



**City of Newport
Park Board Meeting
January 26, 2012**

1. CALL TO ORDER

2. ROLL CALL

Board Members present – Mary Ann Newman; Marge Meconis; Anita Perkins; Tom Aguilar-Downing; Laura Duffey

Board Members absent – Emily White;

Also present – John Neska, Executive Director; Brian Anderson, City Administrator; Tim Geraghty, Mayor

3. NOMINATION AND APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON FOR 2012

Motion by Meconis, seconded by Duffey, to appoint Mary Ann Newman as the Chairperson for 2012. With 4 Ayes, 0 Nays, 1 Absent, 1 Abstained, the motion carried.

Motion by Perkins, seconded by Duffey, to appoint Marge Meconis as the Vice-Chairperson for 2012. With 4 Ayes, 0 Nays, 1 Absent, 1 Abstained, the motion carried.

4. APPROVAL OF PARK BOARD MINUTES

A. Park Board Minutes of October 27, 2011

Tom Aguilar-Downing – On the second to last paragraph of the first page, there should be a “forest” after “Bailey School.” Also, it says that there was one person absent for adjournment but everyone was here so that should be removed.

Anita Perkins – In the same paragraph that Tom was speaking about, there are two “nots,” one should be removed.

Motion by Aguilar-Downing, seconded by Perkins, to approve the Park Board Minutes of October 27, 2011 as amended. With 4 Ayes, 0 Nays, 1 Absent, 1 Abstained, the motion carried.

5. REVIEW 2012 GOALS

The Park Board reviewed the 2011 goals to determine which ones will be carried on in 2012. The 2012 goals are attached at the end and will be part of the January 26, 2012 minutes. Park Board members were assigned to each goal. The following goals were completed in 2011:

- Pioneer Park Plan
- Pedestrian Bridge Pocket Parks
- SHIP Grant

The following goals were added for 2012:

- Develop Park Place Overlook: Eagle Scout Project by Kenny Partch
- Summer Camp-Out: Eagle Scout Project in Loveland Park by John Miller

6. CHAIRPERSON’S REPORT

Mary Ann Newman – Buckthorn Day went very well. There were 32 volunteers. A picture was sent to the City for the next newsletter. A personal thank you and picture was sent to all of the individuals. We did not do the public education for homeowners.

7. BOARD REPORTS

Marge Meconis – No report

Anita Perkins – No report

Tom Aguilar-Downing – No report

8. CITY ADMINISTRATOR'S REPORT

A. Discuss the Bailey School Forest Report

Admin. Anderson presented on this item as outlined in the January 26, 2012 Park Board packet. The complete cost of the Learning Facility is outlined below:

1. 45' Gazebo	\$44,000
2. Picnic Tables	5,400
3. Sign (To match Newport City Signs)	600
4. Labor (City will complete)	0
5. Footing (Aggregate Industries)	<u>0</u>
Total	\$50,000

The Governance Committee is recommending the following for financing this project:

1. City	\$12,000 (secured)
2. ISD 833	12,000 (secured)
3. Mike Phillips Fund	10,000 (secured)
4. Other Donations/Grants	10,000 (pending)
5. Bailey Family	<u>6,000 (secured)</u>
Total	\$50,000

Mary Ann Newman – Where does the money for the Park Board come from?

Admin. Anderson – It's in a special revenue fund and that way the money is dedicated to maintaining the parks.

Mary Ann Newman – What do you think the probability is for getting grants?

Admin. Anderson – We're working with the school district on a Lowe's grant. I've been successful in contacting Xcel, Northern Tier, 3M for grants. There are several other foundations that staff will look into.

Mary Ann Newman – What about the money from Ladyslipper?

Admin. Anderson – That could be used for it.

Mayor Geraghty – I would like to thank members on the School Forest Committee for all of their work. I'm definitely in support of this project and would like to bring it to the Council for approval next week. Mike did a lot of work on the School Forest and this is long overdue. My goal is to get this done by the end of August. I'm not worried about the unsecured funds.

Motion by Perkins, seconded by Aguilar-Downing, to approve Park Board Resolution No. 2012-1 recommending that the Newport City Council approve the Bailey School Forest Learning Facility

Work Plan and Payment of Approximately \$12,000 for the Learning Facility. With 5 Ayes, 0 Nays, 1 Absent, the motion carried.

Marge Meconis – I would like to say a personal thank you to Brian and Tim for getting this done.

9. EXECUTIVE DIRECTOR’S REPORT

10. ADJOURNMENT

Tom Aguilar-Downing – We had brought it up in the past about whether or not we need monthly meetings. I would suggest that we scale back to quarterly meetings.

Marge Meconis – Are we suggesting to have quarterly meetings unless otherwise noted?

Mary Ann Newman – Yes. The next meeting will be April 26.

Motion by Meconis, seconded by Duffey, to adjourn the Park Board Meeting at 7:39 P.M. With 5 Ayes, 0 Nays, 1 Absent the motion carried.

Signed: _____
Mary Ann Newman, Chairperson

Respectfully submitted,

Renee Helm
Executive Analyst