



**CITY OF NEWPORT  
REGULAR COUNCIL MEETING  
NEWPORT CITY HALL  
SEPTEMBER 6, 2012 – 5:30 P.M.**

MAYOR:	Tim Geraghty	City Administrator:	Brian Anderson
COUNCIL:	Tom Ingemann	Supt. of Public Works:	Bruce Hanson
	Bill Sumner	Chief of Police:	Curt Montgomery
	Tracy Rahm	Fire Chief:	Mark Mailand
	Steven Gallagher	Executive Analyst:	Renee Helm

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
  - A. Minutes of the August 16, 2012 Regular City Council Meeting
  - B. Minutes of the August 16, 2012 City Council Workshop Meeting
  - C. List of Bills in the Amount of \$701,383.57
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
  - A. Introduction by Mr. Keith Jacobus, Ph.D, ISD 833 Superintendent of School
  - B. Interlocal Agreement Between the City of Newport and the Houston-Galveston Area Council for the Cooperative Purchasing for a Fire Truck
  - C. **Resolution No. 2012-24** – Making Certain Findings of Fact and Denying the Application of Stephan Linn, By and On Behalf of Linn Companies, for an Off-Sale Liquor License at a Particular Location, 1594 Hastings Avenue, within the City of Newport
  - D. **Resolution No. 2012-25** – Establishing a Proposed Preliminary Levy Certification for Levy Year 2012, Payable 2013
10. ATTORNEY'S REPORT
11. POLICE CHIEF'S REPORT

Agenda for 09-6-2012

12. FIRE CHIEF'S REPORT

13. ENGINEER'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

A. Purchase of a 2012 GMC Canyon for \$19,077

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- |                                |                    |           |
|--------------------------------|--------------------|-----------|
| 1. Planning Commission Meeting | September 13, 2012 | 7:00 p.m. |
| 2. City Council Meeting        | September 20, 2012 | 5:30 p.m. |
| 3. Parks Board Meeting         | September 27, 2012 | 7:00 p.m. |



**City of Newport  
City Council Minutes  
August 16, 2012**

**1. CALL TO ORDER**

Mayor Geraghty called the meeting to order at 5:30 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL -**

**Council Present** – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm,

**Council Absent** – Steven Gallagher

**Staff Present** – Brian Anderson, City Administrator; Bruce Hanson, Supt. of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney; Jim Stremel, City Engineer;

**Staff Absent** –

**4. ADOPT AGENDA**

**Motion by Ingemann, seconded by Rahm, to adopt the Agenda as presented. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.**

**5. ADOPT CONSENT AGENDA**

**Motion by Sumner, seconded by Ingemann, to approve the Consent Agenda as presented, which includes the following items:**

- A. Minutes of the August 2, 2012 Regular City Council Meeting
- B. List of Bills in the Amount of \$232,375.71
- C. North Ravine Partial Payment #4

**With 4 Ayes, 0 Nays, 1 Absent, the motion carried.**

**6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE**

**Pauline Schottmuller, 97 10<sup>th</sup> Street** – I'm here as a campaign fact checker. All three of you have announced and I try to keep my temper but it's a little hard when confronted with things that aren't true. You all mentioned the transit station in your reelection statement. I want to set the record straight as far as the transit station. When I was first elected on the Newport City Council back in 1999, the Red Rock Corridor Committee had been up and running for some time and the Knox site was on the County radar for a transit station since the mid-90's. We tried to convince the County that a better site would be the Knauff site but that didn't fly so the Knox site went in on our comprehensive plan as a potential transit station, so it was in the works for a decade so. Semstone wanted to buy the Knox site in 2007/2008 but we had identified that as the transit station and north gateway to the City and parking several dozen or more cement trucks did not blend well. The Kevin Chapdelaine council told Semstone no. In the early part of 2009 I come into City Hall and Tim's meeting with some men in the small office here and I ask Rachel and Brenda who he was meeting with and they said Semstone and I go "Oh, that's interesting." It wasn't long after that that you, Tim, were asked to talk with the Congress Estate Commerce Committee. That was on a Monday and you did talk with them and that Wednesday, I found out what you said to them because I was at

a meeting with Karla and Katie. They took me to the woodshed and asked me “What’s wrong with Newport?” because you testified at the Commerce meeting that you did not feel that the transit station was in the best interest of Newport and they wanted to know when this was decided and I did too because there was never any public discussion that we no longer wanted the transit station there. So either you decided that on your own Tim or the three of you decided at some backdoor meeting where the rest of us weren’t invited but I do know what Tim testified to at the meeting, I checked with Karla not too long ago.

**Mayor Geraghty** – Do you have the minutes from that meeting?

**Ms. Schottmuller** – I checked with Karla. I’ll bring them.

**Mayor Geraghty** – I would like a copy of those minutes.

**Ms. Schottmuller** – Anyway, that upset Katie and Karla and that’s when the County got into action. And if it weren’t for Katie and Karla, and Commissioner Myra Peterson, and County staff, we would have cement trucks parked there and we wouldn’t have a transit station because Semstone went ahead and they had a purchase agreement and were already on the agenda for the Planning Commission to get a Conditional Use Permit. Fortunately the County was able to work a deal with Semstone and buy the property. And do you remember the meeting we had here with County staff?

**Mayor Geraghty** – The County made an arrangement to buy it from Semstone?

**Ms. Schottmuller** – Yes

**Mayor Geraghty** – What property did Semstone own?

**Ms. Schottmuller** – Knox, they had a purchasing agreement with Knox. We had a meeting with County staff and Myra and you three gentlemen sat there unenthusiastic about the transit station. It was only Corb Hopkins and I who advocated for it. Myra Peterson, who I sat next to, was getting so hot under the collar listening to you three that I could practically see the steam coming from her. And she finally said, this isn’t a direct quote but it gets to the heart of the matter, “If the City of Newport did not want the literally millions of dollars of development money that the County was putting on the table that she knew plenty of other Washington County cities who did.” So it was pretty much take it or leave it and fortunately the City did decide to take it, but it was Corb and I who advocated for it.

**Mayor Geraghty** – Where are you going with this Pauline?

**Ms. Schottmuller** – Where I’m going with it is don’t you dare, don’t you dare, not any of you, for two seconds take credit for that transit station.

**Mayor Geraghty** – We’re taking credit for it because we voted for it. If you remember, we were debating about whether or not it should come down by Veolia. We had not picked a final location and I finally came down and decided that it should go at the Knox site and I supported it and then we set the foundation for it. That’s the facts.

**Ms. Schottmuller** – Tim, we could argue this all night, I’m telling my side of the story.

**Mayor Geraghty** – Pauline, you do all you want in your fact finding mission but the more you do, the more you say, the more it’s going to help me.

**Ms. Schottmuller** – There are a couple other matters here. The fishing pier is now gone, thank you, but there is a small matter of \$2,000. Tim, I don’t know if you remember this because you tend to not remember convenient things but it is part of Council minutes and that is you promised that there would be no general funds used for that pier and you would rely on donations. Well donations did buy it but it also needed pontoons to help stabilize it.

The bill for pontoons came to almost \$2,000 and it came out of general revenue. The way I look at it, you owe the City \$2,000.

**Mayor Geraghty** – Is that true Bruce?

**Supt. Hanson** – I don't recall the exact cost but we did buy additional floats for it.

**Mayor Geraghty** – And did it come out of the general fund?

**Admin. Anderson** – That was a year or two later and I was under the impression...

**Mayor Geraghty** – As long as we're talking about costs, how many thousands of dollars did we pay for your overlook.

**Ms. Schottmuller** - \$14,000.

**Councilman Ingemann** – It's not ADA compliant either.

**Mayor Geraghty** – Bruce do you know of the top of your head what we paid for the overlook because it was done and redone?

**Ms. Schottmuller** – It was \$14,000, it came out of the Park fund.

**Mayor Geraghty** – Bruce, let's have that for our next meeting. I would like the public to know.

**Ms. Schottmuller** – But I didn't promise to cover that from donations.

**Mayor Geraghty** – Well we're talking about taxpayer dollars. I was not aware that we paid the \$2,000 out of the general fund. I'm not sure what the donations totaled were.

**Admin. Anderson** – I think we raised \$5,400 and the fishing pier was \$3,500 so we covered everything at the time and then it was going to become part of the Parks, Public Works and for safety reasons we added a couple extra floats.

**Ms. Schottmuller** – The understanding was that anything besides City labor...

**Mayor Geraghty** – So we'll continue to raise some money and reimburse the General Fund and we'll try to get some reimbursement for your overlook too.

**Ms. Schottmuller** – I'll be watching for that. That was all part of the park abatement, I didn't promise donations for that.

**Mayor Geraghty** – Come back again and keep us informed.

## **7. MAYOR'S REPORT –**

**Mayor Geraghty** – I attended National Night Out and that was a good turnout. I also attended Pioneer Day, I was in the parade and at the park all day. I did send Renee an email thanking her for all of her hard work. I think you did a great job for the short time that you had to deal with it but I'd like to thank you again, you did a really good job, it was a good day and good turnout.

## **8. COUNCIL REPORTS –**

**Councilman Rahm** – I also attended Pioneer Day and wanted to thank City staff for putting it on. I also met with Brian to talk about the strategic plan to firm it up and bring something to the Council in the next month or so.

**Councilman Ingemann** – Nothing to report

**Councilman Sumner** – I also attended Pioneer Day and it was quite wonderful to spend that much time with the people of Newport that are appreciative of the City, that are pleasant to be with, and to see them enjoying the many benefits of a thoughtful city. In addition, I went to the community advisory committee at the refinery. They have gone through continuing improvements to their facilities to improve their productivity and safety. I also heard that recently there were three refineries that were shut down in the Midwest for various reasons which has caused the Midwest to suffer in regards to gas prices. Based on the improvements at our local refinery they were able to maximize their throughput, which has stayed in the metro area. Because they're operating safely and efficiently, we are able to enjoy a very reliable, continuous source of transportation fuels which are essential to our existence.

## **9. ADMINISTRATOR'S REPORT –**

### **A. Discuss the Veterans' Memorial in Pioneer Park**

Admin. Anderson presented on this item as outlined in the August 16, 2012 City Council packet.

**Mayor Geraghty** – I had raised this issue at a HPC meeting because I was under the impression that we should take the broad approach and try to recognize all veterans. For example, if an elderly person moves into the City and wants to buy a brick for their husband or child that never lived here that should be allowed. I'm not sure how big it will be if we limit it.

**Councilman Ingemann** – My feeling is that if a parent wants to give a brick or somebody wants to get a brick for their father they should be able to do it. If you're a Newport resident you should be able to get a brick.

**Councilman Rahm** – When I see other veterans memorials their usually for veterans for that specific town but Newport is smaller so I'm fine with opening it to everyone.

**Admin. Anderson** – Ok thank you.

### **B. Ordinance No. 2012-12 – Amending Chapter 5, Alcoholic Beverages**

**Admin. Anderson** – I received an email from Councilman Gallagher that he would not be able to be at the meeting and he wanted to discuss this item. I asked the Attorney on whether or not we should table this item until all five of you are able to be here and the Attorney didn't have an issue with that.

**Motion by Geraghty, seconded by Rahm to table this item until the September 6, 2012 City Council meeting. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.**

## **10. ATTORNEY'S REPORT –**

**Attorney Knaak** – You have before you the prosecution report. I'm pleased to say that the spike has diminished somewhat but we're still above last year's averages. There's nothing remarkable about any of these cases. You've all been copied with correspondence related to Mr. Linn's application for an off-sale liquor license. One of the things that it has on it is a litigation hold and I would just like to remind you to preserve any and all correspondence and emails that relates to this and City business in general, so keep everything.

## **11. POLICE CHIEF'S REPORT –**

**Chief Montgomery** – Brian Domeier, Investigator, has retired from the City of Newport, he had about 27 years in service. On August 7 I attended the National Night Out at the Lutheran Church and I'd like to say thank you to them, they did a good job. Lastly, you have the July Activity Report before you that I'll stand for questions if any.

## **12. FIRE CHIEF'S REPORT – Nothing to report**

**13. ENGINEER'S REPORT** – Nothing to report

**14. SUPERINTENDENT OF PUBLIC WORKS REPORT** – Nothing to report

**15. NEW/OLD BUSINESS**

**16. ADJOURNMENT**

**Motion by Ingemann, seconded by Geraghty, to adjourn the regular Council Meeting at 5:52 P.M. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.**

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm  
Executive Analyst



**City of Newport  
City Council Workshop Meeting Minutes  
August 16, 2012**

**1. ROLL CALL -**

**Council Present** – Tim Geraghty, Bill Sumner, Tom Ingemann, Tracy Rahm

**Council Absent** – Steven Gallagher

**Staff Present** – Brian Anderson, City Administrator; Bruce Hanson, Supt. of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst;

**Staff Absent** – Fritz Knaak, City Attorney; John Stewart, City Engineer

**2. DISCUSS POLICE DEPARTMENT VACANCY**

**Admin. Anderson** – As Chief Montgomery mentioned Investigator Domeier did recently retire. Chief Montgomery and I have been discussing what we would like to do with the Department. Domeier hasn't been here for about 7-8 months due to medical reasons. Chief Montgomery and I are recommending that we give the investigative duties to Officer Freemyer who has been taking training on that for some time; he's also second in command. We would also take a look at hiring Dave Crist who is the current CSO.

**Chief Montgomery** – I just wanted to mention that Dave has to take his post test, which he is taking tomorrow. What I'm looking at is if he passes then I would go through the steps such as physical and psychological tests.

**Mayor Geraghty** – We can't take any actions tonight.

**Chief Montgomery** – I know, I'm not recommending that yet. I'm just looking to have the ability to look at hiring someone.

**Mayor Geraghty** – So you still want a fulltime investigator then?

**Chief Montgomery** – Yes, well Investigator Domeier also pulled street duty, he was just fulltime the last couple months due to limitations. You'll see him working the street as well as investigations.

**Mayor Geraghty** – You can proceed as you're talking and we can have a special Council meeting if you need one.

**Chief Montgomery** – Can I proceed with the background then?

**Mayor Geraghty** – Yes, you just can't offer anything.

**Councilman Rahm** – Anytime you have an opening I hope you look at what our needs are and your manpower and even though a person is doing certain jobs you might want people doing other sorts of jobs. So you look at your needs and say how does this new person best fit in your force. I'm assuming you're doing that.

**Chief Montgomery** - Yes

### 3. DISCUSS THE 2013 DRAFT BUDGET AND PRELIMINARY PROPERTY TAX LEVY

Admin. Anderson and Stacy Kvilvang, Ehlers, presented on this item as outlined in the August 16, 2012 City Council packet. The proposed plan does not increase the Total Tax Levies but due to the 7.5% decline in Tax Capacity, the proposed plan is estimated to cost the average homeowner an increase of \$70 for taxes paid 2013 or an average of \$38 per year for the next ten years. The power point is attached to the minutes.

**Councilman Ingemann** – Historically speaking, has the City ever done a long-range, ten-year plan like this before?

**Admin. Anderson** – I haven't come across one.

**Councilman Ingemann** – In the last 30 years, we've never done a plan like this?

**Mayor Geraghty** – No

**Mayor Geraghty** – What would be levied if we did the proposed? Would the resolution be the same?

**Ms. Kvilvang** – There would be a 6% increase.

**Mayor Geraghty** – So the \$70 is due to lost valuation.

**Ms. Kvilvang** - The \$70 is a factor of the lost valuation and also putting away other dollars to go to your fund balance. If that's something that you don't want to do that's where we can look at adjustments to have a decrease.

**Mayor Geraghty** – So you're saying we could take last year's resolution and it would be identical to this year?

**Admin. Anderson** – I believe that's how we worked out the numbers.

**Councilman Rahm** - I still think residents, me included, look at what we paid on our tax bill last year and what we're paying this year. I would like to make it a bit smoother if that's possible because there's \$70 increase this year and a \$31 increase next year and it seems bumpy. Is there a way we can make it so the increase is more gradual?

**Admin. Anderson** – We can look at doing that. On average, there is an increase of \$29 for the next six years.

**Ms. Kvilvang** – We tried to get it as close as possible to an even flow but when there are certain street projects coming on it's hard to balance but we can certainly see.

**Mayor Geraghty** – Let's observe it and talk with Brian over the next couple weeks.

**Admin. Anderson** – This will be on the September 6 agenda.

### 4. ADJOURNMENT

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm



Text25	Text26	Text27	Text28	Comments
Paid Chk# 000076E	ING LIFE INSURANCE & ANNUITY	41137	4,637.63	domeier sick leave payout
Paid Chk# 000077E	FEDERAL TAXES	41143	10,721.94	withholding, fica, medicare
Paid Chk# 000078E	MN REVENUE	41143	2,520.26	withholding
Paid Chk# 000079E	MN PUBLIC FACILITIES AUTHORITY	41143	121,342.95	bond payment
Paid Chk# 000080E	ING LIFE INSURANCE & ANNUITY	41143	416.98	ltd
Paid Chk# 013943	AGGREGATE INDUSTRIES MIDWES	41137	562.43	gravel
Paid Chk# 013944	BARBARA WILCZIEK	41137	153.00	elections
Paid Chk# 013945	Cardmember Services	41137	2,123.66	visa
Paid Chk# 013946	CAROL PETERSON	41137	81.00	elections
Paid Chk# 013947	CAROLINE CLAUSEN	41137	153.00	elections
Paid Chk# 013948	CASSANDRA C URBANO	41137	46.55	summer rec supplies
Paid Chk# 013949	COTTAGE GROVE AREA CHAMBER	41137	500.00	buy local campaign
Paid Chk# 013950	EHLERS	41137	1,950.00	financial management plan
Paid Chk# 013951	EVERETT ACKER	41137	162.00	elections
Paid Chk# 013952	FLEET ONE LLC	41137	2,830.02	fuel
Paid Chk# 013953	G & K SERVICES	41137	217.00	uniforms
Paid Chk# 013954	GERALD EHLERS	41137	90.00	elections
Paid Chk# 013955	GREG ELLIS	41137	375.00	pioneer day dj service
Paid Chk# 013956	INSTRUMENTAL RESEARCH, INC.	41137	360.00	past due statements
Paid Chk# 013957	JANICE KOBE	41137	153.00	elections
Paid Chk# 013958	JOE ZYWIEC	41137	208.00	corn for pioneer day
Paid Chk# 013959	MARY ANN NEWMAN	41137	162.00	elections
Paid Chk# 013960	MENARDS - COTTAGE GROVE	41137	133.02	Bailey
Paid Chk# 013961	MN STATE FIRE CHIEFS ASSOC.	41137	210.00	ingemann - conference
Paid Chk# 013962	ON SITE SANITATION	41137	342.00	pioneer days garbage
Paid Chk# 013963	OXYGEN SERVICE CO.	41137	102.98	welding supplies
Paid Chk# 013964	PASKI PASKARADEVAN	41137	90.00	elections
Paid Chk# 013965	PENNY DUFF	41137	221.64	elections
Paid Chk# 013966	RENEE HELM	41137	23.96	election food
Paid Chk# 013967	SANDRA GROCHOW	41137	153.00	elections
Paid Chk# 013968	SO. WASHINGTON CO. SCHOOLS	41137	92.15	summer rec bus to como park
Paid Chk# 013969	SOUTH SUBURBAN RENTAL, INC.	41137	1,830.85	pioneer day
Paid Chk# 013970	TIM FINLEY	41137	81.00	elections
Paid Chk# 013971	TKDA	41137	769.12	planning
Paid Chk# 013972	VALLEY LAWN AND GARDEN	41137	219.61	1360 12th ave mowing

Paid Chk# 013973	VERIZON	41137	78.06	cards
Paid Chk# 013974	WAKOTA CAER	41137	30.00	anderson/ingemann cruise
Paid Chk# 013975	WINZER	41137	296.42	shop supplies
Paid Chk# 013976	XCEL ENERGY	41137	6,410.30	electricity
Paid Chk# 013977	SW/WC SERVICES COOPERATIVES	41137	14,526.00	
Paid Chk# 013978	NEWPORT POST OFFICE	41141	285.65	
Paid Chk# 013979	HIGHLAND SANITATION	41141	759.35	contract pay out
Paid Chk# 013980	Domeier, Brian	41144	6,639.44	
Paid Chk# 013981	Petersen, Carol A.	41144	218.09	
Paid Chk# 013982	Schute, James	41144	213.95	
Paid Chk# 013983	Urbano, Cassandra C.	41144	271.81	
Paid Chk# 013984	EMERGENCY AUTOMOTIVE TECH.	41144	413.61	squad set-up
Paid Chk# 013985	ING LIFE INSURANCE & ANNUITY	41144	1,024.62	
Paid Chk# 013986	INSITUFORM TECHNOLOGIES USA	41144	27,979.55	I&I improvements
Paid Chk# 013987	JOHN BARTL HARDWARE	41144	197.94	park, fire maintenance
Paid Chk# 013988	LAW ENFORCEMENT LABOR SERVI	41144	270.00	
Paid Chk# 013989	LEAF	41144	619.83	
Paid Chk# 013990	MENARDS - COTTAGE GROVE	41144	62.14	bailey park supplies
Paid Chk# 013991	MINNESOTA BENEFIT ASSOC.	41144	61.43	neska
Paid Chk# 013992	MINNESOTA DEPARTMENT OF HEA	41144	1,508.00	connection fees
Paid Chk# 013993	MN CHILD SUPPORT PAYMENT CN	41144	528.60	child support
Paid Chk# 013994	ON SITE SANITATION	41144	443.54	sanitation
Paid Chk# 013995	PERA	41144	7,603.70	
Paid Chk# 013996	RYCO SUPPLY COMPANY	41144	60.85	cleaning supplies
Paid Chk# 013997	SELECTACCOUNT	41144	581.00	
Paid Chk# 013998	SO WASH. CO. WATERSHED DIST.	41144	356,348.94	no. ravine state aid
Paid Chk# 013999	SOUTH SUBURBAN RENTAL, INC.	41144	153.90	pioneer days lp gas
Paid Chk# 014000	STANDARD INSURANCE CO.	41144	462.35	ltd employee
Paid Chk# 014001	TOWMASTER	41144	49.64	dump truck repair
Paid Chk# 014002	WASHINGTON CTY PROPERTY REC	41144	10,308.00	excess tax increment
Paid Chk# 014003	SUSAN M. SMITH	41150	50,000.00	1605 Cedar
Paid Chk# 014004	SUSAN M. SMITH	41150	25,000.00	1605 cedar
Paid Chk# 014005	WASHINGTON CNTY TAX SERVICE	41150	2,676.51	1605 cedar ave

Paid Chk# 014006	NEWPORT POST OFFICE	41150	340.80
Paid Chk# 014007	ADVANCED GRAPHIX INC.	41151	34.46 decals
Paid Chk# 014008	ARAMARK REFRESHMENT SERV.	41151	98.54
Paid Chk# 014009	DIETRICH ELECTRIC, INC	41151	447.75 electrical inspections
Paid Chk# 014010	FIRST IMPRESSION GROUP	41151	1,181.59 fall newsletter
Paid Chk# 014011	GERLACH OUTDOOR POWER EQUI	41151	258.79 mower repairs
Paid Chk# 014012	INTERNATIONAL UNION OF OP. EN	41151	162.50
Paid Chk# 014013	MN NCPERS LIFE INSURANCE	41151	64.00 employee contributions
Paid Chk# 014014	VERIZON	41151	389.07 cell phones
Paid Chk# 014015	XCEL ENERGY	41151	7.43 electricity
	wages		28,279.67
			701,383.57



# MEMO

TO: Newport City Council

FROM: Brian J. Anderson, City Administrator

DATE: August 30, 2012

SUBJECT: Approval of Interlocal Contract for Cooperative Purchasing between the City of Newport and HGACBuy.

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## Background

As outlined in the City's Equipment CIP, the City Council approved the sale of bonds in 2011 for the purchase of a fire truck. At this time, staff is recommending the City enter into an agreement with HGACBuy consortium to assist in the purchase of the new fire truck.

## Discussion

HGACBuy consortium is based out of Houston Texas and provides "Government-to-Government" procurement services nationwide. Governmental entities have been procuring products and services through HGACBuy for over 30 years. As a unit of local government assisting other local governments, HGACBuy strives to make the governmental procurement process more efficient by establishing competitively priced contracts for goods and services, and providing the customer service necessary to help its members achieve their procurement goals. All contracts available to members of HGACBuy have been awarded by virtue of a public competitive procurement process compliant with state statutes.

HGACBuy has been used by a number of other cities in Minnesota for similar purchases including Oakdale, Hastings, Cottage Grove, among many others that have had favorable results using them. The City does believe that using HGACBuy does meet the requirements of Minn Stat. § 471.345., Subd. 15 in particular deals with cooperative purchasing:

F. If the municipality contracted for the purchase of supplies, materials, or equipment without regard to competitive bidding requirements, was the purchase through the State of Minnesota's cooperative purchasing venture or a national municipal association's purchasing alliance or cooperative created by a joint powers agreement that purchases items from more than one source on the basis of competitive bids or competitive quotations?

G. For each contract for the purchase of supplies, materials, or equipment over \$25,000, did the municipality consider the availability, price and quality of supplies, materials, or equipment available through the state's cooperative purchasing venture before purchasing through another source?

## Recommendation

It is recommended that the City approve Interlocal Contract for Cooperative Purchasing between the City of Newport and HGACBuy.



**INTERLOCAL CONTRACT  
FOR COOPERATIVE PURCHASING**

ILC  
No.: \_\_\_\_\_  
Permanent Number assigned by HGAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and \* the City of Newport, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at \* 596 7th Avenue, Newport, MN 55055

**WITNESSETH**

**WHEREAS**, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

**WHEREAS**, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

**WHEREAS**, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

**WHEREAS**, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on \* Sep 06, 2012 (Date), and that it desires to contract with H-GAC on the terms set forth below;

**NOW, THEREFORE**, H-GAC and the End User do hereby agree as follows:

**ARTICLE 1: LEGAL AUTHORITY**

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

**ARTICLE 2: APPLICABLE LAWS**

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

**ARTICLE 3: WHOLE AGREEMENT**

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

**ARTICLE 4: PERFORMANCE PERIOD**

The period of this Contract shall be for the balance of the fiscal year of the End User, which began \* Sep 06, 2012 and ends \* Dec 31, 2012. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

**ARTICLE 5: SCOPE OF SERVICES**

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)



\*Request for Information

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed form to H-GAC, Cooperative Purchasing Program, P.O.Box 22777, Houston, TX 77227-2777.

Name of End User Agency : City of Newport County Name : Washington  
(Municipality / County / District / etc.)

Mailing Address : 596 7th Avenue, Newport, MN 55055  
(Street Address/P.O. Box) (City) (State) (ZIP Code)

Main Telephone Number : 651-459-5677 FAX Number: 651-459-9883

Physical Address : \_\_\_\_\_  
(Street Address, if different from mailing address) (City) (State) (ZIP Code)

Web Site Address: ci.newport.mn.us

**Authorized Official:** Brian Anderson Title: City Administrator  
(City manager / Executive Director / etc.) Ph No.: 651-556-4600  
Mailing Address: 596 7th Avenue  
(Street Address/P.O. Box) E-Mail Address : banderson@newportmn.com  
Newport MN 55055  
(City) (State) (ZIP Code)

**Official Contact:** Brian Anderson Title: City Administrator  
(Purchasing Agent/Auditor etc.) Ph No.: 651-556-4600  
Mailing Address: 596 7th Avenue  
(Street Address/P.O. Box) Fx No.: 651-459-9883  
Newport MN 55055 Email Address : banderson@newportmn.com  
(City) (State) (ZIP Code)

**Official Contact:** Deb Hill Title: Accountant  
(Public Works Director/Police Chief etc.) Ph No.: 651-556-4602  
Mailing Address: 596 7th Avenue  
(Street Address/P.O. Box) Fx No.: 651-459-9883  
Newport MN 55055 Email Address : dhill@newportmn.com  
(City) (State) (ZIP Code)

**Official Contact:** Mark Mailand Title: Fire Chief  
(EMS Director/Fire Chief etc.) Ph No.: 651-459-5677  
Mailing Address: 596 7th Avenue  
(Street Address/P.O. Box) Fx No.: \_\_\_\_\_  
Newport MN 55055 Email Address : markmailand@comcast.net  
(City) (State) (ZIP Code)



# MEMO

TO: Newport City Council

FROM: Brian J. Anderson, City Administrator

DATE: August 30, 2012

SUBJECT: Resolution 2012-24 Making Certain Findings of Fact for Denying the Application of Off-Sale Liquor License

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## **Background**

At their July 19<sup>th</sup> City Council meeting, the City Council denied the application of Stephan Linn, by and on behalf of Linn Companies, for an Off-Sale Liquor License at 1594 Hasting Ave, within the City of Newport. At this time it is recommended that the City Council adopt findings stating their reasons for denial.

## **Discussion**

Please review the findings as prepared by the City's attorney.

## **Recommendation**

It is recommended that the City approve Resolution No. 2012-24 Making Certain Findings of Fact for Denying the Application of Off-Sale Liquor License.

## **RESOLUTION NO. 2012-24**

### **A RESOLUTION OF THE CITY OF NEWPORT, MINNESOTA, MAKING CERTAIN FINDINGS OF FACT AND DENYING THE APPLICATION OF STEPHAN LINN, BY AND ON BEHALF OF LINN COMPANIES, FOR AN OFF-SALE LIQUOR LICENSE AT A PARTICULAR LOCATION, 1594 HASTINGS AVENUE, WITHIN THE CITY OF NEWPORT.**

**WHEREAS**, under Minnesota Statutes Chapter 340A and the Newport City Code §§500.01 to 500.10, inclusive, govern the authority of the City of Newport, Minnesota, to issue, in its discretion, off-sale liquor licenses within the City limits; and

**WHEREAS**, the City of Newport is authorized to issue up to five such licenses and has, to date, only deemed it to be in the public interest to issue two such licenses, now held by the Newport Liquor store, owned by Mai Vu, and the Red Rock Saloon, owned by John Seliga; and

**WHEREAS**, Mr. Stephan Linn, CEO of Linn Companies, made application for an off-sale liquor license to be located in a newly constructed building at 1594 Hastings Avenue within the City of Newport; and

**WHEREAS**, pursuant to Newport Code §500.05, conducted a hearing on July 19, 2012, at which Mr. Linn was permitted to present all information he wished in support of his application and “opportunity (was) given to any person to be heard for or against the granting of the license.”

**WHEREAS**, the minutes of that hearing have been duly adopted and are incorporated herein as the factual basis for the Council’s consideration of this matter; and

**WHEREAS**, included in the hearing were numerous comments by individuals who indicated that the City did not, in their opinion, need another off-sale liquor establishment; and

**WHEREAS**, testimony was offered that the proposed location of the liquor license was too close to one of the existing license holders, Newport Liquor Store, and would pose a considerable risk of harming the current business within the City and possibly causing it to close; and

**WHEREAS**, the City has generally found the current license holder, Mai Vu, to be a good business owner within the City and that no public purpose would be served to the citizens of the City in putting the current license holder in jeopardy by placing another liquor store nearby; and

**WHEREAS**, the Applicant has the burden of persuasion, within the purview of the full discretion of the City, to establish that an additional liquor license is, in fact, in the interest of the City and its citizens.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF NEWPORT ADOPTS THE FOLLOWING FINDINGS:**

1. That the applicant, Stephan Linn, has provided a complete application to the City.
2. That the Applicant has been a good businessman in the City and the City finds no fault whatever with his personal character or his financial background.
3. That the testimony and objections of the current license holder, Mai Vu, and other citizens within the City are persuasive that the proposed location for the license holder would damage the business of the current license holder and could quite possibly put it out of business.
4. That a decision by the City Council that could damage the business of the current license holder, who has operated a satisfactory liquor store within the City for many years, is not in the best interest of the citizens of the City of Newport.

5. That the Applicant failed to persuade the City Council that another liquor store within the City, particularly at that location, is in the interest of the citizens of the City of Newport.
6. That the City reserves its right and discretion to consider other possible license applications for locations within the City that would serve newly developing locations or other areas where the location of such a liquor store would not have a deleterious effect on the current license holder.

IT IS, THEREFORE **RESOLVED**, BY THE CITY COUNCIL OF THE CITY OF NEWPORT, MINNESOTA, BASED ON THE FOREGOING APPLICATION AND INFORMATION OBTAINED AT THE HEARING HEREIN, THAT THE AFORESAID APPLICATION IS:

**DENIED.**

This action was taken the 19<sup>th</sup> of July, 2012, and this Resolution formally adopted this 6<sup>th</sup> day of September, 2012 by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Brian Anderson, City Administrator



# MEMO

TO: Newport City Council

FROM: Brian J. Anderson, City Administrator

DATE: August 29, 2012

SUBJECT: Preliminary Levy Certification for Levy Year 2012, Payable 2013

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At its August 16<sup>th</sup> Budget Workshop, staff presented to Council the DRAFT 2013 General Fund Budget and Financial Management Plan. From the discussions it was clear to staff that Council was interested in holding taxes flat so the median home's homeowner of \$145,100 would not see an increase in 2013. Therefore, staff has revised the Financial Management Plan to reflect a no tax increase to the median home price for the next five years. The Total Proposed Preliminary Levy Certification for Levy Year 2012, payable 2013 is \$2,361,620, a \$10,620 increase over last year's preliminary certified levy. Again, this is not projected to increase taxes on the median home in Newport. Also, this is simply a budget proposal that contains some variables beyond the City's control but staff does feel comfortable presenting this proposal to Council at this time.

One goal staff had for 2012 was to create a ten year Financial Management Plan that incorporates the all the City's CIP's, debt service levies, special levies, along with other pertinent information. Therefore, staff, along with assistance of Ehlers and Assoc., has prepared a Draft 2013 General Fund Budget and placed it in the larger context of a ten year Financial Management Plan. The proposed budget includes a number of long-term financial goals for the City without raising taxes on the median homeowner for 2013. The financial model includes all the following long-term goals for the City:

- Holds Expenses relatively steady over the next ten years
- Funds the \$3.08m Pavement Management CIP that addresses the City's major street reconstruction projects through 2022. In addition, the City will continue its routine crack fill and sealcoat street maintenance.
- Funds the EDA fund over the next ten years to assist in redevelopment.
- Funds the Parks Fund CIP that addresses major park improvements including:
  - A 45' gazebo up at Bailey School Forest.
  - New Sport Court for one tennis court and one full basketball court up at Loveland Park.
  - Repair warming house, lighting for skating, fencing for backstops, among other items up at Loveland Park.
  - Asphalt the hockey rink at Lions Park to be used for additional uses such as a skate park.
  - Allows for additional funds to be used for the development of the Mississippi access points.
- Funds the Equipment Fund CIP which addresses all the City's equipment needs.
- Funds the Building Fund CIP which addresses all the City's building needs.

- The plan puts in a “visionary” place holder of \$2.7m that can be used for redevelopment along Hastings Ave. or some other public improvement.
- The proposal takes into account development projects that were previously discussed in the City.
- Improves the Fund Balance to Expenditure Ratio to 48% for 2013 and sets it on a path to remain there for the next ten years, which improves our chances at increasing our bond rating.

Safeguards to the financial plan include:

- The market value in the proposal does not show an increase so when the market value does increase it will reduce the amount owed by each homeowner and business.
- The amount of funds being transferred from the General Fund into the EDA Fund can be reduced.
- The LGA is slated to decrease in the budget but if it doesn't, then additional funds will remain in the budget.

Please find attached a copy of a Resolution No. 2012-25, Proposed Pay 2013 Property Tax Impact Worksheet, Financial Management Plan, Draft 2013 General Fund Budget, and Draft CIP's. Please feel free to contact me with questions.

# RESOLUTION NO. 2012-25

## A RESOLUTION ESTABLISHING A PROPOSED PRELIMINARY LEVY CERTIFICATION FOR LEVY YEAR 2012, PAYABLE 2013

**WHEREAS,** The City Council of Newport annually establishes a Draft General Fund Operating Budget and approves a Preliminary Levy Certification for Levy Year 2012, payable 2013, on or before September 15<sup>th</sup> as per State Statute; and

**WHEREAS,** The Total Proposed Preliminary Levy Certification for Levy Year 2012, payable 2013 is a \$10,620 increase over last year's preliminary certified levy but is not projected to impose a tax increase on the median home in Newport (\$145,100); and

**WHEREAS,** The Proposed Preliminary Levy for Levy Year 2012, payable 2013 can stay the same or may be reduced, but not increased, at the City's Truth In Taxation hearing set for December 6<sup>st</sup>, 2012; and

**NOW, THEREFORE, BE IT RESOLVED,** That the Newport City Council hereby establishes a Proposed Preliminary Levy Certification for Levy Year 2012, payable 2013, upon the taxable property in the City of Newport as follows:

General Fund:	\$2,139,520
Equipment Certificate of Indebtedness:	91,928
Bonded Indebtedness:	<u>130,172</u>
<b>Total Proposed Preliminary Levy Certification:</b>	<b>\$2,361,620</b>

Adopted this 6<sup>th</sup> day of September, 2012, by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE: Geraghty \_\_\_\_\_  
Ingemann \_\_\_\_\_  
Sumner \_\_\_\_\_  
Gallagher \_\_\_\_\_  
Rahm \_\_\_\_\_

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Brian J. Anderson, Administrator

1 CITY OF NEWPORT  
2 Financial Management Plan Summary

DRAFT 08/29/12

BASE MODEL WITH REDEVELOPMENT OPTIONS AND ADDITIONAL PROJECTS

	Revenues-non-property tax					1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	8/29/2012	1.00%
	Expenditures					2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%		2.00%
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022			
	Actual	Actual	Preliminary	Budget	Proposed	Projected											
<b>GENERAL FUND</b>																	
<b>REVENUE</b>																	
9 REVENUE																	
10 Taxes	1,360,380	1,525,679	1,704,318	1,780,021	1,829,286	1,799,268	1,799,845	1,529,750	1,650,177	1,630,046	1,699,775	1,719,386	1,813,997	1,893,330			
11 Fiscal Disparities	261,111	244,626	310,234	318,838	310,234	310,234	313,336	316,470	319,634	322,831	326,059	329,320	332,613	335,939			
12 Licenses and Permits	58,189	95,967	83,258	61,500	76,300	76,300	77,063	77,834	78,612	79,398	80,192	80,994	81,804	82,622			
13 Intergovernmental	190,379	92,922	125,473	77,000	86,150	86,150	87,012	87,882	88,760	89,648	90,545	91,450	92,364	93,288			
14 LGA/HACA	770,105	588,838	589,007	588,876	588,876	588,876	559,400	531,400	504,800	479,600	455,600	432,800	411,200	390,600			
15 Charges for Services	77,659	65,760	79,732	88,050	93,350	93,350	94,284	95,226	96,179	97,140	98,112	99,093	100,084	101,085			
16 Fines and Fees	44,369	52,659	70,006	48,000	48,000	48,000	48,480	48,965	49,454	49,949	50,448	50,953	51,462	51,977			
17 Miscellaneous	17,000	20,689	118,470	16,000	22,000	22,000	22,220	22,442	22,667	22,893	23,122	23,353	23,587	23,823			
18 Transfer in																	
19 to Calendar Fund	1,119																
20 to DARE Fund	11,605																
21 to Buy Forfeiture Fund	3,042																
22 Proceeds from sale of assets	312,756																
23 Interest on investments	2,105																
<b>TOTAL REVENUE</b>	<b>3,109,812</b>	<b>2,695,488</b>	<b>3,088,899</b>	<b>2,980,785</b>	<b>3,062,196</b>	<b>3,032,178</b>	<b>3,009,640</b>	<b>2,717,968</b>	<b>2,818,284</b>	<b>2,779,505</b>	<b>2,831,854</b>	<b>2,835,349</b>	<b>2,915,112</b>	<b>2,980,664</b>			
<b>EXPENSES</b>																	
26 EXPENSES																	
27 General Government	897,309	740,836	815,523	737,899	674,442	663,452	676,721	690,255	704,061	718,142	732,505	747,155	762,098	777,340			
28 Public Safety	831,028	769,254	774,614	845,095	794,583	804,078	820,160	836,563	853,294	870,360	887,767	905,522	923,633	942,106			
29 Fire	141,472	203,473	229,662	198,132	204,787	205,014	209,114	217,562	221,914	226,352	230,879	235,497	239,977	244,207			
30 Public Works	400,331	399,078	449,533	462,043	398,156	401,377	409,405	417,593	425,944	434,463	443,153	452,016	461,056	470,277			
31 Culture & Recreation	280,417	286,875	342,171	265,284	347,028	334,157	340,840	347,657	354,610	361,702	368,936	376,315	383,841	391,518			
32 Capital Outlay	215,215			10,000	10,000	10,000	10,200	10,404	10,612	10,824	11,041	11,262	11,487	11,717			
33 Other																	
34 Transfer out																	
35 to Economic Development Authority			70,000	250,000	284,000	218,500	361,000	25,000	75,000	34,900	34,900	25,000	25,000	25,000			
35 to Heritage Preservation Fund	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200			
36 to Lease Revenue Bonds of 2001	140,000	153,457															
37 to Pioneer Days Fund	5,000																
38 to Street Reconstruction Fund	10,000																
39 to Economic Recovery Fund	93																
40 to Fire Engine Fund	3,150	64,032	64,032														
41 to City Hall Complex Fund	225,487																
42 to Parks Fund			11,800	11,800	57,000	40,000	40,000	50,000	50,000	50,000	50,000	25,000	23,300	21,300			
43 to Streetlight Enterprise Fund			12,000														
44 to Equipment Fund				50,000	75,000	278,400	50,000	50,000	50,000			55,000	57,000	94,000			
45 to Building Fund					40,000	70,000	85,000	70,000	70,000	70,000	70,000						
46 to Buy Forfeiture Fund		2,784	288														
47 New Employees - Positions Added																	
<b>TOTAL EXPENSES</b>	<b>3,156,702</b>	<b>2,626,989</b>	<b>2,776,823</b>	<b>2,837,453</b>	<b>2,892,196</b>	<b>3,032,178</b>	<b>3,009,640</b>	<b>2,717,968</b>	<b>2,818,284</b>	<b>2,779,505</b>	<b>2,831,854</b>	<b>2,835,349</b>	<b>2,890,112</b>	<b>2,980,664</b>			
<b>REVENUE OVER (UNDER) EXPENSES</b>	<b>(46,890)</b>	<b>68,499</b>	<b>312,076</b>	<b>143,332</b>	<b>170,000</b>	<b>-</b>	<b>25,000</b>	<b>-</b>									
50 Ending Fund Balance	779,527	848,026	1,160,102	1,303,434	1,473,434	1,473,434	1,473,434	1,473,434	1,473,434	1,473,434	1,473,434	1,473,434	1,498,434	1,498,434			
52 Fund Balance as a Percent of Annual Expenses	25%	32%	42%	46%	51%	49%	49%	54%	52%	53%	52%	52%	52%	50%			
53 GENERAL FUND OPERATING TAX LEVY			1,704,318	2,098,859	2,139,520	2,109,502	2,113,182	1,846,220	1,969,812	1,952,877	2,025,834	2,048,705	2,146,610	2,229,289			
55 ANNUAL INCREASE				23.1%	1.9%	-1.4%	0.2%	-12.6%	6.7%	-0.9%	3.7%	1.1%	4.8%	3.9%			
<b>DEBT SERVICE LEVIES</b>																	
58 EXISTING																	
59 Equipment Cert portion of 2011A GO Bonds				85,833	91,928	89,723	87,518	85,313	88,358	85,995	83,633	86,520					
60 CIP Refunding Bonds of 2010A				126,308	130,172	128,361	126,127	128,962									
61																	
62																	
63 FUTURE																	
64 Redevelopment Options					0	0	165,270	165,270	165,270	165,270	165,270	165,270	165,270	165,270			
65 Pavement Management					0	54,075	54,075	144,245	144,245	144,245	144,245	144,245	144,245	144,245			
66 Equipment					0	0	0	0	0	40,123	40,123	99,733	99,733	99,733			
67					0	0	0	0	0	0	0	0	0	0			
<b>TOTAL SPECIAL LEVIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>212,141</b>	<b>222,100</b>	<b>272,168</b>	<b>267,719</b>	<b>523,789</b>	<b>397,872</b>	<b>536,194</b>	<b>533,831</b>	<b>596,330</b>	<b>509,810</b>	<b>509,810</b>			
69																	
<b>TOTAL TAX LEVIES-Based on Tax Capacity</b>	<b>0</b>	<b>0</b>	<b>1,704,318</b>	<b>2,311,000</b>	<b>2,361,620</b>	<b>2,381,660</b>	<b>2,380,901</b>	<b>2,370,009</b>	<b>2,367,684</b>	<b>2,489,070</b>	<b>2,559,666</b>	<b>2,645,035</b>	<b>2,656,419</b>	<b>2,739,079</b>			
71 Adjustment for Fiscal Disparities Distribution				(311,804)	(311,804)	(311,804)	(311,804)	(311,804)	(311,804)	(311,804)	(311,804)	(311,804)	(311,804)	(311,804)			
<b>NET LEVY TO TAXPAYERS</b>	<b>0</b>	<b>0</b>	<b>1,704,318</b>	<b>1,999,196</b>	<b>2,049,816</b>	<b>2,069,856</b>	<b>2,069,097</b>	<b>2,058,205</b>	<b>2,055,880</b>	<b>2,177,267</b>	<b>2,247,862</b>	<b>2,333,231</b>	<b>2,344,616</b>	<b>2,427,275</b>			
74																	
75 EXISTING TAX CAPACITY (TAX BASE)	3,460,483	3,196,738	3,272,713	3,091,764	2,878,392	2,792,040	2,792,040	2,875,801	2,904,559	2,933,605	2,962,941	2,992,571	3,022,496	3,052,721			
76 TAX INCREMENT CAPTURED TAX CAPACITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
77 NEW REDEVELOPMENT TAX CAPACITY	3,460,483	3,196,738	3,272,713	3,091,764	2,878,392	2,792,040	2,792,040	2,875,801	2,904,559	2,933,605	2,962,941	2,992,571	3,022,496	3,052,721			
<b>TOTAL TAX CAPACITY</b>	<b>3,460,483</b>	<b>3,196,738</b>	<b>3,272,713</b>	<b>3,091,764</b>	<b>2,878,392</b>	<b>2,792,040</b>	<b>2,792,040</b>	<b>2,875,801</b>	<b>2,904,559</b>	<b>2,933,605</b>	<b>2,962,941</b>	<b>2,992,571</b>	<b>3,022,496</b>	<b>3,052,721</b>			
78																	
<b>TAX RATE ON TAX CAPACITY</b>	<b>44.046%</b>	<b>53.643%</b>	<b>60.261%</b>														

# Proposed Pay 2013 Property Tax Impact Worksheet

Taxing District:

1200 Newport

## STEP 1 - Calculate the Taxing District's Tax Rate:

Item		Actual Pay 2012 (A)	Proposed Pay 2013 (B)	% Change (C)
1. Levy before reduction for state aids		\$2,311,000	\$2,361,620	2.2%
2. State Aids	-	\$0	\$0	0.0%
3. <b>Certified Property Tax Levy</b>	=	\$2,311,000	\$2,361,620	2.2%
4. Fiscal Disparity Portion of Levy	-	\$311,804	\$310,234	-0.5%
5. Local Portion of Levy	=	\$1,999,196	\$2,051,386	2.6%
6. Local Taxable Value	÷	3,091,764	2,878,392	-6.9%
7. <b>Local Tax Rate</b>	=	64.662%	71.268%	10.2%
8. Market Value Referenda Levy		\$0	\$0	0.0%
9. Fiscal Disparity Portion of Levy (SD only)	-	\$0	\$0	0.0%
10. Local Portion of Levy	=	\$0	\$0	0.0%
11. Referenda Market Value	÷	0	0	0.0%
12. <b>Market Value Referenda Rate</b>	=	0.00000%	0.00000%	0.0%

## STEP 2 - Calculate the Impact of the Taxing District's Rate on Residential Homestead Taxes:

13. Assumes a -7.5% change in market value from 2012 to 2013, which is the city median change.

(D)	(E)	(F)	(G)	(H)
Market Value Before Exclusion	Homestead Market Value Exclusion	Taxable Market Value	Tax Capacity	Taxing District Portion of Tax

Actual Pay 2012				
Pay 2012 MV	76,000 @40% - rem @ 9%	(D) - (E)	500,000@1.0% rem @ 1.25%	(A7 x G) + (A12 X D)
14. 156,900	23,100	133,800	1,338	\$865.18
15. 108,100	27,500	80,600	806	\$521.18
16. 162,200	22,600	139,600	1,396	\$902.68
17. 270,300	12,900	257,400	2,574	\$1,664.40
18. 432,400	0	432,400	4,324	\$2,795.98

Proposed Pay 2013				
Pay 2012 MV X 0.925	76,000 @40% - rem @ 9%	(D) - (E)	500,000@1.0% rem @ 1.25%	(B7 x G) + (B12 x D)
19. 145,100	24,200	120,900	1,209	\$861.63
20. 100,000	28,200	71,800	718	\$511.70
21. 150,000	23,700	126,300	1,263	\$900.11
22. 250,000	14,700	235,300	2,353	\$1,676.94
23. 400,000	1,200	398,800	3,988	\$2,842.17

Percentage Change from 2012 to 2013				
24. -7.5%	4.8%	-9.6%	-9.6%	-0.4%
25. -7.5%	2.5%	-10.9%	-10.9%	-1.8%
26. -7.5%	4.9%	-9.5%	-9.5%	-0.3%
27. -7.5%	14.0%	-8.6%	-8.6%	0.8%
28. -7.5%	0.0%	-7.8%	-7.8%	1.7%

CITY OF NEWPORT, MINNESOTA

GENERAL FUND  
2013 DRAFT BUDGET

REVENUE	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 DRAFT BUDGET
<b>Property Taxes</b>				
Current ad valorem	\$ 1,437,249	\$ 1,634,410	\$ 1,715,821	\$ 1,764,286
Fiscal disparities	244,626	310,234	318,838	310,234
Delinquent	22,670	4,908	0	0
Fire relief	65,760	65,000	64,200	65,000
Special Assessments	0	0	0	0
Total Property Taxes	1,770,305	2,014,552	2,098,859	2,139,520
<b>Intergovernmental Revenue</b>				
Local governmental aid	588,876	588,876	588,876	588,876
Market Value & other tax credits	(38)	131	0	0
Police town aid	51,292	46,565	50,000	50,000
Police training reimbursement	2,151	2,651	3,000	2,650
State fire relief aid	14,530	13,091	14,000	13,500
Other/miscellaneous grants	24,949	63,166	10,000	20,000
Total Intergovernmental Revenue	681,760	714,480	665,876	675,026
<b>Licenses and Permits</b>				
Conditional use permits	0	0	600	0
Licenses and permits	4,384	1,740	4,500	4,500
Liquor licenses	8,360	8,330	8,300	8,300
Cigarette licenses	500	800	100	500
Building permit fees	79,848	66,218	45,000	60,000
Animal licenses/citations	1,975	1,970	2,000	2,000
Recycling/sanitation	900	4,200	1,000	1,000
Total Licenses and Permits	95,967	83,258	61,500	76,300
<b>Charges for Services</b>				
Planning and zoning	6,431	1,050	5,500	1,000
Special assessment search	0	0	200	0
Accident reports	107	206	100	100
Antenna franchise fees	59,150	69,132	82,000	92,000
Miscellaneous	72	9,344	250	250
Total Charges for Services	65,760	79,732	88,050	93,350
<b>Other Revenue</b>				
Fines and forfeits	52,659	70,006	48,000	48,000
Interest earned on investments	8,348	8,401	2,500	8,000
Rent or sale of property	644	2,477	0	0
Donations	6,995	52,055	2,000	8,000
Other	13,050	63,938	14,000	14,000
Total Other Revenue	81,696	196,877	66,500	78,000
<b>TOTAL REVENUE</b>	<b>2,695,488</b>	<b>3,088,899</b>	<b>2,980,785</b>	<b>3,062,196</b>

CITY OF NEWPORT, MINNESOTA

GENERAL FUND  
2013 DRAFT BUDGET

EXPENDITURES: GENERAL GOVERNMENT	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 DRAFT BUDGET
<b>Mayor and Council</b>				
Personnel services	\$ 20,413	\$ 23,545	\$ 19,550	\$ 19,550
PERA	598		598	598
FICA/Medicare	1,496		1,496	1,496
Workers Comp	37		37	46
Travel/conferences	0		300	300
Memberships	20		100	100
Education	365	80	2,000	2,000
Miscellaneous	63	133	0	0
Total Mayor and Council	22,991	23,758	24,080	24,089
<b>Administration</b>				
Personnel services	240,070	280,207	176,423	148,470
PERA	0		9,745	10,764
FICA/Medicare	0		12,425	10,353
Health Insurance	40,403	66,112	51,253	26,011
Workers Comp	0	0	1,138	1,389
Office supplies	13,129	6,153	13,523	12,500
Computer and phone services	4,329	949	1,600	2,600
Equipment repairs and maintenance	13,565	24,978	13,972	14,391
Travel & mileage	2,501	486	2,576	500
Printing and publishing	5,316	5,626	5,476	5,640
Postage	2,943	3,341	3,031	3,441
Dues and subscriptions	6,772	6,464	6,975	6,658
Education	4,315	2,149	2,500	2,213
Contractual services	15,671	14,194	16,141	14,620
Capital outlay	338	1,686	3,000	1,737
Miscellaneous	1,362	5,082	6,500	5,234
Total Administration	350,714	417,427	326,278	266,521
<b>Elections</b>				
Temporary employees	4,539	732	4,000	1,000
Operating supplies	107	0	1,600	100
Travel and conferences	0	0	400	0
Printing and publishing	0	0	500	0
Miscellaneous	1,066	940	500	500
Total Elections	5,712	1,672	7,000	1,600

CITY OF NEWPORT, MINNESOTA

GENERAL FUND  
2013 DRAFT BUDGET

EXPENDITURES: GENERAL GOVERNMENT	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 DRAFT BUDGET
Professional services				
Accounting/audit	34,765	42,930	35,000	44,218
Engineering	10,880	26,390	25,000	27,182
Legal	72,640	72,670	72,000	74,850
IT, phone support and hardware	30,100	26,253	30,000	32,960
Financial/Assessment services	25,596	33,498	22,000	34,503
Building inspection	39,047	17,929	40,000	20,000
Insurance	53,976	50,152	63,000	51,657
Miscellaneous contracted services	416	5,608	10,000	5,776
Total Professional Services	267,420	275,430	297,000	291,146
Planning and Zoning				
Personnel services	30,831	2,086	23,473	25,493
PERA	0	0	1,408	1,848
FICA/Medicare	0	0	1,796	1,808
Health Insurance	0	0	4,062	3,794
Workers Comp	0	0	228	277
Planning commission	0	0	3,000	3,000
Operating supplies	0	0	100	100
Professional services	15,444	61,930	4,500	10,000
Travel and conferences	0	0	500	500
Printing and publishing	0	0	0	0
Education	0	0	0	500
Dues and subscriptions	0	0	0	0
Capital outlay	0	0	0	0
Miscellaneous	16,987	4,020	0	0
Total Planning and Zoning	63,262	68,036	39,066	47,320
Government Buildings				
City Hall				
Operating supplies	1,192	676	100	100
Repairs and maintenance	3,247	1,409	6,500	6,500
Utilities	7,957	9,478	8,442	8,695
Capital outlay	358	4,737	3,500	3,500
Total City Hall	12,754	16,300	18,542	18,795
Library				
Personnel	0	0	12,500	12,500
Repairs and maintenance	0	455	750	750
Utilities	3,773	3,009	4,003	3,100
Capital outlay	0	0	7,500	7,500
Total Library	3,773	3,464	24,753	23,850
Railroad Tower				
Operating supplies	0	0	0	0
Repairs and maintenance	0	0	750	300
Phone	0	0	300	300
Utilities	124	489	132	520
Total Railroad Tower	124	489	1,182	1,120
Total Government Buildings	16,651	20,253	44,477	43,765
Total General Government	726,750	806,576	737,901	674,442

CITY OF NEWPORT, MINNESOTA

GENERAL FUND  
2013 DRAFT BUDGET

EXPENDITURES: PUBLIC SAFETY	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 DRAFT BUDGET
Police Department				
Personnel services (7)	569,885	596,916	514,723	479,683
PERA	0	0	68,670	69,075
FICA/Medicare	0	0	37,257	5,953
Workers' Compensation	0	0	21,410	18,115
Health insurance	95,265	86,682	86,048	74,442
Overtime	0	0	0	15,000
CSO	0	0	0	12,000
Animal control	0	0	4,500	3,000
Office supplies	4,263	2,025	4,391	4,300
Cell phones and pagers	3,416	1,717	3,518	3,200
Vehicle supplies	8,427	3,721	8,680	8,500
Tools and equipment	804	433	828	800
Fuel	22,642	27,219	26,000	28,325
Uniforms	9,018	6,111	9,289	8,500
Departmental services	9,274	8,351	5,000	8,602
Memberships and conferences	450	242	470	350
Education	4,026	3,916	4,147	4,200
Vehicle repair and maintenance	3,351	470	3,452	3,500
Dispatch	28,745	19,811	29,607	24,000
MDC lease – Washington County	3,500	9,085	3,605	9,358
Radios 800 MHz - 15 radios @ \$400/yr	0	0	6,000	6,180
Capital outlay	5,860	7,892	7,500	7,500
Total Police Department	768,926	774,591	845,095	794,583
Animal Control/CSO				
Personnel services / CSO	66	0	0	0
FICA/Medicare	0	0	0	0
Animal impound	166	0	0	0
Uniforms	0	0	0	0
Miscellaneous	0	0	0	0
Total Animal Control/CSO	232	0	0	0

CITY OF NEWPORT, MINNESOTA

GENERAL FUND  
2013 DRAFT BUDGET

EXPENDITURES: PUBLIC SAFETY	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 DRAFT BUDGET
Fire Protection				
Personnel services (28)	28,236	27,059	29,700	37,000
Workers' compensation insurance	1,890	4,421	3,253	4,067
Office supplies	6,689	7,210	6,000	6,000
Vehicle supplies	11,652	6,728	4,000	6,000
Tools and equipment	0	172	4,000	2,000
Fuel	1,902	3,130	2,018	3,321
Uniforms	6,756	54,351	1,000	2,000
Computers and phones (1-cell)	2,421	1,449	2,568	1,537
Radios - 800 MHz (27) * \$400/yr	0	0	11,124	11,458
Travel and conferences	617	1,093	655	1,160
Memberships and subscriptions	505	3,318	536	3,520
Education	6,536	9,278	6,934	9,843
Repairs and maintenance	264	759	280	805
Contractual	4,604	8,904	6,500	6,500
Fire Relief	66,660	71,816	64,200	65,000
State Fire Relief Aid	13,630	13,091	14,000	13,500
Fire Marshall	0	23	3,000	3,000
Civil Defence	96	678	300	300
Capital outlay	2,424	6,200	20,000	15,000
Total Fire Protection	154,882	219,680	180,068	192,011
Fire Station No. 1				
Operating supplies	241	0	500	500
Repairs and maintenance	342	444	1,000	1,000
Utilities	10,600	6,602	11,246	7,004
Capital outlay	34,201	817	1,500	1,500
Total Fire Station No. 1	45,384	7,863	14,246	10,004
Fire Station No. 2				
Operating supplies	0	0	500	500
Repairs and maintenance	175	0	0	0
Utilities	3,128	2,142	3,318	2,272
Capital outlay	0	0	0	0
Total Fire Station No. 2	3,303	2,142	3,818	2,772
Total Public Safety	972,727	1,004,276	1,043,227	999,370

CITY OF NEWPORT, MINNESOTA

GENERAL FUND  
2013 DRAFT BUDGET

EXPENDITURES: OPERATIONS & MAINTENANCE	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 DRAFT BUDGET
<b>Streets</b>				
Personnel services	242,135	197,906	200,432	107,855
PERA	0	0	12,026	7,820
FICA/Medicare	0	0	15,333	7,574
Workers' compensation	0	0	14,094	13,158
Health insurance	47,253	37,338	28,643	22,319
Full-time overtime	0	0	0	10,000
Part-time personnel	0	0	6,000	6,000
Miscellaneous materials and supplies	39,550	68,063	40,737	70,105
Vehicle supplies	5,173	17,779	5,328	18,312
Small tools and equipment	537	280	553	288
Fuel	17,844	16,909	18,379	17,416
Uniforms	4,572	3,817	4,709	3,932
Computer (2) and phone (5) services	3,720	5,966	3,832	6,145
Cell phones (3)	0	0	0	0
Street maintenance	11,861	61,056	80,000	62,888
Repairs and maintenance	5,778	3,956	5,951	4,075
Capital outlay	0	0	0	0
Miscellaneous	3,171	19,321	3,266	19,901
<b>Total Streets</b>	<b>381,594</b>	<b>432,391</b>	<b>439,283</b>	<b>377,788</b>
<b>Other Services</b>				
<b>Composting</b>				
Personnel services	5,311	0	4,500	4,500
Operating supplies	14	210	500	500
Capital outlay	0	0	0	0
Miscellaneous contractual	0	500	0	0
<b>Total Composting</b>	<b>5,325</b>	<b>710</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Other Services</b>	<b>5,325</b>	<b>710</b>	<b>5,000</b>	<b>5,000</b>
<b>Public Works Garage</b>				
Operating supplies	527	125	500	500
Repairs and maintenance	2,810	5,595	750	750
Utilities	14,147	11,422	15,009	12,118
Capital outlay	0	0	1,500	2,000
<b>Total Public Works Garage</b>	<b>17,484</b>	<b>17,142</b>	<b>17,759</b>	<b>15,368</b>
<b>Total Public Works</b>	<b>404,403</b>	<b>450,243</b>	<b>462,042</b>	<b>398,156</b>

CITY OF NEWPORT, MINNESOTA

GENERAL FUND  
2013 DRAFT BUDGET

EXPENDITURES: OPERATIONS & MAINTENANCE	2010 ACTUAL	2011 ACTUAL	2012 APPROVED BUDGET	2013 DRAFT BUDGET
<b>Parks</b>				
Personnel services (3)	205,570	256,856	164,971	213,657
PERA	0	0	9,898	15,490
FICA/Medicare	0	0	12,620	15,081
Health insurance	49,941	46,157	31,368	30,423
Workers' compensation	0	0	3,562	7,928
Part-time personnel services	0	0	4,700	4,841
Operating supplies	8,232	10,555	8,479	10,872
Vehicle supplies	3,179	2,733	3,274	2,815
Tools and minor equipment	870	138	896	142
Fuels	697	71	718	73
Uniforms	351	1,397	362	1,439
Rental	0	554	0	571
Quest phone lines - warming houses (2)	890	1,258	0	1,296
Miscellaneous contractual	7,180	10,853	7,500	7,500
Capital outlay	2,850	3,783	2,936	21,000
Miscellaneous	0	388	0	400
<b>Total Parks</b>	<b>279,760</b>	<b>334,743</b>	<b>251,284</b>	<b>333,528</b>
<b>Recreation</b>				
Personnel services	1,759	2,241	2,500	2,500
Supplies	284	256	500	500
Capital outlay	0	0	500	0
<b>Total Recreation</b>	<b>2,043</b>	<b>2,497</b>	<b>3,500</b>	<b>3,000</b>
<b>Parks Buildings - Warming Houses</b>				
Operating supplies	286	0	0	0
Repairs and maintenance	0	432	500	500
Utilities	4,786	2,684	5,000	5,000
Capital outlay	0	1,815	0	0
<b>Total Parks Buildings</b>	<b>5,072</b>	<b>4,931</b>	<b>5,500</b>	<b>5,500</b>
<b>Special Contributions</b>				
Athletic Association	100	7,237	5,000	5,000
<b>Total Special Projects</b>	<b>100</b>	<b>7,237</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Parks and Recreation</b>	<b>286,975</b>	<b>349,408</b>	<b>265,284</b>	<b>347,028</b>
<b>Capital outlay</b>				
Property Purchase	0	0	0	0
<b>Miscellaneous</b>				
Contingency	8,661	1,000	10,000	10,000
<b>TOTAL EXPENDITURES</b>	<b>2,399,516</b>	<b>2,611,503</b>	<b>2,518,454</b>	<b>2,428,996</b>

CITY OF NEWPORT, MINNESOTA

GENERAL FUND  
2013 DRAFT BUDGET

	2010	2011	2012	2013
EXPENDITURES: OPERATIONS & MAINTENANCE	ACTUAL	ACTUAL	APPROVED BUDGET	DRAFT BUDGET
Excess (Deficiency) of Revenue over Expenditures	295,972	477,396	462,331	633,200
<b>Other Financing Sources (uses) net</b>				
Economic Development Authority	0	(70,000)	(250,000)	(284,000)
Heritage Preservation Fund	(7,200)	(7,200)	(7,200)	(7,200)
Parks Fund	0	(11,800)	(11,800)	(57,000)
Public Works Building Fund	(153,457)	0	0	0
Buy Forfeiture Fund	(2,784)	(288)	0	0
Fire Engine Fund	(64,032)	(64,032)	0	0
Equipment Fund	0	0	(50,000)	(75,000)
Buildings Fund	0	0	0	(40,000)
Streetlight Enterprise Fund	0	(12,000)	0	0
Total Other Financing Sources	(227,473)	(165,320)	(319,000)	(463,200)
Other Financing Sources (uses) net	(227,473)	(165,320)	(319,000)	(463,200)
Net change in fund balance	68,499	312,076	143,331	170,000
Fund Balance: Beginning of Year	779,527	848,026	1,160,102	1,303,433
Fund Balance: End of Year	\$ 848,026	\$ 1,160,102	\$ 1,303,433	\$ 1,473,433
Ratio: Fund balance to expenditures	35.3%	41.8%	45.9%	50.9%

CITY OF NEWPORT

PROJECT/DESCRIPTION	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Police Department</b>	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL POLICE BUILDING IMPROVEMENTS</b>	-	-	-	-	-	-	-	-	-	-	-
<b>Fire Station</b>											
1 Fire Station No. 1											
2 Fire Hall No. 1											
3 Replace HVAC throughout building	-	-	30,000	-	20,000	-	-	-	-	-	-
4 Tuck point all brink on building	-	-	-	7,500	-	-	-	-	-	-	-
5 Paint exterior of building	-	-	-	4,000	-	-	-	-	-	-	-
6 Paint interior of building	-	-	-	5,500	-	-	-	-	-	-	-
7 Upgrade lighting throughout building	-	-	-	-	-	-	-	-	-	-	-
8 Upgrade signage	-	-	-	-	-	-	-	-	-	-	-
9 Reconstruct all driving surfaces	-	-	-	-	-	-	30,000	-	-	-	-
10 Upgrade garage doors & openers	-	-	-	-	-	-	-	-	10,000	-	-
11 Concrete work for aprons and sidewalk	-	-	-	-	-	-	-	-	15,000	-	-
12 Replace roof on east site	-	-	-	-	-	-	-	-	-	50,000	-
13 Replace roof on west side	-	-	-	-	-	-	-	-	-	-	-
14											
15 Fire Hall No. 2											
16 Renovate exterior of building	-	-	-	-	12,000	-	-	-	-	-	-
17 Replace HVAC throughout building	-	-	-	-	7,000	-	-	-	-	-	-
18 Upgrade lighting throughout building	-	-	-	-	6,000	-	11,000	-	-	-	-
19 Reconstruct all driving surfaces	-	-	-	-	-	-	-	16,000	-	-	-
20 Upgrade garage doors & openers	-	-	-	-	-	-	-	-	-	-	-
21											
22 <b>TOTAL FIRE STATION</b>	-	-	30,000	17,000	45,000	-	41,000	16,000	25,000	50,000	-
<b>Public Works Building</b>											
23											
24 Paint interior of maint. Shop and exterior	-	-	-	16,500	-	-	-	-	-	-	-
25 Tiling of floor repair	-	-	-	5,000	-	-	-	-	-	-	-
26 Security system	-	-	-	6,000	-	-	-	-	-	-	-
27 Upgrade garage doors & openers	-	-	-	-	-	-	-	-	-	8,000	-
28 New floor hoists for heavy equipment	-	-	-	-	-	-	-	-	-	55,000	-
29 Reroof building	-	-	-	-	-	-	-	-	-	-	85,000
30 Update HVAC for office area	-	-	-	-	-	-	-	-	-	10,000	-
31 Upgrade garage HVAC to radiant heat	-	-	-	-	-	-	-	-	-	20,000	-
32 Reconstruct all asphalt driving surfaces	-	-	-	-	-	-	-	-	-	-	-
33											
34 <b>TOTAL PUBLIC WORKS BUILDING</b>	-	-	-	27,500	-	-	-	-	-	93,000	85,000
<b>Library and Community Center</b>											
35											
36 Upgrade entry doors	-	12,000	-	-	-	-	-	-	-	-	-
37 Foundation repair	-	-	-	8,000	-	-	-	-	-	-	-
38 Install new roof	-	-	-	15,000	-	-	-	-	-	-	-
39 Paint exterior	-	-	-	5,000	-	-	-	-	-	-	-
40 Upgrade lighting	-	-	-	-	-	5,000	-	-	-	-	-
41 Exterior handrail replacement on ramp	-	-	-	-	-	5,000	-	-	-	-	-
42 Carpeting	-	-	-	-	-	-	-	-	-	-	-
43											
44 <b>TOTAL LIBRARY-COMMUNITY CENTER</b>	-	12,000	-	28,000	-	10,000	-	-	-	-	-
45											
<b>Railroad Club</b>											
46											
47 Exterior upgrades to siding	-	-	-	-	-	-	-	-	-	-	-
48 Install new roof	-	-	-	12,000	-	-	-	-	-	-	-
49 Upgrade windows and doors	-	-	-	-	-	-	-	-	-	-	-
50 Upgrade electrical system & lighting	-	-	-	-	6,000	-	-	-	-	-	-
51 Upgrade HVAC	-	-	-	-	-	-	-	-	-	8,000	-
52											
53 <b>TOTAL RAILROAD CLUB</b>	-	-	-	12,000	6,000	-	-	-	-	8,000	-
54											
<b>City Hall</b>											
55											
56 Upgrade HVAC in Police Department	-	-	-	7,500	-	-	-	-	-	-	-
57 City Hall	-	-	-	2,700,000	-	-	-	-	-	-	-
58 Carpet Council Chambers	-	-	-	-	-	20,000	-	-	-	-	-
59 Paint interior and exterior	-	-	-	-	5,000	-	-	-	-	-	-
60 Replace roof	-	-	-	-	-	30,000	-	-	-	-	-
61 Reconstruct parking lot	-	-	-	-	-	-	-	-	-	-	-
62											
63 <b>TOTAL CITY HALL</b>	-	-	-	2,707,500	5,000	50,000	-	-	-	-	-
64 <b>Total</b>	-	12,000	30,000	2,792,000	56,000	60,000	41,000	16,000	25,000	151,000	85,000
65 <b>Inflated</b>	-	12,360	31,827	3,050,894	63,028	69,556	48,956	19,678	31,669	197,021	114,233
66 <b>Bond repayment</b>	-	-	-	-	157,400	157,400	157,400	157,400	157,400	157,400	157,400
67											
68 <b>Total Expenditures</b>	-	12,360	31,827	3,050,894	220,429	226,957	206,356	177,078	189,069	354,421	271,633
69 <b>Revenues</b>											
70 Interest	-	-	-	-	-	-	-	-	-	-	-
71 Bond Proceeds	-	-	-	2,900,000	-	-	-	-	-	-	-
72 Transfer In	-	-	-	-	-	-	-	-	-	-	-
73 from General	-	40,000	70,000	85,000	70,000	70,000	70,000	70,000	55,000	57,000	94,000
74 Debt levy	-	-	-	-	165,270	165,270	165,270	165,270	165,270	165,270	165,270
75 Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
76 Total	-	40,000	70,000	2,985,000	235,270	235,270	235,270	235,270	220,270	222,270	259,270
77 <b>Beginning Cash</b>	-	-	27,640	65,813	(81)	14,761	23,074	51,988	110,180	141,381	9,230
78 <b>Ending Cash</b>	-	27,640	65,813	(81)	14,761	23,074	51,988	110,180	141,381	9,230	(3,133)

CITY OF NEWPORT

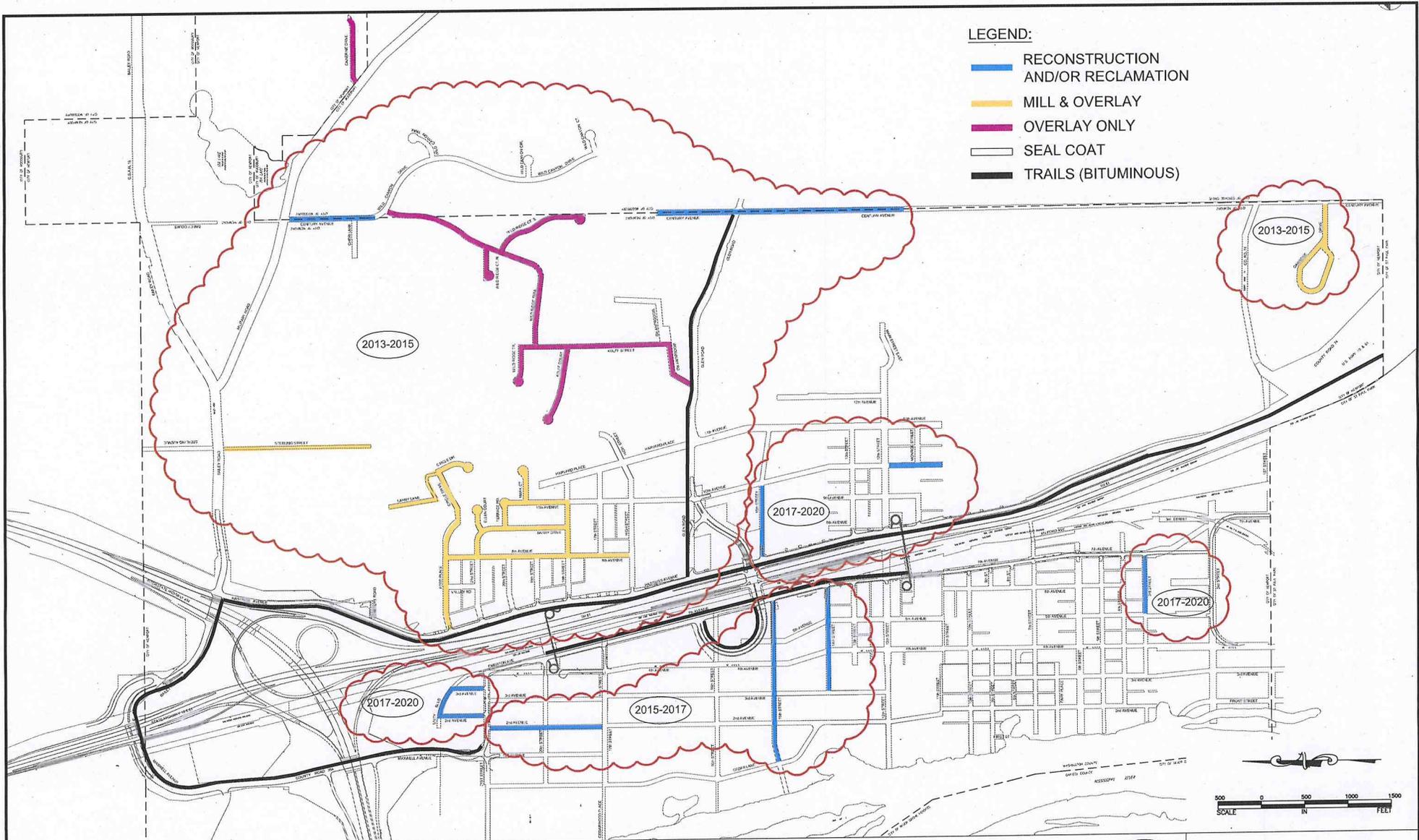
PROJECT/DESCRIPTION	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
1 Police Department												
2 11 Ford Crossover	-	42,500	-	-	-	-	-	-	-	-	-	-
3 98 Ford CV	-	replaced	-	-	-	-	-	-	-	44,500	-	-
4 09 Ford CV	-	-	-	-	43,000	-	-	-	-	-	-	-
5 09 Ford CV	-	-	-	-	-	43,500	-	-	-	-	-	-
6 09 Ford Explorer	-	-	-	-	-	-	-	44,000	-	-	-	-
7 03 Chevy Tahoe 4x4	-	-	-	43,000	-	-	-	-	-	-	-	45,000
8												
9												
10 TOTAL POLICE CAPITAL EQUIPMENT	\$0.00	\$42,500.00	\$0.00	\$43,000.00	\$43,000.00	\$43,500.00	\$0.00	\$44,000.00	\$0.00	44,500	-	45,000
11 Fire Department												
12 70 F-1 Grass Rig	-	-	-	-	-	-	-	-	-	-	-	-
13 82 F-2 Tanker/Tender	-	-	-	-	-	-	-	-	150,000	-	-	-
14 86 F-1 Rescue	-	450,000 '11 bonds	-	-	-	-	-	-	-	-	-	-
15 88 F-2 Pumper	-	replace w/86	-	-	-	-	-	-	-	-	-	-
16 88 F-1 Grass Rig	-	-	-	-	-	40,000	-	-	-	-	-	-
17 04 F-1 Pumper	-	-	-	-	-	-	-	-	-	-	-	-
18 05 F-1 Chief's Vehicle	-	-	-	-	-	-	-	-	-	-	-	-
19 67 F-1 10kw Generator	-	-	-	-	-	-	70,000	-	-	-	-	-
20												
21												
22 TOTAL FIRE CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$70,000.00	\$0.00	\$150,000.00	-	-	-
23 Public Works												
24 02 S-10 Pickup	-	30,000	-	-	-	-	-	-	-	-	-	-
25 00 One-ton	-	-	-	-	-	-	-	-	-	-	-	-
26 03 Utility Truck	-	-	-	-	-	-	100,000	-	-	-	-	-
27 99 S-10 Pickup (parks)	-	-	-	-	-	-	-	-	-	-	-	-
28 99 3/4 ton (parks)	-	-	-	-	-	-	-	-	-	35,000	-	-
29 05 3/4 ton	-	-	-	-	-	-	-	-	-	-	-	-
30 82 Ford Backhoe	-	-	-	-	-	-	-	-	-	-	-	-
31 68 Motor Grader	-	-	-	-	-	-	-	-	-	-	-	-
32 81 Sweeper	-	-	65,000	-	-	-	-	-	-	-	-	-
33 98 Loader - John Deere	-	-	-	-	-	-	-	-	-	-	-	-
34 66 Paver	-	-	-	-	-	-	26,000	-	-	-	-	-
35 91 Chipper	-	-	-	-	-	-	26,523	-	-	-	-	-
36 96 Skid Steer	-	40,000	-	-	-	-	-	-	-	-	-	-
37 01 Mower -Farris	-	23,000	-	-	-	-	-	-	-	-	-	-
38 03 Mower - Farris Mower	-	-	-	-	-	-	-	35,000	-	-	-	-
39 06 Mower - John Deere	-	-	-	-	-	-	-	-	-	23,000	-	-
40 87 Dump Truck - Ford	-	-	150,000	-	-	-	-	-	-	-	-	-
41 90 Dump Truck - Ford	175,000	-	-	-	-	-	-	-	-	-	-	-
42 03 Dump Truck - Sterling	-	-	-	-	-	-	-	-	-	-	-	-
43												
44 TOTAL PUBLIC WORKS CAPITAL EQUIPMENT	175,000	93,000	215,000	-	-	-	152,523	35,000	-	58,000	-	-
45 Parks Division												
46												
47 TOTAL PARKS CAPITAL	-	-	-	-	-	-	-	-	-	-	-	-
48												
49 Total	175,000	135,500	215,000	43,000	43,000	83,500	222,523	79,000	150,000	102,500	-	45,000
50 Inflated Capital Costs	175,000	135,500	221,450	45,619	46,987	93,980	257,965	94,330	184,481	129,844	-	60,476
51 Bond Repayment	-	-	-	-	-	-	-	36,212	38,212	38,212	38,212	38,212
52												
53 Total Expenditures	175,000	135,500	221,450	45,619	46,987	93,980	257,965	132,542	222,693	168,056	38,212	98,688
54 Revenues												
55 Interest	-	-	-	-	-	-	175,000	-	260,000	-	-	-
56 Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
57 Transfer In	-	-	-	-	-	-	-	-	-	-	-	-
58 from General	-	50,000	75,000	278,400	50,000	50,000	50,000	-	-	-	-	-
59 Debt levy	-	-	-	-	-	-	-	40,123	40,123	99,733	99,733	99,733
60 Intergovernmental	-	-	-	-	-	-	-	-	-	-	-	-
61 Total	-	50,000	75,000	278,400	50,000	50,000	225,000	40,123	300,123	99,733	99,733	99,733
62 Beginning Cash	-	218,803	133,303	(13,147)	219,634	222,647	178,667	145,702	53,283	130,712	62,390	123,911
63 Ending Cash	218,803	133,303	(13,147)	219,634	222,647	178,667	145,702	53,283	130,712	62,390	123,911	124,957

CITY OF NEWPORT

PROJECT/DESCRIPTION	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
1 Bailey School Forest											
2 Install 45' gazebo	12,000	-	-	-	-	-	-	-	-	-	-
3 Parkinglot and trail maintenance	-	-	-	-	-	-	-	-	5,000	-	-
4											
5 <b>Busy Beaver Park</b>											
6 Build shelter with table	-	-	-	-	-	15,000	-	-	-	-	-
7											
8 <b>Lions Park</b>											
9 Install fence for dog park	-	-	8,500	-	-	-	-	-	-	-	-
10 Install new play structure	-	-	-	-	-	50,000	-	-	-	-	-
11 Repair ice rink	-	-	-	-	-	-	20,000	-	-	-	-
12 New lighting for skating	-	-	-	-	-	-	-	30,000	-	-	-
13 Asphalt hockey rink	-	-	-	-	-	-	-	-	30,000	-	-
14 Install mobile skate park	-	-	-	-	-	-	-	-	15,000	-	-
15 Parkinglot overlay	-	-	-	-	-	-	-	-	-	10,000	-
16											
17 <b>Loveland Park</b>											
18 Parkinglot overlay	32,500	-	-	-	-	-	-	-	-	-	-
19 Finish tennis/basketball court	-	60,000	-	-	-	-	-	-	-	-	-
20 Repair warming house	-	-	5,000	-	-	-	-	-	-	-	-
21 Install new backstops	-	-	-	16,000	-	-	-	-	-	-	-
22 Lighting of the skating rink	-	-	-	-	30,000	-	-	-	-	-	-
23 Replace two ADA drinking fountains	-	-	-	-	-	-	7,500	-	-	-	-
24 Springler system on ball fields	-	-	-	-	-	-	-	15,000	-	-	-
25											
26 <b>Pioneer Park</b>											
27 Complete War Memorial	-	15,000	-	-	-	-	-	-	-	-	-
28 Upgrade park lighting	-	-	8,500	-	-	-	-	-	-	-	-
29 Run water to large pavilion	-	-	5,000	-	-	-	-	-	-	-	-
30 Install parking area bituminous	-	-	-	-	-	8,500	-	-	-	-	-
31 Install ADA swing and hard surface	-	-	-	-	-	-	5,000	-	-	-	-
32											
33 <b>River Access Improvements</b>											
34											
35 <b>TOTAL</b>	<b>44,500</b>	<b>75,000</b>	<b>27,000</b>	<b>16,000</b>	<b>30,000</b>	<b>73,500</b>	<b>32,500</b>	<b>45,000</b>	<b>50,000</b>	<b>10,000</b>	<b>-</b>
36 <b>Inflated</b>	<b>3.00%</b>	<b>44,500</b>	<b>77,250</b>	<b>28,644</b>	<b>17,484</b>	<b>33,765</b>	<b>85,207</b>	<b>38,807</b>	<b>55,344</b>	<b>63,339</b>	<b>13,048</b>
37 <b>Bond repayment</b>											
38											
39 <b>Total Expenditures</b>	<b>44,500</b>	<b>77,250</b>	<b>28,644</b>	<b>17,484</b>	<b>33,765</b>	<b>85,207</b>	<b>38,807</b>	<b>55,344</b>	<b>63,339</b>	<b>13,048</b>	<b>-</b>
40 <b>Revenues</b>											
41 <b>Interest</b>											
42 <b>Bond Proceeds</b>											
43 <b>Transfer In</b>											
44 <b>from General</b>	11,800	57,000	40,000	40,000	50,000	50,000	50,000	50,000	25,000	23,300	21,300
45 <b>Debt levy</b>	-	-	-	-	-	-	-	-	-	-	-
46 <b>Intergovernmental</b>											
47 <b>Total</b>	11,800	57,000	40,000	40,000	50,000	50,000	50,000	50,000	25,000	23,300	21,300
48 <b>Beginning Cash</b>	73,994	41,294	21,044	32,400	54,916	71,151	35,944	47,137	41,793	3,455	13,707
49 <b>Ending Cash</b>	41,294	21,044	32,400	54,916	71,151	35,944	47,137	41,793	3,455	13,707	35,007

CITY OF NEWPORT  
FUTURE ROADS

PROJECT/DESCRIPTION	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>STREET IMPROVEMENTS</b>											
1 2012 Projects	-	-	-	-	-	-	-	-	-	-	-
2 2013 Projects	-	814,460	-	-	-	-	-	-	-	-	-
3 2014 Projects	-	-	-	-	-	-	-	-	-	-	-
4 2015 Projects	-	-	-	1,191,013	-	-	-	-	-	-	-
5 Raceway to Fun Site	-	-	-	79,300	-	-	-	-	-	-	-
6 2016 Projects	-	-	-	-	-	1,082,601	-	-	-	-	-
7 2017 Projects	-	-	-	-	-	-	-	-	-	-	-
8 2020 Projects	-	-	-	-	-	-	-	-	221,000	-	-
9 Century Drive Area	-	-	-	-	-	-	-	-	-	-	-
10											
11 <b>TOTAL STREET PROJECTS</b>	-	814,460	-	1,270,313	-	1,082,601	-	-	221,000	-	-
12											
13 <b>Total</b>	-	814,460	-	1,270,313	-	1,082,601	-	-	221,000	-	-
14											
15 <b>Inflated</b>	-	838,894	-	1,388,106	-	1,255,031	-	-	279,956	-	-
16											
17 <b>Bond Repayment</b>	-	-	65,373	65,373	178,446	178,446	295,720	295,720	295,720	295,720	295,720
18											
19 <b>Total Expenditures</b>	-	838,894	65,373	1,453,479	178,446	1,433,478	295,720	295,720	575,676	295,720	295,720
20											
21 <b>Revenues</b>	-	-	-	-	-	-	-	-	-	-	-
22 Interest	-	-	-	-	-	-	-	-	-	-	-
23 Bond Proceeds	-	840,000	-	1,400,000	-	1,400,000	-	-	-	-	-
24 Transfer In	-	-	-	-	-	-	-	-	-	-	-
25 from General											
26 from Utility Funds											
27 Debt levy	-	-	54,075	54,075	144,245	144,245	244,806	244,806	244,806	244,806	244,806
28 Special assessments	-	-	14,567	14,567	43,124	43,124	65,700	65,700	65,700	91,768	91,768
29 <b>Total</b>	-	840,000	68,642	1,468,642	187,369	1,587,369	310,506	310,506	310,506	336,573	336,573
30 <b>Beginning Cash</b>	-	-	1,106	4,375	19,538	28,460	182,351	197,137	211,923	(53,247)	(12,393)
31 <b>Ending Cash</b>	-	1,106	4,375	19,538	28,460	182,351	197,137	211,923	(53,247)	(12,393)	28,461





# MEMO

TO: Newport City Council  
FROM: Brian J. Anderson, City Administrator  
DATE: August 30, 2012  
SUBJECT: Pickup Truck Purchase

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## **Background**

The City has put together an Equipment Capital Improvement Plan in 2011 that outlines all the large equipment owned by the City and when those pieces of equipment are scheduled to be replaced. At this time, as presented to the Council at their recent August 16<sup>th</sup> Budget Workshop staff is requesting to purchase a 2012 GMC Canyon extended cab 4-WD for \$19,077.

## **Discussion**

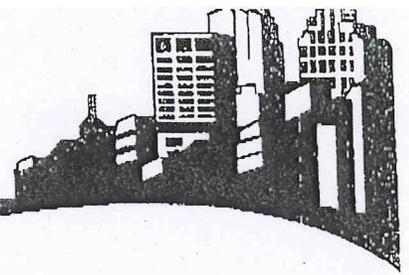
As outlined in the City's Equipment CIP, the new vehicle will replace the public works superintendent's 2002 S-10 extended cab pickup. Staff feels now is a good time to replace the 2002 pickup being it's starting to show signs of wear, the City will be receiving a favorable trade-in price of \$8,500, and GMC and Ford are no longer making small or midsized trucks. Staff id get two quotes on comparable vehicles as outlined in your packet. The total cost of the Canyon pickup is for \$19,077, which is approximately \$10,000 less than budgeted for in the Equipment CIP so it is within budget.

## **Recommendation**

It is staff's recommendation to approve the purchase of 2012 GMC Canyon extended cab 4-WD for \$19,077 and trade in the City's current 2002 S-10 pickup.

# WEST METRO

BUICK, GMC, Inc.  
MONTICELLO, MN



Phone Number 763-271-7800

Toll Free Number 1-800-501-4497

Fax Number 763-271-7840

Date: 8-28-12

PLEASE DELIVER THE FOLLOWING PAGES TO:

Bruce Hanson  
Name

City of Newport  
Firm

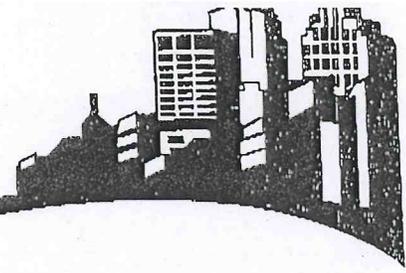
651-459-2043  
Fax Number

We are transmitting 2 pages (including this cover letter). If you do not receive all of the pages, please call back as soon as possible.

Ask for: Jared - 320-310-9640

# WEST METRO

BUICK, GMC, Inc.  
MONTICELLO, MN



- 
- 
- 
- 
- 
- 

MSRP:\$29,875  
Price:\$25,990

Savings:\$3,885

- exterior: Orange Metallic
- interior: Ebony
- transmission: Automatic
- transmission text: 4 speed automatic with overdrive
- body style: 4 Dr. Extended Cab Pickup
- trim: Extended Cab 4-Wheel Drive SLE-2
- doors: 4
- drive wheels: 4WD
- engine: 3.7L 5 Cyl
- cylinders: 5
- stock number: G12-453
- vin: 1CTJ6PFES08125774

Hello Bruce,

Here is the quote on the Canyon.

Thank you for this opportunity,  
Jared Nebel  
Internet Sales Manager  
Cell 320-310-9640

MSRP	\$29875	
Sales Price	\$27990	
GM Rebate	-\$2000	
Trade in	-\$8500	*
<hr/>		
TOTAL	\$17490	
Tax	+\$1137	*tax figured at 6.5%
License Plates	+\$375	*close estimate
Document Fee	+\$75	
<hr/>		
OTD TOTAL	\$19077	

**West Metro Buick GMC**  
1001 Highway 25 South

P.O. BOX 130 • 1001 HWY 25 SOUTH • MONTICELLO, MN 55362  
LOCAL: 763-271-7800 • TOLL FREE: 1-800-501-4497 • FAX: 763-271-7850  
[www.westmetroauto.com](http://www.westmetroauto.com)



# Vehicle Showroom

## Search Dealer Inventory: Window Sticker

**WEST METRO BUICK-PONTIAC-GMC, INC.**  
 1001 HWY 25 SOUTH MONTICELLO, MN 55362-8905  
 See a map  
**GM Certified Internet Manager: Jared Nebel (763) 271-7851**

### Window Sticker

### Division of General Motors Corporation

CANYON 4WD EXT CAB SLE 3SB  
 ENGINE 3.7L I5  
 4-SPEED AUTOMATIC TRANSMISSION  
 ORANGE METALLIC  
 EBONY

\$	
MANUFACTURER'S SUGGESTED RETAIL PRICE	\$29,875.00
STANDARD VEHICLE PRICE	\$29,065.00
OPTIONS INSTALLED BY MANUFACTURER	
GVW RATING - 5,300 LBS	NO CHARGE
SLE-2 TRIM PACKAGE	NO CHARGE
STD CAPACITY SUSPENSION	
REAR AXLE, 3.73 RATIO	NO CHARGE
<b>TOTAL OPTIONS</b>	<b>\$0.00</b>
<b>TOTAL VEHICLE &amp; OPTIONS</b>	<b>\$29,065.00</b>
<b>DESTINATION CHARGE</b>	<b>\$810.00</b>
<hr/>	
TOTAL VEHICLE PRICE***	\$29,875.00

STANDARD EQUIPMENT  
 ITEMS FEATURED BELOW ARE INCLUDED AT NO  
 EXTRA CHARGE IN THE STANDARD VEHICLE PRICE  
 SHOWN AT RIGHT

POWERTRAIN LIMITED WARRANTY  
 5 YEAR/100,000 MILE

SEE DEALER FOR DETAILS

#### \*\*\* MECHANICAL \*\*\*

ENGINE, 3.7L I5  
 TRANSMISSION, 4 SPD AUTOMATIC  
 PWR RACK & PINION STEERING  
 INDEPENDENT FRT SUSP  
 2 STAGE REAR LEAF SPRINGS  
 INSTA-TRAC 4X4 TRANSFER CASE  
 HD BATTERY  
 DIFFERENTIAL, LOCKING REAR

#### \*\*\* SAFETY / SECURITY \*\*\*

6 MTHS ONSTAR DIRECTIONS &  
 CONNECTIONS WITH AUTOMATIC  
 AIRBAG DEPLOYMENT RESPONSE &  
 TURN-BY-TURN NAVIGATION  
 (ASK DEALER ABOUT  
 GEOGRAPHIC COVERAGE)  
 STABILITRAK-STABILITY CONTROL  
 SYSTEM W/ TRACTION CONTROL

AIR BAGS, DUAL FRONTAL,

**PASSENGER SENSING SYSTEM**

HEAD CURTAIN SIDE AIRBAGS

ANTILOCK BRAKE SYSTEM,

**4 WHEEL, FRONT DISC/REAR DRUM**

DAYTIME RUNNING LAMPS WITH

**AUTO HEADLAMPS**

LATCH CHILD RESTRAINTS

THEFT DETERRENT SYSTEM

TIRE PRESSURE MONITOR

**\*\*\* EXTERIOR FEATURES \*\*\***

17" CHROME CLAD WHEELS

17" ON/OFF ROAD TIRES

ALL SEASON SPARE

CHROME FRT & RR BUMPERS

2 POSITION TAILGATE

FRT UNDERBODY SHIELD

FRONT FOG LAMPS

GLASS, TINTED

BEDLINER W/ NON-SKID COATING

RECOVERY HOOKS, FRONT

REAR WINDOW, SLIDING

TRAILERING EQUIPMENT

LARGE BODY-COLOR WHEEL FLARES

**\*\*\* INTERIOR FEATURES\*\*\***

DELUXE FRONT BUCKET SEATS

AIR CONDITIONING

EBONY CARPET FLOORING

VINYL FLOOR MATS

AM/FM STEREO CD PLAYER

XM RADIO - SERVICE

**SUBSCRIPTION SOLD SEPARATELY**

**BY SIRIUS / XM AFTER 3 MONTHS**

BLUETOOTH FOR PHONE

DRIVER INFORMATION CENTER

TACHOMETER

CRUISE CONTROL/TILT STR WHL

**\*POWER CONVENIENCE PKG INCL:**

POWER WINDOWS

POWER DOOR LOCKS WITH

LOCKOUT PROTECTION

REMOTE KEYLESS ENTRY

OUTSIDE POWER-ADJUSTABLE

MANUAL FOLDING MIRRORS

INSIDE REARVIEW AUTODIMMING

MIRROR WITH COMPASS

AND TEMPERATURE DISPLAY

While every effort is made to assure this information to be accurate, variations in the manufacturing process, dealer installed accessories and mileage figures may cause this window sticker display to vary from that on the vehicle. Check with your dealer for complete information.

\*\*\*Includes Manufacturer's Recommended Pre-Delivery Service. Does not include dealer installed options and accessories, local taxes or license fees.

\*Manufacturer's Suggested Retail Price. Tax, title, license, dealer fees, and optional equipment extra.

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**bruce Hanson**

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**From:** Sue Frisk <Suefr@lupient.com>  
**Sent:** Tuesday, August 28, 2012 10:46 AM  
**To:** brhanson@mninter.net  
**Subject:** 2012 GMC Canyon

Hello Bruce,

The price on our 2012 GMC Canyon is \$29135 less a customer cash incentive of \$2000 for a net price of \$27135. We are estimating the trade value on the 2002 S10 at \$6200, bringing us to a trade amount of \$20935. *+ Tax*

I have a message to Lynn Cunningham, our new car manager, about swapping wheels and will let you know on that. Let me know if you have any other questions and if this would work for you.

Thank you Bruce,

Sue

*Sue Frisk  
Viking Buick GMC  
Internet Sales Manager*

*Phone: 507-206-7483  
[suefr@lupient.com](mailto:suefr@lupient.com)  
[www.vikingauto.com](http://www.vikingauto.com)*



## Vehicle Showroom

## Search Dealer Inventory: Window Sticker

**VIKING PONTIAC-GMC**

4646 HWY 52 N ROCHESTER, MN 55901-0151

[See a map](#)

GM Certified Internet Manager: Doug Carlson (507) 993-9585

Window Sticker	Division of General Motors Corporation	
CANYON 4WD EXT CAB SLE 3SA	\$	
ENGINE 3.7L I5	MANUFACTURER'S SUGGESTED	\$29,810.00
4-SPEED AUTOMATIC TRANSMISSION	RETAIL PRICE	
ORANGE METALLIC		
EBONY	STANDARD VEHICLE PRICE	\$26,485.00
	OPTIONS INSTALLED BY	
	MANUFACTURER	
STANDARD EQUIPMENT	GVW RATING - 5,300 LBS	NO CHARGE
ITEMS FEATURED BELOW ARE INCLUDED AT NO	ENGINE BLOCK HEATER	\$ 75.00
EXTRA CHARGE IN THE STANDARD VEHICLE PRICE	SLE-1 TRIM PACKAGE	NO CHARGE
SHOWN AT RIGHT		
POWERTRAIN LIMITED WARRANTY	TRAILERING EQUIPMENT	\$ 270.00
5 YEAR/100,000 MILE	ENGINE 3.7L I5	\$ 1,000.00
SEE DEALER FOR DETAILS	REAR AXLE, 3.73 RATIO	NO CHARGE
	18" CHROME WHEELS	\$ 200.00
*** MECHANICAL ***	Z71 OFF-ROAD SUSPENSION PKG:	\$ 970.00
ENGINE, 2.9L I4	OFF-ROAD SUSPENSION	
TRANSMISSION, 4 SPD AUTOMATIC	17" CHROME CLAD ALUM WHEELS	
PWR RACK & PINION STEERING	17" OFF-ROAD TIRES	
INDEPENDENT FRT SUSP	LARGE WHEEL FLARES	
2 STAGE REAR LEAF SPRINGS	SPARE TIRE - ALL SEASON	
INSTA-TRAC 4X4 TRANSFER CASE	<b>TOTAL OPTIONS</b>	<b>\$2,515.00</b>
HD BATTERY	<b>TOTAL VEHICLE &amp; OPTIONS</b>	<b>\$29,000.00</b>
DIFFERENTIAL, LOCKING REAR	<b>DESTINATION CHARGE</b>	<b>\$810.00</b>
*** SAFETY / SECURITY ***		
6 MTHS ONSTAR DIRECTIONS &	TOTAL VEHICLE PRICE***	\$29,810.00
CONNECTIONS WITH AUTOMATIC		
AIRBAG DEPLOYMENT RESPONSE &		
TURN-BY-TURN NAVIGATION		
(ASK DEALER ABOUT		
GEOGRAPHIC COVERAGE)		
STABILITRAK-STABILITY CONTROL		
SYSTEM W/ TRACTION CONTROL		

AIR BAGS, DUAL FRONTAL,  
PASSENGER SENSING SYSTEM  
HEAD CURTAIN SIDE AIRBAGS  
ANTILOCK BRAKE SYSTEM,  
4 WHEEL, FRONT DISC/REAR DRUM  
DAYTIME RUNNING LAMPS WITH  
AUTO HEADLAMPS  
LATCH CHILD RESTRAINTS  
THEFT DETERRENT SYSTEM  
TIRE PRESSURE MONITOR

\*\*\* EXTERIOR FEATURES \*\*\*

16" ALUMINUM WHEELS  
16" ALL-SEASON TIRES  
COMPACT SPARE  
CHROME FRT & RR BUMPERS  
2 POSITION TAILGATE  
FRT UNDERBODY SHIELD  
FRONT FOG LAMPS  
GLASS, TINTED  
BEDLINER W/ NON-SKID COATING  
RECOVERY HOOKS, FRONT

\*\*\* INTERIOR FEATURES\*\*\*

60 / 40 SPLIT BENCH SEAT  
AIR CONDITIONING  
EBONY CARPET FLOORING  
VINYL FLOOR MATS  
AM/FM STEREO CD PLAYER  
XM RADIO - SERVICE

SUBSCRIPTION SOLD SEPARATELY

BY SIRIUS / XM AFTER 3 MONTHS  
BLUETOOTH FOR PHONE  
DRIVER INFORMATION CENTER  
TACHOMETER  
CRUISE CONTROL/TILT STR WHL  
LEATHER WRAPPED STR WHL

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