CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
APRIL 19, 2012 – 5:30 P.M.

MAYOR:	Tim Geraghty	City Administrator:	Brian Anderson
COUNCIL:	Tom Ingemann	Supt. of Public Works:	Bruce Hanson
	Bill Sumner	Chief of Police:	Curt Montgomery
	Tracy Rahm	Fire Chief:	Mark Mailand
	Steven Gallagher	Executive Analyst:	Renee Helm

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ADOPT AGENDA

5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
   A. Minutes of the April 5, 2012 Regular City Council Meeting
   B. Minutes of the April 5, 2012 City Council Workshop Meeting
   C. List of Bills in the Amount of $529,505.34

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

7. MAYOR'S REPORT

8. COUNCIL REPORTS

9. ADMINISTRATOR'S REPORT
   A. Resolution No. 2012-10 – Authorizing the City of Newport to Participate in the Minnesota GreenStep Cities Program
   B. Police Department Squad Car Purchase

10. ATTORNEY'S REPORT

11. POLICE CHIEF'S REPORT
    A. March 2012 Activity Report

12. FIRE CHIEF'S REPORT

13. ENGINEER'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

1.	City Council Meeting	April 19, 2012	5:30 p.m.
2.	Park Board Meeting	April 26, 2012	7:00 p.m.
3.	Cottage Grove Area Chamber of Commerce Annual Business Showcase	April 26, 2012	5:00 – 8:00 p.m.
4.	City Council Meeting	May 3, 2012	5:30 p.m.
5.	Planning Commission Meeting	May 10, 2012	7:00 p.m.

City of Newport
City Council Minutes
April 5, 2012

1. CALL TO ORDER
Mayor Tim Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -
Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm, Steven Gallagher

Council Absent –

Staff Present – Brian Anderson, City Administrator; Bruce Hanson, Supt. of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney; Jim Stremel, City Engineer

Staff Absent – John Stewart, City Engineer

4. ADOPT AGENDA
Motion by Sumner, seconded by Rahm, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.

5. ADOPT CONSENT AGENDA
Motion by Sumner, seconded by Ingemann, to approve the Consent Agenda as presented, which includes the following items:

A. Minutes of the March 1, 2012 Regular City Council Meeting
B. Minutes of the March 15, 2012 Regular City Council Meeting
C. List of Bills in the Amount of $111,990.42
D. North Ravine Area Drainage Improvements – Geotechnical Field & Testing Services
E. Approval of Annual Financial Report for Year Ended December 31, 2011

With 5 Ayes, 0 Nays, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
Dan Flood, 1660 3rd Avenue – Mr. Mayor, Council members, and staff, I stand before you tonight as a disheartened citizen of our fine city. I've become increasingly concerned with the Council's lack of leadership and outright egregious display towards certain citizens in a public format. On February 2 you were all part of what had to be one of the worst public displays of respect towards a resident by a sitting council ever. That meeting was so bad that my wife Kim and I had to sit together and write a letter. That letter was mailed to you Mr. Mayor and the Council on February 4. I received two responses immediately from Councilman Rahm and Councilman Gallagher, and for that I thank you both. On February 11, one week later, I emailed Brian Anderson and included a copy for distribution to Council in case some of you had not received it. According to Brian he had already received a copy of the email from one Council member and that he was pretty sure that all of you had seen it but he would distribute it in the next packet for everyone and this brings me to my point. I am here tonight, in public, in plain view, not hiding or lurking through the internet to ensure that you have received my letter. My letter as written says:

Mayor Geraghty and Council members: As we watched the Newport City Council meeting on February 2nd we both quickly became dismayed at the blatantly disrespectful display by the Council members towards a private citizen. We were so disheartened at what we heard that we reviewed the February 2nd Council meeting again the

next day on the SWCTV website just to make sure that we had heart it correctly. This meeting will have to go down in the history books as one of the most pitiful public displays by a sitting council ever. While we both understand all too well the mutual feelings shared by both Council and the ex-Council member, she has the right to say her peace during the open comments section of the Council meeting. Her questions were delivered in a professional manner and, in our belief, were questions that most citizens would like to ask however, and are afraid of Council retaliation. Hers and Council's comments are below:

Resident while speaking of senior discounts on water bills: "I'm not too far from that senior citizen rate."
Council response from an off screen Councilmember: "I hope you never get there."

After the resident left the podium another off camera member of the Council stated: "What a waste of time."

During Council reports, Bill Sumner then stated: "Comparable to being attacked by a yippy ankle biting dog" and another Councilmember laughed.

We along with many others watched and listened as we heard that a Councilmember hopes one of our residents never reaches her golden years. If this isn't bad enough, another Councilmember referred to her as an ankle biting dog. This type of discourse is both unprofessional and brings a poor image to our fine city.

The Council members and staff that attended this meeting should be ashamed of themselves for this personal attack on one of our residents. While we fully recognize that being a member of Council or city staff is difficult at best, the Council members ran a campaign to be in this position. These positions do not give anyone the right to berate a resident or make statements like those listed above. We are a small community with common goals who want to live in a city that has respect for its citizens.

As we wonder why we have difficulty attracting much needed development in our city, maybe you should take a look at how you conduct our business. In previous meetings, the Council members have had open disparaging comments towards each other; you have dismissed citizens' concerns for our financial records and attacked them for questioning our financial status.

As our elected officials you need to realize that we have entrusted you to operate our city in a manner that brings credit to both our residents and our city. You are in your positions at our discretion and this form of disrespect towards the citizens of Newport will no longer be tolerated.

It is our belief that the offending parties should immediately issue a public apology for such inappropriate behavior, and all other members should, at a minimum, acknowledge their lack of leadership for tolerating this event and not stopping the behavior.

We anxiously await your response. Sincerely, Dan and Kim Flood.

Mr. Mayor, four years ago you came to my door asking for my vote. After our conversation, I decided to vote for you and your ticket that you represented. I'd had enough of the tax increases and the petty differences we have in our city. Tonight, I'm here to let you know that in my eyes you have failed to lead our city. Our economic development is poor at best, we have some of the highest taxes of any city around, I have personally witnessed Council increase the franchise fee on Xcel Energy only to say that it will bring us more money and that people will not even know that it was the city raising the taxes, that they will think it's Xcel Energy. Yourself and both members sitting directly next to you have repeatedly attacked residents who speak their mind towards the Council. You question their integrity and political affiliation. If you do not want them to approach Council in a public format, may I suggest that you lead the Council in opening a line of communication with all citizens where ideas can be openly communicated without any fear of reprisal or public humiliation. I still anxiously await your response.

Mayor Geraghty – Well I don't know where to begin. We are a small community and I argue with the fact that

we haven't achieved our goals as far as financial gain and putting the city in a much much better financial condition then we were four years ago. I don't know how long you've lived in the community but if you go back many years ago, there's been a lot of other heated meetings and not run professionally. I've been in the business a long time and have thick skin and can take it. I'm usually very cordial. I don't know if I insulted anybody, perhaps I didn't cut it off but free speech comes in many ways. I run pretty informal meetings and let people speak their mind. As far as economic development, I'm not sure anyone is doing any better than the City. As far as the tax to the max, I've kept that promise. Four years ago, six years ago, there wouldn't have been any discussion about lowering the taxes. They set the levy in September and never backed off of it. I repeatedly tried to get them to reduce it by $1,000 but they would not listen and voted to the max every single time and we have not done that. I beg to differ with you that we have not met our financial goals and I have kept my commitment to the people to do that and I will continue to do that.

Mr. Flood – Do we have more businesses now or prior to your election?

Mayor Geraghty – I didn't count the businesses but what sort of economy have we had the last four years?

Mr. Flood – Mr. Mayor you ran and won the election and my point is that our City is not growing

Mayor Geraghty – What city is growing? I asked a question.

Mr. Flood – I know, you interrupted me and I'm waiting for you to finish. As the Mayor and the Council, elected members who ran on this position, it is our right and duty to stand here and question you on the economic development.

Mayor Geraghty – That's fine. I invite anybody to come anytime and if the cameras intimidate people I am willing to sit down with them after a meeting or they can call me or visit my house and I will talk with them. I did not respond to the email because I did not think I offended anybody. Perhaps I could have cut it off but when people start talking that's free speech as well. It probably was distasteful and disrespectful and I don't condone it.

Mr. Flood – And there are repercussions for free speech. Thank you.

7. MAYOR'S REPORT

Mayor Geraghty – I attended the Newport Library open house on March 20. I want to thank Mr. Laughton for all that he's doing there. I would like to remind the public that this Saturday, he will have an Easter egg hunt at the Library. I also attended the first public hearing for reviewing the comp plan on March 21. The next meeting will be on April 17 from 6-8 p.m. On March 22, Brian and I attended the Legislative Conference hosted by the League of Minnesota Cities. We had the opportunity to hear the governor and other leaders speak. Most of the talk was about the bonding bill and voter id. Finally, last Tuesday evening I attended the Newport Elementary band and choir concert. That school is a great asset to the community and I wanted to thank all of the teachers and students who prepared for the concert.

8. COUNCIL REPORTS

Councilman Rahm – I also attended the Library open house and comp plan review. I also attended the Library Board meeting. Main thing at the Library is to get everyone know that we have a new library; we're working to develop it. I think we're doing an outstanding job. I also attended a SWCTC meeting; they will be having an open house to show off their new granicus software. I also went to an informational meeting for the NEWCO group.

Councilman Ingemann – I was at the comp plan overview.

Councilman Sumner – I attended the comp plan meeting and think it was informational. It shows the direction that the City has moved in and the progress that's been made. I think we've made substantial progress in expanding economic development. We've not only made contact, we've had positive development and are in the process of making more progress in that direction. To say that nothing has happened is a disregard for what's

happening in this area. I also attended the NEWCO meeting and was glad to see the citizens that were there. We have a group of very intelligent people that are working together. I respect their opinions, I think that working together for the betterment of Newport is a positive experience. I have some question as to why they decided to work outside of the City Council and I understand that they have the right to do that. I understand that two of the members were on the Planning Commission and they could have had substantial impact at that level. They left that opportunity. If they can help us develop outside of the purvue of the City's official areas, that's fine. I would hope that they'll want to work in coordination with the City. I think some of the work requires City involvement, I would hope that they not go out there and close doors by inappropriately approaching businesses. If you bring businesses, if you want to pull your resources and open a business, there's a number of vacant properties, I would love to see you put your dollars into a building, bring a necessary business to Newport. I promise you, just like I support every other business in town, I would bring my business to your buildings and help support you. Aside from that, a couple of public health issues that I think are important for this time of year. We are experiencing a wonderful and early spring which brings the tick and mosquito seasons. I would urge residents to walk through their yards and make sure they don't have any standing water because that is breeding ground for mosquitoes who carry the west nile virus. Watch your kids for ticks. I also asked that the City began to investigate the issue of radon in homes. It's quite possible that the older homes could have that public health issue. I'm seeing if we can put information on the web and help provide kits for testing.

Councilman Gallagher – No report

9. ADMINISTRATOR'S REPORT
A. Richard Adams, Explorer Post 715 – Donating the Explorer Post 715 Flag that was sponsored by the Newport Fire Department in the 1960's

Richard Adams was present to donate a flag from Explorer Post 715 in the 1960's. Explorer Post 715 was sponsored by the Newport Fire Department in the 1960's. The flag will be on display at the Newport Library and Community Center. Bobby McGee, Andy Marlow, and Mike Schmitz were also present to deliver the flag.

Mayor Geraghty – Thank you for the flag and we will put it on display at the Library.

B. Newport Mosaic Mural Overview

Linda Michie and Anita Perkins were present to provide an overview of the Newport Mosaic Mural project that was completed in 2011. Newport on the Move received a grant for the project and completed it during the summer of 2011 with several Newport residents and students. The mosaic was installed at the Grove Street Overlook Park at the end of 10th Street.

Mayor Geraghty – Thank you for spearheading this. I was fortunate enough to go on the paddleboat ride to see the mural and I think the students really enjoyed it.

C. Public Hearing – To consider, and possibly adopt, the proposed assessment for Improvement No. 2011-01, an improvement on Valley Road between Ford Road and 21st Street and 21st Street from a point 220 feet west of and a point 160 feet west of Valley Road by regrading and improving the road surface, drainage, and storm sewer conveyance system.

The Public Hearing opened at 6:02 p.m.

Jim Stremel, City Engineer, presented on this item as outlined in the April 5, 2012 City Council packet.

Councilman Sumner – I want to make sure that there are steps that will be taken that during construction, they will do everything possible to avoid catastrophic flooding to the residents in this area. One of the things that happened when they were building the highway, they had this massive flood and there was no place for the water to go and it caused the initial floods that impacted this area. I want to know from you, as the engineer, that steps

will be taken to proceed in a workman like manner and that water will be directed away from the homes.

Mr. Stremel – Yes, there is a phasing plan that will address this. We'll start at the top end and stabilize the stormwater ponds before beginning the bottom construction. We've also included a bypass pipe to go around the ponds before they're stabilized in case of major rains.

Councilman Sumner – There's quite a bit of water that comes off from the Mastertech shop.

Mr. Stremel – The bypass should take that into effect.

Councilman Sumner – And the option that homeowners have to pay another $2,000 for the improvement at the main. That goes to the property line, which is ten feet off of the road, or 20 feet from the center?

Mr. Stremel – I'll have to check, I think it was more like 10 to 15 feet. That was an estimated cost. I took the average.

Councilman Sumner – Is there an improvement made right at the sewer from the home?

Superintendent Hanson – We won't be digging it up unless requested by the resident. Also, that 10 to 15 feet is pretty generic. If you have a question, give the City a call.

Dawn Bergman, 755 21st Street – I have the same concern that Bill does about the flooding. I'm concerned that if any flooding does occur, it'll come closer to my house then it does now.

Mr. Stremel – Right now, there isn't any curb and gutter which will be put it. They'll put the pipe in first to use it as a temporary inlet and will be lowering the road. They'll make sure there won't be any additional flooding during this project.

The Public Hearing closed at 6:15 p.m.

Motion by Ingemann, seconded by Gallagher to approve Resolution No. 2012-9 adopting the assessment. With 5 Ayes, 0 Nays, the motion carried.

D. Finance Committee Consideration

Admin. Anderson – The fourth item on the agenda is consideration for the finance committee which was brought before the City Council before and is being brought forth tonight for discussion.

Mayor Geraghty – I had asked Brian to put this on the agenda because I believe the public deserves an answer and I didn't want it to linger out there. Based on what the auditor said, I don't think we need a formalized committee to get public input on the finances. We have the budget workshops and public hearings. You can call any of us anytime. Right now we don't have the staff to support another committee. I don't think there's a problem there. I think we've made a lot of positive gains financially in the past three years.

Councilman Ingemann – Most of the information that everyone is looking for is accessible online or will be shortly. I've talked to quite a few people and the one question they all have is "Who's idea was it, Kevin or Pauline's?" and "Why do you need it?" They didn't see any purpose for it. I'm ready to make a motion that we set it aside for the rest of the year.

Councilman Rahm – I thought we were going to get a presentation and report about what the finance committee would do.

Councilman Gallagher – That was a couple weeks ago. I don't think they've had a chance to put that together. I

think this is a little bit early so I would make a motion to table it.

Councilman Sumner – I've had some discussions with members of the group that would like the finance committee and some questions were raised. One of them was that we may not be following statute and I asked that that be looked into and the answer I got back was that the City was meeting statutes. Another question was whether or not all of the payments are reflected in the list of bills and I was told that all payments are reflected on the list of bills that is approved by the City Council. I would urge anyone with specific questions to bring them to us and have us answer them.

Motion by Gallagher, seconded by Rahm to table this discussion. With 2 Ayes, 3 Nays, the motion failed.

Councilman Rahm – I understand what we've said that there's certain legal reasons about they would not have the authority to do anything and that authority lies in the Council. I think there's also a spirit of cooperation, as far as people are willing to come and help us, I don't see an issue. I see it as an experiment. I would like to see more concrete examples, the power still lies with us. I don't see anything wrong with that.

Councilman Gallagher – There is nothing wrong with it.

Councilman Rahm – Also, has an advisory committee, we don't have to follow their advice.

Dave Engfer, 1390 2nd Avenue – Can I make a comment?

Councilman Ingemann – No sir

Mayor Geraghty – Go ahead.

Mr. Engfer – I think there's a little bit of a misunderstanding about what exactly our proposal was supposed to address. I wasn't making any sort of editorial on the current status of the finances other than that issue of accounting controls. I'm the first one to say that you guys have done a good job of keeping the finances in line and beign frugal. Looking forward, I think that the City has some real deficiencies in the accounting controls that are in place, the first of which is good financial statements and they don't exist as far as I know. I think the finance committee could help make sure that that happens. The committee could also provide another layer of separation of duties, which as you know, you've had a negative comment on your audit for the past 12 years regarding that. This would be a way to address that. Thirdly, the committee could act as a level of review and provide detail that you folks don't have the time to do. Lastly, it could help with long-term financial planning, which is a good thing. This was intended to be a proposal that would help the City get a better financial structure in place and make the City provide more information for everybody. I strongly recommend that you take a look at it. Our intention is to issue a report on it once we get the time.

Mayor Geraghty – What was the one negative that you referred to?

Mr. Engfer – On the audit, you have had a material comment for the last 12 years in regards to the segregation of duties and to just dismiss that and say that you can't fix it because you're a small city is ridiculous. You could set up the finance committee to help with that.

Councilman Rahm – I thought we couldn't do that because it would be delegating responsibility.

Attorney Knaak – You are correct, the City cannot delegate responsibility to the finance committee to fix the segregation of duties. You can hire someone to assist with that but can't have an advisory board assist with it.

Mr. Engfer – I'm not talking about that.

Attorney Knaak – I am. I anticipate that that's what you would want to do to create the distance/separation that

you were talking about in the audit report. I'm speculating. To the extent that it interferes directly with what the City Council would need to do, you can't set that up.

Councilman Gallagher – Doesn't the City of Afton have that?

Attorney Knaak – The City of Afton has one person who provides advice to the City, it's nothing more than advisory. He is deeply respected.

Councilman Gallagher – The Council takes advice from him?

Attorney Knaak – Yes. He reviews records and offers advice.

Councilman Gallagher – And this finance committee would be volunteer.

Mayor Geraghty – I'm just wondering how that would help the segregation of duties issue.

Attorney Knaak – It wouldn't.

Mayor Geraghty – I have a lot of experience in this area. I've worked for the state for 38 years and I'm the Chief Financial Officer for the Department of Higher Ed and I've got $1 billion budget there and I have that finding in our office as well and we have about five accounting people in that office. Sure we could hire more people to mitigate that risk but it's our job to make that decision. Twelve years ago we had five to six people in the office and still had that finding so I understand what's involved here and I think we're doing just fine.

Mr. Engfer – I respectfully disagree.

Motion by Ingemann, seconded by Geraghty to table this discussion until 2013. With 3 Ayes, 2 Nays, the motion carried.

E. Official Name for the Newport Library

Admin. Anderson presented on this item as outlined in the April 5, 2012 City Council packet. It is recommended that the City Council approve "Newport Library and Community Center" as the official name.

Motion by Gallagher, seconded by Ingemann to approve "Newport Library and Community Center" as the official name. With 5 Ayes, 0 Nays, the motion carried.

10. ATTORNEY'S REPORT –
Attorney Knaak – The only item I would note on the prosecution report is the number of items brought to prosecution, which is 36. We've seen an increase in resolutions over the past year. It is noticeable and I have no explanation for it other than that we're arresting and putting more people in jail. It's better enforcement.

Councilman Sumner – Are the natures of the crime more violent or petty?

Attorney Knaak – No, I don't think there's one address or class, it's just an increase in crimes.

11. POLICE CHIEF'S REPORT –
Chief Montgomery – First, we have finished our background on the Community Service Officer and he will be starting on April 9. There is a three week training, which Officer Freemyer will be handling. Secondly, there was a study which was done that shows there have been less deaths and injuries in car accidents due to the seatbelt law that was passed. I just want to remind everyone to wear their seatbelts.

Councilman Sumner – With the warm period, are you enforcing the parking ban?

Chief Montgomery – No, we haven't enforced it in a long time. Also, watch out for motorcycles.

12. FIRE CHIEF'S REPORT – Chief Mailand reported on the number of calls in the past month, which include: truck fire, grass fire in Cottage Grove, leak at refinery, grass fire on Bailey Road, and a couple false alarms. The Fire Department entered the Newport Elementary Fire Prevention poster winners into the State Fire Chiefs poster contest and two of our students placed in the top 20, they are Jack Pesuttie and Jasmine Richardson. That's out of hundreds of posters.

13. ENGINEER'S REPORT – No Report

14. SUPERINTENDENT OF PUBLIC WORKS REPORT
Superintendent Hanson – Mr. Mayor, we have another week on the slip lining. We are hydrant flushing for the next week. The river has crested but there's not much excitement.

Mayor Geraghty – The compost site will be opening on April 14 from 9-4.

15. NEW/OLD BUSINESS
Admin. Anderson – We've been getting calls to do the spring clean-up again and we're taking a look to see who we can use for it. Our current provider has not returned our phone calls. We'll put information on the website and Facebook once we've finalized plans.

16. ADJOURNMENT
Motion by Geraghty, seconded by Rahm, to adjourn the regular Council Meeting at 6:39 P.M. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst

City of Newport
City Council Workshop Meeting Minutes
April 5, 2012

1. ROLL CALL -
Council Present – Tim Geraghty, Bill Sumner, Tom Ingemann, Steven Gallagher, Tracy Rahm

Council Absent – None

Staff Present – Brian Anderson, City Administrator; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst;

Staff Absent - Bruce Hanson, Supt. of Public Works; Fritz Knaak, City Attorney; John Stewart, City Engineer

2. ADMINISTRATOR'S REPORT
A. Discussion Regarding Police Department Squad Car Purchase
Admin. Anderson and Chief Montgomery presented on this item as outlined in the April 5, 2012 Workshop packet. The City Council requested that staff research the possibility of having the new squad car be black and white as opposed to all white. City staff will bring this forward at the April 19, 2012 City Council meeting.

B. iPad Training
Executive Analyst Helm presented on this item as outlined in the April 5, 2012 Workshop packet. The City Council received their iPads and Executive Analyst Helm trained the Council on the various aspects of the iPad.

3. ADJOURNMENT

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst

Text25	Text26	Text27	Text28	Comments
Paid Chk# 000031E	ING LIFE INSURANCE & ANNUITY	41003	416.98	hcsp
Paid Chk# 000032E	FEDERAL TAXES	41003	8,394.75	withholding, fica, medicare
Paid Chk# 000033E	MN REVENUE	41003	1,928.88	withholding
Paid Chk# 000034E	PSN	41003	60.79	March online pmt fees
Paid Chk# 013214	METROPOLITAN AREA MGMT ASSC	40934	(80.00)	mtgs, seminars
Paid Chk# 013429	Domeier, Brian	41004	1,471.65	
Paid Chk# 013430	Gallagher, Steven	41004	298.78	
Paid Chk# 013431	Ingemann, Thomas	41004	293.88	
Paid Chk# 013432	Schute, James	41004	213.95	
Paid Chk# 013433	Sumner, William	41004	262.86	
Paid Chk# 013434	ATOMIC-COLO, LLC	41004	2,880.24	IT support
Paid Chk# 013435	BDM Consulting Engineers	41004	12,481.52	engineering
Paid Chk# 013436	CENTURY LINK	41004	271.40	phone
Paid Chk# 013437	COMCAST	41004	151.64	
Paid Chk# 013438	FAIR OFFICE WORLD	41004	178.29	office supplies
Paid Chk# 013439	FLEET ONE LLC	41004	1,393.58	fuel
Paid Chk# 013440	HAWKINS	41004	15.00	chlorine
Paid Chk# 013441	HIGHLAND SANITATION	41004	151.87	Trash removal
Paid Chk# 013442	ING LIFE INSURANCE & ANNUITY	41004	1,024.62	
Paid Chk# 013443	INSTRUMENTAL RESEARCH, INC.	41004	36.00	coliform testing
Paid Chk# 013444	INTERNATIONAL UNION OF OP. EN(	41004	160.00	
Paid Chk# 013445	JOHN NESKA	41004	37.48	phone upgrade
Paid Chk# 013446	JON ANDERSON	41004	195.08	fire school
Paid Chk# 013447	Knaak & Assoc. PA	41004	5,200.00	Legal services
Paid Chk# 013448	LEAGUE OF MN CITIES INS TRUST	41004	67,315.00	property/casualty coverage
Paid Chk# 013449	LIBERTY NAPA OF NEWPORT	41004	1,044.72	
Paid Chk# 013450	METROPOLITAN AREA MGMT ASSC	41004	65.00	lunch, membership dues
Paid Chk# 013451	Metropolitan Council	41004	15,613.70	
Paid Chk# 013452	MICHAEL LAUGHTON	41004	42.82	computer memory, index cards
Paid Chk# 013453	MOTOR PARTS SERVICE	41004	896.96	Fountain repair
Paid Chk# 013454	PERA	41004	7,851.14	
Paid Chk# 013455	PITTNEY BOWES POSTAGE BY PH(	41004	115.00	
Paid Chk# 013456	READY WATT ELECTRIC	41004	4,360.00	civil defense siren
Paid Chk# 013457	REEDS SALES & SERVICE	41004	26.72	carb
Paid Chk# 013458	SELECTACCOUNT	41004	581.00	
Paid Chk# 013459	STREICHERS	41004	162.34	pepper spray
Paid Chk# 013460	SW/WC SERVICES COOPERATIVES	41004	14,526.00	
Paid Chk# 013461	TRI-STATE BOBCAT	41004	489.47	repair
Paid Chk# 013462	UNIQUE PAVING MATERIALS	41004	586.32	asphalt patching
Paid Chk# 013463	Washington Cty Public Safety	41004	4,326.84	radio maint. Fee - 1st qtr
Paid Chk# 013464	WATER CONSERVATION SERVICE	41004	240.91	main break
Paid Chk# 013465	ABM EQUIPMENT & SUPPLY, LLC	41011	617.56	#11 repair
Paid Chk# 013466	ADVANCED SPORTSWEAR	41011	26.72	uniforms - police
Paid Chk# 013467	ARAMARK REFRESHMENT SERV.	41011	175.21	
Paid Chk# 013468	Cardmember Services	41011	8,976.90	visa
Paid Chk# 013469	CENTURY LINK	41011	104.78	parks pay phones
Paid Chk# 013470	CINTAS -754	41011	434.11	rugs, uniform cleaning
Paid Chk# 013471	COMCAST	41011	362.48	

Paid Chk#	013472	DEBORA HILL	41011	67.44	petty cash
Paid Chk#	013473	DEPARTMENT OF TRANSPORTAIOI	41011	162.25	engineering services
Paid Chk#	013474	DEPT OF EMPLOYMENT & ECON DE	41011	1,799.03	noesen, zeches, peterson
Paid Chk#	013475	EHLERS	41011	585.00	financial management plan
Paid Chk#	013476	ENVENTIS TELECOM	41011	2.49	
Paid Chk#	013477	FERGUSON WATERWORKS	41011	162.21	repair clamp
Paid Chk#	013478	HAWKINS	41011	1,422.81	chlorine, acid
Paid Chk#	013479	METROPOLITAN AREA MGMT ASSC	41011	20.00	luncheon- Brian
Paid Chk#	013480	OXYGEN SERVICE CO.	41011	35.84	cylinder maintenance
Paid Chk#	013481	PIONEER PRESS	41011	68.25	subscription
Paid Chk#	013482	PITTNEY BOWES POSTAGE BY PH(	41011	319.99	
Paid Chk#	013483	RIVERTOWN NEWSPAPER GROUP	41011	529.97	notices
Paid Chk#	013484	RUMPCA COMPANIES INC.	41011	771.00	water main break
Paid Chk#	013485	TBS OFFICE AUTOMATIONS	41011	19.00	freight for toner
Paid Chk#	013486	UNIFORMS UNLIMITED, INC.	41011	1,216.76	uniforms - police
Paid Chk#	013487	VERIZON	41011	78.06	access charges
Paid Chk#	013488	WASHINGTON CTY ASSMNT & TAX	41011	990.00	assessment billing
Paid Chk#	013489	WISCONSIN DEPT OF REVENUE	41011	999.34	hanson,mcardell tax
Paid Chk#	013490	XCEL ENERGY	41011	925.56	energy
		Wages		28,548.15	

205,104.09

MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: April 10, 2012

SUBJECT: Bailey School Forest Learning Facility

BACKGROUND

In January 2012, the City Council approved the Bailey School Forest Learning Facility Work Plan which included building a 45' gazebo at Bailey School Forest for classrooms to utilize when they are on location. City staff estimated that the gazebo would cost $44,000.

DISCUSSION

City staff received quotes from Minnesota and Wisconsin Playground and St. Croix Recreation Company for the 45' gazebo. Both companies provided a quote for a 45' hexagonal. Minnesota and Wisconsin Playground's quote is for $33,336.45, which includes the gazebo and engineering costs. St. Croix Recreation's quote is for $35,973.91, which includes the gazebo.

RECOMMENDATION

It is recommended that the City move forward and purchase the gazebo from Minnesota and Wisconsin Playground at a cost of $33,336.45, which is $10,000 less than the estimated cost. The $33,336.45 has been added onto the list of bills for approval. The 45' gazebo is consistent with gazebos at other parks throughout the City and is maintenance free. If approved the funds for this project will be taken from the Park Fund, which had approximately $73,994 at the end of 2011, in addition to the annual amount of $11,800 for ongoing maintenance and capital expenditures such as this in 2012.

MINNESOTA • WISCONSIN
PLAYGROUND

QUOTATION

TO: **City of Newport**
596 7th Ave
Newport, MN 55055-1345
Attn: **Bruce Hanson**
Phone: **(651) 459-5677 & 651-459-2475**
Fax: **(651) 459-9883**

Project: **Picnic Shelter**

Date: 13-Mar-12

Quote No. D5
Drawing No. D5

Qty	Unit	Description	Price	Extension
1	BH-45	**CUSTOM 45' Blend Hexagonal Shelter, 4:12 Roof Pitch, 8'-0" Eave Height, (8) "SURFACE MOUNT" Columns w/Internal Anchors, Powder Coated Frame, 1 2" x 6" SYP Tongue & Groove Roof Decking, 29-Gauge Max-Rib Pre-Cut Metal Roof, Installation Hardware**		$31,412.70
1	ENG	**ENGINEERING: Seals, Footings, Calculations**		$1,923.75
		NOTE **Pre-Eng. Member Sizing = 100 mph 3 sec. Wind Gust & 40 lb Snow Load** **Wood Products: Unless Stains or Sealant is included in this quote, it is the purchasers responsibility to apply products to wood items on the shelter.**		

Unless otherwise noted, prices shown are materials only, they **DO NOT** included assembly, installation, edging, safety surfacing, removal of existing equipment, storage of equipment, disposal of packaging materials, excavation, site or surface preparation, landscaping or bonding.

Unless otherwise noted the following applies to the purchased items requiring installation.

Minnesota Playground, Inc. will not be responsible for accepting delivery or storage of equipment, site preparation, unforeseen obstructions (may incur additional charges), or disposal of packaging materials. Owner or General Contractor shall hold Minnesota Wisconsin Playground, Inc. harmless in the event of injury due to insufficient resilient safety surface. Owner is responsible for direct access to site for large trucks. A flat dirt surface should be prepared prior to our arrival. Unless otherwise stated all excavated material is to remain on site and all installation shall be done in one trip. All material is guaranteed specified. All works is to be completed in a workmanlike manner according to standard practice. Any alteration or division from above specifications involving extra costs must be executed upon written orders and will become an extra charge over and above the purchase agreement. All Agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance.

Prices Good For 30 Days
Shipping / Installation Date: 7 Weeks A.R.O.
Prices Based on Wages Without Prevailing Wage Adjustments

Sub Total	$33,336.45
Freight	Included
Installation	Not Included
Tax	Included
Total	$33,336.45

Signed By: _____
Dan Lanes

Accepted By: _____

With Acceptance - Terms of Sale - Payment is Due Within 30 Days Upon Approved Credit

P.O. Box 27328 | Golden Valley, MN, 55427 | 763-546-7787 | 1-800-6225425 | (F) 763-546-5050
info@mnwiplay.com | www.mnwiplay.com

St. Croix Recreation Company, Inc.

225 N. Second Street
Stillwater, MN 55082
(651)430-1247 Fax (651)430-9231

e-mail cj@stcroixrec.com
website www.stcroixrec.com

Quote

City of Newport
Attn: Brian Anderson
596 7th Avenue
Newport, MN 55055
banderson@newportmn.com

Date 3/13/2012
Contact
Project
Phone # (651)556-4600
Fax

In compliance with your request of February 10 , 2012 for a price quotation on Shelter supplied by Structural Wood we submit the following:

No.	Item No.	Description	Unit Price	Extended
1		45' Hexagon Shelter, SEE DRAWING, 1,816 Sqft	$37,820.00	$37,820.00
		20'-6" Half Span Arches, 9' Tall Leg, w/ 2' Overhang		
		Surface Mount,Tongue and Grove		
		Install Breakdown		
1		Unloading		
2		Concrete footings (6) @ 3' diameter x 5' depth with		
		sono-tube and rebar included = $4200.00		
3		Concrete slab (40' Hexagon, 2' beyond overhang)		
		4" thick on compacted grade. $6,800.00		
		(Grading included with earth materials on site, if more		
		material (dirt) is needed to be supplied by others)		
4		Install 40' wood shelter with T&G decking and		
		classic rib steel on roof and 2x6 sub-fascia =$11,200		
		Discount		($4,160.20)

Quotation in effect until March 2, 2012	**Sub Total**	***$33,659.80***
We quote F.O.B. Newport, MN	**Shipping & Handling**	
Shipment can be made in 4 weeks!	**Sales Tax**	***$2,314.11***
Terms are Net 30 Days!	**Installation**	***$ 22,200.00***
	Total	***$58,173.91***

Purchase order should be made out to St. Croix Recreation Co. Inc.
Send the order to the above address or fax, thereby authorizing shipment and acceptance of the terms.
Please include Bill To:, Ship To:, and tax exempt # if applicable.

By_____
Christopher Johnsen

BDM
CONSULTING ENGINEERS AND SURVEYORS, PLC

April 4, 2012

Mr. Brian Anderson
City Administrator
City of Newport
596 7th Avenue
Newport, MN 55055

Re: I/I Improvements - CIPP and MH Rehabilitation - Payment Request No. 1

Dear Mr. Anderson:

Installation of the Cured-In-Place-Pipe (CIPP) has progressed successfully to date. The outstanding work items include the remaining portion of the CIPP (40%), lateral/mainline connection sealing, and sealing of the pre-cast manhole structures. We anticipate the bulk of the remaining work will be completed by the end of April.

The total contract price for this project is $536,818.00 (includes Change Order No. 1) and the contractor, Insituform Technologies USA, Inc., is requesting payment of $306,384.00 for the completion of the contract items including approximately the first 60% of the CIPP. We have retained 5 percent of the requested amount until final completion of the entire project and therefore the amount due the contractor at this time is $291,064.80. Attached are three (3) copies of the Partial Payment Estimate No. 1 for your review and consideration.

We recommend the Council to approve this payment request in the next council meeting. If you have any questions, please feel free to contact us at (612) 548-3141. Thank you very much.

Sincerely,

Jim Stremel, P.E.
Project Engineer
BDM Consulting Engineers, PLC

Attachment: Partial Payment No. 1 Request (2 pgs)
CC: File

PARTIAL PAY ESTIMATE NO. 1

FROM: March 1, 2012
TO: March 31, 2012

COMPLETION DATE		AMOUNT OF CONTRACT	
ORIGINAL:	04/27/12	**ORIGINAL:**	$520,058.00
REVISED:		**REVISED:**	$536,818.00
WORKING DAYS USED:	N/A		
WORKING DAYS REMAINING:	N/A		

PROJECT: 2011 I/I IMPROVEMENTS - CIPP AND MH REHABILITATION
CITY PROJECT NO. 2011-02

OWNER: CITY OF NEWPORT

CONTRACTOR: INSITUFORM TECHNOLOGIES USA, INC.
ADDRESS: 17988 EDISON AVENUE, CHESTERFIELD, MO 63005
OFFICE: 636-530-8000
FAX: 636-530-8701

ITEM NO	SPEC NO.	ITEM DESCRIPTION	UNIT	QTY TOTAL	UNIT PRICE	THIS PERIOD QTY	THIS PERIOD TOTAL	TOTAL TO DATE QTY	TOTAL TO DATE TOTAL
SCHEDULE 1 - BASE BID									
1		CIPP Lining of 8-inch Dia Gravity Sanitary Sewer	LF	12,004	$ 25.00	9,963	$ 249,075.00	9963	$ 249,075.00
2		CIPP Lining of ~~18~~ (15) -inch Dia Gravity Sanitary Sewer	LF	180	$ 77.00	205	$ 15,785.00	205	$ 15,785.00
3		Sealing Pre-Cast Manhole Structures	EA	28	$ 1,345.00		$ -	0	$ -
4		Protruding Tap Repair (VCP)	EA	25	$ 310.00		$ -	0	$ -
5		Lateral Reinstatement	EA	131	$ 100.00	130	$ 13,000.00	130	$ 13,000.00
6		Lateral/Mainline Connection Sealing	EA	25	$ 870.00		$ -	0	$ -
7		Bypass Pumping	LS	1	$ 1,240.00	0.75	$ 930.00	1	$ 930.00
T		**TOTAL - SCHEDULE 1 - BASE BID**					**$ 278,790.00**		**$ 278,790.00**
SCHEDULE 2 - ALTERNATE A									
1		CIPP Lining of 8-inch Dia Gravity Sanitary Sewer	LF	2,058	$ 26.00	1,019	$ 26,494.00	1019	$ 26,494.00
2		Protruding Tap Repair (VCP)	EA	3	$ 310.00		$ -	0	$ -
3		Lateral Reinstatement	EA	23	$ 100.00	11	$ 1,100.00	11	$ 1,100.00
4		Lateral/Mainline Connection Sealing	EA	3	$ 870.00		$ -	0	$ -
T		**TOTAL - SCHEDULE 2 - ALTERNATE A**					**$ 27,594.00**		**$ 27,594.00**
SCHEDULE 3 - ALTERNATE B									
1		CIPP Lining of 8-inch Dia Gravity Sanitary Sewer	LF	1,226	$ 30.00		$ -	0	$ -
2		CIPP Lining of 10-inch Dia Gravity Sanitary Sewer	LF	663	$ 30.00		$ -	0	$ -
3		Protruding Tap Repair (VCP)	EA	6	$ 310.00		$ -	0	$ -
4		Lateral Reinstatement	EA	15	$ 100.00		$ -	0	$ -
5		Lateral/Mainline Connection Sealing	EA	6	$ 870.00		$ -	0	$ -
T		**TOTAL - SCHEDULE 3 - ALTERNATE B**					**$ -**		**$ -**
SCHEDULE 4 - CHANGE ORDER NO. 1									
1		CIPP Lining of 8-inch Dia Gravity Sanitary Sewer	LF	550	$ 26.00		$ -	0	$ -
2		Protruding Tap Repair (VCP)	EA	6	$ 310.00		$ -	0	$ -
3		Lateral Reinstatement	EA	6	$ 100.00		$ -	0	$ -
T		**TOTAL - SCHEDULE 4 - CHANGE ORDER NO. 1**					**$ -**		**$ -**

PROJECT SUMMARY

	THIS PERIOD	TOTAL TO DATE
AMOUNT EARNED	$ 306,384.00	$ 306,384.00
AMOUNT RETAINED - 5%	$ 15,319.20	$ 15,319.20
MATERIAL ON SITE	$ -	$ -
MATERIAL DEDUCT	$ -	$ -
PREVIOUS PAYMENTS		$ -
AMOUNT DUE	**$ 291,064.80**	

CONTRACTOR'S CERTIFICATION
The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor: **INSITUFORM TECHNOLOGIES USA, INC.**

By _____

Date 4-11-12

ENGINEER'S CERTIFICATION

The undersigned certifies that the work has been carefully observed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: **BDM CONSULTING ENGINEERS & SURVEYORS, PLC**

By _____

Date 4-11-12

APPROVED BY OWNER
Owner: **CITY OF NEWPORT**

By _____

Date _____

City of Newport, MN

Financial Status Report

Period ended March 31, 2012

(Un-Audited)

Prepared by:
Administration Department

Table of Contents

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

Section 1 – Cash & Investment

Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

City of Newport

INVESTMENTS

Mar-12

TYPE	BOUGHT DATE	MATURITY DATE	# OF DAYS	COST	RATE	GASB #40 Value
SB						
FHL	6/12/2003	6/12/2013	365	98,124	4.00%	105,619.93
CD	2/4/2009	2/6/2012	365	96,000	3.00%	-
MF						529,465.22
sub total						635,085.15
NORTHLAND						
MNY MKT	Govmt security money market class B					7,939.16
GO BOND	10/6/2010	3/1/2015	365	240,000.00	1.85%	239,796.00
GO BOND	10/6/2010	3/1/2015	365	100,000.00	1.75%	102,814.00
subtotal						350,549.16
					Sub-total Investments GASB 40	985,634.31
Central Bank						
CD	11/19/2011	2/19/2012		311,698.74	0.40%	311,698.74
sub total						311,698.74
Checking						3,044,613.14
					Total Investments and CD's	4,341,946.19

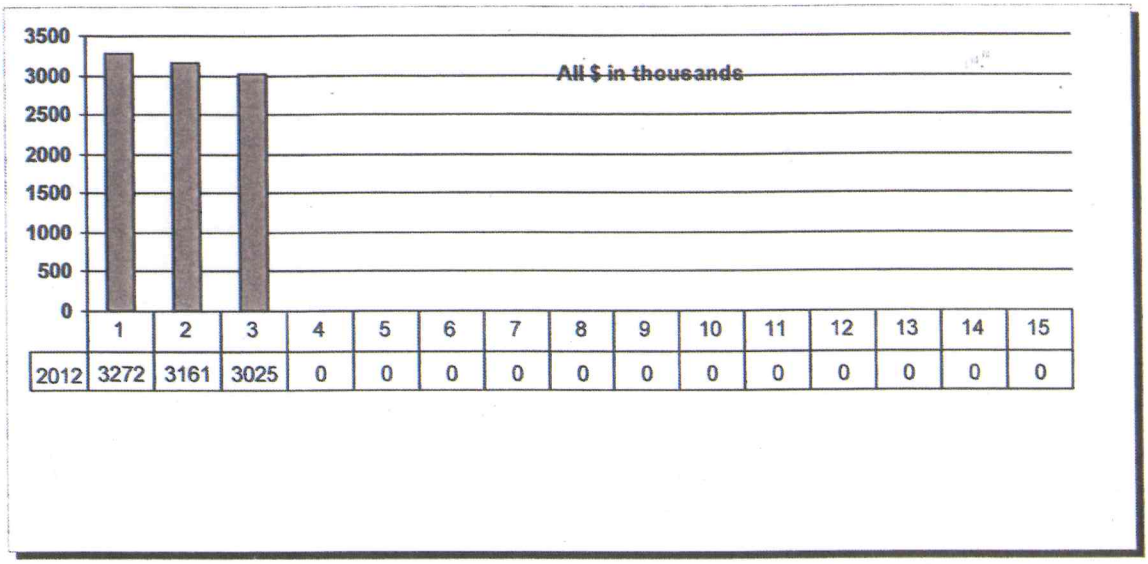
NEWPORT, MN

*Check Reconciliation©

Central Bank

10100 CASH

March 2012



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2012	3272	3161	3025	0	0	0	0	0	0	0	0	0	0	0	0

Account Summary

Beginning Balance on	3/1/2012	$3,172,509.79
+ Receipts/Deposits		$104,827.09
- Payments (Checks and Withdrawals)		$232,723.74
Ending Balance as of	3/29/2012	$3,044,613.14

Cleared	$3,044,613.14
Statement	$3,044,613.14
Difference	$0.00

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.

NEWPORT, MN

*Budget Control Summary

Current Period: March 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$2,978,785.00	$214,385.79	$2,764,399.21	92.80%	$0.00	$2,978,785.00	-$2,978,785.00	3.82	3.44
DEPT 45000 Parks (GENERAL)	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	$2,000.00	$0.00	$2,000.00	100.00%	$0.00	$2,000.00	-$2,000.00	0.00	-0.50
Total Revenue Accounts	$2,980,785.00	$214,385.79	$2,766,399.21	92.81%	$0.00	$2,980,785.00	-$2,980,785.00	3.64	3.27
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 41000 Administration (GENERAL)	$326,277.00	$91,211.45	$235,065.55	72.04%	$0.00	$326,277.00	-$326,277.00	0.65	-0.11
DEPT 41110 Mayor and Council	$24,081.00	$5,529.79	$18,551.21	77.04%	$0.00	$24,081.00	-$24,081.00	0.08	-0.56
DEPT 41410 Elections	$7,000.00	$940.00	$6,060.00	86.57%	$0.00	$7,000.00	-$7,000.00	0.38	-0.62
DEPT 41600 Professional Services	$297,000.00	$56,130.54	$240,869.46	81.10%	$0.00	$297,000.00	-$297,000.00	0.19	-0.61
DEPT 41910 Planning and Zoning	$39,067.00	$21,095.29	$17,971.71	46.00%	$0.00	$39,067.00	-$39,067.00	0.27	-0.23
DEPT 41940 City Hall Bldg	$18,542.00	$5,796.52	$12,745.48	68.74%	$0.00	$18,542.00	-$18,542.00	0.34	-0.67
DEPT 42000 Police Department(GENERAL)	$845,095.00	$183,362.61	$661,732.39	78.30%	$0.00	$845,095.00	-$845,095.00	0.10	-0.60
DEPT 42100 Civil Defense	$0.00	$262.35	-$262.35	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 42260 Fire Protection	$180,068.00	$12,491.51	$167,576.49	93.06%	$0.00	$180,068.00	-$180,068.00	0.16	-0.60
DEPT 42280 Fire Stations No. 1	$14,246.00	$3,062.99	$11,183.01	78.50%	$0.00	$14,246.00	-$14,246.00	0.10	-0.90
DEPT 42290 Fire Station No. 2	$3,818.00	$842.79	$2,975.21	77.93%	$0.00	$3,818.00	-$3,818.00	0.06	-0.44
DEPT 43000 PW Street (GENERAL)	$439,283.00	$91,411.56	$347,871.44	79.19%	$0.00	$439,283.00	-$439,283.00	0.10	-0.43
DEPT 43100 Public Works Garage	$17,759.00	$5,390.98	$12,368.02	69.64%	$0.00	$17,759.00	-$17,759.00	0.29	-0.71
DEPT 43160 Street Lighting	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 43260 Composting	$5,000.00	$500.00	$4,500.00	90.00%	$0.00	$5,000.00	-$5,000.00	0.13	-0.13
DEPT 45000 Parks (GENERAL)	$251,284.00	$64,726.73	$186,557.27	74.24%	$0.00	$251,284.00	-$251,284.00	0.21	-0.36
DEPT 45100 Recreation (GENERAL)	$3,500.00	$0.00	$3,500.00	100.00%	$0.00	$3,500.00	-$3,500.00	0.00	-0.38
DEPT 45206 Parks Bldgs. & Warming Houses	$5,500.00	$1,705.29	$3,794.71	68.99%	$0.00	$5,500.00	-$5,500.00	0.09	-0.42
DEPT 45501 Library Bldg	$24,753.00	$11,291.10	$13,461.90	54.38%	$0.00	$24,753.00	-$24,753.00	0.20	-0.24
DEPT 45550 Heritage Pres. Committee	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49470 Street Lights	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49754 Railroad Tower	$1,182.00	$166.24	$1,015.76	85.94%	$0.00	$1,182.00	-$1,182.00	0.32	-0.44
DEPT 49985 Special Contributions	$5,000.00	$0.00	$5,000.00	100.00%	$0.00	$5,000.00	-$5,000.00	0.00	-1.00
DEPT 49995 Miscellaneous Contingency	$10,000.00	$0.00	$10,000.00	100.00%	$0.00	$10,000.00	-$10,000.00	0.00	-0.50
Total Expenditure Accounts	$2,518,455.00	$555,917.74	-$1,962,537.2	77.93%	$0.00	$2,518,455.00	-$2,518,455.00	0.20	-0.42
Total FUND 101 GENERAL FUND	$462,330.00	-$341,531.95	$803,861.95	173.87%	$0.00	$462,330.00	-$462,330.00		
FUND 201 PARKS SPECIAL FUND									

NEWPORT, MN

*Budget Control Summary

Current Period: March 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$54.25	-$54.25	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$54.25	-$54.25	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	$0.00	$54.25	-$54.25	0.00%	$0.00	$0.00	$0.00		
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts									
DEPT 42000 Police Department(GENERAL)	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$1.01	-$1.01	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$1.01	-$1.01	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$60.00	-$60.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$60.00	$60.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	$0.00	-$58.99	$58.99	0.00%	$0.00	$0.00	$0.00		
FUND 205 RECYCLING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$5.26	-$5.26	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$5.26	-$5.26	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$1,403.34	-$1,403.34	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Expenditure Accounts	$0.00	$1,403.34	$1,403.34	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 205 RECYCLING	$0.00	-$1,398.08	$1,398.08	0.00%	$0.00	$0.00	$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.27	-$0.27	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.27	-$0.27	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	$0.00	$0.27	-$0.27	0.00%	$0.00	$0.00	$0.00		
FUND 225 PIONEER DAYS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$3.85	-$3.85	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$3.85	-$3.85	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 225 PIONEER DAYS	$0.00	$3.85	-$3.85	0.00%	$0.00	$0.00	$0.00		
FUND 270 EDA									
Revenue Accounts									

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DEPT 00000 ALL DEPARTMENTS	$0.00	$312,943.74	-$312,943.74	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$312,943.74	-$312,943.74	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$9,028.48	-$9,028.48	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$9,028.48	$9,028.48	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 270 EDA	$0.00	$303,915.26	-$303,915.26	0.00%	$0.00	$0.00	$0.00		
FUND 301 G.O. CAPITAL IMP. PLAN 2010A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.12	-$0.12	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.12	-$0.12	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$5,250.91	-$5,250.91	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$5,250.91	$5,250.91	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 301 G.O. CAPITAL IMP. PLAN 2010A	$0.00	-$5,250.79	$5,250.79	0.00%	$0.00	$0.00	$0.00		
FUND 305 GO TIF 1991/1999 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 305 GO TIF 1991/1999 BOND	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 313 GO IMP BOND 2000B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 313 GO IMP BOND 2000B	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 315 $690,000 BOND 2002A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$540.37	-$540.37	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$540.37	-$540.37	0.00%	$0.00	$0.00	$0.00	0.00	0.00

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Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$86,237.50	-$86,237.50	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$86,237.50	$86,237.50	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 315 $690,000 BOND 2002A	$0.00	-$85,697.13	$85,697.13	0.00%	$0.00	$0.00	$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$2,387.13	-$2,387.13	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$2,387.13	-$2,387.13	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$3,342.95	-$3,342.95	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$3,342.95	$3,342.95	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	$0.00	-$955.82	$955.82	0.00%	$0.00	$0.00	$0.00		
FUND 321 EQUIP CERTIFICATE 2006A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 321 EQUIP CERTIFICATE 2006A	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 322 GO BONDS OF 2011A									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.10	-$0.10	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.10	-$0.10	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 322 GO BONDS OF 2011A	$0.00	$0.10	-$0.10	0.00%	$0.00	$0.00	$0.00		

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FUND 401 GENERAL CAPITAL PROJECTS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$46.64	-$46.64	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$46.64	-$46.64	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 401 GENERAL CAPITAL PROJECTS	$0.00	$46.64	-$46.64	0.00%	$0.00	$0.00	$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$2.20	-$2.20	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$2.20	-$2.20	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	$0.00	$2.20	-$2.20	0.00%	$0.00	$0.00	$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$51.64	-$51.64	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$51.64	-$51.64	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	$0.00	$51.64	-$51.64	0.00%	$0.00	$0.00	$0.00		
FUND 409 STREET RECONSTRUCTION									

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Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$8.04	-$8.04	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$8.04	-$8.04	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 409 STREET RECONSTRUCTION	$0.00	$8.04	-$8.04	0.00%	$0.00	$0.00	$0.00		
FUND 411 CERT. OF INDEBTEDNESS									
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$80,194.73	-$80,194.73	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$80,194.73	$80,194.73	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 411 CERT. OF INDEBTEDNESS	$0.00	-$80,194.73	$80,194.73	0.00%	$0.00	$0.00	$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$2.70	-$2.70	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$2.70	-$2.70	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	$0.00	$2.70	-$2.70	0.00%	$0.00	$0.00	$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$259,084.95	-$259,084.95	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$259,084.95	-$259,084.95	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$11,282.50	-$11,282.50	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$11,282.50	$11,282.50	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	$0.00	$247,802.45	-$247,802.45	0.00%	$0.00	$0.00	$0.00		

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FUND 422 2011A UTILITY CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 422 2011A UTILITY CAPITAL	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$126.30	-$126.30	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$126.30	-$126.30	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total FUND 423 2011A EQUIPMENT CAPITAL	$0.00	$126.30	-$126.30	0.00%	$0.00	$0.00	$0.00		
FUND 601 WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$78.15	-$78.15	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49400 Water Utilities (GENERAL)	$159,095.00	$48,371.98	$110,723.02	69.60%	$0.00	$159,095.00	-$159,095.00	0.02	-0.15
Total Revenue Accounts	$159,095.00	$48,450.13	$110,644.87	69.55%	$0.00	$159,095.00	-$159,095.00	0.01	-0.11
Expenditure Accounts									
DEPT 49400 Water Utilities (GENERAL)	$193,905.00	$25,674.98	$168,230.02	86.76%	$0.00	$193,905.00	-$193,905.00	0.03	-0.17
Total Expenditure Accounts	$193,905.00	$25,674.98	-$168,230.02	86.76%	$0.00	$193,905.00	-$193,905.00	0.03	-0.17
Total FUND 601 WATER FUND	-$34,810.00	$22,775.15	-$57,585.15	165.43%	$0.00	-$34,810.00	$34,810.00		
FUND 602 SEWER FUND									

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Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$219.12	-$219.12	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	$260,000.00	$94,450.76	$165,549.24	63.67%	$0.00	$260,000.00	-$260,000.00	0.03	-0.07
Total Revenue Accounts	$260,000.00	$94,669.88	$165,330.12	63.59%	$0.00	$260,000.00	-$260,000.00	0.02	-0.05
Expenditure Accounts									
DEPT 49450 Sewer (GENERAL)	$309,172.00	$81,794.46	$227,377.54	73.54%	$0.00	$309,172.00	-$309,172.00	0.04	-0.19
DEPT 49460 Storm Water	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Expenditure Accounts	$309,172.00	$81,794.46	-$227,377.54	73.54%	$0.00	$309,172.00	-$309,172.00	0.04	-0.17
Total FUND 602 SEWER FUND	-$49,172.00	$12,875.42	-$62,047.42	126.18%	$0.00	-$49,172.00	$49,172.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$0.27	-$0.27	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 43160 Street Lighting	$43,657.00	$13,972.30	$29,684.70	68.00%	$0.00	$43,657.00	-$43,657.00	0.08	-0.17
Total Revenue Accounts	$43,657.00	$13,972.57	$29,684.43	67.99%	$0.00	$43,657.00	-$43,657.00	0.05	-0.10
Expenditure Accounts									
DEPT 43160 Street Lighting	$42,803.00	$12,183.87	$30,619.13	71.54%	$0.00	$42,803.00	-$42,803.00	0.28	-0.72
Total Expenditure Accounts	$42,803.00	$12,183.87	-$30,619.13	71.54%	$0.00	$42,803.00	-$42,803.00	0.28	-0.72
Total FUND 603 STREET LIGHT FUND	$854.00	$1,788.70	-$934.70	-109.45%	$0.00	$854.00	-$854.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	$0.00	$3.37	-$3.37	0.00%	$0.00	$0.00	$0.00	0.00	0.00
DEPT 49460 Storm Water	$0.00	$4,586.04	-$4,586.04	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Total Revenue Accounts	$0.00	$4,589.41	-$4,589.41	0.00%	$0.00	$0.00	$0.00	0.00	0.00
Expenditure Accounts									
DEPT 49460 Storm Water	$293.00	$2,212.13	-$1,919.13	-654.99%	$0.00	$293.00	-$293.00	3.66	3.16
Total Expenditure Accounts	$293.00	$2,212.13	$1,919.13	-654.99%	$0.00	$293.00	-$293.00	3.66	3.16

NEWPORT, MN

*Budget Control Summary

Current Period: March 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total FUND 604 STORM WATER FUND	-$293.00	$2,377.28	-$2,670.28	911.36%	$0.00	-$293.00	$293.00		
	$378,909.00	$76,742.76	$302,166.24	79.75%	$0.00	$378,909.00	-$378,909.00		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.

NEWPORT, MN
*Cash Balances

Current Period March 2012

Fund	2012 Begin Balance	Receipts	Disbursements	Rec/Disb	Journal Entrie	JE Payroll	**Balance**	
				----------Transfers----------				
10100 Central Bank								
101 GENERAL FUND	($126,960.52)	$195,413.14	$401,706.01	$0.00	($34,732.35)	($172,253.29)	($540,239.03)	In Bal
201 PARKS SPECIAL F	$73,993.26	$54.25	$0.00	$0.00	$0.00	$0.00	$74,047.51	In Bal
204 HERITAGE PRESE	$4,781.99	$1.01	$60.00	$0.00	$0.00	$0.00	$4,723.00	In Bal
205 RECYCLING	$25,132.09	$5.26	$1,403.34	$0.00	$0.00	$0.00	$23,734.01	In Bal
206 FIRE ENGINE	$0.14	$0.00	$0.00	$0.00	$0.00	$0.00	$0.14	In Bal
208 BUY FORFEITURE	$1,297.84	$0.27	$0.00	$0.00	$0.00	$0.00	$1,298.11	In Bal
225 PIONEER DAYS	$18,080.37	$3.85	$0.00	$0.00	$0.00	$0.00	$18,084.22	In Bal
270 EDA	$232,093.06	$312,943.74	$9,028.48	$0.00	$0.00	$0.00	$536,008.32	In Bal
301 G.O. CAPITAL IMP	$849.62	$0.12	$5,250.91	$0.00	$0.00	$0.00	($4,401.17)	In Bal
305 GO TIF 1991/1999	$0.48	$0.00	$0.00	$0.00	$0.00	$0.00	$0.48	In Bal
307 GO TIF 1994B	($0.30)	$0.00	$0.00	$0.00	$0.00	$0.00	($0.30)	In Bal
308 CERIFICATES OF I	$0.53	$0.00	$0.00	$0.00	$0.00	$0.00	$0.53	In Bal
313 GO IMP BOND 200	($1,498.24)	$0.00	$0.00	$0.00	$1,498.24	$0.00	$0.00	In Bal
315 $690,000 BOND 20	$0.50	$540.37	$86,237.50	$0.00	$0.00	$0.00	($85,696.63)	In Bal
316 PFA/TRLF REVEN	$284,680.51	$2,387.13	$3,342.95	$0.00	$0.00	$0.00	$283,724.69	In Bal
321 EQUIP CERTIFICA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	In Bal
322 GO BONDS OF 20	$512.50	$0.10	$0.00	$0.00	$0.00	$0.00	$512.60	In Bal
401 GENERAL CAPITA	$218,802.25	$46.64	$0.00	$0.00	$0.00	$0.00	$218,848.89	In Bal
402 TAX INC DIST 1	$10,307.74	$2.20	$0.00	$0.00	$0.00	$0.00	$10,309.94	In Bal
405 T.H. HWY 61	$242,231.61	$51.64	$0.00	$0.00	$0.00	$0.00	$242,283.25	In Bal
409 STREET RECONS	$37,716.31	$8.04	$0.00	$0.00	$0.00	$0.00	$37,724.35	In Bal
411 CERT. OF INDEBT	$0.00	$0.00	$80,194.73	$0.00	$0.00	$0.00	($80,194.73)	In Bal
416 4TH AVENUE RAV	$12,696.06	$2.70	$0.00	$0.00	$0.00	$0.00	$12,698.76	In Bal
417 NORTH RAVINE	$0.16	$259,084.95	$11,282.50	$0.00	$0.00	$0.00	$247,802.61	In Bal
422 2011A UTILITY CA	($0.44)	$0.00	$0.00	$0.00	$0.00	$0.00	($0.44)	In Bal
423 2011A EQUIPMEN	$592,512.59	$126.30	$0.00	$0.00	$0.00	$0.00	$592,638.89	In Bal
601 WATER FUND	$355,919.88	$48,789.01	$19,221.17	$0.00	$0.00	($7,138.81)	$378,348.91	In Bal
602 SEWER FUND	$1,020,796.87	$94,669.88	$74,655.69	$0.00	$0.00	($7,138.77)	$1,033,672.29	In Bal
603 STREET LIGHT FU	$0.38	$13,972.57	$12,183.87	$0.00	$0.00	$0.00	$1,789.08	In Bal
604 STORM WATER F	$14,452.19	$4,589.41	$2,212.13	$0.00	$0.00	$0.00	$16,829.47	In Bal
	$3,018,399.43	$932,692.58	$706,779.28	$0.00	($33,234.11)	($186,530.87)	$3,024,547.75	

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.

NEWPORT, MN
*Revenue Summary

FUND	Description	2012 YTD Budget	March 2012 Amt	2012 YTD Amt	YTD Balance	% of Budget
101	GENERAL FUND	$2,980,785.00	$15,132.93	$214,385.79	$2,766,399.21	7.19%
201	PARKS SPECIAL FUND	$0.00	$5.04	$54.25	-$54.25	0.00%
202	POLICE FORFEITURE FUND	$0.00	$0.00	$0.00	$0.00	0.00%
204	HERITAGE PRESERVATION C	$0.00	$0.32	$1.01	-$1.01	0.00%
205	RECYCLING	$0.00	$1.61	$5.26	-$5.26	0.00%
206	FIRE ENGINE	$0.00	$0.00	$0.00	$0.00	0.00%
208	BUY FORFEITURE	$0.00	$0.09	$0.27	-$0.27	0.00%
225	PIONEER DAYS	$0.00	$1.23	$3.85	-$3.85	0.00%
270	EDA	$0.00	$7,086.39	$312,943.74	-$312,943.74	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	$0.00	$0.00	$0.12	-$0.12	0.00%
305	GO TIF 1991/1999 BOND	$0.00	$0.00	$0.00	$0.00	0.00%
307	GO TIF 1994B	$0.00	$0.00	$0.00	$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	$0.00	$0.00	$0.00	$0.00	0.00%
313	GO IMP BOND 2000B	$0.00	$0.00	$0.00	$0.00	0.00%
315	$690,000 BOND 2002A	$0.00	$0.00	$540.37	-$540.37	0.00%
316	PFA/TRLF REVENUE NOTE	$0.00	$19.30	$2,387.13	-$2,387.13	0.00%
321	EQUIP CERTIFICATE 2006A	$0.00	$0.00	$0.00	$0.00	0.00%
322	GO BONDS OF 2011A	$0.00	$0.03	$0.10	-$0.10	0.00%
401	GENERAL CAPITAL PROJECT	$0.00	$14.89	$46.64	-$46.64	0.00%
402	TAX INC DIST 1	$0.00	$0.70	$2.20	-$2.20	0.00%
405	T.H. HWY 61	$0.00	$16.48	$51.64	-$51.64	0.00%
409	STREET RECONSTRUCTION	$0.00	$2.57	$8.04	-$8.04	0.00%
416	4TH AVENUE RAVINE	$0.00	$0.86	$2.70	-$2.70	0.00%
417	NORTH RAVINE	$0.00	$16.86	$259,084.95	-$259,084.95	0.00%
422	2011A UTILITY CAPITAL	$0.00	$0.00	$0.00	$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	$0.00	$40.31	$126.30	-$126.30	0.00%
601	WATER FUND	$159,095.00	$22,287.51	$48,450.13	$110,644.87	30.45%
602	SEWER FUND	$260,000.00	$51,542.11	$94,669.88	$165,330.12	36.41%
603	STREET LIGHT FUND	$43,657.00	$6,326.12	$13,972.57	$29,684.43	32.01%
604	STORM WATER FUND	$0.00	$2,291.64	$4,589.41	-$4,589.41	0.00%
		$3,443,537.00	$104,786.99	$951,326.35	$2,492,210.65	27.63%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as emended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

NEWPORT, MN
*Expenditure Summary

FUND	Description	2012 YTD Budget	March 2012 Amt	2012 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	$2,518,455.00	$177,729.23	$555,917.74	$0.00	$1,962,537.26	22.07%
201	PARKS SPECIAL FUND	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
204	HERITAGE PRESERVATION C	$0.00	$0.00	$60.00	$0.00	-$60.00	0.00%
205	RECYCLING	$0.00	$0.00	$1,403.34	$0.00	-$1,403.34	0.00%
208	BUY FORFEITURE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
225	PIONEER DAYS	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
270	EDA	$0.00	$8,278.48	$9,028.48	$0.00	-$9,028.48	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	$0.00	$5,250.91	$5,250.91	$0.00	-$5,250.91	0.00%
305	GO TIF 1991/1999 BOND	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
307	GO TIF 1994B	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
313	GO IMP BOND 2000B	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
315	$690,000 BOND 2002A	$0.00	$431.25	$86,237.50	$0.00	-$86,237.50	0.00%
316	PFA/TRLF REVENUE NOTE	$0.00	$0.00	$3,342.95	$0.00	-$3,342.95	0.00%
321	EQUIP CERTIFICATE 2006A	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
401	GENERAL CAPITAL PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
402	TAX INC DIST 1	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
405	T.H. HWY 61	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
411	CERT. OF INDEBTEDNESS	$0.00	$0.00	$80,194.73	$0.00	-$80,194.73	0.00%
416	4TH AVENUE RAVINE	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
417	NORTH RAVINE	$0.00	$11,282.50	$11,282.50	$0.00	-$11,282.50	0.00%
422	2011A UTILITY CAPITAL	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
601	WATER FUND	$193,905.00	$6,339.80	$25,674.98	$0.00	$168,230.02	13.24%
602	SEWER FUND	$309,172.00	$26,647.95	$81,794.46	$0.00	$227,377.54	26.46%
603	STREET LIGHT FUND	$42,803.00	$4,843.71	$12,183.87	$0.00	$30,619.13	28.47%
604	STORM WATER FUND	$293.00	$630.00	$2,212.13	$0.00	-$1,919.13	754.99%
		$3,064,628.00	$241,433.83	$874,583.59	$0.00	$2,190,044.41	28.54%

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

Assets = Liabilities + Equity

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 101 GENERAL FUND

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 101-10100 Cash	($126,960.52)	$15,132.93	$177,671.13	$223,217.75	$636,496.26	($540,239.03)
G 101-10200 Petty Cash	$74.73	$0.00	$0.00	$0.00	$0.00	$74.73
G 101-10300 Bond Street Account	$0.00	$0.00	$0.00	$62,055.00	$0.00	$62,055.00
G 101-10400 Investments	($0.44)	$0.00	$0.00	$0.00	$0.00	($0.44)
G 101-10401 Northland Securities	$346,572.69	$0.00	$0.00	$0.00	$0.00	$346,572.69
G 101-10402 CDARS/Central Bank	$311,699.33	$0.00	$0.00	$0.00	$0.00	$311,699.33
G 101-10406 Smith Barney	$201,472.16	$0.00	$0.00	$0.00	$0.00	$201,472.16
G 101-10410 Smith Barney MM	$431,990.14	$0.00	$0.00	$0.00	$0.00	$431,990.14
G 101-10450 Interest Receivable	$3,590.25	$0.00	$0.00	$0.00	$0.00	$3,590.25
G 101-10500 Taxes Receivable-Current	$42,866.41	$0.00	$0.00	$0.00	$0.00	$42,866.41
G 101-10700 Taxes Receivable-Delinquent	$108,942.12	$0.00	$0.00	$0.00	$0.00	$108,942.12
G 101-13100 Due From Other Funds	$4,233.75	$0.00	$0.00	$0.00	$0.00	$4,233.75
G 101-15500 Prepaid Items	$28,144.42	$0.00	$0.00	$0.00	$0.00	$28,144.42
G 101-21705 Medica payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 101-21706 Garnishment	$0.40	$0.00	$0.00	$0.00	$0.00	$0.40
G 101-22100 Escrow	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$1,352,625.44	$15,132.93	$177,671.13	$285,272.75	$636,496.26	$1,001,401.93
Liability						
G 101-20200 Accounts Payable	($58,999.87)	$0.00	$0.00	$0.00	$0.00	($58,999.87)
G 101-20800 Due to Other Governments	($3,318.00)	$0.00	$0.00	$0.00	$0.00	($3,318.00)
G 101-21600 Accrued Wages & Salaries P	($17,878.33)	$0.00	$0.00	$0.00	$0.00	($17,878.33)
G 101-21701 Federal W/H Payable	($0.18)	$8,878.98	$8,878.98	$26,539.00	$26,539.00	($0.18)
G 101-21702 State Withholding Payable	$0.00	$3,908.36	$3,908.36	$23,369.09	$11,768.85	$11,600.24
G 101-21703 FICA Tax Withholding	($803.77)	$5,335.75	$5,335.75	$16,288.04	$16,288.04	($803.77)
G 101-21704 PERA	($2,257.33)	$15,951.35	$15,951.35	$47,687.78	$47,687.78	($2,257.33)
G 101-21707 Union Dues	($0.25)	$572.00	$412.00	$1,556.00	$1,236.00	$319.75
G 101-21708 United Way	($0.45)	$0.00	$0.00	$0.00	$0.00	($0.45)
G 101-21709 Medicare	($325.88)	$2,596.48	$2,596.48	$7,842.72	$7,842.72	($325.88)
G 101-21710 Other Deducations	$0.00	$0.00	$0.00	$8,350.00	$8,350.00	$0.00
G 101-21711 NPERS - Life	$0.09	$224.00	$112.00	$336.00	$336.00	$0.09
G 101-21712 HSA Employee	$0.22	$1,162.00	$1,162.00	$3,316.00	$3,316.00	$0.22
G 101-21713 Dental Family	($0.05)	$0.00	$125.00	$0.00	$375.00	($375.05)
G 101-21714 LTD Employee	($0.50)	$568.39	$216.28	$1,491.41	$648.84	$842.07
G 101-21715 MSRS Employee	$0.33	$416.98	$839.38	$2,079.62	$2,502.02	($422.07)
G 101-21716 Health Insurance	$0.00	$0.00	$557.20	$0.00	$1,671.60	($1,671.60)
G 101-21717 MNBA Life Ins.	($0.45)	$61.43	$61.44	$184.29	$184.32	($0.48)
G 101-21719 ING Employee	($0.10)	$2,471.64	$2,049.24	$5,545.50	$6,147.72	($602.32)
G 101-22200 Deferred Revenues	($108,942.13)	$0.00	$0.00	$0.00	$0.00	($108,942.13)
Total Liability	($192,526.65)	$42,147.36	$42,205.46	$144,585.45	$134,893.89	($182,835.09)
Equity						
G 101-25300 Unreserved Fund Balance	($1,160,098.79)	$177,729.23	$15,132.93	$556,399.70	$214,867.75	($818,566.84)
Total Equity	($1,160,098.79)	$177,729.23	$15,132.93	$556,399.70	$214,867.75	($818,566.84)
Total 101 GENERAL FUND	$0.00	$235,009.52	$235,009.52	$986,257.90	$986,257.90	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 201 PARKS SPECIAL FUND

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 201-10100 Cash	$73,993.26	$5.04	$0.00	$54.25	$0.00	$74,047.51
Total Asset	$73,993.26	$5.04	$0.00	$54.25	$0.00	$74,047.51
Equity						
G 201-25300 Unreserved Fund Balance	($73,993.26)	$0.00	$5.04	$0.00	$54.25	($74,047.51)
Total Equity	($73,993.26)	$0.00	$5.04	$0.00	$54.25	($74,047.51)
Total 201 PARKS SPECIAL FUND	$0.00	$5.04	$5.04	$54.25	$54.25	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 204 HERITAGE PRESERVATION COMM

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 204-10100 Cash	$4,781.99	$0.32	$0.00	$1.01	$60.00	$4,723.00
Total Asset	$4,781.99	$0.32	$0.00	$1.01	$60.00	$4,723.00
Equity						
G 204-25300 Unreserved Fund Balance	($4,781.99)	$0.00	$0.32	$60.00	$1.01	($4,723.00)
Total Equity	($4,781.99)	$0.00	$0.32	$60.00	$1.01	($4,723.00)
Total 204 HERITAGE PRESERVATION COMM	$0.00	$0.32	$0.32	$61.01	$61.01	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 205 RECYCLING

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 205-10100 Cash	$25,132.09	$1.61	$0.00	$5.26	$1,403.34	$23,734.01
Total Asset	$25,132.09	$1.61	$0.00	$5.26	$1,403.34	$23,734.01
Equity						
G 205-25300 Unreserved Fund Balance	($25,132.09)	$0.00	$1.61	$1,403.34	$5.26	($23,734.01)
Total Equity	($25,132.09)	$0.00	$1.61	$1,403.34	$5.26	($23,734.01)
Total 205 RECYCLING	$0.00	$1.61	$1.61	$1,408.60	$1,408.60	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 206 FIRE ENGINE

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 206-10100 Cash	$0.14	$0.00	$0.00	$0.00	$0.00	$0.14
Total Asset	$0.14	$0.00	$0.00	$0.00	$0.00	$0.14
Equity						
G 206-25300 Unreserved Fund Balance	($0.14)	$0.00	$0.00	$0.00	$0.00	($0.14)
Total Equity	($0.14)	$0.00	$0.00	$0.00	$0.00	($0.14)
Total 206 FIRE ENGINE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 208 BUY FORFEITURE

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 208-10100 Cash	$1,297.84	$0.09	$0.00	$0.27	$0.00	$1,298.11
Total Asset	$1,297.84	$0.09	$0.00	$0.27	$0.00	$1,298.11
Equity						
G 208-25300 Unreserved Fund Balance	($1,297.84)	$0.00	$0.09	$0.00	$0.27	($1,298.11)
Total Equity	($1,297.84)	$0.00	$0.09	$0.00	$0.27	($1,298.11)
Total 208 BUY FORFEITURE	$0.00	$0.09	$0.09	$0.27	$0.27	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 225 PIONEER DAYS

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 225-10100 Cash	$18,080.37	$1.23	$0.00	$3.85	$0.00	$18,084.22
Total Asset	$18,080.37	$1.23	$0.00	$3.85	$0.00	$18,084.22
Liability						
G 225-20200 Accounts Payable	$0.03	$0.00	$0.00	$0.00	$0.00	$0.03
Total Liability	$0.03	$0.00	$0.00	$0.00	$0.00	$0.03
Equity						
G 225-25300 Unreserved Fund Balance	($18,080.40)	$0.00	$1.23	$0.00	$3.85	($18,084.25)
Total Equity	($18,080.40)	$0.00	$1.23	$0.00	$3.85	($18,084.25)
Total 225 PIONEER DAYS	$0.00	$1.23	$1.23	$3.85	$3.85	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 270 EDA

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 270-10100 Cash	$232,093.06	$7,086.39	$8,278.48	$312,943.74	$9,028.48	$536,008.32
G 270-10500 Taxes Receivable-Current	$305,806.00	$0.00	$0.00	$0.00	$0.00	$305,806.00
Total Asset	$537,899.06	$7,086.39	$8,278.48	$312,943.74	$9,028.48	$841,814.32
Liability						
G 270-20200 Accounts Payable	($750.00)	$0.00	$0.00	$0.00	$0.00	($750.00)
Total Liability	($750.00)	$0.00	$0.00	$0.00	$0.00	($750.00)
Equity						
G 270-25300 Unreserved Fund Balance	($537,149.06)	$8,278.48	$7,086.39	$9,028.48	$312,943.74	($841,064.32)
Total Equity	($537,149.06)	$8,278.48	$7,086.39	$9,028.48	$312,943.74	($841,064.32)
Total 270 EDA	$0.00	$15,364.87	$15,364.87	$321,972.22	$321,972.22	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 301 G.O. CAPITAL IMP. PLAN 2010A

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 301-10100 Cash	$849.62	$0.00	$5,250.91	$0.12	$5,250.91	($4,401.17)
Total Asset	$849.62	$0.00	$5,250.91	$0.12	$5,250.91	($4,401.17)
Equity						
G 301-25300 Unreserved Fund Balance	($849.62)	$5,250.91	$0.00	$5,250.91	$0.12	$4,401.17
Total Equity	($849.62)	$5,250.91	$0.00	$5,250.91	$0.12	$4,401.17
Total 301 G.O. CAPITAL IMP. PLAN 2010A	$0.00	$5,250.91	$5,250.91	$5,251.03	$5,251.03	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 305 GO TIF 1991/1999 BOND

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 305-10100 Cash	$0.48	$0.00	$0.00	$0.00	$0.00	$0.48
Total Asset	$0.48	$0.00	$0.00	$0.00	$0.00	$0.48
Equity						
G 305-25300 Unreserved Fund Balance	($0.48)	$0.00	$0.00	$0.00	$0.00	($0.48)
Total Equity	($0.48)	$0.00	$0.00	$0.00	$0.00	($0.48)
Total 305 GO TIF 1991/1999 BOND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 307 GO TIF 1994B

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 307-10100 Cash	($0.30)	$0.00	$0.00	$0.00	$0.00	($0.30)
Total Asset	($0.30)	$0.00	$0.00	$0.00	$0.00	($0.30)
Equity						
G 307-25300 Unreserved Fund Balance	$0.30	$0.00	$0.00	$0.00	$0.00	$0.30
Total Equity	$0.30	$0.00	$0.00	$0.00	$0.00	$0.30
Total 307 GO TIF 1994B	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 308 CERIFICATES OF INDEBTEDNESS

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 308-10100 Cash	$0.53	$0.00	$0.00	$0.00	$0.00	$0.53
G 308-10500 Taxes Receivable-Current	$0.03	$0.00	$0.00	$0.00	$0.00	$0.03
G 308-10700 Taxes Receivable-Delinquent	$0.30	$0.00	$0.00	$0.00	$0.00	$0.30
Total Asset	$0.86	$0.00	$0.00	$0.00	$0.00	$0.86
Liability						
G 308-22200 Deferred Revenues	($0.30)	$0.00	$0.00	$0.00	$0.00	($0.30)
Total Liability	($0.30)	$0.00	$0.00	$0.00	$0.00	($0.30)
Equity						
G 308-25300 Unreserved Fund Balance	($0.56)	$0.00	$0.00	$0.00	$0.00	($0.56)
Total Equity	($0.56)	$0.00	$0.00	$0.00	$0.00	($0.56)
Total 308 CERIFICATES OF INDEBTEDNESS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 313 GO IMP BOND 2000B

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 313-10100 Cash	($1,498.24)	$0.00	$0.00	$1,498.24	$0.00	$0.00
G 313-12200 Special Assess Rec-Delinque	($0.07)	$0.00	$0.00	$0.00	$0.00	($0.07)
Total Asset	($1,498.31)	$0.00	$0.00	$1,498.24	$0.00	($0.07)
Liability						
G 313-22200 Deferred Revenues	$0.07	$0.00	$0.00	$0.00	$0.00	$0.07
Total Liability	$0.07	$0.00	$0.00	$0.00	$0.00	$0.07
Equity						
G 313-25300 Unreserved Fund Balance	$1,498.24	$0.00	$0.00	$0.00	$1,498.24	$0.00
Total Equity	$1,498.24	$0.00	$0.00	$0.00	$1,498.24	$0.00
Total 313 GO IMP BOND 2000B	$0.00	$0.00	$0.00	$1,498.24	$1,498.24	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 315 $690,000 BOND 2002A

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 315-10100 Cash	$0.50	$0.00	$431.25	$540.37	$86,237.50	($85,696.63)
Total Asset	$0.50	$0.00	$431.25	$540.37	$86,237.50	($85,696.63)
Equity						
G 315-25300 Unreserved Fund Balance	($0.50)	$431.25	$0.00	$86,237.50	$540.37	$85,696.63
Total Equity	($0.50)	$431.25	$0.00	$86,237.50	$540.37	$85,696.63
Total 315 $690,000 BOND 2002A	$0.00	$431.25	$431.25	$86,777.87	$86,777.87	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 316 PFA/TRLF REVENUE NOTE

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 316-10100 Cash	$284,680.51	$19.30	$0.00	$2,387.13	$3,342.95	$283,724.69
G 316-12100 SA Recievable -Current	$11,472.28	$0.00	$0.00	$0.00	$0.00	$11,472.28
G 316-12200 Special Assess Rec-Delinque	$18,061.12	$0.00	$0.00	$0.00	$0.00	$18,061.12
G 316-12300 Special Assess Rec-Deferred	$446,334.68	$0.00	$0.00	$0.00	$0.00	$446,334.68
Total Asset	$760,548.59	$19.30	$0.00	$2,387.13	$3,342.95	$759,592.77
Liability						
G 316-22200 Deferred Revenues	($464,395.80)	$0.00	$0.00	$0.00	$0.00	($464,395.80)
Total Liability	($464,395.80)	$0.00	$0.00	$0.00	$0.00	($464,395.80)
Equity						
G 316-25300 Unreserved Fund Balance	($296,152.79)	$0.00	$19.30	$3,342.95	$2,387.13	($295,196.97)
Total Equity	($296,152.79)	$0.00	$19.30	$3,342.95	$2,387.13	($295,196.97)
Total 316 PFA/TRLF REVENUE NOTE	$0.00	$19.30	$19.30	$5,730.08	$5,730.08	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 321 EQUIP CERTIFICATE 2006A

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 321-10100 Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Asset	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total 321 EQUIP CERTIFICATE 2006A	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 322 GO BONDS OF 2011A

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 322-10100 Cash	$512.50	$0.03	$0.00	$0.10	$0.00	$512.60
Total Asset	$512.50	$0.03	$0.00	$0.10	$0.00	$512.60
Equity						
G 322-25300 Unreserved Fund Balance	($512.50)	$0.00	$0.03	$0.00	$0.10	($512.60)
Total Equity	($512.50)	$0.00	$0.03	$0.00	$0.10	($512.60)
Total 322 GO BONDS OF 2011A	$0.00	$0.03	$0.03	$0.10	$0.10	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 401 GENERAL CAPITAL PROJECTS

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 401-10100 Cash	$218,802.25	$14.89	$0.00	$46.64	$0.00	$218,848.89
Total Asset	$218,802.25	$14.89	$0.00	$46.64	$0.00	$218,848.89
Equity						
G 401-25300 Unreserved Fund Balance	($218,802.25)	$0.00	$14.89	$0.00	$46.64	($218,848.89)
Total Equity	($218,802.25)	$0.00	$14.89	$0.00	$46.64	($218,848.89)
Total 401 GENERAL CAPITAL PROJECTS	$0.00	$14.89	$14.89	$46.64	$46.64	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 402 TAX INC DIST 1

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 402-10100 Cash	$10,307.74	$0.70	$0.00	$2.20	$0.00	$10,309.94
G 402-10500 Taxes Receivable-Current	$0.44	$0.00	$0.00	$0.00	$0.00	$0.44
G 402-10700 Taxes Receivable-Delinquent	$0.02	$0.00	$0.00	$0.00	$0.00	$0.02
G 402-12100 SA Recievable -Current	$0.07	$0.00	$0.00	$0.00	$0.00	$0.07
G 402-12200 Special Assess Rec-Delinque	$0.06	$0.00	$0.00	$0.00	$0.00	$0.06
Total Asset	$10,308.33	$0.70	$0.00	$2.20	$0.00	$10,310.53
Liability						
G 402-22200 Deferred Revenues	($0.02)	$0.00	$0.00	$0.00	$0.00	($0.02)
Total Liability	($0.02)	$0.00	$0.00	$0.00	$0.00	($0.02)
Equity						
G 402-25300 Unreserved Fund Balance	($10,308.31)	$0.00	$0.70	$0.00	$2.20	($10,310.51)
Total Equity	($10,308.31)	$0.00	$0.70	$0.00	$2.20	($10,310.51)
Total 402 TAX INC DIST 1	$0.00	$0.70	$0.70	$2.20	$2.20	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 405 T.H. HWY 61

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 405-10100 Cash	$242,231.61	$16.48	$0.00	$51.64	$0.00	$242,283.25
G 405-13200 Due From Other Government	($62,221.18)	$0.00	$0.00	$0.00	$0.00	($62,221.18)
Total Asset	$180,010.43	$16.48	$0.00	$51.64	$0.00	$180,062.07
Equity						
G 405-25300 Unreserved Fund Balance	($180,010.43)	$0.00	$16.48	$0.00	$51.64	($180,062.07)
Total Equity	($180,010.43)	$0.00	$16.48	$0.00	$51.64	($180,062.07)
Total 405 T.H. HWY 61	$0.00	$16.48	$16.48	$51.64	$51.64	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 409 STREET RECONSTRUCTION

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 409-10100 Cash	$37,716.31	$2.57	$0.00	$8.04	$0.00	$37,724.35
Total Asset	$37,716.31	$2.57	$0.00	$8.04	$0.00	$37,724.35
Equity						
G 409-25300 Unreserved Fund Balance	($37,716.31)	$0.00	$2.57	$0.00	$8.04	($37,724.35)
Total Equity	($37,716.31)	$0.00	$2.57	$0.00	$8.04	($37,724.35)
Total 409 STREET RECONSTRUCTION	$0.00	$2.57	$2.57	$8.04	$8.04	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 411 CERT. OF INDEBTEDNESS

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 411-10100 Cash	$0.00	$0.00	$0.00	$0.00	$80,194.73	($80,194.73)
Total Asset	$0.00	$0.00	$0.00	$0.00	$80,194.73	($80,194.73)
Equity						
G 411-25300 Unreserved Fund Balance	$0.00	$0.00	$0.00	$80,194.73	$0.00	$80,194.73
Total Equity	$0.00	$0.00	$0.00	$80,194.73	$0.00	$80,194.73
Total 411 CERT. OF INDEBTEDNESS	$0.00	$0.00	$0.00	$80,194.73	$80,194.73	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 416 4TH AVENUE RAVINE

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 416-10100 Cash	$12,696.06	$0.86	$0.00	$2.70	$0.00	$12,698.76
G 416-13200 Due From Other Government	$12,776.47	$0.00	$0.00	$0.00	$0.00	$12,776.47
Total Asset	$25,472.53	$0.86	$0.00	$2.70	$0.00	$25,475.23
Liability						
G 416-20700 Due to Other Funds	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
Total Liability	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
Equity						
G 416-25300 Unreserved Fund Balance	($25,472.78)	$0.00	$0.86	$0.00	$2.70	($25,475.48)
Total Equity	($25,472.78)	$0.00	$0.86	$0.00	$2.70	($25,475.48)
Total 416 4TH AVENUE RAVINE	$0.00	$0.86	$0.86	$2.70	$2.70	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 417 NORTH RAVINE

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 417-10100 Cash	$0.16	$16.86	$11,282.50	$259,084.95	$11,282.50	$247,802.61
G 417-13200 Due From Other Government	$61,176.00	$0.00	$0.00	$0.00	$0.00	$61,176.00
Total Asset	$61,176.16	$16.86	$11,282.50	$259,084.95	$11,282.50	$308,978.61
Liability						
G 417-20200 Accounts Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 417-20700 Due to Other Funds	($4,235.00)	$0.00	$0.00	$0.00	$0.00	($4,235.00)
Total Liability	($4,235.00)	$0.00	$0.00	$0.00	$0.00	($4,235.00)
Equity						
G 417-24400 Fund Balance For Encumbra	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
G 417-25300 Unreserved Fund Balance	($56,941.41)	$11,282.50	$16.86	$11,282.50	$259,084.95	($304,743.86)
Total Equity	($56,941.16)	$11,282.50	$16.86	$11,282.50	$259,084.95	($304,743.61)
Total 417 NORTH RAVINE	$0.00	$11,299.36	$11,299.36	$270,367.45	$270,367.45	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 422 2011A UTILITY CAPITAL

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 422-10100 Cash	($0.44)	$0.00	$0.00	$0.00	$0.00	($0.44)
Total Asset	($0.44)	$0.00	$0.00	$0.00	$0.00	($0.44)
Equity						
G 422-25300 Unreserved Fund Balance	$0.44	$0.00	$0.00	$0.00	$0.00	$0.44
Total Equity	$0.44	$0.00	$0.00	$0.00	$0.00	$0.44
Total 422 2011A UTILITY CAPITAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 423 2011A EQUIPMENT CAPITAL

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 423-10100 Cash	$592,512.59	$40.31	$0.00	$126.30	$0.00	$592,638.89
Total Asset	$592,512.59	$40.31	$0.00	$126.30	$0.00	$592,638.89
Equity						
G 423-25300 Unreserved Fund Balance	($592,512.59)	$0.00	$40.31	$0.00	$126.30	($592,638.89)
Total Equity	($592,512.59)	$0.00	$40.31	$0.00	$126.30	($592,638.89)
Total 423 2011A EQUIPMENT CAPITAL	$0.00	$40.31	$40.31	$126.30	$126.30	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 601 WATER FUND

March 2012

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 601-10100 Cash	$355,919.88	$22,352.04	$6,364.23	$49,284.92	$26,855.89	$378,348.91
G 601-11500 Accounts Receivable	$40,599.57	$0.00	$0.00	$0.00	$0.00	$40,599.57
G 601-12300 Special Assess Rec-Deferred	$2,780.81	$0.00	$0.00	$0.00	$0.00	$2,780.81
G 601-15500 Prepaid Items	$823.63	$0.00	$0.00	$0.00	$0.00	$823.63
G 601-16100 Land	($0.50)	$0.00	$0.00	$0.00	$0.00	($0.50)
G 601-16200 Building and Improvements	$123,291.00	$0.00	$0.00	$0.00	$0.00	$123,291.00
G 601-16300 Improvements other building	$2,942,727.40	$0.00	$0.00	$0.00	$0.00	$2,942,727.40
G 601-16400 Equipment	$294,264.08	$0.00	$0.00	$0.00	$0.00	$294,264.08
G 601-16410 Accumulated dep. Equip.	($1,648,638.19)	$0.00	$0.00	$0.00	$0.00	($1,648,638.19)
G 601-21720 Online fees payable	$0.00	$0.00	$44.85	$0.00	$44.85	($44.85)
G 601-26100 Contributions From City	($858,692.15)	$0.00	$0.00	$0.00	$0.00	($858,692.15)
Total Asset	$1,253,075.53	$22,352.04	$6,409.08	$49,284.92	$26,900.74	$1,275,459.71
Liability						
G 601-20200 Accounts Payable	($6,290.53)	$0.00	$0.00	$0.00	$0.00	($6,290.53)
G 601-21500 Accrued Interest Payable	($3,829.00)	$0.00	$0.00	$0.00	$0.00	($3,829.00)
G 601-21600 Accrued Wages & Salaries P	($7,137.21)	$0.00	$0.00	$0.00	$0.00	($7,137.21)
G 601-21701 Federal W/H Payable	($0.22)	$0.00	$0.00	$0.00	$0.00	($0.22)
G 601-21702 State Withholding Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 601-21703 FICA Tax Withholding	($0.28)	$0.00	$0.00	$0.00	$0.00	($0.28)
G 601-21704 PERA	$0.08	$0.00	$0.00	$0.00	$0.00	$0.08
G 601-21707 Union Dues	($0.17)	$0.00	$0.00	$0.00	$0.00	($0.17)
G 601-21708 United Way	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 601-21709 Medicare	$0.22	$0.00	$0.00	$0.00	$0.00	$0.22
G 601-21711 NPERS - Life	($0.30)	$0.00	$0.00	$0.00	$0.00	($0.30)
G 601-21712 HSA Employee	($0.11)	$0.00	$0.00	$0.00	$0.00	($0.11)
G 601-21714 LTD Employee	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
G 601-21715 MSRS Employee	($0.08)	$0.00	$0.00	$0.00	$0.00	($0.08)
G 601-21718 Water sales tax payable	($237,124.12)	$0.00	$0.00	$685.00	$0.00	($236,439.12)
G 601-99999 Utility Overpayments	($221.10)	$24.43	$19.68	$395.91	$689.94	($515.13)
Total Liability	($254,602.57)	$24.43	$19.68	$1,080.91	$689.94	($254,211.60)
Equity						
G 601-25300 Unreserved Fund Balance	($998,472.96)	$6,339.80	$22,287.51	$25,774.98	$48,550.13	($1,021,248.11)
Total Equity	($998,472.96)	$6,339.80	$22,287.51	$25,774.98	$48,550.13	($1,021,248.11)
Total 601 WATER FUND	$0.00	$28,716.27	$28,716.27	$76,140.81	$76,140.81	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 602 SEWER FUND

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 602-10100 Cash	$1,020,796.87	$51,542.11	$26,647.95	$94,761.42	$81,886.00	$1,033,672.29
G 602-11500 Accounts Receivable	$56,995.89	$0.00	$0.00	$0.00	$0.00	$56,995.89
G 602-12300 Special Assess Rec-Deferred	$2,780.81	$0.00	$0.00	$0.00	$0.00	$2,780.81
G 602-13100 Due From Other Funds	$523.29	$0.00	$0.00	$0.00	$0.00	$523.29
G 602-15500 Prepaid Items	$823.63	$0.00	$0.00	$0.00	$0.00	$823.63
G 602-16100 Land	$0.50	$0.00	$0.00	$0.00	$0.00	$0.50
G 602-16200 Building and Improvements	$360,863.00	$0.00	$0.00	$0.00	$0.00	$360,863.00
G 602-16300 Improvements other building	$1,365,822.15	$0.00	$0.00	$0.00	$0.00	$1,365,822.15
G 602-16400 Equipment	$56,342.75	$0.00	$0.00	$0.00	$0.00	$56,342.75
G 602-16410 Accumulated dep. Equip.	($1,104,888.22)	$0.00	$0.00	$0.00	$0.00	($1,104,888.22)
G 602-16500 Construction in Progress	$15,083.00	$0.00	$0.00	$0.00	$0.00	$15,083.00
G 602-26100 Contributions From City	($632,448.36)	$0.00	$0.00	$0.00	$0.00	($632,448.36)
Total Asset	$1,142,695.31	$51,542.11	$26,647.95	$94,761.42	$81,886.00	$1,155,570.73
Liability						
G 602-20200 Accounts Payable	($5,388.51)	$0.00	$0.00	$0.00	$0.00	($5,388.51)
G 602-21500 Accrued Interest Payable	($2,552.00)	$0.00	$0.00	$0.00	$0.00	($2,552.00)
G 602-21600 Accrued Wages & Salaries P	($3,297.64)	$0.00	$0.00	$0.00	$0.00	($3,297.64)
G 602-21701 Federal W/H Payable	$0.08	$0.00	$0.00	$0.00	$0.00	$0.08
G 602-21702 State Withholding Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 602-21703 FICA Tax Withholding	($0.28)	$0.00	$0.00	$0.00	$0.00	($0.28)
G 602-21704 PERA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 602-21707 Union Dues	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
G 602-21709 Medicare	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
G 602-21711 NPERS - Life	($0.28)	$0.00	$0.00	$0.00	$0.00	($0.28)
G 602-21712 HSA Employee	$0.47	$0.00	$0.00	$0.00	$0.00	$0.47
G 602-21714 LTD Employee	($0.35)	$0.00	$0.00	$0.00	$0.00	($0.35)
G 602-21715 MSRS Employee	($0.08)	$0.00	$0.00	$0.00	$0.00	($0.08)
G 602-22510 General Obligation Bonds Pa	($304,000.00)	$0.00	$0.00	$0.00	$0.00	($304,000.00)
Total Liability	($315,238.09)	$0.00	$0.00	$0.00	$0.00	($315,238.09)
Equity						
G 602-25300 Unreserved Fund Balance	($827,457.22)	$26,647.95	$51,542.11	$81,886.00	$94,761.42	($840,332.64)
Total Equity	($827,457.22)	$26,647.95	$51,542.11	$81,886.00	$94,761.42	($840,332.64)
Total 602 SEWER FUND	$0.00	$78,190.06	$78,190.06	$176,647.42	$176,647.42	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 603 STREET LIGHT FUND

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 603-10100 Cash	$0.38	$6,326.12	$4,843.71	$13,972.57	$12,183.87	$1,789.08
G 603-11500 Accounts Receivable	$3,315.03	$0.00	$0.00	$0.00	$0.00	$3,315.03
G 603-12200 Special Assess Rec-Delinque	$0.20	$0.00	$0.00	$0.00	$0.00	$0.20
Total Asset	$3,315.61	$6,326.12	$4,843.71	$13,972.57	$12,183.87	$5,104.31
Liability						
G 603-20200 Accounts Payable	($4,539.99)	$0.00	$0.00	$0.00	$0.00	($4,539.99)
G 603-20700 Due to Other Funds	($523.48)	$0.00	$0.00	$0.00	$0.00	($523.48)
Total Liability	($5,063.47)	$0.00	$0.00	$0.00	$0.00	($5,063.47)
Equity						
G 603-25300 Unreserved Fund Balance	$1,747.86	$4,843.71	$6,326.12	$12,183.87	$13,972.57	($40.84)
Total Equity	$1,747.86	$4,843.71	$6,326.12	$12,183.87	$13,972.57	($40.84)
Total 603 STREET LIGHT FUND	$0.00	$11,169.83	$11,169.83	$26,156.44	$26,156.44	$0.00

NEWPORT, MN

GL Yearly

Current Period: March 2012

FUND 604 STORM WATER FUND

	March 2012					
	Begin Yr	**MTD Debits**	**MTD Credits**	**YTD Debits**	**YTD Credits**	**Balance**
Asset						
G 604-10100 Cash	$14,452.19	$2,291.64	$630.00	$4,589.41	$2,212.13	$16,829.47
G 604-11500 Accounts Receivable	($648.20)	$0.00	$0.00	$0.00	$0.00	($648.20)
G 604-12100 SA Recievable -Current	($0.07)	$0.00	$0.00	$0.00	$0.00	($0.07)
G 604-12200 Special Assess Rec-Delinque	$378.00	$0.00	$0.00	$0.00	$0.00	$378.00
Total Asset	$14,181.92	$2,291.64	$630.00	$4,589.41	$2,212.13	$16,559.20
Liability						
G 604-20200 Accounts Payable	($1,512.00)	$0.00	$0.00	$0.00	$0.00	($1,512.00)
G 604-20700 Due to Other Funds	$0.19	$0.00	$0.00	$0.00	$0.00	$0.19
Total Liability	($1,511.81)	$0.00	$0.00	$0.00	$0.00	($1,511.81)
Equity						
G 604-25300 Unreserved Fund Balance	($12,670.11)	$630.00	$2,291.64	$2,212.13	$4,589.41	($15,047.39)
Total Equity	($12,670.11)	$630.00	$2,291.64	$2,212.13	$4,589.41	($15,047.39)
Total 604 STORM WATER FUND	$0.00	$2,921.64	$2,921.64	$6,801.54	$6,801.54	$0.00
Report Total	$0.00	$388,457.14	$388,457.14	$2,045,561.33	$2,045,561.33	$0.00

MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: April 9, 2012

SUBJECT: GreenStep Cities Program

BACKGROUND
Recently, City staff has been working on sustainability initiatives such as entering in data for B3 Benchmarking and establishing the renewable energies ordinance. City staff recently launched three webpages that outline the sustainability initiatives. Attached is a printout of the three webpages, along with another initiative entitled the Green-Up, Clean-Up Campaign.

Another sustainability initiative that City staff has been researching is the Minnesota GreenStep Cities program that was established by a coalition of public and private stakeholders including the League of Minnesota Cities, the Minnesota Pollution Control Agency (MPCA), and the Office of Energy Security and Clean Energy Response Team. The program is a voluntary challenge, assistance and recognition program to help local governments achieve their sustainability goals through implementation of 28 best practices. Each best practice can be implemented by completing one or more specific actions from a list of four to eight actions. These actions are tailored to all Minnesota cities, focus on cost savings and energy use reduction, and encourage innovation. Cities participating in the program are recognized at the annual League of Minnesota Cities conference in June if they move up a step or join the program. In order to participate in the program, the City Council needs to approve a resolution.

DISCUSSION
There are three steps that the City can be recognized for. To be recognized as a Step 1 City, the Council will need to approve the attached resolution stating that the City will participate in the program. To be recognized as a Step 2 City, the City will need to complete six (6) best practices and to be recognized as a Step 3 City, it will need to complete 12. City staff has reviewed the 28 best practices and created an inventory of what has been completed and what the City is in the process of completing. According to staff's calculations, the City has completed seven (7) best practices to date and is in the process of completing eleven (11) more best practices.

Several of the best practices and actions that the City can complete are at no cost and is establishing a policy or approving a resolution. I have attached a list of the best practices and actions.

The City Council will need to discuss a couple items at the April 19, 2012 City Council meeting. The first item will be whether or not the City should participate in the GreenStep Cities program. If so, the Council will need to decide who should serve as the GreenStep Cities coordinator. The coordinator will facilitate the involvement of City Council, staff and constituents in the planning, promoting and implementing of best practices, will identify a short list of best practices for initial implementation, and will work with MPCA to post a summary of the City's progress.

RECOMMENDATION
It is recommended that the City Council approve Resolution No. 2012-10 and appoint myself, as the coordinator. If approved, I will begin working with the MPCA to post information on the GreenStep Cities website.

RESOLUTION NO. 2012-10

A RESOLUTION AUTHORIZING THE CITY OF NEWPORT TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM

WHEREAS, the City of Newport is working to promote sustainability throughout the entire City through several initiatives; and

WHEREAS, a broad coalition of public and private stakeholders including the League of Minnesota Cities, the Minnesota Pollution Control Agency (MPCA), Office of Energy Security and Clean Energy Response Team responded to 2008 State legislation by establishing the Minnesota GreenStep Cities program to provide a series of sustainable development best practices focusing on local government opportunities to reduce energy use and greenhouse gases; and

WHEREAS, the Minnesota GreenStep Cities program provides cost-effective sustainable development best practices in the following five categories: 1) Buildings and Lighting; 2) Land Use; 3) Transportation; 4) Environmental Management; and 5) Economic and Community Development; and

NOW, THEREFORE, BE IT RESOLVED, that the Newport City Council does hereby authorize the City of Newport (the "City") to participate in the Minnesota GreenStep Cities program. Be it further resolved that the City:

1. Appoints Renee Helm, Executive Analyst, to serve as the City's GreenStep coordinator to facilitate best practices review and implementation*;* and

2. Will facilitate the involvement of Newport City Council, City staff, and constituents in the planning, promoting and implementing of GreenStep Cities best practices; and

3. Will identify a short list of best practices for initial implementation by December 31, 2012; and

4. Will claim credit for having implemented and will work toward implementing at least 12 required and optional GreenStep best practices that will result in energy use reduction, economic savings and reduction in the community's greenhouse gas footprint.

5. Will work with the MPCA to post a summary of the City's implementation of best practices on the Minnesota GreenStep Cities website and the City's website.

Adopted by the City Council this 19th day of April, 2012.

Motion by: _____, Seconded by: _____

VOTE:		
	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Brian Anderson, City Administrator

MINNESOTA GREENSTEP CITIES BEST PRACTICES AND REQUIREMENTS FOR A CATEGORY B CITY

BEST PRACTICE		REQUIREMENTS FOR A CATEGORY B CITY	STATUS
Buildings and Lighting		**Must complete Best Practice #1 and one other Best Practice**	
1.	Efficient Existing Public Buildings	Required - Must complete Actions #1 and 2	Completed Action #1, need to complete Action #2
2.	Efficient Existing Private Buildings	Must complete at least one Action	Completed Best Practice through Actions #1 and #5
3.	New Green Buildings	Must complete at least one Action	
4.	Efficient Building and Street Lighting and Signals	Must complete Action #5 or 8 plus one more	
5.	Building Reuse	Must complete at least one Action	Completed Best Practice through Actions #1 and #5
Land Use		**Must complete Best Practice #6 and one other Best Practice**	
6.	Comprehensive Plan and Implementation	Required - Must complete Actions #1 and 2	Completed Action #1, need to complete Action #2
7.	Efficient City Growth	Must complete at least one Action	The City is in the process of completing Actions #2 and #3
8.	Mixed Uses	Must complete at least one Action	Completed Best Practice through Action #5
9.	Efficient Highway-Oriented Development	Must complete at least one Action	Completed Best Practice through Action #1, the City is in the process of completing Action #3
10.	Conservation Design	Must complete at least one Action	Completed Best Practice through Action #3
Transportation		**Must complete any of the four Best Practices**	
11.	Complete Green Streets	Must complete Action #1, plus one more	
12.	Mobility Options	Must complete at least one Action	Completed Best Practice through Actions #1.a and #3, the City is in the process of completing Actions #1.c and #6
13.	Efficient City Fleets	Must complete at least one Action	
14.	Demand-Side Travel Planning	Must complete at least two Actions	The City is in the process of completing Actions #1 and #4
Environmental Management		**Must complete Best Practices #15 and #16 and one other Best Practice**	
15.	Purchasing	Required - Must complete Action #1, plus one other	Completed Action #6, need to complete Action #1
16.	Urban Forests	Required - Must complete at least one Action	The City is in the process of completing Action #4
17.	Efficient Stormwater Management	Must complete at least one Action	
18.	Parks and Trails	Must complete at least two Actions	Completed Action #3, the City is in the process of completing Action #2
19.	Surface Water Quality	Must complete Action #4, plus one other	
20.	Efficient Water and Wastewater Facilities	Must complete Actions #1, 2 and one other	
21.	Septic Systems	Must complete at least one Action	
22.	Solid Waste Reduction	Must complete at least one of Actions #1-3 and one of Actions #4-8	
23.	Local Air Quality	Must complete at least one Action	

Economic and Community Development		Must complete Best Practices #24 and #25	
24.	Benchmarks and Community Engagement	Required - Must complete Action #1, plus one other	Completed Action #1, need to complete one other Action
25.	Green Business Development	Required - Must complete at least two Actions	Completed Action #2, need to complete one other Action
26.	Renewable Energy	Must complete at least one Action	Completed Best Practice through Action #1
27.	Local Food	Must complete at least two Actions	Completed Action #3, need to complete one other Action
28.	Business Synergies	Must complete at least one of Actions #2-4	The City is in the process of completing Action #3
		Total Best Practices Completed	7

MINNESOTA GREENSTEP CITIES BEST PRACTICES, ACTIONS, AND PROGRAM REQUIREMENTS FOR A CATEGORY B CITY

BEST PRACTICE CATEGORY	REQUIREMENTS FOR A CATEGORY B CITY	STATUS
Buildings and Lighting Best Practices Category	**Must complete Best Practice #1 and one other Best Practice**	
Best Practice #1: Efficient Existing Public Buildings	**Required Best Practice, must complete Actions #1 and #2**	
1: Enter baseline information into the Minnesota B3 database and routinely enter monthly energy use data from city-owned buildings.	Required Action	Completed - See B3 Benchmarking Data on the City's Sustainability webpage
2: Make no/low cost facility operations and maintenance changes to city-owned buildings to reduce energy costs.	Required Action	
3: Invest in energy efficiency opportunities through recommissioning/retrofitting city-owned buildings.		
4: Implement information technology efforts and city employee engagement to reduce plug loads and building energy use.		
5: Document that the major remodeling of city owned buildings meets or qualifies for a green building framework.		
6: Document that the operations and maintenance of city-owned buildings meet of qualify for a green building framework.		
7: Install in at least one city-owned building at least one of the following energy efficiency measures: a. A ground-source, closed loop geothermal system where net greenhouse gases are less than those generated by the system being replaced. b. A distributed fossil fuel energy technology for full-time combined heat and power energy generation: micro-turbine, fuel cell, reciprocating engine.		
Best Practice #2: Efficient Existing Private Buildings	**Optional Best Practice, must complete at least one Action**	**Completed Best Practice**
1: Create or participate in a marketing and outreach program to promote residential energy use reduction and energy efficiency.		Completed - See Available Resources on the City's Sustainability webpage
2: Integrate green building information into the building permit process.		
3: Develop a (or modify an existing) truth-in-housing inspection program for homes being sold, to include a blower-door test and energy-use rating.		
4: Document green building construction, practices and energy/water efficiency at businesses located within/nearby the city.		
5: Conserve drinking/groundwater resources by adopting a watering ordinance, conservation rate structure, model landscaping ordinance, or WaterSense purchasing program.		Completed - The City has a tiered rate structure for its utilities
6: Provide a meaningful and significant incentive to private parties (builders, homeowners, businesses, institutions) who renovate using a green building framework.		
7: Customize a model sustainable building renovation policy and adopt language governing commercial renovation projects that: a. Receive city financial support, and/or b. Require city regulatory approval (conditional use permit, rezoning, PUD status).		
8: Arrange for on-bill financing, using either utility or property tax bills, to make home/building sustainability improvements easier and more affordable.		

Best Practice #3: New Green Buildings	Optional Best Practice, must complete at least one Action	
1: Require by city council resolutuion that all new city-owned buildings and substantial remodels use a green building framework.		
2: Work with the local school district to ensure that all new schools are built using a green building framework.		
3: Customize a model sustainable building policy and adopt language governing new private development projects that: a. Receive city financial support, and/or b. Require city regulatory approval (conditional use permit, rezoning, PUD).		
4: Provide a meaningful and significant incentive to private parties (residents, builders, developers) who utilize a green building framework.		
5: Adopt environmentally preferable covenant guidelines for common interest communities addressing issues such as stormwater, native vegetation, growing food, clothes lines and renewable energy.		
6: Document that at least one public building was constructed using a green building framework.		
Best Practice #4: Efficient Building & Street Lighting and Signals	**Optional Best Practice, must complete either Action #5 or #8 plus one more Action**	
1: Require energy efficient, Dark-Sky compliant new or replacement outdoor lighting fixtures on city-owned/private buildings and facilities.		
2: Require all new street lighting and traffic signals to be Dark-Sky compliant, energy efficient lighting technologies.		
3: Modify any city franchise or other agreement with a utility to facilitate rapid replacement of inefficient street lighting.		
4: Synchronize traffic signals or optimize signal timing so as to minimize car idling at intersections yet maintain safe and publicly acceptable vehicle speeds.		
5: Install LED or solar powered lighting in a street, parking lot or park project.		
6: Relamp/improve exterior building lighting for at least one-third of city-owned buildings/facilities with energy efficient, Dark-Sky compliant lighting.		
7: Replace at least 50% of the city-owned parking lot lighting with Dark-Sky compliant, energy efficient, automatic dimming lighting technologies.		
8: Replace at least one-third of the city's existing traffic signals with energy efficient LED or equivalent lighting technologies.		
Best Practice #5: Building Reuse	**Optional Best Practice, must complete at least one Action**	**Completed Best Practice**
1: Adopt an historic preservation ordinance to encourage adaptive reuse.		Completed - See the City's Heritage Preservation Ordinance in Chapter 11, Section 1150
2: Implement the Minnesota Main Street model for commercial revitalization.		
3: Work with a local school to either add-on space, or to repurpose space into non-school uses.		
4: Create/modify a green residential remodeling assistance/financing program to assist homeowners in adding space to their existing homes.		
5: Adopt development and design standards that facilitate infill and redevelopment.		Completed - The Comprehensive Plan includes a goal to encourage infill in the Old Town area.

Land Use Best Practices Category	Must complete Best Practice #6 and one other Best Practice	
Best Practice #6: Comprehensive Plan and Implementation	**Required Best Practice, must complete Actions #1 and #2**	
1: Adopt/have an adopted comprehensive plan OR, Category B and C cities may simply adopt a land use plan that was adopted by a regional entity or the county.	Required Action	Completed - The City Council approved the City's 2030 Comprehensive Plan in 2010
2: Demonstrate that regulatory ordinances comply with the comprehensive plan including but not limited to having the zoning ordinance explicitly reference the comprehensive plan as the foundational document for decision making.	Required Action	
3: Include requirements in comprehensive plans for intergovernmental coordination addressing land use and watershed impacts, infrastructure, economic development and city/regional services.		
4: Include ecological provisions in the comprehensive plan that explicitly aim to minimize open space fragmentation and/or establish a growth area with expansion criteria.		
5: Adopt climate protection or energy independence goals and objectives in the comprehensive plan or in a separate policy document, and link these goals to direct implementation recommendations.		
Best Practice #7: Efficient City Growth	**Optional Best Practice, must complete at least one Action**	
1: Limit barriers to higher density housing by including in the city zoning ordinance and zoning map: a. Neighborhood single-family density at seven units per net acre or greater. b. Multi-family housing at a gross density of at least 15 units per acre adjacent to a commercial zoning district or transit center.		The City is in the process of completing this Action through the development of the MX-3 Transit-Oriented District
2: Encourage higher density housing through at least two of the following strategies: a. Incorporate a flexible lot size/frontage requirement for infill development. b. Use density and floor area ratio (FAR) bonuses in selected residential zoning districts. c. Tie a regulatory standard to comprehensive plan language defining compact city expansion zones that limit low-density development. d. Allowing accessory dwelling units by right in selected zoning districts.		
3: Encourage a higher intensity of commercial land uses through at least one of the following strategies: a. Include in the city zoning ordinance and zoning map a commercial district with reduced lot sizes and zero-lot-line setbacks, or a FAR minimum between .75 and 1. b. Set targets for the minimum number of employees/acre in different commercial zones.		The City is in the process of completing this Action through the development of the MX-3 Transit-Oriented District
4: Provide incentives for infill projects, or for life-cycle housing at or near jobs or retail centers, or for achieving an average net residential density of seven units per acre.		
5: Modify the city zoning ordinance and zoning map to allow, without variance or rezoning in at least one district, developments that meet the prerequisites for LEED-Neighborhood Development certification.		

Best Practice #8: Mixed Uses	Optional Best Practice, must complete at least one Action	Completed Best Practice
1: Create a main street program or organize a Minnesota Design Team planning charrette.		
2: Locate or lease a government facility that has at least two of these attributes: a. Adjacent to an existing employment or residential center. b. Designed to facilitate and encourage access by walking and biking. c. Accessible by regular transit service.		
3: Modify a planned unit development – PUD - ordinance to emphasize mixed use development or to limit residential PUDs to areas adjacent to commercial development.		
4: Certify a new development as complying with LEED for Neighborhood Development standards, including the mixed-use credits.		
5: Have a downtown zoning district that allows residential and compatible commercial development.		Completed - The City has three Mixed-Use Districts that allow for this
6: Use form-based zoning in at least one city zoning district.		
7: Create incentives for vertical mixed-use development in appropriate locations (downtown, commercial districts near colleges or universities, historic commercial districts).		

Best Practice #9: Efficient Highway-Oriented Development	Optional Best Practice, must complete at least one Action	Completed Best Practice
1: Establish design goals for at least one highway corridor.		Completed - The City included goals for highway development in the 2030 Comp Plan.
2: Participate in regional economic development planning with representatives from surrounding townships, cities, the county and business interests to: a. Estimate commercial/industrial needs among all jurisdictions. b. Jointly implement recommendations to stage highway commercial development in order to avoid overbuilding and expensive low-density development.		
3: Adopt transportation infrastructure design standards that accomplish at least one of the following: a. Improve the ecologic functions of land adjacent to highway corridors. b. Facilitate clustering of commercial highway development. c. Context-sensitive design.		The City is in the process of completing this Action through the development of the MX-3 Transit-Oriented District
4: Adopt at least one corridor management and design ordinance.		
5: Require decommissioning in development agreements for large format developments should they remain vacant for several years.		

Best Practice #10: Conservation Design	Optional Best Practice, must complete at least one Action	Completed Best Practice
1: Conduct a Natural Resource Inventory and Assessment (NRI and NRA) and incorporate protection of priority natural systems or resources through the subdivision or development process.		
2: For cities outside or on the fringe of metropolitan areas, conduct a cost of public services study for development outside the city grid and adopt development standards or a concurrency ordinance to ensure staged urban growth that protects natural systems.		

3: For cities within metropolitan areas, incorporate by policy woodland best management practices into zoning or development review.		Completed - The City has several tree preservation ordinances including Section 1370.06, 1370.08, and Chapter 12
4: For cities with undeveloped natural resource areas use, or adopt as policy the use of a conservation design scorecard as a tool in negotiating development agreements.		
5: Develop and fund a conservation easement program, such as a purchase of development rights program, in collaboration with a land trust.		
Transportation Best Practices Category	**Must complete any one of the four Best Practices**	
Best Practice #11: Complete Green Streets	**Optional Best Practice, must complete Action #1 and at least one additional Action**	
1: Adopt a complete streets policy that also addresses street trees and stormwater.		
2: Adopt zoning language for a selected area/project that is substantially equivalent to the LEED for Neighborhood Development credits for Walkable Streets or Street Network.		
3: Document the installation of trees, other green stormwater infrastructure, and utility renovations as needed as part of at least one complete street reconstruction project.		
4: Identify and remedy non-complete street segments by, for example, adding a bike route/lane or sidewalk.		
5: Identify and remedy street-trail gaps between city streets and trails/bike trails to better facilitate walking and biking.		
6: Implement traffic calming measures in at least one street redevelopment project.		
Best Practice #12: Mobility Options	**Optional Best Practice, must complete at least one Action**	**Completed Best Practice**
1: Promote walking, biking and transit use by one or more of the following means: a. Produce/distribute route maps, signage or a web site. b. Document increased bike facilities, such as racks, bike stations, and showers. c. Add bus infrastructure, such as signage, benches, shelters, park and ride lots and real-time arrival data streaming. d. Increase the number of employers who offer qualified transportation fringe benefits instead of only a tax-free parking fringe benefit. e. Be recognized as a Walk Friendly or Bicycle Friendly Community.		Completed - See the Newport Parks and Trails Map on the City's website The City is working with Washington County to establish a transit station on Maxwell Avenue
2: Launch an Active Living campaign in concert with your local community health board, such as a Safe Routes to School program.		
3: Prominently identify on the city's web site mobility options for hire: transit services; paratransit/Dial-A-Ride; cab service(s); rental car agency(s).		Completed - See the Available Resources on the City's Sustainability webpage
4: Promote carpooling or ridesharing among community members, city employees, businesses, high schools and institutions of higher education.		
5: Launch an eWorkPlace Minnesota campaign, working with business and transportation management organizations, or help bring telemedicine technology to a local health care provider.		
6: Add/expand transit service, or promote car/bike sharing.		The City is working with Washington County to establish a transit station on Maxwell Avenue

Best Practice #13: Efficient City Fleets	Optional Best Practice, must complete at least one Action	
1: Decrease city fleet or use of city vehicles by means such as trip bundling, video conferencing, carpooling and financial incentives for efficient vehicle use.		
2: Right-size the city fleet with the most fuel-efficient vehicles that are of an optimal size/capacity for their intended functions.		
3: Document the phase-in of several equipment and operational changes for city or local transit fleets, or for school/park board fleets.		
4: Phase in bike, foot or horseback police patrols.		
5: Document that the local school bus fleet has optimized routes, start times, boundaries, vehicles, bus fuels, and driver actions to decrease fuel use.		
6: Participate in Project GreenFleet to retrofit or replace diesel engines, or to install auxiliary power units that reduce truck and bus idling.		
Best Practices #14: Demand-Side Travel Planning	**Optional Best Practice, must complete at least two Actions**	
1: In development standards, right-size parking minimum standards and add parking maximums in pedestrian-friendly or transit-served areas.		The City is in the process of completing this Action through the development of the MX-3 Transit-Oriented District
2: For cities with regular transit service, require or provide incentives for the siting of retail services at transit/density nodes.		
3: For cities with regular transit service, require or provide incentives for the siting of higher density housing at transit/density nodes.		
4: Incorporate transit-oriented development or travel demand management into development regulations.		The City is in the process of completing this Action through the development of the MX-3 Transit-Oriented District
5: Document that a development project certifies under the LEED for Neighborhood Development program and is awarded at least one of the following credits: a. Transportation Demand Management. b. Housing and Jobs Proximity.		
Environmental Management Best Practices Category	**Must complete Best Practices #15 and #16, and one other Best Practice**	
Best Practice #15: Purchasing	**Required Best Practice, must complete action #1 and at least one other action**	
1: Adopt a policy or administrative practice directing that the city purchase at least: a. EnergyStar certified equipment and appliances and b. Paper containing at least 30% post-consumer recycled content.	Required Action	
2: Purchase 15% of city energy requirements from renewable energy sources.		
3: Establish a local purchasing preference and, working with a local business association, develop a list of locally-produced products and suppliers for common purchases.		
4: Require purchase of U.S. EPA Water Sense-certified products.		
5: Set minimum standards for the percentage of recycled-content material in at least 5 products typically purchased by the city, such as asphalt and roadbed aggregate.		
6: Require printing services to be purchased from companies certified by Minnesota Great Printers or by the Sustainable Green Printing Partnership.		Completed - The City prints its Newsletters from a company certified by MN Great Printers

7: Lower the environmental footprint of meetings and events in the city.		
8: Use state and national green standards/guidelines for at least 3 categories of purchasing.		
Best Practice #16: Urban Forests	**Required Best Practice, must complete at least one Action**	
1: Qualify as a Tree City USA.		
2: Adopt as policy MN Tree Trusts' *Best Practices* and use the guidelines in at least one development project to achieve an excellent or exemplary rating.		
3: Budget for and achieve urban canopy/ tree planting goals.		
4: Maximize tree planting along your main downtown street, or throughout the city, or in at least one district.		The City is in the process of completing this Action through the development of the MX-3 Transit-Oriented District
5: Adopt at least one of the following tree/landscape ordinances/policies: a. Adopt a policy of no net loss of specified natural landscapes. b. Adopt an ordinance/policy relating to protection of trees on public and private parcels affected by city planning/regulatory processes. c. Adopt landscaping/nuisance ordinances that promote, rather than create barriers for, native vegetation.		
6: Build community capacity to protect existing trees by certifying at least one or more local staff/volunteers.		
Best Practice #17: Efficient Stormwater Management	**Optional Best Practice, must complete at least one Action**	
1: Complete the Blue Star City stormwater management assessment and achieve a minimum threshold of specific activities detailed in this program.		
2: Adopt by ordinance one or more of the following: a. A narrower streets provision that permits construction of 24-foot roads for public, residential access and subcollector streets (with fewer than 500 average daily trips). b. A 1.5 inch rainfall on-site rainwater infiltration design requirement for construction sites. c. A stormwater runoff volume limit to pre-development volumes for the 5-year, 24-hour rainfall maximum event.		
3: Maintain less than 12% impermeable surfaces in the watershed in which the city lies.		
4: Create a stormwater utility that uses variable fees to incentivize enhanced stormwater management and funds community stormwater infrastructure and assistance/education programs.		
5: Adopt and implement guidelines for, or adopt required design standards/incentives for, at least one of the following stormwater infiltration/reuse techniques: a. Rain gardens or green roofs. b. Cisterns and other stormwater reuse strategies. c. Green alleys or green parking lots. d. Pervious/permeable pavement or pavers.		
6: Adopt an ordinance with erosion and sediment control provisions as well as requirements for permanent stormwater treatment.		

Best Practice #18: Parks and Trails	Optional Best Practice, must complete at least two Actions	
1: Identify and remedy gaps in your city's system of parks, trails, and open spaces, and remedy at least one of them.		
2: Plan and budget for a network of parks, green spaces, water features and trails in all new development areas.		The City is in the process of completing this Action through the development of the MX-3 Transit-Oriented District
3: Achieve minimum levels of city greenspace. (7 acres/1,000 residents)		Completed - The City has over 140 acres or parkland and over 15 miles of trails
4: Adopt low-impact design standards in parks and trails that infiltrate or retain all 2 inch, 24-hour stormwater events on site.		
5: Create park management standards/practices that maximize at least on of the following: a. Low maintenance turf management/native landscaping. b. Organic or integrated pest management. c. Sources of non-potable water, or surface/rain water for irrigation.		
6: Certify at least one golf course in the Audubon Cooperative Sanctuary Program.		
7: Document that the operation and maintenance, or construction/remodeling, of at least one park building used a green building framework.		
8: Develop a program to involve community members in hands-on land and stewardship projects.		
Best Practice #19: Surface Water Quality	**Optional Best Practice, must complete Action #4 and at least one other Action**	
1: Assist at least one lake or river association to earn or qualify for the Star Lake/River designation for their lake/river.		
2: Support a multi-party community conversation around improving local water quality.		
3: Adopt and report on measureable, publicly announced surface water improvement targets for water bodies.		
4: Adopt voluntary alternative shoreland standards or have a shoreland ordinance approved by the MN Dept. of Natural Resources.		
Best Practice #20: Efficient Water and Wastewater Facilities	**Optional Best Practice, must complete Actions #1 and #2 and at least one other Action**	
1: Compare the energy use and performance of your facilities with other peer plants using standardized, free tools.		
2: Plan and budget for motor maintenance and upgrades so as to assure the most energy efficient, durable and appropriate equipment is available when upgrades or break downs occur.		
3: Establish an on-going budget and program for decreasing inflow and infiltration into sewer lines, involving at least gutter, foundation drains and sump pump disconnects.		
4: Assess energy and chemicals use at drinking water facilities and implement one-third of recommendations with a payback of less than 3 years.		
5: Require property owners to have their private sanitary sewer lateral pipe inspected before a property sale or title transfer.		
6: Implement at least one efficiency project/program involving pretreatment, co-generation and water reuse.		

Best Practice #21: Septic Systems	Optional Best Practice, must complete at least one Action	
1: Report to landowners suspected noncompliant or failing septic systems as part of an educational, informational and financial assistance and outreach program designed to trigger voluntary landowner action to improve septic systems.		
2: Create a program that follows the five-step process for addressing failing septic systems developed by the University of Minnesota's Onsite Sewage Treatment Program.		
3: Clarify/establish one or more responsible management entities for the proper design, siting, installation, operation, monitoring and maintenance of septic systems.		
4: Adopt a subsurface sewage treatment system ordinance based on the Association of Minnesota Counties model ordinance.		
5: Create a program to finance septic systems upgrades through, for example, a city revenue bond, repayable through taxpayers' property taxes.		
6: Work with homeowners and businesses in environmentally sensitive areas and areas where standard septic systems are not the least-cost option to promote innovative waste water systems.		
7: Arrange for assistance to commercial, retail and industrial businesses with water use reduction, pollution prevention and pretreatment prior to discharge to septics.		

Best Practice #22: Solid Waste Reduction	Optional Best Practice, must complete at least one of Actions #1-3 and at least one of Actions #4-8	
1: Adopt percentage reduction goals for waste and toxicity generated from city operations (including schools, libraries, parks, municipal health care facilities). Accomplish reduction goals in at least three of the following areas: a. Overall waste generation b. Paper use and junk mail c. Pesticide/herbicide use d. Water use/waste water generation		
2: Adopt and meet aggressive goals for the overall percentage diversion of currently disposed waste from city operations into recycling and organics collection.		
3: Document significant waste reduction, through a resource management contract or other means, for one or more of: a. City government operations. b. Schools, libraries, parks, or municipal health care facilities. c. A commercial or industrial business.		
4: Publicize, promote and use the varied businesses collecting and marketing used and repaired consumer goods in the city/county.		
5: Arrange for a residential or business/institutional organics collection/management program.		
6: Implement one or more city-wide solid waste collection/recycling systems: a. Mandate collection of recyclables form multi-unit residential buildings. b. Mandate collection of 3 or more recyclables materials from commercial entities.		

c. Organize regular, ongoing residential solid waste collection by private and/or public operations to link one (or more) geographic district(s) to only one hauler.		
7: Offer significant volume-based pricing on residential garbage and/or feebates on recycling.		
8: Adopt a construction and demolition ordinance governing demolition permits that mandates levels of recycling and reuse for materials and soil/land-clearing debris.		
Best Practice #23: Local Air Quality	**Optional Best Practice, must complete at least one Action**	
1: Conduct an education/financial assistance campaign around one of the following wood burning / auto exhaust issues: a. Indoor and outdoor wood burning behavior, to ensure that wood burning is only done with seasoned wood and in a manner that doesn't negatively impact neighbors. b. Indoor wood burning technology, to result in community members upgrading from inefficient/more polluting fireplaces and wood stoves to natural gas/biogas stoves and fireplaces or the most efficient certified wood stoves. c. Smoker cars - older model/high polluting vehicles, to result in repairs spurred by repair vouchers.		
2: Regulate outdoor wood burning, using model ordinance language, performance standards and bans as appropriate, for at least one of the following: a. Recreational burning. b. Outdoor wood boilers.		
3: Conduct one or more education/behavior change campaigns on the topics below and document: a. Decreased vehicle idling in specific locales or by specific fleets. b. Increased sales by retail stores of low and no-VOC household products. c. Replacement of gasoline-powered equipment with lower polluting equipment. d. Adoption of a smoking-free policy at one or more multi-unit housing buildings, private or public.		
4: Document the participation of at least 3 larger businesses in emission reduction programs.		
5: Install at least two public charging stations for plug-in hybrid and full electric vehicles.		
Economic and Community Development Best Practices Category		
Best Practice #24: Benchmarks & Community Engagement	**Required Best Practice, must complete Action #1 and at least one other Action**	
1: Report progress to community members on implementation of GreenStep City best practices.	Required Action	Completed - The City provides information on its Sustainability webpage
2: Organize goals/outcome measures from all city plans and report to community members data that show progress toward meeting these goals.		
3: Engage community members in a public process that results in city council adoption of and commitment to measure and report on progress toward sustainability indicators.		

4: Conduct or support an energy efficiency or sustainability education and action campaign for: a. The entire community b. Homeowners c. Block clubs/neighborhood associations d. Congregations e. Schools and youth		
5: Conduct or support a community education, visioning and planning initiative using a sustainability framework such as: a. Strong Towns, Natural Capitalism b. Transition initiatives, Post-Carbon Cities c. Eco-municipalities/The Natural Step, permaculture. d. ISO 14001, Genuine Progress. e. Healthy communities, multi-generation learning		
Best Practice #25: Green Business Development	**Required Best Practice, must complete at least two Actions**	
1: Support new/emerging green businesses and green jobs through targeted assistance.		
2: Connect businesses with assistance providers, including utilities, who conduct personalized energy, environmental sustainability, or waste audits and assistance.		Completed - See the Business Assistance Tools on the City's website
3: Actively promote green tourism resources to tourism and hospitality businesses in/around the city.		
4: Support, or support the creation of, a value-added business utilizing local waste products.		
5: Lower the environmental footprint of a brownfield remediation/redevelopment project.		
6: Promote green businesses that certify under a local, regional or national program.		
7: Conduct or participate in a buy local campaign.		
8: Promote MN's Small Business Environmental Assistance Program to help existing and start-up businesses meet and exceed environmental regulations.		
Best Practice #26: Renewable Energy	**Optional Best Practice, must complete at least one Action**	**Completed Best Practice**
1: Adopt solar energy standards or a wind energy ordinance.		Completed - See the Alternative Energy Systems chapter of the City Code
2: Consistently promote at least one of the following means of increasing renewable generation: a. A local utility's green power purchasing program for homes and businesses. b. Local, state and federal financial incentives for property owners to install renewable energy systems.		
3: Create a renewable energy financing program such as PACE for property owners to install generation capacity/energy equipment.		
4: Support or create a program that enables property owners to participate in a community renewable energy project.		
5: Install a public sector renewable energy technology, such as solar electric (PV), solar hot water or hot air, micro-hydro or wind.		

6: Enable a new or demonstrate prior collaboration for installed private sector renewable energy/ energy efficient generation capacity with at least one of the following attributes: a. Fueled by flowing water, wind, or biogas. b. Fueled in part or whole by woody biomass, optimized for minimal air and other environmental impacts and for energy efficiency and water conservation. c. Distributing heating/cooling services in a district energy system. d. Producing combined heat and power.		
Best Practce #27: Local Food	**Optional Best Practice, must complete at least two Actions**	
1: Incorporate working landscapes - agriculture and forestry - into the city by adopting an ordinance for one of more of the following: a. An agriculture and forest protection district. b. A local food production district c. Performance standards for minor and major agricultural retail.		
2: Facilitate the incorporation of food growing areas/local food access into residential/commercial development.		
3: Expand/strengthen or create at least one of the following means of expanding local food access: a. A farmer's market. b. An urban agriculture business or a community-supported agriculture (CSA) arrangement between farmers and community members/employees. c. A community or school garden, orchard or forest. d. A rural grocery store or urban healthy convenience store.		Completed - The City created a Community Garden in 2011
4: Conduct at least one of the following campaigns to measurably increase: a. Purchase of food with at least one of the following attributes -- local, Minnesota-grown, organic, humanely raised, grown by fairly compensated growers. b. Backyard gardening / chickens. c. Institutional buying of local foods by schools, hospitals/nursing homes, restaurants and hotels, or grocery stores. d. Sale of local food in markets and restaurants.		
Best Practice #28: Business Synergies	**Optional Best Practice, must complete at least one of Actions #2-4**	
1: Help businesses register as users of the Minnesota Materials Exchange and document their exchanges/sales of byproducts with other local/regional businesses.		
2: Document that at least one business uses waste heat or water discharge from another business.		
3: Require, build or facilitate at least four of the following in a business/industrial project: a. Shared parking/access OR shared recreation/childcare facilities. b. Green product development, manufacturing or sales OR a green job training program. c. Building located within walking distance of transit and/or residential zoning.		The City is in the process of completing this Action through

d. Renovated buildings OR buildings designed for reuse. e. Green buildings built to exceed the Minnesota energy code by 20% OR renewable energy generated on-site. f. Combined heat and power (CHP) generation capacity OR shared geothermal heating/cooling. g. Low-impact site development.		the development of the MX-3 Transit-Oriented District
4: Use eco-industrial park tools to identify industrial facilities that could achieve economic and environmental benefit by co-locating in the city's industrial park or industrial zone.		

SUSTAINABILITY

The City of Newport is working to promote sustainability throughout our community through several initiatives such as the renewable energies ordinance, participating in GreenStep Cities, and providing residents with information on how to be sustainable in their everyday lives.

Sustainability is the commonsense notion that long-term prosperity and ecological health not only go together, they depend on each other. Put another way, sustainability is about actions which are ecologically sound, economically viable, and socially just and humane.

There are many ways you can conserve resources and protect the natural environment. Click on the tabs to the left or the links below to learn more about what the City is doing and what you can do to be sustainable.

- **Sustainability Initiatives**
- **Sustainability Resources**

SUSTAINABILITY INITIATIVES

The City of Newport is continually working to promote sustainability throughout the community through several initiatives. The City's sustainability initiatives include:

Alternative Energy Systems Ordinance
In order to maintain and enhance the quality of life for current and future residents the City Council approved an ordinance in August 2010 to allow residents, businesses and organizations to utilize alternative energy sources. Click on the link above to view the ordinance.

GreenStep Cities
The City is working towards becoming a member of the GreenStep Cities program which aims to assist cities by providing a pathway to greater sustainability through 28 best practices specific to Minnesota cities. Each best practice can be implemented by completing one or more specific actions from a list of four to eight actions. These actions are tailored to all Minnesota cities, focus on cost savings and energy use reduction, and encourage innovation. Click on the link above to view which best practices the City is participating in and the status of each best practice.

Minnesota B3 Benchmarking
The City is participating in Minnesota B3 Benchmarking which is a building energy management system for public buildings in Minnesota and allows the City to manage its public buildings, improve the efficiency of each building and monitor the improvements. Click on the link above to view where the City stands compared to other Minnesota cities.

Clean-Up, Green-Up Campaign
The City of Newport takes a proactive approach to Code Enforcement to prevent residential and commercial properties from blight and deterioration but it also needs the help of its citizens to help keep Newport a clean and attractive place to live! Click on the link above to view the Clean-Up, Green-Up Campaign.

SUSTAINABILITY RESOURCES

In an effort to educate and promote residents, businesses, and organizations on how to be sustainable in their everyday lives, the City would like to offer the following resources:

Everyday Sustainability

- Minnesota Energy Challenge is an action guide for reducing energy waste in Minnesota, provides information on how to reduce energy, and allows residents and businesses to track their energy usage.
- Do it Green! Minnesota is a guidebook that helps educate Minnesotans about green and sustainable living and building a healthy, local community. The website provides extensive information from the guidebook, and a Green Community Calendar for Minnesota.
- Minnesota Pollution Control Agency's Living Green provides resources for residents and business owners on how to live green.
- Greener Choices provides credible, in-depth information on green products, services, and lifestyles.
- City of Newport's Green Tips Brochure provides 35 things you can do to make the earth a better place to live!

Landscaping

- Blue Thumb is an Educational resource for planting a native garden, rain garden, or shoreline stabilization
- Landscaping with Native Plants is published by the Minnesota Department of Natural Resources and provides information on how to landscape with native plants.
- The Best Plants for 30 Tough Sites is provided by the University of MN Extension Service Master Gardeners and offers information on how to plant tough sites.
- Rain barrels offer a resourceful way to keep rainwater on your property that may be later used to water your gardens while reducing your water bill. Click here to learn how to make a rain barrel or purchase one.
- Learn How to Compost food scraps in your own backyard!

Energy Conservation

- Minnesota Energy Challenge is an action guide for reducing energy waste in Minnesota.
- Energy Star Program offers information on how to save money and protect the environment through energy efficient products and practices.
- Xcel Energy – Save Energy and Money website helps to analyze energy use for your entire home and provides information on ways to increase efficiency.
- Minnesota Center for Energy and Environment offers several programs that are tailored to make improvements affordable. the programs include grants for non-profit organizations, zero-interest loans for non-profits and residential customers, and low interest loans for commercial customers.
- Minnesota Waste Wise provides environmental sustainability consulting to Minnesota businesses and organizations
- Minnesota Technical Assistance Program helps businesses implement industry-tailored solutions that prevent pollution at the source, maximize efficient use of resources, and reduce energy use and costs to improve public health and the environment.
- Minnesota RETAP provides environmental facility assessments and community sustainability assistance to Minnesota's businesses, institutions, and communities at no cost.

Building Green

- Where to find green building products - The Minnesota Pollution Control Agency has compiled a directory of green building products and resources
- Residential Green Building – The Minnesota Pollution Control Agency provides resources on building a green home
- U.S. Green Building Council provides resources for building green
- Natural Built Home provides resources for purchasing safe and sustainable building supplies in Minnesota.

Sustainable Transportation

- Parks and Trails in Newport - Newport is home to over 140 acres of parkland and over 15 miles of trails!
- Red Rock Corridor – The City is working with Washington County to establish a transit station located on part of the property located at 2222 Maxwell Avenue. The transit station will serve express buses in the interim and transition to a Red Rock commuter rail station in the long-term. It is anticipated that this process will be implemented in 2012.
- Park and Ride – There are two Park and Ride stations near Newport that serve express bus routes 361 and 365. The first Park and Ride station is located at 7500 West Point Douglas Road South, Cottage Grove. The second station is located at the intersection of Highway 61 and Lower Afton Road. Click on the link to view schedules.

City of Newport
Green-Up, Clean-Up Campaign

Newport is a historic city located on the Mississippi River.

Mission Statement

The City of Newport is committed to serving the people and businesses of Newport by creating an environment which encourages pride in the community, promotes prosperity for businesses, and improves the quality of life for all.

Compost Site

The Newport Compost Site is open the second Saturday in April until the second Saturday in November. Residents are able to drop off grass and leaves for $5 per vehicle load. Additionally, brush that is less than 6" in diameter may be dropped off for $5 per load. Visit the City's website for hours and location.

Keeping Our Community Safe and Beautiful

The City of Newport is reaching out to property owners in an effort to ensure all properties are properly maintained through a City-wide Green-Up, Clean-up campaign. The City is taking a proactive approach to Code Enforcement to prevent residential and commercial properties from blight and deterioration. But in order to be successful, it needs the help of its citizens to help keep Newport a clean and attractive place to live! Make sure your property is in compliance by avoiding these typical code violations:

Did You Know?

Keeping your property maintained will:

- Increase property values
- Attract new businesses and services
- Increase business traffic
- Decease crime
- Decrease vacancies
- Decrease blight

- **Accessory Buildings:** A property may contain no more than two accessory buildings, including garages or sheds. The total square footage of the accessory buildings combined can be no larger than the footprint of the livable area of the house. No garages or accessory buildings shall be placed any closer to the public right-of-way than the principal structure on the lot.
- **Exterior Storage:** Exterior storage of materials, equipment or personal property is prohibited.
- **Garbage:** Every property in Newport is required to properly dispose of garbage, other refuse, white goods, recyclables and yard wastes by means of a licensed private collector. No accumulation of garbage, including brush and yard clippings, is permitted on the property. Furthermore, all garbage should be placed in closed containers and shall be placed behind the front property line, except for the day collection.
- **Home Occupation:** A home occupation means any gainful occupation or profession clearly secondary to the main use of the home as a residence, which is conducted entirely within the dwelling, and which meets the following requirements:
  - No more than two (2) persons can work at the home occupation. This includes the family member residing within the home
  - The home occupation cannot exceed 20% of the livable floor area
  - On-site sales are prohibited, except those clearly incidental to services provided in the dwelling;
  - No interior or exterior alterations may be made for the home occupation
  - Only one vehicle can be associated with the home occupation
  - The home occupation cannot disrupt traffic
  - Only one (1) sign shall be permitted

Resources for Assistance

In an effort to assist homeowners and business owners with remodeling projects and saving money by being more energy efficient, the City has provided several resources on its website.

Sustainability & Energy Savings

The City of Newport is working to promote sustainability and energy efficiency throughout our community through several initiatives such as encouraging renewable energy, participating in GreenStep Cities, and providing residents and businesses with information on how to be sustainable in their everyday lives. Visit the City's website to learn how you can save money through energy upgrades and being sustainable!

- **House Numbers:** House numbers must be displayed on the front of the house or garage.

- **Lawns:** Lawns and weeds must be mowed and maintained at a height no greater than eight (8) inches in height.

- **Maintenance:** All structures, including houses, fences, garages, and accessory buildings shall be properly maintained. All structures are considered a nuisance if it does not meet the following requirements:
  - No deterioration of the finish (peeling, cracked, chipped paint on more than 20% of a wall and door, windows moldings and similar surfaces).
  - No holes, deterioration, or rotting on exterior surfaces (includes doors, frames, windows, trim, porches); exterior wood (other than decay-resistant woods) shall be painted or have other protective covering.
  - Projections (decorative features, cornices, moldings, sills) shall be kept in good condition and free from cracks and defects which make them hazardous or unsightly.
  - Properties must be maintained so that erosions, dust and mud are controlled by suitable landscaping
  - Properties must be maintained so that water drains away from the structures
  - Roof elements (chimneys, antennae, air vents) shall be sound, in good repair, and securely attached.
  - Roof structures (drains, gutters, downspouts, fascia, trim) shall be in good repair and securely attached.
  - Siding and masonry joints shall be kept weather resistant and water tight.
  - Doors and windows shall be kept in good condition and free from cracks and holes.
  - No accumulation of dirt or filth that could create a health hazard (exterior of property to be maintained in a clean, safe and sanitary condition).

Correcting Violations

The City of Newport issues notice violations to properties or individuals that violate a City ordinance. If you receive a notice violation, **DO NOT IGNORE IT**, instead take the necessary steps to correct the issues. Failure to comply may result in enforcement actions such as fines, a formal court complaint, or City facilitated abatement. If you do not understand the notice violation or need more time to correct the issue, please call City Hall immediately at (651) 459-5677.

Be a Partner

You can help make Newport a great place to live by following the code the reporting any possible code violations to the City. Reports can be filed with the City in person, by email, regular mail or telephone and will be forwarded to the Community Service Officer (CSO). The CSO is responsible for enforcing all code violations and will take the necessary steps to correct an issue. All reporters are kept anonymous.

To report a possible code violation, please contact Newport City Hall, 596 7th Avenue, Newport, MN 55055 / (651) 459-5677 / rhelm@newport.com.

MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Curt Montgomery, Police Chief

DATE: April 10, 2012

SUBJECT: Police Department Squad Purchase –Input and Questions from the April 5, 2012 Workshop

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During the workshop I was grateful for the input and suggestions made by the Mayor and the Newport City Council.

I was asked to look into the cost of possibly having a black and white squad car. I found that the cost would increase the initial proposal by approximately $1,400 to $1,500 for the car.

As most of you have figured out, I'm against a black and white car. My main reason for not wanting a black car is because of the look when it gets dirty. If you wash any dark colored car, it will soon show dirt and road salt. Clean looking cars are important to me. I feel it reflects on us as a police department. A white car shows less dirt and will look nicer with fewer washes.

I thank you for your open mindedness on considering a police car and on how I feel about the color of the car. Regardless of the make or color of the car, the Newport Police Departments is commitment to serving the community in a quality and professional manner.

Thank you

Curt Montgomery

MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Scott Freemyer, Police Officer

DATE: April 2, 2012

SUBJECT: Police Department Squad Purchase

BACKGROUND
The City currently has six (6) Police vehicles in its fleet. The vehicles range in years from 1998 to 2009. The Police Department puts about 80,000 miles a year on the squads. In 2012, the 1998 squad car was approved to be replaced in accordance with the City's Equipment Capital Improvement Plan (CIP). Ford is discontinuing their Ford Crown Victoria line of police vehicles. Below is information on four different squad cars to replace the 1998 Ford.

DISCUSSION
The police department received quotes for four different squad cars. A quote from Emergency Automotive Technologies Inc. for $13,342.26 is attached to this memo and is for outfitting the new squad car. EATI sets up and installs equipment in the squad cars. EATI provided quotes on the equipment need for the squad car. The prices are state bid prices, which mean that they are the lowest cost available. EATI is located in Oakdale and they will send somebody out to fix or repair any equipment that was bought or installed by them. The City will need to purchase new equipment for the squad car because none of the current equipment will fit in any of the new squad cars. I received quotes for a Chevy Impala, Dodge Charger, Ford Sedan, and Ford Utility. Attached for your review are the four quotes for the vehicles and the quote from EATI. The only other added cost that you don't have a quote for is from Advanced Graphics. The graphics will cost $350. Advanced Graphics was chosen for their uniqueness and professional looks. The City has used Advanced Graphics in the past and recommends that they be used again. The City will choose the graphics from a list of designs, which will save the City money.

The Chevy Impala comes in with the lowest base price at $21,529.20. The Chevy Impala is a front wheel drive vehicle. The front ends of the Impala do not have the durability needed for every day patrol duties. Other cities have tried the Impala and have been moving away from them over the last couple years. The smaller interior space is also an issue.

The Dodge Charger is the second lowest base price at $22,859. There are several issues with the Charger such as gas mileage, visibility, and its ability to handle snow and ice. Additionally, the City will need to purchase a molded back seat at a cost of $1,800 if it were to purchase this vehicle.

The last two vehicles are from the 2013 Ford Police Vehicles line up. I received quotes on the Ford Sedan, which has a base price of $25,839.61, and the Ford Utility, which has a base price of $26,563.82. Both of the models have all wheel drive, which will eliminate the need to purchase a vehicle with four wheel drive in the future. Both models also have better gas mileage than the Chevy Impala and Dodge Charger.

One of the Public Works employees is a former Ford mechanic, who will help with the general upkeep of the vehicles. The Utility vehicle will allow the City to store equipment in the vehicle rather than the truck, which will help save wear and tear on the electronics that are normally stored in the trunk of squads. It will give the officers more room and be safer to work in.

Fully outfitting the Ford squad car will cost $13,342.26, bringing the total cost of the Ford squad car to $40,256.08. This is approximately the same cost to outfit the Chevy Impala and Dodge Charger given their specific needs. The 2012 Equipment CIP was approved at the December 1, 2011 City Council meeting and had the new squad car on there at a cost of $48,000. The proposed squad car will cost approximately $40,256.08, which is $7,744 less than what was budgeted. The 2011 year-end Financial Report states that the City has $218,803 in the Equipment Revolving Fund to pay for such purchases.

RECOMMENDATION

It is recommended that the City purchase the 2013 Ford Utility at a total cost of $40,256.08.

EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC.
2755 GENEVA AVE. N
OAKDALE, MN 55128
USA

Voice: 651 765-2657
Fax: 651 765-2660

QUOTATION

Quote Number: AW030112-42
Quote Date: Mar 1, 2012
Page: 1

Quoted To:
NEWPORT POLICE DEPARTMENT 596 7TH AVE NEWPORT, MN 55055

Customer ID	Good Thru	Payment Terms	Sales Rep
NEWPORT POLICE	3/31/12	Net 30 Days	ALW

Quantity	Item	Description	Unit Price	Amount
		FOR OUTFITTING OF 2013 FORD POLICE INTERCEPTOR UTILTY		
1.00	LIBERTY MN SPEC RB	WHELEN LIBERTY LIGHTBAR - RED/BLUE - WITH FLASHING ALLEY LIGHTS AND TAKEDOWN LIGHTS, SPECIFY MOUNT KIT	1,205.00	1,205.00
1.00	STPKT83	WHELEN LIGHTBAR STRAP KIT FOR 2011+ FORD EXPLORER		
1.00	10VSRP-SPEC SUV	SETINA MODEL 10VSRP RECESSED PANEL PARTITION FOR 2013 FORD POLICE INTERCEPTOR UTILITY	607.20	607.20
1.00	2-PC LOWER EXTENSION	2-PIECE LOWER EXTENSION PANEL FOR RECESS STORAGE PANEL PARTITION	55.20	55.20
1.00	12-VS LEXAN	SETINA REAR COMPARTMENT PARTITION WITH STATIONARY SCRATCH RESISTANT POLYCARBONATE WINDOW FOR 2013 FORD POLICE INTERCEPTOR UTILITY	351.20	351.20
1.00	PB400VS	SETINA PB400 STEEL PUSH BUMPER F/2013 FORD POLICE INTERCEPTOR UTILITY	239.20	239.20
1.00	FREIGHT-INBOUND	INBOUND FREIGHT CHARGE FOR SETINA PRODUCTS	125.00	125.00

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	**Continued**

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QUOTATION

Quote Number: AW030112-42
Quote Date: Mar 1, 2012

Quoted To:
NEWPORT POLICE DEPARTMENT 596 7TH AVE NEWPORT, MN 55055

Customer ID	Good Thru	Payment Terms	Sales Rep
NEWPORT POLICE	3/31/12	Net 30 Days	ALW

Quantity	Item	Description	Unit Price	Amount
1.00	SA315P	SA315P WHELEN SIREN SPEAKER (REPLACED SA314P) BLACK PLASTIC 01-0884777-00A	213.50	213.50
1.00	SAK9	SAK9 SA-315 UNIVERSAL/SWIVEL BAIL TYPE MOUNT KIT 01-046A240-000 REPLACED SABKT9	22.43	22.43
1.00	295SLSA6	WHELEN MODEL 295SLSA6 SIREN WITH 3 POSITION PROGRAMMABLE SLIDE SWITCH 6 PROGRAMMABLE PUSH BUTTONS, 2 - 100 WATT SIREN SPEAKER OUTPUTS	408.20	408.20
1.00	VTX609R	VERTEX HIDEAWAY LED MODULE, SELF CONTAINED SINGLE LAMP WITH 9' CABLE - RED	87.50	87.50
1.00	VTX609B	VERTEX HIDEAWAY LED MODULE, SELF CONTAINED SINGLE LAMP WITH 9' CABLE - BLUE	87.50	87.50
2.00	VTX609C	VERTEX HIDEAWAY LED MODULE, SELF CONTAINED SINGLE LAMP WITH 9' CABLE - CLEAR/WHITE	87.50	175.00
1.00	C-VS-1400-INUT	HAVIS EQUIPMENT CONSOLE FOR 2013+ FORD POLICE INTERCEPTOR UTILITY - 14" ANGLED CONSOLE - SHALLOW DEPTH - SPECIFY EQUIPMENT	192.50	192.50

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	**Continued**

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QUOTATION

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Quote Date: Mar 1, 2012

Quoted To:
NEWPORT POLICE DEPARTMENT 596 7TH AVE NEWPORT, MN 55055

Customer ID	Good Thru	Payment Terms	Sales Rep
NEWPORT POLICE	3/31/12	Net 30 Days	ALW

Quantity	Item	Description	Unit Price	Amount
		BRACKETS - MUST DRILL OEM TUNEL PLATE		
1.00	C-EB40-WS2-1P	C-EB40-WS2-1P 4" (1 PC) EQUIP. MTG. BRACKET		
1.00	C-EB25-XTL-1P	C-EB25-XTL-1P HAVIS SHIELDS EQUIPMENT BRACKET		
1.00	C-CUP2-E-C	DUAL CUPHOLDER EXTERNAL FOR AS SERIES HAVIS SHIELDS CONSOLES REPLACES C-CH-2 & C-CH-2-XL	25.90	25.90
1.00	C-HDM-204	HD TELESCOPING POLE - SIDE MOUNT - 8.5" TO 13.25" HIGH - WITH SHORT HANDLE	118.30	118.30
1.00	C-MD-102	HAVIS HD SWING ARM WITH MOTION ATTACHMENT - SELF-LOCKING SWIVEL WITH SLIDE-OUT SWING ARM AND TILT-SWIVEL MOTION ATTACHMENT	220.42	220.42
1.00	UT-X	HAVIS/LEDCO UNIVERSAL LAPTOP MOUNT, LOCKING UT-X	193.14	193.14
1.00	TAD8RB	SPECIAL ORDER. DOMINATOR TIR3 8 LAMP TRAFFIC ADVISOR WITH FLASHING END MODULES- RED/A/A/A/A/A/A/BLUE, 15' CABLE	430.95	430.95
1.00	DBKT4	ANGLE MOUNT BRACKET KIT FOR DOMINATORS	14.30	14.30

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	**Continued**

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QUOTATION

Quote Number: AW030112-42
Quote Date: Mar 1, 2012

Quoted To:

NEWPORT POLICE DEPARTMENT
596 7TH AVE
NEWPORT, MN 55055

Customer ID	Good Thru	Payment Terms	Sales Rep
NEWPORT POLICE	3/31/12	Net 30 Days	ALW

Quantity	Item	Description	Unit Price	Amount
1.00	46985	CIRCUIT BREAKER - 100AMP - MANUAL RESET - MANUAL TRIP	36.92	36.92
1.00	A - STANDARD	A HARNESS ENGINE TO DASH	53.55	53.55
1.00	46095	POWER DISTRIBUTIOn - 2 J-CASe FUSE HOLDER - 1 SwITChED oUtPUT - 1 COnSTANT OUTPUT - WITH STUD INPUT/OUTPUTS - INCLUDeS 2 FUsEs AND PIGTAIL	29.95	29.95
1.00	EX-MISC SUPPLY	STANDARD SHOP SUPPLIES FEE FOR GENERAL INSTALLATION AND WIRING MATERIALS	25.00	25.00
1.00	LABOR GOVMNT FLEET	GOVERNMENT FLEET LABOR RATE FOR UPFIT OF 2013 FORD POLICE INTERCEPTOR UTILITY	1,195.00	1,195.00
1.00	STRIP	STRIP EQUIPMENT FROM VEHICLE, RESTORE HEADLIGHT AND HORN FUNCTIONS, PLUG HOLES	165.00	165.00
1.00	ENT2B3R	SOUND OFF INTERSECTOR SUPER LED LIGHT KIT - INCLUDES 1 LIGHT WITH MOUNTING GASKET AND INLINE FLASHER, CUSTOM WEDGES, SURFACE ADAPTOR - RED LED - CLEAR LENS	145.20	145.20
1.00	ENT2B3B	SOUND OFF INTERSECTOR SUPER LED LIGHT KIT - INCLUDES 1 LIGHT WITH	145.20	145.20

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	**Continued**

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QUOTATION

Quote Number: AW030112-42
Quote Date: Mar 1, 2012
Page: 5

Quoted To:
NEWPORT POLICE DEPARTMENT 596 7TH AVE NEWPORT, MN 55055

Customer ID	Good Thru	Payment Terms	Sales Rep
NEWPORT POLICE	3/31/12	Net 30 Days	ALW

Quantity	Item	Description	Unit Price	Amount
1.00	WATCHGUARD	MOUNTING GASKET AND INLINE FLASHER, CUSTOM WEDGES, SURFACE ADAPTOR - BLUE LED - CLEAR LENS MN STATE CONTRACT WATCHGUARD VIDEO SYSTEM FOR 2013 FORD POLICE INTERCEPTOR - ***ACTUAL PRICE TO BE DETERMINED ONCE WATCHGUARD RELEASES BRACKET KIT***	4,895.00	4,895.00
1.00	EX-MISC SUPPLY	MPH BEE III RADAR	1,879.00	1,879.00

Subtotal	13,342.26
Sales Tax	
Freight	
TOTAL	**13,342.26**

POLAR
THANE HAWKINS POLAR CHEVROLET
1801 E. County Rd. F, White Bear Lake, MN 55110 (651) 429-7791
Phone: 612.750.1275 Fax: 651.653.5511 Toll-Free: 866.299.8188

March 5, 2012

City of Newport
1100 Bailey Road
Newport, MN 55055
Attn: Officer Freemyer

Regarding your request for a contract price for a 2012 Chevrolet Impala 9C1 Police Car, we have itemized the information you require:

STATE CONTRACT 38244:

ITEM/MODEL:

Base Chevrolet Impala 1WS19 9C1 marked	**$20,336.70**

CONTRACT EQUIPMENT:

3.6 liter 302hp gas/E85 V6	included
6 spd electronic automatic trans	included
Full-size spare tire	included
AM/FM Stereo CD radio	included
Driver's side spotlight	included
Engine block heater	included
Full floor carpeting with removable floor mats	included
HD cloth front bucket seats W/O console	included
HD cloth rear bench seat	included
6 way power seats, driver and passenger	included
Power windows/locks/power mirrors	included
Rear interior door handles inoperative	included
Bodyside moldings	included
Front and side airbags, driver and passenger	included
Side Curtain airbags all seat rows	included
Remote keyless entry	included
Daytime running lamps	included

REVISIONS REQUESTED:

Heavy duty vinyl rear bench seat	N/C
Third additional programmed key only	45.00
Full vinyl floor in lieu of carpeting	76.50
Rear window shelf lamps	204.00
Rear trunk shelf equipment tray	255.00

Grille lamps & speaker wiring	76.50
Horn/siren wiring	29.75
All rear interior controls disabled	51.00
Interior lamps inoperative	N/C
Heated exterior mirrors	51.00
Factory wired front & rear flashers	318.75
Delete daytime running lamps	N/C
Auxiliary interior dome lamp	85.00
Standard ext/Ebony int	N/C
TOTAL VEHICLE PRICE:	**$21,529.20****

****please note: we have been notified that orders for this truck must be in their hands no later than *Thursday April 19, 2012*. This date is subject to change by GM at anytime.**

APPROXIMATE DELIVERY:

90 days A.R.O.

***IF YOU PURCHASE*-WE NEED:**

EXTERIOR COLOR CHOICE

PURCHASE ORDER *OR* LETTER OF PURCHASE

We are proud to point out that this pricing includes the standard Chevrolet powertrain warranty of **5 years or 100,000 miles,** whichever comes first. There is ***no*** deductible on this coverage.

Thank you for your consideration.

Sincerely,

David L. Thomas
Fleet Sales Manager

Specializing in State, county and local municipal sales

2012 Price Quote

ITEM NUMBER	2012 DODGE CHARGER V-8 - POLICE PACKAGE OPTION LIST "A" WILL NOT BE A FACTOR IN THE AWARD	Responder must indicate dollar amount of (+ or -) in appropriate column. FACTORY AVAILABLE	DEALER INSTALLED	Add or Delete Options (Copy and Paste)
1	Vinyl rear seat in lieu of cloth rear seat - Bench (X5DV)	$ 107.00		$ 107.00
2	**DELETE:** Immersion engine block heater (NHK)	$ (45.00)		
3	**DELETE**: Full size spare tire and wheel with battery cover and cargo compartment floor mat (TBW)	$ (142.00)		
4	Black vinyl floor covering in lieu of carpeting (CKJ).	$ 89.00		$ 89.00
5	Spotlights: a. Dual pillar mounted spotlights with 6" clear Halogen bulb. (LNA) b. **DELETE:** Left side spotlight (LNF)	 $ 178.00 $ (178.00)		
6	Single key locking system; all cars keyed alike. (WINFOBLK SYSTEM)	$ 36.00		
7	Side seat mounted and side curtain air bags front and rear passenger (CGS)	Standard		
8	Daytime running lamps (LMK)	Standard		
9	**ADD:** Full factory wheel covers to Group 1 car - bolted (W8A).	$ 27.00		
8	LED SPOT LAMPS			$ 134.00
11	**DELETE:** Center Tunnel Equipment Mounting Platform (XFX).	N/C		
12	Total Selected Options per contract Pricing $50 Deductable Extended warranty: Describe options & costs to 100,000 miles. (Must be from the manufacturer) (5Yr/100000 Mile Powertrain Warranty already included)			$ 330.00
		3YR/60000	Added Care	$1,695
		6Yr/60000	Added Care	$1,765
		5Yr/75000	Added Care	$1,995
		3YR/60000	Max Care	$1,980
		6Yr/60000	Max Care	$2,080
		5Yr/75000	Max Care	$2,240
13	CONNECTIVITY GROUP AAJ	$ 352.00		
14	LED SPOT LAMPS M/H LNF W/LN	$ 134.00 $ 267.00		$ 134.00

2012 DODGE CHARGER V-8 - POLICE PACKAGE	Price for One (1) unit per specification - DELIVERED
New 2012 Production Model, 4-Door with Police Package	$ 22,529.00 Contract#23339 Price
Total Options selected >	$ 330.00
	equals $ 22,859.00 Total Delivered Price

VEHICLE MUST INCLUDE ALL STANDARD BASE PACKAGE FEATURES PLUS ITEMS LISTED BELOW IF NOT PART OF THE STANDARD BASE PACKAGE:

Vendor is required to acknowledge understanding and compliance with each specification by initialing each item in the applicable column.

ITEM NUMBER	2012 DODGE CHARGER V-8 - POLICE PACKAGE REQUIRED EQUIPMENT LIST 4 DOOR SEDAN - 120" WHEELBASE	FACTORY AVAILABLE	DEALER INSTALLED	NOT INCLUDED OR NOT AVAILABLE
1	**ENGINE -** V-8, 5.7L HEMI; (with police pursuit calibration) (EZH)	x		
2	**TRANSMISSION - AXLE -** HD 5-speed automatic with overdrive; with external transmission cooler Calibrated for police performance use.	x		
3	**SEATS -** Colors to be coordinated with exterior and selected by the purchaser at the time of order. **Front**: Cloth HD 6 way driver's power bucket seat. **Rear:** Cloth bench.	x		
4	**COLOR** Shall be standard factory colors on marked Police Units - Standard colors to be selected at time of Purchase.	x		
5	Power steering with heavy duty cooler.	x		
6	Police service, HD power 4-wheel disc. Anti-lock brake system with all speed traction control	x		
7	Electronic Stability Program with Emergency Brake Assist	x		
8	Heavy duty 4 wheel independent performance suspension	x		
9	Tires: Five (5) Continental ContiProcontact P225/60R18 99V A/SP Balanced for High Speed at delivery. No substitutions allowed on tires and service ratings, except for manufacturer approved installed upgrades. Includes full size spare (TBW).	**GoodYear Brand OEM** x		Note: Goodyear Brand OEM Tires Factory Inst
10	Interior hood release.	x		
11	Factory installed air conditioning. Manual with positive shutoff registers and driver and passenger temperature controls. NOTE: MUST have Refrigerant R-134A.	x x		
12	Tinted glass throughout. The tinted glass shall not interfere with the normal operation of any police radar speed detection device, and must allow the beam from the radar antenna to penetrate both the windshield and rear window.	x		
13	Dual electric remote left and right HEATED exterior mirrors. (GUK)	x		
14	Electric rear window defroster.	x		
15	Engine block heater, immersion type, 450 watt minimum. Heater cord to be routed through the grill area. (NHK)	x		

Vendor is required to acknowledge understanding and compliance with each specification ch item in the applicable column.

ITEM NUMBER	2012 DODGE CHARGER V-8 - POLICE PACKAGE REQUIRED EQUIPMENT LIST 4 DOOR SEDAN - 120" WHEELBASE	FACTORY AVAILABLE	DEALER INSTALLED	NOT INCLUDED OR NOT AVAILABLE
16	Power deck lid release -	X		
17	Power windows with driver's lock-out control.	X		
18	Power door locks with the drivers and front passenger switches operation, with rear door handles inoperative. (CW6)	X		
19	Tilt steering column, stalk controls for washer/wiper, hi/low beams with flash to pass, turn signal and cruise control.	X		
20	Advanced multistage driver and right front passenger airbag.			
21	Interval windshield wipers with dual jet washers.	X		
22	Speedometer Police certified with trip odometer, 160 MPH min.	X		
23	Full color matched carpeting with HD factory front/rear floor mats.	X		
24	Single key locking system, all cars different. Three (3) keys must be supplied per vehicle. (WINFOBLK SYSTEM)	4Keys 4FOBS X		
25	Battery: Extra heavy duty. Maintenance free (800 CCA)	X		
26	HD Alternator/220 amp min., with idle speed boost for increased charging system output at idle.	X		
27	Electronic AM/FM Stereo radio with compact disc player with electronic digital clock.	X		
28	EPDM radiator & heater hoses	X		
29	Left Pillar mount 6" clear halogen bulb spotlight - Black (LNF).	X		
30	Radio Frequency Interference Suppression Package.	X		
31	Center instrument panel stack power connector, with three (3) 20 amp fused direct leads and three (3) 20 amp fused ignition leads.	X		
32	Police equipment interface module	X		
33	Operators and warranty manuals in each vehicle.	X		
34	Center Tunnel Equipment Mounting Platform - XFX	X		
35	Overhead forward mounted mini console with map reading lights/sunglasses holder - LBG	X		

Midway Ford Commercial
Fleet and Government Sales
2777 N. Snelling Ave.
Roseville MN 55113

rhwoitas@hotmail.com

tswanson@rosevillemidwayford.com

Fax # 651-638-4880

Renee Woitas
651-315-0960

Travis Swanson
651-343-5212

2013 Ford Interceptor Sedan AWD

Vehicle will include the following required OEM equipment if not part of standard base package:

Automatic Transmission	**Driver & Passenger Air Bags**	**Air Conditioning**
AM/FM Radio	**Power Locks and Windows**	**Side Air Bags**
Cruise Control	**4-Wheel ABS Brakes**	**Rear Window Defroster**
Tilt Wheel		

Options	Code	Price	Select
Front Headlamp Solution		$772	x
Rear Light Solution	663	$410	x
Dark car Feature	13C	$17	x
Grille Lamp, Siren pre-wire		$44	x
Driver's LED Spot Light		$293	x
100 Watt Siren	96P	$251	x
Rear Door INOP	18G	$29	x
Rear Power Window Delete		$21	x
1435X Keyed Alike	43E	$44	x
Electronic Tray	62D	$207	x
Trunk fan	97T	$52	x
Noise Supression Bonds		$82	x
Option Total		$2,222	

Exterior Colors		Select
YZ	Oxford White	x
UA	Ebony	
AQ	Arizona Biege	
UX	Ingot Silver	
TM	Light gray	
BU	Medium Brown	
LM	Royal Blue	

Interior Colors

Extended Service Contracts	Cost	Select

More time and mileage options available

You must have a active FIN code to participate in this purchase contract : FIN code #

Purchase Order required prior to order placement

Payment due upon agreed vehicle acceptance

	Totals
Base Price	$23,617.61
Options Price Totals	$2,222.00
Extended Warranty	
Transit Impr Excise Tax	
Tax Exempt Lic	
Other	
Document fee	
Sub total per vehicle	$25,839.61
Number of Vehicles	1
Grand Total for all units	$25,839.61

Name of Organization

Address

City, State, Zip

Contact Person/ Phone #

Contact's e-mail address and fax #

PO Number

Acceptance Signature

Midway Ford Acceptance Signature **Date**

Midway Ford Commercial
Fleet and Government Sales
2777 N. Snelling Ave.
Roseville MN 55113

rhwoitas@hotmail.com

tswanson@rosevillemidwayford.com

Fax # 651-638-4880

Renee Woitas
651-315-0960

Travis Swanson
651-343-5212

2013 Ford Interceptor Utility AWD

Vehicle will include the following required OEM equipment if not part of standard base package:

Automatic Transmission	**Driver & Passenger Air Bags**	**Air Conditioning**
AM/FM Radio	**Power Locks and Windows**	**Side Air Bags**
Cruise Control	**4-Wheel ABS Brakes**	**Rear Window Defroster**
Tilt Wheel		

Options	Code	Price	Select
Rear Lighting Solution	66C	$384	x
Dark Car Feature	43D	$16	x
Red/White Dome	17T	$43	x
Driver's LED Spot	51R	$333	x
Solar Tinted Glass	92G	$101	x
Rear Door Inop	68G	$29	x
Rear Window Inop	18W	$21	x
1435X Keyed Alike	59E	$43	x
Noise Supp. Bonds	60R	$84	x
Option Total		$1,054	

Exterior Colors		**Select**
YZ	Oxford White	x
UA	Ebony	
AQ	Arizona Biege	
UX	Ingot Silver	
TM	Light gray	
BU	Medium Brown	
LM	Royal Blue	

Interior Colors

Extended Service Contracts	**Cost**	**Select**

More time and mileage options available

	Totals
Base Price	$25,509.82
Options Price Totals	$1,054.00
Extended Warranty	
Transit Impr Excise Tax	
Tax Exempt Lic	
Other	
Document fee	
Sub total per vehicle	$26,563.82
Number of Vehicles	1
Grand Total for all units	$26,563.82

You must have a active FIN code to participate in this purchase contract : FIN code #

Purchase Order required prior to order placement

Payment due upon agreed vehicle acceptance

Name of Organization

Address

City, State, Zip

Contact Person/ Phone #

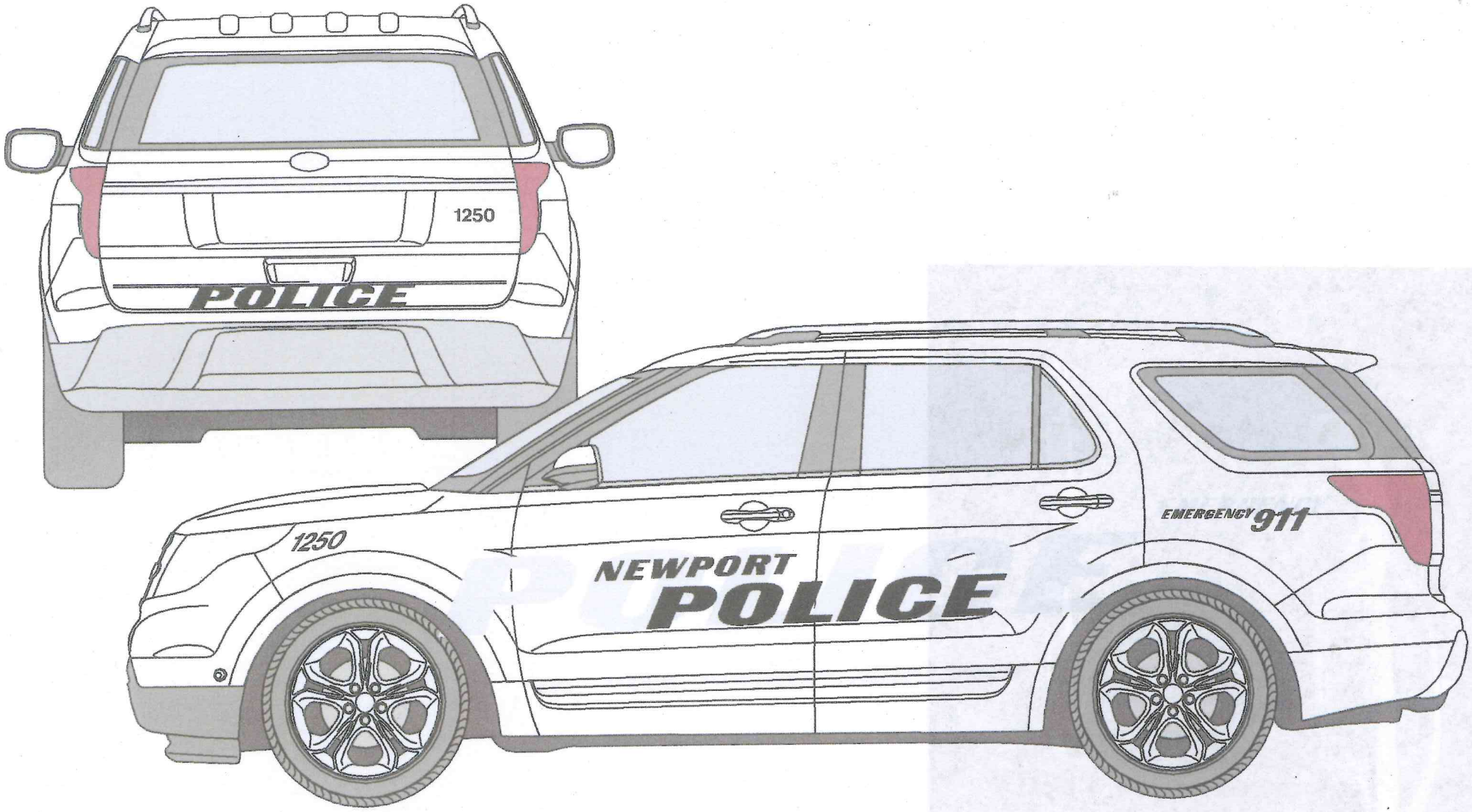
Contact's e-mail address and fax #

PO Number

Acceptance Signature

Midway Ford Acceptance Signature **Date**

Proof #: 2



THIS SKETCH PROPERTY OF:

ADVANCED Graphix
Ph: 651.490.3221
Fax: 651.490.3193
Toll Free: 888.388.3221
www.advancedgraphix.com

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Customer: NEWPORT POLICE

DATE: 3/02/2012 DESIGNER: WA

- [ ] Approved
- [ ] Approved W/Changes
- [ ] Make Changes (Re-proof)

Customer Signature:

Please fax back proof to: 651-490-3193. Order cannot proceed without approva

TO PROTECT AND SERVE
POLICE
INTERCEPTOR
002
Ford

March 2012

Newport Police Department
Activity Report

		Monthly Total	Yearly Total
ACCIDENTS		3	14
ADMINISTRATIVE		80	226
ALARMS		6	24
ANIMAL CALLS		3	10
ARRESTS	Felony	2	5
	Misdemeanor	5	9
	Gross Misd.	3	5
ASSAULTS	Aggravated		
	Simple	2	5
ASSIST OTHER DEPT/OFFICER		68	190
ASSIST PUBLIC		149	430
AUTO THEFT		1	4
	Attempted	1	1
BURGLARY		1	3
	Attempted		
CHILD ABUSE/NEGLECT			2
CIVIL DISPUTES		5	15
CRIMINAL SEXUAL CONDUCT			1
CURFEW			
DAMAGE TO PROPERTY		4	14
DEATH INV.			2
DISORDER CONDUCT		1	6
DOMESTICS		15	44
DRIVING COMPLAINT		11	23
DRUGS/PARAPHERNALIA		1	2
DRUNKS/DETOX		2	2
D.W.I.		3	5
FIRECALLS		10	16
FORGERY			1
FOUND PROPERTY		3	8
HAR/COMM		1	11
HANG UPS (911)		1	9
JUVENILE PETTY CITATIONS		2	11
JUVENILE PROBLEMS		6	9
LOCK-OUTS		5	15
MEDICAL CALLS		15	49
MISSING PERSONS			1
ORDINANCE VIOLATIONS		14	25
ORDINANCE WINTER PARK			27
PROWLERS			
ROBBERY			
	Attempted		
RUN-AWAY			1
STOLEN AUTOS RECOVERED			3
SUSPICIOUS ACTIVITY		22	64
THEFT		12	39
	Attempted		
CITATIONS		104	273
TRAFFIC WARNINGS		83	259
		Monthly Total	Yearly Total
Overall Grand Total All Events		645	1882