in the middle of a campaign and I understand that's why it's being thrown out there because people want votes but at a time when the City has the best financial records that it's ever had, this garbage is coming out.

**Councilman Ingemann** – I have a statement I'd like to read.

**Mayor Geraghty** – Jus this morning I pulled up an article on the web about several cities across the nation that are going bankrupt and you guys are criticizing us because we've got surpluses and you want us to give it back. My intent is to keep the City sound and financially sound in the future. I mean you guys have thrown out this stuff on missing receipts for blah blah blah alright and you guys are doing that.

**Councilman Gallagher** – I'll make a motion to adjourn, this has turned into a campaign piece instead of a City Council piece.

**Councilman Rahm** – Mr. Mayor, I'm not doing this for a campaign issue or whatever; I'm doing this because of judicial responsibility. When citizen groups hand me a document that has allegations whatsoever, my job as a public official is to bring it to Council, which I did through Brian, and bring it to the group and say "Ok, here's what's been said" and I think our approach should be having internal investigations and looking at our controls and the allegations. It's part of a continuous improvement effort, it's not intended to attack you or anyone else. It's looking at our controls and understanding how the public's money is being spent and if there's receipts and accountability and controls.

**Mayor Geraghty** – I invite the public to look at the website, there's never been more on the website than there is now. Go look at it.

**Councilman Rahm** – And by putting those things out there we should be able to handle questions regarding receipts or any other issues.

**Mayor Geraghty** – Before we adjourn, I'd like to make a motion to cancel our workshop because it's not the forum to get into and talk about this.

**Councilman Ingemann** – I'd like to have a statement read.

**Councilman Rahm** – I'd like him to be able to read his statement before we adjourn.

**Councilman Gallagher** – I withdraw my motion.

**Councilman Ingemann** - At each debate, it has been said that the City of Newport is hard to deal with. Under the old administration, that indeed was a fact of life. They made it very difficult for a business to operate in this city. In the past four years, the business community has found the present administration easy to do business with, and we are working hard at eliminating the old impression. The present staff has found many errors and has corrected those using present accounting practices. It took about eight months to clean up the mess that was presented to them. People wanted financial information, now everything is on line, yet now they are complaining that there is too much. I guess you cannot please everyone. There is no other city that provides as much financial information on line as this city presently does. According to our auditor, the City asked for monthly financials as far back as 2009, the previous administration told the auditor at that time it would take a new accounting system, and the city was not willing to pay for it. Guess what, this administration saw the need, had it installed and now after correcting all of the incompetent errors, the city has monthly financial statements, and I guess, too much information for some people to comprehend. There was a complaint about the bank statements not reconciled in a timely manner, well during 2011, the bookkeeper that Newport had left the city employ, and left the bookkeeping in total disarray. It took our present bookkeeper 18 months to sort thru the mess and get everything corrected and up to date. Some have complained about ordering a fire truck ahead of time, well to let you know, it takes approximately 18 months from the time it is ordered and the time it is delivered. You pay for it when it arrives. There is no local fire truck store; all trucks are made to city requirements, specs, needs and purposes. The truck that is being orders is meant to replace 2 units that are more than 30 years old. Another for your information, by ordering the truck in 2012, and locking in the price, you will be saving \$22,500, or 5% of the total cost if you were to wait till next year. The 2013 price is planned to increase by 5%, and for each year, for the next 5 years. By locking in the current price, the fire department will be getting what they need, and not have to cut items that are used for your protection. A group complained that the fire fighters got a raise in pay, and it should have gone before some sort of citizen's group. To let you know, the last raise that our firefighters received was 14 years ago. The rate of pay went from \$5, \$6, and \$7 an hour to \$6, \$7, and \$8 per hour. The rate of pay is not even minimum wage. This city is getting great fire protection and a very low cost. Our good neighbors to the south get anywhere between \$12 to \$15 per hour for their service. Also, for your information, our dedicated firefighters are the lowest paid group within this county, or much less, within the entire metro area. The fire fighters that you have, you should be proud of and very thankful for what they do for you and they certainly don't do it because of the pay. The previous administration for you information, had not made the final payment on the fire truck that was purchased in the early 2000's, in 2010, present staff noted that there still needed to make the final payment, and did so, the payment at the time came to \$128,000, and that included the interest on the loan that was not paid off when it should have been. Some have even complained about a water shed project that was paid for by the State of Minnesota, the Washington County Watershed District and the City of Newport. The north ravine was washing away land behind the new public works building, and the project was paid for mostly from state and county money. The city paid a very small percentage to that project. This project was neglected under the previous administration, and four years ago it was revived by this administration and the problem has been taken care of. I am sure, that if the project was not needed, the State of Minnesota and the Washington County Watershed District would not have contributed anything toward this project. However, the complaint went on to state that it benefitted a Council member who happened to live in the neighborhood, (who by the way has been assessed for improvements), that got flooded out, yet nothing was ever mentioned about a \$20,000 project that sat right next to a former council member's home, and that was not even ADA compliant. This budget is balanced, there is no surplus. All of the money in the budget has a purpose. Mr. Gallagher, according to your leader it has been said that if you were to be elected mayor, the first thing that you would do is to fire the City Administrator and the City Attorney. Is there any truth in that statement?

**Councilman Gallagher** – Absolutely not.

**Councilman Ingemann** - The people that will be voting need to know that answer.

**Councilman Gallagher** – How are you going to turn this into a campaign statement?

**Councilman Ingemann** – I'm not. Also, when elected 2 years ago, you mentioned...

**Councilman Gallagher** – Wow, that's ridiculous.

**Councilman Ingemann** – It's what I've heard.

**Councilman Gallagher** – Then come to me Tom, then pick up the phone instead of bringing it here and being stupid, pick up the phone.

**Councilman Ingemann** – I'm just going to finish. I know it is very easy to criticize about anything, especially when you do not have all of the facts correct, and are not interested in finding them out. I guess it is very easy to throw mud when it is not aimed at you. I just wish that before someone accuses someone about something, they do their home work and get all of the facts correct. There is way too much mudslinging going on at the local, county, state, and national level. I'll just stop there.

**Motion by Geraghty, seconded by Sumner, to cancel the workshop that was scheduled to follow the meeting. With 5 Ayes, 0 Nays, the motion carried.**

#### **16. ADJOURNMENT**

**Motion by Geraghty, seconded by Rahm, to adjourn the regular Council Meeting at 6:49 P.M. With 5 Ayes, 0 Nays, the motion carried.**

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm  
Executive Analyst

Text25	Text26	Text28	Comments
Paid Chk# 000096E	MN REVENUE	1,066.00	water sales tax - 3rd quarter
Paid Chk# 000097E	MN REVENUE	0.67	withholding 3rd quarter
Paid Chk# 000098E	MN REVENUE	1,883.89	withholding
Paid Chk# 000099E	ING LIFE INSURANCE & ANNUITY	392.10	hcsp
Paid Chk# 000100E	FEDERAL TAXES	8,395.29	withholding, fica, medicare
Paid Chk# 000101E	PSN	84.71	online fees
Paid Chk# 014140	ADVANCED GRAPHIX INC.	919.13	bailey park sign
Paid Chk# 014141	ADVANCED SPORTSWEAR	3.21	martin - uniform
Paid Chk# 014142	ATOMIC-COLO, LLC	3,181.86	computer support
Paid Chk# 014143	BAUER BUILT, INC	1,096.69	tires, pickup, 1 ton
Paid Chk# 014144	COMCAST	123.29	
Paid Chk# 014145	DANIEL RICHARDSON	24.34	refund - reduced permit cost
Paid Chk# 014146	FAIR OFFICE WORLD	558.79	office supplies
Paid Chk# 014147	FIRE INSTR. & RESCUE EDU. INC.	550.00	asbestos testing 1605 cedar
Paid Chk# 014148	GERLACH OUTDOOR POWER EQUI	624.74	equipment repair
Paid Chk# 014149	GERTENS	639.66	bailey pavillion wood chips
Paid Chk# 014150	GOPHER STATE ONE-CALL	124.70	
Paid Chk# 014151	HOMELAND HEALTH SPECIALISTS	37.50	flu shots
Paid Chk# 014152	ING LIFE INSURANCE & ANNUITY	884.62	
Paid Chk# 014153	INSTRUMENTAL RESEARCH, INC.	36.00	water testing
Paid Chk# 014154	INTERNATIONAL UNION OF OP. EN	162.50	
Paid Chk# 014155	Knaak & Assoc. PA	5,200.00	legal services
Paid Chk# 014156	LIBERTY NAPA OF NEWPORT	851.86	vehicle supplies
Paid Chk# 014157	LION ROCK NEWPORT	12.00	refund for rental registration
Paid Chk# 014158	MENARDS - COTTAGE GROVE	85.99	bailey park pavillion
Paid Chk# 014159	MERIT CHEVROLET	32.93	truck repair - 0015
Paid Chk# 014160	MN CHILD SUPPORT PAYMENT CNT	400.00	child support
Paid Chk# 014161	MN DEPT OF LABOR AND INDUSTR	703.00	building surcharge
Paid Chk# 014162	PERA	7,587.03	
Paid Chk# 014163	SELECTACCOUNT	504.00	
Paid Chk# 014164	SKB ENVIRONMENTAL	7.90	1605 cedar garage demo
Paid Chk# 014165	SOUTH SUBURBAN RENTAL, INC.	277.88	concrete - bailey park sign
Paid Chk# 014166	STREICHERS	59.99	david - uniform
Paid Chk# 014167	SW/WC SERVICES COOPERATIVES	13,396.50	
Paid Chk# 014168	TENNIS SANITATION LLC	32.86	sanitation
Paid Chk# 014169	WASHINGTON CTY SHERIFF	6,835.00	alerts, records, mds's
Paid Chk# 014170	SELECTACCOUNT	75.03	
Paid Chk# 014171	WASHINGTON CTY PROPERTY REC	46.00	recording fee
Paid Chk# 014172	ADVANCED GRAPHIX INC.	99.39	decals
Paid Chk# 014173	AGGREGATE INDUSTRIES MIDWES	762.57	sand
Paid Chk# 014174	BANYON DATA SYSTEMS, INC.	422.16	
Paid Chk# 014175	Cardmember Services	1,324.49	visa
Paid Chk# 014176	CENTURY LINK	379.68	phone service
Paid Chk# 014177	CINTAS -754	121.86	rugs
Paid Chk# 014178	COMCAST	313.00	
Paid Chk# 014179	DAKOTA COUNTY TECH. COLLEGE	225.00	training -cris

Paid Chk# 014180	FLEET ONE LLC	1,831.63 fuel
Paid Chk# 014181	G & K SERVICES	173.60 uniforms
Paid Chk# 014182	INSTRUMENTAL RESEARCH, INC.	36.00 water testing
Paid Chk# 014183	Metropolitan Council	15,613.70
Paid Chk# 014184	MPCA	1,000.00 knauff property
Paid Chk# 014185	NEWPORT DRUG	4.73 mineral oil for hydrants
Paid Chk# 014186	NEWPORT FIRE RELIEF ASSOC.	77,015.14 fire relief
Paid Chk# 014187	OXYGEN SERVICE CO.	38.53 welding
Paid Chk# 014188	PITTNEY BOWES POSTAGE BY PHC	319.99
Paid Chk# 014189	RIVERTOWN NEWSPAPER GROUP	158.20 publishing
Paid Chk# 014190	ROGER ESPETH	1,910.00 façade grant
Paid Chk# 014191	SCOTT FREEMYER	168.72 uniform - freemyer
Paid Chk# 014192	SOUTH SUBURBAN RENTAL, INC.	267.18 trailer, concrete
Paid Chk# 014193	ST. PAUL PARK REFINING CO. LLC	1,963.06
Paid Chk# 014194	STEVENS DRILLING & ENV.	14,110.00 knauff property drilling
Paid Chk# 014195	STREICHERS	254.27 uniforms - crist
Paid Chk# 014196	TKDA	3,487.38 planning fees
Paid Chk# 014197	TRI-STATE BOBCAT	9.63 parts
Paid Chk# 014198	VERIZON	78.10 phone
Paid Chk# 014199	XCEL ENERGY	939.94 electricity
	wages	30,424.05
		210,349.66

Cardmember Services Bill

**October**

receipt

hanson	ness truck & equip	fd truck	\$ 42.00	yes
	best buy	sewer - memory cards	\$ 30.50	yes
neska	skb enviromental	1605 cedar	\$ 199.60	yes
	delegard tool co.	parks tools	\$ 82.34	yes
	skb enviromental	1605 cedar	\$ 100.00	yes
	nuss truck & equip	fd truck	\$ 10.65	yes
	sears	fd truck	\$ 61.04	yes
	interstate power sys	fd truck	\$ 445.43	yes
montgomery	cops plus	cris uniform	\$ 49.79	yes
	target	office supplies	\$ 92.07	yes
	office max	office supplies	\$ 77.12	yes
	superamerica	gas	\$ 57.70	yes
anderson	office max	storage boxes	\$ 70.25	yes
	ip jackson ramp	parking	\$ 6.00	yes



# **City of Newport, MN**

## **Financial Status Report**

**Period ended September 30, 2012**

(Un-Audited)

Prepared by:  
Administration Department



## **Table of Contents**

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

## Section 1 – Cash & Investment

**Purpose:**

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

**City of Newport**  
**INVESTMENTS**  
**Sep-12**

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Value</u>
<b>SB</b>						
FHL	6/12/2003	6/12/2013	365	98,124	4.00%	103,839.00
CD	2/4/2009	2/6/2012	365	96,000	3.00%	-
MF						531,496.68
sub total						<b>635,335.68</b>
<b>NORTHLAND</b>						
MNY MKT	Govmt security money market class B					11,034.17
GO BOND	10/6/2010	3/1/2015	365	240,000.00	1.85%	241,924.80
GO BOND	10/6/2010	3/1/2015	365	100,000.00	1.75%	102,902.00
subtotal						<b>355,860.97</b>
<b>Sub-total Investments GASB 40</b>						<b>991,196.65</b>
<b>Central Bank</b>						
CD	8/19/2012	7/19/2013		312,635.63	0.85%	312,320.74
		12/13/2012		62,083.37	0.50%	62,083.37
sub total						<b>374,404.11</b>
Checking						<b>2,559,149.16</b>
<b>Total Investments and CD's</b>						<b>3,924,749.92</b>



**NEWPORT, MN**

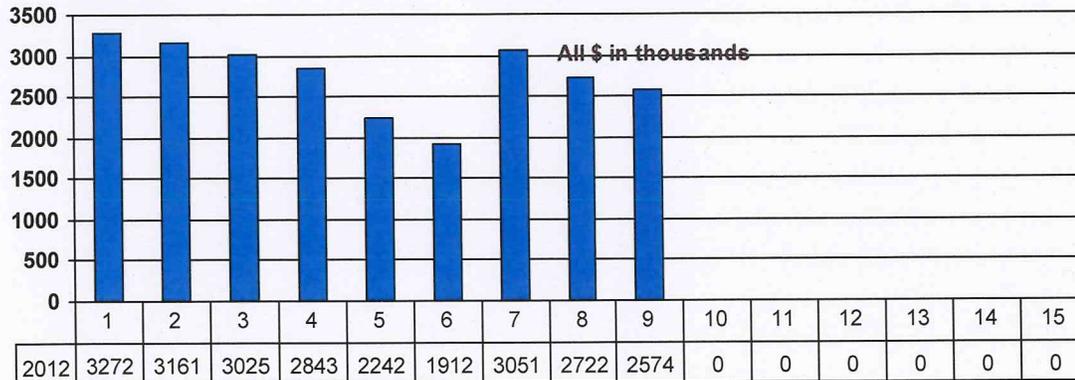
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Page 1

**\*Check Reconciliation©**

**Central Bank  
10100 CASH**

**September 2012**



**Account Summary**

Beginning Balance on	9/1/2012	\$2,730,179.69	Cleared	\$2,559,149.16
+ Receipts/Deposits		\$156,387.39	Statement	\$2,559,149.16
- Payments (Checks and Withdrawals)		\$327,417.92	Difference	\$0.00
Ending Balance as of	9/30/2012	\$2,559,149.16		

**Check Book Balance**

Active	G 101-10100	GENERAL FUND	-\$316,618.10
Active	G 201-10100	PARKS SPECIAL FUND	\$29,963.59
Active	G 204-10100	HERITAGE PRESERVATIO	\$11,330.29
Active	G 205-10100	RECYCLING	\$25,452.52
Active	G 206-10100	FIRE ENGINE	\$0.14
Active	G 208-10100	BUY FORFEITURE	\$1,298.65
Active	G 225-10100	PIONEER DAYS	\$18,242.77
Active	G 270-10100	EDA	\$588,268.40
Active	G 301-10100	G.O. CAPITAL IMP. PLAN 2	-\$119,972.42
Active	G 305-10100	GO TIF 1991/1999 BOND	\$0.48
Active	G 307-10100	GO TIF 1994B	-\$0.30
Active	G 308-10100	CERIFICATES OF INDEBT	\$0.53
Active	G 313-10100	GO IMP BOND 2000B	\$0.00
Active	G 315-10100	\$690,000 BOND 2002A	-\$67,865.11
Active	G 316-10100	PFA/TRLF REVENUE NOT	\$250,862.70
Active	G 321-10100	EQUIP CERTIFICATE 2006	\$0.00
Active	G 322-10100	GO BONDS OF 2011A	-\$28,626.06
Active	G 401-10100	GENERAL CAPITAL PROJ	\$208,954.94
Active	G 402-10100	TAX INC DIST 1	\$4.75

Active	G 405-10100	T.H. HWY 61	\$242,383.79
Active	G 409-10100	STREET RECONSTRUCTI	\$37,739.99
Active	G 411-10100	CERT. OF INDEBTEDNESS	-\$80,194.73
Active	G 416-10100	4TH AVENUE RAVINE	\$12,704.03
Active	G 417-10100	NORTH RAVINE	-\$24,859.16
Active	G 422-10100	2011A UTILITY CAPITAL	-\$0.44
Active	G 423-10100	2011A EQUIPMENT CAPIT	\$592,884.81
Active	G 601-10100	WATER FUND	\$448,208.91
Active	G 602-10100	SEWER FUND	\$703,803.86
Active	G 603-10100	STREET LIGHT FUND	\$8,814.98
Active	G 604-10100	STORM WATER FUND	\$31,351.66
Cash Balance			\$2,574,135.47

Beginng Balance	\$2,730,179.69	
+ Total Deposits	\$214,347.53	
- Checks Written	\$370,391.75	
Check Book Balance	\$2,574,135.47	
Difference	\$0.00	

## Section 2 – Budget Control Summary

**Purpose:**

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



NEWPORT, MN

\*Budget Control Summary

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
<b>FUND 101 GENERAL FUND</b>									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$2,978,785.00	\$1,950,480.04	\$1,028,304.96	34.52%	\$0.00	\$2,978,785.00	-\$2,978,785.00	0.43	0.06
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$2,000.00	\$3,254.16	-\$1,254.16	-62.71%	\$0.00	\$2,000.00	-\$2,000.00	0.82	0.32
Total Revenue Accounts	\$2,980,785.00	\$1,953,734.20	\$1,027,050.80	34.46%	\$0.00	\$2,980,785.00	-\$2,980,785.00	0.43	0.06
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$219,694.20	-\$219,694.20	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 41000 Administration (GENERAL)	\$326,277.00	\$234,355.46	\$91,921.54	28.17%	\$0.00	\$326,277.00	-\$326,277.00	1.09	0.33
DEPT 41110 Mayor and Council	\$24,081.00	\$16,744.15	\$7,336.85	30.47%	\$0.00	\$24,081.00	-\$24,081.00	0.48	-0.16
DEPT 41410 Elections	\$7,000.00	\$2,463.60	\$4,536.40	64.81%	\$0.00	\$7,000.00	-\$7,000.00	0.47	-0.53
DEPT 41600 Professional Services	\$297,000.00	\$249,811.43	\$47,188.57	15.89%	\$0.00	\$297,000.00	-\$297,000.00	0.71	-0.10
DEPT 41910 Planning and Zoning	\$39,067.00	\$54,787.80	-\$15,720.80	-40.24%	\$0.00	\$39,067.00	-\$39,067.00	0.64	0.14
DEPT 41940 City Hall Bldg	\$18,542.00	\$10,961.83	\$7,580.17	40.88%	\$0.00	\$18,542.00	-\$18,542.00	1.03	0.03
DEPT 42000 Police Department(GENERAL)	\$845,095.00	\$586,603.67	\$258,491.33	30.59%	\$0.00	\$845,095.00	-\$845,095.00	0.40	-0.31
DEPT 42100 Civil Defense	\$0.00	\$4,622.35	-\$4,622.35	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$180,068.00	\$50,504.57	\$129,563.43	71.95%	\$0.00	\$180,068.00	-\$180,068.00	0.41	-0.33
DEPT 42280 Fire Stations No. 1	\$14,246.00	\$5,194.32	\$9,051.68	63.54%	\$0.00	\$14,246.00	-\$14,246.00	0.16	-0.84
DEPT 42290 Fire Station No. 2	\$3,818.00	\$1,482.06	\$2,335.94	61.18%	\$0.00	\$3,818.00	-\$3,818.00	0.11	-0.39
DEPT 43000 PW Street (GENERAL)	\$439,283.00	\$373,838.86	\$65,444.14	14.90%	\$0.00	\$439,283.00	-\$439,283.00	0.35	-0.17
DEPT 43100 Public Works Garage	\$17,759.00	\$10,295.95	\$7,463.05	42.02%	\$0.00	\$17,759.00	-\$17,759.00	0.67	-0.33
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,000.00	\$4,100.54	\$899.46	17.99%	\$0.00	\$5,000.00	-\$5,000.00	0.28	0.06
DEPT 45000 Parks (GENERAL)	\$251,284.00	\$216,758.46	\$34,525.54	13.74%	\$0.00	\$251,284.00	-\$251,284.00	1.38	0.81
DEPT 45100 Recreation (GENERAL)	\$3,500.00	\$2,453.55	\$1,046.45	29.90%	\$0.00	\$3,500.00	-\$3,500.00	0.17	-0.16
DEPT 45206 Parks Bldgs. & Warming Houses	\$5,500.00	\$2,906.83	\$2,593.17	47.15%	\$0.00	\$5,500.00	-\$5,500.00	0.15	-0.36
DEPT 45501 Library Bldg	\$24,753.00	\$23,836.66	\$916.34	3.70%	\$0.00	\$24,753.00	-\$24,753.00	0.38	-0.06
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$1,182.00	\$435.15	\$746.85	63.19%	\$0.00	\$1,182.00	-\$1,182.00	0.74	-0.02
DEPT 49985 Special Contributions	\$5,000.00	\$2,912.91	\$2,087.09	41.74%	\$0.00	\$5,000.00	-\$5,000.00	0.58	-0.42
DEPT 49995 Miscellaneous Contingency	\$10,000.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$10,000.00	-\$10,000.00	0.00	-0.50
Total Expenditure Accounts	\$2,518,455.00	\$2,074,764.35	-\$443,690.65	17.62%	\$0.00	\$2,518,455.00	-\$2,518,455.00	0.57	-0.04
Total FUND 101 GENERAL FUND	\$462,330.00	-\$121,030.15	\$583,360.15	126.18%	\$0.00	\$462,330.00	-\$462,330.00		

FUND 201 PARKS SPECIAL FUND



NEWPORT, MN

\*Budget Control Summary

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$12,512.92	-\$12,512.92	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$12,512.92	-\$12,512.92	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$56,542.59	-\$56,542.59	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$56,542.59	\$56,542.59	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	\$0.00	-\$44,029.67	\$44,029.67	0.00%	\$0.00	\$0.00	\$0.00		
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts									
DEPT 42000 Police Department(GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$7,203.95	-\$7,203.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$7,203.95	-\$7,203.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$655.65	-\$655.65	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$655.65	\$655.65	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	\$0.00	\$6,548.30	-\$6,548.30	0.00%	\$0.00	\$0.00	\$0.00		
FUND 205 RECYCLING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,710.25	-\$4,710.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$4,710.25	-\$4,710.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,389.82	-\$4,389.82	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00





NEWPORT, MN

\*Budget Control Summary

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$469,741.38	-\$469,741.38	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$469,741.38	-\$469,741.38	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$113,566.04	-\$113,566.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$113,566.04	\$113,566.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 270 EDA	\$0.00	\$356,175.34	-\$356,175.34	0.00%	\$0.00	\$0.00	\$0.00		
FUND 301 G.O. CAPITAL IMP. PLAN 2010A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$120,822.16	-\$120,822.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$120,822.16	\$120,822.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 G.O. CAPITAL IMP. PLAN 2010A	\$0.00	-\$120,822.04	\$120,822.04	0.00%	\$0.00	\$0.00	\$0.00		
FUND 305 GO TIF 1991/1999 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

\*Budget Control Summary

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 GO IMP BOND 2000B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 \$690,000 BOND 2002A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$22,398.14	-\$22,398.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$22,398.14	-\$22,398.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



**NEWPORT, MN**

**\*Budget Control Summary**

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$90,263.75	-\$90,263.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$90,263.75	\$90,263.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 \$690,000 BOND 2002A	\$0.00	-\$67,865.61	\$67,865.61	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$90,886.09	-\$90,886.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$90,886.09	-\$90,886.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$124,703.90	-\$124,703.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$124,703.90	\$124,703.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$33,817.81	\$33,817.81	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 EQUIP CERTIFICATE 2006A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 GO BONDS OF 2011A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.19	-\$0.19	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.19	-\$0.19	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$29,138.75	-\$29,138.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

\*Budget Control Summary

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Expenditure Accounts	\$0.00	\$29,138.75	\$29,138.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 GO BONDS OF 2011A	\$0.00	-\$29,138.56	\$29,138.56	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 GENERAL CAPITAL PROJECTS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$50,138.57	-\$50,138.57	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$50,138.57	-\$50,138.57	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$59,985.88	-\$59,985.88	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$59,985.88	\$59,985.88	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 GENERAL CAPITAL PROJECTS	\$0.00	-\$9,847.31	\$9,847.31	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5.01	-\$5.01	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$5.01	-\$5.01	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$10,308.00	-\$10,308.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$10,308.00	\$10,308.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	-\$10,302.99	\$10,302.99	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$152.18	-\$152.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$152.18	-\$152.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00





NEWPORT, MN

\*Budget Control Summary

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$714,950.45	-\$714,950.45	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$714,950.45	\$714,950.45	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	-\$24,859.32	\$24,859.32	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 2011A UTILITY CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$372.22	-\$372.22	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$372.22	-\$372.22	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 423 2011A EQUIPMENT CAPITAL	\$0.00	\$372.22	-\$372.22	0.00%	\$0.00	\$0.00	\$0.00		
FUND 601 WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$78.15	-\$78.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49400 Water Utilities (GENERAL)	\$159,095.00	\$178,960.89	-\$19,865.89	-12.49%	\$0.00	\$159,095.00	-\$159,095.00	0.06	-0.11
Total Revenue Accounts	\$159,095.00	\$179,039.04	-\$19,944.04	-12.54%	\$0.00	\$159,095.00	-\$159,095.00	0.05	-0.08
Expenditure Accounts									
DEPT 49400 Water Utilities (GENERAL)	\$193,905.00	\$72,848.31	\$121,056.69	62.43%	\$0.00	\$193,905.00	-\$193,905.00	0.08	-0.12



NEWPORT, MN

\*Budget Control Summary

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Expenditure Accounts	\$193,905.00	\$72,848.31	-\$121,056.69	62.43%	\$0.00	\$193,905.00	-\$193,905.00	0.08	-0.12
Total FUND 601 WATER FUND	-\$34,810.00	\$106,190.73	-\$141,000.73	405.06%	\$0.00	-\$34,810.00	\$34,810.00		
FUND 602 SEWER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2,584.12	-\$2,584.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$260,000.00	\$453,084.54	-\$193,084.54	-74.26%	\$0.00	\$260,000.00	-\$260,000.00	0.11	0.01
Total Revenue Accounts	\$260,000.00	\$455,668.66	-\$195,668.66	-75.26%	\$0.00	\$260,000.00	-\$260,000.00	0.07	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$549,419.00	-\$549,419.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$309,172.00	\$229,988.04	\$79,183.96	25.61%	\$0.00	\$309,172.00	-\$309,172.00	0.10	-0.13
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$309,172.00	\$779,407.04	\$470,235.04	-152.09%	\$0.00	\$309,172.00	-\$309,172.00	0.09	-0.12
Total FUND 602 SEWER FUND	-\$49,172.00	-\$323,738.38	\$274,566.38	-558.38%	\$0.00	-\$49,172.00	\$49,172.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.27	-\$0.27	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$43,657.00	\$42,134.20	\$1,522.80	3.49%	\$0.00	\$43,657.00	-\$43,657.00	0.23	-0.02
Total Revenue Accounts	\$43,657.00	\$42,134.47	\$1,522.53	3.49%	\$0.00	\$43,657.00	-\$43,657.00	0.13	-0.01
Expenditure Accounts									
DEPT 43160 Street Lighting	\$42,803.00	\$35,234.89	\$7,568.11	17.68%	\$0.00	\$42,803.00	-\$42,803.00	0.82	-0.18
DEPT 49470 Street Lights	\$0.00	\$28.96	-\$28.96	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$42,803.00	\$35,263.85	-\$7,539.15	17.61%	\$0.00	\$42,803.00	-\$42,803.00	0.27	-0.06
Total FUND 603 STREET LIGHT FUND	\$854.00	\$6,870.62	-\$6,016.62	-704.52%	\$0.00	\$854.00	-\$854.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3.37	-\$3.37	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$18,482.35	-\$18,482.35	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

**\*Budget Control Summary**

Current Period: September 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Revenue Accounts	\$0.00	\$18,485.72	-\$18,485.72	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 49460 Storm Water	\$293.00	\$2,241.09	-\$1,948.09	-664.88%	\$0.00	\$293.00	-\$293.00	3.66	3.16
Total Expenditure Accounts	\$293.00	\$2,241.09	\$1,948.09	-664.88%	\$0.00	\$293.00	-\$293.00	3.66	3.16
Total FUND 604 STORM WATER FUND	-\$293.00	\$16,244.63	-\$16,537.63	5644.24%	\$0.00	-\$293.00	\$293.00		
	\$378,909.00	-\$372,577.26	\$751,486.26	198.33%	\$0.00	\$378,909.00	-\$378,909.00		

FILTER: None

## Section 3 – Cash Balances

**Purpose:**

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.



**NEWPORT, MN**  
**\*Cash Balances**

**Current Period September 2012**

Fund	2012 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance		
				Rec/Disb	Journal Entry				
<b>10100 Central Bank</b>									
101 GENERAL FUND	(\$126,960.52)	\$1,940,947.83	\$1,333,215.15	\$31,740.76	(\$253,203.75)	(\$575,927.27)	(\$316,618.10)	In Bal	
201 PARKS SPECIAL F	\$73,993.26	\$712.92	\$56,542.59	\$0.00	\$11,800.00	\$0.00	\$29,963.59	In Bal	
204 HERITAGE PRESE	\$4,781.99	\$3.95	\$655.65	\$0.00	\$7,200.00	\$0.00	\$11,330.29	In Bal	
205 RECYCLING	\$25,132.09	\$4,710.25	\$4,389.82	\$0.00	\$0.00	\$0.00	\$25,452.52	In Bal	
206 FIRE ENGINE	\$0.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.14	In Bal	
208 BUY FORFEITURE	\$1,297.84	\$0.81	\$0.00	\$0.00	\$0.00	\$0.00	\$1,298.65	In Bal	
225 PIONEER DAYS	\$18,080.37	\$5,046.39	\$4,883.99	\$0.00	\$0.00	\$0.00	\$18,242.77	In Bal	
270 EDA	\$232,093.06	\$319,741.38	\$113,566.04	\$0.00	\$150,000.00	\$0.00	\$588,268.40	In Bal	
301 G.O. CAPITAL IMP	\$849.62	\$0.12	\$120,822.16	\$0.00	\$0.00	\$0.00	(\$119,972.42)	In Bal	
305 GO TIF 1991/1999	\$0.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.48	In Bal	
307 GO TIF 1994B	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)	In Bal	
308 CERIFICATES OF I	\$0.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.53	In Bal	
313 GO IMP BOND 200	(\$1,498.24)	\$0.00	\$0.00	\$0.00	\$1,498.24	\$0.00	\$0.00	In Bal	
315 \$690,000 BOND 20	\$0.50	\$22,398.14	\$90,263.75	\$0.00	\$0.00	\$0.00	(\$67,865.11)	In Bal	
316 PFA/TRLF REVEN	\$284,680.51	\$90,886.09	\$124,703.90	\$0.00	\$0.00	\$0.00	\$250,862.70	In Bal	
321 EQUIP CERTIFICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal	
322 GO BONDS OF 20	\$512.50	\$0.19	\$29,138.75	\$0.00	\$0.00	\$0.00	(\$28,626.06)	In Bal	
401 GENERAL CAPITA	\$218,802.25	\$138.57	\$59,985.88	\$0.00	\$50,000.00	\$0.00	\$208,954.94	In Bal	
402 TAX INC DIST 1	\$10,307.74	\$5.01	\$10,308.00	\$0.00	\$0.00	\$0.00	\$4.75	In Bal	
405 T.H. HWY 61	\$242,231.61	\$152.18	\$0.00	\$0.00	\$0.00	\$0.00	\$242,383.79	In Bal	
409 STREET RECONS	\$37,716.31	\$23.68	\$0.00	\$0.00	\$0.00	\$0.00	\$37,739.99	In Bal	
411 CERT. OF INDEBT	\$0.00	\$0.00	\$80,194.73	\$0.00	\$0.00	\$0.00	(\$80,194.73)	In Bal	
416 4TH AVENUE RAV	\$12,696.06	\$7.97	\$0.00	\$0.00	\$0.00	\$0.00	\$12,704.03	In Bal	
417 NORTH RAVINE	\$0.16	\$690,091.13	\$714,950.45	\$0.00	\$0.00	\$0.00	(\$24,859.16)	In Bal	
422 2011A UTILITY CA	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)	In Bal	
423 2011A EQUIPMEN	\$592,512.59	\$372.22	\$0.00	\$0.00	\$0.00	\$0.00	\$592,884.81	In Bal	
601 WATER FUND	\$346,575.69	\$176,139.29	\$52,029.90	\$0.00	\$0.00	(\$22,476.17)	\$448,208.91	In Bal	
602 SEWER FUND	\$1,027,542.24	\$455,668.66	\$756,931.00	\$0.00	\$0.00	(\$22,476.04)	\$703,803.86	In Bal	
603 STREET LIGHT FU	\$1,944.36	\$42,134.47	\$35,263.85	\$0.00	\$0.00	\$0.00	\$8,814.98	In Bal	
604 STORM WATER F	\$15,107.03	\$18,485.72	\$2,241.09	\$0.00	\$0.00	\$0.00	\$31,351.66	In Bal	
	\$3,018,399.43	\$3,767,666.97	\$3,590,086.70	\$31,740.76	(\$32,705.51)	(\$620,879.48)	\$2,574,135.47		

## Section 4 – Revenue Summary

**Purpose:**

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



# NEWPORT, MN

## \*Revenue Summary

10/09/12 11:48 AM

Page 1

FUND	Description	2012 YTD Budget	September 2012 Amt	2012 YTD Amt	YTD Balance	% of Budget
101	GENERAL FUND	\$2,980,785.00	\$89,771.10	\$1,953,734.20	\$1,027,050.80	65.54%
201	PARKS SPECIAL FUND	\$0.00	\$338.87	\$12,512.92	-\$12,512.92	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.71	\$7,203.95	-\$7,203.95	0.00%
205	RECYCLING	\$0.00	\$1.59	\$4,710.25	-\$4,710.25	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.08	\$0.81	-\$0.81	0.00%
225	PIONEER DAYS	\$0.00	\$582.09	\$5,046.39	-\$5,046.39	0.00%
270	EDA	\$0.00	\$566.16	\$469,741.38	-\$469,741.38	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.00	\$0.12	-\$0.12	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$0.00	\$22,398.14	-\$22,398.14	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$15.69	\$90,886.09	-\$90,886.09	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	GO BONDS OF 2011A	\$0.00	\$0.00	\$0.19	-\$0.19	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$13.07	\$50,138.57	-\$50,138.57	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$5.01	-\$5.01	0.00%
405	T.H. HWY 61	\$0.00	\$15.16	\$152.18	-\$152.18	0.00%
409	STREET RECONSTRUCTION	\$0.00	\$2.36	\$23.68	-\$23.68	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.79	\$7.97	-\$7.97	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$690,091.13	-\$690,091.13	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$37.09	\$372.22	-\$372.22	0.00%
601	WATER FUND	\$159,095.00	\$41,321.65	\$179,039.04	-\$19,944.04	112.54%
602	SEWER FUND	\$260,000.00	\$65,988.79	\$455,668.66	-\$195,668.66	175.26%
603	STREET LIGHT FUND	\$43,657.00	\$6,649.17	\$42,134.47	\$1,522.53	96.51%
604	STORM WATER FUND	\$0.00	\$2,606.17	\$18,485.72	-\$18,485.72	0.00%
		\$3,443,537.00	\$207,910.54	\$4,002,353.09	-\$558,816.09	116.23%

FILTER: None

## Section 5 – Expenditure Summary

**Purpose:**

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



# NEWPORT, MN

## \*Expenditure Summary

FUND	Description	2012 YTD Budget	September 2012 Amt	2012 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$2,518,455.00	\$162,715.09	\$2,074,764.35	\$0.00	\$443,690.65	82.38%
201	PARKS SPECIAL FUND	\$0.00	\$0.00	\$56,542.59	\$0.00	-\$56,542.59	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$563.51	\$655.65	\$0.00	-\$655.65	0.00%
205	RECYCLING	\$0.00	\$0.00	\$4,389.82	\$0.00	-\$4,389.82	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAYS	\$0.00	\$0.00	\$4,883.99	\$0.00	-\$4,883.99	0.00%
270	EDA	\$0.00	\$6,858.86	\$113,566.04	\$0.00	-\$113,566.04	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$115,571.25	\$120,822.16	\$0.00	-\$120,822.16	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$0.00	\$90,263.75	\$0.00	-\$90,263.75	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$124,703.90	\$0.00	-\$124,703.90	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	GO BONDS OF 2011A	\$0.00	\$0.00	\$29,138.75	\$0.00	-\$29,138.75	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$32,658.45	\$59,985.88	\$0.00	-\$59,985.88	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$10,308.00	\$0.00	-\$10,308.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411	CERT. OF INDEBTEDNESS	\$0.00	\$0.00	\$80,194.73	\$0.00	-\$80,194.73	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$8,453.51	\$714,950.45	\$0.00	-\$714,950.45	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$193,905.00	\$7,456.76	\$72,848.31	\$0.00	\$121,056.69	37.57%
602	SEWER FUND	\$309,172.00	\$21,762.48	\$779,407.04	\$0.00	-\$470,235.04	252.09%
603	STREET LIGHT FUND	\$42,803.00	\$6,589.49	\$35,263.85	\$0.00	\$7,539.15	82.39%
604	STORM WATER FUND	\$293.00	\$0.00	\$2,241.09	\$0.00	-\$1,948.09	764.88%
		\$3,064,628.00	\$362,629.40	\$4,374,930.35	\$0.00	-\$1,310,302.35	142.76%

FILTER: None

## Section 6 – Balance Sheets

**Purpose:**

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



# NEWPORT, MN

10/09/12 11:56 AM

Page 1

## GL Yearly

Current Period: September 2012

September 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 101</b>	<b>GENERAL FUND</b>						
<b>Asset</b>							
G 101-10100 Cash		(\$126,960.52)	\$95,369.75	\$162,323.12	\$2,064,263.33	\$2,253,920.91	(\$316,618.10)
G 101-10200 Petty Cash		\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$62,055.00	\$0.00	\$62,055.00
G 101-10400 Investments		(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)
G 101-10401 Northland Securities		\$346,572.69	\$0.00	\$0.00	\$0.00	\$0.00	\$346,572.69
G 101-10402 CDARS/Central Bank		\$311,699.33	\$0.00	\$0.00	\$0.00	\$0.00	\$311,699.33
G 101-10406 Smith Barney		\$201,472.16	\$0.00	\$0.00	\$0.00	\$0.00	\$201,472.16
G 101-10410 Smith Barney MM		\$431,990.14	\$0.00	\$0.00	\$0.00	\$0.00	\$431,990.14
G 101-10450 Interest Receivable		\$3,590.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,590.25
G 101-10500 Taxes Receivable-Current		\$42,866.41	\$0.00	\$0.00	\$0.00	\$0.00	\$42,866.41
G 101-10700 Taxes Receivable-Delinquent		\$108,942.12	\$0.00	\$0.00	\$0.00	\$0.00	\$108,942.12
G 101-13100 Due From Other Funds		\$4,233.75	\$0.00	\$0.00	\$0.00	\$0.00	\$4,233.75
G 101-15500 Prepaid Items		\$28,144.42	\$0.00	\$0.00	\$0.00	\$0.00	\$28,144.42
G 101-21705 Medica payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment		\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 101-21721 Child Support		\$0.00	\$800.00	\$800.00	\$2,385.80	\$2,385.80	\$0.00
G 101-22100 Escrow		\$0.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	(\$5,500.00)
	<b>Total Asset</b>	\$1,352,625.44	\$96,169.75	\$168,623.12	\$2,128,704.13	\$2,261,806.71	\$1,219,522.86
<b>Liability</b>							
G 101-20200 Accounts Payable		(\$58,999.87)	\$0.00	\$0.00	\$0.00	\$0.00	(\$58,999.87)
G 101-20800 Due to Other Governments		(\$3,318.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,318.00)
G 101-21600 Accrued Wages & Salaries P		(\$17,878.33)	\$0.00	\$0.00	\$0.00	\$0.00	(\$17,878.33)
G 101-21701 Federal W/H Payable		(\$0.18)	\$8,899.15	\$8,899.15	\$84,503.70	\$84,503.70	(\$0.18)
G 101-21702 State Withholding Payable		\$0.00	\$3,869.54	\$3,870.18	\$49,741.72	\$37,142.78	\$12,598.94
G 101-21703 FICA Tax Withholding		(\$803.77)	\$5,536.32	\$5,536.32	\$54,034.50	\$54,034.50	(\$803.77)
G 101-21704 PERA		(\$2,257.33)	\$15,254.51	\$15,254.51	\$146,535.85	\$146,535.85	(\$2,257.33)
G 101-21707 Union Dues		(\$0.25)	\$387.50	\$387.50	\$4,847.00	\$3,724.50	\$1,122.25
G 101-21708 United Way		(\$0.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.45)
G 101-21709 Medicare		(\$325.88)	\$2,558.42	\$2,558.42	\$25,233.06	\$25,233.06	(\$325.88)
G 101-21710 Other Deductions		\$0.00	\$0.00	\$0.00	\$8,350.00	\$8,350.00	\$0.00
G 101-21711 NPERs - Life		\$0.09	\$205.43	\$80.00	\$1,002.86	\$944.00	\$58.95
G 101-21712 HSA Employee		\$0.22	\$1,008.00	\$1,008.00	\$10,715.00	\$10,715.00	\$0.22
G 101-21713 Dental Family		(\$0.05)	\$0.00	\$125.00	\$0.00	\$1,125.00	(\$1,125.05)
G 101-21714 LTD Employee		(\$0.50)	\$455.87	\$407.24	\$4,310.79	\$3,169.92	\$1,140.37
G 101-21715 MSRS Employee		\$0.33	\$784.20	\$784.20	\$5,782.68	\$7,873.00	(\$2,089.99)
G 101-21716 Health Insurance		\$0.00	\$0.00	\$477.60	\$4,637.63	\$5,213.80	(\$576.17)
G 101-21717 MNBA Life Ins.		(\$0.45)	\$0.00	\$61.44	\$430.01	\$552.96	(\$123.40)
G 101-21719 ING Employee		(\$0.10)	\$1,769.24	\$1,769.24	\$20,253.48	\$19,187.78	\$1,065.60
G 101-22200 Deferred Revenues		(\$108,942.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$108,942.13)
	<b>Total Liability</b>	(\$192,526.65)	\$40,728.18	\$41,218.80	\$420,378.28	\$408,305.85	(\$180,454.22)
<b>Equity</b>							
G 101-25300 Unreserved Fund Balance		(\$1,160,098.79)	\$162,813.74	\$89,869.75	\$2,136,215.76	\$2,015,185.61	(\$1,039,068.64)
	<b>Total Equity</b>	(\$1,160,098.79)	\$162,813.74	\$89,869.75	\$2,136,215.76	\$2,015,185.61	(\$1,039,068.64)
<b>Total 101 GENERAL FUND</b>		\$0.00	\$299,711.67	\$299,711.67	\$4,685,298.17	\$4,685,298.17	\$0.00

### FUND 201 PARKS SPECIAL FUND

<b>Asset</b>							
G 201-10100 Cash		\$73,993.26	\$338.87	\$0.00	\$12,512.92	\$56,542.59	\$29,963.59
	<b>Total Asset</b>	\$73,993.26	\$338.87	\$0.00	\$12,512.92	\$56,542.59	\$29,963.59



# NEWPORT, MN

10/09/12 11:56 AM

Page 2

## GL Yearly

Current Period: September 2012

September 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 201</b>	<b>PARKS SPECIAL FUND</b>						
<b>Equity</b>							
G 201-25300 Unreserved Fund Balance		(\$73,993.26)	\$0.00	\$338.87	\$56,542.59	\$12,512.92	(\$29,963.59)
	<b>Total Equity</b>	(\$73,993.26)	\$0.00	\$338.87	\$56,542.59	\$12,512.92	(\$29,963.59)
<b>Total 201 PARKS SPECIAL FUND</b>		\$0.00	\$338.87	\$338.87	\$69,055.51	\$69,055.51	\$0.00
<b>FUND 204</b>	<b>HERITAGE PRESERVATION COMM</b>						
<b>Asset</b>							
G 204-10100 Cash		\$4,781.99	\$0.71	\$563.51	\$7,203.95	\$655.65	\$11,330.29
	<b>Total Asset</b>	\$4,781.99	\$0.71	\$563.51	\$7,203.95	\$655.65	\$11,330.29
<b>Equity</b>							
G 204-25300 Unreserved Fund Balance		(\$4,781.99)	\$563.51	\$0.71	\$655.65	\$7,203.95	(\$11,330.29)
	<b>Total Equity</b>	(\$4,781.99)	\$563.51	\$0.71	\$655.65	\$7,203.95	(\$11,330.29)
<b>Total 204 HERITAGE PRESERVATION COMM</b>		\$0.00	\$564.22	\$564.22	\$7,859.60	\$7,859.60	\$0.00
<b>FUND 205</b>	<b>RECYCLING</b>						
<b>Asset</b>							
G 205-10100 Cash		\$25,132.09	\$1.59	\$0.00	\$4,710.25	\$4,389.82	\$25,452.52
	<b>Total Asset</b>	\$25,132.09	\$1.59	\$0.00	\$4,710.25	\$4,389.82	\$25,452.52
<b>Equity</b>							
G 205-25300 Unreserved Fund Balance		(\$25,132.09)	\$0.00	\$1.59	\$4,389.82	\$4,710.25	(\$25,452.52)
	<b>Total Equity</b>	(\$25,132.09)	\$0.00	\$1.59	\$4,389.82	\$4,710.25	(\$25,452.52)
<b>Total 205 RECYCLING</b>		\$0.00	\$1.59	\$1.59	\$9,100.07	\$9,100.07	\$0.00
<b>FUND 206</b>	<b>FIRE ENGINE</b>						
<b>Asset</b>							
G 206-10100 Cash		\$0.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.14
	<b>Total Asset</b>	\$0.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.14
<b>Equity</b>							
G 206-25300 Unreserved Fund Balance		(\$0.14)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.14)
	<b>Total Equity</b>	(\$0.14)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.14)
<b>Total 206 FIRE ENGINE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 208</b>	<b>BUY FORFEITURE</b>						
<b>Asset</b>							
G 208-10100 Cash		\$1,297.84	\$0.08	\$0.00	\$0.81	\$0.00	\$1,298.65
	<b>Total Asset</b>	\$1,297.84	\$0.08	\$0.00	\$0.81	\$0.00	\$1,298.65
<b>Equity</b>							
G 208-25300 Unreserved Fund Balance		(\$1,297.84)	\$0.00	\$0.08	\$0.00	\$0.81	(\$1,298.65)
	<b>Total Equity</b>	(\$1,297.84)	\$0.00	\$0.08	\$0.00	\$0.81	(\$1,298.65)
<b>Total 208 BUY FORFEITURE</b>		\$0.00	\$0.08	\$0.08	\$0.81	\$0.81	\$0.00
<b>FUND 225</b>	<b>PIONEER DAYS</b>						
<b>Asset</b>							
G 225-10100 Cash		\$18,080.37	\$582.09	\$0.00	\$5,046.39	\$4,883.99	\$18,242.77
	<b>Total Asset</b>	\$18,080.37	\$582.09	\$0.00	\$5,046.39	\$4,883.99	\$18,242.77
<b>Liability</b>							
G 225-20200 Accounts Payable		\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
	<b>Total Liability</b>	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03



# NEWPORT, MN

10/09/12 11:56 AM

Page 3

## GL Yearly

Current Period: September 2012

September 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 225</b>	<b>PIONEER DAYS</b>						
<b>Equity</b>							
G 225-25300	Unreserved Fund Balance	(\$18,080.40)	\$0.00	\$582.09	\$4,883.99	\$5,046.39	(\$18,242.80)
	<b>Total Equity</b>	(\$18,080.40)	\$0.00	\$582.09	\$4,883.99	\$5,046.39	(\$18,242.80)
<b>Total 225 PIONEER DAYS</b>		\$0.00	\$582.09	\$582.09	\$9,930.38	\$9,930.38	\$0.00
<b>FUND 270</b>	<b>EDA</b>						
<b>Asset</b>							
G 270-10100	Cash	\$232,093.06	\$640.16	\$6,932.86	\$469,815.38	\$113,640.04	\$588,268.40
G 270-10500	Taxes Receivable-Current	\$305,806.00	\$0.00	\$0.00	\$0.00	\$0.00	\$305,806.00
	<b>Total Asset</b>	\$537,899.06	\$640.16	\$6,932.86	\$469,815.38	\$113,640.04	\$894,074.40
<b>Liability</b>							
G 270-20200	Accounts Payable	(\$750.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$750.00)
	<b>Total Liability</b>	(\$750.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$750.00)
<b>Equity</b>							
G 270-25300	Unreserved Fund Balance	(\$537,149.06)	\$6,932.86	\$640.16	\$113,640.04	\$469,815.38	(\$893,324.40)
	<b>Total Equity</b>	(\$537,149.06)	\$6,932.86	\$640.16	\$113,640.04	\$469,815.38	(\$893,324.40)
<b>Total 270 EDA</b>		\$0.00	\$7,573.02	\$7,573.02	\$583,455.42	\$583,455.42	\$0.00
<b>FUND 301</b>	<b>G.O. CAPITAL IMP. PLAN 2010A</b>						
<b>Asset</b>							
G 301-10100	Cash	\$849.62	\$0.00	\$115,571.25	\$0.12	\$120,822.16	(\$119,972.42)
	<b>Total Asset</b>	\$849.62	\$0.00	\$115,571.25	\$0.12	\$120,822.16	(\$119,972.42)
<b>Equity</b>							
G 301-25300	Unreserved Fund Balance	(\$849.62)	\$115,571.25	\$0.00	\$120,822.16	\$0.12	\$119,972.42
	<b>Total Equity</b>	(\$849.62)	\$115,571.25	\$0.00	\$120,822.16	\$0.12	\$119,972.42
<b>Total 301 G.O. CAPITAL IMP. PLAN 2010A</b>		\$0.00	\$115,571.25	\$115,571.25	\$120,822.28	\$120,822.28	\$0.00
<b>FUND 305</b>	<b>GO TIF 1991/1999 BOND</b>						
<b>Asset</b>							
G 305-10100	Cash	\$0.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.48
	<b>Total Asset</b>	\$0.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.48
<b>Equity</b>							
G 305-25300	Unreserved Fund Balance	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
	<b>Total Equity</b>	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
<b>Total 305 GO TIF 1991/1999 BOND</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 307</b>	<b>GO TIF 1994B</b>						
<b>Asset</b>							
G 307-10100	Cash	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
	<b>Total Asset</b>	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
<b>Equity</b>							
G 307-25300	Unreserved Fund Balance	\$0.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30
	<b>Total Equity</b>	\$0.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30
<b>Total 307 GO TIF 1994B</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 308</b>	<b>CERIFICATES OF INDEBTEDNESS</b>						
<b>Asset</b>							
G 308-10100	Cash	\$0.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.53



# NEWPORT, MN

10/09/12 11:56 AM

Page 4

## GL Yearly

Current Period: September 2012

September 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 308 CERIFICATES OF INDEBTEDNESS</b>						
G 308-10500 Taxes Receivable-Current	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
G 308-10700 Taxes Receivable-Delinquent	\$0.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30
<b>Total Asset</b>	\$0.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.86
<b>Liability</b>						
G 308-22200 Deferred Revenues	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
<b>Total Liability</b>	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
<b>Equity</b>						
G 308-25300 Unreserved Fund Balance	(\$0.56)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.56)
<b>Total Equity</b>	(\$0.56)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.56)
<b>Total 308 CERIFICATES OF INDEBTEDNESS</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 313 GO IMP BOND 2000B</b>						
<b>Asset</b>						
G 313-10100 Cash	(\$1,498.24)	\$0.00	\$0.00	\$1,498.24	\$0.00	\$0.00
G 313-12200 Special Assess Rec-Delinque	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
<b>Total Asset</b>	(\$1,498.31)	\$0.00	\$0.00	\$1,498.24	\$0.00	(\$0.07)
<b>Liability</b>						
G 313-22200 Deferred Revenues	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
<b>Total Liability</b>	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
<b>Equity</b>						
G 313-25300 Unreserved Fund Balance	\$1,498.24	\$0.00	\$0.00	\$0.00	\$1,498.24	\$0.00
<b>Total Equity</b>	\$1,498.24	\$0.00	\$0.00	\$0.00	\$1,498.24	\$0.00
<b>Total 313 GO IMP BOND 2000B</b>	\$0.00	\$0.00	\$0.00	\$1,498.24	\$1,498.24	\$0.00
<b>FUND 315 \$690,000 BOND 2002A</b>						
<b>Asset</b>						
G 315-10100 Cash	\$0.50	\$0.00	\$0.00	\$22,398.14	\$90,263.75	(\$67,865.11)
<b>Total Asset</b>	\$0.50	\$0.00	\$0.00	\$22,398.14	\$90,263.75	(\$67,865.11)
<b>Equity</b>						
G 315-25300 Unreserved Fund Balance	(\$0.50)	\$0.00	\$0.00	\$90,263.75	\$22,398.14	\$67,865.11
<b>Total Equity</b>	(\$0.50)	\$0.00	\$0.00	\$90,263.75	\$22,398.14	\$67,865.11
<b>Total 315 \$690,000 BOND 2002A</b>	\$0.00	\$0.00	\$0.00	\$112,661.89	\$112,661.89	\$0.00
<b>FUND 316 PFA/TRLF REVENUE NOTE</b>						
<b>Asset</b>						
G 316-10100 Cash	\$284,680.51	\$15.69	\$0.00	\$90,886.09	\$124,703.90	\$250,862.70
G 316-12100 SA Recievable -Current	\$11,472.28	\$0.00	\$0.00	\$0.00	\$0.00	\$11,472.28
G 316-12200 Special Assess Rec-Delinque	\$18,061.12	\$0.00	\$0.00	\$0.00	\$0.00	\$18,061.12
G 316-12300 Special Assess Rec-Deferred	\$446,334.68	\$0.00	\$0.00	\$0.00	\$0.00	\$446,334.68
<b>Total Asset</b>	\$760,548.59	\$15.69	\$0.00	\$90,886.09	\$124,703.90	\$726,730.78
<b>Liability</b>						
G 316-22200 Deferred Revenues	(\$464,395.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$464,395.80)
<b>Total Liability</b>	(\$464,395.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$464,395.80)
<b>Equity</b>						
G 316-25300 Unreserved Fund Balance	(\$296,152.79)	\$0.00	\$15.69	\$124,703.90	\$90,886.09	(\$262,334.98)
<b>Total Equity</b>	(\$296,152.79)	\$0.00	\$15.69	\$124,703.90	\$90,886.09	(\$262,334.98)
<b>Total 316 PFA/TRLF REVENUE NOTE</b>	\$0.00	\$15.69	\$15.69	\$215,589.99	\$215,589.99	\$0.00



# NEWPORT, MN

10/09/12 11:56 AM

Page 5

## GL Yearly

Current Period: September 2012

September 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 321</b>	<b>EQUIP CERTIFICATE 2006A</b>						
<b>Asset</b>							
G 321-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Asset</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 321 EQUIP CERTIFICATE 2006A</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 322</b>	<b>GO BONDS OF 2011A</b>						
<b>Asset</b>							
G 322-10100 Cash		\$512.50	\$0.00	\$0.00	\$0.19	\$29,138.75	(\$28,626.06)
	<b>Total Asset</b>	\$512.50	\$0.00	\$0.00	\$0.19	\$29,138.75	(\$28,626.06)
<b>Equity</b>							
G 322-25300 Unreserved Fund Balance		(\$512.50)	\$0.00	\$0.00	\$29,138.75	\$0.19	\$28,626.06
	<b>Total Equity</b>	(\$512.50)	\$0.00	\$0.00	\$29,138.75	\$0.19	\$28,626.06
<b>Total 322 GO BONDS OF 2011A</b>		\$0.00	\$0.00	\$0.00	\$29,138.94	\$29,138.94	\$0.00
<b>FUND 401</b>	<b>GENERAL CAPITAL PROJECTS</b>						
<b>Asset</b>							
G 401-10100 Cash		\$218,802.25	\$13.07	\$32,658.45	\$50,138.57	\$59,985.88	\$208,954.94
	<b>Total Asset</b>	\$218,802.25	\$13.07	\$32,658.45	\$50,138.57	\$59,985.88	\$208,954.94
<b>Equity</b>							
G 401-25300 Unreserved Fund Balance		(\$218,802.25)	\$32,658.45	\$13.07	\$59,985.88	\$50,138.57	(\$208,954.94)
	<b>Total Equity</b>	(\$218,802.25)	\$32,658.45	\$13.07	\$59,985.88	\$50,138.57	(\$208,954.94)
<b>Total 401 GENERAL CAPITAL PROJECTS</b>		\$0.00	\$32,671.52	\$32,671.52	\$110,124.45	\$110,124.45	\$0.00
<b>FUND 402</b>	<b>TAX INC DIST 1</b>						
<b>Asset</b>							
G 402-10100 Cash		\$10,307.74	\$0.00	\$0.00	\$5.01	\$10,308.00	\$4.75
G 402-10500 Taxes Receivable-Current		\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44
G 402-10700 Taxes Receivable-Delinquent		\$0.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.02
G 402-12100 SA Recievable -Current		\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 402-12200 Special Assess Rec-Delinque		\$0.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.06
	<b>Total Asset</b>	\$10,308.33	\$0.00	\$0.00	\$5.01	\$10,308.00	\$5.34
<b>Liability</b>							
G 402-22200 Deferred Revenues		(\$0.02)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.02)
	<b>Total Liability</b>	(\$0.02)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.02)
<b>Equity</b>							
G 402-25300 Unreserved Fund Balance		(\$10,308.31)	\$0.00	\$0.00	\$10,308.00	\$5.01	(\$5.32)
	<b>Total Equity</b>	(\$10,308.31)	\$0.00	\$0.00	\$10,308.00	\$5.01	(\$5.32)
<b>Total 402 TAX INC DIST 1</b>		\$0.00	\$0.00	\$0.00	\$10,313.01	\$10,313.01	\$0.00
<b>FUND 405</b>	<b>T.H. HWY 61</b>						
<b>Asset</b>							
G 405-10100 Cash		\$242,231.61	\$15.16	\$0.00	\$152.18	\$0.00	\$242,383.79
G 405-13200 Due From Other Government		(\$62,221.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$62,221.18)
	<b>Total Asset</b>	\$180,010.43	\$15.16	\$0.00	\$152.18	\$0.00	\$180,162.61
<b>Equity</b>							
G 405-25300 Unreserved Fund Balance		(\$180,010.43)	\$0.00	\$15.16	\$0.00	\$152.18	(\$180,162.61)
	<b>Total Equity</b>	(\$180,010.43)	\$0.00	\$15.16	\$0.00	\$152.18	(\$180,162.61)



# NEWPORT, MN

10/09/12 11:56 AM

Page 6

## GL Yearly

Current Period: September 2012

September 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 405</b>	<b>T.H. HWY 61</b>						
<b>Total 405 T.H. HWY 61</b>		\$0.00	\$15.16	\$15.16	\$152.18	\$152.18	\$0.00
<b>FUND 409</b>	<b>STREET RECONSTRUCTION</b>						
<b>Asset</b>							
G 409-10100 Cash		\$37,716.31	\$2.36	\$0.00	\$23.68	\$0.00	\$37,739.99
<b>Total Asset</b>		\$37,716.31	\$2.36	\$0.00	\$23.68	\$0.00	\$37,739.99
<b>Equity</b>							
G 409-25300 Unreserved Fund Balance		(\$37,716.31)	\$0.00	\$2.36	\$0.00	\$23.68	(\$37,739.99)
<b>Total Equity</b>		(\$37,716.31)	\$0.00	\$2.36	\$0.00	\$23.68	(\$37,739.99)
<b>Total 409 STREET RECONSTRUCTION</b>		\$0.00	\$2.36	\$2.36	\$23.68	\$23.68	\$0.00
<b>FUND 411</b>	<b>CERT. OF INDEBTEDNESS</b>						
<b>Asset</b>							
G 411-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$80,194.73	(\$80,194.73)
<b>Total Asset</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$80,194.73	(\$80,194.73)
<b>Equity</b>							
G 411-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$80,194.73	\$0.00	\$80,194.73
<b>Total Equity</b>		\$0.00	\$0.00	\$0.00	\$80,194.73	\$0.00	\$80,194.73
<b>Total 411 CERT. OF INDEBTEDNESS</b>		\$0.00	\$0.00	\$0.00	\$80,194.73	\$80,194.73	\$0.00
<b>FUND 416</b>	<b>4TH AVENUE RAVINE</b>						
<b>Asset</b>							
G 416-10100 Cash		\$12,696.06	\$0.79	\$0.00	\$7.97	\$0.00	\$12,704.03
G 416-13200 Due From Other Government		\$12,776.47	\$0.00	\$0.00	\$0.00	\$0.00	\$12,776.47
<b>Total Asset</b>		\$25,472.53	\$0.79	\$0.00	\$7.97	\$0.00	\$25,480.50
<b>Liability</b>							
G 416-20700 Due to Other Funds		\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
<b>Total Liability</b>		\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
<b>Equity</b>							
G 416-25300 Unreserved Fund Balance		(\$25,472.78)	\$0.00	\$0.79	\$0.00	\$7.97	(\$25,480.75)
<b>Total Equity</b>		(\$25,472.78)	\$0.00	\$0.79	\$0.00	\$7.97	(\$25,480.75)
<b>Total 416 4TH AVENUE RAVINE</b>		\$0.00	\$0.79	\$0.79	\$7.97	\$7.97	\$0.00
<b>FUND 417</b>	<b>NORTH RAVINE</b>						
<b>Asset</b>							
G 417-10100 Cash		\$0.16	\$0.00	\$8,453.51	\$708,299.48	\$733,158.80	(\$24,859.16)
G 417-13200 Due From Other Government		\$61,176.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,176.00
<b>Total Asset</b>		\$61,176.16	\$0.00	\$8,453.51	\$708,299.48	\$733,158.80	\$36,316.84
<b>Liability</b>							
G 417-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-20700 Due to Other Funds		(\$4,235.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,235.00)
<b>Total Liability</b>		(\$4,235.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,235.00)
<b>Equity</b>							
G 417-24400 Fund Balance For Encumbra		\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 417-25300 Unreserved Fund Balance		(\$56,941.41)	\$8,453.51	\$0.00	\$733,158.80	\$708,299.48	(\$32,082.09)
<b>Total Equity</b>		(\$56,941.16)	\$8,453.51	\$0.00	\$733,158.80	\$708,299.48	(\$32,081.84)
<b>Total 417 NORTH RAVINE</b>		\$0.00	\$8,453.51	\$8,453.51	\$1,441,458.28	\$1,441,458.28	\$0.00



# NEWPORT, MN

10/09/12 11:56 AM

Page 7

## GL Yearly

Current Period: September 2012

September 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 422 2011A UTILITY CAPITAL</b>						
<b>Asset</b>						
G 422-10100 Cash	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)
<b>Total Asset</b>	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)
<b>Equity</b>						
G 422-25300 Unreserved Fund Balance	\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44
<b>Total Equity</b>	\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44
<b>Total 422 2011A UTILITY CAPITAL</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 423 2011A EQUIPMENT CAPITAL</b>						
<b>Asset</b>						
G 423-10100 Cash	\$592,512.59	\$37.09	\$0.00	\$372.22	\$0.00	\$592,884.81
<b>Total Asset</b>	\$592,512.59	\$37.09	\$0.00	\$372.22	\$0.00	\$592,884.81
<b>Equity</b>						
G 423-25300 Unreserved Fund Balance	(\$592,512.59)	\$0.00	\$37.09	\$0.00	\$372.22	(\$592,884.81)
<b>Total Equity</b>	(\$592,512.59)	\$0.00	\$37.09	\$0.00	\$372.22	(\$592,884.81)
<b>Total 423 2011A EQUIPMENT CAPITAL</b>	\$0.00	\$37.09	\$37.09	\$372.22	\$372.22	\$0.00
<b>FUND 601 WATER FUND</b>						
<b>Asset</b>						
G 601-10100 Cash	\$346,575.69	\$42,263.64	\$7,887.83	\$184,600.90	\$82,967.68	\$448,208.91
G 601-11500 Accounts Receivable	\$40,599.57	\$0.00	\$0.00	\$0.00	\$0.00	\$40,599.57
G 601-12300 Special Assess Rec-Deferred	\$2,780.81	\$0.00	\$0.00	\$0.00	\$0.00	\$2,780.81
G 601-15500 Prepaid Items	\$823.63	\$0.00	\$0.00	\$0.00	\$0.00	\$823.63
G 601-16100 Land	(\$0.50)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.50)
G 601-16200 Building and Improvements	\$123,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,291.00
G 601-16300 Improvements other building	\$2,942,727.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,942,727.40
G 601-16400 Equipment	\$294,264.08	\$0.00	\$0.00	\$0.00	\$0.00	\$294,264.08
G 601-16410 Accumulated dep. Equip.	(\$1,648,638.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,648,638.19)
G 601-21720 Online fees payable	\$0.00	\$41.86	\$77.74	\$329.89	\$376.74	(\$46.85)
G 601-26100 Contributions From City	(\$858,692.15)	\$0.00	\$0.00	\$0.00	\$0.00	(\$858,692.15)
<b>Total Asset</b>	\$1,243,731.34	\$42,305.50	\$7,965.57	\$184,930.79	\$83,344.42	\$1,345,317.71
<b>Liability</b>						
G 601-20200 Accounts Payable	(\$6,290.53)	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,290.53)
G 601-21500 Accrued Interest Payable	(\$3,829.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,829.00)
G 601-21600 Accrued Wages & Salaries P	(\$7,137.21)	\$0.00	\$0.00	\$0.00	\$0.00	(\$7,137.21)
G 601-21701 Federal W/H Payable	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
G 601-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 601-21704 PERA	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 601-21707 Union Dues	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17)
G 601-21708 United Way	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare	\$0.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22
G 601-21711 NPERS - Life	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 601-21712 HSA Employee	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)
G 601-21714 LTD Employee	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 601-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 601-21718 Water sales tax payable	(\$237,124.12)	\$0.00	\$0.00	\$685.00	\$0.00	(\$236,439.12)
G 601-99999 Utility Overpayments	\$12,779.21	\$389.21	\$864.25	\$7,623.77	\$3,704.41	\$16,698.57
<b>Total Liability</b>	(\$241,602.26)	\$389.21	\$864.25	\$8,308.77	\$3,704.41	(\$236,997.90)



# NEWPORT, MN

10/09/12 11:56 AM

Page 8

## GL Yearly

Current Period: September 2012

September 2012

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 601</b>	<b>WATER FUND</b>						
<b>Equity</b>							
G 601-25300	Unreserved Fund Balance	(\$1,002,129.08)	\$7,456.76	\$41,321.65	\$74,329.02	\$180,519.75	(\$1,108,319.81)
	<b>Total Equity</b>	(\$1,002,129.08)	\$7,456.76	\$41,321.65	\$74,329.02	\$180,519.75	(\$1,108,319.81)
<b>Total 601 WATER FUND</b>		\$0.00	\$50,151.47	\$50,151.47	\$267,568.58	\$267,568.58	\$0.00
<b>FUND 602</b>	<b>SEWER FUND</b>						
<b>Asset</b>							
G 602-10100	Cash	\$1,027,542.24	\$65,988.79	\$21,762.48	\$463,486.20	\$787,224.58	\$703,803.86
G 602-11500	Accounts Receivable	\$56,995.89	\$0.00	\$0.00	\$0.00	\$0.00	\$56,995.89
G 602-12300	Special Assess Rec-Deferred	\$2,780.81	\$0.00	\$0.00	\$0.00	\$0.00	\$2,780.81
G 602-13100	Due From Other Funds	\$523.29	\$0.00	\$0.00	\$0.00	\$0.00	\$523.29
G 602-15500	Prepaid Items	\$823.63	\$0.00	\$0.00	\$0.00	\$0.00	\$823.63
G 602-16100	Land	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.50
G 602-16200	Building and Improvements	\$360,863.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360,863.00
G 602-16300	Improvements other building	\$1,365,822.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,365,822.15
G 602-16400	Equipment	\$56,342.75	\$0.00	\$0.00	\$0.00	\$0.00	\$56,342.75
G 602-16410	Accumulated dep. Equip.	(\$1,104,888.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,104,888.22)
G 602-16500	Construction in Progress	\$15,083.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,083.00
G 602-26100	Contributions From City	(\$632,448.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$632,448.36)
	<b>Total Asset</b>	\$1,149,440.68	\$65,988.79	\$21,762.48	\$463,486.20	\$787,224.58	\$825,702.30
<b>Liability</b>							
G 602-20200	Accounts Payable	(\$5,388.51)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,388.51)
G 602-21500	Accrued Interest Payable	(\$2,552.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,552.00)
G 602-21600	Accrued Wages & Salaries P	(\$3,297.64)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,297.64)
G 602-21701	Federal W/H Payable	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 602-21702	State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703	FICA Tax Withholding	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21704	PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21707	Union Dues	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21709	Medicare	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21711	NPERS - Life	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21712	HSA Employee	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 602-21714	LTD Employee	(\$0.35)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.35)
G 602-21715	MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 602-22510	General Obligation Bonds Pa	(\$304,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$304,000.00)
	<b>Total Liability</b>	(\$315,238.09)	\$0.00	\$0.00	\$0.00	\$0.00	(\$315,238.09)
<b>Equity</b>							
G 602-25300	Unreserved Fund Balance	(\$834,202.59)	\$21,762.48	\$65,988.79	\$787,224.58	\$463,486.20	(\$510,464.21)
	<b>Total Equity</b>	(\$834,202.59)	\$21,762.48	\$65,988.79	\$787,224.58	\$463,486.20	(\$510,464.21)
<b>Total 602 SEWER FUND</b>		\$0.00	\$87,751.27	\$87,751.27	\$1,250,710.78	\$1,250,710.78	\$0.00
<b>FUND 603</b>	<b>STREET LIGHT FUND</b>						
<b>Asset</b>							
G 603-10100	Cash	\$1,944.36	\$6,649.17	\$6,589.49	\$42,271.98	\$35,401.36	\$8,814.98
G 603-11500	Accounts Receivable	\$3,315.03	\$0.00	\$0.00	\$0.00	\$0.00	\$3,315.03
G 603-12200	Special Assess Rec-Delinque	\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.20
	<b>Total Asset</b>	\$5,259.59	\$6,649.17	\$6,589.49	\$42,271.98	\$35,401.36	\$12,130.21
<b>Liability</b>							
G 603-20200	Accounts Payable	(\$4,539.99)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,539.99)
G 603-20700	Due to Other Funds	(\$523.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$523.48)



# NEWPORT, MN

10/09/12 11:56 AM

Page 9

## GL Yearly

Current Period: September 2012

September 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>FUND 603 STREET LIGHT FUND</b>						
<b>Total Liability</b>	(\$5,063.47)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,063.47)
<b>Equity</b>						
G 603-25300 Unreserved Fund Balance	(\$196.12)	\$6,589.49	\$6,649.17	\$35,401.36	\$42,271.98	(\$7,066.74)
<b>Total Equity</b>	(\$196.12)	\$6,589.49	\$6,649.17	\$35,401.36	\$42,271.98	(\$7,066.74)
<b>Total 603 STREET LIGHT FUND</b>	\$0.00	\$13,238.66	\$13,238.66	\$77,673.34	\$77,673.34	\$0.00
<b>FUND 604 STORM WATER FUND</b>						
<b>Asset</b>						
G 604-10100 Cash	\$15,107.03	\$2,606.17	\$0.00	\$18,492.31	\$2,247.68	\$31,351.66
G 604-11500 Accounts Receivable	(\$648.20)	\$0.00	\$0.00	\$0.00	\$0.00	(\$648.20)
G 604-12100 SA Recievable -Current	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque	\$378.00	\$0.00	\$0.00	\$0.00	\$0.00	\$378.00
<b>Total Asset</b>	\$14,836.76	\$2,606.17	\$0.00	\$18,492.31	\$2,247.68	\$31,081.39
<b>Liability</b>						
G 604-20200 Accounts Payable	(\$1,512.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,512.00)
G 604-20700 Due to Other Funds	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
<b>Total Liability</b>	(\$1,511.81)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,511.81)
<b>Equity</b>						
G 604-25300 Unreserved Fund Balance	(\$13,324.95)	\$0.00	\$2,606.17	\$2,247.68	\$18,492.31	(\$29,569.58)
<b>Total Equity</b>	(\$13,324.95)	\$0.00	\$2,606.17	\$2,247.68	\$18,492.31	(\$29,569.58)
<b>Total 604 STORM WATER FUND</b>	\$0.00	\$2,606.17	\$2,606.17	\$20,739.99	\$20,739.99	\$0.00
<b>Report Total</b>	\$0.00	\$619,286.48	\$619,286.48	\$9,103,750.51	\$9,103,750.51	\$0.00

October 10, 2012

Mr. Brian Anderson  
City Administrator  
City of Newport  
596 7<sup>th</sup> Avenue  
Newport, MN 55055

Re: Newport North Ravine Area Drainage Improvements - Payment Request No. 5 Final

Dear Mr. Anderson:

The construction of the north ravine area drainage improvement project is 100% complete. We have finalized quantities with the Contractor and present here the final partial payment.

The total contract price for this project is \$1,533,317.58 and the contractor, Park Construction Company, is requesting payment of \$159,155.23 which includes \$87,757.06 in work completed during this period and \$71,398.17 which constitutes the 5% retained up this point. Also enclosed is Work Order No. 1 in the amount of \$36,670.50 (Increase) and Change Order No. 1 in the amount of -\$36,670.50 (Decrease) which effectively cancel each other out. The total payment to the Contractor for the project (partial payments no. 1-5) equals \$1,515,720.56 resulting in \$17,597.02 under the original contract price.

Attached are four (4) copies of the Partial Payment Estimate No. 4 for your review and consideration.

We recommend the Council to approve this payment request at the next council meeting. If you have any questions, please feel free to contact us at (612) 548-3141. Thank you very much.

Sincerely,



Jim Stremel, P.E.  
Project Engineer  
BDM Consulting Engineers, PLC

Attachment: Partial Payment Request No. 5 Final (4 pgs)  
CC: File

## PARTIAL PAY ESTIMATE NO. 5 - FINAL

FROM: August 3, 2012  
TO: September 14, 2012

COMPLETION DATE  
ORIGINAL: 09/14/12  
REVISED:  
WORKING DAYS USED: N/A  
WORKING DAYS REMAINING: N/A

AMOUNT OF CONTRACT  
ORIGINAL: \$1,533,317.58  
REVISED:

PROJECT: NORTH RAVINE AREA DRAINAGE IMPROVEMENTS  
CITY PROJECT NO. 2011-01

CONTRACTOR: PARK CONSTRUCTION COMPANY  
ADDRESS: 1481 81ST AVE NE, MINNEAPOLIS, MN 55432  
OFFICE: 763-717-6208  
FAX: 763-786-2952

OWNER: CITY OF NEWPORT

ITEM NO	SPEC NO.	ITEM DESCRIPTION	UNIT	QTY	TOTAL	UNIT PRICE	THIS PERIOD		TOTAL TO DATE	
							QTY	TOTAL	QTY	TOTAL
<b>SCHEDULE 1.0 - STREET &amp; GRADING</b>										
1	2021.501	MOBILIZATION	LS	1.00	\$	64,411.92		\$ -	1.00	\$ 64,411.92
2	2051.501	MAINT & RESTORATION OF HAUL ROADS	LS	1.00	\$	4,830.00		\$ -	1.00	\$ 4,830.00
3	2101.501	CLEARING	AC	11.35	\$	2,300.00		\$ -	11.35	\$ 26,105.00
4	2101.502	CLEARING	TREE	15	\$	100.00		\$ -	19.00	\$ 1,900.00
5	2101.506	GRUBBING	AC	11.35	\$	1,000.00		\$ -	11.35	\$ 11,350.00
6	2101.507	GRUBBING	TREE	15	\$	15.00		\$ -	19.00	\$ 285.00
7	2103.501	BUILDING REMOVAL	LS	1.00	\$	7,340.00		\$ -	1.00	\$ 7,340.00
8	2104.501	REMOVE CURB AND GUTTER	LF	228	\$	2.70		\$ -	228.00	\$ 615.60
9	2104.505	REMOVE CONCRETE PAVEMENT	SY	312	\$	5.90	39.20	\$ 231.28	351.20	\$ 2,072.08
10	2104.505	REMOVE BITUMINOUS PAVEMENT	SY	4,096	\$	2.25		\$ -	4,096.00	\$ 9,216.00
11	2104.509	REMOVE MAILBOX SUPPORT	EACH	6	\$	25.00		\$ -	6.00	\$ 150.00
12	2104.525	ABANDON AND SEAL WELL SHAFT	EACH	2	\$	1,500.00		\$ -	2.00	\$ 3,000.00
13	2104.521	SALVAGE CHAIN LINK FENCE	LF	524	\$	2.00		\$ -	645.00	\$ 1,290.00
14	2104.523	SALVAGE SIGN	EACH	3	\$	20.00		\$ -	3.00	\$ 60.00
15	2105.501	COMMON EXCAVATION (STREET) (EV) (P)	CY	1,306	\$	10.70		\$ -	1,306.00	\$ 13,974.20
16	2105.501	COMMON EXCAVATION (POND & RAVINE) (EV)	CY	69,438	\$	3.75	6,058.00	\$ 22,717.50	78,958.00	\$ 296,092.50
17	2105.522	SELECT GRANULAR BORROW (CV)	CY	161	\$	19.70	290.15	\$ 5,715.96	510.15	\$ 10,049.96
18	2105.525	TOPSOIL BORROW (LV)	CY	3,507	\$	14.10		\$ -	0.00	\$ -
19	2105.607	TOPSOIL BORROW MOD (LV)	CY	616	\$	15.90	-241.00	\$ (3,831.90)	375.00	\$ 5,962.50
20	2105.607	HAUL & STOCKPILE EXCESS MATERIAL (EV)	CY	4,000	\$	3.25		\$ -	4,000.00	\$ 13,000.00
21	2105.604	COMPOSITE LINER (P)	SY	2,112	\$	5.10	59.00	\$ 300.90	2,171.00	\$ 11,072.10
22	2211.501	AGGREGATE BASE CLASS 5	TON	1,587	\$	14.80	166.77	\$ 2,468.20	1,978.39	\$ 29,280.17
23	2118.501	AGGREGATE SURFACING CLASS 5	TON	246	\$	14.80	81.37	\$ 1,204.28	246.00	\$ 3,640.80
24	2232.501	MILL BITUMINOUS SURFACE (1.5")	SY	167	\$	7.20		\$ -	187.00	\$ 1,346.40
25	2301.501	CONCRETE PAVEMENT (6" THICK)	SY	125	\$	52.20		\$ -	132.40	\$ 6,911.28
26	2350.501	TYPE SP 12.5 WEAR COURSE MIXTURE 2B (HASTINGS)	TON	45	\$	81.56		\$ -	45.57	\$ 3,716.69
27	2350.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (STREET)	TON	331	\$	77.69		\$ -	413.90	\$ 32,155.89
28	2350.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (TRAIL)	TON	11	\$	83.51		\$ -	6.00	\$ 501.06
29	2350.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (D/W)	TON	15	\$	131.86		\$ -	26.00	\$ 3,428.36
30	2350.502	TYPE SP 12.5 NON-WEARING COURSE MIXTURE 2B (STRI)	TON	463	\$	70.11		\$ -	517.18	\$ 36,259.49
31	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	113	\$	10.31	27.00	\$ 278.37	160.00	\$ 1,649.60
32	2506.522	ADJUST FAME & RING CASTING	EACH	3	\$	223.00		\$ -	3.00	\$ 669.00
33	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LF	1,699	\$	10.20		\$ -	1,822.00	\$ 18,584.40
34	2531.501	CONCRETE CURB & GUTTER DESIGN B624	LF	139	\$	22.00		\$ -	136.00	\$ 2,992.00
35	2531.501	BITUMINOUS CURB	LF	27	\$	30.90		\$ -	0.00	\$ -
36	2540.602	INSTALL MAIL BOX SUPPORT	EACH	6	\$	135.00		\$ -	6.00	\$ 810.00
37	2557.603	INSTALL CHAIN LINK FENCE (SALVAGED)	LF	463	\$	7.30	645.00	\$ 4,708.50	645.00	\$ 4,708.50
38	2557.603	INSTALL CHAIN LINK FENCE	LF	1,580	\$	13.40	1,461.00	\$ 19,577.40	1,461.00	\$ 19,577.40
39	2563.601	TRAFFIC CONTROL	LS	1.00	\$	3,150.00		\$ -	1.00	\$ 3,150.00
40	2564.603	4" DOUBLE SOLID LINE YELLOW-EPOXY	LF	50	\$	39.80	100.00	\$ 3,980.00	100.00	\$ 3,980.00
41	2564.602	INSTALL SIGN (SALVAGED)	EACH	3	\$	95.00		\$ -	3.00	\$ 285.00
42	2564.602	F&I SIGN PANEL TYPE C	EACH	10	\$	110.00		\$ -	10.00	\$ 1,100.00
43	2573.502	SILT FENCE, TYPE MACHINE SLICED	LF	3,034	\$	1.90		\$ -	4,310.00	\$ 8,189.00
44	2573.540	FILTER LOG, TYPE WOOD FIBER BIOROLL (6")	LF	4,115	\$	2.20		\$ -	0.00	\$ -
45	2573.540	FILTER LOG, TYPE WOOD FIBER BIOROLL (12")	LF	2,069	\$	3.75	-2,240.00	\$ (8,400.00)	0.00	\$ -
46	2573.602	INLET PROTECTION	EACH	15	\$	223.00		\$ -	15.00	\$ 3,345.00
47	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	4	\$	1,390.00		\$ -	4.00	\$ 5,560.00
48	2573.513	TEMPORARY DITCH CHECK TYPE 7	CY	81	\$	62.10		\$ -	81.00	\$ 5,030.10
49	2573.602	ROCK DITCH CHECK	EACH	9	\$	1,050.00		\$ -	10.00	\$ 10,500.00
50	2575.505	SODDING	SY	1,845	\$	2.40		\$ -	1,716.00	\$ 4,118.40

51	2575.523	EROSION CONTROL BLANKETS CATEGORY 2	SY	55,942	\$	1.10	\$ -	72,818.00	\$ 80,099.80	
52	2575.523	EROSION CONTROL BLANKETS CATEGORY 4	SY	7,447	\$	1.15	\$ -	6,378.00	\$ 7,334.70	
53	2575.525	EROSION STABILIZATION MAT CLASS 2	SY	1,912	\$	5.75	\$ -	2,112.00	\$ 12,144.00	
54	2575.525	EROSION STABILIZATION MAT CLASS 4	SY	7,437	\$	8.00	\$ -	5,460.00	\$ 43,680.00	
55	2575.532	FERTILIZER TYPE 4	LB	2,494	\$	0.65	200.00	\$ 130.00	3,148.00	\$ 2,046.20
56	2575.550	COMPOST GRADE 2	CY	206	\$	53.20	\$ -		206.00	\$ 10,959.20
57	2575.555	TURF ESTABLISHMENT	LS	1.00	\$	6,550.00	\$ -		1.00	\$ 6,550.00
58	2575.608	SEED MIXTURE 330	LB	1,115	\$	4.60	100.00	\$ 460.00	1,215.00	\$ 5,589.00
59	2575.608	SEED MIXTURE 328	LB	57	\$	4.50	\$ -		57.00	\$ 256.50
60	2575.608	SEED MIXTURE SPECIAL 1	LB	79	\$	1.70	\$ -		145.00	\$ 246.50
61	2575.608	HYDRAULIC SOIL STABILIZER TYPE 6	LB	109,534	\$	0.65	-1,226.00	\$ (796.90)	12,927.00	\$ 8,402.55
<b>T SCHEDULE 1.0 - STREET &amp; GRADING - TOTAL</b>								<b>\$ 48,743.58</b>	<b>\$ 871,573.85</b>	
<b>SCHEDULE 2.0 - SANITARY</b>										
62	2104.501	REMOVE PIPE (SEWER SERVICE)	LF	297	\$	2.70	\$ -	0.00	\$ -	
63	2503.602	CONNECT TO EXISTING SEWER (SERVICE)	EACH	9	\$	275.00	\$ -	0.00	\$ -	
64	2503.603	INSTALL PIPE SEWER (SERVICES)	LF	297	\$	23.60	\$ -	0.00	\$ -	
65	2506.602	ADJUST FAME & RING CASTING (SPECIAL)	EACH	1	\$	223.00	\$ -	1.00	\$ 223.00	
<b>T SCHEDULE 2.0 - SANITARY - TOTAL</b>								<b>\$ -</b>	<b>\$ 223.00</b>	
<b>SCHEDULE 3.0 - WATERMAIN</b>										
66	2104.501	REMOVE PIPE (WATERMAIN)	LF	72	\$	5.40	\$ -	39.00	\$ 210.60	
67	2504.602	ADJUST VALVE BOX	EACH	4	\$	318.00	\$ -	4.00	\$ 1,272.00	
68	2504.602	CONNECT TO EXISTING WATERMAIN	EACH	6	\$	691.00	-4.00	\$ (2,764.00)	4.00	\$ 2,764.00
69	2504.603	18" CP PIPE CASING	LF	35	\$	101.00	-20.00	\$ (2,020.00)	20.00	\$ 2,020.00
70	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LF	80	\$	78.60	\$ -		53.00	\$ 4,165.80
71	2504.604	4" POLYSTYRENE INSULATION	SY	194	\$	62.60	\$ -		197.00	\$ 12,332.20
<b>T SCHEDULE 3.0 - WATERMAIN - TOTAL</b>								<b>\$ (4,784.00)</b>	<b>\$ 22,764.60</b>	
<b>SCHEDULE 4.0 - STORM</b>										
72	2104.501	REMOVE SEWER PIPE (STORM)	LF	1,865	\$	3.50	\$ -	1,865.00	\$ 6,527.50	
73	2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	7	\$	307.00	\$ -	7.00	\$ 2,149.00	
74	2104.607	SALVAGE RANDOM RIP RAP	CY	209	\$	9.25	\$ -	209.00	\$ 1,933.25	
75	2451.507	GRANULAR BEDDING (CV)	CY	2,703	\$	2.85	\$ -	0.00	\$ -	
76	2501.515	24" GS PIPE APRON	EACH	5	\$	517.00	\$ -	5.00	\$ 2,585.00	
77	2501.515	30" GS PIPE APRON	EACH	1	\$	1,170.00	\$ -	1.00	\$ 1,170.00	
78	2501.515	36" GS PIPE APRON	EACH	3	\$	2,060.00	\$ -	3.00	\$ 6,180.00	
79	2501.515	48" GS PIPE APRON	EACH	1	\$	2,530.00	\$ -	1.00	\$ 2,530.00	
80	2501.515	60" GS PIPE APRON	EACH	1	\$	5,100.00	\$ -	1.00	\$ 5,100.00	
81	2501.573	INSTALL FLAP GATE (36" ELASTOMERIC CHECK VALVE)	EACH	1	\$	8,270.00	-1.00	\$ (8,270.00)	0.00	\$ -
82	2502.521	8" TP PIPE DRAIN	LF	73	\$	21.50	\$ -		73.00	\$ 1,569.50
83	2502.602	8" TP PIPE DRAIN CLEAN OUT	EACH	2	\$	302.00	\$ -	2.00	\$ 604.00	
84	2503.511	15" RC PIPE SEWER DES 3006 CL III	LF	59	\$	27.20	\$ -		59.00	\$ 1,604.80
85	2503.511	18" RC PIPE SEWER DES 3006 CL III	LF	60	\$	29.40	\$ -		60.00	\$ 1,764.00
86	2503.511	24" RC PIPE SEWER DES 3006 CL III	LF	376	\$	34.10	\$ -		367.00	\$ 12,514.70
87	2503.511	30" RC PIPE SEWER DES 3006 CL III	LF	240	\$	45.90	\$ -		240.00	\$ 11,016.00
88	2503.511	36" RC PIPE SEWER DES 3006 CL III	LF	233	\$	60.40	\$ -		233.00	\$ 14,073.20
89	2503.511	48" RC PIPE SEWER DES 3006 CL III	LF	146	\$	105.00	\$ -		146.00	\$ 15,330.00
90	2503.603	18" CP PIPE SEWER	LF	160	\$	26.20	\$ -		160.00	\$ 4,192.00
91	2503.603	24" CP PIPE SEWER	LF	740	\$	28.70	\$ -		740.00	\$ 21,238.00
92	2503.603	30" CP PIPE SEWER	LF	400	\$	37.80	\$ -		400.00	\$ 15,120.00
93	2503.603	36" CP PIPE SEWER	LF	1,906	\$	43.40	-60.00	\$ (2,604.00)	1,846.00	\$ 80,116.40
94	2503.603	48" CP PIPE SEWER	LF	613	\$	65.70	\$ -		613.00	\$ 40,274.10
95	2503.603	60" CP PIPE SEWER	LF	240	\$	110.00	\$ -		240.00	\$ 26,400.00
96	2503.603	PLUG FILL & ABANDON PIPE SEWER	LF	147	\$	26.80	\$ -		122.00	\$ 3,269.60
97	2506.502	CONST DRAINAGE STRUCTURE DESIGN 27-4020	EACH	3	\$	1,050.00	\$ -		3.00	\$ 3,150.00
98	2506.502	CONST DRAINAGE STRUCTURE DESIGN 48-4020	EACH	6	\$	1,880.00	\$ -		6.00	\$ 11,280.00
99	2506.502	CONST DRAINAGE STRUCTURE DESIGN 60-4020	EACH	10	\$	3,020.00	\$ -		10.00	\$ 30,200.00
100	2506.502	CONST DRAINAGE STRUCTURE DESIGN 66-4020	EACH	1	\$	3,110.00	\$ -		1.00	\$ 3,110.00
101	2506.502	CONST DRAINAGE STRUCTURE DESIGN 72-4020	EACH	4	\$	3,680.00	\$ -		4.00	\$ 14,720.00
102	2506.502	CONST DRAINAGE STRUCTURE DESIGN 78-4020	EACH	2	\$	4,710.00	\$ -		2.00	\$ 9,420.00
103	2506.502	CONST DRAINAGE STRUCTURE DESIGN 84-4020	EACH	3	\$	5,350.00	\$ -		2.00	\$ 10,700.00
104	2506.502	CONST DRAINAGE STRUCTURE DESIGN 96-4020	EACH	2	\$	8,350.00	\$ -		2.00	\$ 16,700.00

105	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 24"X36'	EACH	4	\$ 1,480.00		\$ -	4.00	\$ 5,920.00
106	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 32"X48'	EACH	2	\$ 2,130.00		\$ -	2.00	\$ 4,260.00
107	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 60'	EACH	4	\$ 5,250.00		\$ -	4.00	\$ 21,000.00
108	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 78'	EACH	1	\$ 7,530.00		\$ -	1.00	\$ 7,530.00
109	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 5'X6'	EACH	3	\$ 9,000.00		\$ -	3.00	\$ 27,000.00
110	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 6'X18'	EACH	1	\$ 25,000.00		\$ -	1.00	\$ 25,000.00
111	2506.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	3	\$ 893.00		\$ -	3.00	\$ 2,679.00
112	2511.501	RANDOM RIPRAP CLASS III	CY	990	\$ 47.10	10.21	\$ 480.89	1,301.81	\$ 61,315.25
113	2511.501	RANDOM RIPRAP CLASS IV	CY	131	\$ 52.20	-13.61	\$ (710.44)	241.79	\$ 12,621.44
114	2511.501	RANDOM RIPRAP CLASS V	CY	56	\$ 52.10	-98.55	\$ (5,134.46)	112.05	\$ 5,837.81
115	2511.511	GRANULAR FILTER (CV)	CY	850	\$ 2.60	-8.93	\$ (23.22)	17.87	\$ 46.46
116	2511.515	GEOTEXTILE FILTER TYPE IV	SY	2,316	\$ 2.90		\$ -	3,474.00	\$ 10,074.60
117	2511.515	GEOTEXTILE FILTER TYPE VI	SY	56	\$ 2.45		\$ -	56.00	\$ 137.20
118	2511.607	INSTALL RANDOM RIPRAP (SALVAGED)	CY	96	\$ 9.25		\$ -	96.00	\$ 888.00
119	2554.509	GUIDE POST TYPE B (STRUCTURE MARKERS)	EACH	3	\$ 83.20	-1.00	\$ (83.20)	2.00	\$ 166.40
<b>T SCHEDULE 4.0 - STORM - TOTAL</b>							<b>\$ (16,344.42)</b>		<b>\$ 561,017.21</b>
<b>SCHEDULE 5.0 - CHANGE ORDER NO. 1</b>									
2501.573	INSTALL FLAP GATE (36" ELASTOMERIC CHECK VALVE)	EACH	1	\$ 10,973.00		1.00	\$ 10,973.00	1.00	\$ 10,973.00
2573.540	FILTER LOG, TYPE WOOD FIBER BIOROLL (10")	LF	6,184	\$ 2.85	6,184.00	\$ 17,624.40	6,184.00	\$ 17,624.40	
2530.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (STREET)	LS	1	\$ (2,874.53)	1.00	\$ (2,874.53)	1.00	\$ (2,874.53)	
2530.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (STREET)	LS	1	\$ (2,251.46)	1.00	\$ (2,251.46)	1.00	\$ (2,251.46)	
<b>T SCHEDULE 5.0 - CHANGE ORDER NO. 1 - TOTAL</b>							<b>\$ 23,471.41</b>		<b>\$ 23,471.41</b>
<b>SCHEDULE 6.0 - WORK ORDER NO. 1</b>									
2502.541	PERFORATE 24" CP	LS	1.0	\$ 529.00		1.00	\$ 529.00	1.00	\$ 529.00
2503.515	24" RC PIPE APRON	EACH	1	\$ 966.00		1.00	\$ 966.00	1.00	\$ 966.00
2503.515	TRASH GUARD FOR 24" PIPE APRON	EACH	1	\$ 721.00		1.00	\$ 721.00	1.00	\$ 721.00
2506.602	MODIFY DRAINAGE STRUCTURE & PIPING	LS	1.0	\$ 1,706.00		1.00	\$ 1,706.00	1.00	\$ 1,706.00
2550.602	CORE DRILLED HOLE	LS	1.0	\$ 820.00		1.00	\$ 820.00	1.00	\$ 820.00
2504.602	ADJUST HYDRANT	EACH	2	\$ 1,063.00		2.00	\$ 2,126.00	2.00	\$ 2,126.00
2557.603	INSTALL CHAIN LINK FENCE (6')	LF	439	\$ 20.90	439.00	\$ 9,175.10	439.00	\$ 9,175.10	
2557.603	INSTALL CHAIN LINK FENCE GATE (6')	EACH	2	\$ 704.00		2.00	\$ 1,408.00	2.00	\$ 1,408.00
2564.602	SIGN PANEL TYPE C	EACH	10	\$ 21.50	10.00	\$ 215.00	10.00	\$ 215.00	
2575.523	EROSION CONTROL BLANKETS CATEGORY 6	SY	1,828	\$ 3.55	1,828.00	\$ 6,489.40	1,828.00	\$ 6,489.40	
2575.511	MULCH MATERIAL TYPE AGGREGATE	CY	3	\$ 162.00		3.00	\$ 486.00	3.00	\$ 486.00
2575.601	EROSION CONTROL	LS	1	\$ 12,029.00		1.00	\$ 12,029.00	1.00	\$ 12,029.00
<b>T SCHEDULE 6.0 - WORK ORDER NO. 1 - TOTAL</b>							<b>\$ 36,670.50</b>		<b>\$ 36,670.50</b>

**PROJECT SUMMARY**

	<b>THIS PERIOD</b>	<b>TOTAL TO DATE</b>
T SCHEDULE 1.0 - STREET & GRADING - TOTAL	\$ 48,743.58	\$ 871,573.85
T SCHEDULE 2.0 - SANITARY- TOTAL	\$ -	\$ 223.00
T SCHEDULE 3.0 - WATERMAIN - TOTAL	\$ (4,784.00)	\$ 22,764.60
T SCHEDULE 4.0 - STORM - TOTAL	\$ (16,344.42)	\$ 561,017.21
T SCHEDULE 5.0 - CHANGE ORDER NO. 1 - TOTAL	\$ 23,471.41	\$ 23,471.41
T SCHEDULE 6.0 - WORK ORDER NO. 1 - TOTAL	\$ 36,670.50	\$ 36,670.50

AMOUNT EARNED	\$ 87,757.06	\$ 1,515,720.56
AMOUNT RETAINED - 5%	\$ (71,398.17)	\$ 71,398.17
MATERIAL ON SITE	\$ -	\$ 77,390.13
MATERIAL DEDUCT	\$ -	\$ 77,390.13
PREVIOUS PAYMENTS		\$ 1,356,565.33
<b>AMOUNT DUE</b>	<b>\$ 159,155.23</b>	

**CONTRACTOR'S CERTIFICATION**

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor: **PARK CONSTRUCTION COMPANY**

By \_\_\_\_\_

Date \_\_\_\_\_

**ENGINEER'S CERTIFICATION**

The undersigned certifies that the work has been carefully observed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: **BDM CONSULTING ENGINEERS & SURVEYORS, PLC**

By \_\_\_\_\_

Date \_\_\_\_\_

**APPROVED BY OWNER**

Owner: **CITY OF NEWPORT**

By \_\_\_\_\_

Date \_\_\_\_\_

SP 098 - 080 - 034	Minn. Proj. No. HPP MN34 (124)	<b>CO No.</b>	<b>1</b>
Project Location: Ford Rd & Hastings Ave to Sterling Street and Bailey Road			
Local Agency: City of Newport		Local Project No.: 2011-01	
Contractor: Park Construction Company		Contract No.:	
Address/City/State/Zip: 1481 81 <sup>st</sup> Avenue NE, Minneapolis, MN 55432			
<b>Total Change Order Amount \$</b>			

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions:

**Elastomeric Flap Gate:**

It came to the attention of the Engineer that an alternate flap gate design was available allowing the elimination of storm sewer structure STMH 105 from the plans. Ultimately, the elimination of the structure and addition of the alternate flap gate reduced the overall cost of the planned work and improved maintenance access, but did not change the effectiveness of the drainage system. Payment for the new flap gate will be made at the negotiated unit price of \$10,973.00 per each for one flap gate installed at the end of the 36-inch flared end section extending from CBMH 104. Elimination of original flap gate and drainage structure STMH 105 from the plans will be made at the original unit price per each.

**Filter Log Type Bioroll:**

It was determined by the Engineer that streamlining the Filter Log Type Bioroll material to one size for the entire project would allow a more standardized installation practice for the Contractor and reduce the oversight needed by observation staff. Therefore, the Filter Log Type Bioroll (6") and (12") was eliminated from the project and Filter Log Type Bioroll (10") was added. Payment for this work will be made at the negotiated unit price of \$2.85 per lineal foot.

**Hydraulic Soil Stabilizer:**

The estimated quantity of bid item 2573.540 Hydraulic Soil Stabilizer Type 6 was more than needed for the project. The result is a reduction in a quantity of 46,170 pounds at \$0.65 per pound.

**Disincentives:**

The geotechnical field testing firm Braun Intertec documented deficiencies in the Type SP 9.5 Wear Course Mixture 2B (Street). The deficiencies included air voids and bituminous core densities that did not meet specification as documented in the Materials Exception Summary and the related field reports.. The results of these two deficiencies are a reduction of \$2,874.53 due to the air voids and \$2,251.46 for the core densities.

<b>Estimate Of Cost:</b> <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>						
**Group/Funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
Part. Storm	2501.573	Install Elastomeric Flap Gate	EACH	\$8,270.00	-1.0	-\$8,270.00
Part. Storm	2506.502	Const Drainage Structure Des. 84-4020	EACH	\$5,350.00	-1.0	-\$5,350.00
Part. Storm	2501.573	Install Elastomeric Flap Gate	EACH	\$10,973.00	+1.0	+\$10,973.00
Participating	2573.540	Filter Log, Type Wood Fiber (6")	LF	\$2.20	-4,115.0	-\$9,053.00
Participating	2573.540	Filter Log, Type Wood Fiber (12")	LF	\$3.75	-2,069.0	-\$7,758.75
Participating	2573.540	Filter Log, Type Wood Fiber (10")	LF	\$2.85	+6,184.0	+\$17,624.40
Participating	2573.540	Hydraulic Soil Stabilizer Type 6	LB	\$0.65	-45,708.0	-\$29,710.16
Disincentive	2350.501	Type SP 9.5 Wear Course Mixture (Air Voids)	TON	20% of \$77.69	-185.0	-\$2,874.53
Disincentive	2350.501	Type SP 9.5 Wear Course Mixture (Core Density)	LS	\$2,251.46	-1.0	-\$2,251.46
Net Change this Change Order						-\$36,670.50

*\*\*Group/Funding category is required for Federal Aid projects*

<b>Due to this change, the contract time:</b> <i>(check one)</i>	
<input checked="" type="checkbox"/> Is NOT changed	<input type="checkbox"/> May be revised if work affected the controlling operation
<input type="checkbox"/> Is Increased by _____ Working Days	<input type="checkbox"/> Is Increased by _____ Calendar Days
<input type="checkbox"/> Is Decreased by _____ Working Days	<input type="checkbox"/> Is Decreased by _____ Calendar Days

Approved by Project Engineer: \_\_\_\_\_ Date: 10/10/12

Print Name: Jim Stremel Phone: 612-548-3141

Approved by Contractor: \_\_\_\_\_ Date: 10/10/12

Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Distribution:** Project Engineer (Original), Contractor (copy), DSAE (copy for **funding review**)

**DSAE Portion:** The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: \_\_\_ Federal Funding \_\_\_ State Aid Funding \_\_\_ Local funds

District State Aid Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

SP	098 - 080 - 034	Minn. Proj. No. HPP MN34 ( 124 )	<b>WO No.</b>	<b>1</b>
Project Location: Ford Rd & Hastings Ave to Sterling Street and Bailey Road				
Local Agency: City of Newport			Local Agency: City of Newport	
Contractor: Park Construction Company			Contractor: Park Construction	
Address/City/State/Zip: 1481 81 <sup>st</sup> Avenue NE, Minneapolis, MN 55432				
<b>Total Work Order Amount \$</b>				

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.

**Perforate 24" Corrugated Plastic Pipe:**

Based on guidance and recommendations from the manufacturer of the corrugated plastic piping, the sections of pipe that will be submerged within ponding areas were perforated on each ridge of the corrugation. The perforations are intended to keep the pipe from floating up when submerged. The locations of the work included the section of outlet piping within the wet pond at Control Structure No. 119 (Swanlund pond), the section of outlet piping within the wet pond at Control Structure No. 307 (South Bailey Pond), and the section of outlet piping connected to Control Structure 314 (North Bailey Pond). Measurement will be as a lump sum and payment made at a negotiated price of \$529.00 dollars.

**24" Pipe at North Bailey Pond:**

The corrugated plastic pipe was installed and perforated as recommended by the manufacturer, but due to the steep slope and reduced cover conditions the outlet pipe connected to Control Structure 314 floated to the surface. The Engineer determined that replacing the plastic pipe with reinforced concrete pipe would eliminate the issues with pipe buoyancy in this location. The 24" RC piping was a bid quantity with the original schedule, but a 24" RC pipe apron and trash guard was not. The Engineer directed the Contractor to furnish and install the 24" RC piping, apron, and trash guard. The 24" RC Pipe Apron will be measured per each at a negotiated unit price of \$966.00 and the Trash Guard for 24" Pipe Apron will be measured per each at a negotiated unit price of \$721.00.

**Modification of Drainage Structure:**

The information shown on the plans for the location of the existing pipe within the Bailey Pond (at STMH 308) was incorrect. The actual elevation of the pipe was 5.5 feet lower than shown. The manhole structure (STMH 308) proposed for that location had to be modified. The Engineer directed the Contractor to modify the structure in the field to fit the changed conditions at the negotiated lump sum price of \$1,706.00.

**Core-Drill Manhole:**

The Engineer modified the small pond located behind the City's salt shed (top of the ravine) to eliminate the infiltration capacities due the poor insitu soil condition. The Engineer directed the Contractor to core drill a 4-inch orifice in Control Structure 301 at an elevation near the bottom of the ponding device. This design allows the pond to control the discharge rate, but not impound runoff for infiltration. The core drilling modification lump sum unit price was negotiated with the Contractor for \$820.00.

**Adjust Hydrants:**

Two separate hydrants located along the north side of Ford Road between Valley Road and 8<sup>th</sup> Avenue required adjustments to meet the finished grade proposed by the project. There was not bid item for this work and so the Engineer directed the Contractor to perform the work at a negotiated per each price of \$1,063.00. A total of two hydrants were adjusted and so the final price was \$2,126.00.

**Install Chain Link Fence & Gates:**

The original bid schedule provided for chain link fence at a height of 5 feet according to the standard MnDOT plates. The portion of existing fence surrounding the public works building (which was salvaged) was actually 6 feet height. The City stores impounded cars from the police department and requires a height of no less than 6 feet and therefore the additional fence specified in the project was not adequate. The Engineer directed the Contractor to install the 6-foot fence at a negotiated per linear foot unit price of \$20.90. There were two gates added to the project to access the ravine and backslope at a negotiated per each price of \$704.00.

**Sign Panels:**

The City was concerned that additional signing was needed for the ravine above and beyond what was included with the original bid. To save cost, the City proposed to provide the time and materials for installation. The Engineer directed the Contractor to furnish Sign Panels Type C at a negotiated per each price of \$21.50. A total of 10 signs were requested and so the total cost was \$215.00.

**Erosion Control Blankets:**

During the month of May the project area received over 9-inches of rain. During those rain storms it was documented that the Erosion Control Blankets Category 4 were not adequate to eliminate surface erosion along the channel of the ravine. The Engineer worked with the Contractor and supplier to determine a better more functional application for the erosion control blankets. A final determination was made by the Engineer to use category 6 blanketing for surface erosion reduction as well as sediment control by rolling the fabric into "fiber logs" that were monolithic with the blanketing system. The Engineer directed the Contractor to furnish and install Erosion Control Blankets Category 6 at the bottom of the ravine channel throughout for a negotiated square yard price of \$3.55. Ultimately, a total of 1,828 square yards were installed equating to a cost of \$6,489.40.

**Aggregate Mulch:**

Along 21<sup>st</sup> Avenue east of Valley Road a resident had landscaping adjacent to the street consisting of rock mulch. The new street width did not allow the salvaging of the landscaped area. The Engineer worked with the resident to relocate the landscaped area to a different location and additional aggregate mulch was required to complete this task. The Engineer directed the Contractor to furnish 3 cubic yards of aggregate mulch at a negotiated price of \$162.00 per cubic yard (total of \$486.00) which included furnishing and installing the material.

**Erosion Control Items:**

During the month of May the project area received over 9-inches of rain and additional erosion control items were necessary to complete the project as planned. The Engineer worked with the Contractor to utilize as much of the erosion control items originally bid with the project, but directed the Contractor to add additional BMP's to complete the work. The items included temporary earthen ditch checks that were installed by the Contractor along the ravine channel for a negotiated per each price of \$62.10 (10 installed costing \$621.00), a dewatering settling tank and flocculent used at the Swanlund pond prior to discharge into the last outfall at the MnDOT ponding system at Hastings Avenue for a negotiated lump sum price of \$1,789.00, Rapid Stabilization Type 3 which was used over the stockpiles located behind the public works building for a negotiated per M/Gal price of \$290 (23.1 M/Gal used costing \$6,699.00), Temporary Mulch Type 1 used over the disturbed soil surface for a negotiated per acre price of \$850/AC (0.60 AC covered costing \$510.00), and Hydraulic Soil Stabilizer Type 8 BFM used on the side slopes of the ravine above the channel for a negotiated lump sum price of \$2,410.00. The total cost of the additional erosion control items totaled \$12,029.00. The lump sum designation was used to simplify the change order item

<b>Estimate Of Cost:</b> <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>						
**Group/Funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
Part. Storm	2502.541	Perforate 24" CP	LS	\$529.00	+1.0	+\$529.00
Part. Storm	2503.515	24" RC Pipe Apron	EACH	\$966.00	+1.0	+\$966.00
Part. Storm	2503.515	Trash Guard for 24" Pipe Apron	EACH	\$721.00	+1.0	+721.00
Part. Storm	2506.602	Modify Drainage Structure & Piping	LS	\$1,706.00	+1.0	+\$1,706.00
Part. Storm	2550.602	Core Drilled Hole	LS	\$820.00	+1.0	+\$820.00
Participating	2504.602	Adjust Hydrant	EACH	\$1,063.00	+2.0	+\$2,126.00
Participating	2557.603	Install Chain Link Fence (6')	LF	\$20.90	+439.0	+\$9,175.10
Participating	2557.602	Install Chain Link Fence Gate (6')	EACH	\$704.00	+2.0	+\$1,408.00
Participating	2564.602	Sign Panel Type C	EACH	\$21.50	+10.0	+\$215.00
Participating	2575.523	Erosion Control Blankets Category 6	SY	\$3.55	+1,828.0	+\$6,489.40
Participating	2575.511	Mulch Material Type Aggregate	CY	\$162.00	+3.0	+\$486.00
Participating	2575.601	Erosion Control	LS	\$12,029.00	+1.0	+\$12,029.00
Net Change this Work Order						+\$36,670.50

*\*\*Group/Funding category is required for Federal Aid projects*

<b>Due to this change, the contract time:</b> <i>(check one)</i>	
<input checked="" type="checkbox"/> (X) Is NOT changed	<input type="checkbox"/> ( ) May be revised as provided in Mn/DOT Specification 1806
<input type="checkbox"/> ( ) Is Increased by _____ Working Days	<input type="checkbox"/> ( ) Is Increased by _____ Calendar Days
<input type="checkbox"/> ( ) Is Decreased by _____ Working Days	<input type="checkbox"/> ( ) Is Decreased by _____ Calendar Days

Approved by Project Engineer: \_\_\_\_\_ Date: 10/10/12

Print Name: Jim Stremel Phone: 612-548-3141

Approved by Contractor: \_\_\_\_\_ Date: 10/10/12

Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Distribution:** Project Engineer (Original), Contractor (copy), DSAE (copy for **funding review**)

**DSAE Portion:** The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: \_\_\_ Federal Funding \_\_\_ State Aid Funding \_\_\_ Local funds

District State Aid Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

# RESOLUTION NO. 2012-32

## A RESOLUTION APPROVING FINAL PAYMENTS AND REIMBURSEMENTS TO CLOSE-OUT MNDOT PROJECTS

**WHEREAS**, City Staff has worked with the Minnesota Department of Transportation (MnDOT) to finalize and closeout three State and Federally Funded projects relating to the Interstate 494 & TH 61 Interchange project, and

**WHEREAS**, the projects in questions are listed below along with the resulting required Federal funding reimbursement and payments, and

098-080-011	7 <sup>th</sup> Avenue & 2 <sup>nd</sup> Street	\$20,980.32 (Reimbursement by MnDOT)
098-080-031	Glenn Road	\$68,027.87 (Reimbursement by MnDOT)
098-080-014	4 <sup>th</sup> Avenue	-\$105,649.84 (Over payment due MnDOT)
<b>TOTAL</b>		<b>- \$16,641.65 (Payment to MnDOT)</b>

**WHEREAS**, these projects are due reimbursement from MnDOT for the State Funded portions of the work in the amount of \$3,060.54, and

**WHEREAS**, the final accounting between the Federally Funded and State Funded portions will result in a net payment from the City of Newport to MnDOT in the amount of \$13,581.11, and

**WHEREAS**, the final closeout and payment of monies due was delayed by a 4 year MnDOT review and audit of QA/QC project submittals.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEWPORT MINNESOTA** that the City Council directs staff to prepare and execute a payment voucher and issue a check to MnDOT in the amount of \$16,641.65 and to prepare and execute a reimbursement request to MnDOT in the amount of \$3,060.54.

Adopted this 18<sup>th</sup> day of October, 2012, by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Vote: Geraghty \_\_\_\_\_  
Ingemann \_\_\_\_\_  
Sumner \_\_\_\_\_  
Gallagher \_\_\_\_\_  
Rahm \_\_\_\_\_

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Brian Anderson, Administrator



# MEMO

TO: Mayor and City Council  
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: October 10, 2012

SUBJECT: Resolution No. 2012-33 Authorizing the Purchase of a 2012 Rescue Pumper

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## **BACKGROUND**

As outlined in the City's Equipment CIP, the Newport Fire Department has a 1986 F-1 Rescue and a 1988 F-2 Pumper that are scheduled for replacement in 2015 with one vehicle. In order to replace these vehicles, the City Council authorized the issuance and sale of \$1,185,000 General Obligation Bonds, Series 2011A in 2011. Of this amount, \$645,000 was set aside to finance a new public works truck and fire truck. In 2011, the City Council approved the purchase of a new public works truck at a cost of \$154,445.12, which was under budget by \$20,554.88, leaving \$490,554.88 to purchase a new fire truck.

## **DISCUSSION**

The Fire Department put together a committee in 2011 to research different brands of trucks and equipment. Through their research, the Committee recommended entering into an interlocal agreement with the Houston-Galveston Area Council for the cooperative purchasing of a fire truck. The City Council entered into this agreement on September 6, 2012. Through this agreement, the Committee has drafted a purchasing agreement with E-ONE for the fire truck and necessary equipment at a cost of \$450,645 to be ordered now since it takes approximately one year for the truck to be built. It is anticipated that the truck will be delivered to the City late 2013. Please note that by ordering the truck now, it will save the City approximately \$22,000.

Attached for your review is a memorandum from the Committee, the purchase agreement, and some information on the truck and equipment. The Committee is also recommending that the City purchase an additional \$17,450 worth of equipment to include hydraulic tools. If this equipment was included it would bring the total cost to \$468,095. Please note that the Fire Department is anticipating selling both the 1986 and 1988 vehicles for a total of \$20,000, which will be placed back into the Capital Equipment CIP for other equipment purchases.

## **RECOMMENDATION**

It is recommended that the City Council approve Resolution No. 2012-33 authorizing the purchase of a 2012 eMax rescue pumper with the necessary equipment at a cost of \$468,095.

## Memorandum

To:	Newport City Administrator and Newport City Council
From:	Newport Fire Department Truck Committee
Subject:	Truck Selection Process
Date:	10/1/12

City Officials,

As you are all aware, the Fire Department is in need of a new fire apparatus. We put a committee together to build an apparatus that will best fit the needs of the department, The City of Newport, it's citizens, business owners, and our neighboring cities, who we provide an important mutual aid service to. The committee consists of Firefighter Jeremy Brodin, Engineer Luke Mailand, Captain Jason Joa and Captain Derek Marson.

We the committee have completed the due diligence that should be expected for a purchase like this. We have been working on this for over 1 year now. We have met with multiple fire departments like, but not limited to: Cottage Grove, St. Paul Park, New Brighton, Woodbury, Oakdale, Mahtomedi, Lake Elmo, Stillwater and South Metro. The types and brands of apparatus varies by departments and that is why we had to visit so many departments. We found out what they like, dislike, what they needed and wanted and put our own list together for the City of Newport. We looked at what our current needs are and forecasted out what our future needs may be as the City continues to progress, grow and develop.

We have also met with multiple fire apparatus builders like, Rosenbauer, Pierce, and E-One. The City of Cottage Grove is in the process of building and new fire engine as well. After talking with their committee, they introduced us to the HGAC program which will save the City money on the purchase of the fire apparatus and many other vehicles and equipment for all departments of the City going forward. As you well know, it takes approximately 9 months to 18 months depending on when the order is put in for the fire apparatus to be built and delivered, and waiting another year to place the order would have cost the City approximately an additional 20 to 30 thousand dollars.

In closing we feel that we have put together the best fire apparatus for the City, including getting the highest quality at the best price. This has been a long road for all and we are very proud to be a part of the Committee that worked as hard as we have, because we have pride in our department and the City we protect. The City can be assured that we will get a great piece of equipment for years to come.

## Purchase Agreement

This agreement is made this 12TH day of SEPTEMBER, 2012, by and between E-ONE, Inc., 1601 S.W. 37th Avenue, Ocala, Florida, 34474 (hereinafter "Company") and CITY OF NEWPORT MINNESOTA (hereinafter "Buyer").

**1.) Purchase:** The Company agrees to sell, and the Buyer agrees to purchase, the fire apparatus and equipment described in the Company's Proposal and the Specifications attached hereto and hereby incorporated by reference (the "Apparatus"), all in accordance with the terms and conditions of this Agreement. Changes to the Specifications attached hereto will only be executed by the Company if documented by a Change Order signed by both parties. In the event of any conflict between the Company's Proposal and the Buyer's Specifications, the Company's proposal shall prevail.

**2.) Price:** Buyer agrees to pay a Purchase Price of FOUR HUNDRED FIFTY THOUSAND dollars, \$450,000.00 (USD/CAD\$). Unless otherwise specified, this Purchase Price is exclusive of all Federal, State or local taxes of any nature. Any such taxes are the sole responsibility of the Buyer unless specifically added to the Purchase Price, at which time they will be paid by the Company; provided, however, if the Buyer claims the Order is exempt from any tax, Buyer agrees to furnish the applicable exemption certificate to the Company and to hold the Company harmless from any damage which may result from the Company ultimately having any such tax assessed against it.

Buyer agrees that the terms of payment shall be cash or cash equivalent due upon delivery at the plant of manufacture. If other than cash due upon delivery, check the appropriate box.

Lease-Purchase Agreement - Financing \*

Other HGAC ORDER\*

\* Details of financing are covered under a separate section and are included as a part of this agreement.

If more than one Apparatus is included and they are delivered on different dates, the terms of payment shall apply to each delivery and an invoice covering each delivery shall be issued.

**3.) Pre-Build:** Upon request (at time of order) by either party, a pre-build conference may be conducted to ascertain and confirm customer requirements with respect to the apparatus ordered by Buyer. Both parties agree that the pre-build conference will be conducted no later than thirty (30) business days from execution of this agreement.

**4.) Delivery:** The Apparatus shall be at the Company's staging area, for delivery to the drive-away service or common carrier selected by Buyer at time of order, F.O.B. plant of manufacture, approximately [240 DAYS AFTER ORDER RELEASE] calendar days after execution of this Agreement by Buyer and the receipt and execution of same by the Company at its offices in Ocala, Florida. If buyer has specified a commercial chassis, delivery date shall be approximately N/A calendar days after receipt of chassis at Ocala plant. It is agreed that such delivery is subject to delays caused by strikes, inability to obtain materials, and other causes beyond the control of the Company. Buyer will be notified no less than fourteen (14) business days in advance of the delivery date.

**5.) Customer Inspection/Acceptance:** If requested at time of order, Buyer will have up to ten (10) business days from delivery date to conduct Buyer's final inspection and take possession of the Apparatus. In the event that Buyer fails to take possession of the Apparatus within the same ten (10) business day period, Company reserves the right to arrange for shipment of the Apparatus by the drive-away service of Company's choice and at Buyer's sole expense subject to payment remittance or financing arrangements as specified in paragraph two (2). Buyer shall bear the risk of physical loss or damage to all Apparatus after notification that shipment has occurred and an invoice has been issued except when the Apparatus is in the possession of a Company authorized drive-away service. Any Apparatus of which Buyer fails to take possession within the ten (10) business day period referenced above shall incur daily storage charges for unclaimed Apparatus at the rate of 18% of the final invoice total per year.

**6.) Title:** The Company and Buyer agree that title shall remain with the Company until the Apparatus leaves Company premises in the physical custody of Buyer, the Buyer's drive-away service, or common carrier as specified in paragraph four (4) above. Upon delivery to Buyer, Buyer's drive-away service, or Buyer's common carrier, all title, ownership and risk of loss shall pass from Company to Buyer.

**7.) Warranty:** The Company warrants each new Apparatus manufactured against defects in material and workmanship for a period of one year from the in-service date per the Warranty Registration Card. Warranties beyond one year may be applicable to certain components of the Apparatus as described in the Statements of Warranty previously provided to the Buyer. This warranty is in favor of the original user/purchaser, in accordance with the Company's preprinted Statements of Warranty which are either attached to the Agreement or have otherwise been delivered to Buyer. Buyer hereby acknowledges receipt of the Company's preprinted Statements of Warranty.

With respect to any Apparatus not manufactured by the Company, such items shall not be warranted by the Company but shall be subject to the warranty provided by the manufacturer.

Any used item of Apparatus is sold "As-Is" without any warranty by the Company.

These warranties are in lieu of all other warranties express or implied, including without limitation any implied warranties of MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

**8.) Notices:** The parties to this Agreement designate CITY OF NEWPORT MINNESOTA as representative of the Buyer and Fire Safety USA, Inc. as representative of the Company for purposes of all communications regarding this Agreement.

**9.) Entire Agreement:** This Agreement, including its attachments and exhibits, constitutes the entire understanding between the parties relating to the subject matter contained herein and supercedes all prior discussions and agreements. No agent or representative of the Company has authority to make any representations, statements, warranties or agreements not herein expressed and all modifications or amendments of this agreement, including its attachments and exhibits, must be in writing signed by an authorized representative of each of the parties hereto.

**10.) Acceptance by Company:** The Agreement shall not constitute a valid and binding obligation of the Company until accepted in writing by an officer of the Company at its offices in Ocala, Florida. When requested by the Company, the Buyer shall furnish a satisfactory written opinion of the Buyer's attorney that the Buyer has the power to make the Agreement, that the individual signing is authorized to sign on behalf of the Buyer, and that this Agreement is a valid, legal and enforceable obligation of the Buyer.

**IN WITNESS WHEREOF,** The Company and the Buyer have caused this Agreement to be executed by their duly authorized representatives as of the date set forth by each.

For the Buyer:	E-ONE, Inc.
Signature: _____	Signature: _____
Printed: Brian Anderson	Printed:
Title: Newport City Administrator	Title:
Date: September 18, 2012	Date:

Rev: February, 2006





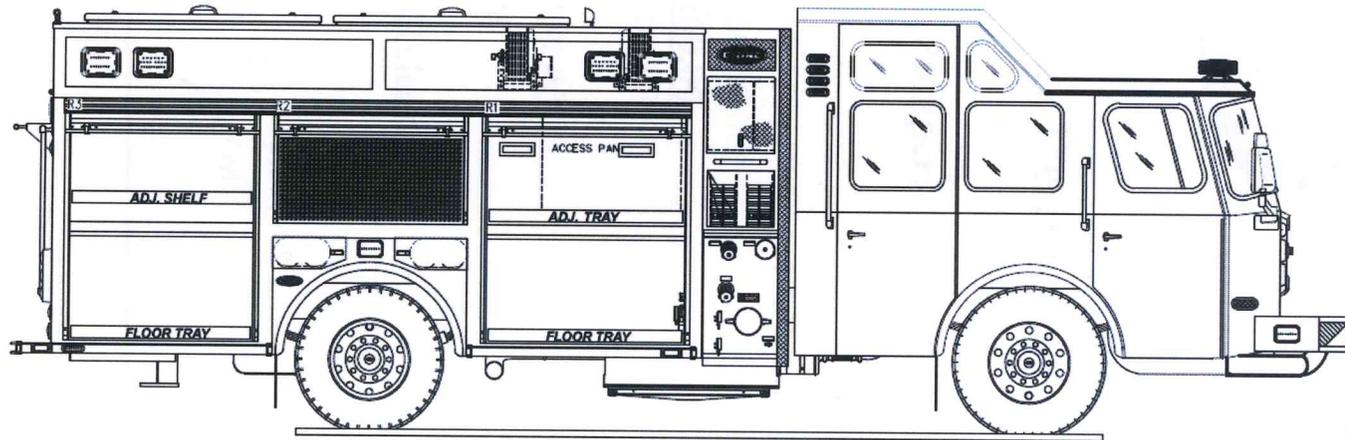
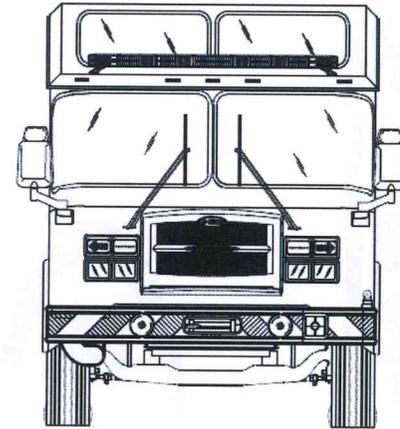
# NEWPORT FIRE DEPARTMENT NEWPORT, MN.

QUOTE 52355

EMAX RESCUE PUMPER  
E-ONE TYPHOON X LONG 4X2 CHASSIS

THIS DRAWING IS FOR REFERENCE PURPOSES. ALL DIMENSIONS ARE  
SUBJECT TO MINOR VARIATIONS DUE TO MANUFACTURING PROCESSES.

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**FIRE SAFETY USA, INC.**  
3253 19<sup>TH</sup> STREET NW  
ROCHESTER, MN 55901

TOLL-FREE: 1-877-699-3473  
PHONE: 507-529-8444  
FAX: 507-529-8111  
WWW.FIRESAFETYUSA.COM



## HGAC Proposal Pricing & Delivery:

### E-One EMax Rescue Pumper:

#### Truck Pricing Breakdown:

E-One eMax Rescue Pumper:	\$427,000.00
<u>Loose Equipment Allowance:</u>	<u>\$23,000.00</u>
<b>Total Price:</b>	<b>\$450,000.00</b>

HGAC Proposal Bid Price: \$450,000.00  
*"Four Hundred Fifty Thousand Dollars"*

Delivery: 240 Days After Order Release

Authorized Signature: \_\_\_\_\_

## Loose Equipment

The following loose equipment shall NOT be included in your bid pricing, but shall be item priced below so that the Fire Department may optionally add any of the items for the listed prices:

· Add NFPA Ladders including a 24', 14' and 10' ladder:	\$1,000.00	\$1,000.00
· Add Two Pike Poles, 10' and 6':	\$100.00	\$100.00
· Add Two sections of 6" x 10' Hard Suction Hose:	\$700.00	\$700.00
· Add One Four Point Cribbing Kit #4PCC:	\$1,500.00	\$1,500.00
· Add 1000' of 4" LDH:	\$4,000.00	\$4,000.00
· Add 1000' of 2.5" Double Jacket Fire Hose:	\$2,300.00	\$2,300.00
· Add 1500' of 1.75" Double Jacket Fire Hose:	\$2,550.00	\$2,550.00
· Add One K12 Saw with Blade:	\$1,300.00	\$1,300.00
· Add One 21" Tempest Gas PPV Fan:	\$1,800.00	\$1,800.00
· Add One Blitz Fire Portable Ground Monitor with Nozzle:	\$2,250.00	\$2,250.00
· Add One Thermal Imager Camera:	\$4,500.00	\$4,500.00
· Add Two Fubar Tools:	\$140.00	\$140.00
· Add 1000' of Rescue Rope:	\$950.00	\$950.00
· Add a Hydrant and Spanner Wrench Set:	\$85.00	\$85.00
· Add Two wheel chocks with brackets:	\$350.00	\$350.00
· Add a pick head fire axe with brackets:	\$60.00	\$60.00
· Add a flat head fire axe with brackets:	\$60.00	\$60.00
	<hr/>	
	\$23,645.00	<u>\$23,645.00</u>

### HYDRAULIC TOOLS:

	GENESIS	RESQTEC
· Add One New Genesis Hydraulic Cutter: #C236	\$6,687.00	\$4,400.00
· Add One New Genesis Hydraulic Spreader: #49XI	\$5,877.00	\$5,000.00
· Add One New Genesis Electric Power Unit: #Mii	\$6,475.00	\$5,500.00
· Add One New Genesis 31" Ram:	\$2,457.00	\$2,550.00
	<hr/>	
	\$21,496.00	<u>\$17,450.00</u>

# RESOLUTION NO. 2012-33

## A RESOLUTION AUTHORIZING THE PURCHASE OF A 2012 EMAX RESCUE PUMPER WITH NECESSARY EQUIPMENT

**WHEREAS**, on September 15, 2011 the City authorized the issuance and sale of \$1,185,000 General Obligation Bonds, Series 2011A (the "Bonds") of the City to finance the costs of (i) improvements to the City's storm sewer and waterworks systems (the "Improvements") and (ii) certain items of capital equipment including a new public works truck and new fire truck (the "Capital Equipment"); and

**WHEREAS**, \$645,000 of the Bonds is for financing a new public works truck and a new fire truck; and

**WHEREAS**, the City purchased a new public works truck in 2011 at a cost of \$155,445.12; and

**WHEREAS**, the Newport Fire Department has a 1986 F-1 Rescue and a 1988 F-2 Pumper that are scheduled for replacement in 2015 with one vehicle; and

**WHEREAS**, the Newport Fire Department has researched several different brands of fire vehicles and equipment; and

**WHEREAS**, on September 6, 2012 the City approved an interlocal agreement between the City of Newport and the Houston-Galveston Area Council for the cooperative purchasing for a fire truck; and

**WHEREAS**, the Newport Fire Department would purchase this vehicle and equipment under a purchase agreement with E-One at a cost of \$468,095; and

**WHEREAS**, it takes approximately one year for the company to build and deliver the truck; and

**WHEREAS**, the expected delivery of the truck is late 2013; and

**NOW, THEREFORE, BE IT RESOLVED That the Newport City Council HEREBY authorizes the purchase of a 2012 eMax Rescue Pumper with all necessary equipment not to exceed a price of \$468,095.00.**

Adopted this 18<sup>th</sup> day of October, 2012, by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Vote:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Brian Anderson, Administrator