



**CITY OF NEWPORT  
REGULAR COUNCIL MEETING  
NEWPORT CITY HALL  
MARCH 19, 2015 – 5:30 P.M.**

MAYOR: Tim Geraghty  
COUNCIL: Tom Ingemann  
Bill Sumner  
Tracy Rahm  
Dan Lund

City Administrator: Deb Hill  
Supt. of Public Works: Bruce Hanson  
Chief of Police: Curt Montgomery  
Fire Chief: Steven Wiley  
Executive Analyst: Renee Eisenbeisz

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
  - A. Minutes of the March 5, 2015 Regular City Council Meeting
  - B. Minutes of the March 5, 2015 Workshop Meeting
  - C. List of Bills in the Amount of \$381,808.86
  - D. **Resolution No. 2015-4** - Approving a Gambling Application for the St. Paul Park-Newport Lions Club to Conduct Gambling at 396 21st Street on April 25, 2015
  - E. Gambling Permit for Newport Firefighters Relief Association for May 15, 2015
  - F. **Resolution No. 2015-5** - Accepting Donations for the Period of January 13-March 16, 2015
6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
7. MAYOR'S REPORT
8. COUNCIL REPORTS
9. ADMINISTRATOR'S REPORT
  - A. **Resolution No. 2015-6** - Approving a Variance Requested by Paul Haagenon, 95 7th Avenue, for Property Located at 95 7th Avenue
  - B. Proposed Vacation of 9th Street and Parcel Exchange
10. ATTORNEY'S REPORT
11. POLICE CHIEF'S REPORT
12. FIRE CHIEF'S REPORT

Agenda for 03-19-15

- 13. ENGINEER'S REPORT
  - A. Former Public Works Site

14. SUPERINTENDENT OF PUBLIC WORKS REPORT

15. NEW / OLD BUSINESS

16. ADJOURNMENT

Upcoming Meetings and Events:

- |                                       |                |           |
|---------------------------------------|----------------|-----------|
| 1. Library Advisory Committee Meeting | March 25, 2015 | 5:30 p.m. |
| 2. Park Board Meeting                 | March 26, 2015 | 7:00 p.m. |
| 3. City Council Meeting               | April 2, 2015  | 5:30 p.m. |
| 4. Planning Commission Meeting        | April 9, 2015  | 6:00 p.m. |
| 5. City Council Meeting               | April 16, 2015 | 5:30 p.m. |



**City of Newport  
City Council Minutes  
March 5, 2015**

**1. CALL TO ORDER**

Mayor Geraghty called the meeting to order at 5:30 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL -**

**Council Present** – Tim Geraghty; Tom Ingemann; Bill Sumner; Tracy Rahm; Dan Lund

**Council Absent** –

**Staff Present** – Deb Hill, City Administrator; Bruce Hanson, Supt. of Public Works; Curt Montgomery, Police Chief; Renee Eisenbeisz, Executive Analyst; Fritz Knaak, City Attorney; Jon Herdegen, City Engineer;

**Staff Absent** – Steve Wiley, Fire Chief;

**4. ADOPT AGENDA**

**Motion by Sumner, seconded by Rahm, to adopt the Agenda as presented. With 5 Ayes, 0 Nays, the motion carried.**

**5. ADOPT CONSENT AGENDA**

**Councilman Sumner** - I'd like to pull the Snow Plowing Policy.

**Motion by Ingemann, seconded by Rahm, to approve the Consent Agenda as amended, which includes the following items:**

- A. Minutes of the February 19, 2015 Regular City Council Meeting
- B. Minutes of the February 19, 2015 Workshop Meeting
- C. List of Bills in the Amount of \$88,648.99
- D. Personnel Policy Amendments

**With 5 Ayes, 0 Nays, the motion carried.**

**E. Snow Plowing Policy**

**Councilman Sumner** - Under weather conditions, it says " Snow and ice control operations will be conducted only when weather conditions do not endanger the safety of snowplow operators and equipment. Factors that may delay snow and ice control operations include: severe cold." What type of cold is enough to pull people off? Aren't they mainly in their vehicles?

**Supt. Hanson** - It's when it's the windshields get to be 60 or 70 below. That's when they generally pull plows.

**Councilman Sumner** - 60 below or 60 mph?

**Supt. Hanson** - Blizzard conditions, where it's just not safe to be out there.

**Councilman Sumner** - Have you ever had to pull people off?

**Supt. Hanson** - Once because of visibility.

**Councilman Sumner** - The line I'm worried about is the severe cold because they'll be in their vehicle.

**Supt. Hanson** - Trucks ice up to where they'll stall. The State does it quite frequently out west.

**Councilman Sumner** - I didn't think we've had those conditions here. Who makes that decision?

**Supt. Hanson** - I do.

**Mayor Geraghty** - We didn't have this policy before?

**Supt. Hanson** - We did, this is an update and will supersede everything we had before.

**Motion by Geraghty, seconded by Ingemann, to approve the Snow Plowing Policy as presented. With 5 Ayes, 0 Nays, the motion carried.**

## **6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE**

**7. MAYOR'S REPORT** – Nothing to report.

## **8. COUNCIL REPORTS** –

**Councilman Lund** - Nothing to report.

**Councilman Sumner** - The annual Soup-er Bowl fundraiser is on April 18. I'm also involved in the Red Cross Blood Drive, right now supplies are very low because of the winter. If you ever have time to donate, please go down to the Robert Street building.

**Councilman Ingemann** - Nothing to report.

**Councilman Rahm** - I attended a South Washington County Telecommunications meeting last week. There was a public hearing about a franchise agreement with Century Link. They want to come in and start servicing the area. Century Link didn't want to make public their plans for build-out and I mentioned that at the meeting and want to make sure they do make that public. My concern is that they'll build-out only where they have good competition and coverage.

**Mayor Geraghty** - Do you know when that would roll out?

**Councilman Rahm** - I don't. I'm guessing we'll vote around May.

**Mayor Geraghty** - Who is their legal counsel?

**Councilman Rahm** - They only had a representative from Century Link.

**Mayor Geraghty** - What about the Commission?

**Councilman Rahm** - I don't know.

**Mayor Geraghty** - I'm wondering if there are certain laws that allow them to keep them private.

**Councilman Rahm** - There are some laws. Right now, they have a five-year build-out plan and they want to deviate from that but don't want to share it.

## **9. ADMINISTRATOR'S REPORT** –

**A. Pay Study**

**Admin. Hill** - We have the pay study on the agenda again. I'm not going to reiterate it, I think you know where I'm coming from. The Council asked to put this on the agenda again for discussion.

**Councilman Rahm** - We're recommending the compensation study from the original firm for \$8,000?

**Admin. Hill** - Yes, the other firm was \$11,000 - \$16,000.

**Councilman Sumner** - Are they talking about the same number of employees? The other firm had more employees.

**Admin. Hill** - That includes the part-time and seasonal employees.

**Councilman Sumner** - I didn't see that we were getting anything more from the other company for the increased price.

**Mayor Geraghty** - We've talked about this quite a bit and I think we're in agreement with doing a compensation study.

**Councilman Rahm** - Yes and I do like that they'll give us updated job descriptions.

**Admin. Hill** - Yes and the steps are something that we lack.

**Councilman Lund** - Not to go again but I would feel most comfortable that we add a caveat that we endorse the State standard for pay equity. I don't see anything that says that what they do is separate for pay equity and I don't want to be held over a barrel later that we support a different standard.

**Mayor Geraghty** - You could make a motion with that.

**Councilman Lund** - The original study included the pay equity part.

**Councilman Ingemann** - We just want to find out where we stand.

**Councilman Lund** - I just want to make sure that's all we're doing tonight.

**Motion by Lund, seconded by Ingemann, to endorse the State Standard for the Pay Equity formula and continue on with the compensation study from Springsted for \$8,000. With 5 Ayes, 0 Nays, the motion carried.**

**Admin. Hill** - Just a couple announcements. We finished up the audit today and they will be here April 16 to give their report. Also, we did get a notice from the MPCA for the Knauff site, it's been deemed clean.

**Councilman Sumner** - Is that the entire site?

**Admin. Hill** - Yes and they took out a lot of debris, more than they had anticipated.

**Mayor Geraghty** - Did they have to do more than the hot spots?

**Admin. Hill** - They got to take some of them out because the buildings weren't removed.

**10. ATTORNEY'S REPORT** - Nothing to report

**11. POLICE CHIEF'S REPORT** -

**A. Year-End Report**

Chief Montgomery presented on this item as outlined in the March 5, 2015 City Council packet.

**Councilman Rahm** - I asked this last year but do we have a policy on how we handle recording devices that people might have on them if we take them into custody?

**Chief Montgomery** - The policy is court-driven.

**Councilman Rahm** - Do we have a policy saying that we don't tamper with it?

**Chief Montgomery** - Yes, we'll put it in evidence or safe-keeping or it could go with them to jail.

**Councilman Rahm** - Do we have policies that outline that?

**Chief Montgomery** - Not specifically that but it's similar to property and we have policies on that.

**Councilman Rahm** - Except it has images on it. I think that's something the Council should think about. Another thing too, is some cities are experimenting with wearable cameras, is that something that we need longer-term?

**Chief Montgomery** - It'll probably go down that road eventually but legislation needs to get some rules and boundaries. It'd be similar to the cameras in our squad cars. There are issues with going on private properties.

**Councilman Rahm** - I would encourage the Council to think about policies for electronic media.

**Chief Montgomery** - It's pretty basic, it's either safe-keeping or evidence.

**Councilman Rahm** - It's just how we would handle that type of technology.

**Mayor Geraghty** - Might want to ask other cities.

**Councilman Sumner** - A few months ago, there was an episode at the New Hope Council meeting. Are the local chiefs coming up with any opinions on security for Council meetings?

**Chief Montgomery** - We've discussed it. I guess it's one of those things that was bound to happen sooner or later. You can set all the rules you want but guns will come in if they want to come in. It's how you address that. It comes down to your own personal safety and be smart. I don't have a solution and I don't know if anyone does.

**12. FIRE CHIEF'S REPORT** – Nothing to report

**13. ENGINEER'S REPORT** –

**A. SCADA Improvements**

Engineer Herdegen presented on this item as outlined in the March 5, 2015 City Council packet.

**Councilman Sumner** - They don't get paid unless they perform?

**Engineer Herdegen** - Yes.

**Councilman Rahm** - This is custom equipment right?

**Engineer Herdegen** - Yes and part of it is to bring the controls up to the service in the lift stations. Quality Control will manufacture those controls.

**Councilman Lund** - Does a bond include a warranty?

**Engineer Herdegen** - The warranty is not linked to the bond. It will be negotiated through the contract.

**Councilman Sumner** - Is there any downtime that would be a problem for the City?

**Supt. Hanson** - There has been discussion so the downtime is limited.

**Councilman Sumner** - What's the efficiency of these systems? Are they more reliable?

**Engineer Herdegen** - Yes and the equipment has been around for about 10 years.

**Supt. Hanson** - Quality Control did some work for us on lift station #1. The equipment we're replacing is from 1963.

**Mayor Geraghty** - What did we have budgeted?

**Supt. Hanson** - About \$200,000.

**Mayor Geraghty** - So we're \$20,000 over, will this be paid at once?

**Admin. Hill** - Yes, out of the water and sewer funds and they'll be ok.

**Councilman Rahm** - Do we have a plan for upgrading the pumps? If we replace them do we have to re-do the panel?

**Supt. Hanson** - No. We have a plan to replace three of them and they should come later this year.

**Councilman Sumner** - That's independent of the SCADA stuff?

**Supt. Hanson** - Yes.

**Councilman Lund** - This will allow us to have centralized monitoring?

**Supt. Hanson** - Yes. This will control our seven lift stations, wells, etc.

**Councilman Sumner** - Can you access that remotely?

**Supt. Hanson** - We took that option away to keep the price down.

**Engineer Herdegen** - We can get remote access from any company.

**Councilman Sumner** - Are there any issues that we're not aware of?

**Attorney Knaak** - More security is good, this was an issue that came up but I don't have any issue with this.

**Councilman Sumner** - We won't be forced to make payments if they don't do the job right?

**Mayor Geraghty** - No.

**Councilman Lund** - The actual risk would be if they break something and walk away. We don't expect any issue like that.

**Motion by Geraghty, seconded by Sumner, to approve entering into a contract with Quality Control and Integration for the Utility SCADA System improvements without the bond for \$220,190. With 5 Ayes, 0 Nays, the motion carried.**

#### **14. SUPERINTENDENT OF PUBLIC WORKS REPORT -**

**Supt. Hanson** - The rinks and warming houses will be closed for the season on Saturday.

**15. NEW/OLD BUSINESS**

**A. Discussion Regarding Proposed Street Vacation and Parcel Exchange**

This item was moved from the NEDA Agenda. Sherri Buss, TKDA Planner, presented on this item as outlined in the attached.

**Mayor Geraghty** - Does the fact that we would ask the DNR to look at this lock us in to vacating it?

**Attorney Knaak** - No.

**Mayor Geraghty** - Ok.

**Councilman Lund** - I think we should consider vacating it but he's trying to give us land that is near worthless for a buildable lot and we already have land that can be a buildable lot. We should vacate it and make a buildable lot for us to sell. That would be my position.

**Mayor Geraghty** - It's the same process.

**Councilman Lund** - So he knows our parcels to even have a chance.

**Mayor Geraghty** - The question tonight is if we want to proceed with asking the DNR.

**Councilman Lund** - That seems fine.

**Ms. Buss** - We'll put that request together. We've talked with Molly Shodeen at the DNR and she thinks it's a good rationale. I think the one difficulty is that part of the rationale is that this would facilitate a trade that would mean public ownership of the mill pond and that's how it's always been discussed with Molly and others, that the mill pond would be public and a better access than 9th Street. I think it's a stronger argument for the DNR.

**Councilman Lund** - That's fine but he'll need to bring some money to the table.

**Motion by Geraghty, seconded by Lund, to direct staff to move forward and proceed to asking permission from the DNR. With 5 Ayes, 0 Nays, the motion carried.**

**16. ADJOURNMENT**

**Motion by Ingemann, seconded by Lund, to adjourn the regular Council Meeting at 6:21 P.M. With 5 Ayes, 0 Nays, the motion carried.**

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz  
Executive Analyst



444 Cedar Street, Suite 1500  
Saint Paul, MN 55101  
651.292.4400  
tkda.com

## Memorandum

<b>To:</b>	Newport City Council	<b>Reference:</b>	Proposed Street Vacation and Parcel Exchange near Mill Pond Site
<b>Copies To:</b>	<hr/> Deb Hill, Administrator <hr/> Renee Eisenbeisz, Executive Analyst <hr/> Fritz Knaak, City Attorney <hr/> Bruce Hanson, Public Works Director <hr/> Steve Marko <hr/>	<b>Project No.:</b>	15743.000
<b>From:</b>	<hr/> Sherri Buss, RLA AICP, Planner <hr/>	<b>Routing:</b>	<hr/> <hr/>
<b>Date:</b>	<hr/> February 23, 2015 <hr/>		

### Background

Steve Marko has talked with City staff about the potential for vacation of 9<sup>th</sup> Street west of 2<sup>nd</sup> Avenue and a portion of 1<sup>st</sup> Avenue, and a land exchange of parcels that include the Mill Pond site and adjacent parcels. This memo summarizes the proposed actions, and discusses steps that the City and Mr. Marko would need to take if the Council determines that it would be in the public interest to pursue Mr. Marko's proposal.

Map 1 attached show the existing land ownership situation in the area around the Mill Pond, and the changes proposed by Mr. Marko:

- The parcel at 121 10<sup>th</sup> Street, formerly owned by Mr. Marko, is currently owned by Bryan Williams. Mr. Williams has not been part of the discussions with City staff.
- The Mill Pond site is owned by the Heritage Asset Trust, represented in the discussions by Mr. Marko.
- The City currently owns parcels surrounding and adjacent to the Mill Pond site. Most of the parcels are undeveloped, and include a ravine and stormwater infrastructure that outlet to the Mill Pond site. The City is interested in the potential future sale and development of the parcels that it owns.

Map 2 attached shows the changes in ownership that Mr. Marko is proposing, and the location of a proposed drainage easement that the City's Public Works Director and Engineer propose in order to provide adequate drainage for some City-owned parcels to permit future development. The proposed changes include:

- Exchange of three City-owned parcels on the north side of the Mill Pond for the Mill Pond Site. Mr. Marko would become the owner of a combined new parcel on the north side of the Mill Pond, and the City would own the Mill Pond Site.
- Vacation of 9<sup>th</sup> Street and 1<sup>st</sup> Avenue. The vacated 9<sup>th</sup> Street would be divided in halves, and allocated to the adjacent parcels on each side.
- The City would require an easement across the new Marko parcel for the storm sewer pipe.

### **Rationale and Potential Benefits of the Proposed Changes**

Potential benefits to Mr. Marko and the City of Newport include the following:

- Mr. Marko/ Heritage Asset Trust would exchange an undevelopable parcel (the Mill Pond Site) for a potentially-developable parcel. A topographic survey is needed to determine if the proposed new parcel could be developed, given the existing topography and required setbacks. The addition of area from the 9<sup>th</sup> Street vacation is probably critical to the creation of a developable parcel.
- The City would gain some land from the 9<sup>th</sup> Street vacation to add to the parcels at 927 2<sup>nd</sup> Avenue. The area gained may be enough to create 2 developable parcels rather than the single parcel that is possible with the current area of the 4 parcels.
- The City would gain control over the Mill Pond site, which is an important outlet for stormwater from the adjacent area to the east.
- The City would gain a potential new river access and passive recreation area at the Mill Pond site. The site also includes elements from the City's early history.

### **Issues and Next Steps**

At the meeting on March 5, the City Council will discuss whether it wants to pursue the proposed land exchange and street vacation. Some important issues and next steps include:

- The vacation of 9<sup>th</sup> Street and 1<sup>st</sup> Avenue require a public hearing and notice to each affected property owner.
- The City must identify a public interest for the street vacation.
- Because 9<sup>th</sup> Street terminates at a public water, written notice of the proposed vacation must be served to the Commissioner of Natural Resources at least 60 days before the hearing on the matter. The information for the Commission must address the public benefits of the proposed vacation, public waters access, and how the vacation would impact the conservation of natural resources. Staff have discussed this issue with Molly Shodeen, the Area Hydrologist for the Mississippi River, and she believes that if the street vacation rationale included the City's acquisition of the Mill Pond site to provide public access to the river and protect the area as a natural area and site for passive recreation use, that the Commissioner would be likely to approve the vacation.
- Given the 60-day notice requirement, if the City sends a vacation resolution and rationale to the DNR soon, the public hearing could be held in May at the earliest.
- The City Attorney will need to address issues related to the street vacation, including some existing easements within the street.
- Staff recommended that Mr. Marko obtain a topographic survey to determine if the proposed land exchange and street vacation would result in a buildable parcel.



**Request for Council Action**

Staff request that the Council discuss the proposed street vacations and land exchange at the meeting on March 5.

A draft resolution for the vacation of 9<sup>th</sup> Street is attached for Council review. If the Council determines that the City should pursue the dedication, the Council could approve the draft resolution and send it with a notice that discusses the rationale for the vacation to the DNR Commissioner to start the vacation process.



**RESOLUTION NO. 2015-\_\_**

**A RESOLUTION AUTHORIZING THE VACATION OF 9<sup>TH</sup> STREET BETWEEN 2<sup>ND</sup> AVENUE AND THE MISSISSIPPI RIVER**

**WHEREAS**, the Newport City Council has proposed that the City vacate 9<sup>th</sup> Street between 2<sup>nd</sup> Avenue and the Mississippi River; and

**WHEREAS**, the City posted and mailed notice of the street vacation request and public hearing to each property owner affected by the proposed vacation as required by Minnesota Statutes 412.851, and held a public hearing regarding the proposed vacation on \_\_\_\_\_, 2015; and

**WHEREAS**, the City held the public hearing on \_\_\_\_\_, 2015, at which hearing all interested parties were heard; and

**WHEREAS**, FOLLOWING THE PUBLIC HEARING, THE City determined that vacation of the City's interests in 9<sup>th</sup> Street between 2<sup>nd</sup> Avenue and the Mississippi River is in the public interest;

**WHEREAS**, the City has identified that the vacation of 9<sup>th</sup> Street is in the interest of the public for several reasons:

- 9<sup>th</sup> Street has not been developed as a street, and the City has no foreseeable intent or need to develop the street in the future;
- The vacation of the street will facilitate the exchange of the parcel of land that is currently in private ownership that includes the Mill Pond Site with three city parcels adjacent to 9<sup>th</sup> Street, so that the City will own the Mill Pond site, which is currently privately-owned. (See Exhibit A.)
- If owned by the City, the Mill Pond Site will provide excellent opportunities for public access to the Mississippi River for recreational activities such as a trail, fishing, wildlife observation, and river views. 9<sup>th</sup> Street does not provide access to the river for activities other than river views due to the steep bluffs at the west end of 9<sup>th</sup> Street where it meets the Mississippi River.
- Public ownership of the Mill Pond site will protect over 200 feet of shoreline on the Mississippi River and make that shoreline area accessible to the public, while 9<sup>th</sup> Street provides only approximately 66 feet of access along the shoreline, and the shoreline is not accessible from 9<sup>th</sup> Street due to steep bluffs.
- Public ownership of the Mill Pond site will protect approximately 1.6 acres of floodplain, floodplain forest and wetland areas that provide both habitat and opportunities for passive recreation adjacent to the Mississippi River.
- The Mill Pond site includes important historic artifacts that are part of the early history of the City of Newport and Minnesota settlement, including the ruins of the Shelton-Irish-Durand Mill, an early lumber and four manufacturing facility that operated from 1857 until about 1900. City ownership of the parcels will protect the historic resources and offer the potential to provide interpretive information on the Mill Pond Site.
- The Mill Pond is located within the Mississippi River floodplain, and is dominated by steep slopes and wetlands that are not suitable for development; and

**WHEREAS**, the City has provided written notice of the request to vacate 9<sup>th</sup> Street to the Commissioner of Natural Resources as required by Minnesota Statutes 412.851; and

**NOW, THEREFORE, BE IT RESOLVED** That the Newport City Council hereby authorizes vacation of 9<sup>th</sup> Street between 2<sup>nd</sup> Avenue and the Mississippi River, and authorizes the City Administrator or her designee to direct and to prepare and to present to the Washington County Auditor a notice that the City

has completed these proceedings and record same with the Washington County Recorder, but only following completion by the Owner of the following:

a) (fill in as needed)

Adopted by this council this \_\_\_th day of \_\_\_\_\_, 2015 by the Newport City Council.

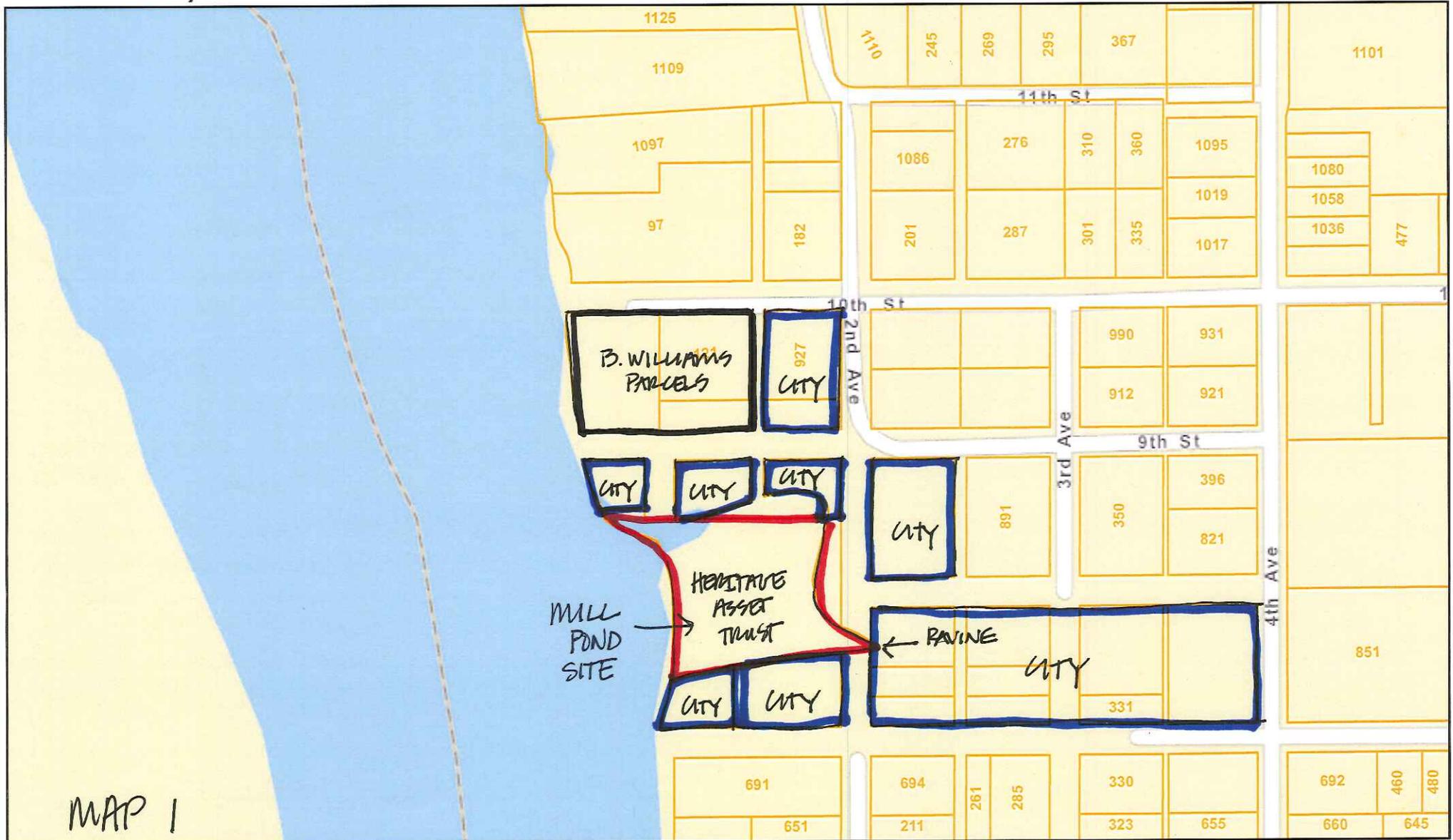
Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE: Geraghty \_\_\_\_\_  
Ingemann \_\_\_\_\_  
Sumner \_\_\_\_\_  
Rahm \_\_\_\_\_  
Lund \_\_\_\_\_

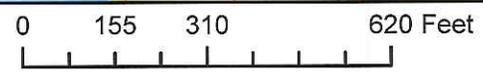
Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Deb Hill, City Administrator

DRAFT



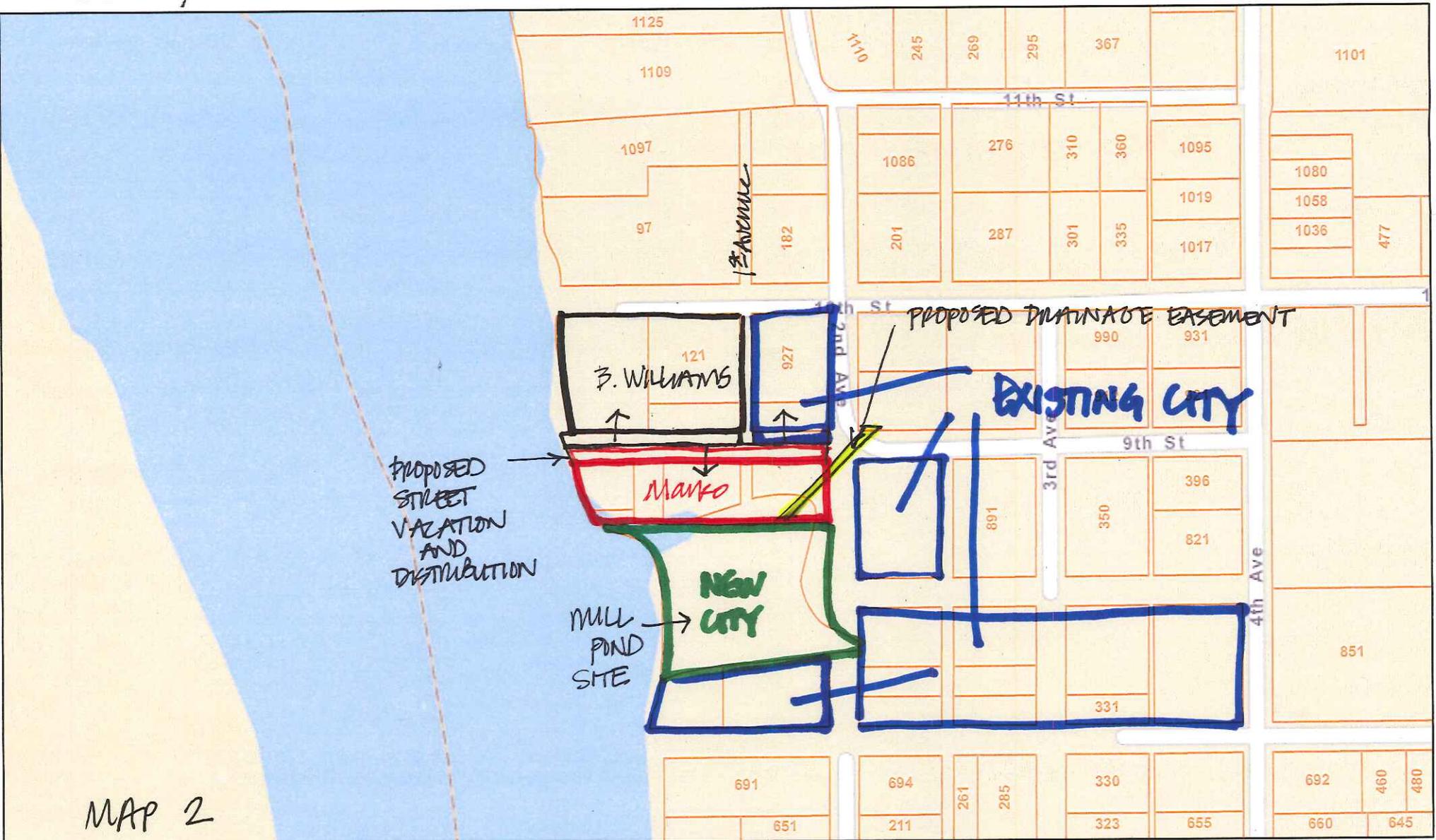
MAP 1



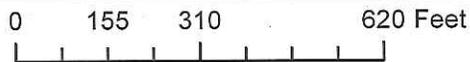
MILL POND AREA:  
EXISTING PARCELS

MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT

This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.



MAP 2



MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT

MILL POND AREA:  
PROPOSED

This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.



**City of Newport  
City Council Workshop Meeting Minutes  
March 5, 2015**

**1. ROLL CALL -**

**Council Present** – Tim Geraghty, Tom Ingemann, Bill Sumner, Tracy Rahm, Dan Lund

**Council Absent** –

**Staff Present** – Deb Hill, City Administrator; Bruce Hanson, Superintendent of Public Works; Fritz Knaak, City Attorney; Jon Herdegen, City Engineer

**Staff Absent** - Curt Montgomery, Police Chief; Steve Wiley, Fire Chief; Renee Eisenbeisz, Executive Analyst;

**2. DISCUSSION REGARDING CHAPTER 10 ORDINANCE AMENDMENTS**

Engineer Herdegen, Doug Borglund (MSA), and Supt. Hanson presented on this item as outlined in the March 5, 2015 City Council Workshop packet.

**Councilman Rahm** - The subsurface sewage treatment would regulate septic systems too? My concern is that we're referencing the County ordinance but do we really know what's changing?

**Mr. Borglund** - You'll be made aware of the changes. For the most part, septic systems are regulated across the board with the State and County.

**Councilman Rahm** - I would like to have the most local control I can on some of these things so we know what's changing. I don't want to have the entire County ordinance in our codes but I'm concerned that things change and my septic system is now outlawed along with other homeowners. I worry about the government changing rules over time.

**Mr. Borglund** - There is a point of sale in Washington County so if you were to sell it you do need to update your septic system at that time.

**Councilman Rahm** - They changed the rules on repairs. It used to be that you could do repairs and it wasn't a big deal and now it is. That's changed and it concerns me.

**Councilman Lund** - That's a good point. I think we should talk about if we're going to lose some financial flexibility and the ability to give assessments to repairs to the sewer line if we define it as private property. Can we fix private property with a special assessment? Does that hurt our bonding or do we have to send them a bill?

**Attorney Knaak** - If there's a benefit. I see that usually with repaving. In order to allow people the benefit of the City's contract, that's added into the assessment.

**Councilman Lund** - Like the driveway apron?

**Attorney Knaak** - Yes.

**Councilman Lund** - Do they have the opportunity to get the financing like a special assessment?

**Attorney Knaak** - Yes.

**Councilman Lund** - If we want to run these liners up our service lines and now we're saying people have to repair/maintain it themselves. What type of timeline do we have to give them before we fix it for them?

**Supt. Hanson** - The sewer language hasn't changed, it was the property owner's responsibility before. The ones we just repaired was their cost and was deferred to their assessment.

**Councilman Lund** - If it's their property, they have to fix it, if they decline to fix it, at what point can we make them fix it or fix it for them?

**Attorney Knaak** - When it becomes a public nuisance or health hazard.

**Mayor Geraghty** - We'd have to give notice for an assessment.

**Councilman Lund** - For the apron, you can use the special assessment as well?

**Attorney Knaak** - I've seen it done.

**Engineer Herdegen** - That would be part of the City standard.

**Councilman Lund** - I'm not in favor of taking away our flexibility at this point. The way it was explained to me is that we can do an assessment for a public property improvement but now we're talking about private properties and that means we have no opportunity to use any other option than sticking them with a bill.

**Mayor Geraghty** - We've allowed them to put it on their assessment before.

**Councilman Lund** - This is an expense for all of the houses in the City and by making it an assessment and removing any option of paying for it..

**Mayor Geraghty** - They always have a choice to pay it.

**Councilman Lund** - Either way, it's not a deductible expense anymore and if everyone has to pay this we would save them 30% by adding it to the property taxes and having it be a deductible expense.

**Admin. Hill** - That's a different discussion.

**Councilman Lund** - No, we're calling it private property which takes that option away. I think it's ambiguous where the public property stops and the private property starts.

**Mayor Geraghty** - It's not benefiting everybody though.

**Councilman Lund** - That's true, they would be subsidizing it, but 30% is significant.

**Mayor Geraghty** - We use to do that and we decided to stop it.

**Councilman Lund** - I would be in favor of re-examining that.

**Councilman Sumner** - The section on water rates, it's talking about sprinkler systems, is that for buildings or landscaping?

**Supt. Hanson** - It's for a building.

**Councilman Sumner** - Should we clarify that?

**Mr. Borglund** - We could add language clarifying that.

**Councilman Rahm** - With regulating grass clippings, that happens a lot on Century Avenue. Could we think about signage for along the road?

**Supt. Hanson** - We do have signs on Cedar Lane.

### **3. DISCUSSION REGARDING I & I**

Engineer Herdegen and Supt. Hanson presented on this item as outlined in the March 5, 2015 City Council Workshop packet. The City recently reviewed over 26,000 feet of televised sanitary sewer mains, including approximately 530 sewer connections. The City found that about 70% of those connections have a major root intrusion that could potentially cause blockages. In the coming weeks, Staff will be working on a plan to address the sewer mains and services for Council consideration. Until a repair plan can be developed, the City will be contacting the homeowners to notify them that there is a potential issue with their service lines. Staff will be working to develop a list of those properties affected and mail a notice to the property owners in the coming month.

### **4. ADJOURNMENT**

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz  
Executive Analyst

**Recurring**

Paid Chk# 000423E	FEDERAL TAXES	3/5/2015	\$9,512.96 Fed, SS and Medi
Paid Chk# 000424E	MN REVENUE	3/5/2015	\$1,932.20 State taxes
Paid Chk# 000425E	MSRS	3/5/2015	\$2,781.33 MSRS HCSP & Vol. Retirement
Paid Chk# 000426E	SELECTACCOUNT	3/5/2015	\$1,190.09 HSPA
Paid Chk# 000427E	MORGAN STANLEY	3/10/2015	\$240,000.00 Investment transfer to Morgan
Paid Chk# 000428E	PSN	3/12/2015	\$135.54 Electronic payment fees
Paid Chk# 017273	Holstad & Knaak, PLC	3/2/2015	\$5,200.00
Paid Chk# 017274	TENNIS SANITATION LLC	3/2/2015	\$20.80 PW building & city hall garbag
Paid Chk# 017276	DEB SCHULZ	3/4/2015	\$61.26 Petty cash
Paid Chk# 017277	ATOMIC-COLO, LLC	3/5/2015	\$2,387.73
Paid Chk# 017278	CENTURY LINK	3/5/2015	\$57.43 Park warming house phone
Paid Chk# 017279	COMCAST	3/5/2015	\$138.03
Paid Chk# 017280	ING LIFE INSURANCE & ANNUITY	3/5/2015	\$150.00
Paid Chk# 017281	Metropolitan Council	3/5/2015	\$17,175.25
Paid Chk# 017282	ON SITE SANITATION	3/5/2015	\$52.50 Port o Potty
Paid Chk# 017283	PERA	3/5/2015	\$9,185.32
Paid Chk# 017284	SW/WC SERVICES COOPERATIVES	3/5/2015	\$15,559.00
Paid Chk# 017285	CENTURY LINK	3/12/2015	\$262.93 Telephones
Paid Chk# 017286	COMCAST	3/12/2015	\$308.11
Paid Chk# 017287	G & K SERVICES	3/12/2015	\$170.55
Paid Chk# 017288	INTERNATIONAL UNION OF OP. ENG	3/12/2015	\$132.00
Paid Chk# 017289	PSN	3/12/2015	\$0.00 Electronic payment fees
Paid Chk# 017290	XCEL ENERGY	3/12/2015	\$2,346.76
	Staff		\$31,062.31

**Non-Recurring**

Paid Chk# 017291	ATOMIC-COLO, LLC	3/19/2015	\$512.50
Paid Chk# 017292	Cardmember Services	3/19/2015	\$273.97 Credit card
Paid Chk# 017293	CARLSON MCCAIN, INC	3/19/2015	\$12,562.50 Knauff Salvage yard
Paid Chk# 017294	EXPRESS AUTO PARTS	3/19/2015	\$12.77 Shop supplies
Paid Chk# 017295	FAIR OFFICE WORLD	3/19/2015	\$47.50
Paid Chk# 017296	FERRELLGAS	3/19/2015	\$417.44 Propane for Loveland park
Paid Chk# 017297	FLEET PRIDE	3/19/2015	\$88.11 0124 Repair
Paid Chk# 017298	GOPHER BEARING	3/19/2015	\$213.84 Broom repair
Paid Chk# 017299	GOPHER STATE ONE-CALL	3/19/2015	\$29.10
Paid Chk# 017300	INSTRUMENTAL RESEARCH, INC.	3/19/2015	\$36.00 Coliform bacteria
Paid Chk# 017301	LIBERTY NAPA OF NEWPORT	3/19/2015	\$678.29 Supplies
Paid Chk# 017302	MENARDS - COTTAGE GROVE	3/19/2015	\$344.72 City hall repair
Paid Chk# 017303	METROPOLITAN AREA MGMT ASSOC.	3/19/2015	\$45.00 Membership
Paid Chk# 017304	MMKR	3/19/2015	\$9,700.00 Audit prep through 2/28/2015
Paid Chk# 017305	MN POLLUTION CONTROL AGENCY	3/19/2015	\$187.50 Review & No further action not
Paid Chk# 017306	MN SECRETARY OF STATE-NOTARY	3/19/2015	\$120.00 Notary registration
Paid Chk# 017307	MSA PROFESSIONAL SERVICES, INC	3/19/2015	\$11,411.25 City engineering
Paid Chk# 017308	OXYGEN SERVICE CO.	3/19/2015	\$39.20 Oxygen supplies
Paid Chk# 017309	PATHFINDER CRM, LLC	3/19/2015	\$975.00 Brown house survey project
Paid Chk# 017310	POWER PLAN OIB	3/19/2015	\$212.78 Chipper repair
Paid Chk# 017311	RIVERTOWN MULTIMEDIA	3/19/2015	\$176.19 Variance request
Paid Chk# 017312	SAMS CLUB/SYNCHRONY BANK	3/19/2015	\$146.49 Supplies
Paid Chk# 017313	SHERWIN WILLIAMS CO.	3/19/2015	\$216.27 Paint FH1
Paid Chk# 017314	TKDA	3/19/2015	\$2,190.02 City planning
Paid Chk# 017315	TRI-STATE BOBCAT	3/19/2015	\$50.84 Toolcat repair

Paid Chk# 017316	VERIZON	3/19/2015	\$157.13
Paid Chk# 017317	WASHINGTON CTY PROPERTY RECORD	3/19/2015	\$322.47 Truth in taxation
Paid Chk# 017318	WATER CONSERVATION SERVICE	3/19/2015	\$375.88 Leak locate
Paid Chk# 017319	ZARNOTH BRUSH WORKS, INC.	3/19/2015	\$444.00 Toolcast Broom
			<b>\$381,808.86</b>

## Cardmember Services

Hanson	Northern Tool	Flux and rod	\$ 21.40	yes
Eisenbeisz	Michaels Stores	Library craft supplies	\$ 15.98	yes
	Best Buy	Router for library and i-Pad case	\$ 119.98	yes
	Comcast Upware	Monthly Norton anti-virus	\$ 5.30	yes
	TLF Rose Floral	Flowers for birth	\$ 51.31	yes
Hill	MN Govt. Finance Officers	Membership dues	\$ 60.00	yes



# City of Newport, MN

## Financial Status Report

Period ended February 28, 2015

(Un-Audited)

Prepared by:  
Administration Department



## **Table of Contents**

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

# Section 1 – Cash & Investment

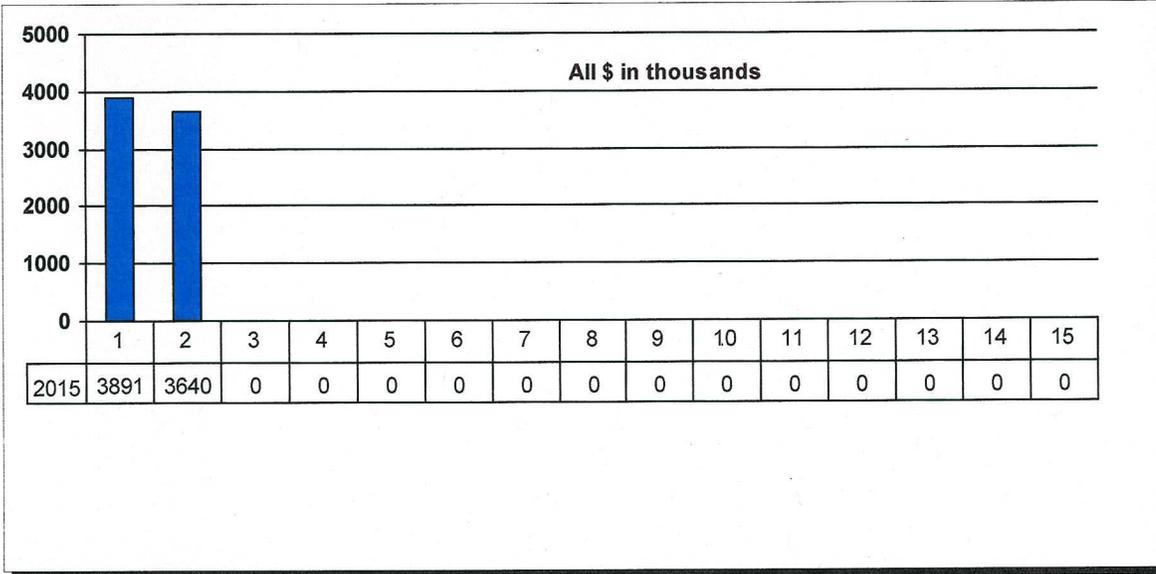
**Purpose:**

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.



**CITY OF NEWPORT**  
**\*Check Reconciliation©**

**Central Bank**  
**10100 CASH**  
**February 2015**



**Account Summary**

Beginning Balance on	2/1/2015	\$3,918,998.47
+ Receipts/Deposits		\$91,124.94
- Payments (Checks and Withdrawals)		\$361,051.26
Ending Balance as of	2/28/2015	\$3,649,072.15

Cleared	\$3,649,072.15
Statement	\$3,649,072.15
Difference	\$0.00

**Check Book Balance**

Active	G 101-10100	GENERAL FUND	\$869,375.50
Active	G 201-10100	PARKS SPECIAL FUND	\$42,360.66
Active	G 204-10100	HERITAGE PRESERVATIO	-\$3,040.37
Active	G 205-10100	RECYCLING	\$34,681.69
Active	G 206-10100	FIRE ENGINE	\$0.00
Active	G 208-10100	BUY FORFEITURE	\$1,305.59
Active	G 225-10100	PIONEER DAY	\$20,470.66
Active	G 270-10100	EDA	\$458,249.19
Active	G 301-10100	2010A G.O. CAPITAL IMP.	-\$112,404.28
Active	G 303-10100	2012 STREET NORTH RAV	\$3,268.10
Active	G 305-10100	2013 STREET ASSESSME	\$43,349.89
Active	G 306-10100	2014 STREET ASSESSME	\$274,917.06
Active	G 307-10100	GO TIF 1994B	\$0.00
Active	G 308-10100	CERIFICATES OF INDEBT	\$0.00
Active	G 313-10100	2000B GO IMP BOND	\$0.00
Active	G 315-10100	2002A \$690,000 BOND	-\$89,387.51
Active	G 316-10100	PFA/TRLF REVENUE NOT	\$199,708.71
Active	G 321-10100	2006A EQUIP CERTIFICAT	\$0.00
Active	G 322-10100	2011A GO BONDS	-\$74,700.84

Active	G 401-10100	EQUIPMENT REVOLVING	\$258,399.49
Active	G 402-10100	TAX INC DIST 1	-\$0.23
Active	G 405-10100	T.H. HWY 61	\$148,953.31
Active	G 409-10100	2013 STREET RECON.	-\$340,919.11
Active	G 410-10100	2014 STREET RECON.	\$519,668.91
Active	G 411-10100	BUILDING FUND	\$105,499.80
Active	G 416-10100	4TH AVENUE RAVINE	\$12,771.81
Active	G 417-10100	NORTH RAVINE	\$53,769.75
Active	G 422-10100	2011A UTILITY CAPITAL	\$0.00
Active	G 423-10100	2011A EQUIPMENT CAPIT	\$0.00
Active	G 601-10100	WATER FUND	\$459,253.87
Active	G 602-10100	SEWER FUND	\$709,039.00
Active	G 603-10100	STREET LIGHT FUND	\$31,416.41
Active	G 604-10100	STORM WATER FUND	\$14,133.21
		Cash Balance	\$3,640,140.27

Beginng Balance	\$3,918,998.47	
+ Total Deposits	\$91,124.94	
- Checks Written	\$369,983.14	
		\$3,640,140.27
Check Book Balance		\$3,640,140.27
Difference		\$0.00

**City of Newport**  
**INVESTMENTS**  
**Feb-15**

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Value</u>	
<b>MORGAN STANLEY</b>							
BMW CD	6/28/2013	6/29/2015	728	120,000	0.75%	120,061.20	
FIRST BANK	12/9/2014	12/11/2015	366	100,000	0.55%	99,990.00	
AMEX Cent.	7/5/2013	7/5/2016	1,092	120,000	1.10%	120,291.60	
BMW CD	6/28/2013	6/28/2017	1,456	125,000	1.30%	125,018.75	
AMEX Cent.	7/5/2013	7/5/2018	1,820	125,000	1.71%	123,792.50	
SALLIE MAE BANK	11/5/2014	11/5/2018	1,456	129,000	1.85%	128,249.22	
BARCLAYS BANK	7/6/2014	7/23/2019	1,820	125,000	2.11%	124,687.50	
Wells Fargo BK	4/8/2014	4/16/2021	2,548	120,000	1.29%	120,408.00	
Accrued Interest	all CDs above						7,555.43
sub total							970,054.20
<b>NORTHLAND</b>							
GO BOND	10/6/2010	3/1/2015	1638	240,000.00	1.85%	240,000.00	
Accrued Interest							2,200.00
subtotal							242,200.00
Sub-total Investments GASB 40						1,212,254.20	
Checking							3,649,072.15
Total Cash, Investments and CD's						4,861,326.35	

## Section 2 – Budget Control Summary

**Purpose:**

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Varianc	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$2,344,147.00	\$62,856.61	\$2,281,290.39	97.32%	\$0.00	\$2,344,147.00	-\$2,344,147.00	0.04	-0.22
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$2,344,147.00	\$62,856.61	\$2,281,290.39	97.32%	\$0.00	\$2,344,147.00	-\$2,344,147.00	0.04	-0.21
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$560,000.00	\$431.50	\$559,568.50	99.92%	\$0.00	\$560,000.00	-\$560,000.00	0.00	-0.50
DEPT 41000 Administration (GENERAL)	\$269,730.00	\$40,948.97	\$228,781.03	84.82%	\$0.00	\$269,730.00	-\$269,730.00	0.08	-0.68
DEPT 41110 Mayor and Council	\$22,822.00	\$3,961.82	\$18,860.18	82.64%	\$0.00	\$22,822.00	-\$22,822.00	0.12	-0.61
DEPT 41410 Elections	\$1,750.00	\$300.00	\$1,450.00	82.86%	\$0.00	\$1,750.00	-\$1,750.00	0.12	-0.48
DEPT 41600 Professional Services	\$315,500.00	\$29,593.68	\$285,906.32	90.62%	\$0.00	\$315,500.00	-\$315,500.00	0.08	-0.72
DEPT 41910 Planning and Zoning	\$35,438.00	\$4,373.95	\$31,064.05	87.66%	\$0.00	\$35,438.00	-\$35,438.00	0.01	-0.33
DEPT 41940 City Hall Bldg	\$17,350.00	\$10,575.44	\$6,774.56	39.05%	\$0.00	\$17,350.00	-\$17,350.00	0.62	-0.38
DEPT 42000 Police Department(GENERAL)	\$856,400.00	\$136,935.79	\$719,464.21	84.01%	\$0.00	\$856,400.00	-\$856,400.00	0.12	-0.70
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$183,436.00	\$7,363.95	\$176,072.05	95.99%	\$0.00	\$183,436.00	-\$183,436.00	0.06	-0.71
DEPT 42280 Fire Stations No. 1	\$10,200.00	\$2,223.28	\$7,976.72	78.20%	\$0.00	\$10,200.00	-\$10,200.00	0.08	-0.93
DEPT 42290 Fire Station No. 2	\$3,000.00	\$669.29	\$2,330.71	77.69%	\$0.00	\$3,000.00	-\$3,000.00	0.07	-0.68
DEPT 43000 PW Street (GENERAL)	\$385,395.00	\$61,796.01	\$323,598.99	83.97%	\$0.00	\$385,395.00	-\$385,395.00	0.12	-0.65
DEPT 43100 Public Works Garage	\$17,200.00	\$14,705.73	\$2,494.27	14.50%	\$0.00	\$17,200.00	-\$17,200.00	1.44	0.44
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$5,620.00	\$0.00	\$5,620.00	100.00%	\$0.00	\$5,620.00	-\$5,620.00	0.00	-0.67
DEPT 45000 Parks (GENERAL)	\$332,800.00	\$88,324.05	\$244,475.95	73.46%	\$0.00	\$332,800.00	-\$332,800.00	0.14	-0.54
DEPT 45100 Recreation (GENERAL)	\$3,200.00	\$0.00	\$3,200.00	100.00%	\$0.00	\$3,200.00	-\$3,200.00	0.00	-0.44
DEPT 45206 Parks Bldgs. & Warming Houses	\$14,280.00	\$6,274.28	\$8,005.72	56.06%	\$0.00	\$14,280.00	-\$14,280.00	0.34	-0.54
DEPT 45501 Library Bldg	\$24,200.00	\$2,875.10	\$21,324.90	88.12%	\$0.00	\$24,200.00	-\$24,200.00	0.16	-0.84
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$800.00	\$69.69	\$730.31	91.29%	\$0.00	\$800.00	-\$800.00	0.03	-0.47
DEPT 49985 Special Contributions	\$750.00	\$0.00	\$750.00	100.00%	\$0.00	\$750.00	-\$750.00	0.00	-1.00
DEPT 49995 Miscellaneous Contingency	\$10,000.00	\$3,253.01	\$6,746.99	67.47%	\$0.00	\$10,000.00	-\$10,000.00	0.17	-0.34
Total Expenditure Accounts	\$3,069,871.00	\$414,675.54	\$2,655,195.46	86.49%	\$0.00	\$3,069,871.00	-\$3,069,871.00	0.13	-0.58
Total FUND 101 GENERAL FUND	-\$725,724.00	-\$351,818.93	-\$373,905.07	51.52%	\$0.00	-\$725,724.00	\$725,724.00		





CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,420.00	-\$1,420.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$1,420.00	\$1,420.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	-\$1,415.08	\$1,415.08	0.00%	\$0.00	\$0.00	\$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.19	-\$0.19	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.19	-\$0.19	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$0.19	-\$0.19	0.00%	\$0.00	\$0.00	\$0.00		
FUND 225 PIONEER DAY									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2.93	-\$2.93	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2.93	-\$2.93	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAY	\$0.00	\$2.93	-\$2.93	0.00%	\$0.00	\$0.00	\$0.00		





CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$6.22	-\$6.22	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$6.22	-\$6.22	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$91,891.25	-\$91,891.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$91,891.25	\$91,891.25	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 2013 STREET ASSESSMENT	\$0.00	-\$91,885.03	\$91,885.03	0.00%	\$0.00	\$0.00	\$0.00		
FUND 306 2014 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5,143.96	-\$5,143.96	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$5,143.96	-\$5,143.96	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$450.00	-\$450.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$450.00	\$450.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 306 2014 STREET ASSESSMENT	\$0.00	\$4,693.96	-\$4,693.96	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 GO TIF 1994B									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Varianc	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 2000B GO IMP BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 2002A \$690,000 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 2002A \$690,000 BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$388.43	-\$388.43	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Varianc	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$388.43	-\$388.43	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$854.85	-\$854.85	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$854.85	\$854.85	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	-\$466.42	\$466.42	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 2006A EQUIP CERTIFICATE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 2011A GO BONDS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$70,435.00	-\$70,435.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$70,435.00	\$70,435.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 2011A GO BONDS	\$0.00	-\$70,435.00	\$70,435.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$37.09	-\$37.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$37.09	-\$37.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	\$0.00	\$37.09	-\$37.09	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 TAX INC DIST 1									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 TAX INC DIST 1	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$21.38	-\$21.38	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$21.38	-\$21.38	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	\$0.00	\$21.38	-\$21.38	0.00%	\$0.00	\$0.00	\$0.00		
FUND 409 2013 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Varianc	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$433.00	-\$433.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$433.00	\$433.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 409 2013 STREET RECON.	\$0.00	-\$433.00	\$433.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 410 2014 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$81.78	-\$81.78	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$81.78	-\$81.78	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$137,337.62	-\$137,337.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$137,337.62	\$137,337.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 410 2014 STREET RECON.	\$0.00	-\$137,255.84	\$137,255.84	0.00%	\$0.00	\$0.00	\$0.00		
FUND 411 BUILDING FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$15.15	-\$15.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$15.15	-\$15.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4,629.76	-\$4,629.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$4,629.76	\$4,629.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	\$0.00	-\$4,614.61	\$4,614.61	0.00%	\$0.00	\$0.00	\$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.83	-\$1.83	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Varianc	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Total Revenue Accounts	\$0.00	\$1.83	-\$1.83	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$1.83	-\$1.83	0.00%	\$0.00	\$0.00	\$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$7.72	-\$7.72	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$7.72	-\$7.72	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	\$7.72	-\$7.72	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 2011A UTILITY CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00





CITY OF NEWPORT

\*Budget Control Summary

Current Period: February 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	2015 Adopted Budget	2015 Forecast	Variance at Completion	2015 YTD Perf	2015 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4.48	-\$4.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$72,765.00	\$13,096.19	\$59,668.81	82.00%	\$0.00	\$72,765.00	-\$72,765.00	0.06	-0.27
<b>Total Revenue Accounts</b>	<b>\$72,765.00</b>	<b>\$13,100.67</b>	<b>\$59,664.33</b>	<b>82.00%</b>	<b>\$0.00</b>	<b>\$72,765.00</b>	<b>-\$72,765.00</b>	<b>0.02</b>	<b>-0.07</b>
Expenditure Accounts									
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$56,452.00	\$9,247.03	\$47,204.97	83.62%	\$0.00	\$56,452.00	-\$56,452.00	0.15	-0.71
<b>Total Expenditure Accounts</b>	<b>\$56,452.00</b>	<b>\$9,247.03</b>	<b>-\$47,204.97</b>	<b>83.62%</b>	<b>\$0.00</b>	<b>\$56,452.00</b>	<b>-\$56,452.00</b>	<b>0.13</b>	<b>-0.62</b>
<b>Total FUND 603 STREET LIGHT FUND</b>	<b>\$16,313.00</b>	<b>\$3,853.64</b>	<b>\$12,459.36</b>	<b>76.38%</b>	<b>\$0.00</b>	<b>\$16,313.00</b>	<b>-\$16,313.00</b>		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.95	-\$1.95	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$62,175.00	\$7,691.98	\$54,483.02	87.63%	\$0.00	\$62,175.00	-\$62,175.00	0.02	-0.18
<b>Total Revenue Accounts</b>	<b>\$62,175.00</b>	<b>\$7,693.93</b>	<b>\$54,481.07</b>	<b>87.63%</b>	<b>\$0.00</b>	<b>\$62,175.00</b>	<b>-\$62,175.00</b>	<b>0.02</b>	<b>-0.13</b>
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$20,642.00	\$5,024.06	\$15,617.94	75.66%	\$0.00	\$20,642.00	-\$20,642.00	0.06	-0.67
<b>Total Expenditure Accounts</b>	<b>\$20,642.00</b>	<b>\$5,024.06</b>	<b>-\$15,617.94</b>	<b>75.66%</b>	<b>\$0.00</b>	<b>\$20,642.00</b>	<b>-\$20,642.00</b>	<b>0.06</b>	<b>-0.61</b>
<b>Total FUND 604 STORM WATER FUND</b>	<b>\$41,533.00</b>	<b>\$2,669.87</b>	<b>\$38,863.13</b>	<b>93.57%</b>	<b>\$0.00</b>	<b>\$41,533.00</b>	<b>-\$41,533.00</b>		
	<b>-\$752,046.00</b>	<b>-\$660,449.05</b>	<b>-\$91,596.95</b>	<b>12.18%</b>	<b>\$0.00</b>	<b>-\$752,046.00</b>	<b>\$752,046.00</b>		

FILTER: None

## Section 3 – Cash Balances

**Purpose:**

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.



**CITY OF NEWPORT**  
**\*Cash Balances**

03/04/15 2:14 PM

Page 1

**Current Period February 2015**

Fund	2015 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entry			
<b>10100 Central Bank</b>								
101 GENERAL FUND	\$1,223,275.08	\$66,519.64	\$330,748.51	\$0.00	\$2,001.82	(\$89,670.71)	\$871,377.32	In Bal
201 PARKS SPECIAL F	\$42,456.78	\$6.09	\$102.21	\$0.00	\$0.00	\$0.00	\$42,360.66	In Bal
204 HERITAGE PRESE	\$6,583.63	\$0.00	\$9,624.00	\$0.00	\$0.00	\$0.00	(\$3,040.37)	In Bal
205 RECYCLING	\$34,094.95	\$2,006.74	\$1,420.00	\$0.00	(\$2,001.82)	\$0.00	\$32,679.87	In Bal
206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
208 BUY FORFEITURE	\$1,305.40	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$1,305.59	In Bal
225 PIONEER DAY	\$20,467.73	\$2.93	\$0.00	\$0.00	\$0.00	\$0.00	\$20,470.66	In Bal
270 EDA	\$457,092.66	\$2,278.82	\$1,122.29	\$0.00	\$0.00	\$0.00	\$458,249.19	In Bal
301 2010A G.O. CAPIT	(\$112,404.28)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$112,404.28)	In Bal
303 2012 STREET NO	\$3,224.20	\$43.90	\$0.00	\$0.00	\$0.00	\$0.00	\$3,268.10	In Bal
305 2013 STREET ASS	\$74,930.88	\$60,310.26	\$91,891.25	\$0.00	\$0.00	\$0.00	\$43,349.89	In Bal
306 2014 STREET ASS	\$270,223.10	\$5,143.96	\$37,719.26	\$0.00	\$37,269.26	\$0.00	\$274,917.06	In Bal
307 GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
308 CERIFICATES OF I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
313 2000B GO IMP BO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
315 2002A \$690,000 B	(\$89,387.51)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$89,387.51)	In Bal
316 PFA/TRLF REVEN	\$200,175.13	\$388.43	\$854.85	\$0.00	\$0.00	\$0.00	\$199,708.71	In Bal
321 2006A EQUIP CER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 2011A GO BONDS	(\$4,265.84)	\$0.00	\$70,435.00	\$0.00	\$0.00	\$0.00	(\$74,700.84)	In Bal
401 EQUIPMENT REV	\$258,362.40	\$37.09	\$0.00	\$0.00	\$0.00	\$0.00	\$258,399.49	In Bal
402 TAX INC DIST 1	(\$0.23)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.23)	In Bal
405 T.H. HWY 61	\$148,931.93	\$21.38	\$0.00	\$0.00	\$0.00	\$0.00	\$148,953.31	In Bal
409 2013 STREET REC	(\$340,486.11)	\$0.00	\$433.00	\$0.00	\$0.00	\$0.00	(\$340,919.11)	In Bal
410 2014 STREET REC	\$656,924.75	\$81.78	\$100,068.36	\$0.00	(\$37,269.26)	\$0.00	\$519,668.91	In Bal
411 BUILDING FUND	\$110,114.41	\$15.15	\$4,629.76	\$0.00	\$0.00	\$0.00	\$105,499.80	In Bal
416 4TH AVENUE RAV	\$12,769.98	\$1.83	\$0.00	\$0.00	\$0.00	\$0.00	\$12,771.81	In Bal
417 NORTH RAVINE	\$53,762.03	\$7.72	\$0.00	\$0.00	\$0.00	\$0.00	\$53,769.75	In Bal
422 2011A UTILITY CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
423 2011A EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 WATER FUND	\$468,097.24	\$54,001.29	\$47,252.33	\$0.00	\$0.00	(\$15,592.33)	\$459,253.87	In Bal
602 SEWER FUND	\$703,722.33	\$130,841.85	\$110,092.14	\$0.00	\$0.00	(\$15,433.04)	\$709,039.00	In Bal
603 STREET LIGHT FU	\$27,562.77	\$13,100.67	\$8,057.11	\$0.00	\$0.00	(\$1,189.92)	\$31,416.41	In Bal
604 STORM WATER F	\$11,463.34	\$7,693.93	\$3,834.22	\$0.00	\$0.00	(\$1,189.84)	\$14,133.21	In Bal
	\$4,238,996.75	\$342,503.65	\$818,284.29	\$0.00	\$0.00	(\$123,075.84)	\$3,640,140.27	

## Section 4 – Revenue Summary

**Purpose:**

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.



# CITY OF NEWPORT

## \*Revenue Summary

FUND	Description	2015 YTD Budget	February 2015 Amt	2015 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	\$2,344,147.00	\$27,488.91	\$62,856.61	\$2,281,290.39	2.68%
201	PARKS SPECIAL FUND	\$0.00	\$2.89	\$6.09	-\$6.09	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
205	RECYCLING	\$0.00	\$2.36	\$4.92	-\$4.92	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.09	\$0.19	-\$0.19	0.00%
225	PIONEER DAY	\$0.00	\$1.39	\$2.93	-\$2.93	0.00%
270	EDA	\$0.00	\$1,609.89	\$2,278.82	-\$2,278.82	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.22	\$43.90	-\$43.90	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$2.95	\$6.22	-\$6.22	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$5,123.61	\$5,143.96	-\$5,143.96	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$13.60	\$388.43	-\$388.43	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$17.60	\$37.09	-\$37.09	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$10.14	\$21.38	-\$21.38	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410	2014 STREET RECON.	\$0.00	\$35.39	\$81.78	-\$81.78	0.00%
411	BUILDING FUND	\$0.00	\$7.19	\$15.15	-\$15.15	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.87	\$1.83	-\$1.83	0.00%
417	NORTH RAVINE	\$0.00	\$3.66	\$7.72	-\$7.72	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$250,385.00	\$18,412.50	\$52,460.51	\$197,924.49	20.95%
602	SEWER FUND	\$404,478.00	\$26,801.01	\$130,841.85	\$273,636.15	32.35%
603	STREET LIGHT FUND	\$72,765.00	\$5,126.35	\$13,100.67	\$59,664.33	18.00%
604	STORM WATER FUND	\$62,175.00	\$2,089.54	\$7,693.93	\$54,481.07	12.37%
		\$3,133,950.00	\$86,750.16	\$274,993.98	\$2,858,956.02	8.77%

FILTER: None

## Section 5 – Expenditure Summary

**Purpose:**

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



# CITY OF NEWPORT

## \*Expenditure Summary

FUND	Description	2015 YTD Budget	February 2015 Amt	2015 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$3,069,871.00	\$185,777.50	\$414,675.54	\$0.00	\$2,655,195.46	13.51%
201	PARKS SPECIAL FUND	\$0.00	\$0.00	\$102.21	\$0.00	-\$102.21	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$624.00	\$9,624.00	\$0.00	-\$9,624.00	0.00%
205	RECYCLING	\$0.00	\$1,200.00	\$1,420.00	\$0.00	-\$1,420.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
270	EDA	\$0.00	\$11.08	\$1,122.29	\$0.00	-\$1,122.29	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$0.00	\$91,891.25	\$0.00	-\$91,891.25	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$0.00	\$450.00	\$0.00	-\$450.00	0.00%
307	GO TIF 1994B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$854.85	\$854.85	\$0.00	-\$854.85	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$435.00	\$70,435.00	\$0.00	-\$70,435.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
402	TAX INC DIST 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
409	2013 STREET RECON.	\$0.00	\$55.00	\$433.00	\$0.00	-\$433.00	0.00%
410	2014 STREET RECON.	\$0.00	\$95,316.36	\$137,337.62	\$0.00	-\$137,337.62	0.00%
411	BUILDING FUND	\$0.00	\$0.00	\$4,629.76	\$0.00	-\$4,629.76	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
422	2011A UTILITY CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$299,717.00	\$18,277.80	\$62,671.24	\$0.00	\$237,045.76	20.91%
602	SEWER FUND	\$439,314.00	\$31,494.84	\$125,525.18	\$0.00	\$313,788.82	28.57%
603	STREET LIGHT FUND	\$56,452.00	\$4,406.08	\$9,247.03	\$0.00	\$47,204.97	16.38%
604	STORM WATER FUND	\$20,642.00	\$731.25	\$5,024.06	\$0.00	\$15,617.94	24.34%
		\$3,885,996.00	\$339,183.76	\$935,443.03	\$0.00	\$2,950,552.97	24.07%

FILTER: None

## Section 6 – Balance Sheets

**Purpose:**

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



# CITY OF NEWPORT

## GL Yearly

03/04/15 2:17 PM

Page 1

Current Period: February 2015

FUND 101 GENERAL FUND

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 101-10100 Cash	\$1,223,275.08	\$31,609.56	\$188,915.63	\$69,876.48	\$421,774.24	\$871,377.32
G 101-10200 Petty Cash	\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10400 Investments	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
G 101-10401 Northland Securities	\$343,660.26	\$0.00	\$0.00	\$0.00	\$0.00	\$343,660.26
G 101-10402 CDARS/Central Bank	\$0.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07
G 101-10406 Smith Barney	\$848,204.27	\$0.00	\$0.00	\$0.00	\$0.00	\$848,204.27
G 101-10410 Smith Barney MM	\$1,806.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,806.17
G 101-10450 Interest Receivable	\$5,313.53	\$0.00	\$0.00	\$0.00	\$0.00	\$5,313.53
G 101-10500 Taxes Receivable-Current	\$32,165.41	\$0.00	\$0.00	\$0.00	\$0.00	\$32,165.41
G 101-10700 Taxes Receivable-Delinquent	\$102,021.12	\$0.00	\$0.00	\$0.00	\$0.00	\$102,021.12
G 101-12300 Special Assess Rec-Deferred	\$622.00	\$0.00	\$0.00	\$0.00	\$0.00	\$622.00
G 101-13100 Due From Other Funds	(\$1.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.25)
G 101-13200 Due From Other Government	\$3,768.76	\$0.00	\$0.00	\$0.00	\$0.00	\$3,768.76
G 101-15500 Prepaid Items	\$16,866.42	\$0.00	\$0.00	\$0.00	\$0.00	\$16,866.42
<b>Total Asset</b>	\$2,577,776.09	\$31,609.56	\$188,915.63	\$69,876.48	\$421,774.24	\$2,225,878.33
<b>Liability</b>						
G 101-20200 Accounts Payable	(\$71,115.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$71,115.25)
G 101-20800 Due to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries P	(\$27,389.21)	\$0.00	\$0.00	\$0.00	\$0.00	(\$27,389.21)
G 101-21701 Federal W/H Payable	(\$1,519.71)	\$10,131.53	\$10,131.53	\$19,743.96	\$19,743.96	(\$1,519.71)
G 101-21702 State Withholding Payable	\$12.55	\$4,163.26	\$4,163.26	\$7,997.20	\$7,997.20	\$12.55
G 101-21703 FICA Tax Withholding	\$611.53	\$6,813.16	\$6,813.16	\$14,888.88	\$14,888.88	\$611.53
G 101-21704 PERA	(\$2,818.88)	\$18,406.27	\$18,555.78	\$36,609.72	\$36,609.71	(\$2,818.87)
G 101-21705 Medica payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 101-21707 Union Dues	(\$418.33)	\$414.00	\$447.00	\$828.00	\$894.00	(\$484.33)
G 101-21708 United Way	(\$0.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.45)
G 101-21709 Medicare	(\$396.48)	\$2,786.34	\$2,786.34	\$5,846.14	\$5,846.14	(\$396.48)
G 101-21710 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21711 NPERS - Life	\$2,487.50	\$236.38	\$48.00	\$536.76	\$96.00	\$2,928.26
G 101-21712 HSA Employee	\$4,516.88	\$1,913.52	\$1,913.52	\$10,477.04	\$10,477.04	\$4,516.88
G 101-21713 Dental Family	(\$301.12)	\$0.00	\$272.44	\$553.98	\$542.86	(\$290.00)
G 101-21714 LTD Employee	\$370.02	\$393.83	\$357.52	\$729.18	\$729.52	\$369.68
G 101-21715 MSRS Employee	\$10.24	\$862.52	\$862.52	\$1,715.96	\$1,715.96	\$10.24
G 101-21716 Health Insurance	\$257.97	\$738.99	\$646.28	\$1,452.08	\$1,292.56	\$417.49
G 101-21717 MNBA Life Ins.	(\$2,350.58)	\$0.00	\$172.38	\$0.00	\$344.76	(\$2,695.34)
G 101-21719 ING Employee	\$0.42	\$2,476.14	\$2,476.14	\$5,802.28	\$5,802.28	\$0.42
G 101-21720 Online fee payable	\$179.40	\$0.00	\$0.00	\$0.00	\$0.00	\$179.40
G 101-21721 Child Support	\$0.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.43
G 101-21722 Cobra Payment	(\$548.66)	\$2,037.20	\$2,185.30	\$4,334.80	\$4,421.60	(\$635.46)
G 101-21723 Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21724 Roth Vol. Ret.-Employee	\$0.00	\$2,524.00	\$2,524.00	\$5,048.00	\$5,048.00	\$0.00
G 101-22100 Escrow	\$2,335.53	\$486.76	\$1,000.00	\$924.71	\$1,000.00	\$2,260.24
G 101-22101 Library Sales	(\$406.23)	\$0.00	\$11.25	\$55.86	\$15.25	(\$365.62)
G 101-22200 Deferred Revenues	(\$102,643.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$102,643.13)
<b>Total Liability</b>	(\$199,125.16)	\$54,383.90	\$55,366.42	\$117,544.55	\$117,465.72	(\$199,046.33)
<b>Equity</b>						
G 101-25300 Unreserved Fund Balance	(\$2,378,650.93)	\$186,931.60	\$28,643.01	\$416,488.56	\$64,669.63	(\$2,026,832.00)



# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 101 GENERAL FUND

### February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Total Equity</b>	(\$2,378,650.93)	\$186,931.60	\$28,643.01	\$416,488.56	\$64,669.63	(\$2,026,832.00)
<b>Total 101 GENERAL FUND</b>	\$0.00	\$272,925.06	\$272,925.06	\$603,909.59	\$603,909.59	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 201 PARKS SPECIAL FUND

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 201-10100 Cash	\$42,456.78	\$2.89	\$0.00	\$6.09	\$102.21	\$42,360.66
<b>Total Asset</b>	\$42,456.78	\$2.89	\$0.00	\$6.09	\$102.21	\$42,360.66
<b>Equity</b>						
G 201-25300 Unreserved Fund Balance	(\$42,456.78)	\$0.00	\$2.89	\$102.21	\$6.09	(\$42,360.66)
<b>Total Equity</b>	(\$42,456.78)	\$0.00	\$2.89	\$102.21	\$6.09	(\$42,360.66)
<b>Total 201 PARKS SPECIAL FUND</b>	\$0.00	\$2.89	\$2.89	\$108.30	\$108.30	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 204	HERITAGE PRESERVATION COMM	February 2015					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
<b>Asset</b>							
	G 204-10100 Cash	\$6,583.63	\$0.00	\$624.00	\$0.00	\$9,624.00	(\$3,040.37)
	<b>Total Asset</b>	\$6,583.63	\$0.00	\$624.00	\$0.00	\$9,624.00	(\$3,040.37)
<b>Equity</b>							
	G 204-25300 Unreserved Fund Balance	(\$6,583.63)	\$624.00	\$0.00	\$9,624.00	\$0.00	\$3,040.37
	<b>Total Equity</b>	(\$6,583.63)	\$624.00	\$0.00	\$9,624.00	\$0.00	\$3,040.37
<b>Total 204 HERITAGE PRESERVATION COMM</b>		\$0.00	\$624.00	\$624.00	\$9,624.00	\$9,624.00	\$0.00



# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 205 RECYCLING

### February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 205-10100 Cash	\$34,094.95	\$2,004.18	\$3,201.82	\$2,006.74	\$3,421.82	\$32,679.87
<b>Total Asset</b>	\$34,094.95	\$2,004.18	\$3,201.82	\$2,006.74	\$3,421.82	\$32,679.87
<b>Equity</b>						
G 205-25300 Unreserved Fund Balance	(\$34,094.95)	\$3,201.82	\$2,004.18	\$3,421.82	\$2,006.74	(\$32,679.87)
<b>Total Equity</b>	(\$34,094.95)	\$3,201.82	\$2,004.18	\$3,421.82	\$2,006.74	(\$32,679.87)
<b>Total 205 RECYCLING</b>	\$0.00	\$5,206.00	\$5,206.00	\$5,428.56	\$5,428.56	\$0.00





**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 208 BUY FORFEITURE

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 208-10100 Cash	\$1,305.40	\$0.09	\$0.00	\$0.19	\$0.00	\$1,305.59
<b>Total Asset</b>	\$1,305.40	\$0.09	\$0.00	\$0.19	\$0.00	\$1,305.59
<b>Equity</b>						
G 208-25300 Unreserved Fund Balance	(\$1,305.40)	\$0.00	\$0.09	\$0.00	\$0.19	(\$1,305.59)
<b>Total Equity</b>	(\$1,305.40)	\$0.00	\$0.09	\$0.00	\$0.19	(\$1,305.59)
<b>Total 208 BUY FORFEITURE</b>	\$0.00	\$0.09	\$0.09	\$0.19	\$0.19	\$0.00



# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 225 PIONEER DAY

### February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 225-10100 Cash	\$20,467.73	\$1.39	\$0.00	\$2.93	\$0.00	\$20,470.66
<b>Total Asset</b>	\$20,467.73	\$1.39	\$0.00	\$2.93	\$0.00	\$20,470.66
<b>Liability</b>						
G 225-20200 Accounts Payable	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
<b>Total Liability</b>	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.03
<b>Equity</b>						
G 225-25300 Unreserved Fund Balance	(\$20,467.76)	\$0.00	\$1.39	\$0.00	\$2.93	(\$20,470.69)
<b>Total Equity</b>	(\$20,467.76)	\$0.00	\$1.39	\$0.00	\$2.93	(\$20,470.69)
<b>Total 225 PIONEER DAY</b>	\$0.00	\$1.39	\$1.39	\$2.93	\$2.93	\$0.00



# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 270 EDA

### February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 270-10100 Cash	\$457,092.66	\$1,609.89	\$11.08	\$2,380.98	\$1,224.45	\$458,249.19
G 270-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	\$457,092.66	\$1,609.89	\$11.08	\$2,380.98	\$1,224.45	\$458,249.19
<b>Liability</b>						
G 270-20200 Accounts Payable	(\$609.93)	\$0.00	\$0.00	\$0.00	\$0.00	(\$609.93)
<b>Total Liability</b>	(\$609.93)	\$0.00	\$0.00	\$0.00	\$0.00	(\$609.93)
<b>Equity</b>						
G 270-25300 Unreserved Fund Balance	(\$456,482.73)	\$11.08	\$1,609.89	\$1,224.45	\$2,380.98	(\$457,639.26)
<b>Total Equity</b>	(\$456,482.73)	\$11.08	\$1,609.89	\$1,224.45	\$2,380.98	(\$457,639.26)
<b>Total 270 EDA</b>	\$0.00	\$1,620.97	\$1,620.97	\$3,605.43	\$3,605.43	\$0.00





# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 303 2012 STREET NORTH RAVINE

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 303-10100 Cash	\$3,224.20	\$0.22	\$0.00	\$43.90	\$0.00	\$3,268.10
G 303-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 303-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	\$3,224.20	\$0.22	\$0.00	\$43.90	\$0.00	\$3,268.10
<b>Equity</b>						
G 303-25300 Unreserved Fund Balance	(\$3,224.20)	\$0.00	\$0.22	\$0.00	\$43.90	(\$3,268.10)
<b>Total Equity</b>	(\$3,224.20)	\$0.00	\$0.22	\$0.00	\$43.90	(\$3,268.10)
<b>Total 303 2012 STREET NORTH RAVINE</b>	\$0.00	\$0.22	\$0.22	\$43.90	\$43.90	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 305 2013 STREET ASSESSMENT

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 305-10100 Cash	\$74,930.88	\$2.95	\$0.00	\$60,310.26	\$91,891.25	\$43,349.89
G 305-10400 Investments	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$0.00
G 305-10450 Interest Receivable	(\$32.19)	\$0.00	\$0.00	\$0.00	\$304.04	(\$336.23)
<b>Total Asset</b>	\$134,898.69	\$2.95	\$0.00	\$60,310.26	\$152,195.29	\$43,013.66
<b>Liability</b>						
G 305-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>						
G 305-25300 Unreserved Fund Balance	(\$134,898.69)	\$0.00	\$2.95	\$91,891.25	\$6.22	(\$43,013.66)
<b>Total Equity</b>	(\$134,898.69)	\$0.00	\$2.95	\$91,891.25	\$6.22	(\$43,013.66)
<b>Total 305 2013 STREET ASSESSMENT</b>	\$0.00	\$2.95	\$2.95	\$152,201.51	\$152,201.51	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 306 2014 STREET ASSESSMENT

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 306-10100 Cash	\$270,223.10	\$5,123.61	\$0.00	\$128,860.10	\$124,166.14	\$274,917.06
G 306-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 306-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	\$270,223.10	\$5,123.61	\$0.00	\$128,860.10	\$124,166.14	\$274,917.06
<b>Liability</b>						
G 306-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>						
G 306-25300 Unreserved Fund Balance	(\$270,223.10)	\$0.00	\$5,123.61	\$124,166.14	\$128,860.10	(\$274,917.06)
<b>Total Equity</b>	(\$270,223.10)	\$0.00	\$5,123.61	\$124,166.14	\$128,860.10	(\$274,917.06)
<b>Total 306 2014 STREET ASSESSMENT</b>	\$0.00	\$5,123.61	\$5,123.61	\$253,026.24	\$253,026.24	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 307 GO TIF 1994B

**February 2015**

	<b>Begin Yr</b>	<b>MTD Debits</b>	<b>MTD Credits</b>	<b>YTD Debits</b>	<b>YTD Credits</b>	<b>Balance</b>
<b>Asset</b>						
G 307-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>						
G 307-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Equity</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 307 GO TIF 1994B</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00









**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 316 PFA/TRLF REVENUE NOTE

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 316-10100 Cash	\$200,175.13	\$13.60	\$854.85	\$388.43	\$854.85	\$199,708.71
G 316-12100 SA Recievable -Current	\$4,420.28	\$0.00	\$0.00	\$0.00	\$0.00	\$4,420.28
G 316-12200 Special Assess Rec-Delinque	\$11,812.12	\$0.00	\$0.00	\$0.00	\$0.00	\$11,812.12
G 316-12300 Special Assess Rec-Deferred	\$52,937.68	\$0.00	\$0.00	\$0.00	\$0.00	\$52,937.68
<b>Total Asset</b>	\$269,345.21	\$13.60	\$854.85	\$388.43	\$854.85	\$268,878.79
<b>Liability</b>						
G 316-22200 Deferred Revenues	(\$64,749.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$64,749.80)
<b>Total Liability</b>	(\$64,749.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$64,749.80)
<b>Equity</b>						
G 316-25300 Unreserved Fund Balance	(\$204,595.41)	\$854.85	\$13.60	\$854.85	\$388.43	(\$204,128.99)
<b>Total Equity</b>	(\$204,595.41)	\$854.85	\$13.60	\$854.85	\$388.43	(\$204,128.99)
<b>Total 316 PFA/TRLF REVENUE NOTE</b>	\$0.00	\$868.45	\$868.45	\$1,243.28	\$1,243.28	\$0.00



# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 321 2006A EQUIP CERTIFICATE

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 321-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 321 2006A EQUIP CERTIFICATE</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 322 2011A GO BONDS

**February 2015**

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 322-10100 Cash	(\$4,265.84)	\$0.00	\$435.00	\$0.00	\$70,435.00	(\$74,700.84)
G 322-10500 Taxes Receivable-Current	\$1,274.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,274.00
<b>Total Asset</b>	(\$2,991.84)	\$0.00	\$435.00	\$0.00	\$70,435.00	(\$73,426.84)
<b>Equity</b>						
G 322-25300 Unreserved Fund Balance	\$2,991.84	\$435.00	\$0.00	\$70,435.00	\$0.00	\$73,426.84
<b>Total Equity</b>	\$2,991.84	\$435.00	\$0.00	\$70,435.00	\$0.00	\$73,426.84
<b>Total 322 2011A GO BONDS</b>	\$0.00	\$435.00	\$435.00	\$70,435.00	\$70,435.00	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 401 EQUIPMENT REVOLVING

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 401-10100 Cash	\$258,362.40	\$17.60	\$0.00	\$37.09	\$0.00	\$258,399.49
<b>Total Asset</b>	\$258,362.40	\$17.60	\$0.00	\$37.09	\$0.00	\$258,399.49
<b>Equity</b>						
G 401-25300 Unreserved Fund Balance	(\$258,362.40)	\$0.00	\$17.60	\$0.00	\$37.09	(\$258,399.49)
<b>Total Equity</b>	(\$258,362.40)	\$0.00	\$17.60	\$0.00	\$37.09	(\$258,399.49)
<b>Total 401 EQUIPMENT REVOLVING</b>	\$0.00	\$17.60	\$17.60	\$37.09	\$37.09	\$0.00





**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 405 T.H. HWY 61

**February 2015**

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 405-10100 Cash	\$148,931.93	\$10.14	\$0.00	\$21.38	\$0.00	\$148,953.31
G 405-13200 Due From Other Government	(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)
<b>Total Asset</b>	\$148,931.75	\$10.14	\$0.00	\$21.38	\$0.00	\$148,953.13
<b>Equity</b>						
G 405-25300 Unreserved Fund Balance	(\$148,931.75)	\$0.00	\$10.14	\$0.00	\$21.38	(\$148,953.13)
<b>Total Equity</b>	(\$148,931.75)	\$0.00	\$10.14	\$0.00	\$21.38	(\$148,953.13)
<b>Total 405 T.H. HWY 61</b>	\$0.00	\$10.14	\$10.14	\$21.38	\$21.38	\$0.00



# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 409 2013 STREET RECON.

### February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 409-10100 Cash	(\$340,486.11)	\$0.00	\$55.00	\$0.00	\$433.00	(\$340,919.11)
G 409-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10406 Smith Barney	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10450 Interest Receivable	(\$913.55)	\$0.00	\$0.00	\$0.00	\$0.00	(\$913.55)
G 409-12300 Special Assess Rec-Deferred	\$276,830.00	\$0.00	\$0.00	\$0.00	\$0.00	\$276,830.00
<b>Total Asset</b>	(\$64,569.66)	\$0.00	\$55.00	\$0.00	\$433.00	(\$65,002.66)
<b>Liability</b>						
G 409-20200 Accounts Payable	(\$57,561.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$57,561.00)
G 409-22200 Deferred Revenues	(\$276,830.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$276,830.00)
<b>Total Liability</b>	(\$334,391.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$334,391.00)
<b>Equity</b>						
G 409-25300 Unreserved Fund Balance	\$398,960.66	\$55.00	\$0.00	\$433.00	\$0.00	\$399,393.66
<b>Total Equity</b>	\$398,960.66	\$55.00	\$0.00	\$433.00	\$0.00	\$399,393.66
<b>Total 409 2013 STREET RECON.</b>	\$0.00	\$55.00	\$55.00	\$433.00	\$433.00	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 410 2014 STREET RECON.

**February 2015**

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 410-10100 Cash	\$656,924.75	\$35.39	\$95,316.36	\$53,743.58	\$190,999.42	\$519,668.91
G 410-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 410-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	\$656,924.75	\$35.39	\$95,316.36	\$53,743.58	\$190,999.42	\$519,668.91
<b>Liability</b>						
G 410-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>						
G 410-25300 Unreserved Fund Balance	(\$656,924.75)	\$95,316.36	\$35.39	\$190,999.42	\$53,743.58	(\$519,668.91)
<b>Total Equity</b>	(\$656,924.75)	\$95,316.36	\$35.39	\$190,999.42	\$53,743.58	(\$519,668.91)
<b>Total 410 2014 STREET RECON.</b>	\$0.00	\$95,351.75	\$95,351.75	\$244,743.00	\$244,743.00	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 411 BUILDING FUND

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 411-10100 Cash	\$110,114.41	\$7.19	\$0.00	\$15.15	\$4,629.76	\$105,499.80
<b>Total Asset</b>	\$110,114.41	\$7.19	\$0.00	\$15.15	\$4,629.76	\$105,499.80
<b>Equity</b>						
G 411-25300 Unreserved Fund Balance	(\$110,114.41)	\$0.00	\$7.19	\$4,629.76	\$15.15	(\$105,499.80)
<b>Total Equity</b>	(\$110,114.41)	\$0.00	\$7.19	\$4,629.76	\$15.15	(\$105,499.80)
<b>Total 411 BUILDING FUND</b>	\$0.00	\$7.19	\$7.19	\$4,644.91	\$4,644.91	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 416 4TH AVENUE RAVINE

**February 2015**

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 416-10100 Cash	\$12,769.98	\$0.87	\$0.00	\$1.83	\$0.00	\$12,771.81
G 416-13200 Due From Other Government	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
<b>Total Asset</b>	\$12,770.45	\$0.87	\$0.00	\$1.83	\$0.00	\$12,772.28
<b>Liability</b>						
G 416-20700 Due to Other Funds	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
<b>Total Liability</b>	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
<b>Equity</b>						
G 416-25300 Unreserved Fund Balance	(\$12,770.70)	\$0.00	\$0.87	\$0.00	\$1.83	(\$12,772.53)
<b>Total Equity</b>	(\$12,770.70)	\$0.00	\$0.87	\$0.00	\$1.83	(\$12,772.53)
<b>Total 416 4TH AVENUE RAVINE</b>	\$0.00	\$0.87	\$0.87	\$1.83	\$1.83	\$0.00



# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 417 NORTH RAVINE

### February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 417-10100 Cash	\$53,762.03	\$3.66	\$0.00	\$7.72	\$0.00	\$53,769.75
G 417-12300 Special Assess Rec-Deferred	\$21,107.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,107.00
G 417-13200 Due From Other Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	\$74,869.03	\$3.66	\$0.00	\$7.72	\$0.00	\$74,876.75
<b>Liability</b>						
G 417-20200 Accounts Payable	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
G 417-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-22200 Deferred Revenues	(\$21,107.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$21,107.00)
<b>Total Liability</b>	(\$21,106.82)	\$0.00	\$0.00	\$0.00	\$0.00	(\$21,106.82)
<b>Equity</b>						
G 417-24400 Fund Balance For Encumbra	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 417-25300 Unreserved Fund Balance	(\$53,762.46)	\$0.00	\$3.66	\$0.00	\$7.72	(\$53,770.18)
<b>Total Equity</b>	(\$53,762.21)	\$0.00	\$3.66	\$0.00	\$7.72	(\$53,769.93)
<b>Total 417 NORTH RAVINE</b>	\$0.00	\$3.66	\$3.66	\$7.72	\$7.72	\$0.00







# CITY OF NEWPORT

## GL Yearly

03/04/15 2:17 PM

Page 31

Current Period: February 2015

FUND 601 WATER FUND

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 601-10100 Cash	\$468,097.24	\$19,507.36	\$18,499.18	\$59,065.68	\$67,909.05	\$459,253.87
G 601-11500 Accounts Receivable	\$47,268.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,268.00
G 601-12300 Special Assess Rec-Deferred	\$11,950.38	\$0.00	\$0.00	\$0.00	\$0.00	\$11,950.38
G 601-15500 Prepaid Items	\$646.13	\$0.00	\$0.00	\$0.00	\$0.00	\$646.13
G 601-16100 Land	(\$0.50)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.50)
G 601-16200 Building and Improvements	\$123,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,291.00
G 601-16300 Improvements other building	\$2,962,267.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,962,267.40
G 601-16400 Equipment	\$294,264.08	\$0.00	\$0.00	\$0.00	\$0.00	\$294,264.08
G 601-16410 Accumulated dep. Equip.	(\$1,798,636.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,798,636.19)
G 601-21720 Online fee payable	(\$253.71)	\$74.75	\$125.58	\$173.42	\$203.32	(\$283.61)
G 601-26100 Contributions From City	(\$0.15)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.15)
<b>Total Asset</b>	<b>\$2,108,893.68</b>	<b>\$19,582.11</b>	<b>\$18,624.76</b>	<b>\$59,239.10</b>	<b>\$68,112.37</b>	<b>\$2,100,020.41</b>
<b>Liability</b>						
G 601-20200 Accounts Payable	(\$8,135.33)	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,135.33)
G 601-21500 Accrued Interest Payable	(\$3,389.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,389.00)
G 601-21600 Accrued Wages & Salaries P	(\$11,141.09)	\$0.00	\$0.00	\$0.00	\$0.00	(\$11,141.09)
G 601-21701 Federal W/H Payable	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
G 601-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding	(\$111.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$111.28)
G 601-21704 PERA	(\$129.92)	\$0.00	\$0.00	\$0.00	\$0.00	(\$129.92)
G 601-21707 Union Dues	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17)
G 601-21708 United Way	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare	(\$25.78)	\$0.00	\$0.00	\$0.00	\$0.00	(\$25.78)
G 601-21711 NPERS - Life	(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 601-21712 HSA Employee	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)
G 601-21714 LTD Employee	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 601-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 601-21718 Water sales tax payable	(\$302.12)	\$0.00	\$0.00	\$0.00	\$0.00	(\$302.12)
G 601-22510 General Obligation Bonds Pa	(\$220,600.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$220,600.00)
G 601-99999 Utility Overpayments	(\$556.79)	\$0.00	\$822.65	\$0.00	\$1,337.46	(\$1,894.25)
<b>Total Liability</b>	<b>(\$244,391.94)</b>	<b>\$0.00</b>	<b>\$822.65</b>	<b>\$0.00</b>	<b>\$1,337.46</b>	<b>(\$245,729.40)</b>
<b>Equity</b>						
G 601-25300 Unreserved Fund Balance	(\$1,864,501.74)	\$18,424.43	\$18,559.13	\$67,735.63	\$57,524.90	(\$1,854,291.01)
<b>Total Equity</b>	<b>(\$1,864,501.74)</b>	<b>\$18,424.43</b>	<b>\$18,559.13</b>	<b>\$67,735.63</b>	<b>\$57,524.90</b>	<b>(\$1,854,291.01)</b>
<b>Total 601 WATER FUND</b>	<b>\$0.00</b>	<b>\$38,006.54</b>	<b>\$38,006.54</b>	<b>\$126,974.73</b>	<b>\$126,974.73</b>	<b>\$0.00</b>



# CITY OF NEWPORT

## GL Yearly

Current Period: February 2015

FUND 602 SEWER FUND

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 602-10100 Cash	\$703,722.33	\$26,953.03	\$31,646.86	\$139,797.81	\$134,481.14	\$709,039.00
G 602-11500 Accounts Receivable	\$73,682.40	\$0.00	\$0.00	\$0.00	\$0.00	\$73,682.40
G 602-12300 Special Assess Rec-Deferred	\$11,950.30	\$0.00	\$0.00	\$0.00	\$0.00	\$11,950.30
G 602-13100 Due From Other Funds	\$0.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.29
G 602-15500 Prepaid Items	\$733.13	\$0.00	\$0.00	\$0.00	\$0.00	\$733.13
G 602-16100 Land	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.50
G 602-16200 Building and Improvements	\$417,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$417,170.00
G 602-16300 Improvements other building	\$1,950,830.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950,830.15
G 602-16400 Equipment	\$56,342.75	\$0.00	\$0.00	\$0.00	\$0.00	\$56,342.75
G 602-16410 Accumulated dep. Equip.	(\$1,170,913.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,170,913.22)
G 602-16500 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-26100 Contributions From City	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)
<b>Total Asset</b>	\$2,043,518.27	\$26,953.03	\$31,646.86	\$139,797.81	\$134,481.14	\$2,048,834.94
<b>Liability</b>						
G 602-20200 Accounts Payable	(\$608.70)	\$0.00	\$0.00	\$0.00	\$0.00	(\$608.70)
G 602-21500 Accrued Interest Payable	(\$4,313.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,313.00)
G 602-21600 Accrued Wages & Salaries P	(\$11,141.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$11,141.24)
G 602-21701 Federal W/H Payable	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
G 602-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703 FICA Tax Withholding	(\$111.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$111.28)
G 602-21704 PERA	(\$130.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$130.00)
G 602-21707 Union Dues	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
G 602-21709 Medicare	(\$25.75)	\$0.00	\$0.00	\$0.00	\$0.00	(\$25.75)
G 602-21711 NPERS - Life	(\$0.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.28)
G 602-21712 HSA Employee	\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 602-21714 LTD Employee	(\$0.35)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.35)
G 602-21715 MSRS Employee	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
G 602-22510 General Obligation Bonds Pa	(\$284,400.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$284,400.00)
<b>Total Liability</b>	(\$300,729.88)	\$0.00	\$0.00	\$0.00	\$0.00	(\$300,729.88)
<b>Equity</b>						
G 602-25300 Unreserved Fund Balance	(\$1,742,788.39)	\$31,646.86	\$26,953.03	\$134,481.14	\$139,797.81	(\$1,748,105.06)
<b>Total Equity</b>	(\$1,742,788.39)	\$31,646.86	\$26,953.03	\$134,481.14	\$139,797.81	(\$1,748,105.06)
<b>Total 602 SEWER FUND</b>	\$0.00	\$58,599.89	\$58,599.89	\$274,278.95	\$274,278.95	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

**FUND 603 STREET LIGHT FUND**

**February 2015**

	<b>Begin Yr</b>	<b>MTD Debits</b>	<b>MTD Credits</b>	<b>YTD Debits</b>	<b>YTD Credits</b>	<b>Balance</b>
<b>Asset</b>						
G 603-10100 Cash	\$27,562.77	\$5,156.14	\$4,435.87	\$13,130.46	\$9,276.82	\$31,416.41
G 603-11500 Accounts Receivable	\$11,309.47	\$0.00	\$0.00	\$0.00	\$0.00	\$11,309.47
G 603-12200 Special Assess Rec-Delinque	(\$0.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.24)
<b>Total Asset</b>	\$38,872.00	\$5,156.14	\$4,435.87	\$13,130.46	\$9,276.82	\$42,725.64
<b>Liability</b>						
G 603-20200 Accounts Payable	(\$1,497.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,497.24)
G 603-20700 Due to Other Funds	(\$0.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.48)
<b>Total Liability</b>	(\$1,497.72)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,497.72)
<b>Equity</b>						
G 603-25300 Unreserved Fund Balance	(\$37,374.28)	\$4,435.87	\$5,156.14	\$9,276.82	\$13,130.46	(\$41,227.92)
<b>Total Equity</b>	(\$37,374.28)	\$4,435.87	\$5,156.14	\$9,276.82	\$13,130.46	(\$41,227.92)
<b>Total 603 STREET LIGHT FUND</b>	\$0.00	\$9,592.01	\$9,592.01	\$22,407.28	\$22,407.28	\$0.00



**CITY OF NEWPORT**  
**GL Yearly**

Current Period: February 2015

FUND 604 STORM WATER FUND

February 2015

	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>						
G 604-10100 Cash	\$11,463.34	\$2,107.53	\$749.24	\$10,990.43	\$8,320.56	\$14,133.21
G 604-11500 Accounts Receivable	\$3,038.80	\$0.00	\$0.00	\$0.00	\$0.00	\$3,038.80
G 604-12100 SA Recievable -Current	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque	\$1,912.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,912.00
<b>Total Asset</b>	\$16,414.07	\$2,107.53	\$749.24	\$10,990.43	\$8,320.56	\$19,083.94
<b>Liability</b>						
G 604-20200 Accounts Payable	(\$20,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)
G 604-20700 Due to Other Funds	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
<b>Total Liability</b>	(\$19,999.81)	\$0.00	\$0.00	\$0.00	\$0.00	(\$19,999.81)
<b>Equity</b>						
G 604-25300 Unreserved Fund Balance	\$3,585.74	\$749.24	\$2,107.53	\$8,320.56	\$10,990.43	\$915.87
<b>Total Equity</b>	\$3,585.74	\$749.24	\$2,107.53	\$8,320.56	\$10,990.43	\$915.87
<b>Total 604 STORM WATER FUND</b>	\$0.00	\$2,856.77	\$2,856.77	\$19,310.99	\$19,310.99	\$0.00
<b>Report Total</b>	\$0.00	\$491,312.05	\$491,312.05	\$1,792,489.81	\$1,792,489.81	\$0.00

**RESOLUTION NO. 2015-4**

**A RESOLUTION APPROVING A GAMBLING APPLICATION FOR THE ST. PAUL PARK-NEWPORT LIONS CLUB TO CONDUCT OFF-SITE GAMBLING AT 396 21ST STREET, NEWPORT, MN 55055 ON APRIL 25, 2015**

**WHEREAS**, The City Council of Newport have received a request from the St. Paul Park-Newport Lions Club to approve a gambling application to conduct off-site gambling for a raffle, pull-tabs, tipboards, and paddlewheel on April 25, 2015 at Tinucci's Restaurant, 396 21st Street, Newport, MN 55055; and

**WHEREAS**, City staff have reviewed the application and have not identified any reason to deny.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Newport hereby approve the Off-Site Gambling Permit application for the St. Paul Park-Newport Lions Club to conduct gambling at Tinucci's Restaurant, 396 21st Street, Newport, MN 55055 on April 25, 2015.

Adopted by this council this 19th day of March, 2015 by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Deb Hill, City Administrator

# LG230 Application to Conduct Off-site Gambling

**No Fee**

## Organization Information

Organization name St. Paul Park - Newport Lions Club License number 01107  
 Address 321 Broadway Ave. #10 City St. Paul Park **MN** Zip code 55071-1841  
 County Washington  
 Gambling manager name Robert Henry Boeck Daytime phone 651-238-1363

## Gambling Activity

1. Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

from 04 / 25 / 15 to 04 / 25 / 15

2. Check the type of games that will be conducted.

raffle     pull-tabs     bingo     tipboards     paddlewheel

## Gambling Premises

3. Name of location where gambling activity will be conducted Tinnucci's Restaurant
4. County [where gambling activity will be conducted] Washington
5. Street address and city [or township] 396 - 21st Street Zip code 55055
- Do not use a post office box.
  - If no street address, write in road designations. Example: 3 miles east of Hwy 63 on County Road 42.
6. Does your organization own the gambling premises?  
 **Yes** If yes, a lease is not required.  
 **No** If no, the lease agreement below must be completed, and signed by the lessor.

## Lease Agreement for Off-site Activity

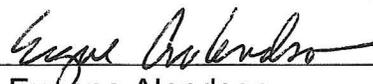
A lease agreement is not required for raffles.

7. Rent to be paid for the leased area 0.00 If none, write "0."
8. All obligations and agreements between the organization and the lessor are listed below or attached.
- Any attachments must be dated and signed by both the lessor and lessee.
  - This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
  - Other terms, if any \_\_\_\_\_

9. Lessor's signature  Date 2/27/15  
 Print lessor's name Mark T. Tinnucci

**CONTINUE TO PAGE 2**

# LG230 Application to Conduct Off-site Gambling

<b>Acknowledgment by Local Unit of Government: Approval by Resolution</b>	
<b>CITY APPROVAL for a gambling premises located within city limits.</b>	<b>COUNTY APPROVAL for a gambling premises located in a township</b>
City name <u>City of Newport</u> Date approved by city council _____ Resolution number (if none, provide meeting minutes) _____ Signature of city personnel _____ Title _____ Date Signed _____	County name _____ Date approved by county board _____ Resolution number (if none, provide meeting minutes) _____ Signature of county personnel _____ Title _____ Date Signed _____
<b>Chief Executive Officer [CEO] Acknowledgment</b>	
<p><b>10.</b> The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.</p> <p><b>11.</b> I have read this application, and all information is true, accurate, and complete, and if applicable, agree to the lease terms as stated in this application.</p> <p>CEO signature <u></u> Date <u>2/24/15</u></p> <p><b>12.</b> Print CEO name <u>Eugene Alandson</u> Daytime phone <u>651-768-7592</u></p>	
<b>Mail or fax to:</b>	
<p><b>No attachments required.</b></p> <p>Gambling Control Board                      1711 West County Road B, Suite 300 South                      Roseville, MN 55113  <b>FAX: 651-639-4032</b></p>	
<p>This publication will be made available in alternative format (i.e. large print, Braille) upon request.</p>	
<p><b>Data privacy notice:</b> The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information</p>	<p>provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that: <ul style="list-style-type: none"> <li>• conducts lawful gambling on five or fewer days, and</li> <li>• awards less than \$50,000 in prizes during a calendar year.</li> </ul> If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.		<b>Application fee (nonrefundable)</b> If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$50</b> ; otherwise the fee is <b>\$100</b> .	
<b>Organization Information</b>			
Organization Name: <b>Newport Firefighters Relief Association</b>		Previous Gambling Permit Number: <b>x-82020-14-017</b>	
Minnesota Tax ID Number, if any: <b>3317629</b>		Federal Employer ID Number (FEIN), if any:	
<b>Type of Nonprofit Organization (check one):</b>			
<input type="checkbox"/> Fraternal		<input type="checkbox"/> Religious	
<input type="checkbox"/> Veterans		<input checked="" type="checkbox"/> Other Nonprofit Organization	
Mailing Address: <b>596 7th Avenue</b>	City: <b>Newport</b>	State and Zip: <b>MN 55055</b>	County: <b>Washington</b>
Name of Chief Executive Officer (CEO): <b>Matthew Aune</b>	Daytime Phone: <b>(651) 332-4820</b>	Email: <b>matt.aune@yahoo.com</b>	
<b>Nonprofit Status</b>			
<b>Attach a copy of ONE of the following for proof of nonprofit status:</b>			
<input checked="" type="checkbox"/> <b>Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.</b> Don't have a copy? This certificate must be obtained each year from: Minnesota Secretary of State Business Services Division 60 Empire Drive, Suite 100 St. Paul, MN 55103 Phone: 651-296-2803			
<input type="checkbox"/> <b>IRS income tax exemption (501(c)) letter in your organization's name.</b> Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.			
<input type="checkbox"/> <b>IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).</b> If your organization falls under a parent organization, attach copies of <b>both</b> of the following: <ol style="list-style-type: none"> <li>an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and</li> <li>the charter or letter from your parent organization recognizing your organization as a subordinate.</li> </ol>			
<b>Gambling Premises Information</b>			
Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): <b>Clover Leaf Bar &amp; Grill</b>			
Address (do not use PO box): <b>2146 Hastings Avenue</b>	City or Township: <b>Newport</b>	Zip Code: <b>55055</b>	County: <b>Washington</b>
Date(s) of activity (for raffles, indicate the date of the drawing): <b>May 15, 2015</b>			
Check each type of gambling activity that your organization will conduct:			
<input type="checkbox"/> Bingo*		<input type="checkbox"/> Paddlewheels*	
<input type="checkbox"/> Pull-Tabs*		<input checked="" type="checkbox"/> Tipboards*	
<input type="checkbox"/> Raffle (total value of raffle prizes awarded for the year: \$ _____)			
*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.			
To find a licensed distributor, go to <a href="http://www.mn.gov/gcb">www.mn.gov/gcb</a> and click on <b>Distributors</b> under the <b>LIST OF LICENSEES</b> , or call 651-539-1900.			

**Local Unit of Government Acknowledgment**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: Newport

Signature of City Personnel: \_\_\_\_\_

Title: City Administrator Mayor Date: \_\_\_\_\_

**Local unit of government must sign.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county).**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Chief Executive Officer's Signature**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 3-16-15

Print Name: Matthew Aune

**Requirements**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Send application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status, and  
\_\_\_\_\_ application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100. Make check payable to **State of Minnesota**.

**To:** Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Financial report and recordkeeping required.**  
A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.mn.gov/gcb](http://www.mn.gov/gcb).

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**RESOLUTION NO. 2015-5**

**A RESOLUTION ACCEPTING DONATIONS FOR THE PERIOD OF JANUARY 13 - MARCH 16, 2015**

**WHEREAS**, The City of Newport, Minnesota is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

**WHEREAS**, The following persons and entities have offered to contribute the items set forth below to the City:

<b>Individual/Business</b>	<b>Donated Item</b>	<b>Donated Amount</b>	<b>Donated Date</b>
St. Paul Park-Newport Lions Club	10% for November and December 2014	\$256.15	01/22/2015
Cottage Grove Athletic Association	10% for December 2014	\$54.18	01/26/2015
Mike Kriel	Books for the Library and Community Center	Estimated - \$70	
Cottage Grove Athletic Association	10% for February 2015	\$261.85	03/12/2015
Cottage Grove Athletic Association	15% for February 2015	\$392.78	03/12/2015
St. Paul Park-Newport Lions Club	10% for January and February 2015	\$87.93	03/16/2015

**WHEREAS**, The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED**, That the Newport City Council hereby accepts the above donations and directs staff to write a letter of appreciation to each donor.

Adopted by this council this 19th day of March, 2015 by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:           Geraghty     \_\_\_\_\_

                  Ingemann    \_\_\_\_\_

                  Sumner       \_\_\_\_\_

                  Rahm          \_\_\_\_\_

                  Lund           \_\_\_\_\_

Signed: \_\_\_\_\_  
          Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
          Deb Hill, City Administrator

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7<sup>th</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 01/22/15

Donor Information

Donor's Full Name: St. Paul Park-Newport Lions Telephone:
Donor's Address: PO Box 262
City/State/Zip: Newport, MN 55055

Donation Information

Donated Item: \$250.15
Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers):
If Applicable:
For: 10% for November & December 2014
In Honor Of:
Location or Placement of Donation:
Estimated Lifespan of Material Donation:
Is the Donation Restricted: [ ] Yes [x] No
If Yes, Terms of Donation Restriction:

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: St. Paul Park-Newport Lions Signature:

For Office Use

Received By: Renee Eisenbeisz
Date Received: 01/22/15
Approved By: Date of Approval:
Reasons for Denial:

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7<sup>th</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 01/20/15

Donor Information

Donor's Full Name: Cottage Grove Athletic Association Telephone: \_\_\_\_\_

Donor's Address: PO Box 337

City/State/Zip: Cottage Grove, MN 55016

Donation Information

Donated Item: \$54.18

Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): \_\_\_\_\_

If Applicable:

For: 10% for December 2014

In Honor Of: \_\_\_\_\_

Location or Placement of Donation: \_\_\_\_\_

Estimated Lifespan of Material Donation: \_\_\_\_\_

Is the Donation Restricted:  Yes  No

If Yes, Terms of Donation Restriction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: CGAA Signature: \_\_\_\_\_

For Office Use

Received By: Renee Eisenbeisz

Date Received: 01/20/15

Approved By: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Reasons for Denial: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7<sup>th</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: \_\_\_\_\_

Donor Information

Donor's Full Name: Mike Kroll Telephone: 6517691522  
Donor's Address: 1314 3rd Ave  
City/State/Zip: Newport MN 55055

Donation Information

Donated Item: Books  
For: \_\_\_\_\_  
In Honor Of: \_\_\_\_\_  
Location or Placement of Donation: \_\_\_\_\_  
Estimated Lifespan of Material Donation: \_\_\_\_\_  
Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): 70.00  
Is the Donation Restricted: Yes No  
If Yes, Terms of Donation Restriction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

For Office Use

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Reasons for Denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Donations from Mike Kriel (no date on form)**

### **Add to Collection**

Deadline by John Sanford

The Walking Dead by Gerald Seymour

The Ghost by Robert Harris

Eat Up Slim Down!

Spoon River Anthology SCD

### **BookSale**

The Wolf at the Door (2<sup>nd</sup> copy)

Fredric March (don't need)

Bone Deep (old)

Impaired Judgment (don't need)

The Complete Guide to Creative Landscapes (don't need)

Vegetarian Cooking (old)

Pasta (old)

**City of NEWPORT**

**DONATION APPLICATION AND AGREEMENT FORM**

Newport City Hall ♦ 596 7<sup>th</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 03/12/15

**Donor Information**

Donor's Full Name: Cottage Grove Athletic Association Telephone: \_\_\_\_\_

Donor's Address: PO Box 337

City/State/Zip: Cottage Grove, MN 55016

**Donation Information**

Donated Item: \$261.85

Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): \_\_\_\_\_

If Applicable:

For: 10% for February 2015

In Honor Of: \_\_\_\_\_

Location or Placement of Donation: \_\_\_\_\_

Estimated Lifespan of Material Donation: \_\_\_\_\_

Is the Donation Restricted:  Yes  No

If Yes, Terms of Donation Restriction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Donor Statement and Acknowledgements**

**I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.**

Applicant/Agent Printed Name: CG AA Signature: \_\_\_\_\_

For Office Use

Received By: Renee Eisenbeisz

Date Received: 03/12/15

Approved By: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Reasons for Denial: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7<sup>th</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 03/12/15

Donor Information

Donor's Full Name: Cottage Grove Athletic Association Telephone: \_\_\_\_\_

Donor's Address: PO Box 337

City/State/Zip: Cottage Grove, MN 55016

Donation Information

Donated Item: \$392.78

Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): \_\_\_\_\_

If Applicable:

For: 10% for 15% for February 2015

In Honor Of: \_\_\_\_\_

Location or Placement of Donation: \_\_\_\_\_

Estimated Lifespan of Material Donation: \_\_\_\_\_

Is the Donation Restricted:  Yes  No

If Yes, Terms of Donation Restriction: Summer Rec Program

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: CGAA Signature: \_\_\_\_\_

For Office Use

Received By: Renee Eisenbeisz

Date Received: 03/12/15

Approved By: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Reasons for Denial: \_\_\_\_\_

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7<sup>th</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 03/16/15

Donor Information

Donor's Full Name: St. Paul Park-Newport Lions Telephone: \_\_\_\_\_  
Donor's Address: PO Box 262  
City/State/Zip: Newport, MN 55055

Donation Information

Donated Item: \$87.93  
Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): \_\_\_\_\_  
If Applicable:  
For: 1090 for January & February 2015  
In Honor Of: \_\_\_\_\_  
Location or Placement of Donation: \_\_\_\_\_  
Estimated Lifespan of Material Donation: \_\_\_\_\_  
Is the Donation Restricted:  Yes  No  
If Yes, Terms of Donation Restriction: \_\_\_\_\_

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: St. Paul Park-Newport Lions Signature: \_\_\_\_\_

For Office Use

Received By: Renee Eisenbeisz  
Date Received: 03/16/15  
Approved By: \_\_\_\_\_ Date of Approval: \_\_\_\_\_  
Reasons for Denial: \_\_\_\_\_



444 Cedar Street, Suite 1500  
Saint Paul, MN 55101  
651.292.4400  
tkda.com

## Memorandum

<b>To:</b>	Newport City Council	<b>Reference:</b>	VEGO Properties Variance Request
<b>Copies To:</b>	Deb Hill, City Administrator Renee Eisenbeisz, Executive Analyst Paul C. Haagenson, VE Gray and Sons, VEGO Properties LLC	<b>Project No.:</b>	15472.001
<b>From:</b>	Sherri Buss, RLA AICP, Planner	<b>Routing:</b>	
<b>Date:</b>	March 16, 2014		

**SUBJECT:** VEGO Properties Variance Request for Structure Expansion

**MEETING DATE:** March 19, 2015

**LOCATION:** 95 7<sup>th</sup> Avenue North

**APPLICANT:** Paul C. Haagenson  
VE Gray and Son Contracting

**OWNER:** VEGO Properties LLC  
95 7<sup>th</sup> Avenue North

**ZONING:** I-1 (Light Industrial) District

**60-DAY PERIOD:** April 10, 2015

**ITEMS REVIEWED:** Application Form, narrative, sketch plan, survey

### BRIEF DESCRIPTION OF THE REQUEST

The applicant is requesting a variance from the required 20-foot side yard setback in the Light Industrial District to expand an existing storage building. He is requesting a 10-foot setback from the western property line for the expanded structure. The expansion also requires a variance from the ordinance requirements for expansion of nonconforming structures. The parcel size is .55 acres. The owner's property includes three adjacent parcels totally approximately 1.3 acres.

## BACKGROUND

The applicant is requesting a variance to expand an existing storage building on the property at 95 7<sup>th</sup> Avenue. The storage building is used by V.E. Gray and Son Contracting for storage of equipment and materials for their business. The applicant and owner are requesting to expand the structure by an additional 16 feet toward the south. The expansion is proposed to permit more of the applicant's equipment to be stored inside, and to improve the appearance of the property. The garage structure will be placed on an area that is currently used for parking.

The survey provided with the application indicates that the existing structure does not meet the required 20-foot side setback in the I-1 District on the west or east boundaries, and will not meet the side setback requirements if the building is expanded as proposed. The existing building is 0-10' from the western parcel boundary and 19' from the eastern parcel boundary. The existing building is a nonconforming structure, because it does not meet the current setback requirements in the zoning ordinance. The ordinance section on the expansion of nonconforming structures states that nonconforming buildings may not be expanded, unless the expansion meets all setback, lot coverage, building height and lot dimension standards. The proposed structure does not meet the setback requirements, and therefore requires a variance from the ordinance to permit the proposed expansion and the proposed side-yard setback.

Expansion to the south is the best alternative on the site due to the narrow, triangular lot and surrounding uses, such as railroad tracks, in the area where the existing building is located. Expansion to the rear (north) or to the sides would encroach further into the existing setbacks. Expansion to the south maintains the existing setbacks, and does not encroach into the front setback.

## EVALUATION OF THE REQUEST

### ***Comprehensive Plan***

The property at 95 7<sup>th</sup> Avenue is located in the Light Industrial (I-1) Zoning District. The District goals and policies support the continuation of industrial uses and related accessory uses in the I-1 District where the use is located. The Comprehensive Plan includes the following goals related to Industrial land uses that apply to this request:

- Maintain the existing Industrial use and character of the Light Industrial District at the south end of 7<sup>th</sup> Avenue.
- Ensure industrial areas have attractive buildings and grounds including no visible outside storage.

The expansion of the existing use in the I-1 District to provide additional storage within the building to replace outside storage is consistent with the goals in the Comprehensive Plan.

### ***Development Code Requirements: Lot sizes and Setbacks***

The minimum lot size in the I-1 Zoning District is currently 2 acres. The applicant's lot is .55 acres in size, and existed before the current zoning ordinance was adopted; it is therefore a legal, nonconforming lot in the I-1 District.

The setback requirements in the I-1 Zoning District for parcels that are not adjacent to Residential land uses are as follows:

- Front yard setback, all structures: 20 feet



- Side yard setback for garages: 20 feet
- Rear yard setback for garages: 20 feet

The applicant is requesting a variance to expand the structure. The side yard setbacks will be 10 feet, rather than the required 20 feet. The proposed expansion will meet the front and rear setback requirements. The proposed structure requires a variance from the side yard setbacks, and meets the other setback requirements.

The analysis of the variance request based on the critical included in State Statutes and Newport's Zoning Ordinance is included in this staff report.

### ***Number and Size of Accessory Structures***

The zoning ordinance does not limit the number or size of accessory structures in Industrial Districts. The three parcels owned by VEGO properties include 7 buildings. The existing storage building that is proposed for expansion is 832 square feet in area. The proposed expansion includes 416 square feet.

The total number and size of accessory structures meets the ordinance requirement.

### ***Building Height and Materials***

The ordinance permits buildings in the I-1 District to be a maximum height of 40 feet. The existing storage building is approximately 20 feet in height. The expansion will match the height of the existing building. The structure height meets the ordinance requirement.

The zoning ordinance requires "All subsequent additions, exterior alterations and accessory structures, built after the construction of the original building, shall be of the same materials as those used in the original building" and conform to the same general appearance. The building expansion is proposed to be similar in design and materials to the existing storage building, and therefore meets the ordinance requirement.

### ***Lot Coverage***

The zoning ordinance allows a maximum 40% lot coverage by all buildings in the I-1 District. The planner estimated that the existing lot coverage on the parcel where the proposed building expansion is located is approximately 21%, based on the aerial photo and building dimensions submitted by the applicant. The building expansion would increase the lot coverage by buildings to 23%. The proposed building expansion meets the lot coverage requirement.

### ***Stormwater Management***

The proposed garage expansion will occur onto an existing impervious area. The expansion will not create additional impervious surface. No additional stormwater practices are needed to meet the ordinance requirements.

## **ORDINANCE REQUIREMENTS FOR EVALUATING A VARIANCE REQUEST**

Section 1310.11 of the Zoning Ordinance states that the City may approve variances if they meet the following criteria:

- Granting the variance is consistent with the Comprehensive Plan and in harmony with the general purposes and intent of the zoning ordinance.



- Strict enforcement of the zoning ordinance would result in “practical difficulties, “ which are defined as follows:
  - The property owner is proposing to use the property in a reasonable manner that is not permitted by the Zoning Ordinance.
  - The plight of the landowner is due to circumstances unique to the property and not created by the landowner.
  - Granting the variance will not alter the essential character of the locality.
  - Economic conditions alone shall not constitute the practical difficulties.
  - Granting the variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of public streets, or increase the danger of fire, or endanger public safety, or substantially diminish or impair property values within the neighborhood.
  - The requested variance is the minimum action required to eliminate the practical difficulty.
  - Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

### ***Findings***

The following are the Planner’s findings based on the request and the conditions for approving a variance:

- *Variances shall only be permitted when they are consistent with the Comprehensive Plan and in harmony with the general purposes and intent of the official control.*

The Comprehensive Plan and Zoning Ordinance state that the purpose of the Light Industrial District is to provide areas for a variety of manufacturing, warehousing, and related uses that are non-polluting, not excessively noisy or dirty, limited traffic producers, and do not produce hazardous wastes. The existing use is consistent with the goals of the I-1 District. The proposed storage building expansion will allow for storage of equipment and business property within the structure rather than outside, which is consistent with the goals for the Industrial District in the Comprehensive Plan and with the performance standards in the Zoning Ordinance for the I-1 District. The requested variance is therefore consistent with the goals of the Comprehensive Plan and in harmony with the general purposes of the Zoning Ordinance.

- *The proposed use is reasonable.*

The existing use and structures are a legal, nonconforming use in the I-1 Zoning District. Therefore, the proposed use is a reasonable use.

- *The request is due to circumstances that are unique to the property, and were not created by the landowner.*

The practical difficulties related to the expansion of the storage structure are the result of the location of the existing structure, narrow, unique shape of the existing parcel, and the location of adjacent railroad tracks, which do not permit expansion of the parcel. The applicant did not create the practical difficulties, and they are unique to the parcel.



- *The variance, if granted, will not alter the essential character of the area.*

The property is located in an existing industrial area that is surrounded by other industrial, railroad and business uses. Other properties in the area have similar accessory structures. The proposed expansion will not alter the essential character of the area.

- *Economic considerations alone do not constitute practical difficulties.*

The variance request is based on practical difficulties related to the location of the existing storage building, the unique shape of the parcel, and location of railroad tracks that limit the direction in which the parcel or building can be expanded. Due to the existing situation, the building cannot be expanded to meet the setback requirements. The request is not based on economic considerations alone.

- *The proposed variance will not impair an adequate supply of light and air to adjacent properties, substantially increase the congestion of public streets, increase the danger of fire or endanger public safety, or substantially diminish or impair property values within the neighborhood.*

The expansion of the storage in the proposed location will not impair the supply of light or air to adjacent properties, increase street congestion, increase the danger of fire or endanger public safety, or impair property values within the neighborhood.

- *The requested variance should be the minimum action required to eliminate the practical difficulty.*

The expansion is proposed in the direction that will maintain the widest setbacks among the options available, based on the shape of the existing parcel and adjacent uses. The expansion will maintain 10' side setbacks, and meet the required front and rear setbacks. The building is separated from nearby uses by a roadway and railroad tracks, and the variance from the required side setback will not negatively impact other uses. The variance is the minimum action required to eliminate the practical difficulty.

- *Practical difficulties include, but are not limited to inadequate access to direct sunlight for solar energy systems.*

Granting the variance request will not affect access to direct sunlight for solar energy systems.

The findings support granting the variance.

#### **PLANNING COMMISSION PUBLIC HEARING AND RECOMMENDATION**

The Planning Commission held a public hearing on the VEGO variance request at its regular meeting on March 12. The Commission received no written or verbal comments on the request. Commissioners asked a variety of questions, and the applicant and owner responded as follows:

- *Will the narrow setbacks create difficulties for fire or emergency crews to access the building if needed?* The applicants noted that the current setbacks will be



maintained, so the situation will not change. Expansion of the building will allow them to store more equipment inside, and change parking locations, so that access will be improved. Council Member Ingemann indicated that he believes that fire department access will be adequate if the variance is approved.

- *Commissioners asked if the parcel and building had been surveyed to determine the exact location of the parcel and setbacks, since the Washington County GIS maps suggest that the existing building extends onto a neighboring parcel.* The applicants reviewed the survey they obtained, and noted that the northwest corner of the building is at the parcel boundary, and does not extend beyond it.
- *Commissioners asked if there were potential impacts to adjacent uses due to the narrow setbacks.* The applicants noted that the adjacent uses are railroad tracks and the refinery. There will be no new impacts to adjacent parcels. The applicant discussed the proposed expansion with refinery staff, and the refinery staff had no concerns related to the proposed expansion.
- The applicants reviewed the history of the parcel and buildings, and noted that the expansion is proposed to improve the appearance of the site. The project will include site clean-up, more storage within buildings, and re-arranging parking to improve site access.

The Planning Commission approved the resolution to grant the variance with the proposed conditions.

### **ACTION REQUESTED**

The City Council can take the following actions:

1. Approve the request
2. Approve the request with conditions
3. Deny the request, with findings
4. Table the request, if additional information is needed to make a decision

### **PLANNING COMMISSION FINDINGS AND RECOMMENDATIONS**

The Planning Commission recommends that the City Council approve a variance from the side setback requirement and requirements for expansion of nonconforming structures to permit expansion of an existing storage structure that would be located a minimum of 10 feet from the side lot lines on the parcel at 95 7<sup>th</sup> Avenue.

The Planning Commission finds the following:

1. The variance request is consistent with the Comprehensive Plan's goals to maintain the existing Industrial use and character of the Light Industrial District at the south end of 7<sup>th</sup> Avenue and ensure industrial areas have attractive buildings and grounds and minimize visible outside storage.
2. The storage building is a reasonable use in the I-1 District.

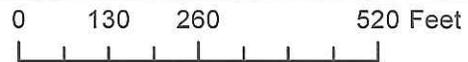


3. The practical difficulties are unique to the parcel, and are the result of the location of the existing structure, narrow, unusual shape of the existing parcel, and adjacent railroad tracks. The owner did not create the practical difficulties.
4. Granting the variance will not alter the essential industrial character of the area.
5. The variance request is based on the practical difficulties related to location of the existing structure, existing parcel shape, and location of adjacent railroad tracks, and not on economic considerations alone.
6. The proposed entry addition will not impair the supply of light or air to adjacent properties, increase street congestion, increase the danger of fire or endanger public safety, or impair property values within the neighborhood.
7. The proposed variance is the minimum that will permit expansion of the existing structure. The existing structure could not be expanded in any direction to meet the setback requirements. The proposed location maintains the widest possible setbacks. The building is separated from nearby uses by a roadway and railroad tracks, and will not negatively impact other uses.
8. Granting the variance will not affect access to direct sunlight for solar energy systems.

The Planning Commission recommends the following conditions for approval of the variance:

1. The proposed structure expansion shall conform to the plan submitted to the City on February 9, 2015. The minimum structure setback from the side lot lines shall be 10 feet.
2. The applicant shall obtain a building permit for the proposed structure expansion.
3. The expanded structure shall be no taller than the principal structure.
4. The structure expansion shall be compatible with the existing structure in terms of design, roof style, color and exterior finish materials.
5. The applicant shall pay all fees and escrow associated with this application.





MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT

This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.

# City of NEWPORT Planning Request Application

Newport City Hall ♦ 596 7<sup>th</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Application Date: 01/16/15 Public Hearing Date 03/12/15

## Applicant Information

Name: Paul C. Haagensohn (VE Gray & Sons) Telephone: (612) 685-2488  
Mailing Address: 95 7th Ave No Telephone: (651) 459-4611  
City/State/Zip: Newport, Mn 55055

## Property Owner Information

Name: VEGO Properties, LLC (PCH) Telephone: (612) 685-2488  
Mailing Address: 95 7th Ave No Telephone: \_\_\_\_\_  
City/State/Zip: Newport, Mn. 55055

## Project Information

Location of Property: 95 7th Ave, Newport

Legal Description of Property (Must match description on the Deed) and P.I.D. #: \_\_\_\_\_

PIN-01.027.22.24.0001 - Block 1 Lot 1 Div #1  
St. Paul Park Lots 1-11 Block ENT Except To RR Div #1  
St Paul Park

- Zoning District: \_\_\_\_\_ Flood Plain: **AE 0.2% Annual Chance Flood Hazard**
- |  |   |
|--|---|
| <input type="checkbox"/> Comprehensive Plan Amendment          | \$500 or Actual Cost plus \$50 for Additional Staff Hours (10 Hr Min)   |
| <input type="checkbox"/> Rezoning                              | \$500 plus Escrow   |
| <input type="checkbox"/> Zoning Amendment                      | \$500   |
| <input checked="" type="checkbox"/> Variance                   | \$300 plus Escrow- <u>\$1,000 Escrow</u>  |
| <input type="checkbox"/> Conditional Use Permit                |   |
| <input type="checkbox"/> Residential                           | \$300 plus Escrow   |
| <input type="checkbox"/> Commercial                            | \$450 plus Escrow   |
| <input type="checkbox"/> Subdivision Approval                  |   |
| <input type="checkbox"/> Minor Subdivision                     | \$300 plus Escrow and Parkland Dedication Fee   |
| <input type="checkbox"/> Major Subdivision                     | \$500 plus Escrow, \$50 per Lot, \$200 for Final Plat, and 10% of land value or fee for Parkland Dedication Fee |
| <input type="checkbox"/> Other: _____                          |   |
| <input type="checkbox"/> Applicable Zoning Code Chapter: _____ |   |
| <input type="checkbox"/> Review by Engineer Cost: _____        |   |
| <input type="checkbox"/> Total Cost: _____                     |   |

## Escrow Fees

The City of Newport requires that any developer or every person, company, or corporation that is seeking a planning request must first submit detailed plans to the City. The person submitting the planning request must also submit prepayment to the City to cover any expenses that the City incurs by investing extensive amounts of time reviewing these plans. All unused escrow fees will be returned to the applicant upon completion of the request. Additionally, if actual costs are above the paid escrow, the applicant will be required to pay the additional amount. The fees are as follows:

Planning Request	Escrow Fee
Rezoning	\$500
Street/Alley Vacation	\$1,000
Residential Variance	\$500
Commercial Variance	\$1,000
Residential Conditional Use/Interim Use Permit	\$750
Commercial Conditional Use/Interim Use Permit	\$1,000
Preliminary Plat Under 10 Acres	\$3,500
Preliminary Plat Over 10 Acres	\$6,500
Residential Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
8 Units or Less	\$2,000
9 to 40 Units	\$3,200
41 Units or More	\$4,500
Commercial Minor Subdivision, Major Subdivision, Site Plan Review, Final Plat, and Planned Unit Development:	
0 to 5,000 Square Foot Building	\$2,000
5,001 to 10,000 Square Foot Building	\$3,000
10,001 to 50,000 Square Foot Building	\$3,750
50,000 Plus Square Foot Building	\$4,500

Typical escrow costs include reviewing the application to ensure that State Statutes and the City Codes are followed, preparing the staff report, findings, and recommended conditions for both the Planning Commission and City Council, and communicating with the applicant as needed to complete the staff report. The average fee is \$100 per hour for the Planner and \$70 per hour for the Engineer.

Present Use of Property: Storage building of personal property  
owners of V.E. Gray & Bruner excavating.

It was a building used & rented by a small business  
from late 1990's to 2012 or so.

State Reason for Planning Request: \_\_\_\_\_

To Expand the storage size of the far North storage  
building by 16 feet to the south. We would like  
the extra storage to cleanup & enclose more of  
V.E. Gray equipment. Overall improve the look and  
function of the property.

10 foot setback from the west boundary line

ALL MATERIALS/DOCUMENTATION, INCLUDING A SITE-PLAN, MUST BE SUBMITTED WITH APPLICATION THAT IS APPLICABLE TO PLANNING REQUEST.

I HEREBY APPLY FOR CONSIDERATION OF THE ABOVE DESCRIBED REQUEST AND DECLARE THAT THE INFORMATION AND MATERIALS SUBMITTED WITH THE APPLICATION ARE COMPLETE AND ACCURATE. I UNDERSTAND THAT APPLICANTS ARE REQUIRED TO REIMBURSE THE CITY FOR ALL OUT-OF-POCKET COSTS INCURRED FOR PROCESSING, REVIEWING, AND HEARING THE APPLICATION. THESE COSTS SHALL INCLUDE, BUT ARE NOT LIMITED TO: PUBLICATION AND MAILING OF NOTICES, REVIEW BY THE CITY'S ENGINEERING, PLANNING AND OTHER CONSULTANTS; LEGALS COSTS, AND RECORDING FEES. AN ESCROW DEPOSIT TO COVER THESE COSTS WILL BE COLLECTED BY THE CITY AT THE TIME OF APPLICATION. ANY BALANCE REMAINING AFTER REVIEW IS COMPLETE WILL BE REFUNDED TO THE APPLICANT. NO INTEREST IS PAID ON ESCROW DEPOSITS

SIGNATURE OF APPLICANT: *Paul Haag*

SIGNATURE OF OWNER (IF APPLICABLE): \_\_\_\_\_

For Office Use

Fee: \$1,300 Date Paid: 02/09/15 Receipt #: \_\_\_\_\_

Publication of Notice Date: \_\_\_\_\_

Public Hearing Date: ~~03/01/15~~ 03/12/15

P.C. Resolution #: \_\_\_\_\_

Council Action Date: \_\_\_\_\_

Council Resolution #: \_\_\_\_\_

*Vego Properties check*



# Variance Application Checklist

Variance requests are covered under Section 1310.11 of the Zoning Code. Please provide the following information with your application for a Variance.

### GENERAL REQUIREMENTS:

### INCLUDED IN SUBMITTAL

- |   |   |                             |
|---|---|-----------------------------|
| 1. Application Form, signed by Owner and Applicant  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Fees   | <input type="checkbox"/> YES            | <input type="checkbox"/> NO |
| 3. Escrow   | <input type="checkbox"/> YES            | <input type="checkbox"/> NO |
| 4. Complete legal description and PID number of all parcels included in the request. The legal descriptions must be copied directly from the deed and provided in a word document.                | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. A statement fully describing the request and the Practical Difficulties (see second page)  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6. A map, aerial photo or plat showing the parcel in question and all property within five hundred (500) feet of the parcel boundaries.   | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 7. Site Plan  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| <ul style="list-style-type: none"> <li>• One (1) 11"x17" hard copy and/or one (1) electronic copy. The City may require a larger size plan if needed to adequately review the request.</li> </ul> |   |                             |

### Plan Sheet Requirements:

- Title block
- Name, address, phone number for owner, developer, surveyor, engineer
- Date of preparation and revision dates
- North Arrow
- Graphic scale not less than 1:100

### SITE PLAN REQUIREMENTS - EXISTING AND PROPOSED:

### INCLUDED IN SUBMITTAL

- |   |   |                             |           |
|---|---|-----------------------------|-----------|
| 1. Property lines and dimensions  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |           |
| 2. Area in acres and square feet  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |           |
| 3. Existing and proposed building locations and dimensions                              | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |           |
| 4. Existing and proposed setbacks (20')   | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |           |
| 5. Buildable area and area of site covered by existing and proposed impervious surfaces | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |           |
| 6. Driveways  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |           |
| 7. Septic system and well (if applicable)   | <input type="checkbox"/> YES            | <input type="checkbox"/> NO | <i>NA</i> |
| 8. Vegetation and landscaping (if applicable to the request)                            | <input type="checkbox"/> YES            | <input type="checkbox"/> NO | <i>NA</i> |

## A REQUEST FOR A VARIANCE ON THE 95 7<sup>TH</sup> AVENUE PROPERTY

### A STATEMENT OF PRACTICAL DIFFICULTIES

On July 1<sup>st</sup>, 2014, VEGO Properties purchased the 95 7<sup>th</sup> Avenue property from R & C Properties. The primary tenant is V.E. Gray & Son Contracting. The owner of VEGO is also the owner of V.E. Gray & Son contracting.

In October 2014, Paul Haagenson of VEGO and V.E. Gray & Son Contracting began to look over the property and wanted to make some changes. Two of R & C's tenants were leaving and VEGO was going to use the available space for the V.E. Gray & Son Contracting operations. Furthermore, Paul Haagenson wanted to clean-up and better organize the property.

One way to accomplish this is to expand the back pole building. As noted on the plan, the property is basically a "triangle" and the back pole building is on the narrow point of the triangle. It was determined that a simple addition to increase the building size by 50% would give the added storage to assist in the property clean-up and reorganization. The expansion would extend to the south of the existing property. It was understood that due to the lack of space to the north, the only way to add on to the pole building was to go south and into the wider portion of the property.

The property is 1.3 acres on approximately 57,350 square feet. (See Title Survey)

#### **Recap of Property Structures and approximate square footage. (See appraisal)**

- A.) Office Building – 500.0
  - B.) VEGO Main Storage – 3,750.0
  - C.) V.E. Gray Butler Building – 2,100.0
  - D.) Kamish Repair Building – 1,400.0
  - E.) V.E. Gray Mechanical Shop/Storage – 2,900.0
  - F.) Bruhn Excavating Building – 1,150.0
  - G.) Far Back Storage Building – 800.00
  - \*Addition to far back storage – 400.0
- TOTAL: 12,600.0

The far back storage building is 32' long and 26' wide – 832 square feet.  
It is a concrete-floored pole building.  
The addition is 16' long and 26' wide – 416 square feet.

The total building structure's square footage is approximately 57,000.0.  
Approximately 23% of the property is covered by buildings/structures.

### **In review of the Practical Difficulties (A-G) on the Variance Application**

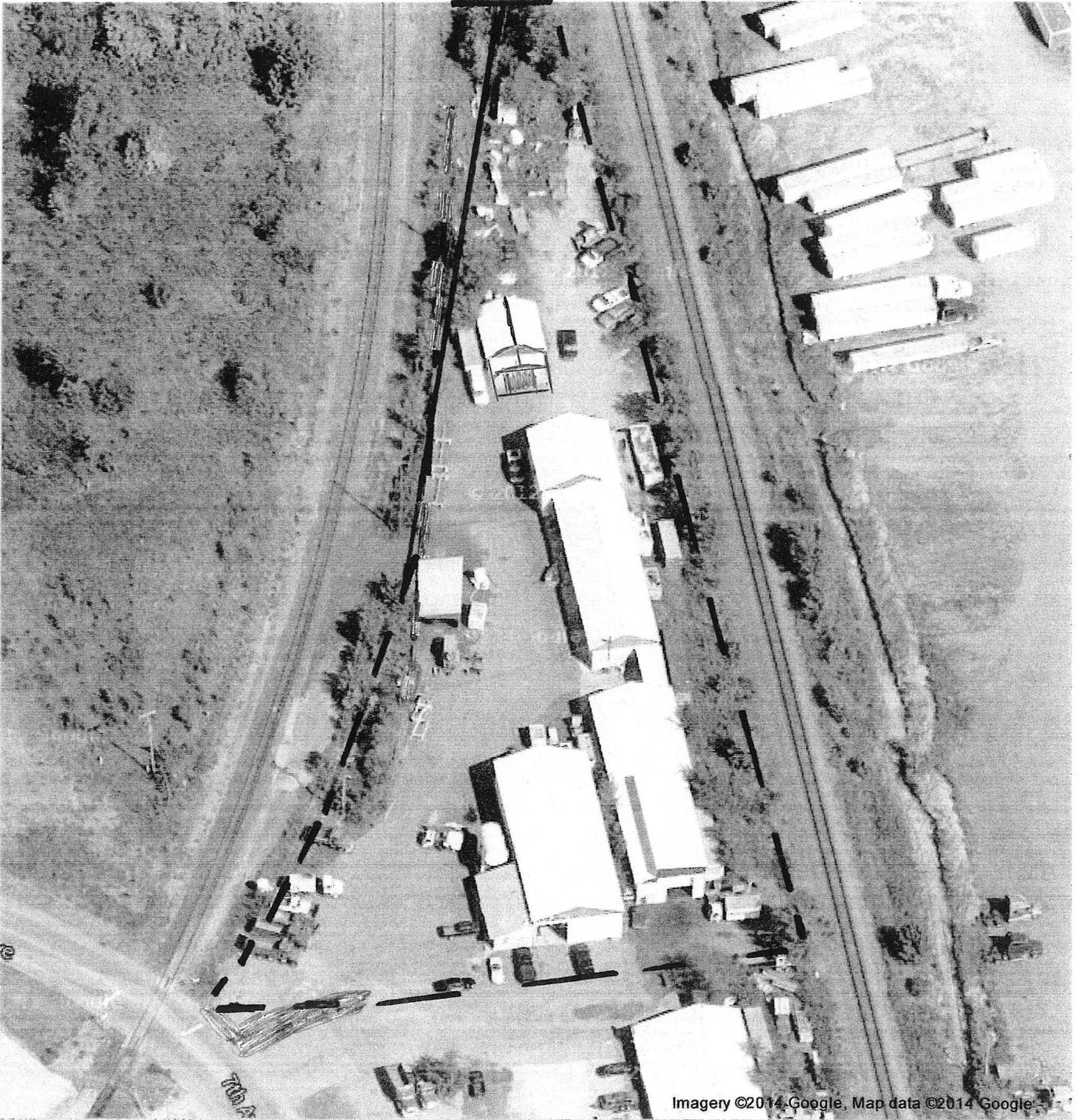
- A.) The property is between two railroad tracks and has been for 50 plus years with no issues between the railroads or property owners. However, due to the odd property location and its narrowing triangle space, building space is a challenge.  
Note: the far back pole building has been there for 50 plus years in one form or another.
- B.) As stated and noted on the survey, the property is basically a triangle. The area where the far back pole building is an issue, set-backs are difficult. The far back pole building is 19' from the east property line and approximately 10' from the west. It is all on either side of a rail line. Furthermore, the building addition is in the direction of more property. The property line on the west will be 16' with the 16' addition.
- C.) Once the addition is complete, it would be difficult to tell that there was an addition to the far back pole building. The addition will not alter the character of the property. The overall goal is to improve the look of the property.
- D.) There is not an economic concern or issue with this variance. It is to improve storage and get the lot cleaned up.
- E.) The property will not change and facet of the general public or railroads view of the property. No one will even notice the addition to the far back pole building.
- F.) The answer is yes.
- G.) Not applicable to this variance.

To see all the details that are visible on the screen, use the "Print" link next to the map.



To see all the details that are visible on the screen, use the "Print" link next to the map.

Google



Imagery ©2014 Google, Map data ©2014 Google

# EXHIBIT A

## LEGAL DESCRIPTION

Parcel 1:

Lots One through Thirteen, inclusive, Block One, St. Paul Park Division No. 1, according to the plat thereof on file and of record in the office of the County Recorder of Washington County, Minnesota, lying West of the Chicago Burlington & Northern Railroad right of way and lying East of the Chicago Rock Island & Pacific Railroad right of way conveyed by deeds recorded June 10, 1902, in Book 55 of Deeds, Page 152, and Book 55 of Deeds, Page 153.

AND

That part of the north half of First Avenue dedicated in the plat of St. Paul Park Division No. 1 lying between the east right of way line of 7th Avenue (dedicated as Third Street in the Plat of St. Paul Park Division No. 1) and the west line of the Burlington Northern Santa Fe Railroad right of way, vacated by Resolution filed as Document No. 3684970.

Washington County, Minnesota  
Abstract Property

Parcel 2:

Lot One, Block Fourteen, St. Paul Park Division No. 1, including therein the portion formerly occupied by Hastings Avenue now vacated, as surveyed and platted and now on file and of record in the office of the Register of Deeds of Washington County, Minnesota.

Together with an easement for ingress and egress purposes over the North 20 feet of Lot Two, Block Fourteen, of St. Paul Park Division No. 1, including therein the portion thereof formerly occupied by Hastings Avenue, now vacated.

AND

That part of the south half of First Avenue dedicated in the plat of St. Paul Park Division No. 1 lying between the east right of way line of 7th Avenue (dedicated as Third Street in the Plat of St. Paul Park Division No. 1) and the west line of the Burlington Northern Santa Fe Railroad right of way, vacated by Resolution filed as Document No. 1183505.

Washington County, Minnesota  
Torrens Property  
Torrens Certificate No. 49114



## RESOLUTION NO. 2015-6

### A RESOLUTION APPROVING A VARIANCE REQUESTED BY PAUL HAAGENSON, 95 7TH AVENUE, NEWPORT, MN 55055 FOR PROPERTY LOCATED 95 7TH AVENUE, NEWPORT, MN 55055

**WHEREAS**, Paul Haagenson, 95 7th Avenue, Newport, MN 55055, has submitted a request for a Variance; and

**WHEREAS**, the property is located at 95 7th Avenue, Newport, MN 55055, and is more fully legally described as follows:

**PID# 01.027.22.24.0001 -**

Parcel 1:

Lots One through Thirteen, inclusive, Block One, St. Paul Park Division No. 1, according to the plat thereof on file and of record in the office of the County Recorder of Washington County, Minnesota, lying West of Chicago Burlington & Northern Railroad right of way, and lying East of the Chicago, Rock Island and Pacific Railroad right of way conveyed by deeds recorded June 10, 1902, in Book 55 of Deeds, Page 152, and Book 55 of Deeds, page 153.

And

That part of the north half of First Avenue dedicated in the plat of St. Paul Park Division No. 1 lying between the east right of way line of 7th Avenue (dedicated as Third Street in the Plat of St. Paul Park Division No. 1) and the west line of the Burlington Northern Santa Fe Railroad right of way, vacated by Resolution filed as Document No. 3684970.

Parcel 2:

Lot One, Block Fourteen, St. Paul Park Division No. 1, including therein the portion formerly occupied by Hastings Avenue now vacated, as surveyed and platted and now on file and of record in the office of the Register of Deeds of Washington County, Minnesota.

Together with an easement for ingress and egress purposes over the North 20 feet of Lot Two, Block Fourteen, of St. Paul Park Division No. 1, including therein the portion thereof formerly occupied by Hastings Avenue, now vacated.

And

That part of the south half of First Avenue dedicated in the plat of St. Paul Park Division No. 1 lying between the east right of way line of 7th Avenue (dedicated as Third Street in the Plat of St. Paul Park Division No. 1) and the west line of the Burlington Northern Santa Fe Railroad right of way, vacated by Resolution filed as Document No. 1183505.

**WHEREAS**, The described property is zoned Light Industrial (I-1); and

**WHEREAS, Minnesota Statutes 394.27 states** that the criteria for granting a variance include that variances are permitted when they are in harmony with the general purpose and intent of the official control and are consistent with the comprehensive plan; that the request shall be reasonable under the development code; the need for the variance is due to circumstances that are unique to the property and were not created by the landowner; the variance, if granted, will not alter the essential character of the area; economic considerations alone do not constitute practical difficulties; the proposed variance will not impair an adequate supply of light and air to adjacent properties, substantially increase the congestion of public streets, increase the danger of fire or endanger public safety, or substantially diminish or impair property values within the neighborhood; the requested variance should be the minimum action required to eliminate the practical difficulties; and practical difficulties include, but are not limited to inadequate access to direct sunlight for solar energy systems; and

**WHEREAS**, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on March 12, 2015; and

**WHEREAS**, the Planning Commission’s findings related to the request for approval of a Variance include the following:

1. The variance request is consistent with the Comprehensive Plan’s goals to maintain the existing Industrial use and character of the Light Industrial District at the south end of 7<sup>th</sup> Avenue and ensure industrial areas have attractive buildings and grounds and minimize visible outside storage.
2. The storage building is a reasonable use in the I-1 District.
3. The practical difficulties are unique to the parcel, and are the result of the location of the existing structure, narrow, unusual shape of the existing parcel, and adjacent railroad tracks. The owner did not create the practical difficulties.
4. Granting the variance will not alter the essential industrial character of the area.
5. The variance request is based on the practical difficulties related to location of the existing structure, existing parcel shape, and location of adjacent railroad tracks, and not on economic considerations alone.
6. The proposed entry addition will not impair the supply of light or air to adjacent properties, increase street congestion, increase the danger of fire or endanger public safety, or impair property values within the neighborhood.
7. The proposed variance is the minimum that will permit expansion of the existing structure. The existing structure could not be expanded in any direction to meet the setback requirements. The proposed location maintains the widest possible setbacks. The building is separated from nearby uses by a roadway and railroad tracks, and will not negatively impact other uses.
8. Granting the variance will not affect access to direct sunlight for solar energy systems.

**WHEREAS**, The Planning Commission recommended Council approval of the proposed variance through Resolution No. P.C. 2015-1.

**NOW, THEREFORE, BE IT RESOLVED That the Newport City Council Approves** a Variance to Allow a Side Yard Setback of 10 feet and to permit expansion of an existing nonconforming structure with the following conditions:

1. The proposed structure expansion shall conform to the plan submitted to the City on February 9, 2015. The minimum structure setback from the side lot lines shall be 10 feet.
2. The applicant shall obtain a building permit for the proposed structure expansion.
3. The expanded structure shall be no taller than the principal structure.
4. The structure expansion shall be compatible with the existing structure in terms of design, roof style, color and exterior finish materials.
5. The applicant shall pay all fees and escrow associated with this application.

Adopted this 19th day of March, 2015 by the Newport City Council.

Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Deb Hill, City Administrator



444 Cedar Street, Suite 1500  
Saint Paul, MN 55101  
651.292.4400  
tkda.com

## Memorandum

<b>To:</b>	Newport City Council	<b>Reference:</b>	Proposed Street Vacation and Parcel Exchange near Mill Pond Site
<b>Copies To:</b>	<hr/> Deb Hill, Administrator <hr/> Renee Eisenbeisz, Executive Analyst <hr/> Fritz Knaak, City Attorney <hr/> Bruce Hanson, Public Works Director <hr/> Steve Marko <hr/>	<b>Project No.:</b>	15743.000
<b>From:</b>	<hr/> Sherri Buss, RLA AICP, Planner <hr/>	<b>Routing:</b>	<hr/> <hr/>
<b>Date:</b>	<hr/> March 16, 2015 <hr/>		

### Background

Steve Marko has talked with City staff about the potential for vacation of 9<sup>th</sup> Street west of 2<sup>nd</sup> Avenue and a portion of 1<sup>st</sup> Avenue near the Mill Pond, and a land exchange of parcels that would include the Mill Pond site and adjacent parcels. This memo summarizes the proposed actions, and discusses steps that the City and Mr. Marko would need to take if the Council determines that it would be in the public interest to pursue Mr. Marko's proposal.

Map 1 attached show the existing land ownership situation in the area around the Mill Pond:

- The parcel at 121 10<sup>th</sup> Street, formerly owned by Mr. Marko, is currently owned by Bryan Williams. Mr. Williams has not been part of the discussions with City staff.
- The Mill Pond site is owned by the Heritage Asset Trust, represented in the discussions by Mr. Marko.
- The City currently owns parcels surrounding and adjacent to the Mill Pond site. Most of the parcels are undeveloped, and include a ravine and stormwater infrastructure that outlet to the Mill Pond site. The City is interested in the potential future sale and development of the parcels that it owns.

Map 2 attached shows the changes in ownership that Mr. Marko is proposing, and the location of a proposed drainage easement that the City's Public Works Director and Engineer propose in order to provide adequate drainage for some City-owned parcels to permit future development. The proposed changes include:

- Exchange of three City-owned parcels on the north side of the Mill Pond for the Mill Pond Site. Mr. Marko would become the owner of a combined new parcel on the north side of the Mill Pond, and the City would own the Mill Pond Site.
- Vacation of 9<sup>th</sup> Street and 1<sup>st</sup> Avenue. The vacated 9<sup>th</sup> Street would be divided in halves, and allocated to the adjacent parcels on each side.
- The City would require an easement across the new Marko parcel for the storm sewer pipe.

### **Rationale and Potential Benefits of the Proposed Changes**

Potential benefits to Mr. Marko and the City of Newport include the following:

- Mr. Marko/ Heritage Asset Trust would exchange an undevelopable parcel (the Mill Pond Site) for a potentially-developable parcel. A topographic survey is needed to determine if the proposed new parcel could be developed, given the existing topography and required setbacks. The addition of area from the 9<sup>th</sup> Street vacation is probably critical to the creation of a developable parcel.
- The City could gain some land from the 9<sup>th</sup> Street vacation to add to the parcels at 927 2<sup>nd</sup> Avenue.
- The City could gain control over the Mill Pond site, which is an important outlet for stormwater from the adjacent area to the east.
- The City could gain a potential new river access and passive recreation area at the Mill Pond site. The site also includes elements from the City's early history.

### **Issues and Next Steps**

At the meeting on March 5, the City Council will discuss whether it wants to pursue the proposed land exchange and street vacation. Some important issues and next steps include:

- The vacation of 9<sup>th</sup> Street and 1<sup>st</sup> Avenue will require a public hearing and notice to each affected property owner.
- The City must identify a public interest for the street vacation.
- Because 9<sup>th</sup> Street terminates at a public water, written notice of the proposed vacation must be served to the Commissioner of Natural Resources at least 60 days before the hearing on the matter. The information for the Commission must address the public benefits of the proposed vacation, public waters access, and how the vacation would impact the conservation of natural resources. Staff have discussed this issue with Molly Shodeen, the Area Hydrologist for the Mississippi River, and she believes that if the street vacation rationale included the City's acquisition of the Mill Pond site to provide public access to the river and protect the area as a natural area and site for passive recreation use, that the Commissioner would be likely to approve the vacation.
- A draft resolution is attached that includes a rationale for the street vacation that could be presented to the DNR. This is a draft only—the street vacation would require a public hearing and DNR approval of the vacation before the Council could consider adopting a resolution. It is presented here for discussion only.
- Given the 60-day notice requirement, if the City sends the draft vacation resolution and rationale to the DNR in March, the public hearing could be held in May at the earliest.
- The City Attorney will need to address issues related to the street vacation, including some existing easements within the street.



- Staff recommended that Mr. Marko obtain a topographic survey to determine if the proposed land exchange and street vacation would result in a buildable parcel.

**Request for Council Action**

Staff request that the Council discuss the proposed street vacations and land exchange at the meeting on March 19.

If the Council determines that the City should pursue the dedication, the Council could request that staff send the draft notice and a letter that discusses the rationale for the vacation to the DNR Commissioner to start the vacation process.





444 Cedar Street, Suite 1500  
Saint Paul, MN 55101  
651.292.4400  
tkda.com

March 19, 2015

Commissioner Tom Landwehr  
Minnesota Department of Natural Resources  
500 Lafayette Road  
St. Paul, MN 55055-4040

Re: Proposed vacation of 9<sup>th</sup> Street at Mississippi River  
Newport, Minnesota

Dear Commissioner Landwehr:

Minnesota Statutes 412.850 identifies the process for the vacation of city streets, and includes a requirement that "if the street, alley, public grounds, public way, or any part thereof terminates at, abuts upon, or is adjacent to any public water, written notice of the petition or proposed resolution [to vacate the street] must be served by certified mail upon the commissioner of natural resources at least 60 days before the hearing on the matter. The notice to the commissioner of natural resources does not create a right of intervention by the commissioner."

The City of Newport is proposing to vacate a portion of 9<sup>th</sup> Street which terminates at the Mississippi River, and is providing a copy of its proposed resolution to you based on the statutory requirement to do so. An aerial photo and map that show the portion of 9<sup>th</sup> Street that the City is proposing to vacate is attached. The City believes that the proposed street vacation could have significant benefits for the public, for improved public access to the Mississippi River, and for the conservation of natural resources, as follows:

- The portion of 9<sup>th</sup> Street proposed for vacation is just north of a significant natural area and historic site, called the Mill Pond Site. The site includes a 1.6-acre forested ravine that faces the Mississippi River. The site is currently in private ownership. The City of Newport owns the three small parcels between 9<sup>th</sup> Street and the Mill Pond site, above the ravine.
- The owner of the Mill Pond Site is proposing to exchange the Site for the 3 City-owned parcels to the north. He is proposing that 9<sup>th</sup> Street be vacated west of 2<sup>nd</sup> Avenue, and added to the parcels to the north and south of the street. His analysis indicates that the addition of half of the 9<sup>th</sup> Street area to the 3 city-owned parcels is critical to create a parcel that could accommodate a single-family residence.
- If the exchange occurs, the Mill Pond Site could become a public resource. This is a rare opportunity to create a new public access on the Mississippi River, provide passive recreation opportunities, and protect historic and natural resources in an urban, fully-developed area along the Mississippi River.
- The Mill Pond Site could provide much better public access to the Mississippi River than

Commissioner Tom Landwehr  
Minnesota DNR  
Potential 9<sup>th</sup> Street Vacation, City of Newport  
March 19, 2015  
Page 2

9<sup>th</sup> Street. The site could provide new opportunities for the public to access the river for fishing, wildlife observation, and passive recreation. 9<sup>th</sup> Street abuts the river above steep bluffs. Only visual access to the river is available from 9<sup>th</sup> Street. The City already owns and manages 3 similar river overlooks north of 9<sup>th</sup> Street.

The Mill Pond Site offers the opportunity to create a trail through the site to provide direct recreational access to the river. Some residents who know about the Mill Pond are already walking through the Site to the banks of the river to fish, picnic and recreate, and are trespassing on private property to do so. If the City owns the site, it will consider developing a public trail to provide public recreational access to the river at the Mill Pond Site.

Over 200 feet of Mississippi River shoreline would be protected and made available to the public at the Mill Pond. 9<sup>th</sup> Street is approximately 60 feet wide.

- The Mill Pond Site includes important historic artifacts that are part of the early history of the City of Newport and Minnesota settlement, including the ruins of the Shelton-Irish-Durand Mill, an early lumber and flour manufacturing facility that operated from 1857 until about 1900. City ownership of the parcels would protect the historic resources, and offer the potential to provide interpretive information about historic and natural resources on the river.
- The Mill Pond Site is located within the Mississippi River floodplain and provides floodplain and wetland habitat. The floodplain, steep slopes and wetlands are not suitable for development, and could benefit from protection, removal of non-native species, and habitat restoration.

The City hopes that you will concur that the proposed vacation of 9<sup>th</sup> Street, which could make the land exchange possible that would place the Mill Pond in public ownership, could benefit the public, provide better public access to the Mississippi River, and help to conserve historic and natural resources. We have attached a copy of the proposed resolution for the 9<sup>th</sup> Street vacation. Please provide your comments to us as soon as possible. If you have questions about the proposed vacation and potential land swap, please contact me at 651.556.4600. Thank you for considering the City's request.

Sincerely,

Deb Hill, City Administrator

Cc: Tim Geraghty, Mayor, and Newport City Council members  
Molly Shodeen, Jenifer Sorensen, DNR  
Sherri Buss, TKDA, City Planner



**RESOLUTION NO. 2015-\_\_**

**A RESOLUTION AUTHORIZING THE VACATION OF 9<sup>TH</sup> STREET BETWEEN 2<sup>ND</sup> AVENUE AND THE MISSISSIPPI RIVER**

**WHEREAS**, the Newport City Council has proposed that the City vacate 9<sup>th</sup> Street between 2<sup>nd</sup> Avenue and the Mississippi River; and

**WHEREAS**, the City posted and mailed notice of the street vacation request and public hearing to each property owner affected by the proposed vacation as required by Minnesota Statutes 412.851, and held a public hearing regarding the proposed vacation on \_\_\_\_\_, 2015, at which hearing all interested parties were heard; and

**WHEREAS, FOLLOWING THE PUBLIC HEARING, THE** City determined that vacation of the City's interests in 9<sup>th</sup> Street between 2<sup>nd</sup> Avenue and the Mississippi River is in the public interest for several reasons, as follows:

- 9<sup>th</sup> Street has not been developed as a street, and the City has no foreseeable intent or need to develop the street in the future;
- The vacation of the street may facilitate the exchange of the parcel of land that is currently in private ownership that includes the Mill Pond Site for three city parcels adjacent to 9<sup>th</sup> Street, so that the City would own the Mill Pond site, which is currently privately-owned. (See Exhibit A.)
- If owned by the City, the Mill Pond Site could provide excellent opportunities for public access to the Mississippi River for recreational activities such as a trail, fishing, wildlife observation, and river views. 9<sup>th</sup> Street does not provide access to the river for activities other than river views due to the steep bluffs at the west end of 9<sup>th</sup> Street where it meets the Mississippi River.
- Public ownership of the Mill Pond site could protect over 200 feet of shoreline on the Mississippi River and make that shoreline area accessible to the public, while 9<sup>th</sup> Street is approximately 66 feet wide, and the shoreline is not accessible from 9<sup>th</sup> Street due to steep bluffs.
- Public ownership of the Mill Pond site could protect approximately 1.6 acres of floodplain, floodplain forest and wetland areas that provide both habitat and opportunities for passive recreation adjacent to the Mississippi River.
- The Mill Pond site includes important historic artifacts that are part of the early history of the City of Newport and Minnesota settlement, including the ruins of the Shelton-Irish-Durand Mill, an early lumber and flour manufacturing facility that operated from 1857 until about 1900. City ownership of the parcels could protect the historic resources and offer the potential to provide interpretive information on the Mill Pond Site.
- The Mill Pond is located within the Mississippi River floodplain, and is dominated by steep slopes and wetlands that are not suitable for development, and the quality of these areas could be improved through public ownership and management; and

**WHEREAS**, the City has provided written notice of the request to vacate 9<sup>th</sup> Street to the Commissioner of Natural Resources as required by Minnesota Statutes 412.851; and

**NOW, THEREFORE, BE IT RESOLVED** That the Newport City Council hereby authorizes vacation of 9<sup>th</sup> Street between 2<sup>nd</sup> Avenue and the Mississippi River, and authorizes the City Administrator or her designee to direct and to prepare and to present to the Washington County Auditor a notice that the City has completed these proceedings and record same with the Washington County Recorder, but only following completion by the Owner of the following:

a) (fill in as needed)

Adopted this \_\_th day of \_\_\_\_\_, 2015 by the Newport City Council.

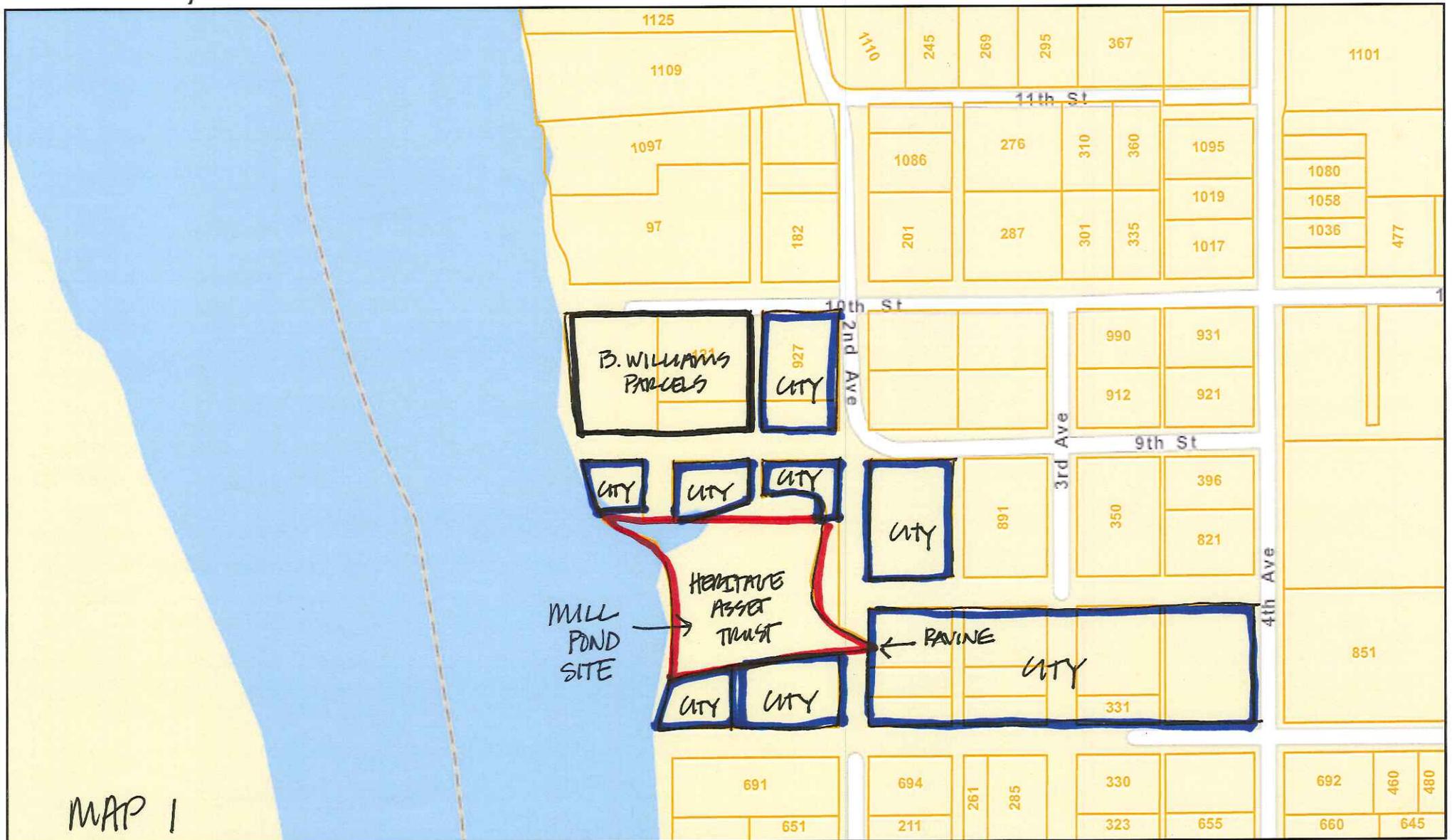
Motion by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

VOTE:	Geraghty	_____
	Ingemann	_____
	Sumner	_____
	Rahm	_____
	Lund	_____

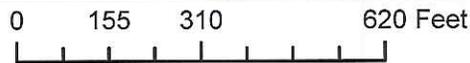
Signed: \_\_\_\_\_  
Tim Geraghty, Mayor

ATTEST: \_\_\_\_\_  
Deb Hill, City Administrator

DRAFT



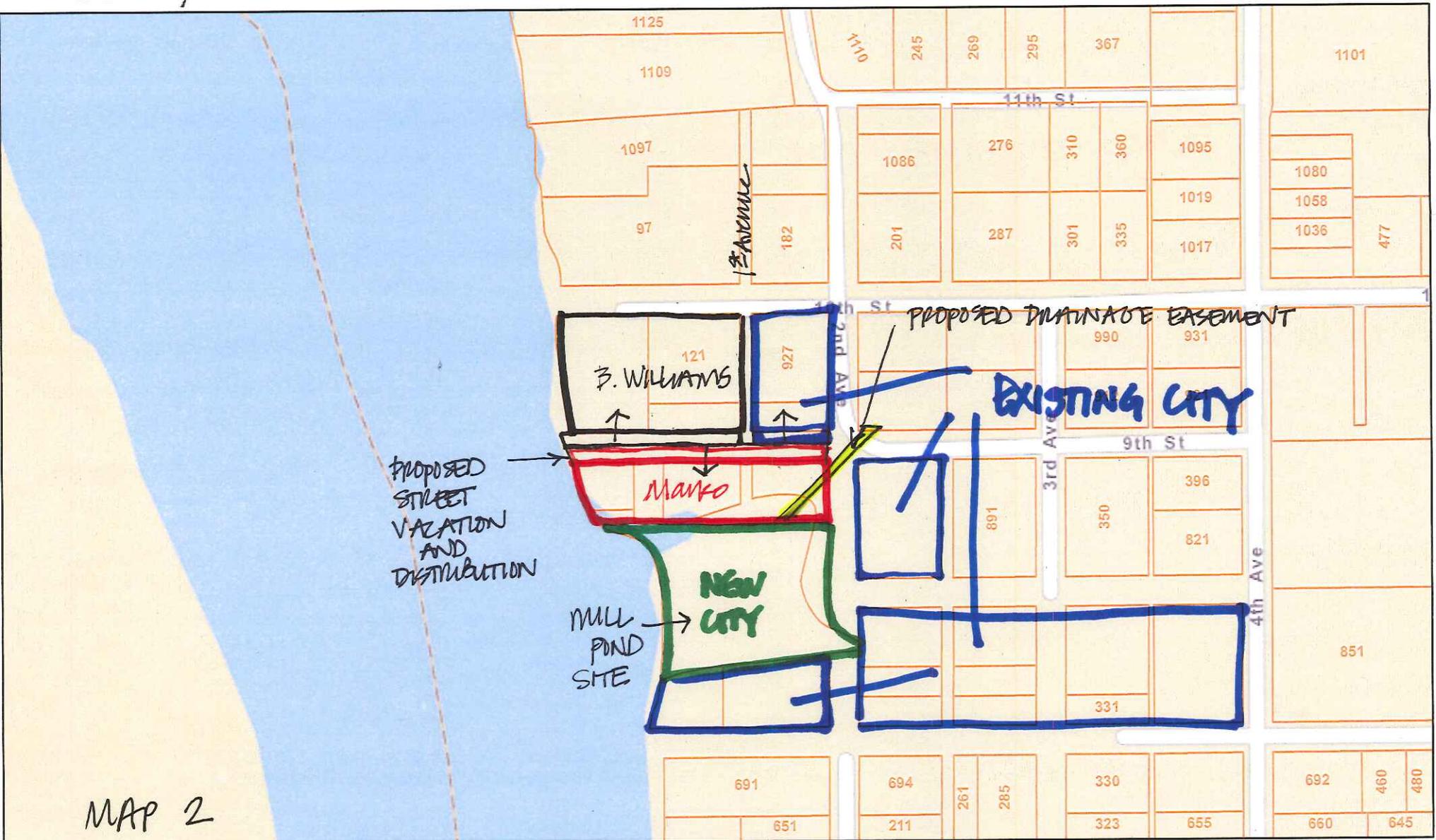
MAP 1



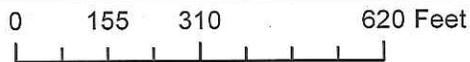
MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT

MILL POND AREA:  
EXISTING PARCELS

This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.



MAP 2



MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT

MILL POND AREA:  
PROPOSED

This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.



PROFESSIONAL SERVICES

More ideas. Better solutions.®

# MEMO

**To:** Honorable Mayor and City Council

Ms. Deb Hill, City Administrator

**From:** Jon Herdegen, P.E. – City Engineer

**Subject:** Old Public Works Site

**Date:** March 16, 2015 – For the March 19<sup>th</sup> Council Meeting

### Old Public Works Site:

Enclosed in your packet is a copy of the September 25, 2013 memo prepared by John Stewart discussing the potential development of the former public work site. At the March 5, 2015 workshop, there was discussion regarding the possibility of developing only the four lot abutting 4<sup>th</sup> Avenue. Below is a revised cost estimate for the development of those four lots. (Note: The land costs and park fees are simply a prorated portion of the total appraised value)

<u>Utility Improvements</u>	Unit	Quantity	Unit Price	Total Cost	
Abandon Sanitary Sewer Connection	LS	1	\$500	\$500	
Sanitary Sewer Service Pipe	LF	160	\$50	\$8,000	
Connect to Existing Sanitary Wye	EA	0	\$300	\$0	
Sanitary Sewer Wye	EA	4	\$500	\$2,000	
Water Service Pipe	LF	160	\$50	\$8,000	
Connect to Existing Water Main	EA	4	\$750	\$3,000	
Curb Stop and Box	EA	4	\$1,000	\$4,000	
Contingencies @ 10%				\$2,550	
Total					\$28,050
<u>Street Patching, Grading, and Turf Restoration</u>	Unit	Quantity	Unit Price	Total Cost	
Area wide Drainage Facilities	LS	1	\$10,000	\$10,000	
Remove and Replace Curb and Gutter	LF	80	\$30	\$2,400	
Remove and Replace Bituminous Street	SY	360	\$30	\$10,800	
Grading and Storm Sewer	LS	1	\$20,000	\$20,000	
Topsoil Borrow	CY	500	\$30	\$15,000	
Seeding	AC	1	\$5,000	\$5,000	
Contingencies @ 10%				\$6,320	
Total					\$69,520
Engineering / Consulting					\$10,000
Land Costs					\$55,308

### Offices in Illinois, Iowa, Minnesota, and Wisconsin

60 Plato Blvd. East, Suite 140, St. Paul, MN 55107-1835

(612) 548-3132 (866) 452-9454

FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

**MEMO**

March 16, 2015

---

Park Fees @10%	\$6,700
City Fees	\$ 15,305
Total	\$184,884
Area-wide Grading Credit	\$11,000
Number of Lots	4
<b>Development Cost/Lot</b>	<b>\$43,471</b>

## MEMO

**To:** Ms. Deb Hill, Newport City Administrator  
**From:** John B Stewart, P. E. City Engineer  
**Subject:** Property Subdivision Old Public Works Site  
**Date:** September 25, 2013

### Introduction:

The City of Newport is interested in working with developers to redevelop the former City Public Works site, located at 5<sup>th</sup> Avenue and 11<sup>th</sup> Street, to provide 9 low density residential lots. The land totals approximately 1.72 acres in area and abuts 4<sup>th</sup> Avenue on the west and 5<sup>th</sup> Avenue on the east at 11<sup>th</sup> Street. Municipal sewer and water are available to the site along 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue. 4<sup>th</sup> Avenue was reconstructed in 2008 and includes concrete curb and gutter. 5<sup>th</sup> Avenue is a rural section of road in poor condition with no curbing or defined drainage ways.

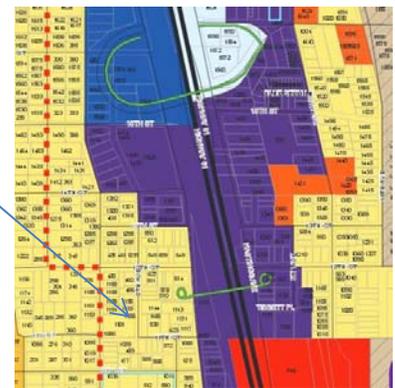
At the City's request appraisal of the site was recently completed by Dahlen, Dwyer & Foley, Inc. The appraisal valued the land at \$140,000.

This memo reviews the site topography and identifies necessary utility and street improvements as may be necessary to upgrade the property. The project costs of the necessary improvements are presented to enable the city and developers determine the feasibility of redevelopment and begin discussions with potential land purchasers. Proposed improvements and summary of the costs are attached to this memorandum.

### Re-platted Property:

The Public Works Site located at 5<sup>th</sup> Avenue and 11<sup>th</sup> Street is zoned as R-1 Low Density Single Family Residential. This district shall be intended to preserve, create and enhance areas for low density single family dwelling development as an extension of existing residential areas and to allow low density development in areas indicated as such in the comprehensive plan where public utilities are available. In this zone minimum frontage is 70 feet and a lot area of 9100 sq. ft. are required.

Public Works Site



Offices in Illinois, Iowa, Minnesota, and Wisconsin

60 Plato Blvd. East, Suite 140, St. Paul, MN 55107

(612) 548-3132 (866) 452-9454

FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

Page 1 of 6

**Public Works Site Redevelopment**

September 25, 2013

The City is interested in maximizing the potential lots in the re-development, and has considered a potential layout showing 9 individual building sites, as shown by Exhibit 1;

Site	Frontage (ft.)	Lot Area (sq. ft.)
Lot 1 (4 <sup>th</sup> Avenue)	63.89	9,262.81
Lot 2 (4 <sup>th</sup> Avenue)	63.89	9,263.11
Lot 3 (4 <sup>th</sup> Avenue)	63.89	9,262.88
Lot 4 (4 <sup>th</sup> Avenue)	63.95	9,469.46
Lot 5 (5 <sup>th</sup> Avenue)	73.79	10,633.42
Lot 6 (5 <sup>th</sup> Avenue)	63.89	9,263.53
Lot 7 (5 <sup>th</sup> Avenue)	73.13	10,602.68
Lot 8 (5 <sup>th</sup> Avenue)	34.72	11,093.24
Lot 9 (5 <sup>th</sup> Avenue)	28.59	15,459.31

Several of the lots as configured do not provide the requisite 70 feet of frontage in the A-1 District; re-platting as shown by Exhibit 1 requires a variance be approved to lot width.

**DEVELOPMENT COSTS:**

**Park Fees:** \$16,960

Park fees are 10% of the estimated market value as set by Washington County. The estimated market value for the 2 City parcels west of 5<sup>th</sup> Avenue and abutting 11<sup>th</sup> Street is \$169,600.

**Water and Sewer Connection Fees:** \$37,980

A summary water and sewer costs for the nine lots are summarized below.

Fee	Cost	
MCES SAC Fees	\$21,915	
City WAC Fees	\$6,750	
City SAC Fees	\$6,750	
City Trunk Water	\$13,500	
City Trunk Sewer	\$13,500	
City Tapping	\$3,200	
Hook up Water	\$900	
Hook up Sewer	\$900	
Refund MCES Fees	\$-2,435	Credit for previous PW Connection
Refund Trunk Fees	<u>\$-27,000</u>	Credit for Developer provided S & W Services
<b>Total Connection Fees</b>	<b>\$37,980</b>	

**Utility Improvements:** \$63,750

When 4<sup>th</sup> Avenue was reconstructed in 2008 a 6" water service and 8" sanitary sewer stub were installed. At that time it was anticipated that the site would develop into a senior residence. We recommend these stubs be abandoned in place with the sanitary sewer stub plugged at the manhole.

## Public Works Site Redevelopment

September 25, 2013

---

The current plan is to develop the land abutting 4<sup>th</sup> Avenue into 4 residential lots. Four residential lots along 4<sup>th</sup> Avenue is achievable provided a variance is approved that allows for slightly narrower lots. Each lot would be served by individual water and sewer services. The water main and sanitary sewer are located below the eastern curb line and northbound driving lane, respectively. Installation of the service stubs will require removal and replacement of curb and gutter, bituminous pavement, and re-vegetation. Water services are estimated to extend to the building foundations and would be provided with a curb stop and box at the right-of-way. The sanitary sewer service is estimated to extend to the building foundations would be plugged. Utilities would be installed in a joint trench as per MN Plumbing Code.

The other residential lots will abut 5<sup>th</sup> Avenue. The sanitary sewer is located along the centerline of 5<sup>th</sup> Avenue. Water main parallels the sanitary sewer to the east. Currently there are 3 sanitary sewer wyes. According to Public Works personnel these wyes should be in good condition and can be used. Sanitary sewer services for the 3 most northerly properties would utilize these wyes. The other two wyes would be cut-in near the manhole at 11<sup>th</sup> Avenue. Similar to 4<sup>th</sup> Avenue services, the 5<sup>th</sup> Avenue services would be stubbed to the edge of the right-of-way in a joint trench and terminate with a sanitary sewer plug and water curb stop and box. The street would be patched to repair the disturbed areas.

It is intended that the utility work would be accomplished by the developer under permit from the City.

**Streets, Grading and Turf Restoration:** \$61,500

Based upon information from the Washington County, 11<sup>th</sup> Street right-of-way has been vacated. An old record plan identifies a gas line along a portion this old right of way. Relocation of this line is outside the scope of the improvements identified herein. It will need to be addressed with Xcel.

5<sup>th</sup> Avenue from 11<sup>th</sup> Street to 12<sup>th</sup> Street is in poor condition. It is recommended that this street be reconstructed once the residential sites on 5<sup>th</sup> & 11<sup>th</sup> are developed. We note that the property owner on the south side of 11<sup>th</sup> Street east of the PW Site has expressed interest in selling or re-platting his property creating another 3 buildable sites. Delaying the improvement of 5<sup>th</sup> & 11<sup>th</sup> until after the developers have completed home and utility construction would preserve the integrity of the reconstructed streets. We propose that the street would be constructed in accordance with city standards and financed in part through assessments to the adjacent properties, applying the City's Assessment policy to the street reconstruction would incur assessments against abutting lots on 5<sup>th</sup> & 11<sup>th</sup>. City policy requires at least 20% of the street improvement costs to be paid by benefiting properties.

Re-platting the intersection 11<sup>th</sup> Street / 5<sup>th</sup> Avenue should include an eye brow type of cul-de-sac to ensure the two south/westerly sites are provided sufficient road frontage. Re-platting

## Public Works Site Redevelopment

September 25, 2013

---

the eyebrow configuration requires additional ROW and that the hydrant at 5<sup>th</sup> & 11<sup>th</sup> be relocated. (Project costs associated with the improvement of 5<sup>th</sup> & 11<sup>th</sup> and hydrant re-location are not included in the estimate shown above. Based upon the Appraisers report submitted for the 2013/2014 street projects; we anticipate that benefit accruing to properties on 5<sup>th</sup> & 11<sup>th</sup> will approximate \$3,900 - \$5,000).

On 4<sup>th</sup> Avenue there is a catch basin approximately 50 feet south of the 11th Street ROW extension. There is no storm sewer on 5<sup>th</sup> Avenue. To facilitate drainage on a reconstructed 5<sup>th</sup> Avenue, storm water from 5<sup>th</sup> Avenue and 11<sup>th</sup> Street will be directed to 4<sup>th</sup> Avenue along easements between the re-platted lots. One option would be to create a rear lot swale midway between the two avenues to direct storm water to a rear yard storm sewer inlet that would connect to the 4<sup>th</sup> Avenue catch basin. The developer of this property would need to submit a grading plan as part of the platting process. The determination of storm water treatment, routing and control can be facilitated at that time. As there may be a "benefit" to area-wide drainage, the developer may request that the City participate in the cost of developing the storm water facilities that serve properties beyond the replatted area.

Topography across the site drops from east to west and from north to south. There is a low area at the mid-point of the northerly property line. Bedrock has been located 1-2 feet below the surface along 5<sup>th</sup> Avenue and 2- 4 feet below 4<sup>th</sup> Avenue, surface out crops are found across the site. Fill and minor grading will be required to control cross lot drainage and rock excavation may be required to facilitate drainage. As noted above regarding of the site to facilitate area-wide drainage might produce a city cost participation of \$5000 to \$10,000.

**Engineering and Consulting:** \$10,000

Professional services are estimated at \$10,000 to provide for re-platting and minimal City escrow costs.

### Summary:

The redevelopment costs of the improvements identified are estimated to be:

Land Costs	\$140,000	
Park Fees @ 10%	\$16,960	
City Fees	\$37,980	
<b>Total</b>		<b>\$194,940</b>

## Public Works Site Redevelopment

September 25, 2013

<u>Utility Improvements</u>	Unit	Quantity	Unit Price	Total Cost
Abandon Sanitary Sewer Connection	LS	1	\$500	\$500
Sanitary Sewer Service Pipe	LF	350	\$50	\$17,500
Connect to Existing Sanitary Wye	EA	3	\$300	\$900
Sanitary Sewer Wye	EA	6	\$500	\$3,000
Water Service Pipe	LF	350	\$50	\$17,500
Connect to Existing Water Main	EA	9	\$750	\$6,750
Curb Stop and Box	EA	9	\$1,000	\$9,000
Contingencies @ 10%				\$5,500
<b>Total</b>				<b>\$60,650</b>
<u>Street Patching, Grading, and Turf Restoration</u>	Unit	Quantity	Unit Price	Total Cost
Area wide Drainage Facilities	LS	1	\$10,000	\$10,000
Remove and Replace Curb and Gutter	LF	80	\$30	\$2,400
Remove and Replace Bituminous Street	SY	360	\$30	\$10,800
Grading and Storm Sewer	LS	1	\$20,000	\$20,000
Topsoil Borrow	CY	500	\$30	\$15,000
Seeding	AC	1	\$5,000	\$5,000
Contingencies @ 10%				\$6,300
<b>Total</b>				<b>\$69,500</b>
Engineering / Consulting				\$10,000
<b>Total</b>				<b>\$335,090</b>
Area-wide Grading Credit				\$11,000
Number of Lots				9
<b>Development Cost/Lot</b>				<b>\$36,010</b>

### Miscellaneous Considerations:

1. Replat the property into approximately 9 single family lots.
2. Apply for Variance to 70' lot frontage requirement.
3. Extend water and sewer services and street improvements as noted above.
4. Provide grading plan controlling cross lot drainage, facilitating 5<sup>th</sup> Avenue drainage to 4<sup>th</sup> Avenue storm sewer, proposing lot grading and first floor elevations.
5. Provide storm water control and treatment.
6. 5<sup>th</sup> Avenue should be reconstructed once the improvements to the site are completed.
7. Purchaser to provide a petition for improvement, waiving their right of assessment appeal. The sunset date on the waiver should be no earlier than December 31, 2019.

**Public Works Site Redevelopment**  
 September 25, 2013

