



**City of Newport
Planning Commission Minutes
June 13, 2013**

1. CALL TO ORDER

Chairperson Lund called the meeting to order at 6:05 P.M.

2. ROLL CALL -

Commissioners present – Dan Lund, Janice Anderson, Susan Lindoo, Anthony Mahmood

Commissioners absent – Matt Prestegaard,

Also present – Deb Hill, City Administrator; Renee Helm, Executive Analyst; Tom Ingemann, Council Liaison; Sherri Buss, TKDA Planner

3. APPROVAL OF PLANNING COMMISSION MINUTES

A. Planning Commission Minutes of April 11, 2013

Susan Lindoo – I have a question on one piece of the minutes. When is John Stewart going to come and talk with us about stormwater?

Admin. Hill – He'll be here in July, he's out of town.

Motion by Mahmood, seconded by Lindoo, to approve the April 11, 2013 minutes as presented. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

4. APPOINTMENTS WITH COMMISSION

A. Public Hearing – To consider an application from Leisa Knauff for Rezoning Property Located on 7th Avenue between 3rd and 6th Streets

Sherri Buss, TKDA Planner, presented on this item as outlined in the June 13, 2013 Planning Commission Packet.

Susan Lindoo – In looking at the map, it looks like City Hall and the Library are included in the rezoning, are they?

Ms. Buss – They shouldn't be. The only parcels that should be in red are owned by the Knauff's.

Susan Lindoo – Also, are the two houses inhabited currently?

Leisa Knauff, 478 7th Avenue – Yes they are. One is a rental and I live in the other.

Susan Lindoo – B-1 wouldn't allow auto salvage correct?

Ms. Buss – Yes, your code doesn't allow people to have outside storage or business. Whoever developed there would need to have everything inside.

Chairperson Lund – I'm hesitant to expand the industrial storage area. I think we should make that area B-1 as well. I'm less concerned about the light industrial triangle on the south.

Ms. Buss – We can certainly make them B-1 as well. Right now they are a buffer for the Refinery.

Chairperson Lund – So just to be clear, we’re changing the Knauff parcels and the parcels to the south, which are owned by the Refinery, to B-1 and the Bruhn parcel I-1.

Ms. Buss – That’s correct.

The Public Hearing opened at 6:29 p.m.

Tim Little, Real Estate Agent for the Knauff’s - I would like to thank Sherri for the great overview. The Knauff family has worked on marketing the property for several years. We recently came across a buyer who would like to operate a warehouse office business which is not allowed in MX-4 so that’s why we requested the rezoning.

The Public Hearing closed at 6:32 p.m.

Susan Lindoo – Do we need to do anything for the standards?

Ms. Buss – No, those are pretty much covered in the Code.

Susan Lindoo – Could we see what the standards look like for the particular parcel?

Ms. Buss – That is in Section 1350 of the City Code. I think the standards for the B-1 District are good and you wouldn’t need to adopt new standards.

Susan Lindoo – We have standards for being next to residential properties?

Ms. Buss – Yes, they are stricter for the B-1 District than the MX-4 District.

Anthony Mahmood – Are the setbacks for the B-1 District going to be compatible for the potential business?

Ms. Knauff – Yes.

Motion by Mahmood, seconded by Anderson, to approve Resolution No. P.C. 2013-4 recommending the City Council approve the rezoning as amended. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

B. Discussion Regarding the MN Partition Fence Law Waiver

Sherri Buss, TKDA Planner, and Chairperson Lund presented on this item as outlined in the June 13, 2013 Planning Commission Packet.

Motion by Lindoo, seconded by Anderson, to approve Resolution No. P.C. 2013-5 recommending that the City Council exempt residents from Minnesota Statutes 344 regarding partition fences. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

5. COMMISSION AND STAFF REPORTS

6. NEW BUSINESS

7. ANNOUNCEMENTS

A. Upcoming Meetings and Events:

- | | | |
|---|---------------|-----------|
| 1. City Council Meeting | June 20, 2013 | 5:30 p.m. |
| 2. Park Board Meeting | June 27, 2013 | 7:00 p.m. |
| 3. 4 th of July – City Offices will be | July 4, 2013 | |

Closed

8. ADJOURNMENT

Motion by Lindoo, seconded by Anderson, to adjourn the Planning Commission Meeting at 6:52 P.M. With 4 Ayes, 0 Nays, 1 Absent, the motion carried.

Signed: _____
Dan Lund, Chairperson

Respectfully submitted,

Renee Helm
Executive Analyst