



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
APRIL 5, 2012 – 5:30 P.M.**

MAYOR:	Tim Geraghty	City Administrator:	Brian Anderson
COUNCIL:	Tom Ingemann	Supt. of Public Works:	Bruce Hanson
	Bill Sumner	Chief of Police:	Curt Montgomery
	Tracy Rahm	Fire Chief:	Mark Mailand
	Steven Gallagher	Executive Analyst:	Renee Helm

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes of the March 1, 2012 Regular City Council Meeting
 - B. Minutes of the March 15, 2012 Regular City Council Meeting
 - C. List of Bills in the Amount of \$111,990.42
 - D. North Ravine Area Drainage Improvements – Geotechnical Field & Testing Services
 - E. Approval of Annual Financial Report for Year Ended December 31, 2011
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
 - A. Richard Adams, Explorer Post 715 – Donating the Explorer Post 715 Flag that was sponsored by the Newport Fire Department in the 1960's
 - B. Newport Mosaic Mural Overview
 - C. Public Hearing - To consider, and possibly adopt, the proposed assessment for Improvement No. 2011-01, an improvement on Valley Road between Ford Road and 21st Street and 21st Street from a point 220 feet west of and a point 160 feet east of Valley Road by regrading and improving the road surface, drainage, and storm sewer conveyance system.
 1. Memo from Jim Stremel
 2. Resolution No. 2012-9 – Adopting the Assessment
 - D. Finance Committee Consideration

Agenda for 04-05-2012

E. Official Name for the Newport Library

10. ATTORNEY'S REPORT

11. POLICE CHIEF'S REPORT

12. FIRE CHIEF'S REPORT

13. ENGINEER'S REPORT

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

1. Planning Commission Meeting	April 12, 2012	7:00 p.m.
2. Comprehensive Plan Workshop	April 17, 2012	6:00 p.m.
3. City Council Meeting	April 19, 2012	5:30 p.m.
4. Park Board Meeting	April 26, 2012	7:00 p.m.
5. City Council Meeting	May 3, 2012	5:30 p.m.



**City of Newport
City Council Minutes
March 1, 2012**

1. CALL TO ORDER

Mayor Tim Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner

Council Absent – Tracy Rahm, Steven Gallagher

Staff Present – Brian Anderson, City Administrator; Bruce Hanson, Supt. of Public Works; Curt Montgomery, Police Chief; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney; Jim Stremel, City Engineer

Staff Absent – John Stewart, City Engineer

4. ADOPT AGENDA

Motion by Sumner, seconded by Ingemann, to adopt the Agenda as presented. With 3 Ayes, 0 Nays, 2 Absent, the motion carried.

5. ADOPT CONSENT AGENDA

Motion by Ingemann, seconded by Sumner, to approve the Consent Agenda as presented, which includes the following items:

- A. Minutes of the February 16, 2012 Regular City Council Meeting
- B. List of Bills in the Amount of \$210,918.24

With 3 Ayes, 0 Nays, 2 Absent, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

7. MAYOR'S REPORT

Mayor Geraghty – I was fortunate to read to a couple classes at Newport Elementary to promote reading month. It was very fun and I think the kids enjoyed it.

8. COUNCIL REPORTS

Councilman Sumner – Nothing to report

Councilman Ingemann – I attended a class hosted by the Department of Homeland Security that I thought was useful. I passed out some information to a couple businesses.

9. ADMINISTRATOR'S REPORT

A. Katie Sieben, State Senator

State Senator Katie Sieben was present to provide the City Council with an update on several items. The State forecast was announced on February 29 showing that there is a surplus of \$323 million. The State will be using this surplus to pay back the public schools. There is a formal request from the Metropolitan Council for the Red Rock Gateway Corridor. Senator Sieben has been working on the legislation that would require an id for voting. Senator Sieben also introduced a bill relating to the motel issue, there was a hearing on the bill and a couple concerns were raised at the hearing. Senator Sieben is continuing to work on the bill.

Mayor Geraghty – In regards to the forecast, are there any expected changes to Local Government Aid?

Senator Sieben – I don't believe so. The surplus doesn't include inflation.

B. South Washington Watershed District Update

Matt Moore, Administrator of the South Washington Watershed District, was present to provide updates on several activities in 2012 and 2013. The District will begin implementing several of the projects that are outlined in the Watershed Plan in 2012 and 2013. The District received \$239,000 in Clean Water Grants in 2011. In regards to Newport, the District is working with the City on the transit station and the North Ravine Project.

Mayor Geraghty – I would like to thank you for the work that you have done on the North Ravine.

C. Red Rock Gateway Area Update

Stacie Kvilvang of Ehlers and Associates, Barbara Dacy of the Washington County Housing and Redevelopment Authority and Brian Anderson, City Administrator provided an update on the Red Rock Gateway Area as outlined in the March 1, 2012 City Council packet. A copy of the presentation is provided in the minutes. The City received this grant from the Metropolitan Council to look at the Red Rock Gateway site for potential redevelopment around a future transit site. Through a financial analysis, the Red Rock Gateway has the potential to create \$53 million in increased market value over the next 10-15 years. Due to the size of the project, a TIF District will need to be created to finance it. The County HRA has tentatively agreed to administer the TIF and take the lead on the redevelopment of the project. At the end of the presentation, the City Council was asked the following questions:

- Is it acceptable to the City Council to have the County HRA take the lead role in the redevelopment of the area?
- Does the City Council agree that a TIF District will need to be established in order for redevelopment to occur?
- Is the City Council willing to commit/set aside some dollars for redevelopment?

Councilman Sumner – Who is the County HRA and where is the funding source for them?

Ms. Dacy – The HRA was established in 1981. The HRA Board is appointed by the County Board. One of the seven commissioners is a member from the County Board. In regards to the financing sources, we attempt to receive as much financing through the Federal, State and Local entities as possible. In this case, there is the LCDA program which is a good source of funds. We can also create private activity bonds. I think for this program, we will look to obtain as many grants as possible.

Mayor Geraghty – In regards to the possible grants, is there a match requirement?

Ms. Dacy – There is no match requirement with the Met Council grants but the CBDG does require one.

Mayor Geraghty – If we started using funds prior to the grant being obtained can we count that towards the match?

Ms. Dacy – It depends on the grant.

Mayor Geraghty – What if we do it before the TIF being developed?

Ms. Dacy – Yes, there are certain costs that can be reimbursed.

Motion by Ingemann, seconded by Sumner, to move forward with the principles outlined in the presentation towards redevelopment of the Red Rock Gateway Area. With 3 Ayes, 0 Nays, 2 Absent, the motion carried.

D. Resolution No. 2012-4 – Establishing the 2012 Salaries for the Full-Time, Non-Union Positions

Admin. Anderson presented on this item as outlined in the March 1, 2012 City Council packet. This resolution establishes the 2012 salaries for the six non-union positions. The resolution provides the Council with the option of approving a 0% or 1.5% increase.

Councilman Ingemann – Last year, the Unions received a 3% increase and the staff received a 1.5% increase. I believe the staff should receive a 1.5% increase this year to catch up to the Unions.

Councilman Sumner – I would like to propose that the staff raises follow the parameters set for the Unions to bring them into a synchronized increase starting this year.

Mayor Geraghty – So you're approving a 0% increase for 2012 and then following the Union's rates?

Admin. Anderson – Correct

Motion by Sumner, seconded by Geraghty, to adopt Resolution No. 2012-4 as amended. With 2 Ayes, 1 Nays, 2 Absent, the motion carried.

E. Resolution No. 2012-5 – Establishing an Hourly Rate for the Volunteer Firefighter Positions

Admin. Anderson presented on this item as outlined in the March 1, 2012 City Council packet. This resolution establishes an hourly rate for the volunteer firefighter positions. The resolution increases the hourly rate by \$1.00.

Motion by Geraghty, seconded by Sumner, to adopt Resolution No. 2012-5 as amended. With 2 Ayes, 0 Nays, 2 Absent, 1 Abstained, the motion carried.

10. ATTORNEY'S REPORT

Attorney Knaak – You have before you the prosecution report. It reflects an increase again, 32 criminal matters. We're seeing an overall increase, which is being reflected in the police reporting. I do make note of three other cases. In regards to the Hunter case, we did receive another court of appeals order in our favor and I expect that that will begin soon.

11. POLICE CHIEF'S REPORT

Chief Montgomery – We conducted interviews on Monday for the Community Service Officer. We are doing background checks now, which will take a while. I'm guessing it may be another month or so. The CSO will be doing code enforcement and assisting us as needed. You have the activity report before you.

Councilman Sumner – What constitutes a civil dispute?

Chief Montgomery – It varies. An example could be a rental property where the tenant owes money and the landlord would like to evict them right away but they need to go through a civil hearing.

Councilman Sumner – What about domestics? Is 25 a lot?

Chief Montgomery – I will recheck that, it does seem high.

Councilman Sumner – What's HAR/COMM?

Chief Montgomery – Harassing communications.

Councilman Sumner – And seven hang ups for 911, we investigate all of those? Do they get charged for those?

Chief Montgomery – We do investigate all of them and they don't get charged for it.

Councilman Sumner – We had 27 winter parking violations, is that in result of the parking ban?

Chief Montgomery – Yes

Councilman Sumner – We had three stolen autos?

Chief Montgomery – That's correct.

12. FIRE CHIEF'S REPORT - The fire chief reported on the Fire Department's calls in the last couple weeks, which include: false alarms, vehicle fire, car accident, and mutual aid calls to St. Paul Park.

13. ENGINEER'S REPORT

A. North Ravine Area Drainage Improvements

- 1. Resolution No. 2012-6 – Declaring Cost to be Assessed, and Ordering Preparation of the Proposed Assessment**
 - i. Proposed Assessment Roll**
- 2. Resolution No. 2012-7 – Ordering the Hearing on the Proposed Assessment**
- 3. Resolution No. 2012-8 – Executing and Entering into an Encroachment Agreement with Magellan Pipeline Company, L.P. for Construction of the North Ravine Drainage Improvement Project**
 - i. Encroachment Agreement**

Jim Stremel, City Engineer, presented on the above items as outlined in the March 1, 2012 City Council packet. Resolutions No. 2012-6 and No. 2012-7 allow the City to move forward with the next step in the North Ravine Area project, which is the assessment hearing. If approved, the hearing will take place on April 5, 2012.

Motion by Sumner, seconded by Ingemann, to adopt Resolution No. 2012-6 as presented. With 3 Ayes, 0 Nays, 2 Absent, the motion carried.

Motion by Sumner, seconded by Ingemann, to adopt Resolution No. 2012-7 as presented. With 3 Ayes, 0 Nays, 2 Absent, the motion carried.

Resolution No. 2012-8 approves an encroachment agreement with Magellan Pipeline so that the City can perform construction work on Magellan's easements on the Bailey Nurseries property.

Councilman Sumner – Did the attorney review the agreement?

Attorney Knaak – I did and it is in my judgment that it would be appropriate for you to approve. I had some questions but they have been answered.

Councilman Sumner – I have questions on point 8.a which talks about encroachments. If Magellan needs to do anything with the encroachments, the costs come back to the City?

Attorney Knaak – Correct.

Councilman Sumner – And 8.c says the same thing, anything that Magellan does, we pay for?

Attorney Knaak – Not necessarily, but if anything bad happens to that pipeline, they are liable for the consequences, so they have taken the view that if the City puts something on it, they have the authority to take it off and the City is responsible if anything is messed up.

Mayor Geraghty – How much of their easement will the City be on?

Jim Stemel – It's a small part of the project area, I would estimate two to three months.

Councilman Sumner – In Exhibit B, it talks about vertical separation requirements for waterway crossing. Do we need that requirement?

Jim Stemel – Yes, they've seen the specs and if we need it opened up there will be a representative there.

Motion by Geraghty, seconded by Ingemann, to adopt Resolution No. 2012-8 as presented. With 3 Ayes, 0 Nays, 2 Absent, the motion carried.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

Superintendent Hanson – The spring load restrictions begin on Monday, March 5. The restrictions are 3 tons per axel on City streets.

15. NEW/OLD BUSINESS

Councilman Sumner – I wanted to mention before we end that the North Ravine project has been a long time in the working and with the last rain there were several homes that were almost damaged and I will be thankful once the project is completed.

Admin. Anderson – I just want to remind our residents and property owners that they are able to pay their utility bills online. People will still receive a bill if they pay online. There will be an open house at the Library on Tuesday, March 20 from 6:00 to 8:00 p.m. Finally, I would like to set up a meeting for the Comprehensive Plan review on Wednesday, March 21. I would like to have three meetings total.

Jim Stemel – One thing that I forgot on Resolution No. 2012-6, I left the percent per annum blank and I believe we should set that tonight. Usually, we base it on the bond percentage which is 3% and then we go a little bit above that. I would recommend that it be set at 4%.

Motion by Ingemann, seconded by Sumner, to amend Resolution No. 2012-6 to add 4% per annum. With 3 Ayes, 0 Nays, 2 Absent, the motion carried.

16. ADJOURNMENT

Motion by Geraghty, seconded by Ingemann, to adjourn the regular Council Meeting at 6:54 P.M. With 3 Ayes, 0 Nays, 2 Absent, the motion carried.

Signed: _____

Tim Geraghty, Mayor

Respectfully Submitted,

Renee Helm
Executive Analyst



City of Newport

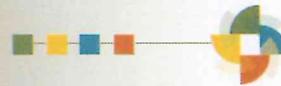
Red Rock Gateway Update

Joint Meeting of the
City Council and Planning Commission

March 1, 2012



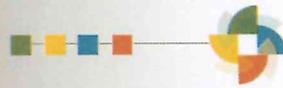
Agenda



- Overview redevelopment area
- Overview vision for area
- Review role of public sector
- Overview of Area Options
- Overview public improvement costs
- Overview strategy/framework to implement redevelopment
- Discussion on next steps



Redevelopment Areas

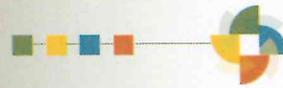


Total Acreage for 4 Areas is approximately **40.5**

Total acreage for Areas 1-3 is approximately **23**



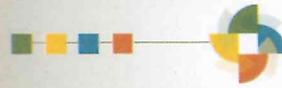
Vision



- Provide framework for coordinated redevelopment that will foster a transit oriented development pattern that serves as a place to live, shop, work, and play
- Introduce and foster the development of a variety of multi-family units
 - ✓ Senior and market rate apartments
 - ✓ Owner-occupied town homes
 - ✓ Senior Cooperative
- Provide opportunities for development of employment opportunities including office, small assembly business and retail uses around the transit center
- Develop plan/framework to upgrade streets and utilities
 - ✓ When developed and how they are paid for



Vision



- Make short-term public investment for long-term gain
 - ✓ Create \$53M in **INCREASED** market value over 10 to 15 years
 - Current value of Areas 1-3 for pay 2012 is \$4.7M
 - Equates to 1,130% in increased property value
 - ✓ Increase taxes paid by nearly **700%**
 - From \$163,000 to \$1,140,000
- Set the stage to encourage private investment and development
- Create significant river park amenity and create pedestrian trails to establish strong links between the River, Newport Island and the community
- Establish connections to Lion's park and future parks



Role of Public Sector



- Role of public sector is to:
 1. Provide basic services
 - Police, fire, sewer, water, etc.
 2. Remove barriers to development/redevelopment
 - Provide "level" playing field by assisting with land assembly, remediation, public infrastructure, financing, etc.
 3. Be clear on vision for the area and have zoning and development standards that reflect the vision



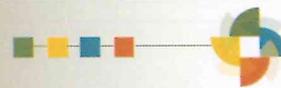
Preparing Development Plan



- Looked at realistic redevelopment options to determine financial feasibility of Areas 1-3 only
 - ✓ Held roundtable discussions between the City Council and Planning Commission and several developers
 - Discussed what land uses, density of housing, retail, office, light industrial and hotel potential there was for the area



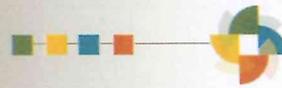
Area Overview



- **Area 1 – Knox Site**
 - ✓ 11.64 Acres
 - ✓ 300 apartments (at 50+ units/acre)
 - 30,000 sq/ft office
 - 10,000 sq/ft retail
 - ✓ Transit Center and Parking ramps
- **Area 2 – Area South of Knox**
 - ✓ 7.90 acres (8.69 acres if you include commercial portion that will remain)
 - ✓ 142 apartments (at 25 units/acre)
 - ✓ Potential City Hall
 - ✓ 20,000 sq/ft office
 - ✓ Leave existing commercial to the east
- **Area 3 – Area Adjacent to Tinucci**
 - 2.32 acres (2.61 acres if you include Tinucci's that will remain)
 - 12 town homes (at 8 units/acre)
 - ✓ Parkland
 - Assume \$235,000 in grant funds to acquire 4 parcels for park



End Use For Financial Projections



End Use Summary						
Apartment Type	Area 1	Area 2	Area 3	Total	Bonestroo Mk Study	
Sr. Apartment	0	62	0	62	85-130	
Market Rate Apartment	300	80	0	380	550	
Town Homes	0	0	12	12	0	
Office	30,000	20,000	0	50,000	30,000-60,000	
Retail	10,000	0	0	10,000	10,000	
TOTAL RESIDENTIAL	300	142	12	454	635-680	

Note: Number of residential units is more conservative than those shown in market study



Development Timing



Area 1	2015	2016	2017	2018	2019	2020	2021	TOTAL
Market Rate Apt	60		60		60			180
Market Rate Apt						60	60	120
Retail				10,000				10,000
Office				10,000		20,000		30,000

Area 2	2015	2016	2017	2018	2019	2020	2021	2022	2023	TOTAL
Market Rate Apt				80	0					80
Sr. Apt		62								62
Retail										0
Office							10,000	10000		20,000

Area 3	2015	2016	2017	2018	2019	2020	2021	2022	2023	TOTAL
Town Homes						12				12

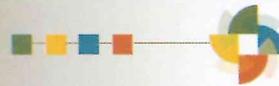


Town Center
Mendota Heights





Financial Feasibility

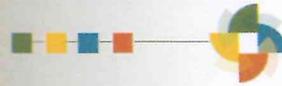


Area 1 - High Density - 50+ Units/Acre						
Cost of Land (2 Parcels)	End Use	Excess/ (gap)	TOTAL Development Valuation	CURRENT Annual Taxes	FUTURE Annual Taxes	
\$3,556,150	Parking Ramp	\$4,697,024	\$0	\$0	\$0	
	Apartments		\$17,100,000		\$313,815	
	Apartments		\$11,400,000		\$209,210	
	Office		\$3,750,000		\$144,102	
	Retail		\$1,250,000		\$47,571	
\$3,556,150	N/A	\$4,697,024	\$33,500,000	\$0	\$714,698	
Area 2 - Medium Density - 25/Units/Acre						
Cost of Land (26 of 27 Parcels)	End Use	Excess/ (gap)	TOTAL Development Valuation	CURRENT Annual Taxes	FUTURE Annual Taxes	
\$5,234,453	Pending	(\$1,694,917)	\$0	\$92,529	\$0	
	St. Apartments		\$5,890,000		\$108,092	
	Apartments/City Hall		\$7,800,000		\$139,473	
	Existing Commercial		\$364,200		\$13,576	
	Office		\$2,500,000		\$95,141	
\$5,234,453	N/A	(\$1,694,917)	\$16,354,200	\$92,529	\$356,283	
Area 3 - Medium Density - 8 Units/Acre						
Cost of Land (11 of the 12 Parcels)	End Use	Excess/ (gap)	TOTAL Development Valuation	CURRENT Annual Taxes	FUTURE Annual Taxes	
\$1,656,768	Town Home	(\$968,219)	\$2,364,887	\$70,462	\$32,760	
	Park		\$0		\$0	
	Existing Townscl.		\$875,000		\$35,694	
\$1,656,768	N/A	(\$968,219)	\$3,239,887	\$70,462	\$68,454	
Grand Total	\$10,447,372	N/A	\$2,033,889	\$53,094,087	\$162,992	\$1,139,434

City's portion
of taxes is
roughly 50%



Public Improvements – Areas 1-3



- Public Improvements Include:**
1. Roads/Medians
 2. Bike Paths
 3. Lighting
 4. Sidewalks
 5. Ponding

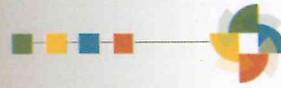


Road Improvement Costs



AREAS 1-3							Timing
Street	Type	Responsible Entity	Cost	30% Contingency	30% Professional Fees	Total Cost	
Street B	2 Lane	County	\$120,858	\$36,257	\$47,135	\$204,250	2020
Maxwell Avenue	4 Lane w/median and 6' sidewalks on both sides	City/County	\$ 1,423,701	\$427,110	\$555,243	\$2,406,055	
Street C	2 Lane w/parking on both sides	City	\$ 224,092	\$67,228	\$87,396	\$378,715	
2nd Avenue	2 Lane w/parking on both sides	City	\$ 453,219	\$135,966	\$176,755	\$765,940	
TOTAL	N/A	N/A	\$2,221,870	\$666,561	\$866,529	\$3,754,960	N/A

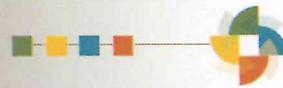
Option Surplus/(Gap)



Net Land Assembly Costs	Public Improvements	Surplus/(Gap)
\$2,033,889	\$3,754,960	(\$1,721,072)

Note: Net land assembly costs consists of total land assembly minus and developer land payments, grants and TIF

Area 4 – 17.56 Acres



Area 4 Land Assembly Costs

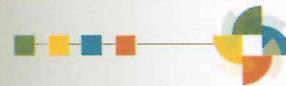


Area 4 A	
Cost of Land (3 Parcels)	Excess/ (gap)
\$ 1,326,708	(\$1,326,708)
\$1,326,708	(\$1,326,708)

Area 4 B	
Cost of Land (3 Parcels)	Excess/ (gap)
\$ 3,591,787	(\$3,591,787)
\$3,591,787	(\$3,591,787)



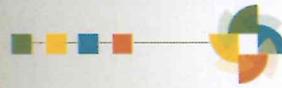
Area 4



- Regulations today and navigation channel issues do not make a marina feasible in 2012
- Amount of retail shown in land use plan will not be supportable, even with a marina as long as cold storage facility stays
- Set framework for future redevelopment by:
 - ✓ Request right of first offer and/or refusal on properties when being sold
 - ✓ Require or obtain easement along River when properties are sold
 - ✓ Set up vision in plan to provide a view corridor to the River to establish connections
 - ✓ Determine road and public infrastructure needs
 - ✓ Continue to investigate redevelopment options over the next 10 years
 - ✓ Split Area 4 into two development areas and focus on area across the street from area 2 for employment opportunities



Next Steps (next 18-24 months)

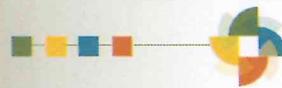


1. **Finalize redevelopment plan/framework**
 - ✓ Land uses, Zoning, Density, Roadways/Utility Improvements, Financing
 - ✓ Public hearing on zoning tentatively May 10, 2012
 - ✓ Final approval of zoning and redevelopment plan tentatively June 7, 2012

2. **Discussion with City regarding County HRA creating and administering the TIF district**
 - ✓ Who creates and administers (City or HRA)
 - ✓ City Council to work with County Commissioner on need for a TIF district
 - TIF to be utilized to repay HRA/City for land acquisition and public improvements
 - District won't be created until first development comes in
 - Base taxes will still be paid to all taxing jurisdictions (city's share approximately \$80,000)
 - TIF won't impact schools
 - Increased market value offsets taxes for any referendum



Next Steps (next 18-24 months)



- 3A. **Develop funding strategy for public improvements and coordinate with County**
 - ✓ Use of TIF
 - ✓ Other funding

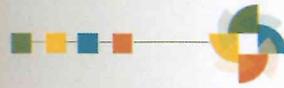
- 3B. **Develop land acquisition strategy/plan for Areas 2, 3 and 4A**
 - ✓ City may use existing EDA funds to assist in acquisition
 - ✓ Prepare letter to be sent to all property owners to determine their desire to sell their property (determine timing, etc.)

- 3C. **Develop plan to obtain outside funding/grants and apply as appropriate**

4. **Work with County HRA to develop and coordinate marketing strategy for Areas 1-3 to entice private development**



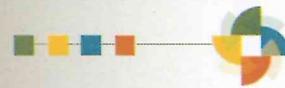
Final Comments



1. Redevelopment of this area is financially feasible
 - ✓ Small gap that can readily be solved
2. The timing is right for undertaking this project now
 - ✓ Market is starting to recover
 - ✓ Costs to assemble land are reasonable
 - ✓ Site is perfectly positioned to move forward
3. There is a cost associated with doing nothing
 - ✓ Tax base continues to decline
 - ✓ Negative public perception about the community
 - ✓ Public safety issues



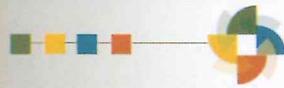
Final Comments



4. Tax increment is a financing instrument that is a short-term investment for a long-term gain
 - ✓ Tax increment will be used for land assembly (acquisition, relocation, environmental remediation and demolition) and for public improvements to the roadways and utilities within the area
5. Public sector needs to set the table for private development to occur
 - ✓ City and HRA are poised to do that
 - ✓ Redevelopment of a significant area takes a long time (20 to 30 years)



Final Comments



6. HRA has capacity to undertake redevelopment, including funding acquisition, relocation, and demolition
7. HRA has capacity to create, manage and administer TIF district
 - ✓ Costs associated with creating and administering district through term (annual reporting, etc.)
 - ✓ If HRA undertaking risk to front costs for land assembly, should have means to reimburse themselves
8. HRA has capacity to secure developers all in partnership with the City



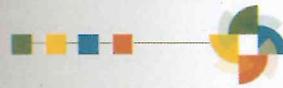
Final Comments



9. Have patience
 - ✓ Redevelopment of a significant area takes a long time to complete (20 to 30 years)
 - ✓ However, likely will have significant development/changes in first 5 to 10 years



Outcomes For Tonight's Meeting



1. Is it acceptable to the City Council to have the County HRA take the lead role in the redevelopment of the area
 - Land acquisition and assembly
 - Marketing and developer solicitation
 - Developer negotiations
 - Etc.
2. Does the City Council agree that a TIF district will need to be established in order for redevelopment to occur
 - Reimburse HRA and/or City for land assembly costs
 - Use TIF to finance public improvements
3. Is the City Council willing to commit/set aside some dollars for redevelopment of the area
 - Predevelopment costs (Phase I and II, soil borings, etc.)
 - Land acquisition and/or public improvements





**City of Newport
City Council Minutes
March 15, 2012**

1. CALL TO ORDER

Mayor Tim Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm, Steven Gallagher

Council Absent –

Staff Present – Brian Anderson, City Administrator; Bruce Hanson, Supt. of Public Works; Mark Mailand, Fire Chief; Renee Helm, Executive Analyst; Fritz Knaak, City Attorney; John Stewart, City Engineer

Staff Absent – Curt Montgomery, Police Chief

4. ADOPT AGENDA

Motion by Gallagher, seconded by Ingemann, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.

5. ADOPT CONSENT AGENDA

Motion by Sumner, seconded by Rahm, to approve the Consent Agenda as presented, which includes the following items:

A. List of Bills in the Amount of \$129,385.31

With 5 Ayes, 0 Nays, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

7. MAYOR'S REPORT

Mayor Geraghty – I attended the HPC meeting last week and they worked on setting their 2012 goals. One of the big projects is the Veteran's memorial.

8. COUNCIL REPORTS

Councilman Gallagher – I attended a Met Council TAB meeting.

Councilman Sumner – Northern Tier Energy had a community meeting this last week. They continue to upgrade the facility to protect the neighborhoods. They will doing some additional hiring soon.

Councilman Ingemann – No report

Councilman Rahm – No report

9. ADMINISTRATOR'S REPORT

A. Approval of Annual Financial Report for Year Ended December 31, 2011

Jim Eichten of Malloy, Montague, Karnowski, Radosevich, and Co. was present to discuss the Audit Report for Year Ended December 31, 2011 as outlined in the March 15, 2012 City Council packet. A copy of Mr. Eichten's presentation is attached at the end of these minutes. The audit is still being finalized and will be brought before the City Council for approval at an April City Council meeting.

Councilman Rahm – Given that we have a staff of three in our Administrative Department, is there any way we can improve the segregation of duties? Like someone opening the bills, someone approving the invoices and someone paying the invoice?

Mr. Eichten – It's possible. Generally, a city of your size is not able to have that just because of the staff size.

Councilman Gallagher – Have you had experience with cities our size having a finance committee to help with that?

Mr. Eichten – Finance committees are not uncommon for cities and are used by several large cities throughout Minnesota. I typically see the City Council being the finance committee but having separate meetings for it.

Councilman Gallagher – Would that help with the segregation of duties?

Mr. Eichten – It would if the finance committee were to do some accounting work but that would have to be a Council member. I've seen more and more, city councils conducting work sessions to discuss the finances of the city. It provides for more dialogue but I'm not sure of other benefits.

Councilman Sumner – Do you have an idea of how much of a decline we will see in the debt service this year?

Mr. Eichten – I don't off the top of my head but it's available and I can get that to you.

Councilman Gallagher – Do we have the capability to have quarterly updates on the enterprise funds?

Admin. Anderson – We're hoping to have monthly updates by the first meeting in April.

Councilman Sumner – Will we get the revenues and expenditures?

Admin. Anderson – Yes, you'll get the revenue guidelines, the budget control summary, and cash balance statement.

Councilman Sumner – Wouldn't we only see revenues posted quarterly for the enterprise funds?

Admin. Anderson – Money comes in throughout the year for the enterprise funds.

Councilman Rahm – Do we think we can do as a Council to improve the findings for next year?

Councilman Ingemann – I think the findings are good for our office. We can't segregate our office any more unless we hire more people.

Admin. Anderson – I've talked with other cities and they have the same issues with segregating duties.

Mayor Geraghty – Moving forward, what do you think we should focus on in the coming years?

Mr. Eichten – The financial reports that you're talking about are very important. I would make sure that you get them more consistently, which I think will be starting in the coming months. From a financial standpoint, certainly the fund balance policy is important to be consistent. Lastly, I would focus on the enterprise funds and the rates in those areas.

Councilman Gallagher – With your experience, did the Market Value Homestead Credit change impact cities dramatically? If so, how do you see the recovery?

Mr. Eichten – As far as the city, it had minimal impacts on the organization.

Mayor Geraghty – Generally, are we financially moving in the right direction as far as our performance and where we've been in the past?

Mr. Eichten – Your new financial reporting system is a dramatic upgrade from what you had before. Your audit report from this year is very positive.

Councilman Gallagher – You said that the audit report can be done in-house or by a company. I understand that cities our size typically go with an accounting firm. Can our software system generate this?

Mr. Eichten – No.

Admin. Anderson – Again, the quick synopsis is that our revenues were over expenditures by \$477,000 which allowed us to bring our ratio up to 44%. Our EDA fund has grown from \$160,974 in 2010 up to \$537,149 in 2011 and if you add the approved transfer in 2012 it's up to \$787,000. In addition, we continue to look at the Enterprise Funds. Moving forward, we'll be providing financial reports and I'm working with Ehler's to develop financial modeling spreadsheets and graphs. Finally, I would like to take another look at the Parks CIP and create a new Street Maintenance CIP this summer.

B. Discuss the Establishment of a Finance Committee

Attorney Knaak presented on this item as outlined in the March 15, 2012 City Council packet. Attorney Knaak looked at a couple items in regards to the Finance Committee. The first item that Attorney Knaak reviewed was what authority the City Council has in regards to creating a finance committee and what kinds of powers the committee would have. Attorney Knaak found that the City Council cannot delegate items such as budgetary or expenditure approvals to third parties, however it can create advisory boards to assist the Council. The advisory board would make recommendations to the Council, which only take effect upon Council approval. Secondly, Attorney Knaak researched what Minnesota cities have finance committees. Attorney Knaak found that finance committees vary in other cities in regards to the level of participation and responsibility. Additionally, he found that finance committees are most common in larger cities and many cities that he heard from cautioned against forming a finance committee. Finance committees are not common practice in smaller cities such as Newport.

David Engfer, 1390 2nd Avenue – I want to make sure that you understand that my comments are not personal and I'm just trying to address the proposal that we brought forth in December. It was interesting to hear the comments from the auditor, some of them were expected and what we concluded from our analysis. We've also been trying to find cities that have finance committees and have received responses from eleven other cities. Size does not seem to be an indicator. Committees tend to have different structures and different goals and objectives. I would agree that they are all advisory in nature, and that is what our goal is as well. Part of our proposal suggests that someone on the City Council would be appointed as treasurer, which would not be strictly advisory. I wanted to point out a few things that I think support the idea of having a finance committee. The first is what the auditor talked about, which is the fact that we have not had separation of duties in forever. In my opinion, the idea that we have to live with that finding because we have a small staff is a weak argument. You'll notice that it's always listed as a material weakness, which auditors consider somewhat serious in that it could materially affect the integrity of the financial statements. I think the finance committee could help in that regard depending on how you want to set it up and what responsibilities you want to give it or the treasure. The committee could provide another level of review, which would help minimize the risks associated with a lack of separation of duties. I was happy to hear that the City has an accounting system that generates financial statements because I don't know how you manage a \$3 million enterprise without monthly financial statements. The committee could help make sure those statements are done on a timely basis and help review it. You would be more assured that you were getting quality information to base your decisions on. Lastly, we have not been reconciling our bank statements on a timely basis, even though that's required in the City financial policies. That, plus no financial statements and a lack of separation of duties creates an environment where a defalcation could occur. I'm not saying it has but it could and no one in this room would know it. I think that's a serious situation and it could be resolved in part by a

finance committee. Lastly, the City does not have in my view a comprehensive, long-term, financial plan that deals with all the various issues with future investment, particularly with the transit station. I think we need to start now with that. The finance committee could help with that. We have people in the City that have the financial expertise to do that. I recommend that you adopt the proposal that was presented in December.

Mayor Geraghty – Tell me more about what you envision for the structure and membership, who's behind the membership?

Mr. Engfer – I can't recall what I presented in December but we would appoint someone from the City Council, and I said at the time that it wouldn't be the mayor, I wasn't directing that at you specifically, I was directing it to the point to have better separation of duties since the mayor has a lot of duties already.

Mayor Geraghty – What were you advocating for the membership from the community?

Mr. Engfer – Well a member of the Council would be the treasurer and the Council would appoint four more members from the City that have a financial background.

Councilman Gallagher – I think it would make sense that the EDA treasurer would be the treasurer.

Councilman Ingemann – The auditor also said that in regards to separation of duty, we would need a fourth staff member, it could not be a recommending body.

Councilman Gallagher – But he said that one of us could do it.

Councilman Ingemann – As the Council.

Councilman Sumner – Are you volunteering to do that Steve?

Councilman Gallagher – I was saying the EDA treasurer, so Tom.

Councilman Ingemann – Do I get paid extra for that?

Mayor Geraghty – I guess my question was is this proposal coming from the Newco group?

Mr. Engfer – It was an issue that has been discussed there but it's not a primary issue.

Mayor Geraghty – It's one of your things though?

Mr. Engfer – It's one of many. This actually came up long before Newco was formed.

Councilman Ingemann – It sounds like the new software we have takes care of a lot of the questions they had. What happened historically in the past and we have new software that has taken care of the issues.

Councilman Gallagher – What would be the harm to have an interim finance committee for a year to see if it helps? If you look at Woodbury where they also look at the investment portfolio, I think that would help. I'm not an expert and I wouldn't want to be on the committee.

Councilman Sumner – Who are these many experts that will be coming to help?

Councilman Gallagher – How will we know if we don't put it out there?

Councilman Sumner – I'm sure you've been discussing it.

Councilman Gallagher – Has anyone come up?

Mr. Engfer – I know several people but I'm not going to get into it because they haven't agreed to anything.

Councilman Ingemann – It'd be for no cost.

Mr. Engfer – It's like anything, if you put a notice out you may be surprised at who comes forward.

Councilman Sumner – But you just said that you know experts in the City.

Mr. Engfer – There are but I don't know if they would be interested in serving.

Councilman Ingemann – When they find that it takes time with no compensation interest will drop like a rock.

Councilman Sumner – They are always welcome to come to the City Council with their ideas.

Councilman Gallagher – Why are you fighting something where we have volunteers that want to help the City, what's the matter with it?

Councilman Ingemann – They're not trying to help anybody.

Councilman Gallagher – It's people that we would pick to be on the committee.

Councilman Ingemann – I feel that with the software and accounting principles we have, we don't need someone looking over our shoulder.

Councilman Gallagher – Why not? We want to be transparent. No matter what I say you are going to argue with me.

Mayor Geraghty – I think this is a politically motivated action.

Councilman Gallagher – Absolutely nothing I'm saying has been politically motivated so far.

Mayor Geraghty – I think it's a politically motivated action, maybe through Newco, but I think an organization should not have direct ties to this committee. I don't know if we need it. We have plenty of opportunities for the public to be involved. One drawback I see is that every committee puts more work on the staff.

Councilman Rahm – I need to see an actual proposal on what the members will be specifically doing and what problem they are trying to solve and what their charter is. I can't make a decision until I see that.

Mr. Engfer – I just mentioned a number of them.

Councilman Rahm – But I didn't see a structure. I don't want a could be, I want a will be.

Mr. Engfer – We're going to be putting together, we aren't prepared to do so yet, we came here tonight to see what you folks wanted.

Mayor Geraghty – When you say we, who do you mean? You're all part of the Newco group?

Mr. Engfer – There's a number of us here. There's nothing political about this. I'm here speaking to the merits of the proposal and it has not politics in it. We plan on putting together a report that will answer all of your questions. In my view, simply having a good accounting software does not protect the integrity of financial statements and that is what the issue of segregation of duties goes to, that's the basis of having segregation of

Councilman Gallagher – I see this totally different than everyone else. This is an opportunity for more citizens to come in and help the City. What's the harm if someone comes in once a quarter to help and give advice? I would love to have that. It's not politically motivated.

Mayor Geraghty – I think it is.

Councilman Gallagher – What would that accomplish?

Councilman Sumner – I'm just very surprised that all of a sudden there is a desire to have a separate organization. Presentation of information is always appreciated but all of the avenues we have are not currently utilized and I know there are committees where we have to search for membership.

Councilman Gallagher – So why don't we find out if there are people out there?

Councilman Sumner – Do you have feeling that there are people out there?

Councilman Gallagher – Yes and I want to get people who are financially capable of being on the board.

Councilman Sumner – Line up the interested people and have them make a presentation.

Councilman Gallagher – Great, let's put it in the next newsletter.

Mayor Geraghty – I think we need to make a decision as to whether or not we're going to go down that road. I don't want to waste anyone's time

Councilman Rahm – Again, I need a proposal before I can make a decision.

Mr. Engfer – We're going to issue a report and you can do with it what you wish. I'll emphasize again that this is not political, we're just expressing concerns. Get on the website and tell me if you can find some real financial data, you can't.

Councilman Gallagher – That is coming.

Mayor Geraghty – Have you looked at it lately?

Mr. Engfer – Yesterday

Councilman Sumner – And you didn't find anything?

Mr. Engfer – I don't see a year-to-date PNL, a balance sheet, any financial plan.

Councilman Ingemann – Do you get that from other cities?

Mr. Engfer – Possibly

Councilman Ingemann – What do you mean possibly, it's a yes or no.

Mr. Engfer – I would assume if you went to Minneapolis and St. Paul's website you would find the information. What other cities do is irrelevant. The question is what are we doing here and what can we do? I believe we can improve the financial status of the city, it's not rocket science. We're not making it a political thing.

Councilman Rahm – I agree with that because it's an advisory role and not political.

Mr. Engfer – Yes, but you have to be willing to listen.

Councilman Gallagher – I would like someone to help with financial items such as bonding packages.

C. Public Hearing – To consider an amendment to Chapter 2, Administration and Operations, of the City of Newport Code of Ordinances.

Executive Analyst Helm presented on this item as outlined in the March 15, 2012 City Council packet. Currently, the City is divided into two voting precincts. Prior to the 2011 School District Elections, it was requested that the City review the possibility of combining the two precincts, with the polling place being Newport Elementary. City staff worked with Washington County and Independent School District 833 and brought forward a draft ordinance which combines the two precincts and makes the polling place Newport Elementary.

The Public Hearing opened at 7:00 p.m.

Tom Kadlec, 1036 Catherine Drive – I'm an election judge and the polling places are ridiculous. During the primary and off-year elections, we get 90 voters and it doesn't make sense to have two polling places. The only time that we'll get anyone is during the general election. I strongly recommend you combine them.

Councilman Sumner – Councilman Rahm, you've been a judge before, do you see any problem with combining them?

Councilman Rahm – No, I think it's a good idea, having two places is redundant.

Councilman Sumner – The school has agreed to be the polling place?

Executive Analyst Helm – Yes

Councilman Gallagher – And it's during the school day? Do we have to pay for a janitor to be there later?

Executive Analyst Helm – No

Councilman Rahm – It also eliminates confusion.

Councilman Gallagher – So we'll just need to send this to the County correct?

Executive Analyst Helm – Yes, I'll also send it to the State and the County will mail out notifications to the residents.

Councilman Gallagher – And we can do this Fritz?

Attorney Knaak - Yes

The Public Hearing closed at 7:03 p.m.

Motion by Sumner, seconded by Rahm, to approve Ordinance No. 2012-4 amending Chapter 2, Administration and Operations. With 5 Ayes, 0 Nays, the motion carried.

10. ATTORNEY'S REPORT – No Report

11. POLICE CHIEF'S REPORT – No Report

12. FIRE CHIEF'S REPORT – No Report

13. ENGINEER'S REPORT

John Stewart – MnDot is running a couple weeks behind for the North Ravine project. We're anticipating that they'll begin work around April 10.

Councilman Sumner – I just want to make a comment in regards to the last rainstorm. We were very close to having another flood disaster. We do have a public hearing on April 5 in regards to the proposed assessment.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

Superintendent Hanson – We're working on the sanitary sewer slip lining along the river. We've got about 25% completed.

15. NEW/OLD BUSINESS

Councilman Ingemann – Could the City Administrator comment on the deer survey?

Admin. Anderson – They counted 75 deer, there was a multiplier of 30%, which brings it up to 95 deer. There is only 1.6 square miles of habitat so that comes out to 58 deer/square mile. We're supposed to have 10-20 deer/square mile. This will be brought back at a future meeting.

Councilman Gallagher – Could the Parks Board look at allowing hunting in the parks?

Admin. Anderson – If that's what the City Council would like them to do.

Councilman Gallagher – It looks like a majority of the deer are in City parks.

16. ADJOURNMENT

Motion by Sumner, seconded by Rahm, to adjourn the regular Council Meeting at 7:07 P.M. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

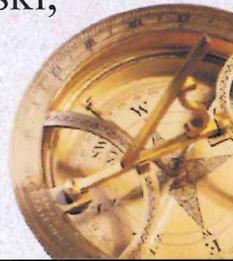
Renee Helm
Executive Analyst



City of Newport
Audit Report
Year Ended December 31, 2011

Malloy, Montague, Karnowski,
Radosevich, & Co., P.A.

James H. Eichten, CPA



Auditor's Role

- **Opinion on Financial Statements**
 - Financial Statements are Fairly Presented in Accordance with U.S. GAAP

- **Testing of Internal Controls and Compliance**
 - Internal Controls over Financial Reporting
 - Compliance with Laws and Regulations related to Financial Reporting
 - Minnesota Legal Compliance

- **No Single Audit of Federal Awards for 2011**



Audit Results

● Findings - Internal Controls

- Segregation of Duties
- Preparation of Financial Statements

● Findings - MN Legal Compliance

- Timely Payment of Invoices
- Subcontractor Language in Contracts



Audit Results

● Follow-Up on Prior Year Findings

- Documentation of Internal Controls
- Signed Declaration on Timecards
- Out-of-State Travel Policy



Management Report

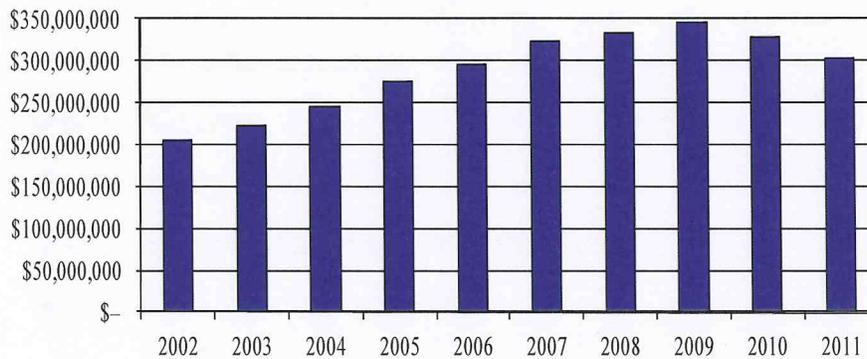
● Audit Summary

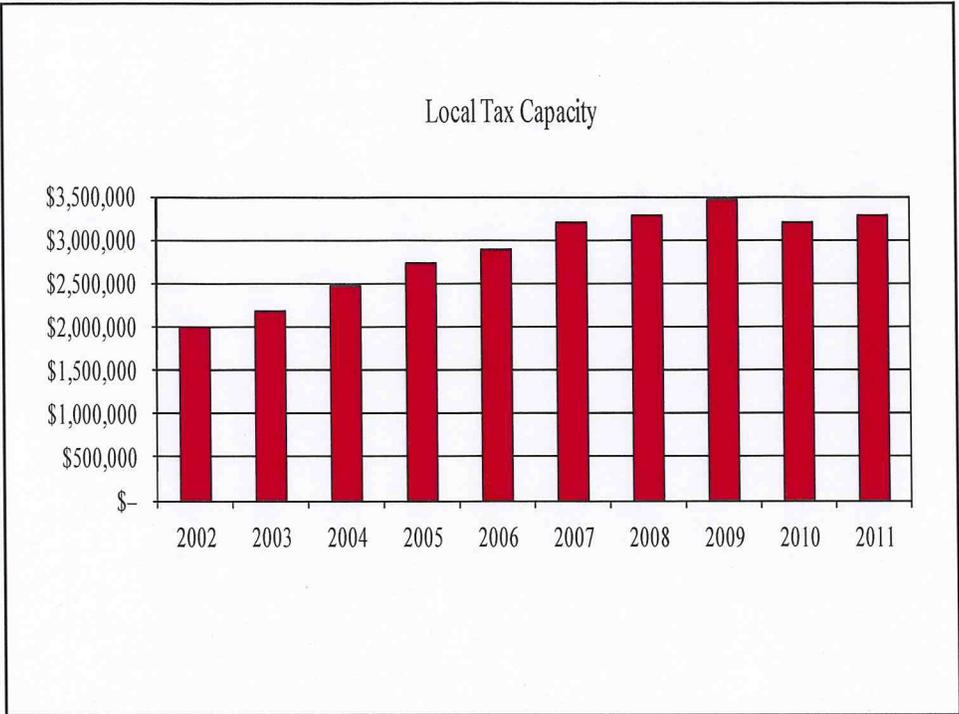
- Met Planned Scope and Timing
- Significant Accounting Policies
 - Implemented GASB Statement No. 54
- No Difficulties in Completing Audit

● Legislation

● Property Taxes

Taxable Market Value







MMKR
CERTIFIED PUBLIC
ACCOUNTANTS

Tax Rates

Rates expressed as a percentage of net tax capacity

	All Cities State-Wide		Seven-County Metro Area		City of Newport	
	2010	2011	2010	2011	2010	2011
Average tax rate						
City	39.2	42.5	36.0	40.0	53.6	60.3
County	41.0	43.7	36.8	42.1	27.8	29.8
School	23.0	25.2	24.0	26.8	31.7	35.2
Special taxing	5.9	6.4	6.5	8.1	4.5	4.7
Total	<u>109.1</u>	<u>117.8</u>	<u>103.3</u>	<u>117.0</u>	<u>117.6</u>	<u>130.0</u>



Management Report

- **Audit Summary**
- **Legislation**
- **Property Taxes**
- **Governmental Funds Overview**



Governmental Funds Revenue per Capita With State-Wide Averages by Population Class

Year	State-Wide			City of Newport		
	December 31, 2010			2009	2010	2011
Population	2,000–2,500	2,500–10,000	10,000–20,000	3,534	3,435	3,435
Property taxes	\$ 367	\$ 386	\$ 359	\$ 480	\$ 537	\$ 732
Tax increments	38	45	52	106	119	–
Franchise and other taxes	7	26	34	–	–	–
Special assessments	73	74	60	80	74	67
Licenses and permits	17	19	22	16	28	24
Intergovernmental revenues	399	291	271	355	230	253
Charges for services	106	89	83	22	19	23
Other	101	73	70	29	29	65
Total revenue	\$ 1,108	\$ 1,003	\$ 951	\$ 1,088	\$ 1,036	\$ 1,164



Governmental Funds Expenditures per Capita
With State-Wide Averages by Population Class

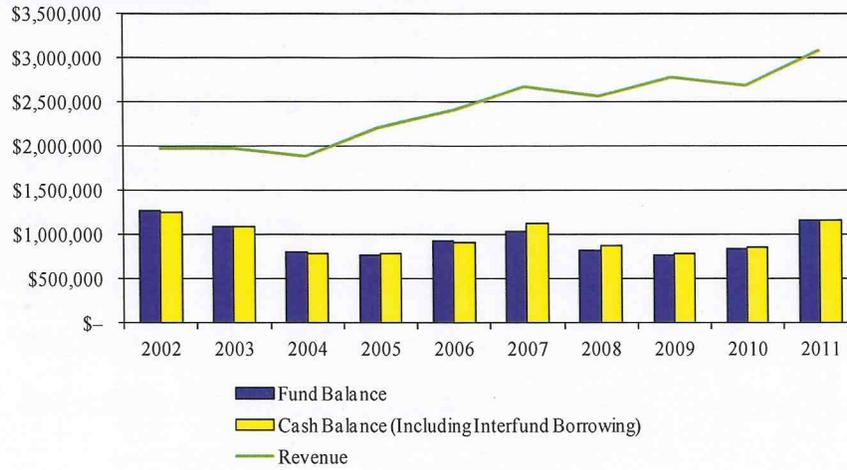
Year	State-Wide			City of Newport		
	December 31, 2010			2009	2010	2011
Population	2,000-2,500	2,500-10,000	10,000-20,000	3,534	3,435	3,435
Current						
General government	\$ 161	\$ 125	\$ 102	\$ 258	\$ 225	\$ 423
Public safety	247	227	223	276	284	288
Street maintenance and lighting	129	108	107	113	116	131
Parks and recreation	91	75	93	83	94	103
All other	90	81	81	-	-	-
	<u>\$ 718</u>	<u>\$ 616</u>	<u>\$ 606</u>	<u>\$ 730</u>	<u>\$ 719</u>	<u>\$ 945</u>
Capital outlay and construction	\$ 333	\$ 299	\$ 321	\$ 168	\$ 21	\$ 74
Debt service						
Principal	\$ 234	\$ 180	\$ 181	\$ 217	\$ 229	\$ 251
Interest and fiscal	82	63	53	41	39	16
	<u>\$ 316</u>	<u>\$ 243</u>	<u>\$ 234</u>	<u>\$ 258</u>	<u>\$ 268</u>	<u>\$ 267</u>



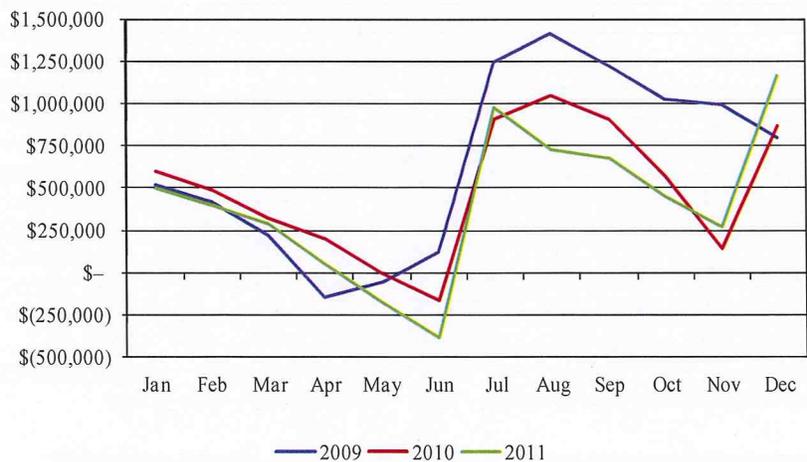
Management Report

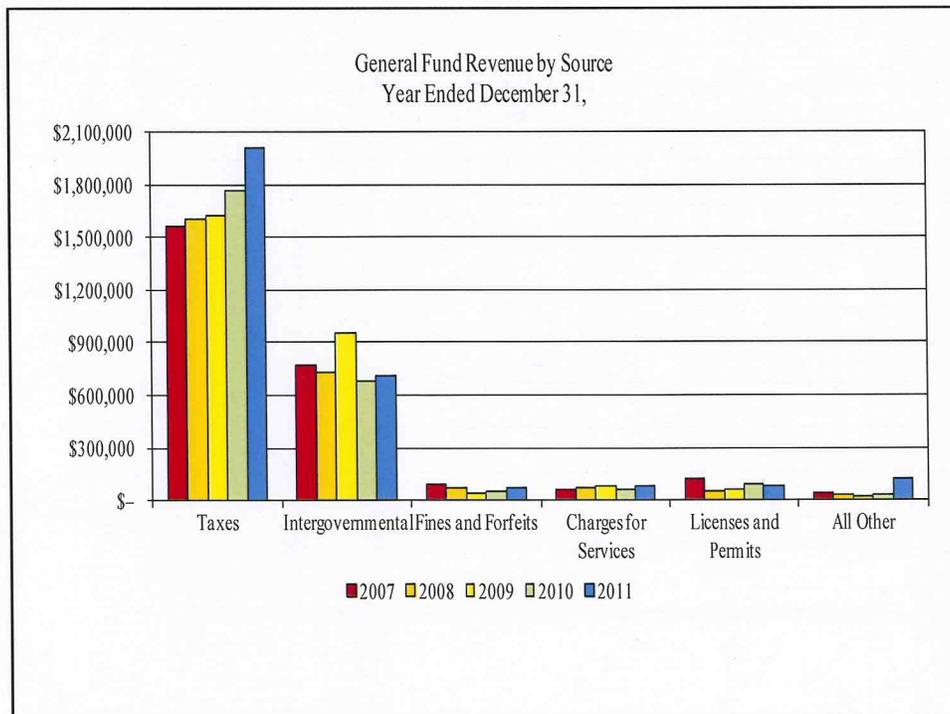
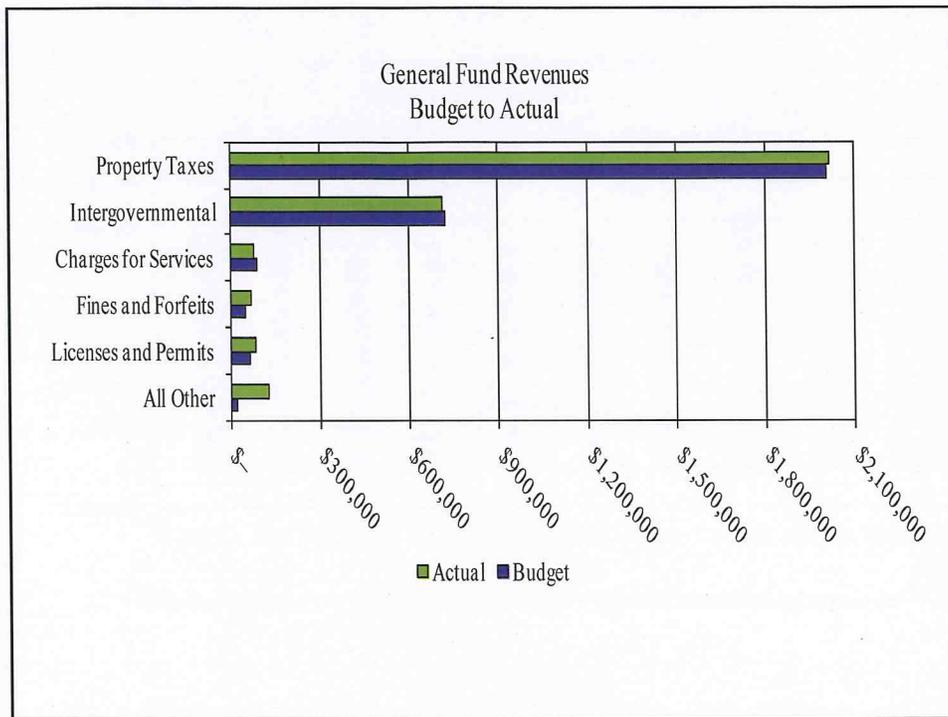
- **Audit Summary**
- **Legislation**
- **Property Taxes**
- **Governmental Funds Overview**
- **General Fund Overview**

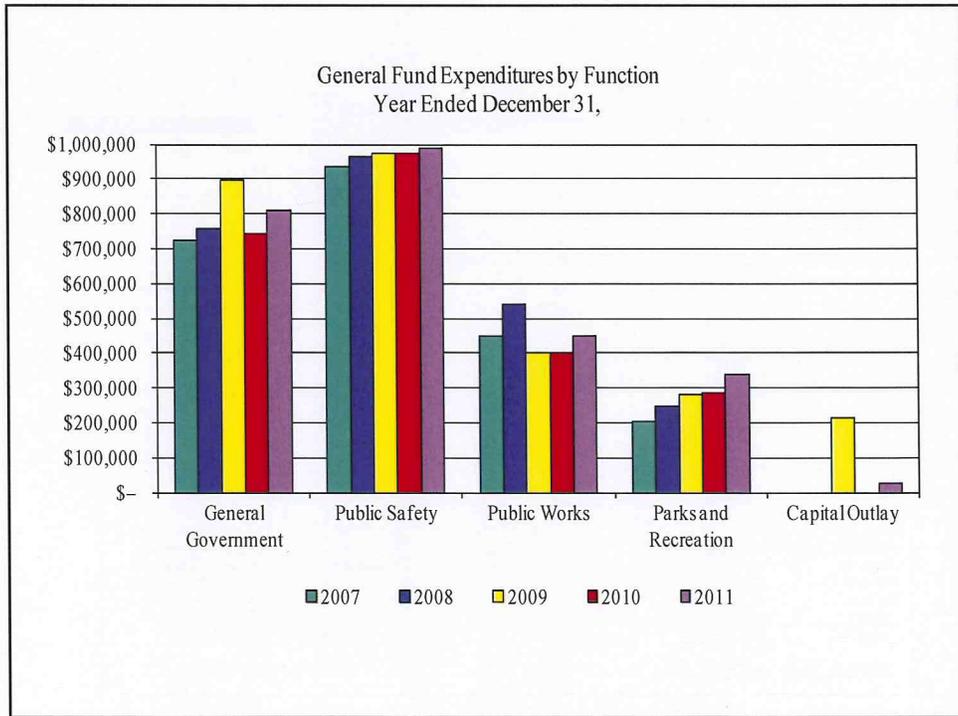
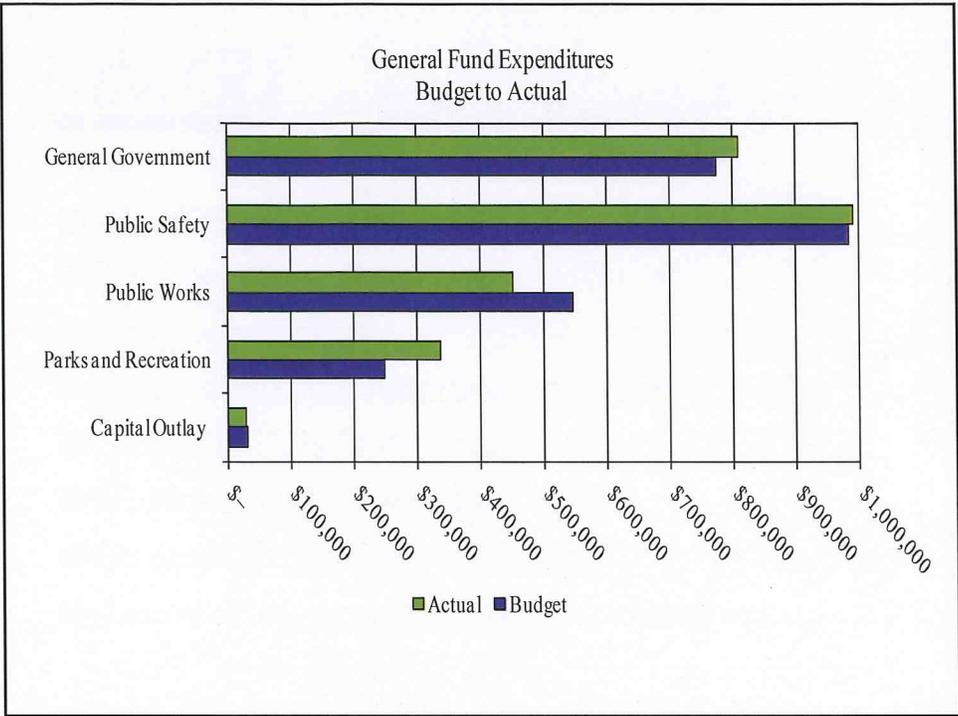
General Fund Financial Position
Year Ended December 31,



General Fund Cash and Investment Flow
Month-End Balances





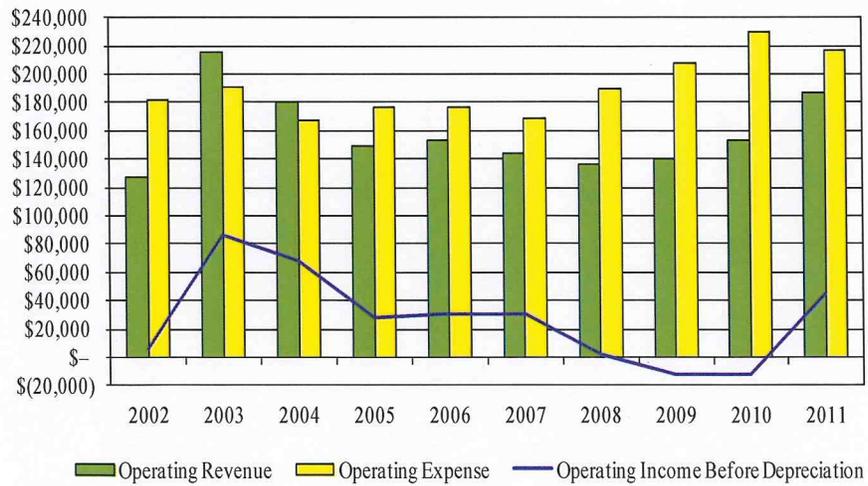


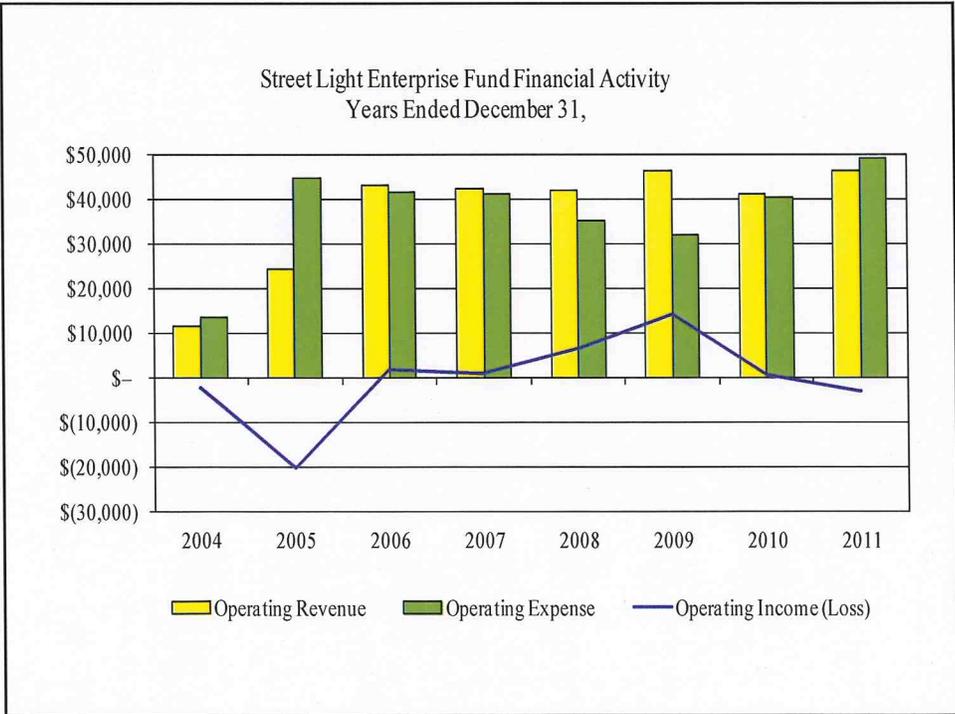
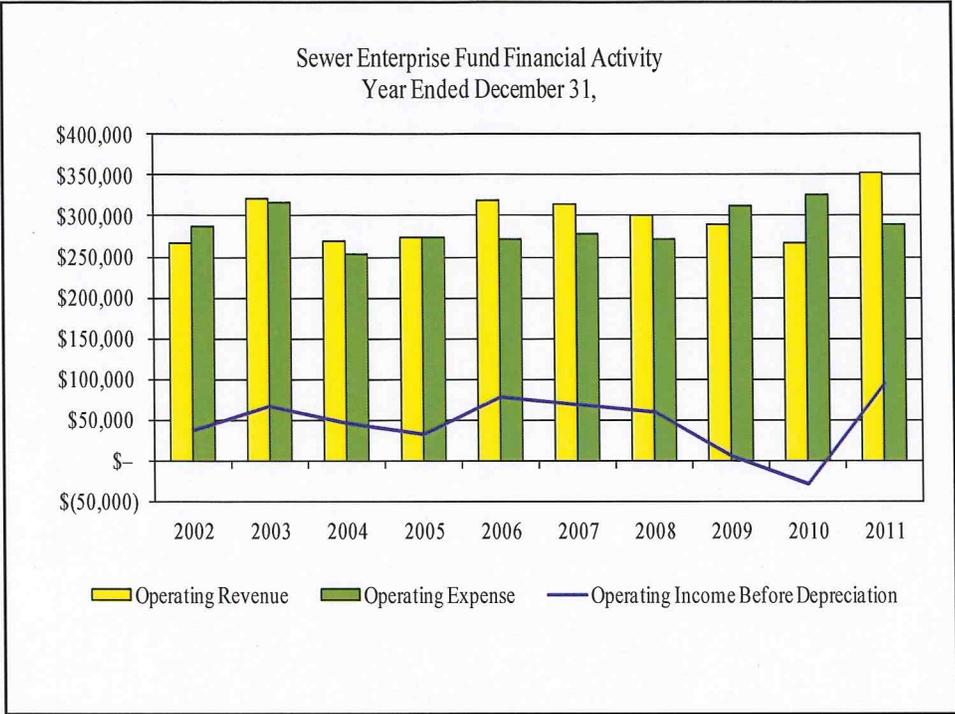


Management Report

- **Audit Summary**
- **Legislation**
- **Property Taxes**
- **Governmental Funds Overview**
- **General Fund Overview**
- **Utility Fund Overview**

Water Enterprise Fund Financial Activity
Year Ended December 31,







Management Report

- Audit Summary
- Legislation
- Property Taxes
- Governmental Funds Overview
- General Fund Overview
- Utility Fund Overview
- Overall Financial Analysis
- Accounting and Auditing Updates



City-Wide Financial Results

	2011		2010	
	Expenses	Program Revenues	Net Change	Net Change
Net (expense) revenue				
Governmental activities				
General government	\$ 1,451,040	\$ 144,149	\$ (1,306,891)	\$ (706,251)
Public safety	1,077,866	138,060	(939,806)	(836,356)
Public works	1,287,291	467,046	(820,245)	(1,121,570)
Parks and recreation	411,632	2,853	(408,779)	(311,950)
Interest on long-term debt	73,902	-	(73,902)	(118,446)
Business-type activities				
Water	225,948	186,792	(39,156)	(76,353)
Sewer	294,221	352,219	57,998	(59,888)
Other	51,226	58,390	7,164	19,994
Total net (expense) revenue	<u>\$ 4,873,126</u>	<u>\$ 1,349,509</u>	(3,523,617)	(3,210,820)
General revenues				
General property tax			2,321,398	2,269,517
Unrestricted grants and contributions			564,773	607,293
Investment earnings			34,203	80,350
Gain (loss) on sale of capital assets			-	(7,794)
Other revenues			141,349	14,553
Total general revenues			<u>3,061,723</u>	<u>2,963,919</u>
Change in net assets			<u>\$ (461,894)</u>	<u>\$ (246,901)</u>



Summary

- **Clean Opinion on Financial Statements**
- **Discussion of Findings**
- **Continue to Assess and Improve Internal Controls and Financial Reporting**
- **Financial Results Indicate Adherence to Budget**
- **Improving General Fund Financial Condition**
- **Improving Overall and Enterprise Fund Financial Trends**

Text25	Text26	Text28	Comments
Paid Chk# 000017E	DELTA DENTAL OF MN	1,133.95	dental premiun
Paid Chk# 000018E	MN REVENUE	2,030.30	state withholding
Paid Chk# 000019E	FEDERAL TAXES	8,784.92	withhold, fica, ss
Paid Chk# 000020E	ING LIFE INSURANCE & ANNUITY	422.40	hcsp
Paid Chk# 000021E	PSN	12.95	gateway fee
Paid Chk# 000022E	FEDERAL TAXES	8,026.29	ss, med, withdg
Paid Chk# 000023E	MN REVENUE	1,878.06	state withholding
Paid Chk# 000024E	ING LIFE INSURANCE & ANNUITY	416.98	ltd employee
Paid Chk# 000025E	DELTA DENTAL OF MN	1,133.95	April premium
Paid Chk# 013324	APWA	186.25	membership renewal
Paid Chk# 013325	BANYON DATA SYSTEMS, INC.	4,809.01	prop rec lic pmt support
Paid Chk# 013326	BDM Consulting Engineers	5,051.50	engineering
Paid Chk# 013327	CARLSON MCCAIN, INC	7,480.48	knauff property
Paid Chk# 013328	COMCAST	123.31	
Paid Chk# 013329	DAKOTA SUPPLY GROUP	194.25	water meter
Paid Chk# 013330	FAIR OFFICE WORLD	1,284.98	chair, office supplies
Paid Chk# 013331	GERLACH OUTDOOR POWER EQUIP.	94.35	vehicle supplies
Paid Chk# 013332	HACH COMPANY	64.20	chemicals
Paid Chk# 013333	HAWKINS	15.00	chlorine
Paid Chk# 013334	HIGHLAND SANITATION	151.87	trash removal
Paid Chk# 013335	KENNEDY & GRAVEN, CHARTERED	798.00	façade loan prog att fees
Paid Chk# 013336	Knaak & Assoc. PA	5,200.00	legal retainer
Paid Chk# 013337	MENARDS - COTTAGE GROVE	19.06	supplies
Paid Chk# 013338	MMKR	2,900.00	bank recs
Paid Chk# 013339	MN NCPERS LIFE INSURANCE	112.00	life insurance
Paid Chk# 013340	NORTHLAND TRUST SERVICES, INC	5,146.25	685k go bond
Paid Chk# 013341	PITTNEY BOWES POSTAGE BY PHONE	99.62	
Paid Chk# 013342	SHARON MCCOY	20.00	garden plot refund
Paid Chk# 013343	STAR TRIBUNE	72.80	subscription
Paid Chk# 013344	SW/WC SERVICES COOPERATIVES	14,526.00	
Paid Chk# 013345	VERIZON	323.34	cell phones
Paid Chk# 013346	XCEL ENERGY	8.03	electricity
Paid Chk# 013353	ADVANCED GRAPHIX INC.	527.96	city hall sign, caution tape
Paid Chk# 013354	ATOMIC-COLO, LLC	3,441.50	computer support
Paid Chk# 013355	BOYER TRUCKS	315.59	fd exhaust repairs
Paid Chk# 013356	CENTURY LINK	377.18	phone service
Paid Chk# 013357	CINTAS -754	294.14	rugs, uniforms
Paid Chk# 013358	FLEET ONE LLC	2,210.74	fuel, police, fire, pw
Paid Chk# 013359	ING LIFE INSURANCE & ANNUITY	1,024.62	
Paid Chk# 013360	INTERNATIONAL UNION OF OP. ENG	160.00	
Paid Chk# 013361	LIBERTY NAPA OF NEWPORT	146.64	repair parts
Paid Chk# 013362	MED COMPASS	2,060.00	medical screening
Paid Chk# 013363	Metropolitan Council	15,613.70	
Paid Chk# 013364	MN HELICOPTERS INC	700.00	deer count
Paid Chk# 013365	ON SITE SANITATION	149.62	ice rink bathrooms
Paid Chk# 013366	PERA	8,238.16	
Paid Chk# 013367	RIVERTOWN NEWSPAPER GROUP	348.04	publishing
Paid Chk# 013368	SELECTACCOUNT	581.00	
Paid Chk# 013369	ARAMARK REFRESHMENT SERV.	108.64	

Paid Chk# 013370	BUFFLEHEAD WEB DESIGN	58.00 website updates
Paid Chk# 013371	Cardmember Services	1,137.20 credit card
Paid Chk# 013372	COMCAST	362.48
Paid Chk# 013373	DAKOTA SUPPLY GROUP	568.76 2" compound meter
Paid Chk# 013374	DIETRICH ELECTRIC, INC	1,542.30 electrical inspections
Paid Chk# 013375	ENVENTIS TELECOM	5.52
Paid Chk# 013376	FERGUSON WATERWORKS	162.21 meter clamps
Paid Chk# 013377	JOHN BARTL HARDWARE	160.44 supplies
Paid Chk# 013378	LEAGUE OF MINNESOTA CITIES	394.00 Anderson, Ingeman conference
Paid Chk# 013379	LEAGUE OF MINNESOTA CITIES	20.00 Mayor dues
Paid Chk# 013380	MICHAEL LAUGHTON	63.42 party supplies
Paid Chk# 013381	MMKR	6,200.00 accounting
Paid Chk# 013382	ON SITE SANITATION	37.40 sanitation
Paid Chk# 013383	OXYGEN SERVICE CO.	11.60 cylinder maintenance
Paid Chk# 013384	PARK GROVE ELECTRIC INC	1,450.00 library wiring - cable, recept
Paid Chk# 013385	PITTNEY BOWES POSTAGE BY PHONE	319.99
Paid Chk# 013386	REEDS SALES & SERVICE	154.66 shop supplies
Paid Chk# 013387	SAMS CLUB/GECRB	179.65 supplies
Paid Chk# 013388	UNIFORMS UNLIMITED, INC.	613.93 Brodin - uniform
Paid Chk# 013389	US Bank	431.25 administration fees
Paid Chk# 013390	VERIZON	78.17 police cell
Paid Chk# 013391	XCEL ENERGY	9,864.68 energy
Paid Chk# 013392	Domeier, Brian	1,478.13
Paid Chk# 013393	Schute, James	213.95
Paid Chk# 013394	BDM Consulting Engineers	3,461.50 engineering
Paid Chk# 013395	BRIAN ANDERSON	15.74 lunchroom supplies
Paid Chk# 013396	ING LIFE INSURANCE & ANNUITY	1,024.62
Paid Chk# 013397	INTERNATIONAL UNION OF OP. ENG	160.00
Paid Chk# 013398	JHF	32.27 meter parts
Paid Chk# 013399	LAW ENFORCEMENT LABOR SERVICES	252.00
Paid Chk# 013400	LEAF	619.83
Paid Chk# 013401	MINNESOTA BENEFIT ASSOC.	61.43
Paid Chk# 013402	PERA	7,713.19
Paid Chk# 013403	SELECTACCOUNT	581.00
Paid Chk# 013404	SELECTACCOUNT	34.77 participant fee
Paid Chk# 013405	TKDA	7,604.70 planning
Paid Chk# 013406	WASHINGTON CNTY TAX SERVICES	6,916.66 property taxes
Paid Chk# 013407	XCEL ENERGY	1,830.26 electricity
Paid Chk# 013408	BRIAN ANDERSON	36.49 cake, parking
Paid Chk# 013409	BRUCE HANSON	107.61 tax fees
Paid Chk# 013410	CENTURY COLLEGE	1,875.00 fire class
Paid Chk# 013411	DEBORA HILL	486.18 mcfoa conference
Paid Chk# 013412	GERLACH OUTDOOR POWER EQUIP.	54.17 park equip repair
Paid Chk# 013413	HENRICKSEN PSG	3,779.53 lib, city hall furniture
Paid Chk# 013414	INVER GROVE FORD	555.99 pd repair
Paid Chk# 013415	METROPOLITAN AREA MGMT ASSOC.	30.00 Renee - workshop
Paid Chk# 013416	MN NCPERS LIFE INSURANCE	112.00 pera life
Paid Chk# 013417	MSFCB	60.00 recertifications
Paid Chk# 013418	NEWPORT FIRE RELIEF ASSOC.	1,000.00 state ach pmt
Paid Chk# 013419	OTTO EXCAVATING, INC	5,000.00 17th st sewer repair
Paid Chk# 013420	SO. WASHINGTON CO. BULLETIN	76.00 year subscription
Paid Chk# 013421	ST. PAUL PARK REFINING CO. LLC	1,920.75
Paid Chk# 013422	STANDARD INSURANCE CO.	568.39 ltd, life, add

Paid Chk# 013423	TBS OFFICE AUTOMATIONS	161.71 base rate overages
Paid Chk# 013424	TITAN MACHINERY	157.80 #17 repair
Paid Chk# 013425	VERIZON	360.34 cell phones
Paid Chk# 013426	WATER CONSERVATION SERVICE	242.95 leak locate
Paid Chk# 013427	XCEL ENERGY	7.27 electricity
Paid Chk# 013428	ZEP SALES & SERVICE	331.99 shop supplies
Paid Chk#	Employees	59,818.22 wages
		241,375.73



City of Newport, MN

Financial Statue Report

Period ended January 31, 2012

(Un-Audited)

Prepared by:
Administration Department



Table of Contents

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 1 – Cash & Investment

Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

Newport, MN
Cash & Investments
Jan-12

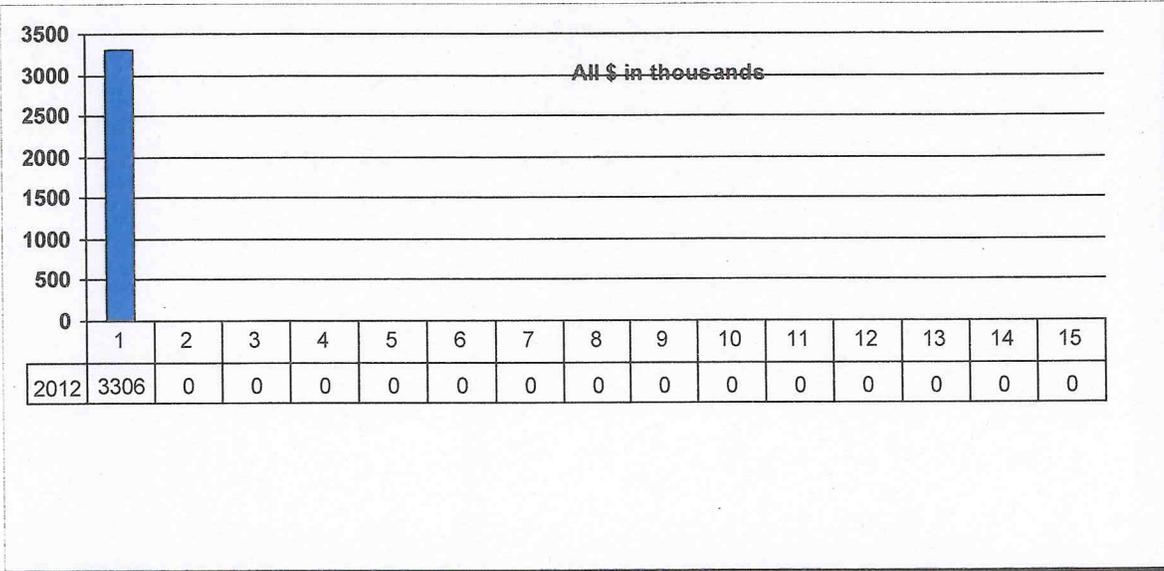
TYPE	BOUGHT DATE	MATURITY DATE	# OF DAYS	COST	RATE	GASB #40 Value
Smith Barney						
FHL	6/12/2003	6/12/2013	365	98,124	4.00%	107,009.72
CD	2/4/2009	2/6/2012	365	96,000	3.00%	96,053.76
MF						431,993.70
sub total						<u>635,057.18</u>
Northland						
MNY MKT	Govmt security money market class B					7,939.16
GO BOND	10/6/2010	3/1/2015	365	240,000.00	1.85%	239,796.00
GO BOND	10/6/2010	3/1/2015	365	100,000.00	1.75%	102,814.00
subtotal						<u>350,549.16</u>
Sub-total Investments GASB 40						<u>985,606.34</u>
Central Bank						
CD	11/19/2011	2/19/2012		311,698.74	0.40%	311,698.74
sub total						<u>311,698.74</u>
Checking						<u>3,277,990.28</u>
Total Investments and CD's						<u>4,575,295.36</u>

***Check Reconciliation©**

Central Bank

10100 CASH

January 2012



Account Summary

Beginning Balance on	1/1/2012	\$3,031,022.40	Cleared	\$3,277,990.28
+ Receipts/Deposits		\$725,510.16	Statement	\$3,277,990.28
- Payments (Checks and Withdrawals)		\$478,542.28	Difference	\$0.00
Ending Balance as of	1/30/2012	\$3,277,990.28		

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.

NEWPORT, MN

*Budget Control Summary

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
FUND 101 GENERAL FUND								
Revenue Accounts								
DEPT 00000 ALL DEPARTMENTS	\$2,978,785.00	\$112,246.10	\$2,866,538.90	96.23%	\$0.00	-\$2,978,785.00	0.16	-0.21
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$2,000.00	\$0.00	\$2,000.00	100.00%	\$2,000.00	-\$2,000.00	0.00	-0.50
Total Revenue Accounts	\$2,980,785.00	\$112,246.10	\$2,868,538.90	96.23%	\$0.00	-\$2,980,785.00	0.16	-0.22
Expenditure Accounts								
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 41000 Administration (GENERAL)	\$326,277.00	\$43,219.18	\$283,057.82	86.75%	\$326,277.00	-\$326,277.00	0.50	-0.26
DEPT 41110 Mayor and Council	\$24,081.00	\$1,771.93	\$22,309.07	92.64%	\$24,081.00	-\$24,081.00	0.02	-0.62
DEPT 41410 Elections	\$7,000.00	\$0.00	\$7,000.00	100.00%	\$7,000.00	-\$7,000.00	0.00	-1.00
DEPT 41600 Professional Services	\$297,000.00	\$9,816.22	\$287,183.78	96.69%	\$297,000.00	-\$297,000.00	0.05	-0.76
DEPT 41910 Planning and Zoning	\$39,067.00	\$7,745.64	\$31,321.36	80.17%	\$39,067.00	-\$39,067.00	0.13	-0.37
DEPT 41940 City Hall Bldg	\$18,542.00	\$1,140.80	\$17,401.20	93.85%	\$18,542.00	-\$18,542.00	0.04	-0.96
DEPT 42000 Police Department(GENERAL)	\$845,095.00	\$73,578.94	\$771,516.06	91.29%	\$845,095.00	-\$845,095.00	0.03	-0.67
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$180,068.00	\$828.62	\$179,239.38	99.54%	\$180,068.00	-\$180,068.00	0.05	-0.71
DEPT 42280 Fire Stations No. 1	\$14,246.00	\$1,110.44	\$13,135.56	92.21%	\$14,246.00	-\$14,246.00	0.03	-0.98
DEPT 42290 Fire Station No. 2	\$3,818.00	\$298.16	\$3,519.84	92.19%	\$3,818.00	-\$3,818.00	0.02	-0.48
DEPT 43000 PW Street (GENERAL)	\$439,283.00	\$36,354.73	\$402,928.27	91.72%	\$439,283.00	-\$439,283.00	0.05	-0.49
DEPT 43100 Public Works Garage	\$17,759.00	\$1,604.94	\$16,154.06	90.96%	\$17,759.00	-\$17,759.00	0.03	-0.97
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,000.00	\$500.00	\$4,500.00	90.00%	\$5,000.00	-\$5,000.00	0.13	-0.13
DEPT 45000 Parks (GENERAL)	\$251,284.00	\$31,056.26	\$220,227.74	87.64%	\$251,284.00	-\$251,284.00	0.14	-0.42
DEPT 45100 Recreation (GENERAL)	\$3,500.00	\$0.00	\$3,500.00	100.00%	\$3,500.00	-\$3,500.00	0.00	-0.38
DEPT 45206 Parks Bldgs. & Warming Houses	\$5,500.00	\$360.31	\$5,139.69	93.45%	\$5,500.00	-\$5,500.00	0.02	-0.48
DEPT 45501 Library Bldg	\$24,753.00	\$2,047.15	\$22,705.85	91.73%	\$24,753.00	-\$24,753.00	0.03	-0.42
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$1,182.00	\$62.32	\$1,119.68	94.73%	\$1,182.00	-\$1,182.00	0.12	-0.63
DEPT 49985 Special Contributions	\$5,000.00	\$0.00	\$5,000.00	100.00%	\$5,000.00	-\$5,000.00	0.00	-1.00
DEPT 49995 Miscellaneous Contingency	\$10,000.00	\$0.00	\$10,000.00	100.00%	\$10,000.00	-\$10,000.00	0.00	-0.50
Total Expenditure Accounts	\$2,518,455.00	\$211,495.64	\$2,306,959.36	91.60%	\$2,518,455.00	-\$2,518,455.00	0.10	-0.52
Total FUND 101 GENERAL FUND	\$462,330.00	-\$99,249.54	\$561,579.54	121.47%	\$462,330.00	-\$462,330.00		
FUND 201 PARKS SPECIAL FUND								

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$6.46	-\$6.46	0.00%	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$6.46	-\$6.46	0.00%	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	\$0.00	\$6.46	-\$6.46	0.00%	\$0.00	\$0.00	0.00	0.00
FUND 202 POLICE FORFEITURE FUND								
Revenue Accounts DEPT 42000 Police Department(GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
FUND 204 HERITAGE PRESERVATION COMM								
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.42	-\$0.42	0.00%	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.42	-\$0.42	0.00%	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$60.00	-\$60.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$60.00	\$60.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	\$0.00	-\$59.58	\$59.58	0.00%	\$0.00	\$0.00	0.00	0.00
FUND 205 RECYCLING								
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2.20	-\$2.20	0.00%	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2.20	-\$2.20	0.00%	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	\$2.20	-\$2.20	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 206 FIRE ENGINE Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 208 BUY FORFEITURE Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.11	-\$0.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.11	-\$0.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$0.11	-\$0.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 225 PIONEER DAYS Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.58	-\$1.58	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.58	-\$1.58	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAYS	\$0.00	\$1.58	-\$1.58	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 270 EDA Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$305,826.32	-\$305,826.32	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$305,826.32	-\$305,826.32	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$750.00	-\$750.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$750.00	\$750.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$305,076.32	-\$305,076.32	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 270 EDA	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 301 G.O. CAPITAL IMP. PLAN 2010A	\$0.00	\$0.07	-\$0.07	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.07	-\$0.07	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.07	-\$0.07	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.07	-\$0.07	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 G.O. CAPITAL IMP. PLAN 2010A	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 305 GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts										
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 308 CERIFICATES OF INDEBTEDNESS										
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 313 GO IMP BOND 2000B										
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 315 \$690,000 BOND 2002A										
Revenue Accounts	\$0.00	\$540.37	-\$540.37	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$540.37	-\$540.37	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$540.37	-\$540.37	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Varianc.	2012 Adopted Budget	2012 Forecast	Variance		2012 Est to Complete
							at Completion	YTD Perf	
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$85,806.25	-\$85,806.25	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total Expenditure Accounts	\$0.00	\$85,806.25	-\$85,806.25	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total FUND 315 \$690,000 BOND 2002A	\$0.00	-\$85,265.88	\$85,265.88	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
FUND 316 PFA/TRLF REVENUE NOTE Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,451.49	-\$1,451.49	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total Revenue Accounts	\$0.00	\$1,451.49	-\$1,451.49	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3,342.95	-\$3,342.95	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total Expenditure Accounts	\$0.00	\$3,342.95	-\$3,342.95	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$1,891.46	\$1,891.46	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
FUND 321 EQUIP CERTIFICATE 2006A Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total FUND 321 EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
FUND 322 GO BONDS OF 2011A Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.04	-\$0.04	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total Revenue Accounts	\$0.00	\$0.04	-\$0.04	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Total FUND 322 GO BONDS OF 2011A	\$0.00	\$0.04	-\$0.04	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
FUND 401 GENERAL CAPITAL PROJECTS									
Revenue Accounts	\$0.00	\$19.11	-\$19.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$19.11	-\$19.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$19.11	-\$19.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 GENERAL CAPITAL PROJECTS	\$0.00	\$19.11	-\$19.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 402 TAX INC DIST 1									
Revenue Accounts	\$0.00	\$0.90	-\$0.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.90	-\$0.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.90	-\$0.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	\$0.90	-\$0.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 405 T.H. HWY 61									
Revenue Accounts	\$0.00	\$21.16	-\$21.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$21.16	-\$21.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$21.16	-\$21.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	\$0.00	\$21.16	-\$21.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 409 STREET RECONSTRUCTION									

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3.29	-\$3.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$3.29	-\$3.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 409 STREET RECONSTRUCTION	\$0.00	\$3.29	-\$3.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 411 CERT. OF INDEBTEDNESS									
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$80,194.73	-\$80,194.73	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$80,194.73	\$80,194.73	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 CERT. OF INDEBTEDNESS	\$0.00	-\$80,194.73	\$80,194.73	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.11	-\$1.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.11	-\$1.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$1.11	-\$1.11	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 417 NORTH RAVINE									
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$259,053.12	-\$259,053.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$259,053.12	-\$259,053.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	\$259,053.12	-\$259,053.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts								
DEPT 0000 ALL DEPARTMENTS	\$0.00	\$89.18	-\$89.18	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$260,000.00	\$35,810.57	\$224,189.43	86.23%	\$260,000.00	-\$260,000.00	0.01	-0.09
Total Revenue Accounts	\$260,000.00	\$35,899.75	\$224,100.25	86.19%	\$260,000.00	-\$260,000.00	0.01	-0.06
Expenditure Accounts								
DEPT 49450 Sewer (GENERAL)	\$309,172.00	\$25,093.94	\$284,078.06	91.88%	\$309,172.00	-\$309,172.00	0.02	-0.22
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$309,172.00	\$25,093.94	-\$284,078.06	91.88%	\$309,172.00	-\$309,172.00	0.02	-0.20
Total FUND 602 SEWER FUND	-\$49,172.00	\$10,805.81	-\$59,977.81	121.98%	-\$49,172.00	\$49,172.00		
FUND 603 STREET LIGHT FUND								
Revenue Accounts								
DEPT 0000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$43,657.00	\$7,194.60	\$36,462.40	83.52%	\$43,657.00	-\$43,657.00	0.04	-0.21
Total Revenue Accounts	\$43,657.00	\$7,194.60	\$36,462.40	83.52%	\$43,657.00	-\$43,657.00	0.02	-0.12
Expenditure Accounts								
DEPT 43160 Street Lighting	\$42,803.00	\$4,539.51	\$38,263.49	89.39%	\$42,803.00	-\$42,803.00	0.11	-0.89
Total Expenditure Accounts	\$42,803.00	\$4,539.51	-\$38,263.49	89.39%	\$42,803.00	-\$42,803.00	0.11	-0.89
Total FUND 603 STREET LIGHT FUND	\$854.00	\$2,655.09	-\$1,801.09	210.90%	\$854.00	-\$854.00		
FUND 604 STORM WATER FUND								
Revenue Accounts								
DEPT 0000 ALL DEPARTMENTS	\$0.00	\$1.26	-\$1.26	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$2,066.75	-\$2,066.75	0.00%	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2,068.01	-\$2,068.01	0.00%	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts								
DEPT 49460 Storm Water	\$293.00	\$70.13	\$222.87	76.06%	\$293.00	-\$293.00	0.00	-0.50
Total Expenditure Accounts	\$293.00	\$70.13	-\$222.87	76.06%	\$293.00	-\$293.00	0.00	-0.50

NEWPORT, MN

***Budget Control Summary**

Current Period: January 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total FUND 604 STORM WATER FUND	-\$293.00	\$1,997.88	-\$2,290.88	781.87%	\$0.00	-\$293.00	\$293.00		
	\$378,909.00	\$325,798.25	\$53,110.75	14.02%	\$0.00	\$378,909.00	-\$378,909.00		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.

NEWPORT, MN
***Cash Balances**

Current Period January 2012

Fund	2012 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entry		
10100 Central Bank							
101 GENERAL FUND	(\$126,960.52)	\$93,273.45	\$174,242.19	\$0.00	(\$34,732.35)	(\$56,434.81)	(\$299,096.42)
201 PARKS SPECIAL F	\$73,993.26	\$6.46	\$0.00	\$0.00	\$0.00	\$0.00	\$73,999.72
204 HERITAGE PRESE	\$4,781.99	\$0.42	\$60.00	\$0.00	\$0.00	\$0.00	\$4,722.41
205 RECYCLING	\$25,132.09	\$2.20	\$0.00	\$0.00	\$0.00	\$0.00	\$25,134.29
206 FIRE ENGINE	\$0.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.14
208 BUY FORFEITURE	\$1,297.84	\$0.11	\$0.00	\$0.00	\$0.00	\$0.00	\$1,297.95
225 PIONEER DAYS	\$18,080.37	\$1.58	\$0.00	\$0.00	\$0.00	\$0.00	\$18,081.95
270 EDA	\$232,093.06	\$305,826.32	\$750.00	\$0.00	\$0.00	\$0.00	\$537,169.38
301 G.O. CAPITAL IMP	\$849.62	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$849.69
305 GO TIF 1991/1999	\$0.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.48
307 GO TIF 1994B	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
308 CERIFICATES OF I	\$0.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.53
313 GO IMP BOND 200	(\$1,498.24)	\$0.00	\$0.00	\$0.00	\$1,498.24	\$0.00	\$0.00
315 \$690,000 BOND 20	\$0.50	\$540.37	\$85,806.25	\$0.00	\$0.00	\$0.00	(\$85,265.38)
316 PFA/TRLF REVEN	\$284,680.51	\$1,451.49	\$3,342.95	\$0.00	\$0.00	\$0.00	\$282,789.05
321 EQUIP CERTIFICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
322 GO BONDS OF 20	\$512.50	\$0.04	\$0.00	\$0.00	\$0.00	\$0.00	\$512.54
401 GENERAL CAPITA	\$218,802.25	\$19.11	\$0.00	\$0.00	\$0.00	\$0.00	\$218,821.36
402 TAX INC DIST 1	\$10,307.74	\$0.90	\$0.00	\$0.00	\$0.00	\$0.00	\$10,308.64
405 T.H. HWY 61	\$242,231.61	\$21.16	\$0.00	\$0.00	\$0.00	\$0.00	\$242,252.77
409 STREET RECONS	\$37,716.31	\$3.29	\$0.00	\$0.00	\$0.00	\$0.00	\$37,719.60
411 CERT. OF INDEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$80,194.73)
416 4TH AVENUE RAV	\$12,696.06	\$1.11	\$0.00	\$0.00	\$0.00	\$0.00	\$12,697.17
417 NORTH RAVINE	\$0.16	\$259,053.12	\$0.00	\$0.00	\$0.00	\$0.00	\$259,053.28
422 2011A UTILITY CA	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.44)
423 2011A EQUIPMEN	\$592,512.59	\$51.76	\$0.00	\$0.00	\$0.00	\$0.00	\$592,564.35
601 WATER FUND	\$355,919.88	\$22,503.60	\$7,783.20	\$0.00	\$0.00	\$0.00	\$368,280.69
602 SEWER FUND	\$1,020,796.87	\$35,899.75	\$22,734.36	\$0.00	\$0.00	(\$2,359.58)	\$1,031,602.68
603 STREET LIGHT FU	\$0.38	\$7,194.60	\$4,539.51	\$0.00	\$0.00	\$0.00	\$2,655.47
604 STORM WATER F	\$14,452.19	\$2,068.01	\$70.13	\$0.00	\$0.00	\$0.00	\$16,450.07
	\$3,018,399.43	\$727,918.92	\$379,523.32	\$0.00	(\$33,234.11)	(\$61,153.98)	\$3,272,406.94

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.

NEWPORT, MN
***Revenue Summary**

04/02/12 4:38 PM

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FUND	Description	2012 YTD Budget	January 2012 Amt	2012 YTD Amt	YTD Balance	% of Budget
101	GENERAL FUND	\$2,980,785.00	\$112,246.10	\$112,246.10	\$2,868,538.90	3.77%
201	PARKS SPECIAL FUND	\$0.00	\$6.46	\$6.46	-\$6.46	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.42	\$0.42	-\$0.42	0.00%
205	RECYCLING	\$0.00	\$2.20	\$2.20	-\$2.20	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.11	\$0.11	-\$0.11	0.00%
225	PIONEER DAYS	\$0.00	\$1.58	\$1.58	-\$1.58	0.00%
270	EDA	\$0.00	\$305,826.32	\$305,826.32	-\$305,826.32	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.07	\$0.07	-\$0.07	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$540.37	\$540.37	-\$540.37	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$1,451.49	\$1,451.49	-\$1,451.49	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	GO BONDS OF 2011A	\$0.00	\$0.04	\$0.04	-\$0.04	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$19.11	\$19.11	-\$19.11	0.00%
402	TAX INC DIST 1	\$0.00	\$0.90	\$0.90	-\$0.90	0.00%
405	T.H. HWY 61	\$0.00	\$21.16	\$21.16	-\$21.16	0.00%
409	STREET RECONSTRUCTION	\$0.00	\$3.29	\$3.29	-\$3.29	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$1.11	\$1.11	-\$1.11	0.00%
417	NORTH RAVINE	\$0.00	\$259,053.12	\$259,053.12	-\$259,053.12	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$51.76	\$51.76	-\$51.76	0.00%
601	WATER FUND	\$159,095.00	\$22,221.22	\$22,221.22	\$136,873.78	13.97%
602	SEWER FUND	\$260,000.00	\$35,899.75	\$35,899.75	\$224,100.25	13.81%
603	STREET LIGHT FUND	\$43,657.00	\$7,194.60	\$7,194.60	\$36,462.40	16.48%
604	STORM WATER FUND	\$0.00	\$2,068.01	\$2,068.01	-\$2,068.01	0.00%
		\$3,443,537.00	\$746,609.19	\$746,609.19	\$2,696,927.81	21.68%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

NEWPORT, MN
***Expenditure Summary**

FUND	Description	2012 YTD Budget	January 2012 Amt	2012 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$2,518,455.00	\$211,495.64	\$211,495.64	\$0.00	\$2,306,959.36	8.40%
201	PARKS SPECIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$60.00	\$60.00	\$0.00	-\$60.00	0.00%
205	RECYCLING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAYS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
270	EDA	\$0.00	\$750.00	\$750.00	\$0.00	-\$750.00	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$85,806.25	\$85,806.25	\$0.00	-\$85,806.25	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$3,342.95	\$3,342.95	\$0.00	-\$3,342.95	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411	CERT. OF INDEBTEDNESS	\$0.00	\$80,194.73	\$80,194.73	\$0.00	-\$80,194.73	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$193,905.00	\$9,457.79	\$9,457.79	\$0.00	\$184,447.21	4.88%
602	SEWER FUND	\$309,172.00	\$25,093.94	\$25,093.94	\$0.00	\$284,078.06	8.12%
603	STREET LIGHT FUND	\$42,803.00	\$4,539.51	\$4,539.51	\$0.00	\$38,263.49	10.61%
604	STORM WATER FUND	\$293.00	\$70.13	\$70.13	\$0.00	\$222.87	23.94%
		\$3,064,628.00	\$420,810.94	\$420,810.94	\$0.00	\$2,643,817.06	13.73%

FILTER: None



City of Newport, MN

Financial Statue Report

Period ended February 29, 2012

(Un-Audited)

Prepared by:
Administration Department



Table of Contents

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

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Section 5 – Expenditure Summary

Section 1 – Cash & Investment

Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

Newport, MN
Cash & Investments
Feb-12

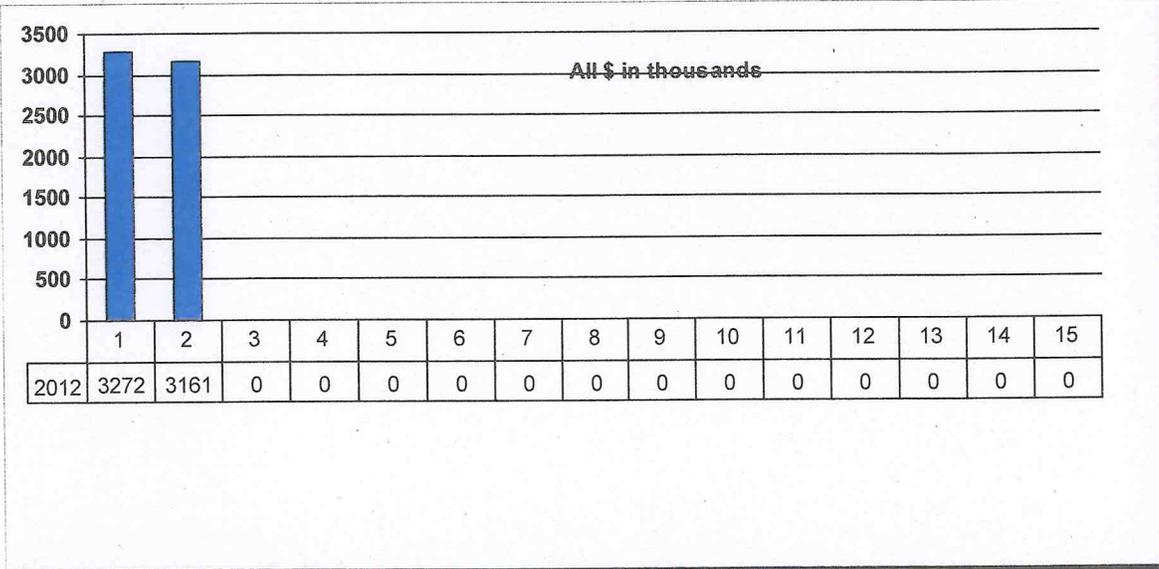
TYPE	BOUGHT DATE	MATURITY DATE	# OF DAYS	COST	RATE	GASB #40 Val
Smith Barney						
FHL	6/12/2003	6/12/2013	365	98,124	4.00%	105,619.93
CD	2/4/2009	2/6/2012	365	96,000	3.00%	-
MF						529,465.22
sub total						<u>635,085.15</u>
Northland						
MNY MKT	Govmt security money market class B					7,939.16
GO BOND	10/6/2010	3/1/2015	365	240,000.00	1.85%	239,796.00
GO BOND	10/6/2010	3/1/2015	365	100,000.00	1.75%	102,814.00
subtotal						<u>350,549.16</u>
Sub-total Investments GASB 40						<u>985,634.31</u>
Central Bank						
CD	11/19/2011	2/19/2012		311,698.74	0.40%	311,698.74
sub total						<u>311,698.74</u>
Checking						3,172,509.79
Total Investments and CD's						<u>4,469,842.84</u>

***Check Reconciliation©**

Central Bank

10100 CASH

February 2012



Account Summary

Beginning Balance on	2/1/2012	\$3,277,990.28
+ Receipts/Deposits		\$102,787.33
- Payments (Checks and Withdrawals)		\$208,267.82
Ending Balance as of	2/29/2012	\$3,172,509.79

Cleared	\$3,172,509.79
Statement	\$3,172,509.79
Difference	\$0.00

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$49.21	-\$49.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$49.21	-\$49.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	\$0.00	\$49.21	-\$49.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts DEPT 42000 Police Department(GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.69	-\$0.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.69	-\$0.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$60.00	-\$60.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$60.00	\$60.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	\$0.00	-\$59.31	\$59.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 205 RECYCLING									
Revenue Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3.65	-\$3.65	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$3.65	-\$3.65	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,403.34	-\$1,403.34	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Expenditure Accounts	\$0.00	\$1,403.34	\$1,403.34	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	-\$1,399.69	\$1,399.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 208 BUY FORFEITURE	\$0.00	\$0.18	-\$0.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.18	-\$0.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.18	-\$0.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.18	-\$0.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$0.18	-\$0.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 225 PIONEER DAYS	\$0.00	\$2.62	-\$2.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$2.62	-\$2.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2.62	-\$2.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2.62	-\$2.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAYS	\$0.00	\$2.62	-\$2.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 270 EDA	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$305,857.35	-\$305,857.35	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$305,857.35	-\$305,857.35	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$750.00	-\$750.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$750.00	-\$750.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$750.00	-\$750.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 270 EDA	\$0.00	\$305,107.35	-\$305,107.35	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 301 G.O. CAPITAL IMP. PLAN 2010A	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 G.O. CAPITAL IMP. PLAN 2010A	\$0.00	\$0.12	-\$0.12	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 305 GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts										
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 308 CERIFICATES OF INDEBTEDNESS										
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 313 GO IMP BOND 2000B										
Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 315 \$690,000 BOND 2002A										
Revenue Accounts	\$0.00	\$540.37	-\$540.37	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$540.37	-\$540.37	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$540.37	-\$540.37	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$85,806.25	-\$85,806.25	0.00%	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$85,806.25	\$85,806.25	0.00%	\$0.00	\$0.00	0.00	0.00
Total FUND 315 \$690,000 BOND 2002A	\$0.00	-\$85,265.88	\$85,265.88	0.00%	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE Revenue Accounts	\$0.00	\$2,367.83	-\$2,367.83	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2,367.83	-\$2,367.83	0.00%	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2,367.83	-\$2,367.83	0.00%	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3,342.95	-\$3,342.95	0.00%	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$3,342.95	\$3,342.95	0.00%	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$975.12	\$975.12	0.00%	\$0.00	\$0.00		
FUND 321 EQUIP CERTIFICATE 2006A Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00
Total FUND 321 EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00		
FUND 322 GO BONDS OF 2011A Revenue Accounts	\$0.00	\$0.07	-\$0.07	0.00%	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.07	-\$0.07	0.00%	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.07	-\$0.07	0.00%	\$0.00	\$0.00	0.00	0.00
Total FUND 322 GO BONDS OF 2011A	\$0.00	\$0.07	-\$0.07	0.00%	\$0.00	\$0.00		

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
FUND 401 GENERAL CAPITAL PROJECTS									
Revenue Accounts	\$0.00	\$31.75	-\$31.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$31.75	-\$31.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$31.75	-\$31.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 GENERAL CAPITAL PROJECTS	\$0.00	\$31.75	-\$31.75	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 402 TAX INC DIST 1									
Revenue Accounts	\$0.00	\$1.50	-\$1.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.50	-\$1.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.50	-\$1.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	\$1.50	-\$1.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 405 T.H. HWY 61									
Revenue Accounts	\$0.00	\$35.16	-\$35.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$35.16	-\$35.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$35.16	-\$35.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	\$0.00	\$35.16	-\$35.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 409 STREET RECONSTRUCTION									

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts	\$0.00	\$5.47	-\$5.47	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5.47	-\$5.47	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$5.47	-\$5.47	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 409 STREET RECONSTRUCTION										
FUND 411 CERT. OF INDEBTEDNESS										
Expenditure Accounts	\$0.00	\$80,194.73	-\$80,194.73	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$80,194.73	-\$80,194.73	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	-\$80,194.73	\$80,194.73	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 CERT. OF INDEBTEDNESS	\$0.00	-\$80,194.73	\$80,194.73	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 416 4TH AVENUE RAVINE										
Revenue Accounts	\$0.00	\$1.84	-\$1.84	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.84	-\$1.84	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.84	-\$1.84	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$1.84	-\$1.84	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
FUND 417 NORTH RAVINE										
Revenue Accounts	\$0.00	\$259,068.09	-\$259,068.09	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$259,068.09	-\$259,068.09	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$259,068.09	-\$259,068.09	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	\$259,068.09	-\$259,068.09	0.00%		\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance	2012 Adopted Budget	2012 Forecast	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$148.80	-\$148.80	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$260,000.00	\$42,978.97	\$217,021.03	83.47%	\$0.00	\$260,000.00	-\$260,000.00	0.02	-0.08
Total Revenue Accounts	\$260,000.00	\$43,127.77	\$216,872.23	83.41%	\$0.00	\$260,000.00	-\$260,000.00	0.01	-0.06
Expenditure Accounts									
DEPT 49450 Sewer (GENERAL)	\$309,172.00	\$55,146.51	\$254,025.49	82.16%	\$0.00	\$309,172.00	-\$309,172.00	0.03	-0.21
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$309,172.00	\$55,146.51	-\$254,025.49	82.16%	\$0.00	\$309,172.00	-\$309,172.00	0.03	-0.19
Total FUND 602 SEWER FUND	-\$49,172.00	-\$12,018.74	-\$37,153.26	75.56%	\$0.00	-\$49,172.00	\$49,172.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.15	-\$0.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$43,657.00	\$7,646.30	\$36,010.70	82.49%	\$0.00	\$43,657.00	-\$43,657.00	0.04	-0.21
Total Revenue Accounts	\$43,657.00	\$7,646.45	\$36,010.55	82.49%	\$0.00	\$43,657.00	-\$43,657.00	0.02	-0.12
Expenditure Accounts									
DEPT 43160 Street Lighting	\$42,803.00	\$7,340.16	\$35,462.84	82.85%	\$0.00	\$42,803.00	-\$42,803.00	0.17	-0.83
Total Expenditure Accounts	\$42,803.00	\$7,340.16	-\$35,462.84	82.85%	\$0.00	\$42,803.00	-\$42,803.00	0.17	-0.83
Total FUND 603 STREET LIGHT FUND	\$854.00	\$306.29	\$547.71	64.13%	\$0.00	\$854.00	-\$854.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2.21	-\$2.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$2,295.56	-\$2,295.56	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2,297.77	-\$2,297.77	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 49460 Storm Water	\$293.00	\$1,582.13	-\$1,289.13	-439.98%	\$0.00	\$293.00	-\$293.00	2.58	2.08
Total Expenditure Accounts	\$293.00	\$1,582.13	\$1,289.13	439.98%	\$0.00	\$293.00	-\$293.00	2.58	2.08

NEWPORT, MN

***Budget Control Summary**

Current Period: February 2012

Account Descr	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %	2012 Forecast	2012 Adopted Budget	Variance at Completion	2012 YTD Perf	2012 Est to Complete
Total FUND 604 STORM WATER FUND	-\$293.00	\$715.64	-\$1,008.64	344.25%	-\$293.00	\$0.00	\$293.00		
	\$378,909.00	\$213,389.60	\$165,519.40	43.68%	\$378,909.00	\$0.00	-\$378,909.00		

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.

NEWPORT, MN
***Cash Balances**

Current Period February 2012

Fund	2012 Begin Balance	Receipts	Disbursements	-----Transfers-----			Balance
				Rec/Disb	Journal Entry	JE Payroll	
10100 Central Bank							
101 GENERAL FUND	(\$126,960.52)	\$180,280.21	\$280,797.86	\$0.00	(\$34,732.35)	(\$115,490.31)	In Bal (\$377,700.83)
201 PARKS SPECIAL F	\$73,993.26	\$49.21	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$74,042.47
204 HERITAGE PRESE	\$4,781.99	\$0.69	\$60.00	\$0.00	\$0.00	\$0.00	In Bal \$4,722.68
205 RECYCLING	\$25,132.09	\$3.65	\$1,403.34	\$0.00	\$0.00	\$0.00	In Bal \$23,732.40
206 FIRE ENGINE	\$0.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.14
208 BUY FORFEITURE	\$1,297.84	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$1,298.02
225 PIONEER DAYS	\$18,080.37	\$2.62	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$18,082.99
270 EDA	\$232,093.06	\$305,857.35	\$750.00	\$0.00	\$0.00	\$0.00	In Bal \$537,200.41
301 G.O. CAPITAL IMP	\$849.62	\$0.12	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$849.74
305 GO TIF 1991/1999	\$0.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.48
307 GO TIF 1994B	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal (\$0.30)
308 CERIFICATES OF I	\$0.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.53
313 GO IMP BOND 200	(\$1,498.24)	\$0.00	\$0.00	\$0.00	\$1,498.24	\$0.00	In Bal \$0.00
315 \$690,000 BOND 20	\$0.50	\$540.37	\$85,806.25	\$0.00	\$0.00	\$0.00	In Bal (\$85,265.38)
316 PFA/TRLF REVEN	\$284,680.51	\$2,367.83	\$3,342.95	\$0.00	\$0.00	\$0.00	In Bal \$283,705.39
321 EQUIP CERTIFICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
322 GO BONDS OF 20	\$512.50	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$512.57
401 GENERAL CAPITA	\$218,802.25	\$31.75	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$218,834.00
402 TAX INC DIST 1	\$10,307.74	\$1.50	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$10,309.24
405 T.H. HWY 61	\$242,231.61	\$35.16	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$242,266.77
409 STREET RECONS	\$37,716.31	\$5.47	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$37,721.78
411 CERT. OF INDEBT	\$0.00	\$0.00	\$80,194.73	\$0.00	\$0.00	\$0.00	In Bal (\$80,194.73)
416 4TH AVENUE RAV	\$12,696.06	\$1.84	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$12,697.90
417 NORTH RAVINE	\$0.16	\$259,068.09	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$259,068.25
422 2011A UTILITY CA	(\$0.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal (\$0.44)
423 2011A EQUIPMEN	\$592,512.59	\$85.99	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$592,598.58
601 WATER FUND	\$355,919.88	\$26,461.40	\$15,255.04	\$0.00	\$0.00	(\$4,765.14)	In Bal \$362,361.10
602 SEWER FUND	\$1,020,796.87	\$43,127.77	\$50,381.39	\$0.00	\$0.00	(\$4,765.12)	In Bal \$1,008,778.13
603 STREET LIGHT FU	\$0.38	\$7,646.45	\$7,340.16	\$0.00	\$0.00	\$0.00	In Bal \$306.67
604 STORM WATER F	\$14,452.19	\$2,297.77	\$1,582.13	\$0.00	\$0.00	\$0.00	In Bal \$15,167.83
	\$3,018,399.43	\$827,865.49	\$526,913.85	\$0.00	(\$33,234.11)	(\$125,020.57)	\$3,161,096.39

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

NEWPORT, MN
***Revenue Summary**

FUND	Description	2012 YTD Budget	February 2012 Amt	2012 YTD Amt	YTD Balance	% of Budget
101	GENERAL FUND	\$2,980,785.00	\$87,006.76	\$199,252.86	\$2,781,532.14	6.68%
201	PARKS SPECIAL FUND	\$0.00	\$42.75	\$49.21	-\$49.21	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.27	\$0.69	-\$0.69	0.00%
205	RECYCLING	\$0.00	\$1.45	\$3.65	-\$3.65	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.07	\$0.18	-\$0.18	0.00%
225	PIONEER DAYS	\$0.00	\$1.04	\$2.62	-\$2.62	0.00%
270	EDA	\$0.00	\$31.03	\$305,857.35	-\$305,857.35	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.05	\$0.12	-\$0.12	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$0.00	\$540.37	-\$540.37	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$916.34	\$2,367.83	-\$2,367.83	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	GO BONDS OF 2011A	\$0.00	\$0.03	\$0.07	-\$0.07	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$12.64	\$31.75	-\$31.75	0.00%
402	TAX INC DIST 1	\$0.00	\$0.60	\$1.50	-\$1.50	0.00%
405	T.H. HWY 61	\$0.00	\$14.00	\$35.16	-\$35.16	0.00%
409	STREET RECONSTRUCTION	\$0.00	\$2.18	\$5.47	-\$5.47	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.73	\$1.84	-\$1.84	0.00%
417	NORTH RAVINE	\$0.00	\$14.97	\$259,068.09	-\$259,068.09	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$34.23	\$85.99	-\$85.99	0.00%
601	WATER FUND	\$159,095.00	\$3,941.40	\$26,162.62	\$132,932.38	16.44%
602	SEWER FUND	\$260,000.00	\$7,228.02	\$43,127.77	\$216,872.23	16.59%
603	STREET LIGHT FUND	\$43,657.00	\$451.85	\$7,646.45	\$36,010.55	17.51%
604	STORM WATER FUND	\$0.00	\$229.76	\$2,297.77	-\$2,297.77	0.00%
		\$3,443,537.00	\$99,930.17	\$846,539.36	\$2,596,997.64	24.58%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

NEWPORT, MN
***Expenditure Summary**

FUND	Description	2012 YTD Budget	February 2012 Amt	2012 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$2,518,455.00	\$166,692.87	\$378,188.51	\$0.00	\$2,140,266.49	15.02%
201	PARKS SPECIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.00	\$60.00	\$0.00	-\$60.00	0.00%
205	RECYCLING	\$0.00	\$1,403.34	\$1,403.34	\$0.00	-\$1,403.34	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAYS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
270	EDA	\$0.00	\$0.00	\$750.00	\$0.00	-\$750.00	0.00%
301	G.O. CAPITAL IMP. PLAN 2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305	GO TIF 1991/1999 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	GO IMP BOND 2000B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	\$690,000 BOND 2002A	\$0.00	\$0.00	\$85,806.25	\$0.00	-\$85,806.25	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$3,342.95	\$0.00	-\$3,342.95	0.00%
321	EQUIP CERTIFICATE 2006A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
401	GENERAL CAPITAL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411	CERT. OF INDEBTEDNESS	\$0.00	\$0.00	\$80,194.73	\$0.00	-\$80,194.73	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$193,905.00	\$9,877.39	\$19,335.18	\$0.00	\$174,569.82	9.97%
602	SEWER FUND	\$309,172.00	\$30,052.57	\$55,146.51	\$0.00	\$254,025.49	17.84%
603	STREET LIGHT FUND	\$42,803.00	\$2,800.65	\$7,340.16	\$0.00	\$35,462.84	17.15%
604	STORM WATER FUND	\$293.00	\$1,512.00	\$1,582.13	\$0.00	-\$1,289.13	539.98%
		\$3,064,628.00	\$212,338.82	\$633,149.76	\$0.00	\$2,431,478.24	20.66%

FILTER: None



CONSULTING ENGINEERS AND SURVEYORS, PLC

MEMO: *2012 North Ravine Area Drainage Improvements - Geotechnical Field & Testing Services*

TO: *Newport City Council, City Administrator*

FROM: *Jim Stremel, P.E.*

DATE: *March 21, 2012*

INTRODUCTION:

The North Ravine Area Drainage Improvement project is moving forward into construction and the City will be required to coordinate the necessary quality assurance (QA) testing according to prevailing MnDOT specifications. This work includes testing for concrete, bituminous, and compaction, to name a few. Similar test were performed during the other MnDOT funded projects in the City including 4th Avenue and Glenn Road.

PROPOSALS:

We solicited proposals from three reputable firms with experience in MnDOT Federal Aid projects to obtain bids for completion of the required quality assurance testing. They are listed below in order of increasing cost.

Northern Technologies:	\$ 8,125.00
Braun Intertec Corporation:	\$16,383.00
American Engineering Testing:	\$16,933.00

We have discussed this project at length with each of the firms and made it a point to talk about the issues the City has faced in the past with failed QA testing. Based on the costs above and the scope presented in their proposal, we have concerns that the low bid may not provide all of the necessary services once the project is said and done.

We feel it would be in the City's best interest to contract with the lower of the two highest bids, Braun Intertec Corporation. We also worked with them on the 4th Avenue Ravine project in 2009 with success and are comfortable with their practices and work approach. The costs for these services have been included with the total project costs.

ACTION RECOMMENDED:

We recommend that the council consider a motion to authorize City staff to sign and enter into the contract provided by Braun Intertec Corporation for \$16,383.00.

March 7, 2012

Revised Proposal BL-12-00692

Mr. Brian Anderson
City of Newport
596 7th Avenue
Newport, MN 55055-9798

Re: Cost Estimate Proposal for Construction Materials Testing
North Ravine Area Drainage Improvements
Newport, Minnesota

Dear Mr. Anderson:

We appreciate the opportunity to submit this revised proposal for construction materials testing services for the North Ravine Area Drainage Improvement Project for the City of Newport.

Our Understanding of Project

This project consists of Urban Street Reconstruction, Pond Excavation, Installation of Storm Sewer Drainage Structures and Piping, Permanent Erosion Stabilization, and associated work. Streets included in this project are: Ford Place, 21st Street, Valley Road. This project will also consist of drainage improvements for the Bailey Property and Swanlund Site along with the Primary North Ravine. Braun Intertec performed the geotechnical evaluation for the project. The geotechnical report is dated May 16, 2011 for our Project Number SP-09-04171A. Our familiarity with the soil conditions on the project will be a good asset for the City of Newport.

This proposal is based on our review of the documents described below. If the project changes from the information provided in these documents, we may have to submit a revised scope of services and cost.

- Request for Proposal letter dated February 2, 2012.
- Plans and Specifications dated September 1, 2011 (E-Mailed).
- Addendum Number #1 dated January 12, 2012 and Addendum #2 dated January 13, 2012 respectively (E-Mailed).
- Geotechnical Report prepared by Braun Intertec under Project #SP-09-04171A and dated May 16, 2011.
- Discussions and meeting with Jim Stremel with BDM Consulting Engineers and Surveyors, PLC.

This project is a City of Newport project with Federal funding. Projects that are constructed with Federal funding are required to perform Quality Control and Quality Assurance (QC/QA) testing in accordance with the Minnesota Department of Transportation's (MnDOT) Schedule of Materials Control. Personnel with MnDOT certifications must complete the monitoring and testing. An audit of the project could be conducted upon completion by the funding agency. The audit would include reviewing tests and paperwork provided by your QC/QA representative.

The Braun Intertec Difference

At Braun Intertec we strive to not only provide the essential services required to meet the minimum project requirements, but to add measureable value in assisting the client to deliver a high quality project in a timely manner. We recognize the need to provide more than solely field testing on projects in order to ensure that the project requirements have been met and that the project will be audited successfully. To reach this end ***Braun Intertec has the largest pool of experienced certified technicians in Minnesota, knowledgeable project managers specialized in Federal, State, and State-aid projects, and a culture of customer service to ensure that client expectations are met, complete and competent testing is performed, and a final report which includes the information necessary to successfully complete a project audit is produced.*** Braun has a dedicated a team of expert certified staff with the experience and knowledge necessary to perform and verify compliance with the Schedule of Materials Control.

Experienced Personnel. At Braun Intertec we have a group of knowledgeable staff who understand how to perform the necessary tests and are MnDOT certified in each specialized field. Our extensive pool of certified employees and numerous office locations allows us to be responsive to project needs and flexible regarding project scheduling. Technicians in our metro offices have the following MnDOT certification:

- Aggregate Production
- Grading & Base I
- Grading & Base II
- Concrete Field I
- Concrete Field II
- Concrete Plant I
- Concrete Plant II
- Bituminous Plant I
- Bituminous Plant II

Knowledgeable Project Managers. We have a number of experienced project managers who specialize in State-Aid and Federal Projects. Their knowledge of the material certification process, MnDOT Schedule of Material Control, required documentation, and the audit process ensures requirements are met. Our project managers are responsible for communicating test results quickly, submitting required documentation which include the preliminary and final grading and base reports, weekly concrete reports, and coordinating Independent Assurance requirements. As a result of past work our project managers have a working relationship with MnDOT staff and are able to get timely responses to questions and resolve issues to keep the project on schedule. Their specialized expertise is vital to the successful completion of the project and verifying the requirements of the project are met.

Accredited Laboratory. The 2011 Schedule of Materials Control is part of this project's testing requirements. In the 2011 Schedule Material Control, MnDOT requires Laboratories performing acceptance tests for payment shall be accredited by the AASHTO Materials Reference Laboratory (AMRL) for all test procedures performed. Braun Intertec is one of the few independent testing companies that are accredited by AMRL in the metro area. With Braun Intertec's Metro Material Laboratory often working twenty-four hours a day test results are delivered in a timely and accurate manner to keep up with project schedule and demands.

Customer Service. On any project, communication and establishing expectations are key to achieving customer satisfaction. To that end, our testers and project managers communicate regularly with the inspectors and project engineers. In our experience it is important to communicate material certification and testing on an ongoing basis. It is vital that information be quickly communicated to verify that all of the required testing has been completed prior to that portion of the work being completed to avoid materials exceptions at the end of the project. Braun also uses advanced technology, such as our cell phone and laptop based Field Data Collection (FDC) program, to improve the material testing communication process. Using these tools we are able to record and report testing information quickly back to our office so that the information can be reviewed and sent to the client in a timely manner. This process allows us to provide the client with the most current information as to our compliance with the MnDOT's material certification program and project requirements.

Final Materials Certification Report. As the project progresses, our experienced transportation project managers compile the project documentation into a final report designed to meet the requirements of an audit. Braun Intertec has been successfully audited numerous times on state and federally funded projects in the past and received positive feedback regarding our process. Our experience with these audits has led us to develop the format for our final report in order to provide a clear and simple document that provides the necessary information. ***In our experience, having our final report on file reduces the amount of time needed to satisfy the audit requirements, presents all the materials information in a single well organized document, and minimizes any audit related costs or potential loss of funding for the owner.*** As documented in the yearly audit results failure to adequately complete or document testing and material certification can result in significant funds being withheld. Our report includes the following items:

- Copies of Certification Cards for Braun Intertec employees conducting testing on this project.
- Technician Testing Roster.
- A completed MnDOT Materials Certification Exceptions Summary form for materials tested.
- Completed Preliminary and Final Grading and Base Report.
- Completed IA Report.
- All Moisture, Density, DCP, Proctor and Gradation tests.
- Concrete mix designs.
- Weekly concrete reports.
- Concrete test results.
- Bituminous test results.

Scope of Services

Testing services will be performed on an on-call, as-needed basis as requested and scheduled by you or your onsite project personnel. Based on our understanding of the project, we propose the following services:

Soils. The soil testing for this project will consist of the following:

- Performing sandcone density tests on sub-grade, embankment, and utility backfill materials including select granular borrow material and aggregate base.
- Performing nuclear density tests on utility trench backfill and pond material to keep the project moving and give further assurance the contractor is providing the city with a quality project. Nuclear density tests are for informational purposes only as MnDOT does not accept this testing method for acceptance, but we believe it will provide quicker, accurate results to help keep the project moving forward.
- Performing moisture content tests at time of compaction on all backfill materials.
- Performing gradation tests on granular bedding, granular filter, select granular borrow, aggregate surfacing and base materials.
- Performing laboratory standard Proctor Tests on backfill and fill materials.
- Supporting the inspection staff as needed for construction of the ponds and possible compacted clay liner if the contractor chooses that option. This includes engineering support as needed and permeability testing of clay liner if contractor chooses that option.
- Assembling the preliminary and final grading and base report along with assembling the random sampling locations for the aggregate base according to MnDOT Specifications.

Concrete. The concrete testing for this project will consist of the following:

- Performing slump, temperature and air content tests on the plastic concrete prior to placement.
- Casting 4-inch by 8-inch cylinders for compressive strength testing.
- Laboratory compressive strength testing of cylinders.
- Constructing the Weekly Concrete Reports for the Owner's review and their submittal to MnDOT's Concrete Office.

Bituminous Observation and Testing Services. The bituminous testing and monitoring for this project will consist of the following:

- Collect one quality assurance sample per mix per day of production. Perform quality assurance tests on these samples which include rice specific gravity, asphalt content, extracted aggregate gradation, gyratory density, coarse aggregate angularity, and fine aggregate angularity.
- Randomly determining and marking pavement core locations.
- Observing the contractor coring and core testing in accordance with MnDOT's specifications, which include watching quality control personnel weigh the cores at their laboratory.

MnDOT Independent Assurance (IA). On Federal funded projects, MnDOT requires their IA personnel observe the QC/QA representative performing soil, concrete and bituminous tests. We will schedule the IA visits as required and work closely with them to ensure all of their requirements are met.

Scheduling Assumptions

Based on our understanding of the project and the available project information, we assume the work for this phase of the project will proceed according to the following schedules:

- Compaction testing will be performed using the sand cone method for sub-grade, embankment, utility backfill materials and aggregate base, a minimum of two compaction tests will be conducted each trip with twenty trips assumed.
- Bituminous paving will be completed in three days for this project.
- Six sets of concrete tests are assumed to complete this project. Four sets for curb and gutter, and two sets for roadway pavements.
- We assume that MnDOT metro inspections will provide the concrete and bituminous batch plant inspections for this project.

If the pace of construction is different than described above, this proposal should be revised.

Cost

We will furnish the services described herein for an estimated fee of \$16,383. Our estimated costs are based on industry averages and our experience for construction production. Depending on the contractor's performance our costs may be significantly reduced or slightly higher than estimated. For the limits of this proposal we have estimated the testing rate and contractor's production based off our experience and have provided what we feel is a fair and realistic budget estimate. A tabulation showing our estimated hourly and/or unit rates associated with our proposed scope of services is also attached.

We would be happy to meet with you to discuss our proposed scope of services further, clarify the various scope components, and discuss how the scope may be adjusted to meet your projects requirements.

Additional Services and Overtime

It is difficult to estimate all of the services, and the quantity of each service, that will be required for any project. Our services are also directly controlled by the schedule and performance of others. For these reasons, our actual hourly or unit quantities and associated fees may vary from those reported herein.

If the number of hours or units ultimately required exceed those assumed for purposes of this proposal, they will be invoiced at the hourly or unit rates shown in the attached tabulation. If services are ultimately required that have not been identified or described herein, they will be invoiced in accordance with our current Schedule of Charges. Prior to exceeding our estimated fees, we will update you regarding the progress of our work. Fees associated with additional services will be summarized in a Change Order and submitted to you for review and authorization.

This proposal was developed with the understanding that the scope of services defined herein will be required and requested during our normal work hours of 7:00 am to 4:00 pm, Monday through Friday. Services that we are asked to provide to meet the project requirements or a contractor's construction schedule outside our normal work hours will be invoiced using an overtime rate factor. The factor for services provided outside our normal work hours or on Saturday will be 1.25 times the normal hourly rate for the service provided. The factor for services provided on Sunday or legal holidays will be 1.5 times the normal hourly rate for the service provided.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. It is provided in duplicate so the original can be retained for your records and the ***copy can be signed and returned to us. Please return the signed copy in its entirety.***

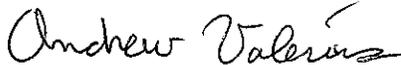
The proposed fee is based on the scope of services described and the assumptions that our services will be authorized within 30 days and that others will not delay us beyond our proposed schedule.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

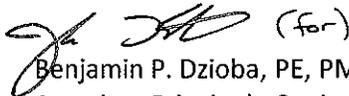
To have questions answered or schedule a time to meet and discuss our approach to this proposal further, please call Andrew Valerius at 952.995.2242 or Ben Dzioba 952.995.2252.

Sincerely,

BRAUN INTERTEC CORPORATION



Andrew M. Valerius
Transportation Project Manager



Benjamin P. Dzioba, PE, PMP, DBIA
Associate Principal - Senior Engineer

Attachments:

Table 1: Estimated Costs
General Conditions-CMT (6/15/06)

c: Mr. Jim Stremel, PE, BDM Consulting Engineers & Surveyors, PLC

The Proposal including the Braun Intertec General Conditions is accepted; and you are authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Revised CMT Proposal-North Ravine Area Drainage Improvements

Braun Intertec Corporation

Client: City of Newport

Project: North Ravine Area Drainage Impts, SP 098-080-34, Newport, MN

Braun Intertec Proposal # BL-12-00692 Prepared 3/7/2012
Phase Total

Construction Materials Testing

Soil Observations & Testing	8,103.00
Concrete Observations & Testing	1,737.00
Pavement Observations & Testing	3,183.00
Engineering & Project Management	3,360.00
Phase Total:	16,383.00

Estimated Project Total: 16,383.00

Braun Intertec Corporation

Client: City of Newport

Project: North Ravine Area Drainage Impts, SP 098-080-34, Newport, MN

Braun Intertec Proposal No.: BL-12-00692

Prepared: 3/7/2012

	Quantity:	Units:	Unit Price:	Extension:
Construction Materials Testing				
Soil Observations & Testing				
Project Engineer	8.00	Hours	128.00	1,024.00
Senior Engineer	4.00	Hours	144.00	576.00
Compaction Testing	8.00	Hours	61.00	488.00
<i>Utilities</i>	<i>4.00 Trips at</i>	<i>2.00 Hours per Trip</i>		
Sample pick-up	7.00	Hours	61.00	427.00
	<i>7.00 Trips at</i>	<i>1.00 Hour per Trip</i>		
Compaction Testing, Sand Cones	33.00	Hours	61.00	2,013.00
	<i>11.00 Trips at</i>	<i>3.00 Hours per Trip</i>		
Sieve analysis through No. 200 Sieve (ASTM C 136, D 1140 or C 117)	7.00	Tests	102.00	714.00
Permeability of course-grained soils (< 10% silt and clay), constant head (ASTM D 2434)	1.00	Test	270.00	270.00
Permeability of fine-grained soils (> 10% silt & clay), falling head (ASTM D 5084, EPA 9100, or COE)	1.00	Test	391.00	391.00
Nuclear moisture-density meter charge, per hour	8.00	Hours	16.00	128.00
Proctor Test (ASTM D 698 or ASTM D 1557)	8.00	Tests	142.00	1,136.00
Asphalt Content (ASTM D 2172/6307)	1.00	Test	118.00	118.00
Percent crushed (MN/DOT)	1.00	Test	62.00	62.00
Trip charge	28.00	Trips	27.00	756.00
	Soil Observations & Testing Total:			8,103.00
Concrete Observations & Testing				
Concrete Testing	15.00	Hours	61.00	915.00
<i>Roadways</i>	<i>2.00 Trips at</i>	<i>2.50 Hours per Trip</i>		
<i>Curb & Gutter</i>	<i>4.00 Trips at</i>	<i>2.50 Hours per Trip</i>		
Concrete Cylinder Pick up	3.00	Hours	61.00	183.00
	<i>3.00 Trips at</i>	<i>1.00 Hour per Trip</i>		
Compressive strength of 4 x 8" concrete cylinders (ASTM C 39), per unit	18.00	Tests	22.00	396.00
<i>Roadways</i>	<i>2.00 Sets of</i>	<i>3.00 Cylinders/Set</i>		
<i>Curb & Gutter</i>	<i>4.00 Sets of</i>	<i>3.00 Cylinders/Set</i>		
Trip charge	9.00	Trips	27.00	243.00
	Concrete Observations & Testing Total:			1,737.00
Pavement Observations & Testing				
Sample pick-up	6.00	Hours	61.00	366.00
Mark Cores & Observe Contractor Coring	12.00	Hour	80.00	960.00
	<i>3.00 Trips at</i>	<i>4.00 Hours per Trip</i>		
Rice specific gravity (ASTM D 2041)	3.00	Tests	62.00	186.00
Extracted aggregate gradation (ASTM D 5444)	3.00	Tests	82.00	246.00
Thickness and density of pavement core (ASTM D 2726)	12.00	Tests	39.00	468.00
Gyratory gravity (AASHTO T312)	3.00	Tests	142.00	426.00
Percent crushed (MN/DOT)	3.00	Tests	62.00	186.00
Fine Aggregate Angularity (FAA) (AASHTO T304)	3.00	Tests	61.00	183.00
Trip charge	6.00	Trips	27.00	162.00
	Pavement Observations & Testing Total:			3,183.00
Engineering & Project Management				
Project Manager	18.00	Hours	128.00	2,304.00
Senior Project Manager	4.00	Hours	144.00	576.00
Project Assistant	7.50	Hours	64.00	480.00
	Engineering & Project Management Total:			3,360.00
	Construction Materials Testing Total:			16,383.00
	Estimated Project Total:			16,383.00

General Conditions

Construction Material Testing and Special Inspections

BRAUN
INTERTEC

Our agreement ("Agreement") with you consists of these General Conditions and the accompanying written proposal or authorization.

Section 1: Our Responsibilities

1.1 We will provide the services specifically described in our Agreement with you. You agree that we are not responsible for services that are not fairly included in our specific undertaking. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

1.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction.

1.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and, further, that site conditions may change over time.

1.4 Our duties do not include supervising your contractors or commenting on, overseeing, or providing the means and methods of their work, unless we accept such duties in writing. We will not be responsible for the failure of your contractors to perform in accordance with their undertakings, and the providing of our services will not relieve others of their responsibilities to you or to others.

1.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, job, or site health or safety unless we accept that duty in writing.

1.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

1.7 Estimates of our fees or other project costs will be based on information available to us and on our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 2: Your Responsibilities

2.1 You will provide us with prior geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed our work.

2.2 You will provide access to the site. In the course of our work some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of normal damage in the estimated charges.

2.3 If we notify you that radiographic or gamma ray equipment or other nuclear testing or measuring device will be used, you will be responsible for the cooperation of your employees and your contractors in observing all radiation safety standards.

2.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials at the work site. If we observe or suspect the presence of contaminants not anticipated in our Agreement, we may terminate our work without liability to you or to others, and we will be paid for the services we have provided.

2.5 The time our field personnel spend on the job site depends upon the scheduling of the work we are observing or testing. You agree that any changes in scheduling may result in additional costs and agree to pay for those services at the rates listed in our cost estimate.

Section 3: Reports and Records

3.1 We will furnish reports to you in duplicate. We will retain analytical data for seven years and financial data for three years.

3.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property but are subject to a license to you for your use in the related project for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval, which will not be unreasonably withheld. You agree to indemnify and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use. At your request, we will provide endorsements of our reports or letters of reliance, but only if the recipients agree to be bound by the terms of our agreement with you and only if we are paid the administrative fee stated in our then current Schedule of Charges.

3.3 Because electronic documents may be modified intentionally or inadvertently, you agree that we will not be liable for damages resulting from change in an electronic document occurring after we transmit it to you. In case of any difference or ambiguity between an electronic and a paper document, the paper document shall govern.

3.4 If you do not pay for our services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control. You agree not to use or rely upon our work for any purpose whatsoever until it is paid for in full.

Section 4: Compensation

4.1 You will pay for services as agreed upon or according to our then current Schedule of Charges if there is no other written agreement as to price. An estimated cost is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

4.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices on receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

4.3 If you direct us to invoice another, we will do so, but you agree to be responsible for our compensation unless you provide us with that person's written acceptance of all terms of our Agreement and we agree to extend credit to that person and to release you.

4.4 You agree to compensate us in accordance with our fee schedule if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

4.5 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work change, or if changed labor union conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice and we will receive an equitable adjustment of our compensation. If you and we do not reach agreement on such compensation within 30 days of our written application, we may terminate without liability to you or others.

4.6 If you fail to pay us within 60 days following invoice date, we may consider the default a total breach of our Agreement and, at our option, terminate our duties without liability to you or to others.

4.7 In consideration of our providing insurance to cover claims made by you, you hereby waive any right of offset as to fees otherwise due us.

Section 5: Disputes, Damage, and Risk Allocation

5.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

5.2 Neither of us will be liable for special, incidental, consequential, or punitive damages, including but not limited to those arising from delay, loss of use, loss of profits or revenue, loss of financing commitments or fees, or the cost of capital.

5.3 We will not be liable for damages unless suit is commenced within two years of the date of injury or loss or within two years of the date of the completion of our services, whichever is earlier. We will not be liable unless you have notified us of the discovery of the claimed breach of contract, negligent act, or omission within 30 days of the date of discovery and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages.

5.4 For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability will not exceed the fee paid for our services or \$50,000, whichever is greater, and you agree to indemnify us from all liability to others in excess of that amount. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of our Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken. This increased fee is not the purchase of insurance.

5.5 If you do not pay us within 60 days of invoice date, or if you make a claim against us that is resolved in our favor, you agree to reimburse our expenses, including but not limited to attorney fees, staff time, expert witness fees, and other costs of collection or litigation.

5.6 The law of the state in which our servicing office is located will govern all disputes. Each of us waives trial by jury. No employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not make a claim against individual employees.

Section 6: General Indemnification

6.1 We will indemnify and hold you harmless from and against demands, damages, and expenses to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.

6.2 To the extent it may be necessary to indemnify either of us under Section 6.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

Section 7: Miscellaneous Provisions

7.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our sole negligence.

7.2 This Agreement is our entire agreement. It supersedes prior agreements. It may be modified only in a writing making specific reference to the provision modified.

7.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

7.4 Our Agreement may be terminated early only in writing. We will receive an equitable adjustment of our compensation in the event of early termination.

6-15-06



MEMO: **2012 North Ravine Area Drainage Improvements – Adopting Assessment**

TO: *Newport City Council*

From: *Jim Stremel, P.E.*

Date: *March 28, 2012*

1. INTRODUCTION:

We are nearing the end of the Chapter 429 process for special assessments concerning the North Ravine Area Drainage Improvement project. The last item for the council to consider is adopting the assessment roll once the public hearing has been conducted.

2. ASSESSMENT HEARING AND PRESENTATION:

The last steps in the special assessment process pursuant to Chapter 429 of the State Statutes is for the Council to conduct a public assessment hearing and pass a resolution adopting the assessment roll. Prior to the hearing we will offer a short presentation discussing the proposed assessment roll and the basis of the calculations, interest rate, and payment options.

Once the assessment hearing is underway, the Council has the option to adjourn and continue another time. If the assessment hearing is adjourned, the City must provide notice by stating on the record, the date, time, and place of the continuation of the hearing. During the hearing, the Council shall hear and consider all objections to the proposed assessment, whether presented orally or in writing.

Once the City Council adjourns the public hearing, the council may want to consider the enclosed resolution to adopt the assessment roll. Enclosed in the packet is the same assessment roll prepared for the Improvement Hearing which is now intended to be considered by the Council as the final assessment moving forward. Once the assessment roll is adopted, the assessments are set and become liens against the properties listed.

3. SUGGESTED ACTIONS:

Once the public hearing has been conducted, we recommend that the Council pass the resolution “Adopting the Assessment” enclosed in the packet.

Improvement No. 2011-01 - North Ravine Area Drainage Improvements

Final Assessment Roll

Parcel ID	Owner	Property Address	Legal Description	Existing Building	Assessment
2502822320008	Martin Joseph RE LLC	N/A - Vacant	Lot 1, Blk 1 Red Rock Park Add	0	\$3,000
2502822310009	Martin Joseph RE LLC	N/A - Vacant	Lot 2 Blk 1 Red Rock Park Add	0	\$0
2502822320010	Martin Joseph RE LLC	N/A - Vacant	Lot 3 Blk 1 Red Rock Park Add	0	\$0
2502822320011	Martin Joseph RE LLC	N/A - Vacant	Lot 4 Blk 1 Red Rock Park Add	0	\$0
2502822320025	Gile, Noreen K	770 Ford Rd	Lot 7 Blk 2 Red Rock Park Add	1	\$3,000
2502822320020	Sumner, William A	737 21st Street	Lots 13 & 14, Blk 1 Red Rock Park Add	1	\$3,000
2502822320021	Thunborg, Timothy	745 21st Street	Lot 15 Blk 1 Red Rock Park Add	1	\$3,900
2502822320026	Bergman, Dawn M	755 21st Street	Lot 8 & W 28' Lot 9, Blk 2 Red Rock Park Add	1	\$3,900
2502822330035	Hugley, Timothy J & Bonnie J	748 21st Street	Lots 8 & 9, Blk 3 Red Rock Park Add	1	\$3,000
2502822330034	Perkins, Robert G & Roberta M	760 21st Street	Lots 6 & 7, Blk 3 Red Rock Park Add	1	\$3,000
2502822330033	Kiritschenko, Jason R & Andrea	774 21st Street	Lot 5 Blk 3 Red Rock Park Add	1	\$3,000
Total					\$25,800

RESOLUTION NO. 2012-9

A RESOLUTION ADOPTING THE ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for Improvement No. 2011-01, the improvement of Valley Road between Ford Road and 21st Street and 21st Street from 220 feet west of and 160 feet east of Valley Road by regrading and improving the road surface, drainage, and storm sewer conveyance system.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEWPORT MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2013, and shall bear interest at the rate of 4 percent per annum from the date of adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2012. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to the certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Newport, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution. An owner may, at any time thereafter, pay to the City of Newport the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

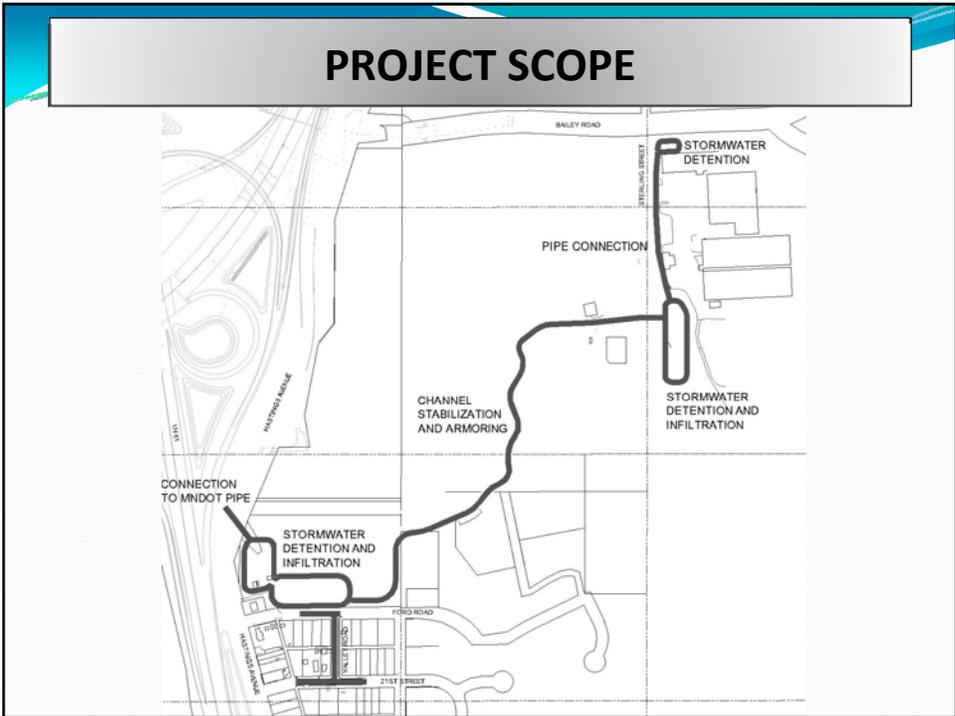
Adopted by this council this 5th day of April, 2012.

Motion by: _____, Seconded by: _____

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Gallagher	_____
	Rahm	_____

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Brian Anderson, City Administrator



ASSESSMENT AREA



ASSESSMENT POLICY

1999 Assessment Rate Schedule

- ❖ Residential Property \$3,000 per residential property for single frontage
- ❖ Residential Property Corner Lot an additional \$900 for second side improvement
- ❖ This assessment is based upon the benefit of reconstructing these streets to a 7-ton section and improving drainage in the area

FINAL ASSESSMENT ROLL

Parcel ID	Owner	Address	Existing Building	Assessment
2502822320008	Martin Joseph RE LLC	Ford Rd	0	\$3,000
2502822310009	Martin Joseph RE LLC		0	
2502822320010	Martin Joseph RE LLC		0	
2502822320011	Martin Joseph RE LLC		0	
2502822320025	Gile, Noreen	770 Ford Rd	1	\$3,000
2502822320020	Sumner, William	737 21st Street	1	\$3,000
2502822320021	Thunborg, Tim	745 21st Street	1	\$3,900
2502822320026	Bergman, Dawn	755 21st Street	1	\$3,900
2502822330035	Hugley, Timothy & Bonnie	748 21st Street	1	\$3,000
2502822330034	Perkins, Robert & Roberta	760 21st Street	1	\$3,000
2502822330033	Kiritschenko, Jason & Andrea	774 21st Street	1	\$3,000
Total				\$25,800

PROJECT FUNDING SOURCES

Funding Source	Contribution	Source
Total Assessed Amount	\$ 25,800	Assessment
City Share	\$ 1,664,200	Bond Funding Through SWWD
MnDOT Grant	\$ 650,000	Cash Contribution
MPCA Environmental Settlement	\$ 55,000	Cash Contribution
Total Funding Package & Project Cost	\$ 2,395,000	

PAYMENT OPTIONS

- ❖ Lump Sum = \$3,000-\$3,900 paid within 30 days of Resolution
- ❖ Partial Amount = Assessment remaining as of November 15th of current year with interest accrued through December 31st of same year
- ❖ Annual Payment = Twice annually with property taxes paid over 10 year period at 4.0% interest (1.0% over Bond Rate of 3.0%)

PUBLIC TESTIMONY

**PLEASE PROVIDE YOUR NAME AND
ADDRESS FOR THE HEARING
RECORD**

**SEE ASSESSMENT ROLL FOR YOUR
PROPOSED AMOUNT**



MEMO

TO: Mayor and City Council
Brian Anderson, City Administrator

FROM: Renee Helm, Executive Analyst

DATE: April 2, 2012

SUBJECT: Official Name for the Newport Library

BACKGROUND

The City of Newport is now providing the oversight and management of the Newport Library. The City has been working to revise the Library and turn it into a library and community center for residents to enjoy. The Library is equipped with several computers, books, magazines, games and much more.

DISCUSSION

The City Council can discuss the possibility of a new name for the Library at the April 2, 2012 meeting. Staff has heard residents calling the Library several names, which include: Newport Library, Newport Library and Community Center, and Newport Library and Reading Room. City Council can choose from these names or create a new name for the Library. Currently, the Library is called the Newport Library and Community Center on the City's website. The Library Board met on March 28, 2012 and is recommending that the City Council approve "Newport Library and Community Center" as the official name for the Library.

RECOMMENDATION

It is recommended that the City Council approve "Newport Library and Community Center" as the official name of for the Library.