



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
JUNE 7, 2012 – 5:30 P.M.**

MAYOR: Tim Geraghty
COUNCIL: Tom Ingemann
Bill Sumner
Tracy Rahm
Steven Gallagher

City Administrator: Brian Anderson
Supt. of Public Works: Bruce Hanson
Chief of Police: Curt Montgomery
Fire Chief: Mark Mailand
Executive Analyst: Renee Helm

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes of the May 17, 2012 Regular City Council Meeting
 - B. List of Bills in the Amount of \$637,464.86
 - C. Approval of 2012-2013 Liquor License Renewals
 - D. Farm Animal Permit for Kim Brown
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
 - A. Deer Hunting Ordinance Presentation
 - B. **Resolution No. 2012-13** – Accepting the Donation of a Parcel of Real Estate from Joel Williams
10. ATTORNEY'S REPORT
11. POLICE CHIEF'S REPORT
12. FIRE CHIEF'S REPORT
13. ENGINEER'S REPORT

Agenda for 06-07-2012

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- | | | |
|---|---------------|-----------|
| 1. City Council Meeting | June 21, 2012 | 5:30 p.m. |
| 2. Parks Board Meeting | June 28, 2012 | 7:00 p.m. |
| 3. Fourth of July – City Offices will be closed | July 4, 2012 | |



**City of Newport
City Council Minutes
May 17, 2012**

1. CALL TO ORDER

Mayor Tim Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm

Council Absent – Steven Gallagher

Staff Present – Brian Anderson, City Administrator; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Fritz Knaak, City Attorney; John Stewart, City Engineer

Staff Absent – Bruce Hanson, Supt. of Public Works; Renee Helm, Executive Analyst;

4. ADOPT AGENDA

Motion by Sumner, seconded by Ingemann, to adopt the Agenda as presented. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

5. ADOPT CONSENT AGENDA

Councilman Rahm requested that the 2012-2013 Liquor License Renewals be taken off of the Consent Agenda to discuss.

Councilman Sumner requested that the Minutes of the May 3, 2012 Regular City Council meeting be taken off of the Consent Agenda to amend.

Motion by Ingemann, seconded by Rahm, to approve the Consent Agenda as amended, which includes the following items:

B. Minutes of the May 3, 2012 City Council Workshop Meeting

C. List of Bills in the Amount of \$356,732.26

With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

A. Minutes of the May 3, 2012 Regular City Council Meeting

Councilman Sumner – There's a mention of the Phalen corridor that is misspelled, it's P-H-A-L-E-N.

Motion by Geraghty, seconded by Rahm to approve the May 3, 2012 Regular City Council meeting minutes as amended. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

D. Approval of the 2012-2013 Liquor License Renewals

Councilman Rahm – I remember that one of our establishments didn't pass a compliance check and I was

wondering what the State policy is on that if we had more a rigorous check on that.

Admin. Anderson – I don't know if we had a process or follow-up on that. I know Washington County has training on that.

Mayor Geraghty – I don't know if there's any policy.

Councilman Rahm – That's what I'm getting at. If someone fails, they should be put under some increased scrutiny.

Chief Montgomery – Some cities require them to undergo training if they fail. We do not have that in our ordinance. They were issued a citation. I'll have to check if they were rechecked.

Councilman Rahm – I would recommend that staff look to see what our policy is.

Attorney Knaak – What happens is usually the server gets the citation against them. Ultimately, the leverage is yours. You don't have to create a policy if you don't want to. I would recommend an interim discipline other than pulling a license.

Admin. Anderson – Staff will look into it.

Motion by Geraghty, seconded by Rahm, to approve the 2012-2013 Liquor License Renewals. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

7. MAYOR'S REPORT – No Report

8. COUNCIL REPORTS

Councilman Rahm – No Report

Councilman Ingemann – We had the Planning Commission meeting last Thursday and went through a couple ordinances, which we'll be discussing later tonight. They put a lot of time and effort into the MX-3 Zoning Ordinance. The Fire Department will have a meat raffle at the Cloverleaf Bar and Grill tomorrow.

Councilman Sumner – What event are you fundraising for?

Councilman Ingemann – It's on ongoing fundraiser for general items for the Fire Department.

Councilman Sumner – I received an invitation from Cottage Grove to participate in the Strawberry Festival Bocce Ball competition. I unfortunately cannot attend. I just want to make sure that everyone was invited. Stone Soup Thrift Shop had their annual Souper Bowl on Cinco de Mayo, it was a good event.

9. ADMINISTRATOR'S REPORT

A. Resolution No. 2012-12 – Regarding the Administration of the Wetland Act of 1991

Admin. Anderson presented on this item as outlined in the May 17, 2012 City Council packet.

Mayor Geraghty – Does the City have any say in how it ends up?

Admin. Anderson – I think there'll always be a relationship with the District but ultimately they have the final say.

Councilman Sumner – John, have you worked in situations where this has happened in other cities?

John Stewart – The City ends up getting involved in the same projects. For instance, the area behind 10th Avenue, I believe there are wetlands there. If we were to do a project there, it's not always bright for the City to administer the wetland permits, it's a messy situation to do these reviews and it's a good step for the City to pass this ordinance.

Councilman Sumner – Does the attorney agree?

Attorney Knaak – I have no reason to disagree.

Councilman Rahm – I have a couple questions. If we give them power now, can we take it back?

Attorney Knaak – If you want it back, I'm sure you can take it back. As a practical matter, I think it's a good deal. Most of the cities are glad that someone else is dealing with the issue.

Councilman Rahm – The reason I ask is that I have a wetland on my property and was informed that I have certain responsibilities in regards to it. I just want to make sure that we understand what we are giving up. I would like to have more information in regards to what the act is and where the wetlands are in our City.

John Stewart – There is a DNR registry of wetland areas. Some of the wetlands in the City are not on the list because they are not large enough. It would be required for individuals who have wetlands on their property to conduct a wetland inventory before doing any work. There would not be a map that shows where all of the wetlands are. There are very clear definitions of what constitutes a wetland and that's defined by the Federal government and the State administers it, which then passes it down to the local governments. I have never seen a city want that responsibility back after giving it to a watershed district.

Admin. Anderson – The guidelines are the guidelines regardless of whether the City or the District administers it.

Attorney Knaak – It's an extra step for individuals because they'll need to go to both the City and the District to get the permit. In smaller cities, where there isn't a staff member that's specialized on these permits, it probably costs the government more because you don't have the specialized staff that the District would have.

Mayor Geraghty – When a homeowner comes in and doesn't know where the wetland is, are they advised by the City or someone else?

John Stewart – You would refer them to the Watershed District.

Motion by Geraghty, seconded by Sumner to adopt Resolution No. 2012-12 regarding the administration of the Wetland Act of 1991. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

B. Ordinance No. 2012-5 – Amending the City Code of Ordinances, Chapter 1300, Section 1371 Storm Water Management

Admin. Anderson presented on this item as outlined in the May 17, 2012 City Council packet.

Councilman Sumner – What are the alternatives to this product?

John Stewart – There's an emulsion that's typically used. Coal-tar isn't typically used. The correct stuff is an oil and water mix.

Councilman Sumner – So it's unlikely that a homeowner would be using this?

John Stewart – Yes.

Admin. Anderson – Companies have banned it as well.

Councilman Sumner – So this is a widely known problem?

John Stewart – Yes.

Councilman Sumner – And if the major distributors aren't selling it anymore than that can decrease the amount of people using it as well.

Councilman Ingemann – We had a long discussion at the Planning Commission meeting on this as well.

Motion by Ingemann, seconded by Rahm to approve Ordinance No. 2012-5 amending the City Code of Ordinances, Chapter 1300, Section 1371 Storm Water Management. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

C. Massage Therapy Licenses

Admin. Anderson presented on this item as outlined in the May 17, 2012 packet.

Councilman Ingemann – This is no different than any other city's ordinance correct?

Admin. Anderson – Yes, a lot of cities have permitted these types of businesses.

Councilman Rahm – Do you know if any cities around here have similar ordinances?

Admin. Anderson – I'm not sure.

Councilman Ingemann – This is close to Apple Valley's correct?

Admin. Anderson – Yes.

Councilman Rahm – How long does a business have to comply?

Admin. Anderson – That is for you to decide. I have talked with KRI Investments who are not in favor of it. I also talked with another business in town that is in favor of it and was wondering if there would be time for them to comply. I would recommend making it effective January 1, 2013.

Councilman Sumner – Are we hindering those who have a legitimate business?

Admin. Anderson – I don't think so.

Mayor Geraghty – How burdensome will it be for staff to review?

Admin. Anderson – It depends how many you have and that's why there is a fee.

Mayor Geraghty – What happens if there's turnover?

Admin. Anderson – They would need to change the application and make sure that the employee is compliant.

Motion by Ingemann, seconded by Sumner, to approve Ordinance No. 2012-6 amending the City Code of

Ordinances, Chapter 4, Licensing as amended and making it effective January 1, 2013. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

Councilman Sumner – I was looking at the fees and I think we could increase them to keep them from flipping the owners. I would increase it to \$300.

Councilman Rahm – What does that do?

Councilman Sumner – Well if we have to investigate new owners, it would cover that.

Mayor Geraghty – What would constitute an amendment to the license?

Attorney Knaak – A new owner, change of location, anything that changes the application.

Motion by Ingemann, seconded by Rahm, to approve Ordinance No. 2012-7 as amended. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

10. ATTORNEY'S REPORT – No Report

11. POLICE CHIEF'S REPORT –

Chief Montgomery – You have the activity report before you, other than that I have nothing else to report.

12. FIRE CHIEF'S REPORT – No Report

13. ENGINEER'S REPORT –

John Stewart – The North Ravine project is progressing very well. The contractor has completed the two ponds on the Bailey property. As of today, neither one of them have overflowed. There are still some corrections that need to be made. Today they started work on the William's property and will start on Hastings Avenue next week.

Councilman Sumner – What's going on at the William's property?

John Stewart – There was an excess of about 40,000 yards of sand material and there is an area on the William's property that needed to be filled so they are using that.

Councilman Ingemann – When does street construction start?

John Stewart – After the Fourth of July.

Councilman Sumner – Are we absolutely certain about the landmarks with the relocation of Valley?

John Stewart – Yes but we can talk with the property owner who is concerned.

Councilman Ingemann – Which landmark are they surveying off of?

John Stewart – The correct one.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT – No Report

15. NEW/OLD BUSINESS

16. ADJOURNMENT

Motion by Ingemann, seconded by Sumner, to adjourn the regular Council Meeting at 6:15 P.M. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst

Text25	Text26	Text27	Text28	Comments
Paid Chk# 000044E	MN REVENUE	41045	\$1,784.71	state withholding
Paid Chk# 000045E	ING LIFE INSURANCE & ANNUITY	41045	\$416.98	hcsp
Paid Chk# 000046E	FEDERAL TAXES	41045	\$7,815.29	withholding, fica, medicare
Paid Chk# 000047E	DELTA DENTAL OF MN	41059	\$1,133.95	dental insurance
Paid Chk# 000048E	ING LIFE INSURANCE & ANNUITY	41059	\$416.98	hcsp
Paid Chk# 000049E	MN REVENUE	41059	\$1,871.64	state withholding
Paid Chk# 000050E	FEDERAL TAXES	41059	\$8,144.77	withholding, fica, medicare
Paid Chk# 013584	ADVANCED GRAPHIX INC.	41046	\$350.00	graphics - new squad
Paid Chk# 013585	B&K TRAINING, INC.	41046	\$700.00	first responder training
Paid Chk# 013586	BUREAU OF CRIMINAL AP.	41046	\$225.00	training - freemyer
Paid Chk# 013587	Cardmember Services	41046	\$4,206.46	visa
Paid Chk# 013588	COMMERCIAL ASPHALT CO.	41046	\$4,463.83	street repair
Paid Chk# 013589	EHLERS	41046	\$682.50	
Paid Chk# 013590	FIRST IMPRESSION GROUP	41046	\$881.64	summer newsletter
Paid Chk# 013591	FORMS & SYSTEMS OF MINNESOTA	41046	\$1,283.19	citations
Paid Chk# 013592	G & K SERVICES	41046	\$139.98	uniforms
Paid Chk# 013593	GOPHER STATE ONE-CALL	41046	\$108.75	
Paid Chk# 013594	GRAINGER PARTS	41046	\$16.97	sewage pumper part
Paid Chk# 013595	ING LIFE INSURANCE & ANNUITY	41046	\$1,024.62	
Paid Chk# 013596	INTERNATIONAL LEAGUE OF CITIES	41046	\$500.00	dues
Paid Chk# 013597	LAW ENFORCEMENT LABOR SERVICES	41046	\$252.00	
Paid Chk# 013598	LITTLE FALLS MACHINE INC.	41046	\$973.11	snow plow parts
Paid Chk# 013599	MINNESOTA BENEFIT ASSOC.	41046	\$61.43	Neska
Paid Chk# 013600	MMKR	41046	\$15,475.00	audit
Paid Chk# 013601	MN CHILD SUPPORT PAYMENT CNTR	41046	\$493.36	child support
Paid Chk# 013602	PERA	41046	\$7,309.61	
Paid Chk# 013603	SELECTACCOUNT	41046	\$34.77	administration fee
Paid Chk# 013604	SELECTACCOUNT	41046	\$581.00	
Paid Chk# 013605	STREICHERS	41046	\$275.98	uniforms
Paid Chk# 013606	V.E. GRAY CO.	41046	\$600.00	sandblast equipment
Paid Chk# 013607	XCEL ENERGY	41046	\$7,095.49	electricity
Paid Chk# 013608	LEAGUE OF MN CITIES INS TRUST	41050	\$47,822.00	workers comp
Paid Chk# 013609	NEWPORT POST OFFICE	41050	\$41.92	
Paid Chk# 013610	AMERICAN FLAGPOLE& FLAG CO	41053	\$115.26	flags
Paid Chk# 013611	GOPHER STATE ONE-CALL	41053	\$20.40	
Paid Chk# 013612	INSITUFORM TECHNOLOGIES USA	41053	\$291,064.80	I&I improvements (Approved at April 19, 2012 City Council meeting)
Paid Chk# 013613	INTERNATIONAL UNION OF OP. ENG	41053	\$160.00	
Paid Chk# 013614	JOHN BARTL HARDWARE	41053	\$234.09	parks supplies
Paid Chk# 013615	LEAF	41053	\$619.83	
Paid Chk# 013616	MINNESOTA DEPARTMENT OF HEALTH	41053	\$69.00	frazer,hanson,johnson school
Paid Chk# 013617	STANDARD INSURANCE CO.	41053	\$488.23	ltd, life, add
Paid Chk# 013618	VERIZON	41053	\$443.07	cell phones
Paid Chk# 013619	VIKING ELECTRIC SUPPLY	41053	\$44.43	parks repair
Paid Chk# 013620	WASHINGTON CNTY TAX SERVICES	41053	\$480.00	decertify tif
Paid Chk# 013625	CCP INDUSTRIES INC	41060	\$235.43	shop towels
Paid Chk# 013626	COMCAST	41060	\$125.41	
Paid Chk# 013627	DUG UTILITIES, INC.	41060	\$6,358.00	I&I project
Paid Chk# 013628	EDS TROPHIES INC	41060	\$21.43	chamber plaque
Paid Chk# 013629	ING LIFE INSURANCE & ANNUITY	41060	\$1,024.62	
Paid Chk# 013630	LAWSON PRODUCTS	41060	\$257.70	lube - snow equipment
Paid Chk# 013631	MCFOA	41060	\$35.00	membership dues

Paid Chk# 013632	MINNESOTA DEPARTMENT OF HEALTH	41060	\$1,508.00	water connection fee
Paid Chk# 013633	MN CHILD SUPPORT PAYMENT CNTR	41060	\$493.36	child support
Paid Chk# 013634	MN NCPERS LIFE INSURANCE	41060	\$112.00	life insurance
Paid Chk# 013635	NEWPORT POST OFFICE	41060	\$339.20	
Paid Chk# 013636	PERA	41060	\$7,523.36	
Paid Chk# 013637	SELECTACCOUNT	41060	\$581.00	
Paid Chk# 013638	SOUTH SUBURBAN RENTAL, INC.	41060	\$39.54	lp gas refill
Paid Chk# 013639	TKDA	41060	\$2,025.32	planning
Paid Chk# 013640	WASHINGTON CTY PROPERTY RECORS	41060	\$18,878.69	assessing fee
Paid Chk# 013641	XCEL ENERGY	41060	\$7.26	electricity
	wages		\$94,071.41	
	Total		\$253,493.97	



CONSULTING ENGINEERS AND SURVEYORS, PLC

May 30, 2012

Mr. Brian Anderson
City Administrator
City of Newport
596 7th Avenue
Newport, MN 55055

Re: I/I Improvements - CIPP and MH Rehabilitation - Payment Request No. 3

Dear Mr. Anderson:

Installation of the Cured-In-Place-Pipe (CIPP) and manhole sealing has progressed successfully to date and is substantially complete. We are working with the contractor to finalize the quantities and we expect one more payment beyond this one to finalize the project and return the retainage to the contractor.

The total contract price for this project is \$543,058.00 (includes Change Order No. 1) and the contractor, Insituform Technologies USA, Inc., is requesting payment of \$30,485.00 for the completion of the contract items including 100% of the CIPP and manhole sealing. We have retained 5 percent of the requested amount until final completion of the entire project and therefore the amount due the contractor at this time is \$28,960.75. Attached are three (3) copies of the Partial Payment Estimate No. 3 for your review and consideration.

We recommend the Council to approve this payment request in the next council meeting. If you have any questions, please feel free to contact us at (612) 548-3141. Thank you very much.

Sincerely,

Jim Stremel, P.E.
Project Engineer
BDM Consulting Engineers, PLC

Attachment: Partial Payment No. 3 Request (2 pgs)

CC: File

PARTIAL PAY ESTIMATE NO. 3

FROM: May 9, 2012
TO: May 25, 2012

COMPLETION DATE
ORIGINAL: 04/27/12
REVISED:
WORKING DAYS USED: N/A
WORKING DAYS REMAINING: N/A

AMOUNT OF CONTRACT
ORIGINAL: \$520,058.00
REVISED: \$543,058.00

PROJECT: 2011 I/I IMPROVEMENTS - CIPP AND MH REHABILITATION
CITY PROJECT NO. 2011-02

CONTRACTOR: INSITUFORM TECHNOLOGIES USA, INC.
ADDRESS: 17988 EDISON AVENUE, CHESTERFIELD, MO 63005
OFFICE: 636-530-8000
FAX: 636-530-8701

OWNER: CITY OF NEWPORT

ITEM NO	SPEC NO.	ITEM DESCRIPTION	UNIT	QTY		THIS PERIOD		TOTAL TO DATE	
				TOTAL	UNIT PRICE	QTY	TOTAL	QTY	TOTAL
SCHEDULE 1 - BASE BID									
1		CIPP Lining of 8-inch Dia Gravity Sanitary Sewer	LF	12,004	\$ 25.00	40	\$ 1,000.00	11,774	\$ 294,350.00
2		CIPP Lining of 48 (15) -inch Dia Gravity Sanitary Sewer	LF	180	\$ 77.00	0	\$ -	205	\$ 15,785.00
3		Sealing Pre-Cast Manhole Structures	EA	28	\$ 1,345.00	21	\$ 28,245.00	38	\$ 51,110.00
4		Protruding Tap Repair (VCP)	EA	25	\$ 310.00	0	\$ -	23	\$ 7,130.00
5		Lateral Reinstatement	EA	131	\$ 100.00	0	\$ -	145	\$ 14,500.00
6		Lateral/Mainline Connection Sealing	EA	25	\$ 870.00	0	\$ -	23	\$ 20,010.00
7		Bypass Pumping	LS	1.00	\$ 1,240.00	0.00	\$ -	1.00	\$ 1,240.00
T		TOTAL - SCHEDULE 1 - BASE BID					\$ 29,245.00		\$ 404,125.00
SCHEDULE 2 - ALTERNATE A									
1		CIPP Lining of 8-inch Dia Gravity Sanitary Sewer	LF	2,058	\$ 26.00	0	\$ -	2,052	\$ 53,352.00
2		Protruding Tap Repair (VCP)	EA	3	\$ 310.00	2	\$ 620.00	3	\$ 930.00
3		Lateral Reinstatement	EA	23	\$ 100.00	0	\$ -	25	\$ 2,500.00
4		Lateral/Mainline Connection Sealing	EA	3	\$ 870.00	0	\$ -	1	\$ 870.00
T		TOTAL - SCHEDULE 2 - ALTERNATE A					\$ 620.00		\$ 57,652.00
SCHEDULE 3 - ALTERNATE B									
1		CIPP Lining of 8-inch Dia Gravity Sanitary Sewer	LF	1,226	\$ 30.00	0	\$ -	1,213	\$ 36,390.00
2		CIPP Lining of 10-inch Dia Gravity Sanitary Sewer	LF	663	\$ 30.00	0	\$ -	653	\$ 19,590.00
3		Protruding Tap Repair (VCP)	EA	6	\$ 310.00	2	\$ 620.00	6	\$ 1,860.00
4		Lateral Reinstatement	EA	15	\$ 100.00	0	\$ -	29	\$ 2,900.00
5		Lateral/Mainline Connection Sealing	EA	6	\$ 870.00	0	\$ -	4	\$ 3,480.00
T		TOTAL - SCHEDULE 3 - ALTERNATE B					\$ 620.00		\$ 64,220.00
SCHEDULE 4 - CHANGE ORDER NO. 1									
1		CIPP Lining of 8-inch Dia Gravity Sanitary Sewer	LF	550	\$ 26.00	0	\$ -	544	\$ 14,144.00
2		Protruding Tap Repair (VCP)	EA	6	\$ 310.00	0	\$ -	5	\$ 1,550.00
3		Lateral Reinstatement	EA	6	\$ 100.00	0	\$ -	5	\$ 500.00
T		TOTAL - SCHEDULE 4 - CHANGE ORDER NO. 1					\$ -		\$ 16,194.00

PROJECT SUMMARY

	THIS PERIOD	TOTAL TO DATE
AMOUNT EARNED	\$ 30,485.00	\$ 542,191.00
AMOUNT RETAINED - 5%	\$ 1,524.25	\$ 27,109.55
MATERIAL ON SITE	\$ -	\$ -
MATERIAL DEDUCT	\$ -	\$ -
PREVIOUS PAYMENTS		\$ 195,055.90
AMOUNT DUE	\$ 28,960.75	

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor: **INSITUFORM TECHNOLOGIES USA, INC.**

By _____

Date _____

ENGINEER'S CERTIFICATION

The undersigned certifies that the work has been carefully observed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: **BDM CONSULTING ENGINEERS & SURVEYORS, PLC**

By _____

Date _____

APPROVED BY OWNER

Owner: **CITY OF NEWPORT**

By _____

Date _____



CONSULTING ENGINEERS AND SURVEYORS, PLC

May 30, 2012

Mr. Brian Anderson
City Administrator
City of Newport
596 7th Avenue
Newport, MN 55055

Re: Newport North Ravine Area Drainage Improvements - Payment Request No. 2

Dear Mr. Anderson:

The construction of the north ravine area drainage improvement project is continuing successfully. The grading and storm sewer installations on the Bailey property are complete and the contractor is continuing with the grading operations on the Swanlund property.

The total contract price for this project is \$1,533,317.58 and the contractor, Park Construction Company, is requesting payment of \$373,694.88 for the completion of the contract items including approximately 50% of the common excavation and 35% of the stormsewer piping and structures. We have retained 5 percent of the requested amount until final completion of the entire project and therefore the amount due the contractor at this time is \$355,010.14. Attached are four (4) copies of the Partial Payment Estimate No. 2 for your review and consideration.

We recommend the Council to approve this payment request in the next council meeting. If you have any questions, please feel free to contact us at (612) 548-3141. Thank you very much.

Sincerely,

Jim Stremel, P.E.
Project Engineer
BDM Consulting Engineers, PLC

Attachment: Partial Payment No. 2 Request (4 pgs)
CC: File

PARTIAL PAY ESTIMATE NO. 2

FROM: April 21, 2012
TO: May 25, 2012

COMPLETION DATE
ORIGINAL: 09/14/12
REVISED:
WORKING DAYS USED: N/A
WORKING DAYS REMAINING: N/A

AMOUNT OF CONTRACT
ORIGINAL: \$1,533,317.58
REVISED:

PROJECT: NORTH RAVINE AREA DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 2011-01

CONTRACTOR: PARK CONSTRUCTION COMPANY
ADDRESS: 1481 81ST AVE NE, MINNEAPOLIS, MN 55432
OFFICE: 763-717-6208
FAX: 763-786-2952

OWNER: CITY OF NEWPORT

ITEM NO	SPEC NO.	ITEM DESCRIPTION	UNIT	QTY		THIS PERIOD		TOTAL TO DATE	
				TOTAL	UNIT PRICE	QTY	TOTAL	QTY	TOTAL
SCHEDULE 1.0 - STREET & GRADING									
1	2021.501	MOBILIZATION	LS	1.00	\$ 64,411.92	0.25	\$ 16,102.98	0.75	\$ 48,308.94
2	2051.501	MAINT & RESTORATION OF HAUL ROADS	LS	1.00	\$ 4,830.00		\$ -	0	\$ -
3	2101.501	CLEARING	AC	11.35	\$ 2,300.00	1.13	\$ 2,599.00	11.35	\$ 26,105.00
4	2101.502	CLEARING	TREE	15	\$ 100.00	19	\$ 1,900.00	34	\$ 3,400.00
5	2101.506	GRUBBING	AC	11.35	\$ 1,000.00	1.13	\$ 1,130.00	11.35	\$ 11,350.00
6	2101.507	GRUBBING	TREE	15	\$ 15.00	19	\$ 285.00	34	\$ 510.00
7	2103.501	BUILDING REMOVAL	LS	1.00	\$ 7,340.00	1.00	\$ 7,340.00	1.00	\$ 7,340.00
8	2104.501	REMOVE CURB AND GUTTER	LF	228	\$ 2.70	110	\$ 297.00	110	\$ 297.00
9	2104.505	REMOVE CONCRETE PAVEMENT	SY	312	\$ 5.90	190	\$ 1,121.00	190	\$ 1,121.00
10	2104.505	REMOVE BITUMINOUS PAVEMENT	SY	4,096	\$ 2.25	737	\$ 1,658.25	737	\$ 1,658.25
11	2104.509	REMOVE MAILBOX SUPPORT	EACH	6	\$ 25.00		\$ -	0	\$ -
12	2104.525	ABANDON AND SEAL WELL SHAFT	EACH	2	\$ 1,500.00		\$ -	0	\$ -
13	2104.521	SALVAGE CHAIN LINK FENCE	LF	524	\$ 2.00	645	\$ 1,290.00	645	\$ 1,290.00
14	2104.523	SALVAGE SIGN	EACH	3	\$ 20.00		\$ -	0	\$ -
15	2105.501	COMMON EXCAVATION (STREET) (EV) (P)	CY	1,306	\$ 10.70		\$ -	0	\$ -
16	2105.501	COMMON EXCAVATION (POND & RAVINE) (EV)	CY	69,438	\$ 3.75	32,387	\$ 121,451.25	42,387	\$ 158,951.25
17	2105.522	SELECT GRANULAR BORROW (CV)	CY	161	\$ 19.70		\$ -	0	\$ -
18	2105.525	TOPSOIL BORROW (LV)	CY	3,507	\$ 14.10		\$ -	0	\$ -
19	2105.607	TOPSOIL BORROW MOD (LV)	CY	616	\$ 15.90		\$ -	0	\$ -
20	2105.607	HAUL & STOCKPILE EXCESS MATERIAL (EV)	CY	4,000	\$ 3.25		\$ -	4,000	\$ 13,000.00
21	2105.604	COMPOSITE LINER (P)	SY	2,112	\$ 5.10	2,112	\$ 10,771.20	2,112	\$ 10,771.20
22	2211.501	AGGREGATE BASE CLASS 5	TON	1,587	\$ 14.80	175	\$ 2,590.00	175	\$ 2,590.00
23	2118.501	AGGREGATE SURFACING CLASS 5	TON	246	\$ 14.80	67	\$ 991.60	67	\$ 991.60
24	2232.501	MILL BITUMINOUS SURFACE (1.5")	SY	167	\$ 7.20		\$ -	0	\$ -
25	2301.501	CONCRETE PAVEMENT (6" THICK)	SY	125	\$ 52.20		\$ -	0	\$ -
26	2350.501	TYPE SP 12.5 WEAR COURSE MIXTURE 2B (HASTINGS)	TON	45	\$ 81.56		\$ -	0	\$ -
27	2350.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (STREET)	TON	331	\$ 77.69		\$ -	0	\$ -
28	2350.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (TRAIL)	TON	11	\$ 83.51		\$ -	0	\$ -
29	2350.501	TYPE SP 9.5 WEAR COURSE MIXTURE 2B (D/W)	TON	15	\$ 131.86		\$ -	0	\$ -
30	2350.502	TYPE SP 12.5 NON-WEARING COURSE MIXTURE 2B (STRE	TON	463	\$ 70.11		\$ -	0	\$ -
31	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	113	\$ 10.31		\$ -	0	\$ -
32	2506.522	ADJUST FAME & RING CASTING	EACH	3	\$ 223.00		\$ -	0	\$ -
33	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LF	1,699	\$ 10.20		\$ -	0	\$ -
34	2531.501	CONCRETE CURB & GUTTER DESIGN B624	LF	139	\$ 22.00		\$ -	0	\$ -
35	2531.501	BITUMINOUS CURB	LF	27	\$ 30.90		\$ -	0	\$ -
36	2540.602	INSTALL MAIL BOX SUPPORT	EACH	6	\$ 135.00		\$ -	0	\$ -
37	2557.603	INSTALL CHAIN LINK FENCE (SALVAGED)	LF	463	\$ 7.30		\$ -	0	\$ -
38	2557.603	INSTALL CHAIN LINK FENCE	LF	1,580	\$ 13.40		\$ -	0	\$ -
39	2563.601	TRAFFIC CONTROL	LS	1.00	\$ 3,150.00	0.75	\$ 2,362.50	0.75	\$ 2,362.50
40	2564.603	4" DOUBLE SOLID LINE YELLOW-EPOXY	LF	50	\$ 39.80		\$ -	0	\$ -
41	2564.602	INSTALL SIGN (SALVAGED)	EACH	3	\$ 95.00		\$ -	0	\$ -
42	2564.602	F&I SIGN PANEL TYPE C	EACH	10	\$ 110.00		\$ -	0	\$ -
43	2573.502	SILT FENCE, TYPE MACHINE SLICED	LF	3,034	\$ 1.90	2,347	\$ 4,459.30	4,310	\$ 8,189.00
44	2573.540	FILTER LOG, TYPE WOOD FIBER BIOROLL (6")	LF	4,115	\$ 2.20		\$ -	0	\$ -
45	2573.540	FILTER LOG, TYPE WOOD FIBER BIOROLL (12")	LF	2,069	\$ 3.75	173	\$ 648.75	575	\$ 2,156.25
46	2573.602	INLET PROTECTION	EACH	15	\$ 223.00	6	\$ 1,338.00	12	\$ 2,676.00
47	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	4	\$ 1,390.00	1	\$ 1,390.00	1	\$ 1,390.00

48	2573.513	TEMPORARY DITCH CHECK TYPE 7	CY	81	\$	62.10	3	\$	186.30	3	\$	186.30
49	2573.602	ROCK DITCH CHECK	EACH	9	\$	1,050.00		\$	-	0	\$	-
50	2575.505	SODDING	SY	1,845	\$	2.40		\$	-	0	\$	-
51	2575.523	EROSION CONTROL BLANKETS CATEGORY 2	SY	55,942	\$	1.10	3,890	\$	4,279.00	3,890	\$	4,279.00
52	2575.523	EROSION CONTROL BLANKETS CATEGORY 4	SY	7,447	\$	1.15		\$	-	0	\$	-
53	2575.525	EROSION STABILIZATION MAT CLASS 2	SY	1,912	\$	5.75		\$	-	0	\$	-
54	2575.525	EROSION STABILIZATION MAT CLASS 4	SY	7,437	\$	8.00		\$	-	0	\$	-
55	2575.532	FERTILIZER TYPE 4	LB	2,494	\$	0.65	400	\$	260.00	400	\$	260.00
56	2575.550	COMPOST GRADE 2	CY	206	\$	53.20		\$	-	0	\$	-
57	2575.555	TURF ESTABLISHMENT	LS	1.00	\$	6,550.00	0.10	\$	655.00	0.10	\$	655.00
58	2575.608	SEED MIXTURE 330	LB	1,115	\$	4.60	250	\$	1,150.00	250	\$	1,150.00
59	2575.608	SEED MIXTURE 328	LB	57	\$	4.50	10	\$	45.00	10	\$	45.00
60	2575.608	SEED MIXTURE SPECIAL 1	LB	79	\$	1.70		\$	-	0	\$	-
61	2575.608	HYDRAULIC SOIL STABILIZER TYPE 6	LB	109,534	\$	0.65	1,524	\$	990.60	1,524	\$	990.60
T SCHEDULE 1.0 - STREET & GRADING - TOTAL								\$	187,291.73		\$	312,023.89
SCHEDULE 2.0 - SANITARY												
62	2104.501	REMOVE PIPE (SEWER SERVICE)	LF	297	\$	2.70		\$	-	0	\$	-
63	2503.602	CONNECT TO EXISTING SEWER (SERVICE)	EACH	9	\$	275.00		\$	-	0	\$	-
64	2503.603	INSTALL PIPE SEWER (SERVICES)	LF	297	\$	23.60		\$	-	0	\$	-
65	2506.602	ADJUST FAME & RING CASTING (SPECIAL)	EACH	1	\$	223.00		\$	-	0	\$	-
T SCHEDULE 2.0 - SANITARY- TOTAL								\$	-		\$	-
SCHEDULE 3.0 - WATERMAIN												
66	2104.501	REMOVE PIPE (WATERMAIN)	LF	72	\$	5.40		\$	-	0	\$	-
67	2504.602	ADJUST VALVE BOX	EACH	4	\$	318.00		\$	-	0	\$	-
68	2504.602	CONNECT TO EXISTING WATERMAIN	EACH	6	\$	691.00		\$	-	0	\$	-
69	2504.603	18" CP PIPE CASING	LF	35	\$	101.00		\$	-	0	\$	-
70	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LF	80	\$	78.60		\$	-	0	\$	-
71	2504.604	4" POLYSTYRENE INSULATION	SY	194	\$	62.60		\$	-	0	\$	-
T SCHEDULE 3.0 - WATERMAIN - TOTAL								\$	-		\$	-
SCHEDULE 4.0 - STORM												
72	2104.501	REMOVE SEWER PIPE (STORM)	LF	1,865	\$	3.50	1,075	\$	3,762.50	1,315	\$	4,602.50
73	2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	7	\$	307.00	4	\$	1,228.00	4	\$	1,228.00
74	2104.607	SALVAGE RANDOM RIP RAP	CY	209	\$	9.25	209	\$	1,933.25	209	\$	1,933.25
75	2451.507	GRANULAR BEDDING (CV)	CY	2,703	\$	2.85		\$	-	0	\$	-
76	2501.515	24" GS PIPE APRON	EACH	5	\$	517.00	4	\$	2,068.00	4	\$	2,068.00
77	2501.515	30" GS PIPE APRON	EACH	1	\$	1,170.00	1	\$	1,170.00	1	\$	1,170.00
78	2501.515	36" GS PIPE APRON	EACH	3	\$	2,060.00	1	\$	2,060.00	1	\$	2,060.00
79	2501.515	48" GS PIPE APRON	EACH	1	\$	2,530.00	1	\$	2,530.00	1	\$	2,530.00
80	2501.515	60" GS PIPE APRON	EACH	1	\$	5,100.00		\$	-	0	\$	-
81	2501.573	INSTALL FLAP GATE (36" ELASTOMERIC CHECK VALVE)	EACH	1	\$	8,270.00		\$	-	0	\$	-
82	2502.521	8" TP PIPE DRAIN	LF	73	\$	21.50	8	\$	172.00	8	\$	172.00
83	2502.602	8" TP PIPE DRAIN CLEAN OUT	EACH	2	\$	302.00		\$	-	0	\$	-
84	2503.511	15" RC PIPE SEWER DES 3006 CL III	LF	59	\$	27.20	17	\$	462.40	17	\$	462.40
85	2503.511	18" RC PIPE SEWER DES 3006 CL III	LF	60	\$	29.40		\$	-	0	\$	-
86	2503.511	24" RC PIPE SEWER DES 3006 CL III	LF	376	\$	34.10	85	\$	2,898.50	85	\$	2,898.50
87	2503.511	30" RC PIPE SEWER DES 3006 CL III	LF	240	\$	45.90		\$	-	0	\$	-
88	2503.511	36" RC PIPE SEWER DES 3006 CL III	LF	233	\$	60.40		\$	-	0	\$	-
89	2503.511	48" RC PIPE SEWER DES 3006 CL III	LF	146	\$	105.00		\$	-	0	\$	-
90	2503.603	18" CP PIPE SEWER	LF	160	\$	26.20		\$	-	0	\$	-
91	2503.603	24" CP PIPE SEWER	LF	740	\$	28.70	472	\$	13,546.40	472	\$	13,546.40
92	2503.603	30" CP PIPE SEWER	LF	400	\$	37.80	359	\$	13,570.20	359	\$	13,570.20
93	2503.603	36" CP PIPE SEWER	LF	1,906	\$	43.40	1,186	\$	51,472.40	1,186	\$	51,472.40
94	2503.603	48" CP PIPE SEWER	LF	613	\$	65.70	97	\$	6,372.90	97	\$	6,372.90
95	2503.603	60" CP PIPE SEWER	LF	240	\$	110.00		\$	-	0	\$	-
96	2503.603	PLUG FILL & ABANDON PIPE SEWER	LF	147	\$	26.80	122	\$	3,269.60	122	\$	3,269.60
97	2506.502	CONST DRAINAGE STRUCTURE DESIGN 27-4020	EACH	3	\$	1,050.00		\$	-	0	\$	-
98	2506.502	CONST DRAINAGE STRUCTURE DESIGN 48-4020	EACH	6	\$	1,880.00	1	\$	1,880.00	1	\$	1,880.00

99	2506.502	CONST DRAINAGE STRUCTURE DESIGN 60-4020	EACH	10	\$	3,020.00	4	\$	12,080.00	4	\$	12,080.00
100	2506.502	CONST DRAINAGE STRUCTURE DESIGN 66-4020	EACH	1	\$	3,110.00	1	\$	3,110.00	1	\$	3,110.00
101	2506.502	CONST DRAINAGE STRUCTURE DESIGN 72-4020	EACH	4	\$	3,680.00	2	\$	7,360.00	2	\$	7,360.00
102	2506.502	CONST DRAINAGE STRUCTURE DESIGN 78-4020	EACH	2	\$	4,710.00		\$	-	0	\$	-
103	2506.502	CONST DRAINAGE STRUCTURE DESIGN 84-4020	EACH	3	\$	5,350.00		\$	-	0	\$	-
104	2506.502	CONST DRAINAGE STRUCTURE DESIGN 96-4020	EACH	2	\$	8,350.00		\$	-	0	\$	-
105	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 24"X36"	EACH	4	\$	1,480.00	1	\$	1,480.00	1	\$	1,480.00
106	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 32"X48"	EACH	2	\$	2,130.00	1	\$	2,130.00	1	\$	2,130.00
107	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 60	EACH	4	\$	5,250.00	3	\$	15,750.00	3	\$	15,750.00
108	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 78	EACH	1	\$	7,530.00	1	\$	7,530.00	1	\$	7,530.00
109	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 5'X6'	EACH	3	\$	9,000.00		\$	-	0	\$	-
110	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL 6'X18'	EACH	1	\$	25,000.00	1	\$	25,000.00	1	\$	25,000.00
111	2506.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	3	\$	893.00	3	\$	2,679.00	3	\$	2,679.00
112	2511.501	RANDOM RIPRAP CLASS III	CY	990	\$	47.10		\$	-	0	\$	-
113	2511.501	RANDOM RIPRAP CLASS IV	CY	131	\$	52.20		\$	-	0	\$	-
114	2511.501	RANDOM RIPRAP CLASS V	CY	56	\$	52.10		\$	-	0	\$	-
115	2511.511	GRANULAR FILTER (CV)	CY	850	\$	2.60		\$	-	0	\$	-
116	2511.515	GEOTEXTILE FILTER TYPE IV	SY	2,316	\$	2.90		\$	-	0	\$	-
117	2511.515	GEOTEXTILE FILTER TYPE VI	SY	56	\$	2.45		\$	-	0	\$	-
118	2511.607	INSTALL RANDOM RIPRAP (SALVAGED)	CY	96	\$	9.25	96	\$	888.00	96	\$	888.00
119	2554.509	GUIDE POST TYPE B (STRUCTURE MARKERS)	EACH	3	\$	83.20	0	\$	-	0	\$	-
T SCHEDULE 4.0 - STORM - TOTAL							\$ 186,403.15	\$ 187,243.15				

PROJECT SUMMARY

		THIS PERIOD	TOTAL TO DATE
T	SCHEDULE 1.0 - STREET & GRADING - TOTAL	\$ 187,291.73	\$ 312,023.89
T	SCHEDULE 2.0 - SANITARY- TOTAL	\$ -	\$ -
T	SCHEDULE 3.0 - WATERMAIN - TOTAL	\$ -	\$ -
T	SCHEDULE 4.0 - STORM - TOTAL	\$ 186,403.15	\$ 187,243.15

AMOUNT EARNED	\$ 373,694.88	\$ 499,267.04
AMOUNT RETAINED - 5%	\$ 18,684.74	\$ 24,963.35
MATERIAL ON SITE		\$ 38,808.25
MATERIAL DEDUCT		\$ -
PREVIOUS PAYMENTS		\$ 158,101.80
AMOUNT DUE	\$ 355,010.14	

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor: **PARK CONSTRUCTION COMPANY**

By _____

Date _____

ENGINEER'S CERTIFICATION

The undersigned certifies that the work has been carefully observed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: **BDM CONSULTING ENGINEERS & SURVEYORS, PLC**

By _____

Date _____

APPROVED BY OWNER

Owner: **CITY OF NEWPORT**

By _____

Date _____



MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: June 4, 2012

SUBJECT: 2012-2013 Liquor Licenses

BACKGROUND

The City works with the State of Minnesota to issue liquor licenses for businesses located within Newport each year, which expire on June 30.

DISCUSSION

Please find attached the renewal applications for the following businesses:

- Cloverleaf Bar and Grill
 - On-Sale: \$2,500
 - Sunday: \$200
- Super America
 - 3.2 Malt Beverage License Off-Sale: \$30
- St. Paul Park/Newport Lions
 - Temporary On-Sale Liquor License for Pioneer Day: Fee is Waived

RECOMMENDATION

It is recommended that the City Council approve the attached applications.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: ST. PAUL PARK / NEWPORT LIONS Date organized: 1955 ^{STATE ID} Tax exempt number: 2973349

Address: PO BOX 262 City: NEWPORT State: MINNESOTA Zip Code: 55125

Name of person making application: AL BOCHE JR Business phone: 6125983841 Home phone: SAME

Date set ups will be sold: AUGUST 12, 2012 Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: AL BOCHE JR City: WOODBURY State: MINNESOTA Zip: 55125

Add New Officer

Location where permit will be used. If an outdoor area, describe.
CITY PARK - PIONEER DAY

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
ST. PAUL PARK / NEWPORT LIONS
PO BOX 262
NEWPORT MN 55125

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
SEE ATTACHED - USG INSURANCE 2,000,000

APPROVAL
 APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

_____	_____
City/County	Date Approved
_____	_____
City Fee Amount	Permit Date

Date Fee Paid	

Signature City Clerk or County Official _____ Approved Director Alcohol and Gambling Enforcement _____

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.



**City of Newport, Minnesota
ANNUAL FARM ANIMAL PERMIT**

Name of Applicant: Kim L Brown
Address: 1675 Kolf St. Newport, MN 55055
Phone: 651-238-0866 or 651-730-9803

Upon application made by the above name individual and approved by the Newport City Council at its regularly scheduled meeting of _____, and subject to the requirements of Newport City Code Section 600.20, _____ has been granted this permit for the farm animals identified as:

2 Horses.

Approved by the Newport City Council on the _____ day of _____, 20__.
This license is valid until December 31, 20__.

Applicant

City Administrator

Mayor

Fee: \$25

Receipt #: _____ Date: _____ Cash: _____ Check #: _____

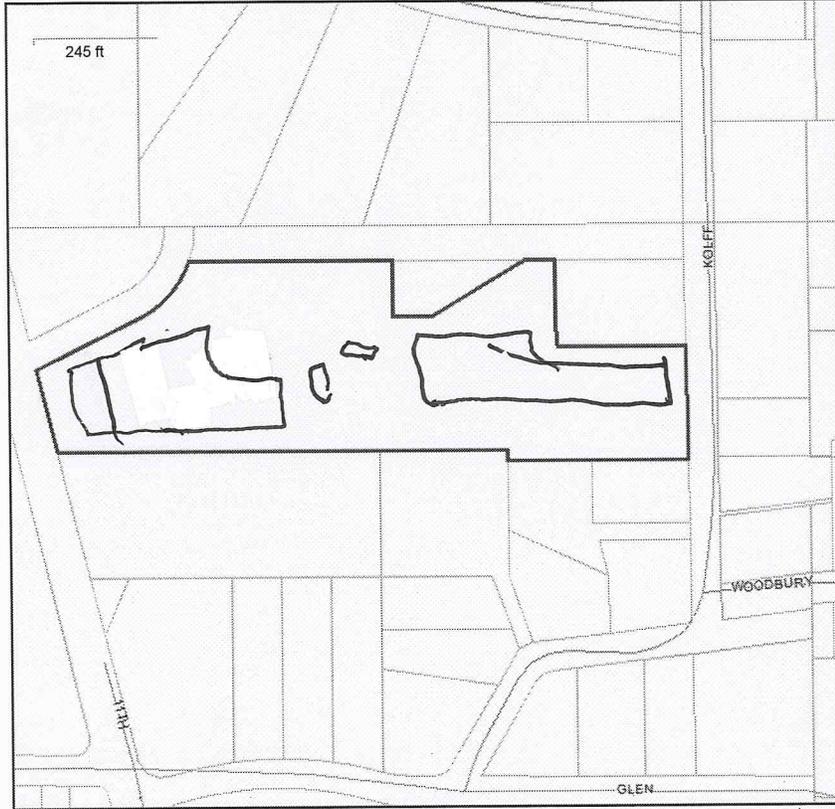
Property Viewer

Interactive Map

Foreclosures

Print

New Search



Your search returned 1 results.

[Export Results](#) | [Map All Results](#)

Property ID	House No. Address
3602822120002	1675 KOLFF RD

Property ID	3602822120002
Location	1675 KOLFF RD
Municipality	CITY OF NEWPORT
Owner	BROWN KIM L
Owner 2	
Owner Address	1675 KOLFF RD
Owner City	NEWPORT, MN 55055
Parcel Size (Ac)	8.76
School District	ISD833
Homestead	Yes
Watershed	South Washington

[Property Record Card](#)

[Property Tax Card](#)

Aerial Photo

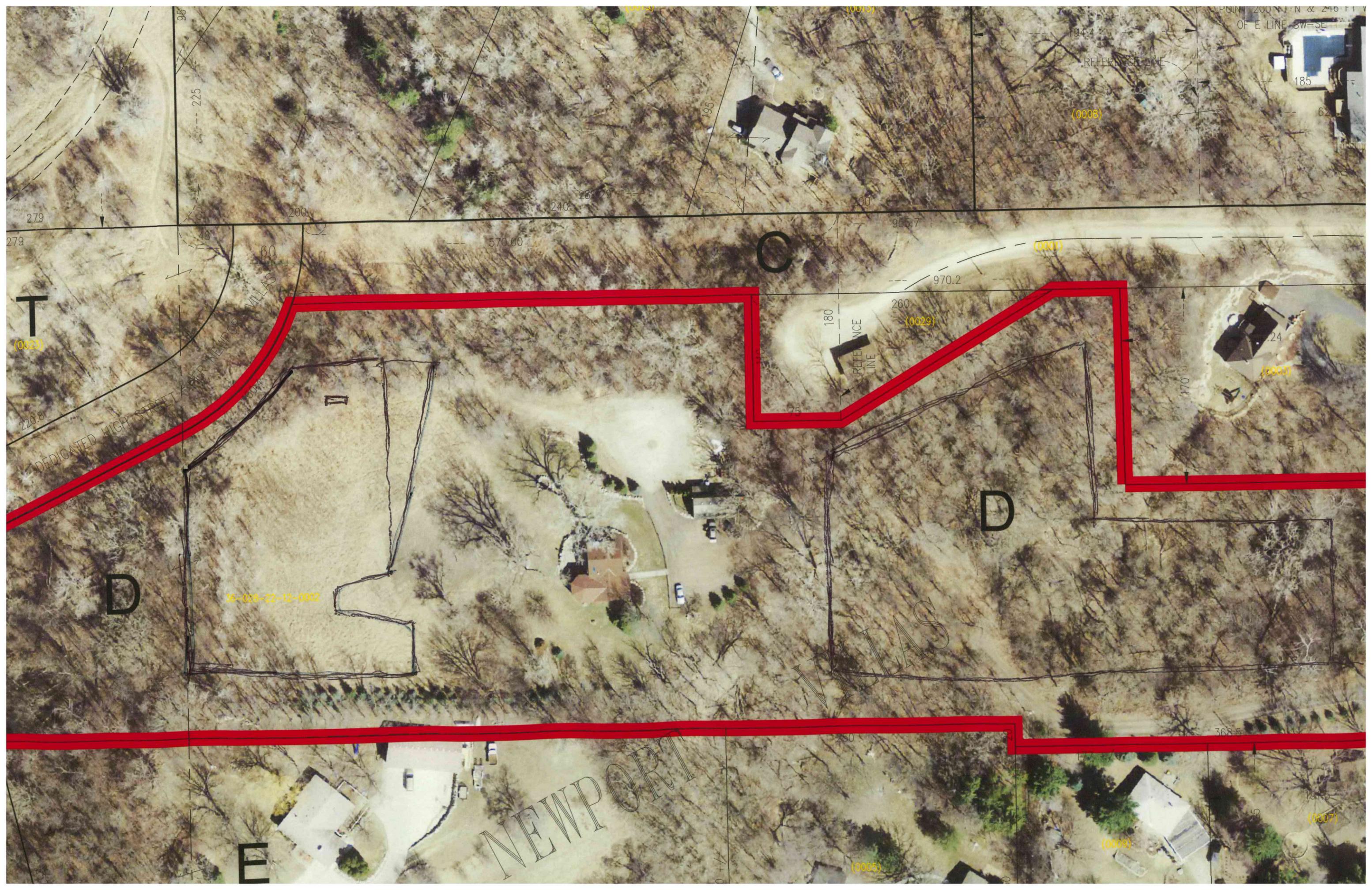
Scale 1" = 245 ft



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[Dept. Directory](#) | [Your County Government](#)

General Information: 651-430-6000 • (TTY: 651-430-6246)

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MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: June 4, 2012

SUBJECT: Deer Hunting Ordinance Recommendations

BACKGROUND

In the fall of 2011, the City Council requested that Mr. Aguilar-Downing continue to work with the residents of the Wild Ridge Estates area on how the Deer Hunting Ordinance can be improved. Since then, the residents have met several times to discuss the ordinance. Please find attached the residents' recommendations for how to improve the ordinance.

RECOMMENDATION

This information is purely for the Council's review and no formal action is required. However, City Council can provide City staff with comments or direction.

TO: Newport City Council members
FROM: Kathy and Tom Aguilar-Downing, Susan Lindoo, and Mike Wolesky
DATE: June 5, 2012

In the fall of 2011, the City Council asked Susan Lindoo and Tom Aguilar-Downing to continue working with the residents of the Wild Ridge Estates area on issues surrounding the Deer Hunting Ordinance, and to return to the Council with recommendations on ways to improve the Ordinance.

From the outset we knew that success depended on our being able to work through differing points of view to find consensus. It was clear the goal would not be unanimity, so compromise became a key word.

Two neighborhood meetings were conducted to determine concerns. The concerns can be summarized as:

- A. Safety and neighborhood disruption issues. Hunting in residential areas may lead to:
 - Injury to people or pets.
 - Wounded deer running onto yards of people who have not given permission to hunt on their land.
- B. Community input had not been encouraged in developing the current Ordinance.
- C. The Neighborhood **DOES** want deer and wildlife.
- D. Residents are concerned not simply with damage to landscaping, but more fundamentally about damage to the health of the forest ecosystem.

A small research group met several more times, its members researching deer behavior, forest health, and ordinances and deer control methods in other communities, and some attending seminars on Deer Management. The larger neighborhood group was kept informed of the research group's findings by emails. The research group's eventual recommendations were presented to the neighborhood group as a whole, and to the larger Newport community at a meeting of the Newport Citizens Organization. We sought additional input at both meetings and it has been incorporated into the following multipronged recommendations that we now submit to the Council.

We recommend that:

- 1) Deer feeding be reduced or eliminated.**
- 2) The Metro Bowhunters Resource Base (MBRB) be contracted with for a controlled and limited deer archery hunt in Bailey and Loveland Parks, with adequate communication to Newport residents about the hunt.**
- 3) Bow hunting in residential areas, during the deer bow hunting season, be restricted to single owner, five acre or greater parcels, and that hunters report to the City the number and sex of deer taken.**
- 4) Aerial surveys of the deer herd be continued to measure progress toward maintaining the targeted herd size.**
- 5) A forest health assessment be performed by the DNR (or an unbiased consultant) to determine a baseline against which forest sustainability can be measured.**
- 6) Removal of buckthorn and other invasive plant species that threaten the sustainability of forested areas within Newport be expanded.**

To expand on each of these recommendations:

1) **Deer feeding be reduced or eliminated.**

- We recommend elimination of deer feeding, as recommended by the DNR, through a City Ordinance and education.
- Feeding encourages the deer herd to grow beyond a size that can be sustained in a natural setting.
- Deer grazing in groups increases the possibility of disease transmission, including Chronic Wasting Disease (CWD).
- In some instances, feeding may cause illness in deer (e.g. feeding corn only in the winter months).
- Small patches of home landscaping can be protected by spraying and other techniques; such techniques are not feasible for larger forested areas.

2) **The Metro Bowhunters Resource Base (MBRB) be contracted with for a controlled and limited deer archery hunt in Bailey and Loveland Parks, with adequate communication to Newport residents about the hunt.**

- The results from the aerial deer count were 75 deer, all on the east side of Hwy 61. Using a standard DNR-recommended adjustment of plus 30% for deer not spotted given weather conditions, that becomes 98 deer in Newport's 1.66 square mile of forest habitat, compared to the DNR recommendation of no more than 33 deer in an area that size.
- Metro Bowhunters Resource Base (MBRB) is a non-profit, volunteer organization established specifically to help Twin Cities Metro area communities deal with over-populations of deer.
- MBRB often times its hunts for a given area as two weekends, two weeks apart. We suggest two staggered weekends at each park.
- Harvest goals should be set to bring the size of the herd closer to the size recommended by the DNR. It may take multiple years to reach that goal and should be an ongoing part of a management process. MBRB will report the results of its hunt to the City.
- MBRB carries a million dollar liability insurance coverage on which the City can be included for a small sum.
- Communication to residents about the hunt dates in the parks should include mailed notification to owners of properties bordering the parks. Other forms of communication should include postings at the parks, on the Newport Website, and articles in the "Newport News" and the "Bulletin".
- Volunteers should be present on the days of the hunts to alert park visitors to the hunt in progress.

3) Bow hunting in residential areas, during the deer bow hunting season, be restricted to single owners of five acre or larger parcels, and that hunters hunting on parcels within the City be required to report to the City the number and sex of deer harvested.

- This policy is responsive to continuing safety and neighborhood disruption concerns of residents.
- Newport residents would still be able to hunt locally on parcels of five acres or more.
- Requiring hunters to report to the city the number and sex of deer harvested assists with planning. At the end of the deer hunting season, these numbers, in conjunction with MBRB's reporting on numbers culled, allows evaluation of effectiveness of deer herd management efforts.
- With the closing of the Backwoods Archery store, the Council needs to designate a new site or sites for proficiency testing for hunters.

4) Aerial surveys of the deer herd be continued to measure progress toward maintaining the targeted herd size

- The initial aerial survey in March 2012 provided a baseline; subsequent surveys in coming years will let us know how well the deer management plan is working and whether adjustments are needed.
- As the desired deer herd size is reached, and the community comes to consensus on what the target range should be, we may not need annual surveys or hunts.
- Harshness and mildness of winters are variables to consider from year to year.

5) A forest health assessment be performed by the DNR (or an unbiased consultant) to determine a baseline against which forest sustainability can be measured.

- A forest health assessment from a DNR staff or private consultant can determine whether the forested areas in Newport are currently able to sustain native plant life, deer and other wildlife, and if not, recommend measures to take to help the system become more sustainable.
- Many residents who enjoy the deer also want a healthy herd. A healthy forest is an important part of maintaining a healthy deer herd and other wildlife.

6) Removal of buckthorn and other invasive plant species that threaten the sustainability of forested areas within Newport be expanded.

- Continued removal of buckthorn, along with reduction of deer population, will give native species a chance to regenerate.
- The Annual Park Board Buckthorn Eradication Day should continue and be expanded.
- City could encourage buckthorn removal from private properties by tying private buckthorn debris removal into the Annual Park Board Buckthorn Eradication Day at Bailey School Forest.
- If an appropriate chipper were purchased or rented by the city, the debris could be chipped and used under the new Environmental Education pavilion in Bailey Park.

Deer in Newport



Sustaining a Healthy Herd and a Healthy Forest

May 2, 2012

Background

In 2010 Newport City Council approved a deer hunting ordinance which allowed:

- Archery hunting only. During season. With landowner permission.
- On residential properties > 5 Acres within designated zone. City parks off limit.
- Neighbors can combine contiguous properties
- Proficiency test required

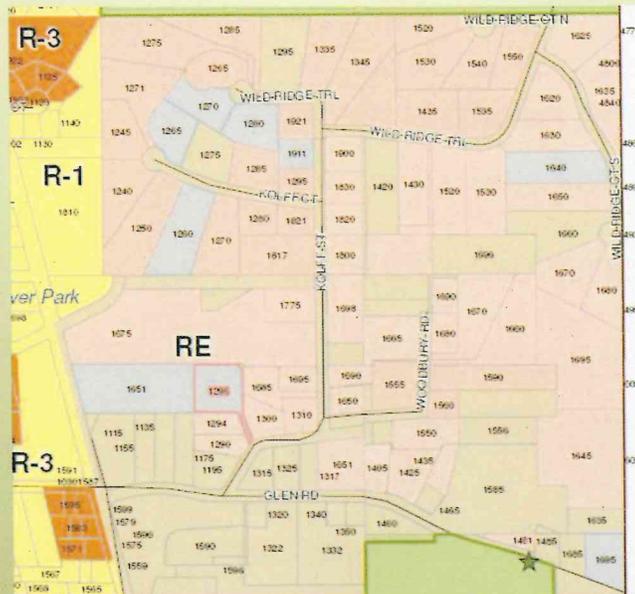
http://www.ci.newport.mn.us/documents/CH7GENERALREGULATIONSandOFFENSES_000.pdf
page 7-20



<http://www.ci.newport.mn.us/documents/CityofNewportArcheryDeer-HuntingSeasonHuntingAreas.pdf>

Neighborhood Initiative

Petition Signers



Take my property off the Deer Hunt map
Pink = Signed Blue = Declined to Sign Brown = Uncontacted

Neighborhood Concerns

Hunting in residential areas may lead to:

- Injury to people or pets.
- Wounded deer running onto homeowner's lot.

Community input had not been encouraged.

Neighborhood **DOES** want deer and wildlife.

Concern about the health of the forest.

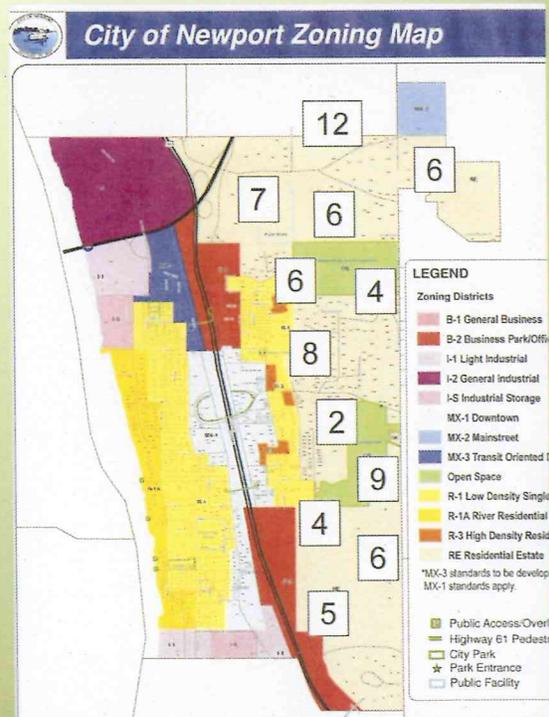
Neighborhood Questions

- Is there an over-population of deer in Newport?
 - How can the deer population in Newport be determined?
- If over-populated, what problems result?
- If over-populated, what should be done?
 - What is the ideal deer population size for Newport?

Is there an over population of deer?

Aerial Survey Results

- 3/6/2012, Washington County Parks helicopter survey counted **75 deer** in Newport.
- With a 30% multiplier [for less than ideal snow cover] estimates **98 deer** in Newport



DNR Recommendations

Maximum 20 deer/sq. mile of suitable habitat

To protect/restore ecological integrity of woodlands, 6-8 deer/sq. mile of suitable habitat

Newport: 1.66 sq. miles of habitat

At 20 deer/sq. mile x 1.66 sq. miles = **33 deer**

At 6 deer/sq. mile x 1.66 sq. miles = **10 deer**

12/13/2011 Email, Bryan Lueth, Area Wildlife Supervisor, DNR

Deer “yarding”



Taken January 11, 2003

*What problems
result?*

What Do White Tail Deer Need to Be
Healthy?



Spring

- In Spring deer need protein rich green growth
- Green growth is easily digestible
- Deer eat 5 – 8 pounds of food per day



http://files.dnr.state.mn.us/assistance/backyard/privatelandhabitat/managing_woodland_deer.pdf

Summer

- Deer feed on grasses, buds, blossoms, and leaves of a variety of green herbs, shrubs, trees and landscape shrubs
- They like asters, clovers, alfalfa, sumac, goldenrod, bush honeysuckle, jewelweed and various shrub and tree leaves
- Deer begin to store energy and fat in late August and velvet on buck's antlers is shed

http://files.dnr.state.mn.us/assistance/backyard/privatelandhabitat/managing_woodland_deer.pdf

Fall



- Deer feed heavily to build up reserves for breeding and the stressful winter season
- Availability of food determines how much the deer can store for winter
- As vegetation goes dormant, deer are still looking for green herbs and grasses

http://files.dnr.state.mn.us/assistance/backyard/privatelandhabitat/managing_woodland_deer.pdf

Winter



- Reduction in daylight triggers changes in deer metabolism
- Deer adapt to using dormant vegetation
- Preferred food includes acorns, dogwood, mountain maple, white cedar, ash, willow, and hazel
- Feeding corn in winter may cause deer to become ill or starve; deer may lack enzymes to break down corn

http://files.dnr.state.mn.us/assistance/backyard/privatelandhabitat/managing_woodland_deer.pdf

What Low Impact Deer Habitats Look Like:

- Canopy and understory have trees that deer both like (oaks) and do not like (black cherry)
- Forest floor has plants deer both like (trillium) and do not like (ferns)
- No clear browseline, caused by deer eating most of the plants they can reach
- Scattering of tree saplings that deer like to eat
- ***Provides good support for deer and other woodland wildlife***

<http://www.deerandforests.org/home/>

What High Impact Deer Habitat Looks Like:

- Primarily plants that deer do not eat on the woodland floor
- Few shrubs or only shrubs that deer do not eat, such as European buckthorn
- Very few or no saplings of trees deer like to eat
- ***Provides poor support for deer and other woodland wildlife***

<http://www.deerandforests.org/home/>

Impact of Invasive Buckthorn

- European buckthorn was introduced into Newport in 1937
- It is aggressive and can push out native plants that deer eat
- It degrades woodlands by blocking sunlight from the forest floor
- If European buckthorn is not managed, it can reduce our woodlands ability to support white tail deer as well as other wildlife
- 2004 Heritage Preservation Commission study of Newport plant cover

European Buckthorn in Newport

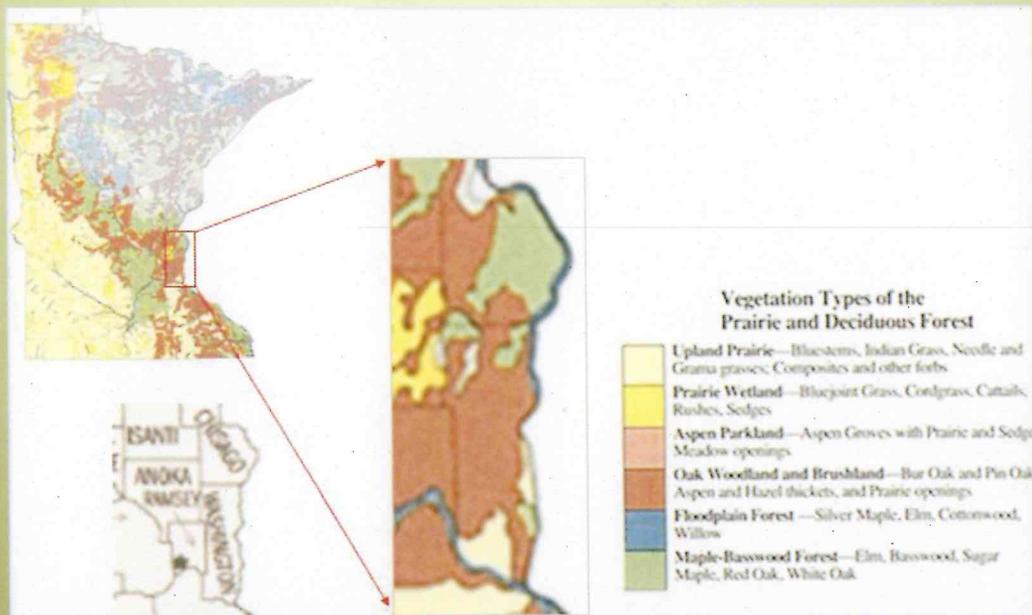


“Study shows deer population reducing valuable North Shore trees”

- Nearly 20 years ago the conservancy fenced off 3 half-acre blocks of forest along the North Shore to keep deer out. It left 3 adjacent blocks untouched, where deer are free to browse.
- White's calculations . . . show twice as much biomass in the fenced-in areas. Outside, the forest is much more open . . . There are no young cedar or white pines. Deer have eaten them all.

Dan Kraker, Minnesota Public Radio, April 2, 2012

The Natural Vegetation of Minnesota Public Land Survey: 1847-1907



Pre-settlement Native Forests



The majority of Washington County was covered by oak savannah. . . Oak savannahs consist of a scattering of oak trees at a density of ten to twenty trees per acre, with prairie underneath.

Assessing Green Infrastructure in the Washington County Landscape , p. 98

18th century Forests

Native Americans used fire extensively to maintain desired plant communities . . . but

. . . by the middle of the 1850s, the absence of fire transformed many landscapes that had been described by early European explorers as grassland and oak openings into brush or young forest.

What is “Native Forest”?

Canopy & Sub-canopy Trees

- Bur oak
- Pin oak
- Red oak
- White oak
- Black cherry
- Quaking aspen
- Red maple
- Paper birch
- Green Ash
- American elm
- Ironwood



What is “Native Forest”?

Shrubs

- Chokecherry
- American hazelnut
- Gray dogwood
- Downy arrowwood
- Prickly Gooseberry
- Prickly ash
- Juneberries
- Nannyberry
- Tall blackberry
- Snowberry
- Red raspberry
- Red-berried elder
- Bush honeysuckle



“Common chokecherry was frequently observed as part of the Burr Oak woodland . . . historically used to make jellies, preserves, and syrups”

Notes on the Flora of Newport, Minnesota.

What is “Native Forest”?

Non-woody plants

- Sweet cicely
- Wood anemone
- Tick trefoil
- Hog peanut
- Canada mayflower
- Common enchanters nightshade
- Large leaved aster
- Wild sarsparilla
- False Solomon’s seal
- Pale bellwort
- Sweet-scented bedstraw
- Columbine
- Wild geranium



What is “Native Forest”?

Grasses and Ferns

- Pennsylvaniasedge
- Mountain rice grass
- Bottlebrush grass
- Lady fern
- Bracken fern

“Several varieties of sedges are part of the natural communities in Newport’s upland and riparian microenvironments. Pennsylvania sedge occurs in the bur oak woodlands”

Notes on the Flora of Newport, Minnesota.



Lady fern. Photo by U.S. Forest Service

Newport Woodlands



Unfenced woodlands above; newly cleared areas below.



Consequences

"Overabundance of deer is associated with problems such as deer/vehicle collisions, agricultural damage, lack of forest regeneration, detrimental impacts on other wildlife (especially birds), damage to residential landscapes, and the rising incidence of Lyme disease.

The fault is not in the animal. Who has not appreciated the thrill of a glimpse of these animals...? The problem is in their numbers. There only need be fewer of them."

http://www.ct.gov/caes/lib/caes/documents/special_features/tickhandbook.pdf

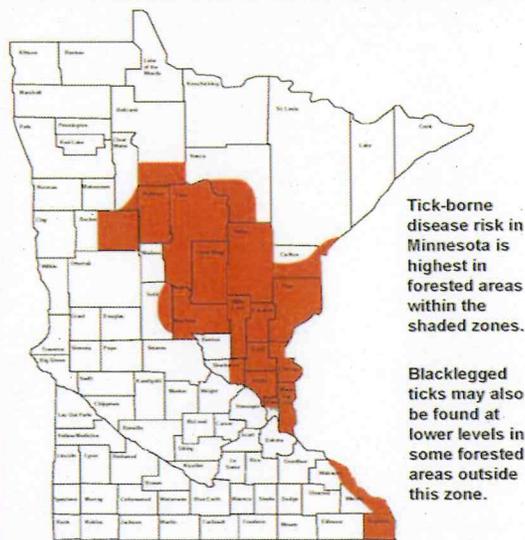
Lyme Disease

- Deer supply the [black-legged] tick that transmits the [Lyme Disease] bacterium with a place to mate and provides a blood meal for the female tick . . .
- Research has shown that white-tailed deer are important to the reproductive success of the black-legged tick. . .

http://www.michigan.gov/dnr/0,1607,7-153-10370_12150_12220-26945--,00.html

Lyme Disease

High Risk Areas for Tick-borne Diseases in Minnesota



Minnesota Department of Health - Infectious Disease Epidemiology, Prevention and Control Division
651-201-5434 • 7201774-651-201-5757 • www.health.state.mn.us

May 2009

Lyme Disease, 2009

. . . Four hundred forty-four (42%) cases occurred among residents of the metropolitan area, of whom only a minority (17%) were likely exposed to *I. scapularis* ticks in the metropolitan area, primarily Anoka and Washington Counties.

<http://www.health.state.mn.us/divs/idepc/diseases/lyme/highrisk.html>

Whose responsibility?

"The overwhelming majority of landowners mentioned aesthetics, enjoyment, or increased property value as the primary reason for owning forest land . . ."

http://www.na.fs.fed.us/highlands/maps_pubs/regional_study/section2b.pdf

35% of all forested lands in Minnesota are privately owned, making private landowners jointly responsible for the health of 1/3 of the state's forests.

*(http://files.dnr.state.mn.us/forestry/citizens_guide/citizensguide_chapter2.pdf)

*What should be
done?*

Do nothing

“Allowing nature to take its course means deer herds grow without regulated hunting until deer reach the upper limit the local habitat can sustain. Deer at upper density limits are in relatively poor health, prone to starvation and disease . . .”

Laurie Schoonhoven

<http://www.deerandforests.org/home>

Assessment of Newport Habitat

- The health of deer and other woodland wildlife depends on a healthy forest.
- An assessment of the forest area will help us understand how healthy it is.

Buck rub on a
cherry tree



Reduce/eliminate deer feeding

Pros

- Recommended by DNR.
- No cost.
- Effective in long-term.
- Reduces disease transmission, e.g. CWD, among deer.
- Avoids possible problems with corn feed in winter (deer can't digest).
- Could be implemented by education.

Cons

- Residents who enjoy feeding deer may object.
- By itself, may not be sufficient to reduce herd.
- If it were made an ordinance, would require City Council action.

Metro Bowhunters Resource Base Hunt in City Parks

Pros

- Target harvest numbers can be set and monitored.
- Limits hunting on private land.
- MBRB does not charge a fee.
- MBRB trains and assigns hunters; archers use tree stands
- 2-3 day hunts; 2 weeks apart.
- MBRB has liability insurance.
- Used by many Metro cities

Cons

- Requires City Council action.
- City needs to educate residents about hunt, and inform School District about hunt in Bailey Forest.

Sharpshooter

Hunt in City Parks

Pros

- Target harvest numbers can be set and monitored.
- Fewer hunters, less disruptive to community.
- More accurate kill, more humane
- Removes large number over short time period.

Cons

- Requires City Council action.
- Expense (estimate \$250-\$300/animal).

Continue current ordinance

Pros

- Requires no action by the City Council. [One modification: change testing site, since Backwoods Archery has closed.]
- Allows Newport residents who are hunters to hunt in the area with landowner permission

Cons

- Safety concerns
- May be more difficult to track numbers killed
- Recreational hunters less likely to kill does.
- Recreational hunters might not use tree stands.
- May require permission of several landowners.
- Extends over entire hunting season.

Modify current ordinance to only single-owner plots of 5+ acres

Pros

- Removes hunting from residential areas with smaller plots.
- Allows Newport residents who are hunters to hunt in the area with landowner permission.

Cons

- Requires City Council action.
- May be more difficult to track numbers killed
- Recreational hunters less likely to kill does.
- Extends over entire hunting season.

Recommendations

Multipronged Approach

Understand that this will be a multi-year, multi-decade process.

- Reduce/eliminate deer feeding
- Contract with MBRB for Archery hunt in Bailey and Loveland parks with harvest goals
- Get a forest health assessment
- Continue aerial surveys to set harvest goal
- Encourage buckthorn removal in forest areas

Thank you.

*Questions or
Comments*



MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: June 4, 2012

SUBJECT: Donation of Property on Larry Lane

BACKGROUND

At the May 3, 2012 City Council workshop, the City Council directed City staff to move forward with accepting the donation of property on Larry Lane. Attached for City Council's approval is Resolution No. 2012-13 accepting the donation.

RECOMMENDATION

It is recommended that the City Council approve Resolution No. 2012-13.

RESOLUTION NO. 2012-13

A RESOLUTION ACCEPTING THE DONATION OF A PARCEL OF REAL ESTATE WITHIN THE CITY FROM JOEL WILLIAMS

WHEREAS, the City of Newport, Minnesota (hereinafter, “the City”) is a Minnesota statutory city; and

WHEREAS, Joel Williams is the owner of a certain parcel of real estate within the City (hereinafter, “the Parcel”) which he wishes to donate to the City and is legally described as:

LOT 2, PORT VILLA, WASHINGTON COUNTY, MINNESOTA EXCEPT THAT PART LYING SOUTH OF THE NORTH LINE OF LOT 6, PORT VILLA DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 28, RANGE 22, WASHINGTON COUNTY, MINNESOTA ACCORDING TO THE GOVERNMENT SURVEY THEREOF; THENCE NORTH 89 DEGREES 55 MINUTES 38 SECONDS EAST ASSUMED BEARING ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER FOR A DISTANCE OF 1309.46 FEET TO EAST LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE SOUTH 00 DEGREES 08 MINUTES 40 SECONDS WEST ALONG SAID EAST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER FOR A DISTANCE OF 375.89 FEET TO THE POINT OF BEGINNING OF SAID NORTH LINE; THENCE NORTH 89 DEGREES 55 MINUTES 38 SECONDS EAST AND PARALLEL TO THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER FOR A DISTANCE OF 200.00 FEET TO THE EAST LINE OF SAID LOT 6 AND THERE TERMINATING. SubdivisionName PORT VILLA Lot 2 SubdivisionCd 55210

in Washington County, Minnesota, and is further identified by the Property Identification Number as 25.028.22.31.0018; and

WHEREAS, the City wishes to accept the donation of the Parcel by Joel Williams;

NOW, THEREFORE, BE IT RESOLVED that the City of Newport does hereby accept the donation of the above-described parcel.

BE IT FURTHER RESOLVED that the City shall pay any necessary costs of registration or recording of this transaction.

Adopted by the City Council this 7th day of June, 2012.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Brian Anderson, City Administrator

(Top 3 inches reserved for recording data)

DEED OF DONATION

KNOW ALL MEN BY THESE PRESENTS:

That I, Joel Williams, a single man of legal age, hereinafter referred to as the DONOR, and the City of Newport, a municipal entity with a postal address at 596 Seventh Street, Newport, MN 55055, hereinafter called the DONEE, witnesseth:

That the DONOR is the owner of record of a parcel of land, more particularly described as follows:

LOT 2, PORT VILLA, WASHINGTON COUNTY, MINNESOTA EXCEPT THAT PART LYING SOUTH OF THE NORTH LINE OF LOT 6, PORT VILLA DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 28, RANGE 22, WASHINGTON COUNTY, MINNESOTA ACCORDING TO THE GOVERNMENT SURVEY THEREOF; THENCE NORTH 89 DEGREES 55 MINUTES 38 SECONDS EAST ASSUMED BEARING ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER FOR A DISTANCE OF 1309.46 FEET TO EAST LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE SOUTH 00 DEGREES 08 MINUTES 40 SECONDS WEST ALONG SAID EAST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER FOR A DISTANCE OF 375.89 FEET TO THE POINT OF BEGINNING OF SAID NORTH LINE; THENCE NORTH 89 DEGREES 55 MINUTES 38 SECONDS EAST AND PARALLEL TO THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER FOR A DISTANCE OF 200.00 FEET TO THE EAST LINE OF SAID LOT 6 AND THERE TERMINATING.

That the Property Identification Number (PIN) of the aforesaid parcel is: 2502822310018

That, the DONOR hereby voluntarily GIVES, GRANTS, TRANSFERS, and CONVEYS by way of donation, to the DONEE, the above described property, together with all the improvements found thereon, free from all liens and encumbrances;

That the DONOR affirms that this donation is not made with intent to deceive his creditors, and he has reserved for himself sufficient funds and property;

That the DONEE by Resolution attached hereby accepts and receives this donation made in his favor by the DONOR.

IN WITNESS WHEREOF, both the DONOR & DONEE have hereunder subscribed their names this 4th day of June 2012 at City of Newport, Washington County, State of Minnesota.


DONOR

DONEE

This document was prepared by:
Knaak & Associates, P.A.
Frederic W. Knaak, Attorney at Law
Attorney ID #56777
4901 Allendale Drive
St. Paul, MN 55127
651-490-9087 - telephone
651-203-3583 - facsimile

Washington County, MN



Property Information

Property ID 2502822310018

Location



MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

This drawing is a result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.





Department of Property Records
and Taxpayer Services

14949 62nd Street North PO Box 200
Stillwater, MN 55082-0200
(651) 430-6175
www.co.washington.mn.us

Property Tax Statement for Taxes Payable in 2012

Save for future reference



REFUNDS?

You may be eligible for one or even two
refunds to reduce your property tax.
Read the back of this statement to find
out how to apply.

Property ID: 25.028.22.31.0018

Bill#: 26349

Taxpayer: JOEL D WILLIAMS
2245 LARRY LN
NEWPORT MN 55055-1519



Desc: PORT VILLA Lot 2 LOT 2, PORT VILLA, WASHINGTON COUNTY, MINNESOTA
EXCEPT THAT PART LYING SOUTH OF THE NORTH LINE OF LOT 6, PORT VILLA
DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF THE
NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 25,
TOWNSHIP 28, RAN

Taxes Payable Year:	2011	2012
Estimated Market Value:	68,800	72,100
Homestead Exclusion:		
Taxable Market Value:	68,800	72,100
New Improvements/ Expired Exclusions:		
Property Classification:	Res Hstd	Res Hstd

1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.	<input checked="" type="checkbox"/>		\$1,151.34
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.			\$1,038.38
Property Tax and Credits			
3. Property taxes before credits		\$1,038.38	\$1,151.34
4. Credits that reduce property taxes			
A. Agricultural market value credit		0.00	0.00
B. Other Credits		0.00	0.00
5. Property taxes after credits		\$1,038.38	\$1,151.34
Property Tax by Jurisdiction			
6. County	A. WASHINGTON COUNTY	204.16	229.79
	B. COUNTY REGIONAL RAIL AUTHORITY	1.35	1.52
7. City or Town	CITY OF NEWPORT	414.60	466.22
8. State General Tax		0.00	0.00
9. School District	ISD 833 SOUTH WASHINGTON	299.13	318.58
	A. Voter approved levies	86.49	98.41
	B. Other Local Levies	18.50	21.50
10. Special Taxing Districts		12.58	14.02
	A. Metro Special Tax Dists	0.00	0.00
	B. Other Special Tax Dists	0.00	0.00
	C. Fiscal Disparities	0.00	0.00
	D. Tax Increment Financing Dists	1.57	1.30
11. Non-school voter approved referenda levies		1.57	1.30
12. Total property tax before special assessments		\$1,038.38	\$1,151.34
Special Assessments on Your Property			
13. Special assessments	Interest: Principal: 36.66	35.62	36.66
SWWS STORMWATER UTILITY-PAY 2012 36.66			
14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		\$1,074.00	\$1,188.00

FIRST HALF DUE
SECOND HALF DUE

May 15
October 15

\$594.00
\$594.00

PAYABLE 2012 2nd HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE: October 15

Detach at perforation & mail this stub with your 2nd half payment in the enclosed green envelope

Res Hstd

Property ID: 25.028.22.31.0018

SECOND HALF TAX AMT

594.00

Bill #: 26349

Taxpayer:
JOEL D WILLIAMS
2245 LARRY LN
NEWPORT MN 55055-1519

MAKE CHECKS PAYABLE TO:
Washington County
P.O. Box 200
Stillwater MN 55082-0200

CHECK

CASH

No Receipt sent. Your cancelled check is proof of payment. Do not send postdated checks.

2502822310018 2 00000000059400 0

PAYABLE 2012 1st HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE: May 15

Detach at perforation & mail this stub with your 1st half payment in the enclosed green envelope

Res Hstd

Property ID: 25.028.22.31.0018

FIRST HALF TAX AMT

594.00

Bill #: 26349

Taxpayer:
JOEL D WILLIAMS
2245 LARRY LN
NEWPORT MN 55055-1519

MAKE CHECKS PAYABLE TO:
Washington County
P.O. Box 200
Stillwater MN 55082-0200

CHECK

CASH

No Receipt sent. Your cancelled check is proof of payment. Do not send postdated checks.

2502822310018 1 00000000059400 2