



City of Newport
2019 Adopted
General Fund and Enterprise Fund Budgets
Capital Improvement Plans

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City Administrator

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City of Newport

Mission and Vision Statements



Mission Statement

The City of Newport is committed to serving the people and businesses of Newport by creating an environment which encourages pride in the community, promotes prosperity for businesses, and improves the quality of life for all.



Vision Statement

Newport is a historic city on the Mississippi River where small-town tradition is preserved, strong work ethic and self reliance is valued, and a shared sense of community pride fosters active family neighborhoods, expanding business opportunities, and a healthy lifestyle for all to enjoy!

PROPERTY TAXES

Current ad valorem: Established by the State Legislature with Levy Limits. The collectable tax revenues for 2019 reflect a total ad valorem tax which includes the Fire Relief levy.

Fiscal disparities: Metro communities share in the growth of commercial and industrial property value. The program redistributes to all municipalities through a formula based on population and market value. The distribution levy is determined by multiplying the city's prior year tax rate by the distribution levy.

Delinquent: Delinquent taxes collected from previous years.

Fire Relief: The City's levy portion of Fire Department revenue.

INTERGOVERNMENTAL REVENUE

Local Government Aid: Monies to be received from the State.

Market Value Homestead Credit: Eliminated by the State Legislature in 2010.

Police Town Aid: The City no longer receives this due to contracting with Washington County Sheriff's.

State Fire Relief Aid: Amount from the State. This is a pass through given to the Fire Relief Assoc.

LICENSES & PERMITS

Licenses & Permits: Fees collected by the City for general permits and contractor licenses.

Liquor licenses: Fees paid to the City for all liquor licensing.

Cigarette license: Fees collected by the City from establishments that sell cigarettes.

Building permits: Fees collected by the City for all building permits. In 2010, the City contracted with Cottage Grove to perform all building inspections, except electrical.

Animal license and citations: Dog tags.

Recycling / Sanitation: Fees collected by the City from garbage/recycling haulers.

CHARGES FOR SERVICES

Accident Reports: Fees collected for copies of reports.

Antenna & franchise fees: Accounts for the lease revenue the City receives from its two antenna towers from Sprint, along with franchise fees from Xcel Energy.

OTHER REVENUE

Fines & forfeits: Revenue received from the courts for tickets, or bad checks, etc.

Interest on investments: This number is based on the estimated interest gained from funds invested that are directly related to the General Fund.

Other Revenue: Unanticipated one-time revenues.

REVENUE	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 APPROVED BUDGET	2019 APPROVED BUDGET
Property Taxes						
Current ad valorem	\$ 1,780,332	1,546,785	1,240,188	1,629,064	1,658,809	1,794,042
Fiscal disparities	288,232	358,965	410,191	327,310	348,236	348,635
Fire relief	63,897	56,833	55,969	54,332	49,108	15,385
Special Assessments/debt service						
Total Property Taxes	2,132,461	1,962,583	1,706,348	2,010,706	2,056,153	2,158,062
Intergovernmental Revenue						
Local governmental aid	627,489	654,481	634,880	635,425	599,605	563,975
Market Value & other tax credits		0				
Police town aid	53,312	55,829	53,058			
Police training reimbursement	2,314	2,332				
State fire relief aid	17,656	24,973	25,360	21,660	12,500	12,500
Other/miscellaneous grants	18,625	33,004	21,220	38,243	30,000	30,000
Total Intergovernmental Revenue	719,396	770,619	734,518	695,328	642,105	606,475
Licenses and Permits						
Conditional use permits	2,950	2,450	2,000	1,100	-	-
Licenses and permits	1,450	975	375	50	1,500	1,500
Liquor licenses	8,660	8,660	8,610	8,610	8,600	8,600
Cigarette licenses	500	1,000	500	-	500	500
Building permit fees	60,321	56,758	73,639	180,128	75,000	75,000
Animal licenses/citations	2,255	2,220	1,775	1,445	2,000	2,000
Recycling/sanitation	1,500	3,300	1,500	900	2,400	2,400
Total Licenses and Permits	77,636	75,363	88,399	192,233	90,000	90,000
Charges for Services						
Planning and zoning	0			-	1,000	1,000
Special assessment search	0	0	-	-	-	-
Accident reports	197	289	2,779	-	100	100
Antenna franchise fees	80,869	79,222	78,131	84,052	80,000	80,000
Miscellaneous	11,839	14,446	12,399	29,188	13,000	13,000
Total Charges for Services	92,905	93,957	93,309	113,240	94,100	94,100
Other Revenue						
Fines and forfeits	66,381	61,850	40,338	43,782	52,000	52,000
Interest earned on investments	24,376	23,478	28,221	29,702	25,000	25,000
Rent or sale of property	5,611	0	-	-	-	-
Donations	4,757	10,669	1,658	362	8,000	8,000
Other	45,511	49,352	58,472	55,908	33,000	33,000
Total Other Revenue	146,636	145,349	128,689	129,754	118,000	118,000
TOTAL REVENUE	3,169,034	3,047,871	2,751,263	3,141,261	3,000,358	3,066,637

MAYOR & COUNCIL

Personal Services: Mayor & Council salary. Mayor - \$5,040/year, Council - \$4,380/year (each member)

Worker's Compensation: Workers Compensation

Travel/Conferences: Attend League Conf., Training sessions.

Memberships: Includes membership to Mayor's Association, and dues and subscriptions.

Education: Training, conferences.

ADMINISTRATION

Provide leadership to the Newport City Council; provide citizens of Newport with professional admin. services; maintain all municipal records; assist the public in matters of Health, Welfare and Safety.

Personnel services: Reflects all costs associated with the personnel (2.3 FTE) for Admin. Department.

PERA: PERA stands for Public Employees Retirement Association.

Health Insurance: Health and dental insurance for the employees in the Administration Department.

Workers Compensation: Workers Compensation.

Office supplies: Licenses, general supplies including awards, plaques, coffee service, copy, etc.

Computer and Phone Services: Internet, equipment, telephones, and cellular phone bills.

Equipment repair/maintenance: General maintenance for the copy machine, fix and repair computers.

Travel & Mileage: Transportation allowance for travel and meals at conferences and official meetings.

Printing & Publication: Informational material for public notices.

Postage: Mailings of official city business.

Dues & Subscriptions: League of MN Cities, MN Managers Association, newspaper, etc.

Education: Continuing education, training, conferences and seminars.

Contractual Services: Unanticipated contractual services.

Capital outlay and miscellaneous: Furniture, etc.

Miscellaneous: Unanticipated miscellaneous capital, supplies, services, and equipment.

ELECTIONS

Provide for the public to vote in local, state and federal elections, including recruitment and training.

Temporary employees: Election and training.

Operating supplies: Equipment, and general supplies.

Travel & conferences: Training for staff to keep current of any changes in the elections law.

Printing & Publication: Notices in the newspaper.

EXPENDITURES: GENERAL	2014	2015	2016	2017	2018	2019
	ACTUAL BUDGET	ACTUAL BUDGET	ACTUAL BUDGET	ACTUAL BUDGET	APPROVED BUDGET	APPROVED BUDGET
Mayor and Council						
Personnel services	\$ 19,550	19,550	19,550	19,550	19,550	22,560
PERA	218	534	597	787	960	1,128
FICA/Medicare	1,508	1,495	1,495	1,495	1,496	1,726
Workers Comp	91	75	90	78	90	100
Travel/conferences	312	755	27	483	1,200	1,200
Memberships	75	50	50	30	100	100
Education	325	1,050	385	310	1,000	1,500
Miscellaneous	0	291	0	0	0	-
Total Mayor and Council	22,079	23,800	22,194	22,733	24,396	28,314
Administration						
Personnel services (2.3)	157,206	161,699	173,528	179,003	179,000	189,000
PERA	11,350	8,416	16,964	12,460	13,425	14,175
FICA/Medicare	12,701	11,923	13,326	11,422	13,694	14,459
Health Insurance	24,335	30,176	27,237	26,365	23,980	24,750
Workers Comp	2,113	1,763	1,585	1,402	2,000	2,000
Office supplies	4,933	3,603	5,342	5,389	8,000	8,000
Computer & phone services	1,167	489	5,618	5,248	8,000	8,000
Travel & mileage	2,297	3,036	2,328	1,481	3,500	3,500
Printing and publishing	7,657	3,842	5,721	2,890	8,000	4,000
Postage	3,648	3,069	2,659	2,718	4,400	4,400
Dues and subscriptions	6,988	7,207	3,843	7,677	7,650	8,000
Education	2,521	2,938	3,568	3,413	5,000	5,000
Contractual services	1,833	7,949	6,430	7,173	16,000	11,000
Capital outlay	0	0	-	-	2,000	2,000
Miscellaneous	7,209	5,640	7,439	11,155	8,000	10,000
Total Administration	245,958	251,750	275,588	277,796	302,649	308,284
Elections						
Temporary employees	2,774	944	2,776	1,103	3,250	1,210
Operating supplies	474	0	61	80	500	100
Travel and conferences	0	300	-	-	250	
Printing and publishing	0	16	890	-	800	
Miscellaneous	563	0	-	-	500	500
Total Elections	3,811	1,260	3,727	1,183	5,300	1,810
Rental Inspections						
Part-time employees		1,074	2,605	1,054	1,350	2,600
FICA/Medicare		83	200	80	103	199
Total Inspections		1,157	2,805	1,134	1,453	2,799

PROFESSIONAL SERVICES

Provide for the specialized services that require expert knowledge in the specific fields.

Accounting/Audit: Continue the annual audit with Malloy, Montague, Karnowski, Radosevich & Co.

Engineering: Contracted Engineer consultation with MSA.

Legal: Legal related work and legal retainer for attendance of Council meeting and special meeting.

IT, phone, and hardware: Contractual services with office IT, phone, and internet support and service.

Financial: Contractual services for financial services with Ehlers.

Building Inspector: In 2010, the City contracted out building inspection services with the City of C.G. The City retains 72% of building permit revenue. The City retains 25% of electrical permit revenue.

Insurance - Property/Casualty: Insurance placed with the League of MN Cities Insurance Trust.

Miscellaneous Contracted Service: Zoning Ordinance Codification. Property appraisals, ROW purchases, and unanticipated and undesignated professional service needs including computer service, Banyon Contract Service, and copy machine lease.

PLANNING & ZONING

Provide professional support to the Planning Commission and to ensure proper and legal interpretation and enforcement of the zoning ordinance. Make recommendations on planning and development matters, oversee and enforce the zoning, subdivision, and Comprehensive Plan.

Personnel Services: Pays planning commission members at \$30/member/meeting.

Operating supplies: Supplies to be used to cover expenses associated with materials and other supplies necessary to prepare and provide planning information to the public and/or planning commission.

Professional Services: Those services that require outside professional assistance, e.g. Comprehensive Land Use Plan update. Consultation is provided by TKDA.

Travel & conferences: Covers the cost to attend Planning conferences and seminars.

Printing & Publishing: Public hearing notices.

Dues and Subscriptions: Planning magazine and planning association memberships.

Education: Continuing education, training, seminars.

GOVERNMENT FACILITIES

Maintain in good repair those buildings owned by the public of the City of Newport.

City Hall: Maintenance and utility expenditures.

Public Library: The budget reflects personnel costs, supplies, capital maintenance, and utility expenditures.

Railroad Tower: Capital maintenance and utility expenditures.

	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 APPROVED BUDGET	2019 APPROVED BUDGET
EXPENDITURES: GENERAL GC						
Professional services						
Accounting/audit	33,377	34,849	32,292	30,425	36,000	36,000
Engineering	2,888	36,785	32,626	34,446	33,000	37,000
Legal	65,414	74,343	73,198	68,699	74,000	80,000
IT, phone support & hardware	34,710	38,403	24,325	10,302	18,000	15,000
Financial/Assessment services	28,183	25,358	27,815	41,722	29,000	35,000
Building inspection	19,254	15,782	27,705	64,297	28,000	45,000
Insurance	70,937	66,924	41,318	36,120	46,000	46,000
Misc. contracted services	11,722	23,753	6,443	7,543	18,000	41,000
Total Professional Services	266,485	316,197	265,722	293,554	282,000	335,000
Planning and Zoning						
Personnel services	(735)	0	0	0	0	-
Part time - planning com.	1,170	1,410	1,530	1,200	1,800	1,800
PERA	(53)	0	0	0	0	-
FICA/Medicare	33	107	117	91	138	138
Operating supplies	18	20	-	87	500	500
Professional services	37,447	33,988	36,023	41,252	53,000	38,000
Travel and conferences	0	23	-	-	1,000	1,000
Miscellaneous	316	0	0	0	0	-
Total Planning & Zoning	38,196	35,548	37,670	42,630	56,438	41,438
Government Buildings						
City Hall						
Operating supplies	165	696	711	410	800	900
Repairs and maintenance	156	4,291	3,833	644	4,100	4,500
Utilities	8,333	6,654	6,206	5,786	8,200	8,200
Capital outlay	670	5,297	-	3,895	4,000	4,000
Total City Hall	9,324	16,938	10,750	10,735	17,100	17,600
Library						
Personnel	10,976	8,552	12,193	14,378	16,000	16,000
FICA	680	531	756	892	992	992
Medicare	159	124	177	208	232	232
PERA	630	488	850	856	1,200	1,200
Supplies	717	539	583	1,097	750	1,100
Computer and phones	1,619	1,853	2,191	1,987	2,400	2,500
Repairs and maintenance	26	237	169	353	750	750
Utilities	2,330	2,158	2,133	2,098	2,600	2,600
Contracted Services				747	2,500	2,500
Capital outlay	519	1,111	495	3,792	3,500	4,000
Total Library	17,656	15,593	19,547	26,408	30,924	31,874
Railroad Tower						
Repairs and maintenance	0	0	-	-	200	200
Utilities	380	359	353	289	600	600
Total Railroad Tower	380	359	353	289	800	800
Total Government Buildings	27,360	32,890	30,650	37,432	48,824	50,274
Total General Government	603,889	662,602	638,356	676,462	721,059	767,918

POLICE SERVICES

The Newport City Council approved a contract for law enforcement services with Washington County Sheriff's Office effective January 1, 2016.

Personnel Services: Reflects all the costs associated with contracting with Washington County Sheriff's Office for police services.

Animal Control: For transportation and boarding

<u>EXPENDITURES</u>	2014	2015	2016	2017	2018	2019
	ACTUAL BUDGET	ACTUAL BUDGET	ACTUAL BUDGET	ACTUAL BUDGET	APPROVED BUDGET	APPROVED BUDGET
Law Enforcement						
Personnel services	508,890	654,262	701,135	692,385	720,016	790,740
PERA	81,538	82,938				
FICA/Medicare	8,244	8,866				
Workers' Compensation	26,189	22,056				
Health insurance	86,940	76,823				
Overtime	22,325	39,857				
CSO	11,055	5,080				
Animal control	778	119		5,518	5,500	6,000
Office supplies	3,243	5,507				
Cell phones and pagers	4,070	6,938				
Vehicle supplies	3,040	4,270				
Tools and equipment	941	452				
Fuel (8000 gal. per year)	26,155	16,199				
Uniforms	6,156	9,115				
Travel	264	0				
Departmental services	7,348	3,587	21,524	9,675		
Memberships & conferences	275	481				
Education	5,811	4,170				
Vehicle repair and maintenance	2,976	5,159				
Dispatch	32,640	33,772				
MDC lease – Wash. Co.	6,000	7,000				
Radios 800 MHz - 15 radios	7,501	6,181				
Capital outlay	7,598	4,394				
Total Police Department	859,977	997,226	722,659	707,578	725,516	796,740

FIRE PROTECTION

The Newport Fire Department dedicates its efforts to provide for the safety and welfare of the public through preservation and protection of life, property, and the environment. This Department strives to meet the task through sustained training and education, fire prevention programs, fire suppression, and emergency preparedness.

Personnel Services: Reflects pay per hour for 25 paid-on-call fire fighters.

Workers Compensation: Workers Compensation

Office supplies: Stationary, paper supplies.

Vehicle supplies: Reflects radio repair, parts for servicing, equipment resuscitators, radio change over.

Tools & Equipment: Minor tools.

Fuel: Fuel for equipment.

Uniforms: Gear replacement.

Communication: Phone and stamps.

800 MHz Radios: The department's annual operations cost for 27 radios.

Travel & Conferences: Training.

Memberships: Membership dues.

Subscriptions: Professional information.

Education: State fire school, Northeast Metro Tech College, Hennepin Tech College, Fire Institute Association of Minnesota, Dakota Co. Tech College.

Contractual: Vehicle repairs and maintenance. Physicals and inoculations.

Fire Relief: The City of Newport's contribution to the firefighters relief association.

State Fire Relief Aid: This item is a straight pass through.

Fire Marshall: Salary for the Fire Marshall.

Capital Outlay: Replacement of hoses, air packs, and turn-out gear.

GOVERNMENT FACILITIES

Fire Station #1: Operating supplies, maintenance and utility expenditures.

Fire Station #2: Operating supplies, maintenance and utility expenditures.

<u>EXPENDITURES</u>	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 APPROVED BUDGET	2019 APPROVED BUDGET
Fire Protection						
Personnel services (25)	28,597	52,095	50,976	49,296	61,200	65,300
Fica/Medicare	2,101	3,985	3,900	3,771	4,682	4,995
Workers' comp. insurance	8,068	6,762	8,696	7,748	9,500	11,000
Office supplies	173	748	1,264	379	2,000	2,000
Vehicle supplies	771	1,923	1,400	1,984	2,000	2,200
Tools and equipment	3,258	1,846	3,402	466	4,200	4,200
Fuel	3,236	2,385	1,967	2,008	3,000	3,000
Uniforms	195	2,430	1,735	3,123	2,100	3,000
Computers & phones (1-cell)	1,596	1,250	4,775	5,060	5,400	6,000
Radios - 800 MHz (27)	9,302	12,353	12,170	11,469	12,600	14,000
Travel and conferences	389	1,450	440	157	800	1,000
Memberships & subscriptions	534	754	626	2,157	1,000	1,000
Education	2,280	11,620	6,430	5,866	10,000	11,000
Repairs & maintenance	25	291	3,322	6,374	850	1,500
Contractual & Fire Inspections	8,060	6,584	5,512	9,236	12,000	12,000
Fire Relief	63,897	56,833	55,969	54,332	49,108	15,385
State Fire Relief Aid	20,656	38,979	20,760	21,660	18,000	20,000
Civil Defence	0	0	-	-	300	300
Capital outlay	14,808	0	7,840	-	15,000	15,000
Total Fire Protection	167,946	202,288	191,184	185,086	213,740	192,880
Fire Station No. 1						
Operating supplies	0	157	-	58	500	500
Repairs and maintenance	971	1,151	-	3,234	1,000	1,000
Utilities	8,391	6,617	6,616	6,543	7,500	7,500
Capital outlay	0	0	-	-	1,200	1,200
Total Fire Station No. 1	9,362	7,925	6,616	9,835	10,200	10,200
Fire Station No. 2						
Operating supplies	0	0	-	58	500	500
Repairs and maintenance	0	0	0	0	0	-
Utilities	2,542	1,866	1,619	1,893	2,500	2,500
Capital outlay	185	0	0	0	0	-
Total Fire Station No. 2	2,727	1,866	1,619	1,951	3,000	3,000
Total Public Safety	1,040,012	1,209,305	922,078	904,450	952,455	1,002,820

STREETS DIVISION

The Newport Public Works Department is responsible for the operation and maintenance of all water systems, sanitary sewer systems, storm water systems, City-owned equipment, and City roadways, including snow removal and sanding, pavement repairs, striping, signs, and traffic signals.

Personnel Services: Reflects costs associated with the personnel (1.94 FTE) assigned to the Street Dept.

PERA: PERA stands for Public Employees Retirement Association.

Workers Compensation: Workers Compensation

Health Insurance: Health and dental insurance for the employees in the Street Department.

Full-time overtime: Snow plowing and emergency call-outs.

Part-time Personnel Services: Seasonal part-time.

Operations and Supplies: Sand-salt, gravel, black top, cleaning supplies, shop supplies.

Miscellaneous materials and supplies: Special projects, events, and non-anticipated activities.

Vehicle supplies: New items, repair parts, replacement items, motors, bulbs, filters, gaskets etc.

Small tools and equipment: Shovels, rakes, brooms, saws, drills, small mowers, chainsaws, etc.

Fuel: Fuel for all equipment.

Uniforms: Includes the cost of uniforms for each employee.

Rental: Warning lights, portable toilets, small tools, pieces of equipment to buildings.

Travel and Mileage: New item for attendance to public works conferences and seminars.

Education: Continuing education.

Dues and Subscriptions: Washington County Public Health, Street Superintendent Association.

Communications: Telephone and cellular phones.

Vehicle repairs: For repairing and maintaining vehicles.

Street Maintenance: Cost to cover the expenditure to seal coat approximately one-third of the City streets annually.

Capital outlay: Miscellaneous equipment utilized for street repair and maintenance.

Contracted Services: Technical support, curb repair and replacement, tree removal, dust control, vehicle repairs, MnDOT inspections, unanticipated repair work.

Miscellaneous: Unanticipated.

COMPOSTING & RECYCLING

Provide for the continuation of the central compost site program.

Personal Services: Part-time help to receive composting at the City's compost site.

Operating supplies: Signs, repair parts, etc.

Contracted Services: Portable toilet.

Capital Outlay: Unanticipated.

GOVERNMENT FACILITIES

Public Works Garage: Maintenance and utility expenditures.

<u>EXPENDITURES:</u>	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 APPROVED BUDGET	2019 APPROVED BUDGET
Streets						
Personnel services (1.94)	113,405	109,656	112,894	115,563	118,100	121,500
PERA	8,371	8,210	9,316	8,864	9,218	9,525
FICA/Medicare	9,145	8,052	8,179	8,189	9,402	9,716
Workers' compensation	23,933	13,260	16,563	15,607	18,000	18,000
Health insurance	32,067	29,354	32,167	37,636	40,040	42,500
Full-time overtime	9,035	1,860	2,444	1,446	4,800	5,500
Part-time personnel	4,330	2,118	638	1,183	-	-
Education	836	681	1,339	627	500	1,500
Operations and supplies	46,904	51,151	40,818	40,373	50,000	50,000
Vehicle supplies	13,450	12,791	8,564	12,030	15,500	15,500
Small tools & equip	2,752	0	2,272	2,796	2,000	3,000
Fuel	14,010	9,305	7,670	10,052	17,000	17,000
Uniforms	1,014	1,858	2,195	2,069	4,000	4,000
Computer & phone service	1,551	1,789	2,366	2,181	6,000	6,000
Travel and milage	0	0	-	-	500	500
Street maintenance	79,379	79,739	73,810	82,047	82,000	84,000
Repairs & maint-vehicles	3,942	3,069	2,264	2,355	5,200	5,200
Rentals	0	171	-	108	3,000	3,000
Dues & Subscriptions	0	347	422	355	400	600
Contracted services	9,233	5,496	843	10,400	16,000	16,000
Capital Outlay	0	0	-	-	2,000	1,200
Miscellaneous	19	655	146	1,000	3,500	3,500
Total Streets	373,376	339,562	324,910	354,881	407,159	417,741
Composting						
Personnel services	3,900	4,580	4,531	4,363	5,000	5,000
FICA	383	284	281	270	310	310
Medicare	90	66	66	63	73	73
PERA		344	335	327	375	375
Operating supplies	80	244	216	2,090	250	250
Contracted Services	0	0	698	690	600	800
Miscellaneous contractual	473	433	-	-	-	-
Total Composting	4,926	5,951	6,127	7,803	6,608	6,808
Public Works Garage						
Operating supplies	2,076	1,965	2,572	1,073	3,000	3,300
Repairs and maintenance	1,399	2,683	1,209	1,886	2,000	2,200
Utilities	18,475	14,677	14,156	16,645	15,000	17,500
Capital outlay	10,776	0	-	-	2,000	2,000
Total Public Works Garage	32,726	19,325	17,937	19,604	22,000	25,000
Total Public Works	411,028	364,838	348,974	382,289	435,767	449,548

PARKS

Develop and enhance parks, natural settings and outdoor spaces for education and enjoyment. The Park Board will work with Staff, Council, local businesses, volunteers, and partners to achieve this mission.

Personnel Services: Reflects the costs associated with personnel (3.35 FTE) assigned to the Parks Dept.

PERA: PERA stands for Public Employees Retirement Association.

Health Insurance: Health and dental insurance for the employees in the Parks Department.

Workers Compensation: Workers Compensation

Over-time: Reflects a change in positions. Union contract requires over-time if called out.

Seasonal Personnel Services: Seasonal help to maintain the parks and ice rinks.

Operating Supplies: Planters, flowers, lumber, grass weed and seed.

Vehicle supplies: Licenses lift gates, repair bearings.

Tools and minor equipment: Weed trimmer, blades, chain saws, etc.

Fuel: Gas, oil, and lubes for all equipment connected to the Parks.

Uniforms: Uniforms for seasonal and full-time.

Rental: Portable toilets, general rental equipment.

Phone: For phone lines at both warming houses

Miscellaneous contractual: Includes vehicle repair, equipment repair and contractual needs.

Capital outlay: Replacement of equipment.

Miscellaneous: Unanticipated.

RECREATION

Provide for supervision of recreational activities for the City of Newport youth.

Personnel Services: Provides for the hiring of two (2) part-time summer recreation employees.

Supplies: Recreation material, paints, crafts.

Utilities: Gas, electric.

SPECIAL PROJECT CONTRIBUTIONS

Newport Athletic Association: Assist. for bathroom facilities for the youth baseball/softball programs.

MISCELLANEOUS

Contingency: Reflects unanticipated costs to the City that are not covered by line items.

<u>EXPENDITURES</u>	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 APPROVED BUDGET	2019 APPROVED BUDGET
Parks						
Personnel services (3.35)	179,060	216,842	185,912	192,966	221,300	232,400
Overtime	4,929	1,586	1,780	181	3,400	4,400
PERA	13,339	14,101	15,766	14,229	16,853	17,760
FICA/Medicare	15,094	15,750	15,100	14,812	18,261	19,186
Health insurance	30,203	29,082	30,509	33,923	32,500	33,200
Workers' compensation	12,208	9,516	13,478	11,769	15,000	16,000
Part-time personnel serv.	18,029	18,923	20,852	9,861	14,000	14,000
Education	1,253	2,737	3,492	1,609		4,000
Operating supplies	5,454	7,102	6,133	6,780	10,000	10,000
Vehicle supplies	4,088	4,867	2,719	4,873	5,200	5,200
Tools & minor equipment	1,636	2,419	1,821	2,346	3,000	3,000
Fuels	7,906	5,730	4,488	5,749	8,500	8,500
Uniforms	1,205	1,990	1,862	2,435	2,200	2,600
Rental	0	0	-	-	1,500	1,500
Phone warming houses	572	344	314	100	300	300
Miscellaneous contractual	9,681	9,353	16,178	1,858	34,500	16,000
Capital outlay	3,609	10,148	2,388	8,992	17,000	17,000
Miscellaneous	464	571	939	2,953	500	3,000
Total Parks	<u>308,730</u>	<u>351,061</u>	<u>323,731</u>	<u>315,436</u>	<u>404,013</u>	<u>408,046</u>
Recreation						
Personnel services	2,486	1,954	1,987	1,813	8,200	8,200
Supplies	311	296	-	-	500	500
Total Recreation	<u>2,797</u>	<u>2,250</u>	<u>1,987</u>	<u>1,813</u>	<u>8,700</u>	<u>8,700</u>
Parks Buildings - Warming Houses						
Part time employees	6,755	6,300	4,175	2,530	3,750	3,800
Fica	419	391	259	157	233	236
Medicare	98	91	61	37	54	55
PERA	0	124	71	92	103	103
Operating supplies	0	0	-	-	250	250
Repairs and maintenance	467	0	-	-	250	250
Utilities	5,636	3,726	4,551	2,596	2,500	2,500
Total Parks Buildings	<u>13,375</u>	<u>10,632</u>	<u>9,117</u>	<u>5,412</u>	<u>7,140</u>	<u>7,194</u>
Special Contributions						
Athletic Association	309	153	-	432	500	500
Total Special Projects	<u>309</u>	<u>153</u>	<u>-</u>	<u>432</u>	<u>500</u>	<u>500</u>
Total Parks and Rec.	325,211	364,096	334,835	323,093	420,353	424,440
Miscellaneous						
Contingency	9,150	7,463	121,552	19,523	20,000	20,000
TOTAL EXPENDITURES	<u>2,389,290</u>	<u>2,608,304</u>	<u>2,365,795</u>	<u>2,305,817</u>	<u>2,549,634</u>	<u>2,664,726</u>

OTHER FINANCING SOURCES

The following list outlines the purpose of the special revenue funds and major capital reserve funds.

Economic Development Authority: To promote development or redevelopment action items in the City.

Heritage Preservation: A revolving fund to pay for the work that Heritage Preservation Consultant performs throughout the year.

Parks: For maintenance and replacement items for the parks and recreation programs.

Equipment Revolving: For capital equipment purchases – vehicles, mowers, etc.

Building: For maintenance at city hall, library, fire stations, garage – roofs, carpeting, painting etc.

EXPENDITURES	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 APPROVED BUDGET	2019 APPROVED BUDGET
Excess (Deficiency) of Revenue over Expenditures	779,744	439,567	385,468	835,444	450,724	401,911
Other Financing Sources (uses) net						
Economic Dev. Authority	(218,500)	(180,500)	(205,500)	(75,000)	(34,900)	-
Heritage Preservation Fund	(7,200)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)
Parks Fund	(32,000)	(20,000)	(70,000)	(85,000)	(94,500)	(50,000)
Utility Ext.-Capital fund 402	-				(400,000)	
Buy Forfeiture Fund	-					
City/Fire Hall Fund	-					(258,000)
Equipment Fund	(278,000)	(32,500)	(106,500)	(150,000)	(145,000)	(32,000)
Buildings Fund	(70,000)	(42,500)	(127,500)	(102,000)	(200,000)	(50,000)
Streetlight Enterprise Fund						
Total Other Fin. Sources	(605,700)	(284,500)	(518,500)	(421,000)	(883,400)	(399,000)
Other Financing Sources	(605,700)	(284,500)	(518,500)	(421,000)	(883,400)	(399,000)
Net change in fund balance	174,044	155,067	(133,032)	414,444	(432,676)	2,911
Fund Bal.: Beginning of Year	1,919,091	2,093,135	2,248,202	2,115,170	2,529,614	2,096,938
Fund Balance: End of Year	2,093,135	2,248,202	2,115,170	2,529,614	2,096,938	2,099,849
Ratio: Fund bal. to expend.	69.9%	77.7%	73.3%	92.8%	61.1%	68.5%