



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
AUGUST 20, 2015 – 5:30 P.M.**

MAYOR: Tim Geraghty
COUNCIL: Tom Ingemann
Bill Sumner
Tracy Rahm
Dan Lund

City Administrator: Deb Hill
Supt. of Public Works: Bruce Hanson
Chief of Police: Curt Montgomery
Fire Chief: Steven Wiley
Executive Analyst: Renee Eisenbeisz

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes of the August 6, 2015 Regular City Council Meeting
 - B. List of Bills in the Amount of \$143,385.17
 - C. Approval of Park Permit
 - D. Amendment to Agreement between the City and DNR to Purchase Property Along the Levee
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ENGINEER'S REPORT
 - A. Partial Payment No. 8 - 2014 Street Improvement Projects
 - B. Master Professional Services Agreement between the City and MSA
10. ADMINISTRATOR'S REPORT
 - A. **Resolution No. 2015-28** - Approving a Conditional Use Permit Requested by Husnik Meat Co. for property located at 94 21st Street
 - B. **Resolution No. 2015-29** - Establishing an Hourly Rate for the Firefighter Positions of the City of Newport Effective August 1, 2015
11. ATTORNEY'S REPORT
12. POLICE CHIEF'S REPORT

Agenda for 08-20-15

13. FIRE CHIEF'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- | | | |
|--------------------------------------|--------------------|-----------|
| 1. City Council Meeting | September 3, 2015 | 5:30 p.m. |
| 2. City Offices Closed for Labor Day | September 7, 2015 | |
| 3. Planning Commission Meeting | September 10, 2015 | 6:00 p.m. |
| 4. City Council Meeting | September 17, 2015 | 5:30 p.m. |



**City of Newport
City Council Minutes
August 6, 2015**

1. CALL TO ORDER

Mayor Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty; Tom Ingemann; Bill Sumner; Tracy Rahm; Dan Lund

Council Absent –

Staff Present – Deb Hill, City Administrator; Curt Montgomery, Police Chief; Renee Eisenbeisz, Executive Analyst; Fritz Knaak, City Attorney; Sherri Buss, TKDA Planner

Staff Absent – Bruce Hanson, Supt. of Public Works; Steve Wiley, Fire Chief; Jon Herdegen, City Engineer;

4. ADOPT AGENDA

Motion by Sumner, seconded by Rahm, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.

5. ADOPT CONSENT AGENDA

Motion by Ingemann, seconded by Rahm, to approve the Consent Agenda as presented, which includes the following items:

- A. Minutes of the July 16, 2015 Regular City Council Meeting
- B. Minutes of the July 16, 2015 City Council Workshop Meeting
- C. List of Bills in the Amount of \$111,965.03
- D. Gambling Permits
- E. **Resolution No. 2015-26** - Accepting Donations for the Period of July 14 - August 3, 2015 as amended (see attached)
- F. Agreement between the City and Washington Conservation District for the 2016-2018 East Metro Water Resource Education Program

Councilman Sumner - I would just like to read the list of individuals and businesses that donated. We have Pioneer Day coming up and there are a couple other donations. They are: Bailey's Nursery, Northern Tier Energy, Tinucci's, Ten-E Packaging, Xcel Energy, Gladstone Used Cars, Newport St. Paul Cold Storage, Advanced Sportswear, NAPA Auto Parts, and Joyce Berg. They've all been kind to donate to the efforts of the City and we thank them for that.

With 5 Ayes, 0 Nays, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

Tami and Dennis Mitchell, 925 Ellen Court - We'd just like to say thank you for moving the street light, it no longer shines like a spotlight in my bedroom and we really appreciate it and wanted to publicly thank you.

7. MAYOR'S REPORT –

Mayor Geraghty - I wanted to announce that Pioneer Day is Sunday and the parade starts at 11:00. There will be free corn with the purchase of a button. I also wanted to announce the sidewalk sale at Newport Center. I think it's going on tomorrow and Saturday. I invite the public to come out rain or shine.

8. COUNCIL REPORTS –

Councilman Lund - Nothing to report.

Councilman Sumner - I attended Night to Unite and it was very nice. Quite a few of the City people were there. The Lions provided excellent hotdogs. It's just nice to be in a relaxed setting with our neighbors. I'm looking forward to Pioneer Day and hope to see you all there.

Councilman Ingemann - I was also at Night to Unite. Also, start saving your money because the Fire Department will have a meat raffle at Cloverleaf on September 11.

Councilman Rahm - I also attended Night to Unite and will be at Pioneer Day.

9. ADMINISTRATOR'S REPORT –

A. Public Hearing - To consider, and possibly approve an Alley Vacation between 2nd and 3rd Avenues and 8th and 9th Streets

The Public Hearing opened at 5:34 p.m.

Sherri Buss, TKDA Planner, presented on this item as outlined in the August 6, 2015 City Council packet.

Allen Stettner, 891 3rd Avenue - I am buying the property next to the alley vacation and have a couple concerns. The first one is from 1996 when we built the garage. I have a paper here that shows the alley was already vacated and signed off by John Stewart, who was the City's attorney.

Mayor Geraghty - Right but I believe it was never recorded.

Mr. Stettner - There are four stamps from Washington County showing that it was recorded on July 2, 1996 so my dad went through his garage and subdivision, which was not taken care of either. How can we make sure this gets done this time and we know that in the future there won't be any legal issues? By vacating this, where would the access for the back lot be? 8th Street and 3rd Avenue would be the only viable spot which would cause an assessment value against our property. We understand that things don't get taken care of the way they should but if we had known this, we would have taken care of it 19 years ago. Will this actually get done and how will this affect the back lot?

Mayor Geraghty - Are you in favor of the vacation?

Mr. Stettner - Yes, we want to make sure there are no issues down the road with access.

Admin. Hill - Fritz did look for this at the County and couldn't find anything that says it was vacated, we had these copies as well.

Mayor Geraghty - What did the County say?

Admin. Hill - I don't know but they didn't have an official record.

Mr. Stettner - We just want to make sure it's done properly this time. The current driveway is also on part of the

alley and we have vehicles on there because we thought it was our property.

Councilman Ingemann - It's all stamped so whether it was recorded or not, it's legal.

Councilman Lund - It looks like the County screwed up. In regards to access, it'll be from 9th Street.

Mayor Geraghty - Fritz, we're talking about the vacation issue and that the County never recorded it.

Admin. Hill - Fritz, this is the vacation that you went to the County to look for and found that there wasn't any.

Mayor Geraghty - They're stamped by the County from 1996, do we need to do it again?

Attorney Knaak - Yes, they don't have any records of the vacation so you will need to do it again. The stamps seem appropriate but it's not on any County records so I would recommend we do it again.

Mr. Stettner - We just want to make sure it goes through because we built the garage and driveway thinking it had already been vacated. We just want to make sure we have no issues with what we already have.

Attorney Knaak - I would suggest that you go right down to the County to record it.

Admin. Hill - We'll record it next week.

Mr. Stettner - Also, the minor subdivision was never recorded, who would we go to to get it done?

Attorney Knaak - You would go to the County but you'll probably need to redo it.

Mr. Stettner - Does that require another fee?

Mayor Geraghty - We can waive the fee.

Mr. Stettner - Ok, my dad doesn't want to pay that fee again.

Ms. Buss - Can we still notice this for the September meeting.

Executive Analyst Eisenbeisz - Yes, we'll need it by next Thursday.

Mr. Stettner - He'll be in next Wednesday.

Attorney Knaak - Mr. Mayor, are you directing staff to do the recording?

Mayor Geraghty - Yes, because we're owners of several of the lots.

Admin. Hill - We're doing the vacation, they'll need to take care of the subdivision.

The Public Hearing closed at 5:47 p.m.

Motion by Geraghty, seconded by Ingemann to approve Resolution No. 2015-27 as presented. With 5 Ayes, 0 Nays, the motion carried.

B. Building Inspections Agreement with Cottage Grove

Executive Analyst Eisenbeisz presented on this item as outlined in the August 6, 2015 City Council packet.

Councilman Sumner - This has been working well and the people that have had inspections are pleased?

Executive Analyst Eisenbeisz - Yes, we haven't received any complaints at City Hall and we really like working with the Cottage Grove staff.

Motion by Ingemann, seconded by Sumner, to approve the Building Inspections Agreement with Cottage Grove. With 5 Ayes, 0 Nays, the motion carried.

Admin. Hill - Just one last thing, you all received a questionnaire from Washington County regarding their library strategic plan so they would just like to remind you to fill that out.

10. ATTORNEY'S REPORT -

Attorney Knaak - I wanted to follow-up on the Quade matter. I attended the St. Paul Park Council meeting and they declined our request to put it off. Their justification was that it was already recorded and their attorney advised them that there was no point. I disagree with that but in any case, I don't think it impedes us in moving forward. If we do need additional right-of-way, I'll come to you recommending that you challenge that. There is no need to do that yet. We've had dialogue with the State Department of Transportation and I think they are confused about the situation and City's position. Your position has to do with public safety. The focus of St. Paul Park, appears to me, is the access over the westerly right-of-way and the potential for an accident. When I explained the situation to the Department of Transportation, they understood our position and will come back with a solution. They didn't find it good that the City's only means to accessing the eastern side over another right-of-way is something of a concern. They'll come back and give us a solution. I don't agree with the advice that was given but I'm not their lawyer. I don't think this will result in a big conflict.

Mayor Geraghty - Is the half that we own 30 feet?

Attorney Knaak - I think it's 33 feet.

Mayor Geraghty - Is that enough for trucks to get in?

Councilman Ingemann - Yes.

Mayor Geraghty - They can't close that crossing without our permission?

Attorney Knaak - Yes. St. Paul Park has already done their deal with Quade, who is on their Planning Commission. They have access from the south. One of the questions we had from the State is that isn't that enough for us and the answer is no because that's our access point for that rail right-of-way. I believe the State understands our position.

Councilman Rahm - Weren't we paying for the upgrade?

Attorney Knaak - Yes.

Councilman Rahm - So doesn't that mean that St. Paul Park abandoned their responsibility and we assumed it?

Mayor Geraghty - They can't abandon it.

Councilman Rahm - Can we annex it?

Attorney Knaak - There are all sorts of possibilities. We ought to be able to resolve this.

Councilman Lund - I'm sure you're familiar with the fact that it's a location for water as well.

Attorney Knaak - Yes, we're aware of that but it's not our primary reason for defending the right-of-way.

Mayor Geraghty - Is there discussion still going on in negotiations?

Attorney Knaak - I wouldn't call it negotiations yet, with Quade yes but the State has upped the ante a bit. They intervened thinking they would solve a problem between the two cities not fully understanding the issue. Now that they understand the City's position and that St. Paul Park took the position that they did and neglected Newport's position in terms of public safety. I think they understand that and will come up with a solution.

11. POLICE CHIEF'S REPORT

Chief Montgomery - I wanted to thank people who attended Night to Unite, Newport Fire, and the Council members who attended. I also wanted to thank Newport Lutheran for hosting.

12. FIRE CHIEF'S REPORT – Nothing to report.

13. ENGINEER'S REPORT – Nothing to report.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT - Nothing to report.

15. NEW/OLD BUSINESS

16. ADJOURNMENT

Motion by Geraghty, seconded by Ingemann, to adjourn the regular Council Meeting at 5:59 P.M. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz
Executive Analyst

RESOLUTION NO. 2015-26

A RESOLUTION ACCEPTING DONATIONS FOR THE PERIOD OF JULY 14 - AUGUST 3, 2015

WHEREAS, The City of Newport, Minnesota is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the items set forth below to the City:

Individual/Business	Donated Item	Donated Amount	Donated Date
Bailey's Nursery	Flowers for Lions Park	Estimated - \$270	07/10/2015
Northern Tier Energy	Gift Cards - Pioneer Day Raffle	\$1,000.00	07/15/2015
Tinucci's	Gift Cards - Pioneer Day Raffle	\$50.00	07/15/2015
Ten-E Packaging	Twin Tickets - Pioneer Day Raffle	N/A	07/15/2015
Xcel Energy - Jake Sedlacek	Monetary - Pioneer Day	\$300.00	07/20/2015
Gladstone Used Cars	Monetary - Pioneer Day	\$200.00	07/27/2015
Newport St. Paul Cold Storage	Twin Tickets - Pioneer Day Raffle and Monetary - Pioneer Day	\$250.00	08/03/2015
Advanced Sportswear	2 Free Shirts - Pioneer Day Raffle	N/A	08/03/2015
NAPA Auto Parts	Gift Cards - Pioneer Day Raffle	Estimated - \$250	08/03/2015
Joyce Berg	Books for the Library and Community Center	Estimated - \$336	08/03/2015

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council hereby accepts the above donations and directs staff to write a letter of appreciation to each donor.

Adopted this 6th day of August, 2015, by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE: Geraghty _____
 Ingemann _____
 Sumner _____
 Rahm _____
 Lund _____

Signed: _____
 Tim Geraghty, Mayor

ATTEST: _____
 Deb Hill, City Administrator

Recurring

Paid Chk# 000494E	FEDERAL TAXES	8/6/2015	\$10,126.24	Federal, SS, and Medicare
Paid Chk# 000495E	MN REVENUE	8/6/2015	\$1,918.79	State taxes
Paid Chk# 000496E	MSRS	8/6/2015	\$2,986.70	MSRS, HCSP & Vol. Retirement
Paid Chk# 000497E	PSN	8/6/2015	\$222.25	Monthly electronic pay fees
Paid Chk# 000498E	SELECTACCOUNT	8/6/2015	\$1,062.40	HSPA
Paid Chk# 000499E	SELECTACCOUNT	8/6/2015	\$35.87	Administrative fees
Paid Chk# 017710	ATOMIC-COLO, LLC	8/6/2015	\$2,061.63	
Paid Chk# 017711	CENTURY LINK	8/6/2015	\$113.48	Phone lines
Paid Chk# 017712	CITY OF EAGAN	8/6/2015	\$25.00	Training
Paid Chk# 017713	ING LIFE INSURANCE & ANNUITY	8/6/2015	\$150.00	
Paid Chk# 017714	Metropolitan Council	8/6/2015	\$17,175.25	
Paid Chk# 017715	ON SITE SANITATION	8/6/2015	\$350.00	Port o potty for Pioneer Day
Paid Chk# 017716	PERA	8/6/2015	\$9,334.12	
Paid Chk# 017717	JORDAN SKAAR	8/6/2015	\$40.08	Summer rec. supplies
Paid Chk# 017718	ST. PAUL PARK REFINING CO. LLC	8/6/2015	\$1,540.53	
Paid Chk# 017719	SW/WC SERVICES COOPERATIVES	8/6/2015	\$16,257.00	
Paid Chk# 017720	DEAN SWEARINGEN	8/6/2015	\$289.17	Prescription safety glasses 1/
Paid Chk# 017721	TENNIS SANITATION LLC	8/6/2015	\$49.40	Garbage PW building & city hal
	Staff		\$35,422.17	

Non-recurring

Paid Chk# 017722	ABRAMS & SCHMIDT	8/20/2015	\$1,567.50	Labor attorney
Paid Chk# 017723	ADVANCED GRAPHIX INC.	8/20/2015	\$424.00	Squad car graphic
Paid Chk# 017724	ATOMIC-COLO, LLC	8/20/2015	\$75.00	
Paid Chk# 017725	BAUER BUILT, INC	8/20/2015	\$1,102.40	PD squads
Paid Chk# 017726	Cardmember Services	8/20/2015	\$1,914.58	Credit card
Paid Chk# 017727	CENTURY FENCE	8/20/2015	\$15,785.00	Ballfield fencing replacement
Paid Chk# 017728	EARL F. ANDERSEN	8/20/2015	\$607.60	Traffic cones
Paid Chk# 017729	EMERGENCY AUTOMOTIVE TECH.	8/20/2015	\$1,424.34	Computer equipment changes for
Paid Chk# 017730	EXPRESS AUTO PARTS	8/20/2015	\$96.07	parts
Paid Chk# 017731	FRONTIER AG & TURF	8/20/2015	\$136.25	V-belt & harness
Paid Chk# 017732	G & K SERVICES	8/20/2015	\$177.54	
Paid Chk# 017733	GERTENS	8/20/2015	\$228.54	Mix and chips
Paid Chk# 017734	GRAINGER PARTS	8/20/2015	\$226.36	Saw blades
Paid Chk# 017735	HANCO CORP.	8/20/2015	\$90.48	Valve and tire irons
Paid Chk# 017736	TOM INGEMANN	8/20/2015	\$250.00	Annual chiefs conference regis
Paid Chk# 017737	LEO A. DALY	8/20/2015	\$750.00	City hall concept
Paid Chk# 017738	LIBERTY NAPA OF NEWPORT	8/20/2015	\$669.04	Parts
Paid Chk# 017739	Ron Lischeid	8/20/2015	\$131.41	Corn supplies for Pioneer Day
Paid Chk# 017740	MACQUEEN	8/20/2015	\$249.45	Parts
Paid Chk# 017741	MENARDS - COTTAGE GROVE	8/20/2015	\$22.91	Supplies
Paid Chk# 017742	MSA PROFESSIONAL SERVICES, INC	8/20/2015	\$4,815.75	City engineering
Paid Chk# 017743	OXYGEN SERVICE CO.	8/20/2015	\$43.40	Oxygen supplies
Paid Chk# 017744	RCM SPECIALIST	8/20/2015	\$1,462.50	Patching
Paid Chk# 017745	RIVER COUNTRY COOPERATIVE	8/20/2015	\$170.82	LP for Booya
Paid Chk# 017746	RIVERTOWN MULTIMEDIA	8/20/2015	\$1,451.47	Notices, ordinances and postin
Paid Chk# 017747	SOUTH SUBURBAN RENTAL, INC.	8/20/2015	\$172.80	Trencher rental
Paid Chk# 017748	SPRINGSTEAD INCORPORATED	8/20/2015	\$2,000.00	Pay study
Paid Chk# 017749	TACTICAL SOLUTIONS	8/20/2015	\$2,089.00	Dragoneye speed lidar
Paid Chk# 017750	TKDA	8/20/2015	\$2,929.51	City planning
Paid Chk# 017751	UNIFORMS UNLIMITED, INC.	8/20/2015	\$1,548.37	Uniforms
Paid Chk# 017752	Chris Vick	8/20/2015	\$95.00	Trophies for Pioneer Day car s
Paid Chk# 017753	WASHINGTON CTY PROPERTY RECORD	8/20/2015	\$46.00	Recording
Paid Chk# 017754	ZARNOTH BRUSH WORKS, INC.	8/20/2015	\$912.00	Cable wrap and broom refills
Paid Chk# 017755	JOE ZYWIEC	8/20/2015	\$560.00	Corn for Pioneer Day

\$143,385.17

Cardmember Services

AUG-15

Hanson	Lowes			\$ 52.43	no
	Cummins Npower LLC	Float for fire department	\$ 59.90		yes
Eisenbeisz	Washington County	Food permit Pioneer Day	\$ 77.00		yes
	JoAnn Fabric	Library craft project-tapestry needles	\$ 4.47		yes
	Michaels	Library craft project-bucket buttons	\$ 6.42		yes
	Comcast	Norton Virus	\$ 5.30		yes
	Office Depot	Cash box and bookends	\$ 47.94		yes
	Best Buy	Cameras for the Library	\$ 499.99		yes
	Target	Breakroom supplies	\$ 29.61		yes
Hill	MN Government Finance	Capital Improvement Planning training	\$ 50.00		yes
Yokiel	Sensata Tech	Parks parts	\$ 46.96		yes
	Menards			\$ 72.85	no
	Zoro Tools	Galvenizing compound	\$ 124.85		yes
	Acurite	Sewer supplies	\$159.99		yes
	Tractor Supply	Helmet system	\$ 54.98		yes
	Northern Tool Equipment	Industrial hose reel	\$ 339.99		yes
	OSI United States Flag	6 flags	\$ 81.90		yes
Wiley	Xperience Fitness St. Paul	Training	\$ 200.00		yes



City of Newport, MN

Financial Status Report

Period ended July 31, 2015

(Un-Audited)

Prepared by:
Administration Department



Table of Contents

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

Section 1 – Cash & Investment

Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.



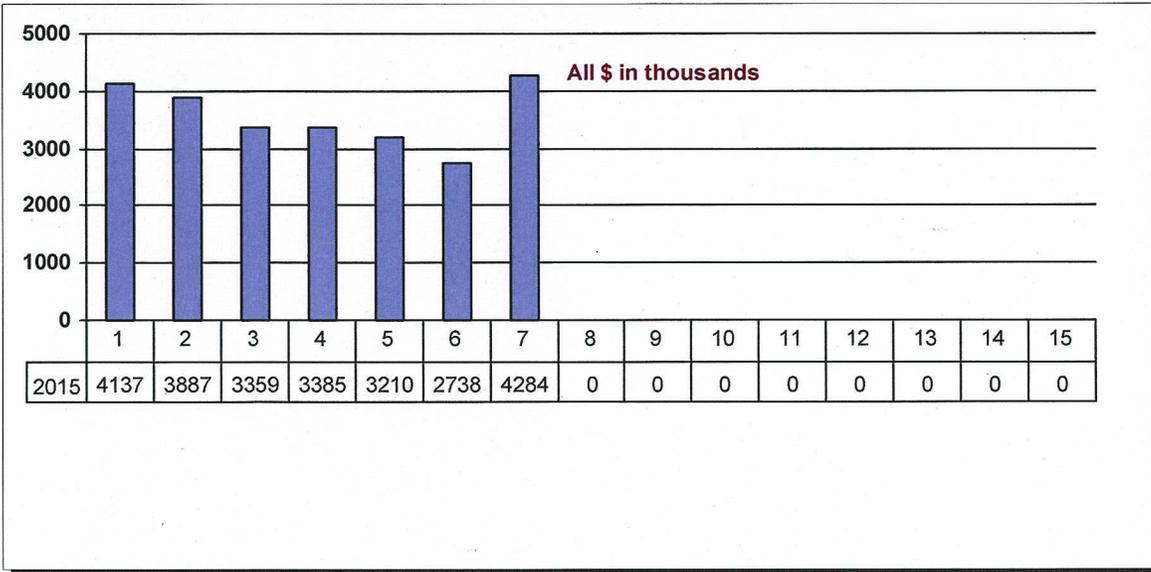
NEWPORT, MN

08/05/15 10:22 AM

Page 1

***Check Reconciliation©**

**Central Bank
10100 CASH
July 2015**



Account Summary

Beginning Balance on 7/1/2015	\$2,739,630.02	Cleared	\$4,287,050.58
+ Receipts/Deposits	\$1,922,717.10	Statement	\$4,287,050.58
- Payments (Checks and Withdrawals)	\$375,296.54	Difference	\$0.00
Ending Balance as of 7/28/2015	\$4,287,050.58		

Check Book Balance

Active	G 101-10100	GENERAL FUND	\$636,001.43
Active	G 201-10100	PARKS SPECIAL FUND	\$62,985.70
Active	G 204-10100	HERITAGE PRESERVATIO	\$1,903.86
Active	G 205-10100	RECYCLING	\$12,387.02
Active	G 206-10100	FIRE ENGINE	\$0.00
Active	G 208-10100	BUY FORFEITURE	\$1,307.64
Active	G 225-10100	PIONEER DAY	\$23,082.67
Active	G 270-10100	EDA	\$801,941.28
Active	G 301-10100	2010A G.O. CAPITAL IMP.	\$140,590.82
Active	G 303-10100	2012 STREET NORTH RAV	\$4,796.37
Active	G 305-10100	2013 STREET ASSESSME	\$110,260.85
Active	G 306-10100	2014 STREET ASSESSME	\$434,177.38
Active	G 307-10100	GO TIF 1994B	\$0.00
Active	G 308-10100	CERIFICATES OF INDEBT	\$0.00
Active	G 313-10100	2000B GO IMP BOND	\$0.00
Active	G 315-10100	2002A \$690,000 BOND	\$728.21
Active	G 316-10100	PFA/TRLF REVENUE NOT	-\$6,134.57
Active	G 321-10100	2006A EQUIP CERTIFICAT	\$0.00
Active	G 322-10100	2011A GO BONDS	\$175,897.19

Active	G 401-10100	EQUIPMENT REVOLVING	\$258,842.16
Active	G 402-10100	TAX INC DIST 1	\$0.00
Active	G 405-10100	T.H. HWY 61	\$149,012.73
Active	G 409-10100	2013 STREET RECON.	\$94,844.27
Active	G 410-10100	2014 STREET RECON.	\$120,508.26
Active	G 411-10100	BUILDING FUND	\$138,054.86
Active	G 416-10100	4TH AVENUE RAVINE	\$12,776.91
Active	G 417-10100	NORTH RAVINE	\$53,791.20
Active	G 422-10100	2011A UTILITY CAPITAL	\$0.00
Active	G 423-10100	2011A EQUIPMENT CAPIT	\$0.00
Active	G 601-10100	WATER FUND	\$367,702.62
Active	G 602-10100	SEWER FUND	\$617,944.67
Active	G 603-10100	STREET LIGHT FUND	\$39,449.28
Active	G 604-10100	STORM WATER FUND	\$31,053.39
		Cash Balance	\$4,283,906.20

Beginng Balance	\$2,739,630.02	
+ Total Deposits	\$1,922,767.10	
- Checks Written	\$378,490.92	
		Check Book Balance
		\$4,283,906.20
		Difference
		\$0.00

City of Newport
INVESTMENTS
Jul-15

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Value</u>
MORGAN STANLEY						
FIRST BANK	12/9/2014	12/11/2015	366	100,000	0.55%	100,083.00
ORIENTAL B&T	6/30/2015	12/30/2016	546	95,000	80.00%	94,866.05
AMEX Cent.	7/5/2013	7/5/2016	1,092	120,000	1.10%	120,495.60
GOLDMAN SACHS	3/18/2015	3/20/2017	730	90,000	0.95%	89,982.00
BMW CD	6/28/2013	6/28/2017	1,456	125,000	1.30%	125,217.50
CAPITAL ONE	7/1/2015	1/2/2018	860	95,000	1.35%	94,701.70
GOLDMAN SACHS	3/18/2015	3/19/2018	1,093	90,000	1.30%	89,752.50
AMEX Cent.	7/5/2013	7/5/2018	1,820	125,000	1.71%	124,030.00
SALLIE MAE BANK	11/5/2014	11/5/2018	1,456	129,000	1.85%	128,406.60
BARCLAYS BANK	7/6/2014	7/23/2019	1,820	125,000	2.11%	124,521.25
Wells Fargo BK	4/8/2014	4/16/2021	2,548	120,000	1.29%	120,510.00
Accrued Interest	all CDs above					3,899.95
Sub-total Investments GASB 40						<u><u>1,216,466.15</u></u>
CENTRAL BANK						
Checking						<u><u>4,287,050.58</u></u>
Total Cash, Investments and CD's						<u><u>5,503,516.73</u></u>

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



NEWPORT, MN

*Budget Control Summary

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$2,344,147.00	\$1,737,523.13	\$606,623.87	25.88%	\$0.00	\$2,344,147.00	-\$2,344,147.00	0.63	0.37
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$0.00	\$392.78	-\$392.78	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$2,344,147.00	\$1,737,915.91	\$606,231.09	25.86%	\$0.00	\$2,344,147.00	-\$2,344,147.00	0.60	0.36
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$560,000.00	\$441,501.06	\$118,498.94	21.16%	\$0.00	\$560,000.00	-\$560,000.00	0.40	-0.11
DEPT 41000 Administration (GENERAL)	\$269,730.00	\$139,773.63	\$129,956.37	48.18%	\$0.00	\$269,730.00	-\$269,730.00	0.35	-0.42
DEPT 41110 Mayor and Council	\$22,822.00	\$14,535.23	\$8,286.77	36.31%	\$0.00	\$22,822.00	-\$22,822.00	0.64	-0.09
DEPT 41410 Elections	\$1,750.00	\$300.00	\$1,450.00	82.86%	\$0.00	\$1,750.00	-\$1,750.00	0.12	-0.48
DEPT 41600 Professional Services	\$315,500.00	\$212,003.82	\$103,496.18	32.80%	\$0.00	\$315,500.00	-\$315,500.00	0.51	-0.29
DEPT 41910 Planning and Zoning	\$35,438.00	\$21,252.03	\$14,185.97	40.03%	\$0.00	\$35,438.00	-\$35,438.00	0.10	-0.23
DEPT 41940 City Hall Bldg	\$17,350.00	\$13,333.09	\$4,016.91	23.15%	\$0.00	\$17,350.00	-\$17,350.00	0.94	-0.06
DEPT 42000 Police Department(GENERAL)	\$856,400.00	\$450,616.34	\$405,783.66	47.38%	\$0.00	\$856,400.00	-\$856,400.00	0.39	-0.43
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$180,936.00	\$57,093.81	\$123,842.19	68.45%	\$0.00	\$180,936.00	-\$180,936.00	0.29	-0.44
DEPT 42280 Fire Stations No. 1	\$10,200.00	\$5,032.53	\$5,167.47	50.66%	\$0.00	\$10,200.00	-\$10,200.00	0.47	-0.54
DEPT 42290 Fire Station No. 2	\$3,000.00	\$1,120.46	\$1,879.54	62.65%	\$0.00	\$3,000.00	-\$3,000.00	0.11	-0.64
DEPT 43000 PW Street (GENERAL)	\$380,395.00	\$140,431.48	\$239,963.52	63.08%	\$0.00	\$380,395.00	-\$380,395.00	0.25	-0.49
DEPT 43100 Public Works Garage	\$17,200.00	\$9,541.09	\$7,658.91	44.53%	\$0.00	\$17,200.00	-\$17,200.00	0.38	-0.63
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,620.00	\$2,765.02	\$2,854.98	50.80%	\$0.00	\$5,620.00	-\$5,620.00	0.32	-0.35
DEPT 45000 Parks (GENERAL)	\$332,800.00	\$208,611.31	\$124,188.69	37.32%	\$0.00	\$332,800.00	-\$332,800.00	0.33	-0.35
DEPT 45100 Recreation (GENERAL)	\$3,200.00	\$1,183.63	\$2,016.37	63.01%	\$0.00	\$3,200.00	-\$3,200.00	0.15	-0.30
DEPT 45206 Parks Bldgs. & Warming Houses	\$14,280.00	\$9,665.68	\$4,614.32	32.31%	\$0.00	\$14,280.00	-\$14,280.00	0.46	-0.42
DEPT 45501 Library Bldg	\$24,200.00	\$6,752.87	\$17,447.13	72.10%	\$0.00	\$24,200.00	-\$24,200.00	0.30	-0.70
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$800.00	\$176.21	\$623.79	77.97%	\$0.00	\$800.00	-\$800.00	0.07	-0.43
DEPT 49985 Special Contributions	\$750.00	\$152.50	\$597.50	79.67%	\$0.00	\$750.00	-\$750.00	0.20	-0.80
DEPT 49995 Miscellaneous Contingency	\$10,000.00	\$3,753.01	\$6,246.99	62.47%	\$0.00	\$10,000.00	-\$10,000.00	0.19	-0.31
Total Expenditure Accounts	\$3,062,371.00	\$1,739,594.80	\$1,322,776.2	43.19%	\$0.00	\$3,062,371.00	-\$3,062,371.00	0.32	-0.38
Total FUND 101 GENERAL FUND	-\$718,224.00	-\$1,678.89	-\$716,545.11	99.77%	\$0.00	-\$718,224.00	\$718,224.00		



NEWPORT, MN

***Budget Control Summary**

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3,644.00	-\$3,644.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$3,644.00	\$3,644.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	-\$12,669.93	\$12,669.93	0.00%	\$0.00	\$0.00	\$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2.24	-\$2.24	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2.24	-\$2.24	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$2.24	-\$2.24	0.00%	\$0.00	\$0.00	\$0.00		
FUND 225 PIONEER DAY									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3,316.94	-\$3,316.94	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$3,316.94	-\$3,316.94	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$702.00	-\$702.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$702.00	\$702.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAY	\$0.00	\$2,614.94	-\$2,614.94	0.00%	\$0.00	\$0.00	\$0.00		



NEWPORT, MN

***Budget Control Summary**

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$157,127.38	-\$157,127.38	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$157,127.38	-\$157,127.38	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$86,854.45	-\$86,854.45	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$86,854.45	\$86,854.45	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 2013 STREET ASSESSMENT	\$0.00	\$70,272.93	-\$70,272.93	0.00%	\$0.00	\$0.00	\$0.00		
FUND 306 2014 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$95,888.53	-\$95,888.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$95,888.53	-\$95,888.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$50,172.25	-\$50,172.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$50,172.25	\$50,172.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 306 2014 STREET ASSESSMENT	\$0.00	\$45,716.28	-\$45,716.28	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

*Budget Control Summary

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 2000B GO IMP BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 2002A \$690,000 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$728.21	-\$728.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$728.21	-\$728.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.49	-\$0.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.49	\$0.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 2002A \$690,000 BOND	\$0.00	\$727.72	-\$727.72	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$13,578.00	-\$13,578.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$13,578.00	-\$13,578.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$125,009.70	-\$125,009.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$125,009.70	\$125,009.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$111,431.70	\$111,431.70	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 2006A EQUIP CERTIFICATE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 2011A GO BONDS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$175,075.03	-\$175,075.03	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$175,075.03	-\$175,075.03	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$85,330.00	-\$85,330.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$85,330.00	\$85,330.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 2011A GO BONDS	\$0.00	\$89,745.03	-\$89,745.03	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$42,647.71	-\$42,647.71	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$42,647.71	-\$42,647.71	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$42,167.95	-\$42,167.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$42,167.95	\$42,167.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	\$0.00	\$479.76	-\$479.76	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	-\$0.23	\$0.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	-\$0.23	-\$0.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	\$0.23	-\$0.23	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$80.80	-\$80.80	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$80.80	-\$80.80	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	\$0.00	\$80.80	-\$80.80	0.00%	\$0.00	\$0.00	\$0.00		
FUND 409 2013 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$30.27	-\$30.27	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$30.27	-\$30.27	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$55.00	-\$55.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$55.00	\$55.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 409 2013 STREET RECON.	\$0.00	-\$24.73	\$24.73	0.00%	\$0.00	\$0.00	\$0.00		
FUND 410 2014 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$21,646.27	-\$21,646.27	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$21,646.27	-\$21,646.27	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$50,646.76	-\$50,646.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$50,646.76	\$50,646.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 410 2014 STREET RECON.	\$0.00	-\$29,000.49	\$29,000.49	0.00%	\$0.00	\$0.00	\$0.00		
FUND 411 BUILDING FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$32,570.21	-\$32,570.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$32,570.21	-\$32,570.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	-\$0.24	\$0.24	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	-\$0.24	-\$0.24	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	\$0.00	\$32,570.45	-\$32,570.45	0.00%	\$0.00	\$0.00	\$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$6.93	-\$6.93	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$6.93	-\$6.93	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$6.93	-\$6.93	0.00%	\$0.00	\$0.00	\$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$29.17	-\$29.17	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$29.17	-\$29.17	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	\$29.17	-\$29.17	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 2011A UTILITY CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



NEWPORT, MN

***Budget Control Summary**

Current Period: July 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$17.78	-\$17.78	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$72,765.00	\$41,979.52	\$30,785.48	42.31%	\$0.00	\$72,765.00	-\$72,765.00	0.19	-0.14
Total Revenue Accounts	\$72,765.00	\$41,997.30	\$30,767.70	42.28%	\$0.00	\$72,765.00	-\$72,765.00	0.05	-0.04
Expenditure Accounts									
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$56,452.00	\$26,218.79	\$30,233.21	53.56%	\$0.00	\$56,452.00	-\$56,452.00	0.49	-0.36
Total Expenditure Accounts	\$56,452.00	\$26,218.79	-\$30,233.21	53.56%	\$0.00	\$56,452.00	-\$56,452.00	0.43	-0.32
Total FUND 603 STREET LIGHT FUND	\$16,313.00	\$15,778.51	\$534.49	3.28%	\$0.00	\$16,313.00	-\$16,313.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$11.24	-\$11.24	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$62,175.00	\$31,598.93	\$30,576.07	49.18%	\$0.00	\$62,175.00	-\$62,175.00	0.10	-0.10
Total Revenue Accounts	\$62,175.00	\$31,610.17	\$30,564.83	49.16%	\$0.00	\$62,175.00	-\$62,175.00	0.06	-0.06
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$20,642.00	\$15,742.12	\$4,899.88	23.74%	\$0.00	\$20,642.00	-\$20,642.00	0.27	-0.40
Total Expenditure Accounts	\$20,642.00	\$15,742.12	-\$4,899.88	23.74%	\$0.00	\$20,642.00	-\$20,642.00	0.25	-0.37
Total FUND 604 STORM WATER FUND	\$41,533.00	\$15,868.05	\$25,664.95	61.79%	\$0.00	\$41,533.00	-\$41,533.00		
	-\$744,546.00	\$462,636.50	\$1,207,182.50	162.14%	\$0.00	-\$744,546.00	\$744,546.00		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.



NEWPORT, MN
***Cash Balances**

08/05/15 12:19 PM

Page 1

Current Period July 2015

Fund	2015 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entry			
10100 Central Bank								
101 GENERAL FUND	\$948,686.08	\$2,075,942.47	\$1,297,164.70	\$0.00	(\$743,846.13)	(\$347,616.29)	\$636,001.43	In Bal
201 PARKS SPECIAL F	\$42,456.78	\$631.13	\$102.21	\$0.00	\$20,000.00	\$0.00	\$62,985.70	In Bal
204 HERITAGE PRESE	\$6,583.63	\$1.22	\$13,680.99	\$0.00	\$9,000.00	\$0.00	\$1,903.86	In Bal
205 RECYCLING	\$25,056.95	\$2,013.43	\$3,644.00	\$0.00	(\$11,039.36)	\$0.00	\$12,387.02	In Bal
206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
208 BUY FORFEITURE	\$1,305.40	\$2.24	\$0.00	\$0.00	\$0.00	\$0.00	\$1,307.64	In Bal
225 PIONEER DAY	\$20,467.73	\$3,316.94	\$702.00	\$0.00	\$0.00	\$0.00	\$23,082.67	In Bal
270 EDA	\$457,092.66	\$207,914.76	\$43,566.14	\$0.00	\$180,500.00	\$0.00	\$801,941.28	In Bal
301 2010A G.O. CAPIT	\$17,008.72	\$15.10	\$2,560.00	\$0.00	\$126,127.00	\$0.00	\$140,590.82	In Bal
303 2012 STREET NO	\$3,224.20	\$1,593.17	\$21.00	\$0.00	\$0.00	\$0.00	\$4,796.37	In Bal
305 2013 STREET ASS	(\$20,316.12)	\$79,573.17	\$86,854.45	\$0.00	\$137,858.25	\$0.00	\$110,260.85	In Bal
306 2014 STREET ASS	\$388,461.10	\$62,565.64	\$87,441.51	\$0.00	\$70,592.15	\$0.00	\$434,177.38	In Bal
307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
308 CERIFICATES OF I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
313 2000B GO IMP BO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
315 2002A \$690,000 B	\$0.49	\$728.21	\$0.00	\$0.00	(\$0.49)	\$0.00	\$728.21	In Bal
316 PFA/TRLF REVEN	\$105,297.13	\$13,578.00	\$125,009.70	\$0.00	\$0.00	\$0.00	(\$6,134.57)	In Bal
321 2006A EQUIP CER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 2011A GO BONDS	\$86,152.16	\$40.03	\$85,330.00	\$0.00	\$175,035.00	\$0.00	\$175,897.19	In Bal
401 EQUIPMENT REV	\$258,362.40	\$147.71	\$42,167.95	\$0.00	\$42,500.00	\$0.00	\$258,842.16	In Bal
402 TAX INC DIST 1	(\$0.23)	\$0.00	\$0.00	\$0.00	\$0.23	\$0.00	\$0.00	In Bal
405 T.H. HWY 61	\$148,931.93	\$80.80	\$0.00	\$0.00	\$0.00	\$0.00	\$149,012.73	In Bal
409 2013 STREET REC	\$95,247.00	\$30.27	\$433.00	\$0.00	\$0.00	\$0.00	\$94,844.27	In Bal
410 2014 STREET REC	\$249,521.75	\$21,646.27	\$113,390.50	\$0.00	(\$37,269.26)	\$0.00	\$120,508.26	In Bal
411 BUILDING FUND	\$110,114.41	\$70.21	\$4,629.76	\$0.00	\$32,500.00	\$0.00	\$138,054.86	In Bal
416 4TH AVENUE RAV	\$12,769.98	\$6.93	\$0.00	\$0.00	\$0.00	\$0.00	\$12,776.91	In Bal
417 NORTH RAVINE	\$53,762.03	\$29.17	\$0.00	\$0.00	\$0.00	\$0.00	\$53,791.20	In Bal
422 2011A UTILITY CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
423 2011A EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 WATER FUND	\$473,464.74	\$174,298.26	\$223,610.74	\$0.00	\$0.00	(\$56,449.64)	\$367,702.62	In Bal
602 SEWER FUND	\$712,740.83	\$312,617.10	\$351,143.99	\$0.00	\$0.00	(\$56,269.27)	\$617,944.67	In Bal
603 STREET LIGHT FU	\$27,562.77	\$41,997.30	\$25,648.56	\$0.00	\$0.00	(\$4,462.23)	\$39,449.28	In Bal
604 STORM WATER F	\$15,042.34	\$31,610.17	\$8,880.46	\$0.00	(\$1,957.50)	(\$4,761.16)	\$31,053.39	In Bal
	\$4,238,996.86	\$3,030,449.70	\$2,515,981.66	\$0.00	(\$0.11)	(\$469,558.59)	\$4,283,906.20	

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.



NEWPORT, MN

*Revenue Summary

FUND	Description	2015 YTD Budget	July 2015 Amt	2015 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	\$2,344,147.00	\$1,328,745.89	\$1,737,915.91	\$606,231.09	74.14%
201	PARKS SPECIAL FUND	\$0.00	\$80.24	\$20,631.13	-\$20,631.13	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.16	\$9,001.22	-\$9,001.22	0.00%
205	RECYCLING	\$0.00	\$1.03	-\$9,025.93	\$9,025.93	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.11	\$2.24	-\$2.24	0.00%
225	PIONEER DAY	\$0.00	\$908.91	\$3,316.94	-\$3,316.94	0.00%
270	EDA	\$0.00	\$66.65	\$388,414.76	-\$388,414.76	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$126,138.68	\$126,142.10	-\$126,142.10	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$1,548.23	\$1,593.17	-\$1,593.17	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$88,400.93	\$157,127.38	-\$157,127.38	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$85,591.93	\$95,888.53	-\$95,888.53	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$728.21	\$728.21	-\$728.21	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$13,148.93	\$13,578.00	-\$13,578.00	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$87,532.12	\$175,075.03	-\$175,075.03	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$21.51	\$42,647.71	-\$42,647.71	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$12.38	\$80.80	-\$80.80	0.00%
409	2013 STREET RECON.	\$0.00	\$7.88	\$30.27	-\$30.27	0.00%
410	2014 STREET RECON.	\$0.00	\$21,498.51	\$21,646.27	-\$21,646.27	0.00%
411	BUILDING FUND	\$0.00	\$11.47	\$32,570.21	-\$32,570.21	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$1.06	\$6.93	-\$6.93	0.00%
417	NORTH RAVINE	\$0.00	\$4.47	\$29.17	-\$29.17	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$250,385.00	\$57,658.31	\$173,249.80	\$77,135.20	69.19%
602	SEWER FUND	\$404,478.00	\$79,647.67	\$312,617.10	\$91,860.90	77.29%
603	STREET LIGHT FUND	\$72,765.00	\$12,241.63	\$41,997.30	\$30,767.70	57.72%
604	STORM WATER FUND	\$62,175.00	\$11,188.39	\$31,610.17	\$30,564.83	50.84%
		\$3,133,950.00	\$1,915,185.30	\$3,376,874.42	-\$242,924.42	107.75%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



NEWPORT, MN

*Expenditure Summary

FUND	Description	2015 YTD Budget	July 2015 Amt	2015 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$3,062,371.00	\$154,027.49	\$1,739,594.80	\$0.00	\$1,322,776.20	56.81%
201	PARKS SPECIAL FUND	\$0.00	\$0.00	\$0.21	\$0.00	-\$0.21	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.00	\$13,680.99	\$0.00	-\$13,680.99	0.00%
205	RECYCLING	\$0.00	\$0.00	\$3,644.00	\$0.00	-\$3,644.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$402.00	\$702.00	\$0.00	-\$702.00	0.00%
270	EDA	\$0.00	\$10,427.41	\$42,455.14	\$0.00	-\$42,455.14	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$2,560.00	\$0.00	-\$2,560.00	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.00	\$21.00	\$0.00	-\$21.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$0.00	\$86,854.45	\$0.00	-\$86,854.45	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$0.00	\$50,172.25	\$0.00	-\$50,172.25	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$0.49	\$0.00	-\$0.49	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$123,854.85	\$125,009.70	\$0.00	-\$125,009.70	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$14,895.00	\$85,330.00	\$0.00	-\$85,330.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$0.00	\$42,167.95	\$0.00	-\$42,167.95	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	-\$0.23	\$0.00	\$0.23	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$55.00	\$0.00	-\$55.00	0.00%
410	2014 STREET RECON.	\$0.00	\$2,912.64	\$50,646.76	\$0.00	-\$50,646.76	0.00%
411	BUILDING FUND	\$0.00	\$0.00	-\$0.24	\$0.00	\$0.24	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$299,717.00	\$23,290.29	\$263,635.48	\$0.00	\$36,081.52	87.96%
602	SEWER FUND	\$439,314.00	\$34,065.19	\$365,747.26	\$0.00	\$73,566.74	83.25%
603	STREET LIGHT FUND	\$56,452.00	\$4,051.00	\$26,218.79	\$0.00	\$30,233.21	46.44%
604	STORM WATER FUND	\$20,642.00	\$1,033.42	\$15,742.12	\$0.00	\$4,899.88	76.26%
		\$3,878,496.00	\$368,959.29	\$2,914,237.92	\$0.00	\$964,258.08	75.14%

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



NEWPORT, MN

08/05/15 12:21 PM

Page 1

GL Yearly

Current Period: July 2015

FUND 101 GENERAL FUND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 101-10100 Cash	\$948,686.08	\$1,649,392.86	\$474,583.75	\$2,105,813.79	\$2,418,498.44	\$636,001.43
G 101-10200 Petty Cash	\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10400 Investments	(\$0.48)	\$0.00	\$0.00	\$240,000.00	\$0.00	\$239,999.52
G 101-10401 Northland Securities	\$240,660.26	\$0.00	\$0.00	\$0.00	\$0.00	\$240,660.26
G 101-10402 CDARS/Central Bank	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 101-10406 Smith Barney	\$958,241.27	\$0.00	\$0.00	\$0.00	\$0.00	\$958,241.27
G 101-10410 Smith Barney MM	\$1,833.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,833.17
G 101-10450 Interest Receivable	\$5,312.28	\$0.00	\$0.00	\$0.00	\$0.00	\$5,312.28
G 101-10500 Taxes Receivable-Current	\$13,398.41	\$0.00	\$0.00	\$0.00	\$0.00	\$13,398.41
G 101-10700 Taxes Receivable-Delinquent	\$85,275.12	\$0.00	\$0.00	\$0.00	\$0.00	\$85,275.12
G 101-12300 Special Assess Rec-Deferred	\$622.00	\$0.00	\$0.00	\$0.00	\$0.00	\$622.00
G 101-13100 Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Government	\$3,033.76	\$0.00	\$0.00	\$0.00	\$0.00	\$3,033.76
G 101-15500 Prepaid Items	\$14,769.42	\$0.00	\$0.00	\$0.00	\$14,769.00	\$0.42
Total Asset	\$2,271,906.09	\$1,649,392.86	\$474,583.75	\$2,345,813.79	\$2,433,267.44	\$2,184,452.44
Liability						
G 101-20200 Accounts Payable	(\$57,350.25)	\$0.00	\$0.00	\$64,812.00	\$7,462.00	(\$0.25)
G 101-20800 Due to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries P	(\$29,642.21)	\$0.00	\$0.00	\$29,642.00	\$0.00	(\$0.21)
G 101-21701 Federal W/H Payable	(\$1,519.71)	\$8,994.61	\$8,994.61	\$68,112.40	\$68,112.40	(\$1,519.71)
G 101-21702 State Withholding Payable	(\$0.45)	\$3,668.27	\$3,668.27	\$27,806.52	\$27,806.52	(\$0.45)
G 101-21703 FICA Tax Withholding	(\$0.47)	\$7,359.68	\$7,359.68	\$55,816.28	\$54,886.28	\$929.53
G 101-21704 PERA	(\$3,323.88)	\$17,413.09	\$17,413.08	\$134,958.77	\$131,634.73	\$0.16
G 101-21705 Medica payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 101-21707 Union Dues	(\$418.33)	\$862.70	\$402.50	\$3,205.70	\$2,967.00	(\$179.63)
G 101-21708 United Way	(\$0.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.45)
G 101-21709 Medicare	(\$428.48)	\$2,793.98	\$2,793.98	\$21,567.44	\$21,138.44	\$0.52
G 101-21710 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21711 NPERS - Life	(\$0.50)	\$44.17	\$163.70	\$1,357.05	\$1,258.09	\$98.46
G 101-21712 HSA Employee	(\$0.12)	\$1,858.14	\$1,858.14	\$20,993.21	\$20,859.88	\$133.21
G 101-21713 Dental Family	(\$301.12)	\$0.00	\$235.72	\$2,131.28	\$2,057.04	(\$226.88)
G 101-21714 LTD Employee	\$0.02	\$298.06	\$335.42	\$2,703.94	\$2,439.77	\$264.19
G 101-21715 MSRS Employee	\$0.24	\$809.98	\$809.98	\$6,249.66	\$6,249.66	\$0.24
G 101-21716 Health Insurance	(\$0.03)	\$938.42	\$644.28	\$5,862.33	\$4,660.69	\$1,201.61
G 101-21717 MNBA Life Ins.	\$0.42	\$0.00	\$0.00	\$344.76	\$430.95	(\$85.77)
G 101-21719 ING Employee	\$0.42	\$2,796.14	\$2,696.14	\$19,661.05	\$19,561.05	\$100.42
G 101-21720 Online fee payable	\$179.40	\$0.00	\$0.00	\$0.00	\$0.00	\$179.40
G 101-21721 Child Support	\$0.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.43
G 101-21722 Cobra Payment	\$0.34	\$3,299.60	\$3,502.64	\$21,370.48	\$18,953.52	\$2,417.30
G 101-21723 Insurance Recovery	\$0.00	\$0.00	\$0.00	\$1,820.84	\$9,835.63	(\$8,014.79)
G 101-21724 Roth Vol. Ret.-Employee	\$0.00	\$2,444.00	\$2,444.00	\$18,770.00	\$18,770.00	\$0.00
G 101-22100 Escrow	(\$0.47)	\$666.59	\$1,000.00	\$2,651.84	\$4,925.00	(\$2,273.63)
G 101-22101 Library Sales	(\$353.23)	\$0.00	\$16.00	\$61.36	\$115.50	(\$407.37)
G 101-22200 Deferred Revenues	(\$85,897.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$85,897.13)
Total Liability	(\$179,055.16)	\$54,247.43	\$54,338.14	\$509,898.91	\$424,124.15	(\$93,280.40)
Equity						
G 101-25300 Unreserved Fund Balance	(\$2,092,850.93)	\$470,155.82	\$1,644,874.22	\$2,174,878.03	\$2,173,199.14	(\$2,091,172.04)



NEWPORT, MN

GL Yearly

Current Period: July 2015

FUND 101 GENERAL FUND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Total Equity	(\$2,092,850.93)	\$470,155.82	\$1,644,874.22	\$2,174,878.03	\$2,173,199.14	(\$2,091,172.04)
Total 101 GENERAL FUND	\$0.00	\$2,173,796.11	\$2,173,796.11	\$5,030,590.73	\$5,030,590.73	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 201 PARKS SPECIAL FUND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 201-10100 Cash	\$42,456.78	\$80.24	\$0.00	\$20,631.13	\$102.21	\$62,985.70
Total Asset	\$42,456.78	\$80.24	\$0.00	\$20,631.13	\$102.21	\$62,985.70
Liability						
G 201-20200 Accounts Payable	(\$102.00)	\$0.00	\$0.00	\$102.00	\$0.00	\$0.00
Total Liability	(\$102.00)	\$0.00	\$0.00	\$102.00	\$0.00	\$0.00
Equity						
G 201-25300 Unreserved Fund Balance	(\$42,354.78)	\$0.00	\$80.24	\$102.21	\$20,733.13	(\$62,985.70)
Total Equity	(\$42,354.78)	\$0.00	\$80.24	\$102.21	\$20,733.13	(\$62,985.70)
Total 201 PARKS SPECIAL FUND	\$0.00	\$80.24	\$80.24	\$20,835.34	\$20,835.34	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 204	HERITAGE PRESERVATION COMM	July 2015					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
Asset							
	G 204-10100 Cash	\$6,583.63	\$0.16	\$0.00	\$9,001.22	\$13,680.99	\$1,903.86
	Total Asset	\$6,583.63	\$0.16	\$0.00	\$9,001.22	\$13,680.99	\$1,903.86
Equity							
	G 204-25300 Unreserved Fund Balance	(\$6,583.63)	\$0.00	\$0.16	\$13,680.99	\$9,001.22	(\$1,903.86)
	Total Equity	(\$6,583.63)	\$0.00	\$0.16	\$13,680.99	\$9,001.22	(\$1,903.86)
Total 204 HERITAGE PRESERVATION COMM		\$0.00	\$0.16	\$0.16	\$22,682.21	\$22,682.21	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 205 RECYCLING

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 205-10100 Cash	\$25,056.95	\$1.03	\$0.00	\$2,013.43	\$14,683.36	\$12,387.02
Total Asset	\$25,056.95	\$1.03	\$0.00	\$2,013.43	\$14,683.36	\$12,387.02
Equity						
G 205-25300 Unreserved Fund Balance	(\$25,056.95)	\$0.00	\$1.03	\$14,683.36	\$2,013.43	(\$12,387.02)
Total Equity	(\$25,056.95)	\$0.00	\$1.03	\$14,683.36	\$2,013.43	(\$12,387.02)
Total 205 RECYCLING	\$0.00	\$1.03	\$1.03	\$16,696.79	\$16,696.79	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 208 BUY FORFEITURE

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 208-10100 Cash	\$1,305.40	\$0.11	\$0.00	\$2.24	\$0.00	\$1,307.64
Total Asset	\$1,305.40	\$0.11	\$0.00	\$2.24	\$0.00	\$1,307.64
Equity						
G 208-25300 Unreserved Fund Balance	(\$1,305.40)	\$0.00	\$0.11	\$0.00	\$2.24	(\$1,307.64)
Total Equity	(\$1,305.40)	\$0.00	\$0.11	\$0.00	\$2.24	(\$1,307.64)
Total 208 BUY FORFEITURE	\$0.00	\$0.11	\$0.11	\$2.24	\$2.24	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 225 PIONEER DAY

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 225-10100 Cash	\$20,467.73	\$908.91	\$402.00	\$3,316.94	\$702.00	\$23,082.67
Total Asset	\$20,467.73	\$908.91	\$402.00	\$3,316.94	\$702.00	\$23,082.67
Liability						
G 225-20200 Accounts Payable	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
Total Liability	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
Equity						
G 225-25300 Unreserved Fund Balance	(\$20,467.76)	\$402.00	\$908.91	\$702.00	\$3,316.94	(\$23,082.70)
Total Equity	(\$20,467.76)	\$402.00	\$908.91	\$702.00	\$3,316.94	(\$23,082.70)
Total 225 PIONEER DAY	\$0.00	\$1,310.91	\$1,310.91	\$4,018.94	\$4,018.94	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 270 EDA

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 270-10100 Cash	\$457,092.66	\$66.65	\$10,427.41	\$388,516.92	\$43,668.30	\$801,941.28
G 270-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$457,092.66	\$66.65	\$10,427.41	\$388,516.92	\$43,668.30	\$801,941.28
Liability						
G 270-20200 Accounts Payable	(\$1,110.93)	\$0.00	\$0.00	\$1,111.00	\$0.00	\$0.07
Total Liability	(\$1,110.93)	\$0.00	\$0.00	\$1,111.00	\$0.00	\$0.07
Equity						
G 270-25300 Unreserved Fund Balance	(\$455,981.73)	\$10,427.41	\$66.65	\$43,668.30	\$389,627.92	(\$801,941.35)
Total Equity	(\$455,981.73)	\$10,427.41	\$66.65	\$43,668.30	\$389,627.92	(\$801,941.35)
Total 270 EDA	\$0.00	\$10,494.06	\$10,494.06	\$433,296.22	\$433,296.22	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 301 2010A G.O. CAPITAL IMP. PLAN	July 2015					Balance
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
Asset						
G 301-10100 Cash	\$17,008.72	\$126,138.68	\$0.00	\$126,142.10	\$2,560.00	\$140,590.82
G 301-10500 Taxes Receivable-Current	\$864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$864.00
Total Asset	\$17,872.72	\$126,138.68	\$0.00	\$126,142.10	\$2,560.00	\$141,454.82
Equity						
G 301-25300 Unreserved Fund Balance	(\$17,872.72)	\$0.00	\$126,138.68	\$2,560.00	\$126,142.10	(\$141,454.82)
Total Equity	(\$17,872.72)	\$0.00	\$126,138.68	\$2,560.00	\$126,142.10	(\$141,454.82)
Total 301 2010A G.O. CAPITAL IMP. PLAN	\$0.00	\$126,138.68	\$126,138.68	\$128,702.10	\$128,702.10	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 303 2012 STREET NORTH RAVINE

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 303-10100 Cash	\$3,224.20	\$1,548.23	\$0.00	\$1,593.17	\$21.00	\$4,796.37
G 303-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 303-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$3,224.20	\$1,548.23	\$0.00	\$1,593.17	\$21.00	\$4,796.37
Equity						
G 303-25300 Unreserved Fund Balance	(\$3,224.20)	\$0.00	\$1,548.23	\$21.00	\$1,593.17	(\$4,796.37)
Total Equity	(\$3,224.20)	\$0.00	\$1,548.23	\$21.00	\$1,593.17	(\$4,796.37)
Total 303 2012 STREET NORTH RAVINE	\$0.00	\$1,548.23	\$1,548.23	\$1,614.17	\$1,614.17	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 305 2013 STREET ASSESSMENT

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 305-10100 Cash	(\$20,316.12)	\$88,400.93	\$0.00	\$239,811.72	\$109,234.75	\$110,260.85
G 305-10400 Investments	\$60,240.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$240.00
G 305-10450 Interest Receivable	(\$0.19)	\$0.00	\$0.00	\$0.00	\$304.04	(\$304.23)
Total Asset	\$39,923.69	\$88,400.93	\$0.00	\$239,811.72	\$169,538.79	\$110,196.62
Liability						
G 305-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity						
G 305-25300 Unreserved Fund Balance	(\$39,923.69)	\$0.00	\$88,400.93	\$109,234.75	\$179,507.68	(\$110,196.62)
Total Equity	(\$39,923.69)	\$0.00	\$88,400.93	\$109,234.75	\$179,507.68	(\$110,196.62)
Total 305 2013 STREET ASSESSMENT	\$0.00	\$88,400.93	\$88,400.93	\$349,046.47	\$349,046.47	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 306 2014 STREET ASSESSMENT

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 306-10100 Cash	\$388,461.10	\$85,591.93	\$0.00	\$235,997.21	\$190,280.93	\$434,177.38
G 306-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 306-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 306-10500 Taxes Receivable-Current	(\$504.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$504.00)
G 306-12300 Special Assess Rec-Deferred	\$699,623.00	\$0.00	\$0.00	\$0.00	\$0.00	\$699,623.00
Total Asset	\$1,087,580.10	\$85,591.93	\$0.00	\$235,997.21	\$190,280.93	\$1,133,296.38
Liability						
G 306-22200 Deferred Revenues	(\$699,623.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$699,623.00)
Total Liability	(\$699,623.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$699,623.00)
Equity						
G 306-25300 Unreserved Fund Balance	(\$387,957.10)	\$0.00	\$85,591.93	\$190,280.93	\$235,997.21	(\$433,673.38)
Total Equity	(\$387,957.10)	\$0.00	\$85,591.93	\$190,280.93	\$235,997.21	(\$433,673.38)
Total 306 2014 STREET ASSESSMENT	\$0.00	\$85,591.93	\$85,591.93	\$426,278.14	\$426,278.14	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 315 2002A \$690,000 BOND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 315-10100 Cash	\$0.49	\$728.21	\$0.00	\$728.21	\$0.49	\$728.21
Total Asset	\$0.49	\$728.21	\$0.00	\$728.21	\$0.49	\$728.21
Equity						
G 315-25300 Unreserved Fund Balance	(\$0.49)	\$0.00	\$728.21	\$0.49	\$728.21	(\$728.21)
Total Equity	(\$0.49)	\$0.00	\$728.21	\$0.49	\$728.21	(\$728.21)
Total 315 2002A \$690,000 BOND	\$0.00	\$728.21	\$728.21	\$728.70	\$728.70	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 316 PFA/TRLF REVENUE NOTE

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 316-10100 Cash	\$105,297.13	\$13,148.93	\$123,854.85	\$13,578.00	\$125,009.70	(\$6,134.57)
G 316-12100 SA Recievable -Current	\$582.28	\$0.00	\$0.00	\$0.00	\$0.00	\$582.28
G 316-12200 Special Assess Rec-Delinque	\$11,812.12	\$0.00	\$0.00	\$0.00	\$0.00	\$11,812.12
G 316-12300 Special Assess Rec-Deferred	\$18,059.68	\$0.00	\$0.00	\$0.00	\$0.00	\$18,059.68
Total Asset	\$135,751.21	\$13,148.93	\$123,854.85	\$13,578.00	\$125,009.70	\$24,319.51
Liability						
G 316-22200 Deferred Revenues	(\$29,871.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$29,871.80)
Total Liability	(\$29,871.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$29,871.80)
Equity						
G 316-25300 Unreserved Fund Balance	(\$105,879.41)	\$123,854.85	\$13,148.93	\$125,009.70	\$13,578.00	\$5,552.29
Total Equity	(\$105,879.41)	\$123,854.85	\$13,148.93	\$125,009.70	\$13,578.00	\$5,552.29
Total 316 PFA/TRLF REVENUE NOTE	\$0.00	\$137,003.78	\$137,003.78	\$138,587.70	\$138,587.70	\$0.00



NEWPORT, MN

GL Yearly

Current Period: July 2015

FUND 321 2006A EQUIP CERTIFICATE

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 321-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 322 2011A GO BONDS

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 322-10100 Cash	\$86,152.16	\$87,532.12	\$14,895.00	\$175,075.03	\$85,330.00	\$175,897.19
G 322-10500 Taxes Receivable-Current	\$616.00	\$0.00	\$0.00	\$0.00	\$0.00	\$616.00
Total Asset	\$86,768.16	\$87,532.12	\$14,895.00	\$175,075.03	\$85,330.00	\$176,513.19
Equity						
G 322-25300 Unreserved Fund Balance	(\$86,768.16)	\$14,895.00	\$87,532.12	\$85,330.00	\$175,075.03	(\$176,513.19)
Total Equity	(\$86,768.16)	\$14,895.00	\$87,532.12	\$85,330.00	\$175,075.03	(\$176,513.19)
Total 322 2011A GO BONDS	\$0.00	\$102,427.12	\$102,427.12	\$260,405.03	\$260,405.03	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 401 EQUIPMENT REVOLVING

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 401-10100 Cash	\$258,362.40	\$21.51	\$0.00	\$42,647.71	\$42,167.95	\$258,842.16
Total Asset	\$258,362.40	\$21.51	\$0.00	\$42,647.71	\$42,167.95	\$258,842.16
Equity						
G 401-25300 Unreserved Fund Balance	(\$258,362.40)	\$0.00	\$21.51	\$42,167.95	\$42,647.71	(\$258,842.16)
Total Equity	(\$258,362.40)	\$0.00	\$21.51	\$42,167.95	\$42,647.71	(\$258,842.16)
Total 401 EQUIPMENT REVOLVING	\$0.00	\$21.51	\$21.51	\$84,815.66	\$84,815.66	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 402 TAX INC DIST 1

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 402-10100 Cash	(\$0.23)	\$0.00	\$0.00	\$0.23	\$0.00	\$0.00
G 402-10500 Taxes Receivable-Current	\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.44
G 402-10700 Taxes Receivable-Delinquent	\$0.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.02
G 402-12100 SA Recievable -Current	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 402-12200 Special Assess Rec-Delinque	\$0.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.06
Total Asset	\$0.36	\$0.00	\$0.00	\$0.23	\$0.00	\$0.59
Liability						
G 402-22200 Deferred Revenues	(\$0.02)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.02)
Total Liability	(\$0.02)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.02)
Equity						
G 402-25300 Unreserved Fund Balance	(\$0.34)	\$0.00	\$0.00	\$0.00	\$0.23	(\$0.57)
Total Equity	(\$0.34)	\$0.00	\$0.00	\$0.00	\$0.23	(\$0.57)
Total 402 TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.23	\$0.23	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 405 T.H. HWY 61

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 405-10100 Cash	\$148,931.93	\$12.38	\$0.00	\$80.80	\$0.00	\$149,012.73
G 405-13200 Due From Other Government	(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)
Total Asset	\$148,931.75	\$12.38	\$0.00	\$80.80	\$0.00	\$149,012.55
Equity						
G 405-25300 Unreserved Fund Balance	(\$148,931.75)	\$0.00	\$12.38	\$0.00	\$80.80	(\$149,012.55)
Total Equity	(\$148,931.75)	\$0.00	\$12.38	\$0.00	\$80.80	(\$149,012.55)
Total 405 T.H. HWY 61	\$0.00	\$12.38	\$12.38	\$80.80	\$80.80	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 409 2013 STREET RECON.

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 409-10100 Cash	\$95,247.00	\$7.88	\$0.00	\$30.27	\$433.00	\$94,844.27
G 409-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10406 Smith Barney	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10450 Interest Receivable	(\$913.55)	\$0.00	\$0.00	\$0.00	\$0.00	(\$913.55)
G 409-12300 Special Assess Rec-Deferred	\$249,717.00	\$0.00	\$0.00	\$0.00	\$0.00	\$249,717.00
Total Asset	\$344,050.45	\$7.88	\$0.00	\$30.27	\$433.00	\$343,647.72
Liability						
G 409-20200 Accounts Payable	(\$378.00)	\$0.00	\$0.00	\$378.00	\$0.00	\$0.00
G 409-22200 Deferred Revenues	(\$249,717.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$249,717.00)
Total Liability	(\$250,095.00)	\$0.00	\$0.00	\$378.00	\$0.00	(\$249,717.00)
Equity						
G 409-25300 Unreserved Fund Balance	(\$93,955.45)	\$0.00	\$7.88	\$433.00	\$408.27	(\$93,930.72)
Total Equity	(\$93,955.45)	\$0.00	\$7.88	\$433.00	\$408.27	(\$93,930.72)
Total 409 2013 STREET RECON.	\$0.00	\$7.88	\$7.88	\$841.27	\$841.27	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 410 2014 STREET RECON.

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 410-10100 Cash	\$249,521.75	\$21,498.51	\$2,912.64	\$75,308.07	\$204,321.56	\$120,508.26
G 410-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 410-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$249,521.75	\$21,498.51	\$2,912.64	\$75,308.07	\$204,321.56	\$120,508.26
Liability						
G 410-20200 Accounts Payable	(\$100,013.00)	\$0.00	\$0.00	\$100,013.00	\$0.00	\$0.00
Total Liability	(\$100,013.00)	\$0.00	\$0.00	\$100,013.00	\$0.00	\$0.00
Equity						
G 410-25300 Unreserved Fund Balance	(\$149,508.75)	\$2,912.64	\$21,498.51	\$204,321.56	\$175,321.07	(\$120,508.26)
Total Equity	(\$149,508.75)	\$2,912.64	\$21,498.51	\$204,321.56	\$175,321.07	(\$120,508.26)
Total 410 2014 STREET RECON.	\$0.00	\$24,411.15	\$24,411.15	\$379,642.63	\$379,642.63	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 411 BUILDING FUND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 411-10100 Cash	\$110,114.41	\$11.47	\$0.00	\$32,570.21	\$4,629.76	\$138,054.86
Total Asset	\$110,114.41	\$11.47	\$0.00	\$32,570.21	\$4,629.76	\$138,054.86
Liability						
G 411-20200 Accounts Payable	(\$4,630.00)	\$0.00	\$0.00	\$4,630.00	\$0.00	\$0.00
Total Liability	(\$4,630.00)	\$0.00	\$0.00	\$4,630.00	\$0.00	\$0.00
Equity						
G 411-25300 Unreserved Fund Balance	(\$105,484.41)	\$0.00	\$11.47	\$4,629.76	\$37,200.21	(\$138,054.86)
Total Equity	(\$105,484.41)	\$0.00	\$11.47	\$4,629.76	\$37,200.21	(\$138,054.86)
Total 411 BUILDING FUND	\$0.00	\$11.47	\$11.47	\$41,829.97	\$41,829.97	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 416 4TH AVENUE RAVINE

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 416-10100 Cash	\$12,769.98	\$1.06	\$0.00	\$6.93	\$0.00	\$12,776.91
G 416-13200 Due From Other Government	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
Total Asset	\$12,770.45	\$1.06	\$0.00	\$6.93	\$0.00	\$12,777.38
Liability						
G 416-20700 Due to Other Funds	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Total Liability	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Equity						
G 416-25300 Unreserved Fund Balance	(\$12,770.70)	\$0.00	\$1.06	\$0.00	\$6.93	(\$12,777.63)
Total Equity	(\$12,770.70)	\$0.00	\$1.06	\$0.00	\$6.93	(\$12,777.63)
Total 416 4TH AVENUE RAVINE	\$0.00	\$1.06	\$1.06	\$6.93	\$6.93	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 417 NORTH RAVINE

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 417-10100 Cash	\$53,762.03	\$4.47	\$0.00	\$29.17	\$0.00	\$53,791.20
G 417-12300 Special Assess Rec-Deferred	\$18,762.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,762.00
G 417-13200 Due From Other Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$72,524.03	\$4.47	\$0.00	\$29.17	\$0.00	\$72,553.20
Liability						
G 417-20200 Accounts Payable	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
G 417-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-22200 Deferred Revenues	(\$18,762.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$18,762.00)
Total Liability	(\$18,761.82)	\$0.00	\$0.00	\$0.00	\$0.00	(\$18,761.82)
Equity						
G 417-24400 Fund Balance For Encumbra	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 417-25300 Unreserved Fund Balance	(\$53,762.46)	\$0.00	\$4.47	\$0.00	\$29.17	(\$53,791.63)
Total Equity	(\$53,762.21)	\$0.00	\$4.47	\$0.00	\$29.17	(\$53,791.38)
Total 417 NORTH RAVINE	\$0.00	\$4.47	\$4.47	\$29.17	\$29.17	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 423 2011A EQUIPMENT CAPITAL

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 423-10100 Cash	\$0.00	\$0.00	\$0.00	\$15,925.00	\$15,925.00	\$0.00
Total Asset	\$0.00	\$0.00	\$0.00	\$15,925.00	\$15,925.00	\$0.00
Equity						
G 423-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$15,925.00	\$15,925.00	\$0.00
Total Equity	\$0.00	\$0.00	\$0.00	\$15,925.00	\$15,925.00	\$0.00
Total 423 2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$31,850.00	\$31,850.00	\$0.00



NEWPORT, MN

08/05/15 12:21 PM

Page 31

GL Yearly

Current Period: July 2015

FUND 601 WATER FUND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 601-10100 Cash	\$473,464.74	\$58,402.01	\$24,904.26	\$188,016.63	\$293,778.75	\$367,702.62
G 601-11500 Accounts Receivable	\$58,158.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,158.00
G 601-12300 Special Assess Rec-Deferred	\$868.38	\$0.00	\$0.00	\$0.00	\$0.00	\$868.38
G 601-15500 Prepaid Items	\$774.13	\$0.00	\$0.00	\$0.00	\$774.00	\$0.13
G 601-16100 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16200 Building and Improvements	\$123,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,291.00
G 601-16300 Improvements other building	\$2,962,267.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,962,267.40
G 601-16400 Equipment	\$294,264.08	\$0.00	\$0.00	\$0.00	\$0.00	\$294,264.08
G 601-16410 Accumulated dep. Equip.	(\$1,864,487.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,864,487.19)
G 601-16500 Construction in Progress	\$282,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$282,000.00
G 601-21720 Online fee payable	(\$253.71)	\$26.91	\$197.35	\$750.49	\$855.15	(\$358.37)
G 601-26100 Contributions From City	(\$0.15)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.15)
Total Asset	\$2,330,346.68	\$58,428.92	\$25,101.61	\$188,767.12	\$295,407.90	\$2,223,705.90
Liability						
G 601-20200 Accounts Payable	(\$13,345.33)	\$0.00	\$0.00	\$13,345.00	\$0.00	(\$0.33)
G 601-21500 Accrued Interest Payable	(\$5,855.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,855.00)
G 601-21600 Accrued Wages & Salaries P	(\$13,902.09)	\$0.00	\$0.00	\$2,807.00	\$0.00	(\$11,095.09)
G 601-21701 Federal W/H Payable	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
G 601-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding	(\$204.28)	\$0.00	\$0.00	\$204.00	\$0.00	(\$0.28)
G 601-21704 PERA	(\$173.92)	\$0.00	\$0.00	\$174.00	\$0.00	\$0.08
G 601-21707 Union Dues	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17)
G 601-21708 United Way	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare	(\$40.78)	\$0.00	\$0.00	\$41.00	\$0.00	\$0.22
G 601-21711 NPERS - Life	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 601-21712 HSA Employee	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)
G 601-21714 LTD Employee	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 601-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 601-21718 Water sales tax payable	(\$302.12)	\$0.00	\$0.00	\$0.00	\$0.00	(\$302.12)
G 601-22510 General Obligation Bonds Pa	(\$502,600.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$502,600.00)
G 601-99999 Utility Overpayments	\$0.21	\$1,587.06	\$546.35	\$3,525.68	\$3,841.58	(\$315.69)
Total Liability	(\$536,423.94)	\$1,587.06	\$546.35	\$20,096.68	\$3,841.58	(\$520,168.84)
Equity						
G 601-25300 Unreserved Fund Balance	(\$1,793,922.74)	\$23,290.29	\$57,658.31	\$290,276.58	\$199,890.90	(\$1,703,537.06)
Total Equity	(\$1,793,922.74)	\$23,290.29	\$57,658.31	\$290,276.58	\$199,890.90	(\$1,703,537.06)
Total 601 WATER FUND	\$0.00	\$83,306.27	\$83,306.27	\$499,140.38	\$499,140.38	\$0.00



NEWPORT, MN

08/05/15 12:21 PM

Page 32

GL Yearly

Current Period: July 2015

FUND 602 SEWER FUND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 602-10100 Cash	\$712,740.83	\$79,647.67	\$34,065.19	\$329,947.46	\$424,743.62	\$617,944.67
G 602-11500 Accounts Receivable	\$92,956.40	\$0.00	\$0.00	\$0.00	\$0.00	\$92,956.40
G 602-12300 Special Assess Rec-Deferred	\$868.30	\$0.00	\$0.00	\$0.00	\$0.00	\$868.30
G 602-13100 Due From Other Funds	\$0.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.29
G 602-15500 Prepaid Items	\$774.13	\$0.00	\$0.00	\$0.00	\$774.00	\$0.13
G 602-16100 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-16200 Building and Improvements	\$417,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$417,170.00
G 602-16300 Improvements other building	\$1,950,830.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950,830.15
G 602-16400 Equipment	\$56,342.75	\$0.00	\$0.00	\$0.00	\$0.00	\$56,342.75
G 602-16410 Accumulated dep. Equip.	(\$1,266,438.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,266,438.22)
G 602-16500 Construction in Progress	\$470,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$470,000.00
G 602-26100 Contributions From City	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)
Total Asset	\$2,435,244.27	\$79,647.67	\$34,065.19	\$329,947.46	\$425,517.62	\$2,339,674.11
Liability						
G 602-20200 Accounts Payable	(\$39,092.70)	\$0.00	\$0.00	\$39,093.00	\$0.00	\$0.30
G 602-21500 Accrued Interest Payable	(\$8,467.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,467.00)
G 602-21600 Accrued Wages & Salaries P	(\$14,008.24)	\$0.00	\$0.00	\$2,913.00	\$0.00	(\$11,095.24)
G 602-21701 Federal W/H Payable	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 602-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703 FICA Tax Withholding	(\$181.28)	\$0.00	\$0.00	\$181.00	\$0.00	(\$0.28)
G 602-21704 PERA	(\$211.00)	\$0.00	\$0.00	\$211.00	\$0.00	\$0.00
G 602-21707 Union Dues	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21709 Medicare	(\$41.75)	\$0.00	\$0.00	\$42.00	\$0.00	\$0.25
G 602-21711 NPERS - Life	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21712 HSA Employee	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 602-21714 LTD Employee	(\$0.35)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.35)
G 602-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 602-22510 General Obligation Bonds Pa	(\$754,400.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$754,400.00)
Total Liability	(\$816,401.88)	\$0.00	\$0.00	\$42,440.00	\$0.00	(\$773,961.88)
Equity						
G 602-25300 Unreserved Fund Balance	(\$1,618,842.39)	\$34,065.19	\$79,647.67	\$425,517.62	\$372,387.46	(\$1,565,712.23)
Total Equity	(\$1,618,842.39)	\$34,065.19	\$79,647.67	\$425,517.62	\$372,387.46	(\$1,565,712.23)
Total 602 SEWER FUND	\$0.00	\$113,712.86	\$113,712.86	\$797,905.08	\$797,905.08	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 603 STREET LIGHT FUND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 603-10100 Cash	\$27,562.77	\$12,241.63	\$4,051.00	\$43,837.14	\$31,950.63	\$39,449.28
G 603-11500 Accounts Receivable	\$15,580.47	\$0.00	\$0.00	\$0.00	\$0.00	\$15,580.47
G 603-12200 Special Assess Rec-Delinque	(\$0.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.24)
G 603-15500 Prepaid Items	\$77.00	\$0.00	\$0.00	\$0.00	\$77.00	\$0.00
Total Asset	\$43,220.00	\$12,241.63	\$4,051.00	\$43,837.14	\$32,027.63	\$55,029.51
Liability						
G 603-20200 Accounts Payable	(\$3,969.24)	\$0.00	\$0.00	\$3,969.00	\$0.00	(\$0.24)
G 603-20700 Due to Other Funds	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
Total Liability	(\$3,969.72)	\$0.00	\$0.00	\$3,969.00	\$0.00	(\$0.72)
Equity						
G 603-25300 Unreserved Fund Balance	(\$39,250.28)	\$4,051.00	\$12,241.63	\$32,027.63	\$47,806.14	(\$55,028.79)
Total Equity	(\$39,250.28)	\$4,051.00	\$12,241.63	\$32,027.63	\$47,806.14	(\$55,028.79)
Total 603 STREET LIGHT FUND	\$0.00	\$16,292.63	\$16,292.63	\$79,833.77	\$79,833.77	\$0.00



NEWPORT, MN
GL Yearly

Current Period: July 2015

FUND 604 STORM WATER FUND

July 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 604-10100 Cash	\$15,042.34	\$11,188.39	\$1,033.42	\$39,906.35	\$23,895.30	\$31,053.39
G 604-11500 Accounts Receivable	\$8,712.80	\$0.00	\$0.00	\$0.00	\$0.00	\$8,712.80
G 604-12100 SA Recievable -Current	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque	\$31,448.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,448.00
G 604-15500 Prepaid Items	\$143.00	\$0.00	\$0.00	\$0.00	\$143.00	\$0.00
G 604-16500 Construction in Progress	\$188,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188,000.00
Total Asset	\$243,346.07	\$11,188.39	\$1,033.42	\$39,906.35	\$24,038.30	\$259,214.12
Liability						
G 604-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-20700 Due to Other Funds	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
G 604-21500 Accrued Interest Payable	(\$1,717.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,717.00)
G 604-22510 General Obligation Bonds Pa	(\$188,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$188,000.00)
Total Liability	(\$189,716.81)	\$0.00	\$0.00	\$0.00	\$0.00	(\$189,716.81)
Equity						
G 604-25300 Unreserved Fund Balance	(\$53,629.26)	\$1,033.42	\$11,188.39	\$24,038.30	\$39,906.35	(\$69,497.31)
Total Equity	(\$53,629.26)	\$1,033.42	\$11,188.39	\$24,038.30	\$39,906.35	(\$69,497.31)
Total 604 STORM WATER FUND	\$0.00	\$12,221.81	\$12,221.81	\$63,944.65	\$63,944.65	\$0.00
Report Total	\$0.00	\$2,977,524.99	\$2,977,524.99	\$8,813,405.32	\$8,813,405.32	\$0.00

City of NEWPORT
PARK PERMIT

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

REQUESTER'S NAME: AMBER KASPROWICZ

ADDRESS: 650 4th Street #3 NEWPORT, MN 55055

PHONE # (HOME): [REDACTED] (WORK): _____

PARK REQUESTED:

LOVELAND PARK (Glen Road)

Pavilion #1 (Large Pavilion w/water)

Pavilion #2 (Between Ballfields)

Pavilion #3 (By Kids Play Area)

PIONEER PARK (4th Ave. & 6th St.)

Pavilion #1 (Small Pavilion)

Pavilion #2 (Large Pavilion)

BAILEY SCHOOL FOREST (Wild Ridge Trail & Century Avenue)

Michael J. Phillips Pavilion

LIONS PARK (2nd Ave. & 20th St.)

BUSY BEAVER PARK (10th Ave. & 17th St.)

NOTE: If you wish to use ball fields you must contact someone from the NAA to make sure they are available.

DATE RESERVED: SAT 9-12-15 FROM: Dawn 6:00 AM TO Dusk 11:00 PM

PARK BEING USED FOR: FAMILY GATHERING / WEDDING

NUMBER OF PEOPLE ATTENDING: 25

The City provides portable toilets in each Park System. If your group is larger than 25 people, you will either need to contract with a company to provide more portable toilets or the City will take the cost of cleaning its portable toilets out of the \$150 deposit. If you contract with a company, you will need to provide proof to the City.

DO YOU INTEND TO SERVE BEER?: YES NO

NOTE: Beer in any quantity, may be possessed, transported to and from and consumed during the course of picnicking within those grounds specifically designated and equipped for such use, between the hours of 12:00 Noon and 11:00 P.M., by special permit which shall be issued by the City Council prior to the actual occasion.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/11/2015

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com	THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED Amber Kasproicz 650 4th Street #3 Newport, MN 55055	INSURER A: Essex Insurance Company	39020
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	Y		GENERAL LIABILITY				EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE	\$ 1,000,000
			<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	3DS5440-M826349	09/12/2015	09/13/2015	MED EXP (Any one person)	\$ 5,000
			<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY	\$ 1,000,000
			<input checked="" type="checkbox"/> Host Liquor Liability	3DS5440-M826349	09/12/2015	09/13/2015	GENERAL AGGREGATE	\$ 2,000,000
			GENL AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG	\$ 1,000,000
			<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				DEDUCTIBLE	\$ 1,000
			<input type="checkbox"/> Retail Liquor Liability					\$
			AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	\$
			<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
			<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$
			<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$
			<input type="checkbox"/> HIRED AUTOS					
			<input type="checkbox"/> NON-OWNED AUTOS					
			GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
			<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC	\$
							AUTO ONLY: AGG	\$
			EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	\$
			<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$
			<input type="checkbox"/> DEDUCTIBLE					\$
			RETENTION \$					\$
			WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS	OTH-ER
			ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT	\$
			If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE	\$
			OTHER				E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
Attendance: 25, Event Type: Wedding.

CERTIFICATE HOLDER

Basil L. Loveland Park, Newport, MN
Pavilion #2
Glen Road
Newport, MN 55055

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Will Maddux

**Amendment #3 for Grant Agreement #3000025302
Between the State of Minnesota and the City of Newport for Property Acquisition**

Contract Start Date:	<u>08-21-2012</u>	Total Contract Amount:	<u>\$255,800.00</u>
Original Contract Expiration Date:	<u>12-31-2013</u>	Original Contract:	<u>\$44,800.00</u>
Current Contract Expiration Date:	<u>12-31-2015</u>	Previous Amendment(s) Total:	<u>\$126,000.00</u>
Requested Contract Expiration Date:	<u>12-31-2016</u>	This Amendment:	<u>\$85,000.00</u>

This amendment is by and between the State of Minnesota, through its Commissioner of the Minnesota Department of Natural Resources (“State”) and the City of Newport, 596 7th Avenue, Newport, Minnesota 55055 (“Grantee”).

Recitals

1. The State has a grant contract with the Grantee identified as #3000025302 (“Original Grant Contract”) to provide financial assistance for the acquisition and removal of flood damaged structures and property.
2. Grant is being amended to provide additional money and time to acquire additional properties and finalize demolition, site restoration and green space activities.
3. The State and the Grantee are willing to amend the Original Grant Contract as stated below.

Grant Contract Amendment

REVISION 1. PROVISION 1.1 AMOUNT OF GRANT “STATE SHARE” is amended as follow:
The State shall award the Grantee fifty percent (50%) of the total non-federal costs of the approved Project as identified in Section 2.1 (hereinafter “Project”), or ~~\$170,800.00~~ \$255,800.00, whichever is less, for the costs authorized herein. The total obligation of the State for all compensation and reimbursements to Grantee under this Grant shall not exceed ~~\$170,800.00~~ \$255,800.00.

REVISION 2. PROVISION 2.1 PROJECT PLAN “EXHIBIT A” is amended as follows:
The Grantee shall be responsible for the acquisition of lands, structures, easements, and disposal costs of as many flood-prone properties and structures as funding allows as defined in the State of Minnesota Application Form for the Flood Hazard Mitigation Grant Program dated June 27, 2012, and as subsequently approved by the State, in writing. These funds are available for reimbursement of 50% of the non-federal costs to acquire flood damaged or threatened properties through the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program. The Grantee shall remove structures, disconnect utilities, and restore topsoil and landscaping. All demolition material is to be disposed of in compliance with Federal, State, and local standards. Properties acquired by the Grantee that are located in the flood plain shall remain in permanent public ownership and shall have permanent deed restriction recorded with the County Recorder to prevent the construction of buildings on the properties. Public facilities (i.e. picnic shelters, restrooms, etc.) that are built in conformance with the Grantee’s flood plain ordinance may be allowed in the flood fringe with the prior written approval of the state, which approval shall not be unreasonably withheld. All flood way zones are restricted to permanent open space uses.

All project expenses not identified as being related to work outlined above, and as subsequently amended in Exhibit A of this Agreement, must be approved by the State in writing prior to the Grantee incurring said expense.

REVISION 3. Provision **11.1 EFFECTIVE DATE** is amended as follows:

This Grant shall become legally effective upon such data as it is executed by the Department of Natural Resources and shall remain in effect until, ~~December 31, 2015~~, December 31, 2016 or until all obligations set forth in this Grant have been satisfactorily fulfilled, whichever occurs first.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§16A.15 and 16C.05.

Signed: Felicia Barnes

Date: 8/12/2015

Contract Number: 50960/3000025302

3. STATE AGENCY

Individual certifies the applicable provisions of Minn. Stat. §16C.08, subdivisions 2 and 3 are reaffirmed.

By: _____
(with delegated authority)

Title _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution:
Agency
Contractor
State's Authorized Representative - Photo Copy



PROFESSIONAL SERVICES

More ideas. Better solutions.®

Memo

To: Honorable Mayor and City Council Members
Ms. Deb Hill – City Administrator

From: Jon Herdegen, P.E. – City Engineer

Subject: Engineer’s Report

Date: August 13, 2015 – For the August 20th Council Meeting

2014 Street and Utility Improvements:

The contractor and City staff have conducted a final punch list walk-thru for the 2015 Street project. The remaining item for completion is the blown compost restoration of a few isolated project areas. The restoration sub-contractor will be addressing these areas in late-August/early September. Enclosed for your review is a detailed summary of the payment items for the project. The work completed this period reflect the bituminous patching work from various watermain breaks both within and outside the project area; blow compost restoration; project signage (additional documentation submitted and confirmed) and some additional erosion control blanketing. According to our records, these quantities reflect the final project quantities.

The original contract amount for this project is \$3,414,822.77. The value of the work completed to date is \$3,328,712.06. Less \$3,230,362.08 previously paid and \$3,000 held in retainage for restoration, the amount requested by the contractor is \$95,349.98. MSA and City Staff have reviewed the work performed by the contractor and the quantities submitted. We find this application acceptable.

Action Requested: We respectfully request the Council considers Partial Payment No. 8 for the 2015 Street and Utility Improvements project to Redstone Construction in the amount of \$95,349.98.

Master Services Agreement:

Our corporate MSA office has been placing an emphasis on updating the in-place agreements with our various clients throughout the company. As BDM Consulting Engineer’s, we had a similar agreement with the City and have been operating under that agreement in good faith (by both parties) since our merger back in 2012. MSA would like to remove the ambiguity of the old

Offices in Illinois, Iowa, Minnesota, and Wisconsin

60 Plato Blvd. East, Suite 140, St. Paul, MN 55107-1835
(612) 548-3132 (866) 452-9454

FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

Page 1 of 2

Engineer's Report.docx

P:\10300s\10310s\10316\10316000 - General_2015 General\20150813

9.A and 9.B

MEMO

August 13, 2015

agreement and request the City consider the enclosed master services agreement. The agreement serves as a backbone to define the roles and responsibilities of the City and MSA as a consulting engineer for simple day-to-day engineering tasks. This document does not bind the City into a long term agreement with MSA nor establishes any rates or service charges. The City attorney has reviewed the document and will be able to address any questions or concern for a legal standpoint.

Action Requested: We respectfully request the City Council review and consider the enclosed Master Services Agreement from MSA Professional Services.

PARTIAL PAY ESTIMATE NO.8

FROM: January 1, 2015
TO: September 30, 2015

COMPLETION DATE
ORIGINAL: October 30, 2014
REVISED:

AMOUNT OF CONTRACT
ORIGINAL: \$3,414,822.77
REVISED:

PROJECT: 2014 STREET IMPROVEMENTS
CITY PROJECT NO. 2013-15

CONTRACTOR: REDSTONE CONSTRUCTION COMPANY, INC.
ADDRESS: P.O. BOX 218, MORA, MN 55051

OWNER: CITY OF NEWPORT

OFFICE: 320-679-4140
FAX: 320-679-4154

ITEM NO	SPEC NO.	ITEM DESCRIPTION	QTY		THIS PERIOD		TOTAL TO DATE		
			UNIT	TOTAL	UNIT PRICE	QTY	TOTAL	QTY	TOTAL
SCHEDULE 1.0 - STREET									
1	2021.501	MOBILIZATION	LS	1	\$ 156,000.00	\$ -	1	\$ 156,000.00	
2	2101.502	CLEARING	TREE	132	\$ 150.00	\$ -	147	\$ 22,050.00	
3	2101.507	GRUBBING	TREE	132	\$ 110.00	\$ -	147	\$ 16,170.00	
4	2104.501	REMOVE CONCRETE CURB	LF	1,985	\$ 2.40	\$ -	1,402	\$ 3,364.80	
5	2104.501	REMOVE FENCE	LF	771	\$ 12.00	\$ -	277	\$ 3,324.00	
6	2104.503	REMOVE CONCRETE WALK	SF	347	\$ 1.20	\$ -	283	\$ 339.60	
7	2104.505	REMOVE CONCRETE PAVEMENT	SY	570	\$ 12.84	\$ -	567	\$ 7,280.28	
8	2104.505	REMOVE BITUMINOUS PAVEMENT	SY	45,167	\$ 2.08	\$ -	48,010	\$ 99,860.80	
9	2104.509	REMOVE MAILBOX SUPPORT	EACH	191	\$ 35.00	\$ -	176	\$ 6,160.00	
10	2104.509	REMOVE SIGN	EACH	95	\$ 25.00	\$ -	45	\$ 1,125.00	
11	2104.523	SALVAGE SIGN POST	EACH	100	\$ 25.00	\$ -	9	\$ 225.00	
12	2104.523	SALVAGE LIGHT STANDARD & LUMINAIRE	EACH	2	\$ 750.00	\$ -	1	\$ 750.00	
13	2104.523	SALVAGE MAILBOX	EACH	194	\$ 20.00	\$ -	176	\$ 3,520.00	
14	2104.523	SALVAGE LANDSCAPING	EACH	47	\$ 500.00	\$ -	33	\$ 16,500.00	
15	2104.618	SALVAGE PAVERS (ALL TYPES & SIZES)	SF	262	\$ 7.00	\$ -	262	\$ 1,834.00	
16	2105.501	COMMON EXCAVATION (STREET) (EV)	CY	8,088	\$ 20.66	\$ -	9,527	\$ 196,827.82	
17	2105.503	ROCK EXCAVATION	CY	2,180	\$ 20.00	\$ -	2,131.00	\$ 42,620.00	
18	2105.507	SUBGRADE EXCAVATION (EV)	CY	7,858	\$ 20.66	\$ -	10,371	\$ 214,264.86	
19	2105.522	GRANULAR BORROW (CV)	CY	433	\$ 18.36	\$ -	0	\$ -	
20	2105.525	TOPSOIL BORROW (LV)	CY	3,017	\$ 8.00	\$ -	1,026	\$ 8,208.00	
21	2105.604	GEOTEXTILE FABRIC TYPE V	SY	380	\$ 2.00	\$ -	0	\$ -	
22	2211.501	AGGREGATE BASE CLASS 5	TON	19,090	\$ 12.12	\$ -	24,189.94	\$ 293,182.07	
23	2118.502	AGGREGATE SURFACING, (LV), CLASS II (DRIVEWAY)	CY	134	\$ 14.00	\$ -	116	\$ 1,624.00	
24	2232.501	MILL BITUMINOUS SURFACE (1.5")	SY	27,312	\$ 1.00	\$ -	12,438	\$ 12,438.00	
25	2331.604	BITUMINOUS PAVEMENT RECLAMATION (FULL DEPTH)	SY	11,190	\$ 1.00	\$ -	11,190	\$ 11,190.00	
26	2231.607	HAUL & PLACE RECLAIM MATERIAL (CV)	CY	986	\$ 6.32	\$ -	986	\$ 6,231.52	
27	2360.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (D/W)	TON	597	\$ 93.00	\$ -	504.23	\$ 46,893.39	
28	2360.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (STREET)	TON	6,401	\$ 60.90	\$ -	6,339.37	\$ 386,067.63	
29	2360.502	TYPE SP 12.5 NON-WEARING COURSE MIXTURE 2B (STREET)	TON	4,979	\$ 55.60	\$ -	4,991.10	\$ 277,505.16	
30	2360.505	TYPE SP 9.5 BIT MIXTURE FOR PATCHING	TON	383	\$ 71.55	59.50	\$ 4,257.23	133.72	\$ 9,567.67
31	2360.505	TYPE SP 12.5 BIT MIXTURE FOR PATCHING	TON	372	\$ 62.00	91.61	\$ 5,679.82	479.98	\$ 29,758.76
32	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3,810	\$ 2.90	\$ -	2,770	\$ 8,033.00	
33	2521.501	4" CONCRETE WALK	SF	232	\$ 5.00	\$ -	469	\$ 2,345.00	
34	2531.507	6" CONCRETE DRIVEWAY PAVEMENT (APRON)	SY	1,865	\$ 45.00	\$ -	1,894	\$ 85,230.00	
35	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LF	26,799	\$ 9.00	\$ -	24,281	\$ 218,529.00	
36	2531.604	8" CONCRETE VALLEY GUTTER	SY	175	\$ 50.00	\$ -	86	\$ 4,300.00	
37	2540.602	INSTALL MAIL BOX SUPPORT (SINGLE)	EACH	81	\$ 115.00	\$ -	21	\$ 2,415.00	
38	2540.602	INSTALL MAIL BOX SUPPORT (DOUBLE)	EACH	7	\$ 125.00	\$ -	19	\$ 2,375.00	
39	2540.602	INSTALL MAIL BOX SUPPORT (MULTIPLE)	EACH	3	\$ 200.00	\$ -	14	\$ 2,800.00	
40	2540.602	INSTALL MAIL BOX SUPPORT, (RURAL) (SINGLE)	EACH	76	\$ 100.00	\$ -	43	\$ 4,300.00	
41	2563.601	TRAFFIC CONTROL	LS	1	\$ 10,950.00	\$ -	1	\$ 10,950.00	
42	2564.533	F&I SIGN PANEL TYPE C	SF	472	\$ 25.00	8.00	\$ 200.00	355.00	\$ 8,875.00
43	2564.602	F&I SIGN PANEL TYPE SPECIAL	EACH	86	\$ 125.00	\$ -	7	\$ 875.00	
44	2564.602	SIGN POST	EACH	100	\$ 50.00	\$ -	77	\$ 3,850.00	
45	2573.502	SILT FENCE, TYPE MACHINE SLICED	LF	1,900	\$ 1.55	\$ -	0	\$ -	
46	2573.540	FIBER LOG	LF	475	\$ 3.75	\$ -	560	\$ 2,100.00	
47	2573.603	ROCK LOG	LF	190	\$ 5.00	\$ -	0	\$ -	
48	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	18	\$ 1,250.00	\$ -	6	\$ 7,500.00	
49	2573.602	CONCRETE WASH-OUT AREA	EACH	18	\$ 100.00	\$ -	9	\$ 900.00	
50	2573.602	INLET PROTECTION	EACH	72	\$ 250.00	\$ -	43	\$ 10,750.00	
51	2575.505	SODDING TYPE LAWN	SY	31,762	\$ 3.90	\$ -	780	\$ 3,042.00	
52	2575.523	EROSION CONTROL BLANKET CATEGORY 2	SY	1,378	\$ 2.15	\$ -	1,200	\$ 2,580.00	
53	2575.523	EROSION CONTROL BLANKET CATEGORY 4	SY	592	\$ 2.75	819	\$ 2,252.25	1,369	\$ 3,764.75
54	2575.535	WATER	MGAL	1,306	\$ 21.75	\$ -	21	\$ 456.75	
55	2575.561	HYDRAULIC SOIL STABILIZER TYPE 6	SY	28,496	\$ 1.75	\$ -	0	\$ -	
56	2575.601	SITE RESTORATION	LS	1	\$ 5,000.00	\$ -	1	\$ 5,000.00	
57	2575.601	EROSION & SEDIMENT CONTROL	LS	1	\$ 2,500.00	\$ -	1	\$ 2,500.00	
T SCHEDULE 1.0 - STREET - TOTAL						\$ 12,389.30		\$ 2,268,352.86	

SCHEDULE 2.0 - SANITARY SEWER

58	2104.501 REMOVE SEWER PIPE (SANITARY)	LF	4,006	\$	1.20	\$	-	4,139	\$	4,966.80
59	2104.501 REMOVE CRACKED SEWER PIPE (SANITARY) (8 - 12 FT DEPTH)	EACH	3	\$	1,270.00	\$	-	12	\$	15,240.00
60	2104.501 REMOVE CRACKED SEWER PIPE (SANITARY) (12 - 16 FT DEPTH)	EACH	4	\$	1,860.00	\$	-	3	\$	5,580.00
61	2104.501 REMOVE CRACKED SEWER PIPE (SANITARY) (16 - 20 FT DEPTH)	EACH	7	\$	2,840.00	\$	-	8	\$	22,720.00
62	2104.501 REMOVE CRACKED SEWER PIPE (SANITARY) (20 - 24 FT DEPTH)	EACH	1	\$	3,670.00	\$	-	1	\$	3,670.00
63	2104.501 REMOVE SEWER PIPE (SERVICE)	LF	1,597	\$	1.20	\$	-	1,676	\$	2,011.20
64	2104.501 REMOVE SEWER WYE (SERVICE), (8 - 12 FT DEPTH)	EACH	19	\$	1,270.00	\$	-	27	\$	34,290.00
65	2104.501 REMOVE SEWER WYE (SERVICE), (12 - 16 FT DEPTH)	EACH	7	\$	1,860.00	\$	-	9	\$	16,740.00
66	2104.501 REMOVE SEWER WYE (SERVICE), (16 - 20 FT DEPTH)	EACH	14	\$	2,840.00	\$	-	14	\$	39,760.00
67	2104.501 REMOVE SEWER WYE (SERVICE), (20 - 24 FT DEPTH)	EACH	5	\$	3,670.00	\$	-	7	\$	25,690.00
68	2104.601 REMOVE SEWER PIPE (TRANSITE)	LF	24	\$	41.60	\$	-	0	\$	-
69	2104.509 REMOVE MANHOLE	EACH	5	\$	416.00	\$	-	5	\$	2,080.00
70	2503.602 TEMPORARY SANITARY SEWER BYPASS	EACH	1	\$	12,000.00	\$	-	1	\$	12,000.00
71	2503.602 CONNECT TO EXISTING SANITARY SEWER	EACH	32	\$	571.00	\$	-	24	\$	13,704.00
72	2503.602 CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	88	\$	196.00	\$	-	100	\$	19,600.00
73	2503.602 8" X 4" PVC WYE	EACH	35	\$	357.00	\$	-	29	\$	10,353.00
74	2503.602 12" X 4" PVC WYE	EACH	42	\$	655.00	\$	-	11	\$	7,205.00
75	2503.602 15" X 4" PVC WYE	EACH	1	\$	976.00	\$	-	0	\$	-
76	2503.602 15" X 4" RUBBER SADDLE	EACH	1	\$	557.00	\$	-	0	\$	-
77	2503.602 18" X 4" RUBBER SADDLE	EACH	2	\$	560.00	\$	-	2	\$	1,120.00
78	2503.602 18" X 6" RUBBER SADDLE	EACH	1	\$	634.00	\$	-	4	\$	2,536.00
79	2503.603 6" CL 52 DIP SEWER (FORCEMAIN)	LF	50	\$	69.00	\$	-	21	\$	1,449.00
80	2503.603 12" PVC SANITARY SEWER PIPE - C900	LF	1,396	\$	63.00	\$	-	1,383	\$	87,129.00
81	2503.603 8" PVC SANITARY SEWER PIPE - SDR 35	LF	2,284	\$	51.00	\$	-	2,346	\$	119,646.00
82	2504.603 10" PVC SANITARY SEWER PIPE - SDR 35	LF	342	\$	45.70	\$	-	356	\$	16,269.20
83	2503.603 12" PVC SANITARY SEWER PIPE - SDR 35	LF	29	\$	143.00	\$	-	73	\$	10,439.00
84	2503.603 18" RC PIPE SEWER (SANITARY) DES 3006 CL III	LF	4	\$	237.00	\$	-	0	\$	-
85	2503.603 4" PVC SANITARY SEWER SERVICE PIPE - SDR 26	LF	1,572	\$	42.40	\$	-	1,625	\$	68,900.00
86	2503.603 6" PVC SANITARY SEWER SERVICE PIPE - SDR 26	LF	33	\$	51.60	\$	-	80	\$	4,128.00
87	2506.602 INSTALL MANHOLE	EACH	4	\$	3,100.00	\$	-	4	\$	12,400.00
88	2506.602 INSTALL CASTING LID	EACH	38	\$	240.00	\$	-	35	\$	8,400.00
89	2506.602 ADJUST STRUCTURE (SANITARY)	EACH	1	\$	892.00	\$	-	1	\$	892.00
90	2506.602 ADJUST FRAME & RING CASTING (SANITARY)	EACH	64	\$	506.00	\$	-	69	\$	34,914.00
T	SCHEDULE 2.0 - SANITARY - TOTAL					\$	-		\$	603,832.20

SCHEDULE 3.0 - WATERMAIN

91	2104.601 REMOVE PIPE (WATERMAIN)	LF	1,458	\$	2.40	\$	-	1,458	\$	3,499.20
92	2104.601 REMOVE PIPE (WATER SERVICE)	LF	726	\$	1.20	\$	-	892	\$	1,070.40
93	2104.609 REMOVE HYDRANT & GATE VALVE	EACH	4	\$	357.00	\$	-	4	\$	1,428.00
94	2504.602 CONNECT TO EXISTING WATERMAIN	EACH	3	\$	684.00	\$	-	6	\$	4,104.00
95	2504.602 INSTALL HYDRANT & VALVE	EACH	3	\$	5,620.00	\$	-	4	\$	22,480.00
96	2504.602 REINSTALL HYDRANT & VALVE	EACH	1	\$	1,070.00	\$	-	0	\$	-
97	2504.602 6" GATE VALVE & BOX	EACH	1	\$	2,160.00	\$	-	2	\$	4,320.00
98	2504.602 ADJUST HYDRANT & GATE VALVE	EACH	13	\$	952.00	\$	-	2	\$	1,904.00
99	2504.602 ADJUST FRAME & RING CASTING (WATERMAIN)	EACH	2	\$	507.00	\$	-	1	\$	507.00
100	2504.602 ADJUST VALVE BOX	EACH	41	\$	357.00	\$	-	49	\$	17,493.00
101	2504.602 CURB STOP COVER CASTING	EACH	22	\$	161.00	\$	-	13	\$	2,093.00
102	2504.602 1" CORPORATION STOP	EACH	22	\$	631.00	\$	-	29	\$	18,299.00
103	2504.602 1" CURB STOP & BOX	EACH	22	\$	714.00	\$	-	30	\$	21,420.00
104	2504.603 1" TYPE K COPPER PIPE	LF	726	\$	42.30	\$	-	849	\$	35,912.70
105	2504.603 TEMPORARY WATER SERVICE	LF	1,500	\$	6.55	\$	-	1,751	\$	11,469.05
106	2504.603 6" WATERMAIN DUCTILE IRON CL 52	LF	1,315	\$	37.70	\$	-	1,396	\$	52,629.20
107	2504.604 4" POLYSTYRENE INSULATION	SY	60	\$	44.10	\$	-	79	\$	3,483.90
108	2504.608 WATERMAIN FITTINGS	LB	919	\$	5.35	\$	-	457	\$	2,444.95
T	SCHEDULE 3.0 - WATERMAIN - TOTAL					\$	-		\$	204,557.40

SCHEDULE 4.0 - STORM

109	2104.501 REMOVE SEWER PIPE (STORM)	LF	390	\$	9.55	\$	-	535	\$	5,109.25
110	2104.509 REMOVE MANHOLE OR CATCH BASIN	EACH	3	\$	386.00	\$	-	7	\$	2,702.00
111	2502.601 4" PERF PE PIPE DRAIN	LF	40	\$	23.70	\$	-	20	\$	474.00
112	2502.602 4" PE PIPE DRAIN CLEANOUT	EACH	1	\$	178.00	\$	-	0	\$	-
113	2503.541 12" RC PIPE SEWER DES 3006 CL V	LF	238	\$	29.40	\$	-	370	\$	10,878.00
114	2503.541 15" RC PIPE SEWER DES 3006 CL V	LF	96	\$	33.60	\$	-	98	\$	3,292.80
115	2503.541 18" RC PIPE SEWER DES 3006 CL III	LF	1,891	\$	33.30	\$	-	1,778	\$	59,207.40
116	2503.541 24" RC PIPE SEWER DES 3006 CL III	LF	43	\$	51.00	\$	-	71	\$	3,621.00
117	2501.515 12" CM PIPE APRON W/ TRASH GUARD	EACH	3	\$	416.00	\$	-	1	\$	416.00
118	2501.515 12" RC PIPE APRON W/ TRASH GUARD	EACH	2	\$	780.00	\$	-	5	\$	3,900.00
119	2503.511 18" RC PIPE APRON W/TRASH GUARD	EACH	2	\$	1,000.00	\$	-	1	\$	1,000.00
120	2503.511 24" RC PIPE APRON W/TRASH GUARD	EACH	1	\$	1,470.00	\$	-	1	\$	1,470.00
121	2506.502 CONST DRAINAGE ST. DESIGN SPECIAL 24"X36"	EACH	24	\$	1,630.00	\$	-	18	\$	29,340.00
122	2506.502 CONST DRAINAGE STRUCTURE DESIGN 48-4020	EACH	7	\$	2,300.00	\$	-	16	\$	36,800.00
123	2506.502 CONST DRAINAGE STRUCTURE DESIGN 60-4020	EACH	1	\$	3,270.00	\$	-	1	\$	3,270.00
124	2506.521 INSTALL CASTING (STORM)	EACH	3	\$	833.00	\$	-	3	\$	2,499.00
125	2506.602 CONNECT TO EXISTING STRUCTURE (STORM)	EACH	12	\$	565.00	\$	-	11	\$	6,215.00
126	2506.602 ADJUST STRUCTURE (STORM)	EACH	12	\$	833.00	\$	-	11	\$	9,163.00
127	2506.602 ADJUST FRAME & RING CASTING (STORM)	EACH	17	\$	506.00	\$	-	13	\$	6,578.00
128	2511.501 RANDOM RIPRAP CLASS III (CV)	CY	28	\$	119.00	\$	-	46	\$	5,474.00
129	2511.511 GRANULAR FILTER (CV)	CY	13	\$	27.20	\$	-	0	\$	-
130	2511.515 GEOTEXTILE FILTER TYPE IV	SY	7	\$	2.10	\$	-	39	\$	81.90
T	SCHEDULE 4.0 - STORM - TOTAL					\$	-		\$	191,491.35

SCHEDULE 5.0 - ALTERNATE BID

131	2575.561	BLOWN COMPOST SEEDING	SY	31,048	\$	2.25	1,657	\$	3,728.25	24,657	\$	55,478.25
132	2575.602	SITE RESTORATION	LS	1	\$	5,000.00		\$	-	1	\$	5,000.00
133	2575.605	SODDING TYPE LAWN	SY	31,762	\$	(3.90)		\$	-	0.00	\$	-
134	2575.635	WATER	MGAL	655	\$	22.00		\$	-	0.00	\$	-
T SCHEDULE 5.0 - ALTERNATE BID - TOTAL								\$	3,728.25		\$	60,478.25

SCHEDULE 6.0 - ALTERNATE BID

135	2503.602	RUBBER SADDLE ADJUSTMENT	EACH	1	\$	2,500.00		\$	-	0.00	\$	-
136	2506.603	CONST DRAINAGE STRUCTURE DESIGN CATTLE GUARD	LS	1	\$	30,000.00		\$	-	0.00	\$	-
T SCHEDULE 6.0 - ALTERNATE BID - TOTAL								\$	-		\$	-

BID SUMMARY

T	SCHEDULE 1 - STREET - TOTAL	\$	12,389.30	\$	2,268,352.86
T	SCHEDULE 2 - SANITARY - TOTAL	\$	-	\$	603,832.20
T	SCHEDULE 3 - WATERMAIN - TOTAL	\$	-	\$	204,557.40
T	SCHEDULE 4 - STORM - TOTAL	\$	-	\$	191,491.35
T	SCHEDULE 5 - ALTERNATE BID - TOTAL	\$	3,728.25	\$	60,478.25
T	SCHEDULE 6 - ALTERNATE BID - TOTAL	\$	-	\$	-

AMOUNT EARNED	\$	16,117.55	\$	3,328,712.06
AMOUNT RETAINED - 5% OF BLOWN COMPOST AMOUNT	\$	(79,232.44)	\$	3,000.00
PREVIOUS PAYMENTS			\$	3,230,362.08
AMOUNT DUE	\$	95,349.98		

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor **REDSTONE CONSTRUCTION COMPANY, INC.**

By _____

Date _____

ENGINEER'S CERTIFICATION

The undersigned certifies that the work has been carefully observed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: **MSA PROFESSIONAL SERVICES**

By _____

Date _____

APPROVED BY OWNER

Owner: **CITY OF NEWPORT**

By _____

Date _____

MASTER PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF NEWPORT AND MSA PROFESSIONAL SERVICES, INC.

This AGREEMENT (“Agreement”) is made as of July 22, 2015 by and between CITY OF NEWPORT (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), St. Paul, Minnesota, which agree as follows:

SECTION I - SERVICES TO BE PERFORMED

1.1 Scope of Services

MSA shall perform or furnish engineering, architectural, surveying, and planning services, and serve as a resource and liaison, pursuant to Task Orders issued by the OWNER to MSA.

1.2 Authorization of Services

1.2.1 Written Task Orders shall define the task requested, including the specific scope of services to be performed, the schedule, and the basis for payment (if other than as defined in this Agreement). When requested by the OWNER, MSA shall prepare draft Task Orders and submit them to the OWNER for review and execution. Each Task Order shall be executed by the authorized representatives of MSA and the OWNER designated in this Agreement. Each Task Order shall be deemed to incorporate the terms of this Agreement.

1.2.2 The OWNER's authorized representative may orally authorize MSA to begin furnishing services. Within five (5) business days thereafter, MSA shall submit to the OWNER a written Task Order, as described immediately above, which shall confirm the oral Task Order and provide for mutual execution by the parties. Such Task Order will be deemed executed if not returned with comments within two (2) business days thereafter.

1.3 Limit of Cost for Professional Services

Task orders shall not call for professional services whose cost would exceed \$35,000. Projects in excess of \$35,000 shall be performed by other written contract.

1.4 MSA's Authorized Representative

Jon Herdegen shall act as MSA's representative with respect to the services to be performed or furnished. Said person will have complete authority to transmit instructions, receive information, and interpret and define MSA's policies and decisions with respect to services.

SECTION II - THE OWNER'S RESPONSIBILITIES

2.1 OWNER'S Responsibilities

The OWNER, at its expense, shall do the following in a timely manner so as not to delay or hinder MSA in its furnishing of services:

2.1.1 Furnish MSA with reports, studies, site characterizations, regulatory orders, and similar information in its possession relating to each Task Order. Unless otherwise specified in the Task Order, MSA may rely upon OWNER-furnished information without independent verification.

2.1.2 Provide all criteria and full information as to OWNER's requirements including objectives and constraints, performance requirements, and budgetary limitations.

2.1.3 Assist MSA by furnishing all available information pertinent to the Task Order project.

2.1.4 Arrange for access to and make all provisions for MSA to enter upon public and private lands as required for MSA to perform its work under the Task Order.

2.1.5 Give prompt written notice to MSA whenever OWNER observes or otherwise becomes aware of any development that affects the scope or time of performance or furnishing of MSA's services, or any defect or nonconformance in MSA's services or in the work of any Contractor.

2.1.6 Furnish to MSA data prepared by or services of others, including without limitation exploration and tests of subsurface conditions at or contiguous to the site, drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site, land surveyors, laboratory material tests and other special items together with appropriate professional interpretations of the foregoing.

2.1.7 Examine studies, reports, and construction contract documents presented by MSA, and render in writing decisions pertaining thereto.

2.1.8 The OWNER shall be responsible for the accuracy and completeness of furnished data, including, but not limited to, computations, record drawings, and maps furnished by the OWNER.

2.2 OWNER'S Representative

The OWNER'S Authorized Representative under this Agreement shall be Deb Hill, or his designee, or duly appointed successor, who shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to MSA's services under this Agreement.

SECTION III - PERIOD OF SERVICES

3.1 Completion of Services

The services called for in each Task Order shall be completed according to a schedule agreed upon by the OWNER and MSA.

3.2 Term of Agreement

The initial term of this Agreement shall commence as of the date set forth above, and shall expire on July 31, 2016 and shall thereafter automatically renew itself for successive periods of one year each, unless either party gives written notice of its intention to terminate or amend the Agreement by giving at least thirty (30) days prior written notice to the other party. Attachment A, Rate Schedule, shall be updated April 1st on an annual basis.

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the date first above written.

CITY OF NEWPORT

MSA PROFESSIONAL SERVICES, INC.

Deb Hill
City Administrator

Gilbert A. Hantzsch, P.E.
President / CEO

Date:_____

Date:_____

Second Signature:
Title:

Jon Herdegen
Senior Project Engineer

Date:_____

Date:_____

**MSA PROFESSIONAL SERVICES, INC. (MSA) –
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC - Minnesota)**

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project

2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.

6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER

may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treator, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER

and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Minnesota.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Minnesota for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

Memorandum

To:	<u>Newport City Council</u>	Reference:	<u>Husnik Meat Co., Inc. CUP</u>
Copies To:	<u>Deb Hill, City Administrator</u>		
	<u>Renee Eisenbeisz, Executive Analyst</u>		
	<u>Joe Murphy, Applicant</u>		
	<u>James and Pamela Kaiser, Property Owners</u>	Project No.:	<u>15742.004</u>
From:	<u>Sherri Buss, RLA AICP, City Planner</u>	Routing:	
Date:	<u>August 17, 2015</u>		

SUBJECT: Husnik Meat Co., Inc.
Application for a Conditional Use Permit (CUP)

MEETING DATE: August 20, 2015

LOCATION: 94 21st Street

APPLICANT: Joe Murphy, President
Husnick Meat Co., Inc.
235 South Concord Exchange
South St. Paul, MN 55075

CURRENT ZONING: MX-3 (Transit-Oriented Mixed Use)

60-DAY PERIOD: September 12, 2015

ITEMS REVIEWED: Application, survey, cover letter submitted on July 13, 2015

BRIEF DESCRIPTION OF THE REQUEST

The applicant, Joe Murphy of Husnik Meat Co., Inc, has submitted an application for a Conditional Use Permit (CUP) to locate his company's sausage production facility in an existing building at 94 21st Street. The business currently operates in South St. Paul, and manufactures a variety of meat products. The site is in the MX-3 District. Small-scale manufacturing businesses that occupy more than 5,000 square feet in area require a Conditional Use Permit (CUP) in the MX-3 District.

BACKGROUND

The applicant is requesting a Conditional Use Permit (CUP) to locate a food manufacturing business at 94 21st Street in Newport. Husnik Meat Co. has been in business since 1928, and has operated at their current location in South St. Paul since 1985. They are a USDA Federally-Inspected meat company that manufactures several food products for food service distributors such as Stock Yards Meats, US Foods, and Sysco Asian Foods. They also serve restaurants, grocery stores, and the Minnesota Wild. The company is growing and does not have enough space to expand at their existing facility. They are proposing to move their sausage production space to the existing building at 94 21st Street.

The existing site includes a building that is approximately 8,400 square feet in size. The total site area is approximately 0.70 acres (30,500 square feet). The site has an existing parking lot and loading facilities. Husnik Meat Co., will use the existing building and site, and does not plan to expand the building or change the parking lot.

The applicant plans to operate a first shift between 6:00 a.m. to 5:00 p.m., Monday through Friday. The shift will include up to 6 employees. They will manufacture raw and cooked/smoked products. Cooking/smoking cycles are computer-controlled to manage smoke. The site will not include retail operations—retail sales will continue at the South St. Paul location.

EVALUATION OF THE REQUEST:

1. Zoning District and CUP Standards

The MX-3 District is intended to include a mixture of residential, commercial, office and civic uses at urban densities that support transit use. The district regulations permit small-scale manufacturing uses up to 10,000 square feet in area, and require a CUP if the area of the use is between 5,000 and 10,000 square feet.

Section 1310.10 of the code indicates that the city may grant a CUP when the use is consistent with the Zoning Ordinance and Comprehensive Plan, and the City may impose conditions and safeguards to protect the health, safety and welfare of the community. Criteria for evaluating the proposed uses and developing conditions for the CUP include the following:

1. The proposed use is designated in Section 1330 of the development code as a conditional use in the appropriate zoning district.
2. The proposed use is consistent with the Newport Comprehensive Plan.
3. The proposed use will not be detrimental to or endanger the public health, safety or general welfare of the City, including the factors of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions and parking facilities on adjacent streets and land.
4. The potential effects of the proposed use on surrounding properties, including valuation, aesthetics and scenic views, land uses, and character and integrity of the neighborhood.
5. The potential impacts of the proposed use on governmental facilities and services, including roads, sanitary sewer, water and police and fire.



6. The potential impacts on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains and soils.
7. The City may also consider whether the proposed use complies or is likely to comply in the future with all standards and requirements set out in other regulations or ordinances of the City and other governmental bodies having jurisdiction in the City.
8. In permitting a new conditional use, the City may impose additional conditions which it considers necessary to protect the best interest of the surrounding area or community as a whole.

This staff report evaluates the request for a Conditional Use Permit for the property located at 94 21st Street based on the City's zoning ordinance and related standards.

2. Proposed Use—Small-scale Manufacturing (up to 10,000 square feet)

The proposed use is permitted with a CUP in the MX-3 District. The use is consistent with the Zoning Ordinance.

3. Comprehensive Plan

The Comprehensive Plan includes goals to encourage redevelopment in the MX-3 District with a mix of commercial, retail, restaurant and entertainment uses, to strengthen commercial uses that maintain the small-town character of the city, and to expand the community's tax base and employment opportunities. The Comprehensive Plan designates the site at 94 21st Street for use as either a commercial or residential use. The proposed use is consistent with the goals, land use and zoning maps included in the 2030 Comprehensive Plan.

4. Dimensional Standards, Setbacks, and Requirements

The dimensional standards and setbacks for the MX-3 district that apply to the proposed site plan include the following:

- Minimum lot area: None
- Minimum lot depth: None
- Minimum lot width: 30 feet
- Maximum lot coverage (buildings): None
- Structure setbacks: Front yard: 0; side yard: 5 ft.; Rear yard: 20 ft.
- Parking setbacks: Front yard: 0 feet (parking is not allowed in the front yard of new buildings); side yard: 5 ft.; rear yard: 10 ft.
- Maximum building height: 40 feet
- Public utilities required, including sewer

The existing building is setback approximately 10 feet from the rear lot line, and therefore does not meet the current setback requirement at that location. The parking area in front of the building also does not meet the current requirement in the MX-3 District to place parking at the side or rear of the building. This is an existing, legal nonconforming situation, and therefore no change in setbacks or parking is required for the proposed use.

The sections that follow analyze the application in relation to criteria #3-6 in the zoning ordinance for evaluating Conditional Use Permit applications.



5. Traffic and Roadways

The site will use the existing driveway for access to 21st Street.

The Planner asked the applicant to estimate the daily traffic to and from the site. Joe Murphy indicated that there will be approximately 6 employees at the site each day (12 trips to and from the site), and an average of one delivery truck to and from the site each day. Existing local roadways have the capacity to handle the expected traffic.

The Planner requested comments from the City Engineer and Public Works Director regarding any traffic or roadway issues. The Engineer indicated that he has no concerns or comments about the proposed use of the property.

6. Parking Requirements and Driveways

Parking Requirements. Section 1330.06 of the Zoning Ordinance includes standards for parking. The ordinance requires the following:

- Manufacturing uses: 1 space per 500 square feet of floor area

Based on the site plan, several parking spaces are located next to the building. The parking area on the site has sufficient space to provide the required parking area (minimum of 16 spaces). The proposed parking shown on the site plan meets the code requirements.

Pavement and Driveways. The Zoning Ordinance requires that all parking, loading and service areas and driveways in Mixed-Use, Business and Industrial Districts be constructed of concrete, asphalt or similar durable and dustless surface that meets the City's Public Works Design Manual standards. The site plan indicates that the parking areas are paved and meet the ordinance requirement.

7. Building design and materials/Accessory Structures

Section 1330.05, Subd. 3 of the Zoning Ordinance lists the permitted exterior building materials that may be used in non-residential zoning districts. The list includes brick, stone, glass, concrete or cast-in-place concrete or precast concrete panels, decorative concrete block, stucco, some types of metal panels, and wood, vinyl or metal siding.

The existing exterior building materials meet the ordinance requirement. The applicant does not plan to alter the building exterior.

8. Exterior Storage Requirements

Section 1350.13 requires that no materials, products or equipment be stored outside of an enclosed building except for daily display of merchandise during store hours. The Planner has included a proposed condition for the CUP that no outside storage is permitted on the site. The performance standard related to "outside storage" does not include vehicle storage, which is addressed in another section of the ordinance.

9. Refuse and Recycling

Section 1350.13 requires that all refuse and recycling containers be stored in the principle structure or a fully enclosed accessory structure, and Section 1330.05 (Subd 10) further requires that dumpsters, trash, trash handling equipment and recycling equipment shall be



stored within an enclosed accessory structure of the same materials as the principal structure. The site plan does not include a location for trash handling and recycling. The Planner has included a proposed condition for the CUP that refuse and recycling for the business shall meet the ordinance requirements.

10. Screening and Fencing Requirements

The ordinance requires that any vehicles parked for more than forty-eight hours shall be completely screened from residential uses, and screened from the eye-level view of public streets and from the public front and office sides of business and industrial uses.

The description of the proposed uses does not indicate that parking of vehicles will occur for more than 48 hours. If such parking will occur on the site, the location should be screened from adjacent public streets and residential uses. The Planner has included a condition that vehicles parked for more than 48 hours must be screened from the eye-level view of public streets and adjacent residential uses.

11. Utility Equipment—Screening Requirements

The ordinance requires that all utility equipment (heating and ventilating equipment, meters, and similar equipment) shall be completely screened from eye-level view of adjacent properties and streets. If any utility equipment will be added to the structures, it must meet the ordinance requirement.

12. Lighting

The applicant indicated that he will fix the existing light fixtures on the building, but does not plan to add additional lighting. Light fixtures should meet the ordinance requirement and be of a downcast, cutoff type that conceal the light source from view and prevent light from spilling into adjacent areas.

13. Landscaping

No new landscaping is required.

14. Restricted Operations (noise, odor, glare, etc.) and Hours of Operation

Based on ordinance requirements, noise, odors, smoke and particulate matter should not exceed Minnesota Pollution Control Agency standards. The ordinance also requires that “the emission of noxious matter shall be controlled so that no such emission crosses the lot line of the property from which it originates. Noxious matter shall mean any solid, liquid or gaseous material, including gases, vapors, odor, dusts, fumes, mists, etc. that are detrimental to or endanger the public health, safety, comfort or general welfare, or causes damage to property.”

The applicant’s letter indicated that the smoking that is part of the meat production is controlled, and that they have received no complaints regarding odors or smoke at their current facility in South St. Paul. City staff contacted the City of South St. Paul, and that City’s staff verified that the City has received no complaints about the business.

The Planner included a condition that the applicant will need to meet the Zoning Ordinance standards and State standards for noise and air quality.



15. Hours of Operation

The applicant indicated that the work shift will operate between 6:00 a.m. and 5:00 p.m. Monday through Friday. The Planning Commission discussed a condition setting hours of operation and determined that it was not needed based on the surrounding industrial and commercial land uses.

16. Signs

The application did not include locations or plans for proposed signs. He indicated to staff that he plans to replace the existing signs on the building with signs of similar designs. The new signs must meet the ordinance requirements. The conditions include a requirement that the applicant obtain any required sign permits.

17. Infrastructure, Public Services, Health and Welfare

The City Engineer reviewed the site plans and indicated that adequate sewer and water services are available to serve the proposed uses at the site.

18. Stormwater Management

No change is proposed on the site, and therefore there are no new stormwater management requirements for the proposed use.

PLANNING COMMISSION PUBLIC HEARING AND RECOMMENDATIONS

The Planning Commission held a public hearing on the CUP request on August 13. The Commission received no verbal or written comments on the application. The Commission discussed several items with the applicant:

- The Commission asked about hours of operation and potential expansion of the business in the future. The applicant indicated that if expansion occurs in the future, they may add a second shift with 6 additional workers. The Commission concluded that it was not necessary to limit the hours of operation given the surrounding land uses and minimal traffic generated by the business.
- The Commission asked about control of cooking and smoking odors. The applicant explained in detail the computerized process used to manage the odors from the plant operations. They noted that they are located in a similar mixed-use area in South St. Paul, with residences close to the business. City staff verified that there have been no complaints about the business from surrounding uses in South St. Paul.
- The Commission recommended that the business be able to park licensed commercial vehicles in the front parking lot for longer than 48 hours without screening, as this will not impact adjacent uses.

The Commission reviewed the findings for the CUP request, recommended a revision to condition #5, and recommended that the City Council approve the CUP with the proposed conditions.



FINDINGS FOR THE CONDITIONAL USE PERMIT REQUEST

1. The proposed use is designated in Section 1330 of the development code as a conditional use in the MX-3 Zoning District.
2. The proposed use is consistent with the Newport Comprehensive Plan, which supports the development of business and commercial uses in the MX-3 District.
3. The conditions for approval of the proposed use include requirements for development and operation of the site so that the proposed use will not be detrimental to or endanger the public health, safety or general welfare of the City, including the potential impacts of smoke, dust, and other nuisances and existing and anticipated traffic conditions and parking facilities.
4. The development of the property with the new use will have positive results for the City.
5. The proposed use will have no negative impacts governmental facilities and services, including roads, sanitary sewer, water and police and fire.
6. In permitting a new conditional use, the City has adopted conditions which it considers necessary to protect the best interest of the surrounding area or community as a whole.

The Planning Commission finds that with proposed conditions, the request meets the ordinance requirements for a Conditional Use Permit.

ACTION REQUESTED FOR THE REZONING AND CUP REQUEST:

The City Council can take one of the following actions related to the request:

1. Approval
2. Approval with conditions
3. Denial with findings
4. Table the request

PLANNING COMMISSION RECOMMENDATIONS:

The Planning Commission recommends that the City Council approve the Husnik Meat Co., Inc. request for a Conditional Use Permit for a Small-scale Manufacturing Use to produce meat products on the site at 94 21st Street, with the following conditions:

1. The use of the site shall conform to the site plan submitted with the application on July 13, 2015.
2. The applicant shall obtain permits needed for improvements to the building interior.
3. No outside storage is permitted on the site.
4. All trash and recycling equipment shall be stored within a closed structure. The materials used to construct the trash enclosure shall be the same materials used on the exterior of the principal structure.



5. Licensed commercial vehicles used for the business may be parked for more than 48 hours in the front parking lot without screening from public streets.
6. Lighting shall conform to the ordinance requirements.
7. Any new utility equipment installed at the site must meet the screening requirements of the zoning ordinance.
8. Any new lighting shall meet the ordinance requirements.
9. The use shall meet the State of Minnesota standards for noise and air quality.
10. The Applicant shall apply to the City for a permit for sign(s) proposed as the site. All signs shall meet the ordinance requirements.
11. The applicant shall pay all fees and escrow associated with this application.



City of NEWPORT Planning Request Application

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Application Date: July 13, 2015

Public Hearing Date August 13, 2015

Applicant Information

Name: Husnik Meat Co. Inc. / Joe Murphy

Telephone: 651-457-7076

Mailing Address: 235 So. Concord Exchange

Telephone: 651-331-1239

City/State/Zip: So. St. Paul, MN 55075

Property Owner Information

Name: James D and Pamela M Kaiser

Telephone: _____

Mailing Address: 12088 Gantry CT

Telephone: _____

City/State/Zip: Apple Valley, MN 55124

Project Information

Location of Property: 94 21st Newport, MN 55055

Legal Description of Property (Must match description on the Deed) and P.I.D. #: _____

26.028.22.44.0048 (0.22 acres), 26.028.22.44.0049 (0.24 acres) and 26.028.22.44.0050 (0.24 acres).

Zoning District: _____

Flood Plain: **AE 0.2% Annual Chance Flood Hazard**

- | | |
|--|---|
| <input type="checkbox"/> Comprehensive Plan Amendment | \$500 or Actual Cost plus \$50 for Additional Staff Hours (10 Hr Min) |
| <input type="checkbox"/> Rezoning | \$500 plus Escrow |
| <input type="checkbox"/> Zoning Amendment | \$500 |
| <input type="checkbox"/> Variance | \$300 plus Escrow |
| <input checked="" type="checkbox"/> Conditional Use Permit | |
| <input type="checkbox"/> Residential | \$300 plus Escrow |
| <input checked="" type="checkbox"/> Commercial | \$450 plus Escrow |
| <input type="checkbox"/> Subdivision Approval | |
| <input type="checkbox"/> Minor Subdivision | \$300 plus Escrow and Parkland Dedication Fee |
| <input type="checkbox"/> Major Subdivision | \$500 plus Escrow, \$50 per Lot, \$200 for Final Plat, and 10% of land value or fee for Parkland Dedication Fee |
| <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Applicable Zoning Code Chapter: _____ | |
| <input type="checkbox"/> Review by Engineer Cost: _____ | |
| <input type="checkbox"/> Total Cost: _____ | |

Escrow Fees

The City of Newport requires that any developer or every person, company, or corporation that is seeking a planning request must first submit detailed plans to the City. The person submitting the planning request must also submit prepayment to the City to cover any expenses that the City incurs by investing extensive amounts of time reviewing these plans. All unused escrow fees will be returned to the applicant upon completion of the request. Additionally, if actual costs are above the paid escrow, the applicant will be required to pay the additional amount. The fees are as follows:

Planning Request	Escrow Fee
Rezoning	\$500
Street/Alley Vacation	\$1,000
Residential Variance	\$500
Commercial Variance	\$1,000
Residential Conditional Use/Interim Use Permit	\$750
Commercial Conditional Use/Interim Use Permit	\$1,000
Preliminary Plat Under 10 Acres	\$3,500
Preliminary Plat Over 10 Acres	\$6,500
Residential Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
8 Units or Less	\$2,000
9 to 40 Units	\$3,200
41 Units or More	\$4,500
Commercial Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
0 to 5,000 Square Foot Building	\$2,000
5,001 to 10,000 Square Foot Building	\$3,000
10,001 to 50,000 Square Foot Building	\$3,750
50,000 Plus Square Foot Building	\$4,500

Typical escrow costs include reviewing the application to ensure that State Statutes and the City Codes are followed, preparing the staff report, findings, and recommended conditions for both the Planning Commission and City Council, and communicating with the applicant as needed to complete the staff report. The average fee is \$100 per hour for the Planner and \$70 per hour for the Engineer.

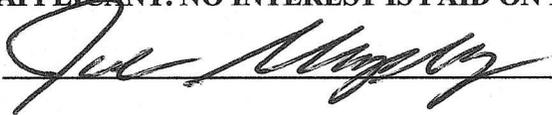
Present Use of Property: Kaiser Manufacturing - Industrial sewing

State Reason for Planning Request: _____

Husnik Meat Co. Inc. would like to purchase this site and use it for our sausage production. We would manufacture fresh and cooked/smoked sausage products at this location. We are currently out of space at our current location in So. St. Paul.

ALL MATERIALS/DOCUMENTATION, INCLUDING A SITE-PLAN, MUST BE SUBMITTED WITH APPLICATION THAT IS APPLICABLE TO PLANNING REQUEST.

I HEREBY APPLY FOR CONSIDERATION OF THE ABOVE DESCRIBED REQUEST AND DECLARE THAT THE INFORMATION AND MATERIALS SUBMITTED WITH THE APPLICATION ARE COMPLETE AND ACCURATE. I UNDERSTAND THAT APPLICANTS ARE REQUIRED TO REIMBURSE THE CITY FOR ALL OUT-OF-POCKET COSTS INCURRED FOR PROCESSING, REVIEWING, AND HEARING THE APPLICATION. THESE COSTS SHALL INCLUDE, BUT ARE NOT LIMITED TO: PUBLICATION AND MAILING OF NOTICES, REVIEW BY THE CITY'S ENGINEERING, PLANNING AND OTHER CONSULTANTS; LEGALS COSTS, AND RECORDING FEES. AN ESCROW DEPOSIT TO COVER THESE COSTS WILL BE COLLECTED BY THE CITY AT THE TIME OF APPLICATION. ANY BALANCE REMAINING AFTER REVIEW IS COMPLETE WILL BE REFUNDED TO THE APPLICANT. NO INTEREST IS PAID ON ESCROW DEPOSITS

SIGNATURE OF APPLICANT: 

SIGNATURE OF OWNER (IF APPLICABLE): _____

For Office Use

Fee: \$1,450 Date Paid: 7/13/15 Receipt #: 3501

Publication of Notice Date: July 29, 2015

Public Hearing Date: August 13, 2015

P.C. Resolution #: _____

Council Action Date: _____

Council Resolution #: _____



HUSNIK MEAT CO., INC.



235 So. Concord Exchange • South St. Paul, Minnesota 55075 • Ph. (651) 457-7076

Fax (651) 455 – 9345

June 25, 2015

To Whom it May Concern:

Husnik Meat Co. Inc. has been in business since 1928. We have been located at our current So. St. Paul location since 1985. We are a USDA Federally Inspected meat company. We manufacture several food products for food service distributors such as Stock Yards Meats, US Foods and Sysco Asian Foods. We also service our own customer base which includes restaurants, grocery stores, as well as the Minnesota Wild. Over the last few years we have begun selling our line of beef sticks to a couple of distributors, Polka Dot Dairy and T&E Distributing. They have our product in Cub Foods Stores, Jerry's Foods, and some HyVee stores, Holiday Station Stores, and some Super America Stores along with several independent stores in the Midwest.

Due to this growth I am in need of expanding my production facility. I would like to move all my sausage production to a separate facility, both cooked and fresh products. I would like to purchase 94 21st in Newport, MN.

We would start out by running a 1st shift with operating hours of 6:00am to 5:00pm Monday – Friday. We would have up to 6 employees at this location. We would manufacture raw and cooked /smoked products. Our cooking/smoking cycles are computer controlled, so we aren't constantly billowing out smoke. Husnik Meats will be using the existing building and site, and do not plan expansion of the building or changes to the parking lot. We will continue to operate raw production and retail out of our So. St. Paul location, we will not sell retail at the proposed Newport site. We have been in our current location in So. St. Paul since 1985 and have never had a noise or odor complaint from our neighbors or the city.

If there are any other questions please do not hesitate to contact me.

Sincerely,


Joe Murphy
President

94 21st Street
Newport, MN

LEGAL DESCRIPTION:

DESCRIPTION OF PROPERTY SURVEYED
(Per Schedule A of the herein referenced Title Commitment)

Lots One (1), Two (2), Three (3), Block Four (4),

EXCEPT Parcel No. 10 of Washington County Highway Right of Way Plat No. 140-CSAH 38.
Parcel No. 10 is within Lot 1, Block 4, Red Rock Villas, as surveyed and platted and now on file
in the office of the Registrar of Titles of Washington County, Minnesota.

Torrens Property

PID Numbers:

26-028-22-44-0048

26-028-22-44-0049

26-028-22-44-0050

DESCRIPTION OF PROPERTY SURVEYED
(Per Schedule A of the herein referenced Title Commitment)

Lots One (1), Two (2), Three (3), Block Four (4).
EXCEPT Parcel No. 10 of Washington County Highway Right of Way Plat No. 140-CSAH 38. Parcel No. 10 is within Lot 1, Block 4, Red Rock Villas, as surveyed and platted and now on file in the office of the Registrar of Titles of Washington County, Minnesota.
Torrens Property

ALTA/ACSM OPTIONAL TABLE A NOTES
(The following items refer to Table A optional survey responsibilities and specifications)

- 3) This property is contained in Zone X (areas determined to be outside the 0.2% annual chance floodplain) per Flood Insurance Rate Map, Community Panel No. 27163C0319E, effective date of February 3, 2010.
- 4) The Gross land area is 30,620 +/- square feet or 0.70 +/- acres.
- 7a) Exterior dimensions of the buildings are shown at ground level.
- 9) The number of parking stalls on this site are as follows: 7 Regular + 0 Handicap = 7 Total Parking Stalls.
- 11b) We have shown buried structures and utilities on and/or serving the site Per Gopher State One-Call Ticket No.'s 151632962 and 151632959. The following utilities and municipalities were notified:

CITY OF NEWPORT-(651) 459-2475
COMCAST-(612) 522-8141
MAGELLAN MIDSTREAM PARTNERS-(918) 574-7098
CENTURYLINK-(855) 742-6062
WASHINGTON COUNTY-(320) 963-2400
XCEL ENERGY-(651) 229-2427

- i) Utility operators do not consistently respond to locate requests through the Gopher State One Call service for boundary purposes such as this. Those utility operators that do respond often will not locate services from their main line to the customer's structure or facility - they consider those segments private installations that are outside their jurisdiction. If a private service to an adjoining site crosses this site or a service to this site crosses an adjoining, it may not be located since most operators will not mark such "private" services.
- ii) Snow and ice conditions during winter months may obscure otherwise visible evidence of a buried structure or utility.
- iii) Maps provided by operators, either along with a field location or in lieu of such a location, are very often inaccurate or inconclusive. EXTREME CAUTION MUST BE EXERCISED BEFORE AN EXCAVATION TAKES PLACE ON OR NEAR THIS SITE. BEFORE DIGGING, YOU ARE REQUIRED BY LAW TO NOTIFY GOPHER STATE ONE CALL AT LEAST 48 HOURS IN ADVANCE AT 651/454-0002.

SURVEY REPORT

The property depicted on this survey and the easements of record shown hereon are part of the property described in the Commitment for Title Insurance issued by Land Title, Inc. as agent for First American Title Insurance Company, with File No. 523512, dated June 8, 2015.

- 1) The following remarks reference items in Schedule B, Part II - Exceptions of the herein referenced Title Commitment:
 - a) Item no.'s 1-10, and 12-14 are not survey related.
 - b) Item no. 11: Temporary construction easement in favor of Washington County in deed, dated July 23, 2002, filed August 28, 2002 as Document Number 1115882 appears to have expired on October 31, 2006.

CERTIFICATION

To James D. Kaiser and Pamela Mae Kaiser; Land Title, Inc. and First American Title Insurance Company:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and NSPS in 2011, and includes Items 1 - 4, 7a, 8, 9 and 11b of Table A thereof. The field work was completed on July 6, 2015.

Date of Plat or Map: July 10, 2015

Richard L. Licht
Richard L. Licht, PLS Minnesota License No. 26724
rlight@loucksassociates.com



Professional Services:



Planning • Civil Engineering • Land Surveying
Landscape Architecture • Environmental
7200 Hemlock Lane - Suite 300
Maple Grove, MN 55369
Telephone: (763) 424-5505
www.LoucksAssociates.com

© 2015

CADD Qualification:

CADD files prepared by the Consultant for this project are instruments of the Consultant's professional services for use solely with respect to this project. These CADD files shall not be used on other projects. In addition to this project, or for completion of this project by others without written approval by the Consultant. With the Consultant's approval, others may be permitted to obtain copies of the CADD drawings files for information and reference only. All intentional or unintentional revisions, additions, or deletions to these CADD files shall be made at the full risk of that party making such revisions, additions or deletions and that party shall hold harmless and indemnify the Consultant from any & all responsibilities, claims, and liabilities.

515289-MASTER.DWG/ALTA

Revisions:

7/10/15 DRAWING ISSUED

Professional Signature:

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Richard L. Licht
Richard L. Licht - PLS

26724 7/6/15
License No. Date

Quality Control:

JAA

Project Lead: Drawn By:
Checked By: Review Date:

Vicinity Map:



Sheet Title:

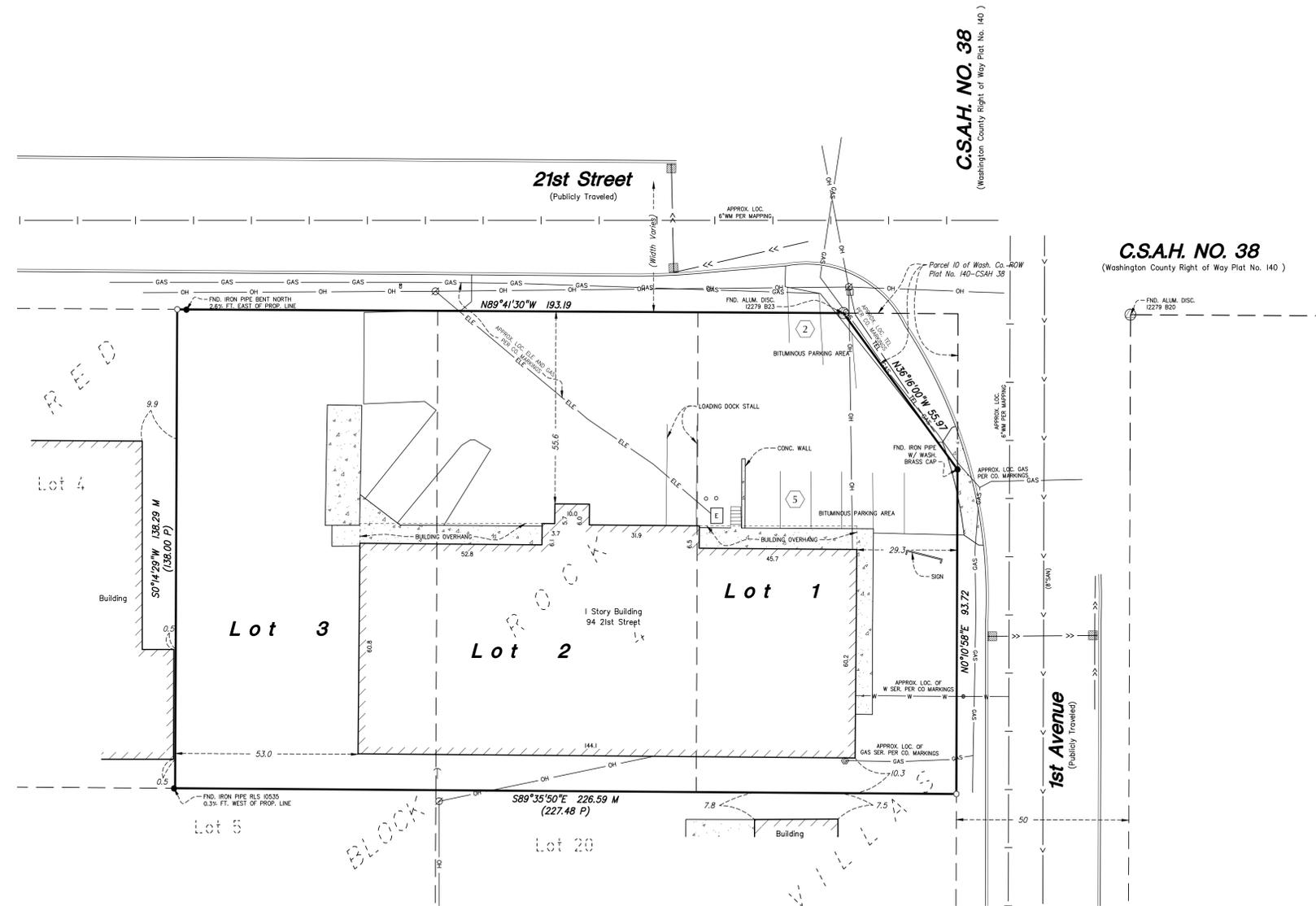
ALTA/ACSM
Land Title Survey

Project No.:

15289

Sheet No.:

Sheet 1 of 1



SURVEY LEGEND - EXISTING CONDITIONS

- ☉ CATCH BASIN
- SANITARY MANHOLE
- TELEPHONE PEDESTAL
- ⊙ POWER POLE
- ⊞ ELECTRIC TRANSFORMER
- ⊕ GAS METER
- P PLAT DIMENSION
- M MEASURED DIMENSION
- STORM SEWER
- SANITARY SEWER
- WATERMAIN
- UNDERGROUND ELECTRIC
- UNDERGROUND GAS
- UNDERGROUND TELEPHONE
- OVERHEAD UTILITY
- CONCRETE CURB
- CONCRETE

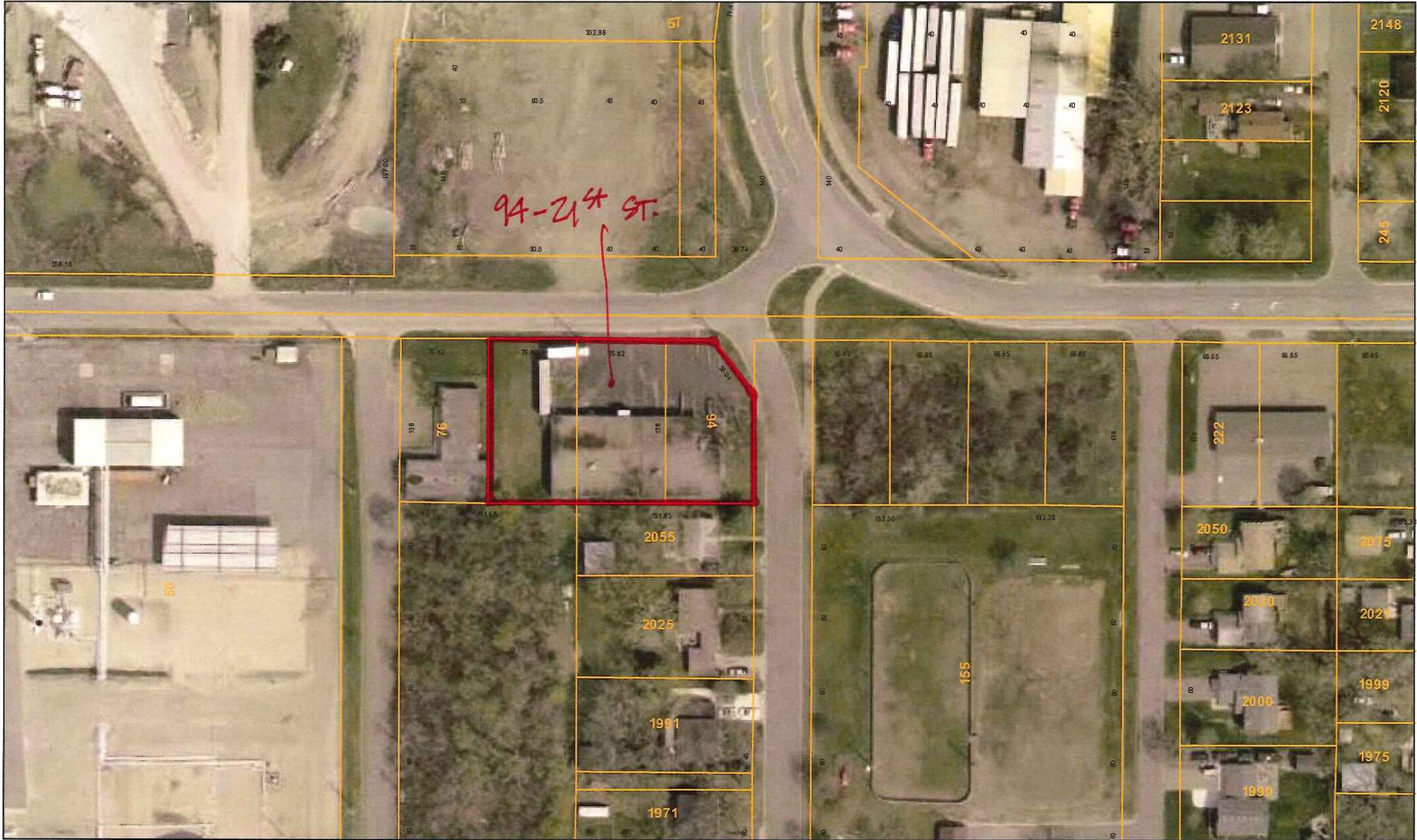


0 20
SCALE IN FEET

- △ DENOTES PK NAIL FOUND
- DENOTES IRON MONUMENT FOUND
- DENOTES 1/2 INCH X 1/4 INCH IRON MONUMENT SET, MARKED "RLS 26724"

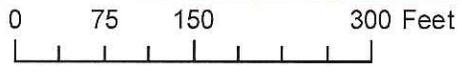
C.SAH. NO. 38
(Washington County Right of Way Plat No. 140)

C.SAH. NO. 38
(Washington County Right of Way Plat No. 140)



94-21st ST.

94-21st STREET



MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.





RESOLUTION NO. 2015-28

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT REQUESTED BY HUSNIK MEAT CO, 235 SOUTH CONCORD EXCHANGE, SOUTH ST. PAUL, MN 55075, FOR PROPERTY LOCATED 94 21ST STREET, NEWPORT, MN 55055

WHEREAS, Husnik Meat Co., 235 South Concord Exchange, South St. Paul, MN 55075, has submitted a request for a Conditional Use Permit to allow for small-scale manufacturing; and

WHEREAS, The property is located at 94 21st Street and is more fully legally described as follows:

PID#26.028.22.44.0048, 26.028.22.44.0049, and 26.028.22.44.0050 - Lots One (1), Two (2), Three (3), Block Four (4),

EXCEPT Parcel No. 10 of Washington County Highway Right of Way Plat No. 140-CSAH 38. Parcel No. 10 is within Lot 1, Block 4, Red Rock Villas, as surveyed and platted and now on file in the office of the Registrar of Titles of Washington County, Minnesota.

WHEREAS, The described property is zoned Mixed Use Transit-Oriented Design (MX-3); and

WHEREAS, Section 1310.10 Subd. 2 Criteria states the criteria for acting upon a Conditional Use Permit (C.U.P.) application as follows: *“In acting upon an application for a conditional use permit, the City shall consider the effect of the proposed use upon the health, safety, and general welfare of the City including but not limited to the factors of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions; parking facilities on adjacent streets and land; the effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, character and integrity of the neighborhood; consistency with the Newport comprehensive plan; impact on governmental facilities and services, including roads, sanitary sewer, water and police and fire; effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes flood plains and soils; and other factors as found relevant by the City. The City may also consider whether the proposed use complies or is likely to comply in the future with all standards and requirements set out in other regulations or ordinances of the City or other governmental bodies having jurisdiction over the City. In permitting a new conditional use or the alteration of an existing conditional use, the City may impose, in addition to the standards and requirements expressly specified by this chapter, additional conditions which it considers necessary to protect the best interest of the surrounding area or the community as a whole.”*; and

WHEREAS, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on August 13, 2015; and

WHEREAS, the Planning Commission’s findings related to the request for approval of a Conditional Use Permit include the following:

1. The proposed use is designated in Section 1330 of the development code as a conditional use in the MX-3 Zoning District.
2. The proposed use is consistent with the Newport Comprehensive Plan, which supports the development of business and commercial uses in the MX-3 District.
3. The conditions for approval of the proposed use include requirements for development and operation of the site so that the proposed use will not be detrimental to or endanger the public health, safety or general welfare of the City, including the potential impacts of smoke, dust, and other nuisances and existing and anticipated traffic conditions and parking facilities.

4. The development of the property with the new use will have positive results for the City.
5. The proposed use will have no negative impacts governmental facilities and services, including roads, sanitary sewer, water and police and fire.
6. In permitting a new conditional use, the City has adopted conditions which it considers necessary to protect the best interest of the surrounding area or community as a whole.

WHEREAS, The Planning Commission recommended Council approval of the proposed conditional use permit, Resolution No. P.C. 2015-8.

NOW, THEREFORE, BE IT RESOLVED That the Newport City Council Approves a Conditional Use Permit for small-scale manufacturing for property located at 94 21st Street with the following conditions:

1. The use of the site shall conform to the site plan submitted with the application on July 13, 2015.
2. The applicant shall obtain permits needed for improvements to the building interior.
3. No outside storage is permitted on the site.
4. All trash and recycling equipment shall be stored within a closed structure. The materials used to construct the trash enclosure shall be the same materials used on the exterior of the principal structure.
5. Licensed commercial vehicles used for the business may be parked for more than 48 hours in the front parking lot without screening from public streets.
6. Lighting shall conform to the ordinance requirements.
7. Any new utility equipment installed at the site must meet the screening requirements of the zoning ordinance.
8. Any new lighting shall meet the ordinance requirements.
9. The use shall meet the State of Minnesota standards for noise and air quality.
10. The Applicant shall apply to the City for a permit for sign(s) proposed as the site. All signs shall meet the ordinance requirements.
11. The applicant shall pay all fees and escrow associated with this application.

Adopted this 20th day of August, 2015, by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator



MEMO

TO: Newport City Council
FROM: Deb Hill, City Administrator
DATE: August 20, 2015
SUBJECT: Firefighter Wages

Background – A couple of months ago it was discovered that our Fire Department wages were out of compliance with the minimum wage law and that we should have been paying out the Minnesota minimum wage. Through a recommendation from the League, we adjusted two years of back pay at \$7.25 and \$8.00 per hour in June. This information we received was incorrect – we are required to pay out the federal minimum wage. Basic information:

- Previously we were paying \$6.00 per hour for firefighters, \$7.00 for captains and engineers, \$8.00 for assistants and the chief.
- \$7.25 and \$8.00 per hour was paid out for back pay for the past two years.
- Assistant chiefs receive an additional \$599.50; the chief \$999.50/year.
- All levels of the department are currently being paid \$8.00.
- Current federal minimum wage is \$7.25.

Currently Newport pays a minimum of a two hour call out with the average time taken for a call out being 53 minutes. Approximately 35 percent of fire hours are for call outs.

Compensation in the nearby communities is higher than Newport's. For example, St. Paul Park staff receives \$9 – Firefighter, \$10 – Engineer, \$11 – Captain, \$12 - Asst. Chief, and \$13 for the Chief with their assistant chiefs receiving an additional \$2,000 a year and their chief receiving an additional \$3,500 a year. They have a one hour minimum.

Discussion from the July 20 workshop centered on having the hourly wage, differentials, and the one hour minimum call out the same as St. Paul Park. There was no interest in being a part of the 2015 compensation study.

Discussion – The Newport FD has been one of the lowest paid-on-call departments around. Reinstating the differential is warranted. Even though neighboring cities pay a higher wage, they did not have a two hour call out clause. Two neighboring communities had a one hour call out and the rest paid by actual time worked.

The current budget for fire wages is \$37,000. If we keep the differential the same (\$8 – Firefighter, \$9 – Captain and Engineers, \$10 – Chiefs and Assistant and with the two hour call out, estimated wages for 2016 would be \$63,600. If we keep the differential the same but with a one hour call out, wages would be \$49,000. If we paid 1 hour minimum and followed St. Paul Park's pay and differentials, the estimated cost would be \$58,300. Actual time has not been given to us so that amount is not estimated.

Recommendation – Staff is looking for direction on the differentials, two hour vs one hour call out, and whether to emulate St. Paul Park's wages.

RESOLUTION NO. 2015-29

A RESOLUTION ESTABLISHING AN HOURLY RATE FOR THE FIREFIGHTER POSITIONS OF THE CITY OF NEWPORT EFFECTIVE AUGUST 1, 2015

WHEREAS, The City of Newport did adopt an annual 2015 General Fund Operating Budget; and

WHEREAS, The hourly rate for the firefighter positions have not increased in 3 years.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Newport hereby establishes the following hourly rates for the Firefighter positions of the City of Newport effective August 1, 2015:

	Hourly Rate	Minimum Hours Paid
Chief	\$13	1
Assistant Chief	\$12	1
Captain	\$11	1
Engineer	\$10	1
Firefighter	\$9	1

Adopted this 20th day of August, 2015 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE: Geraghty _____
Ingemann _____
Sumner _____
Rahm _____
Lund _____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator