



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
AUGUST 15, 2013 – 5:30 P.M.**

MAYOR: Tim Geraghty
COUNCIL: Tom Ingemann
Bill Sumner
Tracy Rahm
Steven Gallagher

City Administrator: Deb Hill
Supt. of Public Works: Bruce Hanson
Chief of Police: Curt Montgomery
Fire Chief: Mark Mailand
Executive Analyst: Renee Helm

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes of the July 18, 2013 City Council Workshop Meeting
 - B. Minutes of the August 1, 2013 Regular City Council Meeting
 - C. Minutes of the August 1, 2013 City Council Workshop Meeting
 - D. List of Bills in the Amount of \$563,249.13
 - E. Gambling Permit for Metro Chapter of Quail Forever
 - F. Solicitor's Permit
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
 - A. Summary of Deb Hill's Performance Evaluation
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
 - A. **Resolution No. 2013-36** – Establishing Storm Water and Street Light Utility Rates
 - B. **Resolution No. 2013-37** – Approving an Amendment to the Conditional Use Permit Granted to the Washington County Regional Railroad Authority for the Development of the Red Rock Transit station and Related Improvements
 - C. **Resolution No. 2013-38** – Denying a Request from David Quade to Vacate 1st Street Between the BNSF and CP Rail Right-of-Ways
10. ATTORNEY'S REPORT

Agenda for 08-15-13

11. POLICE CHIEF'S REPORT

12. FIRE CHIEF'S REPORT

13. ENGINEER'S REPORT

A. 2013 Street Improvement Projects

1. **Resolution No. 2013-34** – Adopting the Assessment for 8th Avenue from Ford Road to 18th Street, 18th Street from Hastings Avenue to Harvard Place, 21st Street from 200 feet west of 8th Avenue to Barry Drive, Barry Drive, Ellen Court, Terrace Road, Mark Court, and 10th Avenue from Terrace Road to 18th Street
2. **Resolution No. 2013-35** – Adopting the Assessment for Century Avenue between County Military Road and Wild Canyon Drive and between Howkins Road and Kalen Drive

B. Update on 2204 Hastings Avenue

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- | | | |
|-------------------------------------------------|--------------------|-----------|
| 1. City Offices Closed due to Labor Day Holiday | September 2, 2013 | |
| 2. City Council Meeting | September 5, 2013 | 5:30 p.m. |
| 3. Planning Commission Meeting | September 12, 2013 | 6:00 p.m. |



**City of Newport
City Council Workshop Meeting Minutes
July 18, 2013**

1. ROLL CALL -

Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Steven Gallagher, Tracy Rahm

Council Absent –

Staff Present – Deb Hill, City Administrator; Bruce Hanson, Superintendent of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney;

Staff Absent - John Stewart, City Engineer

2. DISCUSSION REGARDING THE STRATEGIC PLAN

Executive Analyst Helm presented on this item as outlined in the July 18, 2013 City Council Workshop packet.

The first two items that the Council discussed was first, whether or not the 2011 Strategic Plan should be updated with items from Councilman Rahm's draft, and secondly, whether or not the City should hire a consultant to help establish the strategic plan.

Councilman Rahm – Looking at some of the strategic plan examples, especially St. Anthony's, I like that they start at the high level with mission and vision and then flow down from there. That's where I was trying to get to with my draft.

Executive Analyst Helm – St. Anthony Village's plan was put together with the help of Springsted Consultants. I believe they held a one-day work session with the Council and staff to develop that. They conduct that work session at the beginning of each year. The second point of discussion is whether the City should hire a consultant such as Springsted to help establish the strategic plan. A consultant would be able to offer expertise on establishing a strategic plan, provide a neutral facilitator, and help expedite the process. Stacy from Ehler's has given Deb a couple names of consultants. Deb and I recommend hiring a consultant to help guide us through this process.

Councilman Rahm – My original reason for trying to help influence this was not to throw away the previous Plan but to build on it so that future Councils can take and build on it too. As things are completed we can take them off of the plan and have a sheet outlining what we've all done to show that we've accomplished something. I know it takes time and I was wondering if we, as the Council, see value in having a strategic plan that has more formality to it.

Executive Analyst Helm – I think the facilitator would be able to help in creating a really good base plan that we could then build on. With a good base, we wouldn't need to hire a facilitator every couple years when reviewing the plan. They would just help get the process rolling for the future.

Councilman Rahm – When I looked at the 2011 Plan, I liked a lot of the items that were in there but I asked questions about where are the goals and objectives, what are some of the initiatives that we are doing, where are going as a community, and I didn't see any of those in the Plan. A good strategic plan shows those items. I know we're a small town and limited on resources but I think that's the reason we should have a good strategic plan.

Councilman Sumner – I will come back to some of the original concerns. Let's look at the Community and Economic Development page on the 2011 Plan. Those items are pretty straightforward to me and I think the 2011 Plan has a lot of what the examples have. I would like to add to this if necessary but I'm not seeing what exactly is different from what

we've already done.

Councilman Rahm – We do have a difference of opinion there. There are goals in the 2011 Plan but how are we accomplishing them? How do we communicate those to people? I think we're doing them but they aren't in the Plan.

Councilman Gallagher – Maybe what we should do is update the 2011 Plan first with what we've done and take a look at that. If it's not really what we want to see or have then we look at a facilitator.

Councilman Rahm – That's fine, I was just saying that we have something here and it's a good start but if you look at my draft it says that there are certain trends that are happening and there are certain things we want to align to. My thing is that we need to be smart about it and look at what's happening in our environment to see if we can take advantage of it.

Councilman Gallagher – So maybe we wouldn't need a facilitator but a market trade study analysis.

Executive Analyst Helm – There was a market trade study done in 2011 for the Red Rock Area. The facilitator could also conduct a SWOT analysis as well.

Admin. Hill – I think a facilitator could bring a lot of things together into one document and make it a little more concise.

Mayor Geraghty – I think a lot of the information is in ours. You probably want to organize it differently and drill down on action steps and accomplishments.

Councilman Rahm – I also want it to be a communication tool and in a format that people can grasp.

Councilman Sumner – I would suggest that the Executive Analyst look at the two examples and see if we can add anything from their plans and see what we're lacking.

Councilman Gallagher – That's a lot of work for one person, it would take months.

Admin. Hill – In all reality, those are Council decisions and that would be putting it on Renee. I think the upfront process needs to come from the Council.

Councilman Sumner – What haven't we expressed that we plan to do in the future. We're going to develop, bring people in; treat people well; we're going to maintain the capital functions of the City... I thought we already covered those things.

Councilman Gallagher – Do we want to get into infrastructure in the plan and be that specific?

Councilman Sumner – Is that the goal of the strategic plan?

Councilman Rahm – It doesn't need to be that specific. Here's an example, we want to promote economic development for Newport, how are we going to do that? What's our plan that shows me goals and objectives to do that? If someone asked me, I would want to know what the plan is.

Councilman Sumner – You're saying we have nothing in place?

Councilman Rahm – No, I'm just asking what our plan is.

Councilman Gallagher – Tracy wants to have a document that says what our plan is.

Councilman Rahm – I want to be able to communicate that to people and have a document that I can hand to people for them to read.

Councilman Sumner – Haven't we approached these consultants for that information? Wouldn't the market study work for the entire City?

Councilman Rahm – I have not seen anything.

Executive Analyst Helm – There was a market study done in 2011 for the Red Rock area.

Councilman Gallagher – Didn't we allocate money in the EDA this last year?

Mayor Geraghty – We did but we haven't talked about it yet.

Councilman Gallagher – Let's take it one step at a time, do the strategic plan first and that could lead to a market study.

Councilman Rahm – Having a well developed plan allows us to take opportunities such as that 30-second commercial deal a couple months ago, and determine whether or not they fit into our plan and objectives.

Councilman Sumner – Isn't that what we're supposed to do? Give direction...

Mayor Geraghty – We update the Comp Plan every ten years. The piece we're not doing is going out and advertising.

Councilman Rahm – The Comp Plan is nice but it's a large document and if I give that to people their eyes would glaze over. Since I've been in this seat, I've been asked what the Council's plan is for economic development.

Councilman Sumner – What do they say is lacking when you give them the 2011 Plan?

Councilman Rahm – Details. They want more of a vision saying how we're going to attract, how we're going to communicate...

Councilman Sumner – I don't see anything earth shattering in these examples. There are thousands of cities in Minnesota and they will have similar items in their plans. I'm looking for unique items. I'm reluctant to spend \$3,000 to have someone come in and say that we need to develop Newport, we already know that. We've asked for people to come in with the purpose of lighting a fire under potential developers and so many things outside besides a document are driving that. People will find us without us going out.

Councilman Gallagher – They haven't found us yet.

Executive Analyst Helm – The plan is not just about development, it's also about the core city services, Administration, Police, Fire, Public Works...

Councilman Gallagher – I think we could copy St. Anthony's and build on that.

Admin. Hill – The process is more important than the product and by copying and pasting someone else's product you're not going through that process.

Mayor Geraghty – I found it helpful in the past to talk about goals and objectives and we haven't done that in a while.

Executive Analyst Helm – I think a neutral facilitator would be able to do that and it would be helpful because you have done it in over two years.

Councilman Sumner – I'll come if the rest of you decide to do that. We're still waiting for the development of the transit area.

Councilman Rahm – I don't want to wait forever on that though. I think Newport needs other things besides the transit station area.

Mayor Geraghty – I think this document is more for the Council, I don't think residents look at it.

Executive Analyst Helm – It's for staff as well.

Councilman Rahm – Have we done a SWOT analysis of Newport?

Executive Analyst Helm – I haven't seen anything.

Councilman Rahm – I think that would be a good thing to do.

Executive Analyst Helm – I think it's nice to get that outside voice as well so they're not biased towards Newport.

Mayor Geraghty – Why don't you talk with Springsted and see what they have to offer.

Admin. Hill – We'll talk with the two and see what they have to offer.

Councilman Rahm – I put together a group of Newport and external people and conducted a SWOT analysis that I would be happy to show you. It's part of a branding plan.

Councilman Sumner – I would like to look at that.

Councilman Rahm – I would show it to you as a presentation.

Councilman Ingemann- You'll need to understand that that will be from a slanted perspective. I would rather have someone from the outside come and do one and then do a comparison.

Councilman Rahm – Some of them had an outside perspective.

Admin. Hill – Just to clarify the direction, we'll talk with the two facilitators and bring back a proposal?

Mayor Geraghty – Yes.

Executive Analyst Helm – Should we wait on the strategic plan until after we hear from the facilitators?

Councilman Rahm – Yes.

Councilman Gallagher – I would like to see Tracy's SWOT analysis.

Councilman Sumner – I would like to see it now as well.

Councilman Rahm – I don't have it in a document, it's only in a presentation form.

3. ADJOURNMENT

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst



**City of Newport
City Council Minutes
August 1, 2013**

1. CALL TO ORDER

Mayor Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty; Tom Ingemann; Bill Sumner, Tracy Rahm, Steven Gallagher

Council Absent –

Staff Present – Deb Hill, City Administrator; Bruce Hanson, Supt. of Public Works; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney; John Stewart, City Engineer

Staff Absent – Curt Montgomery, Police Chief;

4. ADOPT AGENDA

Mayor Geraghty – There are a couple updates on the agenda, under the Engineer's Report, I'd like to add the update on the sanitary sewer repairs and under the Superintendent's Report, I'd like to remove the task order.

Admin. Hill – Renee will be talking about the community survey under my report.

Motion by Rahm, seconded by Ingemann, to adopt the Agenda as amended. With 5 Ayes, 0 Nays, the motion carried.

5. ADOPT CONSENT AGENDA

Motion by Sumner, seconded by Gallagher, to approve the Consent Agenda as presented which includes the following items:

- A. Minutes of the July 18, 2013 Regular City Council Meeting
- B. List of Bills in the Amount of \$246,966.59

With 5 Ayes, 0 Nays, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

Property Owner's Son, 812 18th Street – My mother resides at 812 18th Street and owns three parcels. We had been advised that there was going to be a single assessment per resident for the street improvement project. Since she owns three parcels, two of which are vacant, she received a letter stating that she would owe \$2,900 for the parcel with the house and \$2,900 for the other two parcels. We are wondering why that is since there is no water or sewer to those parcels. My mom sold the house but in the agreement she agreed to pay the assessments. Why are we being charged for the empty parcels? It was supposed to be a onetime charge no matter lineal footage. Did someone make a mistake? Why is she getting screwed on the empty lots?

John Stewart, City Engineer – We actually said one assessment per property, not one per person. What we will do is talk to the Council about combining lots to get them to the point of being buildable and we'll take the two parcels and turn it into one so you'll get two total.

Property Owner's Son - She doesn't live there so who cares? She was agreeable to pay an assessment for the residents. If the new owner wants to combine all three properties that's fine. The thing is there's not really any improvement to that property because of the project so there shouldn't be an assessment to the property. It makes sense for the one parcel but all you're doing here is connecting one end of the street to the other and you're not rerouting anything to go into that property so it doesn't make sense to pay for a nothing fee. She doesn't even live there and is only being agreeable to pay an assessment for the house, not the empty lots.

Engineer Stewart – It was per property and it's very clear in the State Statute that the assessment is for the benefit on the raw land. The highest and best use of those three lots is combining them into two parcels. The way the City ordinance is written we have to put it on per property. I would be happy to recommend combining them into two but I think two is the minimum that we could allow because those vacant lots would be buildable.

Property Owner's Son - What is the project value to the lot? If you do this project, what is the benefit? If you are running water and sewer lines into the property that makes sense but you're not improving her property, you're not making any additional value to the property, you're just charging her to be able to drive down the street. Does that make sense to you?

Mayor Geraghty – They're overlaying the street.

Property Owner's Son - Realistically, the City is not helping my mom; she already has curb and gutter and paid those assessment years ago. That was an improvement, this is not. What's the matter with the street in front of mom's house? It doesn't make sense since you're not doing anything to benefit this property.

Mayor Geraghty – This should come up during the public hearing, we'll end your discussion here and bring it up then. We'll accept your comments here.

7. MAYOR'S REPORT –

Mayor Geraghty – We attended the Pioneer Day Committee meeting Pioneer Day is August 11. The parade starts at 11:00 a.m. and the route will be marked. It's a pretty good size this year. Also, at 5:30 there will be a special show with an Elvis Impersonator.

8. COUNCIL REPORTS –

Councilman Gallagher – I attended a Red Rock Corridor meeting where we discussed the over budget on the transit station. It looks like it'll be next year before the project starts. I did suggest that they at least tear down the buildings this year. We also looked at the AU Analysis update and determined that the plans that we have for the transit station are still the best fit.

Councilman Sumner – Nothing to report

Councilman Ingemann – Nothing to report

Councilman Rahm – Nothing to report

9. ADMINISTRATOR'S REPORT –

A. Discussion Regarding Hiring a Consultant for the Strategic Plan Process

Admin. Hill presented on this item as outlined in the August 1, 2013 City Council packet.

Mayor Geraghty – Do you have any preference or recommendation?

Admin. Hill – Staff is still recommending that we hire a consultant. Both would do a fine job.

Councilman Sumner – Have you had a chance to talk with any other cities?

Admin. Hill – No because we haven't gotten to that point yet.

Councilman Sumner – They have different capabilities and I don't know if we've determined which would best fit our needs. I would like to look into this a little more, have a presentation at a workshop, and get some feedback from some of the other cities they've worked with.

B. Reimbursement Request from Newport on the Move

Admin. Hill presented on this item as outlined in the August 1, 2013 City Council packet.

Mayor Geraghty – Was there a grant for this?

Executive Analyst – There was one from the 2011 project.

Councilman Sumner – So the overage came from the grant?

Executive Analyst Helm – The grant was about \$2,000 and they raised about \$3,000.

Councilman Gallagher – So the grant was closed out?

Executive Analyst Helm – Yes.

Councilman Ingemann – Money given to the City is not someone's saving account to be used later. I don't believe Newport on the Move is part of the City, part of the City function or a department. Normal procedure says that before you do something you get permission to go ahead and spend the money. What's going to happen when someone comes by and does something that benefits the public and wants to get reimbursed, are we going to do that then too? There are procedures to be followed. I believe this is the same group that was on our backside complaining and discussing that we were not following proper procedures in spending.

Councilman Gallagher – Different group and different people.

Councilman Ingemann – The point is that someone complained that we were not following proper procedures and here we are following the proper procedures and someone wants to circumvent the whole thing. There are procedures. I disagree in paying for religious symbols, that shouldn't even be discussed. Money that is donated to the City goes into the General Fund and then the City distributes that. I believe that happened here, it was moved to the Parks Fund. Are we setting precedence paying for something that another group did?

Attorney Knaak – If there is a justifiable public purpose involved you have the discretion to spend or not to spend funds.

Councilman Rahm – They just did them on their own and didn't contact us.

Mayor Geraghty – I knew they were doing it, I didn't expect that they would be asking for money. It does bother me that they come in after the fact.

Councilman Gallagher – If I remember right, the City was the fiscal agent for the 2011 project correct?

Mayor Geraghty – Yes.

Anita Perkins, Newport on the Move Member – When we did the mosaic project in 2011, we had people donate for that project specifically. We had the City be the fiscal agent because we were applying for a grant and needed one for it. We had extra money and had planned from the start to continue doing projects with students in order to get the community involved in different art projects and we thought we had the money and decided on our own to continue mosaic projects. We did not think that people were donating money to the City, that they were donating money to a

mosaic project for the kids. That's what I donated my money and time to.

Mayor Geraghty – It is technically the City's money, why didn't they come in advance and ask.

Ms. Perkins – I'm not sure. I guess we thought we were putting money into an account that the City was holding for us.

Mayor Geraghty – You are correct that it is in an account but it's the City's money it's not a group of citizens' money to go out and do projects and then ask for reimbursements.

Ms. Perkins – I think that this group thought that that money was held by the City for Newport on the Move to continue projects. I'm not here tonight for that reason though; I'm here to tell you what I think the group believed. We did not know that we were just donating to the City to give the City money. We thought we were putting it into a pot so we could continue doing art projects with students.

Councilman Ingemann – The City is not a bank.

Councilman Gallagher – That's what a fiscal agent is and what we agreed to in 2011.

Councilman Ingemann – The project was finished and the surplus was turned over to the City.

Ms. Perkins – That's not what we understood.

Executive Analyst Helm – If I may, Linda did notify me of this project in May but we didn't get the letter until July.

Councilman Rahm – When did you make these?

Ms. Perkins – In June.

Executive Analyst Helm – When Linda did notify me she did say that they may be requesting reimbursement. They asked me to look into how much was left over from the 2011 project but again they didn't send the letter until July.

Councilman Sumner – And it didn't come before the Council until now.

Ms. Perkins – When we let the students decide what pattern they would like to make we looked at what business was accepting the planters. That is why the one for Newport Lutheran has religious symbols. The students were thinking of what type of design would represent the certain business.

Councilman Rahm – That does change my thinking a little bit because there was intent there. I don't think the City should reimburse that one. I say that as a Christian too.

Councilman Sumner – I think if we reimburse we should pull out 1/10th of the reimbursement for that planter. I still have a problem with them coming to the Council after the fact. We are hearing that some contact was made with the City, I just don't think it went through the right channels.

Mayor Geraghty – When Linda talked to you originally was there implied consent?

Executive Analyst Helm – She asked me to gather the revenue and expenses from the 2011 project and I let her know that there was an excess of about \$1,100.

Councilman Gallagher – I think there was an implied consent.

Councilman Rahm – I know it didn't follow proper protocols and there's a learning experience. I'm willing to vote for reimbursing 90% of the requested amount, leaving out the religious planter. I do like them because they involved the City, residents, and children and I think that's a good thing to fund. I don't think it'll kill us.

Councilman Ingemann – I just don't like the backdoor approach.

Motion by Gallagher, seconded by Rahm, to approve the reimbursement request for the full amount of \$638.63. With 1 Aye, Geraghty, Ingemann, Sumner, and Rahm voting Nay, the motion was denied.

Motion by Rahm, seconded by Sumner, to approve the reimbursement request for 90% of the full amount (\$574.77) and requiring that Newport on the Move and other groups come before the City Council before conducting a project if they are going to request a reimbursement from the City. With 5 Ayes, 0 Nays, the motion carried.

Admin. Hill – Just to reiterate, we are no one's bank.

C. Internal Controls Policy

Executive Analyst Helm presented on this item as outlined in the August 1, 2013 City Council packet.

Councilman Sumner – The staff reimbursements will still be explained in full?

Executive Analyst Helm – Yes, they'll still be on the list of bills.

Councilman Sumner – Do you issue these once a week?

Executive Analyst Helm – Yes, on Thursdays.

Councilman Rahm – And we'll have the receipts for reimbursements?

Executive Analyst Helm – Yes.

Councilman Sumner – Do you see this in other cities?

Attorney Knaak – Yes.

Executive Analyst Helm – I also sent it to our Auditor and he approved.

Councilman Rahm – Do we have a maximum amount for the prepaid bills, especially the reimbursements?

Admin. Hill – I wouldn't allow that without a receipt.

Executive Analyst Helm – The credit card bill is not on the recurring list of bills so those will come before you for approval before issuing the check. Additionally, reimbursements are not typically over \$1,000 and they'll still come before you on the list of bills.

Motion by Sumner, seconded by Ingemann, to amend the Internal Controls Policy as presented. With 5 Ayes, 0 Nays, the motion carried.

D. Ordinance No. 2013-8 – Amending Section 810.10, Procedures for Removal of Infected Trees and Wood

Admin. Hill presented on this item as outlined in the August 1, 2013 City Council packet.

Councilman Sumner – Isn't Oak Wilt spread by the roots?

Superintendent Hanson – Both roots and spores.

Councilman Sumner – How bad is the problem in the City?

Superintendent Hanson – It's the same as it has been in the past few years. It'll get into an area and spread, it's been pretty steady.

Councilman Sumner – How's the Dutch Elm problem?

Superintendent Hanson – There are virtually none left.

Councilman Sumner – What about Ash?

Superintendent Hanson – We have a couple traps that the DNR put out and we haven't seen anything.

Councilman Sumner – So we're able to hold off on removal even in dormancy?

Superintendent Hanson – Yes.

Motion by Gallagher, seconded by Rahm, to approve Ordinance No. 2013-8. With 5 Ayes, 0 Nays, the motion carried.

Executive Analyst Helm – As you may recall, part of the Local Performance Measurement program is conducting a community survey. The survey will be available online beginning August 15 and we'll also have hard copies at the Library and City Hall. There are 12 mandatory questions for the performance measures that the Council adopted in April. You can add up to five questions. I had sent out an email last week and Councilman Gallagher responded saying that he would like a question regarding the responsiveness of the City Council and City Administrator. I was wondering if that would be ok to add and if there were any other questions.

Councilman Rahm – What is the phraseology for the questions?

Executive Analyst Helm – One of the questions is "How would you rate the overall appearance of Newport?" and then the answers are "Fair, Poor, Good, Excellent, and Don't Know" so the questions that Councilman Gallagher wants to add would have the same answers.

Councilman Rahm – Can we have an open-ended question for comments?

Executive Analyst Helm – I'll ask the League of Minnesota Cities who will set up the survey.

10. ATTORNEY'S REPORT –

A. Resolution No. 2013-33 - Detailing an Agreement to Defer Prosecution to Achieve a Full Phase Out of a Chronic, Non-Conforming Use and Enforcement Issue on Certain Property in the City Owned by Daniel Van Theobald

Attorney Knaak – I have two reports for you. The first is a preliminary report on prosecutions. We are back up to a high number. The second report is on Resolution No. 2013-33 regarding the Theobald matter that we had discussed.

Councilman Sumner – Has this been signed by all parties?

Attorney Knaak – The parties have agreed but I haven't received anything in writing from Mr. Theobald's attorney. There are two Council meetings between now and the time that this is necessary so you can take some time to think on it.

Councilman Ingemann – Who determines the percentages?

Attorney Knaak – That would be a determination of the City based on their observations.

Councilman Ingemann – That should be added.

Attorney Knaak – I can certainly add that.

Councilman Gallagher – I don't see what's going to happen if this is not done.

Attorney Knaak – There isn't anything specifying that. What would happen is we would go after him and he wouldn't be able to say that he couldn't comply.

Councilman Gallagher – Is there a way to bump it up to gross misdemeanor if it's not completed?

Attorney Knaak – If we could do that, we would have.

Councilman Gallagher – We're giving him another two years to get stuff done and it seems like it's been a while already.

Attorney Knaak – That is a fair observation. The trade off is that it's an agreement for complete clean up of the site instead of the City going in to clean it up and maybe getting paid or not. I would point out that this is something that the City was prepared to do in negotiations with Mr. Theobald.

Councilman Ingemann – I would like it added that City staff determines the percentages.

Councilman Rahm – I just want to note that this has been happening for the last 25 years and has come up through multiple Councils.

Councilman Gallagher – Can there be any negative consequences placed into the Resolution?

Attorney Knaak – We would be able to enforce this separately as a civil matter if there is a violation. He's already admitted a violation. If he violates this Resolution, he's already admitted the wrongdoing and we can go back to court and say that we want a sentence imposed.

Councilman Gallagher – Why should we have this Resolution and not just say that he's already admitted guilt so he has to clean it up with the Resolution?

Attorney Knaak – That gets us back to the other issue as to whether or not he would be willing to be done and declare guilt or if he wants to drag it on through multiple appeals. My objective here would be to get it done.

Councilman Gallagher - Can he not appeal later on?

Attorney Knaak - You have to assume a certain measure of good faith. I've talked with his attorney and Mr. Theobald has indicated to me that he intends to abide by this.

Motion by Sumner, seconded by Ingemann to approve Resolution No. 2013-33 as amended. With 5 Ayes, 0 Nays, the motion carried.

11. POLICE CHIEF'S REPORT – Nothing to report

12. FIRE CHIEF'S REPORT – Nothing to report

13. ENGINEER'S REPORT –

A. Public Hearing – To consider and possibly adopt the proposed assessment for the 2013 Street Improvement Projects

The Public Hearing opened at 6:22 p.m.

John Stewart, City Engineer, presented on this item as outlined in the August 1, 2013 City Council packet and attached memo.

Engineer Stewart – This project is being completed under Minnesota Chapter 429 which states that the City can determine an assessment against a property that is equal to or less than the benefit to that property by doing the improvement. The improvement being completed in 2013 is replacing streets that have reached the end of their useful life. To determine the benefit, we received a report from an appraiser. The appraiser indicates that the benefit is not on the property with the buildings on it, it's on the raw land. The appraiser looked at several properties in Newport and provided a range for the benefit. The benefit ranged depending on what type of project was being completed. This hearing is to discuss the amount of assessment that the City proposes to place on the property that abuts or affronts the street that is scheduled to be improved. There are two projects for 2013. The first is the Century Avenue project, which is being completed with Woodbury. Woodbury has taken over the administration of the Century Avenue project to rebuild the street and put in a number of stormwater control facilities. Our share of that project is estimated to be around \$160,000. We have a number of properties that are serviced on that road and we are proposing that the City go mid-range on the benefit for Century Avenue at a cost of \$4,000. The City Council can reduce the proposed assessment but cannot increase it. The second project is in the Ford Road/8th Avenue area. We have a construction cost of about \$950,000 for that project. That project is sensitive to the number of sewer line connections that are leaking and letting clear water get into the City sewer system. As part of the project, staff was directed to get a televising program underway and televise all of the main line sewers and all of the services that were in some way contributing to the I & I in this town. We have done that and have compiled a list of the pipes and services that need to be replaced. I would recommend that the City Council schedule another meeting to discuss which lines need to be replaced and why. When we bid this project, we included 60 Wyes and 1,200 feet of service line to be replaced. After reviewing the televising tapes, we've determined that 64 Wyes and 600 feet of service line need to be replaced.

For tonight's meeting, we sent out individual letters to each property owner notifying them of tonight's public hearing and indicating the proposed assessment, \$4,000 per unit for Century Avenue, and \$2,900 per unit for the Ford Road/8th Avenue Area. We have not yet told those individuals who need repairs done to their sewer service lines. I think it would be fair to send a letter to those individuals and invite them to another meeting to discuss what needs to be done to their service line and the cost. The City has talked about offering an extended payment plan for those property owners to pay that cost, which is theirs because they own the service line to their house. For tonight, I would like the Council to think about closing the hearing at the end once everyone has been able to get their questions answered and consider approving the Resolution for the Century Avenue assessments. I would like to recommend that we hold off on the Resolution for the Ford Road/8th Avenue assessments until we have that meeting regarding the sewer service lines.

Getting back to the assessment for tonight's hearing, everyone should have seen an advertisement in the paper as well as received a letter indicating the amount for their property. Tonight, you are officially being told what the assessment is likely to be for your property and if you find your name on that list you'll be invited in again and we'll tell you what the likely cost will be for the sewer line to be replaced. Chapter 429 allows us to assess between 20% and 100% of the total project cost in order to fund it. We've gone through and we've put these numbers on your properties that fall above the minimum 20%. If you feel the City is unjustly charging you for the road work in front of your house. You don't have that option for the sewer work but do for the road work. According to the City Attorney, if you have an objection to the assessment, you will need to notify the City of that in writing by the end of the public hearing tonight. City staff will then review that objection and make a recommendation for the Council. In regards to paying for the assessment, there are four options:

- *Option 1:* Pay full amount within 30 days from adoption of Assessment – no charged interest.
- *Option 2:* Pay full amount after 30 days from adoption but before City certifies to County in 2013, interest added from adoption through payment date.
- *Option 3:* Pay with installments: The period of payment for the assessment is proposed to be 10-years at an interest rate of 5% or less. The interest rate will be determined at the time the assessment roll is approved.
- *Option 4:* Pay off in subsequent year: Full payment made prior to November 15th – interest added through December 31st of current year. Full payment made after November 15th but before December 31st – interest added from following year as well.

We have a meeting with the contractor next Wednesday and I believe work will begin 10 days after that. We're hoping that it will be done by November.

Gordon Bailey, 1033 Century Avenue – I own three parcels along Century Avenue. I would like to question two of the parcels. One of them has 515 feet of frontage and about 120 feet of that is still gravel. I question whether or not I should have to pay the full assessment on that parcel since 23% of it is gravel. I would be fine with paying 77% of the assessment. The second parcel I question is a very small parcel with only 150 feet of frontage and 1.55 acres, which I don't believe is buildable.

Engineer Stewart – Mr. Mayor, the assessment is determined more on providing an access to the property. You'll have to consider Mr. Bailey's information when you look at the assessment roll. I believe the second parcel in question has sewer available so it would be buildable per the Code.

Superintendent Hanson – The requirements for buildable lots in the RE District change if there is sewer available so the 1.55 acres would be buildable.

Jim Murr, 780 19th Street – I have a couple questions. The storm and sewer lines are separated right?

Engineer Stewart – Yes.

Mr. Murr – How do you deal with corner lots?

Engineer Stewart – The City Council determined that if you have been assessed on any side of a lot within the past ten years, we cannot put a street assessment against that property.

Mr. Murr – So you're saying I won't be billed again when you come down 19th Street?

Engineer Stewart – That's what the City policy states.

Mr. Murr – 8th Avenue has a nice gutter system and a nice road. When I remodeled years ago I came before the Council and they said that I needed curb and gutter for the parking lot. There is no curb and gutter on 19th Street so I can see doing that but 8th Avenue is in really good shape so I'm not sure why you're doing that.

Engineer Stewart – Some of the gutter will be replaced.

Mr. Murr – Why don't we take care of 19th Street first? Every time it rains, Fritz's place floods my property.

Engineer Stewart – When we had the Highway 61 project, we were successful in convincing the State that since their trucks were using City streets, especially 19th Street, they should replace 19th Street. Within the past 10 years, you've had an overlay on 19th Street, which is why we didn't include it in this project.

Mr. Murr – But 8th Avenue is in good shape and a lot of water flows off of Fritz's property.

Engineer Stewart – I would have you take a look at the number of sewer services that need to be replaced along 8th Avenue.

Mr. Murr – But you're just doing an overlay.

Engineer Stewart – Correct, we're going to grind it down. Is the property you own on the north corner of 19th and 8th?

Mr. Murr – Southwest.

Engineer Stewart – What did we assess you for?

Mr. Murr – 1.25 units.

Engineer Stewart – What is your frontage on 8th?

Mr. Murr – It's a standard lot.

Engineer Stewart – Does one of the residential lots front onto 8th Avenue?

Mr. Murr – No

Engineer Stewart – Your job at this point is to convince the City Council that your property won't increase in value 1.25 times \$2,900.

Mr. Murr – It would if you did 19th Street.

Engineer Stewart - You would benefit from the City policy at such time that the City does 19th Street.

Mr. Murr – That's within the next 10 years?

Engineer Stewart – That's correct.

Troy Kingore, 780 Ford Road – I'm all for this project, I just have a couple concerns with my property. First, you are putting in a curb and gutter and I have not gotten a firm answer in regards to parking on Ford Road. I was told that we can no longer park on Ford Road with it being 28 feet wide. That is a bit of an inconvenience for my property, I'll have to go around the corner to park and the opposite street. I imagine there are a lot of other roads that are 28 feet or less. Will that no parking rule follow suit throughout the City?

Engineer Stewart – Because you've brought up this issue at every meeting, I am recommending that the City Council delay Ford Road until 2014 so that we can review this issue. I would recommend that they not adopt an assessment for the Ford Road project this year and repeat the process next year.

Mr. Kingore – The road is higher than my property and there is one section of the road at 8th and Ford where the flow of water goes around the inlets and drains into my neighbor's driveway which then drains into my yard and so on. I saw that you mentioned that aprons would be installed where drainage problems are. How is that being addressed since the elevation of the street, even if you slope it at a 5% grade to the curb, it'll still be higher than my property?

Engineer Stewart – You'll have an opportunity to beat on us all winter and make sure that we get it a way that you're happy with and the project will be reconfigured to address with those issues. There are a whole bunch of issues regarding Ford Road which is why I'm recommending that it be delayed a year.

Councilman Gallagher – Would that be okay with you Troy, if we take a year to address these issues?

Mr. Kingore – That would be great. I think the whole point of this project is to eliminate any of the rain runoff from getting into the sewer system and if it drains into my yard there will always be that opportunity.

Cheryl Wrisky, 1685 Cheri Lane – Cheri Lane is off of Century Avenue. Everything that I've heard is that your land needs to abut against the area being assessed.

Engineer Stewart – In your packet, there is a picture of your lot.

Ms. Wrisky – My issue is the assessment since its not abutting Century Avenue. Cheri Lane has never been taken care of by the City, I have issues with the road running down, and the City has never plowed it or fixed the road. To me, to pay for Century and have my road a mess doesn't make any sense.

Engineer Stewart – If I could go through the rationale as to why we placed her property on the assessment roll. If you recall we're talking about the issue of access, not frontage. Cheri Lane is an unimproved street; it's basically just a driveway to their property from which they get access to from Century Avenue.

Councilman Gallagher – Do we snowplow Cheri Lane at all?

Ms. Wrisky – No.

Councilman Sumner – Is Cheri Lane a personal driveway?

Engineer Stewart – Yes.

Ms. Wrisky – Our land had to be donated in order for us to build.

Councilman Sumner – But it's named a road.

Engineer Stewart – It is named a road but I don't believe that piece of property is owned by the City according to Washington County.

Councilman Gallagher – I would like to know who owns that road.

Lynn Murray, 1130 Mark Court – Mayor, I have a question for you because last time I was here I asked about the 5.5% interest rate and you said that it could come down. When I received my letter it stated 5.5%.

Mayor Geraghty – We don't know where the rates will come in, it still could come down.

Mr. Murray – I can take a loan out at my bank for 2.5% so is my credit better than the City of Newport?

Mayor Geraghty – We're hoping that it will come down.

Mr. Murray – I also have a question for Mr. Stremel, I wrote you an email two weeks ago and still haven't heard back from you regarding the sewer thing. It would have been nice if you had responded since your letter says "do not hesitate to contact me."

Engineer Stewart – We just finalized that at 4:30 this afternoon and that is why I am recommending that we delay approving the assessment tonight so we can wrap it all in together. I apologize to you for that.

Mr. Murray – I believe Mr. Hanson would have asked that as well because he left a message and never heard back. We both agree that he doesn't get back to anyone. Lastly, I don't see any difference between any of you people and Kevin Chapdelaine. I've seen some bad things the way you people are spending money and the plans you have for Knox Lumber Company. I'm going to get out and politic for Kevin if he decides to run again. I know you all came in saying that you were going to change things and nothing's changed for the better.

Eric Smith, 765 18th Street – Over the years, the grading of the road has left a big puddle at the end of my driveway and the blacktop is gone. What is with the aprons?

Engineer Stewart – What we have proposed is that if there is a property like yours, we would install an apron at the end of the driveway. We would come through with the curb that would have about 1 ½ inch lip on it and the apron would come back so that there's a 6 inch rise. We believe that putting that on your lot will get us to a point so that you will not have that problem on your property.

Mr. Smith – How wide is the apron?

Engineer Stewart – It can be up to 24 feet but typically we try to match it with the driveway.

Mr. Smith – No, I mean how deep.

Engineer Stewart – We have a MnDot apron that is 4 feet deep.

Mr. Smith – Back to the driveway, the road has deteriorated it. I'm looking for some kind of a break on the driveway because the road has deteriorated it.

Mayor Geraghty – Are you contesting the assessment amount?

Mr. Smith – Yes and I would like something done with the driveway. Can I get an answer on that today?

Mayor Geraghty – No.

Engineer Stewart – The issue is, with that street, 2nd Avenue, the road was constructed from oiled gravel and there was no thought given to drainage and there are a number of places in town that are like that. In the number of projects that we've done, we've run into that issue and the City has been pretty consistent in trying to treat everyone the same and I believe I've told that to you before.

Councilman Gallagher – Are we going to go through the appeals specifically?

Engineer Stewart – What I've done in other communities is prepared an exhibit that has a copy of the appeal and the basis for it, an aerial photo of the property and a determination of the estimated market value of the raw land. It would be my intention to come back at the next Council meeting and go through each one with you to determine if there is benefit to the project. It would be my recommendation that we close the meeting, consider Century Avenue, and postpone the Ford Road/8th Avenue area until we can have a meeting regarding the sewer services.

Mayor Geraghty – I'm almost considering postponing Century Avenue as well.

John Rantala, 900 18th Street – The letter I got was my proposed assessment and I thought I would be getting a number tonight and I don't know now if my proposed assessment is my real assessment.

Mayor Geraghty – It's called proposed until we adopt it.

Individual from Audience - Since this is our way of telling you that we're not satisfied, what's next? Will you contact us or do we have to chase you down?

Mayor Geraghty – We'll look at the written complaints and make a judgment call as to whether it's a reasonable request or not.

Engineer Stewart – I think he's asking if he'll be able to look online and see if that's an item on the agenda.

Individual from Audience – What if you don't have a computer?

Mayor Geraghty – Will there be any written communication?

Engineer Stewart – That is up to the Council.

Mayor Geraghty – I think the intent is to bring it back on the 15th and there will be a hard copy of the proposed assessment roll available at City Hall.

Individual from Audience – What are they going to do on 18th Street in front of my house?

Mayor Geraghty – It's an overlay.

Individual from Audience – I know from 8th Avenue up it's a mess but from my house all the way down to the end it's fine and I paid for 8th Avenue years ago. I don't see why I should be charged again.

Attorney Knaak – What you can do is simply say that the consideration of the matter will be continued until a certain meeting date and that's sufficient notice.

Engineer Stewart – One thing I did not talk about is that the City has a policy where you can request that your assessment be postponed if you fall within certain categories. You can request it to be postponed if it's agricultural land, if you're over a certain age, or if you have a social security payment in lieu of earnings.

Mayor Geraghty – So we should just close the hearing and then continue the assessment roll till the next meeting?

Attorney Knaak – I believe that's what John is recommending. What you would be doing is closing the public hearing and adjourning the meeting until the next meeting. You're allowed to continue the consideration of any objected two parcels, subject to notice, which you're giving, at any subsequent meeting called for that purpose.

Mayor Geraghty – At this time I'll close the public hearing and we'll continue the discussion on the assessments at the next meeting, August 15, and I would assume that the recommendations will be available a week or so prior to review.

The Public Hearing closed at 7:22 p.m. and the proceedings were adjourned until the August 15, 2013 City Council meeting.

At this time, Engineer Stewart presented recommendations for the sanitary sewer repairs for the 2013 Street Improvement Project as outlined in the attached memo. Engineer Stewart recommended postponing Ford Road to 2014 and add the main line sewer repairs at a cost of \$79,450.

Councilman Sumner – So these deteriorated sewer lines are under the street and getting infiltration through the Wyes?

Engineer Stewart – Yes, and through the cracks.

Councilman Sumner – So the soil under the road, around these pipes is not compacted enough to prevent water from building up?

Engineer Stewart - A lot of the sewer in town is built in rock so no matter what the soil compaction is we're going to have the issue of water running down. In this area, we were under the opinion that we could see groundwater increase two feet over the top of that pipe.

Councilman Ingemann – The entire reason we're doing these roads is that once they're done they should last 20 years and we shouldn't have to rip it up again.

Engineer Stewart – Yes. When we did the televising of this sewer we were going through the pipes and there were a couple instances where the gasket was hanging down from the top of the pipe. If we lose a gasket we've obviously created an opportunity for I & I to get in between the two pipes. At this time, I don't think we know enough to recommend repairing all of the pipes. What we'll come back and talk about is an opportunity for Public Works to buy their own camera so they can check the joints when there is a rainfall. Unfortunately, the camera costs about \$50,000.

Mayor Geraghty – Could that be shared with other cities?

Superintendent Hanson – I've done that before but the issue is that we need it immediately because it's gone within 24 hours of the rainfall.

Councilman Sumner – So if we bought the camera, could we rent it out to other cities?

Superintendent Hanson – I'll be exploring all of the options.

Councilman Sumner – I would recommend looking at the camera.

Mayor Geraghty – I assume that we were originally going to bond for the \$984,000 are we going to bond for the \$970,000 now?

Stacie Kvilvang, Ehlers – In our discussions about the increased costs for the sewer repairs, I think it's something that we'll be able to include that in the bond, I just need to go back and review the resolutions for the hearings just to see how it reads. In regards to the camera, I'm going to see if we could include that as part of the sewer project.

Mayor Geraghty – Were we going to bond for the three years right away?

Ms. Kvilvang – We were going to bond for the 2013 project.

Mayor Geraghty – Can't we address the increased cost next year when we do Ford?

Engineer Stewart – We certainly have that opportunity. Brian had the concept that we could sell bonds for two years worth of projects and save money. When we looked at the actual interest that it would cost, that would outweigh the extra cost of selling the second bond so Ehlers recommended bonding for only one year.

Ms. Kvilvang – Yes, in this case it makes sense to break it into two separate bonds.

Mayor Geraghty – This was bid out, do we need to amend the contracts?

Engineer Stewart – Yes, there will be some change orders if you move forward with the recommendations.

Councilman Sumner – This is on 8th Avenue and we heard from some people tonight that they don't think we need to repair 8th Avenue but we do need to do the street repairs and it only makes sense to fix the sewers at the same time.

Superintendent Hanson – They're scattered throughout the project.

Councilman Rahm – This is basically due to the way they were installed in the 1960's.

Mayor Geraghty – The integrity of the rest of the lines is good? I want to make sure this isn't a band aid repair.

Engineer Stewart – I talked about the gaskets coming out, that could be as significant, if not more significant, than the stuff we're getting coming in from the cracks in the Wye. I don't want you to go away thinking this is the end of the action on these streets. If we get the camera we can come in and do spot repairs that wouldn't require digging.

Councilman Rahm – And this came to light because of the videos?

Engineer Stewart – Yes. I can't stress enough that the cost-effective way of doing this would be to purchase a camera.

Councilman Rahm – What is the life cycle of this repair?

Engineer Stewart – We have excellent examples now of what needs to be done. I could put together a presentation for work session to go through that.

Councilman Gallagher – Will our assessment rates still be around the 20-25% for these projects?

Engineer Stewart – The assessment is for the street improvement, I asked the appraiser specifically if there would be a benefit if we did sewer repairs. He said that it's difficult to prove benefit when you already have a sewer line.

Councilman Gallagher – So the percentage will go down compared to the bond rates? Will that affect our bond rating or the interest rates?

Ms. Kvilvang – No.

Engineer Stewart – The main line repairs are City-owned pipes so we're dealing with something that is a City cost.

Councilman Gallagher – I'm talking about the bonding package and if there's a way to spread it out to make sure we have the best interest rate.

Councilman Rahm – There is a benefit to us in regards to what Met Council could charge us.

Councilman Gallagher – Does it make more sense to include Ford Road now?

Engineer Stewart – Ford Road has about the same amount of repairs as 8th Avenue but there are too many uncertainties with a couple of the properties so I think it would make sense to delay that so we can look at those.

Motion by Ingemann, seconded by Geraghty, to remove Ford Road from the 2013 Street Improvement Projects, add the main line sewer repair at a cost of \$79,450, and direct the City Engineer to work with the contract to create a change order. With 5 Ayes, 0 Nays, the motion carried.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT –

A. Task Order for the Well Head Protection Project

This item was removed from the Agenda.

15. NEW/OLD BUSINESS

16. ADJOURNMENT

Motion by Gallagher, seconded by Rahm, to adjourn the regular Council Meeting at 7:51 P.M. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____

Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst



PROFESSIONAL SERVICES

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MEMO

To: Deb Hill - City Administrator & City Council of Newport
From: John Stewart, P.E. - City Engineer
Subject: Update Sanitary System Repairs 2013 Street Project
Date: August 1st 2013

INTRODUCTION:

We have finally collected all the information and pricing required to update the City Council on the recommended scope of sewer repairs that should be accomplished in conjunction with the City's 2013 Street Project. The delay in getting this information is attributable to getting a late start on the initial televising of the 8,300 Lf of main line sewer, 130 services wyes and 9,400 Lf of service lines lying under the streets in this year's project. This final analysis was further postponed because 5-10% of the televising contractor's work resulted in out of focus or inadequate video footage. The contractor's final work product was received by the City on 7/15/2013.

We indicated to the Council at the outset that the bidding was to proceed with an estimate of the sewer service work which would be required. Construction bids were solicited based upon the need to repair 6 service wyes and 1,200 Lf of service line repair. Our review of the televising tapes indicates the need to repair 64 wyes and 600 Lf of service line. As to the street project scope, the contractor's bid did a good job of pricing the service line work required. Typically problems in the service lines and wyes result from root intrusion or cracked mainline pipe where a service pipe was punched into the mainline pipe causing cracking and fracture in the 4 or 8 foot sections of clay main line sewer. Examples of these problems are shown below:

786 21st Street:



1830 8th Avenue:



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MEMO

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August 1, 2013 Council Meeting

Along with public works, we were not expecting the extent of mainline problems that were discovered under 8th Avenue and Ford Road. In the past 20 years, the City has reconstructed over 10 miles of streets. To design these projects, we televised the main line sewers and at this time found only 8 sections of clay or concrete main line sewer that needed to be repaired.

When the final televising tapes were available we discovered 10 instances where main line sewer shows significant damage that requires repair or replacement of City owned sanitary mains. The main line pipe defects consist of Radial or Longitudinal cracking shown as:

Radial Cracking 8th Avenue



Longitudinal Cracking 8th Avenue



The defects discovered are structural in nature and will eventually result in pipe collapse, blocking sewage flow and creating a sink hole in the street. These types of cracks usually contribute high rates of I&I during periods when the water table is above the pipe crest.

During the past 2 weeks we have worked with the Public Works Department and the contractor, McNamara Contracting, Inc., to develop options to address the mainline sewer problems. The available options and probable outcomes are:

1 **DO NOTHING to MAINLINE SANITARY:** at some time in the future the cracked sections of pipe will collapse. We expect that these failures would not all occur at the same time but will extend out over the next 1 to 20 years. The repairs to the mainline sewer will require street excavation resulting in replacement of at least 25% of street length of 8th Avenue which is included in the 2013 project.

2. **PROJECT SCOPE MODIFICATION:** Delete sections of Ford Road and 8th Avenue from the 2013 project and rebid these blocks along with the 2014 project. This action eliminates all except 2 of the defects, resulting in a much smaller change order (estimated to be around \$10k), on this year's project. Adding 8th Avenue and Ford Road to the 2014 project will be unlikely to result in a lower cost than we can negotiate with McNamara Contracting, Inc.

3. **PLACE CIPP LINER:** structurally support the pipe walls by lining the entire sewer length on the 2013 street project. Using updated costs for placing CIPP liner we estimate that this option will cost in excess of \$300,000.

4. **EXCAVATE & REPAIR:** this option proposes that the City negotiate a change order with the contractor McNamara Contracting, Inc. to accomplish the repairs to the mainline sewer main as part of the 2013 project. We note that there will be increases in the project quantities for Gravel, Base Bituminous, and Excavation which should provide an economy of scale to the Contractor. We have requested and received a proposal from McNamara Contracting, Inc. adding and adjusting the contract unit costs.

Due to the number of mainline defects on the Ford Road sanitary sewer mainline, and to allow more flexibility in addressing alignment and curbing issues; we recommend that the portion of Ford Road that is on the 2013 project be delayed until 2014. The resulting increase in project cost and funding sources is estimated to be:

Construction Costs				
2013 Project Elements Postponing/ Ford Road	2013 As Bid Construction Cost	2013 Project Cost : Actual Services and Wyes	2013 Project Elements Postponing Ford Road & Including Main Line Sewer Repairs	2014 Project Elements, 2 Main Line Sewer Repairs/Postponing 8th Ave & Ford Road
Mill, Overlay Street and Curb Repair	\$915,620	\$915,620	\$847,573	\$163,200
Service and Wye Repair	\$68,842	\$48,487	\$43,222	\$21,575
Main Line Sewer Repair (Including Gravel and Base)	\$0	\$0	\$79,450	\$51,050
Total Cost	\$984,462	\$964,107	\$970,245	\$235,825

Funding				
2013 Project Elements Postponing/ Ford Road	2013 As Bid Construction Cost	2013 Project Cost : Actual Services and Wyes	2013 Project Elements Postponing Ford Road & Including Main Line Sewer Repairs	2014 Project Elements, 2 Main Line Sewer Repairs/Postponing 8th Ave & Ford Road
Assessments	\$419,775	\$419,775	\$408,175	\$56,550
City Portion Street Cost	\$495,845	\$495,845	\$439,398	\$106,650
Property Owner Cost Wyes and Services	\$68,842	\$48,487	\$43,222	\$21,575
Total Construction Cost	\$984,462	\$964,107	\$890,795	\$184,775
Funding Shortfall	\$0	\$0	\$79,450	\$51,050
Assessment per - Unit Mill Overlay With Curb	\$2,900	\$2,900	\$2,900	\$2,900
Assessment per Unit - Mill Overlay	\$2,400	\$2,400	\$2,400	\$2,400
Property Owner Cost Replace 4x8 Wye	\$585	\$585	\$585	NA
Property Owner Cost per 10 LF 4 Inch Service Line	\$260	\$260	\$260	NA

RECOMMENDATIONS:

All 4 options provided are implementable. Council should evaluate which option is best for the City.

Tonight we held the Assessment hearing for the 2013 Street project.

The recommendation provided in the Engineers Council Meeting Memo proposes that only the portion of the Assessment Roll that applies to Century Avenue be adopted at the August 1, 2013 Council meeting and the remaining roll be adopted for Newport's 2013 Street Project.

The principal reason being that there are 2 component costs that will apply to each property owner: an Assessment, and a charge to replace a sewer wye and or a portion of the property owner's sewer service line.

We have notified all property owners on the 2013 project of the potential Assessment amount but have only recently determined which service wye and service line will be replaced.

We suggest that property owners that will be charged for service repairs be notified of the City's determination and have an opportunity to discuss the proposed charge at a City Council meeting.

This would allow us to modify the assessment roll should Council determine that the assessment charged to 2013 Property Owners be changed from the amount of \$2900 per unit (assessment discussed for Mill and Overlay with Curb).

It would also be helpful if Council could provide staff direction as to which option is selected to address the repair of the Sanitary Main.

We could then prepare an updated roll containing property assessment, and service line replacement charges.

2013 Sanitary Sewer Repairs

City of Newport

Mainline Joint Repair (within 5' of Service Wye)

Street Name	Upstream MH	Downstream MH	Pipe Material	Pipe Size (in)	Approx. Depth (ft)	Joint Repair
10th Avenue	303	302	VCP	8	12	2
18th Street	116	115	RCP	15	17	1
18th Street	114A	114	RCP	18	11	1
21st Street	187	182	VCP	10	9	4
Barry Drive	297	116	VCP	8	9	1
Barry Drive	298	297	VCP	8	11	2
Barry Drive	299	298	VCP	8	10	1
Ellen Court	307	306	VCP	8	10	2
Mark Court	305(M)	303	VCP	8	11	1
Joint Repair Total						15

2013 Sanitary Sewer Repairs

City of Newport

Mainline Crack Repairs

Street Name	Upstream MH	Downstream MH	Pipe Material	Pipe Size (in)	Approx. Depth (ft)	Replacement Length
Barry Drive	298	297	VCP	8	11	6
Mark Court	305	303	VCP	8	11	5
8th Avenue	180	115	VCP	12	17	4
8th Avenue	181	180	VCP	12	17	5
8th Avenue	181	180	VCP	12	17	4
8th Avenue	181	180	VCP	12	17	6
8th Avenue	181	180	VCP	12	17	4
8th Avenue	181	180	VCP	12	17	4
8th Avenue	181	180	VCP	12	17	4
8th Avenue	182	181	VCP	12	23	4
Crack Repair Total						46

2013 Sanitary Sewer Repairs City of Newport Service Wye Listing

Owner Information			Tap/Wye Information			
Street Name	Property Address	Owner Name	Infiltration Present @ Tap	Roots @ Tap	Pipe Condition @ Tap	Joint Condition @ Tap
10th Ave.	1797	GERVAIS DIANA M	Yes, major (runner)	No	Poor, scaling	Good, no apparent separation
10th Ave.	1810	NILIUS JOEL & REBEKAH	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, minor separation
10th Ave.	1830	PACKER SANDRA	No	No	Good, no breaks or distortion	Average, minor separation
10th Ave.	1850	ZACHARIASON INVESTMENTS LLCs	Yes, major (runner)	Yes, minor root intrusion	Average, scaling	Average, minor separation
10th Ave.	1855	WHITE ROBERT A & PATRICIA A	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, minor separation
10th Ave.	1870	GROEN NATHAN	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, minor separation
10th Ave.	1875	GRUBE TERI L	No	Yes, major root intrusion	Good, no breaks or distortion	Average, minor separation
10th Ave.	1945	LEONARD MICHAEL J	No	Yes, minor root intrusion	Average, hairline cracks	Average, minor separation
18th St.	745	HAPPEL WALTER J & GITTRA W	No	No	Good, no breaks or distortion	Average, minor separation
18th St.	760	TINUCCI BROS REST HOLDINGS LLC	No	Yes, minor root intrusion	Average, hairline cracks	Average, minor separation
18th St.	765	SMITH ERIC V & SHARON K	No	No	Average, scaling	Average, minor separation
18th St.	784	URBANO SR FRANSISCO & DEBARA K	Yes, major (runner)	Yes, minor root intrusion	Average, scaling	Average, minor separation
18th St.	812	BILD JULIA	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, offset
18th St.	825	MURPHY STEVEN T & DAWN	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, minor separation
18th St.	880	VICK CHRIS R & MELISSA A	Yes, major (runner)	Yes, minor root intrusion	Good, no breaks or distortion	Average, offset
19th St.	780	MEWMAR LLC	No	Yes, minor root intrusion	Average, hairline cracks, scaling	Good, no apparent separation
21st St.	755	BERGMAN DAWN M	No	No	Average, scaling, distortion	Poor, major separation
21st St.	760	TINUCCI BROS REST HOLDINGS LLC	Yes, minor (dripping, trickle)	No	Good, no breaks or distortion	Average, minor separation
21st St.	765	HACKEN ALVIN K & DEBORAH A	No	Yes, major root intrusion	Average, hairline cracks, scaling	Poor, major separation
21st St.	774	KIRITSCHENKO JASON R & ANDREA	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, minor separation
21st St.	780	KIRCHNER TROY & JULIE	No	No	Good, no breaks or distortion	Average, minor separation
21st St.	786	KW REALTY INVESTORS LLCs	No	Yes, major root intrusion	Good, no breaks or distortion	Poor, major separations, offset
21st St.	794	SAGSTETTER STEVE & RAVEN K	No	No	Good, no breaks or distortion	Average, offset
21st St.	794	SAGSTETTER STEVE & RAVEN K	Yes, minor (dripping, trickle)	No	Average, hairline cracks, scaling	Poor, major separations, offset
21st St.	817	KABAT MICHELE & PATRICK	Yes, minor (dripping, trickle)	Yes, major root intrusion	Poor, break in pipe, distortion	Poor, major separations, offset
21st St.	820	KNAUFF ROBERT & JILL & JILL KNAUFF	No	No	Average, hairline cracks, scaling	Good, no apparent separation
8th Ave.	1791	BEUMONT RICHARD & JANE	No	No	Good, no breaks or distortion	Average, offset
8th Ave.	1830	JANNETTO JON M & JEAN A	Yes, major (runner)	No	Poor, numerous cracks	Poor, major separations, offset
8th Ave.	1850	JANNETTO JON M & JEAN A	Yes, minor (dripping, trickle)	No	Average, scaling	Average, minor separation, offset
8th Ave.	1890	MICHELS TIMOTHY D	Yes, major (runner)	No	Average, scaling	Average, minor separation, offset
8th Ave.	1950	STAMNESS ALICIA J	Yes, major (runner)	No	Average, scaling, distortion	Poor, major separations, offset
8th Ave.	1960	NOWICKI KIMI LAURENE	Yes, major (runner)	No	Poor, numerous cracks	Poor, major separations, offset
8th Ave.	1970	BANASZEWSKI GARY K & PAMELA J	No	No	Poor, numerous cracks	Average, minor separation, offset
8th Ave.	2070	HOWARD SCOTT E	Yes, major (runner)	No	Average, hairline cracks, scaling	Average, minor separation
8th Ave.	2080	VITULLO SHIRLENE M	No	No	Good, no breaks or distortion	Average, minor separation
8th Ave.	2080	VITULLO SHIRLENE M	Yes, major (runner)	No	Average, hairline cracks, scaling	Average, minor separation
8th Ave.	1850-Capped	JANNETTO JON M & JEAN A	No	Yes, minor root intrusion	Average, hairline cracks, scaling	Average, offset
8th Ave.	1960-Capped	NOWICKI KIMI LAURENE	No	Yes, minor root intrusion	Good, no breaks or distortion	Poor, offset

Owner Information

Tap/Wye Information

Street Name	Property Address	Owner Name	Infiltration Present @ Tap	Roots @ Tap	Pipe Condition @ Tap	Joint Condition @ Tap
8th Ave.	2070-Capped	HOWARD SCOTT E	No	No	Good, no breaks or distortion	Average, offset
Barry Dr.	1810	ANTHOLZ CHRISTOPHER	No	No	Good, no breaks or distortion	Average, minor separation
Barry Dr.	1830	HOBKINS RANDY W & JENNIFER M	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, minor separation
Barry Dr.	1950	ADELHELM GLORIA M	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, minor separation
Barry Dr.	1989	SCHORN GREGORY S & JOAN A	No	Yes, major root intrusion	Good, no breaks or distortion	Poor, major separation
Barry Dr.	2080	ALWEN JASON	No	No	Poor, scaling, distortion	Poor, major separation, offset
Barry Dr.	1810-Capped	ANTHOLZ CHRISTOPHER	No	Yes, minor root intrusion	Good, no breaks or distortion	Good, no apparent separation
Barry Dr.	2080-Capped	ALWEN JASON	No	Yes, minor root intrusion	Average, hairline cracks, scaling	Average, minor separation
Ellen Ct.	925	MITCHELL DENNIS P TAMARA L	No	No	Average, hairline cracks	Average, offset
Ellen Ct.	930	HAUGAN JOSEPH S	No	No	Average, hairline cracks, scaling	Good, no apparent separation
Ellen Ct.	945	BIBEAU RICHARD C & JUDY A	No	No	Average, hairline cracks, scaling	Average, offset
Hastings Ave.	1806	RECHTZIGEL GENE A	No	Yes, major root intrusion	Average, hairline cracks	Average, offset
Hastings Ave.	1912	FRITZ/HASTINGS PROPERTIES LLC	No	Yes, major root intrusion	Good, no breaks or distortion	Average, minor separation, offset
Hastings Ave.	1912	FRITZ/HASTINGS PROPERTIES LLC	No	Yes, major root intrusion	Average, hairline cracks	Poor, major separation
Mark Ct.	1102	SCHUSTER DUANE A & CAROLYN L	No	No	Average, hairline cracks	Average, offset
Mark Ct.	1105	MARK COURT LLC	Yes, major (runner)	No	Average, scaling	Average, minor separation
Mark Ct.	1125	MARK COURT LLC	No	No	Average, hairline cracks	Average, minor separation, offset
Terrace Rd.	915	VANG E	No	Yes, minor root intrusion	Good, no breaks or distortion	Average, minor separation

2013 Sanitary Sewer Repairs City of Newport Service Pipe Listing

Owner Information		Service Pipe Information (<30' from tap)			
Street Name	Property Address	Owner Name	Roots	Pipe Condition	Joint Condition
10th Ave.	1850	ZACHARIASON INVESTMENTS LLC	No	Average, scaling	Average, minor separation
10th Ave.	1855	WHITE ROBERT A & PATRICIA A	No	Average, scaling	Average, minor separation
18th St.	812	BILD JULIA	Yes, minor root intrusion	Average, hairline cracks, scaling	Average, minor separation
18th St.	825	MURPHY STEVEN T & DAWN	No	Good, no breaks or distortion	Average, minor separation
18th St.	880	VICK CHRIS R & MELUSSA A	Yes, major root intrusion	Poor, roots at 0, 4 & 8 ft from tap	Average, minor separation
19th St.	780	MEWMAR LLC	No	Good, no breaks or distortion	Average, minor separation
21st St.	820	KNAUFF ROBERT & JILL & JILL KNAUFF	No	Average, scaling	Average, med separation @ 25.2 ft
8th Ave.	1960	NOWICKI KIM LAURENE	No	Average, scaling	Average, minor separation
8th Ave.	2070	HOWARD SCOTT E	No	Good, no breaks or distortion	Average, minor separation at 14.7'
Barry Dr.	1810	ANTHOLZ CHRISTOPHER	No	Average, scaling	Average, minor separation
18th St.	875	ALSIDES ABEL & DELORES B	Yes, major root intrusion	Poor, roots at 0 & 4 ft from tap	Average, minor separation
18th St.	950	KNUTSON BRADLEY S	No	Good, no breaks or distortion	Average, minor separation
21st St.	793	MALLAND MARK S & DIANE L	No	Average, scaling	Poor, med. separation 16.8 ft from tap
21st St.	809	LEE GORDON O & BEVERLY J	No	Good, no breaks or distortion	Average, minor separation
8th Ave.	2190	COSTIGAN LARRY M & LOISE	No	Average, scaling	Average, minor separation
Barry Dr.	1810	ANTHOLZ CHRISTOPHER	No	Good, no breaks or distortion	Average, minor separation
Barry Dr.	1829	WAGNER GREG S & BRENDA R	No	Average, scaling	Average, minor separation
Barry Dr.	1889	GERTSON MARK G & SHERILYN R	No	Good, no breaks or distortion	Average, minor separation
Barry Dr.	1890	JOHNSON JEFFREY A & JODI L	No	Average, scaling	Average, minor separation
Barry Dr.	1930	CAVALIER DEBORAH A	No	Good, no breaks or distortion	Average, minor separation
Barry Dr.	1949	STRONG JOSHUA J	No	Good, no breaks or distortion	Average, minor separation
Barry Dr.	1959	LOVELL DAVID & DIANE M	No	Good, no breaks or distortion	Average, minor separation
Barry Dr.	2083	TERRY ANGELA & JEFFRE	No	Average, scaling	Poor, major separation 20.4 ft from tap
Ellen Ct.	970	DOMBROCK TODD	Yes, minor root intrusion	Average, scaling	Good, no apparent separation
Terrace Rd.	935	STRICKLAND JONELL MARIE	No	Average, scaling	Average, minor separation
21st St.	760	TINUCCI BROS REST HOLDINGS LLC	No	Good, no breaks or distortion	Average, minor separation
21st St.	774	KIRITSCHENKO JASON R & ANDREA	Yes, minor root intrusion	Average, hairline cracks	Average, minor sep w/ roots@4.5'
21st St.	786	KW REALTY INVESTORS LLC	Yes, major root intrusion	Good, no breaks or distortion	Poor, major sep w/ roots 1-8 ft from tap
8th Ave.	1791	BERG PATRICIA J	Yes, major root intrusion	Average, scaling	Poor, major separation 10.7 ft from tap
Hastings Ave.	1806	RECHTZIGEL GENE A	Yes, major root intrusion	Average, scaling	Poor, major separation, roots first 20 ft



**City of Newport
City Council Workshop Meeting Minutes
August 1, 2013**

1. ROLL CALL -

Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Steven Gallagher, Tracy Rahm

Council Absent –

Staff Present – Deb Hill, City Administrator; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney;

Staff Absent - Bruce Hanson, Superintendent of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; John Stewart, City Engineer

2. UTILITY RATE STUDY

Stacy Kvilvang, Ehlers, presented on this item as outlined in the August 1, 2013 City Council Workshop packet and as attached.

Councilman Ingemann – The only question I have is on the storm water, there seems to be a big jump from now until next year, is there an incremental step that you could take so it's not as painful?

Ms. Kvilvang – What you're going from is \$9 per year to \$32 per year. You can certainly do incremental steps but your future year increases will have to be greater as well.

Admin. Hill – The kicker is the future costs.

Councilman Sumner – It's going to go up \$24 a year?

Ms. Kvilvang – Yes, it'll go up \$6 on a quarterly bill.

Councilman Ingemann – Make it a 6% or 7% increase after 2014 but don't have such a large increase in 2014. Maybe go up \$1 every quarter for the next ten years but I have a problem with jumping \$6 in the next year.

Councilman Gallagher – Have we sent anything out to the residents yet?

Admin. Hill – No because no decision has been made yet. We won't make our debt service at this level because we're doing all of these projects now.

Councilman Sumner – But this isn't going to be used to pay the storm sewer?

Admin. Hill – There will be some costs with the street. The bigger kicker is the storm ponds that we have all over town and to clean those out will be extremely expensive. Debt service alone is \$20,000 per year for the next 20 years for the North Ravine project.

Mayor Geraghty – How much of an increase is that in revenue?

Ms. Kvilvang – You'll go from \$30,000 to \$79,000. If \$6 is too much of a jump, what is it because we're still going to have to make it up on the backend with some increases? I don't think it can be incremental all the way up.

Councilman Ingemann - \$2 a year until you're happy with what you're getting. You'll be ahead of the curve by 2018.

Mayor Geraghty – I think we need to know the impacts of the decision. What will it mean if we don't raise it?

Ms. Kvilvang – Is there anything else you would like to see besides the \$2?

Councilman Ingemann – Figure it out at \$2 per quarter.

Councilman Gallagher – How much will we need in the next two years to cover our costs?

Ms. Kvilvang – The 5% is the minimum to cover your costs.

Mayor Geraghty – I think we need to see the financial implications of the different rates.

Ms. Kvilvang – We'll bring back some other options.

3. CLOSE THE MEETING TO THE PUBLIC TO DISCUSS DEB HILL'S PERFORMANCE EVALUATION

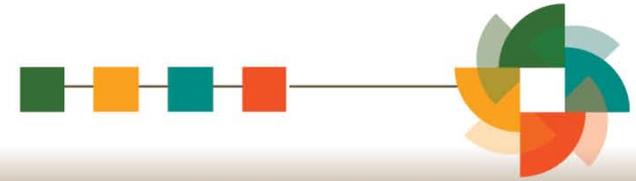
The City Council closed the meeting to the public to discuss Deb Hill's performance evaluation at 8:17 p.m. The City Council opened the meeting to the public at 8:42 p.m.

4. ADJOURNMENT

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst



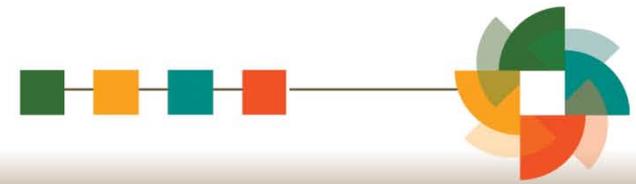
City of Newport Utility Rate Analysis Storm Sewer & Street Light

August 1, 2013



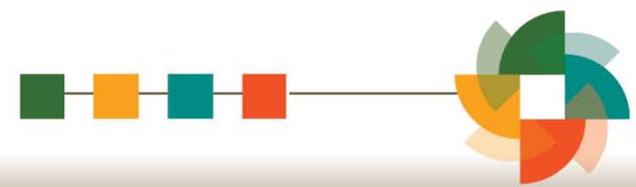
EHLERS
LEADERS IN PUBLIC FINANCE

Storm Sewer & Street Light



- Both funds are enterprise funds
 - ✓ The storm sewer utility allows the City to maintain its storm sewer system
 - ✓ The street light utility allows the City to pay for the cost of operating and maintaining its street light system

Storm Sewer

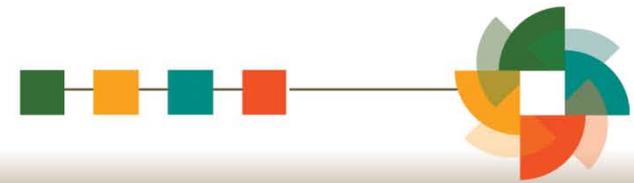


- Construction costs associated with street projects and future storm water system maintenance needs are causing strong pressure on user rates
- Quarterly rates are not adequate to pay for these costs
- Propose larger quarterly rate increase in 2014 and then 5% annual increase thereafter

Quarterly Storm Water Rates	2012	2013	2014	2015	2016	2017	2018
Rate Residential Equivalent Unit	2.00	2.25	8.15	8.56	8.99	9.43	9.91

- Beginning in 2018, we project there will be sufficient cash flow in the fund to pay cash for capital improvements, based on current capital estimates

Street Light

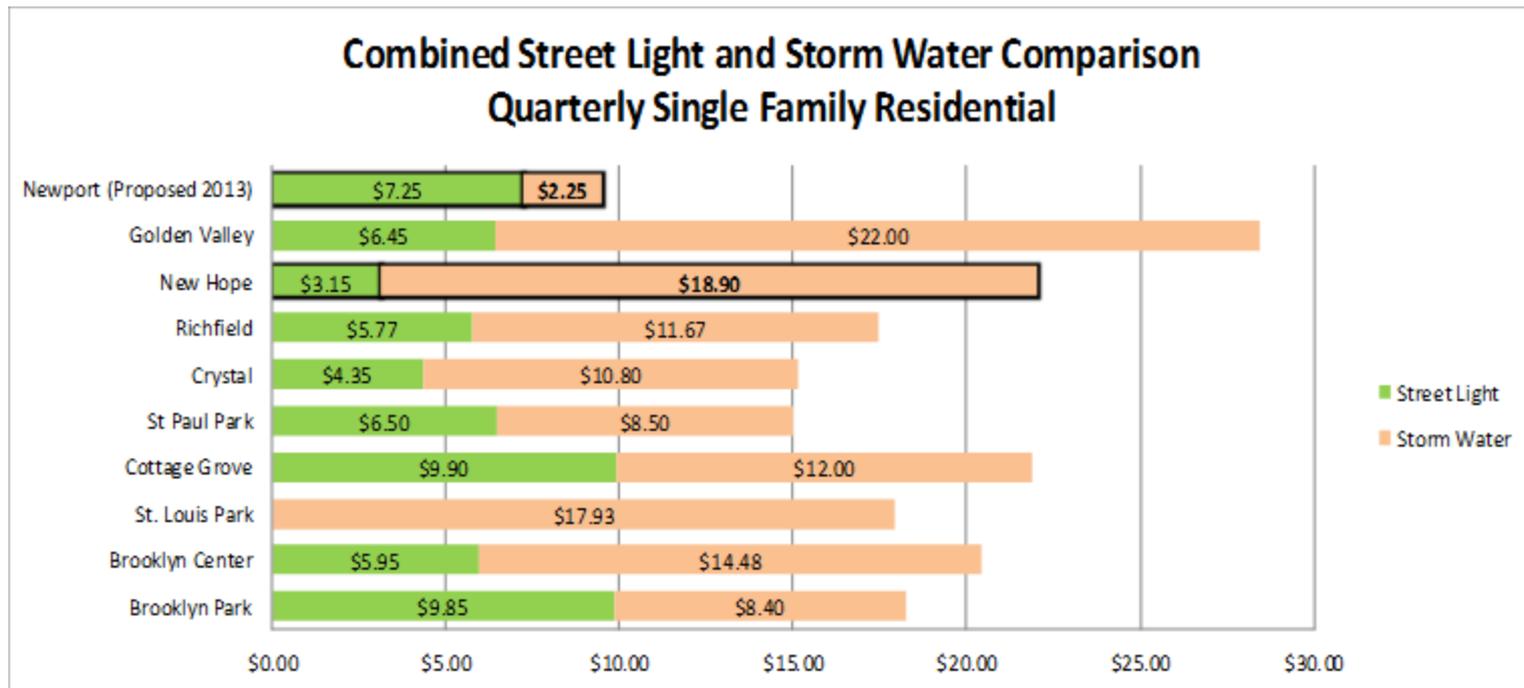
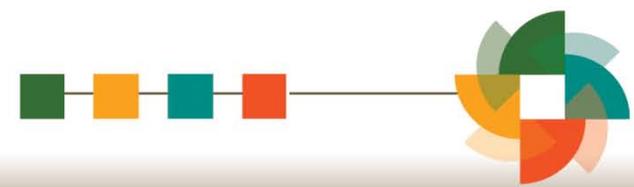


- This fund does not have sufficient cash balances to finance ongoing maintenance of the system or future improvements which include LED lights and pole replacement
- Propose quarterly rate increase of 5% in 2014 through 2018

Quarterly Street Light Rates	2012	2013	2014	2015	2016	2017	2018
Residential	4.17	7.25	7.61	7.99	8.39	8.81	9.25
Multi Family	50.07	52.57	55.20	57.96	60.86	63.90	67.10
Commercial	83.40	87.57	91.95	96.55	101.37	106.44	111.76

- Need future discussion on how commercial users should be charged
 - ✓ Per lineal foot vs. per unit/user

Comparison to Other Cities



Non-Recurring Bills

Paid Chk# 015287	ADVANCED SPORTSWEAR	41501	13.89	Uniforms
Paid Chk# 015288	ATOMIC-COLO, LLC	41501	154.08	IT support
Paid Chk# 015289	Cardmember Services	41501	457.66	Visa bill
Paid Chk# 015290	COMMERCIAL ASPHALT CO.	41501	519.79	Dura Drive asphalt
Paid Chk# 015291	COTTAGE GROVE, CITY OF	41501	10,673.34	Striping project
Paid Chk# 015292	DIETRICH ELECTRIC, INC	41501	170.25	Electrical inspections
Paid Chk# 015293	DONALD SALVERDA & ASSOC.	41501	300.00	Education
Paid Chk# 015294	E-ONE, INC.	41501	450,000.00	Fire Truck
Paid Chk# 015295	FAIR OFFICE WORLD	41501	186.14	Office Supplies
Paid Chk# 015296	G & K SERVICES	41501	483.78	Uniform cleaning and new unif
Paid Chk# 015297	GERLACH OUTDOOR POWER EQUIP.	41501	302.57	Equipment repairs
Paid Chk# 015298	GERTENS	41501	70.74	Parks supplies
Paid Chk# 015299	INSTRUMENTAL RESEARCH, INC.	41501	36.00	Water testing
Paid Chk# 015300	LIBERTY NAPA OF NEWPORT	41501	316.35	Vehicle repairs
Paid Chk# 015301	MARK MAILAND	41501	313.00	Rental Inspections
Paid Chk# 015302	MENARDS - COTTAGE GROVE	41501	121.03	Bailey Park power
Paid Chk# 015303	MERIT CHEVROLET	41501	99.82	Vehicle repairs
Paid Chk# 015304	Metropolitan Council	41501	14,855.66	
Paid Chk# 015305	MN STATE FIRE CHIEFS ASSOC.	41501	220.00	Conference
Paid Chk# 015306	OXYGEN SERVICE CO.	41501	42.47	Welding supplies
Paid Chk# 015307	RIVERTOWN MULTIMEDIA	41501	903.28	Planning, ordinance and hearin
Paid Chk# 015308	SOUTH SUBURBAN RENTAL, INC.	41501	50.77	Rental
Paid Chk# 015309	TITAN MACHINERY	41501	126.12	Mercury switch 21
Paid Chk# 015310	TKDA	41501	2,626.78	Planning
Paid Chk# 015311	UNIFORMS UNLIMITED, INC.	41501	212.67	Uniforms

Recurring Bills

Paid Chk# 000196E	DELTA DENTAL OF MN	41480	1,129.02	Dental insurance
Paid Chk# 000197E	FEDERAL TAXES	41493	9,668.01	Federal, SS, Medicare
Paid Chk# 000198E	MN REVENUE	41493	1,963.15	State taxes
Paid Chk# 000199E	ING LIFE INSURANCE & ANNUITY	41493	415.38	MSRS
Paid Chk# 000200E	PSN	41493	117.60	Electronic funds payment fee
Paid Chk# 015269	ATOMIC-COLO, LLC	41494	2,525.37	IT and support
Paid Chk# 015270	Jeremy Brodin	41494	183.15	Camera and bag
Paid Chk# 015271	CENTURY LINK	41494	285.37	phone
Paid Chk# 015272	COMCAST	41494	316.11	
Paid Chk# 015273	DEB MCDONALD	41494	21.41	Headphones for on-line courses
Paid Chk# 015274	ING LIFE INSURANCE & ANNUITY	41494	1,723.00	
Paid Chk# 015275	LINDA MICHIE	41494	574.77	Reimburse for planters
Paid Chk# 015276	MN CHILD SUPPORT PAYMENT CNTR	41494	302.72	01445931401 child support
Paid Chk# 015277	MN REVENUE	41494	366.00	Luedke garnishment
Paid Chk# 015278	PERA	41494	7,813.06	
Paid Chk# 015279	SELECTACCOUNT	41494	1,067.00	HAS and city deductible
Paid Chk# 015280	SW/WC SERVICES COOPERATIVES	41494	14,346.00	
Paid Chk# 015281	TENNIS SANITATION LLC	41494	137.28	City hall and PW garbage
Paid Chk# 015282	CENTURY LINK	41498	108.36	Park phones
Paid Chk# 015283	DEB MCDONALD	41498	21.36	Mouse for computer

Paid Chk# 015284	ST. PAUL PARK REFINING CO. LLC	41498	2,088.90
Paid Chk# 015285	VERIZON	41498	148.08 Air Cards
Paid Chk# 015286	XCEL ENERGY	41498	2,633.91 Electric bill
		Staff	32,037.93
			563,249.13

Cardmember Services

August

Neska	Glass and Mirror	Mirror for city hall bath	\$ 15.00	yes
	Cunninghams Sprots Inc	Jacket for Johnson	\$ 149.99	yes
Mailand	Mike's Shoe Repair		\$ 28.91	yes
	Verizon WRLS	Case	\$ 21.41	yes
	The Home Depot	Cable tie and masking tape	\$ 31.48	yes
Helm	Orintal Trading Co.	Rubber Duckies	\$ 25.70	yes
	Washington Co.	Food Permit	\$ 135.00	yes
	Target	Poster board and office supplies	\$ 50.17	yes



City of Newport, MN

Financial Status Report

Period ended July 31, 2013

(Un-Audited)

Prepared by:
Administration Department



Table of Contents

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

Section 1 – Cash & Investment

Purpose:

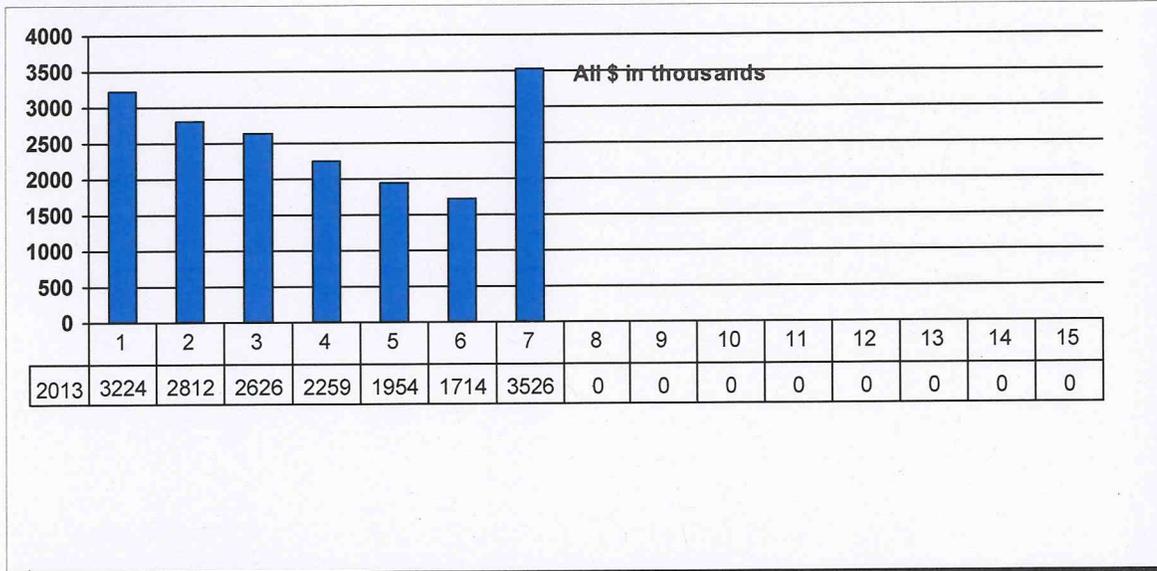
This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.



CITY OF NEWPORT
***Check Reconciliation©**

08/08/13 8:40 AM
 Page 1

Central Bank
10100 CASH
July 2013



Account Summary

Beginning Balance on 7/1/2013	\$1,856,107.31	Cleared	\$3,528,729.92
+ Receipts/Deposits	\$2,049,652.16	Statement	\$3,528,729.92
- Payments (Checks and Withdrawals)	\$377,029.55	Difference	\$0.00
Ending Balance as of 7/31/2013	\$3,528,729.92		

Check Book Balance

Active	G 101-10100	GENERAL FUND	\$618,106.64
Active	G 201-10100	PARKS SPECIAL FUND	\$14,315.69
Active	G 204-10100	HERITAGE PRESERVATIO	\$8,436.34
Active	G 205-10100	RECYCLING	\$26,679.48
Active	G 206-10100	FIRE ENGINE	\$0.00
Active	G 208-10100	BUY FORFEITURE	\$1,303.68
Active	G 225-10100	PIONEER DAYS	\$20,230.92
Active	G 270-10100	EDA	\$543,973.00
Active	G 301-10100	G.O. CAPITAL IMP. PLAN 2	\$1,157.79
Active	G 305-10100	GO TIF 1991/1999 BOND	\$0.00
Active	G 307-10100	GO TIF 1994B	\$0.00
Active	G 308-10100	CERIFICATES OF INDEBT	\$0.00
Active	G 313-10100	GO IMP BOND 2000B	\$0.00
Active	G 315-10100	\$690,000 BOND 2002A	-\$56,022.41
Active	G 316-10100	PFA/TRLF REVENUE NOT	\$372,432.32
Active	G 321-10100	EQUIP CERTIFICATE 2006	\$0.00
Active	G 322-10100	GO BONDS OF 2011A	-\$42,107.19
Active	G 401-10100	EQUIPMENT REVOLVING	\$226,988.78
Active	G 402-10100	TAX INC DIST 1	\$4.77

Active	G 405-10100	T.H. HWY 61	\$233,907.83
Active	G 409-10100	STREET RECONSTRUCTI	-\$14,069.77
Active	G 411-10100	BUILDING FUND	\$40,003.33
Active	G 416-10100	4TH AVENUE RAVINE	\$12,753.05
Active	G 417-10100	NORTH RAVINE	\$1,635.68
Active	G 422-10100	2011A UTILITY CAPITAL	\$0.00
Active	G 423-10100	2011A EQUIPMENT CAPIT	\$328,734.20
Active	G 601-10100	WATER FUND	\$477,287.80
Active	G 602-10100	SEWER FUND	\$672,251.50
Active	G 603-10100	STREET LIGHT FUND	\$16,602.60
Active	G 604-10100	STORM WATER FUND	\$21,375.47
Cash Balance			\$3,525,981.50

Beginng Balance	\$1,856,107.31	
+ Total Deposits	\$2,050,677.21	
- Checks Written	\$380,803.02	
		\$3,525,981.50
Check Book Balance		\$3,525,981.50
Difference		\$0.00

City of Newport
INVESTMENTS
Jul-13

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Value</u>
SB (Morgan)						
BMW CD	6/28/2013	6/29/2015	728	120,000	0.75%	120,000.00
AMEX Cent.	7/5/2013	7/5/2016	1,092	120,000	1.10%	120,000.00
BMW CD	6/28/2013	6/28/2017	1,456	125,000	1.30%	125,000.00
AMEX Cent.	7/5/2013	7/5/2018	1,820	125,000	1.70%	125,000.00
d Farm Cr Bk ish, Deposits	7/17/2013	7/17/2020	2,548	125,000	2.87%	125,000.00
						18,136.09
sub total						633,136.09
NORTHLAND						
MNY MKT	Govmt security money market class B					15,004.17
GO BOND	10/6/2010	3/1/2015	365	240,000.00	1.85%	243,669.60
GO BOND	10/6/2010	3/1/2015	365	100,000.00	1.75%	101,798.00
subtotal						360,471.77
Sub-total Investments GASB 40						993,607.86
Central Bank						
Checking						3,528,729.92
Total Cash, Investments and CD's						4,522,337.78

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



CITY OF NEWPORT

*Budget Control Summary

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Varianc	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$3,051,576.00	\$1,777,696.13	\$1,273,879.87	41.74%	\$0.00	\$3,051,576.00	-\$3,051,576.00	0.13	-0.22
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$0.00	\$645.64	-\$645.64	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$3,051,576.00	\$1,778,341.77	\$1,273,234.23	41.72%	\$0.00	\$3,051,576.00	-\$3,051,576.00	0.12	-0.21
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$425,590.16	-\$425,590.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 41000 Administration (GENERAL)	\$273,008.00	\$152,360.94	\$120,647.06	44.19%	\$0.00	\$273,008.00	-\$273,008.00	0.40	-0.36
DEPT 41110 Mayor and Council	\$24,090.00	\$12,588.51	\$11,501.49	47.74%	\$0.00	\$24,090.00	-\$24,090.00	0.28	-0.36
DEPT 41410 Elections	\$1,600.00	\$470.00	\$1,130.00	70.63%	\$0.00	\$1,600.00	-\$1,600.00	0.19	-0.41
DEPT 41600 Professional Services	\$291,146.00	\$205,193.64	\$85,952.36	29.52%	\$0.00	\$291,146.00	-\$291,146.00	0.64	-0.16
DEPT 41910 Planning and Zoning	\$48,073.00	\$35,716.27	\$12,356.73	25.70%	\$0.00	\$48,073.00	-\$48,073.00	0.51	-0.05
DEPT 41940 City Hall Bldg	\$18,795.00	\$9,384.05	\$9,410.95	50.07%	\$0.00	\$18,795.00	-\$18,795.00	0.41	-0.59
DEPT 42000 Police Department(GENERAL)	\$807,733.00	\$470,484.28	\$337,248.72	41.75%	\$0.00	\$807,733.00	-\$807,733.00	0.42	-0.37
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$191,011.00	\$54,882.75	\$136,128.25	71.27%	\$0.00	\$191,011.00	-\$191,011.00	0.24	-0.49
DEPT 42280 Fire Stations No. 1	\$17,222.00	\$11,604.48	\$5,617.52	32.62%	\$0.00	\$17,222.00	-\$17,222.00	0.43	-0.58
DEPT 42290 Fire Station No. 2	\$2,772.00	\$1,602.89	\$1,169.11	42.18%	\$0.00	\$2,772.00	-\$2,772.00	0.20	-0.30
DEPT 43000 PW Street (GENERAL)	\$384,988.00	\$253,920.88	\$131,067.12	34.04%	\$0.00	\$384,988.00	-\$384,988.00	0.37	-0.18
DEPT 43100 Public Works Garage	\$15,750.00	\$12,297.23	\$3,452.77	21.92%	\$0.00	\$15,750.00	-\$15,750.00	1.21	0.21
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,000.00	\$4,902.38	\$97.62	1.95%	\$0.00	\$5,000.00	-\$5,000.00	0.11	-0.12
DEPT 45000 Parks (GENERAL)	\$336,628.00	\$207,232.83	\$129,395.17	38.44%	\$0.00	\$336,628.00	-\$336,628.00	2.44	1.74
DEPT 45100 Recreation (GENERAL)	\$3,000.00	\$1,674.90	\$1,325.10	44.17%	\$0.00	\$3,000.00	-\$3,000.00	0.09	-0.13
DEPT 45206 Parks Bldgs. & Warming Houses	\$5,500.00	\$3,378.88	\$2,121.12	38.57%	\$0.00	\$5,500.00	-\$5,500.00	0.17	-0.33
DEPT 45501 Library Bldg	\$23,250.00	\$13,850.93	\$9,399.07	40.43%	\$0.00	\$23,250.00	-\$23,250.00	0.25	-0.19
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$1,120.00	\$286.32	\$833.68	74.44%	\$0.00	\$1,120.00	-\$1,120.00	0.14	-0.61
DEPT 49985 Special Contributions	\$5,000.00	\$1,621.00	\$3,379.00	67.58%	\$0.00	\$5,000.00	-\$5,000.00	0.32	-0.68
DEPT 49995 Miscellaneous Contingency	\$10,000.00	\$4,000.00	\$6,000.00	60.00%	\$0.00	\$10,000.00	-\$10,000.00	0.20	-0.30
Total Expenditure Accounts	\$2,465,686.00	\$1,883,043.32	-\$582,642.68	23.63%	\$0.00	\$2,465,686.00	-\$2,465,686.00	0.55	-0.08
Total FUND 101 GENERAL FUND	\$585,890.00	-\$104,701.55	\$690,591.55	117.87%	\$0.00	\$585,890.00	-\$585,890.00		

FUND 201 PARKS SPECIAL FUND



CITY OF NEWPORT

*Budget Control Summary

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Varianc	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$57,087.06	-\$57,087.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$57,087.06	-\$57,087.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$71,106.05	-\$71,106.05	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$71,106.05	\$71,106.05	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	\$0.00	-\$14,018.99	\$14,018.99	0.00%	\$0.00	\$0.00	\$0.00		
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts									
DEPT 42000 Police Department(GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$7,201.31	-\$7,201.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$7,201.31	-\$7,201.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,104.28	-\$1,104.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$1,104.28	\$1,104.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	\$0.00	\$6,097.03	-\$6,097.03	0.00%	\$0.00	\$0.00	\$0.00		
FUND 205 RECYCLING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,707.75	-\$4,707.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$4,707.75	-\$4,707.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2,520.66	-\$2,520.66	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Variance	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$258,789.41	-\$258,789.41	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$258,789.41	-\$258,789.41	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$284,712.53	-\$284,712.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$284,712.53	\$284,712.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 270 EDA	\$0.00	-\$25,923.12	\$25,923.12	0.00%	\$0.00	\$0.00	\$0.00		
FUND 301 G.O. CAPITAL IMP. PLAN 2010A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.46	-\$0.46	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.46	-\$0.46	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,486.25	-\$4,486.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$4,486.25	\$4,486.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 G.O. CAPITAL IMP. PLAN 2010A	\$0.00	-\$4,485.79	\$4,485.79	0.00%	\$0.00	\$0.00	\$0.00		
FUND 305 GO TIF 1991/1999 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	-\$0.48	\$0.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	-\$0.48	\$0.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 GO TIF 1991/1999 BOND	\$0.00	-\$0.48	\$0.48	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.30	-\$0.30	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Variance	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
Total Revenue Accounts	\$0.00	\$0.30	-\$0.30	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.30	-\$0.30	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	-\$0.53	\$0.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	-\$0.53	\$0.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	-\$0.53	\$0.53	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 GO IMP BOND 2000B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 \$690,000 BOND 2002A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$35,842.28	-\$35,842.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$35,842.28	-\$35,842.28	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Variance	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$91,865.00	-\$91,865.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$91,865.00	\$91,865.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 \$690,000 BOND 2002A	\$0.00	-\$56,022.72	\$56,022.72	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$75,932.14	-\$75,932.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$75,932.14	-\$75,932.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3,182.85	-\$3,182.85	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$3,182.85	\$3,182.85	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	\$72,749.29	-\$72,749.29	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 EQUIP CERTIFICATE 2006A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 GO BONDS OF 2011A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3.62	-\$3.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$3.62	-\$3.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$112,655.00	-\$112,655.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT
***Budget Control Summary**

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Varianc	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
Total Expenditure Accounts	\$0.00	\$112,655.00	\$112,655.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 GO BONDS OF 2011A	\$0.00	-\$112,651.38	\$112,651.38	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$75,101.61	-\$75,101.61	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$75,101.61	-\$75,101.61	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$57,770.68	-\$57,770.68	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$57,770.68	\$57,770.68	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	\$0.00	\$17,330.93	-\$17,330.93	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$116.89	-\$116.89	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$116.89	-\$116.89	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$8,005.22	-\$8,005.22	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

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Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Varianc	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
Total Expenditure Accounts	\$0.00	\$8,005.22	\$8,005.22	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	\$0.00	-\$7,888.33	\$7,888.33	0.00%	\$0.00	\$0.00	\$0.00		
FUND 409 STREET RECONSTRUCTION									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$12.61	-\$12.61	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$12.61	-\$12.61	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$55,020.16	-\$55,020.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$55,020.16	\$55,020.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 409 STREET RECONSTRUCTION	\$0.00	-\$55,007.55	\$55,007.55	0.00%	\$0.00	\$0.00	\$0.00		
FUND 411 BUILDING FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$40,003.33	-\$40,003.33	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$40,003.33	-\$40,003.33	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	\$0.00	\$40,003.33	-\$40,003.33	0.00%	\$0.00	\$0.00	\$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$6.29	-\$6.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$6.29	-\$6.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

*Budget Control Summary

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Varianc	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$6.29	-\$6.29	0.00%	\$0.00	\$0.00	\$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5,002.33	-\$5,002.33	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$5,002.33	-\$5,002.33	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$8,874.54	-\$8,874.54	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$8,874.54	\$8,874.54	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	-\$3,872.21	\$3,872.21	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 2011A UTILITY CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.44	-\$0.44	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.44	-\$0.44	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 2011A UTILITY CAPITAL	\$0.00	\$0.44	-\$0.44	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$176.98	-\$176.98	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$176.98	-\$176.98	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$165,831.83	-\$165,831.83	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$165,831.83	\$165,831.83	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 423 2011A EQUIPMENT CAPITAL	\$0.00	-\$165,654.85	\$165,654.85	0.00%	\$0.00	\$0.00	\$0.00		



CITY OF NEWPORT

*Budget Control Summary

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Variance	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
FUND 601 WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$8,194.76	-\$8,194.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49400 Water Utilities (GENERAL)	\$190,220.00	\$116,582.49	\$73,637.51	38.71%	\$0.00	\$190,220.00	-\$190,220.00	0.03	-0.13
Total Revenue Accounts	\$190,220.00	\$124,777.25	\$65,442.75	34.40%	\$0.00	\$190,220.00	-\$190,220.00	0.03	-0.10
Expenditure Accounts									
DEPT 49400 Water Utilities (GENERAL)	\$245,129.00	\$116,660.41	\$128,468.59	52.41%	\$0.00	\$245,129.00	-\$245,129.00	0.14	-0.15
Total Expenditure Accounts	\$245,129.00	\$116,660.41	-\$128,468.59	52.41%	\$0.00	\$245,129.00	-\$245,129.00	0.14	-0.15
Total FUND 601 WATER FUND	-\$54,909.00	\$8,116.84	-\$63,025.84	114.78%	\$0.00	-\$54,909.00	\$54,909.00		
FUND 602 SEWER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$177.38	-\$177.38	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$340,162.00	\$188,256.86	\$151,905.14	44.66%	\$0.00	\$340,162.00	-\$340,162.00	0.05	-0.05
Total Revenue Accounts	\$340,162.00	\$188,434.24	\$151,727.76	44.60%	\$0.00	\$340,162.00	-\$340,162.00	0.04	-0.03
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$310,771.00	\$182,340.62	\$128,430.38	41.33%	\$0.00	\$310,771.00	-\$310,771.00	0.17	-0.15
DEPT 49460 Storm Water	\$0.00	\$149.58	-\$149.58	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$310,771.00	\$182,490.20	-\$128,280.80	41.28%	\$0.00	\$310,771.00	-\$310,771.00	0.15	-0.13
Total FUND 602 SEWER FUND	\$29,391.00	\$5,944.04	\$23,446.96	79.78%	\$0.00	\$29,391.00	-\$29,391.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3.31	-\$3.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$48,460.00	\$29,016.98	\$19,443.02	40.12%	\$0.00	\$48,460.00	-\$48,460.00	0.15	-0.10
Total Revenue Accounts	\$48,460.00	\$29,020.29	\$19,439.71	40.11%	\$0.00	\$48,460.00	-\$48,460.00	0.08	-0.06
Expenditure Accounts									
DEPT 43160 Street Lighting	\$0.00	\$6,479.80	-\$6,479.80	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$44,087.00	\$17,302.02	\$26,784.98	60.75%	\$0.00	\$44,087.00	-\$44,087.00	0.18	-0.32



CITY OF NEWPORT

*Budget Control Summary

Current Period: July 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 % Varianc	2013 Adopted Budget	2013 Forecast	Variance at Completion	2013 YTD Perf	2013 Est to Complete
Total Expenditure Accounts	\$44,087.00	\$23,781.82	-\$20,305.18	46.06%	\$0.00	\$44,087.00	-\$44,087.00	0.12	-0.21
Total FUND 603 STREET LIGHT FUND	\$4,373.00	\$5,238.47	-\$865.47	-19.79%	\$0.00	\$4,373.00	-\$4,373.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5.07	-\$5.07	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$30,000.00	\$11,769.46	\$18,230.54	60.77%	\$0.00	\$30,000.00	-\$30,000.00	0.10	-0.15
Total Revenue Accounts	\$30,000.00	\$11,774.53	\$18,225.47	60.75%	\$0.00	\$30,000.00	-\$30,000.00	0.07	-0.10
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$301.00	\$5,451.14	-\$5,150.14	1711.01%	\$0.00	\$301.00	-\$301.00	6.04	5.70
Total Expenditure Accounts	\$301.00	\$5,451.14	\$5,150.14	-1711.01%	\$0.00	\$301.00	-\$301.00	4.53	4.28
Total FUND 604 STORM WATER FUND	\$29,699.00	\$6,323.39	\$23,375.61	78.71%	\$0.00	\$29,699.00	-\$29,699.00		
	\$594,444.00	-\$384,302.75	\$978,746.75	164.65%	\$0.00	\$594,444.00	-\$594,444.00		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.



CITY OF NEWPORT

*Cash Balances

Current Period July 2013

Fund	2013 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entry			
10100 Central Bank								
101 GENERAL FUND	\$335,721.29	\$2,178,533.65	\$1,084,879.66	\$0.00	(\$424,200.00)	(\$387,068.64)	\$618,106.64	In Bal
201 PARKS SPECIAL F	\$28,334.68	\$87.06	\$71,106.05	\$0.00	\$57,000.00	\$0.00	\$14,315.69	In Bal
204 HERITAGE PRESE	\$2,339.31	\$1.31	\$1,104.28	\$0.00	\$7,200.00	\$0.00	\$8,436.34	In Bal
205 RECYCLING	\$24,492.39	\$4,707.75	\$2,520.66	\$0.00	\$0.00	\$0.00	\$26,679.48	In Bal
206 FIRE ENGINE	\$0.14	\$0.00	\$0.00	\$0.00	(\$0.14)	\$0.00	\$0.00	In Bal
208 BUY FORFEITURE	\$1,303.02	\$0.66	\$0.00	\$0.00	\$0.00	\$0.00	\$1,303.68	In Bal
225 PIONEER DAYS	\$18,304.13	\$2,408.23	\$481.44	\$0.00	\$0.00	\$0.00	\$20,230.92	In Bal
270 EDA	\$569,896.12	\$13,789.41	\$284,712.53	\$0.00	\$245,000.00	\$0.00	\$543,973.00	In Bal
301 G.O. CAPITAL IMP	\$5,643.58	\$0.46	\$4,486.25	\$0.00	\$0.00	\$0.00	\$1,157.79	In Bal
305 GO TIF 1991/1999	\$0.48	\$0.00	\$0.00	\$0.00	(\$0.48)	\$0.00	\$0.00	In Bal
307 GO TIF 1994B	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.30	\$0.00	\$0.00	In Bal
308 CERIFICATES OF I	\$0.53	\$0.00	\$0.00	\$0.00	(\$0.53)	\$0.00	\$0.00	In Bal
313 GO IMP BOND 200	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
315 \$690,000 BOND 20	\$0.31	\$35,842.28	\$91,865.00	\$0.00	\$0.00	\$0.00	(\$56,022.41)	In Bal
316 PFA/TRLF REVEN	\$299,683.03	\$75,931.73	\$3,182.85	\$0.00	\$0.41	\$0.00	\$372,432.32	In Bal
321 EQUIP CERTIFICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 GO BONDS OF 20	\$70,544.19	\$3.62	\$112,655.00	\$0.00	\$0.00	\$0.00	(\$42,107.19)	In Bal
401 EQUIPMENT REV	\$209,657.85	\$101.61	\$57,770.68	\$0.00	\$75,000.00	\$0.00	\$226,988.78	In Bal
402 TAX INC DIST 1	\$4.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.77	In Bal
405 T.H. HWY 61	\$241,796.16	\$116.89	\$8,005.22	\$0.00	\$0.00	\$0.00	\$233,907.83	In Bal
409 STREET RECONS	\$40,937.78	\$12.61	\$55,020.16	\$0.00	\$0.00	\$0.00	(\$14,069.77)	In Bal
411 BUILDING FUND	\$0.00	\$3.33	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,003.33	In Bal
416 4TH AVENUE RAV	\$12,746.76	\$6.29	\$0.00	\$0.00	\$0.00	\$0.00	\$12,753.05	In Bal
417 NORTH RAVINE	\$5,507.89	\$5,002.33	\$8,874.54	\$0.00	\$0.00	\$0.00	\$1,635.68	In Bal
422 2011A UTILITY CA	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.44	\$0.00	\$0.00	In Bal
423 2011A EQUIPMEN	\$494,389.05	\$176.98	\$165,831.83	\$0.00	\$0.00	\$0.00	\$328,734.20	In Bal
601 WATER FUND	\$469,661.17	\$124,633.88	\$72,522.94	\$0.00	\$0.00	(\$44,484.31)	\$477,287.80	In Bal
602 SEWER FUND	\$666,307.46	\$188,434.24	\$137,350.78	\$0.00	\$0.00	(\$45,139.42)	\$672,251.50	In Bal
603 STREET LIGHT FU	\$11,364.13	\$29,020.29	\$23,781.82	\$0.00	\$0.00	\$0.00	\$16,602.60	In Bal
604 STORM WATER F	\$15,052.08	\$11,774.53	\$5,451.14	\$0.00	\$0.00	\$0.00	\$21,375.47	In Bal
	\$3,523,687.56	\$2,670,589.14	\$2,191,602.83	\$0.00	\$0.00	(\$476,692.37)	\$3,525,981.50	

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.



CITY OF NEWPORT

*Revenue Summary

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FUND	Description	2013 YTD Budget	July 2013 Amt	2013 YTD Amt	YTD Balance	% of Budget
101	GENERAL FUND	\$3,051,576.00	\$1,533,187.25	\$1,778,341.77	\$1,273,234.23	58.28%
201	PARKS SPECIAL FUND	\$0.00	\$57,001.19	\$57,087.06	-\$57,087.06	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$7,200.70	\$7,201.31	-\$7,201.31	0.00%
205	RECYCLING	\$0.00	\$2.22	\$4,707.75	-\$4,707.75	0.00%
206	FIRE ENGINE	\$0.00	-\$0.14	-\$0.14	\$0.14	0.00%
208	BUY FORFEITURE	\$0.00	\$0.11	\$0.66	-\$0.66	0.00%
225	PIONEER DAYS	\$0.00	\$1,532.68	\$2,408.23	-\$2,408.23	0.00%
270	EDA	\$0.00	\$251,302.91	\$258,789.41	-\$258,789.41	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.10	\$0.46	-\$0.46	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	-\$0.48	-\$0.48	\$0.48	0.00%
307	GO TIF 1994B	\$0.00	\$0.30	\$0.30	-\$0.30	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	-\$0.53	-\$0.53	\$0.53	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$34,099.97	\$35,842.28	-\$35,842.28	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$69,203.09	\$75,932.14	-\$75,932.14	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	GO BONDS OF 2011A	\$0.00	\$0.00	\$3.62	-\$3.62	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$75,018.89	\$75,101.61	-\$75,101.61	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$19.47	\$116.89	-\$116.89	0.00%
409	STREET RECONSTRUCTION	\$0.00	\$0.00	\$12.61	-\$12.61	0.00%
411	BUILDING FUND	\$0.00	\$40,003.33	\$40,003.33	-\$40,003.33	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$1.06	\$6.29	-\$6.29	0.00%
417	NORTH RAVINE	\$0.00	\$0.14	\$5,002.33	-\$5,002.33	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.44	\$0.44	-\$0.44	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$27.36	\$176.98	-\$176.98	0.00%
601	WATER FUND	\$190,220.00	\$30,809.25	\$124,777.25	\$65,442.75	65.60%
602	SEWER FUND	\$340,162.00	\$38,035.94	\$188,434.24	\$151,727.76	55.40%
603	STREET LIGHT FUND	\$48,460.00	\$7,567.08	\$29,020.29	\$19,439.71	59.89%
604	STORM WATER FUND	\$30,000.00	\$3,622.86	\$11,774.53	\$18,225.47	39.25%
		\$3,660,418.00	\$2,148,635.19	\$2,694,740.63	\$965,677.37	73.62%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



CITY OF NEWPORT

*Expenditure Summary

FUND	Description	2013 YTD Budget	July 2013 Amt	2013 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$2,465,686.00	\$607,595.77	\$1,883,043.32	\$0.00	\$582,642.68	76.37%
201	PARKS SPECIAL FUND	\$0.00	\$2,400.00	\$71,106.05	\$0.00	-\$71,106.05	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$70.00	\$1,104.28	\$0.00	-\$1,104.28	0.00%
205	RECYCLING	\$0.00	\$0.00	\$2,520.66	\$0.00	-\$2,520.66	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAYS	\$0.00	\$481.44	\$481.44	\$0.00	-\$481.44	0.00%
270	EDA	\$0.00	\$0.00	\$284,712.53	\$0.00	-\$284,712.53	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.00	\$4,486.25	\$0.00	-\$4,486.25	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$0.00	\$91,865.00	\$0.00	-\$91,865.00	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$3,182.85	\$0.00	-\$3,182.85	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	GO BONDS OF 2011A	\$0.00	\$0.00	\$112,655.00	\$0.00	-\$112,655.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$0.00	\$57,770.68	\$0.00	-\$57,770.68	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$8,005.22	\$0.00	-\$8,005.22	0.00%
409	STREET RECONSTRUCTION	\$0.00	\$5,875.83	\$55,020.16	\$0.00	-\$55,020.16	0.00%
411	BUILDING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$8,874.54	\$0.00	-\$8,874.54	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$165,831.83	\$0.00	-\$165,831.83	0.00%
601	WATER FUND	\$245,129.00	\$16,446.40	\$116,660.41	\$0.00	\$128,468.59	47.59%
602	SEWER FUND	\$310,771.00	\$21,664.62	\$182,490.20	\$0.00	\$128,280.80	58.72%
603	STREET LIGHT FUND	\$44,087.00	\$525.00	\$23,781.82	\$0.00	\$20,305.18	53.94%
604	STORM WATER FUND	\$301.00	\$525.00	\$5,451.14	\$0.00	-\$5,150.14	1811.01%
		\$3,065,974.00	\$655,584.06	\$3,079,043.38	\$0.00	-\$13,069.38	100.43%

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



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GL Yearly

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Current Period: July 2013

FUND 101 GENERAL FUND

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 101-10100 Cash	\$335,721.29	\$1,863,087.95	\$619,162.54	\$2,256,401.06	\$1,974,015.71	\$618,106.64
G 101-10200 Petty Cash	\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account	\$62,239.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,239.00
G 101-10400 Investments	(\$0.44)	\$0.00	\$315,082.45	\$0.00	\$377,399.04	(\$377,399.48)
G 101-10401 Northland Securities	\$355,794.26	\$0.00	\$0.00	\$0.00	\$0.00	\$355,794.26
G 101-10402 CDARS/Central Bank	\$312,321.07	\$0.00	\$0.00	\$0.00	\$0.00	\$312,321.07
G 101-10406 Smith Barney	\$101,930.27	\$0.00	\$0.00	\$0.00	\$0.00	\$101,930.27
G 101-10410 Smith Barney MM	\$533,506.17	\$0.00	\$0.00	\$0.00	\$0.00	\$533,506.17
G 101-10450 Interest Receivable	\$4,480.04	\$0.00	\$0.00	\$0.00	\$0.00	\$4,480.04
G 101-10500 Taxes Receivable-Current	\$26,552.41	\$0.00	\$0.00	\$0.00	\$0.00	\$26,552.41
G 101-10700 Taxes Receivable-Delinquent	\$84,605.12	\$0.00	\$0.00	\$0.00	\$0.00	\$84,605.12
G 101-13100 Due From Other Funds	(\$1.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.25)
G 101-13200 Due From Other Government	\$4,565.76	\$0.00	\$0.00	\$0.00	\$0.00	\$4,565.76
G 101-15500 Prepaid Items	\$32,123.42	\$0.00	\$0.00	\$0.00	\$0.00	\$32,123.42
Total Asset	\$1,853,911.85	\$1,863,087.95	\$934,244.99	\$2,256,401.06	\$2,351,414.75	\$1,758,898.16
Liability						
G 101-20200 Accounts Payable	(\$58,188.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$58,188.25)
G 101-20800 Due to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries P	(\$15,202.21)	\$0.00	\$0.00	\$0.00	\$0.00	(\$15,202.21)
G 101-21701 Federal W/H Payable	(\$2,420.70)	\$9,181.89	\$9,181.89	\$72,722.30	\$72,722.30	(\$2,420.70)
G 101-21702 State Withholding Payable	\$11,537.44	\$3,925.53	\$3,925.53	\$29,927.64	\$29,927.64	\$11,537.44
G 101-21703 FICA Tax Withholding	(\$1,969.48)	\$7,292.69	\$7,292.69	\$53,876.38	\$53,876.38	(\$1,969.48)
G 101-21704 PERA	(\$4,436.99)	\$15,789.27	\$15,789.27	\$116,116.85	\$116,116.85	(\$4,436.99)
G 101-21705 Medica payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 101-21707 Union Dues	\$1,486.18	\$270.00	\$450.07	\$2,215.00	\$3,045.07	\$656.11
G 101-21708 United Way	(\$0.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.45)
G 101-21709 Medicare	(\$764.48)	\$2,783.10	\$2,783.10	\$20,680.16	\$20,680.16	(\$764.48)
G 101-21710 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21711 NPERs - Life	(\$43.91)	\$80.00	\$80.00	\$480.00	\$560.00	(\$123.91)
G 101-21712 HSA Employee	(\$323.78)	\$1,134.00	\$1,134.00	\$7,938.00	\$8,505.00	(\$890.78)
G 101-21713 Dental Family	(\$1,657.97)	\$254.24	\$276.15	\$1,831.42	\$1,849.19	(\$1,675.74)
G 101-21714 LTD Employee	\$1,215.19	\$0.00	\$490.04	\$2,827.36	\$3,277.43	\$765.12
G 101-21715 MSRS Employee	(\$2,739.75)	\$843.87	\$843.87	\$6,091.24	\$6,091.24	(\$2,739.75)
G 101-21716 Health Insurance	(\$2,085.06)	\$516.18	\$516.20	\$3,698.72	\$3,698.80	(\$2,085.14)
G 101-21717 MNBA Life Ins.	(\$140.98)	\$0.00	\$61.44	\$368.58	\$430.08	(\$202.48)
G 101-21719 ING Employee	\$951.42	\$3,446.00	\$3,446.00	\$21,253.80	\$21,253.80	\$951.42
G 101-21721 Child Support	(\$228.57)	\$605.44	\$605.44	\$5,319.04	\$5,319.04	(\$228.57)
G 101-21722 Cobra Payment	(\$16.50)	\$996.00	\$1,494.00	\$6,972.00	\$7,470.00	(\$514.50)
G 101-21723 Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$2,721.00	(\$2,721.00)
G 101-22100 Escrow	(\$5,500.00)	\$0.00	\$2,000.00	\$2,037.63	\$6,500.00	(\$9,962.37)
G 101-22200 Deferred Revenues	(\$84,605.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$84,605.13)
Total Liability	(\$165,133.58)	\$47,118.21	\$50,369.69	\$354,356.12	\$364,043.98	(\$174,821.44)
Equity						
G 101-25300 Unreserved Fund Balance	(\$1,688,778.27)	\$625,021.86	\$1,550,613.34	\$2,017,225.26	\$1,912,523.71	(\$1,584,076.72)
Total Equity	(\$1,688,778.27)	\$625,021.86	\$1,550,613.34	\$2,017,225.26	\$1,912,523.71	(\$1,584,076.72)
Total 101 GENERAL FUND	\$0.00	\$2,535,228.02	\$2,535,228.02	\$4,627,982.44	\$4,627,982.44	\$0.00



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FUND 201 PARKS SPECIAL FUND

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 201-10100 Cash	\$28,334.68	\$57,001.19	\$2,400.00	\$57,087.06	\$71,106.05	\$14,315.69
Total Asset	\$28,334.68	\$57,001.19	\$2,400.00	\$57,087.06	\$71,106.05	\$14,315.69
Equity						
G 201-25300 Unreserved Fund Balance	(\$28,334.68)	\$2,400.00	\$57,001.19	\$71,106.05	\$57,087.06	(\$14,315.69)
Total Equity	(\$28,334.68)	\$2,400.00	\$57,001.19	\$71,106.05	\$57,087.06	(\$14,315.69)
Total 201 PARKS SPECIAL FUND	\$0.00	\$59,401.19	\$59,401.19	\$128,193.11	\$128,193.11	\$0.00



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FUND 204	HERITAGE PRESERVATION COMM	July 2013					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 204-10100 Cash	\$2,339.31	\$7,270.70	\$140.00	\$7,271.31	\$1,174.28	\$8,436.34
	Total Asset	\$2,339.31	\$7,270.70	\$140.00	\$7,271.31	\$1,174.28	\$8,436.34
Equity							
	G 204-25300 Unreserved Fund Balance	(\$2,339.31)	\$140.00	\$7,270.70	\$1,174.28	\$7,271.31	(\$8,436.34)
	Total Equity	(\$2,339.31)	\$140.00	\$7,270.70	\$1,174.28	\$7,271.31	(\$8,436.34)
Total 204 HERITAGE PRESERVATION COMM		\$0.00	\$7,410.70	\$7,410.70	\$8,445.59	\$8,445.59	\$0.00



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FUND 205 RECYCLING

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 205-10100 Cash	\$24,492.39	\$2.22	\$0.00	\$4,707.75	\$2,520.66	\$26,679.48
Total Asset	\$24,492.39	\$2.22	\$0.00	\$4,707.75	\$2,520.66	\$26,679.48
Equity						
G 205-25300 Unreserved Fund Balance	(\$24,492.39)	\$0.00	\$2.22	\$2,520.66	\$4,707.75	(\$26,679.48)
Total Equity	(\$24,492.39)	\$0.00	\$2.22	\$2,520.66	\$4,707.75	(\$26,679.48)
Total 205 RECYCLING	\$0.00	\$2.22	\$2.22	\$7,228.41	\$7,228.41	\$0.00



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FUND 206 FIRE ENGINE

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 206-10100 Cash	\$0.14	\$0.00	\$0.14	\$0.14	\$0.28	\$0.00
Total Asset	\$0.14	\$0.00	\$0.14	\$0.14	\$0.28	\$0.00
Equity						
G 206-25300 Unreserved Fund Balance	(\$0.14)	\$0.14	\$0.00	\$0.28	\$0.14	\$0.00
Total Equity	(\$0.14)	\$0.14	\$0.00	\$0.28	\$0.14	\$0.00
Total 206 FIRE ENGINE	\$0.00	\$0.14	\$0.14	\$0.42	\$0.42	\$0.00



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FUND 208 BUY FORFEITURE

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 208-10100 Cash	\$1,303.02	\$0.11	\$0.00	\$0.66	\$0.00	\$1,303.68
Total Asset	\$1,303.02	\$0.11	\$0.00	\$0.66	\$0.00	\$1,303.68
Equity						
G 208-25300 Unreserved Fund Balance	(\$1,303.02)	\$0.00	\$0.11	\$0.00	\$0.66	(\$1,303.68)
Total Equity	(\$1,303.02)	\$0.00	\$0.11	\$0.00	\$0.66	(\$1,303.68)
Total 208 BUY FORFEITURE	\$0.00	\$0.11	\$0.11	\$0.66	\$0.66	\$0.00



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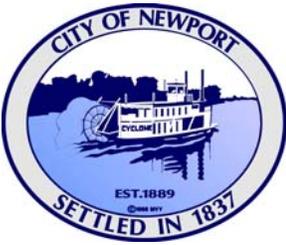
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Current Period: July 2013

FUND 225 PIONEER DAYS

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 225-10100 Cash	\$18,304.13	\$1,541.68	\$490.44	\$2,417.23	\$490.44	\$20,230.92
Total Asset	\$18,304.13	\$1,541.68	\$490.44	\$2,417.23	\$490.44	\$20,230.92
Liability						
G 225-20200 Accounts Payable	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
Total Liability	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
Equity						
G 225-25300 Unreserved Fund Balance	(\$18,304.16)	\$490.44	\$1,541.68	\$490.44	\$2,417.23	(\$20,230.95)
Total Equity	(\$18,304.16)	\$490.44	\$1,541.68	\$490.44	\$2,417.23	(\$20,230.95)
Total 225 PIONEER DAYS	\$0.00	\$2,032.12	\$2,032.12	\$2,907.67	\$2,907.67	\$0.00



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Current Period: July 2013

FUND 270 EDA

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 270-10100 Cash	\$569,896.12	\$252,269.45	\$966.54	\$264,808.45	\$290,731.57	\$543,973.00
G 270-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$569,896.12	\$252,269.45	\$966.54	\$264,808.45	\$290,731.57	\$543,973.00
Liability						
G 270-20200 Accounts Payable	(\$7,192.93)	\$0.00	\$0.00	\$0.00	\$0.00	(\$7,192.93)
Total Liability	(\$7,192.93)	\$0.00	\$0.00	\$0.00	\$0.00	(\$7,192.93)
Equity						
G 270-25300 Unreserved Fund Balance	(\$562,703.19)	\$966.54	\$252,269.45	\$290,731.57	\$264,808.45	(\$536,780.07)
Total Equity	(\$562,703.19)	\$966.54	\$252,269.45	\$290,731.57	\$264,808.45	(\$536,780.07)
Total 270 EDA	\$0.00	\$253,235.99	\$253,235.99	\$555,540.02	\$555,540.02	\$0.00



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Current Period: July 2013

FUND 301 G.O. CAPITAL IMP. PLAN 2010A

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 301-10100 Cash	\$5,643.58	\$0.10	\$0.00	\$0.46	\$4,486.25	\$1,157.79
G 301-10500 Taxes Receivable-Current	\$1,589.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,589.00
Total Asset	\$7,232.58	\$0.10	\$0.00	\$0.46	\$4,486.25	\$2,746.79
Equity						
G 301-25300 Unreserved Fund Balance	(\$7,232.58)	\$0.00	\$0.10	\$4,486.25	\$0.46	(\$2,746.79)
Total Equity	(\$7,232.58)	\$0.00	\$0.10	\$4,486.25	\$0.46	(\$2,746.79)
Total 301 G.O. CAPITAL IMP. PLAN 2010A	\$0.00	\$0.10	\$0.10	\$4,486.71	\$4,486.71	\$0.00



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FUND 305 GO TIF 1991/1999 BOND

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 305-10100 Cash	\$0.48	\$0.00	\$0.48	\$1.34	\$1.82	\$0.00
Total Asset	\$0.48	\$0.00	\$0.48	\$1.34	\$1.82	\$0.00
Liability						
G 305-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.30	\$0.30	\$0.00
Total Liability	\$0.00	\$0.00	\$0.00	\$0.30	\$0.30	\$0.00
Equity						
G 305-25300 Unreserved Fund Balance	(\$0.48)	\$0.48	\$0.00	\$1.52	\$1.04	\$0.00
Total Equity	(\$0.48)	\$0.48	\$0.00	\$1.52	\$1.04	\$0.00
Total 305 GO TIF 1991/1999 BOND	\$0.00	\$0.48	\$0.48	\$3.16	\$3.16	\$0.00



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FUND 307 GO TIF 1994B

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 307-10100 Cash	(\$0.30)	\$0.30	\$0.00	\$0.60	\$0.30	\$0.00
Total Asset	(\$0.30)	\$0.30	\$0.00	\$0.60	\$0.30	\$0.00
Equity						
G 307-25300 Unreserved Fund Balance	\$0.30	\$0.00	\$0.30	\$0.30	\$0.60	\$0.00
Total Equity	\$0.30	\$0.00	\$0.30	\$0.30	\$0.60	\$0.00
Total 307 GO TIF 1994B	\$0.00	\$0.30	\$0.30	\$0.90	\$0.90	\$0.00



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FUND 308 CERIFICATES OF INDEBTEDNESS	July 2013					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 308-10100 Cash	\$0.53	\$0.00	\$0.53	\$1.39	\$1.92	\$0.00
G 308-10500 Taxes Receivable-Current	\$0.03	\$0.00	\$0.00	\$0.03	\$0.03	\$0.03
G 308-10700 Taxes Receivable-Delinquent	\$0.30	\$0.00	\$0.00	\$0.30	\$0.30	\$0.30
Total Asset	\$0.86	\$0.00	\$0.53	\$1.72	\$2.25	\$0.33
Liability						
G 308-22200 Deferred Revenues	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
Total Liability	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
Equity						
G 308-25300 Unreserved Fund Balance	(\$0.56)	\$0.53	\$0.00	\$0.53	\$0.00	(\$0.03)
Total Equity	(\$0.56)	\$0.53	\$0.00	\$0.53	\$0.00	(\$0.03)
Total 308 CERIFICATES OF INDEBTEDNESS	\$0.00	\$0.53	\$0.53	\$2.25	\$2.25	\$0.00



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FUND 313 GO IMP BOND 2000B

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 313-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 313-12200 Special Assess Rec-Delinque	(\$0.07)	\$0.00	\$0.00	\$0.07	\$0.07	(\$0.07)
Total Asset	(\$0.07)	\$0.00	\$0.00	\$0.07	\$0.07	(\$0.07)
Liability						
G 313-22200 Deferred Revenues	\$0.07	\$0.00	\$0.00	\$0.07	\$0.07	\$0.07
Total Liability	\$0.07	\$0.00	\$0.00	\$0.07	\$0.07	\$0.07
Equity						
G 313-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 313 GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.14	\$0.14	\$0.00



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FUND 315 \$690,000 BOND 2002A

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 315-10100 Cash	\$0.31	\$34,099.97	\$0.00	\$35,842.59	\$91,865.31	(\$56,022.41)
Total Asset	\$0.31	\$34,099.97	\$0.00	\$35,842.59	\$91,865.31	(\$56,022.41)
Equity						
G 315-25300 Unreserved Fund Balance	(\$0.31)	\$0.00	\$34,099.97	\$91,865.31	\$35,842.59	\$56,022.41
Total Equity	(\$0.31)	\$0.00	\$34,099.97	\$91,865.31	\$35,842.59	\$56,022.41
Total 315 \$690,000 BOND 2002A	\$0.00	\$34,099.97	\$34,099.97	\$127,707.90	\$127,707.90	\$0.00



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FUND 316 PFA/TRLF REVENUE NOTE

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 316-10100 Cash	\$299,683.03	\$69,203.09	\$0.00	\$75,932.14	\$3,182.85	\$372,432.32
G 316-12100 SA Recievable -Current	\$7,736.28	\$0.00	\$0.00	\$0.00	\$0.00	\$7,736.28
G 316-12200 Special Assess Rec-Delinque	\$10,023.12	\$0.00	\$0.00	\$0.00	\$0.00	\$10,023.12
G 316-12300 Special Assess Rec-Deferred	\$246,037.68	\$0.00	\$0.00	\$0.00	\$0.00	\$246,037.68
Total Asset	\$563,480.11	\$69,203.09	\$0.00	\$75,932.14	\$3,182.85	\$636,229.40
Liability						
G 316-22200 Deferred Revenues	(\$256,060.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$256,060.80)
Total Liability	(\$256,060.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$256,060.80)
Equity						
G 316-25300 Unreserved Fund Balance	(\$307,419.31)	\$0.00	\$69,203.09	\$3,182.85	\$75,932.14	(\$380,168.60)
Total Equity	(\$307,419.31)	\$0.00	\$69,203.09	\$3,182.85	\$75,932.14	(\$380,168.60)
Total 316 PFA/TRLF REVENUE NOTE	\$0.00	\$69,203.09	\$69,203.09	\$79,114.99	\$79,114.99	\$0.00



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FUND 322 GO BONDS OF 2011A

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 322-10100 Cash	\$70,544.19	\$0.00	\$0.00	\$3.62	\$112,655.00	(\$42,107.19)
G 322-10500 Taxes Receivable-Current	\$1,075.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,075.00
Total Asset	\$71,619.19	\$0.00	\$0.00	\$3.62	\$112,655.00	(\$41,032.19)
Equity						
G 322-25300 Unreserved Fund Balance	(\$71,619.19)	\$0.00	\$0.00	\$112,655.00	\$3.62	\$41,032.19
Total Equity	(\$71,619.19)	\$0.00	\$0.00	\$112,655.00	\$3.62	\$41,032.19
Total 322 GO BONDS OF 2011A	\$0.00	\$0.00	\$0.00	\$112,658.62	\$112,658.62	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: July 2013

FUND 401 EQUIPMENT REVOLVING

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 401-10100 Cash	\$209,657.85	\$75,018.89	\$0.00	\$75,101.61	\$57,770.68	\$226,988.78
Total Asset	\$209,657.85	\$75,018.89	\$0.00	\$75,101.61	\$57,770.68	\$226,988.78
Equity						
G 401-25300 Unreserved Fund Balance	(\$209,657.85)	\$0.00	\$75,018.89	\$57,770.68	\$75,101.61	(\$226,988.78)
Total Equity	(\$209,657.85)	\$0.00	\$75,018.89	\$57,770.68	\$75,101.61	(\$226,988.78)
Total 401 EQUIPMENT REVOLVING	\$0.00	\$75,018.89	\$75,018.89	\$132,872.29	\$132,872.29	\$0.00



CITY OF NEWPORT

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Current Period: July 2013

FUND 405 T.H. HWY 61

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 405-10100 Cash	\$241,796.16	\$19.47	\$0.00	\$116.89	\$8,005.22	\$233,907.83
G 405-13200 Due From Other Government	(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)
Total Asset	\$241,795.98	\$19.47	\$0.00	\$116.89	\$8,005.22	\$233,907.65
Equity						
G 405-25300 Unreserved Fund Balance	(\$241,795.98)	\$0.00	\$19.47	\$8,005.22	\$116.89	(\$233,907.65)
Total Equity	(\$241,795.98)	\$0.00	\$19.47	\$8,005.22	\$116.89	(\$233,907.65)
Total 405 T.H. HWY 61	\$0.00	\$19.47	\$19.47	\$8,122.11	\$8,122.11	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: July 2013

FUND 409 STREET RECONSTRUCTION

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 409-10100 Cash	\$40,937.78	\$0.00	\$5,875.83	\$14,505.00	\$69,512.55	(\$14,069.77)
Total Asset	\$40,937.78	\$0.00	\$5,875.83	\$14,505.00	\$69,512.55	(\$14,069.77)
Equity						
G 409-25300 Unreserved Fund Balance	(\$40,937.78)	\$5,875.83	\$0.00	\$69,512.55	\$14,505.00	\$14,069.77
Total Equity	(\$40,937.78)	\$5,875.83	\$0.00	\$69,512.55	\$14,505.00	\$14,069.77
Total 409 STREET RECONSTRUCTION	\$0.00	\$5,875.83	\$5,875.83	\$84,017.55	\$84,017.55	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: July 2013

FUND 411 BUILDING FUND

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 411-10100 Cash	\$0.00	\$40,003.33	\$0.00	\$40,003.33	\$0.00	\$40,003.33
Total Asset	\$0.00	\$40,003.33	\$0.00	\$40,003.33	\$0.00	\$40,003.33
Equity						
G 411-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$40,003.33	\$0.00	\$40,003.33	(\$40,003.33)
Total Equity	\$0.00	\$0.00	\$40,003.33	\$0.00	\$40,003.33	(\$40,003.33)
Total 411 BUILDING FUND	\$0.00	\$40,003.33	\$40,003.33	\$40,003.33	\$40,003.33	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: July 2013

FUND 416 4TH AVENUE RAVINE

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 416-10100 Cash	\$12,746.76	\$1.06	\$0.00	\$6.29	\$0.00	\$12,753.05
G 416-13200 Due From Other Government	\$12,776.47	\$0.00	\$0.00	\$0.00	\$0.00	\$12,776.47
Total Asset	\$25,523.23	\$1.06	\$0.00	\$6.29	\$0.00	\$25,529.52
Liability						
G 416-20700 Due to Other Funds	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Total Liability	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Equity						
G 416-25300 Unreserved Fund Balance	(\$25,523.48)	\$0.00	\$1.06	\$0.00	\$6.29	(\$25,529.77)
Total Equity	(\$25,523.48)	\$0.00	\$1.06	\$0.00	\$6.29	(\$25,529.77)
Total 416 4TH AVENUE RAVINE	\$0.00	\$1.06	\$1.06	\$6.29	\$6.29	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: July 2013

FUND 417 NORTH RAVINE

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 417-10100 Cash	\$5,507.89	\$0.14	\$0.00	\$5,185.80	\$9,058.01	\$1,635.68
G 417-13200 Due From Other Government	\$41,563.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,563.00
Total Asset	\$47,070.89	\$0.14	\$0.00	\$5,185.80	\$9,058.01	\$43,198.68
Liability						
G 417-20200 Accounts Payable	(\$1,846.82)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,846.82)
G 417-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability	(\$1,846.82)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,846.82)
Equity						
G 417-24400 Fund Balance For Encumbra	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 417-25300 Unreserved Fund Balance	(\$45,224.32)	\$0.00	\$0.14	\$9,058.01	\$5,185.80	(\$41,352.11)
Total Equity	(\$45,224.07)	\$0.00	\$0.14	\$9,058.01	\$5,185.80	(\$41,351.86)
Total 417 NORTH RAVINE	\$0.00	\$0.14	\$0.14	\$14,243.81	\$14,243.81	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: July 2013

FUND 422 2011A UTILITY CAPITAL

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 422-10100 Cash	(\$0.44)	\$0.44	\$0.00	\$0.88	\$0.44	\$0.00
Total Asset	(\$0.44)	\$0.44	\$0.00	\$0.88	\$0.44	\$0.00
Equity						
G 422-25300 Unreserved Fund Balance	\$0.44	\$0.00	\$0.44	\$0.44	\$0.88	\$0.00
Total Equity	\$0.44	\$0.00	\$0.44	\$0.44	\$0.88	\$0.00
Total 422 2011A UTILITY CAPITAL	\$0.00	\$0.44	\$0.44	\$1.32	\$1.32	\$0.00



CITY OF NEWPORT

GL Yearly

Current Period: July 2013

FUND 423 2011A EQUIPMENT CAPITAL

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 423-10100 Cash	\$494,389.05	\$27.36	\$0.00	\$57,947.66	\$223,602.51	\$328,734.20
Total Asset	\$494,389.05	\$27.36	\$0.00	\$57,947.66	\$223,602.51	\$328,734.20
Equity						
G 423-25300 Unreserved Fund Balance	(\$494,389.05)	\$0.00	\$27.36	\$223,602.51	\$57,947.66	(\$328,734.20)
Total Equity	(\$494,389.05)	\$0.00	\$27.36	\$223,602.51	\$57,947.66	(\$328,734.20)
Total 423 2011A EQUIPMENT CAPITAL	\$0.00	\$27.36	\$27.36	\$281,550.17	\$281,550.17	\$0.00



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Current Period: July 2013

FUND 601 WATER FUND

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 601-10100 Cash	\$469,661.17	\$32,409.07	\$17,834.58	\$129,336.77	\$121,710.14	\$477,287.80
G 601-11500 Accounts Receivable	\$37,657.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,657.00
G 601-12300 Special Assess Rec-Deferred	\$11,871.38	\$0.00	\$0.00	\$0.00	\$0.00	\$11,871.38
G 601-15500 Prepaid Items	\$1,167.13	\$0.00	\$0.00	\$0.00	\$0.00	\$1,167.13
G 601-16100 Land	(\$0.50)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.50)
G 601-16200 Building and Improvements	\$123,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,291.00
G 601-16300 Improvements other building	\$2,962,267.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,962,267.40
G 601-16400 Equipment	\$294,264.08	\$0.00	\$0.00	\$0.00	\$0.00	\$294,264.08
G 601-16410 Accumulated dep. Equip.	(\$1,723,637.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,723,637.19)
G 601-21720 Online fees payable	(\$31.90)	\$275.08	\$299.00	\$559.13	\$603.98	(\$76.75)
G 601-26100 Contributions From City	(\$0.15)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.15)
Total Asset	\$2,176,509.42	\$32,684.15	\$18,133.58	\$129,895.90	\$122,314.12	\$2,184,091.20
Liability						
G 601-20200 Accounts Payable	(\$7,293.33)	\$0.00	\$0.00	\$0.00	\$0.00	(\$7,293.33)
G 601-21500 Accrued Interest Payable	(\$3,598.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,598.00)
G 601-21600 Accrued Wages & Salaries P	(\$1,174.09)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,174.09)
G 601-21701 Federal W/H Payable	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
G 601-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding	(\$73.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$73.28)
G 601-21704 PERA	(\$84.92)	\$0.00	\$0.00	\$0.00	\$0.00	(\$84.92)
G 601-21707 Union Dues	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17)
G 601-21708 United Way	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare	(\$16.78)	\$0.00	\$0.00	\$0.00	\$0.00	(\$16.78)
G 601-21711 NPERS - Life	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 601-21712 HSA Employee	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)
G 601-21714 LTD Employee	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 601-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 601-21718 Water sales tax payable	(\$1,993.12)	\$0.00	\$0.00	\$522.00	\$522.00	(\$1,993.12)
G 601-22510 General Obligation Bonds Pa	(\$236,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$236,000.00)
G 601-99999 Utility Overpayments	(\$0.46)	\$38.79	\$226.51	\$2,818.17	\$2,283.11	\$534.60
Total Liability	(\$250,234.61)	\$38.79	\$226.51	\$3,340.17	\$2,805.11	(\$249,699.55)
Equity						
G 601-25300 Unreserved Fund Balance	(\$1,926,274.81)	\$17,520.71	\$31,883.56	\$118,176.64	\$126,293.48	(\$1,934,391.65)
Total Equity	(\$1,926,274.81)	\$17,520.71	\$31,883.56	\$118,176.64	\$126,293.48	(\$1,934,391.65)
Total 601 WATER FUND	\$0.00	\$50,243.65	\$50,243.65	\$251,412.71	\$251,412.71	\$0.00



CITY OF NEWPORT

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Current Period: July 2013

FUND 602 SEWER FUND

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 602-10100 Cash	\$666,307.46	\$38,480.23	\$22,108.91	\$188,911.16	\$182,967.12	\$672,251.50
G 602-11500 Accounts Receivable	\$61,353.40	\$0.00	\$0.00	\$0.00	\$0.00	\$61,353.40
G 602-12300 Special Assess Rec-Deferred	\$11,870.30	\$0.00	\$0.00	\$0.00	\$0.00	\$11,870.30
G 602-13100 Due From Other Funds	\$0.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.29
G 602-15500 Prepaid Items	\$1,367.13	\$0.00	\$0.00	\$0.00	\$0.00	\$1,367.13
G 602-16100 Land	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.50
G 602-16200 Building and Improvements	\$417,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$417,170.00
G 602-16300 Improvements other building	\$1,950,830.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950,830.15
G 602-16400 Equipment	\$56,342.75	\$0.00	\$0.00	\$0.00	\$0.00	\$56,342.75
G 602-16410 Accumulated dep. Equip.	(\$1,137,899.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,137,899.22)
G 602-16500 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-26100 Contributions From City	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)
Total Asset	\$2,027,342.40	\$38,480.23	\$22,108.91	\$188,911.16	\$182,967.12	\$2,033,286.44
Liability						
G 602-20200 Accounts Payable	(\$5,165.70)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,165.70)
G 602-21500 Accrued Interest Payable	(\$4,418.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,418.00)
G 602-21600 Accrued Wages & Salaries P	(\$1,196.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,196.24)
G 602-21701 Federal W/H Payable	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 602-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703 FICA Tax Withholding	(\$74.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$74.28)
G 602-21704 PERA	(\$87.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$87.00)
G 602-21707 Union Dues	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21709 Medicare	(\$16.75)	\$0.00	\$0.00	\$0.00	\$0.00	(\$16.75)
G 602-21711 NPERS - Life	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21712 HSA Employee	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 602-21714 LTD Employee	(\$0.35)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.35)
G 602-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 602-22510 General Obligation Bonds Pa	(\$304,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$304,000.00)
Total Liability	(\$314,957.88)	\$0.00	\$0.00	\$0.00	\$0.00	(\$314,957.88)
Equity						
G 602-25300 Unreserved Fund Balance	(\$1,712,384.52)	\$22,108.91	\$38,480.23	\$183,621.72	\$189,565.76	(\$1,718,328.56)
Total Equity	(\$1,712,384.52)	\$22,108.91	\$38,480.23	\$183,621.72	\$189,565.76	(\$1,718,328.56)
Total 602 SEWER FUND	\$0.00	\$60,589.14	\$60,589.14	\$372,532.88	\$372,532.88	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: July 2013

FUND 603 STREET LIGHT FUND

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 603-10100 Cash	\$11,364.13	\$7,803.92	\$761.84	\$29,257.13	\$24,018.66	\$16,602.60
G 603-11500 Accounts Receivable	\$9,741.47	\$0.00	\$0.00	\$0.00	\$0.00	\$9,741.47
G 603-12200 Special Assess Rec-Delinque	(\$0.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.24)
Total Asset	\$21,105.36	\$7,803.92	\$761.84	\$29,257.13	\$24,018.66	\$26,343.83
Liability						
G 603-20200 Accounts Payable	(\$4,560.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,560.24)
G 603-20700 Due to Other Funds	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
Total Liability	(\$4,560.72)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,560.72)
Equity						
G 603-25300 Unreserved Fund Balance	(\$16,544.64)	\$761.84	\$7,803.92	\$24,018.66	\$29,257.13	(\$21,783.11)
Total Equity	(\$16,544.64)	\$761.84	\$7,803.92	\$24,018.66	\$29,257.13	(\$21,783.11)
Total 603 STREET LIGHT FUND	\$0.00	\$8,565.76	\$8,565.76	\$53,275.79	\$53,275.79	\$0.00



CITY OF NEWPORT
GL Yearly

Current Period: July 2013

FUND 604 STORM WATER FUND

July 2013

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 604-10100 Cash	\$15,052.08	\$3,696.48	\$598.62	\$11,848.15	\$5,524.76	\$21,375.47
G 604-11500 Accounts Receivable	\$3,392.80	\$0.00	\$0.00	\$0.00	\$0.00	\$3,392.80
G 604-12100 SA Recievable -Current	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque	\$2,730.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,730.00
Total Asset	\$21,174.81	\$3,696.48	\$598.62	\$11,848.15	\$5,524.76	\$27,498.20
Liability						
G 604-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-20700 Due to Other Funds	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
Total Liability	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
Equity						
G 604-25300 Unreserved Fund Balance	(\$21,175.00)	\$598.62	\$3,696.48	\$5,524.76	\$11,848.15	(\$27,498.39)
Total Equity	(\$21,175.00)	\$598.62	\$3,696.48	\$5,524.76	\$11,848.15	(\$27,498.39)
Total 604 STORM WATER FUND	\$0.00	\$4,295.10	\$4,295.10	\$17,372.91	\$17,372.91	\$0.00
Report Total	\$0.00	\$3,205,255.13	\$3,205,255.13	\$6,909,684.15	\$6,909,684.15	\$0.00

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.
 If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name: Metro Chapter of Quail Forever
 Previous gambling permit number:

Minnesota tax ID number, if any: Federal employer ID number (FEIN), if any: 41-1429149

Type of nonprofit organization. Check one.

Fraternal Religious Veterans Other nonprofit organization

Mailing address: 724 W. 53rd St.
 City: Minneapolis State: MN Zip code: 55419 County: Hennepin

Name of chief executive officer [CEO]: Richard Pike
 Daytime phone number: [REDACTED] E-mail address: [REDACTED]

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803
- IRS income tax exemption [501(c)] letter in your organization's name.**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]**
 If your organization falls under a parent organization, attach copies of **both** of the following:
 - a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 - b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
 Tinucci's Restaurant

Address [do not use PO box]: 396 21st Street
 City or township: Newport Zip code: 55055 County: Washington

Date[s] of activity. For raffles, indicate the date of the drawing.
 9/24/2013

Check each type of gambling activity that your organization will conduct.
 Bingo* Raffle Paddlewheels* Pull-tabs* Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].

The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.
[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature *[Signature]* Date 8/1/2013

Print name Richard A Pike

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

a copy of your proof of nonprofit status, and

application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required
A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?
Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.</p>	<p>All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney</p>	<p>General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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City of NEWPORT

APPLICATION FOR SOLICITOR'S - PEDDLER'S - TRANSIENT MERCHANT'S

Newport City Hall • 596 7th Avenue • Newport • Minnesota • 55055 • Telephone 651-459-5677 • Fax 651-459-9883

Application Date: 8/1/2013

Applicant Information

Applicant's Full Name: LAWRENCE EDWARD TREAkle Applicant's Telephone: [REDACTED]

Other Names the Applicant Goes By: LAWRENCE EDWARD STIFTER Applicant's Cell Phone: SAME

Applicant's Permanent Address: 8161 33RD AVE. S. #1109

City/State/Zip: BLOOMINGTON, MN 55425

Applicant's Temporary Address: N/A

City/State/Zip: N/A

Type of Photo ID: MN DL ID #: [REDACTED]

Physical Description of Applicant:

Date of Birth: [REDACTED] Height: 6'1" Hair Color: BROWN Eye Color: BLUE

Have you ever been convicted of any crime, misdemeanor, or violation of any municipal ordinance, other than traffic violations: Yes [X] No (If Yes, explain below)

Business Information

Description of Business: GARBAGE & RECYCLING SALES: TENNIS SANITATION

Employer's Name: GDT MARKETING

Employer's Address: 16056 CREEKWOOD RD., PRIOR LAKE, MN 55372

Employer's Phone #: [REDACTED] Contact Name: JIM GONSER

Type of Permit: (Check One)

- Solicitor's Day (\$50/day) Transient Merchant's Day (\$100/day) Peddler/Hawker/Wagon Peddler's Day (\$50/day)
Solicitor's Year (\$300) Transient Merchant's Year (\$300) Peddler/Hawker/Wagon Peddler's Year (\$250)

Dates and Times of Business:

Table with 4 columns: Dates (From, To), Hours (From, To). All fields are currently blank.

Products Being Sold: GARBAGE & RECYCLING SERVICES

Source of Supply of Goods: GARBAGE & RECYCLING

Company Name and Address: TENNIS SANITATION, LLC

If Transient Merchant: 720 4th ST. P.O. Box 62

Location of Where Business will be Set Up: ENTIRE CITY OF NEWPORT

Last three municipalities in which you carried on this business:

1. SOUTH ST. PAUL, MN

2. INVER GROVE HEIGHTS, MN

3. ROCHESTER, MN

Vehicle Information

Description of Vehicle(s):

Year: 1995 Model: CHEV. SUBURBAN Color: GREEN License Plate #: 774 CTM

Year: _____ Model: _____ Color: _____ License Plate #: _____

Year: _____ Model: _____ Color: _____ License Plate #: _____

Miscellaneous Information

Names of at least two property owners of Washington County, Minnesota, who will certify as to the applicant's good character and business respectability.

1. GREG TENNIS

2. WILLIE TENNIS

3. _____

4. _____

Applicant Statement and Acknowledgements

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and such rules and regulations as the City of Newport may from time to time prescribe.

Applicant/Agent Printed Name: LAWRENCE TREAKLE Signature: [Signature]

For Office Use

Investigation Fee \$ 50 Permit Fee \$ 300 Receipt # 1459 Date Paid 8/1/2013

Provide Copy of: _____ County License Photograph _____ Written Permission from Property Owner _____

(Transient Merchant's Only)

Investigation Completed By: S. Freemyer

Date: 8-7-13 Approved: [Signature] Denied: _____

Reasons: _____



City of Newport Storm Water and Street Light Utility Rate Analysis

Executive Summary
August, 2013

Executive Summary

Storm Water Rates

- Future street projects are expected to be approximately \$388,000 in project years 2013-2015. Future storm sewer maintenance needs, along with planned street projects, will increase costs, causing pressure on user rates. User fees in the fund currently generate between \$20,000 and \$30,000 per year.
- Cash balances are not adequate for financing future projects

Street Light Utility

- Cash balances are not adequate to finance future expected maintenance of the system.
- Future maintenance of the system will cause increased pressure on user rates.

Goals of a Utility Rate Analysis

The City of Newport retained Ehlers to prepare financial projections for the storm sewer system and the street light utility. The purpose of the rate analysis is to ensure that:

- Rates are sufficient to pay for the ongoing operations and capital improvements, and to maintain adequate cash balances.
- Rates are fair and equitable.
- Staff and Council revisit cash balance policies to ensure they are meeting their enterprise system's current and future needs.

Storm Water Utility Rates

The storm water utility allows the City to maintain its storm water system. Construction costs associated with street projects and future storm water system maintenance needs are causing strong pressure on user rates.

Storm Water Charges

The proposed storm water charges are in the following chart.

Quarterly Storm Water Rates	2012	2013	2014	2015	2016	2017	2018
Rate Residential Equivalent Unit	2.00	2.25	4.25	6.25	8.25	10.25	12.25

This analysis anticipates the need to finance street related storm water capital improvements through 2015. Beginning in 2020, we project there will be sufficient cashflow in the fund to pay cash for capital improvements, based on current capital estimates. Given the slow pace of rate increases, cash balances may be lower than recommended in the interim. We would recommend updating the projections on an annual basis to determine if future rate increases need to be adjusted.

The rates comparison is shown on Appendix B. The City of Newport's proposed rates will be comparable to surrounding communities.

Financing Capital Improvements

While this analysis proposes the use of debt to finance storm sewer to allow for steady and predictable rate increases, it is not a debt plan. In practice, the City staff will continue to use the rate analysis's financing plan as a guide and, in consultation with its independent financial advisor, consider when and how much debt to incur in any given year. As with all other bonding decisions, the City's decision to issue debt for any given improvement will be based on many factors, including the City's cash balances, rating, and other financing needs.

Street Light Utility Rates

The City of Newport currently pays for the cost of operating and maintaining its street light system with property tax revenue from its utility fund. This fund does not have sufficient cash balances to finance ongoing maintenance of the system. Future improvements include LED lights and pole replacement.

Street Light Utility Charges

The proposed street light charges are in the following chart.

Quarterly Street Light Rates	2012	2013	2014	2015	2016	2017	2018
Residential	4.17	7.25	7.61	7.99	8.39	8.81	9.25
Multi Family	50.07	52.57	55.20	57.96	60.86	63.90	67.10
Commercial	83.40	87.57	91.95	96.55	101.37	106.44	111.76

In 2014 and beyond, street light rates are expected to require an annual 5% increase.

The street light utility users are charged a flat rate per account, no matter the property size. This rate structure is equitable for single family residential properties. The burden to pay for the system could get shifted between commercial users however if a commercial user with a large property pays the same as a small commercial property. Some cities choose to bill street light based on front foot, so that the large commercial property pays more than a small commercial property. We are not recommending a rate structure change at this point given the fact that more analysis needs to be done regarding future capital maintenance and improvements.

Summary

- Beginning in 2014, proposed storm water and street light utility rates will increase \$2 per quarter annually.
- The future rate increases are necessary given the expected pace of construction projects and future maintenance needs.
- In a future utility study update, the Council should consider the impact of a rate structure change for the street light utility.
- We would recommend updating projections and monitoring cashflows in the future to determine if future rate adjustments are necessary.

Appendix A

Cashflow Projections

**City of Newport
Utility Rate Study
Base Model**

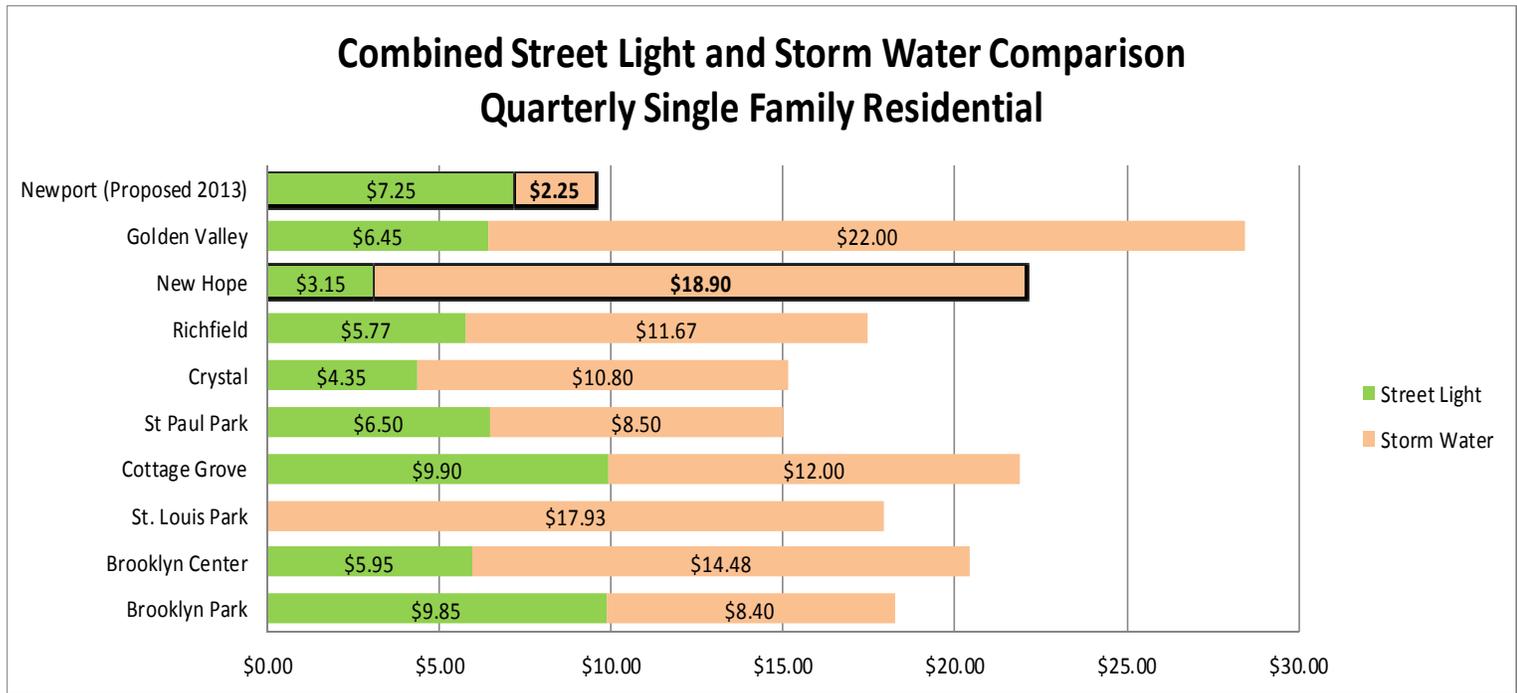
Storm Sewer Fund														
	Actual			YTD	Proposed	Projected								
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
1 Rates Inflation					10.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2 Revenue growth assumption - non-usage						2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
3 Investment income yield						0.50%	0.50%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
4 Expense growth - general and administrative						3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
5 Expense growth - contractual						3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
6														
10 Beginning net assets		(14,461)	4,736	14,789	21,175	30,874	42,795	73,892	124,298	193,797	282,570	390,800	518,671	666,370
11														
12 Operating Revenues														
13 Storm sewer charges	2,151	19,465	12,123	26,949	30,000	41,582	61,150	80,718	100,286	119,854	139,422	158,990	178,558	198,126
14 Street light charges														
15														
16 Total Operating Revenues	2,151	19,465	12,123	26,949	30,000	41,582	61,150	80,718	100,286	119,854	139,422	158,990	178,558	198,126
17														
18 Operating Expenses														
19 Personal services						5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
20 Professional services	16,619	276	2,111	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
21 North Ravine project financing				740	301	310	319	329	339	349	359	370	381	393
22 Utilities						0	0	0	0	0	0	0	0	0
23 Street sweeping						4,500	4,635	4,774	4,917	5,065	5,217	5,373	5,534	5,700
24 Depreciation						0	0	0	0	0	0	0	0	0
25 Total Operating Expenses	16,619	276	2,111	20,740	20,301	29,810	30,104	30,407	30,720	31,041	31,373	31,714	32,065	32,427
26														
27 Net Operations	(14,468)	19,189	10,012	6,209	9,699	11,772	31,046	50,311	69,566	88,813	108,049	127,276	146,493	165,699
28 Non operating revenues (expenses)														
29 Connection Fees and Assessments														
30 Interest income	7	8	41	177		149	51	96	(67)	(40)	180	595	1,206	2,016
31 Miscellaneous Revenue						0	0	0	0	0	0	0	0	0
32 Interest and Other Expenses						0	0	0	0	0	0	0	0	0
33 Transfers In/(Out) to Enterprise Funds						0	0	0	0	0	0	0	0	0
34 Transfers In/(Out) to Other Funds						0	0	0	0	0	0	0	0	0
35 Total non operating revenue (expenses)	7	8	41	177	0	149	51	96	(67)	(40)	180	595	1,206	2,016
36														
37 Net increase (decrease) in resources	(14,461)	19,197	10,053	6,386	9,699	11,921	31,097	50,407	69,499	88,773	108,229	127,871	147,699	167,715
38														
39 Ending net assets	(14,461)	4,736	14,789	21,175	30,874	42,795	73,892	124,298	193,797	282,570	390,800	518,671	666,370	834,085
40 CIP Funding														
41 Purchase of Capital Assets	0				(50,700)	(251,044)	(101,036)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
42 Bond Proceeds					50,000	225,000	100,000							
43 Bond P&I - Future - 10 yrs at 2%					0	(5,566)	(5,566)	(5,566)	(5,566)	(5,566)	(5,566)	(5,566)	(5,566)	(5,566)
44 Bond P&I - Future - 10 yrs at 2%							(25,048)	(25,048)	(25,048)	(25,048)	(25,048)	(25,048)	(25,048)	(25,048)
45 Bond P&I - Future - 10 yrs at 2%								(11,133)	(11,133)	(11,133)	(11,133)	(11,133)	(11,133)	(11,133)
46 Bond P&I - Future - 20 yrs at 2.5%								0	0	0	0	0	0	0
47 Bond P&I - Future - 20 yrs at 2.5%													0	0
48 Bond P&I - Future - 20 yrs at 2.5%													0	0
48 Bond Prin - Existing					0	0	0	0	0	0	0	0	0	0
49														
50 Beginning Cash	0	(15,706)	133	14,452	20,838	29,837	10,148	9,593	(6,748)	(3,996)	18,029	59,511	120,635	201,587
51 Add net operations	(14,468)	19,189	10,012	6,209	9,699	11,772	31,046	50,311	69,566	88,813	108,049	127,276	146,493	165,699
52 Add back depreciation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53 Add net non operating	7	8	41	177	0	149	51	96	(67)	(40)	180	595	1,206	2,016
54 Add capital and bond	0	0	0	0	(700)	(31,610)	(31,651)	(66,747)	(66,747)	(66,747)	(66,747)	(66,747)	(66,747)	(66,747)
55 Net change in balance sheet items	(1,245)	(3,358)	4,266											
56 Other investments														
57 Ending Cash	(15,706)	133	14,452	20,838	29,837	10,148	9,593	(6,748)	(3,996)	18,029	59,511	120,635	201,587	302,554
58 Other investments														
59 Ending net assets	(14,461)	4,736	14,789	21,175	30,874	42,795	73,892	124,298	193,797	282,570	390,800	518,671	666,370	834,085
60														
62 Target minimum working capital					41,761	46,556	81,800	81,951	82,107	82,268	82,434	82,604	82,780	77,395
63 Actual working capital-cash balance	(15,706)	133	14,452	20,838	29,837	10,148	9,593	(6,748)	(3,996)	18,029	59,511	120,635	201,587	302,554
64 Over (Under) target working capital	(15,706)	133	14,452	20,838	(11,924)	(36,409)	(72,207)	(88,699)	(86,103)	(64,239)	(22,922)	38,031	118,807	225,159

**City of Newport
Utility Rate Study
Base Model**

	Street Light Fund													
	Actual			YTD	Proposed	Projected								
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
1 Rates Inflation						5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2 Revenue growth assumption - non-usage						2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
3 Investment income yield						0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
4 Expense growth - general and administrative						3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
5 Expense growth - contractual						3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
6														
10 Beginning net assets	(15,083)	(637)	168	9,385	16,545	20,918	38,917	58,812	80,737	104,835	131,257	160,164	191,724	226,116
11														
12 Operating Revenues														
13 Storm sewer charges														
14 Street light charges	46,459	41,151	46,267	50,655	48,460	68,354	71,771	75,360	79,128	83,084	87,239	91,600	96,180	100,990
15														
16 Total Operating Revenues	46,459	41,151	46,267	50,655	48,460	68,354	71,771	75,360	79,128	83,084	87,239	91,600	96,180	100,990
17														
18 Operating Expenses														
19 Personal services						5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
20 Professional services						0	0	0	0	0	0	0	0	0
21 North Ravine project financing														
22 Utilities	32,118	40,346	49,115	43,544	44,087	45,410	46,772	48,175	49,620	51,109	52,642	54,221	55,848	57,524
23 Street sweeping						0	0	0	0	0	0	0	0	0
24 Depreciation						0	0	0	0	0	0	0	0	0
25 Total Operating Expenses	32,118	40,346	49,115	43,544	44,087	50,410	51,922	53,480	55,084	56,736	58,439	60,192	61,997	63,857
26														
27 Net Operations	14,341	805	(2,848)	7,111	4,373	17,944	19,849	21,880	24,044	26,348	28,800	31,409	34,183	37,132
28 Non operating revenues (expenses)														
29 Connection Fees and Assessments														
30 Interest income	105		65	49		55	45	45	54	75	107	151	209	281
31 Miscellaneous Revenue						0	0	0	0	0	0	0	0	0
32 Interest and Other Expenses						0	0	0	0	0	0	0	0	0
33 Transfers In/(Out) to Enterprise Funds			12,000			0	0	0	0	0	0	0	0	0
34 Transfers In/(Out) to Other Funds						0	0	0	0	0	0	0	0	0
35 Total non operating revenue (expenses)	105	0	12,065	49	0	55	45	45	54	75	107	151	209	281
36														
37 Net increase (decrease) in resources	14,446	805	9,217	7,160	4,373	17,999	19,895	21,925	24,098	26,423	28,907	31,560	34,392	37,413
38														
39 Ending net assets	(637)	168	9,385	16,545	20,918	38,917	58,812	80,737	104,835	131,257	160,164	191,724	226,116	263,529
40 CIP Funding														
41 Purchase of Capital Assets						(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
42 Bond Proceeds														
43 Bond P&I - Future - 10 yrs at 2%					0									
44 Bond P&I - Future - 10 yrs at 2%							0	0	0	0	0	0	0	0
45 Bond P&I - Future - 10 yrs at 2%								0	0	0	0	0	0	0
46 Bond P&I - Future - 20 yrs at 2.5%									0	0	0	0	0	0
47 Bond P&I - Future - 20 yrs at 2.5%										0	0	0	0	0
48 Bond P&I - Future - 20 yrs at 2.5%											0	0	0	0
48 Bond Prin - Existing					0	0	0	0	0	0	0	0	0	0
49														
50 Beginning Cash	(15,083)	(13,503)	(9,963)	(523)	6,637	11,010	9,009	8,904	10,829	14,927	21,349	30,256	41,816	56,208
51 Add net operations	14,341	805	(2,848)	7,111	4,373	17,944	19,849	21,880	24,044	26,348	28,800	31,409	34,183	37,132
52 Add back depreciation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53 Add net non operating	105	0	12,065	49	0	55	45	45	54	75	107	151	209	281
54 Add capital and bond	0	0	0	0	0	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
55 Net change in balance sheet items	(12,866)	2,735	223											
56 Other investments														
57 Ending Cash	(13,503)	(9,963)	(523)	6,637	11,010	9,009	8,904	10,829	14,927	21,349	30,256	41,816	56,208	73,621
58 Other investments														
59 Ending net assets	(637)	168	9,385	16,545	20,918	38,917	58,812	80,737	104,835	131,257	160,164	191,724	226,116	263,529
60														
62 Target minimum working capital	16,059	20,173	24,558	21,772	22,044	25,205	25,961	26,740	27,542	28,368	29,219	30,096	30,999	31,929
63 Actual working capital-cash balance	(13,503)	(9,963)	(523)	6,637	11,010	9,009	8,904	10,829	14,927	21,349	30,256	41,816	56,208	73,621
64 Over (Under) target working capital	(29,562)	(30,136)	(25,081)	(15,135)	(11,034)	(16,196)	(17,057)	(15,911)	(12,615)	(7,019)	1,037	11,720	25,209	41,693

Appendix B

Comparisons



RESOLUTION NO. 2013-36

A RESOLUTION ESTABLISHING STORM WATER AND STREET LIGHT UTILITY RATES

WHEREAS, the City of Newport has reviewed projections of upcoming expenditures and income to both its Storm Sewer and Street Light Enterprise funds for 2013 and beyond; and

WHEREAS, the current Storm Sewer and Street Light rates are not adequate for financing future projects and maintenance; and

WHEREAS, City Staff recommends the following rates for Storm Water effective 2014 through 2018:

Quarterly Storm Water Rates							
	2012	2013	2014	2015	2016	2017	2018
Rate Residential Equivalent Unit	\$2.00	\$2.25	\$4.25	\$6.25	\$8.25	\$10.25	\$12.25

WHEREAS, City Staff recommends the following rates for Street Light effective August 2013 through 2018:

Quarterly Street Light Rates							
	2012	2013	2014	2015	2016	2017	2018
Residential	\$4.17	\$7.25	\$7.61	\$7.99	\$8.39	\$8.81	\$9.25
Multi Family	\$50.07	\$52.57	\$55.20	\$57.96	\$60.86	\$63.90	\$67.10
Commercial	\$83.40	\$87.57	\$91.95	\$96.55	\$101.37	\$106.44	\$111.76

WHEREAS, The City of Newport has the legal authority to administer its user charges and fees to structure the income to its Enterprise funds to provide for the sufficient revenue to repay the loans and ensure proper construction, operation and maintenance of the water and sewer facilities.

NOW, THEREFORE, BE IT RESOLVED, that the Newport City Council hereby establishes the Storm Water and Street Light Rates to be:

Quarterly Storm Water Rates – Effective 2014							
	2012	2013	2014	2015	2016	2017	2018
Rate Residential Equivalent Unit	\$2.00	\$2.25	\$4.25	\$6.25	\$8.25	\$10.25	\$12.25

Quarterly Street Light Rates – Effective with the August 2013 Billing							
	2012	2013	2014	2015	2016	2017	2018
Residential	\$4.17	\$7.25	\$7.61	\$7.99	\$8.39	\$8.81	\$9.25
Multi Family	\$50.07	\$52.57	\$55.20	\$57.96	\$60.86	\$63.90	\$67.10
Commercial	\$83.40	\$87.57	\$91.95	\$96.55	\$101.37	\$106.44	\$111.76

Adopted this 15th day of August, 2013 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:

Geraghty	_____
Ingemann	_____
Sumner	_____
Gallagher	_____
Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

Memorandum

To: Newport City Council
Reference: Newport Transit Station—
Amended CUP Request

Copies To: Deb Hill, City Administrator
Renee Helm, Executive Analyst
Andy Gitzlaff, Washington County
Project No.: 15258.004

From: Sherri Buss, RLA AICP, Planner
Routing:

Date: August 9, 2013

SUBJECT: Application for Amended Conditional Use Permit (CUP) for Newport Transit Station

MEETING DATE: August 6, 2012

LOCATION: 2222 Maxwell Avenue
Newport, MN 55055

APPLICANT: Washington County Regional Rail Authority (WCRRA)
14949 62nd Street North
Stillwater, Minnesota 55082

ZONING: MX-3 Transit-Oriented Mixed Use District

ITEMS REVIEWED: Revised Plans and Memo submitted July 31, 2013

Background

On November 15, 2012, the Newport City Council approved permits for the Newport Transit Station, including a Conditional Use Permit (CUP), site plan approval, major subdivision approval and variance. The CUP approval and conditions were based on the plans submitted to the City in September, 2012.

In March, the Washington County Regional Rail Authority (WCRRA) returned to the City to request that the City accept several changes to the proposed plans at that time. The modifications to the plans were requested as the County completed the cost estimates for the project, and determined that changes were needed to meet the available budget for the project.

The City approved the proposed changes, and determined at that time that the changes were not significant enough to require an amended CUP. The changes included the following:

- Reduction in the size of the proposed building canopy area
- Replace colored concrete in plaza areas with standard concrete
- Reduce plaza area by 10%
- Remove the maintenance strip in the parking lot area and replace it with sod
- Reduce the number of trees on the site by 24 trees
- Remove amenities on Lot 2
- Reduce the topsoil depth from 6" to 4" on portions of the site

The County recently received bids for the proposed demolition of the existing structures on the site and construction of the new transit station. The bids came in significantly higher (\$619,000) than the cost estimates prepared by the project consultants and the project budget (\$2,475,000). On June 23, 2013 the WCRRA rejected all of the bids and directed its staff to work with the City to make modifications to the plan to produce a plan that can be implemented within the budget.

Proposed CUP Amendment

The changes that the County is proposing at this time are significant changes to the plans that were approved, and therefore require that the CUP that was approved in 2012 be amended to include the new plans and conditions that match the plans. The proposed changes are detailed in the memorandum from the Washington County Public Works Department, attached (dated July 30, 2013), and are summarized as follows:

Transit Building—Proposed Modifications

- Reduce the length of the enclosed portion of the building by 12'-6" (260 square feet). The County estimates that this reduces the capacity of the indoor waiting area from 70-85 people to 45-55 people.
- Replace the proposed canopy to a simple roof structure. The overall size of the original proposed canopy was 4576.5 square feet. The proposed roof area in the revised plan is 1777.5 square feet. The proposed roof area provides reduced covered waiting areas on the east and west sides of the building from the previous plan, and eliminates the covered areas previously provided on the north and south sides of the building. The County determined that the canopy structure was too complex and expensive to implement, and that the new roof will be easier to maintain.
- Change the exterior wall materials from glazed brick on the exterior to half-height burnished concrete block on both the interior and exterior.
- Shift the transit building 35' closer to Maxwell Avenue. The proposed plaza on the west side of the building is similar in size to the previous plan.

Site Plan—Proposed Modifications

- Reduce the parking stalls from 200 to 150. Additional stalls could be added later if needed.
- Remove the proposed vertical entrance monument sign at the northwest corner of Lot 2. The County could reserve space for a sign to be provided by the City or a future developer.



- Reduce the grading and site preparation on the outlot area north of Red Rock Crossing. This work could be completed at the time of development.
- Replace the proposed concrete pavement within the turn around on Red Rock Crossing with bituminous material.

Staff Evaluation and Comments

Staff reviewed the proposed changes based on the Zoning District standards for the MX-3 District. In general, the revised plans meet the minimum standards for this use in the MX-3 District. Staff have the following comments based on the zoning ordinance requirements:

- The Zoning District does not have a minimum size standard for transit stations or canopy/roof structures.
- The code requires that exterior surfaces of all building shall be faced with the following materials or a combination of these materials: brick, stone, decorative architecturally textured concrete products, wood veneer, glass, decorative pre-cast panels, equivalent products or better. Facades may not be constructed of non-textured cinder concrete block. The Planning Commission and Council should review the samples and information on exterior materials provided by the applicant, to determine if they meet the letter and intent of the ordinance.
- The ordinance does not include a requirement for the minimum number of parking spaces for a transit station.
- The ordinance requires 1 bicycle parking space per 20 automobile spaces. Earlier discussions with the County and National Park Service (NPS) indicated a desire to promote the transit facility as a stop on the Mississippi Regional Trail and local bike trail system. The NPS has proposed that interpretive signage for the trail system and river be placed at the transit station. This suggests that at least the minimum number of bicycle parking spaces should be provided at the Transit Station site. The County affirmed that the plan includes 8 bicycle parking spaces and meets the minimum requirements.
- The County has not submitted plans for the proposed signage at the site. The sign(s) will need to meet the City's ordinance requirements. The CUP includes a condition that requires that the County submit signage plans for approval by the City.
- The zoning ordinance does not require grading and site preparation of the outlots at this time.
- The ordinance and engineering standards do not require concrete pavement in the turnaround area. However, the City Engineer and Public Works Director are concerned about potential pavement rutting by buses. Staff have included a condition that the County warrantee the bituminous pavement for a minimum of 5 years after construction of the street is complete.

Staff Comments

The WCRRA submitted preliminary revised plans to City staff on July 30, and the plans were discussed at a meeting on July 31. City staff had the following comments on the revised plans:

- Concerns about the drainage on the site and potential for ice accumulation with the proposed changes in the parking lot and building. County and City staff discussed the revised drainage plan for the parking area and building at the meeting.



- A question about the resolution of the concerns related to the existing fencing along the railroad tracks. This issue was resolved—the County will maintain the existing fence.
- Concerns about the change from concrete to bituminous pavement, and a comment that the County should maintain ownership of Red Rock Crossing for a longer period, or warrantee the bituminous pavement for up to 5 years after construction is complete, given its assurances that the bituminous pavement will perform adequately.
- Concerns about the loss of canopy on the north side of the transit station structure, in the bus loading area, and overall reduction in covered areas, and the impacts of the loss of cover on transit users.
- Concerns about the reduction of the transit station building size, and questioned whether the building could be expanded if needed in the future. The County staff indicated that if additional waiting area is needed, it is likely that a smaller structure would be added to the site, rather than expanding the proposed structure.
- Concerns that only one power door opener that will serve disabled transit users is proposed for the door on the north side of the building near the bathroom facilities. A power door opener is not included on the west-facing door, which has some roof cover and is likely to be perceived as the main door into the building. On August 8, the County indicated to City staff that it will revise the plans to include power door openers on both of the transit station building doors.
- Concerns about the aesthetics of the reduced building and canopy. During 5-6 months each year during the non-growing season there will be limited color and interest in the adjacent landscape. The white building and surrounding concrete and bituminous area will appear stark and will not add to the aesthetic quality of the redevelopment area. The building designers had identified the canopy structure as a major design element that heightened the visibility of the transit station, contributed to the station area aesthetics, and provided a unique character to the Newport Station.
- Concerns about the proposed change in exterior materials, and a request that the WCRRA provide samples of the proposed exterior materials at the Planning Commission and Council meetings for review.
- A comment that the WCRRA needs to review the locations of the proposed loop watermain and service line to the transit station building based on the plan revisions.

PLANNING COMMISSION PUBLIC HEARING RECOMMENDATIONS

The Planning Commission held a public hearing on the application for an amended CUP at their meeting on August 8. Planning Commissioners asked a variety of questions and requested information regarding the following (County staff responses are included in parentheses):

- Why were the bids so much higher than the cost estimate? (County staff: unanticipated costs of the canopy roof structure, timing of bids and limited number of bids received.)
- Where would the proposed interpretive signage be placed on the site? (The County has offered several options to the National Park Service.)
- Given the desire to promote the site as a stop for bikers along regional and local trail routes, can the County add a drinking fountain on the site? (A drinking fountain is included within the building, but the budget does not allow adding an outdoor fountain.)



- If the bids in the next round come in below the new cost estimate, will the County use the “extra” funds to add some features back to the site? (If the County chooses to expend the “extra” funds on the project rather than return them to the funding source, the most likely option is to create the 200-car parking lot originally proposed.)
- Planning Commissioners identified the loss of overhang on the north side of the building where transit users will wait for the bus as a significant issue. Transit users are unlikely to wait under the canopy on the east side of the building. (The County continued to propose the canopy locations shown on the revised plan as necessary due to the need to reduce project costs.)
- Planning Commissioners questioned the new exterior material that the County is proposing. They are concerned that it is too close in color and appearance to concrete blocks (not allowed by the ordinance), and that it will be stark and unattractive for half of the year when there is no color in the landscape. The Commission suggested that a material that resembles the local native limestone would provide a warmer color that would be more attractive in winter months, and would provide a connection to the history and landscape of Newport. Commissioners asked if other colors are available. The Planner requested that the applicant provide samples of the material in other colors resembling native limestone for review before the Council meeting. (County staff indicated that they would drop samples of the proposed exterior materials in other colors at City Hall for review before the Council meeting.)
- Planning Commissioners questioned the doubling of the consultant fee, contingency fee, and other increased costs shown on the summary table provided to the Commission. (County staff indicated that they have hired a construction manager for the project, which is reflected in the consultant fees, and that they have obtained additional funding to cover some increased costs.)
- Commissioners questioned the impact of eliminating the grading for the outlot. The Planner indicated that City engineering and public works staff concurred with the County’s proposed cuts for this item, indicated that this could occur at the time of development, and was a lower priority than some of the other items in the project budget.)
- Commissioners asked about the proposed project schedule. (County staff indicated that if the revised CUP is approved by the Council on August 15, they will re-issue the bid package. They hope that demolition and construction can still begin this fall, with completion of the project in 2014.)

The Commissioners expressed disappointment with the extensive changes proposed for the site and building and potential impacts to the transit station and site. They noted that the revised plan meets the minimum requirements of the ordinance, and that the demolition of the Knox building and construction of the station are needed to spur redevelopment of the area. The Commission voted to recommend that the Council approve the CUP amendment.

ACTION REQUESTED

The City Council can take the following actions:

1. Approval



2. Approval with conditions
3. Denial with findings
4. Table the request, if additional information is needed to make a decision

PLANNING COMMISSION FINDINGS AND RECOMMENDATIONS

The Planning Commission finds that the proposed plans meet the minimum requirements of the zoning ordinance, and therefore, recommends that the City Council approve the CUP Amendment. The Commission recommended that the amended CUP include the conditions approved as part of the original CUP (November 15, 2012) and the revised and new conditions (# 2, 14 and 15 below) to be included in the Amended CUP:

1. The Final Plat shall be on file at Washington County Recorder's/Registrar's Office, Government Center, 14949 62nd Street North, P.O. Box 6, Stillwater, MN 55082.
2. The Applicant shall address the Engineer's comments included in his letter dated November 1, 2012 in the construction documents. The Applicants shall submit Final plans to the City for review and approval by the City Engineer.
3. The Applicant shall finalize a developer agreement for the site with the City.
4. The Applicant shall discuss the future of Maxwell Avenue with the City, including consideration of potential streetscaping and other improvements to support the City's goals for redevelopment of the Red Rock Gateway area, consideration of the alignment of the new street with the entry to Newport Cold Storage, and consideration of potential roundabouts at the intersections of Maxwell Avenue and local street in the project area.
5. The name of the new street within the plat shall be "Red Rock Crossing."
6. The Applicant shall maintain the existing fence between the Transit Station Area and railroad tracks to the east.
7. All buildings and structures developed within the subdivision shall meet the setbacks, height requirements, other dimensional requirements and performance standards of the Zoning Ordinance, unless the City approves a variance(s) from the requirements and standards.
8. The Applicant shall submit a final sign plan to the City for approval by the Zoning Administrator.
9. Outside open storage is prohibited on all properties in the MX-3 District.
10. Above-ground utilities must be placed behind the minimum setback to meet the requirements of the zoning ordinance.
11. The Applicant shall obtain the required agency permits for stormwater management, and provide the City copies of the permits approved by the South Washington Watershed District (SWWD) and Minnesota Pollution Control Agency (MPCA NPDES Permit).
12. The final plans for Lot 1 shall include the open space and plaza areas identified on the plans submitted on July 17, 2013 to satisfy the City's park and open space dedication



requirements. Future development shall satisfy the City's park dedication requirements as development occurs on Lot 2 and Outlot A.

13. Washington County or future developers shall complete a detailed analysis of traffic and traffic controls when future development applications are submitted for Outlot A.

14. Washington County shall complete an agreement with the City to warrantee the bituminous pavement on the Red Rock Crossing turn around for a minimum of five years after construction of the street is completed.

15. The City's Engineer shall complete construction inspection for the facilities to be transferred to the City of Newport at the County's expense.

16. The Applicant shall pay all fees and escrow associated with this application.



City of NEWPORT Planning Request Application

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Application Date: July 17, 2013 Public Hearing Date August 8, 2013

Applicant Information

Name: Washington County Regional Railroad Authority^(wcrera) Telephone: 651-430-4300
Mailing Address: 11660 Myerson Road North Telephone: 651-430-4300
City/State/Zip: Stillwater, MN 55082

Property Owner Information

Name: WCRRA Telephone: 651-430-4300
Mailing Address: 11660 Myerson Road N Telephone: 651-430-4300
City/State/Zip: Stillwater, MN 55082

Project Information

Location of Property: 222 Maxwell Ave, City of Newport
Legal Description of Property and P.I.D. #: _____

Zoning District: MMMX-3 Flood Plain: AE 0.2% Annual Chance Flood Hazard

- | | |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Comprehensive Plan Amendment | \$500 or Actual Cost plus \$50 for Additional Staff Hours (10 Hr Min) |
| <input type="checkbox"/> Rezoning | \$500 plus Escrow |
| <input type="checkbox"/> Zoning Amendment | \$500 |
| <input type="checkbox"/> Variance | \$300 plus Escrow |
| <input type="checkbox"/> Conditional Use Permit | |
| <input type="checkbox"/> Residential | \$300 plus Escrow |
| <input checked="" type="checkbox"/> Commercial | \$450 plus Escrow |
| <input type="checkbox"/> Subdivision Approval | |
| <input type="checkbox"/> Minor Subdivision | \$300 plus Escrow and \$2,000 for Parkland Dedication Fee |
| <input type="checkbox"/> Major Subdivision | \$500 plus Escrow, \$50 per Lot, \$200 for Final Plat, and 10% of land value or fee for Parkland Dedication Fee |

Other: conditional use permit amendment

Applicable Zoning Code Chapter: _____

Review by Engineer Cost: _____

Total Cost: TBD

Escrow Fees

The City of Newport requires that any developer or every person, company, or corporation that is seeking to commence construction or major alterations of a structure, and land subdivisions or lot combinations must first submit detailed site plans to the City. The person submitting site plans must also submit prepayment to the City to cover any expenses that the City incurs by investing extensive amounts of time reviewing these plans. Any funds in excess of those actually reimbursing the City for its expenses will be returned to the applicant upon completion of the project. The fees are as follows:

Site Plan Review - Residential

- 8 Units or Less \$2,000
- 9 to 40 Units \$3,200
- 41 Units or More \$4,500

Waived

Site Plan Review - Commercial

- 0 to 5,000 sq ft bldg \$2,000
- 5,001 to 10,000 sq ft bldg \$3,000
- 10,001 to 50,000 sq ft bldg \$3,750
- 50,001 sq ft plus bldg \$4,500

Preliminary Plat

- Under 10 Acres \$3,500
- Over 10 Acres \$6,500

Present Use of Property: vacant lumber yard

State Reason for Planning Request: _____

amend CUP for Newport Transit Station project to
modify site and building design

ALL MATERIALS/DOCUMENTATION, INCLUDING A SITE-PLAN, MUST BE SUBMITTED WITH APPLICATION THAT IS APPLICABLE TO PLANNING REQUEST.

I HEREBY APPLY FOR CONSIDERATION OF THE ABOVE DESCRIBED REQUEST AND DECLARE THAT THE INFORMATION AND MATERIALS SUBMITTED WITH THE APPLICATION ARE COMPLETE AND ACCURATE. I UNDERSTAND THAT APPLICANTS ARE REQUIRED TO REIMBURSE THE CITY FOR ALL OUT-OF-POCKET COSTS INCURRED FOR PROCESSING, REVIEWING, AND HEARING THE APPLICATION. THESE COSTS SHALL INCLUDE, BUT ARE NOT LIMITED TO: PUBLICATION AND MAILING OF NOTICES, REVIEW BY THE CITY'S ENGINEERING, PLANNING AND OTHER CONSULTANTS; LEGALS COSTS, AND RECORDING FEES. AN ESCROW DEPOSIT TO COVER THESE COSTS WILL BE COLLECTED BY THE CITY AT THE TIME OF APPLICATION. ANY BALANCE REMAINING AFTER REVIEW IS COMPLETE WILL BE REFUNDED TO THE APPLICANT. NO INTEREST IS PAID ON ESCROW DEPOSITS

SIGNATURE OF APPLICANT: *[Signature]*

SIGNATURE OF OWNER (IF APPLICABLE): *[Signature]*

For Office Use

Fee: \$450 Date Paid: _____ Receipt #: _____

Publication of Notice Date: July 24, 2013

Public Hearing Date: August 8, 2013

P.C. Resolution #: _____

Council Action Date: _____

Council Resolution #: _____

MEMORANDUM

Date: July 30, 2013

To: Deb Hill, City of Newport Administrator

From: Andy Gitzlaff, Senior Planner / Acting Transportation Coordinator, Washington County

Re: **Newport Transit Station – Amended Conditional Use Permit (CUP)**

BACKGROUND

In 2010, the Washington County Railroad Authority (WCRRA) purchased the vacant “Knox lumber site” in Newport for a future transit station. In advance of the purchase, a Memorandum of Understanding (MOU) between the County and the City was agreed upon that outlined the development of the transit station and the desire to work together on a broader redevelopment of the surrounding area. The transit station is strategically located on the site to maximize the available land for future development allowing the excess property to be put back on the tax rolls. This includes an approximately 1 acre lot on the south side of the site and a 5 acre outlot on the north side of the site bisected by a new public street, Red Rock Crossing.

The Newport Transit Station will be a key stop along the Red Rock Corridor. It will initially be served by Metro Transit Route 364 with express bus service to downtown St. Paul increasing the mobility option for Newport residents. As the ridership base grows it will set the stage for future transit investments in the corridor.

A total of \$6.2 million will be invested in the land acquisition, design and construction of the transit station building, parking area, new street and prepping the remaining site for redevelopment.

We have been working with the City hand in hand through the planning and design process to make this not only a great project but the start of a much larger transformation for this part of Newport. Most notably, we have received land use approval from the City of Newport to subdivide the land and for the construction of the transit station.

RECENT DEVELOPMENTS

A request for bids was released in May, 2013 with the intent of completing construction this year. Unfortunately the apparent low bids for the Newport Transit Station came in approximately \$619,000 higher than the estimated cost and budget for the project. On Tuesday July 23, 2013 the WCRRA rejected all bids and directed staff to work with the City to make plan

modifications to bring the costs back within the budgeted amount of \$2.475,000 for the construction phase of the project.

If the amended CUP can be approved in a timely manner it is anticipated that construction could still start this fall which would include demolition of the vacant buildings on the site and the facility will be open by mid-next year. The completion of the project remains a priority for WCRRA.

CUP AMENDMENT

The proposed plan modifications to the previously approved design still meet the intent of the zoning ordinance and all applicable code sections. The original architectural design intent and functions of the building and site is also retained.

The clean lines, extensive use of glass, and gently sloping roofline of the previous building design are included in the modified design.

Building modifications include:

- 1 The length of the enclosed portion of the building was reduced by 12'-6", which reduced the passenger waiting area by approximately 260 square feet, from an original size of 694 square feet to a revised size of 434 square feet. This reduces the interior waiting capacity of the building from approximately 70-85 people, depending on how close they are standing, to approximately 45-55 people. Seating capacity remains unchanged in the modified building design.
- 2 The originally proposed freestanding canopy surrounding the building is too complex and expensive to move forward with. It would be replaced by a simpler roof structure that is attached to the building. The roofline mimics the previous canopy design at a smaller scale. Overall dimensions of the canopy in the previous design were 113' by 40'-6". Dimensions of the new roof are 79' by 22'-6". The new roof is flush with the exterior walls of the building on the north and south sides, but extends out from the exterior walls on the east and west ends of the building to provide covered outdoor waiting areas. Inside the building, the north wall is all glass, and the combination of the waiting area and corridor provide well-protected and efficient spaces for passengers near the boarding areas. The overall appearance for the building walls is very similar to the previous design. The primary difference in materials is in the roof. The new roof is a fully adhered membrane roof system, compared with the translucent panel and wood screen system in the previous canopy design. The new roof will also be easier for the County to maintain over the life of the building.
- 3 The interior and exterior wall materials are proposed as half-height burnished block. Previously, the solid portions of the exterior of the building were glazed brick and the interior was the same burnished block that is now proposed for both interior and exterior. The glazed brick and burnished block have a similar dimensional scale, and the color selected for the new wall materials will be similar to the previous materials. The glass is the same as in the previous design. Material samples will be shown at the Planning Commission Meeting.

- 4 The building is also shifted approximately 35' closer to Maxwell Avenue to better align the building with the bus boarding area. The overall size of the outdoor plaza area to the west of the building remains relatively the same size and the amenities that help to create a sense of place including the seat walls, benches, landscaping, hardscapes open lawn area are preserved.

For the site, modifications include:

1. Reduce the number of parking stalls constructed at opening from the 200 stalls to 150 stalls. The additional 50 spaces can be added at a later date as usage at the park and ride grows. As part of the County's bidding strategy the base bid will be for 150 stalls with an add alternate to add the 50 stalls if the budget allows once all bids are received
2. Removing the tall vertical entrance monument sign at the northwest corner of Lot 2. There are potential issues with making a substantial investment in signage at this location at this time. This lot will be positioned for private development and depending upon the end user there may be a different vision for what type of signage should be at this location. As an interim solution to preserve flexibility the County is proposing to replace the sign with a lower and smaller post mounted sign that identifies the Newport Transit Station. The County would be open to reserving additional space on the site for the City to add additional signage at their expense either now or as part of a future development.
3. Reducing the amount of grading and site preparation work within the outlot area north of Red Rock Crossing, primarily by not importing fill material to bring that area up to the future finished grade. As the outlot is developed, fill material can be brought in by the developer as needed.
4. Replacing the concrete pavement within the turn around on Red Rock Crossing with bituminous. We recognize the City's concerns with potential rutting from bus tires. However, based on the amount of bus trips (4 trips in the morning and 4 trips in the evening) the bituminous asphalt pavement section is sufficient to handle the loads from the buses. Furthermore, the County has not experiencing rutting on its round-a-bouts were similar movements are made at a much higher volume by heavy truck traffic. If the City would like to upgrade to concrete a cost sharing agreement for the difference in cost would need to be agreed upon. As an alternative, the County would be willing to explore warranting the work within the turnaround for a certain period of time after the project is complete to address the City's concern with rutting. A separate agreement would need to be established.

Thank you for your consideration of the CUP amendment. If you have any questions or need additional information to process this request please contact me at 651-430-4338 or andy.gitzlaff@co.washington.mn.us.

ATTACHMENTS

Revised Site Plan, Grading Plan, Paving Plan, Utility Plan and Landscape Plan
Revised Building Floor Plan and Exterior Elevations and Conceptual Rendering



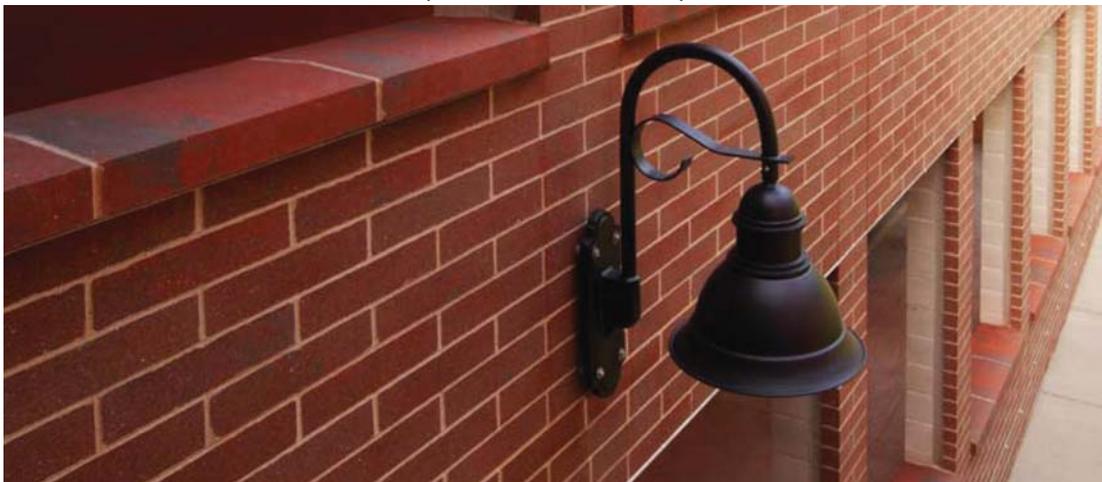
NEWPORT TRANSIT STATION

BURNISHED BLOCK MATERIAL USE



BURNISHED BLOCK

EXAMPLES OF 4" X 16" (HALF-HEIGHT) BLOCK MODULES



RESOLUTION NO. 2013-37

A RESOLUTION APPROVING AN AMENDMENT TO THE CONDITIONAL USE PERMIT GRANTED TO THE WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY FOR THE DEVELOPMENT OF THE RED ROCK TRANSIT STATION AND RELATED IMPROVEMENTS ON THE PROPERTY LOCATED AT 2222 MAXWELL ROAD, NEWPORT, MN 55055

WHEREAS, the City of Newport (hereinafter, “the City”), on November 15, 2012 approved the Site Plan, a Variance, a Conditional Use Permit, and a Preliminary and Final Plat for the development of the Red Rock Transit Station and related improvements by Resolution Number 2012-39; and

WHEREAS, the Washington County Regional Railroad Authority (hereinafter “the Authority”) intends to build a transit station and related improvements at the aforesaid location, which construction is intended to include a transit station building and parking lot, site preparation, construction of a new public street, and other improvements; and

WHEREAS, the City, on March 21, 2013 approved the following minor revisions to the original plans as requested by the Authority:

1. Reduce the size of the building canopy at its west end by 19 feet;
2. Replace the colored concrete bands in the passenger plaza areas with concrete bands that are the same color as the other concrete on the plaza;
3. Reduce the plaza area by 10 percent;
4. Remove the car bumper overhang maintenance strip in the parking lot, and replace it with sod;
5. Reduce the numbers of trees throughout the site by 24 trees;
6. Remove the amenities proposed on Lot 2 (outside the Transit Station site);
7. Reduce the topsoil depth from 6 inches to 4 inches on portions of the site;
8. Redesign the entry monument sign to reduce the cost of the sign; and

WHEREAS, the Authority has requested to amend the original Conditional Use Permit to allow for the following revisions:

1. Transit Building
 - a. Reduce the length of the enclosed portion of the building by 12’-6” (260 square feet). The County estimates that this reduces the capacity of the indoor waiting area from 70-85 people to 45-55 people.
 - b. Replace the proposed canopy to a simpler roof structure. The overall size of the original proposed canopy was 4576.5 square feet. The proposed roof area in the revised plan is 1777.5 square feet. The proposed roof area provides reduced covered waiting areas on the east and west sides of the building from the previous plan, and eliminates the covered areas previously provided on the north and south sides of the building. The County determined that the canopy structure was too complex and expensive to implement, and that the new roof will be easier to maintain.
 - c. Change the exterior wall materials from glazed brick on the exterior to half-height burnished concrete block on both the interior and exterior.
 - d. Shift the transit building 35’ closer to Maxwell Avenue. The proposed plaza on the west side of the building is similar in size to the previous plan.
2. Site Plan
 - a. Reduce the parking stalls from 200 to 150. Additional stalls could be added later if needed.
 - b. Remove the proposed vertical entrance monument sign at the northwest corner of Lot 2. The County could reserve space for a sign to be provided by the City or a future developer.

- c. Reduce the grading and site preparation on the outlot area north of Red Rock Crossing. This work could be completed at the time of development.
- d. Replace the proposed concrete pavement within the turn around on Red Rock Crossing with bituminous material; and

WHEREAS, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on August 8, 2013.

WHEREAS, the Planning Commission's findings related to the original approval of a Station Site Plan and Conditional Use Permit and the Amended Conditional Use Permit included the following:

1. The proposed Site Plan is consistent with the intent of the MX-3 Zoning District, other sections of the City Code, the Comprehensive Plan, and Design Guidelines for the MX-3 District.
2. The Site Plan will not have a negative impact on public health, safety and general welfare, traffic, parking, public facilities, the environment and natural resources or surrounding land uses.
3. The proposed PUD will not compromise the health, safety and welfare of the community and residents of the PUD if the conditions proposed are addressed by the applicant;
4. Conditions for approval of the Site Plan and CUP have been included to require that the Site Plan meets all requirements of the Zoning Ordinance and protect the best interest of the surrounding area and community as a whole.

WHEREAS, The Planning Commission recommended Council approval of the amended Conditional Use Permit through Resolution No. P.C. 2013-7.

NOW, THEREFORE, BE IT RESOLVED That the Newport City Council Approve an amendment to the Conditional Use Permit Granted to the Washington County Regional Railroad Authority for the Development of the Red Rock Transit Station based on the revised plans submitted to the City on July 31, 2013, with the following conditions:

1. The Final Plat shall be on file at Washington County Recorder's/Registrar's Office, Government Center, 14949 62nd Street North, P.O. Box 6, Stillwater, MN 55082.
2. The Applicant shall address the Engineer's comments included in his letter dated November 1, 2012 in the construction documents. The Applicants shall submit Final plans to the City for review and approval by the City Engineer.
3. The Applicant shall finalize a developer agreement for the site with the City.
4. The Applicant shall discuss the future of Maxwell Avenue with the City, including consideration of potential streetscaping and other improvements to support the City's goals for redevelopment of the Red Rock Gateway area, consideration of the alignment of the new street with the entry to Newport Cold Storage, and consideration of potential roundabouts at the intersections of Maxwell Avenue and local street in the project area.
5. The name of the new street within the plat shall be "Red Rock Crossing."
6. The Applicant shall maintain the existing fence between the Transit Station Area and railroad tracks to the east.
7. All buildings and structures developed within the subdivision shall meet the setbacks, height requirements, other dimensional requirements and performance standards of the Zoning Ordinance, unless the City approves a variance(s) from the requirements and standards.
8. The Applicant shall submit a final sign plan to the City for approval by the Zoning Administrator.
9. Outside open storage is prohibited on all properties in the MX-3 District.

10. Above-ground utilities must be placed behind the minimum setback to meet the requirements of the zoning ordinance.
11. The Applicant shall obtain the required agency permits for stormwater management, and provide the City copies of the permits approved by the South Washington Watershed District (SWWD) and Minnesota Pollution Control Agency (MPCA NPDES Permit).
12. The final plans for Lot 1 shall include the open space and plaza areas identified on the plans submitted on July 17, 2013 to satisfy the City's park and open space dedication requirements. Future development shall satisfy the City's park dedication requirements as development occurs on Lot 2 and Outlot A.
13. Washington County or future developers shall complete a detailed analysis of traffic and traffic controls when future development applications are submitted for Outlot A.
14. Washington County shall complete an agreement with the City to warrantee the bituminous pavement on the Red Rock Crossing turn around for a minimum of five years after construction of the street is completed.
15. The City's Engineer shall complete construction inspection for the facilities to be transferred to the City of Newport at the County's expense.
16. The Applicant shall pay all fees and escrow associated with this application.

Adopted this 15th day of August, 2013 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

Memorandum

To:	Newport City Council	Reference:	Petition for Vacation of Public Right-of-Way, 1 st Street
Copies To:	Deb Hill, City Administrator	Project No.:	15258.003
	Administrator		
	Renee Helm, Executive Analyst	Routing:	
From:	Sherri Buss, RLA AICP, Planner		
Date:	August 9, 2013		

SUBJECT: Petition for Vacation of Public Right-of-Way, 1st Street

MEETING DATE: August 8, 2013

LOCATION: 1st Street, between the BNSF and CP Rail Rights-of-Way in Newport

APPLICANT: David L. Quade
5645 200th Street East
Hastings, MN 55033

ZONING: Light Industrial (I-1)

ITEMS REVIEWED: Application Form and narrative, Certificate of Survey

BRIEF DESCRIPTION OF THE REQUEST

The applicant is requesting vacation of 1st Street between two railroad rights-of-way—the BNSF railroad on the west, and the Canadian Pacific railway on the east. The applicant is the owner of Able Cold Storage, and owns the parcels on the north and south sides of 1st Street, in the area where the petition requests that the City vacate the street. The northern 35.93 feet of 1st Street and its right-of-way are in the City of Newport, and the southern 44.07 feet of the street and associated right-of-way are in the City of St. Paul Park (see attached Certificate of Survey). The street is called 2nd Avenue in St. Paul Park. The applicant has filed a similar request for vacation of the public right-of-way of 2nd Avenue with St. Paul Park.

The applicant has experienced vandalism on his property, and is requesting the vacation in order to construct a fence to try to control access to his property from the west end of 1st

Street/2nd Avenue near the BNSF Railroad tracks. The application did not identify the proposed location of the fence, or the east and west limits of the proposed street vacation.

BACKGROUND

Minnesota Statutes 160.29 and 412.851 govern the requirements and process for the vacation of municipal streets. The Statute includes the following:

- The City council may vacate any street or any portion of a street by resolution on its own motion or if it receives a petition from the majority of the owners of land abutting the street.
- No vacation may be approved unless it is in the interest of the public to do so.
- A public hearing and notice are required. The City must notify each property owner affected by the proposed vacation about the hearing and proposed action.
- During the vacation proceedings, the City may specify the extent to which the vacation could affect existing easements, infrastructure and utilities, and how those facilities will be maintained, repaired, replaced or removed.

The applicant is petitioning the City to vacate a portion of 1st Street. The portion proposed for vacation is approximately 477 feet in length, based on the Certificate of Survey that the applicant submitted.

EVALUATION OF THE REQUEST

The sections that follow evaluate the request to vacate 1st Street based on the requirements in Minnesota Statutes:

Land Ownership

The applicant owns all of the parcels that abut the section of street that is the subject of the petition, and therefore meets the statutory requirement to petition for the City to vacate the street.

Public Interest, Infrastructure and Utilities

Comprehensive Plan

1st Avenue is classified as a local street in the City's Comprehensive Plan. The plan notes that the role of local streets is to provide access to and from individual parcels of land. Local streets and their associated rights-of-way are also important corridors for public and private infrastructure, including sewer, water and stormwater facilities as well as telephone, electric service and smaller infrastructure. The Comp Plan does not include specific goals or policies related to 1st Street. The adjacent parcels are zoned for industrial uses.

Public Infrastructure and Utilities

City staff discussed the existing utilities and potential future infrastructure needs related to the request. There are existing small utilities, such as telephone and electric lines, in 1st Street or its right-of-way. While there is no existing city infrastructure in 1st Street, the corridor may be an important location for City services in the future. City staff indicated the following:



- If the former Raceway to Fun site and adjacent Ashland Oil Company parcels east of Trunk Highway (TH) 61 are developed with commercial or industrial uses in the future, the City may need to locate a water line in 1st Street that connects the existing water system on the west side of TH 61 to the system on the east side to create a looped water system that would provide sufficient fire flow to meet the needs of future development. The 1st Street right-of-way provides a location to accommodate a looped system to connect the east and west sides of TH 61. Providing a looped system would also benefit properties on the west side of TH 61.
- 1st Street is the only outlet for stormwater from the Able Cold Storage Parcels. If those parcels are redeveloped in the future, there may be a need to locate stormwater pipes in 1st Street to meet ordinance and Watershed District requirements for stormwater management.
- If the Able Cold Storage Parcels are redeveloped with other uses in the future that requires sewer and water service, those services will need to access the parcels from 1st Street.
- The City of Newport plows 1st Street, including the BNSF RR tracks. If the vacation of 1st street is approved, the City should maintain ownership of at least 80 feet of 1st Street east of the BNSF tracks to allow snow plows to turn around after plowing the tracks. The applicant should create a cul de sac east of the RR tracks to provide a turn-around area for plows.

Staff suggest that it is important for the City to consider the long-term future for 1st Street and the adjacent land and potential municipal infrastructure needs while reviewing the request.

Public Safety Issues

Staff completed a field review of the 1st Street area, and noted the following issues related to public safety:

- The grade between the eastern end of 1st Street and the westerly RR track fronting TH 61 is such that it could be easily configured to provide access for emergency response and railroad repair vehicles in the event of a train accident on this line within the corporate limits of the City of Newport. The next available access in is St. Paul Park, and is 2000 feet south of 1st Street. The next access to the north is 9300 feet away, at 21st Street.
- As shown on the certified survey provided by the petitioner, there is a 100-foot wide petroleum pipeline easement that runs along the Newport portion of the east line of the Quade property. There is a major valve installation in the St. Paul Park 2nd Avenue right-of-way. Based on staff observation of the pipeline warning signs it appears that this pipeline is located in St. Paul Park's 2nd Avenue right-of-way. The access by emergency vehicles and fire trucks to the Magellan (formerly William's) pipeline facilities would be greatly restricted if the 1st Street/2nd Avenue right-of-way between the BNSF and CP Railroad trackage were vacated. Approval of the vacation of 1st Street/2nd Avenue should require that the applicant obtain the agreement of the pipeline owner with the vacation.
- At least 80 feet of 1st Street east of the BNSF tracks should remain outside a fence, so that trucks may clear the tracks before stopping.



The City's previous experience with street vacation

The City has rarely granted a petition to vacate a street. In at least two past cases where such petitions were granted, the City needed to buy back the street and right-of-way later, at a much higher cost, in order to provide storm water facilities for adjacent development. Previous experience suggests that the City needs to carefully consider long-term infrastructure needs for the adjacent properties and the City as a whole when considering a potential street vacation.

PLANNING COMMISSION DISCUSSION AND RECOMMENDATION

The Planning Commission held a public hearing on this application on August 8. The owner and his attorney provided comments at the hearing, including a comment that the owner believes that the City does not actually have an easement over the northern portion of 1st Street. The City's Attorney responded that the certificate of survey provided by the applicant is of record, is on file at Washington County, and appears to be a valid survey. The Planning Commission determined that it would continue to review the application and make a recommendation to the Council.

The owner indicated that the proposed location of the gate would be at least 100 feet east of the BNSF railroad tracks, to allow for trucks to clear the tracks. This would also allow the City's plows to turn around outside the gate. The owner also indicated that he would be willing to continue the City's easement through 1st Street for underground utilities, and would provide for police and emergency access to the property and CP rail tracks.

The Planning Commission asked if there is an alternative to street vacation that could allow the applicant to create a fence across 1st Street, while accommodating the City's needs for future infrastructure and emergency access. The City's Attorney responded that the City could negotiate a recorded license with the property owner to permit the fence. This would require development of a license agreement with the applicant.

The Planning Commission recommended that the City deny the request for vacation of the street, and that the owner work with the City to explore the option of a license agreement that would allow the fence across 1st Street while addressing the City's needs to maintain easements for future infrastructure and address public safety concerns.

ACTION REQUESTED

The City Council may take the following action:

1. Approve the application
2. Approve the application with conditions
3. Deny the application with findings
4. Table the request, if additional information is needed to make a decision



PLANNING COMMISSION FINDINGS AND RECOMMENDATIONS

The Planning Commission recommends that the City Council deny the petition from David Quade to vacate 1st Street between the BNSF and CP Railroad tracks, and that the owner work with the City to explore the option of a license agreement that would allow the applicant to place a fence across 1st Street while addressing the City's needs to maintain easements for future infrastructure and address public safety concerns.

The recommendation is based on the following findings:

1. 1st Street and its right-of-way may be needed to accommodate future infrastructure for development or redevelopment of the adjacent parcels or other areas of the City, specifically:
 - A looped water system to serve development or redevelopment of parcels on the east and west sides of TH 61.
 - Stormwater infrastructure to serve future development or redevelopment of the Able Cold Storage parcels
 - Sewer and water service if needed for future redevelopment of the Able Cold Storage parcels.
2. Vacation of 1st Street could negatively affect public safety, specifically:
 - By closing a potential emergency vehicle access to the railroad tracks.
 - Closing access to the Magellan pipeline facility that is located within an easement on the Able Cold Storage property and within 1st Street/2nd Avenue.

The Planning Commission recommends that if the petition or a license is approved, that the Council consider the conditions recommended by City Staff, as follows:

1. The City should maintain easement(s) within 1st Street to accommodate potential future sewer, water and stormwater services.
2. The vacation or fence shall begin at least 80 feet east of the BNSF right-of-way to allow for safe truck parking and for plowing. If vacation of the street is approved, the applicant shall provide a cul de sac to permit plows to turn around on 1st Street east of the BNSF Railroad tracks.
3. The applicant shall provide for police and fire access through the gate or other closure of 1st Street.
4. The applicant shall obtain an agreement with Magellan Pipeline for the vacation or closure of 1st Street, and provide a copy of the agreement to the City.
5. The applicant shall pay all fees and escrow associated with this application.



350 fee +

PETITION
PUBLIC Right-Of-Way VACATION

CITY OF NEWPORT
596 7TH AVENUE
NEWPORT, MN. 55055
Phone: (615) 459-5677
FAX: (651) 459-9883

Planning File# _____

- 1. Name of Applicant: DAVID L. QUADE
- 2. Address of Applicant: 5645 2005TH E. HASTINGS MN 55033
- 3. Home Phone #: 651-260-3519 Work Phone #: 651-458-9626

**THE FOLLOWING INFORMATION MUST BE PROVIDED
IN ORDER TO PROCESS THE APPLICATION**

- 1. Names, addresses, and signatures of abutting property owners.
- 2. Certificate of survey indicating Right-Of-Way requested to be vacated and related legal description(s).
- 3. Statement of reason why it would be in the Public's best interest to vacate the described Right-Of-Way, and purpose for the vacation request.
- 4. Payment of application fee(s).

Signature of Applicant: *David Quade* Date: 6-26-13

OFFICE USE ONLY

Date Received: 06/26/13

Fee: \$350 + \$2,000 escrow

Receipt# 1364

Date of Public Hearing: Aug 8, 2013

**NAME(s), ADDRESSES, SIGNATURES
OF
ABUTTING PROPERTY OWNERS**

Name: _____
Address: _____
Signature: _____

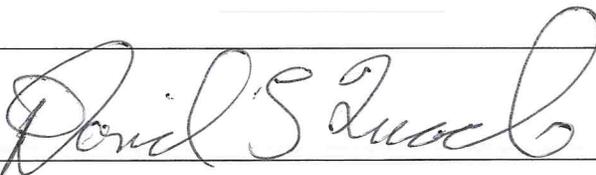
NONE

Statement of reason why it would be in the Public's best interest to vacate the described Right-Of-Way, and purpose for the vacation request.

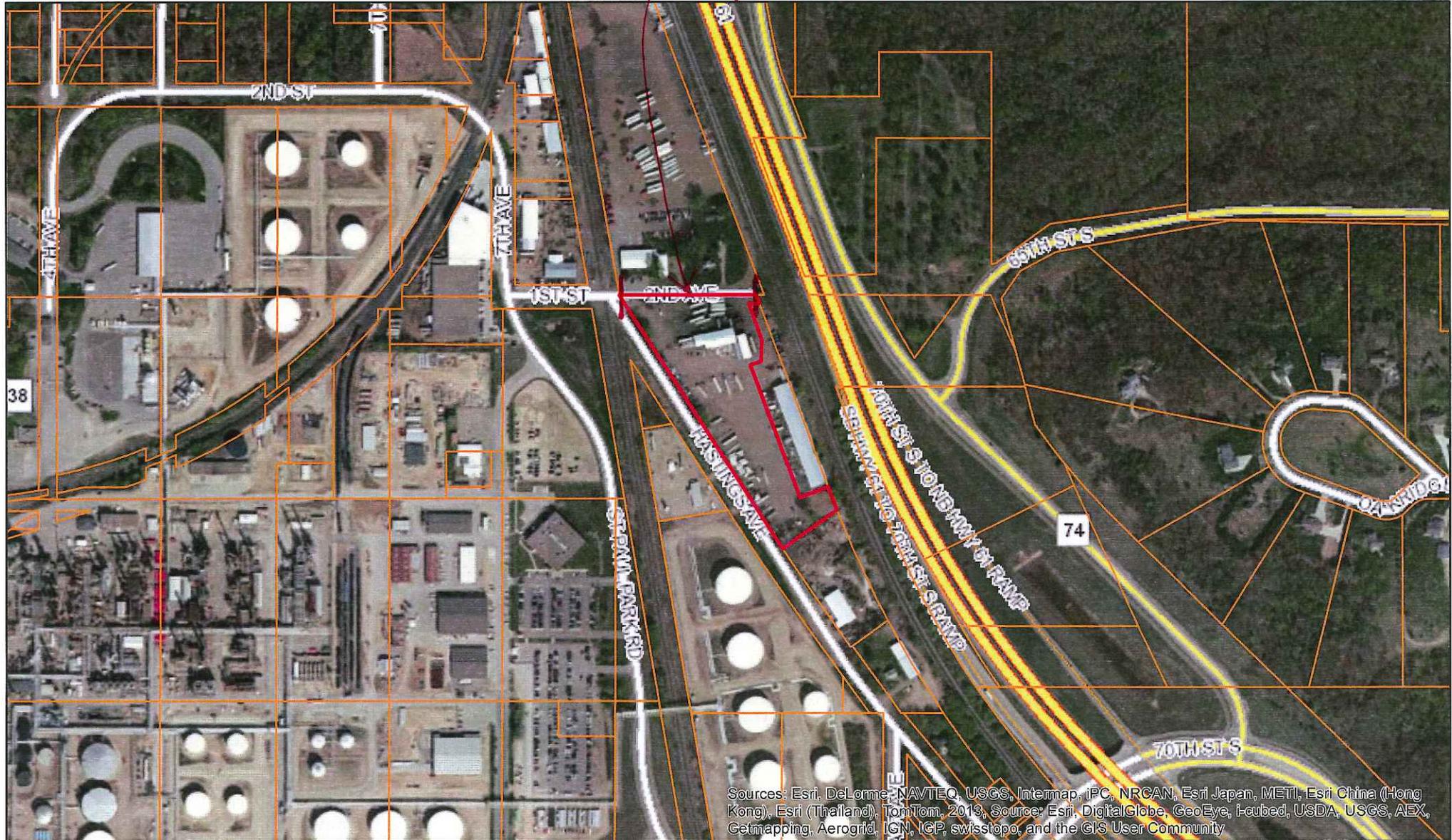
Vacate 1st Street East of the
Rail Road Tracks, No Access, No Adjoining
Property Owners
Is An orphaned Street At this
~~time~~ time - no public impact

Signature of Applicant:

Date: 6-26-13



Portion of 1st Street/2nd Avenue
Proposed for Vacation



Parcel ID: 0102722310003

Parcel Address:
200 HASTINGS AVE, CITY OF ST PAUL PARK

Created on 7/1/2013

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

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RESOLUTION NO. 2013-38

A RESOLUTION DENYING A REQUEST FROM DAVID QUADE TO VACATE 1ST STREET BETWEEN THE BNSF AND CP RAIL RIGHT-OF-WAYS IN NEWPORT, MN 55055

WHEREAS, Mr. David Quade, 5645 200 Street East, Hastings, MN 55033, has applied to vacate 1st Street between the BNSF and CP Rail Right-of-Ways; and

WHEREAS, Following publication, posted, and mailed notice thereof as required by Minnesota Statutes 412.851, the Newport Planning Commission held a Public Hearing on August 8, 2013; and

WHEREAS, the Planning Commission's findings related to the request for Right-of-Way Vacation include the following:

1. 1st Street and its right-of-way may be needed to accommodate future infrastructure for development or redevelopment of the adjacent parcels or other areas of the City, specifically:
 - A looped water system to serve development or redevelopment of parcels on the east and west sides of TH 61.
 - Stormwater infrastructure to serve future development or redevelopment of the Able Cold Storage parcels
 - Sewer and water service if needed for future redevelopment of the Able Cold Storage parcels.
2. Vacation of 1st Street could negatively affect public safety, specifically:
 - By closing a potential emergency vehicle access to the railroad tracks.
 - Closing access to the Magellan pipeline facility that is located within an easement on the Able Cold Storage property and within 1st Street/2nd Avenue.

WHEREAS, The Planning Commission recommended Council deny of the proposed Right-of-Way Vacation through Resolution No. P.C. 2013-6.

NOW, THEREFORE, BE IT RESOLVED That the Newport City Council Deny the Right-of-Way Vacation requested by David Quade.

Adopted this 15th day of August, 2013 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator



PROFESSIONAL SERVICES

More ideas. Better solutions.®

MEMO

To: Deb Hill - City Administrator & City Council of Newport
From: John Stewart, P.E. - City Engineer
Subject: Notice of Intent to Appeal.
Date: Aug 12, (For the August 15th Council Meeting)

Introduction:

The City has conducted an Assessment Hearings on August 1, 2013. The assessment roll was not adopted at that time and the Council directed City Staff and Engineer to review the appeals received and update the assessment roll accordingly.

Attached please find a spreadsheet showing the appeals submitted at the hearing from 5 Property Owners. Along with the properties listed we show the estimated value of the raw land and the proposed assessment amount. Behind the spreadsheet are copies of the individual appeal followed by an aerial view of the property in question.

We suggest that Council Members to familiarize themselves with the contended properties, such that they could provide lot specific input as to where the proposed assessment should be adjusted.

Enclosed you will find the updated assessment roll and resolution relating to the modifications requested by Council. You will note that the draft approving resolution attached to this memo provides an opportunity to change the assessment rate based upon the outcome of the councils evaluation of the individual appeals..

Offices in Illinois, Iowa, Minnesota, and Wisconsin

60 Plato Blvd. East, Suite 140, St. Paul, MN 55107

(612) 548-3132 (866) 452-9454

FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

CITY OF NEWPORT ASSESSMENT APPEALS 2013 Streets

Property Owner	PIN	Property Address	Raw Value	Proposed Assessment	Basis of Objection
RANTALA JOHN	2502822340083	900 18th Street	\$39,000	\$2,900	
WRISKY JAMES P & CHERYL A	2502822140017	1685 Cheri Lane	\$64,000	\$4,000	
BILD JULIA	2502822340088	812 18th Street	\$39,000	\$2,900	Bild,David (person objecting)
BILD JULIA	2502822340086	VACANT LOT	\$3,000	\$1,450	property not listed on objection letter, but adjacent to objected land
BILD JULIA	2502822340087	VACANT LOT	\$8,700	\$1,450	property not listed on objection letter, but adjacent to objected land
BAILEY JOHN P TRS & PATRICK J BAILEY TRS	3602822410005	1033 Century Avenue	\$160,200	\$4,000	Bailey, Gordon (person objecting)
BAILEY JOHN P TRS & PATRICK J BAILEY TRS	3602822140001	VACANT LOT	\$18,500	\$4,000	property not listed on objection letter, but adjacent to objected land
BAILEY JOHN P TRS & PATRICK J BAILEY TRS	3602822410001	VACANT LOT	\$5,000	\$4,000	property not listed on objection letter, but adjacent to objected land
SMITH ERIC V & SHARON K	2502822330070	765 18th Street	\$36,000	\$2,900	

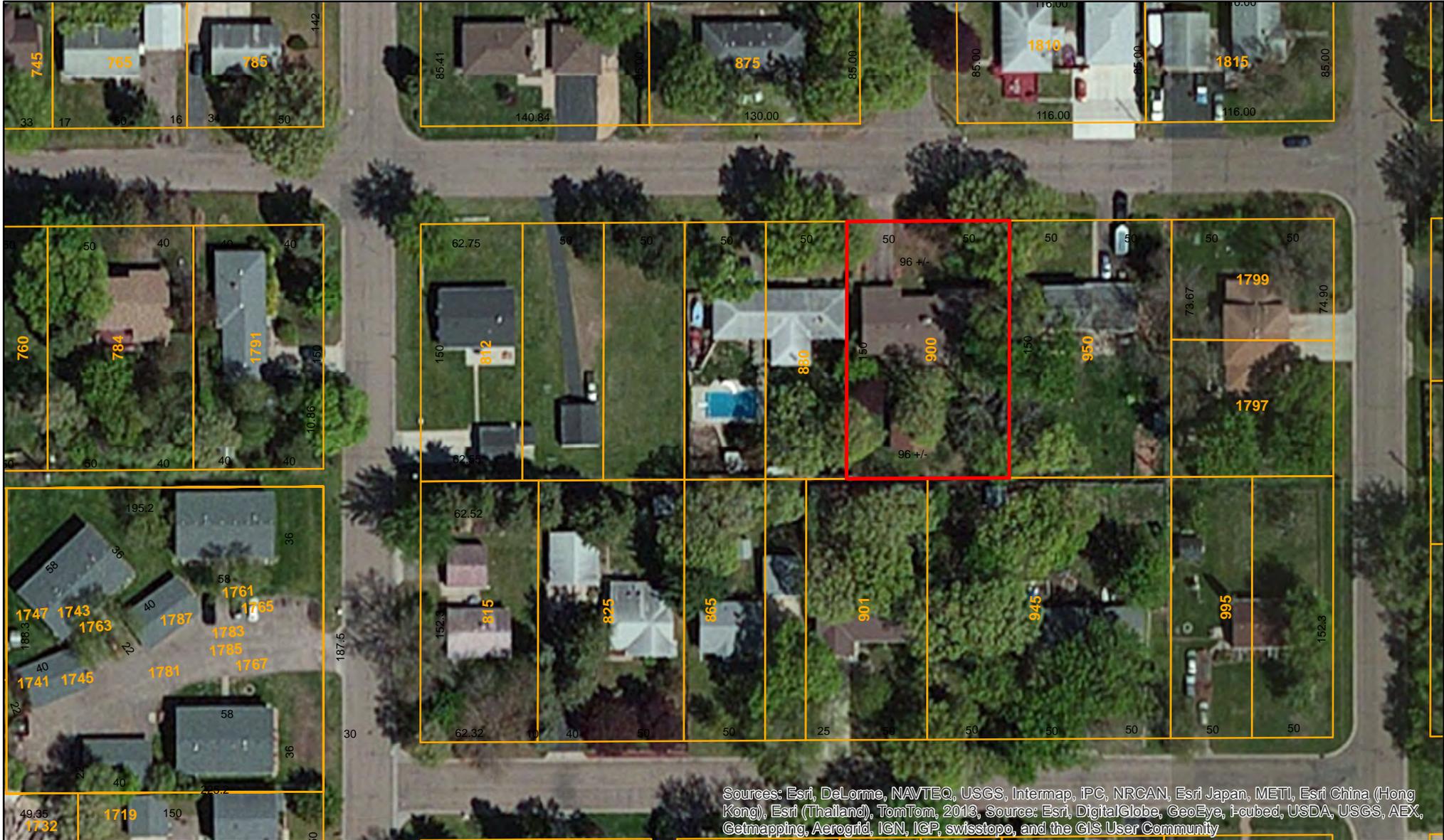
1 Aug 13

LOAN RANTALA

I object to my
assessment

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke at the end.

900 18th Street



Sources: Esri, DeLorme, NAVTEQ, USGS, Intermap, iPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, 2013, Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Parcel ID: 2502822340083

Parcel Address:
900 18TH ST, CITY OF NEWPORT

Rantala John

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Created on 8/5/2013

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8-1-13

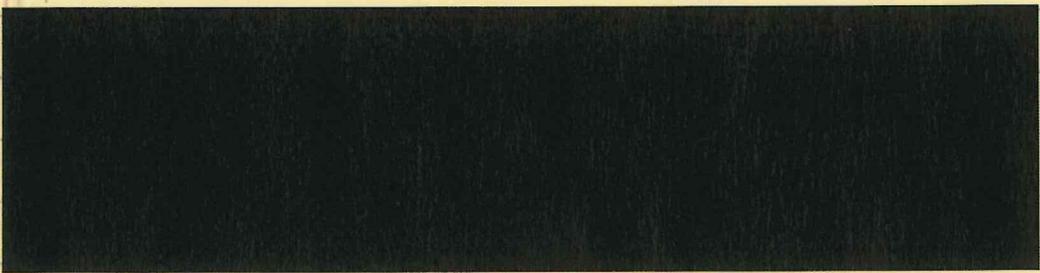
Mr. Mayor & Council

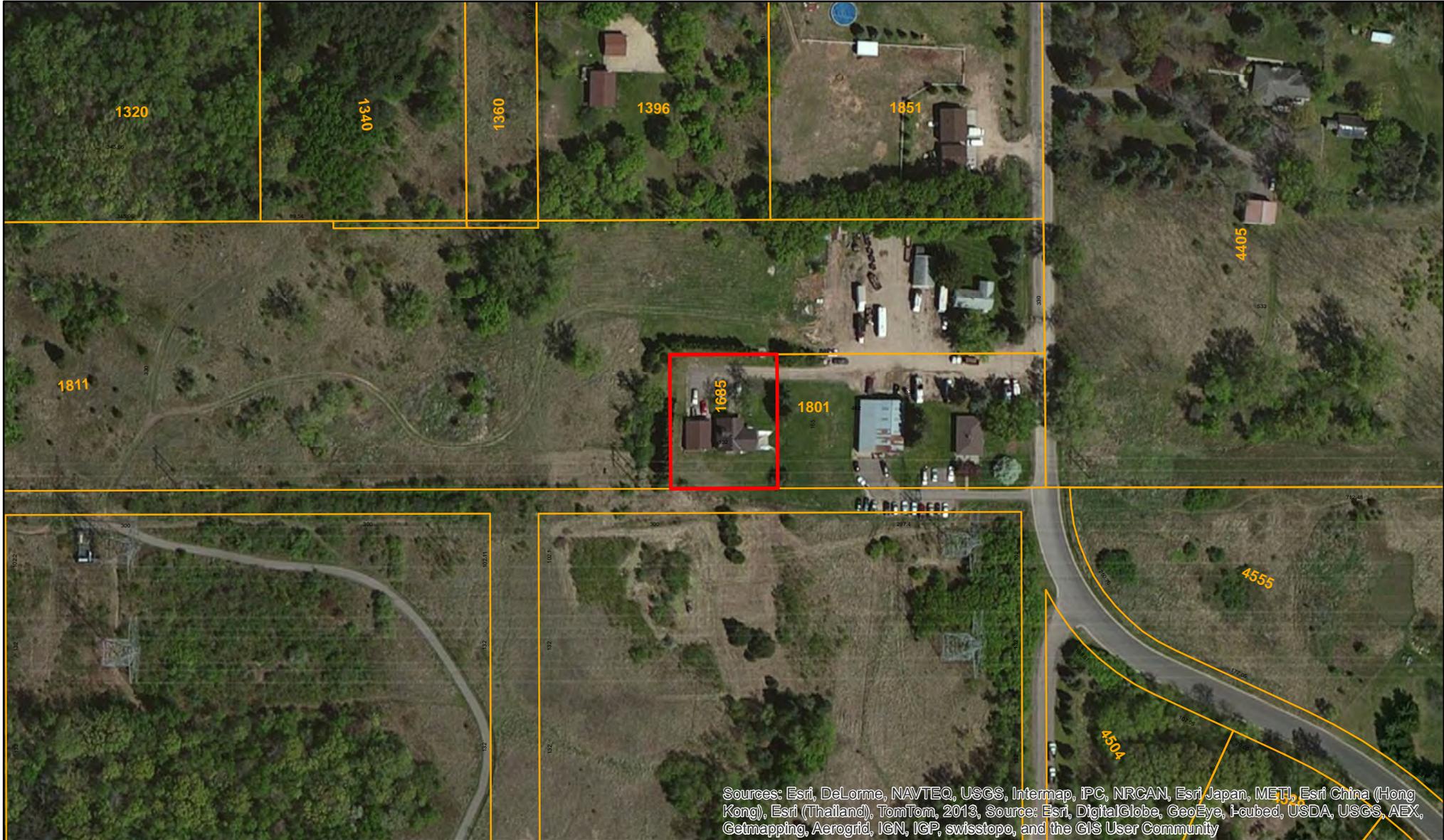
I disagree with the assessment on my property at 1685 Cheri Lane due to the fact my property does not abutt to Century Ave. that is being repaired. Cheri Lane is not maintained by the city & is a gravel road that washes out that I maintain myself. It will not increase the value of my home.

Please contact me regarding this.

Thank you so much,

Cheryl Wrisley
1685 Cheri Lane
Newport





Sources: Esri, DeLorme, NAVTEQ, USGS, Intermap, IPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, 2013, Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Parcel ID: 2502822140017

Parcel Address:
1685 CHERI LN, CITY OF NEWPORT

Wrisky James & Cheryl

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Created on 8/5/2013

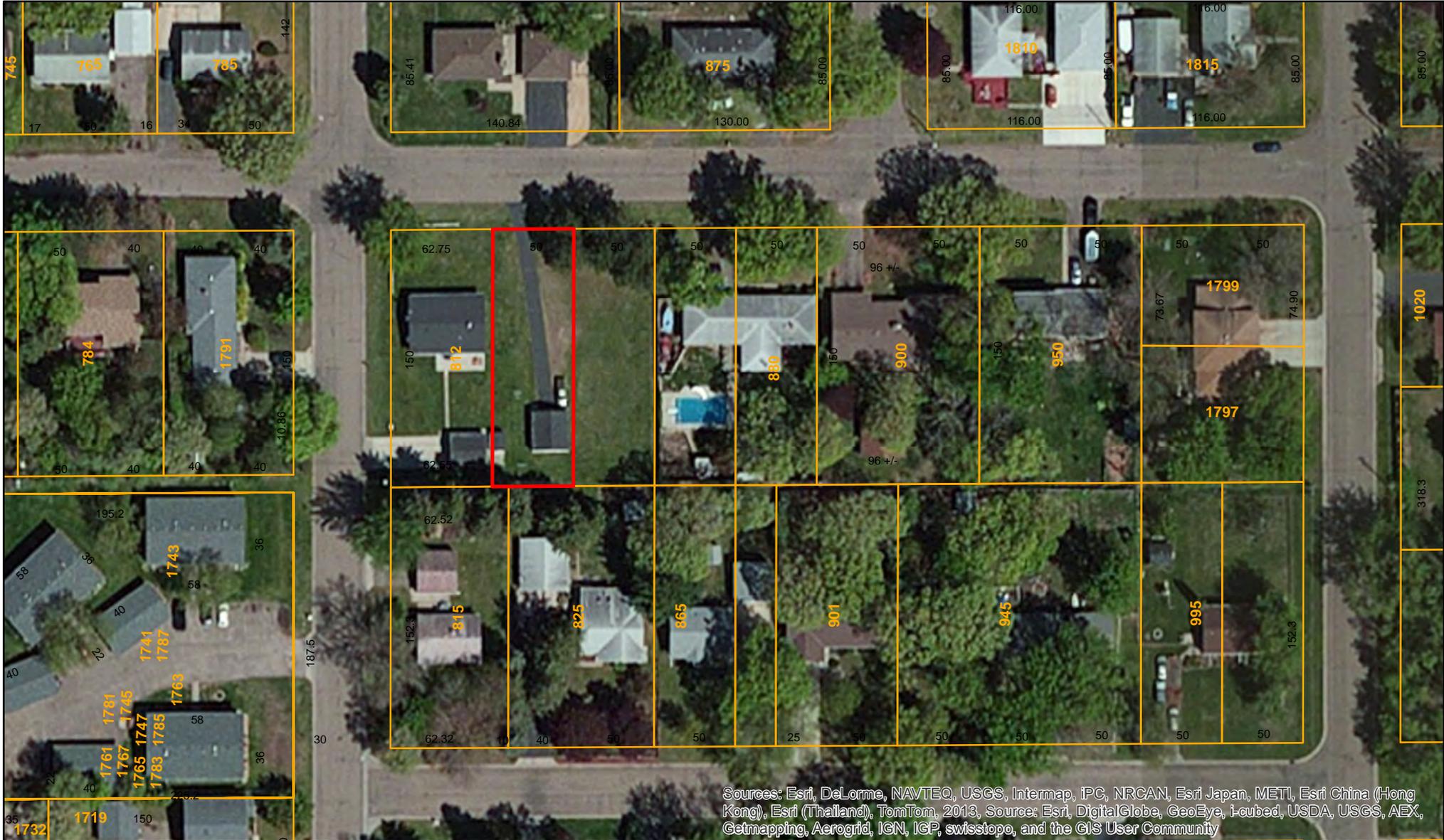
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Aug 1-13

Newport Council 7

I, David Bills wish further
discussion regarding the assessment
for the property at 812 18th St.

David A. Bills

Sources: Esri, DeLorme, NAVTEQ, USGS, Intermap, iPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, 2013, Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Parcel ID: 2502822340087

Parcel Address:
, CITY OF NEWPORT

Created on 8/5/2013

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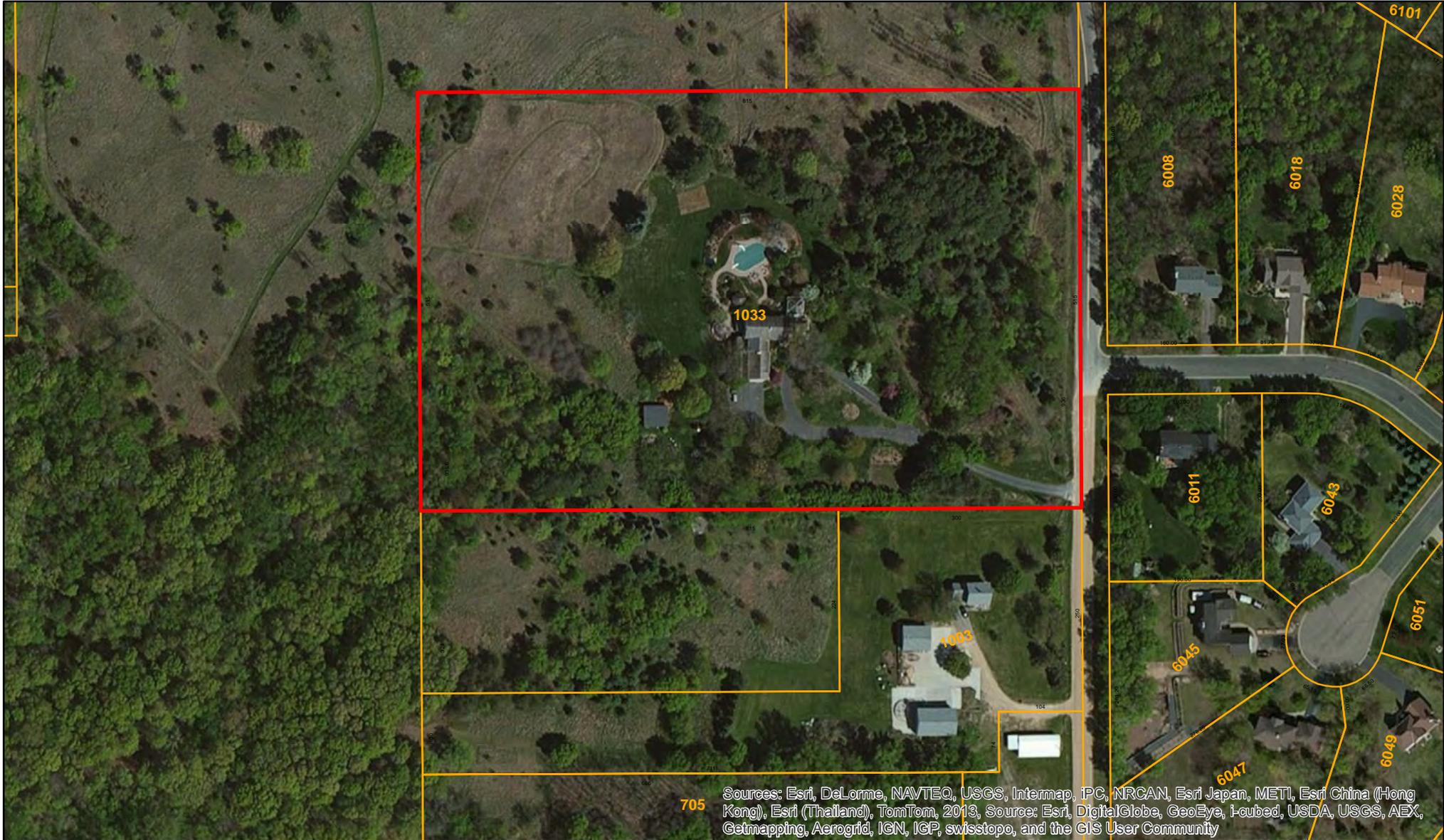
8/1/2013

To City of Newport

I request adjustment of the assessment on parcel #3602822410005. There is 515 feet of frontage. Of that, 120 feet is gravel (unimproved), 23.3% of 515 feet. Therefore I request a 23.3% adjustment, or a deduction of \$932.00.

Thank you for considering this request.

Gordon Bailey
1033 Century Ave
Newport, RI 05055



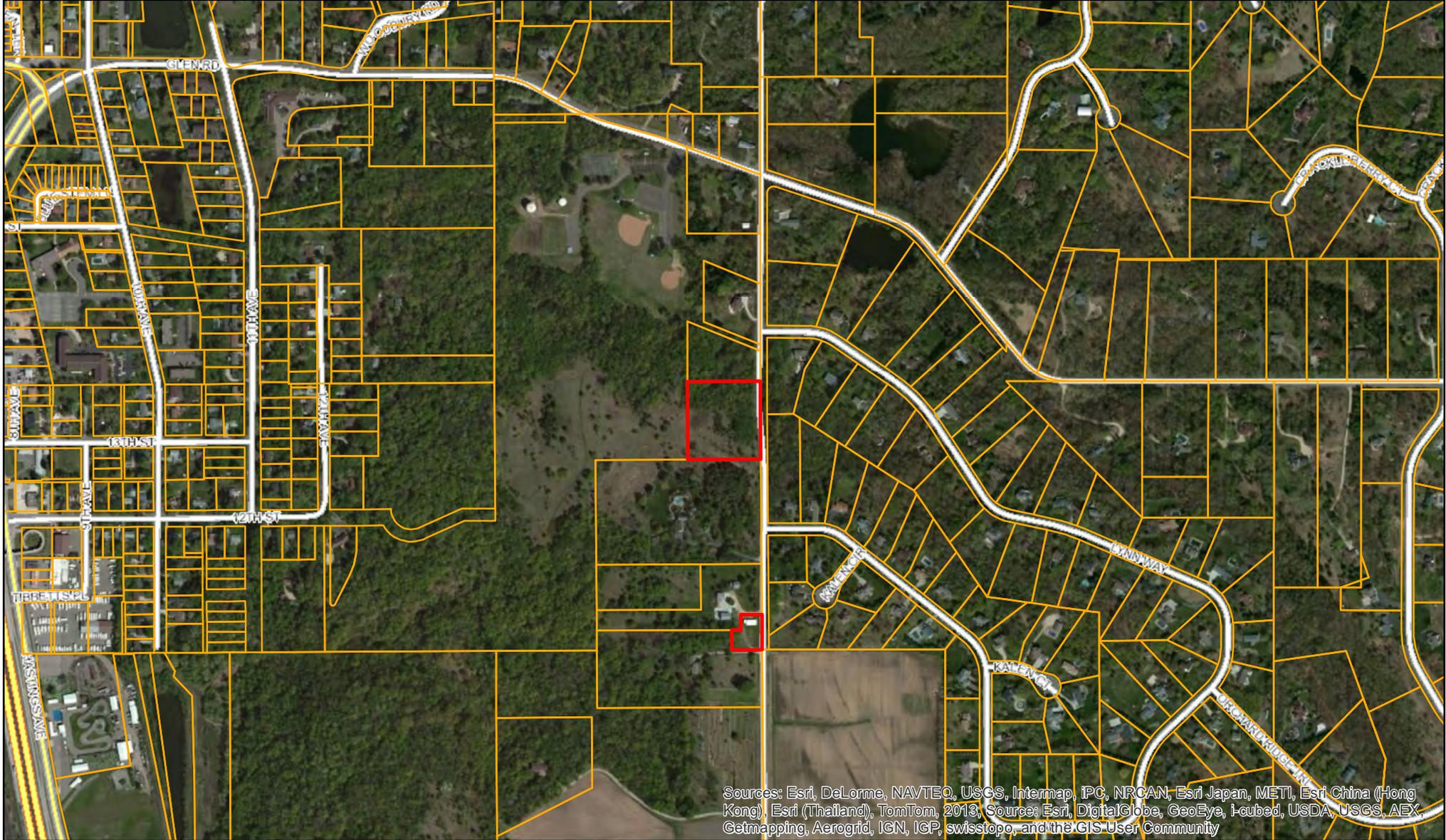
Parcel ID: 3602822410005

Parcel Address:
1033 CENTURY AVE, CITY OF NEWPORT

Baily John PTRS

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Parcel ID: 3602822410001

Parcel Address:
, CITY OF NEWPORT

Created on 8/5/2013

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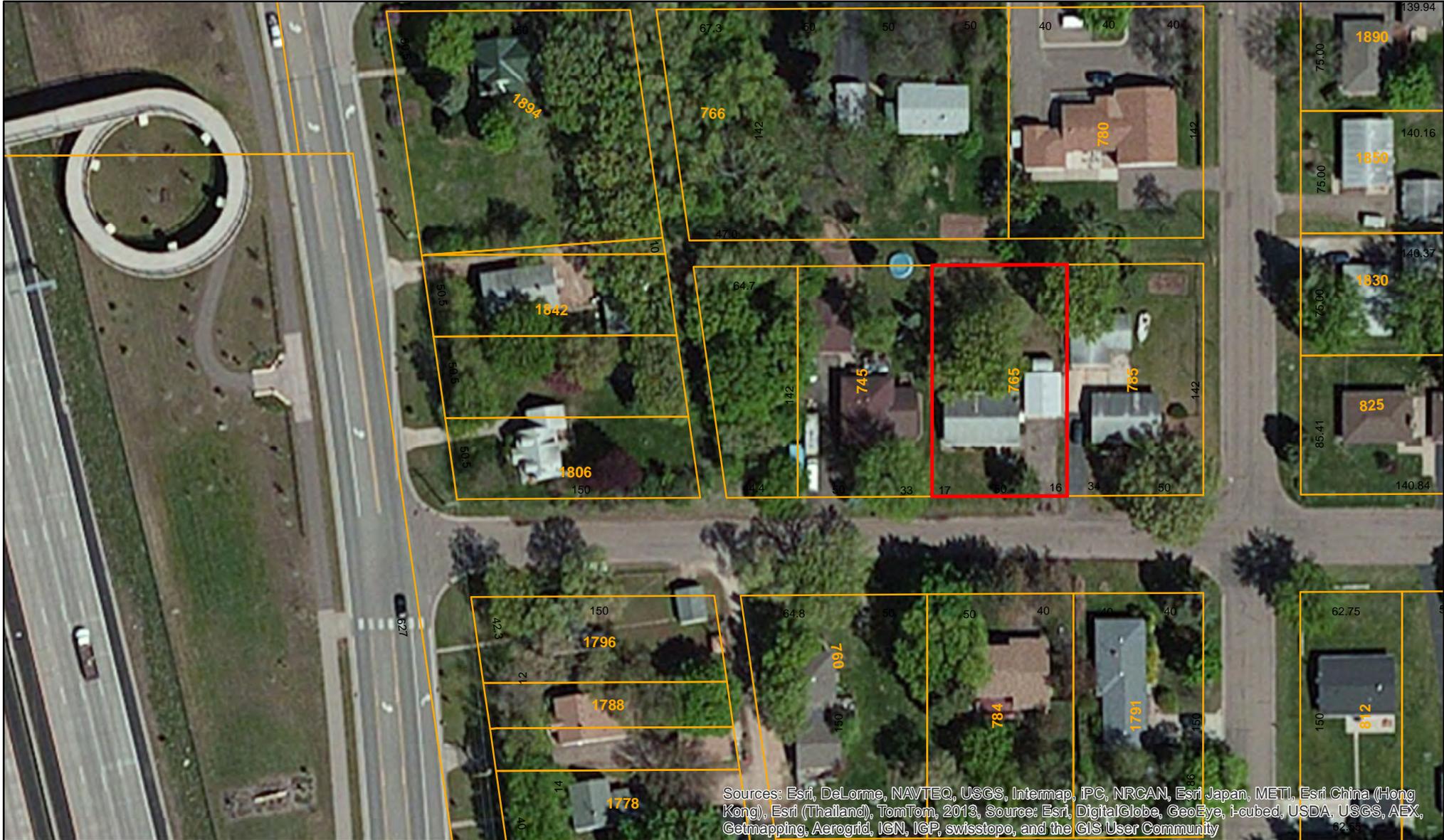
This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.

8-1-56

We have no objection to the project except that we are requesting the city to pay for a new driveway due to the excess of rain which collects in our driveway at least 1/2 way up driveway which has caused the driveway to crumble. A picture has been sent to John Stewart.

Thank you,
Eric + Sharon Smith

Le Creations



Sources: Esri, DeLorme, NAVTEQ, USGS, Intermap, IPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, 2013, Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Parcel ID: 2502822330070

Parcel Address:
765 18TH ST, CITY OF NEWPORT

SMITH ERIC AND SHARON

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Created on 8/5/2013

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RESOLUTION NO. 2013-34

A RESOLUTION ADOPTING THE ASSESSMENT FOR 8TH AVENUE FROM FORD ROAD TO 18TH STREET, 18TH STREET FROM HASTINGS AVENUE TO HARVARD PLACE, 21ST STREET FROM 200 FEET WEST OF 8TH AVENUE TO BARRY DRIVE, BARRY DRIVE, ELLEN COURT, TERRACE ROAD, MARK COURT, AND 10TH AVENUE FROM TERRACE ROAD TO 18TH STREET

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the Improvement No. 2013-01, the improvement of, 8th Avenue from Ford Road to 18th Street, 18th Street from Hastings Avenue to Harvard Place, 21st Street from 200 feet west of 8th Avenue to Barry Drive, Barry Drive, Ellen Court, Terrace Road, Mark Court, and 10th Avenue from Terrace Road to 18th Street by regrading and improving the road surfaces and stormwater conveyance system.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEWPORT MINNESOTA:

1. Such assessment is hereby amended as noted below to reflect information as provided by a property owner appeal or by correction of irregularities in assessment roll.
 - a. Upon further review of Parcel _____, located

 - b. Upon further review of Parcel _____, located

 - c. Upon further review of Parcel _____, located

2. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
3. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2014, and shall bear interest at the rate of 5.5 percent per annum from the date of adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2013. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
4. The owner of any property so assessed may, at any time prior to the certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Newport, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution. An owner may, at any time thereafter, pay to the City of Newport the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such

payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

5. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

6. Payment schedule shall be based upon equal payments.

Adopted this 15th day of August, 2013 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

CITY OF NEWPORT
 2013 STREET IMPROVEMENT PROJECT
 ASSESSMENT ROLL - 18TH ST, 10TH AVE, BARRY DR, AND AREA
 June 27, 2013 - Modified August 7, 2013

PIN	BLDG_NUM	STREET NAME	STREET TYPE	CITY	OWNER_NAME	OWN_ADD_L1	OWN_ADD_L3	EQUIVALENT RESIDENTIAL UNITS	TOTAL ASSESSMENT AMOUNT
SUMMARY BY CONSTRUCTION TYPE									
RECONSTRUCTION - TOTAL						\$	5,500	0.00	\$0
RECLAMATION ONLY - TOTAL						\$	4,000	0.00	\$0
RECLAMATION W/ CURB - TOTAL						\$	4,500	0.00	\$0
MILL & OVERLAY						\$	2,400	0.00	\$0
MILL & OVERLAY W/ CURB						\$	2,900	140.75	\$408,175
OVERLAY ONLY						\$	2,400	0.00	\$0
OVERLAY ONLY W/ CURB						\$	2,900	0.00	\$0
GRAND TOTAL								140.75	\$408,175
8TH AVE									
2502822330061	780	19TH	ST	CITY OF NEWPORT	MEVMAR LLC	9270 INVER GROVE TRL	INVER GROVE HEIGHTS MN	1.25	\$3,625
2502822330082	785	20TH	ST	CITY OF NEWPORT	FRITZ/20TH PROPERTIES LLC	1362 GOODRICH AVE	ST PAUL MN 55105	1.25	\$3,625
2502822330083	1912	HASTINGS	AVE	CITY OF NEWPORT	FRITZ/HASTINGS PROPERTIES LLC	1362 GOODRICH AVE	SAINT PAUL MN 55105	0.00	\$0
2502822340020	1830	8TH	AVE	CITY OF NEWPORT	BEAUMONT RICHARD & JANE	1830 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340021	1850	8TH	AVE	CITY OF NEWPORT	JANNETTO JON M & JEAN A	1850 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340022	1890	8TH	AVE	CITY OF NEWPORT	MICHELS TIMOTHY D	1890 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340023	1930	8TH	AVE	CITY OF NEWPORT	HEATH-GRIFFIN KELLY	1930 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340024	1950	8TH	AVE	CITY OF NEWPORT	STAMNESS ALICIA J	1950 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340025	1960	8TH	AVE	CITY OF NEWPORT	NOWICKI KIM LAURENE	1960 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340026	1970	8TH	AVE	CITY OF NEWPORT	BANASZEWSKI GARY K & PAMELA J	1970 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340027	1990	8TH	AVE	CITY OF NEWPORT	THOMSEN JENNY	1990 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340028	2070	8TH	AVE	CITY OF NEWPORT	HOWARD SCOTT E	2070 EIGHTH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340029	2080	8TH	AVE	CITY OF NEWPORT	VITULLO SHIRLENE M	2080 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340005	2090	8TH	AVE	CITY OF NEWPORT	MARS JASON L	2090 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822310005	2120	8TH	AVE	CITY OF NEWPORT	COCHRAN BRENT S	2120 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822310001	2190	8TH	AVE	CITY OF NEWPORT	COSTIGAN LARRY M & LOIS E	2190 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
TOTAL								15.50	\$44,950

PIN	BLDG_NUM	STREET NAME	STREET TYPE	CITY	OWNER_NAME	OWN_ADD_L1	OWN_ADD_L3	EQUIVALENT RESIDENTIAL UNITS	TOTAL ASSESSMENT AMOUNT
BARRY DRIVE									
2502822340037	1810	BARRY	DR	CITY OF NEWPORT	ANTHOLZ CHRISTOPHER	1810 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340017	1829	BARRY	DR	CITY OF NEWPORT	WAGNER GREG S & BRENDA R	1829 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340036	1830	BARRY	DR	CITY OF NEWPORT	HOPKINS RANDY W & JENNIFER M	1830 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340016	1849	BARRY	DR	CITY OF NEWPORT	MOORE SANDRA J	1849 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340035	1850	BARRY	DR	CITY OF NEWPORT	HICKEY RICHARD D & BONNIE J	1850 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340015	1889	BARRY	DR	CITY OF NEWPORT	GJERTSON MARK G & SHERILYN R	1889 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340034	1890	BARRY	DR	CITY OF NEWPORT	JOHNSON JEFFREY A & JODI L	1890 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340014	1929	BARRY	DR	CITY OF NEWPORT	MOEN WENDI M & GARRETT M RENKEN	1929 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340033	1930	BARRY	DR	CITY OF NEWPORT	CAVALIER DEBORAH A	1930 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340013	1949	BARRY	DR	CITY OF NEWPORT	STRONG JOSHUA J	1949 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340032	1950	BARRY	DR	CITY OF NEWPORT	ADELHELM GLORIA M	1950 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340012	1959	BARRY	DR	CITY OF NEWPORT	LOVELL DAVID & DIANE M	1959 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340011	1969	BARRY	DR	CITY OF NEWPORT	LUND MARK M	1969 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340031	1970	BARRY	DR	CITY OF NEWPORT	BERG SCOTT E & STEPHANIE A	1970 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340010	1989	BARRY	DR	CITY OF NEWPORT	SCHORN GREGORY S & JOAN A	1989 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340030	1990	BARRY	DR	CITY OF NEWPORT	NARUSIEWICZ PATRICIA ANN	1990 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340009	2069	BARRY	DR	CITY OF NEWPORT	OLSON JARVIS V & VICTORIA A	2069 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340004	2070	BARRY	DR	CITY OF NEWPORT	INDYKIEWICZ STEVE & MIRANDA HILL	2070 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340008	2079	BARRY	DR	CITY OF NEWPORT	TINUCCI MARK T & MORIDA D	6525 HADLEY AVE S	COTTAGE GROVE MN 55011	1.00	\$2,900
2502822340003	2080	BARRY	DR	CITY OF NEWPORT	ALMEN JASON	2080 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
2502822340007	2083	BARRY	DR	CITY OF NEWPORT	TERRY ANGELA & JEFFREY	2083 BARRY DR	NEWPORT MN 55055	1.00	\$2,900
TOTAL								21.00	\$60,900
21ST ST (WEST OF 8TH AVE)									
2502822320028	765	21ST	ST	CITY OF NEWPORT	HACKEN ALVIN K & DEBORAH A	765 21ST ST	NEWPORT MN 55055	1.00	\$2,900
2502822320027	VACANT LOT			CITY OF NEWPORT	HACKEN ALVIN K & DEBORAH A	765 21ST ST	NEWPORT MN 55055	0.00	\$0
2502822330032	780	21ST	ST	CITY OF NEWPORT	KIRCHNER TROY & JULIE	780 21ST ST	NEWPORT MN 55055	1.00	\$2,900
2502822330031	786	21ST	ST	CITY OF NEWPORT	KW REALTY INVESTORS LLC	9200 PARK AVE	BLOOMINGTON MN 55420	1.00	\$2,900
2502822320030	793	21ST	ST	CITY OF NEWPORT	MAILAND MARK S & DIANE L	793 21ST ST	NEWPORT MN 55055	1.00	\$2,900
2502822320031	VACANT LOT			CITY OF NEWPORT	MAILAND MARK S & DIANE L	793 21ST ST	NEWPORT MN 55055	0.00	\$0
2502822320029	VACANT LOT			CITY OF NEWPORT	MAILAND MARK S & DIANE L	793 21ST ST	NEWPORT MN 55055	0.00	\$0
2502822330030	794	21ST	ST	CITY OF NEWPORT	SAGSTETTER STEVE & RAVEN K	1418 SELBY AVE	ST PAUL PARK MN 55071	1.25	\$3,625
2502822310006	809	21ST	ST	CITY OF NEWPORT	LEE GORDON O & BEVERLY J	809 21ST ST	NEWPORT MN 55055	1.00	\$2,900
2502822310007	815	21ST	ST	CITY OF NEWPORT	MCINERNY TIMOTHY B	815 21ST ST	NEWPORT MN 55055	1.00	\$2,900
2502822310052	817	21ST	ST	CITY OF NEWPORT	KABAT MICHELE & PATRICK	817 21ST ST	NEWPORT MN 55055	1.00	\$2,900
2502822340006	820	21ST	ST	CITY OF NEWPORT	KNAUFF ROBERT & JILL & JILL KNAUFF	820 21ST ST	NEWPORT MN 55055	1.00	\$2,900
TOTAL								9.25	\$26,825

PIN	BLDG_NUM	STREET NAME	STREET TYPE	CITY	OWNER_NAME	OWN_ADD_L1	OWN_ADD_L3	EQUIVALENT RESIDENTIAL UNITS	TOTAL ASSESSMENT AMOUNT
ELLEN COURT									
2502822310011	905	ELLEN	CT	CITY OF NEWPORT	VANDERBILT TONY L	905 ELLEN CT	NEWPORT MN 55055	1.00	\$2,900
2502822310012	925	ELLEN	CT	CITY OF NEWPORT	MITCHELL DENNIS P & TAMARA L	925 ELLEN CT	NEWPORT MN 55055	1.00	\$2,900
2502822340039	930	ELLEN	CT	CITY OF NEWPORT	HAUGAN JOSEPH S	930 ELLEN CT	NEWPORT MN 55055	1.00	\$2,900
2502822310013	945	ELLEN	CT	CITY OF NEWPORT	BIBEAU RICHARD C & JUDY A	945 ELLEN CT	NEWPORT MN 55055	1.00	\$2,900
2502822340038	950	ELLEN	CT	CITY OF NEWPORT	FOTT RICHARD A	11228 WEST RIVER RD	CHAMPLIN MN 55316	1.00	\$2,900
2502822310014	965	ELLEN	CT	CITY OF NEWPORT	RYAN ROBERT W & CHRISTINE A	965 ELLEN CT	NEWPORT MN 55055	1.00	\$2,900
2502822310015	970	ELLEN	CT	CITY OF NEWPORT	DOMBROCK TODD	970 ELLEN CT	NEWPORT MN 55055	1.00	\$2,900
TOTAL								7.00	\$20,300
TERRACE RD									
2502822340042	1003	TERRACE	RD	CITY OF NEWPORT	STREMICK NATHAN E	1003 TERRACE RD	NEWPORT MN 55055	1.00	\$2,900
2502822340040	915	TERRACE	RD	CITY OF NEWPORT	VANG E	915 TERRACE RD	NEWPORT MN 55055-1541	1.00	\$2,900
2502822340041	935	TERRACE	RD	CITY OF NEWPORT	STRICKLAND JONELL MARIE	935 TERRACE RD	NEWPORT MN 55055	1.00	\$2,900
TOTAL								3.00	\$8,700
10TH AVE (NORTH OF 18TH)									
2502822340063	1810	10TH	AVE	CITY OF NEWPORT	NILIUS JOEL & REBEKAH	1810 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340073	1815	10TH	AVE	CITY OF NEWPORT	JACKSON ROBERT A & JUDITH C	1815 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340062	1830	10TH	AVE	CITY OF NEWPORT	PACKER SANDRA	1830 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340072	1835	10TH	AVE	CITY OF NEWPORT	HABBENA RYAN D & JENNY E	1835 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340061	1850	10TH	AVE	CITY OF NEWPORT	ZACHARIASON INVESTMENTS LLC	21707 COZY COVE RD	DETROIT LAKES MN 56501	1.00	\$2,900
2502822340071	1855	10TH	AVE	CITY OF NEWPORT	WHITE ROBERT A & PATRICIA A	1855 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340060	1870	10TH	AVE	CITY OF NEWPORT	GROEN NATHAN	1870 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340070	1875	10TH	AVE	CITY OF NEWPORT	GRUBE TERI L	1875 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340059	1890	10TH	AVE	CITY OF NEWPORT	DAVIS ROBERT W	1890 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340069	1895	10TH	AVE	CITY OF NEWPORT	FINCEL GARY C & DORENE A	1895 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340047	1902	10TH	AVE	CITY OF NEWPORT	FLORES RICARDO J & DEBORAH A	3722 YORK CIR	WOODBURY MN 55125	1.00	\$2,900
2502822340068	1905	10TH	AVE	CITY OF NEWPORT	JACKSON BRIAN J & LYNN A	1905 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340046	1910	10TH	AVE	CITY OF NEWPORT	BABCOCK LOIS	1910 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340045	1920	10TH	AVE	CITY OF NEWPORT	AGUIRRE RICHARD PETER	1920 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340043	1922	10TH	AVE	CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	24.00	\$69,600
2502822340044	VACANT LOT			CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	0.00	\$0
2502822340064	VACANT LOT			CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	0.00	\$0
2502822340067	1925	10TH	AVE	CITY OF NEWPORT	HANSEN PAUL E & MOENKE MARY J	1925 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340066	1945	10TH	AVE	CITY OF NEWPORT	LEONARD MICHAEL J	1945 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
TOTAL								40.00	\$116,000

PIN	BLDG_NUM	STREET NAME	STREET TYPE	CITY	OWNER_NAME	OWN_ADD_L1	OWN_ADD_L3	EQUIVALENT RESIDENTIAL UNITS	TOTAL ASSESSMENT AMOUNT
MARK CT									
2502822340058	1102	MARK	CT	CITY OF NEWPORT	SCHUSTER DUANE A & CAROLYN L	1102 MARK CT	NEWPORT MN 55055	1.00	\$2,900
2502822340048	1105	MARK	CT	CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	6.00	\$17,400
2502822340049	1105	MARK	CT	CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	6.00	\$17,400
2502822340057	1120	MARK	CT	CITY OF NEWPORT	ZELAYA WILLIAM A & CORAL G	1120 MARK CT	NEWPORT MN 55055	1.00	\$2,900
2502822340050	1125	MARK	CT	CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	6.00	\$17,400
2502822340051	1125	MARK	CT	CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	6.00	\$17,400
2502822340056	1130	MARK	CT	CITY OF NEWPORT	MURRAY LYNN F & SHARON K	1130 MARK CT	NEWPORT MN 55055	1.00	\$2,900
2502822340100	1140	MARK	CT	CITY OF NEWPORT	HARRIMAN GERALD E & PAULA A	1140 MARK CT	NEWPORT MN 55055	1.00	\$2,900
2502822340053		VACANT LOT		CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	0.00	\$0
2502822340052		VACANT LOT		CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	0.00	\$0
2502822340065		VACANT LOT		CITY OF NEWPORT	MARK COURT LLC	1932 10TH AVE # 1	NEWPORT MN 55055	0.00	\$0
TOTAL								28.00	\$81,200
18TH ST									
2502822340088	812	18TH	ST	CITY OF NEWPORT	BILD JULIA	812 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822340086		VACANT LOT		CITY OF NEWPORT	BILD JULIA	812 18TH ST	NEWPORT MN 55055	0.50	\$1,450
2502822340087		VACANT LOT		CITY OF NEWPORT	BILD JULIA	812 18TH ST	NEWPORT MN 55055	0.50	\$1,450
2502822340019	825	18TH	ST	CITY OF NEWPORT	MURPHY STEVEN T & DAWN	825 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822340018	875	18TH	ST	CITY OF NEWPORT	ALSIDES ABEL & DELORES B	455 6TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340085	880	18TH	ST	CITY OF NEWPORT	VICK CHRIS R & MELISSA A	880 18TH ST	NEWPORT MN 55055	0.00	\$0
2502822340084	880	18TH	ST	CITY OF NEWPORT	VICK CHRIS R & MELISSA A	880 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822340083	900	18TH	ST	CITY OF NEWPORT	RANTALA JOHN	900 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822340099	950	18TH	ST	CITY OF NEWPORT	KNUTSON BRADLEY S	950 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822340078	1799	10TH	AVE	CITY OF NEWPORT	JACOBSSON JONI CAROL	1799 10TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822330068		VACANT LOT	18TH	CITY OF NEWPORT	RECHTZIGEL GENE A	6533 160TH ST W	APPLE VALLEY MN 55124	1.00	\$2,900
2502822330069	745	18TH	ST	CITY OF NEWPORT	HAPPEL WALTER J & JITTRA W	745 18TH STS	NEWPORT MN 55055	1.00	\$2,900
2502822330074	760	18TH	ST	CITY OF NEWPORT	TINUCCI BROS REST HOLDINGS LLC	396 21ST ST	NEWPORT MN 55055	1.00	\$2,900
2502822330070	765	18TH	ST	CITY OF NEWPORT	SMITH ERIC V & SHARON K	765 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822330073	784	18TH	ST	CITY OF NEWPORT	URBANO SR FRANCISCO & DEABRA K	784 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822330071	785	18TH	ST	CITY OF NEWPORT	MELBY WILLIAM A	785 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822330072	1791	8TH	AVE	CITY OF NEWPORT	BERG PATRICIA J	1791 8TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340002	1810	11TH	AVE	CITY OF NEWPORT	SWANLUND HOWARD W TRS	1810 11TH AVE	NEWPORT MN 55055	1.00	\$2,900
2502822340076	1020	18TH	ST	CITY OF NEWPORT	MANNING BONITA K	1020 18TH ST	NEWPORT MN 55055	1.00	\$2,900
2502822330067	1806	HASTINGS	AVE	CITY OF NEWPORT	RECHTZIGEL GENE A	6533 160TH ST W	APPLE VALLEY MN 55124	0.00	\$0
2502822330075	1796	HASTINGS	AVE	CITY OF NEWPORT	TINUCCI BROS REST HOLDINGS LLC	396 21ST ST	NEWPORT MN 55055	0.00	\$0
TOTAL								17.00	\$49,300

RESOLUTION NO. 2013-35

A RESOLUTION ADOPTING THE ASSESSMENT FOR CENTURY AVENUE BETWEEN MILITARY ROAD AND WILD CANYON DRIVE AND BETWEEN HOWKINS ROAD AND KALEN DRIVE

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the City funded portion of the 2013 City of Woodbury Roadway Rehabilitation Project, the improvement of Century Avenue between County Hwy 20 (Military Road) and Wild Canyon Drive and between Howkins Road and Kalen Drive by regrading, reconstructing to improve the road surface, and drainage.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEWPORT MINNESOTA:

1. Such assessment is hereby amended as noted below to reflect information as provided by a property owner appeal or by correction of irregularities in assessment roll.
 - a. Upon receiving information from the City’s planner on developable lot sizes within specific zoning areas, the assessment for the vacant Parcel 3602822140001 (Owner – John P Bailey TRS and Patrick J Bailey TRS), shall be increased from 0.00 to 1.00 equivalent units. Total assessment equals \$4,000.00 (1.00 equivalent unit(s) x \$4,000 /unit).
 - b. Upon receiving information from the City’s planner on developable lot sizes within specific zoning areas, the assessment for the vacant Parcel 3602822410001 (Owner – John P Bailey TRS and Patrick J Bailey TRS), shall be increased from 0.00 to 1.00 equivalent units. Total assessment equals \$4,000.00 (1.00 equivalent unit(s) x \$4,000 /unit).
 - c. Upon request by property owner and further review of Parcel 2502822140017, located at 1685 Cheri Lane (Owner – Wrisky, James P & Cheryl A), although no portion of the parcel abuts Century Avenue the property, the parcel benefits from the improvement and the assessed amount shall remain 1.00 equivalent unit. Total assessment equals \$4,000.00 (1.0 equivalent unit(s) x \$4,000 /unit).
 - d. _____

 - e. _____

2. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
3. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2014, and shall bear interest at the rate of 5.5 percent per annum from the date of adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until

December 31, 2013. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

- 4. The owner of any property so assessed may, at any time prior to the certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Newport, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution. An owner may, at any time thereafter, pay to the City of Newport the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.
- 5. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.
- 6. Payment schedule shall be based upon equal payments.

Adopted this 15th day of August, 2013 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

CITY OF NEWPORT
 2013 STREET IMPROVEMENT PROJECT
 ASSESSMENT ROLL - CENTURY AVENUE
 June 27, 2013 - Modified August 1, 2013

PIN	BLDG_NUM	STREET NAME	STREET TYPE	CITY	OWNER_NAME	OWN_ADD_L1	OWN_ADD_L3	EQUIVALENT RESIDENTIAL UNITS	TOTAL ASSESSMENT AMOUNT
SUMMARY BY CONSTRUCTION TYPE									
RECONSTRUCTION - TOTAL						\$	5,500	0.00	\$0
RECLAMATION ONLY - TOTAL						\$	4,000	11.00	\$44,000
RECLAMATION W/ CURB - TOTAL						\$	4,500	0.00	\$0
MILL & OVERLAY						\$	2,400	0.00	\$0
MILL & OVERLAY W/ CURB						\$	2,900	0.00	\$0
OVERLAY ONLY						\$	2,400	0.00	\$0
OVERLAY ONLY W/ CURB						\$	2,900	0.00	\$0
GRAND TOTAL								11.00	\$44,000
CENTURY AVE									
2502822140018	1801	CENTURY	AVE	CITY OF NEWPORT	OEHRLEIN ALICE E	PO BOX 232	NEWPORT MN 55055	1.00	\$4,000
2502822140015	1811	CENTURY	AVE	CITY OF NEWPORT	STEWART DAVID A & SUSAN L	1811 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
2502822140001	1851	CENTURY	AVE	CITY OF NEWPORT	LAUBER P CHARLES	1851 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
2502822140017	1685	CHERI	LN	CITY OF NEWPORT	WRISKY JAMES P & CHERYL A	1685 CHERI LN	NEWPORT MN 55055	1.00	\$4,000
3602822410005	1033	CENTURY	AVE	CITY OF NEWPORT	BAILEY JOHN P TRS & PATRICK J BAILEY TRS	1033 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
3602822140006	1555	CENTURY	AVE	CITY OF NEWPORT	BURGY DEBRA L	1555 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
3602822140002	1575	CENTURY	AVE	CITY OF NEWPORT	SIMDARS BRIAN & REBECCA	1575 CENTURY AVE	NEWPORT MN 55055	0.00	\$0
3602822110028	1635	CENTURY	AVE	CITY OF NEWPORT	BELL JEFFREY M & PATRICIA G	1635 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
3602822110003	1645	CENTURY	AVE	CITY OF NEWPORT	POZZINI MARK G & VIRGINIA L	1645 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
3602822110001	1695	CENTURY	AVE	CITY OF NEWPORT	RAU ANTHONY G & JULIA L	1695 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
3602822140007	1695	GLEN	RD	CITY OF NEWPORT	PERKINS ALLEN J & ANITA M	1695 GLEN RD	NEWPORT MN 55055	0.00	\$0
3602822140001	VACANT LOT			CITY OF NEWPORT	BAILEY JOHN P TRS & PATRICK J BAILEY TRS	1033 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
3602822410001	VACANT LOT			CITY OF NEWPORT	BAILEY JOHN P TRS & PATRICK J BAILEY TRS	1033 CENTURY AVE	NEWPORT MN 55055	1.00	\$4,000
3602822140004				CITY OF NEWPORT	CITY OF NEWPORT	596 7TH AVE	NEWPORT MN 55055		\$0
TOTAL								11.00	\$44,000



MEMO

TO: Mayor and City Council
Deb Hill, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: August 8, 2013

SUBJECT: 2204 Hastings Avenue

BACKGROUND

Tom Long, owner of 2204 Hastings Avenue, attended the July 18, 2013 City Council meeting to request a couple items. The first was a variance from the City's driveway policy. City Engineer John Stewart has attached a memo regarding this request. Secondly, Mr. Long requested that the City rezone his property or issue a Conditional Use Permit to allow for a used car lot.

DISCUSSION

The City did issue a Special Use Permit in November 1972 to operate a used car lot at 2204 Hastings Avenue. According to Mr. Long, there has not been a used car lot on the property since 2010. Currently, this property is located in the MX-2 District, which does not allow used car lots. As such, it would be considered a legal, non-conforming use. Per Section 1320.04 of the City Code, if a legal, non-conforming use is discontinued on a property for a period of one (1) year or more, the property, building, or structure shall conform to the City Code. Since there has not been a used car lot on the property since 2010, the Special Use Permit is no longer valid. As such, Mr. Long has two options. The first is to look for a different land use for this property. The second option is to request a rezoning to a district that allows used car lots. At this time, the MX-1 District is the only one that allows used car lots.

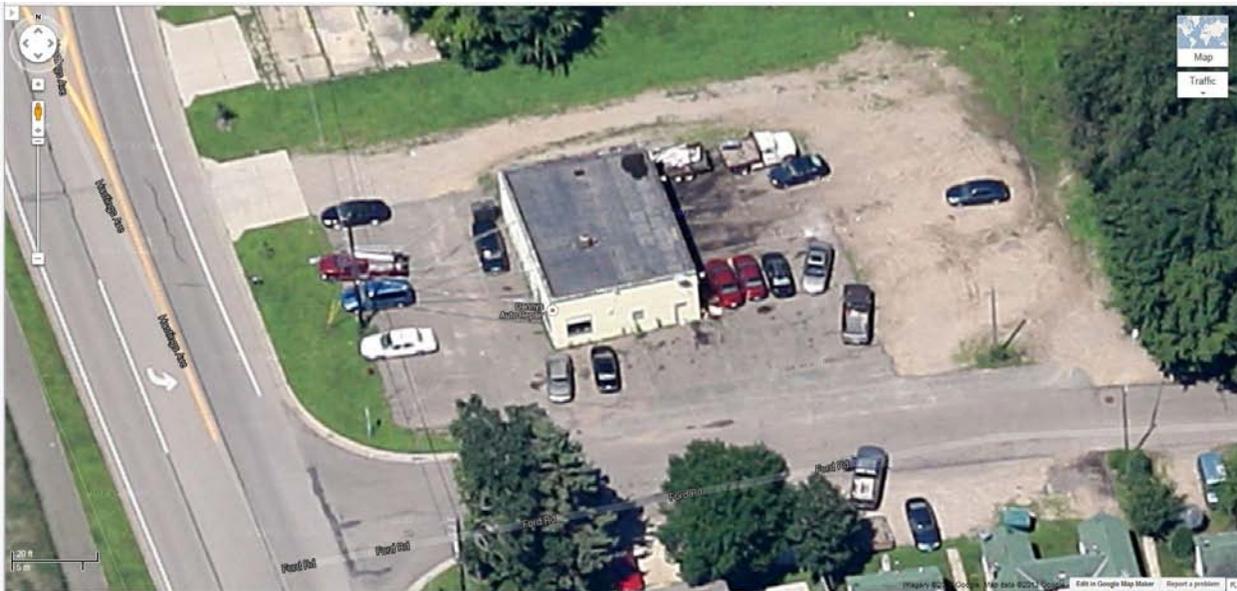
RECOMMENDATION

If Mr. Long wishes to request a rezoning it is recommended that he submit an application, pay the necessary fees, and have a public hearing before the Planning Commission. In order to be on the September 12, 2013 Planning Commission Agenda, Mr. Long would need to submit his application by August 20, 2013.

To: Deb Hill - City Administrator & City Council of Newport
From: John Stewart, P.E. - City Engineer
Subject: Tom Long's Driveway Request.
Date: July 25, (For the August 15th Council Meeting)

Introduction:

Tom Long is the owner of the garage on the NE corner of Ford Road and Hastings Avenue approached the council seeking a variance from the City's Driveway Policy. This property is located on the section of Ford Road that is to be delayed until next year.



Mr. Long's property can be accessed for almost the whole length of his property line on Ford Road and from a driveway on Hastings Avenue abutting the north property line of Mr. Long's property.

The photograph shown above is misleading; when the picture was taken Mr. Long had use of adjacent properties. The area shown to have as bituminous surface surrounding the building is approximately congruent with Mr. Long's property lines on the north and east side of his lot.

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Mr. Long explained this at the Council meeting and indicated the property was a used car sales lot. Since the photo was taken the City acquired the property on the north and east sides of the lot and constructed storm water holding ponds. Consequently Mr. Long no longer has the use of the abutting land.

The attached exhibit shows an aerial of the lot overlaid with property lines and proposed construction on Ford Road.

The Ford Road driveway shown on the Exhibit is 32 feet wide (36' with apron wings) compliant with the City's Standard, for a commercial property.

Mr. Long requested that the City allow a variance to construct a drive over curb along the length of his south property line (approximately 100 feet).

Mr. Long explained that he did not have access from the driveway on Hastings Avenue and that he needs the extra driveway width to allow parking against the south wall of the building.

Issues:

1. The driveway along Hastings Avenue does in fact abut a portion of Mr. Long's Lot and as suggested by a Council Member Mr. Long could request an easement over the City owned portion of the driveway to more easily access the northern portion of his lot. The distance between the north property line and the north side of his building is approximately 18 feet. Only parallel parking can be configured in this area.
2. The area between the south property line and the Ford Road right of way is approximately 13.5 feet. Is only wide enough to allow only parallel parking along the south face of the building. To allow perpendicular parking would require that the City allow parking on the street right-of-way. The City has in the past prohibited parking in the boulevard area between the curb line and the
3. Mr. Long Requires access to the paved area on the east side of the lot.

Hardship:

Mr. Long indicated that unless he is granted the variance allowing drive over curb and parking on the City boulevard there is insufficient parking to use the property as a used car lot.

City Options:

We see the city as having 3 options to address Mr. Long's parking issue.

MEMO

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August 1, 2013 Council Meeting

1. The City denies the requested variance to allow a wider driveway on Ford Road.
2. The City approve a drive over curb for some of Mr. Longs frontage on Ford Road, and permits Mr. Long to use the City boulevard for perpendicular parking.
3. Consider a request from Mr. Long to grant an easement allowing better access to his property from Hastings Avenue.

We suggest that Mr. Long be given an opportunity at the second Council meeting in August to review this memo with Council.

Mr. Long may wish to use the attached exhibit to show how he could configure parking on his property with and without drive over curb.