



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
JANUARY 15, 2015 – 5:30 P.M.**

MAYOR: Tim Geraghty
COUNCIL: Tom Ingemann
Bill Sumner
Tracy Rahm
Dan Lund

City Administrator: Deb Hill
Supt. of Public Works: Bruce Hanson
Chief of Police: Curt Montgomery
Fire Chief:
Executive Analyst: Renee Eisenbeisz

AGENDA

1. CALL TO ORDER
2. OATH OF OFFICE ADMINISTERED TO NEW COUNCIL MEMBER BY ADMINISTRATOR HILL
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. ADOPT AGENDA
6. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes of the December 18, 2014 Regular City Council Meeting
 - B. List of Bills in the Amount of \$674,210.31
 - C. Gambling Permits
 - D. Resolution No. 2015-1 - Accepting Donations for the Period of November 18, 2014 - January 12, 2015
7. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE
 - A. Tom Aguilar-Downing - Overall Best Photo from the 2014 Parks Photo Contest
8. MAYOR'S REPORT
 - A. Summary of the December 18, 2014 Closed Session
9. COUNCIL REPORTS
10. ADMINISTRATOR'S REPORT
 - A. Pay Study
 - B. Contract Agreement with Law Enforcement Labor Services
 - C. 2015 Annual Appointments
11. ATTORNEY'S REPORT
12. POLICE CHIEF'S REPORT
13. FIRE CHIEF'S REPORT

Agenda for 01-15-15

14. ENGINEER'S REPORT

- A. Partial Payment #7

15. SUPERINTENDENT OF PUBLIC WORKS REPORT

- A. Matt Yokiell, Asst. Supt. of Public Works

16. NEW / OLD BUSINESS

17. ADJOURNMENT

Upcoming Meetings and Events:

- | | | |
|---|------------------|-----------|
| 1. City Offices Closed for Martin Luther King Day | January 19, 2015 | |
| 2. Park Board Meeting | January 22, 2015 | 7:00 p.m. |
| 3. Library Advisory Committee Meeting | January 28, 2015 | 5:30 p.m. |
| 4. City Council Meeting | February 5, 2015 | 5:30 p.m. |



**City of Newport
City Council Minutes
December 18, 2014**

1. CALL TO ORDER

Mayor Geraghty called the meeting to order at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL -

Council Present – Tim Geraghty; Tom Ingemann; Bill Sumner; Tracy Rahm; Steven Gallagher (5:35 p.m.)

Council Absent –

Staff Present – Deb Hill, City Administrator; Bruce Hanson, Supt. of Public Works; Mark Mailand, Fire Chief; Renee Eisenbeisz, Executive Analyst; Fritz Knaak, City Attorney; Jon Herdegen, City Engineer;

Staff Absent – Curt Montgomery, Police Chief;

4. ADOPT AGENDA

Mayor Geraghty - I'd like to add a kennel license for Debra Boughton under the Consent agenda and I'd like to move the Wellhead Plan to right after the Council Reports. Finally, Sherri is going to update us on the Mississippi River report.

Motion by Sumner, seconded by Rahm, to adopt the Agenda as presented. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

5. ADOPT CONSENT AGENDA

Councilman Sumner - I'd like to make a correction to the minutes from the last meeting.

Motion by Ingemann, seconded by Rahm, to approve the Consent Agenda as amended, which includes the following items:

- B. List of Bills in the Amount of \$433,052.53
- C. Gambling Permit for Church of St. Aquinas
- D. Agreement with Robert Vogel for Historic Preservation Consulting Services
- E. Kennel License for Debra Boughton

With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

A. Minutes of the December 4, 2014 Regular City Council Meeting

Councilman Sumner - On page 10 of our packets, a question was asked about water breaks and the Supt. Says "substantial rot issues." I think it should be "rock issues."

Supt. Hanson - Yes.

Motion by Sumner, seconded by Ingemann to approve the December 4, 2014 minutes as amended. With 5 Ayes, 0 Nays, the motion carried.

6. VISITORS PRESENTATIONS/PETITIONS/CORRESPONDENCE

A. Robert Vogel, HPC Consultant

Mr. Vogel - Thank you for renewing my agreement. The very short version of the report is that all is well with the Heritage Preservation Commission. I'd like to take this opportunity to let you know what we plan on doing in the next 12 to 18 months. We have a number of ongoing projects that will wrap up in that time. The largest of which is the log cabin project on 7th Street. Almost of the materials analysis is still incomplete. The more we look at it, the more questions remain unanswered. I think we'll have a story to tell by spring about how it came to be that way and how we were led to believe what isn't there. We have a number of other initiatives involving our landmark properties. Some of them have changed ownership in the last couple months. I should remind you that we do provide a level of assistance to owners of historic buildings and as the economy improves, we see more and more investment in these properties. The owners call our office quite regularly about what they can do. The last thing I need to talk to you about is, you have a remarkable Commission. Three of the original appointees are still serving which I believe sets a record. The typical heritage preservation commissioner in Minnesota serves 2 1/2 years and these ladies have been here since 1992. There is one vacancy however. I would like to ask you to give some consideration to appointing a fifth member, someone who you think would be interested in the job. It's not a huge commitment of time. I think it would be an interesting opportunity for someone.

Councilman Rahm - Are there any grants that we're pursuing?

Mr. Vogel - We're coming up on the next Federal grant cycle. I don't think Congress has approved the budget for it yet but I would anticipate it having as much as it has had in the past. We have a list of projects that we've identified as potential projects. That's the only predictable grant cycle.

Councilman Sumner - We have some commercial properties for it?

Mr. Vogel - A few. There's a State and Federal program that piggy-back on each other.

7. MAYOR'S REPORT –

Mayor Geraghty - On December 10, I attended the Holiday Train event and it was a great turnout and great job of fundraising for the food shelf, they made over \$100,000. I know there are a number of Newport residents that volunteer and work at the event so I'd like to thank them for that. I attended the employee holiday lunch yesterday and it was a good turnout so thanks for that.

8. COUNCIL REPORTS –

Councilman Rahm - I attended the volunteer holiday banquet on Wednesday and I'd like to give thanks to all of the volunteers for their work.

Councilman Ingemann - I also attended the volunteer holiday banquet. I was at the Planning Commission on the 11th and was at the employee luncheon yesterday.

Councilman Sumner - I attended the Planning Commission meeting as well and the volunteer banquet. It was nice to be able to thank the people that put in their time and effort to make Newport a wonderful place. I want to piggy-back on the effort for the food shelf and say that Stone Soup Thrift Shop is also in need of donations. They need monetary donations and kids' clothes. The bitter winter has wiped out our supplies. Please consider donating to them. We just concluded our semi-annual blood drive at the Dept. of Revenue and we sent 208 units of blood products to the Red Cross. It's a marvelous way for people to contribute. I'd like to wish season's greetings to everyone and a Merry Christmas.

Councilman Gallagher - As many people know this is my last week. Yesterday, I had a Met Council TAB meeting and I want to make sure that the Council stays familiar with their actions. Right now there's a big rift between suburban and urban within the committee. It's been in the paper quite a few times and I think it would be smart for the City to take a look at Washington County's legislative proposal to try to get them to be more of a regional body. Today, I had a Red Rock Corridor Commission. \$450,000 has been allocated to the implementation study. That comes from CTIB and

Ramsey County will pay the rest. Lastly, it's been an honor and privilege to serve. I appreciate everyone up here. The staff have been doing an excellent job. Jon, you've only been here a little bit but you've done an excellent job. Fritz, I'd like to thank you and Bruce.

Mayor Geraghty - I did want to note that we won't have a meeting January 1 because our offices will be closed.

Councilman Ingemann - There are barrels at North Pole and Clover Leaf for donations for the food shelf. They'll be picking up the barrels on Friday.

14. SUPERINTENDENT OF PUBLIC WORKS REPORT - A. Wellhead Protection Plan Part 2 Proposal

Jon Herdegen, City Engineer, presented on this item as outlined in the December 18, 2014 City Council packet.

Councilman Sumner - Did you do the first part?

Engineer Herdegen - No, Barr Engineering did. The second part is more of an intimate knowledge of the City and working with staff to develop the plan.

Councilman Sumner - What will it give us? Guidelines of how to do things or identifying potential problems with us?

Engineer Herdegen - Both. We identify the problems and then develop guidelines for Public Works to follow.

Councilman Sumner - Can you give me an idea of what we could find?

Engineer Herdegen - Potential contamination could include anything from an existing well or septic system to a buried petroleum tank. The Dept of Health and MN Rural Water provide good guidelines for how this report should be put together.

Councilman Sumner - Recently, we had someone come in and talk about a large well on their property. Will that be on this report? Are we going to fill it?

Mayor Geraghty - They're still waiting for grants I believe.

Supt. Hanson - It is part of the study.

Councilman Sumner - Do we have a good idea of septic systems that are out there?

Supt. Hanson - That's what this study will find out.

Councilman Sumner - I know a lot of homes had cisterns? Are those problems?

Engineer Herdegen - They'll have to be identified. We're trying to determine if they're a problem.

Councilman Ingemann - I'm assuming part of your study is tank derailment.

Supt. Hanson - Highway and rail are two of our big concerns in the study.

Mayor Geraghty - Is a contract done?

Engineer Herdegen - We can establish a task order if that's what you'd like.

Councilman Ingemann - Can this be put towards the Met Council costs?

Engineer Herdegen - I don't think so.

Motion by Sumner, seconded by Ingemann, to approve the Wellhead Protection Plan Proposal and authorizing the work to go forward for \$18,905. With 5 Ayes, 0 Nays, the motion carried.

9. ADMINISTRATOR'S REPORT –

A. Resolution No. 2014-59 - Approving a Conditional Use Permit Requested by Sicon Motors for Property Located at 2030 Hastings Avenue

Sherri Buss, TKDA Planner, presented on this item as outlined in the December 18, 2014 City Council packet.

Councilman Sumner - I noticed that they originally requested a 7:00 a.m. start time, we're not granting that?

Ms. Buss - They asked for 9:00 to 9:00. In their original application they asked for 7:00 a.m. - 2:00 p.m.

Councilman Sumner - It says they asked for 7:00 a.m.

Ms. Buss - Good catch, it's 9:00 to 9:00 and was changed at the Planning Commission meeting.

Councilman Ingemann - The resolution says 9:00 to 9:00.

Motion by Ingemann, seconded by Sumner, to approve Resolution No. 2014-59 approving a Conditional Use Permit for 2030 Hastings Avenue as presented. With 5 Ayes, 0 Nays, the motion carried.

B. Ordinance No. 2014-18 - Approving a Zoning Amendment to Section 1330 and Section 1350

Sherri Buss, TKDA Planner, presented on this item as outlined in the December 18, 2014 City Council packet.

Councilman Sumner - Is this something we're seeing in most cities?

Ms. Buss - Yes. Our building official thought we already did because Cottage Grove does.

Councilman Sumner - This is putting the utility lines underground?

Ms. Buss - Yes.

Motion by Ingemann, seconded by Sumner, to approve Ordinance No. 2014-18 as presented. With 5 Ayes, 0 Nays, the motion carried.

C. Update on the Mississippi River Corridor Critical Area Draft Rules

Sherri Buss, TKDA Planner, presented on this item as outlined in the attached document.

Councilman Ingemann - Instead of asking the DNR wouldn't it be better to require the DNR to provide funding for the unfunded mandates they're requiring?

Ms. Buss - That would probably be a comment to the legislature. The DNR wants to get the money they just don't have it.

Councilman Ingemann - If they don't get the money why should we do it because we don't have the funding either.

Ms. Buss - Yes, the rules are written that within 90 days of the rules being adopted, the City has to adopt new ordinances or the DNR will do it for you. You get to determine what you think are significant vegetative areas and views along the River. If the DNR does that study for you, there may be a lot more things identified as significant areas. There are also some provisions for flexibility that relate to cities with a lot of infrastructure along the River and I think there are a couple

things that you'll want to ask for flexibility on. These rules will limit what your residents can do.

Councilman Gallagher - Do you think this could be an opportunity for the legacy funds?

Ms. Buss - My understanding is that those are extremely hard to get and they wouldn't pay for updating ordinances. They're meant for purchasing and protecting land. We talked with Washington County about legacy funds for the levee park and they felt that it would be challenging to get funding for that.

Mayor Geraghty - I noticed that the Commissioner said back in August that they may consider a budget request, has that been done?

Ms. Buss - They're still planning on doing that.

Mayor Geraghty - Have we told them how much we would need?

Ms. Buss - No, we could add that to the letter. The DNR did ask at one point how much it would be to update the rules and we were generous when we gave them our number. This is to update your comprehensive plan and ordinances. I think we said \$40,000.

Councilman Sumner - Are we sending someone to this meeting?

Ms. Buss - Deb and I went last week. I think we'll put together another letter to them. You can attend the meeting if you'd like.

Attorney Knaak - It's more geared towards a written submission.

D. Discuss Annual Appointments for 2015

Admin. Hill presented on this item as outlined in the December 18, 2014 City Council packet. The City Council will need to replace Councilman Gallagher's seat on the Red Rock Corridor Commission.

Councilman Rahm - Steve, how much time does it take for the Red Rock Corridor Commission?

Councilman Gallagher - The meetings are 1 1/2 - 2 hours long once a month in Cottage Grove at 4:00 p.m. and then there's probably an hour of studying.

Councilman Rahm - I can be the Council liaison for that but then you need to take me off of the Library Board I think Dan would be good for that.

Councilman Ingemann - Matt is the only one that has been on the Planning Commission for a while and I think he needs to stay.

Mayor Geraghty - So do I and I think we've typically re-appointed people if they want to continue.

Councilman Ingemann - Yes but Matt has said that he would step down if there were more applications than seats.

Mayor Geraghty - On the City Engineer, do we usually put the firm or the individual?

Attorney Knaak - It's normally the firm but I would recommend waiting on those until the first meeting in 2015. To my knowledge, that's how you've always done it.

Motion by Geraghty, seconded by Rahm to re-appoint Matt Prestegaard to the Planning Commission. With 5 Ayes, 0 Nays, the motion carried.

Councilman Ingemann - Do you want to do interviews for the other two?

Mayor Geraghty - Yes.

Admin. Hill - When do you want to do the interviews?

Mayor Geraghty - At a workshop.

Admin. Hill - Ok.

Motion by Geraghty, seconded by Gallagher, to appoint Heidi Tweeten to the Park Board. With 5 Ayes, 0 Nays, the motion carried.

Motion by Gallagher, seconded by Ingemann to re-appoint Pam Geraghty to the Library Advisory Committee. With 5 Ayes, 0 Nays, the motion carried.

Councilman Ingemann - Will Dan be the liaison?

Mayor Geraghty - Yes.

Motion by Geraghty, seconded by Sumner, to appoint Mary Ann Newman and re-appoint Beverly Bartl and Jo Bailey to the Heritage Preservation Commission. With 5 Ayes, 0 Nays, the motion carried.

Councilman Gallagher - How often do you meet with the Resource Recovery?

Councilman Ingemann - I've attended one meeting because they don't always notify us when they meet.

Mayor Geraghty - I think we need to have Karla look at our membership because they don't seem to recognize it.

Motion by Geraghty, seconded by Gallagher, to re-appoint Tom Ingemann to the Resource Recovery Board. With 4 Ayes, 0 Nays, Ingemann Abstaining, the motion carried.

Councilman Gallagher - I have a question on #22, John Neska?

Councilman Ingemann - We'll need to fill that.

Admin. Hill - We should remove him and appoint the new hire in January.

Councilman Sumner - Will Laura stay on the committee?

Mayor Geraghty - We'll have to ask Laura.

Motion by Gallagher, seconded by Ingemann, to re-appoint Virginia Keenan and Barb Wilczek to the South Washington County Cable Commission. With 5 Ayes, 0 Nays, the motion carried.

Motion by Geraghty, seconded by Ingemann, to appoint Tracy Rahm as Council Liaison and Dan Lund as the Alternate for the Red Rock Corridor Commission. With 5 Ayes, 0 Nays, the motion carried.

Motion by Ingemann, seconded Sumner, by to re-appoint Tim Geraghty and Deb Hill as ex-officio members of the Newport Fire Relief Association. With 5 Ayes, 0 Nays, the motion carried.

Mayor Geraghty - Is that it for tonight?

Admin. Hill - Yes.

E. Contract Agreement with the International Union of Operating Engineers

Admin. Hill presented on this item as outlined in the December 18, 2014 City Council packet.

Councilman Sumner - When would they get comp time?

Councilman Ingemann - If they worked overtime and didn't take the pay.

Councilman Sumner - Was that something they pushed for and we gave in?

Supt. Hanson - Yes. I think it's helping with the newer crew so they can take it instead of vacation.

Councilman Sumner - Do you have people asking for the early shift?

Supt. Hanson - It's assigned by seniority. It goes from mid-December to March.

Councilman Sumner - What do they do if there's no snow?

Supt. Hanson - Flood rinks.

Councilman Rahm - For the educational reimbursement are they just going to say that our policy governs?

Admin. Hill - Yes. If they want it back in their contract it would be part of another negotiation.

Mayor Geraghty - Is there a cap on the severance?

Admin. Hill - Yes, 960 hours.

Mayor Geraghty - I thought we were going to put that in the contract.

Supt. Hanson - It's on page four.

Councilman Rahm - So now they're all uniform across or they will be?

Admin. Hill - Yes. We just had a meeting with the law enforcement union and it's very similar to this.

Councilman Sumner - And we're going to hold steady the amount for health insurance?

Admin. Hill - Yes, we did that earlier.

Mayor Geraghty - Do we need to change the date on page 2?

Admin. Hill - Yes.

Councilman Sumner - We're going to talk about pay equity soon too?

Admin. Hill - No, pay equity is different.

Councilman Sumner - But it would reflect what's happening with these contracts.

Admin. Hill - No unless we opened up the contracts. We have to do the study during the contract at some point.

Councilman Gallagher - Washington County just opened their contract to revise it.

Councilman Sumner - So if we find that these rates are above average we can't do anything until the next round?

Admin. Hill - Yes. With the pay study, we'll find out where we stand in regards to the whole package and the Council will need to make a decision on if they want to stay in the middle.

Motion by Geraghty, seconded by Ingemann, to approve the contract agreement with the International Union of Operating Engineers. With 5 Ayes, 0 Nays, the motion carried.

F. Resolution No. 2014-60 - Establishing Salaries for Full-Time Non-Union Positions with the City for 2015-2017

Admin. Hill presented on this item as outlined in the December 18, 2014 City Council packet. Historically, the City Council has provided the same rate increase to non-union as union employees.

Councilman Gallagher - Do you want to wait until you approve the police union?

Councilman Sumner - I can't imagine we'd do anything different for the police union.

Mayor Geraghty - This is the same increase as the public works union.

Councilman Rahm - Have we done multiple years like this in the past?

Mayor Geraghty - No.

Admin. Hill - Last time it was a couple years as well.

Supt. Hanson - Yes.

Motion by Ingemann, seconded by Geraghty, to approve Resolution No. 2014-60 as presented. With 5 Ayes, 0 Nays, the motion carried.

G. Pay Study

Admin. Hill presented on this item as outlined in the December 18, 2014 City Council packet.

Councilman Sumner - Will they look at the entire labor force or only cities and government agencies?

Admin. Hill - Cities are unique in that there aren't similar positions in the private sector. There will be some but it is limited.

Councilman Rahm - Will they give a presentation with this?

Admin. Hill - Yes.

Mayor Geraghty - Does the League have information on this?

Admin. Hill - Yes, but some of their information is a few years old.

Mayor Geraghty - I'm trying to see the value of doing it now after we just approved the salaries for three years.

Councilman Ingemann - It was brought up quite a bit during negotiations. We need to find exactly where we're at.

Mayor Geraghty - But we can do it in year two or three.

Admin. Hill - It would help planning if things were going to change. I think it would be really beneficial for us to have this.

Mayor Geraghty - Did you ask Springsted what it would cost if we updated it in year two or three?

Admin. Hill - I don't think it'd be that old in year two or three.

Councilman Ingemann - Public Works are very specific in what each employee does. Here, our guys do everything so how do you account for that in the mix? Same with police.

Mayor Geraghty - Why do you have to do it?

Councilman Gallagher - You just approved the contracts for the next three years. I don't think you need to do this now.

Admin. Hill - Not all of the employees are union.

Mayor Geraghty - But we just set the non-union rates.

Admin. Hill - True but the two in the front office, their job descriptions have changed immensely.

Mayor Geraghty - It doesn't take an outside company to re-write descriptions.

Admin. Hill - No but it would show how we compare with other cities.

Councilman Sumner - But we're not seeing turnover in the city. I believe the people here are reasonably paid.

Admin. Hill - You had the pay equity report at our last meeting and the two front office positions are considered low and have been for the last two pay equity reports.

Mayor Geraghty - I thought it was 25 years since we had one.

Admin. Hill - The pay equity report is every three years.

Councilman Gallagher - What was presented to us was just numbers there was no narrative about it.

Admin. Hill - We can provide that.

Councilman Gallagher - I don't see minimum qualifications for each job.

Admin. Hill - That would be in the job descriptions.

Councilman Gallagher - What do other cities require?

Councilman Sumner - We could have our analyst call cities and get descriptions and rates. We could do a lot of this in-house.

Admin. Hill - It's assuming that other cities are up-to-date.

Mayor Geraghty - Fritz, what weight does this have?

Attorney Knaak - If it shows a significant discrepancy you could find yourself liable for not acting on it. It's one of those situations where some ignorance is bliss. You should go through some effort so you're aware of where you compare. If you do it after a contract and discover that you under pay some employees you would be responsible for doing something about it.

Councilman Rahm - I would like to know what cities they would evaluate. Would it be peer cities?

Admin. Hill - If you'd like, we can have them come in and discuss it with you.

Councilman Rahm - I'd like that.

Supt. Hanson - If I recall, the last one, they updated the job descriptions first and then compared rates.

Councilman Gallagher - What if we find that an employee doesn't have comparable qualifications with other cities?

Councilman Sumner - Then you have to make an estimate. Have your job descriptions changed?

Supt. Hanson - Some of the requirements.

Councilman Gallagher - Don't you update descriptions all the time?

Supt. Hanson - I've done the maintenance workers and assistant superintendent but not mine.

Admin. Hill - Even when we started the process for the assistant we really didn't know where we stood with the pay range.

Mayor Geraghty - What did you do?

Supt. Hanson - We put it at a range above the maintenance operator.

Councilman Gallagher - And you brought in qualified applicants?

Supt. Hanson - We brought in 13.

Councilman Sumner - Did they come from a wide variety of places?

Supt. Hanson - I had two current employees apply and the rest were relatively close.

Councilman Sumner - Because there are some people willing to drive for a good job.

Mayor Geraghty - Should we put this off and review it in January?

Councilman Rahm - Yes.

H. Public Works Personnel Items

Admin. Hill presented on this item as outlined in the December 18, 2014 City Council packet.

Councilman Sumner - Will you do an exit interview with him?

Supt. Hanson - I can.

Motion by Gallagher, seconded by Rahm, to accept regretfully John Neska's resignation letter for retirement. With 5 Ayes, 0 Nays, the motion carried.

Councilman Sumner - What retirement benefits does the City provide?

Admin. Hill - PERA.

Councilman Sumner - Is it a certain percentage?

Admin. Hill - The employees put in 6.5% and the City puts in 7.5% every paycheck. It's different for police.

Councilman Sumner - We wouldn't review the hire at all?

Admin. Hill - Yes, since we don't meet until January 15.

Councilman Gallagher - I'm going to vote no, I'd like to see the Council interview the folks since this person would most likely take Bruce's job.

Admin. Hill - We are thinking about that.

Councilman Rahm - Do we have someone for the Chief lined up?

Councilman Ingemann - No.

Mayor Geraghty - This doesn't automatically make them the Supt. when Bruce retires.

Councilman Rahm - I know but earlier we talked about positions and we don't have a second in command for anyone else.

Councilman Ingemann - If you don't know anything about what they do, you shouldn't be interviewing them.

Councilman Rahm - I agree but why are we hiring if we don't know what they do?

Councilman Ingemann - We're letting them do it.

Councilman Rahm - But we're the body that lets them hire. I'm just wondering if we feel this position is needed.

Councilman Gallagher - But we authorized the hire with a new police officer.

Supt. Hanson - I think he was introduced, we had already hired him.

Motion by Ingemann, seconded by Geraghty, to approve Resolution No. 2014-61 authorizing the City Administrator to negotiate and hire an Assistant Public Works Superintendent. With 4 Ayes, Gallagher Voting Nay, the motion carried.

10. ATTORNEY'S REPORT - Nothing to report

11. POLICE CHIEF'S REPORT -

Chief Montgomery - If you remember back in March 2013, there was a drug overdose and death. The person was charged with murder and was sentenced to 74 months yesterday. We also had a stabbing in February 2014 but that won't go to trial because he is incompetent and can't stand for trial.

12. FIRE CHIEF'S REPORT – Nothing to report

13. ENGINEER'S REPORT – Nothing to report.

15. NEW/OLD BUSINESS

Mayor Geraghty - I'd like to thank Steve for his service. We didn't always agree but we got along. I wish you the best.

Councilman Rahm - I'd also like to thank Steve for his service.

Mayor Geraghty - I'd like to wish everyone a happy holiday and merry Christmas and be safe.

16. CLOSE THE MEETING TO THE PUBLIC PURSUANT TO MINN. STAT. 13D.05, SUBD. 3 TO EVALUATE THE PERFORMANCE OF OFFICERS MCADELL AND MUELLNER PURSUANT TO THE GRIEVANCE PROCEDURE CONTAINED IN ARTICLE XII OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE POLICE OFFICERS OF THE CITY AND THE CITY OF NEWPORT. THE MEETING WILL INVOLVE DISCUSSION OF INTERNAL AFFAIRS DATA RELATING TO ALLEGATIONS OF MISCONDUCT, WHICH FURTHER MANDATES ITS CLOSURE PURSUANT TO MINN. STAT. 13D.05, SUBD. 2(2). A SUMMARY OF THE EVALUATION WILL BE PROVIDED, PURSUANT TO MN LAW, AT THE CITY COUNCIL'S NEXT OPEN MEETING. NO REFERENCE WILL BE MADE TO ANY DETAILS OF INTERNAL AFFAIRS DATA PROVIDED AT THE MEETING

The City Council closed the meeting to the public at 7:04 p.m.

The City Council conducted a performance review of Officers McArdell and Muellner under the guidance of the collective bargaining unit. Because neither Officer asked the hearing to be opened, it remained closed. Among matters discussed at the meeting were certain internal affairs information received by the City.

The Officers asked that the proposed discipline be dismissed. The Council denied the officer's request. The process remains pending and no final disciplinary action was taken.

The City Council opened the meeting to the public at 7:25 p.m.

16. ADJOURNMENT

Motion by Geraghty, seconded by Rahm, to adjourn the regular Council Meeting at 7:25 P.M. With 5 Ayes, 0 Nays, the motion carried.

Signed: _____
Tim Geraghty, Mayor

Respectfully Submitted,

Renee Eisenbeisz
Executive Analyst



444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

September 18, 2014

Mr. Daniel Petrik, Land Use Specialist
Minnesota Department of Natural Resources
500 Lafayette Road
St. Paul, MN 55155-4025

Re: City of Newport Comments on Draft Mississippi River Corridor Critical Area (MRCCA)
Draft Rules
TKDA Project No. 15482.000

The proposed MRCCA rule changes (December 11, 2014) related to each of the City's comments is shown in red under each item, below.

Dear Mr. Petrik:

The City of Newport is writing to you to provide its comments on the MRCCA Working Draft Rules. The City previously commented on the draft rules published in 2010. We are encouraged to see that many of the issues that the City identified in our comment letter (December 2, 2010) have been addressed in the new draft of the proposed rules in response to the concerns expressed by many local governments. We also appreciate the DNR staff meetings with the City and with private landowners during 2013-2014 to discuss the new version of the proposed rules.

However, the City is concerned about several elements of the proposed rules that will require new permits, complicated monitoring and enforcement, and create significant costs that would be borne by local residents, businesses, and the City. Several of the items identified below will result in new burdens for landowners and the City. We believe that existing regulations and permits address the goals to protect resources in the MRCCA, and we do not believe the new permitting and monitoring requirements will result in improved natural resource outcomes or help to meet the goals of the Critical Areas Act, particularly in fully-developed communities like Newport.

At the August 19 meeting on the proposed rules, Commissioner Landwehr indicated that the DNR may make a budget request to the Legislature for funds to assist with the implementation of the proposed rules. The City of Newport supports this request. We believe that the new mandates for local governments in the rules should only be adopted if there is new funding for local governments to support implementation of the rules.

Our specific comments regarding the proposed rules are as follows:

- **Flexibility from standards proposed in the Rules.** The City appreciates the inclusion of Subpart 6 in the proposed rules that states that local governments may adopt standards in their ordinances that are not in strict conformity with the Rules. The City

will need to consider the setback requirements in light of the location of existing sewer and water infrastructure that may make it difficult to develop some parcels or replace some structures to comply with the proposed setback requirements in the rules. We believe that we may need to request flexibility based on item (4) in Subpart 6, which allows flexibility based on “existing or planned wastewater, stormwater, water supply and/or utility facilities and similar physical or infrastructural constraints.

The Flexibility provisions in the rules remain, as the City’s comments requested.

- **Identification and establishment of Primary Conservation Areas (PCA).** The draft rules require that local governments identify “primary conservation areas” within the MRCCA. The areas must include shore impact zones, bluff impact zones, slope preservation zones, floodplains, wetlands, natural drainage routes, unstable soils and bedrock, significant existing vegetation, tree canopies, native plant communities, public river corridor view areas, scenic views and vistas, and cultural and historic sites and structures. Local government will need to identify all of these areas and create maps of the PCA’s so that they can be used to evaluate permit and subdivision applications in the MRCCA.

Identification and mapping of these areas will be a time-consuming and costly effort for many local governments.

- While maps exist of floodplain and shoreland zones, many of the other items required to be included in the PCA’s are not currently inventoried or mapped in our community. Cities like Newport do not have staff to complete the inventory and mapping efforts, and will need to contract these services. The cost to the City will be high in order to gather and maintain data that will be sufficiently accurate for use in permitting.
- Some of the categories are not defined in the new rules. There is no definition for “significant existing vegetation” or “natural drainage routes”; the rules do not indicate if “wetlands” means delineated wetlands, or something else. If local communities must define the terms, the PCA’s will not be consistent among communities, and permit requirements will not be consistent across the MRCCA.

Significant items included in the PCA’s are regulated already mapped and regulated—shoreland areas, floodplains, steep slopes and bluffs, and wetlands. Stormwater management is regulated by local cities and Watershed Districts. There is no need for additional regulation of these areas.

The City recommends that if inventory and mapping of additional features to identify PCA’s is necessary, the State of Minnesota should reimburse the costs to the City for completing the inventory and mapping effort. The PCA’s should include only elements that can be clearly defined, so that the PCA’s are consistent throughout the MRCCA and permit requirements are equitable.

The proposed rule changes partially addressed the comment—some items were removed from the list of Primary Conservation Areas. However, the rules still require the



City to identify and map the Primary conservation Areas, and use them in approvals of subdivisions and permits.

- **Requirements for structures to assist persons with disabilities.** Section 6106.0080 Subp. 6 of the proposed rules would require persons with disabilities to get an interim use permit rather than a variance to allow structures related to disabilities (i.e. ramps, stairways, etc) in locations that would require a variance. The interim use permit would not require the identification of “practical difficulties” to permit the improvements, but otherwise provides little benefit to the disabled person, as the costs and process are the same as for a variance. The City would need to monitor the permit to require removal of the structure at the time or event stated in the permit, which will add additional costs to the permit. The City recommends that if the intent of the proposed rule is to minimize costs and review time, and maintain the privacy of the disabled person as stated by the DNR, an administrative permit issued by the Zoning Administrator would be a better approach than an IUP in order to minimize the time, costs, and maintain the privacy of disabled persons.

The DNR modified the proposed rules to require administrative permits for structures needed by persons with disabilities, as requested by the comment.

- **Incorporation of documents by reference.** The draft rules list a number of documents that are proposed to be incorporated in the rules by reference, and notes that the documents may be subject to frequent change. Of the eight documents listed, one is not yet available, and it is a significant document--The MRCCA **Visual Resources Protection Plan** – which is being developed by the National Park Service and the Mississippi Parkway Commission. The new rules would require the City to use the methodology in that document for granting conditional use permits for height.

The City recommends that these documents be provided for review and comment before the new rules are adopted. The methodology for assessing visual resources could add significant new costs for zoning permit applications (which in Newport are borne by local residents and businesses who apply for the permit) to determine visual impacts of proposed development. The City’s current height standards for zoning districts are consistent with those proposed in the draft rules. Additional visual analysis and regulation of height based on vague visual standards is not necessary.

The proposed rules deleted the Visual Resources Protection Plan from the documents incorporated by reference, as requested in the City’s comment.



- **Vegetation Management—New Permit.** The new rules would require the City to create and implement a new permit for vegetation removal. The proposed standards require that selective vegetation removal of more than 5-15% of the total tree canopy or vegetation cover or by an area of more than 1,000- 5,000 square feet, whichever area is less, in the shore impact zone, the bluff impact zone, and the slope preservation zone, over a two year period, requires a permit. The rules also require that landowners who cut more than the allowed vegetation complete a restoration plan that would be approved and monitored by the City

These requirements in the rules will be difficult for the City to implement. It will be very difficult for the applicant and for City staff to determine and monitor what equals 5-15% of the vegetation on a property or whether 1,000 to 5,000 square feet of the canopy is proposed for removal or has been removed over two years. It would require that the City complete a new baseline inventory of each property, and complete periodic review of properties to identify vegetation removal. *The City does not currently have the in-house staff resources to monitor vegetation removal on all parcels within the MRCCA, and manage this new a new permit process. The rules permit local governments to delegate the permitting responsibilities to a resource agency, but the permit applicants and the City would still bear the cost of this new permitting and monitoring.*

The City believes that the existing vegetation management regulations in the Shoreland Ordinance have been sufficient to prevent significant loss of tree canopy and vegetative cover on parcels in Newport that are within the MRCCA. The City believes that the new regulations will be almost impossible to administer, will be costly, and are not needed.

The proposed rules partially addressed this comment. The City will still need to create a new permit for vegetation removal, but the permit will be required for “intensive vegetation clearing,” and the standards related to 5-15% of vegetation removal were taken out of the proposed rules.

- **Construction or replacement of retaining walls, rip rap or other erosion control measures—New Permit or additional requirements on existing Building Permits.** The proposed rules require a new permit process whereby a “qualified person” must submit a determination that the above methods are not sufficient, in order to permit a retaining wall or rip rap rather than vegetative methods for erosion control.

The City believes that existing permitting processes implemented by the City and Watershed Districts are sufficient to manage erosion control, and determine the best methods given the characteristics of individual sites. In many locations, vegetative methods are not sufficient to manage erosion control. The new regulation is not



necessary, and could place a significant new permit burden on the City and residents in the MRCCA area in order to prove that vegetative means will not provide adequate erosion control.

The DNR revised the proposed rules to address this comment. Vegetative methods are not required—rip rap or other structural methods may be used. Plans must be approved by the DNR.

- **Stormwater Management—Higher Permit Standards.** The proposed rules require a permit for all development that creates new or fully reconstructs impervious surface of more than 10,000 square feet on parcels that abut a public water body, wetland or natural drainage. In some cases, replacement of a driveway would trigger this requirement. The threshold for creation of new impervious surface is one acre under the City's MS4 permit. The DNR not given a rationale for a higher standard than the one required by the Minnesota Pollution Control Agency through the MS4 permit process.

The City recommends that the existing MS4 permit requirement is reasonable and sufficient to protect resources in the MRCCA District. The proposed rule should be changed to be consistent with the MS4 Permit requirements.

The proposed rules do not change the permit threshold. The lower threshold would still apply, and the City would need to manage the new permit.

- **Requirement for New Site Plan Permit.** The new MRCCA rules require a "site plan" for all items that require a discretionary action or a permit—such as a variance or conditional use permit. The site plan must include a large number of items listed in the rules and the list of required submittals goes beyond the City's requirements for applications for most variances and conditional use permits. The city has the authority to require a site plan for conditional use permits, variances, and similar zoning permits when needed, but does not need this extensive information in all cases. This requirement will add significant new costs to land use permit applications for residents and businesses in the MRCCA District. Many permit applications are relatively simple now, and meet the City's needs for review.

The City recommends that this requirement be removed from the rules. Local governments are able to determine the submittal requirements for review of local zoning permits.

The DNR removed this item from the proposed rules, as the comment requested.



- **Subdivision of land—protection of Primary Conservation Areas required.** The MRCCA rules propose that when subdivision occurs the developer must set-aside a portion of the area within the Primary Conservation Area identified on the property and dedicated open space, and that native vegetation communities be restored within that area. This requirement will create confusion with the City's Park and Open Space dedication requirements, and could add significant costs for developers, home owners associations or the City to dedicate, restore and maintain the dedicated areas. It will also place a priority on dedication of the primary conservation areas as park and open space areas, and may limit the City's ability to require the dedication of park and open space areas outside the primary conservation areas as a part of development.

Primary Conservation Areas such as wetlands, bluffs, steep slopes and floodways have protection under current rules, and do not need to be dedicated as permanent open space in order to be protected from development. The rules may suggest that the City consider the PCA areas for dedication, but should give the City the flexibility to determine whether these areas are already adequately protected, so that open space dedication can be better applied elsewhere to meet the City's adopted park, trail and open space plans.

The DNR did not change this requirement in the rules. However, City's will identify the "Primary Conservation Area," and can therefore limit the area that needs to be set-aside for protection.

- **Proposed MRCCA Districts Map.** The proposed MRCCA Districts map is not compatible with the City's Zoning Map at the southern end of the City. Properties that are currently zoned for Industrial Uses are included in the proposed CA-SR District.

The City requests that the DNR revise the map to be consistent with Newport's zoning districts.

The DNR revised the Districts Map to address this comment.

Thank you for considering our comments on the proposed MRCCA Rules. If you have questions about these comments, please contact City Administrator Deb Hill at 651.556.4600.

Sincerely,

Tim Geraghty
Mayor

Cc: Deb Hill, City Administrator



Daniel Petrik
Minnesota DNR
Comments on Draft MRCCA Rules
September 18, 2014
Page 7

Newport City Council and Planning Commission Members



Non-Recurring

| | | | | |
|------------------|--------------------------------|-----------|--------------|--------------------------------|
| Paid Chk# 017055 | AGGREGATE INDUSTRIES MIDWEST | 1/12/2015 | \$1,335.34 | Road gravel |
| Paid Chk# 017056 | ATOMIC-COLO, LLC | 1/12/2015 | \$237.50 | IT additional support |
| Paid Chk# 017057 | BANYON DATA SYSTEMS, INC. | 1/12/2015 | \$2,760.00 | |
| Paid Chk# 017058 | Dawn Bergmann | 1/12/2015 | \$18.17 | Reimbursement for closing |
| Paid Chk# 017059 | BOND TRUST SERVICES CORP. | 1/12/2015 | \$146,003.05 | 2013A & 2014A Bonds |
| Paid Chk# 017060 | Cardmember Services | 1/12/2015 | \$670.37 | Credit card |
| Paid Chk# 017061 | CENTURY LINK | 1/12/2015 | \$262.32 | Telephone service |
| Paid Chk# 017062 | DEPT OF EMPLOYMENT & ECON DEV | 1/12/2015 | \$427.00 | Peterson unemployment |
| Paid Chk# 017063 | DIVERSIFIED INSPECTIONS | 1/12/2015 | \$300.00 | Annual ladder inspections |
| Paid Chk# 017064 | EHLERS | 1/12/2015 | \$3,485.00 | Water & Swer rate study |
| Paid Chk# 017065 | FAIR OFFICE WORLD | 1/12/2015 | \$1,354.73 | Office supplies |
| Paid Chk# 017066 | FERRELLGAS | 1/12/2015 | \$79.02 | Propane for parks |
| Paid Chk# 017067 | FIRE INSTR. & RESCUE EDU. INC. | 1/12/2015 | \$1,100.00 | Asbestos inspection |
| Paid Chk# 017068 | FLEET ONE LLC | 1/12/2015 | \$1,395.52 | Petrol |
| Paid Chk# 017069 | G & K SERVICES | 1/12/2015 | \$224.95 | Uniform cleaning |
| Paid Chk# 017070 | GERLACH OUTDOOR POWER EQUIP. | 1/12/2015 | \$111.89 | Mower repair |
| Paid Chk# 017071 | GOPHER STATE ONE-CALL | 1/12/2015 | \$27.55 | |
| Paid Chk# 017072 | HANCO CORP. | 1/12/2015 | \$4,073.32 | Wheel balancer |
| Paid Chk# 017073 | CITY OF HASTINGS | 1/12/2015 | \$115.00 | Reimburse training of new staf |
| Paid Chk# 017074 | HAWKINS | 1/12/2015 | \$10.00 | Chlorine cylinder |
| Paid Chk# 017075 | INVER GROVE FORD | 1/12/2015 | \$175.87 | PD repair |
| Paid Chk# 017076 | JOBSHQ | 1/12/2015 | \$61.60 | Advertise job opening |
| Paid Chk# 017077 | JOHN BARTL HARDWARE | 1/12/2015 | \$194.21 | Supplies |
| Paid Chk# 017078 | LIBERTY NAPA OF NEWPORT | 1/12/2015 | \$436.30 | Supplies |
| Paid Chk# 017079 | RITA AND STEWART LORENCE | 1/12/2015 | \$607.67 | Reimbursement for sewer grant |
| Paid Chk# 017080 | MENARDS - COTTAGE GROVE | 1/12/2015 | \$102.21 | Loveland warming house |
| Paid Chk# 017081 | METRO CITIES | 1/12/2015 | \$1,601.00 | Membership dues |
| Paid Chk# 017082 | MN CHIEFS OF POLICE ASSOC. | 1/12/2015 | \$230.00 | Membership |
| Paid Chk# 017083 | MN CRIME PREVENTION ASSOC. | 1/12/2015 | \$45.00 | Dues |
| Paid Chk# 017084 | MN DEPT OF LABOR AND INDUSTRY | 1/12/2015 | \$431.50 | 1/4 Building Permit Surcharge |
| Paid Chk# 017085 | MOTION PICTURE LICENSING CORP. | 1/12/2015 | \$111.65 | Library license |
| Paid Chk# 017086 | MSA PROFESSIONAL SERVICES, INC | 1/12/2015 | \$11,045.00 | |
| Paid Chk# 017087 | STEVEN AND DAWN MURPHY | 1/12/2015 | \$290.40 | Reimbursement for Sewer grant |
| Paid Chk# 017088 | NEOPOST | 1/12/2015 | \$128.39 | 1/4 charge for postage machine |
| Paid Chk# 017089 | NEWPORT POST OFFICE | 1/12/2015 | \$220.00 | |
| Paid Chk# 017090 | NORTHLAND TRUST SERVICES, INC | 1/12/2015 | \$106,667.50 | 2011A GO Bond |
| Paid Chk# 017091 | OXYGEN SERVICE CO. | 1/12/2015 | \$23.56 | Oxygen |
| Paid Chk# 017092 | PIPE SERVICES CORPORATION | 1/12/2015 | \$26,830.84 | Sewerline cleaning and jetting |
| Paid Chk# 017093 | RIVERTOWN MULTIMEDIA | 1/12/2015 | \$495.01 | Posting of ordinances |
| Paid Chk# 017094 | CITY OF SAINT PAUL | 1/12/2015 | \$5,332.71 | Water main fix |
| Paid Chk# 017095 | SWEDE BRO | 1/12/2015 | \$13,406.00 | PW building floor |
| Paid Chk# 017096 | THOMAS FINN COMPANY | 1/12/2015 | \$1,273.66 | Roof repair city hall |
| Paid Chk# 017097 | TKDA | 1/12/2015 | \$2,777.97 | City planning |
| Paid Chk# 017098 | UNIQUE PAVING MATERIALS | 1/12/2015 | \$332.00 | Cold Mix asphalt |
| Paid Chk# 017099 | VIKING ELECTRIC SUPPLY | 1/12/2015 | \$141.48 | Warming House repairs |
| Paid Chk# 017100 | WAKOTA CAER | 1/12/2015 | \$50.00 | Membership |
| Paid Chk# 017101 | WASHINGTON CTY PROPERTY RECORD | 1/12/2015 | \$46.00 | Registering |
| Paid Chk# 017102 | WASHINGTON CTY PUBLIC SAFETY | 1/12/2015 | \$1,500.30 | Radios |
| Paid Chk# 017103 | WASHINGTON CTY PUBLIC SAFETY | 1/12/2015 | \$2,700.54 | 4th Quarter Radio fee |
| Paid Chk# 017104 | WASHINGTON CTY SHERIFF | 1/12/2015 | \$270.00 | Code Red fee |

| | | | |
|-------------------|--------------------------------|------------|--|
| Paid Chk# 017105 | WASHINGTON CTY SHERIFF | 1/12/2015 | \$9,226.15 Alerts, Records and MDC's |
| Recurring | | | |
| Paid Chk# 000391E | SELECTACCOUNT | 12/18/2014 | \$35.87 Monthly fee |
| Paid Chk# 000392E | FEDERAL TAXES | 12/23/2014 | \$9,260.47 SS, Medicare and Federal |
| Paid Chk# 000393E | ING LIFE INSURANCE & ANNUITY | 12/23/2014 | \$3,029.43 MSRS, HCSP & Vol. retirement |
| Paid Chk# 000394E | MN REVENUE | 12/23/2014 | \$2,010.50 State taxes |
| Paid Chk# 000395E | SELECTACCOUNT | 12/23/2014 | \$1,408.16 HSPA |
| Paid Chk# 000397E | DELTA DENTAL OF MN | 12/31/2014 | \$1,242.65 Dental insurance |
| Paid Chk# 000398E | FEDERAL TAXES | 1/8/2015 | \$10,392.01 SS, Med and Federal |
| Paid Chk# 000399E | ING LIFE INSURANCE & ANNUITY | 1/8/2015 | \$31,520.78 MSRS, HCSP & Vol. Retirement |
| Paid Chk# 000400E | MN REVENUE | 1/8/2015 | \$1,448.90 State taxes |
| Paid Chk# 000401E | SELECTACCOUNT | 1/8/2015 | \$7,606.76 HSPA |
| Paid Chk# 000402E | SELECTACCOUNT | 1/8/2015 | \$21,800.00 HSPA Employer contribution |
| Paid Chk# 000403E | MORGAN STANLEY | 1/8/2015 | \$100,000.00 Investment |
| Paid Chk# 017022 | ST. PAUL PARK REFINING CO. LLC | 12/18/2014 | \$1,609.67 |
| Paid Chk# 017023 | XCEL ENERGY | 12/18/2014 | \$9,141.22 Electricity and natural gas |
| Paid Chk# 017027 | ASSURANT EMPLOYEE BENEFITS | 12/23/2014 | \$585.33 Life and long-term insurance |
| Paid Chk# 017028 | DUANE BETO | 12/23/2014 | \$17.50 Refund on mechanical permit |
| Paid Chk# 017029 | DEBORA HILL | 12/23/2014 | \$24.19 Mileage reimbursement |
| Paid Chk# 017030 | ING LIFE INSURANCE & ANNUITY | 12/23/2014 | \$150.00 |
| Paid Chk# 017031 | LAW ENFORCEMENT LABOR SERVICES | 12/23/2014 | \$270.00 |
| Paid Chk# 017032 | MARK MAILAND | 12/23/2014 | \$1,168.00 Rental inspections |
| Paid Chk# 017033 | PERA | 12/23/2014 | \$9,291.85 |
| Paid Chk# 017034 | DEB SCHULZ | 12/23/2014 | \$21.83 Petty cash |
| Paid Chk# 017035 | VERIZON | 12/23/2014 | \$730.85 Cell phone, hot spots, and new |
| Paid Chk# 017036 | BRUCE HANSON | 12/31/2014 | \$56.37 Retirement party refreshments |
| Paid Chk# 017037 | JOSEPH HAUGAN | 12/31/2014 | \$134.43 Water bill reimbursment for pa |
| Paid Chk# 017038 | DIETRICH ELECTRIC, INC | 1/2/2015 | \$457.05 Electrical Inspection |
| Paid Chk# 017039 | Holstad & Knaak, PLC | 1/2/2015 | \$5,200.00 Legal fees |
| Paid Chk# 017040 | LEAF | 1/2/2015 | \$580.49 |
| Paid Chk# 017041 | NCPERS MINNESOTA | 1/2/2015 | \$64.00 Life insurance |
| Paid Chk# 017044 | CENTURY LINK | 1/8/2015 | \$114.19 Telephone for warming house |
| Paid Chk# 017045 | COMCAST | 1/8/2015 | \$439.17 |
| Paid Chk# 017046 | ING LIFE INSURANCE & ANNUITY | 1/8/2015 | \$150.00 |
| Paid Chk# 017047 | Metropolitan Council | 1/8/2015 | \$17,175.25 |
| Paid Chk# 017048 | ON SITE SANITATION | 1/8/2015 | \$69.82 Port o potty Loveland and Lion |
| Paid Chk# 017049 | PATHFINDER CRM, LLC | 1/8/2015 | \$9,000.00 Yearly contract |
| Paid Chk# 017050 | PERA | 1/8/2015 | \$9,228.10 |
| Paid Chk# 017051 | NATE PETERSON | 1/8/2015 | \$726.36 Reimbursement for certificatio |
| Paid Chk# 017052 | ST. PAUL PARK REFINING CO. LLC | 1/8/2015 | \$1,767.17 |
| Paid Chk# 017053 | TBS OFFICE AUTOMATIONS | 1/8/2015 | \$182.00 Copier contract |
| Paid Chk# 017054 | TENNIS SANITATION LLC | 1/8/2015 | \$20.80 City Hall and PW garage garbag |
| | Staff | | \$65,333.89 |
| | | | \$674,210.31 |

Cardmember Services

| | | | | receipt |
|------------------------|---------------------------|-----------------------------|-----------|---------|
| Jan-15 Neska | WheelCo Brake & Supply | Deck gun orings | \$ 26.16 | yes |
| | Sherwin Williams | Paint | \$ 100.43 | yes |
| | Sherwin Williams | Paint | \$ 96.95 | yes |
| | Continental Safety Equip. | Repari | \$ 285.00 | yes |
| Mailand | OurDesign.Com | | \$ 78.95 | yes |
| | OurDesign.Com | | \$ 5.80 | yes |
| Eisenbeisz | PayPal | Purchase book for library | \$ 4.48 | yes |
| | PayPal | Purchase book for library | \$ 0.56 | yes |
| | PayPal | Purchase book for library | \$ 10.38 | yes |
| | Comcast Upware | Norton security for Library | \$ 5.30 | yes |
| | Target | Lunchroom supplies | \$ 16.82 | yes |
| | Party City | Retirement party supplies | \$ 17.55 | yes |
| Hill | OfficeMax | Memory drive | \$ 21.99 | yes |



City of Newport, MN

Financial Status Report

Period ended December 31, 2014

(Un-Audited)

Prepared by:
Administration Department



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Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

Section 1 – Cash & Investment

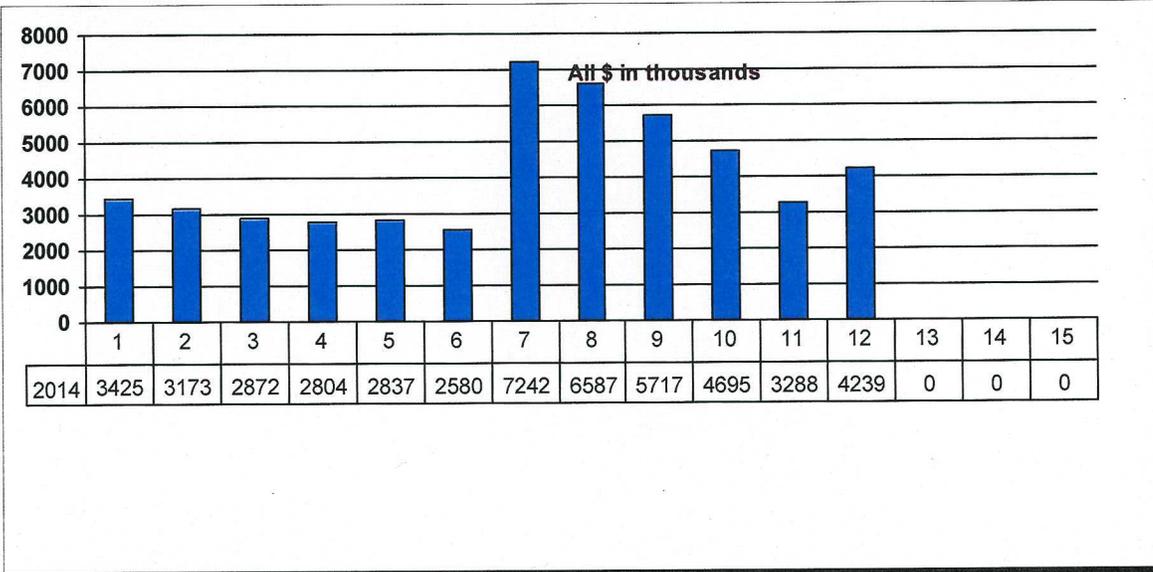
Purpose:

This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.



CITY OF NEWPORT
***Check Reconciliation©**

Central Bank
10100 CASH
December 2014



Account Summary

| | | | |
|-------------------------------------|----------------|------------|----------------|
| Beginning Balance on 12/1/2014 | \$3,307,392.88 | Cleared | \$4,244,484.23 |
| + Receipts/Deposits | \$1,640,416.31 | Statement | \$4,244,484.23 |
| - Payments (Checks and Withdrawals) | \$703,324.96 | Difference | \$0.00 |
| Ending Balance as of 12/28/2014 | \$4,244,484.23 | | |

Check Book Balance

| | | | |
|--------|-------------|-------------------------|----------------|
| Active | G 101-10100 | GENERAL FUND | \$1,223,275.08 |
| Active | G 201-10100 | PARKS SPECIAL FUND | \$42,456.78 |
| Active | G 204-10100 | HERITAGE PRESERVATIO | \$6,583.63 |
| Active | G 205-10100 | RECYCLING | \$34,094.95 |
| Active | G 206-10100 | FIRE ENGINE | \$0.00 |
| Active | G 208-10100 | BUY FORFEITURE | \$1,305.40 |
| Active | G 225-10100 | PIONEER DAY | \$20,467.73 |
| Active | G 270-10100 | EDA | \$457,092.66 |
| Active | G 301-10100 | 2010A G.O. CAPITAL IMP. | -\$112,404.28 |
| Active | G 303-10100 | 2012 STREET NORTH RAV | \$3,224.20 |
| Active | G 305-10100 | 2013 STREET ASSESSME | \$74,930.88 |
| Active | G 306-10100 | 2014 STREET ASSESSME | \$270,223.10 |
| Active | G 307-10100 | GO TIF 1994B | \$0.00 |
| Active | G 308-10100 | CERIFICATES OF INDEBT | \$0.00 |
| Active | G 313-10100 | 2000B GO IMP BOND | \$0.00 |
| Active | G 315-10100 | 2002A \$690,000 BOND | -\$89,387.51 |
| Active | G 316-10100 | PFA/TRLF REVENUE NOT | \$200,175.13 |
| Active | G 321-10100 | 2006A EQUIP CERTIFICAT | \$0.00 |
| Active | G 322-10100 | 2011A GO BONDS | -\$4,265.84 |

| | | | |
|--------|-------------|-----------------------|----------------|
| Active | G 401-10100 | EQUIPMENT REVOLVING | \$258,362.40 |
| Active | G 402-10100 | TAX INC DIST 1 | -\$0.23 |
| Active | G 405-10100 | T.H. HWY 61 | \$148,931.93 |
| Active | G 409-10100 | 2013 STREET RECON. | -\$340,486.11 |
| Active | G 410-10100 | 2014 STREET RECON. | \$656,924.75 |
| Active | G 411-10100 | BUILDING FUND | \$110,114.41 |
| Active | G 416-10100 | 4TH AVENUE RAVINE | \$12,769.98 |
| Active | G 417-10100 | NORTH RAVINE | \$53,762.03 |
| Active | G 422-10100 | 2011A UTILITY CAPITAL | \$0.00 |
| Active | G 423-10100 | 2011A EQUIPMENT CAPIT | \$0.00 |
| Active | G 601-10100 | WATER FUND | \$468,097.24 |
| Active | G 602-10100 | SEWER FUND | \$703,722.33 |
| Active | G 603-10100 | STREET LIGHT FUND | \$27,562.77 |
| Active | G 604-10100 | STORM WATER FUND | \$11,463.34 |
| | | Cash Balance | \$4,238,996.75 |

| | | |
|------------------|----------------|--------------------|
| Beginng Balance | \$3,307,392.88 | |
| + Total Deposits | \$1,640,935.39 | |
| - Checks Written | \$709,331.52 | |
| | | Check Book Balance |
| | | \$4,238,996.75 |
| | | Difference |
| | | \$0.00 |

City of Newport
INVESTMENTS
Dec-14

| <u>TYPE</u> | <u>BOUGHT DATE</u> | <u>MATURITY DATE</u> | <u># OF DAYS</u> | <u>COST</u> | <u>RATE</u> | <u>GASB #40 Value</u> | |
|-----------------------------------|-------------------------------------|----------------------|------------------|-------------|-------------|-----------------------|----------|
| MORGAN STANLEY | | | | | | | |
| BMW CD | 6/28/2013 | 6/29/2015 | 728 | 120,000 | 0.75% | 120,063.60 | |
| FIRST BANK | 12/9/2014 | 12/11/2015 | 366 | 100,000 | 0.55% | 96,926.00 | |
| AMEX Cent. | 7/5/2013 | 7/5/2016 | 1,092 | 120,000 | 1.10% | 120,183.60 | |
| BMW CD | 6/28/2013 | 6/28/2017 | 1,456 | 125,000 | 1.30% | 124,526.25 | |
| AMEX Cent. | 7/5/2013 | 7/5/2018 | 1,820 | 125,000 | 1.71% | 123,055.00 | |
| SALLIE MAE BANK | 11/5/2014 | 11/5/2018 | 1,456 | 129,000 | 1.85% | 127,288.17 | |
| BARCLAYS BANK | 7/6/2014 | 7/23/2019 | 1,820 | 125,000 | 2.11% | 123,661.25 | |
| Wells Fargo BK | 4/8/2014 | 4/16/2021 | 2,548 | 120,000 | 1.29% | 119,536.80 | |
| Accrued Interest | all CDs above | | | | | | 8,397.55 |
| sub total | | | | | | 963,638.22 | |
| NORTHLAND | | | | | | | |
| MNY MKT | Govmt security money market class B | | | | | 0.00 | |
| GO BOND | 10/6/2010 | 3/1/2015 | 1638 | 240,000.00 | 1.85% | 241,629.60 | |
| Accrued Interest | | | | | | | |
| subtotal | | | | | | 241,629.60 | |
| Sub-total Investments GASB 40 | | | | | | 1,205,267.82 | |
| CENTRAL BANK | | | | | | | |
| 305-2013 Street Assessment | | | | | | | |
| Central Bank | 10/17/2013 | 1/17/2015 | 547 | 60,000.00 | 0.40% | 60,000.00 | |
| Checking | | | | | | 4,244,484.23 | |
| Total Cash, Investments and CD's | | | | | | 5,449,752.05 | |

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



CITY OF NEWPORT

*Budget Control Summary

Current Period: December 2014

| Account Descr | 2014 Cumulative Budget | 2014 Cumulative Actuals | 2014 Cumulative Variance | 2014 % Varianc | 2014 Adopted Budget | 2014 Forecast | Variance at Completion | 2014 YTD Perf | 2014 Est to Complete |
|--|------------------------------|-------------------------------|--------------------------------|----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| FUND 101 GENERAL FUND | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$3,078,688.00 | \$3,455,346.08 | -\$376,658.08 | -12.23% | \$0.00 | \$3,078,688.00 | -\$3,078,688.00 | 1.04 | 0.69 |
| DEPT 45000 Parks (GENERAL) | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 45100 Recreation (GENERAL) | \$0.00 | \$361.76 | -\$361.76 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$3,078,688.00 | \$3,455,707.84 | -\$377,019.84 | -12.25% | \$0.00 | \$3,078,688.00 | -\$3,078,688.00 | 0.99 | 0.66 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$605,700.00 | \$608,734.42 | -\$3,034.42 | -0.50% | \$0.00 | \$605,700.00 | -\$605,700.00 | 0.50 | 0.00 |
| DEPT 41000 Administration (GENERAL) | \$283,550.75 | \$243,133.65 | \$40,417.10 | 14.25% | \$0.00 | \$283,550.75 | -\$283,550.75 | 0.63 | -0.18 |
| DEPT 41110 Mayor and Council | \$22,714.00 | \$22,066.10 | \$647.90 | 2.85% | \$0.00 | \$22,714.00 | -\$22,714.00 | 0.61 | -0.02 |
| DEPT 41410 Elections | \$5,050.00 | \$3,810.50 | \$1,239.50 | 24.54% | \$0.00 | \$5,050.00 | -\$5,050.00 | 0.62 | -0.38 |
| DEPT 41600 Professional Services | \$294,000.00 | \$264,406.13 | \$29,593.87 | 10.07% | \$0.00 | \$294,000.00 | -\$294,000.00 | 0.71 | -0.09 |
| DEPT 41910 Planning and Zoning | \$34,388.00 | \$39,218.20 | -\$4,830.20 | -14.05% | \$0.00 | \$34,388.00 | -\$34,388.00 | 0.14 | -0.20 |
| DEPT 41940 City Hall Bldg | \$18,600.00 | \$9,323.38 | \$9,276.62 | 49.87% | \$0.00 | \$18,600.00 | -\$18,600.00 | 0.71 | -0.29 |
| DEPT 42000 Police Department(GENERAL) | \$839,417.00 | \$856,443.70 | -\$17,026.70 | -2.03% | \$0.00 | \$839,417.00 | -\$839,417.00 | 0.83 | 0.01 |
| DEPT 42100 Civil Defense | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 42260 Fire Protection | \$185,800.00 | \$171,527.63 | \$14,272.37 | 7.68% | \$0.00 | \$185,800.00 | -\$185,800.00 | 0.57 | -0.24 |
| DEPT 42280 Fire Stations No. 1 | \$10,500.00 | \$9,670.32 | \$829.68 | 7.90% | \$0.00 | \$10,500.00 | -\$10,500.00 | 0.53 | -0.47 |
| DEPT 42290 Fire Station No. 2 | \$2,300.00 | \$2,734.06 | -\$434.06 | -18.87% | \$0.00 | \$2,300.00 | -\$2,300.00 | 0.36 | -0.15 |
| DEPT 43000 PW Street (GENERAL) | \$368,823.00 | \$378,036.67 | -\$9,213.67 | -2.50% | \$0.00 | \$368,823.00 | -\$368,823.00 | 0.75 | -0.05 |
| DEPT 43100 Public Works Garage | \$17,000.00 | \$23,194.82 | -\$6,194.82 | -36.44% | \$0.00 | \$17,000.00 | -\$17,000.00 | 1.22 | 0.22 |
| DEPT 43160 Street Lighting | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 43260 Composting | \$5,150.00 | \$8,495.28 | -\$3,345.28 | -64.96% | \$0.00 | \$5,150.00 | -\$5,150.00 | 1.36 | 0.80 |
| DEPT 45000 Parks (GENERAL) | \$331,065.00 | \$305,972.99 | \$25,092.01 | 7.58% | \$0.00 | \$331,065.00 | -\$331,065.00 | 0.64 | -0.11 |
| DEPT 45100 Recreation (GENERAL) | \$3,200.00 | \$2,797.83 | \$402.17 | 12.57% | \$0.00 | \$3,200.00 | -\$3,200.00 | 0.16 | -0.06 |
| DEPT 45206 Parks Bldgs. & Warming Houses | \$14,075.00 | \$15,926.30 | -\$1,851.30 | -13.15% | \$0.00 | \$14,075.00 | -\$14,075.00 | 1.08 | 0.22 |
| DEPT 45501 Library Bldg | \$24,395.00 | \$21,053.21 | \$3,341.79 | 13.70% | \$0.00 | \$24,395.00 | -\$24,395.00 | 0.81 | -0.19 |
| DEPT 45550 Heritage Pres. Committee | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 49470 Street Lights | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 49754 Railroad Tower | \$1,100.00 | \$344.09 | \$755.91 | 68.72% | \$0.00 | \$1,100.00 | -\$1,100.00 | 0.17 | -0.58 |
| DEPT 49985 Special Contributions | \$2,000.00 | \$308.86 | \$1,691.14 | 84.56% | \$0.00 | \$2,000.00 | -\$2,000.00 | 0.15 | -0.85 |
| DEPT 49995 Miscellaneous Contingency | \$10,000.00 | \$9,150.00 | \$850.00 | 8.50% | \$0.00 | \$10,000.00 | -\$10,000.00 | 0.46 | -0.05 |
| Total Expenditure Accounts | \$3,078,827.75 | \$2,996,348.14 | -\$82,479.61 | 2.68% | \$0.00 | \$3,078,827.75 | -\$3,078,827.75 | 0.63 | -0.08 |
| Total FUND 101 GENERAL FUND | -\$139.75 | \$459,359.70 | -\$459,499.45 | 328801.04% | \$0.00 | -\$139.75 | \$139.75 | | |



CITY OF NEWPORT

*Budget Control Summary

Current Period: December 2014

| Account Descr | 2014 Cumulative Budget | 2014 Cumulative Actuals | 2014 Cumulative Variance | 2014 % Variance | 2014 Adopted Budget | 2014 Forecast | Variance at Completion | 2014 YTD Perf | 2014 Est to Complete |
|-------------------------------|------------------------------|-------------------------------|--------------------------------|-----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$5,439.54 | -\$5,439.54 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$5,439.54 | \$5,439.54 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 205 RECYCLING | \$0.00 | \$9,989.35 | -\$9,989.35 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 206 FIRE ENGINE | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 206 FIRE ENGINE | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 208 BUY FORFEITURE | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$1.24 | -\$1.24 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$1.24 | -\$1.24 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 208 BUY FORFEITURE | \$0.00 | \$1.24 | -\$1.24 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 225 PIONEER DAY | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$6,232.38 | -\$6,232.38 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$6,232.38 | -\$6,232.38 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$5,474.28 | -\$5,474.28 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$5,474.28 | \$5,474.28 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 225 PIONEER DAY | \$0.00 | \$758.10 | -\$758.10 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |



CITY OF NEWPORT

*Budget Control Summary

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|---------------------------------------|------------------------------|-------------------------------|--------------------------------|-----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$162,968.75 | -\$162,968.75 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$162,968.75 | -\$162,968.75 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$29,140.31 | -\$29,140.31 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$29,140.31 | \$29,140.31 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 305 2013 STREET ASSESSMENT | \$0.00 | \$133,828.44 | -\$133,828.44 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 306 2014 STREET ASSESSMENT | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$270,223.10 | -\$270,223.10 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$270,223.10 | -\$270,223.10 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 306 2014 STREET ASSESSMENT | \$0.00 | \$270,223.10 | -\$270,223.10 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 307 GO TIF 1994B | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 307 GO TIF 1994B | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 308 CERIFICATES OF INDEBTEDNESS | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |



CITY OF NEWPORT
***Budget Control Summary**

Current Period: December 2014

| Account Descr | 2014 Cumulative Budget | 2014 Cumulative Actuals | 2014 Cumulative Variance | 2014 % Variance | 2014 Adopted Budget | 2014 Forecast | Variance at Completion | 2014 YTD Perf | 2014 Est to Complete |
|---|------------------------------|-------------------------------|--------------------------------|-----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| Total Revenue Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 308 CERIFICATES OF INDEBTEDNES | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 313 2000B GO IMP BOND | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 313 2000B GO IMP BOND | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 315 2002A \$690,000 BOND | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$2,704.87 | -\$2,704.87 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$2,704.87 | -\$2,704.87 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$92,092.50 | -\$92,092.50 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$92,092.50 | \$92,092.50 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 315 2002A \$690,000 BOND | \$0.00 | -\$89,387.63 | \$89,387.63 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 316 PFA/TRLF REVENUE NOTE | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$34,936.24 | -\$34,936.24 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |



CITY OF NEWPORT

*Budget Control Summary

Current Period: December 2014

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|--|------------------------------|-------------------------------|--------------------------------|-----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| Total Revenue Accounts | \$0.00 | \$34,936.24 | -\$34,936.24 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$124,716.60 | -\$124,716.60 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$124,716.60 | \$124,716.60 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 316 PFA/TRLF REVENUE NOTE | \$0.00 | -\$89,780.36 | \$89,780.36 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 321 2006A EQUIP CERTIFICATE | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 321 2006A EQUIP CERTIFICATE | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 322 2011A GO BONDS | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$86,995.00 | -\$86,995.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$86,995.00 | \$86,995.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 322 2011A GO BONDS | \$0.00 | -\$86,995.00 | \$86,995.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 401 EQUIPMENT REVOLVING | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$278,197.86 | -\$278,197.86 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |



CITY OF NEWPORT
***Budget Control Summary**

Current Period: December 2014

| Account Descr | 2014 Cumulative Budget | 2014 Cumulative Actuals | 2014 Cumulative Variance | 2014 % Varianc | 2014 Adopted Budget | 2014 Forecast | Variance at Completion | 2014 YTD Perf | 2014 Est to Complete |
|--------------------------------------|------------------------------|-------------------------------|--------------------------------|----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| Total Revenue Accounts | \$0.00 | \$278,197.86 | -\$278,197.86 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$107,629.19 | -\$107,629.19 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$107,629.19 | \$107,629.19 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 401 EQUIPMENT REVOLVING | \$0.00 | \$170,568.67 | -\$170,568.67 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 402 TAX INC DIST 1 | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 49995 Miscellaneous Contingency | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 402 TAX INC DIST 1 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 405 T.H. HWY 61 | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$179.34 | -\$179.34 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$179.34 | -\$179.34 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$85,244.34 | -\$85,244.34 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$85,244.34 | \$85,244.34 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 405 T.H. HWY 61 | \$0.00 | -\$85,065.00 | \$85,065.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 409 2013 STREET RECON. | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | -\$94,900.55 | \$94,900.55 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |



CITY OF NEWPORT

*Budget Control Summary

Current Period: December 2014

| Account Descr | 2014 Cumulative Budget | 2014 Cumulative Actuals | 2014 Cumulative Variance | 2014 % Varianc | 2014 Adopted Budget | 2014 Forecast | Variance at Completion | 2014 YTD Perf | 2014 Est to Complete |
|-----------------------------------|------------------------------|-------------------------------|--------------------------------|----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| Total Revenue Accounts | \$0.00 | -\$94,900.55 | \$94,900.55 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$1,032,368.40 | \$1,032,368.40 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$1,032,368.40 | \$1,032,368.40 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 409 2013 STREET RECON. | \$0.00 | -\$1,127,268.95 | \$1,127,268.95 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 410 2014 STREET RECON. | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$3,302,731.96 | \$3,302,731.96 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$3,302,731.96 | -\$3,302,731.96 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$2,645,807.21 | \$2,645,807.21 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$2,645,807.21 | \$2,645,807.21 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 410 2014 STREET RECON. | \$0.00 | \$656,924.75 | -\$656,924.75 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 411 BUILDING FUND | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$70,104.84 | -\$70,104.84 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$70,104.84 | -\$70,104.84 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 411 BUILDING FUND | \$0.00 | \$70,104.84 | -\$70,104.84 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 416 4TH AVENUE RAVINE | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$12.16 | -\$12.16 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |



CITY OF NEWPORT
***Budget Control Summary**

Current Period: December 2014

| Account Descr | 2014 Cumulative Budget | 2014 Cumulative Actuals | 2014 Cumulative Variance | 2014 % Varianc | 2014 Adopted Budget | 2014 Forecast | Variance at Completion | 2014 YTD Perf | 2014 Est to Complete |
|--------------------------------------|------------------------------|-------------------------------|--------------------------------|----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| Total Revenue Accounts | \$0.00 | \$12.16 | -\$12.16 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 416 4TH AVENUE RAVINE | \$0.00 | \$12.16 | -\$12.16 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 417 NORTH RAVINE | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$38.78 | -\$38.78 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$38.78 | -\$38.78 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 417 NORTH RAVINE | \$0.00 | \$38.78 | -\$38.78 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 422 2011A UTILITY CAPITAL | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Revenue Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total Expenditure Accounts | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| Total FUND 422 2011A UTILITY CAPITAL | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | | |
| FUND 423 2011A EQUIPMENT CAPITAL | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |



CITY OF NEWPORT

*Budget Control Summary

Current Period: December 2014

| Account Descr | 2014 Cumulative Budget | 2014 Cumulative Actuals | 2014 Cumulative Variance | 2014 % Varianc | 2014 Adopted Budget | 2014 Forecast | Variance at Completion | 2014 YTD Perf | 2014 Est to Complete |
|----------------------------------|------------------------------|-------------------------------|--------------------------------|----------------------|---------------------------|------------------|------------------------------|---------------------|-------------------------------|
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$21.34 | -\$21.34 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 43160 Street Lighting | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 49470 Street Lights | \$83,545.00 | \$61,186.81 | \$22,358.19 | 26.76% | \$0.00 | \$83,545.00 | -\$83,545.00 | 0.24 | -0.09 |
| Total Revenue Accounts | \$83,545.00 | \$61,208.15 | \$22,336.85 | 26.74% | \$0.00 | \$83,545.00 | -\$83,545.00 | 0.07 | -0.03 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 43160 Street Lighting | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 49470 Street Lights | \$54,631.72 | \$49,454.93 | \$5,176.79 | 9.48% | \$0.00 | \$54,631.72 | -\$54,631.72 | 0.84 | -0.02 |
| Total Expenditure Accounts | \$54,631.72 | \$49,454.93 | -\$5,176.79 | 9.48% | \$0.00 | \$54,631.72 | -\$54,631.72 | 0.74 | -0.01 |
| Total FUND 603 STREET LIGHT FUND | \$28,913.28 | \$11,753.22 | \$17,160.06 | 59.35% | \$0.00 | \$28,913.28 | -\$28,913.28 | | |
| FUND 604 STORM WATER FUND | | | | | | | | | |
| Revenue Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$13.07 | -\$13.07 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 49460 Storm Water | \$40,000.00 | \$35,093.06 | \$4,906.94 | 12.27% | \$0.00 | \$40,000.00 | -\$40,000.00 | 0.19 | -0.01 |
| Total Revenue Accounts | \$40,000.00 | \$35,106.13 | \$4,893.87 | 12.23% | \$0.00 | \$40,000.00 | -\$40,000.00 | 0.13 | -0.01 |
| Expenditure Accounts | | | | | | | | | |
| DEPT 00000 ALL DEPARTMENTS | \$0.00 | \$40,000.00 | -\$40,000.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 | 0.00 | 0.00 |
| DEPT 49460 Storm Water | \$11,935.72 | \$15,498.77 | -\$3,563.05 | -29.85% | \$0.00 | \$11,935.72 | -\$11,935.72 | 0.79 | 0.04 |
| Total Expenditure Accounts | \$11,935.72 | \$55,498.77 | \$43,563.05 | -364.98% | \$0.00 | \$11,935.72 | -\$11,935.72 | 0.70 | 0.04 |
| Total FUND 604 STORM WATER FUND | \$28,064.28 | -\$20,392.64 | \$48,456.92 | 172.66% | \$0.00 | \$28,064.28 | -\$28,064.28 | | |
| | -\$60,423.19 | \$10,689.06 | -\$71,112.25 | 117.69% | \$0.00 | -\$60,423.19 | \$60,423.19 | | |

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.



CITY OF NEWPORT
***Cash Balances**

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Current Period December 2014

| Fund | 2014 Begin Balance | Receipts | Disbursements | -----Transfers----- | | JE Payroll | Balance | |
|---------------------------|--------------------|----------------|----------------|---------------------|----------------|----------------|----------------|--------|
| | | | | Rec/Disb | Journal Entry | | | |
| 10100 Central Bank | | | | | | | | |
| 101 GENERAL FUND | \$769,680.95 | \$3,727,756.00 | \$2,057,125.01 | \$0.00 | (\$578,554.24) | (\$638,482.62) | \$1,223,275.08 | In Bal |
| 201 PARKS SPECIAL F | \$11,408.36 | \$1,286.87 | \$5,417.23 | \$0.00 | \$35,178.78 | \$0.00 | \$42,456.78 | In Bal |
| 204 HERITAGE PRESE | \$8,416.73 | \$5,104.90 | \$14,138.00 | \$0.00 | \$7,200.00 | \$0.00 | \$6,583.63 | In Bal |
| 205 RECYCLING | \$24,105.60 | \$15,428.89 | \$5,439.54 | \$0.00 | \$0.00 | \$0.00 | \$34,094.95 | In Bal |
| 206 FIRE ENGINE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | In Bal |
| 208 BUY FORFEITURE | \$1,304.16 | \$1.24 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,305.40 | In Bal |
| 225 PIONEER DAY | \$19,709.63 | \$6,232.38 | \$5,474.28 | \$0.00 | \$0.00 | \$0.00 | \$20,467.73 | In Bal |
| 270 EDA | \$596,699.69 | \$36,763.19 | \$394,870.22 | \$0.00 | \$218,500.00 | \$0.00 | \$457,092.66 | In Bal |
| 301 2010A G.O. CAPIT | \$10,335.78 | \$2.44 | \$122,742.50 | \$0.00 | \$0.00 | \$0.00 | (\$112,404.28) | In Bal |
| 303 2012 STREET NO | \$0.00 | \$3,245.20 | \$21.00 | \$0.00 | \$0.00 | \$0.00 | \$3,224.20 | In Bal |
| 305 2013 STREET ASS | (\$83,929.75) | \$77,821.94 | \$29,140.31 | \$0.00 | \$110,179.00 | \$0.00 | \$74,930.88 | In Bal |
| 306 2014 STREET ASS | \$0.00 | \$108,008.23 | \$0.00 | \$0.00 | \$162,214.87 | \$0.00 | \$270,223.10 | In Bal |
| 307 GO TIF 1994B | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | In Bal |
| 308 CERIFICATES OF I | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | In Bal |
| 313 2000B GO IMP BO | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | In Bal |
| 315 2002A \$690,000 B | \$0.12 | \$2,704.87 | \$92,092.50 | \$0.00 | \$0.00 | \$0.00 | (\$89,387.51) | In Bal |
| 316 PFA/TRLF REVEN | \$289,955.49 | \$34,936.24 | \$124,716.60 | \$0.00 | \$0.00 | \$0.00 | \$200,175.13 | In Bal |
| 321 2006A EQUIP CER | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | In Bal |
| 322 2011A GO BONDS | \$82,729.16 | \$0.00 | \$86,995.00 | \$0.00 | \$0.00 | \$0.00 | (\$4,265.84) | In Bal |
| 401 EQUIPMENT REV | \$87,793.73 | \$197.86 | \$107,629.19 | \$0.00 | \$278,000.00 | \$0.00 | \$258,362.40 | In Bal |
| 402 TAX INC DIST 1 | (\$0.23) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.23) | In Bal |
| 405 T.H. HWY 61 | \$233,996.93 | \$179.34 | \$85,244.34 | \$0.00 | \$0.00 | \$0.00 | \$148,931.93 | In Bal |
| 409 2013 STREET REC | \$295,869.29 | \$491,260.00 | \$1,022,285.28 | \$0.00 | (\$105,330.12) | \$0.00 | (\$340,486.11) | In Bal |
| 410 2014 STREET REC | \$0.00 | \$3,464,946.83 | \$2,645,807.21 | \$0.00 | (\$162,214.87) | \$0.00 | \$656,924.75 | In Bal |
| 411 BUILDING FUND | \$40,009.57 | \$104.84 | \$0.00 | \$0.00 | \$70,000.00 | \$0.00 | \$110,114.41 | In Bal |
| 416 4TH AVENUE RAV | \$12,757.82 | \$12.16 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12,769.98 | In Bal |
| 417 NORTH RAVINE | \$53,723.25 | \$38.78 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$53,762.03 | In Bal |
| 422 2011A UTILITY CA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | In Bal |
| 423 2011A EQUIPMEN | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | In Bal |
| 601 WATER FUND | \$498,642.48 | \$238,614.59 | \$164,263.06 | \$0.00 | (\$12,868.71) | (\$92,028.06) | \$468,097.24 | In Bal |
| 602 SEWER FUND | \$737,163.99 | \$369,598.27 | \$291,636.06 | \$0.00 | (\$19,401.71) | (\$92,002.16) | \$703,722.33 | In Bal |
| 603 STREET LIGHT FU | \$15,809.55 | \$61,208.15 | \$42,161.42 | \$0.00 | \$0.00 | (\$7,293.51) | \$27,562.77 | In Bal |
| 604 STORM WATER F | \$31,855.98 | \$38,034.63 | \$48,230.74 | \$0.00 | (\$2,903.00) | (\$7,293.53) | \$11,463.34 | In Bal |
| | \$3,738,038.28 | \$8,683,487.84 | \$7,345,429.49 | \$0.00 | \$0.00 | (\$837,099.88) | \$4,238,996.75 | |

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.



CITY OF NEWPORT

*Revenue Summary

| FUND | Description | 2014 YTD Budget | December 2014 Amt | 2014 YTD Amt | YTD Balance | % of YTD Budget |
|------|-----------------------------|-----------------|-------------------|----------------|-----------------|-----------------|
| 101 | GENERAL FUND | \$3,078,688.00 | \$1,450,070.99 | \$3,455,707.84 | -\$377,019.84 | 112.25% |
| 201 | PARKS SPECIAL FUND | \$0.00 | \$2,078.35 | \$36,465.65 | -\$36,465.65 | 0.00% |
| 202 | POLICE FORFEITURE FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 204 | HERITAGE PRESERVATION C | \$0.00 | \$5,100.52 | \$12,304.90 | -\$12,304.90 | 0.00% |
| 205 | RECYCLING | \$0.00 | \$2.69 | \$15,428.89 | -\$15,428.89 | 0.00% |
| 206 | FIRE ENGINE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 208 | BUY FORFEITURE | \$0.00 | \$0.10 | \$1.24 | -\$1.24 | 0.00% |
| 225 | PIONEER DAY | \$0.00 | \$1.61 | \$6,232.38 | -\$6,232.38 | 0.00% |
| 270 | EDA | \$0.00 | \$7,784.87 | \$255,263.19 | -\$255,263.19 | 0.00% |
| 301 | 2010A G.O. CAPITAL IMP. PLA | \$0.00 | \$0.00 | \$2.44 | -\$2.44 | 0.00% |
| 303 | 2012 STREET NORTH RAVINE | \$0.00 | \$1,622.25 | \$3,245.20 | -\$3,245.20 | 0.00% |
| 305 | 2013 STREET ASSESSMENT | \$0.00 | \$19,598.78 | \$162,968.75 | -\$162,968.75 | 0.00% |
| 306 | 2014 STREET ASSESSMENT | \$0.00 | \$56.35 | \$270,223.10 | -\$270,223.10 | 0.00% |
| 307 | GO TIF 1994B | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 308 | CERIFICATES OF INDEBTEDN | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 313 | 2000B GO IMP BOND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 315 | 2002A \$690,000 BOND | \$0.00 | \$637.37 | \$2,704.87 | -\$2,704.87 | 0.00% |
| 316 | PFA/TRLF REVENUE NOTE | \$0.00 | \$12,952.96 | \$34,936.24 | -\$34,936.24 | 0.00% |
| 321 | 2006A EQUIP CERTIFICATE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 322 | 2011A GO BONDS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 401 | EQUIPMENT REVOLVING | \$0.00 | \$20.37 | \$278,197.86 | -\$278,197.86 | 0.00% |
| 402 | TAX INC DIST 1 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 405 | T.H. HWY 61 | \$0.00 | \$11.74 | \$179.34 | -\$179.34 | 0.00% |
| 409 | 2013 STREET RECON. | \$0.00 | \$0.00 | -\$94,900.55 | \$94,900.55 | 0.00% |
| 410 | 2014 STREET RECON. | \$0.00 | \$51.78 | \$3,302,731.96 | -\$3,302,731.96 | 0.00% |
| 411 | BUILDING FUND | \$0.00 | \$8.68 | \$70,104.84 | -\$70,104.84 | 0.00% |
| 416 | 4TH AVENUE RAVINE | \$0.00 | \$1.01 | \$12.16 | -\$12.16 | 0.00% |
| 417 | NORTH RAVINE | \$0.00 | \$4.24 | \$38.78 | -\$38.78 | 0.00% |
| 422 | 2011A UTILITY CAPITAL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 423 | 2011A EQUIPMENT CAPITAL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 601 | WATER FUND | \$234,750.00 | \$13,661.93 | \$234,338.05 | \$411.95 | 99.82% |
| 602 | SEWER FUND | \$392,784.00 | \$21,123.29 | \$360,317.27 | \$32,466.73 | 91.73% |
| 603 | STREET LIGHT FUND | \$83,545.00 | \$3,496.61 | \$61,208.15 | \$22,336.85 | 73.26% |
| 604 | STORM WATER FUND | \$40,000.00 | \$1,111.57 | \$35,106.13 | \$4,893.87 | 87.77% |
| | | \$3,829,767.00 | \$1,539,398.06 | \$8,502,818.68 | -\$4,673,051.68 | 222.02% |

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as amended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.



CITY OF NEWPORT

*Expenditure Summary

| FUND | Description | 2014 YTD Budget | December 2014 Amt | 2014 YTD Amt | Enc Current | YTD Balance | % YTD Budget |
|------|-----------------------------|-----------------|-------------------|----------------|-------------|-----------------|--------------|
| 101 | GENERAL FUND | \$3,078,827.75 | \$191,111.57 | \$2,996,348.14 | \$0.00 | \$82,479.61 | 97.32% |
| 201 | PARKS SPECIAL FUND | \$34,500.00 | \$1,165.48 | \$5,417.23 | \$0.00 | \$29,082.77 | 15.70% |
| 204 | HERITAGE PRESERVATION C | \$9,000.00 | \$0.00 | \$14,138.00 | \$0.00 | -\$5,138.00 | 157.09% |
| 205 | RECYCLING | \$0.00 | \$0.00 | \$5,439.54 | \$0.00 | -\$5,439.54 | 0.00% |
| 208 | BUY FORFEITURE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 225 | PIONEER DAY | \$0.00 | \$0.00 | \$5,474.28 | \$0.00 | -\$5,474.28 | 0.00% |
| 270 | EDA | \$0.00 | \$21,941.18 | \$394,870.22 | \$0.00 | -\$394,870.22 | 0.00% |
| 301 | 2010A G.O. CAPITAL IMP. PLA | \$0.00 | \$0.00 | \$122,742.50 | \$0.00 | -\$122,742.50 | 0.00% |
| 303 | 2012 STREET NORTH RAVINE | \$0.00 | \$0.00 | \$21.00 | \$0.00 | -\$21.00 | 0.00% |
| 305 | 2013 STREET ASSESSMENT | \$0.00 | \$0.00 | \$29,140.31 | \$0.00 | -\$29,140.31 | 0.00% |
| 306 | 2014 STREET ASSESSMENT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 307 | GO TIF 1994B | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 308 | CERIFICATES OF INDEBTEDN | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 313 | 2000B GO IMP BOND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 315 | 2002A \$690,000 BOND | \$0.00 | \$0.00 | \$92,092.50 | \$0.00 | -\$92,092.50 | 0.00% |
| 316 | PFA/TRLF REVENUE NOTE | \$0.00 | \$0.00 | \$124,716.60 | \$0.00 | -\$124,716.60 | 0.00% |
| 321 | 2006A EQUIP CERTIFICATE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 322 | 2011A GO BONDS | \$0.00 | \$0.00 | \$86,995.00 | \$0.00 | -\$86,995.00 | 0.00% |
| 401 | EQUIPMENT REVOLVING | \$0.00 | \$0.00 | \$107,629.19 | \$0.00 | -\$107,629.19 | 0.00% |
| 402 | TAX INC DIST 1 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 405 | T.H. HWY 61 | \$0.00 | \$0.00 | \$85,244.34 | \$0.00 | -\$85,244.34 | 0.00% |
| 409 | 2013 STREET RECON. | \$0.00 | \$5,629.50 | \$1,032,368.40 | \$0.00 | -\$1,032,368.40 | 0.00% |
| 410 | 2014 STREET RECON. | \$0.00 | \$316,167.83 | \$2,645,807.21 | \$0.00 | -\$2,645,807.21 | 0.00% |
| 411 | BUILDING FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 416 | 4TH AVENUE RAVINE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 417 | NORTH RAVINE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 422 | 2011A UTILITY CAPITAL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 423 | 2011A EQUIPMENT CAPITAL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 601 | WATER FUND | \$293,430.00 | \$18,298.49 | \$256,172.53 | \$0.00 | \$37,257.47 | 87.30% |
| 602 | SEWER FUND | \$407,865.00 | \$27,700.39 | \$382,558.93 | \$0.00 | \$25,306.07 | 93.80% |
| 603 | STREET LIGHT FUND | \$54,631.72 | \$4,489.17 | \$49,454.93 | \$0.00 | \$5,176.79 | 90.52% |
| 604 | STORM WATER FUND | \$11,935.72 | \$704.86 | \$55,498.77 | \$0.00 | -\$43,563.05 | 464.98% |
| | | \$3,890,190.19 | \$587,208.47 | \$8,492,129.62 | \$0.00 | -\$4,601,939.43 | 218.30% |

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



CITY OF NEWPORT

GL Yearly

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Current Period: December 2014

FUND 101 GENERAL FUND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|------------------|----------------|----------------|----------------|----------------|------------------|
| Asset | | | | | | |
| G 101-10100 Cash | \$769,680.95 | \$1,552,521.62 | \$294,542.58 | \$4,092,712.98 | \$3,639,118.85 | \$1,223,275.08 |
| G 101-10200 Petty Cash | \$74.73 | \$0.00 | \$0.00 | \$20,241.42 | \$20,241.42 | \$74.73 |
| G 101-10300 Bond Street Account | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 101-10400 Investments | (\$0.48) | \$100,000.00 | \$100,000.00 | \$460,000.00 | \$460,000.00 | (\$0.48) |
| G 101-10401 Northland Securities | \$343,660.26 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$343,660.26 |
| G 101-10402 CDARS/Central Bank | \$0.07 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.07 |
| G 101-10406 Smith Barney | \$848,204.27 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$848,204.27 |
| G 101-10410 Smith Barney MM | \$1,806.17 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,806.17 |
| G 101-10450 Interest Receivable | \$5,493.04 | \$0.00 | \$0.00 | \$300.63 | \$480.14 | \$5,313.53 |
| G 101-10500 Taxes Receivable-Current | \$32,165.41 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$32,165.41 |
| G 101-10700 Taxes Receivable-Delinquent | \$102,021.12 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$102,021.12 |
| G 101-12300 Special Assess Rec-Deferred | \$622.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$622.00 |
| G 101-13100 Due From Other Funds | (\$1.25) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$1.25) |
| G 101-13200 Due From Other Government | \$3,768.76 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,768.76 |
| G 101-15500 Prepaid Items | \$16,866.42 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$16,866.42 |
| Total Asset | \$2,124,361.47 | \$1,652,521.62 | \$394,542.58 | \$4,573,255.03 | \$4,119,840.41 | \$2,577,776.09 |
| Liability | | | | | | |
| G 101-20200 Accounts Payable | (\$71,115.25) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$71,115.25) |
| G 101-20800 Due to Other Governments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 101-21600 Accrued Wages & Salaries P | (\$27,389.21) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$27,389.21) |
| G 101-21701 Federal W/H Payable | \$0.30 | \$9,901.89 | \$9,901.89 | \$124,168.85 | \$125,688.86 | (\$1,519.71) |
| G 101-21702 State Withholding Payable | \$0.44 | \$4,158.98 | \$4,158.98 | \$53,118.98 | \$53,106.87 | \$12.55 |
| G 101-21703 FICA Tax Withholding | (\$908.48) | \$8,309.76 | \$8,309.76 | \$93,914.32 | \$92,394.31 | \$611.53 |
| G 101-21704 PERA | (\$2,818.99) | \$18,281.89 | \$18,281.89 | \$223,929.40 | \$223,929.29 | (\$2,818.88) |
| G 101-21705 Medica payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 101-21706 Garnishment | \$0.40 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.40 |
| G 101-21707 Union Dues | \$0.13 | \$402.00 | \$435.00 | \$4,695.00 | \$5,113.46 | (\$418.33) |
| G 101-21708 United Way | (\$0.45) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.45) |
| G 101-21709 Medicare | (\$397.48) | \$3,254.44 | \$3,254.44 | \$36,866.12 | \$36,865.12 | (\$396.48) |
| G 101-21710 Other Deductions | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 101-21711 NPERS - Life | \$0.38 | \$172.38 | \$48.00 | \$3,079.12 | \$592.00 | \$2,487.50 |
| G 101-21712 HSA Employee | \$0.22 | \$2,396.32 | \$2,396.32 | \$23,716.34 | \$19,199.68 | \$4,516.88 |
| G 101-21713 Dental Family | \$0.43 | \$285.57 | \$285.56 | \$3,225.52 | \$3,527.07 | (\$301.12) |
| G 101-21714 LTD Employee | (\$0.21) | \$335.35 | \$360.94 | \$5,103.87 | \$4,733.64 | \$370.02 |
| G 101-21715 MSRS Employee | \$0.25 | \$849.66 | \$849.66 | \$11,392.22 | \$11,382.23 | \$10.24 |
| G 101-21716 Health Insurance | \$0.11 | \$814.96 | \$635.20 | \$7,522.96 | \$7,265.10 | \$257.97 |
| G 101-21717 MNBA Life Ins. | (\$0.39) | \$0.00 | \$231.22 | \$0.00 | \$2,350.19 | (\$2,350.58) |
| G 101-21719 ING Employee | \$0.42 | \$3,230.00 | \$3,230.00 | \$38,116.86 | \$38,116.86 | \$0.42 |
| G 101-21720 Online fee payable | \$0.00 | \$0.00 | \$0.00 | \$179.40 | \$0.00 | \$179.40 |
| G 101-21721 Child Support | \$0.43 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.43 |
| G 101-21722 Cobra Payment | \$0.20 | \$1,014.90 | \$996.30 | \$15,496.50 | \$16,045.36 | (\$548.66) |
| G 101-21723 Insurance Recovery | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 101-21724 Roth Vol. Ret.-Employee | \$0.00 | \$2,309.20 | \$2,309.20 | \$16,144.40 | \$16,144.40 | \$0.00 |
| G 101-22100 Escrow | \$199.64 | \$2,000.00 | \$1,000.00 | \$17,590.53 | \$15,454.64 | \$2,335.53 |
| G 101-22101 Library Sales | \$0.00 | \$11.43 | \$63.99 | \$3,783.93 | \$4,190.16 | (\$406.23) |
| G 101-22200 Deferred Revenues | (\$102,643.13) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$102,643.13) |
| Total Liability | (\$205,070.24) | \$57,728.73 | \$56,748.35 | \$682,044.32 | \$676,099.24 | (\$199,125.16) |
| Equity | | | | | | |
| G 101-25300 Unreserved Fund Balance | (\$1,919,291.23) | \$191,501.91 | \$1,450,461.33 | \$3,173,931.68 | \$3,633,291.38 | (\$2,378,650.93) |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 101 GENERAL FUND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|-------------------------------|------------------|----------------|----------------|----------------|----------------|------------------|
| Total Equity | (\$1,919,291.23) | \$191,501.91 | \$1,450,461.33 | \$3,173,931.68 | \$3,633,291.38 | (\$2,378,650.93) |
| Total 101 GENERAL FUND | \$0.00 | \$1,901,752.26 | \$1,901,752.26 | \$8,429,231.03 | \$8,429,231.03 | \$0.00 |



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Current Period: December 2014

FUND 201 PARKS SPECIAL FUND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|-------------------------------------|---------------|------------|-------------|-------------|-------------|---------------|
| Asset | | | | | | |
| G 201-10100 Cash | \$11,408.36 | \$2,078.35 | \$1,165.48 | \$38,027.13 | \$6,978.71 | \$42,456.78 |
| Total Asset | \$11,408.36 | \$2,078.35 | \$1,165.48 | \$38,027.13 | \$6,978.71 | \$42,456.78 |
| Equity | | | | | | |
| G 201-25300 Unreserved Fund Balance | (\$11,408.36) | \$1,165.48 | \$2,078.35 | \$6,978.71 | \$38,027.13 | (\$42,456.78) |
| Total Equity | (\$11,408.36) | \$1,165.48 | \$2,078.35 | \$6,978.71 | \$38,027.13 | (\$42,456.78) |
| Total 201 PARKS SPECIAL FUND | \$0.00 | \$3,243.83 | \$3,243.83 | \$45,005.84 | \$45,005.84 | \$0.00 |



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Current Period: December 2014

| FUND 204 | HERITAGE PRESERVATION COMM | December 2014 | | | | | Balance |
|---|-------------------------------------|---------------|------------|-------------|-------------|-------------|--------------|
| | | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | |
| Asset | | | | | | | |
| | G 204-10100 Cash | \$8,416.73 | \$5,100.52 | \$0.00 | \$12,304.90 | \$14,138.00 | \$6,583.63 |
| | Total Asset | \$8,416.73 | \$5,100.52 | \$0.00 | \$12,304.90 | \$14,138.00 | \$6,583.63 |
| Equity | | | | | | | |
| | G 204-25300 Unreserved Fund Balance | (\$8,416.73) | \$0.00 | \$5,100.52 | \$14,138.00 | \$12,304.90 | (\$6,583.63) |
| | Total Equity | (\$8,416.73) | \$0.00 | \$5,100.52 | \$14,138.00 | \$12,304.90 | (\$6,583.63) |
| Total 204 HERITAGE PRESERVATION COMM | | \$0.00 | \$5,100.52 | \$5,100.52 | \$26,442.90 | \$26,442.90 | \$0.00 |



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Current Period: December 2014

FUND 205 RECYCLING

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|-------------------------------------|---------------|------------|-------------|-------------|-------------|---------------|
| Asset | | | | | | |
| G 205-10100 Cash | \$24,105.60 | \$2.69 | \$0.00 | \$15,428.89 | \$5,439.54 | \$34,094.95 |
| Total Asset | \$24,105.60 | \$2.69 | \$0.00 | \$15,428.89 | \$5,439.54 | \$34,094.95 |
| Equity | | | | | | |
| G 205-25300 Unreserved Fund Balance | (\$24,105.60) | \$0.00 | \$2.69 | \$5,439.54 | \$15,428.89 | (\$34,094.95) |
| Total Equity | (\$24,105.60) | \$0.00 | \$2.69 | \$5,439.54 | \$15,428.89 | (\$34,094.95) |
| Total 205 RECYCLING | \$0.00 | \$2.69 | \$2.69 | \$20,868.43 | \$20,868.43 | \$0.00 |



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Current Period: December 2014

FUND 208 BUY FORFEITURE

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|-------------------------------------|--------------|------------|-------------|------------|-------------|--------------|
| Asset | | | | | | |
| G 208-10100 Cash | \$1,304.16 | \$0.10 | \$0.00 | \$1.24 | \$0.00 | \$1,305.40 |
| Total Asset | \$1,304.16 | \$0.10 | \$0.00 | \$1.24 | \$0.00 | \$1,305.40 |
| Equity | | | | | | |
| G 208-25300 Unreserved Fund Balance | (\$1,304.16) | \$0.00 | \$0.10 | \$0.00 | \$1.24 | (\$1,305.40) |
| Total Equity | (\$1,304.16) | \$0.00 | \$0.10 | \$0.00 | \$1.24 | (\$1,305.40) |
| Total 208 BUY FORFEITURE | \$0.00 | \$0.10 | \$0.10 | \$1.24 | \$1.24 | \$0.00 |



CITY OF NEWPORT

GL Yearly

Current Period: December 2014

FUND 225 PIONEER DAY

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|-------------------------------------|---------------|------------|-------------|-------------|-------------|---------------|
| Asset | | | | | | |
| G 225-10100 Cash | \$19,709.63 | \$1.61 | \$0.00 | \$6,232.38 | \$5,474.28 | \$20,467.73 |
| Total Asset | \$19,709.63 | \$1.61 | \$0.00 | \$6,232.38 | \$5,474.28 | \$20,467.73 |
| Liability | | | | | | |
| G 225-20200 Accounts Payable | \$0.03 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.03 |
| Total Liability | \$0.03 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.03 |
| Equity | | | | | | |
| G 225-25300 Unreserved Fund Balance | (\$19,709.66) | \$0.00 | \$1.61 | \$5,474.28 | \$6,232.38 | (\$20,467.76) |
| Total Equity | (\$19,709.66) | \$0.00 | \$1.61 | \$5,474.28 | \$6,232.38 | (\$20,467.76) |
| Total 225 PIONEER DAY | \$0.00 | \$1.61 | \$1.61 | \$11,706.66 | \$11,706.66 | \$0.00 |



CITY OF NEWPORT

GL Yearly

Current Period: December 2014

FUND 270 EDA

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|--------------------------------------|----------------|-------------|-------------|--------------|--------------|----------------|
| Asset | | | | | | |
| G 270-10100 Cash | \$596,699.69 | \$7,784.87 | \$21,941.18 | \$370,263.19 | \$509,870.22 | \$457,092.66 |
| G 270-10500 Taxes Receivable-Current | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Asset | \$596,699.69 | \$7,784.87 | \$21,941.18 | \$370,263.19 | \$509,870.22 | \$457,092.66 |
| Liability | | | | | | |
| G 270-20200 Accounts Payable | (\$609.93) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$609.93) |
| Total Liability | (\$609.93) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$609.93) |
| Equity | | | | | | |
| G 270-25300 Unreserved Fund Balance | (\$596,089.76) | \$21,941.18 | \$7,784.87 | \$509,870.22 | \$370,263.19 | (\$456,482.73) |
| Total Equity | (\$596,089.76) | \$21,941.18 | \$7,784.87 | \$509,870.22 | \$370,263.19 | (\$456,482.73) |
| Total 270 EDA | \$0.00 | \$29,726.05 | \$29,726.05 | \$880,133.41 | \$880,133.41 | \$0.00 |



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GL Yearly

Current Period: December 2014

| FUND 301 2010A G.O. CAPITAL IMP. PLAN | December 2014 | | | | | |
|---|---------------|------------|-------------|--------------|--------------|----------------|
| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
| Asset | | | | | | |
| G 301-10100 Cash | \$10,335.78 | \$0.00 | \$0.00 | \$2.44 | \$122,742.50 | (\$112,404.28) |
| G 301-10500 Taxes Receivable-Current | \$1,806.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,806.00 |
| Total Asset | \$12,141.78 | \$0.00 | \$0.00 | \$2.44 | \$122,742.50 | (\$110,598.28) |
| Equity | | | | | | |
| G 301-25300 Unreserved Fund Balance | (\$12,141.78) | \$0.00 | \$0.00 | \$122,742.50 | \$2.44 | \$110,598.28 |
| Total Equity | (\$12,141.78) | \$0.00 | \$0.00 | \$122,742.50 | \$2.44 | \$110,598.28 |
| Total 301 2010A G.O. CAPITAL IMP. PLAN | \$0.00 | \$0.00 | \$0.00 | \$122,744.94 | \$122,744.94 | \$0.00 |



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Current Period: December 2014

FUND 303 2012 STREET NORTH RAVINE

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|----------|------------|-------------|------------|-------------|--------------|
| Asset | | | | | | |
| G 303-10100 Cash | \$0.00 | \$1,622.25 | \$0.00 | \$3,245.20 | \$21.00 | \$3,224.20 |
| G 303-10400 Investments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 303-10450 Interest Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Asset | \$0.00 | \$1,622.25 | \$0.00 | \$3,245.20 | \$21.00 | \$3,224.20 |
| Equity | | | | | | |
| G 303-25300 Unreserved Fund Balance | \$0.00 | \$0.00 | \$1,622.25 | \$21.00 | \$3,245.20 | (\$3,224.20) |
| Total Equity | \$0.00 | \$0.00 | \$1,622.25 | \$21.00 | \$3,245.20 | (\$3,224.20) |
| Total 303 2012 STREET NORTH RAVINE | \$0.00 | \$1,622.25 | \$1,622.25 | \$3,266.20 | \$3,266.20 | \$0.00 |



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Current Period: December 2014

FUND 305 2013 STREET ASSESSMENT

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|---------------|-------------|-------------|----------------|----------------|----------------|
| Asset | | | | | | |
| G 305-10100 Cash | (\$83,929.75) | \$19,598.78 | \$0.00 | \$1,231,070.62 | \$1,072,209.99 | \$74,930.88 |
| G 305-10400 Investments | \$85,000.00 | \$0.00 | \$0.00 | \$735,000.00 | \$760,000.00 | \$60,000.00 |
| G 305-10450 Interest Receivable | \$0.00 | \$0.00 | \$0.00 | \$1,399.52 | \$1,431.71 | (\$32.19) |
| Total Asset | \$1,070.25 | \$19,598.78 | \$0.00 | \$1,967,470.14 | \$1,833,641.70 | \$134,898.69 |
| Liability | | | | | | |
| G 305-22200 Deferred Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Liability | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Equity | | | | | | |
| G 305-25300 Unreserved Fund Balance | (\$1,070.25) | \$0.00 | \$19,598.78 | \$335,810.47 | \$469,638.91 | (\$134,898.69) |
| Total Equity | (\$1,070.25) | \$0.00 | \$19,598.78 | \$335,810.47 | \$469,638.91 | (\$134,898.69) |
| Total 305 2013 STREET ASSESSMENT | \$0.00 | \$19,598.78 | \$19,598.78 | \$2,303,280.61 | \$2,303,280.61 | \$0.00 |



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GL Yearly

Current Period: December 2014

FUND 306 2014 STREET ASSESSMENT

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|----------|------------|-------------|--------------|--------------|----------------|
| Asset | | | | | | |
| G 306-10100 Cash | \$0.00 | \$56.35 | \$0.00 | \$270,223.10 | \$0.00 | \$270,223.10 |
| G 306-10400 Investments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 306-10450 Interest Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Asset | \$0.00 | \$56.35 | \$0.00 | \$270,223.10 | \$0.00 | \$270,223.10 |
| Liability | | | | | | |
| G 306-22200 Deferred Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Liability | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Equity | | | | | | |
| G 306-25300 Unreserved Fund Balance | \$0.00 | \$0.00 | \$56.35 | \$0.00 | \$270,223.10 | (\$270,223.10) |
| Total Equity | \$0.00 | \$0.00 | \$56.35 | \$0.00 | \$270,223.10 | (\$270,223.10) |
| Total 306 2014 STREET ASSESSMENT | \$0.00 | \$56.35 | \$56.35 | \$270,223.10 | \$270,223.10 | \$0.00 |



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GL Yearly

Current Period: December 2014

FUND 315 2002A \$690,000 BOND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---------------------------------------|----------|------------|-------------|-------------|-------------|---------------|
| Asset | | | | | | |
| G 315-10100 Cash | \$0.12 | \$637.37 | \$0.00 | \$2,704.87 | \$92,092.50 | (\$89,387.51) |
| Total Asset | \$0.12 | \$637.37 | \$0.00 | \$2,704.87 | \$92,092.50 | (\$89,387.51) |
| Equity | | | | | | |
| G 315-25300 Unreserved Fund Balance | (\$0.12) | \$0.00 | \$637.37 | \$92,092.50 | \$2,704.87 | \$89,387.51 |
| Total Equity | (\$0.12) | \$0.00 | \$637.37 | \$92,092.50 | \$2,704.87 | \$89,387.51 |
| Total 315 2002A \$690,000 BOND | \$0.00 | \$637.37 | \$637.37 | \$94,797.37 | \$94,797.37 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 316 PFA/TRLF REVENUE NOTE

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|----------------|-------------|-------------|--------------|--------------|----------------|
| Asset | | | | | | |
| G 316-10100 Cash | \$289,955.49 | \$12,952.96 | \$0.00 | \$34,936.24 | \$124,716.60 | \$200,175.13 |
| G 316-12100 SA Recievable -Current | \$4,420.28 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,420.28 |
| G 316-12200 Special Assess Rec-Delinque | \$11,812.12 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,812.12 |
| G 316-12300 Special Assess Rec-Deferred | \$52,937.68 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$52,937.68 |
| Total Asset | \$359,125.57 | \$12,952.96 | \$0.00 | \$34,936.24 | \$124,716.60 | \$269,345.21 |
| Liability | | | | | | |
| G 316-22200 Deferred Revenues | (\$64,749.80) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$64,749.80) |
| Total Liability | (\$64,749.80) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$64,749.80) |
| Equity | | | | | | |
| G 316-25300 Unreserved Fund Balance | (\$294,375.77) | \$0.00 | \$12,952.96 | \$124,716.60 | \$34,936.24 | (\$204,595.41) |
| Total Equity | (\$294,375.77) | \$0.00 | \$12,952.96 | \$124,716.60 | \$34,936.24 | (\$204,595.41) |
| Total 316 PFA/TRLF REVENUE NOTE | \$0.00 | \$12,952.96 | \$12,952.96 | \$159,652.84 | \$159,652.84 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 321 2006A EQUIP CERTIFICATE

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|--|----------|------------|-------------|------------|-------------|---------|
| Asset | | | | | | |
| G 321-10100 Cash | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Asset | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total 321 2006A EQUIP CERTIFICATE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |



CITY OF NEWPORT

GL Yearly

Current Period: December 2014

FUND 322 2011A GO BONDS

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|--------------------------------------|---------------|------------|-------------|--------------|--------------|--------------|
| Asset | | | | | | |
| G 322-10100 Cash | \$82,729.16 | \$0.00 | \$0.00 | \$38,185.00 | \$125,180.00 | (\$4,265.84) |
| G 322-10500 Taxes Receivable-Current | \$1,274.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,274.00 |
| Total Asset | \$84,003.16 | \$0.00 | \$0.00 | \$38,185.00 | \$125,180.00 | (\$2,991.84) |
| Equity | | | | | | |
| G 322-25300 Unreserved Fund Balance | (\$84,003.16) | \$0.00 | \$0.00 | \$125,180.00 | \$38,185.00 | \$2,991.84 |
| Total Equity | (\$84,003.16) | \$0.00 | \$0.00 | \$125,180.00 | \$38,185.00 | \$2,991.84 |
| Total 322 2011A GO BONDS | \$0.00 | \$0.00 | \$0.00 | \$163,365.00 | \$163,365.00 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 401 EQUIPMENT REVOLVING

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|--------------------------------------|---------------|------------|-------------|--------------|--------------|----------------|
| Asset | | | | | | |
| G 401-10100 Cash | \$87,793.73 | \$20.37 | \$0.00 | \$278,197.86 | \$107,629.19 | \$258,362.40 |
| Total Asset | \$87,793.73 | \$20.37 | \$0.00 | \$278,197.86 | \$107,629.19 | \$258,362.40 |
| Equity | | | | | | |
| G 401-25300 Unreserved Fund Balance | (\$87,793.73) | \$0.00 | \$20.37 | \$107,629.19 | \$278,197.86 | (\$258,362.40) |
| Total Equity | (\$87,793.73) | \$0.00 | \$20.37 | \$107,629.19 | \$278,197.86 | (\$258,362.40) |
| Total 401 EQUIPMENT REVOLVING | \$0.00 | \$20.37 | \$20.37 | \$385,827.05 | \$385,827.05 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 405 T.H. HWY 61

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---------------------------------------|----------------|------------|-------------|-------------|-------------|----------------|
| Asset | | | | | | |
| G 405-10100 Cash | \$233,996.93 | \$11.74 | \$0.00 | \$179.34 | \$85,244.34 | \$148,931.93 |
| G 405-13200 Due From Other Government | (\$0.18) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.18) |
| Total Asset | \$233,996.75 | \$11.74 | \$0.00 | \$179.34 | \$85,244.34 | \$148,931.75 |
| Equity | | | | | | |
| G 405-25300 Unreserved Fund Balance | (\$233,996.75) | \$0.00 | \$11.74 | \$85,244.34 | \$179.34 | (\$148,931.75) |
| Total Equity | (\$233,996.75) | \$0.00 | \$11.74 | \$85,244.34 | \$179.34 | (\$148,931.75) |
| Total 405 T.H. HWY 61 | \$0.00 | \$11.74 | \$11.74 | \$85,423.68 | \$85,423.68 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 409 2013 STREET RECON.

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|----------------|------------|-------------|----------------|----------------|----------------|
| Asset | | | | | | |
| G 409-10100 Cash | \$295,869.29 | \$0.00 | \$5,629.50 | \$491,260.00 | \$1,127,615.40 | (\$340,486.11) |
| G 409-10400 Investments | \$490,000.00 | \$0.00 | \$0.00 | \$0.00 | \$490,000.00 | \$0.00 |
| G 409-10406 Smith Barney | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 409-10450 Interest Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$913.55 | (\$913.55) |
| G 409-12300 Special Assess Rec-Deferred | \$276,830.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$276,830.00 |
| Total Asset | \$1,062,699.29 | \$0.00 | \$5,629.50 | \$491,260.00 | \$1,618,528.95 | (\$64,569.66) |
| Liability | | | | | | |
| G 409-20200 Accounts Payable | (\$57,561.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$57,561.00) |
| G 409-22200 Deferred Revenues | (\$276,830.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$276,830.00) |
| Total Liability | (\$334,391.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$334,391.00) |
| Equity | | | | | | |
| G 409-25300 Unreserved Fund Balance | (\$728,308.29) | \$5,629.50 | \$0.00 | \$1,127,615.40 | \$346.45 | \$398,960.66 |
| Total Equity | (\$728,308.29) | \$5,629.50 | \$0.00 | \$1,127,615.40 | \$346.45 | \$398,960.66 |
| Total 409 2013 STREET RECON. | \$0.00 | \$5,629.50 | \$5,629.50 | \$1,618,875.40 | \$1,618,875.40 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 410 2014 STREET RECON.

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|-------------------------------------|----------|--------------|--------------|----------------|----------------|----------------|
| Asset | | | | | | |
| G 410-10100 Cash | \$0.00 | \$51.78 | \$316,167.83 | \$4,197,722.71 | \$3,540,797.96 | \$656,924.75 |
| G 410-10400 Investments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 410-10450 Interest Receivable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Asset | \$0.00 | \$51.78 | \$316,167.83 | \$4,197,722.71 | \$3,540,797.96 | \$656,924.75 |
| Liability | | | | | | |
| G 410-20200 Accounts Payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Liability | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Equity | | | | | | |
| G 410-25300 Unreserved Fund Balance | \$0.00 | \$316,167.83 | \$51.78 | \$3,540,797.96 | \$4,197,722.71 | (\$656,924.75) |
| Total Equity | \$0.00 | \$316,167.83 | \$51.78 | \$3,540,797.96 | \$4,197,722.71 | (\$656,924.75) |
| Total 410 2014 STREET RECON. | \$0.00 | \$316,219.61 | \$316,219.61 | \$7,738,520.67 | \$7,738,520.67 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 411 BUILDING FUND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|-------------------------------------|---------------|------------|-------------|-------------|-------------|----------------|
| Asset | | | | | | |
| G 411-10100 Cash | \$40,009.57 | \$8.68 | \$0.00 | \$70,104.84 | \$0.00 | \$110,114.41 |
| Total Asset | \$40,009.57 | \$8.68 | \$0.00 | \$70,104.84 | \$0.00 | \$110,114.41 |
| Equity | | | | | | |
| G 411-25300 Unreserved Fund Balance | (\$40,009.57) | \$0.00 | \$8.68 | \$0.00 | \$70,104.84 | (\$110,114.41) |
| Total Equity | (\$40,009.57) | \$0.00 | \$8.68 | \$0.00 | \$70,104.84 | (\$110,114.41) |
| Total 411 BUILDING FUND | \$0.00 | \$8.68 | \$8.68 | \$70,104.84 | \$70,104.84 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 416 4TH AVENUE RAVINE

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---------------------------------------|---------------|------------|-------------|------------|-------------|---------------|
| Asset | | | | | | |
| G 416-10100 Cash | \$12,757.82 | \$1.01 | \$0.00 | \$12.16 | \$0.00 | \$12,769.98 |
| G 416-13200 Due From Other Government | \$0.47 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.47 |
| Total Asset | \$12,758.29 | \$1.01 | \$0.00 | \$12.16 | \$0.00 | \$12,770.45 |
| Liability | | | | | | |
| G 416-20700 Due to Other Funds | \$0.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.25 |
| Total Liability | \$0.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.25 |
| Equity | | | | | | |
| G 416-25300 Unreserved Fund Balance | (\$12,758.54) | \$0.00 | \$1.01 | \$0.00 | \$12.16 | (\$12,770.70) |
| Total Equity | (\$12,758.54) | \$0.00 | \$1.01 | \$0.00 | \$12.16 | (\$12,770.70) |
| Total 416 4TH AVENUE RAVINE | \$0.00 | \$1.01 | \$1.01 | \$12.16 | \$12.16 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 417 NORTH RAVINE

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|---------------|------------|-------------|------------|-------------|---------------|
| Asset | | | | | | |
| G 417-10100 Cash | \$53,723.25 | \$4.24 | \$0.00 | \$59.78 | \$21.00 | \$53,762.03 |
| G 417-12300 Special Assess Rec-Deferred | \$21,107.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$21,107.00 |
| G 417-13200 Due From Other Government | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Asset | \$74,830.25 | \$4.24 | \$0.00 | \$59.78 | \$21.00 | \$74,869.03 |
| Liability | | | | | | |
| G 417-20200 Accounts Payable | \$0.18 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.18 |
| G 417-20700 Due to Other Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 417-22200 Deferred Revenues | (\$21,107.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$21,107.00) |
| Total Liability | (\$21,106.82) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$21,106.82) |
| Equity | | | | | | |
| G 417-24400 Fund Balance For Encumbra | \$0.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.25 |
| G 417-25300 Unreserved Fund Balance | (\$53,723.68) | \$0.00 | \$4.24 | \$21.00 | \$59.78 | (\$53,762.46) |
| Total Equity | (\$53,723.43) | \$0.00 | \$4.24 | \$21.00 | \$59.78 | (\$53,762.21) |
| Total 417 NORTH RAVINE | \$0.00 | \$4.24 | \$4.24 | \$80.78 | \$80.78 | \$0.00 |



CITY OF NEWPORT

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Current Period: December 2014

FUND 423 2011A EQUIPMENT CAPITAL

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|--|----------|------------|-------------|-------------|-------------|---------|
| Asset | | | | | | |
| G 423-10100 Cash | \$0.00 | \$0.00 | \$0.00 | \$14,368.37 | \$14,368.37 | \$0.00 |
| Total Asset | \$0.00 | \$0.00 | \$0.00 | \$14,368.37 | \$14,368.37 | \$0.00 |
| Equity | | | | | | |
| G 423-25300 Unreserved Fund Balance | \$0.00 | \$0.00 | \$0.00 | \$14,368.37 | \$14,368.37 | \$0.00 |
| Total Equity | \$0.00 | \$0.00 | \$0.00 | \$14,368.37 | \$14,368.37 | \$0.00 |
| Total 423 2011A EQUIPMENT CAPITAL | \$0.00 | \$0.00 | \$0.00 | \$28,736.74 | \$28,736.74 | \$0.00 |



CITY OF NEWPORT

GL Yearly

Current Period: December 2014

FUND 601 WATER FUND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|------------------|-------------|-------------|--------------|--------------|------------------|
| Asset | | | | | | |
| G 601-10100 Cash | \$498,642.48 | \$17,847.22 | \$23,061.88 | \$265,094.63 | \$295,639.87 | \$468,097.24 |
| G 601-11500 Accounts Receivable | \$47,268.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$47,268.00 |
| G 601-12300 Special Assess Rec-Deferred | \$11,950.38 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,950.38 |
| G 601-15500 Prepaid Items | \$646.13 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$646.13 |
| G 601-16100 Land | (\$0.50) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.50) |
| G 601-16200 Building and Improvements | \$123,291.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$123,291.00 |
| G 601-16300 Improvements other building | \$2,962,267.40 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,962,267.40 |
| G 601-16400 Equipment | \$294,264.08 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$294,264.08 |
| G 601-16410 Accumulated dep. Equip. | (\$1,798,636.19) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$1,798,636.19) |
| G 601-21720 Online fee payable | (\$52.83) | \$287.04 | \$313.90 | \$1,022.58 | \$1,223.46 | (\$253.71) |
| G 601-26100 Contributions From City | (\$0.15) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.15) |
| Total Asset | \$2,139,639.80 | \$18,134.26 | \$23,375.78 | \$266,117.21 | \$296,863.33 | \$2,108,893.68 |
| Liability | | | | | | |
| G 601-20200 Accounts Payable | (\$8,135.33) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$8,135.33) |
| G 601-21500 Accrued Interest Payable | (\$3,389.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$3,389.00) |
| G 601-21600 Accrued Wages & Salaries P | (\$11,141.09) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$11,141.09) |
| G 601-21701 Federal W/H Payable | (\$0.22) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.22) |
| G 601-21702 State Withholding Payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 601-21703 FICA Tax Withholding | (\$111.28) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$111.28) |
| G 601-21704 PERA | (\$129.92) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$129.92) |
| G 601-21707 Union Dues | (\$0.17) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.17) |
| G 601-21708 United Way | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 601-21709 Medicare | (\$25.78) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$25.78) |
| G 601-21711 NPERS - Life | (\$0.30) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.30) |
| G 601-21712 HSA Employee | (\$0.11) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.11) |
| G 601-21714 LTD Employee | \$0.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.25 |
| G 601-21715 MSRS Employee | (\$0.08) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.08) |
| G 601-21718 Water sales tax payable | (\$970.12) | \$0.00 | \$0.00 | \$668.00 | \$0.00 | (\$302.12) |
| G 601-22510 General Obligation Bonds Pa | (\$229,400.00) | \$0.00 | \$0.00 | \$8,800.00 | \$0.00 | (\$220,600.00) |
| G 601-99999 Utility Overpayments | (\$0.43) | \$1,593.63 | \$988.67 | \$8,466.11 | \$9,022.47 | (\$556.79) |
| Total Liability | (\$253,303.58) | \$1,593.63 | \$988.67 | \$17,934.11 | \$9,022.47 | (\$244,391.94) |
| Equity | | | | | | |
| G 601-25300 Unreserved Fund Balance | (\$1,886,336.22) | \$28,377.61 | \$23,741.05 | \$283,879.58 | \$262,045.10 | (\$1,864,501.74) |
| Total Equity | (\$1,886,336.22) | \$28,377.61 | \$23,741.05 | \$283,879.58 | \$262,045.10 | (\$1,864,501.74) |
| Total 601 WATER FUND | \$0.00 | \$48,105.50 | \$48,105.50 | \$567,930.90 | \$567,930.90 | \$0.00 |



CITY OF NEWPORT

GL Yearly

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Current Period: December 2014

FUND 602 SEWER FUND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|------------------|-------------|-------------|--------------|--------------|------------------|
| Asset | | | | | | |
| G 602-10100 Cash | \$737,163.99 | \$25,941.15 | \$32,518.25 | \$417,133.08 | \$450,574.74 | \$703,722.33 |
| G 602-11500 Accounts Receivable | \$73,682.40 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$73,682.40 |
| G 602-12300 Special Assess Rec-Deferred | \$11,950.30 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,950.30 |
| G 602-13100 Due From Other Funds | \$0.29 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.29 |
| G 602-15500 Prepaid Items | \$733.13 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$733.13 |
| G 602-16100 Land | \$0.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.50 |
| G 602-16200 Building and Improvements | \$417,170.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$417,170.00 |
| G 602-16300 Improvements other building | \$1,950,830.15 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,950,830.15 |
| G 602-16400 Equipment | \$56,342.75 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$56,342.75 |
| G 602-16410 Accumulated dep. Equip. | (\$1,170,913.22) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$1,170,913.22) |
| G 602-16500 Construction in Progress | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 602-26100 Contributions From City | (\$0.36) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.36) |
| Total Asset | \$2,076,959.93 | \$25,941.15 | \$32,518.25 | \$417,133.08 | \$450,574.74 | \$2,043,518.27 |
| Liability | | | | | | |
| G 602-20200 Accounts Payable | (\$608.70) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$608.70) |
| G 602-21500 Accrued Interest Payable | (\$4,313.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$4,313.00) |
| G 602-21600 Accrued Wages & Salaries P | (\$11,141.24) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$11,141.24) |
| G 602-21701 Federal W/H Payable | \$0.08 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.08 |
| G 602-21702 State Withholding Payable | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| G 602-21703 FICA Tax Withholding | (\$111.28) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$111.28) |
| G 602-21704 PERA | (\$130.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$130.00) |
| G 602-21707 Union Dues | \$0.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.25 |
| G 602-21709 Medicare | (\$25.75) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$25.75) |
| G 602-21711 NPERS - Life | (\$0.28) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.28) |
| G 602-21712 HSA Employee | \$0.47 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.47 |
| G 602-21714 LTD Employee | (\$0.35) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.35) |
| G 602-21715 MSRS Employee | (\$0.08) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.08) |
| G 602-22510 General Obligation Bonds Pa | (\$295,600.00) | \$0.00 | \$0.00 | \$11,200.00 | \$0.00 | (\$284,400.00) |
| Total Liability | (\$311,929.88) | \$0.00 | \$0.00 | \$11,200.00 | \$0.00 | (\$300,729.88) |
| Equity | | | | | | |
| G 602-25300 Unreserved Fund Balance | (\$1,765,030.05) | \$46,782.94 | \$40,205.84 | \$453,639.43 | \$431,397.77 | (\$1,742,788.39) |
| Total Equity | (\$1,765,030.05) | \$46,782.94 | \$40,205.84 | \$453,639.43 | \$431,397.77 | (\$1,742,788.39) |
| Total 602 SEWER FUND | \$0.00 | \$72,724.09 | \$72,724.09 | \$881,972.51 | \$881,972.51 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 603 STREET LIGHT FUND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|-----------------|-------------------|--------------------|-------------------|--------------------|----------------|
| Asset | | | | | | |
| G 603-10100 Cash | \$15,809.55 | \$4,191.61 | \$5,184.17 | \$65,139.40 | \$53,386.18 | \$27,562.77 |
| G 603-11500 Accounts Receivable | \$11,309.47 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,309.47 |
| G 603-12200 Special Assess Rec-Delinque | (\$0.24) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.24) |
| Total Asset | \$27,118.78 | \$4,191.61 | \$5,184.17 | \$65,139.40 | \$53,386.18 | \$38,872.00 |
| Liability | | | | | | |
| G 603-20200 Accounts Payable | (\$1,497.24) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$1,497.24) |
| G 603-20700 Due to Other Funds | (\$0.48) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.48) |
| Total Liability | (\$1,497.72) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$1,497.72) |
| Equity | | | | | | |
| G 603-25300 Unreserved Fund Balance | (\$25,621.06) | \$65,353.30 | \$64,360.74 | \$132,418.62 | \$144,171.84 | (\$37,374.28) |
| Total Equity | (\$25,621.06) | \$65,353.30 | \$64,360.74 | \$132,418.62 | \$144,171.84 | (\$37,374.28) |
| Total 603 STREET LIGHT FUND | \$0.00 | \$69,544.91 | \$69,544.91 | \$197,558.02 | \$197,558.02 | \$0.00 |



CITY OF NEWPORT
GL Yearly

Current Period: December 2014

FUND 604 STORM WATER FUND

December 2014

| | Begin Yr | MTD Debits | MTD Credits | YTD Debits | YTD Credits | Balance |
|---|---------------|----------------|----------------|-----------------|-----------------|---------------|
| Asset | | | | | | |
| G 604-10100 Cash | \$31,855.98 | \$1,510.07 | \$1,103.36 | \$38,953.02 | \$59,345.66 | \$11,463.34 |
| G 604-11500 Accounts Receivable | \$3,038.80 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,038.80 |
| G 604-12100 SA Recievable -Current | (\$0.07) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$0.07) |
| G 604-12200 Special Assess Rec-Delinque | \$1,912.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,912.00 |
| Total Asset | \$36,806.71 | \$1,510.07 | \$1,103.36 | \$38,953.02 | \$59,345.66 | \$16,414.07 |
| Liability | | | | | | |
| G 604-20200 Accounts Payable | (\$20,000.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$20,000.00) |
| G 604-20700 Due to Other Funds | \$0.19 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.19 |
| Total Liability | (\$19,999.81) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$19,999.81) |
| Equity | | | | | | |
| G 604-25300 Unreserved Fund Balance | (\$16,806.90) | \$1,103.36 | \$1,510.07 | \$59,345.66 | \$38,953.02 | \$3,585.74 |
| Total Equity | (\$16,806.90) | \$1,103.36 | \$1,510.07 | \$59,345.66 | \$38,953.02 | \$3,585.74 |
| Total 604 STORM WATER FUND | \$0.00 | \$2,613.43 | \$2,613.43 | \$98,298.68 | \$98,298.68 | \$0.00 |
| Report Total | \$0.00 | \$2,489,577.85 | \$2,489,577.85 | \$24,204,061.00 | \$24,204,061.00 | \$0.00 |

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.
 If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

| Application fee | |
|------------------------------------|------------------------------------|
| If application posted or received: | |
| less than 30 days before the event | more than 30 days before the event |
| \$100 | \$50 |

ORGANIZATION INFORMATION

Organization name Knights of Columbus Fr, Jeremiah O'Callaghan Council #3659 Previous gambling permit number 19075

Minnesota tax ID number, if any _____ Federal employer ID number (FEIN), if any _____

Type of nonprofit organization. Check one.
 1 Fraternal Religious Veterans Other nonprofit organization

Mailing address P.O. Box 465 City South St. Paul State Mn. Zip code 55075 County Dakota

Name of chief executive officer [CEO] Laurence Bidwell Daytime phone number (651) 455-8665 E-mail address _____

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]
 If your organization falls under a parent organization, attach copies of **both** of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
Tinucci's Restaurant

Address [do not use PO box] 396 - 21ST St. City or township Newport, Mn. Zip code 55055 County Washington

Date[s] of activity. For raffles, indicate the date of the drawing.
Sunday, April 26, 2015.

Check each type of gambling activity that your organization will conduct.
 _____ Bingo* Raffle _____ Paddlewheels* _____ Pull-tabs* _____ Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-639-4000.

LG220 Application for Exempt Permit

| | |
|--|---|
| An exempt permit may be issued to a nonprofit organization that: <ul style="list-style-type: none"> - conducts lawful gambling on five or fewer days, and - awards less than \$50,000 in prizes during a calendar year. If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county. | <p>Application fee (non refundable)</p> If application is postmarked or received 30 days or more before the event \$50 ; otherwise \$100 . |
|--|---|

ORGANIZATION INFORMATION

| | |
|--|--|
| Organization name <i>Pheasants Forever - Washington County Chapter 0671</i> | Previous gambling permit number <i>X-03701-14-006</i> |
|--|--|

| | |
|--|---|
| Minnesota tax ID number, if any <i>41-1429149</i> | Federal employer ID number (FEIN), if any |
|--|---|

Type of nonprofit organization. Check one.

Fraternal
 Religious
 Veterans
 Other nonprofit organization

| | | | |
|--|--------------------|--------------------------|-----------------------------|
| Mailing address <i>40 Mark E. O'Sell, Treasurer</i> <i>13827 40th Street North Stillwater MN 55082</i> | State <i>MN</i> | Zip code <i>55082</i> | County <i>Washington</i> |
|--|--------------------|--------------------------|-----------------------------|

| | | |
|---|--|--|
| Name of chief executive officer [CEO] <i>Mark Hassel</i> | Daytime phone number <i>c) 612-240-7905</i> | E-mail address <i>Mark.Hassel@Community95.org</i> |
|---|--|--|

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]
 If your organization falls under a parent organization, attach copies of **both** of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
Tinucci's Restaurant + Catering

| | | | |
|---|------------------------------------|--------------------------|-----------------------------|
| Address [do not use PO box] <i>396 21st Street</i> | City or township <i>Newport</i> | Zip code <i>55055</i> | County <i>Washington</i> |
|---|------------------------------------|--------------------------|-----------------------------|

Date[s] of activity. For raffles, indicate the date of the drawing.
February 25, 2015

Check each type of gambling activity that your organization will conduct.

Bingo*
 Raffle
 Paddlewheels*
 Pull-tabs*
 Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
 The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
 The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature Mark Hassel / meo Date 1/9/15

Print name Mark Hassel

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

a copy of your proof of nonprofit status, and
 application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Mark Ritchie, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

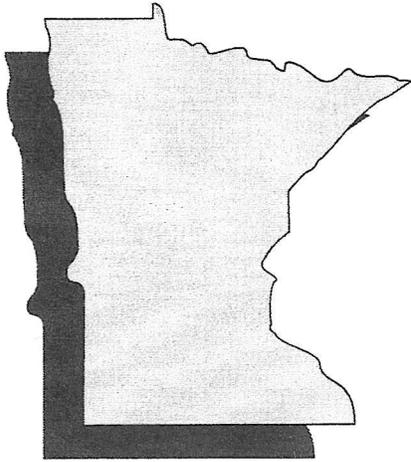
Name: PHEASANTS FOREVER, INC.
Date Filed: 08/05/1982
File Number: V-156
Minnesota Statutes, Chapter: 317A
Home Jurisdiction: Minnesota

This certificate has been issued on: 01/29/2014



Mark Ritchie

Mark Ritchie
Secretary of State
State of Minnesota



**Minnesota
Gambling Control
Board**

has issued

Lawful Gambling Exempt Permit

X-03701-14-006

Mark E O'Sell Residence

13827 40th St N

Stillwater, MN 55082

to

**Pheasants Forever Washington
County Chapter 671**

Effective Date: Oct 18 2014

Expiration Date: Oct 18 2014

Licensing Supervisor

Mark Hassel
Pheasants Forever Washington County Chapter 671
c/o Mark E. O'Sell 13827 49th St N
Stillwater, MN 55082

Issued by:
Minnesota Gambling Control Board
Suite 300 South
1711 W. County Road B
Roseville, MN 55113

RESOLUTION NO. 2015-1

A RESOLUTION ACCEPTING DONATIONS FOR THE PERIOD OF NOVEMBER 18, 2014 - JANUARY 12, 2015

WHEREAS, The City of Newport, Minnesota is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the items set forth below to the City:

| Individual/Business | Donated Item | Donated Amount | Donated Date |
|------------------------------------|--|-----------------------|---------------------|
| Cottage Grove Athletic Association | 10% for October 2014 | \$425.61 | 11/18/2014 |
| 3M | Monetary - Pioneer Day | \$500.00 | 11/24/2014 |
| Cottage Grove Athletic Association | 10% for November 2014 | \$84.96 | 12/23/2014 |
| Brianna Stenvick | Books for the Library and Community Center | Estimated - \$50-\$60 | 12/30/2014 |
| Elizabeth and Tom Bell | Books for the Library and Community Center | Estimated - \$86.00 | 01/04/2015 |
| Jim and Janice Kobe | Monetary - Fire Department | \$100.00 | 01/07/2015 |

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED, That the Newport City Council hereby accepts the above donations and directs staff to write a letter of appreciation to each donor.

Adopted by this council this 15th day of January, 2015 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:

| | |
|----------|-------|
| Geraghty | _____ |
| Ingemann | _____ |
| Sumner | _____ |
| Rahm | _____ |
| Lund | _____ |

Signed: _____
Tim Geraghty, Mayor

ATTEST: _____
Deb Hill, City Administrator

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: _____

Donor Information

Donor's Full Name: Cottage Grove Athletic Association Telephone: _____

Donor's Address: PO Box 337

City/State/Zip: Cottage Grove, MN 55016

Donation Information

Donated Item: \$425.61

Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): _____

If Applicable:

For: 10% for October 2014

In Honor Of: _____

Location or Placement of Donation: _____

Estimated Lifespan of Material Donation: _____

Is the Donation Restricted: Yes No

If Yes, Terms of Donation Restriction: _____

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: CGAA Signature: _____

For Office Use

Received By: Renee Eisenbeisz

Date Received: 11/18/14

Approved By: _____ Date of Approval: _____

Reasons for Denial: _____

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 11/24/14

Donor Information

Donor's Full Name: 3M Telephone: _____

Donor's Address: 10746 Innovation Rd

City/State/Zip: Cottage Grove, MN 55016

Donation Information

Donated Item: \$500

Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): _____

If Applicable:

For: Pioneer Day

In Honor Of: _____

Location or Placement of Donation: _____

Estimated Lifespan of Material Donation: _____

Is the Donation Restricted: Yes No

If Yes, Terms of Donation Restriction: Pioneer Day

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: _____ Signature: _____

For Office Use

Received By: Renee Eisenbeisz

Date Received: 11/24/14

Approved By: _____ Date of Approval: _____

Reasons for Denial: _____

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 12/23/14

Donor Information

Donor's Full Name: Cottage Grove Athletic Association Telephone: _____

Donor's Address: PO Box 337

City/State/Zip: Cottage Grove, MN 55016

Donation Information

Donated Item: \$84.96

Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): _____

If Applicable:

For: 10% for November 2014

In Honor Of: _____

Location or Placement of Donation: _____

Estimated Lifespan of Material Donation: _____

Is the Donation Restricted: Yes No

If Yes, Terms of Donation Restriction: _____

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: CGAA Signature: _____

For Office Use

Received By: Renee Eisenbeisz

Date Received: 12/23/14

Approved By: _____ Date of Approval: _____

Reasons for Denial: _____

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 12/30/14

Donor Information

Donor's Full Name: Brianna STEAVICK Telephone: [REDACTED]
Donor's Address: X
City/State/Zip: NEWPORT, MN

Donation Information

Donated Item: BOOKS
For: _____
In Honor Of: _____
Location or Placement of Donation: _____
Estimated Lifespan of Material Donation: _____
Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): \$50-\$60
Is the Donation Restricted: Yes No
If Yes, Terms of Donation Restriction: _____

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: Brianna Steavick Signature: Brianna Steavick

For Office Use

Received By: Jamie Smith
Date Received: 12/30/14
Approved By: _____ Date of Approval: _____
Reasons for Denial: _____

Donation from 12/30/14 from Brianna Stenvick

Add to Collection

Angel Fire

Angel Burn

BookSale

A Journey to the New World (water damage)

Esperanza Rising (2nd copy)

Recycle

How to Be a Girly Girl in Just Ten Days (yellow staining)

Matilda (broken binding)

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall • 596 7th Avenue • Newport • Minnesota • 55055 • Telephone 651-459-5677 • Fax 651-459-9883

Date: 4 Jan 2015

Donor Information

Donor's Full Name: ELIZABETH AND TOM BELL Telephone: 651 459-4150

Donor's Address: 5868 Pioneer Road S

City/State/Zip: ST PAUL PARK MN 55071

Donation Information

Donated Item: Books

For: _____

In Honor Of: _____

Location or Placement of Donation: _____

Estimated Lifespan of Material Donation: _____

Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers): 100

Is the Donation Restricted: Yes No

If Yes, Terms of Donation Restriction: _____

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: ELIZABETH BELL Signature: Elizabeth Bell

For Office Use

Received By: #1 Ayale Hadicalim 1/4/2015

Date Received: 1/4/2015

Approved By: Ayale Hadicalim Date of Approval: 1/4/15

Reasons for Denial: _____

66

Donation from Elizabeth and Tom Bell (01/04/2015)

A Hatful of Seuss: Five Favorite Dr. Seuss Stories – Dr. Seuss

Bears on Wheels – Stan and Jan Berenstain

Dear Mili – Wilhelm Grimm, Maurice Sendak

Dragon's Fire – Anne McCaffrey, Todd McCaffrey

Fox in Socks – Dr. Seuss

Go, Dog. Go! – P.D. Eastman

Green Eggs and Ham – Dr. Seuss

Greenwitch – Susan Cooper

Home to Big Stone Gap – Adriana Trigiani

It's Mine – Gina Mayer, Mercer Mayer

Just A Gum Wrapper – Gina Mayer, Mercer Mayer

Just Like Dad – Gina Mayer, Mercer Mayer

Mary Poppins Comes Back – P.L. Travers

Mary Poppins in the Park – P.L. Travers

Mary Poppins Opens the Door – P.L. Travers

Matthew's Dragon – Susan Cooper

Merry Mole is Magic – June Woodman

Old Turtle – Douglas Wood

One Fine Day – Nonny Hogrogian

Over Sea, Under Stone – Susan Cooper

Peter Rabbit – Frederick Warne

Puss in Boots – Charles Perrault

Silver on the Tree – Susan Cooper

That Used to be Us – Thomas Friedman, Michael Mandelbaum

That's Not Fair – Gina Mayer, Mercer Mayer

The Borrowers A Field – Mary Norton

The Borrowers Afloat – Mary Norton

The Borrowers Aloft – Mary Norton

The Borrowers Avenged – Mary Norton

The Christmas Day Kitten – James Herriot

The Chronicles of Narnia: Prince Caspian – C. S. Lewis

The Chronicles of Narnia: The Horse and His Boy – C. S. Lewis

The Chronicles of Narnia: The Last Battle – C. S. Lewis

The Chronicles of Narnia: The Lion, the Witch and the Wardrobe – C. S. Lewis

The Chronicles of Narnia: The Magician's Nephew – C. S. Lewis

The Chronicles of Narnia: The Silver Chair – C. S. Lewis

The Chronicles of Narnia: The Voyage of the Dawn Treader – C. S. Lewis

The Chronicles of Pern: First Fall – Anne McCaffrey

The Dark is Rising – Susan Cooper

The Dolphins of Pern – Anne McCaffrey

The Forgetful Spider – June Woodman

The Girl Who Loved Wild Horses – Paul Goble

The Grey King – Susan Cooper

The Keepsake – Tess Gerritsen

The Tale of Bella Brontosaurus – Terri Wiltshire

The Velveteen Rabbit – Margery Williams

The Weekend Gardener – Susanna Longley

The Whingdingdilly – Bill Peet

The White Mare – Jules Watson

Who Hid It? – Taro Gomi

City of NEWPORT

DONATION APPLICATION AND AGREEMENT FORM

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Date: 01/07/15

Donor Information

Donor's Full Name: Janice & Jim Kobe Telephone:
Donor's Address: 1030 Wild Ridge Ct S
City/State/Zip:

Donation Information

Donated Item: \$100
Cost Estimate of the Donation (not to be filled out by City Staff or Volunteers):
If Applicable:
For: Fire Dept
In Honor Of:
Location or Placement of Donation:
Estimated Lifespan of Material Donation:
Is the Donation Restricted: [X] Yes [] No
If Yes, Terms of Donation Restriction: For Fire Dept

Donor Statement and Acknowledgements

I certify that all information I have provided in this application is complete to the best of my knowledge. I further certify that I have received, read, understand and agree to the City of Newport Donations Policy.

Applicant/Agent Printed Name: Signature:

For Office Use

Received By: Renee Eisenbeisz

Date Received: 01/07/15

Approved By: Date of Approval:

Reasons for Denial:



MEMO

TO: Newport City Council

FROM: Deb Hill, City Administrator

DATE: December 18, 2014

SUBJECT: Pay Study

Background:

During the last rounds of contract negotiations, there was discussion of how we compare to other communities when it comes to compensation, longevity and steps – this discussion did not take into account other benefits our employees have. In reviewing some job descriptions and pay steps that are currently in place, it was noted that some job descriptions have not been updated for some time - this includes the City Administrator (1987), Public Works Superintendent (2001), and the Chief of Police (2009). The organization of city staff has also changed greatly in the past few years along with different demands of education and training. During the hiring process of the current Accountant, it was noted that we would have found it virtually impossible to hire someone in the first three pay scale steps. The City of Newport has not had a pay study conducted for at least 25 years, if at all.

Discussion:

Staff was directed to look into having a pay study done. Inquiries were made on recommendations of organizations that provide this service. Springsted Inc. came up continuously. In meeting with their staff, Springsted would deliver updates and reviews to our department structure and compensation issues that affect recruitment and retention of quality employees. A few of the deliverables include:

1. Update position (job) descriptions: This is most beneficial as licensing, certifications, and special trainings change as state and federal rules and regulations change. Compliances with the Americans with Disabilities Act and the Federal Fair Labor Standards Act will be reviewed. Essential functions and minimum requirements will be defined.
2. Market Survey: We will know how we compare to other communities not just in salaries, but benefits as well. This will be greatly beneficial to future recruitments and contract negotiations.
3. Pay Plan: Pay steps vary greatly throughout the city organization without any real rhyme or reason. A sound pay plan would ensure we stay competitive in the market and at the same time meet our financial requirements.

Recommendation:

Once a pay study is completed (it will take up to 5 months to complete), current staff will be able to make adjustments as needed. We would also have the ability to have Springsted evaluate or re-evaluate any future positions or changes to a position for a fee of \$250 per position. Staff recommends that a pay study be conducted by Springsted for the amount of \$8000.

City of Newport, Minnesota
Work Plan - Classification and Compensation Study
December 10, 2014

Introduction

Springsted is one of the most established independent public sector advisory firms in the United States. For nearly 60 years, we have continually grown in the range of our local government relationships, the comprehensiveness of our services and our prominence within the industry. Our managed growth is focused on providing local governments with a balance of national perspective and local expertise.

Springsted is a women-owned business and is certified as a Women's Business Enterprise ("WBE") by the City of Saint Paul, Minnesota. Three employee-owners lead Springsted and our 70 staff members. Our headquarters are located in Saint Paul, Minnesota, with additional offices located close to our clients throughout the Midwest and Mid-Atlantic states. Specifically, our regional offices include Milwaukee, Wisconsin; Des Moines, Iowa; Kansas City, Missouri; Richmond, Virginia; Denver, Colorado, Dallas, Texas and Los Angeles, California.

Contact Information and Brief Bios

Springsted Incorporated

Ms. Sharon Klumpp, *Senior Vice President and Consultant*

380 Jackson Street, Suite 300

Saint Paul, Minnesota 55101

651-223-3053 Office

651-270-6856 Cell

sklumpp@springsted.com

Ms. Sharon Klumpp specializes in organizational and management consulting for public agencies. Ms. Klumpp has extensive government experience, having served as an Executive Director of the Metropolitan Council – the seven-county regional planning agency for the Twin Cities metropolitan area of Minnesota, as the Associate Executive Director for the League of Minnesota Cities, as a City Administrator and as an Assistant City Manager. Her private sector experience includes serving as the chief administrative officer for the Minneapolis office of a major global engineering and design firm. Ms. Klumpp also served as an adjunct instructor at Walden University, where she taught public administration and organizational change in the University's School of Management. She holds a master's in public administration from the University of Kansas and a bachelor's degree in political science from Miami University of Ohio.

Ms. Julie Urell, *SPHR, Senior Project Manager and Consultant*

380 Jackson Street, Suite 300

Saint Paul, Minnesota 55101

651-223-3041 Office

jurell@springsted.com

Ms. Julie Urell is a human resources leader with over 20 years in the field, most recently in senior manager, director and consulting human resources roles for regional non-profit, as well as global organizations. In these capacities, she has applied both tactical and strategic insight across a variety of human resources functions. Areas of interest and specialization include employment practices and benefit/retirement plan compliance, human resource systems optimization and deployment, classification and compensation and business process efficiencies. Ms. Urell holds a master of business administration degree from the University of St. Thomas, and a bachelor's degree in human resources management from the University of Iowa.

Ms. Urell also serves as Director-At-Large/Website for Leading Edge Human Resources Network (LEHRN) and is certified as a Senior Professional, Human Resources with the Society for Human Resource Management. Since joining Springsted in 2012, she has provided project and consulting services for clients in Minnesota, Kansas, Wisconsin, Illinois, North Dakota, North Carolina, Virginia and Missouri.

Outcomes

The outcome of the study includes the following items:

- **A comprehensive classification and compensation study.** The study is anticipated to include:
 - Data collection utilizing Position Analysis Questionnaires for all positions included in the study;
 - Preliminary classification and position description development;
 - A market study and salary survey using up to ten Newport benchmark agencies and organizations;
 - Job evaluation for compliance with state law if applicable;
 - Pay plan development, implementation and related training;
 - A final report of all findings.

Approach

In conducting a comprehensive classification and compensation study the typical approach Springsted uses to prepare and update an organizations plan is described below. We can customize this process to meet the specific needs of your organization.

1. Project Initiation

Springsted meets with the organization's project manager and other appropriate personnel to discuss study methodology and timetable. The existing classification and compensation plan is discussed and reviewed, noting major issues the organization would like the study to address. Springsted also meets individually with department heads to obtain information regarding department structure, classification and compensation issues that may be affecting department operations, including recruitment and retention issues.

2. Data Collection

Springsted conducts employee informational meetings to introduce the study, explain study procedures and answer any questions employees may have about the process. Multiple meetings may be conducted to ensure that all employees have the opportunity to attend and so as to not disrupt the operations of the organization. Springsted will distribute a Position Analysis Questionnaire (PAQ) to employees at these meetings. The questionnaire will collect information from each employee on their job duties, responsibilities, essential functions, and other job-related factors that affect the position. Employees will also identify specific physical requirements and working conditions of their position to assist in the consultant's review for compliance with the Americans with Disabilities Act. The information gathered from the PAQs will provide the information to be used in developing new position descriptions, evaluating jobs, and creating a survey instrument to gather wage data from comparable organizations. After reviewing the completed PAQs, Springsted may, at our discretion, conduct individual job audit(s) with employees in positions requiring clarification of information outlined in the PAQ.

3. Preliminary Classifications and Position Descriptions

Springsted will use the information collected from the PAQs to prepare preliminary class and position descriptions and a preliminary assignment of employees to appropriate job classes based on a review of job duties and responsibilities, knowledge, skills and abilities, and minimum education and experience requirements.

Position descriptions will be prepared defining the essential functions and minimum requirements. Special attention is given to ensure that bona fide occupational qualifications, registrations, licensing, certification and special training, if dictated by standards of practice and/or job requirements, are included as minimum qualifications. These descriptions

will also identify the essential functions customarily performed by employees assigned to each position, physical requirements and working conditions in compliance with the Americans with Disabilities Act. At this time we also review each position's designation (exempt v. non- exempt) under the Federal Fair Labor Standards Act.

Preliminary position descriptions are submitted to the appropriate employee and department head for review and comment. Springsted will modify the position descriptions as deemed appropriate. Final classification decisions will be made after all comments have been reviewed.

4. Market Survey

Springsted will conduct a comprehensive salary and benefits (if required) survey to compare your organizations positions with analogous positions in other comparable agencies in the area labor market. Potential survey participants should be comparable to the organization, relates to those organizations with which your organization competes for employees, and represents the appropriate labor market. External market comparisons for positions is based on similar organizational structure, population, geographic location, job responsibilities, scope of authority, financial, socio-economic, growth, and other relevant factors. There can be different labor markets for positions, some are recruited from the local area, while others are recruited regionally or nationally.

The study team will identify appropriate sources for the survey data in consultation with the organizations project manager, and other relevant staff. Springsted will prepare a salary and benefits (if required) survey instrument covering a cross-section of trades, administrative support, public safety, technical, administrative, professional, managerial, and executive positions related to the organization.

5. Job Evaluation

While salary survey data will assist in determining an organizations position in the competitive market, job evaluation is the mechanism that ensures that internal pay relationships are equitable, and in Minnesota, ensures compliance with the Local Government Pay Equity Act. Springsted has developed and copyrighted a job evaluation system known as Systematic Analysis and Factor Evaluation (SAFE®) System. The SAFE system is a unique job evaluation method created specifically for use in local government and designed to measure job factors which apply specifically to local government.

The system rates and ranks jobs based on various skill levels which include various levels of trades positions, administrative support, human support, technical, administrative, protective services, professional and executive levels and nine work factors, which include:

- Training and Ability
- Independence of Actions
- Human Relations Skills
- Level of Work
- Supervision Exercised
- Working
- Physical Demands
- Experience Required
- Impact on End Results

The result is an equitable and consistent method of evaluating jobs and relating positions to the compensation plan. The system facilitates proper and equitable comparisons between and among classes, and minimizes the appearance of favoritism in evaluating, rating and ranking jobs.

6. Development of a Pay Plan and Implementation Strategy

Developing a compensation plan typically draws substantially from market data in conjunction with the job evaluation results for each position. Springsted will assign each position, or group of positions, to an appropriate salary grade based on the classification system and prevailing rates paid by survey participants. The compensation plan is developed to reflect information obtained from the organization regarding its pay philosophy as well as goals and objectives established for its compensation program. Springsted will propose a compensation plan and implementation options which will ensure that the organization remains competitive with the labor market, and meets

the financial and budgetary requirements of the organization. Cost estimates of the implementation option(s) will be provided.

7. Staff Training

At the conclusion of the study, Springsted will conduct staff training in the methodology used to develop, maintain and update all aspects of the compensation and classification plan, and how to determine the validity of requests for reclassification. The training program will include the development and/or revision of class descriptions along with rating, ranking and salary grade assignments of positions. Instruction manuals pertaining to the job evaluation system will be provided. Springsted will remain available to the staff for additional consultation after the study has been completed.

Springsted also has available for purchase, the database utilized to develop and maintain position descriptions, track changes and evaluate/re-evaluate positions.

8. Final Report

The final report includes:

- A detailed study methodology
- Discussion of the consulting team's findings, conclusions and recommendations regarding proposed changes in job descriptions, salary structure, compensation philosophy, pay and compensation mechanisms, estimated cost and implementation plan
- List of positions and the assignment of each class to a salary grade
- Identification of positions that are exempt from FLSA overtime requirements
- Salary and benefits survey results
- Job evaluation factor analysis for each position
- Status under the State of Minnesota Local Government Pay Equity Act (if applicable)

Springsted staff will meet with designated officials to present and explain the findings outlined in the final report. Copies of study documents will be provided in electronic form.

9. Post Contract Maintenance

Springsted can provide on-going assistance to clients after completion of a classification and compensation study. Post-contract maintenance services include assisting the organization with development of new position descriptions, assignment of positions to the classification plan, determining the FLSA status of a new or revised position, and conducting job evaluations for reclassification requests and new positions created by the organization.

Fee Schedule and Timeline

Springsted takes pride in meeting its time commitments. The schedule to commence this project coincides with Springsted's completion of other studies. This will ensure that the proposed staff members will be available to concentrate on this study for the City of Newport. Springsted is prepared to initiate the study within three weeks of notification to proceed, and will complete the study within five (5) months or according to the schedule outlined by the City.

There are factors which impact meeting the schedule which are beyond the consulting team's control. The proposed time frame is contingent upon a timely decision, the receipt of the data from the participants when requested and the timely receipt of feedback and comments on the submitted preliminary data.

Springsted Incorporated will perform all the tasks delineated as described in this proposal for a professional fee of \$8,000. The professional fee includes three (3) part-time positions and ten (10) full time job classifications; up to

three on-site meetings in the City of Newport, two rounds of position description revisions and three implementation options. The professional fee assumes all project-related information (including job description changes) will be provided to Springsted utilizing Word document format, or the electronic templates and forms we will provide. Springsted will bill the City for out-of-pocket expenses such as travel/mileage, copying, etc. in an amount not-to-exceed \$300.

Future reviews of positions for evaluation or re-evaluation would be available for a fee of \$250 per position. Review of City prepared evaluations will be no charge.

If the City chooses to perform some of the aspects of this project, the fee would be subject to change dependent on the level of involvement of the City and of Springsted.

Springsted will invoice the City of Newport for work completed based on the following schedule:

| Time of Invoice | Percentage Invoiced | Cumulative Percentage Invoiced |
|--|---------------------|--------------------------------|
| Completion of Project Initiation (or Employee Orientation) | 25% | 25% |
| Completion of Position Analysis Questionnaires | 25% | 50% |
| Completion of Draft Report | 40% | 90% |
| Completion of Final Report | 10% | 100% |

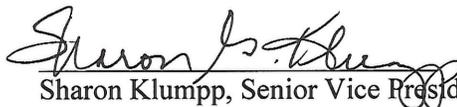
For the City of Newport, we will provide additional services requested at an hourly rate of \$215, subject to written agreement with the City on the additional services to be provided. Additional implementation plans will be billed at a cost of \$500/plan.

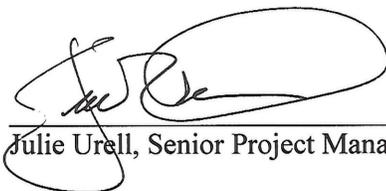
Additional work includes work outside the agreed-upon scope of services including, but not limited to:

- Additional position class descriptions and/or revision exchanges
- Additional on-site meetings
- Work related to a special request

We are happy to answer any questions you have about our proposal and look forward to working with the City of Newport and its employees on this important project.

Respectfully submitted,


Sharon Klumpp, Senior Vice President


Julie Urell, Senior Project Manager



MEMO

TO: Newport City Council

FROM: Deb Hill, City Administrator

DATE: January 15, 2015

SUBJECT: Proposed Contract with Law Enforcement Services

Background

Staff along with Councilor Ingemann met with Law Enforcement Services representatives last year with the goal to agree to a three year contract with proposals agreed upon by both parties. Attached are the agreements supported by the LELS members and City of Newport's representatives.

Discussion

The following are the items agreed upon:

1. Sick leave – a maximum of 960 hours can be accumulated.
2. Wages: 2015 – 2.50%; 2016 – 2.50%; 2017 – 2.25%
Previous wages: 2012 – 0%; 2013 – 1.0% on July 1, 2014 - 1.50% on Jan. 1, 0.5% on July 1.
3. Increase the investigator differential from \$287.50 per month to \$300.00.
4. Clothing Allowance – Each employee currently received \$810 per year for clothing allowance – they will now receive \$840 per year for the entire three year contract.
5. Overtime – Language was added that employees who are scheduled for court and are not notified of a cancellation on the preceding day by 5:30 pm receive three hours pay at one and a half times their base rate. Each officer is responsible to check in with the courts on the prior business day after 5:00 pm for court cancellations.
6. Severance Pay – This reflects the severance agreement with Local 49. The pay out of sick leave when an employee leaves is 60% of accumulated sick leave after 10 years of service, 70% from 11-15 years and 80% after 15 or more years of service.
7. MOU's – We will be working on one MOU regarding grievance procedure. After speaking with a representative of LELS and Attorney Knaak, it was concluded that the current grievance procedure is cumbersome. We will work on an MOU that works for both parties on this issue.

Recommendation

It is recommended that council support the new union agreements proposed.

LABOR AGREEMENT

BETWEEN

CITY OF NEWPORT

AND

**LAW ENFORCEMENT LABOR SERVICES, INC.
(LOCAL #347)**

Effective January 1, 2015 through December 31, 2017

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LABOR AGREEMENT
BETWEEN
THE CITY OF NEWPORT
AND
LAW ENFORCEMENT LABOR SERVICES, INC.
(LOCAL #347)

This Agreement entered into this 1st day of January, by and between the City Council of the City of Newport, Washington County, Minnesota, hereinafter called the "City", and the Law Enforcement Labor Services, Inc., (Local #347), hereinafter called the "Union", for establishing working conditions, rates of pay, arbitration, seniority, vacations and other conditions governing employees in the Police Department in the City of Newport.

ARTICLE I. PURPOSE

The City and the Union through this Agreement continue their dedication to the highest quality of public service. Both parties recognize the Agreement as a pledge of this dedication. The City recognizes the Union as the exclusive representative for all law enforcement employees of the City of Newport, excluding the Chief of Police and Police Sergeant.

ARTICLE II. EMPLOYER AUTHORITY

The Union recognizes the prerogative of the City to operate and manage its affairs in all respects in accordance with existing and future laws and regulations of the appropriate authorities, including municipal personnel policies and work rules. The prerogatives or authority which the City has not officially abridged, delegated or modified by this Agreement are retained by the City, such as, but not limited to:

- 2.1 Direct Employees.
- 2.2 Hire, promote, transfer, assign, retain employees in positions and to suspend, demote, discharge or take disciplinary action against employees.
- 2.3 Relieve employees from duties because of lack of work or other legitimate reasons.
- 2.4 Maintain the efficiency of the government operations.
- 2.5 Determine the methods, means, job classifications and personnel by which such operations are to be conducted.
- 2.6 Take whatever actions may be necessary to carry out the missions of the City in

situations of emergency.

- 2.7 Determine reasonable schedules of work and establish the methods or processes by which such work is performed.

ARTICLE III. UNION SECURITY

- 3.1 Dues Deduction: In recognition of the Union, as the exclusive representative, the Employer shall:
- a. Deduct from each payroll, an amount sufficient to provide payment of dues, or a fair-share deduction, as provided in Minnesota State Statute 179.65, Subdivision 2, if the employee elects not to become a member of the Union, from the wages of all employees authorizing, in writing, such a deduction; and
 - b. Remit such deduction to the appropriate designated officers of the Union.
- 3.2 Designation of Stewards: The Union may designate employees from the bargaining unit to act as a steward and an alternate and shall inform the Employer, in writing, of such choice and changes in the position of steward and/or alternate.

ARTICLE IV. SENIORITY

In the event of lay off, due to lack of work, permanent employees with the least seniority shall be first to be laid off and in the event of rehire, the last employee laid off shall be the first to be rehired.

ARTICLE V. PAID ABSENCES

- 5.1 Sick Leave
- A. Sick leave days will accumulate at the rate of eight (8) hours per calendar month of service for full-time employees. Whenever an employee uses more sick leave than accumulated at the end of each month, the employee's pay will be reduced at the daily rate of pay for all days of absences in excess of accumulated sick leave.
 - B. Employees must work at least fourteen (14) days in any one calendar month for sick leave to accumulate for that month. Sick leave shall be cumulative to a

maximum of nine hundred and sixty (960) hours.

- C. Sick leave will be granted for actual sickness, temporary physical disability, or serious illness in the immediate family or quarantine.
- D. The City at its discretion may require a doctor's certificate showing the nature of any injury or illness.
- E. Holidays established by Article VI , which occur while an employee is on sick leave, shall not be deducted from the accumulated sick leave.
- F. Employees may voluntarily elect to donate sick leave to another employee.

5.2 Funeral Leave

- A. Three (3) days funeral leave not to be deducted from sick leave will be granted to full-time employees for death in the immediate family.
- B. An employee may be granted two (2) extra days leave, if needed, to be deducted from the employees' accrued vacation, sick, or compensatory time upon approval of the Chief of Police or the City Administrator.

5.3 Immediate Family

The immediate family shall consist of the following with no exceptions:

Spouse, Father, Mother, Brother, Sister, Son, Daughter, Father-in-law and Mother-in-law, Grandparents and Spouse's Grandparent

5.4 Jury Duty

- A. An employee called to serve on jury duty shall receive the difference between jury fees and his normal work day compensation.
- B. The employee must furnish all information necessary to substantiate such pay differential to the City to collect the jury duty claim.
- C. An employee must report to work if jury duty consists of four (4) or less hours in any one day.

ARTICLE VI. HOLIDAYS

6.1 All full-time employees shall be granted the following paid holidays:

| | |
|------------------------|------------------------|
| New Year's Day | Independence Day |
| Veteran's Day | President's Day |
| Labor Day | Thanksgiving Day |
| Memorial Day | Christmas Day |
| Day after Thanksgiving | Martin Luther King Day |

6.2 In addition to the holidays set forth in Section 6.1, each employee shall be entitled to two (2) eight (8) hour personal days per year to be designated at the employee's option, subject to the consent of the immediate supervisor, which consent shall not be unreasonably withheld.

Notice of such intended Personal day shall be given at least two (2) days in advance. Notice of such intended holiday shall be approved or disapproved within two (2) days of the request for the single Personal day. A new employee must work six (6) months prior to January 1, to be eligible for a Personal day.

6.3 A new employee during the first sixty (60) days of employment will not be granted holiday pay as indicated in Section 6.1 except for Christmas Day.

6.4 To be eligible for holiday pay, the employee must be at work on the day for which he is scheduled prior to the holiday and at work on the day for which he is scheduled following the holiday, unless absence is authorized in this Agreement.

ARTICLE VII. VACATIONS

7.1 Vacation Schedule. Full-time employees employed twelve (12) months a year shall earn paid vacation in accordance with the following schedule based on years of continuous employment:

- A. Following one full year of continuous service eighty (80) hours vacation.
- B. Following five (5) full years of continuous employment one hundred twenty (120) hours vacation.
- C. Following ten (10) full years of continuous employment one hundred sixty hours vacation.
- D. Following fifteen (15) full years of continuous employment one hundred eighty

(180) hours vacation.

E. Following twenty (20) full years of continuous employment two hundred (200) hours vacation.

7.2 Continuous Employment Credit. For the purpose of establishing continuous employment for earned vacation, employees shall be assigned an anniversary date for this section continuous employment date. Employees having less than one full year of continuous employment, prior to their anniversary date, shall earn a prorated amount of vacation as established by Section 7.1 of this Article.

7.3 Vacation Selection. The selection of vacation shall be by seniority until April 1st of each year. After April 1st vacation may be taken at any time during the basic work year mutually agreed upon by the employee and the employee's supervisor. Request for single days of vacation shall be approved or disapproved within two (2) days of the request.

7.4 Vacation Usage. Earned vacation may accumulate from vacation year to vacation year, up to a maximum of eighty (80) hours.

7.5 Vacation Compensation. Vacation compensation shall be paid at the employee's current base salary.

7.6 Holidays Occurring During Vacation. Holidays established by Article VI, which occur during an employee's scheduled vacation, shall not be deducted from earned vacation.

7.7 Separation. Employees who are terminated or resigned from employment will be compensated for all unused vacation provided that employees who resign have given at least fourteen (14) calendar days written notice of resignation.

ARTICLE VIII. HOURS

8.1 Hours of work shall be the regular assigned work schedule for all employees, which schedule shall not exceed 2,080 hours per year, including holidays and vacations.

8.2 A day is defined as commenced at 06:00 a.m. for the purpose of commencing a shift and holiday.

ARTICLE IX. WAGES

9.1 Patrolman Pay Rate: Wages shall be paid to patrolmen with more than two (2) years of service at the following rates and periods:

January 1, 2015 – December 31, 2015 \$32.84 (2.5%)

January 1, 2016 – December 31, 2016 \$33.66 (2.5%)
January 1, 2017 – December 31, 2017 \$34.42 (2.25%)

9.2 New employees hired to the Police Department in the City of Newport shall be paid a starting salary equal to 85% of that provided for in Section 9.1, they shall be entitled to 90% of Section 9.1 after one (1) year of service, and 95% of Section 9.1 after two (2) years of service until the rate of patrolman is reached, as provided in this Article.

9.3 Employees assigned, by the Chief of Police, to perform the duties of a full time Investigator shall be paid an additional allowance per month as follows:

| | |
|--------------------------------|----------------------------|
| For 2009 - \$267.50 | For 2015 - \$300.00 |
| For 2010 - \$277.50 | For 2016 - \$300.00 |
| For 2011 - \$287.50 | For 2017 - \$300.00 |

This assignment or reassignment with cause shall not be subject to the grievance procedure.

9.4 Field Training Officer: An employee assigned the duties of training a new police officer shall receive compensation in the amount of 1 hours pay at straight time for each shift the officer is assigned FTO duties.

ARTICLE X. UNIFORMS

10.1 The Employer shall provide the complete initial uniform for new employees. All other full-time employees shall be entitled to receive uniform items in kind with a value of ~~Seven Hundred Seventy dollars (\$770.00) for 2009, Seven Hundred Ninety dollars (\$790.00) for 2010 and Eight Hundred Ten dollars (\$810.00) for 2011.~~ **Eight hundred Forty dollars (\$840).**

Two Hundred (\$200.00) of the allowance may be carried over into the next calendar year. The Employer shall provide Newport Police Department approved footwear every two (2) years. Expenditures on footwear shall be credited against the Employer's obligation to provide an annual uniform allowance.

10.2 Investigators allowed to use their clothing allowance for duty related clothing.

ARTICLE XI. DISCIPLINE

11.1 The City will discipline employees for just cause only. Discipline will be in the form of:
A. Oral reprimand
B. Written reprimand

- C. Suspension
- D. Demotion, or
- E. Discharge

- 11.2 Suspensions, demotions and discharges will be in written form.
- 11.3 Written reprimands, notice of suspension, and notices of discharge which are to become part of an employee's personnel file shall be read and acknowledged by signature of the employee. Employee and the Union will receive a copy of such reprimands and/or notices.
- 11.4 Employees may examine their own individual personnel files at reasonable times under direct supervision of the City.
- 11.5 Discharges will be preceded by five (5) day suspension without pay.
- 11.6 Employees will not be questioned concerning an investigation of disciplinary action unless the employee has given an opportunity to have a Union representative present at such questioning.
- 11.7 Grievances relating to this Article shall be initiated by the Union in Step 2 of the Grievance procedure under Article XII of this Agreement.
- 11.8 No patrolman, after a period of no longer than twelve (12) months continuous employment thereafter, shall be removed or discharged except for just cause upon written charges and after an opportunity to be heard in his own defense before the City Council. Such hearing shall be held only after a request is made by the patrolman and such hearing shall be held within thirty (30) days of the date of the request for such a hearing.

ARTICLE XII. GRIEVANCE PROCEDURE

- 12.1 Grievance is any dispute or disagreement between an employee and the City as to the interpretation or application of this Agreement and shall not include proposed changes in the terms and conditions of this Agreement, nor shall grievance extend to matters of inherent managerial policy, the overall budget of the City, utilization of technology, the organizational structure or selection, direction and number of personnel.
- 12.2 Grievance shall not be valid for consideration unless the grievance is submitted in writing within twenty (20) days after the grievance arose. Failure to file any grievance within such period shall be deemed a waiver thereof.
- 12.3 The employee and the City shall attempt to adjust all grievances which may arise during the course of employment in the following manner.

STEP 1. An effort shall first be made to adjust the grievance informally between the employee and the supervisor. If the grievance cannot be resolved through informal discussion, then the grievance shall be submitted in writing to the supervisor setting forth the facts and the specific provisions of the agreement allegedly violated. The supervisor or his designee will give his written decision on the grievance within ten (10) days after receipt of the written grievance.

STEP 2. In the event that the grievance is not resolved in Step 1, the decision rendered in Step 1 may be appealed to the Administrator of the City provided such appeal is made in writing and appealed to the Administrator within ten (10) days after receipt of the decision in Step 1. The Administrator and his designee shall set a time to meet with the employee within fifteen (15) days after receipt of the appeal. Within ten (10) days after the meeting, the Administrator or his designee shall issue, a decision in writing.

STEP 3. In the event that the grievance is not resolved in Step 2, the decision rendered in Step 2 may be appealed to the City Council within ten (10) days after receipt of the decision in Step 2. The City Council shall consider such grievance at a meeting within fifteen (15) days after said appeal is filed within the City Clerk.

In each of the above steps, the employee may be accompanied by and represented by a person designated by him.

- 12.4 Failure by the employee to appeal a grievance from one step to another within the time periods provided therein shall be deemed a waiver of the grievance. For provisions of this Article, a day shall mean a period of time from 8:00 a.m. to 5:00 p.m. Monday through Friday only, not including legal holidays.
- 12.5 Failure by the City Council or the City employees to issue a decision within the time period provided herein shall constitute a denial of the grievance.
- 12.6 Arbitration Procedure: In the event that the employee and the City Council are unable to adjust any grievance as defined in Section 12.1 herein, the grievance may be submitted to binding arbitration.
- A. A request to submit a grievance to arbitration must be in writing, signed by the aggrieved party, and such request must be filed in the office of the Clerk within ten (10) days following the decision in Section 12.2, Step 3 of the grievance procedure.
 - B. No grievance shall be considered by the Arbitrator which has not first been duly processed in accordance with the grievance procedure and appeal provisions outlined in this procedure.
 - C. The grievance shall be heard by a single Arbitrator and both parties may be

represented by such person or persons as they may choose and designate, and the parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the Arbitrator.

- D. Decisions by the Arbitrator in cases properly before him shall be final and binding upon the parties.
- E. Each party shall bear its own expenses in connection with the arbitration, including expenses relating to the party's representatives, witnesses and any other expenses which the party incurs in the connection with, presenting its case arbitration. A transcript shall be made of the hearing. The parties shall share equally fees and expenses of the Arbitrator, the cost of the transcript, and any other expenses which the parties mutually agree are necessary for the conduct of the arbitration.
- F. The Arbitrator shall have jurisdiction over disputes or disagreements relating to matters properly before the Arbitrator shall not extend to the proposed changes in terms and conditions of employment as defined herein and contained in a written agreement or memorandum of agreement as agreed to by the parties; nor shall an Arbitrator have jurisdiction over any matter which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined herein; nor shall the jurisdiction of the Arbitrator extends to matters of inherent managerial policy, which shall include by are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure and selection and direction and number of personnel.
- G. Upon the proper submission of the grievance under the terms of this procedure, the parties shall, within fifteen (15) days after the submission, attempt to agree to the selection of an Arbitrator. If no agreement is reached within ten (10) days, the parties may individually or jointly request the Bureau of Mediation Services to appoint an Arbitrator, requesting that said appointment be made within thirty (30) days after the receipt of said request.
- H. Upon notice of the appointment of the Arbitrator, the appealing party shall forward to the Arbitrator, with a copy to the City Clerk, the submission of the dispute, which shall include the following:
 - 1) Question or questions at issue.
 - 2) Statement of facts.
 - 3) Position of the grievant.
 - 4) The written documents on file relating to Section 1 2.6 of the grievance procedure.

- I. Election of Remedies: If as a result of the written Employer's response at Step 2, the grievance remains unresolved, and if the grievance involves the suspension, demotion or discharge of an Employee who has completed the required probationary period, the grievance may be appealed either to Step 3 of this Article, or a procedure such as Veteran's Preference or Human Rights Department. If appealed to any procedure other than Step 3 of this Article, the grievance is not subject to the arbitration procedure set forth herein. The aggrieved Employee shall indicate in writing which procedure is to be utilized, Step 3 of this Article or another appeal procedure, and shall sign a statement to the effect that the choice of any other procedure precludes the aggrieved Employee from making an additional appeal through Step 3 of the grievance procedure.

ARTICLE XIII. OVERTIME

- 13.1 All employees shall be paid at the rate of time and one-half for all hours worked in excess of the regular scheduled work hours.
- 13.2 In the event the employee is called for court duty when he is not on regular duty, the minimum pay shall be shown as below at time and one-half (1.5%) rate. An extension or early report to a regularly scheduled shift for court appearances does not qualify the employee for the two (2) hour minimum.

~~Rates will be as follows:~~

~~3 hours minimum for Stillwater Court Appearances~~

~~2 hours minimum for Cottage Grove Court Appearances~~

Employees who are scheduled for court and are not notified of a court cancellation by 5:30 p.m. the prior business day (Monday – Friday) preceding the scheduled appearance will receive three (3) hours pay at one and one-half (1 ½) times the employee's base rate of pay. The Officer is responsible to check in with the courts on the prior business day after 5:00 p.m. for court cancellations.

- 13.3 In the event the employee is called out for duty when he is not on regular duty, the minimum pay shall be two (2) hours wages at time and one-half rate.
- 13.4 Holiday Pay. Employees who are required to work on a holiday as shown in Article VI, Section 6.1, will be compensated in accordance to the following schedule:
 - A. For the first five (5) Holidays worked:

Two and one-half (2 ½) times the basic rate of pay for the hours worked or one and one-half (½) times the basic rate of pay for the hours worked plus a day off, equal

to one (1) eight (8) hour shift.

B. For Holidays worked in excess of five (5):

Double time (2) for each Holiday worked plus another eight (8) hour shift off or double time plus eight (8) hours pay at straight time.

C. Employees who do not work on a holiday will be paid for one (1) eight (8) hour shift on a straight time basis or may take compensated time off equal to one eight (8) hour shift.

13.5 For the purpose of computing overtime compensation overtime hours worked shall not be pyramided, compounded or paid twice for the same hours worked and shall be calculated to the nearest six (6) minutes.

13.6 Employees shall have the right to bank compensatory time, but in lieu of time off, Employees shall cash in their accumulated compensatory time to overtime anytime during the year it was earned.

ARTICLE XIV. INSURANCE

The Employer's contribution toward health, medical and life insurance coverage for bargaining unit members shall be the same as its contribution toward health insurance for other city employees of the Employer, provided that the contribution shall not fall below Four Hundred Twenty-five (\$425.00) per month.

ARTICLE XV. SEVERANCE PAY

~~Employees shall receive 60% of unused sick leave if the employee terminates in good standing after a minimum of 10 years service with the City and shall be applied toward the Employees-Minnesota State Retirement Health Care Savings Plan.~~

An employee will receive a severance payment equal to their current hourly wage times the appropriate hours as listed below:

| | |
|-----------------------------|-------------------------------|
| 10 years of service | 60% of accumulated sick leave |
| 11-15 years of service | 70% of accumulated sick leave |
| 15 or more years of service | 80% of accumulated sick leave |

The payment of accrued sick leave shall be applied toward the Employee Minnesota State Retirement Health Care Savings Plan.

ARTICLE XVI. ELIGIBILITY

The terms and conditions contained in this contract shall apply only to full-time employees and part-time employees shall define as anyone who works less than fourteen (14) hours in one week and less than sixty-seven (67) days in any calendar year.

ARTICLE XVII. SAVINGS CLAUSE

This Agreement is subject to the laws of the United States, the State of Minnesota, and Washington County. In the event any provision of this Agreement shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provision shall be voided. All other provisions shall continue in full force and effect. The voided provision may be re-negotiated at the request of either party.

ARTICLE XVIII. RIGHT OF SUBCONTRACT

Nothing in this Agreement shall prohibit or restrict the right of the City from subcontracting any or all of the work performed by employees covered by the Agreement.

ARTICLE XIX. DURATION

This Agreement shall be in full force and effect from January 1, 2015 and shall expire at midnight on December 31, 2017.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this ___ day of _____, 2015.

CITY OF NEWPORT

LAW ENFORCEMENT LABOR
SERVICES, INC. (LOCAL #347)

Mayor

Business Agent

City Administrator

Union Representative



MEMO

TO: Mayor and City Council
Deb Hill, City Administrator

FROM: Renee Eisenbeisz, Executive Analyst

DATE: January 8, 2015

SUBJECT: 2015 Annual Appointments

BACKGROUND

Each year the City Council revises its annual appointments for items such as official newspaper, inspectors, Council Advisory Boards, and Council Appointed Committees. The City Council made appointments to the Park Board, Library Advisory Committee, Heritage Preservation Commission, Resource Recovery Board, South Washington County Cable Commission, Red Rock Corridor Commission and Newport Fire Relief Association at its December 18, 2014 meeting.

The City Council still needs to approve the first page of the appointments, appoint individuals to the Planning Commission, and replace John Neska's place on the Bailey School Forest Governance Committee. Please note that the City Council will be interviewing the three applicants for the two Planning Commission vacancies during the January 15 workshop and will approve those appointments at the February 5, 2015 meeting. Also, Matt Yokiell, Asst. Supt. of Public Works, will replace John Neska on the Governance Committee.

DISCUSSION

The City Council will need to discuss the first page of the 2015 Annual Appointments. Please note that Mark Mailand, Fire Marshall, did retire as of January 6, 2015. The Fire Department is recommending that Steven Wiley be appointed as Fire Marshall/Fire Chief for the City of Newport. Below is information on Steven Wiley:

Steven Wiley:

- Member of the Newport Fire Department for 28+ years
- Has held the following ranks prior to being elected Chief:
 - Firefighter (1986)
 - Engineer (1995)
 - Captain (1997)
 - 1st Assistant Chief (2005)
- Member of Newport Fire Relief Association Board (pension) since 1989
- Bachelor of Science Degree in Business Administration
- Married with four adult children

RECOMMENDATION

It is recommended that the City Council provide direction on the first page of the 2015 Annual Appointments and approve Matt Yokiell as John Neska's replacement on the Governance Committee.



CITY OF NEWPORT 2014 ANNUAL APPOINTMENTS

- | | |
|--|----------------------------------|
| 1) MAYOR PRO TEM (Until 12/31/2015): | Tom Ingemann |
| 2) OFFICIAL NEWSPAPER: | South Washington County Bulletin |
| 3) OFFICIAL DEPOSITORIES: | Central Bank |
| 4) CITY ADMINISTRATOR / CLERK / TREASURER: | Debora Hill |
| 5) CITY ATTORNEY: | Holstad & Knaak PLC |
| 6) CITY AUDITOR: | Jim Eichten (MMKR) |
| 7) CITY ENGINEER: | John Stewart (MSA) |
| 8) CITY HERITAGE PRESERVATION CONSULTANT: | Robert Vogel |
| 9) CITY PLANNING PROFESSIONAL: | Sherri Buss (TKDA) |
| 10) BUILDING INSPECTOR: | City of Cottage Grove |
| 11) PLUMBING/HEATING INSPECTOR: | City of Cottage Grove |
| 12) ELECTRICAL INSPECTOR: | William Dietrich |
| 13) FIRE MARSHAL: | Steven Wiley |
| 14) WEED INSPECTOR: | Tim Geraghty |
| 15) ASST. WEED INSPECTOR: | Bruce Hanson |
| 16) CIVIL DEFENSE DIRECTOR: | Mark Mailand |
| 17) RESPONSIBLE AUTHORITY TO ADMINISTER REQUIREMENTS FOR COLLECTION, STORAGE, USE, AND DISSEMINATION OF DATA | Curt Montgomery |

COUNCIL ADVISORY BOARDS (3-Year Terms)

18) PLANNING COMMISSION:

Expiration Date:

- | | |
|--|------------|
| a. Anthony Mahmood | 12-31-2016 |
| b. Kevin Haley | 12-31-2016 |
| c. Matt Prestegaard | 12-31-2017 |
| d. | 12-31-2017 |
| e. | 12-31-2017 |
| f. <u>Tom Ingemann (Council Liaison)</u> | 12-31-2015 |

19) PARK BOARD:

Expiration Date:

- | | |
|--|------------|
| a. Anita Perkins | 12-31-2015 |
| b. Marge Meconis | 12-31-2015 |
| c. Emily White | 12-31-2015 |
| d. Tom Aguilar-Downing | 12-31-2016 |
| e. Heidi Tweeten | 12-31-2017 |
| f. <u>Tim Geraghty (Council Liaison)</u> | 12-31-2015 |

20) LIBRARY ADVISORY COMMITTEE:

Expiration Date:

- | | |
|--------------------------------------|------------|
| a. Nancy Wetsel | 12-31-2016 |
| b. Jo Bailey | 12-31-2016 |
| c. Beverly Bartl | 12-31-2016 |
| d. Pam Geraghty | 12-31-2017 |
| e. | 12-31-2017 |
| f. <u>Dan Lund (Council Liaison)</u> | 12-31-2015 |

21) HERITAGE PRESERVATION COMMISSION:

Expiration Date:

- | | |
|---|------------|
| a. Linda Michie | 12-31-2016 |
| b. Fed Leimbek | 12-31-2016 |
| c. Beverly Bartl | 12-31-2017 |
| d. Jo Bailey | 12-31-2017 |
| e. Mary Ann Newman | 12-31-2017 |
| f. <u>Bill Sumner (Council Liaison)</u> | 12-31-2015 |

COUNCIL APPOINTED COMMITTEES

| | |
|---|------------------|
| 22) NEWPORT / BAILEY SCHOOL FOREST GOVERNANCE COMMITTEE: | Expiration Date: |
| a. Tim Geraghty | Indefinite |
| b. Matt Yokiel | Indefinite |
| c. Laura Duffey | Indefinite |
| d. Marge Meconis | Indefinite |
| 23) RESOURCE RECOVERY (1-Year Term): | Expiration Date: |
| a. Tom Ingemann | 12-31-2015 |
| 24) SOUTH WASHINGTON COUNTY CABLE COMMISSION (1-Year Term): | Expiration Date: |
| a. Virginia Keenan | 12-31-2015 |
| b. Barb Wilcziek (Alternate) | 12-31-2015 |
| c. <u>Tracy Rahm (Council Liaison)</u> | 12-31-2015 |
| 25) RED ROCK CORRIDOR COMMISSION: (1-Year Term) | Expiration Date: |
| a. <u>Tracy Rahm (Council Liaison)</u> | 12-31-2015 |
| b. <u>Dan Lund (Council Liaison Alternate)</u> | 12-31-2015 |
| 26) NEWPORT FIRE RELIEF ASSOCIATION (EX-OFFICIO MEMBERS) | |
| a. Tim Geraghty | 12-31-2015 |
| b. Deb Hill | 12-31-2015 |
| 27) CITY APPROVED SOCIAL MEDIA OUTLETS | |
| a. Facebook | Indefinite |
| b. Twitter | Indefinite |
| c. You Tube | Indefinite |



PROFESSIONAL SERVICES

More ideas. Better solutions.®

MEMO

To: Honorable Mayor and City Council Members
Ms. Deb Hill, City Administrator

From: Jon Herdegen, P.E. Project Engineer

Subject: 2014 Street Improvements Project – Update & Partial Payment No. 7

Date: January 9, 2015

2014 Project Update:

The City is currently holding 5% (\$165,047.30) of the total construction value as retainage for the 2014 Street Improvements project. Redstone Construction has requested a reduction of the project retainage and payment for a few miscellaneous work items not included in previous payment application. The additional project quantities pertain to signage, mailboxes and concrete flat work. Our field representative has verified that these additional quantities are consistent with his records. The contractor has requested a retainage reduction of 2.5% or \$82,814.86. In our opinion, the remaining retainage amount will be sufficient to complete the final restoration work and other minor pavement/concrete deficiencies that develop over the winter.

The original contract price was \$3,414,822.77 and the value of the work completed to date is estimated at \$3,312,594.52. Less 2.5% retainage and \$3,135,989.72 previously paid, the amount requested by Redstone is \$94,463.36.

Action Requested: We respectfully request the Council to consider Partial Payment No. 7 in the amount of \$94,463.36. If the payment is acceptable please sign and return one copy of each document to Redstone with payment; return one copy to MSA and retain one copy for your records.

Offices in Illinois, Iowa, Minnesota, and Wisconsin

60 Plato Blvd. East, Suite 140, St. Paul, MN 55107-1835

(612) 548-3132 (866) 452-9454

FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

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14.A

PARTIAL PAY ESTIMATE NO. 7

FROM: December 1, 2014
TO: December 31, 2014

COMPLETION DATE
ORIGINAL: October 30, 2014
REVISED:

AMOUNT OF CONTRACT
ORIGINAL: \$3,414,822.77
REVISED:

PROJECT: 2014 STREET IMPROVEMENTS
CITY PROJECT NO. 2013-15

CONTRACTOR: REDSTONE CONSTRUCTION COMPANY, INC.
ADDRESS: P.O. BOX 218, MORA, MN 55051
OFFICE: 320-679-4140
FAX: 320-679-4154

OWNER: CITY OF NEWPORT

| ITEM NO | SPEC NO. | ITEM DESCRIPTION | QTY | | UNIT PRICE | THIS PERIOD | | TOTAL TO DATE | |
|--|----------|---|------|--------|---------------|-------------|---------------------|---------------|------------------------|
| | | | UNIT | TOTAL | | QTY | TOTAL | QTY | TOTAL |
| SCHEDULE 1.0 - STREET | | | | | | | | | |
| 1 | 2021.501 | MOBILIZATION | LS | 1 | \$ 156,000.00 | | \$ - | 1 | \$ 156,000.00 |
| 2 | 2101.502 | CLEARING | TREE | 132 | \$ 150.00 | | \$ - | 147 | \$ 22,050.00 |
| 3 | 2101.507 | GRUBBING | TREE | 132 | \$ 110.00 | | \$ - | 147 | \$ 16,170.00 |
| 4 | 2104.501 | REMOVE CONCRETE CURB | LF | 1,985 | \$ 2.40 | | \$ - | 1,402 | \$ 3,364.80 |
| 5 | 2104.501 | REMOVE FENCE | LF | 771 | \$ 12.00 | | \$ - | 277 | \$ 3,324.00 |
| 6 | 2104.503 | REMOVE CONCRETE WALK | SF | 347 | \$ 1.20 | | \$ - | 283 | \$ 339.60 |
| 7 | 2104.505 | REMOVE CONCRETE PAVEMENT | SY | 570 | \$ 12.84 | | \$ - | 567 | \$ 7,280.28 |
| 8 | 2104.505 | REMOVE BITUMINOUS PAVEMENT | SY | 45,167 | \$ 2.08 | | \$ - | 48,010 | \$ 99,860.80 |
| 9 | 2104.509 | REMOVE MAILBOX SUPPORT | EACH | 191 | \$ 35.00 | | \$ - | 176 | \$ 6,160.00 |
| 10 | 2104.509 | REMOVE SIGN | EACH | 95 | \$ 25.00 | 13 | \$ 325.00 | 45 | \$ 1,125.00 |
| 11 | 2104.523 | SALVAGE SIGN POST | EACH | 100 | \$ 25.00 | 2 | \$ 50.00 | 9 | \$ 225.00 |
| 12 | 2104.523 | SALVAGE LIGHT STANDARD & LUMINAIRE | EACH | 2 | \$ 750.00 | | \$ - | 1 | \$ 750.00 |
| 13 | 2104.523 | SALVAGE MAILBOX | EACH | 194 | \$ 20.00 | | \$ - | 176 | \$ 3,520.00 |
| 14 | 2104.523 | SALVAGE LANDSCAPING | EACH | 47 | \$ 500.00 | | \$ - | 33 | \$ 16,500.00 |
| 15 | 2104.618 | SALVAGE PAVERS (ALL TYPES & SIZES) | SF | 262 | \$ 7.00 | | \$ - | 262 | \$ 1,834.00 |
| 16 | 2105.501 | COMMON EXCAVATION (STREET) (EV) | CY | 8,088 | \$ 20.66 | | \$ - | 9,527 | \$ 196,827.82 |
| 17 | 2105.503 | ROCK EXCAVATION | CY | 2,180 | \$ 20.00 | | \$ - | 2,131.00 | \$ 42,620.00 |
| 18 | 2105.507 | SUBGRADE EXCAVATION (EV) | CY | 7,858 | \$ 20.66 | | \$ - | 10,371 | \$ 214,264.86 |
| 19 | 2105.522 | GRANULAR BORROW (CV) | CY | 433 | \$ 18.36 | | \$ - | 0 | \$ - |
| 20 | 2105.525 | TOPSOIL BORROW (LV) | CY | 3,017 | \$ 8.00 | | \$ - | 1,026 | \$ 8,208.00 |
| 21 | 2105.604 | GEOTEXTILE FABRIC TYPE V | SY | 380 | \$ 2.00 | | \$ - | 0 | \$ - |
| 22 | 2211.501 | AGGREGATE BASE CLASS 5 | TON | 19,090 | \$ 12.12 | | \$ - | 24,189.94 | \$ 293,182.07 |
| 23 | 2118.502 | AGGREGATE SURFACING, (LV), CLASS II (DRIVEWAY) | CY | 134 | \$ 14.00 | | \$ - | 116 | \$ 1,624.00 |
| 24 | 2232.501 | MILL BITUMINOUS SURFACE (1.5") | SY | 27,312 | \$ 1.00 | | \$ - | 12,438 | \$ 12,438.00 |
| 25 | 2331.604 | BITUMINOUS PAVEMENT RECLAMATION (FULL DEPTH) | SY | 11,190 | \$ 1.00 | | \$ - | 11,190 | \$ 11,190.00 |
| 26 | 2231.607 | HAUL & PLACE RECLAIM MATERIAL (CV) | CY | 986 | \$ 6.32 | | \$ - | 986 | \$ 6,231.52 |
| 27 | 2360.501 | TYPE SP 9.5 WEAR COURSE MIXTURE 2B (D/W) | TON | 597 | \$ 93.00 | | \$ - | 504.23 | \$ 46,893.39 |
| 28 | 2360.501 | TYPE SP 9.5 WEAR COURSE MIXTURE 2B (STREET) | TON | 6,401 | \$ 60.90 | | \$ - | 6,339.37 | \$ 386,067.63 |
| 29 | 2360.502 | TYPE SP 12.5 NON-WEARING COURSE MIXTURE 2B (STREET) | TON | 4,979 | \$ 55.60 | | \$ - | 4,991.10 | \$ 277,505.16 |
| 30 | 2360.505 | TYPE SP 9.5 BIT MIXTURE FOR PATCHING | TON | 383 | \$ 71.55 | | \$ - | 74.22 | \$ 5,310.44 |
| 31 | 2360.505 | TYPE SP 12.5 BIT MIXTURE FOR PATCHING | TON | 372 | \$ 62.00 | | \$ - | 388.37 | \$ 24,078.94 |
| 32 | 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | 3,810 | \$ 2.90 | | \$ - | 2,770 | \$ 8,033.00 |
| 33 | 2521.501 | 4" CONCRETE WALK | SF | 232 | \$ 5.00 | 183 | \$ 915.00 | 469 | \$ 2,345.00 |
| 34 | 2531.507 | 6" CONCRETE DRIVEWAY PAVEMENT (APRON) | SY | 1,865 | \$ 45.00 | 56 | \$ 2,520.00 | 1,894 | \$ 85,230.00 |
| 35 | 2531.501 | CONCRETE CURB & GUTTER DESIGN B618 | LF | 26,799 | \$ 9.00 | | \$ - | 24,281 | \$ 218,529.00 |
| 36 | 2531.604 | 8" CONCRETE VALLEY GUTTER | SY | 175 | \$ 50.00 | | \$ - | 86 | \$ 4,300.00 |
| 37 | 2540.602 | INSTALL MAIL BOX SUPPORT (SINGLE) | EACH | 81 | \$ 115.00 | | \$ - | 21 | \$ 2,415.00 |
| 38 | 2540.602 | INSTALL MAIL BOX SUPPORT (DOUBLE) | EACH | 7 | \$ 125.00 | 4 | \$ 500.00 | 19 | \$ 2,375.00 |
| 39 | 2540.602 | INSTALL MAIL BOX SUPPORT (MULTIPLE) | EACH | 3 | \$ 200.00 | | \$ - | 14 | \$ 2,800.00 |
| 40 | 2540.602 | INSTALL MAIL BOX SUPPORT, (RURAL) (SINGLE) | EACH | 76 | \$ 100.00 | | \$ - | 43 | \$ 4,300.00 |
| 41 | 2563.601 | TRAFFIC CONTROL | LS | 1 | \$ 10,950.00 | | \$ - | 1 | \$ 10,950.00 |
| 42 | 2564.533 | F&I SIGN PANEL TYPE C | SF | 472 | \$ 25.00 | 159.75 | \$ 3,993.75 | 347.00 | \$ 8,675.00 |
| 43 | 2564.602 | F&I SIGN PANEL TYPE SPECIAL | EACH | 86 | \$ 125.00 | 7 | \$ 875.00 | 7 | \$ 875.00 |
| 44 | 2564.602 | SIGN POST | EACH | 100 | \$ 50.00 | 42 | \$ 2,100.00 | 77 | \$ 3,850.00 |
| 45 | 2573.502 | SILT FENCE, TYPE MACHINE SLICED | LF | 1,900 | \$ 1.55 | | \$ - | 0 | \$ - |
| 46 | 2573.540 | FIBER LOG | LF | 475 | \$ 3.75 | | \$ - | 560 | \$ 2,100.00 |
| 47 | 2573.603 | ROCK LOG | LF | 190 | \$ 5.00 | | \$ - | 0 | \$ - |
| 48 | 2573.602 | TEMPORARY ROCK CONSTRUCTION ENTRANCE | EACH | 18 | \$ 1,250.00 | | \$ - | 6 | \$ 7,500.00 |
| 49 | 2573.602 | CONCRETE WASH-OUT AREA | EACH | 18 | \$ 100.00 | | \$ - | 9 | \$ 900.00 |
| 50 | 2573.602 | INLET PROTECTION | EACH | 72 | \$ 250.00 | | \$ - | 43 | \$ 10,750.00 |
| 51 | 2575.505 | SODDING TYPE LAWN | SY | 31,762 | \$ 3.90 | | \$ - | 780 | \$ 3,042.00 |
| 52 | 2575.523 | EROSION CONTROL BLANKET CATEGORY 2 | SY | 1,378 | \$ 2.15 | | \$ - | 1,200 | \$ 2,580.00 |
| 53 | 2575.523 | EROSION CONTROL BLANKET CATEGORY 4 | SY | 592 | \$ 2.75 | | \$ - | 550 | \$ 1,512.50 |
| 54 | 2575.535 | WATER | MGAL | 1,306 | \$ 21.75 | 17 | \$ 369.75 | 21 | \$ 456.75 |
| 55 | 2575.561 | HYDRAULIC SOIL STABILIZER TYPE 6 | SY | 28,496 | \$ 1.75 | | \$ - | 0 | \$ - |
| 56 | 2575.601 | SITE RESTORATION | LS | 1 | \$ 5,000.00 | | \$ - | 1 | \$ 5,000.00 |
| 57 | 2575.601 | EROSION & SEDIMENT CONTROL | LS | 1 | \$ 2,500.00 | | \$ - | 1 | \$ 2,500.00 |
| T SCHEDULE 1.0 - STREET - TOTAL | | | | | | | \$ 11,648.50 | | \$ 2,255,963.57 |

SCHEDULE 2.0 - SANITARY SEWER

| | | | | | | | | | | | |
|--|----------|---|------|-------|----|-----------|----|-----------|----------|-----------|-------------------|
| 58 | 2104.501 | REMOVE SEWER PIPE (SANITARY) | LF | 4,006 | \$ | 1.20 | \$ | - | 4,139 | \$ | 4,966.80 |
| 59 | 2104.501 | REMOVE CRACKED SEWER PIPE (SANITARY) (8 - 12 FT DEPTH) | EACH | 3 | \$ | 1,270.00 | \$ | - | 12 | \$ | 15,240.00 |
| 60 | 2104.501 | REMOVE CRACKED SEWER PIPE (SANITARY) (12 - 16 FT DEPTH) | EACH | 4 | \$ | 1,860.00 | \$ | - | 3 | \$ | 5,580.00 |
| 61 | 2104.501 | REMOVE CRACKED SEWER PIPE (SANITARY) (16 - 20 FT DEPTH) | EACH | 7 | \$ | 2,840.00 | \$ | - | 8 | \$ | 22,720.00 |
| 62 | 2104.501 | REMOVE CRACKED SEWER PIPE (SANITARY) (20 - 24 FT DEPTH) | EACH | 1 | \$ | 3,670.00 | \$ | - | 1 | \$ | 3,670.00 |
| 63 | 2104.501 | REMOVE SEWER PIPE (SERVICE) | LF | 1,597 | \$ | 1.20 | \$ | - | 1,676 | \$ | 2,011.20 |
| 64 | 2104.501 | REMOVE SEWER WYE (SERVICE), (8 - 12 FT DEPTH) | EACH | 19 | \$ | 1,270.00 | \$ | - | 27 | \$ | 34,290.00 |
| 65 | 2104.501 | REMOVE SEWER WYE (SERVICE), (12 - 16 FT DEPTH) | EACH | 7 | \$ | 1,860.00 | \$ | - | 9 | \$ | 16,740.00 |
| 66 | 2104.501 | REMOVE SEWER WYE (SERVICE), (16 - 20 FT DEPTH) | EACH | 14 | \$ | 2,840.00 | \$ | - | 14 | \$ | 39,760.00 |
| 67 | 2104.501 | REMOVE SEWER WYE (SERVICE), (20 - 24 FT DEPTH) | EACH | 5 | \$ | 3,670.00 | \$ | - | 7 | \$ | 25,690.00 |
| 68 | 2104.601 | REMOVE SEWER PIPE (TRANSITE) | LF | 24 | \$ | 41.60 | \$ | - | 0 | \$ | - |
| 69 | 2104.509 | REMOVE MANHOLE | EACH | 5 | \$ | 416.00 | \$ | - | 5 | \$ | 2,080.00 |
| 70 | 2503.602 | TEMPORARY SANITARY SEWER BYPASS | EACH | 1 | \$ | 12,000.00 | \$ | - | 1 | \$ | 12,000.00 |
| 71 | 2503.602 | CONNECT TO EXISTING SANITARY SEWER | EACH | 32 | \$ | 571.00 | \$ | - | 24 | \$ | 13,704.00 |
| 72 | 2503.602 | CONNECT TO EXISTING SANITARY SEWER SERVICE | EACH | 88 | \$ | 196.00 | \$ | - | 100 | \$ | 19,600.00 |
| 73 | 2503.602 | 8" X 4" PVC WYE | EACH | 35 | \$ | 357.00 | \$ | - | 29 | \$ | 10,353.00 |
| 74 | 2503.602 | 12" X 4" PVC WYE | EACH | 42 | \$ | 655.00 | \$ | - | 11 | \$ | 7,205.00 |
| 75 | 2503.602 | 15" X 4" PVC WYE | EACH | 1 | \$ | 976.00 | \$ | - | 0 | \$ | - |
| 76 | 2503.602 | 15" X 4" RUBBER SADDLE | EACH | 1 | \$ | 557.00 | \$ | - | 0 | \$ | - |
| 77 | 2503.602 | 18" X 4" RUBBER SADDLE | EACH | 2 | \$ | 560.00 | \$ | - | 2 | \$ | 1,120.00 |
| 78 | 2503.602 | 18" X 6" RUBBER SADDLE | EACH | 1 | \$ | 634.00 | \$ | - | 4 | \$ | 2,536.00 |
| 79 | 2503.603 | 6" CL 52 DIP SEWER (FORCEMAIN) | LF | 50 | \$ | 69.00 | \$ | - | 21 | \$ | 1,449.00 |
| 80 | 2503.603 | 12" PVC SANITARY SEWER PIPE - C900 | LF | 1,396 | \$ | 63.00 | \$ | - | 1,383 | \$ | 87,129.00 |
| 81 | 2503.603 | 8" PVC SANITARY SEWER PIPE - SDR 35 | LF | 2,284 | \$ | 51.00 | \$ | - | 2,346 | \$ | 119,646.00 |
| 82 | 2504.603 | 10" PVC SANITARY SEWER PIPE - SDR 35 | LF | 342 | \$ | 45.70 | \$ | - | 356 | \$ | 16,269.20 |
| 83 | 2503.603 | 12" PVC SANITARY SEWER PIPE - SDR 35 | LF | 29 | \$ | 143.00 | \$ | - | 73 | \$ | 10,439.00 |
| 84 | 2503.603 | 18" RC PIPE SEWER (SANITARY) DES 3006 CL III | LF | 4 | \$ | 237.00 | \$ | - | 0 | \$ | - |
| 85 | 2503.603 | 4" PVC SANITARY SEWER SERVICE PIPE - SDR 26 | LF | 1,572 | \$ | 42.40 | \$ | - | 1,625 | \$ | 68,900.00 |
| 86 | 2503.603 | 6" PVC SANITARY SEWER SERVICE PIPE - SDR 26 | LF | 33 | \$ | 51.60 | \$ | - | 80 | \$ | 4,128.00 |
| 87 | 2506.602 | INSTALL MANHOLE | EACH | 4 | \$ | 3,100.00 | \$ | - | 4 | \$ | 12,400.00 |
| 88 | 2506.602 | INSTALL CASTING LID | EACH | 38 | \$ | 240.00 | \$ | - | 35 | \$ | 8,400.00 |
| 89 | 2506.602 | ADJUST STRUCTURE (SANITARY) | EACH | 1 | \$ | 892.00 | \$ | - | 1 | \$ | 892.00 |
| 90 | 2506.602 | ADJUST FRAME & RING CASTING (SANITARY) | EACH | 64 | \$ | 506.00 | \$ | - | 69 | \$ | 34,914.00 |
| T SCHEDULE 2.0 - SANITARY - TOTAL | | | | | | | | \$ | - | \$ | 603,832.20 |

SCHEDULE 3.0 - WATERMAIN

| | | | | | | | | | | | |
|---|----------|---|------|-------|----|----------|----|-----------|----------|-----------|-------------------|
| 91 | 2104.601 | REMOVE PIPE (WATERMAIN) | LF | 1,458 | \$ | 2.40 | \$ | - | 1,458 | \$ | 3,499.20 |
| 92 | 2104.601 | REMOVE PIPE (WATER SERVICE) | LF | 726 | \$ | 1.20 | \$ | - | 892 | \$ | 1,070.40 |
| 93 | 2104.609 | REMOVE HYDRANT & GATE VALVE | EACH | 4 | \$ | 357.00 | \$ | - | 4 | \$ | 1,428.00 |
| 94 | 2504.602 | CONNECT TO EXISTING WATERMAIN | EACH | 3 | \$ | 684.00 | \$ | - | 6 | \$ | 4,104.00 |
| 95 | 2504.602 | INSTALL HYDRANT & VALVE | EACH | 3 | \$ | 5,620.00 | \$ | - | 4 | \$ | 22,480.00 |
| 96 | 2504.602 | REINSTALL HYDRANT & VALVE | EACH | 1 | \$ | 1,070.00 | \$ | - | 0 | \$ | - |
| 97 | 2504.602 | 6" GATE VALVE & BOX | EACH | 1 | \$ | 2,160.00 | \$ | - | 2 | \$ | 4,320.00 |
| 98 | 2504.602 | ADJUST HYDRANT & GATE VALVE | EACH | 13 | \$ | 952.00 | \$ | - | 2 | \$ | 1,904.00 |
| 99 | 2504.602 | ADJUST FRAME & RING CASTING (WATERMAIN) | EACH | 2 | \$ | 507.00 | \$ | - | 1 | \$ | 507.00 |
| 100 | 2504.602 | ADJUST VALVE BOX | EACH | 41 | \$ | 357.00 | \$ | - | 49 | \$ | 17,493.00 |
| 101 | 2504.602 | CURB STOP COVER CASTING | EACH | 22 | \$ | 161.00 | \$ | - | 13 | \$ | 2,093.00 |
| 102 | 2504.602 | 1" CORPORATION STOP | EACH | 22 | \$ | 631.00 | \$ | - | 29 | \$ | 18,299.00 |
| 103 | 2504.602 | 1" CURB STOP & BOX | EACH | 22 | \$ | 714.00 | \$ | - | 30 | \$ | 21,420.00 |
| 104 | 2504.603 | 1" TYPE K COPPER PIPE | LF | 726 | \$ | 42.30 | \$ | - | 849 | \$ | 35,912.70 |
| 105 | 2504.603 | TEMPORARY WATER SERVICE | LF | 1,500 | \$ | 6.55 | \$ | - | 1,751 | \$ | 11,469.05 |
| 106 | 2504.603 | 6" WATERMAIN DUCTILE IRON CL 52 | LF | 1,315 | \$ | 37.70 | \$ | - | 1,396 | \$ | 52,629.20 |
| 107 | 2504.604 | 4" POLYSTYRENE INSULATION | SY | 60 | \$ | 44.10 | \$ | - | 79 | \$ | 3,483.90 |
| 108 | 2504.608 | WATERMAIN FITTINGS | LB | 919 | \$ | 5.35 | \$ | - | 457 | \$ | 2,444.95 |
| T SCHEDULE 3.0 - WATERMAIN - TOTAL | | | | | | | | \$ | - | \$ | 204,557.40 |

SCHEDULE 4.0 - STORM

| | | | | | | | | | | | |
|---------------------------------------|----------|---|------|-------|----|----------|----|-----------|----------|-----------|-------------------|
| 109 | 2104.501 | REMOVE SEWER PIPE (STORM) | LF | 390 | \$ | 9.55 | \$ | - | 535 | \$ | 5,109.25 |
| 110 | 2104.509 | REMOVE MANHOLE OR CATCH BASIN | EACH | 3 | \$ | 386.00 | \$ | - | 7 | \$ | 2,702.00 |
| 111 | 2502.601 | 4" PERF PE PIPE DRAIN | LF | 40 | \$ | 23.70 | \$ | - | 20 | \$ | 474.00 |
| 112 | 2502.602 | 4" PE PIPE DRAIN CLEANOUT | EACH | 1 | \$ | 178.00 | \$ | - | 0 | \$ | - |
| 113 | 2503.541 | 12" RC PIPE SEWER DES 3006 CL V | LF | 238 | \$ | 29.40 | \$ | - | 370 | \$ | 10,878.00 |
| 114 | 2503.541 | 15" RC PIPE SEWER DES 3006 CL V | LF | 96 | \$ | 33.60 | \$ | - | 98 | \$ | 3,292.80 |
| 115 | 2503.541 | 18" RC PIPE SEWER DES 3006 CL III | LF | 1,891 | \$ | 33.30 | \$ | - | 1,778 | \$ | 59,207.40 |
| 116 | 2503.541 | 24" RC PIPE SEWER DES 3006 CL III | LF | 43 | \$ | 51.00 | \$ | - | 71 | \$ | 3,621.00 |
| 117 | 2501.515 | 12" CM PIPE APRON W/ TRASH GUARD | EACH | 3 | \$ | 416.00 | \$ | - | 1 | \$ | 416.00 |
| 118 | 2501.515 | 12" RC PIPE APRON W/ TRASH GUARD | EACH | 2 | \$ | 780.00 | \$ | - | 5 | \$ | 3,900.00 |
| 119 | 2503.511 | 18" RC PIPE APRON W/TRASH GUARD | EACH | 2 | \$ | 1,000.00 | \$ | - | 1 | \$ | 1,000.00 |
| 120 | 2503.511 | 24" RC PIPE APRON W/TRASH GUARD | EACH | 1 | \$ | 1,470.00 | \$ | - | 1 | \$ | 1,470.00 |
| 121 | 2506.502 | CONST DRAINAGE ST. DESIGN SPECIAL 24"X36" | EACH | 24 | \$ | 1,630.00 | \$ | - | 18 | \$ | 29,340.00 |
| 122 | 2506.502 | CONST DRAINAGE STRUCTURE DESIGN 48-4020 | EACH | 7 | \$ | 2,300.00 | \$ | - | 16 | \$ | 36,800.00 |
| 123 | 2506.502 | CONST DRAINAGE STRUCTURE DESIGN 60-4020 | EACH | 1 | \$ | 3,270.00 | \$ | - | 1 | \$ | 3,270.00 |
| 124 | 2506.521 | INSTALL CASTING (STORM) | EACH | 3 | \$ | 833.00 | \$ | - | 3 | \$ | 2,499.00 |
| 125 | 2506.602 | CONNECT TO EXISTING STRUCTURE (STORM) | EACH | 12 | \$ | 565.00 | \$ | - | 11 | \$ | 6,215.00 |
| 126 | 2506.602 | ADJUST STRUCTURE (STORM) | EACH | 12 | \$ | 833.00 | \$ | - | 11 | \$ | 9,163.00 |
| 127 | 2506.602 | ADJUST FRAME & RING CASTING (STORM) | EACH | 17 | \$ | 506.00 | \$ | - | 13 | \$ | 6,578.00 |
| 128 | 2511.501 | RANDOM RIPRAP CLASS III (CV) | CY | 28 | \$ | 119.00 | \$ | - | 46 | \$ | 5,474.00 |
| 129 | 2511.511 | GRANULAR FILTER (CV) | CY | 13 | \$ | 27.20 | \$ | - | 0 | \$ | - |
| 130 | 2511.515 | GEOTEXTILE FILTER TYPE IV | SY | 7 | \$ | 2.10 | \$ | - | 39 | \$ | 81.90 |
| T SCHEDULE 4.0 - STORM - TOTAL | | | | | | | | \$ | - | \$ | 191,491.35 |

| SCHEDULE 5.0 - ALTERNATE BID | | | | | | | | |
|---|----------|-----------------------|------|--------|-------------|-------------|--------|---------------------|
| 131 | 2575.561 | BLOWN COMPOST SEEDING | SY | 31,048 | \$ 2.25 | \$ - | 23,000 | \$ 51,750.00 |
| 132 | 2575.602 | SITE RESTORATION | LS | 1 | \$ 5,000.00 | \$ - | 1 | \$ 5,000.00 |
| 133 | 2575.605 | SODDING TYPE LAWN | SY | 31,762 | \$ (3.90) | \$ - | 0.00 | \$ - |
| 134 | 2575.635 | WATER | MGAL | 655 | \$ 22.00 | \$ - | 0.00 | \$ - |
| T SCHEDULE 5.0 - ALTERNATE BID - TOTAL | | | | | | \$ - | | \$ 56,750.00 |

| SCHEDULE 6.0 - ALTERNATE BID | | | | | | | | |
|---|----------|--|------|---|--------------|-------------|------|-------------|
| 135 | 2503.602 | RUBBER SADDLE ADJUSTMENT | EACH | 1 | \$ 2,500.00 | \$ - | 0.00 | \$ - |
| 136 | 2506.603 | CONST DRAINAGE STRUCTURE DESIGN CATTLE GUARD | LS | 1 | \$ 30,000.00 | \$ - | 0.00 | \$ - |
| T SCHEDULE 6.0 - ALTERNATE BID - TOTAL | | | | | | \$ - | | \$ - |

BID SUMMARY

| | | | | | | | | |
|---|---|--|--|--|--|---------------------|--|------------------------|
| T | SCHEDULE 1 - STREET - TOTAL | | | | | \$ 11,648.50 | | \$ 2,255,963.57 |
| T | SCHEDULE 2 - SANITARY - TOTAL | | | | | \$ - | | \$ 603,832.20 |
| T | SCHEDULE 3 - WATERMAIN - TOTAL | | | | | \$ - | | \$ 204,557.40 |
| T | SCHEDULE 4 - STORM - TOTAL | | | | | \$ - | | \$ 191,491.35 |
| T | SCHEDULE 5 - ALTERNATE BID - TOTAL | | | | | \$ - | | \$ 56,750.00 |
| T | SCHEDULE 6 - ALTERNATE BID - TOTAL | | | | | \$ - | | \$ - |

| | | |
|------------------------|---------------------|-----------------|
| AMOUNT EARNED | \$ 11,648.50 | \$ 3,312,594.52 |
| AMOUNT RETAINED - 2.5% | \$ (82,814.86) | \$ 82,814.86 |
| PREVIOUS PAYMENTS | | \$ 3,135,898.72 |
| AMOUNT DUE | \$ 94,463.36 | |

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor **REDSTONE CONSTRUCTION COMPANY, INC.**

By _____

Date _____

ENGINEER'S CERTIFICATION

The undersigned certifies that the work has been carefully observed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: **MSA PROFESSIONAL SERVICES**

By _____

Date _____

APPROVED BY OWNER

Owner: **CITY OF NEWPORT**

By _____

Date _____