



**CITY OF NEWPORT  
REGULAR COUNCIL MEETING  
NEWPORT CITY HALL  
JUNE 2, 2016 – 5:30 P.M.**

MAYOR: Tim Geraghty  
COUNCIL: Tom Ingemann  
Bill Sumner  
Tracy Rahm  
Dan Lund

City Administrator:  
Supt. of Public Works:  
Fire Chief:  
Asst. to the City Admin:

Deb Hill  
Bruce Hanson  
Steven Wiley  
Renee Eisenbeisz

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
  - A. Minutes of the May 19, 2016 Regular City Council Meeting
  - B. Minutes of the April 21, 2016 City Council Workshop Meeting
  - C. Liquor License for Booya
  - D. List of Bills in the Amount of \$94,622.28
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
  - A. Newport Business Center - Conditional Use Permit
    1. Memo from Deb Hill
    2. **Resolution No. 2016-19** – Approving a Two-Year extension to the Existing Conditional Use Permit
  - B. Fleet One LLC – Recurring Bill Pay
    1. Memo from Deb Schulz
  - C. MRCCA Review Update
10. ATTORNEY'S REPORT
11. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT
12. FIRE CHIEF'S REPORT

Agenda for 05-19-16

13. ENGINEER'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- |                                     |               |           |
|-------------------------------------|---------------|-----------|
| 1. Planning Commission Meeting      | June 9, 2016  | 6:00 p.m. |
| 2. City Council Meeting             | June 16, 2016 | 5:30 p.m. |
| 3. City Council Meeting             | July 7, 2016  | 5:30 p.m. |
| 4. Heritage Preservation Commission | July 13, 2016 | 5:00 p.m. |



**City of Newport  
City Council Minutes  
May 19, 2016**

**1. CALL TO ORDER**

Mayor Geraghty called the meeting to order at 5:30 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Council Present** – Tim Geraghty; Tom Ingemann; Bill Sumner; Tracy Rahm; Dan Lund

**Council Absent** –

**Staff Present** – Deb Hill, City Administrator; Fritz Knaak, City Attorney; Larry Osterman, Sergeant; Jon Herdegen, City Engineer

**4. ADOPT AGENDA**

**Mayor Geraghty** – I would like to move the engineer’s report to the first thing under the administrator’s report and Bruce will not have a Superintendent report tonight because he is out tonight.

**Motion by Rahm, seconded by Ingemann, to adopt the Agenda as amended. With 5 Ayes, 0 Nays, the motion carried.**

**5. ADOPT CONSENT AGENDA**

**Motion by Ingemann, seconded by Sumner, to approve the Consent Agenda as amended, which includes the following items:**

- A. Minutes of the May 5, 2016 Regular City Council Meeting
- B. List of Bills in the Amount of \$103,685.40

**With 5 Ayes, 0 Nays, the motion carried.**

**6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE**

- A. Karla Bigham – Transit Site Announcement

**Karla Bigham** – Next Tuesday on the Washington County Board of Commissioners agenda you’ll notice an item for approval which is a contract between the Met Council and the County for the Newport park and ride to be used as a State Fair park and ride much like the City of Cottage Grove has. We will still have the one in Cottage Grove but will be getting an additional one for the City of Newport. Last year there was a lot of crowding in Cottage Grove, a lot of overflow. It is a great way to highlight a great transit station during the “10 great days of summer”. It will bring publicity to the site and highlight the site so I am very excited. It will be the normal schedule and length through the State Fair so I just wanted you to be the first to know. I have also notified the Sheriff’s Office.

**Councilman Sumner** – What are the hours going to be?

**Karla Bigham** – I believe they start the bus service at 7 and it goes until after the last show. It will be on the State Fair website.

**Admin. Hill** – Every half hour?

**Karla Bigham** – Yeah it should be the same schedule as everybody else's.

**Mayor Geraghty** – I just want to thank you because I know we first talked about it when we had the kick-off of the transit station with the commissioner Adam Dunich. We didn't make it last year but we did follow through and send him thanks from us.

## 7. MAYOR'S REPORT

## 8. COUNCIL REPORTS

**Councilman Sumner** – I went to the Heritage Preservation Commission Meeting on May 11. The most important thing is that they are going to be having some Historic Preservation training for City Staff and elected officials. It's going to begin in May of 2017 after the next election cycle. Also, in mid April there was a notice in the local section of the paper about "fewer fire volunteers answering the call". I discussed this with Tom a little bit. Just the fact that cities are having trouble getting enough volunteers, I think the recent action we took to support our fire department was very meaningful and necessary and I'm glad that we did that and I'm always thankful that we have a staff of paid on-call volunteers that are there to protect our city's resources.

**Councilman Ingemann** – There happens to be a meat raffle tomorrow at the Clover.

**Councilman Lund** – We got bad word on our TIF District but I was able to meet with Senator Sieben for a short while during this very busy week so I thank her for that. I got a little bit of advice for moving it forward hopefully in a future term. Not much chance for it this year but it would be nice to have a little support at the capital. Of course our representatives are supportive of it but they can't vote for everyone.

## 9. ENGINEER'S REPORT

### A. 15<sup>th</sup> Street and Cedar Lane Storm Sewer

**Engineer Herdegen** – We had discussed the 15<sup>th</sup> Street and Cedar Land Storm Sewer and we were looking to get an agreement between the city and the owner to hold the city harmless for the improvements for the storm sewer.

**Attorney Knaak** – We're almost ready but we're not done, I would say things are progressing.

**Mayor Geraghty** – I was going to see if we could pass a resolution contingent upon a resolution of an agreement that the homeowner would sign holding the city harmless.

**Attorney Knaak** – You can certainly do that Mr. Mayor.

**Engineer Herdegen** – The price range is from about \$22,000 to \$28,000. The difference would be where we put those catch basins. If we put them right at the end of 15<sup>th</sup>, we would keep any extra water coming off of 15<sup>th</sup>, if we moved them 80 to 100 feet further south it would get at the low point and collect a little more water from the area.

**Mayor Geraghty** – That would be the better solution?

**Engineer Herdegen** – Yeah I think that'd be the better solution.

**Councilman Sumner** – Was contact made with the individual further down the water stream, the other property owner?

**Engineer Herdegen** – I don't believe they would be impacted from the solution that are presenting here. We would be picking up all the water and sending it north.

**Admin. Hill** – Just an FYI, we will be meeting with Stacy in a couple weeks to discuss impacts of some of the projects we are planning on doing like the end of 10<sup>th</sup> Avenue and we'll have a rate study done because this will obviously affect our rates. This is a blow to our storm water fund.

**Councilman Lund** – It's a little bit of a mistake from the first time doing the street reconstruction right? I know you do good work for us but given it was a little bit of a mistake is there any chance of a fee reduction for this little project?

**Engineer Herdegen** – It's not something that I can promise here but let me talk to Deb and see what we can do about that.

**Motion by Ingemann, seconded by Geraghty, to authorize the Storm Sewer Project at 15<sup>th</sup> Street and Cedar Lane subject to an agreement. With 5 Ayes, 0 Nays, the motion carried.**

#### 10. ADMINISTRATOR'S REPORT

##### A. 2015 Audit – Jim Eichten, MMKR

Jim Eichten, MMKR Auditor, presented on the 2015 financial audit that was conducted.

**Mayor Geraghty** – With the \$1.1 million what date is that? December 31, 2015?

**Jim Eichten, MMKR** – June 30, 2015, that's PERA's year end so we report your percentage. PERA provided us with that number.

**Mayor Geraghty** – With the decreased number of employees we have shifting some of them to the county, will that change in the future?

**Jim Eichten, MMKR** – It will go way down because they will not be classified as your employees.

**Councilman Ingemann** – Why does PERA assume an 8.5% increase when it hasn't been anywhere near that in the last 10 years? They're assuming that they're going to have an 8% evaluation every year.

**Jim Eichten, MMKR** – Oh okay you're talking about the interest rate. In PERA's assumed interest rate that they're going to earn is 8% I think it actually went down, it was 8.5 not that long ago.

**Councilman Ingemann** – 8 is ridiculous also.

**Jim Eichten, MMKR** – PERA is guided by state statutes so to get that interest rate assumption lower, they have to go to the state legislature or the legislature actually has to make an action.

**Mayor Geraghty** – There are a number of bills in place that talk about raising the contribution rates as well

**Jim Eichten, MMKR** – Yes and that’s ongoing, a lot of it is driven by people like yourself having these numbers in front of them and going to their legislators and saying “wait, 8 percent? Are you kidding me?”

**Councilman Lund** – You said the state recommends a 50% fund balance. Is there an upper limit?

**Jim Eichten, MMKR** – There is no upper limit. They provide that recommendation as a guideline. As a guideline on our end, we recommend that you have a policy in place.

**Councilman Sumner** – What numbers do you see in cities that you directly audit?

**Jim Eichten, MMKR** – You definitely see 50% as a minimum. Once you get to 50% people start to get nervous. It’s very common to have a 75% fund balance, I see upwards of 100%. Operationally you operate very similar to other cities of your size and even bigger.

**Admin. Hill** – You reminded me of a question Councilman Ingemann asked a number of months ago about fund balance because we were in the upper 60s and our AA bond ratings certainly reflects that. I did talk with Stacey Olvang from Ehlers and she said that to get to the next level, it’s 75% for the next 3 years or so. Maybe that’s why some of the other cities are sitting at 75 to 80%.

11. **ATTORNEY’S REPORT** – Nothing to report.

## 12. **WASHINGTON COUNTY SHERIFF'S OFFICE REPORT**

**Sergeant Ostermann** – Just want to make sure everyone is aware that Deputy Crist went through the testing procedures and was selected to serve on the negotiations team so he’s part of SWAT now. Deputy Muellner was just selected to be on the crime prevention unit. He’ll work county wide including on some of the efforts here.

**Mayor Geraghty** – Give them our congratulations.

**Councilman Sumner** – What is crime prevention?

**Sergeant Ostermann** – Crime prevention involves going around doing community events to lessen the possibility of break-ins of homes and cars. Not only things not to do but things like the type of bushes you should have around your home, lighting, those types of things. One last reminder, all the Newport deputies except for me are all on general patrol until the end of the month so if people are seeing different deputies working the area that’s why. The deputies that normally work here are out for 3 weeks all over the county. They’re learning where all the substations are, they’re working up by Forest Lake and all over the place.

**Mayor Geraghty** – That was part of the original plan to give them more basic knowledge of the county system.

**Councilman Rahm** – It’s been brought up by some of the residents that we didn’t have our flag at half mass last Sunday and I thought that we need to make sure that there’s a process in place to address that internally and I thought that you would in the future put our flags at half mass if it happened on a weekend.

**Sergeant Ostermann** – If we were notified of it, we were not notified of it.

**Councilman Rahm** – We might need to talk about that internally as far as a process so we can get notifications to make sure that we get that to them.

**Sergeant Ostermann** – Absolutely, we’ve raised them before we just need notification.

**Councilman Ingemann** – That was honoring fallen police officers.

**Councilman Lund** – I got some feedback from residents saying they’re happy that there’s a little bit more code enforcement this spring. I’d like to see those efforts continue while the regular officers are out for 3 weeks.

**Sergeant Ostermann** – We’re continuing with it. In the first wave that just went through there’s probably about ¾ of them that have been corrected. There are a couple of places where we might have to issue a citation, we try not to do that but we need to get this stuff cleaned up too.

13. **FIRE CHIEF’S REPORT** – Not present

14. **SUPERINTENDENT OF PUBLIC WORKS REPORT** – Not present  
A. Irrigation Update

15. **NEW / OLD BUSINESS**

**Councilman Ingemann** – Just a meat raffle tomorrow at Cloverleaf Bar and Grill. It starts at 4 and goes until it’s all gone. It’s benefitting the fire dept.

16. **ADJOURNMENT**

**Motion by Geraghty, seconded by Rahm to adjourn the regular City Council meeting at 6:09 p.m. With 5 Ayes, 0 Nays, the motion carried.**

Upcoming Meetings and Events:

- |                                       |               |           |
|---------------------------------------|---------------|-----------|
| 1. Library Advisory Committee Meeting | May 24, 2016  | 5:30 p.m. |
| 2. City Council Meeting               | June 2, 2016  | 5:30 p.m. |
| 3. Planning Commission Meeting        | June 9, 2016  | 6:00 p.m. |
| 4. City Council Meeting               | June 16, 2016 | 5:30 p.m. |

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Andrew Brunick  
Administrative Intern/Administrative Assistant



**City of Newport  
City Council Workshop Meeting Minutes  
April 21, 2016**

1. ROLL CALL

**Council Present** –Tom Ingemann; Bill Sumner; Tracy Rahm; Dan Lund; Tim Geraghty;

**Council Absent** –

**Staff Present** – Deb Hill, City Administrator; Bruce Hanson, Supt. of Public Works; Fritz Knaak, City Attorney;

**Staff Absent** – Steve Wiley, Fire Chief; Larry Osterman, Sergeant; Jon Herdegen, City Engineer;

2. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

A. Stephanie and Chris Findley, IR Services Inc.

**Stephanie Findley** – I own IR Services in Houston, TX. Chris and I are the sole owners now David is no longer in the picture. There was a bad marriage between us so we took possession of the entire operation of the company in November 2015. We finally got everything settled so we can move forward and do everything that is required from you guys and what we committed to, however, there are some things that I wanted to show you. Chris and I were aware of the CUP and the business plan David submitted to you, however, we were misguided and misled. I wanted to show you what we have going on in Houston, TX and what we think we'll be able to bring to Newport, MN and it hasn't worked out that well for us. We have the same exact model here in Newport that we do in Houston, 6.5 acres, a couple of buildings, an 8 foot fence with 3 foot barbed wire. When David came to us in Houston, TX and sat with me he said Stephanie I have the perfect location where we can do and replicate exactly what you've got going here in Houston, TX. Chris and I were all over it. We said we would put him in charge and we would invest. What we had discovered is that we brought every single client from Houston to Minnesota. The market is just not the same here in Minnesota and I'm going to show you some numbers.

**Chris Findley** – We've really invested a lot of money in Newport and I want you guys to know that we are making a full effort. We have a lot of expensive equipment that we're trying to launch here in the Minneapolis – St. Paul area. The population is right, everything is right by our standards but for whatever reason the volume is just not there.

**Councilman Rahm** – Well that's good, is the economy better here?

**Chris Findley** – I think economically speaking I think there are more responsible people living in Minnesota. Essentially we thought that we could go from the Houston to Minnesota market, make calls to the clients, and turn the key and it's on.

**Stephanie Findley** – We've been in business for 16 years in Houston so I could go to any market and say, "Hey guys I'm in South Dakota", all they have to do is push a button and we'll receive all of the assignments for clients that we are currently doing business in that market. We've had 7 lawsuits since we got here in 2014 from Tommy Lyons. This all brings us to the CUP and the requirements for the CUP. I know Deb has taken a lot of heat from us and we apologize again. Until the moment we took full control of the operations, I never read the CUP or the business plan, I entrusted my business partner to deal with

you guys and fill me in on the backend. Since then, Chris and I have reviewed everything and I have been on the phone with Deb. The little fence trees will be in next week, I apologize for that I had no idea that was one of the things we were lacking. My issue is that the business model is not going to allow us to utilize the entire 6.5 acres that we have. Chris and I are invested in Minnesota and in our employees, I said 16 years ago that as long as I can pay the bills I'm pretty satisfied, I'm not looking to get rich off of anything that we do. Now because I'm invested in my people I don't want to leave my people and just pull out of the market. 3.5 acres is about all that we're going to need to run our business here in Newport.

**Admin. Hill** – If the Council has noticed, the white service bay is for sale and they put up the other parcels for sale too. As Steph was just saying, they can't utilize it. I think it would be in our better interest if we have another business that comes in.

**Stephanie Findley** – The green house and yellow house are not currently on the market because I have employees that reside in those homes. Chris and I have done a lot of thinking on what to propose to Newport to maintain the rest of the acreage that we are not currently utilizing. We have a lot of thoughts and ideas but at the end of the day we don't know if it's going to make business sense. It hasn't made any business sense to be here in Minnesota yet. We brought Dan with GQ to help out with ground covering, our biggest expense and what I'm trying to fight is the blacktop. I understand there's federal regulations in regards to dust and the Mississippi River, I don't have a problem completing the drainage but I do have a problem with the blacktop. I'd like Dan to maybe have a conversation with you on that.

**Chris Findley** – We don't need 3.5 acres blacktop if we're already using  $\frac{3}{4}$  of an acre for retention ponds, we understand that we have to do something with the watershed but to go in and blacktop the entire acreage for our use is completely overboard.

**Councilman Rahm** - Is there something that you could blacktop a portion of it and phase it over time?

**Chris Findley** – I would like to see us grow over time. I'd love to hear ideas on how we could use this property. It is a difficult property to make use for especially with the weight restrictions.

**Admin. Hill** – With the storm water, maybe Bruce or Sherri can join in. Having the bare dirt there is not going to work. You're going to have to either do the pavement or put groundcover on, there's really no way around this. Certainly they've got a chunk for sale but if that takes a while, there's going to have to be some vegetation on there if they're only going to do the storm water for their site. That seems to be a critical thing. Combining the parcels for their business was another condition that they should be able to do fairly soon, certainly not with the houses but the gray building and their storage area is the business portion.

**Chris Findley** – I think that with the zoning, we're kind of in limbo. That's why I've left the yellow house in limbo. If I put a tenant in it can be used as a residence but the minute I turn it into an office it's I can never go back to leasing it as a residence so I've just left it vacant.

**Admin. Hill** – Changing the CUP is not insurmountable; I think changing the hours of operation is possible.

**Ms. Buss** – Some things can be changed. I think part of the the question is whether we require an amended CUP. I think we need a pretty firm business plan to know what they're going to do before we get into that. Some of the things they are asking for that are in your ordinance like a requirement for a hard surface for commercial parking areas. We can't fix that by amending the CUP, that's an ordinance requirement.

**Councilman Lund** – We changed the zoning to help them out once. What's written in the code is that whatever you come up with is consistent with the surrounding community. That's what is important to me

and that's where those conditions on the CUP came from. As far as the cover goes, there was a whole lot of money that went into cleaning up the ground and if I recall, the paving part of it was seen as your contribution. I don't have any problem if you don't want to pave over the whole thing and park cars on it. If you want to park cars on a portion that is not paved then it's going back on your contribution.

**Chris Findley** – Is it possible you would consider milled asphalt? It's not dusty and it compacts very well.

**Supt. Hansen** – It's not an approved surface by our ordinance.

**Mayor Geraghty** – Do you know how many acres do you need?

**Dan with GQ** – They're looking at moving it down so they'd only have to pay about 2.5 acres.

**Councilman Lund** – Is this going to infringe on the use of the surrounding area? Especially the homes right across the street. Just for the history, there was over \$100,000 of public money to clean up the site.

**Admin. Hill** – The city has a good \$150,000 into it.

**Councilman Lund** – We made it this light industrial zone not because we wanted to but because it was the only thing that would get anything done there so if you want to take the north end of that and turn it into B-1.

**Ms. Buss** – That doesn't allow residential use.

**Councilman Lund** – There's an opportunity for us to move the lines of the zoning districts around so if you want to do a higher value use on the north side of the property, I think we'd be all for that.

**Attorney Knaak** – I just want to affirm what you were just told as correct. The City Administrator restrained me from taking action on this. I've been directed to prepare a snarly letter indicating that you are not in compliance and that the City would presumably be recommended to take action, which you are almost required to do once you become aware of the fact that there are violations to a CUP that you've issued. So far I've been recommended not to engage in enforcement.

**Ms. Buss** – But if it went on for another year or two we'd probably be at a different place.

**Attorney Knaak** – I would say 3 months.

**Stephanie Findley** – I understand 3 months but I would like to request just a little more time to prepare a business plan and I could probably have Dan redo the site deal quickly.

**Attorney Knaak** – You need to understand that this is not a reflection on you, if there is a business plan or not there is a Conditional Use Permit on this property and it goes with the property.

**Stephanie Findley** – Correct me if I'm wrong but the two major things we are working on the deadline for are the storm water and the blacktopping and the trees.

**Admin. Hill** – And the combining of the parcels.

**Stephanie Findley** – I was not aware of that verbiage until just recently.

**Ms. Buss** – One of the conditions in the permit is that they can combine the parcels where their business is located which is a really standard tradition for a use like this.

**Councilman Lund** – We can figure out what we have to do to adjust the language to follow what the intent was all along. None of us expected this not to take up the whole site. It would have been a little easier to go along with had we known it was only going to be the south half of the site.

**Mayor Geraghty** – I do have to say that the residents seem fine with it, I haven't received any complaints.

**Admin. Hill** – They've been good neighbors and when I email or call, they get back to me right away. This definitely needs to be resolved. I sympathize with their plight with the legal issues.

**Councilman Lund** – When would be a reasonable time to have the paving, grading, and storm water done which we already paid for our chunk to clean up the site.

**Dan with GQ** – I wish the contractor was here to let me know his schedule. If the contractor was free to start tomorrow, I would think that it would take him 3, maybe 4 weeks to get the rest of the site graded maybe sooner. Paving could be scheduled in another week I think. I think that we're at a minimum of 4-6 weeks I would hope. We had a contractor that started the job.

**Councilman Lund** – From what I've heard from our attorney, if you're still parking cars not on asphalt in 3 months you'll probably start getting nasty letters. We paid a lot of money and that was part of the deal and you guys bought a problem. We can fix the paperwork but we don't want cars not parked on something that's not asphalt.

**Ms. Buss** – In the meantime, you need to get the area paved that's being parked on for now and we're not going to require the rest of the paving that was required in the Conditional Use Permit.

**Admin. Hill** – We'll be in contact next week to setup an initial meeting.

### 3. ADJOURNMENT

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Andrew Brunick  
Administrative Intern

**Recurring**

Paid Chk# 000640E	FEDERAL TAXES	5/26/2016	\$6,639.13
Paid Chk# 000641E	MN REVENUE	5/26/2016	\$1,077.53
Paid Chk# 000642E	MSRS	5/26/2016	\$1,978.65
Paid Chk# 000643E	SELECTACCOUNT	5/26/2016	\$692.07
Paid Chk# 018618	SYLVESTER PHILLPS	5/19/2016	\$10.80
Paid Chk# 018623	MARCO INC.	5/19/2016	\$264.00
Paid Chk# 018624	MINNESOTA BENEFIT ASSOC.	5/19/2016	\$148.97
Paid Chk# 018625	UNUM	5/19/2016	\$266.68
Paid Chk# 018626	XCEL ENERGY	5/19/2016	\$6,653.42
Paid Chk# 018627	PERA	5/26/2016	\$3,705.47
Paid Chk# 018628	NATE PETERSON	5/26/2016	\$730.52
Paid Chk# 018629	JAMIE SMITH	5/26/2016	\$10.00
	Staff		\$16,954.02

**Non-recurring**

Paid Chk# 018630	VERIZON	5/26/2016	\$318.57
Paid Chk# 018631	DIETRICH ELECTRIC, INC	6/2/2016	\$147.74
Paid Chk# 018632	FIRSTLAB	6/2/2016	\$58.95
Paid Chk# 018633	GILBERT MECHANICAL CONTRACT	6/2/2016	\$395.00
Paid Chk# 018634	GREEN LEAF TREE SERVICE	6/2/2016	\$500.00
Paid Chk# 018635	HOFFMAN & MACNAMARA	6/2/2016	\$41,063.00
Paid Chk# 018636	JOHN BARTL HARDWARE	6/2/2016	\$32.96
Paid Chk# 018637	MINNESOTA DEPARTMENT OF HEA	6/2/2016	\$1,508.00
Paid Chk# 018638	MMKR	6/2/2016	\$2,500.00
Paid Chk# 018639	MSA PROFESSIONAL SERVICES, IN	6/2/2016	\$7,314.50
Paid Chk# 018640	RITEWAY BUSINESS FORMS	6/2/2016	\$534.10
Paid Chk# 018641	SHANNON GLASS COMPANY, INC.	6/2/2016	\$224.60
Paid Chk# 018642	WASHINGTON CTY PROPERTY REC	6/2/2016	\$894.00
			\$94,622.68



SS, Federal & Medicare

State taxes

HCSP & Vol. Retirement

HSPA

Local lodging tax reimbursemen

Yokiel payroll deduction insur

Retirement

Tuition reimbursement PW cours

DVD purchase for the library



Electric Inspections

Urine test

Fire sprinkler inspections

Remove tree & grind stumps

Trees

Supplies

Water Supply Service Connectio

Audit through 4/30/16

City engineer

Utility bills

Windshield replacement

Special assessment billing

May 17, 2016

Deb Hill  
City Administrator  
City of Newport  
596 7<sup>th</sup> Avenue  
Newport, Minnesota 55055

RE: Newport Business Center  
Extension of Time Request  
Conditional Use Permit

Dear Deb:

I am writing to request a two-year extension of the Conditional Use Permit approved by the city last July for Newport Business Center. Last summer, the site was cleared to make the property more presentable to prospective tenants and made ready for construction. For the past year, the project has been professionally marketed by CBRE which has contacted prospective tenants and potential owner/users throughout the metro area. The marketing team has been responsive to tenant RFP's but has not yet secured a lead tenant for the project. While there seems to be some industrial tenant movement in the southeast market, very few tenants have committed to new sizeable distribution spaces. That said, given the project's primary attributes – visibility and access to the freeway – I am confident a lead tenant will be found which will allow construction to begin; I am committed to making Newport Business Center a success.

I am enjoying working with you and the City of Newport. Please consider approving my request for the extension to allow the project to proceed. I will call you to answer questions and see if you need additional information. Thank you.

Sincerely:



Joe Sullivan  
612-719-9999



# MEMO

TO: Newport City Council

FROM: Deb Hill, City Administrator

DATE: June 2, 2016

SUBJECT: CUP extension for 5th Street Ventures – Swanlund Property

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**Background:** A Conditional Use Permit was issued for the Swanlund property last summer to construct a 100,000 square foot office warehouse building. The construction of the office warehouse has not begun. Whenever within one year after granting a CUP and the owner has not substantially completed the erection of a building, the CUP becomes null and void unless a petition for extension of time in which to complete the proposed construction has been granted. The petition has to be received within 20 days before the expiration that the permit was approved. Joe Sullivan from 5<sup>th</sup> Street Ventures has asked for a two year extension for the CUP (attached) – the date for the approval of the original CUP was July 16, 2015.

**Discussion:** In section 1310.52 of Newport City Code, a two year extension can be granted for substantial construction of the building or structure to be completed. The extension cannot be extended beyond the two years.

**Recommendation:** Staff recommends granting 5<sup>th</sup> Street Ventures a two-year extension of their Conditional Use Permit.

## **RESOLUTION NO. 2016-19**

### **A RESOLUTION BY THE NEWPORT CITY COUNCIL APPROVING A TWO-YEAR EXTENSION OF THE CONDITIONAL USE PERMIT GRANTED TO 5<sup>th</sup> STREET VENTURES LLC, 5021 VERNON AVE, SUITE 202, EDINA, MN 55436, FOR PROPERTY LOCATED ON HASTINGS AVENUE NORTH OF FORD ROAD, NEWPORT, MN 55055**

**WHEREAS**, the City of Newport (hereinafter, “the City”), on July 16, 2015, approved a Conditional Use Permit for 5<sup>th</sup> Street Ventures LLC, 5021 Vernon Ave, Suite 202, Edina, MN 55436, for a new office/warehouse building, commercial building, and associated parking and site improvements by Resolution Number 2015-20; and

**WHEREAS**, the property is located on Hastings Avenue North of Ford Road (2300 Hastings Avenue), Newport, MN 55055, and is more fully legally described as follows:

**PID# 25.028.22.32.0035** - That part of the West one-half of the Southwest Quarter of Section 25, Township 28 North, Range 22 West, Washington County, Minnesota, lying North of the land covered by the plat of Red Rock Park on file and of record in the Office of the County Recorder, Washington County, Minnesota and lying East of Trunk Highway No. 61 as platted in Minnesota Department of Transportation Right of Way Plat No. 82-99, on file and of record in the Office of the County Recorder, Washington County, Minnesota, except the following described property:

1. All that part of the Northwest Quarter of the Southwest Quarter of Section 25, Township 28 North, Range 22 West, described as follows, to-wit: Beginning at the intersection of the North line of Ford Avenue with the Easterly right-of-way line of State Highway No. 61, and running thence East along said North line of Ford Avenue 117 feet to an iron pipe monument; thence North at right angles with said North line of said Ford Avenue 75 feet to an iron pipe monument, thence West on a line parallel to and 75 feet North of said North line of Ford Avenue, to the intersection of said parallel line with said Easterly line of said highway; thence Southerly along said Easterly line of said highway 75 feet to the point of beginning.

2. That part of the West Half of the Southwest Quarter of Section 25, Township 28 North, Range 22 West, shown as Parcel 219A on Minnesota Department of Transportation Right of Way Plat Numbered 82-99 as the same in on file and of record in the Office of the County Recorder in and for Washington County, Minnesota.

3. That part of the Northwest Quarter of the Southwest Quarter of Section 25, Township 28, Range 22, Washington County, Minnesota, described as follows: Commencing at the Northwest corner of the Northwest Quarter of the Southwest Quarter of Section 25, Township 28 North, Range 22 West, Washington County, Minnesota, according to the Government Survey thereof; thence North 89 degrees 55 minutes 38 seconds East assumed bearing along the North line of said Northwest Quarter of the Southwest Quarter for a distance of 1309.46 feet to the East line of said Northwest Quarter of the Southwest Quarter; thence South 00 degrees 08 minutes 42 seconds West along said the East line of the Northwest Quarter of the Southwest Quarter for a distance of 411.84 feet to the point of beginning; thence South 00 degrees 08 minutes 40 seconds West continuing along said East line of the Northwest Quarter of the Southwest Quarter for a distance of 400.04 feet plus or minus to the North right way line of Ford Place; thence South 89 degrees 13 minutes 35 seconds West along said North right way line of Ford Place for a distance of 667.19 feet; thence South 76 degrees 33 minutes 55 seconds West continuing along said North right way line of Ford Place for a distance of 50.44 feet; thence North 13 degrees 26 minutes 05 seconds West at a right angle to said North right way line of Ford Place for a distance of 75.00 feet; thence South 76 degrees 33 minutes 55 seconds West and parallel to said North right way line of Ford Place for a distance of 109.36 feet plus or minus to the Easterly right of way line of MINNESOTA DEPARTMENT OF TRANSPORTATION MAP NO. 82-99; thence North 12 degrees 56 minutes 51 seconds West along said Easterly right of way line of MINNESOTA DEPARTMENT OF TRANSPORTATION MAP NO. 82-99 for a distance of 218.46 feet; thence North 18 degrees 42 minutes 30 seconds East continuing along said Easterly right of way line of MINNESOTA DEPARTMENT OF TRANSPORTATION MAP NO. 82-99 for a distance of 194.56 feet;

thence South 37 degrees 26 minutes 23 seconds East for a distance of 60.66 feet; thence North 89 degrees 47 minutes 08 seconds East for a distance of 130.45 feet; thence South 00 degrees 12 minutes 51 seconds East for a distance of 195.40 feet; thence North 89 degrees 47 minutes 09 seconds East for a distance of 403.33 feet; thence South 00 degrees 12 minutes 52 seconds East for a distance of 111.98 feet; thence South 79 degrees 19 minutes 19 seconds East for a distance of 58.31 feet; thence North 89 degrees 47 minutes 08 seconds East for a distance of 89.15 feet; thence North 63 degrees 39 minutes 19 seconds East a distance of 23.74 feet; thence North 29 degrees 38 minutes 00 seconds East for a distance of 47.30 feet; thence North 12 degrees 04 minutes 54 seconds East for a distance of 64.12 feet; thence North 00 degrees 06 minutes 52 seconds East for a distance of 156.75 feet; thence Northeasterly along a nontangential curve to the right having a radius of 125.00, a central angle of 40 degrees 05 minutes 31 seconds, an arc length of 87.47 feet, a chord distance of 85.69 feet and a chord\_bearing of North 36 degrees 25 minutes 14 seconds East to the point of beginning and there terminating; and

**WHEREAS**, The described property is zoned Business Park/Office/Warehouse (B-1); and

**WHEREAS**, 5<sup>th</sup> Street Ventures LLC has requested a 24-month extension of the Conditional Use Permit; and

**WHEREAS**, the City Council reviewed the request and finds the following:

1. The petition for extension was filed during the time period required;
2. The applicant is working to utilize the Conditional Use Permit through acquiring a tenant; and

**NOW, THEREFORE, BE IT RESOLVED That the Newport City Council Approves** a 24-month extension to the Conditional Use Permit for 5<sup>th</sup> Street Ventures LLC for a new office/warehouse building, commercial building, and associated parking and site improvements with the following conditions:

1. The Applicant shall submit Final Plans that are substantially in conformance with the plans that were submitted to the City on June 15, 2015. The Plans shall include building plans, elevations, and detailed information on exterior building design and materials that are consistent with the City's performance standards. The Building Plans shall be approved prior to approval of a building permit.
2. The Applicant shall address the Engineer's comments regarding utilities and stormwater management and submit the final site and utility plans to the City Engineer for review prior to approval of a building permit.
3. Maximum truck loads serving the site may not exceed the capacity of Hastings Avenue year-round.
4. The applicant shall maintain the number and health of the trees planted between the south parking lot and the stormwater pond to provide an effective screen for the long-term.
5. No outside storage is permitted on the site.
6. All trash and recycling equipment shall be stored within a closed structure. The materials used to construct the trash enclosure shall be the same materials used on the exterior of the principal structure.
7. Vehicles parked for more than 48 hours must be screened from the eye-level view of public streets and adjacent residential areas.
8. Lighting shall conform to the ordinance requirements. The applicant shall submit a lighting plan to the City for approval prior to approval of a building permit.
9. Any utility equipment installed at the site must meet the ordinance requirements.
10. The Applicant shall apply to the City for a permit for sign(s) proposed as the site. All signs shall meet the ordinance requirements.
11. The applicant shall pay all fees and escrow associated with this application.

Adopted this 2<sup>nd</sup> day of June, 2016, by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:           Geraghty     \_\_\_\_\_  
                  Ingemann    \_\_\_\_\_  
                  Sumner       \_\_\_\_\_  
                  Rahm           \_\_\_\_\_  
                  Lund           \_\_\_\_\_

Signed: \_\_\_\_\_  
          Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
          Deb Hill, City Administrator



## MEMO

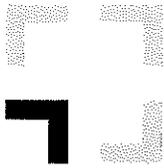
TO: Council Members, City of Newport

FROM: Deb Schulz, Accountant

DATE: June 2, 2016

RE: Recurring Bills

It is recommended Fleet One LLC. (SuperAmerica) credit account be placed on the recurring bill pay list to be paid immediately. The contract the City has with Fleet One LLC. requires payment within 14 days of receipt of the invoice. This will eliminate the chance of credit being disconnected for public works and fire vehicles.



444 Cedar Street, Suite 1500  
Saint Paul, MN 55101  
651.292.4400  
tkda.com

**TKDA**

## Memorandum

<b>To:</b>	Newport City Council	<b>Reference:</b>	MRCCA Proposed Rules – City Comments and Process
<b>Copies To:</b>	Deb Hill, Newport City Administrator		
	Andy Brunick, Intern	<b>Project No.:</b>	16021.000
<b>From:</b>	Sherri Buss	<b>Routing:</b>	
<b>Date:</b>	May 25, 2016		

The Minnesota DNR is in the final, formal step of the process to adopt proposed rules for the Mississippi River Critical Area, which includes the portion of Newport that is near to the Mississippi River.

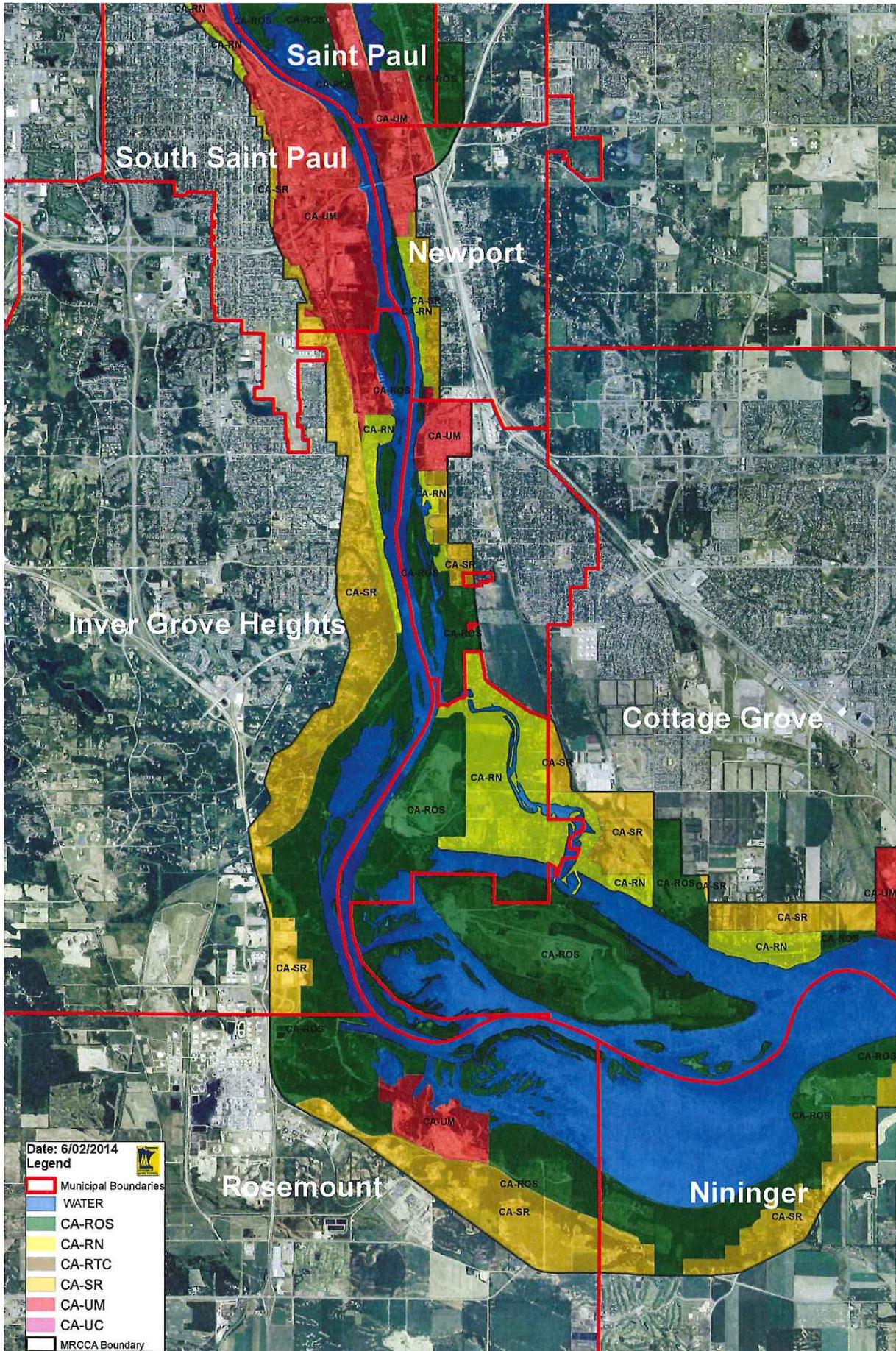
The City commented on the draft rules several times during their development between 2010 and 2014. The proposed rules addressed some of the issues the City identified, but not all of them.

The Planner has drafted a comment letter that would be submitted to the Administrative Law Judge with comments on the proposed rules. The letter needs to be submitted shortly after the last public hearing on June 16. The letter and attached information about the public hearings and process are attached.

### Request for Council Action

Staff request that the Council review the attached letter, provide comments or changes, and approve the letter for submission to the Administrative Law Judge. The letter and a copy of the proposed rules may be placed on the City's website.

MRCCA Rulemaking  
DNR Working Draft-Districts





444 Cedar Street, Suite 1500  
Saint Paul, MN 55101  
651.292.4400  
tkda.com

June 2, 2016

Administrative Law Judge Eric L. Lipman  
Office of Administrative Hearings  
600 North Robert Street  
PO Box 64620  
St. Paul, MN 55164-0620

Re: City of Newport Comments on Proposed Mississippi River Corridor Critical Area (MRCCA) Rules  
TKDA Project No. 15482.000

Dear Judge Lipman:

The City of Newport is submitting its comments to you on the proposed MRCCA Rules. The City previously commented several times on the draft rules between 2010 and 2015. While some of Newport's comments and other communities' comments on the draft rules were addressed in the proposed rules, some significant issues remain that are of high concern to the City.

- 1. The City is concerned about the elements of the proposed rules that will require 1) new local permits, 2) new and complicated mapping, monitoring and enforcement by local governments and 3) that will create significant costs with no demonstrated resource benefits that will be borne by local residents, businesses and tax payers.** The City sees no justification for the proposed permits in the rationale and purpose for the new rules, and believes that the new requirements will not result in improved resource management because many of the requirements and standards in the rules are vague, unnecessarily duplicate existing regulations, and will result in inconsistencies in interpretation and enforcement throughout the corridor.

Specifically, the City sees no purpose requiring the proposed new local permits, mapping, and requirements that are proposed to regulate the following:

- Intensive vegetation clearing activities (6106.0150, Subp. 4);
- Rock riprap, retaining walls, and other erosion control structures
- Land alteration and storm water management (6106.0160, Subp 5)
- Protection of Primary Conservation Areas required for new subdivisions

***Intensive vegetation clearing permit.*** 1) The City believes that existing Shoreland Management regulations address these issues sufficiently. The rationale and purpose for the new rules does not provide a justification for the new permit requirements.

2) The local permit conditions are vague or impossible to apply—requiring that “native plant communities removed are replaced with vegetation the provides equivalent biological and ecological functions” without any standard for determining what is

“equivalent,” and requiring that “Vegetation species, composition, density, and diversity must be guided by nearby patches of native plant communities.” In many older, fully-developed communities like Newport there may be no “nearby” patches of native plant communities, and those that exist are may be very poor in quality and should not serve as models for replacement plans.

3) The regulations require a maintenance plan (Subd. 6, item 3) but include no provision for monitoring or enforcing the plan. Without monitoring and enforcement for the long-term, restoration plans are not likely to be successful, and the restoration required by permits will be useless.

The DNR should eliminate the new permit requirement, create a corridor-wide permit to be managed and enforced by the DNR, or provide the following to local governments 1) a clear rationale regarding the need for the new permit, and why existing Shoreland Management vegetative cutting and clearing standards are not sufficient to achieve the purposes of the rules; 2) a model permit and standards for local governments to use with clear, quantitative standards that can be used corridor-wide for determining violations and replacement requirements; 3) standards that do not rely on vague definitions or the existence of “nearby patches” of native plant communities, which may not exist in many sections of the corridor, 4) requirements and standards for monitoring and enforcement.

**Rock riprap, retaining walls, and other erosion control structures.** Permits for these structures should be managed through existing DNR, Watershed District, or municipal permitting processes. The rules provide no justification for a new and separate permit process for such structures in the MRCCA.

**Land alteration and storm water management permit.** Like most communities in the corridor, Newport is an MS4 community, and has completed an approved MS4 permit and adopted a stormwater ordinance and standards that meet the MPCA’s requirements. The city has an existing permit and enforcement process for stormwater management and land alteration. The permit standards, and process address the MPCA’s requirements for the Mississippi River’s status as an impaired water. The rules provide no justification for an additional stormwater permit and higher standards within the MRCCA.

**Proposed stormwater management standard.** The proposed rules require a permit for all development that creates new or fully reconstructs impervious surface of more than 10,000 square feet on parcels that abut a public water body, wetland or natural drainage way. (6106.0160, Subp.7). In some cases, replacement of a driveway would trigger this requirement. The threshold for creation of new impervious surface is one acre under the current MPCA requirements, and the City’s MS4 permit. The rationale for the MRCCA rules does not given a rationale for a higher standard than the one required by the MPCA through the MS4 permit process.

The City recommends that the existing MS4 permit requirement is reasonable and sufficient to protect resources in the MRCCA District. The proposed rule should be changed to be consistent with the MS4 Permit requirements.

***Identification and establishment of Primary Conservation Areas (PCA).*** The proposed rules require that local governments identify “primary conservation areas” within the MRCCA. The areas must include shore impact zones, bluff impact zones, floodplains, wetlands, gorges, areas of confluence with tributaries, natural drainage routes, unstable soils and bedrock, native plant communities, public river corridor view areas, scenic views and vistas, and cultural and historic properties, significant existing vegetation stands, tree canopies, and other resources identified in local government plans. Local government will need to identify all of these areas and create and continuously update maps of the PCA’s so that they can be used to complete required plans and to evaluate permit and subdivision applications in the MRCCA.

Identification and mapping of these areas will be a time-consuming and costly effort for many local governments. Smaller communities like Newport do not have in-house GIS mapping capabilities, and will be required to contract for services to complete and maintain the required mapping for PCA’s. It also does not have in-house staff to complete the field work necessary to identify many of the features listed. The DNR does have in-house GIS capabilities and field staff with those capabilities. The City suggests the following:

- The DNR should complete the field work and mapping analysis needed to identify the PCA’s throughout the corridor, and provide this mapped information to all cities, so that the accuracy and quality of the data and PCA’s are consistent throughout the corridor.
- Some of the categories are not defined in the new rules. There is no definition for “significant existing vegetation” or “natural drainage routes”; “tree canopy”, etc. The rules do not indicate if “wetlands” means jurisdictional wetlands under the Wetland Conservation Act, wetlands identified in the National Wetland Inventory maps, or something else. If local communities must define the terms and have freedom to map the PCA’s based on their own definitions, the PCA’s will not be consistent among communities, and permit requirements will not be consistent across the MRCCA.

The City recommends that if inventory and mapping of additional features to identify PCA’s is necessary, the State of Minnesota should complete this mapping and provide the information to local governments, or should reimburse the costs to the City for completing the inventory and mapping effort. The PCA’s should include only elements that can be clearly defined, so that the PCA’s are consistent throughout the MRCCA and permit requirements are equitable.

- **Subdivision of land—protection of Primary Conservation Areas required (6106.0170).** The MRCCCA rules propose that when subdivision occurs the developer must set-aside a portion of the area within the Primary Conservation Area identified on

the property and dedicated open space, and that native vegetation communities be restored within that area. Community's experience with similar protected areas that have been required for "conservation" or "open space" subdivisions have resulted in the protection of small, disconnected open space areas that provide no habitat or natural resource benefits, and that are compromised over the long term due to the behaviors of adjacent land owners and lack of monitoring and enforcement by homeowner's associations and organizations charged with monitoring conservation easements.

This requirement will also create conflicts with the City's Park and Open Space dedication requirements. It will place a priority on dedication of the primary conservation areas as park and open space areas, and may limit the City's ability to require the dedication of park and open space areas outside the primary conservation areas that meet its long-term park and trail plans as a part of development.

The City of Newport already owns and maintains a large amount of public park and open space areas. The City does not have the resources to manage additional small patches of open space and restored vegetation that do not serve the public interest or support the City's adopted park and trails plans. The Trust for Public Land is no longer interested in accepting conservation easements for small patches of open space, and Washington County and the DNR have indicated that they will not do so.

Primary Conservation Areas such as wetlands, bluffs, steep slopes and floodways have protection under current rules, and do not need to be dedicated as permanent open space in order to be protected from development. The rules should be revised to indicate that the City may consider the other resources that are proposed for in the definition of PCA's for dedication, but should give the City the flexibility to determine whether these areas are already adequately protected or needed, so that open space dedication and resources can be better applied elsewhere to meet the City's adopted park, trail and open space plans.

**2. The City appreciates the Flexibility provisions included in the proposed Rules.**

The City appreciates the inclusion of Subpart 6 in the proposed rules that states that local governments may adopt standards in their ordinances that are not in strict conformity with the Rules. The City anticipates requesting flexibility from the setback requirements in light of the location of existing sewer and water infrastructure that may make it difficult to develop some parcels or replace some structures to comply with the proposed setback requirements in the rules.

At the August 19, 2014 meeting on the proposed rules, DNR Commissioner Landwehr indicated that the DNR would make a budget request to the Legislature for funds to assist with the implementation of the proposed rules. The DNR requested that City's provide an estimate of costs to implement the rules, and the City complied with this request. The City believes that the

Administrative Law Judge Eric L. Lipman  
Office of Administrative Hearings  
Comments on Proposed MRCCA Rules  
June 6, 2016  
Page 5

new mandates for local governments in the rules should only be adopted if there is new funding for local governments to support implementation of the rules.

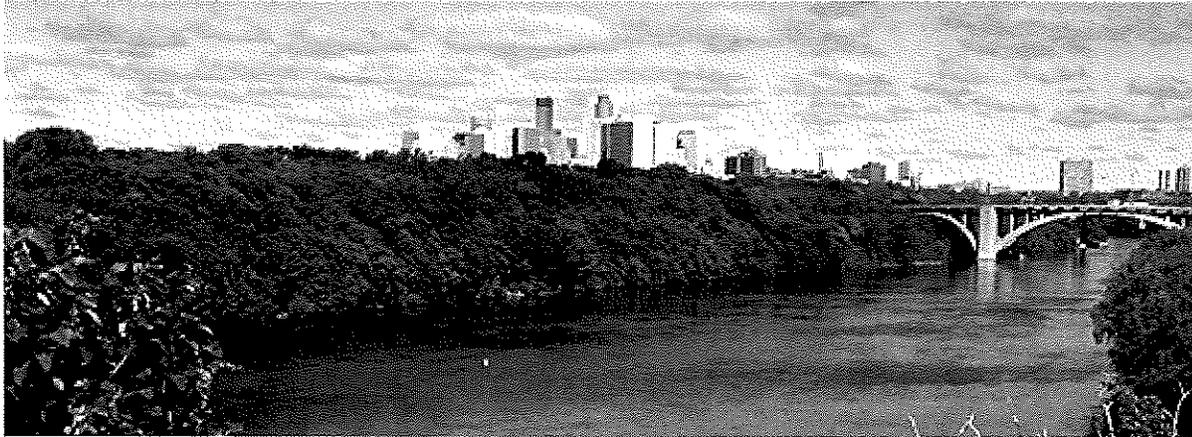
Thank you for considering Newport's comments on the proposed MRCCA Rules. If you have questions about these comments, please contact City Administrator Deb Hill at 651.556.4600.

Sincerely,

Tim Geraghty  
Mayor

Cc: Deb Hill, City Administrator  
Newport City Council and Planning Commission Members

# Mississippi River Corridor Critical Area Rulemaking



The DNR has begun the formal phase of the MRCCA rulemaking with the April 11, 2016 publication of the Notice of Hearing to adopt proposed rules. This phase includes a comment period on the proposed rule, and three public hearings held by an Administrative Law Judge (ALJ).

The proposed rules have been refined and improved through extensive involvement and input from local governments and affected interests, including property owners. We encourage you to explore this page to learn more about the proposed rules and how to comment during this formal phase of the rulemaking process.

## Rulemaking Documents

To view the documents and learn more about the proposed rules, proposed districts, and Statement of Need and Reasonableness (SONAR), click the links below.

- [Notice of Hearing](#) (PDF)
- [Proposed rules](#)
- [Proposed districts](#)
- [SONAR](#)

## Rulemaking Phases

Click the links below to learn more about each phase.

**Rule Development & Public Involvement Phase**  
2009 - 2015

**Formal Comment & Hearing Phase**  
2016

We recommend that commenters read the proposed rules and SONAR together for a full understanding of each rule provision, and view the proposed district maps that go hand-in-hand with the proposed rules.

**Rule Implementation  
Phase  
2017 - 2021**

## How to Comment

The comment period began on April 11, 2016. You may provide your comments orally at the public hearings or in writing at any time before the comment period closes at 4:30 pm on Wednesday July 6, 2016.

### Written Comments

This is the best way to submit letters and supporting materials for this rulemaking. We encourage you to submit thorough, specific, and thoughtful comments on the proposed rules. Send your comments by U.S. Mail or fax:

Administrative Law Judge Eric L. Lipman  
Office of Administrative Hearings  
600 North Robert Street  
PO Box 64620  
St. Paul, MN 55164-0620  
Fax: 651-539-0310

You may also submit comments online through the [Office of Administrative Hearing's e-Comment system](#). Please note, you will not be able to upload letters, attachments, or other documents through this system. The Office of Administrative Hearings is not set up to accept emails.

### Public Hearings

The Administrative Law Judge will hold three public hearings to receive public comments on the proposed rules. Anyone may attend these public hearings to make oral comments and/or listen to comments:

**Tuesday, June 14**  
4:30 p.m.  
Schaar's Bluff Gathering Center  
8395 127th St E  
Hastings, MN 55033

**Wednesday, June 15**  
4:30 p.m.  
Greenhaven Golf Course Event Center  
2800 Greenhaven Rd  
Anoka, MN 55303

**Thursday, June 16**

10:00 a.m.

Mississippi Watershed Management Organization

2522 Marshall St NE

Minneapolis, MN 55418

## Submitted Comments

Submitted comments may be viewed online at the [Office of Administrative Hearings](#).



## Resources

- [Find out how the rules will affect your property](#)
- [Homeowner's Guide to Proposed Rules](#) (PDF)
- [Nonconformities: What You Need to Know](#) (PDF)
- [Existing Regulations and District Maps](#)
- [Summary of MRCCA Designation and Rulemaking](#)

## Questions

If you have questions about the rulemaking process or the proposed rules and districts, contact the DNR at [mrcca.rulemaking@state.mn.us](mailto:mrcca.rulemaking@state.mn.us) or 651-259-5714. Please note that all comments on the proposed rules must be submitted to the Office of Administrative Hearings at the address provided under "How to Comment".



### Email Updates

Receive by email updates on Mississippi River Corridor Critical Area Rulemaking from the Minnesota DNR.

<input type="text" value="Email Address"/>	<input type="button" value="Submit"/>
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