CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
AUGUST 18, 2016 – 5:30 P.M.

MAYOR:	Tim Geraghty	City Administrator:	Deb Hill
COUNCIL:	Tom Ingemann	Supt. of Public Works:	Bruce Hanson
	Bill Sumner	Fire Chief:	Steven Wiley
	Tracy Rahm	Asst. to the City Admin:	Renee Eisenbeisz
	Dan Lund		

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ADOPT AGENDA

5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
   A. Minutes of the August 4, 2016 Regular City Council Meeting
   B. Minutes of the August 4, 2016 City Council Workshop Meeting
   C. List of Bills in the Amount of $212,552.17
   D. **Resolution No. 2016-34** - Accepting Donations for Pioneer Day for the Period of July 1 - August 15, 2016
   E. **Resolution No. 2016-35** - Approving a Gambling Application for the St. Paul Park Newport Lions Club to Conduct Off-Site Gambling

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

7. MAYOR'S REPORT

8. COUNCIL REPORTS

9. ENGINEER'S REPORT
   A. Stormwater Items and Street Improvement Proposals

10. ADMINISTRATOR'S REPORT
   A. **Public Hearing -** To consider amendments to Section 1300, General Zoning
      1. **Ordinance No. 2016-6** - Opting Out of the Requirements of MN Statutes Section 462.3593
   B. **Resolution No. 2016-36** - Approving an Amendment to a CUP for Property Located along 7th Avenue
   C. **Ordinance No. 2016-7** - Amending Section 1330, General District Regulations, and Section 1340, Residential Districts
   D. **Resolution No. 2016-37** - Identifying the Need for Funding to Complete the 2040 Comprehensive Plan Update and Authorizing an Application for Planning Assistance Grant Funds

Agenda for 08-18-16

11. ATTORNEY'S REPORT

12. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT

13. FIRE CHIEF'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS
    A. September 1, 2016 Regular Meeting

16. ADJOURNMENT

Upcoming Meetings and Events:

1.	City Council Meeting	September 1, 2016	5:30 p.m.
2.	Offices Closed for Labor Day	September 5, 2016	
3.	Planning Commission Meeting	September 8, 2016	5:30 p.m.
4.	City Council Meeting	September 15, 2016	5:30 p.m.

City of Newport
City Council Minutes
August 4, 2016

1. CALL TO ORDER
Mayor Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL
Council Present – Tim Geraghty; Tom Ingemann; Bill Sumner; Tracy Rahm; Dan Lund

Council Absent –

Staff Present – Deb Hill, City Administrator; Bruce Hanson, Supt. of Public Works; Steve Wiley, Fire Chief; Renee Eisenbeisz, Assistant to the City Administrator; Fritz Knaak, City Attorney; Larry Osterman, Sergeant; Jon Herdegen, City Engineer; Sherri Buss, City Planner

4. ADOPT AGENDA
Motion by Rahm, seconded by Ingemann, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.

5. ADOPT CONSENT AGENDA
Mayor Geraghty - I know there's interest in pulling the deer hunt agreement for discussion, is there anything else?

Motion by Sumner, seconded by Ingemann, to approve the Consent Agenda as read, which includes the following items:

A. Minutes of the July 21, 2016 Regular City Council Meeting
B. Minutes of the July 21, 2016 City Council Workshop Meeting
C. List of Bills in the Amount of $540,427.55
E. Gambling Permit for the Newport Firefighters Relief Association
F. **Resolution No. 2016-33 -** Authorizing the Mayor and City Administrator to Execute and Enter into MNDOT Agreement #1025889
G. Internal Controls Procedure Amendment

With 5 Ayes, 0 Nays, the motion carried.

D. Deer Hunt Agreement

Councilman Sumner - I think most of us have noticed two things. First, #9, it says that hunt areas are not closed, is that true?

Admin. Hill - I believe they're closed.

Councilman Sumner - #9 needs to be adjusted to take out "not."

Councilman Lund - This is our contract with them, we can still close the park but not have it in there.

Councilman Ingemann - The City would be liable if someone got injured, let's close it.

Councilman Sumner - Let's close it.

Councilman Lund - If it's in this contract, then we're required to close it. If we don't, we're not obligated to. I'd prefer it not be in the contract.

Attorney Knaak - You can close it whether or not it's in the contract but if it's in the contract, it'll be closed.

Councilman Lund - I don't want the hunters chasing people out of the park.

Mayor Geraghty - The intent is to close it so we might as well state it in here.

Councilman Sumner - #24 states "Newport Police Department," that'll want to be changed.

Councilman Rahm - We're talking about the areas and have four dates, when we first started we had two. Every two years we do an aerial survey and we always say we're overpopulated. I don't know if we've actually done anything to reduce the population.

Admin. Hill - We have not exceeded the number from the first count, which was 78 deer and the last two were 40.

Councilman Rahm - I'm ok with the deer hunts but last year we had some pretty nice weekends and the parks were closed. I would like to strike the October date and just have hunts in November and December.

Councilman Lund - We can add a weekend in December.

Mayor Geraghty - We can approve this with those changes and they'll accept it or not.

Admin. Hill - I'll go back to them.

Motion by Geraghty, seconded by Sumner, to approve the Deer Hunt Agreement as amended, changing #9, #24, and removing the October date and adding a possible December date. With 5 Ayes, 0 Nays, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

7. MAYOR'S REPORT -
Mayor Geraghty - I attended the National Night Out event at Lions Park, it was good food and company. I also want to announce Pioneer Day on Sunday, August 14th. The parade starts at 11 and goes down 4th Avenue. Live music from 12-7. I invite everyone to come out and join us.

8. COUNCIL REPORTS
Councilman Rahm - I also attended the Night to Unite festivities at Lutheran Church, it was nice to see everyone. I also attended a telecommunications commission meeting where they approved an amendment to the joint powers agreement. That'll be coming to the City Council for approval. All cities have to approve it. Fran will also be coming to the different cities to speak about the amendment. I support it, it does change the voting power structure but I think it's still in the best interest of our residents.

Councilman Ingemann - I also attended the Night to Unite at the Lutheran Church. It was a good crowd.

Councilman Sumner - There's been a lot going on in the entire country with the police and I just wanted to thank our law enforcement for doing an outstanding job.

Councilman Lund - Bill and I met with some of the Newport business owners. One of the biggest concerns was the street improvements with the new school. I also talked about getting guardrails on County Road 74 and I talked with the County about that.

9. ADMINISTRATOR'S REPORT

A. Public Hearing - To consider amendments to Chapter 5, Alcoholic Beverages

The public hearing opened at 5:42 p.m.

Asst. to the City Administrator Eisenbeisz presented on this item as outlined in the August 4, 2016 City Council packet.

The public hearing closed at 5:43 p.m.

Motion by Sumner, seconded by Lund, to approve Ordinance No. 2016-5 as presented. With 5 Ayes, 0 Nays, the motion carried.

B. Discussion Regarding Catherine Drive Potential Development

Jason Aarsvold, Ehlers, presented on this item as outlined in the attached PowerPoint.

Mayor Geraghty - What's the value fo the 20 acres we own?

Admin. Hill - The appraisal came in at $850,000 for a sewered area.

Mayor Geraghty - So we could sell that and use that for the project?

Mr. Aarsvold - Yes, how the City handles their cost takes many forms.

Mayor Geraghty - And this means a total buildout by 2018 right?

Mr. Aarsvold - Yes.

Councilman Lund - What's the sale price for the private property?

Mr. Aarsvold - Yes, our analysis considered that. I don't offhand recall what it was. The appraised value the city has is higher than what single-family developers think that land is valued at.

Councilman Lund - I meant the private property, that'd be a good starting point for how much we have to contribute to the project.

Mr. Aarsvold - Yes, there's the cost to acquire, the cost the City wants for its land and then all of the costs that need to be paid for.

Councilman Lund - We have an appraisal for $850,000 for 20 acres, what do you think is a more reasonable value?

Mr. Aarsvold - It depends on the project. We see anywhere from $10,000 - $25,000 per raw lot. When we look at the proposals, we look at what the development can afford to pay per land.

Councilman Lund - That $25,000 is enough to pay for water and sewer.

Mr. Aarsvold - Yes but I don't know if they are valuing the land that high.

Councilman Lund - So when the developers came in they made a bad impression on me because they said that the water and sewer was the City's responsibility. When we look at the change in the land value, clearly a large portion of it is their responsibility. I don't have any confidence that they have the background, experience or money to get it done. If they want to tell us differently that's fine.

Councilman Ingemann - If the City were to contribute the 20 acres they can put in the water and sewer.

Councilman Lund - Sure but I don't think they have the money or experience to put in 100 homes.

Kevin Haley, 3025 Bailey Road - I disagree with some of the numbers you have. A $10,000 lot in the metro, I don't know where you would find that. A three acre lot just sold for $150,000. I think a finished lot would be much much higher than what we're talking about. We got room here for making this happen.

Councilman Lund - That's the point I'm trying to make. We don't have to take the offer on the table to make this happen.

Mr. Haley - If these guys fall off, I have someone that's ready to go.

Mayor Geraghty - How big are the lots for $106,000?

Admin. Hill - 9,100 square feet.

Councilman Lund - On top of that $25,000, you have to pay for sewer and water and streets. There's a lot that has to go into the lot to get to the $100,000 price.

Mayor Geraghty - If we put water and sewer up there would the existing homes have to connect?

Asst. to the City Administrator Eisenbeisz - Yes.

Admin. Hill - I also asked Sherri Buss to attend to answer any questions you may have.

Councilman Lund - Did you look at any other development styles?

Mr. Aarsvold - We just reacted to the proposal that came in. Ms. Hill and I talked about doing a roundtable with different developers on what they think could go up here. You could do that to get a more broad perspective.

Councilman Lund - I think we should look at townhomes.

Mayor Geraghty - Can we proceed with the rezoning and have it be flexible enough for more density?

Councilman Lund - That sounds good.

Sherri Buss, City Planner - The way the ordinance is written now, we could not put up a PUD in that area. It needs to comply with the comp plan which says RE or R-1 with sewer. If we wanted to go denser, we would need to amend the comp plan. We could create a district to give higher densities. The policies for the next comp plan may require you to do that anyways.

Mayor Geraghty - I think the message should be to make it denser and that we plan on bringing sewer and water.

Ms. Buss - We'll need to get that zoning in place before you take the moratorium off.

Councilman Lund - Let's get that started.

Ms. Buss - The suggestion to do the roundtable might be very useful to you.

Councilman Lund - That sounds good.

Councilman Rahm - I think we should do a joint workshop with the Planning Commission.

Councilman Lund - I'd like to push this analysis further with townhomes or twin townhomes.

Admin. Hill - I think staff should meet again with Woodbury to discuss water.

10. ATTORNEY'S REPORT - Nothing to report.

11. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT –
Sgt. Osterman - Night to Unite was a lot of fun. Both sides of the highway had nice events. I also wanted to talk about Safe Summer Nights. We got approved to have this event on August 30th from 5:00 - 7:00 p.m. The organization provides everything and the County Attorney's office puts it on. I'll get that info to Renee. The drug take back program was one of the best we've ever had. I also had a meeting with Western Refining and talked about their fall maintenance, I'll work with Bruce on that. Also, I'd like to read a press release about a drive by shooting at St. Croix Beach on August 4th.

"On 08/04/2016 at approximately 02:45 am, an unknown individual fired a number of rounds at a home in the 1800 block of Riviera Avenue South in the city of St. Croix Beach. Deputies responded to the area and found a number of spent shell casings in the street and a number of holes in the front of the residence. During the course of the investigation, one male was detained for questioning and was later released. One male was present in the home when the shots were fired. No injuries were reported. The investigation remains active. We currently have no one in custody related to this incident. Washington County Sheriff's Office received assistance from the local office of the Bureau of Alcohol, Tobacco, Firearms and Explosives (BATFE) in the use of a K9 that is trained to detect shell casings. Anyone with information regarding this incident is asked to contact Sgt. Mike Benson at (651)430-7854."

Mayor Geraghty - I thanked Sheriff Hutton for coming out on Tuesday, I know he had like 40 events. I thanked the guys for attending and making it a good event.

12. FIRE CHIEF'S REPORT - Nothing to report.

13. ENGINEER'S REPORT
A. 2017 Street and Utility Improvements

Engineer Herdegen presented on this item as outlined in the August 4, 2016 City Council packet.

Councilman Sumner - Can we do the presentation now instead of at the workshop?

Engineer Herdegen - That's fine.

Mark Norgaard, LMK Technologies, demonstrated the lining technology that the City would be using for the sanitary sewer lateral lining project. LMK manufactures a number of trenchless technologies and will have between 1,500 and 2,000 connection liners in the ground by the end of 2016.

Mayor Geraghty - How long has this technology been out?

Mr. Norgaard - LMK was founded in 1991, the t-liner was certified in 2006 and amended in 2011, so 10 years. We've been doing laterals for a long time.

Councilman Ingemann - What's the expected lifetime of the compression gasket?

Mr. Norgaard - I gave Jon a video of a test of 10,000 hours. We are very confident that this has a 50 year service life. We consider it equal to dig and replace.

Councilman Lund - Can we get a bond?

Mr. Norgaard - We offer a 10 year warranty and our contractors usually give one year warranties.

Councilman Lund - Is there an insurance company that will guarantee the performance so we're not on the hook if it fails right after the warranty.

Engineer Herdegen - I'm not aware of any insurance policy for infrastructure.

Councilman Lund - Do you recommend this when the water table is above the seal? We have an unique situation where that is the case whenever we get a high rain event.

Mr. Norgaard - One of the videos I have is where we test it with water and pressure.

Councilman Lund - What pipe were you using?

Mr. Norgaard - PVC.

Councilman Lund - We don't have PVC in the ground.

Councilman Rahm - This material is structurally strong.

Mr. Norgaard - It's designed to be a pipe without a pipe around it.

Councilman Rahm - I don't know how you can seal anything and guarantee that with our pipes. Are we really solving the problem if we do this.

Councilman Lund - And solving it for five years is not good enough.

Councilman Ingemann - Is it possible to give the videos to the City so we can put it on the website?

Mr. Norgaard - Yes. Our website has several videos as well.

Councilman Rahm - What's the advantages of this method? Is it cheaper?

Engineer Herdegen - It's less expensive than opening up the entire street. Also, given the age of the infrastructure, the water and sewer lines are close together and in bedrock, so that increases the cost.

Councilman Lund - The proposal is to do a test area. I'm concerned that it'll work great in the beginning but it doesn't guarantee anything. If this works, it's a $9 million problem instead of $17 million. There hasn't been testing with our pipes for a longer period of time.

Mr. Norgaard - The one pipe that we have difficulty with is orange berg.

Supt. Hanson - I don't believe we have that in town.

Mr. Norgaard - I provided Jon with bid tabs to come up with an estimate and several cities that we've worked with. We have a lot of confidence in this product and have a lot of third party documentation that shows this is a good product and has a 50 year service life.

Councilman Lund - Do you do any work with the manhole connections?

Mr. Norgaard - Yes, we put a seal around the pipe where it enters the manhole.

Councilman Lund - Will that work if our mainlines have already been lined?

Mr. Norgaard - Yes, what we would end up doing is cutting out a section of the mainline liner and put in a spot repair with this end seal and o-ring.

Engineer Herdegen - That would be an excavated repair.

Councilman Lund - Can't we just seal directly to the liner?

Engineer Herdegen - We're working on figuring out the best method for it. The issue will still be creating a seal between the liner and host pipe.

Councilman Lund - I think we should wait. We've got years before we'll get fined again unless we get a bigger rain event. The standard for getting fined is either we finish our repairs and have more events or we're in the period of working on our repairs and that period has been extended so we have like 16 years. We're limited on the amount we have to spend per year. This technology is evolving so fast that I think we should just wait.

Councilman Ingemann - I think we should start.

Councilman Rahm - We're doing a test area to see if this technology works.

Mayor Geraghty - How long do you want to wait? With the SCADA system, we can get good data. This step obligates us to the engineering fees correct?

Engineer Herdegen - For the design of both projects, they'll total about $1.1 million, the design fees would be about $80,000 - $100,000. I'll put together a proposal for Council consideration.

Councilman Lund - Let's wait two weeks.

Councilman Rahm - Will the information change.

Councilman Ingemann - No, let's just start with the test area.

Councilman Lund - Are there any lines in project b that need to be lined?

Engineer Herdegen - No, those are full repairs. The two projects are not exclusive.

Councilman Lund - I agree if we're going to move forward that this is the best way to do it.

Councilman Sumner - We can do this and then wait a while.

Councilman Lund - I'd like to run the math and see where we're at with the Met Council mandate.

Councilman Rahm - Also, can we get any grants?

Motion by Geraghty, seconded by Ingemann, to approve Resolution No. 2016-31. With 4 Ayes, Lund voting Nay, the motion carried.

Motion by Geraghty, seconded by Ingemann, to approve Resolution No. 2016-32. With 5 Ayes, 0 Nays, the motion carried.

Councilman Lund - How is the park project?

Engineer Herdegen - We've gone through a couple different scenarios of how to install the pier. I'd like to meet with staff and our designer to go over that. There are some options for permitting.

Councilman Rahm - This will be ADA compliant?

Engineer Herdegen - Yes.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT –

Councilman Sumner - How much rain did we get recently and how are things holding up?

Supt. Hanson - I don't have the data from Saturday yet but today we got about an inch in 20 minutes. We held up pretty well.

Councilman Lund - Do you want to let everyone know your thrifty purchase?

Supt. Hanson - Sure, we purchased two generators for $1,700 and we had $30,000 budgeted.

Councilman Rahm - Do we have contracts to make sure we'll have fuel for these things if we need them?

Supt. Hanson - We have 100 gallons of regular fuel and diesel on hand. We'll probably look at a storage tank after it's installed. I'm not sure what their hours are right now.

15. NEW / OLD BUSINESS

Councilman Lund - We were going to talk about small homes at some point. The legislature passed a law that requires cities to allow small homes for one year and the idea is that if you have an injured relative, they can live in one of these homes on your property. We have a limited time period to opt out and if we do, we can make our own ordinance. I believe every city is opting out.

Admin. Hill - That's coming to the next meeting. We'll be opting out.

Ms. Buss - Almost every city is opting out of it because it's so strict. It allows for a 300 square foot unit and only one person can live in it for a year. The City has to approve it within 15 days. Many inspectors are concerned about how they would hook up to sewer and water. The Planning Commission talked about it at their last meeting and recommended that the City opt out. You have to opt out by September 1st. The League of MN Cities wrote the ordinance because so many cities wanted to opt out.

16. ADJOURNMENT
Motion by Geraghty, seconded by Ingemann to adjourn the regular City Council meeting at 6:59 p.m. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz
Assistant to the City Administrator

EHLERS
LEADERS IN PUBLIC FINANCE

Housing Development Options
City of Newport

Jason Aarsvold – Ehlers

August 4, 2016

1

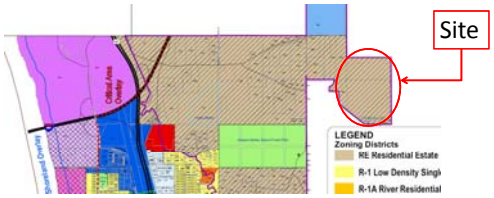
Standard Lot Development Concept

- Approximately 106 units on 51 net acres
- Includes City-owned land
- Requires an estimated $1.22 million to extend sanitary sewer to the site
- Home prices estimated at an average of $375,000
- Estimated to generate $242,818 annually in CITY taxes upon completion

4

EHLERS

Project



- City received proposal to purchase land and develop 31-unit housing project
- Ehlers has reviewed alternative development patterns and the cost/benefit associated with each

EHLERS

Property Tax Comparison – Large Lot / Standard Lot

Year	31-Unit option City Tax Collections	106 - Unit Option City Tax Collections	Difference
2018	$131,413	$242,818	$111,405
2019	$131,413	$242,818	$111,405
2020	$131,413	$242,818	$111,405
2021	$131,413	$242,818	$111,405
2022	$131,413	$242,818	$111,405
2023	$131,413	$242,818	$111,405
2024	$131,413	$242,818	$111,405
2025	$131,413	$242,818	$111,405
2026	$131,413	$242,818	$111,405
2027	$131,413	$242,818	$111,405
2028	$131,413	$242,818	$111,405
2029	$131,413	$242,818	$111,405
2030	$131,413	$242,818	$111,405
2031	$131,413	$242,818	$111,405
2032	$131,413	$242,818	$111,405
TOTAL	**$1,971,195**	**$3,642,266**	**$1,671,071**

5

EHLERS

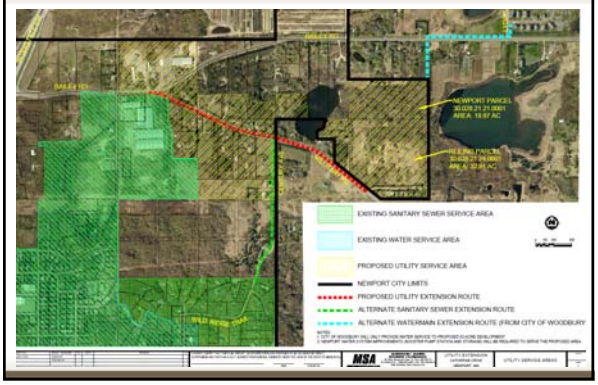
Large Lot Development Concept

- Approximately 31 units on 51 net acres
- Includes City-owned land
- Does not require any additional City costs for extension of utilities
- Home prices estimated at an average of $650,000
- Estimated to generate $131,413 annually in CITY taxes upon completion

3

EHLERS

Standard Lot Development Concept - Challenge



Standard Lot Development Concept - Challenge

- We typically begin with the premise that development should pay its own way (i.e. pay for needed utilities)
- Based on a preliminary review of the developer's numbers, we conclude:
  - The cost to acquire all the land (including City land), develop the site, AND pay 100% of the sanitary sewer extension is not likely to be financially feasible
- This option would require *some* City "cost" to build now
  - Land write-down
  - City cash or bond financing
  - Some combination thereof

7 EHLERS

Cost Benefit Analysis

- Projected 15 years of tax collections for each scenario
- Included a cost factor for the standard lot option
  - Assumed 50% of sanitary sewer cost attributed to the city ($610,000)
  - Assumes city funds or bonds, repaid with interest at 2.5% over 15 years

8 EHLERS

City Tax Collections 31 units @$650,000 avg.

	City Tax Collections - 31 units @ $650,000 avg.		
Year	31-Unit option	Annual City Cost	Net Tax Collections
2018	$131,413	$0	$131,413
2019	$131,413	$0	$131,413
2020	$131,413	$0	$131,413
2021	$131,413	$0	$131,413
2022	$131,413	$0	$131,413
2023	$131,413	$0	$131,413
2024	$131,413	$0	$131,413
2025	$131,413	$0	$131,413
2026	$131,413	$0	$131,413
2027	$131,413	$0	$131,413
2028	$131,413	$0	$131,413
2029	$131,413	$0	$131,413
2030	$131,413	$0	$131,413
2031	$131,413	$0	$131,413
2032	$131,413	$0	$131,413
TOTAL (Net)	**$1,971,195**	**$0**	**$1,971,195**

9 EHLERS

City Tax Collections 106 units @$375,000 avg.

	City Tax Collections - 106 units @ $375,000 avg.		
Year	106 - unit Option	Annual City Cost	Net Tax Collections
2018	$242,818	$49,268	$193,550
2019	$242,818	$49,268	$193,550
2020	$242,818	$49,268	$193,550
2021	$242,818	$49,268	$193,550
2022	$242,818	$49,268	$193,550
2023	$242,818	$49,268	$193,550
2024	$242,818	$49,268	$193,550
2025	$242,818	$49,268	$193,550
2026	$242,818	$49,268	$193,550
2027	$242,818	$49,268	$193,550
2028	$242,818	$49,268	$193,550
2029	$242,818	$49,268	$193,550
2030	$242,818	$49,268	$193,550
2031	$242,818	$49,268	$193,550
2032	$242,818	$49,268	$193,550
TOTAL (Net)	**$3,642,266**	**$739,013**	**$2,903,253**

10 EHLERS

NET City Tax Collections - Comparison

Year	31-Unit option NET City Tax Collections	106 - Unit Option NET City Tax Collections	Difference
2018	$131,413	$193,550	$62,137
2019	$131,413	$193,550	$62,137
2020	$131,413	$193,550	$62,137
2021	$131,413	$193,550	$62,137
2022	$131,413	$193,550	$62,137
2023	$131,413	$193,550	$62,137
2024	$131,413	$193,550	$62,137
2025	$131,413	$193,550	$62,137
2026	$131,413	$193,550	$62,137
2027	$131,413	$193,550	$62,137
2028	$131,413	$193,550	$62,137
2029	$131,413	$193,550	$62,137
2030	$131,413	$193,550	$62,137
2031	$131,413	$193,550	$62,137
2032	$131,413	$193,550	$62,137
TOTAL (Net)	**$1,971,195**	**$2,903,253**	**$932,057**

11 EHLERS

Additional Considerations

- Sanitary sewer extension may provide an opportunity for additional standard lot single family development to the West of the site
- Current land uses make assessments difficult, however, for these properties
- Cost / Benefit analysis considers only one aspect of the larger land use / policy change

12 EHLERS

City of Newport
City Council Workshop Meeting Minutes
August 4, 2016

1. ROLL CALL -
Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm, Dan Lund

Council Absent –

Staff Present – Deb Hill, City Administrator; Bruce Hanson, Superintendent of Public Works;

Staff Absent - Steve Wiley, Fire Chief; Renee Eisenbeisz, Assistant to the City Administrator;

2. LINING PROJECT DEMONSTRATION
This item was moved to the regular City Council agenda.

3. VERIZON WIRELESS AGREEMENT DISCUSSION
Admin. Hill presented on this item as outlined in the August 4, 2016 City Council workshop packet. Council directed staff to move forward with drafting an agreement with Verizon.

4. BUDGET DISCUSSION
Admin. Hill presented on this item as outlined in the August 4, 2016 City Council workshop packet. The City Council discussed the following:

- Do not increase the Mayor and Council salaries as proposed
- Move forward with the closure of the Loveland Park ice skating rink and warming house.
- Decrease the City's portion of the family co-pay to 85%.
- Have a preliminary levy increase of 2%
- Create a Capital Improvement Committee to discuss the future of the City Hall and Fire Hall #1. The Committee would discuss what needs to be done for these two buildings and would consist of Deb, Bruce, Steve, two Council members, a resident and a business owner. Councilman Ingemann and Councilman Sumner volunteered to serve on the Committee.

5. ADJOURNMENT

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz
Assistant to the City Administrator

Recurring				
Paid Chk# 000668E	FEDERAL TAXES	8/4/2016	$95.48	PCORI fee
Paid Chk# 000669E	FEDERAL TAXES	8/4/2016	$8,109.60	SS, Federal, & Medicare
Paid Chk# 000670E	MN REVENUE	8/4/2016	$1,153.42	State taxes
Paid Chk# 000671E	MSRS	8/4/2016	$2,380.48	HCSP & Voluntary retirement
Paid Chk# 000672E	SELECTACCOUNT	8/4/2016	$692.07	HSPA
Paid Chk# 000673E	PSN	8/11/2016	$273.08	Monthly electronic payment fee
Paid Chk# 018835	COMCAST	8/4/2016	$293.98	Phone service
Paid Chk# 018836	FLEET ONE LLC	8/4/2016	$1,801.06	Petrol
Paid Chk# 018837	KEVITT EXCAVATING	8/4/2016	$396.79	Water meter rental reimburseme
Paid Chk# 018838	Metropolitan Council	8/4/2016	$17,320.31	
Paid Chk# 018839	ON SITE SANITATION	8/4/2016	$360.00	Port o Potty Pioneer Day
Paid Chk# 018840	PERA	8/4/2016	$3,827.97	
Paid Chk# 018841	JAMIE SMITH	8/4/2016	$12.86	Mileage reimbursement
Paid Chk# 018842	SW/WC SERVICES COOPERATIVES	8/4/2016	$8,959.00	
Paid Chk# 018843	ATOMIC DATA, LLC	8/11/2016	$1,001.52	
Paid Chk# 018844	COLONIAL LIFE	8/11/2016	$53.74	Life insurance
Paid Chk# 018845	COMCAST	8/11/2016	$171.91	Phone service public works
Paid Chk# 018846	XCEL ENERGY	8/11/2016	$2,304.14	
		Staff	$24,360.41	
Non-recurring				
Paid Chk# 018847	ABRAMS & SCHMIDT	8/18/2016	$615.00	Legal fees
Paid Chk# 018848	ADVANCED GRAPHIX INC.	8/18/2016	$430.00	Park sign
Paid Chk# 018849	Cardmember Services	8/18/2016	$4,551.03	Credit card bill
Paid Chk# 018850	CAROLINE CLAUSEN	8/18/2016	$105.00	Election judge pay
Paid Chk# 018851	SONIA CORDERO CABAN	8/18/2016	$105.00	Election judge pay
Paid Chk# 018852	CORPORATE WAREHOUSE SUPPLY	8/18/2016	$459.90	Toner for city hall copier
Paid Chk# 018853	DIETRICH ELECTRIC, INC	8/18/2016	$144.38	Electrical inspections
Paid Chk# 018854	PENNY DUFF	8/18/2016	$201.25	Election judge pay
Paid Chk# 018855	GERALD EHLERS	8/18/2016	$165.00	Election judge pay
Paid Chk# 018856	FRIENDS IN NEED FOOD SHELF	8/18/2016	$45.39	10 % lawful gambling fund dist
Paid Chk# 018857	G & K SERVICES	8/18/2016	$295.24	PW uniform cleaning
Paid Chk# 018858	GERTENS	8/18/2016	$1,398.00	Bulk playground mulch
Paid Chk# 018859	GOPHER STATE ONE-CALL	8/18/2016	$118.80	Dig marking
Paid Chk# 018860	GRAINGER PARTS	8/18/2016	$56.88	Parks repairs
Paid Chk# 018862	SANDRA GROCHOW	8/18/2016	$92.50	Election judge pay
Paid Chk# 018863	PAUL HANSEN	8/18/2016	$37.50	Election judge pay
Paid Chk# 018864	HAWKINS	8/18/2016	$516.09	Chlorine cylinder
Paid Chk# 018865	JANICE KOBE	8/18/2016	$25.00	Election judge pay
Paid Chk# 018866	LIBERTY NAPA OF NEWPORT	8/18/2016	$177.19	Supplies
Paid Chk# 018867	Ron Lischeid	8/18/2016	$220.23	Pioneer Day supplies for corn
Paid Chk# 018868	DONNA MAHMOOD	8/18/2016	$90.00	Election judge pay
Paid Chk# 018869	MENARDS - COTTAGE GROVE	8/18/2016	$19.98	Parks repair
Paid Chk# 018870	MINNESOTA CENTRAL SCHOOL BUS	8/18/2016	$220.00	Summer rec trip to Como
Paid Chk# 018871	MN OFFICE OF ADMIN. HEARINGS	8/18/2016	$68.00	McArdell & PERA matter
Paid Chk# 018872	MPL SPECIALTIES	8/18/2016	$100.00	Pioneer Day car show awards
Paid Chk# 018873	NORTHLAND TRUST SERVICES, INC	8/18/2016	$121,410.00	2010A GO Bond
Paid Chk# 018874	OXYGEN SERVICE CO.	8/18/2016	$45.88	Fire & PW oxygen supplies
Paid Chk# 018875	CAROL PETERSEN	8/18/2016	$105.00	Election judge pay
Paid Chk# 018876	RITEWAY BUSINESS FORMS	8/18/2016	$269.30	Checks
Paid Chk# 018877	RIVER COUNTRY COOPERATIVE	8/18/2016	$343.55	Supplies
Paid Chk# 018878	RIVERTOWN MULTIMEDIA	8/18/2016	$1,292.56	Notice posting
Paid Chk# 018879	ERIC SHORT	8/18/2016	$90.00	Election judge pay
Paid Chk# 018880	STONE SOUP THRIFT SHOP	8/18/2016	$45.39	10 % lawful gambling fund dist
Paid Chk# 018881	T.A. SCHIFSKY & SONS, INC.	8/18/2016	$119.00	Asphalt

Paid Chk#	018882	ANGELA TERRY	8/18/2016	$25.00	Election judge pay
Paid Chk#	018883	TESSMAN COMPANY	8/18/2016	$65.00	Weed control
Paid Chk#	018884	TKDA	8/18/2016	$3,846.44	City planning
Paid Chk#	018885	TYCO INTEGRATED SECURITY	8/18/2016	$3.00	Reimburse overpaid permit
Paid Chk#	018886	LAURA VERBOUT	8/18/2016	$105.00	Election judge pay
Paid Chk#	018887	WASHINGTON CTY PROPERTY RECORD	8/18/2016	$46.00	Posting
Paid Chk#	018888	BARBARA WILCZIEK	8/18/2016	$90.00	Election judge pay
Paid Chk#	018889	WINZER	8/18/2016	$265.87	Shop supplies
Paid Chk#	018890	JOE ZYWIEC	8/18/2016	$560.00	Corn for Pioneer Day
				$212,552.17	

Cardmember Services

AUG-16

Hanson	OtterBox Lifeproof	LG Defender		$5.35	yes
	American Floor Mats	Mats for city hall	$	273.05	yes
	The Home Depot	AC for compost shed	$	138.19	yes
Eisenbeisz	Target Purchase and Return	I pad covers	$	-	yes
	Apple Store	I pad - 1	$	321.00	yes
	Best Buy	I-Pad cover - 1 & cards for camera	$	65.97	yes
	Comcast	Norton Antivirus for the Library	$	5.30	yes
	Apple Store	I pad - 5	$	1,745.00	yes
	Apple Store	I pad - 4	$	1,564.00	yes
	Best Buy	I pad covers - 6	$	329.94	yes
	Target	Coffee maker for the library	$	18.84	yes
	Best Buy	I pad covers - 4	$	209.96	yes
Wiley	Smartsign	Die cut letters and numbers	$	28.18	yes
Yokiel	USPS	Mail water samples	$	23.50	yes
	USPS	Mail water samples	$	20.85	yes
	USPS	Mail water samples	$	11.90	yes

City of Newport, MN

Financial Status Report

Period ended July 31, 2016

(Un-Audited)

Prepared by:
Administration Department

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Section 1 – Cash & Investment

Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

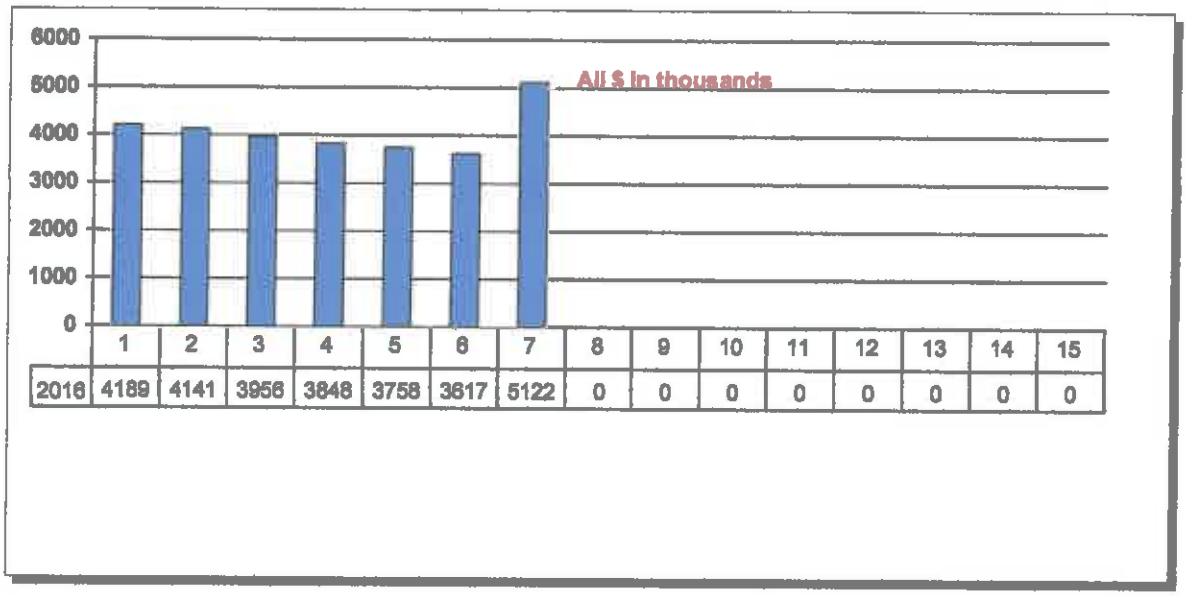
NEWPORT, MN

*Check Reconciliation©

Central Bank

10100 CASH

July 2016



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2016	4189	4141	3956	3848	3758	3617	5122	0	0	0	0	0	0	0	0

Account Summary

Beginning Balance on 7/1/2016		$3,618,901.61
+ Receipts/Deposits		$1,796,293.10
- Payments (Checks and Withdrawals)		$260,467.40
Ending Balance as of	7/30/2016	$5,154,727.31

Cleared	$5,154,727.31
Statement	$5,154,727.31
Difference	$0.00

Check Book Balance

Active	G 101-10100	GENERAL FUND	$1,215,629.98
Active	G 201-10100	PARKS SPECIAL FUND	$67,161.24
Active	G 204-10100	HERITAGE PRESERVATIO	-$217.17
Active	G 205-10100	RECYCLING	$32,416.15
Active	G 206-10100	FIRE ENGINE	$0.00
Active	G 208-10100	BUY FORFEITURE	$1,309.33
Active	G 225-10100	PIONEER DAY	$23,914.35
Active	G 270-10100	EDA	$954,739.98
Active	G 301-10100	2010A G.O. CAPITAL IMP.	$21,154.98
Active	G 303-10100	2012 STREET NORTH RAV	$7,876.30
Active	G 305-10100	2013 STREET ASSESSME	$92,294.39
Active	G 306-10100	2014 STREET ASSESSME	$680,289.80
Active	G 307-10100	GO TIF 1994B	$0.00
Active	G 308-10100	CERIFICATES OF INDEBT	$0.00
Active	G 313-10100	2000B GO IMP BOND	$0.00
Active	G 315-10100	2002A $690,000 BOND	$728.14
Active	G 316-10100	PFA/TRLF REVENUE NOT	$6,735.48
Active	G 321-10100	2006A EQUIP CERTIFICAT	$0.00
Active	G 322-10100	2011A GO BONDS	$141,139.19

Active	G 401-10100	*EQUIPMENT REVOLVING*	$279,751.40
Active	G 402-10100	*TAX INC DIST 1*	$0.00
Active	G 405-10100	*T.H. HWY 61*	$91,878.61
Active	G 409-10100	*2013 STREET RECON.*	$94,966.52
Active	G 410-10100	*2014 STREET RECON.*	$77,471.95
Active	G 411-10100	*BUILDING FUND*	$166,636.07
Active	G 416-10100	*4TH AVENUE RAVINE*	$12,792.38
Active	G 417-10100	*NORTH RAVINE*	$53,860.53
Active	G 422-10100	*FEMA-17TH STREET & CE*	$11,253.72
Active	G 423-10100	*2011A EQUIPMENT CAPIT*	$0.00
Active	G 601-10100	*WATER FUND*	$396,022.17
Active	G 602-10100	*SEWER FUND*	$577,457.47
Active	G 603-10100	*STREET LIGHT FUND*	$65,015.05
Active	G 604-10100	*STORM WATER FUND*	$49,713.57
		Cash Balance	$5,121,991.58

Beginng Balance	$3,618,901.61	
+ Total Deposits	$1,796,860.77	
- Checks Written	$293,770.80	
	Check Book Balance	$5,121,991.58
	Difference	$0.00

City of Newport

INVESTMENTS

Jul-16

TYPE	BOUGHT DATE	MATURITY DATE	# OF DAYS	COST	RATE	GASB #40 Val.
MORGAN STANLEY						
ORIENTAL B&T	6/30/2015	12/30/2016	546	95,000	0.80%	95,095.00
GOLDMAN SACHS	3/18/2015	3/20/2017	730	90,000	0.95%	90,218.70
BMW CD	6/28/2013	6/28/2017	1,456	125,000	1.30%	125,607.50
CAPITAL ONE	7/1/2015	1/2/2018	860	95,000	1.35%	95,592.80
GOLDMAN SACHS	3/18/2015	3/19/2018	1,093	90,000	1.30%	90,774.00
AMEX Cent.	7/5/2013	7/5/2018	1,820	125,000	1.71%	126,073.75
SALLIE MAE BANK	11/5/2014	11/5/2018	1,456	129,000	1.85%	130,878.24
BARCLAYS BANK	7/6/2014	7/23/2019	1,820	125,000	2.11%	128,246.25
Bank of India	12/15/2015	12/16/2019	1,820	100,000	2.10%	102,675.00
Wells Fargo BK	4/8/2014	4/16/2021	2,548	120,000	1.29%	120,554.40
HSBC BANK	6/28/2016	6/28/2024	2,912	120,000	1.50%	120,284.40
Accrued Interest	all CDs above					16,472.10
					Sub-total Investments GASB 40	1,242,472.14
CENTRAL BANK						
Checking						5,154,727.31
					Total Cash, Investments and CD's	6,397,199.45

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.

NEWPORT, MN

*Budget Control Summary

Current Period: July 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$1,242,726.52	$1,242,726.52	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 45000 Parks (GENERAL)	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$1,242,726.52	-$1,242,726.5	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$275,864.86	-$275,864.86	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 41000 Administration (GENERAL)	$298,097.00	$155,285.72	$142,811.28	47.91%	$0.00	$298,097.00	-$298,097.00	0.39	-0.42
DEPT 41110 Mayor and Council	$22,822.00	$12,735.13	$10,086.87	44.20%	$0.00	$22,822.00	-$22,822.00	0.44	-0.29
DEPT 41410 Elections	$5,300.00	$0.00	$5,300.00	100.00%	$0.00	$5,300.00	-$5,300.00	0.00	-1.00
DEPT 41600 Professional Services	$293,485.00	$163,903.20	$129,581.80	44.15%	$0.00	$293,485.00	-$293,485.00	0.40	-0.40
DEPT 41910 Planning and Zoning	$41,438.00	$16,466.52	$24,971.48	60.26%	$0.00	$41,438.00	-$41,438.00	0.10	-0.24
DEPT 41940 City Hall Bldg	$17,700.00	$6,311.55	$11,388.45	64.34%	$0.00	$17,700.00	-$17,700.00	0.37	-0.63
DEPT 41950 Rental Inspection	$0.00	$861.84	-$861.84	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 42000 Police Department(GENERAL)	$763,522.00	$6,083.13	$757,438.87	99.20%	$0.00	$763,522.00	-$763,522.00	0.01	-0.07
DEPT 42100 Civil Defense	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 42260 Fire Protection	$199,404.00	$63,911.23	$135,492.77	67.95%	$0.00	$199,404.00	-$199,404.00	0.38	-0.35
DEPT 42280 Fire Stations No. 1	$10,200.00	$3,247.89	$6,952.11	68.16%	$0.00	$10,200.00	-$10,200.00	0.11	-0.89
DEPT 42290 Fire Station No. 2	$3,000.00	$762.89	$2,237.11	74.57%	$0.00	$3,000.00	-$3,000.00	0.08	-0.42
DEPT 43000 PW Street (GENERAL)	$393,790.00	$123,078.80	$270,711.20	68.75%	$0.00	$393,790.00	-$393,790.00	0.25	-0.54
DEPT 43100 Public Works Garage	$17,500.00	$10,121.64	$7,378.36	42.16%	$0.00	$17,500.00	-$17,500.00	0.59	-0.41
DEPT 43160 Street Lighting	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 43260 Composting	$5,620.00	$2,606.98	$3,013.02	53.61%	$0.00	$5,620.00	-$5,620.00	0.25	-0.41
DEPT 45000 Parks (GENERAL)	$333,080.00	$179,827.54	$153,252.46	46.01%	$0.00	$333,080.00	-$333,080.00	0.31	-0.41
DEPT 45100 Recreation (GENERAL)	$3,200.00	$926.33	$2,273.67	71.05%	$0.00	$3,200.00	-$3,200.00	0.12	-0.33
DEPT 45206 Parks Bldgs. & Warming Houses	$14,280.00	$7,443.80	$6,836.20	47.87%	$0.00	$14,280.00	-$14,280.00	0.32	-0.55
DEPT 45501 Library Bldg	$24,752.00	$10,330.87	$14,421.13	58.26%	$0.00	$24,752.00	-$24,752.00	0.43	-0.57
DEPT 45550 Heritage Pres. Committee	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49460 Storm Water	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49470 Street Lights	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49754 Railroad Tower	$800.00	$172.23	$627.77	78.47%	$0.00	$800.00	-$800.00	0.07	-0.43
DEPT 49985 Special Contributions	$750.00	$0.00	$750.00	100.00%	$0.00	$750.00	-$750.00	0.00	-1.00
DEPT 49995 Miscellaneous Contingency	$22,500.00	$6,700.14	$15,799.86	70.22%	$0.00	$22,500.00	-$22,500.00	0.06	-0.44
Total Expenditure Accounts	$2,471,240.00	$1,046,642.29	-$1,424,597.7	57.65%	$0.00	$2,471,240.00	-$2,471,240.00	0.24	-0.38

NEWPORT, MN

*Budget Control Summary

Current Period: July 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total FUND 101 GENERAL FUND	-$2,471,240.00	$196,084.23	-$2,667,324.2	107.93%	$0.00	-$2,471,240.00	$2,471,240.00		
FUND 201 PARKS SPECIAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$20,045.35	-$20,045.35	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$20,045.35	-$20,045.35	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	$0.00	$20,045.35	-$20,045.35	0.00%	$0.00	$0.00	$0.00		
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts									
DEPT 42000 Police Department(GENERAL)	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$9,015.00	-$9,015.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$9,015.00	$9,015.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	$0.00	-$9,015.00	$9,015.00	0.00%	$0.00	$0.00	$0.00		
FUND 205 RECYCLING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$7,812.29	-$7,812.29	0.00%	$0.00	$0.00	$0.00	0.00	0.00

NEWPORT, MN

*Budget Control Summary

Current Period: July 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Revenue Accounts	$0.00	$7,812.29	-$7,812.29	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$3,095.00	-$3,095.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$3,095.00	$3,095.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 205 RECYCLING	$0.00	$4,717.29	-$4,717.29	0.00%	$0.00	$0.00	$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$1.13	-$1.13	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$1.13	-$1.13	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	$0.00	$1.13	-$1.13	0.00%	$0.00	$0.00	$0.00		
FUND 225 PIONEER DAY									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$3,038.25	-$3,038.25	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$3,038.25	-$3,038.25	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$997.00	-$997.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	$0.00	$997.00	$997.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 225 PIONEER DAY	$0.00	$2,041.25	-$2,041.25	0.00%	$0.00	$0.00	$0.00		
FUND 270 EDA									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$196,238.86	-$196,238.86	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$196,238.86	-$196,238.86	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$31,199.62	-$31,199.62	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$31,199.62	$31,199.62	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 270 EDA	$0.00	$165,039.24	-$165,039.24	0.00%	$0.00	$0.00	$0.00		
FUND 301 2010A G.O. CAPITAL IMP. PLAN									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$923.51	-$923.51	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$923.51	-$923.51	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$1,410.00	-$1,410.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$1,410.00	$1,410.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 301 2010A G.O. CAPITAL IMP. PLAN	$0.00	-$486.49	$486.49	0.00%	$0.00	$0.00	$0.00		
FUND 303 2012 STREET NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$1,507.85	-$1,507.85	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$1,507.85	-$1,507.85	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 303 2012 STREET NORTH RAVINE	$0.00	$1,507.85	-$1,507.85	0.00%	$0.00	$0.00	$0.00		
FUND 305 2013 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$94,933.01	-$94,933.01	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$94,933.01	-$94,933.01	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$111,139.70	-$111,139.70	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$111,139.70	$111,139.70	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 305 2013 STREET ASSESSMENT	$0.00	-$16,206.69	$16,206.69	0.00%	$0.00	$0.00	$0.00		
FUND 306 2014 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$349,041.95	-$349,041.95	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$349,041.95	-$349,041.95	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$127,509.30	-$127,509.30	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$127,509.30	$127,509.30	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 306 2014 STREET ASSESSMENT	$0.00	$221,532.65	-$221,532.65	0.00%	$0.00	$0.00	$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 313 2000B GO IMP BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 313 2000B GO IMP BOND	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 315 2002A $690,000 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.62	-$0.62	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.62	-$0.62	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 315 2002A $690,000 BOND	$0.00	$0.62	-$0.62	0.00%	$0.00	$0.00	$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	-$3,902.36	$3,902.36	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	-$3,902.36	$3,902.36	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	$0.00	-$3,902.36	$3,902.36	0.00%	$0.00	$0.00	$0.00		
FUND 321 2006A EQUIP CERTIFICATE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 321 2006A EQUIP CERTIFICATE	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 322 2011A GO BONDS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$86,026.68	-$86,026.68	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$86,026.68	-$86,026.68	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$120,215.00	-$120,215.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	$0.00	$120,215.00	$120,215.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 322 2011A GO BONDS	$0.00	-$34,188.32	$34,188.32	0.00%	$0.00	$0.00	$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$42,716.35	-$42,716.35	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$42,716.35	-$42,716.35	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$4,452.95	-$4,452.95	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$4,452.95	$4,452.95	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	$0.00	$38,263.40	-$38,263.40	0.00%	$0.00	$0.00	$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$104.39	-$104.39	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$104.39	-$104.39	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$41,063.00	-$41,063.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	$0.00	$41,063.00	$41,063.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	$0.00	-$40,958.61	$40,958.61	0.00%	$0.00	$0.00	$0.00		
FUND 409 2013 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$81.65	-$81.65	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$81.65	-$81.65	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 409 2013 STREET RECON.	$0.00	$81.65	-$81.65	0.00%	$0.00	$0.00	$0.00		
FUND 410 2014 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$36.68	-$36.68	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$36.68	-$36.68	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$620.12	-$620.12	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$620.12	$620.12	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 410 2014 STREET RECON.	$0.00	-$583.44	$583.44	0.00%	$0.00	$0.00	$0.00		
FUND 411 BUILDING FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$32,623.14	-$32,623.14	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$32,623.14	-$32,623.14	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	$0.00	$32,623.14	-$32,623.14	0.00%	$0.00	$0.00	$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$11.00	-$11.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$11.00	-$11.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	$0.00	$11.00	-$11.00	0.00%	$0.00	$0.00	$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$46.31	-$46.31	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$46.31	-$46.31	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	$0.00	$46.31	-$46.31	0.00%	$0.00	$0.00	$0.00		
FUND 422 FEMA-17TH STREET & CEDAR LANE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$125,336.68	-$125,336.68	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$125,336.68	-$125,336.68	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$28,818.20	-$28,818.20	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
Total Expenditure Accounts	$0.00	$28,818.20	$28,818.20	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 422 FEMA-17TH STREET & CEDAR L	$0.00	$96,518.48	-$96,518.48	0.00%	$0.00	$0.00	$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 423 2011A EQUIPMENT CAPITAL	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 601 WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$327.55	-$327.55	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49400 Water Utilities (GENERAL)	$0.00	$176,744.27	-$176,744.27	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$177,071.82	-$177,071.82	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 49400 Water Utilities (GENERAL)	$308,806.00	$151,670.48	$157,135.52	50.88%	$0.00	$308,806.00	-$308,806.00	0.31	-0.39
Total Expenditure Accounts	$308,806.00	$151,670.48	-$157,135.52	50.88%	$0.00	$308,806.00	-$308,806.00	0.31	-0.39
Total FUND 601 WATER FUND	-$308,806.00	$25,401.34	-$334,207.34	108.23%	$0.00	-$308,806.00	$308,806.00		
FUND 602 SEWER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$487.66	-$487.66	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	$0.00	$243,410.79	-$243,410.79	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$243,898.45	-$243,898.45	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

NEWPORT, MN

*Budget Control Summary

Current Period: July 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
DEPT 49450 Sewer (GENERAL)	$444,083.00	$314,087.22	$129,995.78	29.27%	$0.00	$444,083.00	-$444,083.00	0.56	-0.02
DEPT 49460 Storm Water	$1,500.00	$0.00	$1,500.00	100.00%	$0.00	$1,500.00	-$1,500.00	0.00	-0.25
Total Expenditure Accounts	$445,583.00	$314,087.22	-$131,495.78	29.51%	$0.00	$445,583.00	-$445,583.00	0.49	-0.04
Total FUND 602 SEWER FUND	-$445,583.00	-$70,188.77	-$375,394.23	84.25%	$0.00	-$445,583.00	$445,583.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$48.29	-$48.29	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 43160 Street Lighting	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49470 Street Lights	$0.00	$45,582.53	-$45,582.53	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$45,630.82	-$45,630.82	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 43160 Street Lighting	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49470 Street Lights	$58,449.00	$25,938.63	$32,510.37	55.62%	$0.00	$58,449.00	-$58,449.00	0.47	-0.39
Total Expenditure Accounts	$58,449.00	$25,938.63	-$32,510.37	55.62%	$0.00	$58,449.00	-$58,449.00	0.41	-0.34
Total FUND 603 STREET LIGHT FUND	-$58,449.00	$19,692.19	-$78,141.19	133.69%	$0.00	-$58,449.00	$58,449.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$29.62	-$29.62	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49460 Storm Water	$0.00	$32,912.90	-$32,912.90	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$32,942.52	-$32,942.52	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49460 Storm Water	$19,475.00	$25,808.86	-$6,333.86	-32.52%	$0.00	$19,475.00	-$19,475.00	0.22	-0.32
Total Expenditure Accounts	$19,475.00	$25,808.86	$6,333.86	-32.52%	$0.00	$19,475.00	-$19,475.00	0.20	-0.30
Total FUND 604 STORM WATER FUND	-$19,475.00	$7,133.66	-$26,608.66	136.63%	$0.00	-$19,475.00	$19,475.00		

NEWPORT, MN

*Budget Control Summary

Current Period: July 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance	2016 Adopted Budget	2016 Forecast	Variance at Completion	2016 YTD Perf	2016 Est to Complete
	-$3,303,553.00	$655,211.10	-$3,958,764.1	119.83%	$0.00	-$3,303,553.00	$3,303,553.00		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.

NEWPORT, MN
*Cash Balances

Current Period July 2016

Fund	2016 Begin Balance	Receipts	Disbursements	----------Transfers---------- Rec/Disb	Journal Entrie	JE Payroll	**Balance**	
10100 Central Bank								
101 GENERAL FUND	$1,262,187.74	$1,302,527.54	$916,582.97	$0.00	($279,297.00)	($153,205.33)	$1,215,629.98	In Bal
201 PARKS SPECIAL F	$47,115.89	$45.35	$0.00	$0.00	$20,000.00	$0.00	$67,161.24	In Bal
204 HERITAGE PRESE	$8,797.83	$0.00	$9,015.00	$0.00	$0.00	$0.00	($217.17)	In Bal
205 RECYCLING	$27,698.86	$7,812.29	$3,095.00	$0.00	$0.00	$0.00	$32,416.15	In Bal
206 FIRE ENGINE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	In Bal
208 BUY FORFEITURE	$1,308.20	$1.13	$0.00	$0.00	$0.00	$0.00	$1,309.33	In Bal
225 PIONEER DAY	$21,873.10	$3,038.25	$997.00	$0.00	$0.00	$0.00	$23,914.35	In Bal
270 EDA	$791,103.74	$15,784.86	$32,648.62	$0.00	$180,500.00	$0.00	$954,739.98	In Bal
301 2010A G.O. CAPIT	$20,651.47	$18.51	$1,410.00	$0.00	$1,895.00	$0.00	$21,154.98	In Bal
303 2012 STREET NO	$6,368.45	$1,507.85	$0.00	$0.00	$0.00	$0.00	$7,876.30	In Bal
305 2013 STREET ASS	$107,485.08	$94,910.01	$111,139.70	$0.00	$1,039.00	$0.00	$92,294.39	In Bal
306 2014 STREET ASS	$457,763.15	$349,534.95	$127,509.30	$0.00	$501.00	$0.00	$680,289.80	In Bal
307 GO TIF 1994B	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	In Bal
308 CERIFICATES OF I	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	In Bal
313 2000B GO IMP BO	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	In Bal
315 2002A $690,000 B	$727.52	$0.62	$0.00	$0.00	$0.00	$0.00	$728.14	In Bal
316 PFA/TRLF REVEN	$7,334.84	$353.64	$0.00	$0.00	($953.00)	$0.00	$6,735.48	In Bal
321 2006A EQUIP CER	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	In Bal
322 2011A GO BONDS	$174,657.51	$85,381.68	$120,215.00	$0.00	$1,315.00	$0.00	$141,139.19	In Bal
401 EQUIPMENT REV	$241,488.00	$216.35	$4,452.95	$0.00	$42,500.00	$0.00	$279,751.40	In Bal
402 TAX INC DIST 1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	In Bal
405 T.H. HWY 61	$132,837.22	$104.39	$41,063.00	$0.00	$0.00	$0.00	$91,878.61	In Bal
409 2013 STREET REC	$94,884.87	$81.65	$0.00	$0.00	$0.00	$0.00	$94,966.52	In Bal
410 2014 STREET REC	$78,165.39	$36.68	$730.12	$0.00	$0.00	$0.00	$77,471.95	In Bal
411 BUILDING FUND	$134,012.93	$123.14	$0.00	$0.00	$32,500.00	$0.00	$166,636.07	In Bal
416 4TH AVENUE RAV	$12,781.38	$11.00	$0.00	$0.00	$0.00	$0.00	$12,792.38	In Bal
417 NORTH RAVINE	$53,814.22	$46.31	$0.00	$0.00	$0.00	$0.00	$53,860.53	In Bal
422 FEMA-17TH STRE	($85,264.76)	$125,336.68	$28,818.20	$0.00	$0.00	$0.00	$11,253.72	In Bal
423 2011A EQUIPMEN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	In Bal
601 WATER FUND	$402,964.43	$161,892.55	$110,193.74	$0.00	$0.00	($58,641.07)	$396,022.17	In Bal
602 SEWER FUND	$637,894.24	$254,351.45	$257,473.21	$0.00	$0.00	($57,315.01)	$577,457.47	In Bal
603 STREET LIGHT FU	$48,145.86	$46,482.82	$24,908.81	$0.00	$0.00	($4,704.82)	$65,015.05	In Bal
604 STORM WATER F	$33,819.91	$42,178.52	$19,309.57	$0.00	$0.00	($6,975.29)	$49,713.57	In Bal
	$4,720,617.07	$2,491,778.22	$1,809,562.19	$0.00	$0.00	($280,841.52)	$5,121,991.58	

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.

NEWPORT, MN
*Revenue Summary

FUND	Description	2016 YTD Budget	July 2016 Amt	2016 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	$0.00	$1,112,460.48	$1,242,726.52	-$1,242,726.52	0.00%
201	PARKS SPECIAL FUND	$0.00	$7.79	$20,045.35	-$20,045.35	0.00%
202	POLICE FORFEITURE FUND	$0.00	$0.00	$0.00	$0.00	0.00%
204	HERITAGE PRESERVATION C	$0.00	$0.00	$0.00	$0.00	0.00%
205	RECYCLING	$0.00	$3.76	$7,812.29	-$7,812.29	0.00%
206	FIRE ENGINE	$0.00	$0.00	$0.00	$0.00	0.00%
208	BUY FORFEITURE	$0.00	$0.15	$1.13	-$1.13	0.00%
225	PIONEER DAY	$0.00	$681.77	$3,038.25	-$3,038.25	0.00%
270	EDA	$0.00	$8,173.47	$196,238.86	-$196,238.86	0.00%
301	2010A G.O. CAPITAL IMP. PLA	$0.00	$2.45	$923.51	-$923.51	0.00%
303	2012 STREET NORTH RAVINE	$0.00	$1,503.12	$1,507.85	-$1,507.85	0.00%
305	2013 STREET ASSESSMENT	$0.00	$88,986.62	$94,933.01	-$94,933.01	0.00%
306	2014 STREET ASSESSMENT	$0.00	$337,824.90	$349,041.95	-$349,041.95	0.00%
307	GO TIF 1994B	$0.00	$0.00	$0.00	$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	$0.00	$0.00	$0.00	$0.00	0.00%
313	2000B GO IMP BOND	$0.00	$0.00	$0.00	$0.00	0.00%
315	2002A $690,000 BOND	$0.00	$0.08	$0.62	-$0.62	0.00%
316	PFA/TRLF REVENUE NOTE	$0.00	$348.90	-$3,902.36	$3,902.36	0.00%
321	2006A EQUIP CERTIFICATE	$0.00	$0.00	$0.00	$0.00	0.00%
322	2011A GO BONDS	$0.00	$85,329.37	$86,026.68	-$86,026.68	0.00%
401	EQUIPMENT REVOLVING	$0.00	$32.45	$42,716.35	-$42,716.35	0.00%
402	TAX INC DIST 1	$0.00	$0.00	$0.00	$0.00	0.00%
405	T.H. HWY 61	$0.00	$10.66	$104.39	-$104.39	0.00%
409	2013 STREET RECON.	$0.00	$11.02	$81.65	-$81.65	0.00%
410	2014 STREET RECON.	$0.00	$8.99	$36.68	-$36.68	0.00%
411	BUILDING FUND	$0.00	$19.33	$32,623.14	-$32,623.14	0.00%
416	4TH AVENUE RAVINE	$0.00	$1.48	$11.00	-$11.00	0.00%
417	NORTH RAVINE	$0.00	$6.25	$46.31	-$46.31	0.00%
422	FEMA-17TH STREET & CEDAR	$0.00	$1.31	$125,336.68	-$125,336.68	0.00%
423	2011A EQUIPMENT CAPITAL	$0.00	$0.00	$0.00	$0.00	0.00%
601	WATER FUND	$0.00	$50,325.41	$177,071.82	-$177,071.82	0.00%
602	SEWER FUND	$0.00	$76,069.27	$243,898.45	-$243,898.45	0.00%
603	STREET LIGHT FUND	$0.00	$14,772.42	$45,630.82	-$45,630.82	0.00%
604	STORM WATER FUND	$0.00	$13,485.50	$32,942.52	-$32,942.52	0.00%
		$0.00	$1,790,066.95	$2,698,893.47	-$2,698,893.47	0.00%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as emended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

NEWPORT, MN
*Expenditure Summary

FUND	Description	2016 YTD Budget	July 2016 Amt	2016 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	$2,471,240.00	$105,654.23	$1,046,642.29	$0.00	$1,424,597.71	42.35%
201	PARKS SPECIAL FUND	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
204	HERITAGE PRESERVATION C	$0.00	$0.00	$9,015.00	$0.00	-$9,015.00	0.00%
205	RECYCLING	$0.00	$0.00	$3,095.00	$0.00	-$3,095.00	0.00%
208	BUY FORFEITURE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
225	PIONEER DAY	$0.00	$497.00	$997.00	$0.00	-$997.00	0.00%
270	EDA	$0.00	$23,920.00	$31,199.62	$0.00	-$31,199.62	0.00%
301	2010A G.O. CAPITAL IMP. PLA	$0.00	$0.00	$1,410.00	$0.00	-$1,410.00	0.00%
303	2012 STREET NORTH RAVINE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
305	2013 STREET ASSESSMENT	$0.00	$16,797.50	$111,139.70	$0.00	-$111,139.70	0.00%
306	2014 STREET ASSESSMENT	$0.00	$47,781.25	$127,509.30	$0.00	-$127,509.30	0.00%
307	GO TIF 1994B	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
313	2000B GO IMP BOND	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
315	2002A $690,000 BOND	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
316	PFA/TRLF REVENUE NOTE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
321	2006A EQUIP CERTIFICATE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
322	2011A GO BONDS	$0.00	$14,462.50	$120,215.00	$0.00	-$120,215.00	0.00%
401	EQUIPMENT REVOLVING	$0.00	$0.00	$4,452.95	$0.00	-$4,452.95	0.00%
402	TAX INC DIST 1	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
405	T.H. HWY 61	$0.00	$0.00	$41,063.00	$0.00	-$41,063.00	0.00%
409	2013 STREET RECON.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
410	2014 STREET RECON.	$0.00	$0.00	$620.12	$0.00	-$620.12	0.00%
411	BUILDING FUND	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
416	4TH AVENUE RAVINE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
417	NORTH RAVINE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
422	FEMA-17TH STREET & CEDAR	$0.00	$23,713.20	$28,818.20	$0.00	-$28,818.20	0.00%
423	2011A EQUIPMENT CAPITAL	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
601	WATER FUND	$308,806.00	$13,878.33	$151,670.48	$0.00	$157,135.52	49.12%
602	SEWER FUND	$445,583.00	$27,848.27	$314,087.22	$0.00	$131,495.78	70.49%
603	STREET LIGHT FUND	$58,449.00	$4,112.95	$25,938.63	$0.00	$32,510.37	44.38%
604	STORM WATER FUND	$19,475.00	$1,116.14	$25,808.86	$0.00	-$6,333.86	132.52%
		$3,303,553.00	$279,781.37	$2,043,682.37	$0.00	$1,259,870.63	61.86%

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

Assets = Liabilities + Equity

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 101 GENERAL FUND

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 101-10100 Cash	$1,262,187.74	$2,789,343.12	$1,783,388.63	$3,016,499.95	$3,063,057.71	$1,215,629.98
G 101-10200 Petty Cash	$74.73	$0.00	$0.00	$0.00	$0.00	$74.73
G 101-10300 Bond Street Account	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 101-10400 Investments	($0.48)	$0.00	$0.00	$0.00	$0.00	($0.48)
G 101-10401 Northland Securities	$0.26	$0.00	$0.00	$0.00	$0.00	$0.26
G 101-10402 CDARS/Central Bank	$0.07	$0.00	$0.00	$0.00	$0.00	$0.07
G 101-10406 Smith Barney	$1,210,966.27	$0.00	$0.00	$0.00	$0.00	$1,210,966.27
G 101-10410 Smith Barney MM	$815.17	$0.00	$0.00	$0.00	$0.00	$815.17
G 101-10450 Interest Receivable	$4,837.28	$0.00	$0.00	$0.00	$0.00	$4,837.28
G 101-10500 Taxes Receivable-Current	$31,568.41	$0.00	$0.00	$0.00	$18,170.00	$13,398.41
G 101-10700 Taxes Receivable-Delinquent	$52,631.12	$0.00	$0.00	$32,644.00	$0.00	$85,275.12
G 101-12300 Special Assess Rec-Deferred	$0.00	$0.00	$0.00	$622.00	$0.00	$622.00
G 101-13100 Due From Other Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 101-13200 Due From Other Government	$2,541.76	$0.00	$0.00	$0.00	$0.00	$2,541.76
G 101-15500 Prepaid Items	$12,100.42	$0.00	$0.00	$0.00	$12,100.00	$0.42
Total Asset	$2,577,722.75	$2,789,343.12	$1,783,388.63	$3,049,765.95	$3,093,327.71	$2,534,160.99
Liability						
G 101-20200 Accounts Payable	($60,277.25)	$0.00	$0.00	$246,806.00	$186,494.00	$34.75
G 101-20800 Due to Other Governments	($186,459.00)	$0.00	$0.00	$186,459.00	$0.00	$0.00
G 101-21600 Accrued Wages & Salaries P	($16,523.21)	$0.00	$0.00	$16,523.00	$0.00	($0.21)
G 101-21701 Federal W/H Payable	($4,242.23)	$5,109.89	$5,109.89	$41,668.76	$38,914.88	($1,488.35)
G 101-21702 State Withholding Payable	($1,202.21)	$2,152.76	$2,152.76	$17,700.63	$16,498.87	($0.45)
G 101-21703 FICA Tax Withholding	($1,113.76)	$7,350.84	$7,350.84	$58,998.30	$56,939.02	$945.52
G 101-21704 PERA	($4,916.00)	$7,578.03	$7,578.01	$68,250.73	$63,334.73	$0.00
G 101-21705 Medica payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 101-21706 Garnishment	$0.40	$0.00	$0.00	$0.00	$0.00	$0.40
G 101-21707 Union Dues	($179.63)	$170.00	$170.00	$1,175.00	$1,175.00	($179.63)
G 101-21708 United Way	($0.45)	$0.00	$0.00	$0.00	$0.00	($0.45)
G 101-21709 Medicare	($1,057.00)	$1,719.18	$1,719.18	$15,191.34	$14,181.17	($46.83)
G 101-21710 Other Deducations	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 101-21711 NPERS - Life	($0.12)	$149.74	$116.08	$692.81	$747.35	($54.66)
G 101-21712 HSA Employee	($0.13)	$1,384.14	$1,384.14	$11,573.12	$11,173.12	$399.87
G 101-21713 Dental Family	($226.90)	$160.74	$160.80	$1,285.92	$1,286.18	($227.16)
G 101-21714 LTD Employee	($114.73)	$225.04	$223.34	$2,008.15	$1,783.42	$110.00
G 101-21715 MSRS Employee	($127.17)	$503.96	$503.96	$4,387.56	$4,260.15	$0.24
G 101-21716 Health Insurance	$0.47	$649.43	$599.52	$6,134.69	$5,145.84	$989.32
G 101-21717 MNBA Insurance	($85.77)	$148.97	$148.98	$1,047.44	$1,047.48	($85.81)
G 101-21719 Trad. Vol. Ret.-Employee	($277.58)	$2,712.00	$2,712.00	$28,323.00	$28,148.00	($102.58)
G 101-21720 Online fee payable	$0.00	$0.00	$0.00	$179.40	$0.00	$179.40
G 101-21721 Child Support	$0.43	$0.00	$0.00	$0.00	$0.00	$0.43
G 101-21722 Cobra Payment	$0.44	$2,492.00	$1,946.80	$22,864.30	$17,934.90	$4,929.84
G 101-21723 Insurance Recovery	($8,014.79)	$0.00	$0.00	$0.00	$0.00	($8,014.79)
G 101-21724 Roth Vol. Ret.-Employee	$0.00	$1,544.00	$1,544.00	$13,277.00	$13,074.00	$203.00
G 101-22100 Escrow	$0.24	$1,209.00	$1,000.00	$6,421.12	$6,845.84	($424.48)
G 101-22101 Library Sales	($372.90)	$23.34	$11.00	$62.70	$234.03	($544.23)
G 101-22102 Water Conservation Rebate	$0.00	$0.00	$0.00	$200.00	$9,100.00	($8,900.00)
G 101-22200 Deferred Revenues	($52,631.13)	$0.00	$0.00	$0.00	$33,266.00	($85,897.13)
Total Liability	($337,819.98)	$35,283.06	$34,431.30	$751,229.97	$511,583.98	($98,173.99)
Equity						

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 101 GENERAL FUND

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
G 101-25300 Unreserved Fund Balance	($2,239,902.77)	$1,776,662.83	$2,783,469.08	$3,083,722.06	$3,279,806.29	($2,435,987.00)
Total Equity	($2,239,902.77)	$1,776,662.83	$2,783,469.08	$3,083,722.06	$3,279,806.29	($2,435,987.00)
Total 101 GENERAL FUND	$0.00	$4,601,289.01	$4,601,289.01	$6,884,717.98	$6,884,717.98	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 201 PARKS SPECIAL FUND

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 201-10100 Cash	$47,115.89	$7.79	$0.00	$20,045.35	$0.00	$67,161.24
Total Asset	$47,115.89	$7.79	$0.00	$20,045.35	$0.00	$67,161.24
Liability						
G 201-20200 Accounts Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Liability	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Equity						
G 201-25300 Unreserved Fund Balance	($47,115.89)	$0.00	$7.79	$0.00	$20,045.35	($67,161.24)
Total Equity	($47,115.89)	$0.00	$7.79	$0.00	$20,045.35	($67,161.24)
Total 201 PARKS SPECIAL FUND	$0.00	$7.79	$7.79	$20,045.35	$20,045.35	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 204 HERITAGE PRESERVATION COMM

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 204-10100 Cash	$8,797.83	$0.00	$0.00	$0.00	$9,015.00	($217.17)
Total Asset	$8,797.83	$0.00	$0.00	$0.00	$9,015.00	($217.17)
Equity						
G 204-25300 Unreserved Fund Balance	($8,797.83)	$0.00	$0.00	$9,015.00	$0.00	$217.17
Total Equity	($8,797.83)	$0.00	$0.00	$9,015.00	$0.00	$217.17
Total 204 HERITAGE PRESERVATION COMM	$0.00	$0.00	$0.00	$9,015.00	$9,015.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 205 RECYCLING

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 205-10100 Cash	$27,698.86	$3.76	$0.00	$7,813.29	$3,096.00	$32,416.15
Total Asset	$27,698.86	$3.76	$0.00	$7,813.29	$3,096.00	$32,416.15
Equity						
G 205-25300 Unreserved Fund Balance	($27,698.86)	$0.00	$3.76	$3,096.00	$7,813.29	($32,416.15)
Total Equity	($27,698.86)	$0.00	$3.76	$3,096.00	$7,813.29	($32,416.15)
Total 205 RECYCLING	$0.00	$3.76	$3.76	$10,909.29	$10,909.29	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 206 FIRE ENGINE

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 206-10100 Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Equity						
G 206-25300 Unreserved Fund Balance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Equity	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 206 FIRE ENGINE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 208 BUY FORFEITURE

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 208-10100 Cash	$1,308.20	$0.15	$0.00	$1.13	$0.00	$1,309.33
Total Asset	$1,308.20	$0.15	$0.00	$1.13	$0.00	$1,309.33
Equity						
G 208-25300 Unreserved Fund Balance	($1,308.20)	$0.00	$0.15	$0.00	$1.13	($1,309.33)
Total Equity	($1,308.20)	$0.00	$0.15	$0.00	$1.13	($1,309.33)
Total 208 BUY FORFEITURE	$0.00	$0.15	$0.15	$1.13	$1.13	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 225 PIONEER DAY

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 225-10100 Cash	$21,873.10	$681.77	$497.00	$3,038.25	$997.00	$23,914.35
Total Asset	$21,873.10	$681.77	$497.00	$3,038.25	$997.00	$23,914.35
Liability						
G 225-20200 Accounts Payable	$0.03	$0.00	$0.00	$0.00	$0.00	$0.03
Total Liability	$0.03	$0.00	$0.00	$0.00	$0.00	$0.03
Equity						
G 225-25300 Unreserved Fund Balance	($21,873.13)	$497.00	$681.77	$997.00	$3,038.25	($23,914.38)
Total Equity	($21,873.13)	$497.00	$681.77	$997.00	$3,038.25	($23,914.38)
Total 225 PIONEER DAY	$0.00	$1,178.77	$1,178.77	$4,035.25	$4,035.25	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 270 EDA

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 270-10100 Cash	$791,103.74	$18,173.47	$33,920.00	$206,361.95	$42,725.71	$954,739.98
G 270-10500 Taxes Receivable-Current	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$791,103.74	$18,173.47	$33,920.00	$206,361.95	$42,725.71	$954,739.98
Liability						
G 270-20200 Accounts Payable	($1,402.93)	$0.00	$0.00	$1,403.00	$0.00	$0.07
Total Liability	($1,402.93)	$0.00	$0.00	$1,403.00	$0.00	$0.07
Equity						
G 270-25300 Unreserved Fund Balance	($789,700.81)	$33,920.00	$18,173.47	$42,725.71	$207,764.95	($954,740.05)
Total Equity	($789,700.81)	$33,920.00	$18,173.47	$42,725.71	$207,764.95	($954,740.05)
Total 270 EDA	$0.00	$52,093.47	$52,093.47	$250,490.66	$250,490.66	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 301 2010A G.O. CAPITAL IMP. PLAN

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 301-10100 Cash	$20,651.47	$2.45	$0.00	$1,914.51	$1,411.00	$21,154.98
G 301-10500 Taxes Receivable-Current	$1,854.00	$0.00	$0.00	$0.00	$990.00	$864.00
Total Asset	$22,505.47	$2.45	$0.00	$1,914.51	$2,401.00	$22,018.98
Equity						
G 301-25300 Unreserved Fund Balance	($22,505.47)	$0.00	$2.45	$2,401.00	$1,914.51	($22,018.98)
Total Equity	($22,505.47)	$0.00	$2.45	$2,401.00	$1,914.51	($22,018.98)
Total 301 2010A G.O. CAPITAL IMP. PLAN	$0.00	$2.45	$2.45	$4,315.51	$4,315.51	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 303 2012 STREET NORTH RAVINE

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 303-10100 Cash	$6,368.45	$3,005.33	$1,502.21	$3,010.06	$1,502.21	$7,876.30
G 303-10400 Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 303-10450 Interest Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 303-12300 Special Assess Rec-Deferred	$16,416.00	$0.00	$0.00	$0.00	$16,416.00	$0.00
Total Asset	$22,784.45	$3,005.33	$1,502.21	$3,010.06	$17,918.21	$7,876.30
Liability						
G 303-22200 Deferred Revenues	($16,416.00)	$0.00	$0.00	$16,416.00	$0.00	$0.00
Total Liability	($16,416.00)	$0.00	$0.00	$16,416.00	$0.00	$0.00
Equity						
G 303-25300 Unreserved Fund Balance	($6,368.45)	$1,502.21	$3,005.33	$1,502.21	$3,010.06	($7,876.30)
Total Equity	($6,368.45)	$1,502.21	$3,005.33	$1,502.21	$3,010.06	($7,876.30)
Total 303 2012 STREET NORTH RAVINE	$0.00	$4,507.54	$4,507.54	$20,928.27	$20,928.27	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 305 2013 STREET ASSESSMENT

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 305-10100 Cash	$107,485.08	$175,852.48	$103,663.36	$182,815.87	$198,006.56	$92,294.39
G 305-10400 Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 305-10450 Interest Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 305-10500 Taxes Receivable-Current	$1,016.00	$0.00	$0.00	$0.00	$1,016.00	$0.00
G 305-12200 Special Assess Rec-Delinque	$16.00	$0.00	$0.00	$0.00	$16.00	$0.00
G 305-12300 Special Assess Rec-Deferred	$219,551.00	$0.00	$0.00	$0.00	$219,551.00	$0.00
Total Asset	$328,068.08	$175,852.48	$103,663.36	$182,815.87	$418,589.56	$92,294.39
Liability						
G 305-22200 Deferred Revenues	($219,567.00)	$0.00	$0.00	$219,567.00	$0.00	$0.00
Total Liability	($219,567.00)	$0.00	$0.00	$219,567.00	$0.00	$0.00
Equity						
G 305-25300 Unreserved Fund Balance	($108,501.08)	$103,663.36	$175,852.48	$199,022.56	$182,815.87	($92,294.39)
Total Equity	($108,501.08)	$103,663.36	$175,852.48	$199,022.56	$182,815.87	($92,294.39)
Total 305 2013 STREET ASSESSMENT	$0.00	$279,515.84	$279,515.84	$601,405.43	$601,405.43	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 306 2014 STREET ASSESSMENT

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 306-10100 Cash	$457,763.15	$671,847.93	$381,804.28	$688,283.98	$465,757.33	$680,289.80
G 306-10400 Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 306-10450 Interest Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 306-10500 Taxes Receivable-Current	$490.00	$0.00	$0.00	$0.00	$994.00	($504.00)
G 306-12200 Special Assess Rec-Delinque	$3,663.00	$0.00	$0.00	$0.00	$3,663.00	$0.00
G 306-12300 Special Assess Rec-Deferred	$616,836.00	$0.00	$0.00	$82,787.00	$0.00	$699,623.00
Total Asset	$1,078,752.15	$671,847.93	$381,804.28	$771,070.98	$470,414.33	$1,379,408.80
Liability						
G 306-22200 Deferred Revenues	($620,499.00)	$0.00	$0.00	$0.00	$79,124.00	($699,623.00)
Total Liability	($620,499.00)	$0.00	$0.00	$0.00	$79,124.00	($699,623.00)
Equity						
G 306-25300 Unreserved Fund Balance	($458,253.15)	$381,804.28	$671,847.93	$466,751.33	$688,283.98	($679,785.80)
Total Equity	($458,253.15)	$381,804.28	$671,847.93	$466,751.33	$688,283.98	($679,785.80)
Total 306 2014 STREET ASSESSMENT	$0.00	$1,053,652.21	$1,053,652.21	$1,237,822.31	$1,237,822.31	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 307 GO TIF 1994B

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 307-10100 Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Equity						
G 307-25300 Unreserved Fund Balance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Equity	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 307 GO TIF 1994B	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 308 CERIFICATES OF INDEBTEDNESS

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 308-10100 Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 308-10500 Taxes Receivable-Current	$0.03	$0.00	$0.00	$0.00	$0.00	$0.03
G 308-10700 Taxes Receivable-Delinquent	$0.30	$0.00	$0.00	$0.00	$0.00	$0.30
Total Asset	$0.33	$0.00	$0.00	$0.00	$0.00	$0.33
Liability						
G 308-22200 Deferred Revenues	($0.30)	$0.00	$0.00	$0.00	$0.00	($0.30)
Total Liability	($0.30)	$0.00	$0.00	$0.00	$0.00	($0.30)
Equity						
G 308-25300 Unreserved Fund Balance	($0.03)	$0.00	$0.00	$0.00	$0.00	($0.03)
Total Equity	($0.03)	$0.00	$0.00	$0.00	$0.00	($0.03)
Total 308 CERIFICATES OF INDEBTEDNESS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 313 2000B GO IMP BOND

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 313-10100 Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 313-12200 Special Assess Rec-Delinque	($0.07)	$0.00	$0.00	$0.00	$0.00	($0.07)
Total Asset	($0.07)	$0.00	$0.00	$0.00	$0.00	($0.07)
Liability						
G 313-22200 Deferred Revenues	$0.07	$0.00	$0.00	$0.00	$0.00	$0.07
Total Liability	$0.07	$0.00	$0.00	$0.00	$0.00	$0.07
Equity						
G 313-25300 Unreserved Fund Balance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Equity	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 313 2000B GO IMP BOND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

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Current Period: July 2016

FUND 315 2002A $690,000 BOND

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 315-10100 Cash	$727.52	$0.08	$0.00	$1.62	$1.00	$728.14
G 315-12200 Special Assess Rec-Delinque	$1,105.00	$0.00	$0.00	$0.00	$1,105.00	$0.00
Total Asset	$1,832.52	$0.08	$0.00	$1.62	$1,106.00	$728.14
Liability						
G 315-22200 Deferred Revenues	($1,105.00)	$0.00	$0.00	$1,105.00	$0.00	$0.00
Total Liability	($1,105.00)	$0.00	$0.00	$1,105.00	$0.00	$0.00
Equity						
G 315-25300 Unreserved Fund Balance	($727.52)	$0.00	$0.08	$1.00	$1.62	($728.14)
Total Equity	($727.52)	$0.00	$0.08	$1.00	$1.62	($728.14)
Total 315 2002A $690,000 BOND	$0.00	$0.08	$0.08	$1,107.62	$1,107.62	$0.00

NEWPORT, MN

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Current Period: July 2016

FUND 316 PFA/TRLF REVENUE NOTE

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 316-10100 Cash	$7,334.84	$697.02	$348.12	$701.76	$1,301.12	$6,735.48
G 316-12100 SA Recievable -Current	$3,885.28	$0.00	$0.00	$0.00	$3,303.00	$582.28
G 316-12200 Special Assess Rec-Delinque	$717.12	$0.00	$0.00	$11,095.00	$0.00	$11,812.12
G 316-12300 Special Assess Rec-Deferred	$8,999.68	$0.00	$0.00	$9,060.00	$0.00	$18,059.68
Total Asset	$20,936.92	$697.02	$348.12	$20,856.76	$4,604.12	$37,189.56
Liability						
G 316-22200 Deferred Revenues	($9,716.80)	$0.00	$0.00	$0.00	$20,155.00	($29,871.80)
Total Liability	($9,716.80)	$0.00	$0.00	$0.00	$20,155.00	($29,871.80)
Equity						
G 316-25300 Unreserved Fund Balance	($11,220.12)	$348.12	$697.02	$4,604.12	$701.76	($7,317.76)
Total Equity	($11,220.12)	$348.12	$697.02	$4,604.12	$701.76	($7,317.76)
Total 316 PFA/TRLF REVENUE NOTE	$0.00	$1,045.14	$1,045.14	$25,460.88	$25,460.88	$0.00

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Current Period: July 2016

FUND 321 2006A EQUIP CERTIFICATE

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 321-10100 Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 321 2006A EQUIP CERTIFICATE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

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Current Period: July 2016

FUND 322 2011A GO BONDS

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 322-10100 Cash	$174,657.51	$170,642.37	$99,775.50	$172,009.68	$205,528.00	$141,139.19
G 322-10500 Taxes Receivable-Current	$1,286.00	$0.00	$0.00	$0.00	$670.00	$616.00
Total Asset	$175,943.51	$170,642.37	$99,775.50	$172,009.68	$206,198.00	$141,755.19
Equity						
G 322-25300 Unreserved Fund Balance	($175,943.51)	$99,775.50	$170,642.37	$206,198.00	$172,009.68	($141,755.19)
Total Equity	($175,943.51)	$99,775.50	$170,642.37	$206,198.00	$172,009.68	($141,755.19)
Total 322 2011A GO BONDS	$0.00	$270,417.87	$270,417.87	$378,207.68	$378,207.68	$0.00

NEWPORT, MN

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Current Period: July 2016

FUND 401 EQUIPMENT REVOLVING

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 401-10100 Cash	$241,488.00	$32.45	$0.00	$42,717.35	$4,453.95	$279,751.40
Total Asset	$241,488.00	$32.45	$0.00	$42,717.35	$4,453.95	$279,751.40
Equity						
G 401-25300 Unreserved Fund Balance	($241,488.00)	$0.00	$32.45	$4,453.95	$42,717.35	($279,751.40)
Total Equity	($241,488.00)	$0.00	$32.45	$4,453.95	$42,717.35	($279,751.40)
Total 401 EQUIPMENT REVOLVING	$0.00	$32.45	$32.45	$47,171.30	$47,171.30	$0.00

NEWPORT, MN

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FUND 402 TAX INC DIST 1

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 402-10100 Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 402-10500 Taxes Receivable-Current	$0.44	$0.00	$0.00	$0.00	$0.00	$0.44
G 402-10700 Taxes Receivable-Delinquent	$0.02	$0.00	$0.00	$0.00	$0.00	$0.02
G 402-12100 SA Recievable -Current	$0.07	$0.00	$0.00	$0.00	$0.00	$0.07
G 402-12200 Special Assess Rec-Delinque	$0.06	$0.00	$0.00	$0.00	$0.00	$0.06
Total Asset	$0.59	$0.00	$0.00	$0.00	$0.00	$0.59
Liability						
G 402-22200 Deferred Revenues	($0.02)	$0.00	$0.00	$0.00	$0.00	($0.02)
Total Liability	($0.02)	$0.00	$0.00	$0.00	$0.00	($0.02)
Equity						
G 402-25300 Unreserved Fund Balance	($0.57)	$0.00	$0.00	$0.00	$0.00	($0.57)
Total Equity	($0.57)	$0.00	$0.00	$0.00	$0.00	($0.57)
Total 402 TAX INC DIST 1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

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FUND 405 T.H. HWY 61

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 405-10100 Cash	$132,837.22	$10.66	$0.00	$104.39	$41,063.00	$91,878.61
G 405-13200 Due From Other Government	($0.18)	$0.00	$0.00	$0.00	$0.00	($0.18)
Total Asset	$132,837.04	$10.66	$0.00	$104.39	$41,063.00	$91,878.43
Equity						
G 405-25300 Unreserved Fund Balance	($132,837.04)	$0.00	$10.66	$41,063.00	$104.39	($91,878.43)
Total Equity	($132,837.04)	$0.00	$10.66	$41,063.00	$104.39	($91,878.43)
Total 405 T.H. HWY 61	$0.00	$10.66	$10.66	$41,167.39	$41,167.39	$0.00

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Current Period: July 2016

FUND 409 2013 STREET RECON.

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 409-10100 Cash	$94,884.87	$11.02	$0.00	$81.65	$0.00	$94,966.52
G 409-10400 Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 409-10406 Smith Barney	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 409-10450 Interest Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 409-12300 Special Assess Rec-Deferred	$0.00	$0.00	$0.00	$249,717.00	$0.00	$249,717.00
Total Asset	$94,884.87	$11.02	$0.00	$249,798.65	$0.00	$344,683.52
Liability						
G 409-20200 Accounts Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 409-22200 Deferred Revenues	$0.00	$0.00	$0.00	$0.00	$249,717.00	($249,717.00)
Total Liability	$0.00	$0.00	$0.00	$0.00	$249,717.00	($249,717.00)
Equity						
G 409-25300 Unreserved Fund Balance	($94,884.87)	$0.00	$11.02	$0.00	$81.65	($94,966.52)
Total Equity	($94,884.87)	$0.00	$11.02	$0.00	$81.65	($94,966.52)
Total 409 2013 STREET RECON.	$0.00	$11.02	$11.02	$249,798.65	$249,798.65	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 410 2014 STREET RECON.

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 410-10100 Cash	$78,165.39	$8.99	$0.00	$146.68	$840.12	$77,471.95
G 410-10400 Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 410-10450 Interest Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$78,165.39	$8.99	$0.00	$146.68	$840.12	$77,471.95
Liability						
G 410-20200 Accounts Payable	($110.00)	$0.00	$0.00	$110.00	$0.00	$0.00
Total Liability	($110.00)	$0.00	$0.00	$110.00	$0.00	$0.00
Equity						
G 410-25300 Unreserved Fund Balance	($78,055.39)	$0.00	$8.99	$840.12	$256.68	($77,471.95)
Total Equity	($78,055.39)	$0.00	$8.99	$840.12	$256.68	($77,471.95)
Total 410 2014 STREET RECON.	$0.00	$8.99	$8.99	$1,096.80	$1,096.80	$0.00

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FUND 411 BUILDING FUND

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 411-10100 Cash	$134,012.93	$19.33	$0.00	$32,624.14	$1.00	$166,636.07
Total Asset	$134,012.93	$19.33	$0.00	$32,624.14	$1.00	$166,636.07
Liability						
G 411-20200 Accounts Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Liability	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Equity						
G 411-25300 Unreserved Fund Balance	($134,012.93)	$0.00	$19.33	$1.00	$32,624.14	($166,636.07)
Total Equity	($134,012.93)	$0.00	$19.33	$1.00	$32,624.14	($166,636.07)
Total 411 BUILDING FUND	$0.00	$19.33	$19.33	$32,625.14	$32,625.14	$0.00

NEWPORT, MN

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Current Period: July 2016

FUND 416 4TH AVENUE RAVINE

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 416-10100 Cash	$12,781.38	$1.48	$0.00	$12.00	$1.00	$12,792.38
G 416-13200 Due From Other Government	$0.47	$0.00	$0.00	$0.00	$0.00	$0.47
Total Asset	$12,781.85	$1.48	$0.00	$12.00	$1.00	$12,792.85
Liability						
G 416-20700 Due to Other Funds	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
Total Liability	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
Equity						
G 416-25300 Unreserved Fund Balance	($12,782.10)	$0.00	$1.48	$1.00	$12.00	($12,793.10)
Total Equity	($12,782.10)	$0.00	$1.48	$1.00	$12.00	($12,793.10)
Total 416 4TH AVENUE RAVINE	$0.00	$1.48	$1.48	$13.00	$13.00	$0.00

NEWPORT, MN

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Current Period: July 2016

FUND 417 NORTH RAVINE

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 417-10100 Cash	$53,814.22	$6.25	$0.00	$46.31	$0.00	$53,860.53
G 417-12300 Special Assess Rec-Deferred	$0.00	$0.00	$0.00	$18,762.00	$0.00	$18,762.00
G 417-13200 Due From Other Government	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$53,814.22	$6.25	$0.00	$18,808.31	$0.00	$72,622.53
Liability						
G 417-20200 Accounts Payable	$0.18	$0.00	$0.00	$0.00	$0.00	$0.18
G 417-20700 Due to Other Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 417-22200 Deferred Revenues	$0.00	$0.00	$0.00	$0.00	$18,762.00	($18,762.00)
Total Liability	$0.18	$0.00	$0.00	$0.00	$18,762.00	($18,761.82)
Equity						
G 417-24400 Fund Balance For Encumbra	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
G 417-25300 Unreserved Fund Balance	($53,814.65)	$0.00	$6.25	$0.00	$46.31	($53,860.96)
Total Equity	($53,814.40)	$0.00	$6.25	$0.00	$46.31	($53,860.71)
Total 417 NORTH RAVINE	$0.00	$6.25	$6.25	$18,808.31	$18,808.31	$0.00

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Current Period: July 2016

FUND 422 FEMA-17TH STREET & CEDAR LAN

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 422-10100 Cash	($85,264.76)	$1.31	$23,713.20	$125,336.68	$28,818.20	$11,253.72
Total Asset	($85,264.76)	$1.31	$23,713.20	$125,336.68	$28,818.20	$11,253.72
Equity						
G 422-25300 Unreserved Fund Balance	$85,264.76	$23,713.20	$1.31	$28,818.20	$125,336.68	($11,253.72)
Total Equity	$85,264.76	$23,713.20	$1.31	$28,818.20	$125,336.68	($11,253.72)
Total 422 FEMA-17TH STREET & CEDAR LANE	$0.00	$23,714.51	$23,714.51	$154,154.88	$154,154.88	$0.00

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FUND 423 2011A EQUIPMENT CAPITAL

	July 2016					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 423-10100 Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Equity						
G 423-25300 Unreserved Fund Balance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Equity	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 423 2011A EQUIPMENT CAPITAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

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Current Period: July 2016

FUND 601 WATER FUND

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 601-10100 Cash	$402,964.43	$57,729.43	$25,756.76	$189,066.38	$196,008.64	$396,022.17
G 601-11500 Accounts Receivable	$57,948.00	$0.00	$0.00	$62,006.00	$30,898.00	$89,056.00
G 601-12300 Special Assess Rec-Deferred	$11,587.38	$0.00	$0.00	$0.00	$10,719.00	$868.38
G 601-15500 Prepaid Items	$818.13	$0.00	$0.00	$0.00	$818.00	$0.13
G 601-16100 Land	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 601-16200 Building and Improvements	$123,291.00	$0.00	$0.00	$0.00	$0.00	$123,291.00
G 601-16300 Improvements other building	$2,962,267.40	$0.00	$0.00	$0.00	$0.00	$2,962,267.40
G 601-16400 Equipment	$608,916.08	$0.00	$0.00	$0.00	$0.00	$608,916.08
G 601-16410 Accumulated dep. Equip.	($1,934,795.19)	$0.00	$0.00	$0.00	$0.00	($1,934,795.19)
G 601-16500 Construction in Progress	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 601-21720 Online fee payable	$0.24	$53.82	$239.20	$909.01	$1,202.74	($293.49)
G 601-26100 Contributions From City	($0.15)	$0.00	$0.00	$0.00	$0.00	($0.15)
Total Asset	$2,232,997.32	$57,783.25	$25,995.96	$251,981.39	$239,646.38	$2,245,332.33
Liability						
G 601-20200 Accounts Payable	($11,745.33)	$0.00	$0.00	$11,745.00	$447.00	($447.33)
G 601-21500 Accrued Interest Payable	($6,611.00)	$0.00	$0.00	$0.00	$0.00	($6,611.00)
G 601-21600 Accrued Wages & Salaries P	($16,401.09)	$0.00	$0.00	$5,625.00	$3,003.00	($13,779.09)
G 601-21701 Federal W/H Payable	($0.22)	$0.00	$0.00	$0.00	$0.00	($0.22)
G 601-21702 State Withholding Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 601-21703 FICA Tax Withholding	($182.28)	$0.00	$0.00	$182.00	$0.00	($0.28)
G 601-21704 PERA	($220.92)	$0.00	$0.00	$221.00	$0.00	$0.08
G 601-21707 Union Dues	($0.17)	$0.00	$0.00	$0.00	$0.00	($0.17)
G 601-21708 United Way	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 601-21709 Medicare	($42.78)	$0.00	$0.00	$43.00	$0.00	$0.22
G 601-21711 NPERS - Life	($0.30)	$0.00	$0.00	$0.00	$0.00	($0.30)
G 601-21712 HSA Employee	($0.11)	$0.00	$0.00	$0.00	$0.00	($0.11)
G 601-21714 LTD Employee	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
G 601-21715 MSRS Employee	($0.08)	$0.00	$0.00	$0.00	$0.00	($0.08)
G 601-21718 Water sales tax payable	$0.00	$0.00	$0.00	$0.00	$302.12	($302.12)
G 601-22510 General Obligation Bonds Pa	($488,805.00)	$0.00	$0.00	$9,117.00	$9,117.00	($488,805.00)
G 601-22550 Premium on Bonds Payable	($14,393.00)	$0.00	$0.00	$0.00	$0.00	($14,393.00)
G 601-99999 Utility Overpayments	$0.02	$5,729.49	$1,069.70	$12,951.05	$13,948.60	($997.53)
Total Liability	($538,402.01)	$5,729.49	$1,069.70	$39,884.05	$26,817.72	($525,335.68)
Equity						
G 601-25300 Unreserved Fund Balance	($1,694,595.31)	$19,973.45	$56,420.53	$213,028.70	$238,430.04	($1,719,996.65)
Total Equity	($1,694,595.31)	$19,973.45	$56,420.53	$213,028.70	$238,430.04	($1,719,996.65)
Total 601 WATER FUND	$0.00	$83,486.19	$83,486.19	$504,894.14	$504,894.14	$0.00

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FUND 602 SEWER FUND

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 602-10100 Cash	$637,894.24	$78,976.90	$30,755.90	$269,099.04	$329,535.81	$577,457.47
G 602-11500 Accounts Receivable	$92,690.40	$0.00	$0.00	$266.00	$0.00	$92,956.40
G 602-12300 Special Assess Rec-Deferred	$11,587.30	$0.00	$0.00	$0.00	$10,719.00	$868.30
G 602-13100 Due From Other Funds	$0.29	$0.00	$0.00	$0.00	$0.00	$0.29
G 602-15500 Prepaid Items	$18,138.13	$0.00	$0.00	$0.00	$18,138.00	$0.13
G 602-16100 Land	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 602-16200 Building and Improvements	$417,170.00	$0.00	$0.00	$0.00	$0.00	$417,170.00
G 602-16300 Improvements other building	$1,950,830.15	$0.00	$0.00	$0.00	$0.00	$1,950,830.15
G 602-16400 Equipment	$770,269.75	$0.00	$0.00	$0.00	$0.00	$770,269.75
G 602-16410 Accumulated dep. Equip.	($1,311,552.22)	$0.00	$0.00	$0.00	$0.00	($1,311,552.22)
G 602-16500 Construction in Progress	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 602-26100 Contributions From City	($0.36)	$0.00	$0.00	$0.00	$0.00	($0.36)
Total Asset	$2,587,027.68	$78,976.90	$30,755.90	$269,365.04	$358,392.81	$2,497,999.91
Liability						
G 602-20200 Accounts Payable	($11,696.70)	$0.00	$0.00	$11,697.00	$562.00	($561.70)
G 602-21500 Accrued Interest Payable	($10,150.00)	$0.00	$0.00	$0.00	$0.00	($10,150.00)
G 602-21600 Accrued Wages & Salaries P	($16,401.24)	$0.00	$0.00	$9,210.00	$1,952.00	($9,143.24)
G 602-21701 Federal W/H Payable	$0.08	$0.00	$0.00	$0.00	$0.00	$0.08
G 602-21702 State Withholding Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 602-21703 FICA Tax Withholding	($182.28)	$0.00	$0.00	$182.00	$0.00	($0.28)
G 602-21704 PERA	($221.00)	$0.00	$0.00	$221.00	$0.00	$0.00
G 602-21707 Union Dues	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
G 602-21709 Medicare	($42.75)	$0.00	$0.00	$43.00	$0.00	$0.25
G 602-21711 NPERS - Life	($0.28)	$0.00	$0.00	$0.00	$0.00	($0.28)
G 602-21712 HSA Employee	$0.47	$0.00	$0.00	$0.00	$0.00	$0.47
G 602-21714 LTD Employee	($0.35)	$0.00	$0.00	$0.00	$0.00	($0.35)
G 602-21715 MSRS Employee	($0.08)	$0.00	$0.00	$0.00	$0.00	($0.08)
G 602-22510 General Obligation Bonds Pa	($748,195.00)	$0.00	$0.00	$21,234.00	$21,234.00	($748,195.00)
G 602-22550 Premium on Bonds Payable	($13,871.00)	$0.00	$0.00	$0.00	$0.00	($13,871.00)
Total Liability	($800,759.88)	$0.00	$0.00	$42,587.00	$23,748.00	($781,920.88)
Equity						
G 602-25300 Unreserved Fund Balance	($1,786,267.80)	$30,755.90	$78,976.90	$378,236.81	$308,048.04	($1,716,079.03)
Total Equity	($1,786,267.80)	$30,755.90	$78,976.90	$378,236.81	$308,048.04	($1,716,079.03)
Total 602 SEWER FUND	$0.00	$109,732.80	$109,732.80	$690,188.85	$690,188.85	$0.00

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FUND 603 STREET LIGHT FUND

	July 2016					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 603-10100 Cash	$48,145.86	$17,761.75	$7,102.28	$52,671.77	$35,802.58	$65,015.05
G 603-10401 Northland Securities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 603-10406 Smith Barney	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 603-11500 Accounts Receivable	$16,432.47	$0.00	$0.00	$0.00	$852.00	$15,580.47
G 603-12200 Special Assess Rec-Delinque	($0.24)	$0.00	$0.00	$0.00	$0.00	($0.24)
G 603-15500 Prepaid Items	$87.00	$0.00	$0.00	$0.00	$87.00	$0.00
Total Asset	$64,665.09	$17,761.75	$7,102.28	$52,671.77	$36,741.58	$80,595.28
Liability						
G 603-20200 Accounts Payable	($3,480.24)	$0.00	$0.00	$3,480.00	$0.00	($0.24)
G 603-20700 Due to Other Funds	($0.48)	$0.00	$0.00	$0.00	$0.00	($0.48)
G 603-21600 Accrued Wages & Salaries P	($245.00)	$0.00	$0.00	$245.00	$0.00	$0.00
G 603-21703 FICA Tax Withholding	($15.00)	$0.00	$0.00	$15.00	$0.00	$0.00
G 603-21704 PERA	($18.00)	$0.00	$0.00	$18.00	$0.00	$0.00
G 603-21709 Medicare	($4.00)	$0.00	$0.00	$4.00	$0.00	$0.00
Total Liability	($3,762.72)	$0.00	$0.00	$3,762.00	$0.00	($0.72)
Equity						
G 603-25300 Unreserved Fund Balance	($60,902.37)	$7,102.28	$17,761.75	$36,741.58	$56,433.77	($80,594.56)
Total Equity	($60,902.37)	$7,102.28	$17,761.75	$36,741.58	$56,433.77	($80,594.56)
Total 603 STREET LIGHT FUND	$0.00	$24,864.03	$24,864.03	$93,175.35	$93,175.35	$0.00

NEWPORT, MN

GL Yearly

Current Period: July 2016

FUND 604 STORM WATER FUND

July 2016

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 604-10100 Cash	$33,819.91	$15,377.35	$3,007.99	$45,086.38	$29,192.72	$49,713.57
G 604-10401 Northland Securities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 604-10402 CDARS/Central Bank	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 604-10450 Interest Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 604-11500 Accounts Receivable	$12,996.80	$0.00	$0.00	$0.00	$4,284.00	$8,712.80
G 604-12100 SA Recievable -Current	$1,623.93	$0.00	$0.00	$31,448.00	$64,520.00	($31,448.07)
G 604-12200 Special Assess Rec-Delinque	$3,328.00	$0.00	$0.00	$28,120.00	$0.00	$31,448.00
G 604-12300 Special Assess Rec-Deferred	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 604-15500 Prepaid Items	$160.00	$0.00	$0.00	$0.00	$160.00	$0.00
G 604-16400 Equipment	$191,491.00	$0.00	$0.00	$0.00	$0.00	$191,491.00
G 604-16410 Accumulated dep. Equip.	($1,596.00)	$0.00	$0.00	$0.00	$0.00	($1,596.00)
G 604-16500 Construction in Progress	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$241,823.64	$15,377.35	$3,007.99	$104,654.38	$98,156.72	$248,321.30
Liability						
G 604-20200 Accounts Payable	($220.00)	$0.00	$0.00	$220.00	$0.00	$0.00
G 604-20700 Due to Other Funds	$0.19	$0.00	$0.00	$0.00	$0.00	$0.19
G 604-21500 Accrued Interest Payable	($2,389.00)	$0.00	$0.00	$0.00	$0.00	($2,389.00)
G 604-21600 Accrued Wages & Salaries P	($362.00)	$0.00	$0.00	$362.00	$0.00	$0.00
G 604-21703 FICA Tax Withholding	($22.00)	$0.00	$0.00	$22.00	$0.00	$0.00
G 604-21704 PERA	($27.00)	$0.00	$0.00	$27.00	$0.00	$0.00
G 604-21709 Medicare	($5.00)	$0.00	$0.00	$5.00	$0.00	$0.00
G 604-22510 General Obligation Bonds Pa	($188,000.00)	$0.00	$0.00	$0.00	$0.00	($188,000.00)
G 604-22550 Premium on Bonds Payable	($7,067.00)	$0.00	$0.00	$7,590.00	$7,590.00	($7,067.00)
Total Liability	($198,091.81)	$0.00	$0.00	$8,226.00	$7,590.00	($197,455.81)
Equity						
G 604-25300 Unreserved Fund Balance	($43,731.83)	$3,007.99	$15,377.35	$77,626.72	$84,760.38	($50,865.49)
Total Equity	($43,731.83)	$3,007.99	$15,377.35	$77,626.72	$84,760.38	($50,865.49)
Total 604 STORM WATER FUND	$0.00	$18,385.34	$18,385.34	$190,507.10	$190,507.10	$0.00
Report Total	$0.00	$6,523,987.13	$6,523,987.13	$11,472,063.27	$11,472,063.27	$0.00

RESOLUTION NO. 2016-34

A RESOLUTION ACCEPTING DONATIONS FOR PIONEER DAY FOR THE PERIOD OF JULY 1 – AUGUST 15, 2016

WHEREAS, The City of Newport, Minnesota is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the items set forth below to the City for Pioneer Day 2016:

Individual/Business	Donated Item	Donated Amount	Donated Date
Cloverleaf Bar and Grill	Monetary - Pioneer Day	$100	07/11/2016
Newport-St. Paul Cold Storage	Twins Tickets - Pioneer Day Raffle and Monetary - Pioneer Day	$250	07/11/2016
Tinucci's	Gift Cards - Pioneer Day Raffle	$50	07/12/2016
Ten-E Packaging	Twins Tickets - Pioneer Day Raffle		07/20/2016
3M	Monetary - Pioneer Day	$500	08/01/2016
SuperAmerica and St. Paul Park Refinery	Gift Cards - Pioneer Day Raffle	$500	08/04/2016
Subway	Free Party Platter - Pioneer Day Raffle		08/11/2016

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council hereby accepts the above donations and directs staff to write a letter of appreciation to each donor.

Adopted this 18th day of August, 2016, by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:
Geraghty _____
Ingemann _____
Sumner _____
Rahm _____
Lund _____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

RESOLUTION NO. 2016-35

A RESOLUTION APPROVING A GAMBLING APPLICATION FOR THE ST. PAUL PARK-NEWPORT LIONS CLUB TO CONDUCT OFF-SITE GABMLING AT 396 21ST STREET, NEWPORT, MN 55055 ON OCTOBER 1, 2016

WHEREAS, The City Council of Newport have received a request from the St. Paul Park-Newport Lions Club to approve a gambling application to conduct off-site gambling for a raffle, pull-tabs, tipboards, and paddlewheel on October 1, 2016 at Tinucci's Restaurant, 396 21st Street, Newport, MN 55055; and

WHEREAS, City staff have reviewed the application and have not identified any reason to deny.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Newport hereby approve the Off-Site Gambling Permit application for the St. Paul Park-Newport Lions Club to conduct gambling at Tinucci's Restaurant, 396 21st Street, Newport, MN 55055 on October 1, 2016.

Adopted by this council this 18th day of August, 2016 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

MSA PROFESSIONAL SERVICES
More ideas. Better solutions.®

Memo

To: Honorable Mayor and City Council Members

Ms. Deb Hill, City Administrator

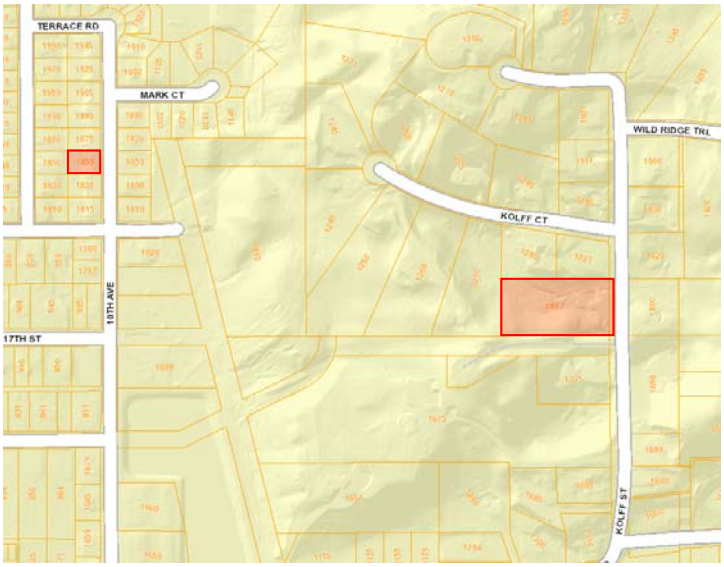
From: Jon Herdegen, P.E. – City Engineer

Subject: Engineer's Report for the August 18th Council Meeting

Date: August 12, 2016

Stormwater Issues:

As a result of the high intensity rain events seen last summer and over the last couple weeks, City Staff have received a couple resident complaints regarding stormwater runoff entering on to private property. The two properties are located at 1855 10th Avenue and 1817 Kolff Street and both were included in the 2013/ 2014 Street Improvements. The residents have provided City Staff with video and photographs of the stormwater activities during rain events which are very helpful in determining the extent of the problem. Staff will be working to determine the appropriate means to address the issues and plan to present the detail account at an upcoming City Council workshop. If corrective action is needed, the City may consider addressing these issues during the 2017 Street Improvements project.



Engineering Proposals:

As part of the resolution ordering the 2017 Street and Utility Improvements project (Project A & B), the Council directed MSA to prepare project plans and specifications. Enclosed for Council consideration are two itemized engineering proposals for each project.

Offices in Illinois, Iowa, Minnesota, and Wisconsin
60 Plato Blvd. East, Suite 140, St. Paul, MN 55107-1835
(612) 548-3132 (866) 452-9454
FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

60 Plato Boulevard East
Suite 140
St. Paul, MN 55107-1835
Tel: (612) 548-3132
Fax: (763) 786-4574
www.msa-ps.com

August 12, 2016

Honorable Mayor and City Council
City of Newport
596 7th Avenue
Newport, MN 55055

Re: Engineering & Construction Services Proposal: 2016 Sanitary Sewer Lateral Lining (Project A)

Dear Honorable Mayor and City Council:

MSA Professional Services, Inc. (MSA) is pleased to offer this proposal for engineering and construction services for the above referenced project. It is MSA's understanding that the scope of the project includes the lining of 16 residential sanitary sewer laterals contributing to the 10th Avenue Lift Station as described in the Feasibility report accepted by the City Council.

CIVIL ENGINEERING SERVICES (DESIGN PHASE):

These services include preparing project plans, technical specifications and bidding documents; holding requisite public meetings and assessment hearings; cost estimates bidding services.

These services will be provided as an hourly cost. Based on our standard Newport rates and other experience with similar project we have performed for the City, the following is a breakdown of the anticipated cost for this phase of the project.

TASK	HOURS	ESTIMATED TOTAL COST
Plans and Specifications	68	$6,600
Public Meetings, Hearings & Assessments	8	$1,000
Bidding Services	12	$1,200
TOTAL ESTIMATED COST	740	$8,800

The above costs do not include the following:

- Soil borings, geo-technical report, or coordination thereof.
- Mainline or lateral service televising collection, review or coordination thereof.
- Application/permit/review fees (trunk fees, connection fees, city permits, county permits, state permits, other permits, etc.).

60 Plato Boulevard East
Suite 140
St. Paul, MN 55107-1835
Tel: (612) 548-3132
Fax: (763) 786-4574
www.msa-ps.com

CONSTRUCTION SERVICES (CONSTRUCTION PHASE):

The scope of services will provide onsite construction observation, shop drawing review, construction meetings, and record drawings. The construction schedule will likely be dictated by the contractor's availability. It is anticipated that the actual time the contractor will be on site will be 3-4 weeks. These services will be provided on a time & material basis.

TASK	HOURS	ESTIMATED TOTAL COST
Construction Administration	28	$3,000
Construction Observation	48	$3,800
Record Drawings	4	$400
TOTAL ESTIMATED COST	80	$7,200

The total proposal cost is an estimate fee of **$16,000.** We are excited about the prospect of working with you on this project. If the fee is more than the budget will allow, we would like the opportunity to further discus the scope and provide options for adjusting the budget. If you have any questions, or if you would like additional information, please contact me at (612) 548-3124.

Sincerely,
MSA Professional Services, Inc.

Jon D. Herdegen, P.E. – City Engineer

60 Plato Boulevard East
Suite 140
St. Paul, MN 55107-1835
Tel: (612) 548-3132
Fax: (763) 786-4574
www.msa-ps.com

August 12, 2016

Honorable Mayor and City Council
City of Newport
596 7th Avenue
Newport, MN 55055

Re: Survey, Engineering & Construction Services Proposal: 2017 Street & Utility Improvements (Project B)

Dear Honorable Mayor and City Council:

MSA Professional Services, Inc. (MSA) is pleased to offer this proposal for survey, engineering and construction services for the above referenced project. It is MSA's understanding that the scope of the project includes the full street reconstruction and utility replacement of the street segments as described in the Feasibility report accepted by the City Council.

TOPOGRAPHIC SURVEY (SURVEY PHASE):

These services include a corridor survey of each street segment (garage face to garage face), existing structure design reports and production of an existing conditions model for design purposes. It is anticipated that the proposed street and utility improvements will be generally constructed within the existing right-of-way boundaries with the exception of 11th Street (25-foot ROW) and the proposed storm sewer extending from 5th Avenue to 4th Avenue. These areas will require additional boundary survey work to clearly identify property/right-of-way limits and for use in acquiring additional easements, if needed.

These services will be provided as an hourly cost. Based on our standard Newport rates and other experience with similar project we have performed for the City, the following is a breakdown of the anticipated cost for this phase of the project.

TASK	HOURS	ESTIMATED TOTAL COST
Topographical Survey	140	$17,200
Boundary Survey & Easements	60	$6,300
TOTAL ESTIMATED COST	200	$23,500

The above costs do not include the following:

- Sub-dividing, re-platting, recording fees
- Property acquisition or condemnation related services
- Title research

CIVIL ENGINEERING SERVICES (DESIGN PHASE):

These services include providing detail sheets, SWPPP, demolition plan, plan & profile plan, and utility plan. Hydrologic calculations for the new storm sewer will be performed to properly size the system. Assessment hearings, meetings and bidding services are also included in this phase. Cost estimates, estimated quantities, along with technical and bidding specifications will be produced in a project manual along with the plan set in order to bid and construct the project. QA/QC will be performed throughout the project to minimize field changes.

60 Plato Boulevard East
Suite 140
St. Paul, MN 55107-1835
Tel: (612) 548-3132
Fax: (763) 786-4574
www.msa-ps.com

These services will be provided as an hourly cost. Based on our standard Newport rates and other experience with similar project we have performed for the City, the following is a breakdown of the anticipated cost for this phase of the project.

TASK	HOURS	ESTIMATED TOTAL COST
Street and Utility Design	240	$23,000
Plans & Spec Preparation	400	$39,000
Public Meetings, Hearings & Assessments	60	$6,500
Bidding Services	40	$3,000
TOTAL ESTIMATED COST	740	$71,500

The above costs do not include the following:

- Soil borings, geo-technical report, or coordination thereof.
- Application/permit/review fees (trunk fees, connection fees, city permits, county permits, state permits, other permits, etc.).
- Roadway cross-sections.
- Lateral sewer service televising coordination.
- Electrical, lighting, or landscaping plan.
- Design certification of proposed retaining walls.

CONSTRUCTION SERVICES (CONSTRUCTION PHASE):

The scope of services will provide onsite construction observation, shop drawing review, construction meetings, construction staking, and record drawings. It is anticipated that construction will take approximately 14 weeks. These services will be provided on a time & material basis.

TASK	HOURS	ESTIMATED TOTAL COST
Construction Administration	300	$31,500
Construction Observation	640	$51,500
Construction Staking	136	$18,000
Record Drawings	20	$2,000
TOTAL ESTIMATED COST	1,096	$103,000

The total proposal cost is an estimated fee of **$198,000.** We are excited about the prospect of working with you on this project. If the fee is more than the budget will allow, we would like the opportunity to further discus the scope and provide options for adjusting the budget. If you have any questions, or if you would like additional information, please contact me at (612) 548-3124.

Sincerely,
MSA Professional Services, Inc.

Jon D. Herdegen, P.E. – City Engineer

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

TKDA

Memorandum

To:	Newport City Council	**Reference:**	Temporary Care Dwellings
Copies To:	Deb Hill, City Administrator		
	Renee Eisenbeisz, Assistant to the Administrator		
		Project No.:	16021.000
From:	Sherri Buss, RLA AICP, City Planner	**Routing:**	
Date:	August 11, 2016		

The 2015-16 Minnesota Legislature adopted legislation that requires that cities and counties permit Temporary Family Health Care Dwellings, and included permit requirements and performance standards in the legislation.

Cities can accept this use as specified in the legislation, or may opt out of this requirement, but must do so by September 1, 2016.

The City could choose to:

- Accept the use as proposed in the legislation
- Opt out of the use
- Opt out of the use proposed in the legislation, and amend its ordinance to permit accessory dwelling units for similar or related purposes, but with different requirements and standards. This could be considered in the Land Use chapter in the Comprehensive Plan, which the City will start to work on in the fall of 2016.

A copy of the section of the legislation that applies to cities is attached, along with a recent article in the Star Tribune that discusses how some cities are thinking about this use.

In summary:

- The Temporary Health Care Dwelling would be a small living unit assembled off-site and placed on the same lot where the caregiver or relative resides. It would not be placed on a permanent foundation. The caregiver is defined as someone who is 18 years or older who care for a mentally or physically-impaired person.
- The maximum size of the dwelling is 300 square feet.
- It must comply with setbacks, and be connected to water, sewer and electricity.
- The caregiver or relative must get a temporary conditional use permit from the City. The legislation includes a number of requirements for the permit application.
- The temporary dwelling is limited to one occupant—either a caregiver or a person receiving care.
- The temporary conditional use permit is valid for six months, and can be renewed once for six months or longer.

- The permit can be revoked for violations.
- No public hearing is required, but applicants must provide an affidavit that they have notified adjacent property owners with the application.
- The City has a maximum of 15 days to issue or deny the permit, and cannot extend the time period to approve or deny.
- The City may charge only $100 for the permit.

Nearly all cities have opted out of the legislative requirements for the following reasons:

- The legislation is very prescriptive, and may not meet the needs of many families. For example, it would not permit a couple to live in the Temporary Family Care Dwelling to care for an aging parent or disabled person—only one person may live in the unit. Many cities recognize that there may be a need for accessory dwellings or apartments to provide care, but would prefer to adopt their own zoning requirements that are more flexible.
- Building inspectors are concerned that it would be difficult for the units as prescribed by the legislature to meet building code requirements, particularly for hook-ups to sewer and water.

Planning Commission Review and Recommendation

The Planning Commission reviewed the legislation at its meeting on July 14. The Commission recommended that the city opt out of the legislative requirement, discuss this issue as part of the 2040 Comprehensive Plan, and adopt ordinance language that meets the needs of residents and the city based on that discussion.

Request for Council Action

If the Council determines that the City should opt out of the legislative requirement, it must do so by adopting an ordinance. The League of Minnesota Cities created a template ordinance to permit cities to opt out. The proposed ordinance is attached for Council consideration at the July 21 meeting.

Subd. 7. **Fee.** Unless otherwise provided by ordinance, the county may charge a fee of up to $100 for the initial permit and up to $50 for a renewal of the permit.

Subd. 8. **No public hearing required; application of section 15.99.** (a) Due to the time-sensitive nature of issuing a temporary conditional use permit for a temporary family health care dwelling, the county does not have to hold a public hearing on the request.

(b) The procedures governing the time limit for deciding an application for the temporary conditional use permit under this section are governed by section 15.99, except that a county has 15 days to issue a permit requested under this section or to deny it. If the county receives a written request that does not contain all required information, the 15-day limit starts over only if the county sends written notice within five business days of receipt of the request telling the requester what information is missing. Notwithstanding section 15.99, subdivision 3, paragraph (f), the county cannot extend the period of time to decide.

Subd. 9. **Opt-out.** A county may by resolution opt-out of the requirements of this section.

EFFECTIVE DATE. This section is effective July 1, 2016, and applies to temporary conditional use permit applications made under this section on or after that date.

Sec. 3. **[462.3593] TEMPORARY FAMILY HEALTH CARE DWELLINGS.**

Subdivision 1. **Definitions.** (a) For purposes of this section, the following terms have the meanings given.

(b) "Caregiver" means an individual 18 years of age or older who:

(1) provides care for a mentally or physically impaired person; and

(2) is a relative, legal guardian, or health care agent of the mentally or physically impaired person for whom the individual is caring.

(c) "Instrumental activities of daily living" has the meaning given in section 256B.0659, subdivision 1, paragraph (i).

(d) "Mentally or physically impaired person" means a person who is a resident of this state and who requires assistance with two or more instrumental activities of daily living as certified in writing by a physician or physician assistant licensed to practice in this state, or a certified nurse practitioner.

(e) "Relative" means a spouse, parent, child, grandchild, sibling, uncle, aunt, nephew, or niece of the mentally or physically impaired person. Relative includes half, step, and in-law relationships.

(f) "Temporary family health care dwelling" or "dwelling" means a mobile residential dwelling providing an environment facilitating a caregiver's provision of care for a mentally or physically impaired person that meets the requirements of subdivision 2.

Subd. 2. **Temporary family health care dwelling.** A temporary family health care dwelling must:

(1) be primarily assembled at a location other than its site of installation;

(2) be no more than 300 gross square feet;

(3) not be attached to a permanent foundation;

(4) be universally designed and meet state-recognized accessibility standards;

(5) provide access to water, sewer, and electric utilities either by connecting to the utilities that are serving the principal dwelling on the lot or by other comparable means;

(6) have exterior materials that are compatible in composition, appearance, and durability to the exterior materials used in standard residential construction;

(7) have a minimum insulation rating of R-15;

(8) be able to be installed, removed, and transported by a one-ton pickup truck as defined in section 168.002, subdivision 21b;

(9) be built to American National Standards Institute Code 119.2; and

(10) be equipped with a backflow check valve.

Subd. 3. **Temporary conditional use; application.** (a) Unless the municipality has designated temporary health care dwellings as permitted uses, a temporary health care dwelling is a temporary conditional use subject to the provisions in this section. A temporary family health care dwelling that meets the requirements of this section as a temporary conditional use cannot be prohibited under any other local ordinance regulating accessory uses or recreational vehicle parking or storage.

(b) The caregiver or relative must get a temporary conditional use permit from the municipality. The permit application must be signed by the primary caregiver and the owner of the property on which the dwelling will be located, and the resident of the property if different from the owner, and include:

(1) the name, address, and telephone number of the property owner, the resident of the property if different from the owner, and the primary caregiver responsible for the care of the mentally or physically impaired person; and the name of the mentally or physically impaired person who will live in the dwelling;

(2) proof of the provider network from which the mentally or physically impaired person may receive respite care, primary care, or remote patient monitoring services;

6.24 (3) an executed contract for septic service management or other proof of adequate
6.26 septic service management;
6.27 (4) an affidavit that the applicants have provided notice to adjacent property owners
6.28 and residents of the application for the temporary conditional use permit; and
6.29 (5) a general site map to show the location of the dwelling and other structures
6.30 on the lot.
6.31 (c) The temporary family health care dwelling must be located on property where
6.32 the caregiver or relative resides. A dwelling must comply with all setback requirements
6.33 that apply to the primary structure and with any maximum floor area ratio limitations
6.34 that may apply to the primary structure. The dwelling must be located on the lot so that
6.35 septic services and emergency vehicles can gain access to the dwelling in a safe and
7.1 timely manner.
7.2 (d) A temporary family health care dwelling is limited to one occupant who is
7.3 identified in the application and only one temporary health care dwelling is allowed on a lot.
7.4 (e) Unless otherwise provided, a temporary family health care dwelling installed
7.5 under this section must comply with all applicable state law, local ordinances, and other
7.6 requirements.
7.7 Subd. 4. **Initial permit term; renewal.** The initial temporary conditional use permit
7.8 is valid for six months. The applicant may renew the permit once for an additional six
7.9 months, or a longer period of time negotiated between the applicant and the municipality.
7.10 Subd. 5. **Inspection.** The municipality may require that the permit holder provide
7.11 evidence of compliance with this section as long as the temporary family health care
7.12 dwelling remains on the property. The municipality may inspect the dwelling at reasonable
7.13 times convenient to the caregiver to determine if the dwelling is occupied and meets
7.14 the requirements of this section.
7.15 Subd. 6. **Revocation of permit.** The municipality may revoke the temporary
7.16 conditional use permit if the permit holder violates any requirement of this section. If the
7.17 municipality revokes a permit, the permit holder has 60 days from the date of revocation
7.18 to remove the temporary family health care dwelling.
7.19 Subd. 7. **Fee.** Unless otherwise provided by ordinance, the municipality may charge
7.20 a fee of up to $100 for the initial permit and up to $50 for a renewal of the permit.
7.21 Subd. 8. **No public hearing required; application of section 15.99.** (a) Due to the
7.22 time-sensitive nature of issuing a temporary conditional use permit for a temporary family
7.23 health care dwelling, the municipality does not have to hold a public hearing on the request.
7.24 (b) The procedures governing the time limit for deciding an application for the
7.25 temporary conditional use permit under this section are governed by section 15.99,
7.26 except that a municipality has 15 days to issue a permit requested under this section or to
7.27 deny it. If the municipality receives a written request that does not contain all required
7.28 information, the 15-day limit starts over only if the municipality sends written notice
7.29 within five business days of receipt of the request telling the requester what information is
7.30 missing. Notwithstanding section 15.99, subdivision 3, paragraph (f), the municipality
7.31 cannot extend the period of time to decide.
7.32 Subd. 9. **Opt-out.** A municipality may by resolution opt-out of the requirements
of this section.
7.33
7.34 **EFFECTIVE DATE.** This section is effective July 1, 2016, and applies to
temporary conditional use permit applications made under this section on or after that date.

LOCAL

Suburbs opt to go their own way on state's 'drop home' law

Facing new state requirement to allow tiny trailers on residential lots, many cities are saying no.

By Erin Adler (http://www.startribune.com/erin-adler/195633361/) and Emma Nelson (http://www.startribune.com/emma-nelson/261800211/) Star Tribune staff writers

JULY 5, 2016 — 5:16AM

Metro suburbs are bypassing a new state law that would require them to allow tiny, portable houses on residential properties, saying the state mandate doesn't work for them.

The statute is intended to provide access to temporary "drop homes" for people — mostly older adults — with health care needs that require them to be close to a caregiver.

But worries about resident complaints, conflicts with local zoning ordinances and timing concerns have spurred cities to opt out of the law. Some say they already have the resources they need to meet the needs of aging residents, while others want to pass their own laws allowing temporary structures tailored to their city.

The League of Minnesota Cities fought for an opt-out provision in the statute so local governments could still have control over their own zoning.

Bill sponsor Rep. Roz Peterson, R-Lakeville, struggled to find a place for her elderly father to live when he got sick two years ago. It's disappointing that cities are opting out, she said, but she acknowledged that the law isn't one-size-fits-all.

"It's always difficult to accept change and innovation," Peterson said. "This won't solve everybody's problem — this is one tool in the toolbox, so to speak."

Drop homes, sometimes called granny pods, are trailers under 300 square feet that are billed as an affordable and temporary alternative to sending sick, injured or elderly family members to a nursing home.

The new law was based on similar, but less restrictive, laws in North Carolina and Virginia.

In Minnesota, the law allows homeowners to have a drop home on their property for six months by paying for a $100 permit, unless their city has a specific ordinance against the homes.

The Burnsville City Council voted unanimously on June 21 to opt out. Drop homes don't meet city codes, said Mayor Elizabeth Kautz, and the city already has temporary housing options.

Those options include spare bedrooms, apartments, assisted living facilities, short-term health care facilities, hotels and group homes, according to a meeting agenda report.

"It's not that we don't have it," Kautz said. "We want control of what happens here in Burnsville."

Some cities want to allow accessory dwelling units but are choosing to do so on their own terms.

The Crystal City Council will likely vote to opt out at its next meeting, said Council Member Jeff Kolb. The decision stems largely from the nature of residential properties in Crystal, many of which may be too small to qualify for drop homes under the statute, he said.

The City Council will try to pass an ordinance in the future that allows for accessory units that are better tailored to the city, Kolb said.

"There was a concern that it would be perceived that by opting out, we were saying we don't want this kind of thing around here, that it was kind of a cold-hearted decision," he said. "The reality is it's not that at all."

In Lakeville, the City Council agreed to opt out last week but also sent the issue to city staff for further review.

(http://stmedia.startribune.com/images/1467684122_08+678634+02
ELIZABETH FLORES, STAR TRIBUNE

John Louiselle, left, and Jesse Lammi are a pair of young New Brighton entrepreneurs that have started NextDoor Housing, a company

HF 2497 SF 2555

There were multiple concerns, said Mayor Matt Little, including aesthetics, property values and the difficulty city staff would face in having to make judgments about residents' illnesses.

"Every single city in this country is going to need to figure out a way to start taking care of our seniors," Little said. "There's just a lot of issues we need to ... make fair and clear."

Meanwhile, city staff in Woodbury are recommending that city officials vote to opt out in order to have more time to figure out what local needs are, said Jason Egerstrom, Woodbury's spokesman.

Under the statute, cities have until Sept. 1 to opt out.

John Louiselle, co-owner of NextDoor Housing, a New Brighton-based drop home company that helped craft the law, said he doesn't mind if cities choose a different direction. "What's worrisome to us is when we see cities opting out and offering no alternative solution," he said.

Peterson said she would like to see cities try out the statute and see how it works. The biggest challenge, she said, is that people aren't familiar with the drop home idea.

"This is new — nobody's really done this before," she said. "Let's have a conversation with the community before we just choose to abandon the idea."

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CITY OF NEWPORT
ORDINANCE 2016-6

AN ORDINANCE OPTING-OUT OF THE REQUIREMENTS OF MINNESOTA STATUTES, SECTION 462.3593

WHEREAS, on May 12, 2016, Governor Dayton signed into law the creation and regulation of temporary family health care dwellings, codified at Minn. Stat. § 462.3593, which permit and regulate temporary family health care dwellings;

WHEREAS, subdivision 9 of Minn. Stat. §462.3593 allows cities to "opt out" of those regulations;

THE CITY COUNCIL OF THE CITY OF NEWPORT, WASHINGTON COUNTY, MINNESOTA, ORDAINS as follows:

SECTION 1. City Code, Section 1300 is amended to add Section 1300.17 as follows:

OPT-OUT OF MINNESOTA STATUTES, SECTION 462.3593:

SECTION 2. 1300.17 Temporary Family Health Care Dwellings. Pursuant to authority granted by Minnesota Statutes, Section 462.3593, subdivision 9, the City of Newport opts-out of the requirements of Minn. Stat. §462.3593, which defines and regulates Temporary Family Health Care Dwellings.

SECTION 3. This Ordinance shall be effective immediately upon its passage and publication.

The foregoing Ordinance was moved by Councilmember _____ and seconded by Councilmember _____.

The following Councilmembers voted in the affirmative:

The following Councilmembers voted in the negative:

Effective Date
This Ordinance becomes effective upon its passage and publication according to law.

Adopted by the City Council of the City of Newport, Minnesota on the 18th day of August, 2016.

Signed: _____
Tim Geraghty, Mayor

Attest: _____
Deb Hill, City Administrator

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

TKDA

Memorandum

To:	Newport City Council	**Reference:**	Imperial Recovery Services--CUP Amendment
Copies To:	Deb Hill, City Administrator		
	Renee Helm, Assistant to the Administrator		
	Christopher and Stephanie Findley, applicants		
		Project No.:	16020.006
From:	Sherri Buss, RLA AICP, City Planner	**Routing:**	
Date:	August 15, 2016		

SUBJECT: Imperial Recovery Services, MN
Application for an Amendment to the Conditional Use Permit approved on April 17, 2014

MEETING DATE: August 18, 2016

LOCATION: 310 7th Avenue

APPLICANT: Christopher and Stephanie Findley
Imperial Recovery Services, MN
310 7th Avenue

CURRENT ZONING: B-2 (General Business)

60-DAY PERIOD: September 12, 2014

ITEMS REVIEWED: Application and plans submitted July 14, 2016

BRIEF DESCRIPTION OF THE REQUEST

The applicants, Christopher and Stephanie Findley, have submitted an application to amend a conditional use permit that the City granted to Imperial Recovery Services LLC in 2014. The CUP was granted for the Vehicle Storage Lot use on the 14 parcels located at 310 7th Avenue. The ownership and name of the business have changed, and the applicants are requesting an amendment to the CUP to permit phasing the development and improvements on the site.

BACKGROUND AND SITE HISTORY

The applicants are requesting an amendment to the exiting Conditional Use Permit to operate an automobile repossession business on the parcels shown on the site plan. The proposed plan includes the use of existing buildings on the site, and the addition of an area of impervious surface that will be used for parking automobiles. The previous business on the property was Bill's Auto Salvage/Bill's Auto Parts. The soils on the site were contaminated by the previous use, and the contamination was cleaned up with the assistance of an MPCA grant that the City obtained for that purpose.

The ownership of the site has changed since the original CUP was granted. David Sullivan, the applicant for the CUP, is no longer one of the business owners. The change in ownership does not affect the CUP—the permit is granted to the property, and responsibility for the permit and its conditions have transferred to the new owners.

The proposed use of the site has not changed from the use approved for the CUP. The owners plan to operate an automobile repossession company on the site. They will store repossessed cars, trucks, motorcycles and other vehicles on the property, and owners may visit the site to reclaim their property.

The applicants are requesting an amendment to the CUP to permit phasing of the business and improvements on the site. The Site Improvement and Grading Plans identify the proposed project phases. Phase I is proposed to occur at the south end of the site, and will include the stormwater improvements required for the entire property.

Most of the original conditions approved for the CUP will continue to apply. The City will consider some amendments to the conditions related to project phasing and the new site plan. The conditions that have been addressed have been deleted from the amendment.

EVALUATION OF THE REQUEST:

CUP Amendments follow the same approval process and must meet the same standards as a CUP.

Section 1310.10 of the code indicates that the city may grant a CUP when the use is consistent with the Zoning Ordinance and Comprehensive Plan, and the City may impose conditions and safeguards to protect the health, safety and welfare of the community. Criteria for evaluating the proposed uses and developing conditions for the CUP include the following:

1. The proposed use is designated in Section 1330 of the development code as a conditional use in the appropriate zoning district.
2. The proposed use is consistent with the Newport Comprehensive Plan.
3. The proposed use will not be detrimental to or endanger the public health, safety or general welfare of the City, including the factors of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions and parking facilities on adjacent streets and land.

4. The potential effects of the proposed use on surrounding properties, including valuation, aesthetics and scenic views, land uses, and character and integrity of the neighborhood.
5. The potential impacts of the proposed use on governmental facilities and services, including roads, sanitary sewer, water and police and fire.
6. The potential impacts on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes, flood plains and soils.
7. The City may also consider whether the proposed use complies or is likely to comply in the future with all standards and requirements set out in other regulations or ordinances of the City and other governmental bodies having jurisdiction in the City.
8. In permitting a new conditional use, the City may impose additional conditions which it considers necessary to protect the best interest of the surrounding area or community as a whole.

This staff report evaluates the request for a Conditional Use Permit for the property located at 478 7th Avenue based on the City's zoning ordinance and the criteria for approving CUP's.

1. Proposed Use—Vehicle Storage Lot

The Vehicle Storage Lot use is permitted in the B-2 district with a Conditional Use Permit.

2. Consistency with the Comprehensive Plan

The City's Comprehensive Plan supports strengthening the city's commercial districts and the physical improvement of those districts. The Comprehensive Plan supports development of a mixture of commercial, office and residential uses in the areas adjacent to Highway 61. It supports the development of new business to improve the City's tax base and expand employment. The Zoning Ordnance states that the purpose of the B-2 General Business District is to "provide the opportunity for diverse businesses to take advantage of the City's location and access to major roadway corridors. The district is intended to provide locations for businesses that serve local and regional needs, and may include retail businesses, highway or automobile-oriented businesses, and quasi-industrial and wholesale enterprises that do not need an industrial setting, and can be designed or managed to be compatible with surrounding districts." The proposed use helped the City to obtain a grant to clean up pollution on the site, and includes conditions that require physical improvement of the site. <u>The use is generally consistent with the goals of the Comprehensive Plan.</u>

3. Dimensional Standards, Setbacks, and Requirements

The dimensional standards and setbacks for the B-2 district that apply to the proposed uses and plan include the following:

Minimum lot area: 15,000 square feet
Minimum lot depth: 150 feet
Minimum lot width: 100 feet
Maximum lot coverage (buildings): 30%
Structure setbacks: Front yard: 20 feet; side yard 10 ft.; Rear yard, 20 ft.
Parking setbacks: Front yard: 20 feet; side and rear yard: 5 ft.
Maximum building height: 40 feet
Public utilities required, including sewer

The applicant is maintaining the existing residential and commercial buildings on the site. The existing buildings are legal, nonconforming structures in the B-2 District. The existing buildings meet the setback and height requirements.

The applicant is proposing to expand the parking area on the site. The plans indicate that the proposed parking meets the setback requirements for parking in the B-2 District.

The applicant will need to combine the parcels that will be occupied by the business in order to meet the minimum lot size requirements. This requirement is included in the proposed conditions. The applicant has not completed this requirement to date. The applicant's engineer submitted a preliminary survey identifying the proposed reconfiguration of the 14 parcels that were part of the original CUP to 6 parcels on July 29. The reconfigured parcels meet the minimum size and dimensional requirements for parcels in the B-2 zoning district.

3. Traffic

The site plan indicates that Imperial Recovery Services is proposing that traffic will enter the site at the south end, across from 3rd Street, and exit the site across from 4th Street. Both locations currently have driveway access to 7th Avenue.

The applicant originally estimated that approximately 20 trucks would make round trips to and from the business each day (typically wrecker and rollback trucks), and approximately 50 cars would make round trips to and from the site. The proposed traffic will be lower if only Phase 1 is developed under the amended CUP. The existing roadways that serve the area are adequate to handle the traffic expected at the site. The City's Public Works Supervisor's records indicate that 7th Avenue was designed and built as a 9-Ton road to serve construction traffic during the reconstruction of Highway 61. Based on the roadway design, there can be no heavier trucks servicing the facility, year round. The Planner has included a condition that the maximum truck loads serving the facility may not exceed 9 tons in weight year-round.

4. Parking Requirements and Driveways

Parking Requirements. Section 1330.06 of the Zoning Ordinance includes standards for parking for a variety of uses, though none is similar to the proposed use. Standards for other uses with employees and customers require that there be 1 space for each 2 employees on the largest shift, and 1 space for each 250 square feet of gross floor area for services uses.

The applicant originally estimated that the total number of employees on the site would be approximately 25; therefore 13 spaces are required for employee parking. The gross floor area of non-residential buildings on the site is 4000, which requires 16 spaces. The proposed parking that is planned for this use is more than adequate to meet the code requirements. The applicant must include designated parking spaces for handicapped persons to meet state requirements.

Pavement and Driveways. The Zoning Ordinance requires that all parking areas and drives be constructed of concrete, blacktop or similar durable hard surface fee of dust, and that the periphery of all parking areas and drives shall be constructed with poured-in-place concrete curbing unless otherwise approved by the City.

The applicant is requesting an exception to the requirement that all parking areas be constructed with poured-in-place curbing, based on the following rationale:

- The parking area is not open to the public. It is not like typical business or commercial lots that need to control parking by the public.
- Only employees of the business will be operating vehicles in the parking areas.
- The applicant is proposing a fence approximately one-foot from the edge of the parking areas so that vehicles will not be able to go past the edge of the parking area, so that the edge of the hard surface should not deteriorate due to parking over the edge.

City staff reviewed the applicant's proposal for parking, and the City Engineer recommended that the requirements for curbing be waved for this use based on the applicant's rationale and unique characteristics of the site. This is consistent with the original conditions recommended for the CUP. The paved areas will sheet-drain to the stormwater management areas on the site.

5. Building design and materials/Accessory Structures

The applicant is proposing to use the existing buildings on the site. No new accessory structures are proposed on the site plans.

The applicants completed the improvements that the original CUP required for the exterior of the warehouse.

6. Exterior Storage Requirements

Section 1350.13 requires that no materials, products or equipment be stored outside of an enclosed building except for daily display of merchandise during store hours. The Planner has included a proposed condition for the CUP that no outside storage is permitted on the site. The performance standard related to "outside storage" does not include vehicle storage, which is addressed in another section of the ordinance.

7. Refuse and Recycling

Section 1350.13 requires that all refuse and recycling containers be stored in the principle structure or a fully enclosed accessory structure, and Section 1330.05 (Subd 10) further requires that dumpsters, trash, trash handling equipment and recycling equipment shall be stored within an enclosed accessory structure of the same materials as the principal structure. The Planner has included a proposed condition for the CUP that refuse and recycling for the business shall meet the ordinance requirements.

8. Screening and Fencing Requirements

The ordinance requires that any vehicles parked for more than forty-eight hours shall be completely screened from residential uses, and screened from the eye-level view of public streets and from the public front and office sides of business and industrial uses.

The applicant indicated that the vehicles that are brought to the site may be stored for more than 48 hours. The site is screened from the land uses the east by the railroad berm, and to the south by existing trees.

Additional screening is required to screen the residential land uses to the north and west from the parking areas.

- The applicants propose that a new security fence be added to the site. The Fence should meet the screening requirements of the ordinance.

- The Planning Commission discussed the need for year-round vegetative screening of the fence in order to create screening that meets the ordinance requirement for the original CUP application. The Planning Commission recommended a condition for the original CUP that requires that conifers be planted to meet the landscaping requirements and screen the fence from view from adjacent residential areas. The Planner included a condition that the applicants shall submit plans for the fence and screening to be phased with proposed site development for staff approval.

9. Utility Equipment—Screening Requirements

The ordinance requires that all utility equipment (heating and ventilating equipment, meters, and similar equipment) shall be completely screened from eye-level view of adjacent properties and streets. If any utility equipment will be added to the structures, it must meet the ordinance requirement.

10. Lighting

The original CUP application included a lighting plan for the entire site that was approved. The application for the CUP amendment indicates that the owners may wish to change the lighting plan. The applicants shall submit the new lighting plan to City staff for approval. The lighting plan must meet the ordinance requirements to be downcast and controlled so that it does not impact adjacent residences.

11. Landscaping

The CUP included conditions related to landscaping to meet the ordinance requirement. The applicants completed the required landscaping in 2016, and the conditions have been removed for the amended CUP. The parcel owners must maintain the landscaping that was required for the CUP.

12. Restricted Operations (noise, odor, glare, etc.)

Based on ordinance requirements, noise, odors, smoke and particulate matter should not exceed Minnesota Pollution Control Agency standards. Any glare, direct or reflected, from spotlights or activities on the site should not be visible beyond the property boundaries.

The applicant is proposing to drop off vehicles after normal working hours, and is proposing that vehicles enter the yard via the gate just south of the warehouse, and exit the yard via the gate north of the existing house, so that headlights do not shine into homes across 7th Avenue. The planner included this traffic pattern as a proposed condition for approval of the CUP.

The applicant also noted that equipment with back-up beepers may be used at the site, and proposed the traffic pattern to avoid noise from the beepers. The Planning Commission reviewed options for broadband alarms that will not be audible at neighboring properties. The

Planning Commission recommended that broadband beepers be used on all truck and backing operations at the site.

13. Hours of Operation

The applicant proposed that the hours that they conduct business with the public will be 9 a.m. to 4:30 p.m., Monday through Friday, the same hours proposed for the original CUP. They note that their employees will also drop off vehicles at other hours, and have proposed the traffic pattern discussed above to minimize impacts to neighbors.

The Planning Commission originally recommended that the hours of operation for the CUP be 8 a.m. to 8 p.m. No change has been proposed for the amended CUP.

14. Signs

The application did not include locations or plans for proposed signs. A freestanding entry sign is permitted for this business. Signs must meet the ordinance requirements. The applicant should submit any plans for proposed signage to the Zoning Administrator for approval.

15. Infrastructure, Public Services, Health and Welfare

The City Engineer reviewed the site plans and indicated that adequate sewer and water services are available to serve the proposed uses at the site. The site is unlikely to generate additional needs for public services. If cleanup of existing pollution on the site occurs as a result of the new use, it will benefit the health and safety of Newport, its residents, and the physical environment.

16. Stormwater Management

The City Engineer reviewed the stormwater plan for the site, and provided the following comments:

- The stormwater management facilities should be constructed during the first phase of improvements at the site. The City Engineer shall approve the facilities.
- The applicant should submit an as-built drawing and a revised maintenance agreement for the stormwater management facilities for City approval.
- The City of Newport is still listed as the NPDES permit holder as the site owner. The new owners should sign and submit the Notice of Termination/Permit Modification form to remove the City's responsibility. (Staff will provide the form to the applicants.)
- The Development Agreement should be revised if needed to address the maintenance of stormwater facilities for the site based on the proposed reconfiguration of the parcels.

The Planner included the Engineer's proposed conditions for approval of the amended CUP.

FINDINGS FOR THE CONDITIONAL USE PERMIT REQUEST

1. The proposed use is designated in Section 1330 of the development code as a conditional use in the B-2 General Business Zoning District.
2. The proposed use is consistent with the Newport Comprehensive Plan, which supports the development of a mix of residential and commercial uses in the areas along Highway 61.

3. The conditions for approval of the proposed use include requirements for development and operation of the site so that the proposed use will not be detrimental to or endanger the public health, safety or general welfare of the City, including the potential impacts of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions and parking facilities on adjacent streets and land.
4. With the proposed conditions, the use will not have negative impacts on surrounding properties, including valuation, aesthetics, and the character of the neighborhood.
5. The proposed use will have no negative impacts governmental facilities and services, including roads, sanitary sewer, water and police and fire.
6. The potential use and development plan have resulted in the cleanup of existing pollution on the site, and will provide for stormwater management that meets the City's requirements.
7. In permitting a new conditional use, the City has adopted conditions which it considers necessary to protect the best interest of the surrounding area or community as a whole.

The Planning Commission found that with proposed conditions, the request meets the ordinance requirements for a Conditional Use Permit.

PLANNING COMMISSION PUBLIC HEARING AND RECOMMENDATION

The Planning Commission held a public hearing on the proposed CUP amendment at its meeting on August 11. The Commission received no written or verbal comments on the request. The applicants' representative answered several questions from the Commissioners regarding the proposed easements for stormwater facilities, responsibilities of each future parcel owner for stormwater management, and need to transfer NPDES permit responsibilities from the City to the applicants. The Commissioners also asked about the completion of clean-up activities on the site.

The Commission recommended that the Council approve the CUP amendment, with conditions.

ACTION FOR THE CUP AMENDMENT REQUEST:

The Council can:

1. Approve the request
2. Approve with conditions
3. Deny with findings
4. Table the request

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission recommends that the City Council approve an amendment to the Conditional Use Permit (April 17, 2014) for the Vehicle Storage Lot Use at 310 7th Avenue, not including auto body repair or major repair" at the site, with conditions.

The Commission recommends changes to the original conditions to address the new phasing plan for the use, and to remove conditions that the applicant has addressed since approval of the CUP. The Planning Commission recommends the following conditions for the amended CUP:

1. The development and phasing of the site shall be in conformance with the plans that were submitted to the City on July 14, 2016.
2. The applicants shall combine the parcels that will be occupied by the business as needed to meet the minimum lot size requirements.
3. No concrete curb shall be required for the parking areas on the site. Parking lots shall drain to the stormwater ponds.
4. Maximum truck loads serving the site may not exceed 9 tons in weight year-round.
5. The applicant shall direct traffic to access the site from the south, using the 70th Street exit from Highway 61 and 7th Avenue.
6. Trucks shall enter the site using the gate south of the warehouse, and shall exit the property using that gate or the gate north of the existing house near 4th Avenue between 8 a.m. and 8:00 p.m. At all other hours, trucks shall enter and exit the site using the gate south of the warehouse. The height of the gates shall be the same as the fence, and the gates must remain closed when not in use.
7. The applicants shall revise the plan to include a location for visitor parking and handicapped parking that meets State and Federal regulations.
8. The stormwater management facilities shall be constructed during the first phase of the improvements at the site. The City Engineer shall approve the facilities.
9. The applicants shall submit an as-built drawing and a revised maintenance agreement for the stormwater management facilities to the City for approval.
10. The City of Newport is still listed as the NPDES permit holder as the site owner. The new owners shall sign and submit the Notice of Termination/Permit Modification form to remove the City's responsibility.
11. No outside storage other than vehicles stored on the parking areas is permitted on the site.
12. No motor vehicle repair, motor vehicle body work, motor vehicle painting, or sales of vehicles or parts is permitted on the site.
13. No stacking, crushing, or dismantling of vehicles is permitted on the site.
14. All trash and recycling equipment shall be stored within an enclosed structure.
15. Lighting shall conform to the ordinance requirements. The applicants shall submit any revised lighting plan to the City for approval. Lighting fixtures shall be downcast, cutoff-type fixtures that prevent glare from spilling onto adjacent residential areas.
16. The fencing, screening, and landscaping on the site shall be maintained in good condition so that the requirements of the ordinance are met. Any utility equipment installed at the site must meet the ordinance requirements.

17. The daytime hours of operation shall be 8:00 a.m. to 8:00 p.m.
18. The business may bring repossessed vehicles to the site outside the daytime hours of operation (8 a.m. to 8 p.m.) under the following conditions:
    - The trucks that are dropping off vehicles shall enter and exit the site via the gate south of the warehouse building. Headlights shall be controlled so there are no impacts to homes across 7th Avenue.
    - Equipment shall use broadband alarms only. The use of back-up beepers shall be prohibited at the business. The applicant shall utilize equipment with broadband alarms, minimize equipment and alarm volumes, and utilize a circular traffic pattern to the extent feasible to minimize the need for equipment to back up on the site.
19. The Applicant shall apply to the City for a permit for any sign(s) proposed as the site. All signs shall meet the ordinance requirements.
20. Noise, odors, smoke and particulate matter produced on the site shall not exceed Minnesota Pollution Control Agency standards.
21. The applicant shall complete a revised Development Agreement with the City that includes at least the following: a maintenance agreement and performance bond for the stormwater facilities on the site.
22. The applicant shall pay all fees and escrow associated with this application.

City of NEWPORT Planning Request Application

Newport City Hall◆ 596 7th Avenue ◆ Newport ◆ Minnesota ◆55055 ◆Telephone 651-459-5677◆ Fax 651-459-9883

Application Date: 6-22-2016 **Public Hearing Date** _____

Applicant Information

Name: IR Services **Telephone:** 651-458-0200

Mailing Address: 310 7th Ave, Newport, MN 55055 **Telephone:** 832-230-3813

City/State/Zip: Newport, MN 55055

Property Owner Information

Name: IR Services **Telephone:** 651-458-0200

Mailing Address: 310 7th Ave, Newport, MN 55055 **Telephone:** 832-230-3813

City/State/Zip: Newport, MN 55055

Project Information

Location of Property: 310 7th Ave, Newport, MN 55055

Legal Description of Property (Must match description on the Deed) and P.I.D. #:
See attached PID LIST and Certificate of Survey

Zoning District: _____ **Flood Plain: AE 0.2% Annual Chance Flood Hazard**

- ☐ Comprehensive Plan Amendment — $500 or Actual Cost plus $50 for Additional Staff Hours (10 Hr Min)
- ☐ Rezoning — $500 plus Escrow
- ☐ Zoning Amendment — $500
- ☐ Variance — $300 plus Escrow
- ☐ Conditional Use Permit
  - ☐ Residential — $300 plus Escrow
  - ☐ Commercial — $450 plus Escrow
- ☐ Subdivision Approval
  - ☐ Minor Subdivision — $300 plus Escrow and Parkland Dedication Fee
  - ☐ Major Subdivision — $500 plus Escrow, $50 per Lot, $200 for Final Plat, and 10% of land value or fee for Parkland Dedication Fee
- ☐ Other: Amended CUP
- ☐ Applicable Zoning Code Chapter: _____
- ☐ Review by Engineer Cost: _____
- ☐ Total Cost: _____

Escrow Fees

The City of Newport requires that any developer or every person, company, or corporation that is seeking a planning request must first submit detailed plans to the City. The person submitting the planning request must also submit prepayment to the City to cover any expenses that the City incurs by investing extensive amounts of time reviewing these plans. All unused escrow fees will be returned to the applicant upon completion of the request. Additionally, if actual costs are above the paid escrow, the applicant will be required to pay the additional amount. The fees are as follows:

Planning Request	Escrow Fee
Rezoning	$500
Street/Alley Vacation	$1,000
Residential Variance	$500
Commercial Variance	$1,000
Residential Conditional Use/Interim Use Permit	$750
Commercial Conditional Use/Interim Use Permit	$1,000
Preliminary Plat Under 10 Acres	$3,500
Preliminary Plat Over 10 Acres	$6,500
Residential Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
8 Units or Less	$2,000
9 to 40 Units	$3,200
41 Units or More	$4,500
Commercial Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
0 to 5,000 Square Foot Building	$2,000
5,001 to 10,000 Square Foot Building	$3,000
10,001 to 50,000 Square Foot Building	$3,750
50,000 Plus Square Foot Building	$4,500

Typical escrow costs include reviewing the application to ensure that State Statutes and the City Codes are followed, preparing the staff report, findings, and recommended conditions for both the Planning Commission and City Council, and communicating with the applicant as needed to complete the staff report. The average fee is $100 per hour for the Planner and $70 per hour for the Engineer.

Present Use of Property: _____

_____

_____

_____

State Reason for Planning Request: _____

Change in Ownership and Project Staging

_____

_____

_____

_____

ALL MATERIALS/DOCUMENTATION, INCLUDING A SITE-PLAN, MUST BE SUBMITTED WITH APPLICATION THAT IS APPLICABLE TO PLANNING REQUEST.

I HEREBY APPLY FOR CONSIDERATION OF THE ABOVE DESCRIBED REQUEST AND DECLARE THAT THE INFORMATION AND MATERIALS SUBMITTED WITH THE APPLICATION ARE COMPLETE AND ACCURATE. I UNDERSTAND THAT APPLICANTS ARE REQUIRED TO REIMBURSE THE CITY FOR ALL OUT-OF-POCKET COSTS INCURRED FOR PROCESSING, REVIEWING, AND HEARING THE APPLICATION. THESE COSTS SHALL INCLUDE, BUT ARE NOT LIMITED TO: PUBLICATION AND MAILING OF NOTICES, REVIEW BY THE CITY'S ENGINEERING, PLANNING AND OTHER CONSULTANTS; LEGALS COSTS, AND RECORDING FEES. AN ESCROW DEPOSIT TO COVER THESE COSTS WILL BE COLLECTED BY THE CITY AT THE TIME OF APPLICATION. ANY BALANCE REMAINING AFTER REVIEW IS COMPLETE WILL BE REFUNDED TO THE APPLICANT. NO INTEREST IS PAID ON ESCROW DEPOSITS

SIGNATURE OF APPLICANT: _____

SIGNATURE OF OWNER (IF APPLICABLE): _____

For Office Use

Fee: _____ Date Paid: _____ Receipt #: _____

Publication of Notice Date: _____

Public Hearing Date: _____

P.C. Resolution #: _____

Council Action Date: _____

Council Resolution #: _____

CONDITIONAL USE PERMIT (CUP) AMENDMENT APPLICATION CHECKLIST

City of Newport
596 7th Avenue
Newport, MN 55055-1345
PHONE: 651/459-5677

GENERAL REQUIREMENTS:	***INCLUDED IN SUBMITTAL***	
1. Application Form	☐ YES	☐ NO
2. Fees	☐ YES	☐ NO
3. Escrow	☐ YES	☐ NO
4. Complete legal description, including PID number	☐ YES	☐ NO
5. A full description of the request—proposed use of the site, activities proposed, hours of operation, etc. (either on the application form or in a letter)	☐ YES	☐ NO
6. A map, aerial photo or plan showing the parcel in question and all property within five hundred (500) feet of the parcel boundaries		
7. Site Plan		

- One (1) 11"x17" hard copy and/or one (1) electronic copy. The City may require a larger size plan if needed to adequately review the request. SHOW ANY CHANGES FROM ORIGINAL SITE PLAN.

Plan Sheet Requirements:

- Title block
- Name, address, phone number for owner, developer, surveyor, engineer
- Date of preparation and revision dates
- North Arrow
- Graphic scale not less than 1:100

SITE PLAN REQUIREMENTS

EXISTING AND PROPOSED:	***INCLUDED IN SUBMITTAL***	
1. Property lines and dimensions	☐ YES	☐ NO
2. Area in acres and square feet	☐ YES	☐ NO
3. Existing and proposed building and parking locations and dimensions	☐ YES	☐ NO
4. Existing and proposed setbacks	☐ YES	☐ NO
5. Buildable area and the existing and proposed area of the parcel(s) covered by impervious surfaces	☐ YES	☐ NO
6. Existing and proposed driveways	☐ YES	☐ NO
7. Stormwater analysis and proposed best management practices, if required by the City Engineer		

Imperial Recovery Services MN

Planning Request

Business/Operations Plan

6-22-2016

City of Newport Mayor, City council and Planning Commissioners,

The amended CUP as required by the city has three elements to be amended. Items strick through are deleted and items underlined have been added.

1. The owners have changed.
2. Having been operating over the last 6 months it is clear we must scale back the staging plan to reflect supply and demand, a revised staging plan reflects this change.
3. Request the CUP is flexible enough that future sale of parcels not needed would not require an amended CUP for each sale

~~David & Diane Sullivan along with~~ Christopher and Stephanie Findley ~~have come together to~~ form Presidential Recovery Services, LLC for the expressed purpose of purchasing the subject buildings and land formerly known as Bill's Auto Salvage/Bill's Auto Parts. That is really the total reason for the existence of that LLC. The ~~Sullivans and the~~ Findleys have also formed a domestic corporation here in Minnesota called Imperial Recovery Services MN, Inc., which will be the name of the entity conducting the business that gives rise to this request.

Please accept our request for an amended Conditional Use Permit (CUP) to operate an automobile repossession company on the property, formally known as Bill's Auto Salvage/Bill's Auto Parts, etc... The following is a description of the proposed use, operations and improvements.

Imperial Recovery Services, MN (hereinafter referred to as I R Services) is planning to operate an automobile repossession company based at the former salvage yard. One of the main things we will be doing at that location is storing cars, trucks, motorcycles, etc… that we repossess primarily in the 7 county Twin Cities metropolitan area.

The automobile repossession industry in general and I R Services specifically is a far cry from most anything that you may have seen on some of the TV shows that are on the air now. We are bonded and insured for millions of dollars and in fact David Sullivan and Stephanie Findley serve as elected officers of Allied Finance Adjusters. AFA is the largest and the oldest

(established in 1936) trade association in the repossession industry. We conduct teleconference meetings once a month and conventions twice a year. As nationally recognized industry leaders, some of our main concerns are keeping our members educated on maintaining a professional workplace and complying with the various state, federal and local rules, laws, and standards that are applicable to our industry.

At the outset of our business we plan to store the majority of the vehicles on the approximate two acres of land to the south, east, north and north east of the "warehouse" building. We also plan to store some repossessed collateral and personal property found in cars/trucks inside the warehouse as well.

Some key information that I believe the City of Newport needs to know:

- Office hours to conduct business with public: Monday thru Friday 9am – 4:30pm. The public will come and go primarily to retrieve their personal effects and in some cases they will be retrieving their collateral as well.
- All traffic will be directed to come into our facility from the south (taking the 70th street exit off of Highway 61).
- We will be dropping off some repossessed cars/trucks "after hours" and our plan is to route vehicles into the storage yard via the gate just south of the warehouse and have them exit the yard via the gate just north of the yellow house. This should virtually eliminate any noise from "backup beepers". Also, by exiting via the north gate our headlights will not shine on any homes but rather down 4th street. Should we have occasion to exit the south gate our headlights would shine down 3rd street.
- We anticipate doing some repair and sprucing up to the exteriors of both the warehouse and the small yellow house.
- We will not be selling any of the collateral.
- We will not be repairing any of the collateral.
- We want to install lighting in such a way that for the most part it aims down and to the east wherever practical. **We will not allow any exterior lighting that will have an impact on any of the homes of the citizens Newport with the possible exception of 396 7th Avenue which we will own.**

We anticipate some office staff working out of the warehouse and some in the old "paint and auto repair shop". At this time we envision conducting business with debtors (when they come to our office to retrieve personal effects or their collateral) from the old repair shop.

We are requesting an exception to ***City Zoning Code 1330 General District Regulations Section 1330.05 Subd. 7 Paving and Curbing:*** requiring the periphery of all parking areas to be

constructed with poured-in-place concrete curbing. We are requesting that concrete curb and gutter not to be required under the city code for the following reasons;

1. This is a unique parking area and is not open to the public.
2. Only professional employees/drivers are allowed to operate vehicles in that area.
3. We are proposing a security fence one foot from the edge of parking so vehicles will not be able to drop off the edge of the parking area alleviating the concern of deterioration of the hard surface edge.
4. The request is controlled by the city if the use were to change under the conditions of the CUP.

Exhibit A

Newport, MN Purchase Agreement
PID and Legal Lot descriptions
(pg 1 of 2)

Body Shop
PID – 0102722210009
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 5 BLOCK 3 SUBDIVISIONCD 55455 & LOT 6 & 1/2 VAC ALLEY ADJ

Open Lot
PID#: 0102722210011
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 11 BLOCK 3 SUBDIVISIONCD 55455 & LOTS 12-15 & VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

Open Lot
PID#: 0102722210012
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 16 BLOCK 3 SUBDIVISIONCD 55455 & LOTS 17-18 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

Open Lot
PID#: 0102722210013
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 19 BLOCK 3 SUBDIVISIONCD 55455 & LOTS 20 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

Open Lot
PID#: 0102722210014
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 21 BLOCK 3 SUBDIVISIONCD 55455 & LOT 22 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

Open Lot
PID#: 0102722210015
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 23 BLOCK 3 SUBDIVISIONCD 55455 & LOT 24 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ & ALL VAC ST LYING N OF LOT 24

Yellow House
PID#: 0102722210016
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 1 BLOCK 4 SUBDIVISIONCD 55455 LOTS 2-4 & 1/2 VAC ALLEY ADJ

Warehouse
PID#: 0102722210017
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 5 BLOCK 4 SUBDIVISIONCD 55455 & LOTS 6-11 & VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ & 1/2 PARKER ST ADJ

Open Lot
PID#: 0102722210018
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 12 BLOCK 4 SUBDIVISIONCD 55455 & LOTS 13-15 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

Open Lot
PID#: 0102722210019
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK BLOCK 5 SUBDIVISIONCD 55455 PT BLK 5 BEING N1/2 OF ALL LYING WEST OF THE C R I & & P RR RIGHT OF WAY & S OF THE N LINE OF LOT 18 BLK 3 PROJECTED E TO THE RR R/W & 1/2 VAC 8TH AVE ADJ

Exhibit A

Newport, MN Purchase Agreement
PID and Legal Lot descriptions
(pg 2 of 2)

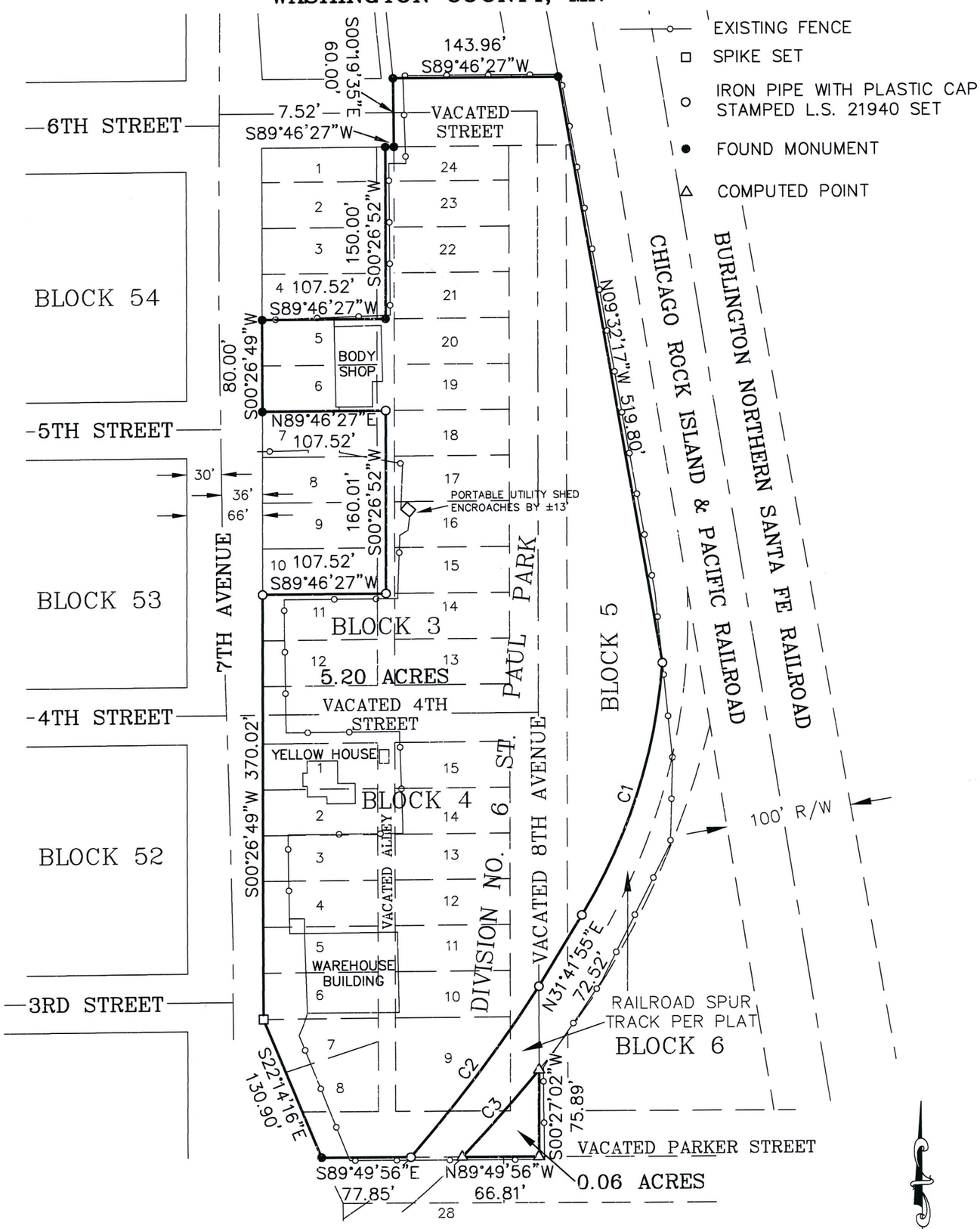
Open Lot
PID#: 0102722210020
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK BLOCK 5 SUBDIVISIONCD 55455 PT OF BLK 5 BEING S1/2 FOLL ALL LYING W OF C R I & P RR R/W & SO. OF NO. LINE OF LOT 18 BLK 3 PROJECTED EAST RO RR R/W & 1/2 VAC 8TH AVE ADJ

Open Lot
PID#: 0102722210021
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK BLOCK 5 SUBDIVISIONCD 55455 PT OF BLK 5 LYING N OF S LINE OF LOT 19 BLK 3 ELY TO C B & N RY R/W & S OF S LINE OF LOT 23 & 1/2 VAC 8TH AVE ADJ

Open Lot
PID#: 0102722210022
Legal Description: SUBDIVISIONNAME DIV NO.6 ST PAUL PARK BLOCK 5 SUBDIVISIONCD 55455 PT OF BLK 5 LYING N OF THE S LINE OF LOT 23 BLK 3 EXTENDED ELY TO C B & Q RY R/W & 1/2 VAC 8TH AVE ADJ

CERTIFICATE OF SURVEY

DIVISION NO. 6 OF ST. PAUL PARK
WASHINGTON COUNTY, MN



LAND DESCRIPTION

Lots 5, 6, 11, 12, 13, 14, 15 16, 17, 18 19, 20, 21, 22, 23, and 24 Block 3, all in DIVISION NO. 6 OF ST. PAUL PARK, according to the recorded plat thereof and of record at the office of the County Recorder, Washington County, Minnesota, together with the east half of the vacated alley lying west of said Lots 13 through 24, the west half of the vacated alley lying east of said Lots 5, 6, 11 and 12, the east half of vacated 8th Avenue east of said Block 3, the north half of vacated 4th Street lying south of said Block 3, and all of vacated Main Street north of said Lot 24 and its easterly extension thereof.

AND

Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, and 15 Block 4, all in DIVISION NO. 6 OF ST. PAUL PARK, according to the recorded plat thereof and of record at the office of the County Recorder, Washington County, Minnesota, together with all of the vacated alley in said Block 4, the west half of vacated 8th Avenue east of said Block 4, the south half of vacated 4th Street lying north of said Block 4, and the north half of vacated Parker Street lying south of said Block 4, excepting therefrom the Chicago, Rock Island and Pacific Railroad Right of Way.

AND

All of Block 5, DIVISION NO. 6 OF ST. PAUL PARK, according to the recorded plat thereof and of record at the office of the County Recorder, Washington County, Minnesota, together with the east half of vacated 8th Avenue north of Chicago, Rock Island and Pacific Railroad Right of Way, and excepting therefrom the Chicago, Rock Island and Pacific Railroad Right of Way.

0 100'

CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1	233.47	496.86	26°55'20"	N18°14'15"E	231.32
C2	186.58	1350.40	7°54'59"	N37°14'36"E	186.43
C3	101.37	1346.24	4°18'51"	N41°41'25"E	101.35

I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA

Geoffrey G Griffin

DATE 3/16/14 REG. NO. 21940

G-Cubed

14070 Hwy 52 S.E.
Chatfield, MN 55923

ENGINEERING
SURVEYING
PLANNING

Ph. 507-867-1666
Fax 507-867-1665
www.ggg.to

DATE OF SURVEY: 2/26/14

Prepared For:
Select Recovery Agents, Inc.
6127 South Hearthstone Ave
Cottage Grove, MN 55016

SHEET 1 OF 1 | FILE NO: 14-012

5.20 ACRES, MORE OR LESS

G-Cubed Inc. Engineering Surveying Planning 285 Westview Drive West Saint Paul, MN 55118 ph. 651.288.9474 fax 651.455.4948	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA Geoffrey G Griffin DATE REG. NO. 21940	DESIGNED DJT DRAWN CHECKED	REVISED	BY	DATE	LATEST REVISION: 2/7/2014 Prepared For: DAVE SULLIVAN 6127 S. Hearthstone Ave. Cottage Grove, MN 55016 FILE NO.:14-012 CP	CITY OF NEWPORT WASHINGTON COUNTY, MN 2014 CONSTRUCTION	OUTDOOR STORAGE IMPROVEMENT PLAN	EXISTING CONDITIONS AERIAL PHOTO SHEET 1 OF 1 SHEETS

EMERGENCY OVERFLOW
CLASS 3 RIPRAP W/GEOTEXTILE
10' WIER BOTTOM EL. 743.4
6:1 SLOPES TO TOP EL. 744.0

SOUTH BASIN DESIGN DATA
100YR HW EL. 743.71
NWL = 741.0
BASIN TOP 744.0
BASIN BOTTOM EL. 738.0
8" HICKENBOTTOM CONTROL OUTLET
WITH 44-1" HOLES PER FOOT
& 8-1"x 4" SLOTS PER FOOT
BOTTOM HOLE 741.00
TOP OPEN RISER 743.40

EAST BASIN DESIGN DATA
100YR HW EL. 743.71
NWL 741.8
BASIN TOP 744.0
BASIN BOTTOM EL. 738.0

NORTH

GRAPHIC SCALE
(IN FEET)
1 inch = 40 ft.

FENCE NOTE:
1.) EXISTING FENCE SHALL BE REPAIRED AND MAINTAINED AS NEEDED.
2.) FENCE ALONG CITY STREET SHALL PROVIDE FULL SCREENING.

CALL BEFORE YOU DIG
GOPHER STATE ONE CALL
TWIN CITY AREA 651-454-0002
MN. TOLL FREE 1-800-252-1166

GOVERNING SPECIFICATIONS

THE WORK SHALL BE COMPLETED IN ACCORDANCE WITH THE CITY OF NEWPORT STANDARDS INCLUDING CONFORMANCE WITH; MNDOT AND CEAM SPECIFICATIONS (LATEST ADDITIONS). TRAFFIC CONTROL SHALL CONFORM TO THE REQUIREMENTS OF MNMUTCD. WORK SHALL ALSO BE IN CONFORMANCE WITH NEWPORT MS4 PERMIT FOR SEDIMENT CONTROL AND EROSION CONTROL INCLUDING PREPARATION OF SWPPP AND NPDES PERMIT FROM THE MPCA.

TYPICAL PAVEMENT SECTION

SCREENING/SECURITY FENCE 1' FROM EDGE OF BIT. TYP.
0.5% CROSS SLOPE TYP.
1.5" BITUMINOUS WEARING COURSE TYPE MV 9.5 WEARING COURSE MIXTURE (SPWEA340C)
1.5" BITUMINOUS BASE COURSE TYPE MV 12.5 BASE COURSE MIXTURE (SPWEB340C)
4" THICK AGGREGATE BASE, CLASS 5
COMPACT SUBGRADE

G-Cubed Inc.
Engineering
Surveying
Planning
285 Westview Drive
West Saint Paul, MN 55118
ph. 651.288.9474 fax 651.455.4948

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA
Geoffrey G Griffin
DATE 9/23/2015 REG. NO. 21940

DESIGNED DJT
DRAWN
CHECKED

REVISED	BY	DATE
A	DJT	9/23/2015
B	DJT	5/19/2016

LATEST REVISION: 9/23/2015
Prepared For:
DAVE SULLIVAN
6127 S. Hearthstone Ave.
Cottage Grove, MN 55016
FILE NO.:14-012 CP

CITY OF NEWPORT
WASHINGTON COUNTY
MINNESOTA

IMPERIAL RECOVERY SERVICES MN

SITE IMPROVEMENT AND GRADING PLAN

A REVISED AS PER CITY OF NEWPORT REVIEW COMMENTS
B REVISED PAVEMENT PHASING

BENCHMARKS:
TOP MH CL CL 4TH ST. AND 7TH AVE. ELEV. 743.07'
TOP MH CL CL 6TH ST. AND 7TH AVE. ELEV. 742.70'

SHEET 2 OF 5 SHEETS

RESOLUTION NO. 2016-36

A RESOLUTION APPROVING AN AMENDMENT TO A CONDITIONAL USE PERMIT REQUESTED BY IR SERVICES, 310 7TH AVENUE, NEWPORT, MN 55055, FOR PROPERTY LOCATED ON 7TH AVENUE BETWEEN 3RD AND 6TH STREETS, NEWPORT, MN 55055

WHEREAS, IR Services, 310 7th Avenue, Newport, MN 55055, has submitted a request to amend a Conditional Use Permit that the City approved April 17, 2014 to allow for an Vehicle Storage Lot Use/ automobile repossession business use, not including auto body repair or major repair; and

WHEREAS, the amendment is due to the owners changing and requesting that the business plan be phased; and

WHEREAS, the property is located on 7th Avenue between 3rd and 6th Streets, Newport, MN 55055, and is more fully legally described as follows:

PID# 0102722210009 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 5 BLOCK 3 SUBDIVISIONCD 55455 & LOT 6 & 1/2 VAC ALLEY ADJ

PID# 0102722210011 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 11 BLOCK 3 SUBDIVISIONCD 55455 & LOTS 12-15 & VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

PID#: 0102722210012 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 16 BLOCK 3 SUBDIVISIONCD 55455 & LOTS 17-18 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

PID#: 0102722210013 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 19 BLOCK 3 SUBDIVISIONCD 55455 & LOTS 20 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

PID#: 0102722210014 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 21 BLOCK 3 SUBDIVISIONCD 55455 & LOT 22 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

PID#: 0102722210015 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 23 BLOCK 3 SUBDIVISIONCD 55455 & LOT 24 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ & ALL VAC ST LYING N OF LOT 24

PID#: 0102722210016 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 1 BLOCK 4 SUBDIVISIONCD 55455 LOTS 2-4 & 1/2 VAC ALLEY ADJ

PID#: 0102722210017 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 5 BLOCK 4 SUBDIVISIONCD 55455 & LOTS 6-11 & VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ & 1/2 PARKER ST ADJ

PID#: 0102722210018 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK LOT 12 BLOCK 4 SUBDIVISIONCD 55455 & LOTS 13-15 & 1/2 VAC ALLEY ADJ & 1/2 VAC 8TH AVE ADJ

PID#: 0102722210019 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK BLOCK 5 SUBDIVISIONCD 55455 PT BLK 5 BEING N1/2 OF ALL LYING WEST OF THE C R I & & P RR RIGHT OF WAY & S OF THE N LINE OF LOT 18 BLK 3 PROJECTED E TO THE RR R/W & 1/2 VAC 8TH AVE ADJ

PID#: 0102722210020 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK BLOCK 5 SUBDIVISIONCD 55455 PT OF BLK 5 BEING S1/2 FOLL ALL LYING W OF C R I & P RR R/W & SO. OF NO. LINE OF LOT 18 BLK 3 PROJECTED EAST RO RR R/W & 1/2 VAC 8TH AVE ADJ

PID#: 0102722210021 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK BLOCK 5 SUBDIVISIONCD 55455 PT OF BLK 5 LYING N OF S LINE OF LOT 19 BLK 3 ELY TO C B & N RY R/W & S OF S LINE OF LOT 23 & 1/2 VAC 8TH AVE ADJ

PID#: 0102722210022 - SUBDIVISIONNAME DIV NO.6 ST PAUL PARK BLOCK 5 SUBDIVISIONCD 55455 PT OF BLK 5 LYING N OF THE S LINE OF LOT 23 BLK 3 EXTENDED ELY TO C B & Q RY R/W & 1/2 VAC 8TH AVE ADJ

WHEREAS, The described property is zoned General Business District (B-2); and

WHEREAS, Section 1310.10 Subd. 2 Criteria states the criteria for acting upon a Conditional Use Permit (C.U.P.) application as follows: *"In acting upon an application for a conditional use permit, the City shall consider the effect of the proposed use upon the health, safety, and general welfare of the City including but not limited to the factors of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions; parking facilities on adjacent streets and land; the effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, character and integrity of the neighborhood; consistency with the Newport comprehensive plan; impact on governmental facilities and services, including roads, sanitary sewer, water and police and fire; effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes flood plains and soils; and other factors as found relevant by the City. The City may also consider whether the proposed use complies or is likely to comply in the future with all standards and requirements set out in other regulations or ordinances of the City or other governmental bodies having jurisdiction over the City. In permitting a new conditional use or the alteration of an existing conditional use, the City may impose, in addition to the standards and requirements expressly specified by this chapter, additional conditions which it considers necessary to protect the best interest of the surrounding area or the community as a whole."*; and

WHEREAS, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on August 11, 2016; and

WHEREAS, the Planning Commission's findings related to the request for approval of a Conditional Use Permit include the following:

1. The proposed use is designated in Section 1330 of the development code as a conditional use in the B-2 General Business Zoning District.
2. The proposed use is consistent with the Newport Comprehensive Plan, which supports the development of a mix of residential and commercial uses in the areas along Highway 61.
3. The conditions for approval of the proposed use include requirements for development and operation of the site so that the proposed use will not be detrimental to or endanger the public health, safety or general welfare of the City, including the potential impacts of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions and parking facilities on adjacent streets and land.
4. With the proposed conditions, the use will not have negative impacts on surrounding properties, including valuation, aesthetics, and the character of the neighborhood.
5. The proposed use will have no negative impacts governmental facilities and services, including roads, sanitary sewer, water and police and fire.
6. The potential use and development plan have resulted in the cleanup of existing pollution on the site, and will provide for stormwater management that meets the City's requirements.
7. In permitting a new conditional use, the City has adopted conditions which it considers necessary to protect the best interest of the surrounding area or community as a whole.

WHEREAS, The Planning Commission recommended Council approval of the proposed Conditional Use Permit and Variance, Resolution No. P.C. 2016-9.

NOW, THEREFORE, BE IT RESOLVED That the Newport City Council Approves an amendment to the Conditional Use Permit for a Vehicle Storage Lot Use/ automobile repossession business use, not including auto body repair or major repair with the following conditions:

1. The development and phasing of the site shall be in conformance with the plans that were submitted to the City on July 14, 2016.
2. The applicants shall combine the parcels that will be occupied by the business as needed to meet the minimum lot size requirements.
3. No concrete curb shall be required for the parking areas on the site. Parking lots shall drain to the stormwater ponds.
4. Maximum truck loads serving the site may not exceed 9 tons in weight year-round.
5. The applicant shall direct traffic to access the site from the south, using the 70th Street exit from Highway 61 and 7th Avenue.
6. Trucks shall enter the site using the gate south of the warehouse, and shall exit the property using that gate or the gate north of the existing house near 4th Avenue between 8 a.m. and 8:00 p.m. At all other hours, trucks shall enter and exit the site using the gate south of the warehouse. The height of the gates shall be the same as the fence, and the gates must remain closed when not in use.
7. The applicants shall revise the plan to include a location for visitor parking and handicapped parking that meets State and Federal regulations.
8. The stormwater management facilities shall be constructed during the first phase of the improvements at the site. The City Engineer shall approve the facilities.
9. The applicants shall submit an as-built drawing and a revised maintenance agreement for the stormwater management facilities to the City for approval.
10. The City of Newport is still listed as the NPDES permit holder as the site owner. The new owners shall sign and submit the Notice of Termination/Permit Modification form to remove the City's responsibility.
11. No outside storage other than vehicles stored on the parking areas is permitted on the site.
12. No motor vehicle repair, motor vehicle body work, motor vehicle painting, or sales of vehicles or parts is permitted on the site.
13. No stacking, crushing, or dismantling of vehicles is permitted on the site.
14. All trash and recycling equipment shall be stored within an enclosed structure.
15. Lighting shall conform to the ordinance requirements. The applicants shall submit any revised lighting plan to the City for approval. Lighting fixtures shall be downcast, cutoff-type fixtures that prevent glare from spilling onto adjacent residential areas.
16. The fencing, screening, and landscaping on the site shall be maintained in good condition so that the requirements of the ordinance are met. Any utility equipment installed at the site must meet the ordinance requirements.
17. The daytime hours of operation shall be 8:00 a.m. to 8:00 p.m.
18. The business may bring repossessed vehicles to the site outside the daytime hours of operation (8 a.m. to 8 p.m.) under the following conditions:
    a. The trucks that are dropping off vehicles shall enter and exit the site via the gate south of the warehouse building. Headlights shall be controlled so there are no impacts to homes across 7th Avenue.
    b. Equipment shall use broadband alarms only. The use of back-up beepers shall be prohibited at the business. The applicant shall utilize equipment with broadband alarms, minimize equipment

and alarm volumes, and utilize a circular traffic pattern to the extent feasible to minimize the need for equipment to back up on the site.

19. The Applicant shall apply to the City for a permit for any sign(s) proposed as the site. All signs shall meet the ordinance requirements.
20. Noise, odors, smoke and particulate matter produced on the site shall not exceed Minnesota Pollution Control Agency standards.
21. The applicant shall complete a revised Development Agreement with the City that includes at least the following: a maintenance agreement and performance bond for the stormwater facilities on the site.
22. The applicant shall pay all fees and escrow associated with this application.

Adopted this 18th day of August, 2016 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

TKDA

Memorandum

To:	Newport City Council	**Reference:**	Residential Building Materials Ordinance Amendment – Public Hearing
Copies To:	Deb Hill, City Administrator		
	Renee Eisenbeisz, Assistant to the Administrator		
		Project No.:	16021.000
From:	Sherri Buss, RLA AICP, City Planner	**Routing:**	
Date:	August 15, 2016		

The Planning Commission will held a public hearing on August 11 to review a proposed change to the Zoning Ordinance standards for exterior building materials for residential buildings.

City staff frequently receive questions about the exterior materials allowed for residential buildings, including accessory structures. The Planning Commission recently updated the general performance standard sections of the Zoning Ordinance for non-residential districts, but the update did not include information for residential structures. The Ordinance identifies materials for residential buildings that are permitted in the MX-3 District since this section was recently updated, not for other residential districts or buildings.

The draft also includes a change to the section on accessory structures from the current standards. The current standards require that accessory structures be built of the same material as the primary structure. This is challenging when the home's exterior material is stucco.

The Commission received no verbal or written comments on the proposed amendment at the August 11 meeting. The Commission recommended adding the list of approved roofing materials to the amendment, and recommended that the Council approve the amendment.

An employee owned company promoting affirmative action and equal opportunity

1330.05 Performance Standards

Subd. 1 Intent. It shall be the intent of this section to promote high standards of design and construction in the City. These standards are set forth in order to enhance the visual appearance of the built environment within the City, to preserve the taxable value, to implement the goals and policies of the Comprehensive Plan and to promote the public health, safety, and welfare of the general public.

Subd. 2 General Scope—Performance Standards for Non-Residential Districts. Except in the RE, R-1, and R-1A districts, any construction or alteration of buildings, structures, property or exterior equipment in the City which requires a building permit under the provisions of this Chapter shall be reviewed by the Zoning Administrator and shall comply with the standards set in Subds. 3-15 and 17-19 inclusive**. Subd. 16 includes performance standards for Fences in all districts.**

If the Zoning Administrator determines that the plans comply with the intent and standards contained herein, a building permit may be issued. All decisions of the Zoning Administrator may be appealed to the City Council as provided for in this Chapter.

Subd. 3 Building Materials in Residential Districts. The exterior primary building materials of principal and accessory residential structures may include wood, lap siding with wood appearance (shall not include corrugated or flat metal panels), vinyl, brick, stone, marble, glass, decorative concrete block, stucco,and equivalent or better products. Asphalt shingles, metal (finished metal standing seam), roofing tiles, slate, copper, and materials with a similar appearance to those materials may be used for roofing materials.

Accessory structures shall be constructed of durable, finished materials and shall be compatible in color to the principle structure. Accessory structures over one-hundred fifty (150) square feet in area shall be compatible with the principal structure in terms of design, roof style, pitch, and color. Metal accessory buildings are permitted only in the Residential Estates (RE) District.

Subd. 4 Building Materials in Non-Residential Districts. Exterior building materials of all non-residential and mixed-use structures shall comply with the following requirements:

1) Allowable exterior building materials shall be classified as Class I, II or III materials or Accent materials, as follows.

    a. Class I exterior building materials include brick, stone, marble or glass. Bronze-tinted or mirror glass are prohibited as exterior materials.

    b. Class II exterior building materials include architecturally-treated concrete panels, cast-in-place concrete, or pre-cast concrete panels; specialty concrete block (such as textured, burnished, or rock-faced block) or stucco.

    c. Class III exterior building materials include unpainted or surface-painted concrete block (scored or unscored), unpainted or surface-painted plain or ribbed concrete panels, and unfinished or surface-painted metal.

1340 Residential Districts

1340.04 Single Family Residential Garage, Accessory Structure and Driveway Standards.

Subd. 7 Compatibility. All accessory structures of any size shall be constructed of durable, finished materials and shall be compatible in color to the principal structure. All accessory structures over one hundred fifty (150) square feet in area shall be compatible with the principal structure in terms of design, roof style, roof pitch, color~~, and exterior finish materials.~~.

If an accessory building is attached to the main building, it shall be made structurally a part of the main building and shall comply in all respects with the requirements of this Chapter applicable to the main building. An accessory building, unless attached to and made a part of the main building, shall not be closer than five (5) feet to the main building, except as otherwise provided in this Chapter.

CITY OF NEWPORT
ORDINANCE 2016-7

AN ORDINANCE OF THE CITY OF NEWPORT, MINNESOTA, AMENDING THE ZONING CODE, SECTION 1330 GENERAL DISTRICT REGULATIONS AND SECTION 1340 RESIDENTIAL DISTRICTS

THE CITY COUNCIL OF THE CITY OF NEWPORT, MINNESOTA, HEREBY ORDAINS THAT:

Section 1330 General District Regulations

1330.05 Performance Standards

Subd. 1 Intent.
Subd. 2 General Scope—Performance Standards for Non-Residential Districts.

Subd. 3 Building Materials in Residential Districts. The exterior primary building materials of principal and accessory residential structures may include wood, lap siding with wood appearance (shall not include corrugated or flat metal panels), vinyl, brick, stone, marble, glass, decorative concrete block, stucco,and equivalent or better products. Asphalt shingles, metal (finished metal standing seam), roofing tiles, slate, copper, and materials with a similar appearance to those materials may be used for roofing materials.

Accessory structures shall be constructed of durable, finished materials and shall be compatible in color to the principle structure. Accessory structures over one-hundred fifty (150) square feet in area shall be compatible with the principal structure in terms of design, roof style, pitch, and color. Metal accessory buildings are permitted only in the Residential Estates (RE) District.

Subd. 4 Building Materials in Non-Residential Districts.
Subd. 5 Additions, Alterations, and Accessory Structures.
Subd. 6 Other Structures—Garages and Walls.
Subd. 7 Outside Storage.
Subd. 8 Utility Equipment.
Subd. 9 Utilities Location.
Subd. 10 Loading and Service Areas.
Subd. 11 Trash Handling.
Subd. 12 Screening.
Subd. 13 Outdoor Electronic Speakers.
Subd. 14 Lighting.
Subd. 15 Landscaping.
Subd. 16 Fences.
Subd. 17 Noxious Matter.
Subd. 18 Restricted Operations.
Subd. 19 Explosives.
Subd. 20 Exceptions for Legal Non-Conforming Structures.
Subd. 21 Subdivisions 21-24 -- Performance Standards in RE, R-1, and R-1A districts.
Subd. 22 Exterior Storage and Screening in RE, R-1, and R-1A districts.
Subd. 23 Lighting in the RE, R-1, and R-1A districts.
Subd. 24 Landscaping in the RE, R-1 and R-1A Districts.
Subd. 25 Utilities Location in Residential (R) Districts.

1340 Residential Districts

1340.04 Single Family Residential Garage, Accessory Structure and Driveway Standards.

Subd. 7 Compatibility. All accessory structures of any size shall be constructed of durable, finished materials and shall be compatible in color to the principal structure. All accessory structures over one hundred fifty (150) square feet in area shall be compatible with the principal structure in terms of design, roof style, roof pitch, and color.

If an accessory building is attached to the main building, it shall be made structurally a part of the main building and shall comply in all respects with the requirements of this Chapter applicable to the main building. An accessory building, unless attached to and made a part of the main building, shall not be closer than five (5) feet to the main building, except as otherwise provided in this Chapter.

The foregoing Ordinance was moved by Councilmember _____ and seconded by Councilmember _____.

The following Councilmembers voted in the affirmative:

The following Councilmembers voted in the negative:

Effective Date
This Ordinance becomes effective upon its passage and publication according to law.

Adopted by the City Council of the City of Newport, Minnesota on the 18th day of August, 2016.

Signed: _____
Tim Geraghty, Mayor

Attest: _____
Deb Hill, City Administrator

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

TKDA

Memorandum

To:	Newport City Council	**Reference:**	Metro Council Grant Application and 2040 Comp Plan Budget Estimate
Copies To:	Deb Hill, City Administrator		
	Renee Eisenbeisz, Executive Analyst		
	Jon Herdegen, Engineer		
		Project No.:	16021.000
From:	Sherri Buss, RLA AICP, City Planner	**Routing:**	
Date:	August 10, 2016		

The City of Newport must complete its 2040 Comprehensive Plan by December, 2018. The City recently received a notice from the Metropolitan Council that it is eligible for a $32,000 grant to support completion of the 2040 Plan. The City needs to apply for the grant. The application requires a Work Plan and Budget, and a Resolution approved by the Council.

Staff have completed a cost estimate for the completion of the Comprehensive Plan. The cost estimate includes a similar level of effort to the 2030 Comprehensive Plan for most tasks. The consultant costs are higher based on the increases in hourly rates since 2007 when the contracts were approved for the Comp Plan. The 2040 Comprehensive Plan also requires some new tasks that were not required for the 2030 plan, and the costs to complete those tasks are included in the cost estimate: a Water Supply Plan, a section on Energy Infrastructure and Resilience, a section on Redevelopment and Economic Competitiveness, and a complete re-write of the Mississippi River Corridor Critical Area Plan.

The attached Work Plan and Budget shows the estimated costs by task, consultant, and source of funding. It also includes an estimated schedule. We estimate that the total cost for the 2040 Comprehensive Plan will be $68,200. The Metro Council grant would cover $32,000 of that total. Robert Vogel has received a $6,000 grant (classified as match for the Metro Council grant) to cover most of the costs for updating the Heritage Preservation/Historic Resources sections of the Plan. The City's cost (match for the Metro Council grant) is estimated to be $30,200.

A checklist summarizing the minimum requirements for Newport's 2040 Comprehensive Plan is attached to provide background for the Work Plan and Budget.

Request for Council Action
Staff request that the Council approve the resolution, work plan and budget required to submit the Metro Council Local Planning Assistance grant request for the 2040 Comprehensive Plan.

City of Newport - 2040 Comprehensive Plan
Proposed Work Plan and Budget

	Estimated Timetable (months)	Task Lead (Staff / Consultant)	Estimated Cost (Grant Funded)	Estimated Cost (Match Funded)
TOTAL - COMPREHENSIVE PLAN UPDATE	**9/2016-10/2018**		**$ 32,000**	**$ 36,200**
1: Project Administration and Community Involvement	**9/2016-10/2018**	**TKDA**	**$ 9,900**	**$ 6,800**
1.1 Project Admin, Coordination w/Metro Council & Adjacent Communities	9/2016-10/2018	TKDA	$ 2,000	$ 2,000
1.2 Project Meetings (Commission & Council) and Public Involvement	9/2016-10/2108	TKDA	$ 7,900	$ 4,800
2: Community Character, Profile and Future Vision	**9/2016-12/2016**	**TKDA**	**$ 1,300**	**$ 2,300**
2.1 Plan Introduction (Chapter 1) and Guiding Principles (Chapter 2)	9/2016-12/2016	TKDA		$ 500
2.2 Community Vision Statement	9/2016-12/2016	TKDA	$ 800	$ 1,000
2.3 Background, Demographics and Trends (Chapter 3)	9/2016-10/2016	TKDA	$ 500	$ 800
3: Plan Development	**9/2016-9/2017**		**$ 16,000**	**$ 21,900**
3.1 Land Use (Chapter 4)	9/2016-3/2017	TKDA	$ 1,300	$ 1,400
3.2 Heritage Preservation (Chapter 5)	9/2016-3/2017	Pathfinder	$ 2,000	$ 6,000
3.3 Public Facilities and Services (Chapter 6)	11/2016-10/2017			
A. Public Facilities	11/2016-12/2016	TKDA		$ 500
B. Waste Water	1/2017-6/2017	MSA	$ 3,000	$ 2,600
C. Stormwater	1/2017-6/2017	MSA	$ 2,000	$ 2,000
D. Water Supply	3/2017-7/2017	MSA	$ 2,000	$ 1,500
E. Parks and Trails	1/2017-4/2017	TKDA	$ 400	$ 1,000
3.4 Transportation	3/2017-6/2017	MSA	$ 2,400	$ 2,400
3.5 Housing	3/2017-6/2017	TKDA	$ 300	$ 800
3.6 Economic Development and Competitiveness	3/2017-4/2017	TKDA	$ 500	$ 1,000
3.7 Environmental Protection and Resilience	3/2017-4/2017	TKDA	$ 300	$ 800
3.8 Critical Area Plan	6/2017-9/2017	TKDA	$ 1,800	$ 1,900
4: Implementation Plan	**9/2017-10/2017**	TKDA, MSA	**$ 1,000**	**$ 1,200**
4.1 Description of proposed programs, fiscal devices, and other strategies	9/2017-10/2017	TKDA, MSA	$ 300	$ 300
4.2 Implementation timeline	9/2017-10/2017	TKDA, MSA	$ 300	$ 300

City of Newport - 2040 Comprehensive Plan
Proposed Work Plan and Budget

	Estimated Timetable (months)	Task Lead (Staff / Consultant)	Estimated Cost (Grant Funded)	Estimated Cost (Match Funded)
4.3 Capital Improvements Program (CIP)	9/2017-10/2017	Deb Hill	$ 300	$ 400
4.4 Description of relevant official controls, and schedule for changes	9/2017-10/2017	TKDA, MSA	$ 100	$ 200
5. Complete Draft Comprehensive Plan Document	**9/2016-8/2018**		**$ 3,800**	**$ 4,000**
5.1 Complete Draft Plan Document text and maps	9/2016-12/2017		$ 3,000	$ 3,000
5.2 Review by adjacent communities and complete updates	1/2018-3/2018		$ 300	$ 300
5.3 Review by Metro Council and update document	4/2018-7/2018		$ 300	$ 400
5.4 Public Hearing	Aug-18		$ 200	$ 300
6: Submit Final Plan for Approval by Metro Council	Sep-18			
7: City Council Adopts 2040 Comprehensive Plan	Oct-18			

RESOLUTION NO. 2016-37

A RESOLUTION IDENTIFYING THE NEED FOR FUNDING TO COMPLETE ITS 2040 COMPREHENSIVE PLAN UPDATE AND AUTHORIZING AN APPLICATION FOR PLANNING ASSISTANCE GRANT FUNDS

WHEREAS the City of Newport must review and update its comprehensive plan as required by the "decennial" review provision of Minnesota Statutes section 473.864 , subdivision 2; and

WHEREAS, on April 27, 2016, the Metropolitan Council adopted need-based eligibility criteria for awarding available local planning assistance grant funds and established maximum grant amounts for eligible grantees to help grantees review and update their comprehensive plans as required by the "decennial" review provisions of Minnesota Statutes section 473.864, subdivision 2; and

WHEREAS, the City of Newport is an eligible city in the metropolitan area as defined in Minnesota Statutes section 473.121; and

WHEREAS, planning assistance grant funds will be made available to eligible applicants subject to terms and conditions contained in Metropolitan Council grant agreements.

NOW THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the governing body of the City:

Authorizes City staff to:

1) submit on behalf of the City an application to the Metropolitan Council for Local Planning Assistance grant funds for the decennial review and update of the City's local comprehensive plan required under Minnesota Statutes section 473.864; and
2) execute on behalf of the City a grant agreement with the Metropolitan Council for planning assistance grant funds.

Adopted this 18th day of August, 2016 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:		
	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator