



City of Newport
2018 Adopted
General Fund and Enterprise Fund Budgets
Capital Improvement Plans

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City Administrator

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City of Newport

Mission and Vision Statements



Mission Statement

The City of Newport is committed to serving the people and businesses of Newport by creating an environment which encourages pride in the community, promotes prosperity for businesses, and improves the quality of life for all.



Vision Statement

Newport is a historic city on the Mississippi River where small-town tradition is preserved, strong work ethic and self reliance is valued, and a shared sense of community pride fosters active family neighborhoods, expanding business opportunities, and a healthy lifestyle for all to enjoy!

**CITY OF NEWPORT
FINANCIAL MANAGEMENT PLAN SUMMARY
2018 - 2020**

GENERAL FUND	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Final	2018 Final	2019	2020
REVENUE								
Taxes	1,863,043	1,844,229	1,603,618	1,296,157	1,653,977	1,707,917	1,707,917	1,707,917
Fiscal Disparities	254,961	288,232	358,965	410,191	347,600	348,236	348,236	348,236
Licenses and Permits	89,767	77,636	75,363	88,399	75,250	90,000	90,000	90,000
Intergovernmental	85,462	91,907	116,138	99,638	42,500	42,500	42,500	42,500
LGA/HACA	589,360	627,489	654,481	634,880	635,425	599,605	599,605	599,605
Charges for Services	98,929	92,905	93,957	93,309	84,350	94,100	94,100	94,100
Fines and Fees	68,193	66,381	61,850	40,338	52,000	52,000	52,000	52,000
Miscellaneous	80,610	55,879	60,021	60,130	22,000	41,000	41,000	41,000
Transfer in								
to Calendar Fund								
to DARE Fund								
to Buy Forfeiture Fund								
Proceeds from sale of assets								
Interest on Investments	5,598	24,376	23,478	28,221	8,000	25,000	25,000	25,000
TOTAL REVENUE	3,135,923	3,169,034	3,047,871	2,751,263	2,921,102	3,000,358	3,000,358	3,000,358
EXPENSES								
General Government	661,435	604,138	662,602	638,356	710,976	721,059	735,635	750,348
Public Safety	798,606	859,977	997,226	722,659	724,724	725,516	770,500	785,910
Fire	204,217	180,035	212,079	199,419	223,189	226,939	232,390	237,038
Public Works	420,225	411,028	364,838	348,974	422,943	435,767	448,618	457,590
Culture & Recreation	391,481	325,211	364,096	334,835	382,483	420,353	420,486	428,896
Capital Outlay								
Other	4,200	9,150	7,463	121,552	20,000	20,000	20,000	20,400
Transfer out								
to Economic Development Authority	246,250	218,500	180,500	205,500	75,000	34,900	34,900	
to Heritage Preservation Fund	7,200	7,200	9,000	9,000	9,000	9,000	9,000	9,000
to Lease Revenue Bonds of 2001								
to Pioneer Days Fund								
to Street Reconstruction Fund								
to Economic Recovery Fund								
to Fire Engine Fund								
to City Hall Complex Fund								
to Parks Fund	57,000	32,000	20,000	70,000	85,000	94,500	50,000	
to Streetlight Enterprise Fund								
to Equipment Fund	75,000	278,000	32,500	106,500	150,000	145,000	32,000	
to Building Fund	40,000	70,000	42,500	127,500	102,000	200,000	50,000	35,000
to Buy Forfeiture Fund								
New Employees - Positions Added								
TOTAL EXPENSES	2,905,614	2,995,239	2,892,804	2,884,295	2,905,315	3,033,034	2,803,529	2,724,182
REVENUE OVER (UNDER) EXPENSES	230,309	173,795	155,067	(133,032)	15,787	(32,676)	196,829	276,176
Ending Fund Balance	1,919,084	2,092,879	2,247,946	2,114,914	2,130,701	2,098,025	2,294,854	2,571,030
Fund Balance as a Percent of Annual Expenses	66%	70%	78%	73%	73%	69%	82%	94%
GENERAL FUND OPERATING TAX LEVY	2,118,004	2,132,461	1,962,583	1,706,348	2,001,577	2,056,153	2,056,153	2,056,153
ANNUAL INCREASE	0.2%	0.7%	-8.0%	-13.1%	17.3%	2.7%	0.0%	0.0%
DEBT SERVICE LEVIES								
EXISTING								
Equipment Cert portion of 2011A GO Bonds	91,928	89,723	86,873	85,313	88,358	85,995	83,633	86,520
CIP Refunding Bonds of 2010A	130,172	128,361	125,222	128,962				
Street 2013A GO Bonds		68,707	69,128	68,364	72,616	71,128	69,254	72,464
Street 2014A GO Bonds			33,816	286,449	148,795	151,519	140,000	130,000
Street 2016A GO Bonds					14,678	19,349	19,696	20,043
FUTURE								
Redevelopment Options	0	0	0					504,094
Pavement Management	0	0						0
Equipment	0	0	0	0	0	0	0	53,068
	0	0	0	0	0	0	0	0
TOTAL SPECIAL LEVIES	222,100	286,791	315,039	569,088	324,447	327,991	312,583	866,189
TOTAL TAX LEVIES-Based on Tax Capacity	2,340,104	2,419,252	2,277,622	2,275,436	2,326,024	2,384,144	2,368,736	2,922,342
Adjustment for Fiscal Disparities Distribution	(254,961)	(288,232)	(358,965)	(410,191)	(347,600)	(348,236)	(348,236)	(348,236)
NET LEVY TO TAXPAYERS	2,085,143	2,131,020	1,918,657	1,865,245	1,978,424	2,035,908	2,020,500	2,574,106
EXISTING TAX CAPACITY (TAX BASE)	3,498,247	3,482,211	3,563,768	3,730,004	3,885,754	3,924,612	3,963,858	4,003,496
TAX INCREMENT CAPTURED TAX CAPACITY								
NEW REDEVELOPMENT TAX CAPACITY	0	0	0	0	0	0	0	0
TOTAL TAX CAPACITY	3,498,247	3,482,211	3,563,768	3,730,004	3,885,754	3,924,612	3,963,858	4,003,496
TAX RATE ON TAX CAPACITY	59.605%	61.197%	53.838%	50.007%	50.915%	51.875%	50.973%	64.296%
TAX RATE % CHANGE	9.86%	2.67%	-12.03%	-7.12%	1.82%	1.89%	-1.74%	26.14%

PROPERTY TAXES

Current ad valorem: Established by the State Legislature with Levy Limits. The collectable tax revenues for 2018 reflect a total ad valorem tax which includes the Fire Relief levy.

Fiscal disparities: Under this program, metro communities share in the growth of commercial and industrial property value. The program redistributes this growth to all municipalities through a formula based on population and market value of taxable property. The distribution levy is determined by multiplying the city's prior year tax rate by the distribution levy.

Delinquent: Delinquent taxes collected from previous years.

Fire Relief: The City's levy portion of Fire Department revenue.

INTERGOVERNMENTAL REVENUE

Local Government Aid: Monies to be received from the State.

Market Value Homestead Credit: Eliminated by the State Legislature in 2010.

Police Town Aid: The City no longer receives this due to contracting with Washington County Sheriff's Office.

Police Training Reimbursement: The City no longer receives this due to contracting with Washington County Sheriff's Office.

State Fire Relief Aid: Amount to be received from the State. This is a pass through number given directly to the Fire Relief Association.

LICENSES & PERMITS

Licenses & Permits: Fees collected by the City for general permits and contractor licenses.

Liquor licenses: Fees collected by the City for all liquor licensing including on-sale intoxicating, off-sale, Sunday and 3.2%.

Cigarette license: Fees collected by the City from establishments that sell cigarettes.

Building permits: Fees collected by the City for all building permits. In 2010 the City contracted with Cottage Grove to perform all building inspections, except electrical.

Animal license and citations: Dog tags.

Recycling / Sanitation: Fees collected by the City from garbage/recycling haulers

CHARGES FOR SERVICES

Accident Reports: Fees collected for copies of accident reports.

Antenna & franchise fees: Accounts for the lease revenue the City receives from its two antenna towers from Sprint, along with franchise fees from Xcel Energy.

OTHER REVENUE

Fines & forfeits: Revenue received from the courts for tickets, or bad checks, etc.

Interest on investments: This number is based on the estimated interest gained from funds invested that are directly related to the General Fund.

Other Revenue: Unanticipated one-time revenues.

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2018 APPROVED BUDGET**

REVENUE	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 APPROVED BUDGET	2018 APPROVED BUDGET
Property Taxes						
Current ad valorem	1,798,043	\$ 1,780,332	1,546,785	1,240,188	1,599,170	1,658,809
Fiscal disparities	254,961	288,232	358,965	410,191	347,600	348,236
Fire relief	65,000	63,897	56,833	55,969	54,807	49,108
Special Assessments/debt service						
Total Property Taxes	<u>2,118,004</u>	<u>2,132,461</u>	<u>1,962,583</u>	<u>1,706,348</u>	<u>2,001,577</u>	<u>2,056,153</u>
Intergovernmental Revenue						
Local governmental aid	589,360	627,489	654,481	634,880	635,425	599,605
Market Value & other tax credits	0		0			
Police town aid	47,653	53,312	55,829	53,058		
Police training reimbursement	2,771	2,314	2,332			
State fire relief aid	13,776	17,656	24,973	25,360	12,500	12,500
Other/miscellaneous grants	21,262	18,625	33,004	21,220	30,000	30,000
Total Intergovernmental Revenue	<u>674,822</u>	<u>719,396</u>	<u>770,619</u>	<u>734,518</u>	<u>677,925</u>	<u>642,105</u>
Licenses and Permits						
Conditional use permits	2,050	2,950	2,450	2,000	-	-
Licenses and permits	1,650	1,450	975	375	11,750	1,500
Liquor licenses	10,690	8,660	8,660	8,610	8,600	8,600
Cigarette licenses	1,250	500	1,000	500	500	500
Building permit fees	70,217	60,321	56,758	73,639	50,000	75,000
Animal licenses/citations	1,810	2,255	2,220	1,775	2,000	2,000
Recycling/sanitation	2,100	1,500	3,300	1,500	2,400	2,400
Total Licenses and Permits	<u>89,767</u>	<u>77,636</u>	<u>75,363</u>	<u>88,399</u>	<u>75,250</u>	<u>90,000</u>
Charges for Services						
Planning and zoning	0	0			1,000	1,000
Special assessment search	0	0	0	-	-	-
Accident reports	150	197	289	2,779	100	100
Antenna franchise fees	81,904	80,869	79,222	78,131	83,000	80,000
Miscellaneous	16,875	11,839	14,446	12,399	250	13,000
Total Charges for Services	<u>98,929</u>	<u>92,905</u>	<u>93,957</u>	<u>93,309</u>	<u>84,350</u>	<u>94,100</u>
Other Revenue						
Fines and forfeits	68,193	66,381	61,850	40,338	52,000	52,000
Interest earned on investments	5,598	24,376	23,478	28,221	8,000	25,000
Rent or sale of property	5,279	5,611	0	-	-	-
Donations	6,045	4,757	10,669	1,658	8,000	8,000
Other	69,286	45,511	49,352	58,472	14,000	33,000
Total Other Revenue	<u>154,401</u>	<u>146,636</u>	<u>145,349</u>	<u>128,689</u>	<u>82,000</u>	<u>118,000</u>
TOTAL REVENUE	<u>3,135,923</u>	<u>3,169,034</u>	<u>3,047,871</u>	<u>2,751,263</u>	<u>2,921,102</u>	<u>3,000,358</u>

MAYOR & COUNCIL

Personal Services: Mayor & Council salary. Mayor - \$4,350/year, Council - \$3,800/year (each member)

Worker's Compensation: Workers Compensation

Travel/Conferences: Attend League Conf., Training sessions.

Memberships: Includes membership to Mayor's Association, and dues and subscriptions.

Education: Training, conferences.

ADMINISTRATION

Provide executive leadership to the Newport City Council; provide the citizens of Newport with professional administrative services; maintain all municipal records, financial data and investments in an efficient and effective manner; assist the public in all manners relating to the Health, Welfare and Safety.

Personnel services: Reflects all costs associated with the personnel (2.3 FTE) for the Administration Department.

PERA: PERA stands for Public Employees Retirement Association.

Health Insurance: Health and dental insurance for the employees in the Administration Department.

Workers Compensation: Workers Compensation.

Office supplies: Licenses, general supplies for office operation, including awards, plaques, coffee service, copy and fax machine, etc.

Computer and Phone Services: Internet, equipment, telephones, and cellular phone bills.

Equipment repair/maintenance: General maintenance agreement for the copy machine, fix and repair computers.

Travel & Mileage: Transportation allowance as per administrative contract, travel to and meals at conferences and official meetings.

Printing & Publication: Partial payment of the City newsletter, and informational material for the public information notices.

Postage: Mailings of official city business.

Dues & Subscriptions: League of MN Cities, MN Managers Association, newspaper, etc.

Education: Continuing education, training, conferences and seminars.

Contractual Services: Unanticipated contractual services.

Capital outlay and miscellaneous: Furniture, etc.

Miscellaneous: Unanticipated miscellaneous capital, supplies, services, and equipment.

ELECTIONS

Provide for the public to vote in local, state and federal elections in accordance with the statutory requirements, including recruitment and training of election judges.

Temporary employees: Election and training.

Operating supplies: Equipment, and general supplies.

Travel & conferences: Training for staff to keep current of any changes in the elections law.

Printing & Publication: Notices in the newspaper.

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2018 APPROVED BUDGET**

<u>EXPENDITURES: GENERAL GOVERNMENT</u>	<u>2013 ACTUAL BUDGET</u>	<u>2014 ACTUAL BUDGET</u>	<u>2015 ACTUAL BUDGET</u>	<u>2016 ACTUAL BUDGET</u>	<u>2017 APPROVED BUDGET</u>	<u>2018 APPROVED BUDGET</u>
Mayor and Council						
Personnel services	\$ 19,550	\$ 19,550	19,550	19,550	19,550	19,550
PERA	218	218	534	597	500	960
FICA/Medicare	1,495	1,508	1,495	1,495	1,496	1,496
Workers Comp	75	91	75	90	90	90
Travel/conferences	0	312	755	27	750	1,200
Memberships	15	75	50	50	100	100
Education	95	325	1,050	385	1,000	1,000
Miscellaneous	0	0	291	0	0	0
Total Mayor and Council	21,448	22,079	23,800	22,194	23,486	24,396
Administration						
Personnel services (2.3)	152,859	157,206	161,699	173,528	173,416	179,000
PERA	9,637	11,350	8,416	16,964	13,006	13,425
FICA/Medicare	11,815	12,701	11,923	13,326	13,266	13,694
Health Insurance	21,280 *	24,335	30,176	27,237	28,591	23,980
Workers Comp	2,449	2,113	1,763	1,585	2,000	2,000
Office supplies	6,247	4,933	3,603	5,342	8,000	8,000
Computer & phone services	2,394	1,167	489	5,618	5,500	8,000
Equipment repairs & maintenance	0	0	0	-	0	0
Travel & mileage	1,281	2,297	3,036	2,328	3,200	3,500
Printing and publishing	6,200	7,657	3,842	5,721	8,000	8,000
Postage	4,795	3,648	3,069	2,659	4,400	4,400
Dues and subscriptions	7,619	6,988	7,207	3,843	7,500	7,650
Education	2,718	2,521	2,938	3,568	4,000	5,000
Contractual services	7,365	1,833	7,949	6,430	16,000	16,000
Capital outlay	0	0	0	-	2,000	2,000
Miscellaneous	12,055 *	7,209	5,640	7,439	6,000	8,000
Total Administration	248,714	245,958	251,750	275,588	294,880	302,649
Elections						
Temporary employees	960	2,774	944	2,776	1,210	3,250
Operating supplies	0	474	0	61	100	500
Travel and conferences	0	0	300	-	-	250
Printing and publishing	0	0	16	890	-	800
Miscellaneous	564	563	0	-	500	500
Total Elections	1,524	3,811	1,260	3,727	1,810	5,300
Rental Inspections						
Part-time employees			1,074	2,605	1,360	1,350
FICA/Medicare			83	200	104	103
Total Inspections			1,157	2,805	1,464	1,453

PROFESSIONAL SERVICES

Provide for the specialized services that require expert knowledge in the specific fields of law, engineering, accounting, inspection and insurance.

Accounting/Audit: Continue the annual audit with Malloy, Montague, Karnowski, Radosevich & Co.,

Engineering: Contracted Engineer consultation with MSA.

Legal: Reflects legal related work and legal retainer for attendance of Council meeting and special meeting as requested by the Council or Administrator.

IT, phone, and hardware: Contractual services with Atomic Data for office IT, phone, and internet support and service.

Financial: Contractual services for financial services with Ehlers.

Building Inspector: In 2010, the City contracted out building inspection services with the City of C.G. The City retains 72% of building permit revenue. Additionally, in 2011, the City contracted out to a private inspector due to the State shutdown. The City retains 25% of electrical permit revenue.

Insurance - Property/Casualty: Insurance placed with the League of MN Cities Insurance Trust.

Miscellaneous Contracted Service: Zoning Ordinance Codification. Property appraisals, ROW purchases, and unanticipated and undesignated professional service needs including computer service, Banyon Contract Service, and copy machine lease.

PLANNING & ZONING

Provide professional support to the Planning Commission and to ensure proper and legal interpretation and enforcement of the zoning ordinance. Make recommendations on planning and development matters, oversee and enforce the zoning, subdivision, and Comprehensive Plan.

Personnel Services: Pays planning commission members at \$50/member/meeting.

Operating supplies: Supplies to be used to cover expenses associated with materials and other supplies necessary to prepare and provide planning information to the public and/or planning commission.

Professional Services: Those services that require outside professional assistance, e.g. Comprehensive Land Use Plan update. Consultation is provided by TKDA.

Travel & conferences: Covers the cost to attend Planning conferences and seminars.

Printing & Publishing: Public hearing notices.

Dues and Subscriptions: Planning magazine and planning association memberships.

Education: Continuing education, training, seminars.

GOVERNMENT FACILITIES

Maintain in good repair those buildings owned by the public of the City of Newport.

City Hall: Maintenance and utility expenditures.

Public Library: The budget reflects personnel costs, supplies, capital maintenance, and utility expenditures.

Railroad Tower: Capital maintenance and utility expenditures.

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2018 APPROVED BUDGET**

EXPENDITURES: GENERAL GOVERNMENT	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 APPROVED BUDGET	2018 APPROVED BUDGET
Professional services						
Accounting/audit	40,721	33,377	34,849	32,292	35,000	36,000
Engineering	17,534	2,888	36,785	32,626	28,000	33,000
Legal	66,790	65,414	74,343	73,198	72,000	74,000
IT, phone support & hardware	34,349	34,710	38,403	24,325	18,000	18,000
Financial/Assessment services	23,533	28,183	25,358	27,815	28,000	29,000
Building inspection	27,352	19,254	15,782	27,705	16,000	28,000
Insurance	70,963	70,937	66,924	41,318	68,000	46,000
Misc. contracted services	12,973	11,722	23,753	6,443	18,000	18,000
Total Professional Services	294,215	266,485	316,197	265,722	283,000	282,000
Planning and Zoning						
Personnel services	26,165	(735)	0	0	0	0
Part time - planning com.	1,050	1,170	1,410	1,530	1,800	1,800
PERA	1,892	(53)	0	0	0	0
FICA/Medicare	2,114	33	107	117	138	138
Health Insurance	3,532	249	0	0	0	0
Workers Comp	278	0	0	0	0	0
Operating supplies	412	18	20	-	500	500
Professional services	21,133	37,447	33,988	36,023	58,000	53,000
Travel and conferences	0	0	23	-	1,000	1,000
Printing and publishing	0	0	0	0	0	0
Education	0	0	0	0	0	0
Miscellaneous	1,265	316	0	0	0	0
Total Planning & Zoning	57,841	38,445	35,548	37,670	61,438	56,438
Government Buildings						
City Hall						
Operating supplies	318	165	696	711	700	800
Repairs and maintenance	2,014	156	4,291	3,833	4,100	4,100
Utilities	8,269	8,333	6,654	6,206	8,200	8,200
Capital outlay	1,301	670	5,297	-	4,000	4,000
Total City Hall	11,902	9,324	16,938	10,750	17,000	17,100
Library						
Personnel	15,477	10,976	8,552	12,193	15,370	16,000
FICA		680	531	756	953	992
Medicare		159	124	177	223	232
PERA		630	488	850	1,153	1,200
Supplies	808	717	539	583	750	750
Computer and phones	1,374	1,619	1,853	2,191	1,900	2,400
Repairs and maintenance	903	26	237	169	750	750
Utilities	2,605	2,330	2,158	2,133	2,500	2,600
Contracted Services						2,500
Capital outlay	4,051	519	1,111	495	3,500	3,500
Total Library	25,218	17,656	15,593	19,547	27,099	30,924
Railroad Tower						
Repairs and maintenance	0	0	0	-	200	200
Utilities	573	380	359	353	600	600
Total Railroad Tower	573	380	359	353	800	800
Total Government Buildings	37,693	27,360	32,890	30,650	44,899	48,824
Total General Government	661,435	604,138	662,602	638,356	710,976	721,059

POLICE SERVICES

The Newport City Council approved a contract for law enforcement services with Washington County Sheriff's Office effective January 1, 2016.

Personnel Services: Reflects all the costs associated with contracting with Washington County Sheriff's Office for police services.

Animal Control: For boarding

Departmental services: This reflects the wage differential for the year between the contract wages and Washington County's wages.

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2018 APPROVED BUDGET**

<u>EXPENDITURES: PUBLIC SAFETY</u>	<u>2013 ACTUAL BUDGET</u>	<u>2014 ACTUAL BUDGET</u>	<u>2015 ACTUAL BUDGET</u>	<u>2016 ACTUAL BUDGET</u>	<u>2017 APPROVED BUDGET</u>	<u>2018 APPROVED BUDGET</u>
Law Enforcement						
Personnel services	493,574	508,890	654,262	701,135	710,594	720,016
PERA	70,300	81,538	82,938			
FICA/Medicare	3,189 *	8,244	8,866			
Workers' Compensation	26,762	26,189	22,056			
Health insurance	74,688 *	86,940	76,823			
Overtime	13,033	22,325	39,857			
CSO	12,020	11,055	5,080			
Animal control	0	778	119		4,800	5,500
Office supplies	5,250	3,243	5,507			
Cell phones and pagers	3,374	4,070	6,938			
Vehicle supplies	5,876	3,040	4,270			
Tools and equipment	807	941	452			
Fuel (8000 gal. per year)	26,818	26,155	16,199			
Uniforms	7,501	6,156	9,115			
Travel	0	264	0			
Departmental services	7,257	7,348	3,587	21,524	9,330	
Memberships & conferences	207	275	481			
Education	5,203	5,811	4,170			
Vehicle repair and maintenance	5,080	2,976	5,159			
Dispatch	32,042	32,640	33,772			
MDC lease – Wash. Co.	5,625	6,000	7,000			
Radios 800 MHz - 15 radios @ \$400/yr	0	7,501	6,181			
Capital outlay	0	7,598	4,394			
Total Police Department	<u>798,606</u>	<u>859,977</u>	<u>997,226</u>	<u>722,659</u>	<u>724,724</u>	<u>725,516</u>

FIRE PROTECTION

The Newport Fire Department dedicates its efforts to provide for the safety and welfare of the public through preservation and protection of life, property, and the environment. This Department strives to meet the task through sustained training and education, fire prevention programs, fire suppression, and emergency preparedness.

Personnel Services: Reflects pay per hour for 25 paid-on-call fire fighters.

Workers Compensation: Workers Compensation

Office supplies: Stationary, paper supplies.

Vehicle supplies: Reflects radio repair, parts for servicing, fire dept. equipment resuscitators, radio change over.

Tools & Equipment: Minor tools.

Fuel: Fuel for equipment.

Uniforms: Gear replacement.

Communication: Phone and stamps.

800 MHz Radios: The department's annual operations cost for 27 radios @ \$400/year.

Travel & Conferences: Training.

Memberships: Capitol City Regional Firefighters Association, Firehouse, MN State Fire Chief's Association, Wakota Care, Wakota Mutual Aid Association, Smoke-Eater.

Subscriptions: Professional information.

Education: State fire school, Northeast Metro Tech College, Hennepin Tech College, Fire Institute Association of Minnesota, Dakota Co. Tech College.

Contractual: Vehicle repairs and maintenance will be coded against this line. Physicals and inoculations.

Fire Relief: The City of Newport's contribution to the firefighters relief association.

State Fire Relief Aid: This item is a straight pass through.

Fire Marshall: Salary for the Fire Marshall.

Capital Outlay: Replacement of hoses, air packs, and turn-out gear.

GOVERNMENT FACILITIES

Fire Station #1: Operating supplies, maintenance and utility expenditures.

Fire Station #2: Operating supplies, maintenance and utility expenditures.

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2018 APPROVED BUDGET**

<u>EXPENDITURES: PUBLIC SAFETY</u>	<u>2013 ACTUAL BUDGET</u>	<u>2014 ACTUAL BUDGET</u>	<u>2015 ACTUAL BUDGET</u>	<u>2016 ACTUAL BUDGET</u>	<u>2017 APPROVED BUDGET</u>	<u>2018 APPROVED BUDGET</u>
Fire Protection						
Personnel services (25)	30,461	28,597	52,095	50,976	61,200	61,200
Fica/Medicare	2,260	2,101	3,985	3,900	4,682	4,682
Workers' comp. insurance	8,309	8,068	6,762	8,696	9,000	9,500
Office supplies	826	173	748	1,264	2,000	2,000
Vehicle supplies	1,375	771	1,923	1,400	2,000	2,000
Tools and equipment	1,588	3,258	1,846	3,402	4,200	4,200
Fuel	5,656	3,236	2,385	1,967	3,000	3,000
Uniforms	0	195	2,430	1,735	2,100	2,100
Computers & phones (1-cell)	1,507	1,596	1,250	4,775	4,850	5,400
Radios - 800 MHz (27) * \$400/yr	12,383	9,302	12,353	12,170	12,600	12,600
Travel and conferences	587	389	1,450	440	800	800
Memberships & subscriptions	809	534	754	626	2,600	1,000
Education	6,691	2,280	11,620	6,430	10,000	10,000
Repairs & maintenance	315	25	291	3,322	850	850
Contractual & Fire Inspections	2,869	8,060	6,584	5,512	7,000	12,000
Fire Relief	69,213	63,897	56,833	55,969	54,807	49,108
State Fire Relief Aid	19,687	20,656	38,979	20,760	13,000	18,000
Fire Marshall	0	0	0			
Civil Defence	0	0	0	-	300	300
Capital outlay	21,172	14,808	0	7,840	15,000	15,000
Total Fire Protection	<u>185,708</u>	<u>167,946</u>	<u>202,288</u>	<u>191,184</u>	<u>209,989</u>	<u>213,740</u>
Fire Station No. 1						
Operating supplies	0	0	157	-	500	500
Repairs and maintenance	1,251	971	1,151	-	1,000	1,000
Utilities	8,167	8,391	6,617	6,616	7,500	7,500
Capital outlay	6,539	0	0	-	1,200	1,200
Total Fire Station No. 1	<u>15,957</u>	<u>9,362</u>	<u>7,925</u>	<u>6,616</u>	<u>10,200</u>	<u>10,200</u>
Fire Station No. 2						
Operating supplies	63	0	0	-	500	500
Repairs and maintenance	0	0	0	0	0	0
Utilities	2,489	2,542	1,866	1,619	2,500	2,500
Capital outlay	0	185	0	0	0	0
Total Fire Station No. 2	<u>2,552</u>	<u>2,727</u>	<u>1,866</u>	<u>1,619</u>	<u>3,000</u>	<u>3,000</u>
Total Public Safety	1,002,823	1,040,012	1,209,305	922,078	947,913	952,455

STREETS DIVISION

The Newport Public Works Department is responsible for the operation and maintenance of all water systems, sanitary sewer systems, storm water systems, City-owned equipment, and City roadways, including snow removal and sanding, pavement repairs, striping, signs, and traffic signals.

Personnel Services: Reflects all costs associated with the personnel (1.94 FTE) assigned to the Street Department.

PERA: PERA stands for Public Employees Retirement Association.

Workers Compensation: Workers Compensation

Health Insurance: Health and dental insurance for the employees in the Street Department.

Full-time overtime: Snow plowing and emergency call-outs.

Part-time Personnel Services: Seasonal part-time.

Operations and Supplies: Sand-salt, gravel, black top, cleaning supplies, shop supplies.

Miscellaneous materials and supplies: Special projects, events, and non-anticipated activities.

Vehicle supplies: New items, repair parts, replacement items, motors, bulbs, filters, gaskets etc.

Small tools and equipment: Shovels, rakes, brooms, saws, drills, small mowers, chainsaws, etc.

Fuel: Fuel for all equipment.

Uniforms: Includes the cost of uniforms for each employee.

Rental: Warning lights, portable toilets, small tools, pieces of equipment to buildings.

Travel and Mileage: New item for attendance to public works conferences and seminars.

Education: Continuing education.

Dues and Subscriptions: Washington County Public Health, Street Superintendent Association.

Communications: Telephone, pagers, cellular.

Vehicle repairs: For repairing and maintaining vehicles.

Street Maintenance: Cost to cover the expenditure to seal coat approximately one-third of the City streets annually.

Capital outlay: Miscellaneous equipment utilized for street repair and maintenance.

Contracted Services: Technical support, curb repair and replacement, tree removal, dust control, vehicle repairs, MnDOT inspections, unanticipated repair work.

Miscellaneous: Unanticipated.

COMPOSTING & RECYCLING

Provide for the continuation of the central compost site program.

Personal Services: Part-time help to receive composting at the City's compost site.

Operating supplies: Signs, repair parts, etc.

Contracted Services: Portable toilets.

Capital Outlay: Unanticipated.

GOVERNMENT FACILITIES

Public Works Garage: Maintenance and utility expenditures.

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2018 APPROVED BUDGET**

<u>EXPENDITURES: OPERATIONS & MAINTENANCE</u>	<u>2013 ACTUAL BUDGET</u>	<u>2014 ACTUAL BUDGET</u>	<u>2015 ACTUAL BUDGET</u>	<u>2016 ACTUAL BUDGET</u>	<u>2017 APPROVED BUDGET</u>	<u>2018 APPROVED BUDGET</u>
Streets						
Personnel services (1.94)	113,612	113,405	109,656	112,894	114,650	118,100
PERA	8,585	8,371	8,210	9,316	9,394	9,218
FICA/Medicare	9,296	9,145	8,052	8,179	9,582	9,402
Workers' compensation	18,192	23,933	13,260	16,563	17,000	18,000
Health insurance	26,757 *	32,067	29,354	32,167	33,170	40,040
Full-time overtime	3,205	9,035	1,860	2,444	4,600	4,800
Part-time personnel	4,394	4,330	2,118	638	6,000	-
Education	1,074	836	681	1,339	500	500
Operations and supplies	52,545	46,904	51,151	40,818	50,000	50,000
Vehicle supplies	10,805	13,450	12,791	8,564	15,500	15,500
Small tools and equipment	1,114	2,752	0	2,272	2,000	2,000
Fuel	17,745	14,010	9,305	7,670	17,000	17,000
Uniforms	1,496	1,014	1,858	2,195	4,000	4,000
Computer (2) & phone (5) services	1,385	1,551	1,789	2,366	6,000	6,000
Travel and milage	0	0	0	-	500	500
Street maintenance	96,731	79,379	79,739	73,810	82,000	82,000
Repairs & maint.-vehicles	231	3,942	3,069	2,264	5,200	5,200
Rentals	51	0	171	-	3,000	3,000
Dues & Subscriptions	297	0	347	422	400	400
Contracted services	6,213	9,233	5,496	843	10,000	16,000
Capital Outlay	11,060	0	0	-	2,000	2,000
Miscellaneous	1,672	19	655	146	3,500	3,500
Total Streets	386,460	373,376	339,562	324,910	395,996	407,159
Composting						
Personnel services	4,364	3,900	4,580	4,531	4,600	5,000
FICA		383	284	281	285	310
Medicare		90	66	66	67	73
PERA			344	335	345	375
Operating supplies	30	80	244	216	50	250
Contracted Services	0	0	0	698	600	600
Miscellaneous contractual	4,483	473	433	-	-	-
Total Composting	8,877	4,926	5,951	6,127	5,947	6,608
Public Works Garage						
Operating supplies	4,046	2,076	1,965	2,572	2,000	3,000
Repairs and maintenance	1,702	1,399	2,683	1,209	2,000	2,000
Utilities	19,140	18,475	14,677	14,156	15,000	15,000
Capital outlay	0	10,776	0	-	2,000	2,000
Total Public Works Garage	24,888	32,726	19,325	17,937	21,000	22,000
Total Public Works	420,225	411,028	364,838	348,974	422,943	435,767

PARKS

Develop, preserve, and enhance parks, natural settings and outdoor spaces for recreation, education, and enjoyment of area citizens. Newport Park Board will collaborate with City Staff and Council, local businesses, volunteers, and other partners to achieve this mission.

Personnel Services: Reflects the costs associated with personnel (3.35 FTE) assigned to the Parks Department.

PERA: PERA stands for Public Employees Retirement Association.

Health Insurance: Health and dental insurance for the employees in the Parks Department.

Workers Compensation: Workers Compensation

Over-time: Reflects a change in positions. Union contract requires over-time if called out.

Seasonal Personnel Services: Seasonal help to maintain the parks and ice rinks.

Operating Supplies: Planters, flowers, lumber, grass seed and seed.

Vehicle supplies: Licenses lift gates, repair bearings.

Tools and minor equipment: Weed trimmer, blades, chain saws, etc.

Fuel: Gas, oil, and lubes for all equipment connected to the Parks.

Uniforms: Uniforms for seasonal and full-time.

Rental: Portable toilets, general rental equipment.

Phone: For phone lines at both warming houses

Miscellaneous contractual: Includes vehicle repair, equipment repair and contractual needs (i.e. Trugreen Turf service) for the Parks.

Capital outlay: Replacement of equipment.

Miscellaneous: Unanticipated.

RECREATION

Provide for supervision of recreational activities for the City of Newport youth.

Personnel Services: Provides for the hiring of two (2) part-time summer recreation employees.

Supplies: Recreation material, paints, crafts.

Utilities: Gas, electric.

SPECIAL PROJECT CONTRIBUTIONS

Provide assistance and support for special entities that strengthen the society.

Newport Athletic Association: Assistance for the bathroom facilities for the youth baseball/softball programs.

MISCELLANEOUS

Contingency: Reflects unanticipated costs to the City that are not covered by line items or for expenditures approved by Council or Administration in response to contracts, special legislation, or policy changes. This also includes monies for painting fire hydrants in 2017.

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2018 APPROVED BUDGET**

<u>EXPENDITURES: OPERATIONS & MAINTENANCE</u>	<u>2013 ACTUAL BUDGET</u>	<u>2014 ACTUAL BUDGET</u>	<u>2015 ACTUAL BUDGET</u>	<u>2016 ACTUAL BUDGET</u>	<u>2017 APPROVED BUDGET</u>	<u>2018 APPROVED BUDGET</u>
Parks						
Personnel services (3.35)	226,392	179,060	216,842	185,912	211,375	221,300
Overtime	1,242	4,929	1,586	1,780	2,400	3,400
PERA	15,764	13,339	14,101	15,766	16,033	16,853
FICA/Medicare	30,814	15,094	15,750	15,100	17,425	18,261
Health insurance	31,104 *	30,203	29,082	30,509	41,611	32,500
Workers' compensation	13,474	12,208	9,516	13,478	11,000	15,000
Part-time personnel services	23,349 *	18,029	18,923	20,852	14,000	14,000
Education		1,253	2,737	3,492		
Operating supplies	4,415	5,454	7,102	6,133	10,000	10,000
Vehicle supplies	4,731	4,088	4,867	2,719	5,200	5,200
Tools and minor equipment	0	1,636	2,419	1,821	3,000	3,000
Fuels	5,586	7,906	5,730	4,488	8,500	8,500
Uniforms	2,690	1,205	1,990	1,862	1,500	2,200
Rental	0	0	0	-	1,500	1,500
Phones (2) - warming houses	743	572	344	314	300	300
Miscellaneous contractual	8,790	9,681	9,353	16,178	10,000	34,500
Capital outlay	8,018	3,609	10,148	2,388	17,000	17,000
Miscellaneous	1,525	464	571	939	500	500
Total Parks	378,637	308,730	351,061	323,731	371,343	404,013
Recreation						
Personnel services	2,733	2,486	1,954	1,987	3,000	8,200
Supplies	342	311	296	-	500	500
Capital outlay	0	0	0	0	0	0
Total Recreation	3,075	2,797	2,250	1,987	3,500	8,700
Parks Buildings - Warming Houses						
Part time employees	1,220	6,755	6,300	4,175	3,750	3,750
Fica	76	419	391	259	233	233
Medicare	18	98	91	61	54	54
PERA		0	124	71	103	103
Operating supplies	0	0	0	-	250	250
Repairs and maintenance	1,871	467	0	-	250	250
Utilities	4,963	5,636	3,726	4,551	2,500	2,500
Capital outlay	0	0	0	0	0	0
Total Parks Buildings	8,147	13,375	10,632	9,117	7,140	7,140
Special Contributions						
Athletic Association	1,621	309	153	-	500	500
Total Special Projects	1,621	309	153	-	500	500
Total Parks and Recreation	391,480	325,211	364,096	334,835	382,483	420,353
Miscellaneous						
Contingency	4,200	9,150	7,463	121,552	20,000	20,000
TOTAL EXPENDITURES	2,480,163	2,389,539	2,608,304	2,365,795	2,484,315	2,549,634

OTHER FINANCING SOURCES

The following list outlines the purpose of the special revenue funds and major capital reserve funds.

Economic Development Authority: Money that is to be used to promote development or redevelopment action items in the City.

Heritage Preservation: A revolving fund to pay for the work that Heritage Preservation Consultant performs throughout the year. He receives grant dollars for the work he performs, which pays for his work.

Parks: Money is to be spent of maintenance and replacement items for the parks and recreation programs.

Equipment Revolving: Money for capital equipment purchases – vehicles, mowers, etc.

Building: Money for maintenance at city hall, library, fire stations, garage – roofs, carpeting, painting etc.

CITY OF NEWPORT, MINNESOTA

**GENERAL FUND
2018 APPROVED BUDGET**

<u>EXPENDITURES: OPERATIONS & MAINTENANCE</u>	<u>2013 ACTUAL BUDGET</u>	<u>2014 ACTUAL BUDGET</u>	<u>2015 ACTUAL BUDGET</u>	<u>2016 ACTUAL BUDGET</u>	<u>2017 APPROVED BUDGET</u>	<u>2018 APPROVED BUDGET</u>
Excess (Deficiency) of Revenue over Expenditures	655,760	779,495	439,567	385,468	436,787	450,724
<u>Other Financing Sources (uses) net</u>						
Economic Dev. Authority	(246,250)	(218,500)	(180,500)	(205,500)	(75,000)	(34,900)
Heritage Preservation Fund	(7,200)	(7,200)	(9,000)	(9,000)	(9,000)	(9,000)
Parks Fund	(57,000)	(32,000)	(20,000)	(70,000)	(85,000)	(94,500)
Public Works Building Fund		0				
Buy Forfeiture Fund		0				
Fire Engine Fund		0				
Equipment Fund	(75,000)	(278,000)	(32,500)	(106,500)	(150,000)	(145,000)
Buildings Fund	(40,000)	(70,000)	(42,500)	(127,500)	(102,000)	(200,000)
Streetlight Enterprise Fund						
Total Other Financing Sources	<u>(425,450)</u>	<u>(605,700)</u>	<u>(284,500)</u>	<u>(518,500)</u>	<u>(421,000)</u>	<u>(483,400)</u>
Other Financing Sources (uses) net	(425,450)	(605,700)	(284,500)	(518,500)	(421,000)	(483,400)
Net change in fund balance	230,310	173,795	155,067	(133,032)	15,787	(32,676)
Fund Balance: Beginning of Year	1,688,775	1,919,091	2,092,886	2,247,953	2,114,921	2,130,708
Fund Balance: End of Year	<u>\$ 1,919,085</u>	<u>\$ 2,092,886</u>	<u>2,247,953</u>	<u>2,114,921</u>	<u>2,130,708</u>	<u>2,098,032</u>
Ratio: Fund balance to expenditures	66.0%	69.9%	77.7%	73.3%	73.3%	69.2%

CITY OF NEWPORT, MINNESOTA

**WATER ENTERPRISE FUND
2018 APPROVED BUDGET**

	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 APPROVED BUDGET	2018 APPROVED BUDGET
Operating revenue						0%
Water sales	240,952	266,575	\$ 269,661	\$ 270,313	\$ 281,773	\$ 300,792
Trunk connection fees	4,500	0	4,500	3,000	120	120
Permits and licenses	1,620	315	404	604	3,000	100
Total operating revenue	<u>247,072</u>	<u>266,890</u>	<u>274,565</u>	<u>273,917</u>	<u>284,893</u>	<u>301,012</u>
Operating expenses						
Personnel (1.53)	75,888	85,675	83,713	89,143	92,000	95,940
Overtime	1,271	5,904	935	1,538	2,400	2,400
PERA	4,916	6,513	6,380	6,664	7,080	7,376
FICA/Medicare	5,185	6,844	6,430	7,740	7,222	7,523
Employee benefits	9,663	11,970	12,472	12,212	14,289	11,400
Workers Comp	5,867	5,300	3,154	4,443	5,300	5,300
Education	706	861	392	715	1,500	1,500
Fuel	2,000	1,604	860	1,468	2,500	2,500
Insurance	2,933	2,570	2,280	2,092	2,155	2,300
Supplies	11,400	15,955	14,637	7,569	7,796	8,300
Vehicle supplies	386	3,352	0	1,121	3,000	3,000
Tools & minor equip.	1,641	4,711	1,046	2,100	2,000	2,500
Repair & maint. supply	2,402	3,491	1,498	1,758	3,000	3,000
Professional services	2,275	19,074	22,847	12,405	7,500	7,500
Engineering fees		337	0	935	2,500	10,000
Connection fee	6,107	6,032	6,032	6,032	6,000	6,200
Telephone	583	586	262	81	700	700
Postage	750	788	912	874	750	950
Utilities (Xcel)	32,684	29,032	29,704	34,992	36,042	37,123
Gopher State	627	680	600	662	1,000	1,000
Contracted services	22,643	14,759	6,972	13,600	25,000	25,000
Vehicle repair & maint.	3,485	15,870	11,026	8,226	5,000	8,500
Depreciation	74,999	65,851	70,308	91,812	70,003	95,000
Uniforms	695	777	732	834	1,000	1,000
Capital Expenses	8,821	7,987	9,330	18,600	10,000	12,000
Refunds & Reimbursements			248			
Other	1,474	11,868	13,969	11,820	12,175	12,540
Total operating expenses	<u>279,401</u>	<u>328,391</u>	<u>306,739</u>	<u>339,436</u>	<u>327,911</u>	<u>370,551</u>
Operating income (loss)	(32,329)	(61,501)	(32,174)	(65,519)	(43,018)	(69,539)
Cash flows						
Operating income (loss)	(32,329)	(61,501)	(32,174)	(65,519)	(43,018)	(69,539)
Depreciation	74,999	65,851	70,308	91,812	70,003	95,000
Change in assets and liabilities	727	(3,569)	(18,638)	(6,671)	(6,671)	(6,671)
Acquisition of capital assets	0	0	0	0	0	0
Net cash provided (used) by noncapital financing activities	0	0	(21,199)	900,000		
Water meter changout	(14,832)	(16,673)	(16,673)	(16,673)	(16,673)	(16,673)
Telemetry controls	0					
2013 Street	0	(2,748)	(2,748)	(2,748)	(2,748)	(2,748)
2014 Street Bond			(4,918)	(21,001)	(20,636)	(20,270)
2016 Street Bond						(23,936)
2016 Tower Painting						(8,858)
Interest received	416	591	409	744	300	300
Well #1 rehab	0		0	0	0	0
250,000 Tower Inspection/Maint			0	0	0	0
500,000 Tower Inspector/Maint			0			
State Grants and Aids			6,474	463		
Misc.			1,762			
Transfers Out			(53,104)	(11,651)		
Capital Equipment Replacement			0	0	0	0
Net change in net position	28,981	(25,177)	(70,501)	868,756	(19,443)	(53,396)
Cash and cash equivalents						
Beginning of year	<u>469,661</u>	<u>498,642</u>	<u>473,465</u>	<u>402,964</u>	<u>1,271,720</u>	<u>1,252,277</u>
End of year	<u>\$ 498,642</u>	<u>\$ 473,465</u>	<u>\$ 402,964</u>	<u>\$ 1,271,720</u>	<u>\$ 1,252,277</u>	<u>\$ 1,198,881</u>

CITY OF NEWPORT, MINNESOTA

**SEWER ENTERPRISE FUND
2018 APPROVED BUDGET**

	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 APPROVED BUDGET	2018 APPROVED BUDGET
Operating revenue						
Sewer charges	376,223	\$ 375,115	\$ 444,816	\$ 449,168	\$ 425,928	\$ 425,928
Trunk connection fees	3,000		4,500	106,326	0	0
Permits and licenses	315	315	509	604	3,000	0
Total operating revenue	<u>379,538</u>	<u>375,430</u>	<u>449,825</u>	<u>556,098</u>	<u>428,928</u>	<u>425,928</u>
Operating expenses						
Salaries (1.53)	75,694	85,508	88,374	88,765	92,000	95,940
Overtime	2,530	6,032	305	90	2,400	2,400
PERA	4,993	6,510	6,335	6,527	7,080	7,376
FICA/Medicare	5,267	6,807	6,386	7,649	7,222	7,523
Employee benefits	10,485	12,965	13,501	13,285	15,456	12,205
Work Comp	6,079	5,368	3,154	4,442	5,500	5,000
Education	621	418	649	955	1,500	1,500
Supplies	727	1,168	0	546	10,609	10,927
Fuel	2,000	1,604	860	1,336	2,500	2,500
Vehicle supplies	0	0	74	0	3,000	3,000
Repair & maint. supplies	120	3,178	3,858	3,586	5,000	5,000
Tools & minor equipment	0	655	160	3,197	1,500	3,500
Professional services	2,275	12,487	12,897	4,154	2,500	2,500
Engineering fee		670	0		2,500	4,500
Telephone	1,208	1,250	547	81	550	550
Postage	724	775	848	808	750	950
Insurance	5,011	5,760	5,463	5,206	5,362	5,523
Utilities	9,017	11,004	8,032	8,542	8,798	9,200
Gopher State	627	680	600	662	750	750
MCES sewer charges/contracting	155,795	247,014	190,469	207,844	220,600	256,300
Met Council SAC charges				103,326		
Contractual services (jetting, lift repairs)	543	2,550	1,542	15,381	30,000	30,000
Uniforms	545	707	722	805	1,500	1,500
Dues and subscriptions	0		0	0	500	500
Depreciation	33,014	95,525	45,114	103,217	40,000	95,000
Capital Outlay	1,184		9,330	18,350		
Refunds & Reimbursements			898			
Other	0	90	10,239	7,528	7,754	7,986
Total operating expenses	<u>318,459</u>	<u>508,725</u>	<u>410,357</u>	<u>606,282</u>	<u>475,331</u>	<u>572,130</u>
Operating income (loss)	61,079	(133,295)	39,468	(50,184)	(46,403)	(146,202)
Cash flows						
Operating income (loss)	61,079	(133,295)	39,468	(50,184)	(46,403)	(146,202)
Depreciation	33,014	95,525	45,114	103,217	40,000	95,000
Change in assets and liabilities	(6,455)	53,949	(39,761)	590,282	2,003	2,004
Cash flows from noncapital financing activities						
I/I project financing	(18,878)	(24,064)	(24,064)	(24,064)	(24,064)	(24,064)
I/I project			0	0	0	0
2013 Street Bond		(16,731)	(16,731)	(16,731)	(16,731)	(16,731)
2014 Street Bond		(8,169)	(8,169)	(35,002)	(34,393)	(33,783)
2016 Street Bond						(37,438)
Interest received	598	911	639	1,014	5,791	5,437
State grant and aid	1,500	7,450	49,864			
Telemetry System financing						
Lift station rehab						
Transfers In			(121,206)			
Capital Equipment Replacement				0	0	0
Change in net position	70,858	(24,424)	(74,846)	568,532	(73,797)	(155,777)
Cash and cash equivalents						
Beginning of year	666,306	737,164	712,740	637,894	1,206,426	1,132,629
End of year/Cash	<u>\$ 737,164</u>	<u>\$ 712,740</u>	<u>\$ 637,894</u>	<u>\$ 1,206,426</u>	<u>\$ 1,132,629</u>	<u>\$ 976,852</u>

CITY OF NEWPORT, MINNESOTA

**STORM SEWER ENTERPRISE FUND
2018 APPROVED BUDGET**

	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 APPROVED BUDGET	2018 APPROVED BUDGET
Operating revenue						
Storm sewer charges	\$ 22,547	\$ 41,739	\$ 70,973	\$ 88,852	\$ 101,900	121,000
Total operating revenue	<u>22,547</u>	<u>41,739</u>	<u>70,973</u>	<u>88,852</u>	<u>101,900</u>	<u>121,000</u>
Operating expenses						
Salaries		6,349	10,473	10,702	12,618	13,585
PERA		460	785	803	946	1,019
FICA/Medicar		484	783	761	965	1,039
Insurance		1,083	2,410	2,267	3,009	2,800
Vehicle Supplies			0	0	3,000	3,000
Utilities			0	0	0	
Depreciation			1,596	19,149	2	20,000
Engineering fees		2,457		2,564		3,000
Contracted Services			0	18,241		
Other Misc.	6,933	4,524	630	22,432	23,105	23,105
Total operating expenses	<u>6,933</u>	<u>15,357</u>	<u>16,677</u>	<u>76,919</u>	<u>43,646</u>	<u>67,548</u>
Operating income (loss)	15,614	26,382	54,296	11,933	58,254	53,452
Cash flows						
Operating income (loss)	15,614	26,382	54,296	11,933	58,254	53,452
Depreciation	0	0	0	19,149	0	20,000
Change in assets and liabilities	21,172	(20,325)	(10,904)	31,472	0	
Interest received	18	32	29	121	24	
Financing activity				150,000		
2013 Street		(2,903)	(2,903)	(2,903)	(2,903)	(2,902)
2014 Street Bond			(3,279)	(14,001)	(13,757)	(13,513)
2016 Street Bond						(14,467)
North Ravine Debt Service 2012-2031	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Transfer In			1,539			
Change in net position	16,804	(16,814)	18,778	175,771	21,618	22,569
Cash and cash equivalents						
Beginning of year	<u>15,052</u>	<u>31,856</u>	<u>15,042</u>	<u>33,820</u>	<u>209,591</u>	<u>231,209</u>
End of year	<u>\$ 31,856</u>	<u>\$ 15,042</u>	<u>\$ 33,820</u>	<u>\$ 209,591</u>	<u>\$ 231,209</u>	<u>\$ 253,778</u>

CITY OF NEWPORT, MINNESOTA

**STREET LIGHT ENTERPRISE FUND
2018 APPROVED BUDGET**

	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 APPROVED DRAFT	2018 APPROVED BUDGET
Operating revenue						
Street light charges	57,470	65,440	72,924	79,225	80,224	80,224
Total operating revenue	<u>57,470</u>	<u>65,440</u>	<u>72,924</u>	<u>79,225</u>	<u>80,224</u>	<u>80,224</u>
Operating expenses						
Salaries	0	6,349	6,964	7,234	7,605	7,970
PERA	0	460	522	543	570	598
FICA/Medicare		484	522	519	582	610
Insurance	5	1,083	1,157	1,281	1,345	1,135
Supplies	0		0	0	0	
Utilities	48,400	43,458	42,122	41,759	50,480	50,480
Depreciation	0		0	0	0	
Other	0	16	22	0	0	
Total operating expenses	<u>48,405</u>	<u>51,850</u>	<u>51,309</u>	<u>51,336</u>	<u>60,582</u>	<u>60,792</u>
Operating income (loss)	9,065	13,590	21,615	27,889	19,642	19,432
Cash flows						
Operating income (loss)	9,065	13,590	21,615	27,889	19,642	19,432
Depreciation	0		0	0	0	0
Change in assets & liabilities	(13,521)	2,568	(1,069)	(587)	0	0
Interest received	12	39	37	170	173	
Net change in cash and cash equivalents	<u>(4,444)</u>	<u>16,197</u>	<u>20,583</u>	<u>27,472</u>	<u>19,814</u>	<u>19,432</u>
Cash and cash equivalents						
Beginning of year	<u>15,810</u>	<u>11,366</u>	<u>27,563</u>	<u>48,146</u>	<u>75,618</u>	<u>95,432</u>
End of year	<u>\$ 11,366</u>	<u>\$ 27,563</u>	<u>\$ 48,146</u>	<u>\$ 75,618</u>	<u>\$ 95,432</u>	<u>\$ 114,864</u>

CITY OF NEWPORT

**2014-2021 EQUIPMENT CIP
2018 APPROVED BUDGET**

Fund 401

<u>REVENUE</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Transfer from General Fund	\$ 278,000	\$ 42,500	\$ 106,500	\$ 150,000	\$ 145,000	\$ 32,000		\$ 40,000
Investment Earnings	\$ 197	\$ 255	\$ 399					
TOTAL REVENUE	\$ 278,197	\$ 42,755	\$ 106,899	\$ 150,000	\$ 145,000	\$ 32,000	\$ -	\$ 40,000
<u>EXPENDITURES</u>								
General								
11 I-Pad replacement			4,000					
Administration computers					1500	750		
Life span								
Public Works								
12 GMC Canyon - Bruce								
13 Ford Explorer (former squad)								
00 Wacker asphalt roller one-ton								
03 Ford 550 Utility Truck w&s								
99 S-10 Chev Pickup (parks)							35,000	
99 GMC 3500 3/4 ton (parks)			35,316					
05 Chev 2500 3/4 ton							35,000	
09 Chev 2500 Pickup								
82 Ford 555 Backhoe								
68 Cat 12 Motor Grader								
98 John Deere Front End Loader								
81 Elgin Pelican Sweeper	65,000							
66 Layton Pull Type Paver						26,000		
91 Vermeer Chipper								25,000
13 Bob Cat Skid Steer								
13 Tool Cat 5600 Bobcat								
12 Mower -Farris								
04 Mower - Farris Mower		15,925						
07 Mower - John Deere					35,000			
08 JD 1565 Front Mount Mower							23,000	
80 Allis Chalmers Tractor								
71 Ford 2000 Tractor								
14 International Dump Truck								
11 International Dump Truck								
01 Dump Truck - Sterling								
00 Chev HD Dump Truck			25,705					
87 Sreco Sewer Rodder								
09 Towmaster tandem trialer								
95 24' Tandem Trailer								
90 Stepp asphalt trailer								
93 Leroi Diesel air compressor								
Police Department								
14 Ford Explorer squad	5	42,629						
09 Ford Explorer Investigator	5							
03 Chevey Tahoe								
15 Ford Explorer squad	5	43,704						
Squad computers								
Portable Radios								
Fire Department								
70 F-1 GMC 4x4 Grass Rig								
09 Ford CV (former inv. Squad)	5							
82 F-2 Ford 8000 Tanker/Tender						225,000		
13 F- , Emax Typhoon Pumper								
88 F-2 Ford L9000 Pumper								
88 F-1 Ford Crew Grass Rig					65,000			
04 F-1 Sterling Pumper								
05 F-1 Crown VicChief's Vehicle								
67 F-1 10Kw Generator			1,700					
Fire Hose (DNR matching grant)					5,000			
Portable Radios	10							75,000
Structural Firefighting Gear	10		16,175	3200	19,800	4,000	10,000	22,000
TOTAL EXPENDITURES	\$ 107,629	\$ 59,629	\$ 82,896	\$ 3,200	\$ 126,300	\$ 255,750	\$ 103,000	\$ 122,000
Excess (Deficiency) of Revenue over Expenditures	\$ 170,568	\$ (16,874)	\$ 24,003	\$ 146,800	\$ 18,700	\$ (223,750)	\$ (103,000)	\$ (82,000)
Fund Balance: Beginning of Year	87,794	258,362	241,488	265,491	412,291	430,991	207,241	104,241
Fund Balance: End of Year	\$ 258,362	\$ 241,488	\$ 265,491	\$ 412,291	\$ 430,991	\$ 207,241	\$ 104,241	\$ 22,241

CITY OF NEWPORT, MINNESOTA

2014-2021 PARKS CIP
2018 APPROVED BUDGET

REVENUE	2014	2015	2016	2017	2018	2019	2020	2021
Transfer from General Fund	\$ 32,000	\$ 20,000	\$ 70,000	\$ 85,000	\$ 94,500	\$ 50,000		\$ 23,300
Investments	\$ 41	\$ 51	\$ 92					
Donations	\$ 4,528	\$ 675	\$ 75					
TOTAL REVENUE	\$ 36,568	\$ 20,726	\$ 70,167	\$ 85,000	\$ 94,500	\$ 50,000	\$ -	\$ 23,300
EXPENDITURES								
Bailey School Forest								
Install 45' gazebo								
Parkinglot and trail maintenance							5,000	
Busy Beaver Park								
Build shelter with table			16,870					
Fencing					6,000			
Fishing Pier			12,863		30,000			
Levee Removal					30,000			
Lions Park								
New lighting for skating						30,000		
Asphalt hockey rink							30,000	
Parkinglot overlay							10,000	
Rink Repair					20,000			
Install new play structure							50,000	
Loveland Park								
Repair warming house	2,817							
Lighting of the skating rink				30,000				
Finish tennis courts								
Parkinglot overlay								
Replace 2 ADA drinking fountains					7,500			
New fencing for backstops		15,965						
Springler system on ball fields								15,000
Pioneer Park								
Veteran's Memorial	2,804							
Install class 5 parking with bituminous				8,500				
Install ADA swing & hard surface					5,000			
Upgrade park lighting								
Replace play structure					75,000			
Run water to large pavilion					5,000			
TOTAL EXPENDITURES	\$ 5,621	\$ 15,965	\$ 29,733	\$ 44,500	\$ 172,500	\$ 30,000	\$ 95,000	\$ 15,000
Excess (Deficiency) of Revenue over Expenditures	\$ 30,947	\$ 4,761	\$ 40,434	\$ 40,500	\$ (78,000)	\$ 20,000	\$ (95,000)	\$ 8,300
Fund Balance: Beginning of Year	11,408	42,355	47,116	87,550	128,050	50,050	70,050	-24,950
Fund Balance: End of Year	<u>\$ 42,355</u>	<u>\$ 47,116</u>	<u>\$ 87,550</u>	<u>\$ 128,050</u>	<u>\$ 50,050</u>	<u>\$ 70,050</u>	<u>\$ (24,950)</u>	<u>\$ (16,650)</u>

CITY OF NEWPORT, MINNESOTA

2014-2021 BUILDINGS CIP
2018 APPROVED BUDGET

REVENUE	2014	2015	2016	2017	2018	2019	2020	2021
Transfer from General Fund	\$ 70,000	\$ 32,500	\$ 127,500	\$ 102,000	\$ 200,000	\$ 50,000	\$ 35,000	\$ 75,000
Investment earnings	\$ 105	\$ 128	\$ 240					
TOTAL REVENUE	\$ 70,105	\$ 32,628	\$ 127,740	\$ 102,000	\$ 200,000	\$ 50,000	\$ 35,000	\$ 75,000
EXPENDITURES								
City Hall								
Upgrade HVAC in Police Department								
Carpet Council Chambers/Offices					18,000			
Paint interior and exterior								
Replace roof								
Reconstruct parking lot								
Upgrade (Foundation, etc.)					140,000			
Fire Hall No.1								
Replace HVAC throughout building								
Tuck point all brick on building				20,000				
Paint exterior of building				7,500				
Paint interior of building				4,000				
Upgrade lighting throughout building				5,500				
Carpet upstairs level								
Reconstruct all driving surfaces						30,000		
Upgrade garage doors & openers							10,000	
Concrete work for aprons & sidewalk							15,000	
Replace roof on east site								50,000
Replace roof on west side								
Fire Hall No.2								
Renovate exterior of building	-	-	-	-	12,000	-	-	-
Replace HVAC throughout building (2013)					-	-	-	-
Upgrade lighting & garage doors		-	-	-	6,000	-	-	-
Upgrade insulation, interior, and roof					11,000			
Reconstruct all driving surfaces						16,000		
Library & Community Center								
Upgrade entry doors								
Foundation repair				8,000				
Install new roof						7,000		
Paint exterior				5,000				
Upgrade lighting				5,000				
Carpeting				5,000				
Public Works								
Paint interior of maint. Shop & exterior						16,500		
Tiling of floor repair	4,631							
Security system				6,000				
Upgrade garage doors & openers								8,000
New floor hoists for heavy equipment								55,000
Reroof building								
Update HVAC for office area								10,000
Upgrade garage HVAC to radiant heat								20,000
Reconstruct all asphalt driving surfaces								
Railroad Club								
Exterior upgrades to siding								
Install new roof				7,000				
Upgrade windows and doors						-		
Upgrade electrical system & lighting				6,000				
Upgrade HVAC								8,000
Railroad Tower - roof								
		4,099						
TOTAL EXPENDITURES	\$ 4,631	\$ 4,099	\$ -	\$ 79,000	\$ 187,000	\$ 69,500	\$ 25,000	\$ 151,000
Excess (Deficiency) of Revenue over Expenditures	\$ 65,474	\$ 28,529	\$ 127,740	\$ 23,000	\$ 13,000	\$ (19,500)	\$ 10,000	\$ (76,000)
Fund Balance: Beginning of Year	40,010	105,484	134,013	261,753	284,753	297,753	278,253	288,253
Fund Balance: End of Year	<u>\$ 105,484</u>	<u>\$ 134,013</u>	<u>\$ 261,753</u>	<u>\$ 284,753</u>	<u>\$ 297,753</u>	<u>\$ 278,253</u>	<u>\$ 288,253</u>	<u>\$ 212,253</u>

CITY OF NEWPORT, MINNESOTA

**NEWPORT ECONOMIC DEVELOPMENT AUTHORITY
2018 APPROVED BUDGET**

	2013 ACTUAL BUDGET	2014 ACTUAL BUDGET	2015 ACTUAL BUDGET	2016 ACTUAL BUDGET	2017 APPROVED BUDGET	2018 APPROVE BUDGET
Revenue						
Intergovernmental	\$ 109,590	\$ 23,858	\$ 180,500	50,000	75,000	34,900
Investment earnings	472	561	1,500	1,395	750	1,400
Land Sales				82,321	90,000	150,000
Lodging Tax	5,199	6,681	5,200	-		
Miscellaneous	13,412	5,663	0	-		
Total Revenue	128,673	36,763	187,200	133,716	165,750	186,300
Expenditures						
General Government	0		0	-		
Professional consulting services	129,572	39,511		11,395	40,000	20,000
Special projects						
Red Rock Gateway properties	0			-	450,000	450,000
Business Incentive Program						
Façade Improvement Program				10,000	10,000	10,000
Lions Park extension				-		
Matching Grant for Cleanup						
Property purchase behind City Hall				-	35,000	
Property purchases on the Levee	211,964			-	90,000	65,000
Property purchases by Mill Pond		139,201	350			
Knauff clean-up		216,659	23,063			
Miscellaneous costs			10,568	12,402	15,000	20,000
Total Expenditures	341,536	395,371	33,981	33,797	640,000	565,000
Excess (deficiency) of revenue over expenditures	(212,863)	(358,608)	153,219	99,919	(474,250)	(378,700)
Other financing sources						
Transfers in	246,250	218,500	180,500	205,500	75,000	34,900
Transfers out	0		0			
Net change in fund balances	33,387	(140,108)	333,719	305,419	(399,250)	(343,800)
Fund balances (deficit)						
Beginning of year	562,703	596,090	455,982	789,701	1,095,120	695,870
End of year	\$ 596,090	\$ 455,982	\$ 789,701	1,095,120	695,870	352,070